

**County of Lexington
Annual Budget
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Fiscal Year 2011-12**

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COUNTY OF LEXINGTON

Date: 3-16-11

ALL OTHER FUNDS

Appropriation Summary

Fiscal Year - 2011-12

Requested Budget

Fund	Description	Appropriations					Revenue		
		Personnel	Operating	Capital	Transfers Out	Total	Estimated Revenue	Transfers In	Total Revenue
2300	County Library Operations	4,580,346	1,052,151	1,091,780	0	6,724,277	6,690,463	0	6,690,463
	New Program - Administration	8,389	0	0	0	8,389			
	New Program - Lexington Branch Library	13,246	0	0	0	13,246			
	New Program - Irmo Branch Library	12,325	0	0	0	12,325			
2310	Library Escrow	0	8,000	62,348	0	70,348	26,915	0	26,915
2330	Library State Funds	0	73,000	35,000	0	108,000	108,000	0	108,000
2331	Library Lottery Funds	0	0	0	0	0	0	0	0
2350	Library Gates Initiative	0	0	0	0	0	0	0	0
	Total Library	4,614,306	1,133,151	1,189,128	0	6,936,585	6,825,378	0	6,825,378
2460	Sol/Adult Drug Courts	55,033	416	0	0	55,449	1,700	54,000	55,700
2461	Sol/DUI Prosecution Program	70,688	4,312	0	0	75,000	75,000	0	75,000
2500	Sol/Victim Witness Program	260,556	15,560	0	0	276,116	40,000	146,951	186,951
2501	Sol/Community Juvenile Arbitration	160,646	12,680	0	0	173,326	60,000	105,412	165,412
2610	Sol/Forfeiture Narcotics Fund	87,507	230	0	0	87,737	11,000	0	11,000
2611	Sol/ State Funds	379,638	4,691	0	110,117	494,446	327,704	0	327,704
2612	Sol/Pre-Trial Intervention	300,852	5,638	0	0	306,490	306,463	0	306,463
2613	Worthless Check Unit	354,429	214,439	300	0	569,168	227,945	0	227,945
2614	Drug Case Prosecution Funds	67,878	915	0	0	68,793	0	0	0
2615	Alcohol Education Program	78,595	19,640	0	0	98,235	34,040	0	34,040
	Total Solicitor	1,815,822	278,521	300	110,117	2,204,760	1,083,852	306,363	1,390,215
2411	Title IV-D Child Support Process Server	0	16,655	0	0	16,655	32,139	0	32,139
2414	Bulletproof Vest Program	0	16,000	0	0	16,000	8,000	8,000	16,000
2418	White Collar Crime Unit	70,683	12,885	10,855	0	94,423	84,981	9,442	94,423
2419	Gang Task Force	138,303	25,728	4,800	0	168,831	151,948	16,883	168,831
2630	LE/Forfeiture Narcotics Fund	0	0	0	0	0	12,353	0	12,353
2632	LE/Inmate Services	309,126	197,690	200,000	0	706,816	502,378	0	502,378
2633	LE/School District #1	703,094	79,001	0	0	782,095	391,047	391,048	782,095
2634	LE/School District #2	313,510	37,077	28,000	0	378,587	189,293	189,294	378,587
2637	LE/Federal Narcotics Forfeitures	0	86,435	0	0	86,435	337,433	0	337,433
2638	LE/Civil Process Server	41,258	210	0	0	41,468	48,190	0	48,190
2639	LE/School District #3	60,115	8,459	0	0	68,574	34,287	34,287	68,574
2640	LE/School District #4	127,190	16,888	0	0	144,078	72,039	72,039	144,078
2641	LE/School District #5	441,334	53,029	28,000	0	522,363	261,181	261,182	522,363
2642	LE/Alcohol Enforcement Team	10,313	3,400	0	0	13,713	9,150	0	9,150
2643	LE/Palmetto Pride Enforcement Grant	0	0	0	0	0	0	0	0
NEW	Drug Parcel Interdiction Unit	138,668	31,878	117,625	0	288,171	259,354	28,817	288,171
NEW	Interstate Criminal Enforcement Unit	138,668	53,570	141,535	0	333,773	300,396	33,377	333,773
	Total Law Enforcement	2,492,262	638,905	530,815	0	3,661,982	2,694,169	1,044,369	3,738,538

COUNTY OF LEXINGTON

Date: 3-16-11

ALL OTHER FUNDS
 Appropriation Summary
 Fiscal Year - 2011-12
 Requested Budget

Fund	Description	Appropriations					Revenue		
		Personnel	Operating	Capital	Transfers Out	Total	Estimated Revenue	Transfers In	Total Revenue
2400	HUD Entitlement Community Develop	168,351	1,461,267	500	0	1,630,118	1,630,118	0	1,630,118
2401	HOME Program	71,829	597,652	0	0	669,481	634,481	35,000	669,481
2410	Clk of Crt/Title IV-D Child Support	377,085	11,803	0	0	388,888	474,572	0	474,572
2459	Forensic Death Investigator	65,504	20,275	11,700	0	97,479	87,731	9,748	97,479
2478	Operations & Firefighter Safety Equip.	0	16,389	156,370	0	172,759	138,207	34,552	172,759
2480	Citizen Corps	0	0	0	0	0	0	0	0
2520	DHEC EMS Grant-In-Aid	0	26,894	0	0	26,894	25,415	1,479	26,894
Total Other Miscellaneous Grants		682,769	2,134,280	168,570	0	2,985,619	2,990,524	80,779	3,071,303
2000	Economic Development	162,094	829,060	9,015	0	1,000,169	15,462	350,000	365,462
	New Program - Econ. Develop. SharePoint	0	6,160	0	0	6,160			
	New Program - FT Admin. Assistant	43,046	(16,876)	0	0	26,170			
2001	Rural Development Act	0	0	308,500	0	308,500	308,500	0	308,500
2002	Farmers Market Project	0	0	0	0	0	0	0	0
2120	Accommodations Tax	0	226,477	0	0	226,477	238,650	0	238,650
2130	Tourism Development Fee	0	925,400	0	0	925,400	925,400	0	925,400
2131	Tourism Development Fee Surplus	0	0	0	0	0	0	0	0
2140	Temporary Alcohol Beverage Lic. Fee	0	49,430	0	42,000	91,430	80,100	0	80,100
2141	Minibottle Tax	0	378,360	0	0	378,360	378,460	0	378,460
2200	Indigent Care	33,378	1,009,212	0	0	1,042,590	961,077	0	961,077
2600	Clk of Crt/Professional Bond Fees	0	111,483	14,262	0	125,745	18,463	0	18,463
2605	Emergency Telephone System E-911	121,833	864,249	26,543	0	1,012,625	1,046,900	0	1,046,900
2606	SCE&G Support Fund	0	17,500	0	0	17,500	17,500	0	17,500
2618	P/D (Indigent Criminal Defense)	0	40,000	0	0	40,000	40,000	0	40,000
2619	Public Defender	986,514	107,977	2,000	0	1,096,491	468,894	627,597	1,096,491
2620	Victims Bill of Rights:						312,875	9,316	322,191
	Solicitor Budget	63,436	1,021	0	39,834	104,291			
	Magistrate Budget	82,665	21,626	0	0	104,291			
	Law Enforcement Budget	108,142	5,465	0	0	113,607			
2700	Schedule "C" Funds	69,140	4,011,232	0	0	4,080,372	4,095,000	0	4,095,000
	New Program - Road Management System	0	0	0	0	0			
2702	Alternative Road Paving Program	0	0	0	0	0	0	0	0
2920	Campus Parking Fund	0	3,120	0	0	3,120	15,725	0	15,725
2921	Lex. Cty. Delegation Office Expense Fund	0	0	0	0	0	0	0	0
2930	Personnel/Employee Committee	0	13,778	0	0	13,778	12,505	0	12,505
2950	Delinquent Tax Collections	471,029	454,201	7,972	0	933,202	414,600	0	414,600
	New Program - Asst. Deputy Tax Collector	7,162	250	0	0	7,412			
2990	Grants Administration	136,132	3,176	200	0	139,508	2,000	75,000	77,000
2999	Pass-Thru-Grants - Magistrate	108,765	0	0	0	108,765	108,765	0	108,765
Total Other Special Revenue		2,393,336	9,062,301	368,492	81,834	11,905,963	9,460,876	1,061,913	10,522,789
5601	Red Bank Crossing	0	59,567	0	0	59,567	102,530	0	102,530
5700	Solid Waste	1,399,508	7,426,474	938,997	22,378	9,787,357	10,091,737	0	10,091,737
	New Programs	142,626	139,091	847,483	0	1,129,200			
5701	SW Post Closure Sinking Fund	0	22,378	0	0	22,378	1,000	22,378	23,378
5710	Solid Waste Tires	0	151,654	500	0	152,154	93,500	0	93,500
5720	SW/DHEC Management Grant	0	0	7,000	0	7,000	7,000	0	7,000
5721	SW/Tire Grant	0	6,000	0	0	6,000	6,000	0	6,000
5722	SW/DHEC Used Oil Grant	0	13,200	21,270	0	34,470	34,470	0	34,470
5800	Lexington Cty Airport at Pelion	0	49,570	0	0	49,570	33,004	50,000	83,004
	New Program	21,922	1,782	0	0	23,704			
5801	Airport Capital Projects	0	0	33,000	0	33,000	32,675	50,000	82,675
Total Enterprise Fund		1,564,056	7,869,716	1,848,250	22,378	11,304,400	10,401,916	122,378	10,524,294

COUNTY OF LEXINGTON

Date: 3-16-11

ALL OTHER FUNDS

Appropriation Summary

Fiscal Year - 2011-12

Requested Budget

Fund	Description	Appropriations					Revenue		
		Personnel	Operating	Capital	Transfers Out	Total	Estimated Revenue	Transfers In	Total Revenue
6590	Motor Pool	0	214,565	98,000	0	312,565	184,340	0	184,340
6710	Workers Compensation Insurance Fund	0	1,560,362	0	185,430	1,745,792	2,090,804	0	2,090,804
6730	Employee Insurance Fund	0	14,188,359	0	0	14,188,359	12,244,061	0	12,244,061
6731	Post-Employment Insurance Fund	0	157,158	0	0	157,158	2,294,400	0	2,294,400
6790	Risk Management Administration	156,289	26,149	2,992	0	185,430	400	185,430	185,830
Total Internal Service		156,289	16,146,593	100,992	185,430	16,589,304	16,814,005	185,430	16,999,435
		13,718,840	37,263,467	4,206,547	399,759	55,588,613	50,270,720	2,801,232	53,071,952

COUNTY OF LEXINGTON
MATRIX OF TRANSFER OF FUNDS
Annual Budget
Fiscal Year - 2011-12
Requested Amounts

Date: 3-15-11

								<i>SOURCE</i>								
General Fund Revenue								Law Enforce Revenue	Temp Alcohol Beverage	Solicitor State Fund	Victim Bill of Rights	SW Landfill Operation	Workers Comp Insurance			
FUND	1000	1000	1000	1000	1000	1000	1000	1000	2140	2611	2620	5700	6710			
ORGANIZATION	101610	131400	131599	141200	141300	141400	999900	159900	999900	141200	141200	121204	999900	TOTALS		
<i>DESTINATION</i>																
2460 SOL / Drug Court				27,000							27,000				54,000	
2500 SOL / Victim Witness Program				24,000						83,117	39,834				146,951	
2501 SOL / Community Juvenile Arbitration				63,412					42,000						105,412	
2619 Public Defender						627,597									627,597	
2414 Bulletproof Vest Program								8,000							8,000	
2418 White Collar Crime Unit								9,442							9,442	
2419 Gang Task Force								16,883							16,883	
2633 LE / School District #1								391,048							391,048	
2634 LE / School District #2								189,294							189,294	
2639 LE / School District #3								34,287							34,287	
2640 LE / School District #4								72,039							72,039	
2641 LE / School District #5								261,182							261,182	
NEW Drug Parcel Interdiction Unit								28,817							28,817	
NEW Interstate Criminal Enforcement Unit								33,377							33,377	
2401 HOME Program	35,000														35,000	
2459 Forensic Death Investigator					9,748										9,748	
2478 Operations & Firefighter Safety Equip			34,552												34,552	
2520 DHEC EMS Grant-In-Aid		1,479													1,479	
2000 R.E.T. - Economic Development Fund							350,000								350,000	
2620 Victims' Bill of Rights								9,316							9,316	
2990 Finance / Grants Administration							75,000								75,000	
5701 SW Post Closure Sinking Fund												22,378			22,378	
5800 Lexington County Airport @ Pelion							50,000								50,000	
5801 Airport Capital Projects							50,000								50,000	
6790 Risk Management Administration													185,430		185,430	
* TOTAL TRANSFER OF FUNDS	35,000	1,479	34,552	114,412	9,748	627,597	525,000	1,053,685	42,000	110,117	39,834	22,378	185,430	2,801,232		

**COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year 2011-12
Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Amended Budget Thru Dec 2010-11	Received Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*County Library Operations 2300 :								
Revenues:(Organization: 000000)		<u>6.330 Mills</u>	<u>6.111 Mills</u>		<u>6.111 Mills</u>	<u>Mills</u>	<u>Mills</u>	<u>Mills</u>
410000	Current Property Taxes	4,529,952	4,960,393	2,614,937	4,960,393	4,960,393		
410500	Homestead Exemption	208,847	150,000	3	150,000	150,000		
410520	Manufacturer's Tax Exemption	22,536	22,000	0	22,000	22,000		
410530	State Sales and Use Tax Credit	132,986	153,414	98,095	153,414	153,414		
411000	Current Vehicle Taxes	656,422	689,352	314,033	689,352	689,352		
412000	Current Tax Penalties	10,177	9,000	(8)	9,000	9,000		
413000	Delinquent Tax	258,036	150,000	162,789	150,000	150,000		
414000	Delinquent Tax Penalties	37,741	25,000	24,415	25,000	25,000		
417100	Fee in Lieu of Taxes	166,011	181,354	0	181,354	181,354		
417120	Fee in Lieu of Taxes - Prior Year	0	0	0	0	0		
417130	Fee in Lieu of Taxes - Manuf. Tax Exemption	15,078	15,000	0	15,000	15,000		
417150	Fee in Lieu of Taxes - Fee for Services	3,070	0	0	0	0		
418000	Motor Carrier Payments	11,841	11,000	7,088	11,000	11,000		
419000	Merchants Exemptions	28,550	28,550	14,275	28,550	28,550		
419900	Tax Refund	0	0	0	0	0		
Total Property Tax Revenue		6,081,247	6,395,063	3,235,627	6,395,063	6,395,063		
Other Revenues:								
437609	Copy Sales - Library	8,928	14,000	6,666	14,000	14,000		
438300	Vending Machine Sales	350	450	174	450	400		
438900	Auction Sales	0	0	0	0	0		
449000	Library Book Fines	269,981	265,000	119,507	265,000	265,000		
457000	Federal Grant Income	0	794	794	794	0		
461000	Investment Interest	17,155	15,000	8,193	15,000	16,000		
469900	Miscellaneous Revenues	0	0	483	0	0		
Total Other Revenue		296,414	295,244	135,817	295,244	295,400		
** Total Revenue		6,377,661	6,690,307	3,371,444	6,690,307	6,690,463		
** Total Appropriations					6,824,852	6,724,277		
New Programs						12,325		
						13,246		
						8,389		
***Total Appropriations					6,758,237			
FUND BALANCE								
Beginning of Year					4,429,293	4,294,748	4,294,748	4,294,748
FUND BALANCE - Projected								
End of Year					4,294,748	4,226,974		

**COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2011-12**

Fund 2300
Division: Library
Organization: 2300xx - Departmental Library Recap

Object Expenditure Code Classification	BUDGET					
	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages	2,582,466	1,292,114	2,658,499	2,684,056	0	0
510200 Overtime	2,441	548	10,000	10,000	0	0
510300 Part Time	588,242	293,083	580,588	555,031	0	0
511112 FICA - Employer's Portion	230,933	115,264	247,602	259,053	0	0
511113 State Retirement - Employer's Portion	279,442	140,617	304,737	322,929	0	0
511114 Police Retirement - Employer's Portion	0	0	1,934	0	0	0
511120 Insurance Fund Contribution	562,500	296,400	592,800	592,800	0	0
511125 Post Employment Contribution - OPEB	-175,416	0	0	0	0	0
511130 Workers Compensation	18,568	9,401	19,092	19,314	0	0
511131 S.C. Unemployment	0	754	0	0	0	0
511213 State Retirement - Retiree	14,051	6,187	0	0	0	0
511214 Police Retirement - Retiree	1,381	753	0	0	0	0
519999 Personnel Contingency	0	0	132,217	137,163	0	0
* Total Personnel	4,104,608	2,155,121	4,547,469	4,580,346	0	0
Operating Expenses						
520100 Contracted Maintenance	23,392	22,148	26,892	25,339	0	0
520103 Landscape/Grounds Maintenance	28,080	13,500	31,350	30,298	0	0
520200 Contracted Services	94,201	49,623	115,079	117,214	0	0
520206 Background History Screening	0	0	875	500	0	0
520220 Book Binding	230	124	500	500	0	0
520231 Garbage Pickup Charges	6,608	2,842	7,392	4,786	0	0
520233 Towing Service	0	65	500	500	0	0
520242 Hazardous Materials Disposal	798	0	800	800	0	0
520300 Professional Services	12,150	11,150	15,000	18,000	0	0
520303 Accounting/Auditing Services	2,500	2,596	2,500	2,700	0	0
520400 Advertising & Publicity	1,817	645	2,500	4,700	0	0
520500 Legal Services	0	0	1,500	1,500	0	0
520702 Technical Currency & Support	21,900	32,214	67,674	82,013	0	0
520703 Computer Hardware Maintenance	7,151	7,721	7,852	14,350	0	0
521000 Office Supplies	29,858	10,302	28,300	29,100	0	0
521100 Duplicating	1,357	756	8,114	8,114	0	0
521200 Operating Supplies	35,537	18,317	40,700	43,700	0	0
522000 Building Repairs & Maintenance	22,208	13,193	35,000	40,000	0	0
522001 Carpet/Floor Cleaning	6,440	2,096	7,500	8,000	0	0
522200 Small Equipment Repairs & Maintenance	1,250	571	6,000	6,000	0	0
522300 Vehicle Repairs & Maintenance	2,565	3,989	4,000	4,000	0	0
524000 Building Insurance	17,232	8,615	20,045	17,749	0	0
524100 Vehicle Insurance	2,120	1,060	2,184	2,184	0	0
524101 Comprehensive Vehicle Insurance	240	120	325	250	0	0
524201 General Tort Liability Insurance	2,718	1,371	2,801	2,829	0	0
524202 Surety Bonds	0	0	0	995	0	0
524900 Data Processing Equip. Insurance	1,046	536	1,100	1,100	0	0
525000 Telephone	14,943	6,509	33,045	33,070	0	0
525004 WAN Service Charges	0	94	2,500	1,500	0	0
525010 Long Distance Charges	0	0	0	0	0	0
525020 Pagers and Cell Phones	2,483	1,258	2,680	2,680	0	0
525041 E-mail Service Charges	7,675	3,798	7,695	7,695	0	0
525100 Postage	10,175	5,003	12,000	12,300	0	0
525210 Conference, Meeting & Training Expenses	0	6,040	7,294	9,500	0	0

**COUNTY OF LEXINGTON
LIBRARY
Annual Budget
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Fund 2300

Division: Library

Organization: 2300xx - Departmental Library Recap

		BUDGET				
Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
525211 Library Board Expenses	1,624	833	2,300	2,300	0	0
525230 Subscriptions, Dues, & Books	112,416	110,018	120,000	142,000	0	0
525240 Personal Mileage Reimbursement	8,889	3,527	12,000	12,000	0	0
525250 Motor Pool Reimbursement	62	54	0	500	0	0
525377 Utilities - County Branch Library	307,607	167,062	330,989	342,500	0	0
525400 Gas, Fuel, & Oil	9,129	4,999	10,000	14,500	0	0
525600 Uniforms & Clothing	215	0	400	400	0	0
526500 Licenses & Permits	0	0	0	3,985	0	0
527040 Outside Personnel (Temporary)	0	2,888	14,439	0	0	0
529903 Contingency	0	0	87,093	0	0	0
537699 Cost of Copy Sales	0	3,989	0	0	0	0
* Total Operating	796,616	519,626	1,078,918	1,052,151	0	0
**Total Personnel & Operating	4,901,224	2,674,747	5,626,387	5,632,497	0	0
Capital						
540000 Small Tools & Minor Equipment	9,193	10,031	11,000	14,000	0	0
540001 Books - Local	0	0	0	0	0	0
540002 Microforms	3,444	3,444	3,900	3,900	0	0
540004 CD-Rom Publications	500	0	500	500	0	0
540006 Library Materials (Book, Audio Visual Mat.)	887,889	545,706	1,100,000	1,050,000	0	0
540010 Minor Software	810	860	4,000	4,000	0	0
All Other Equipment	12,295	34,214	79,065	19,380	0	0
Library Materials (Books, Audio Visual)	914,131	594,255	1,198,465	1,091,780	0	0
*** Total Budget Appropriation	5,815,355	3,269,002	6,824,852	6,724,277	0	0

COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization Recap

BUDGET

Object Expenditure Code Classification	2011-12 Requested	General Adminstr. 230005	Batesburg/ Leesville 230010	Lexington 230020	Cayce / W.Cola. 230030	Irmo 230040	Chapin 230050	South Congaree 230055	Swansea 230060	Gaston 230070	Pelion 230080	Gilbert/ Summit 230090	Non-Departmental 230099
525210 Conference, Meeting & Training Expense	9,500	0	0	0	0	0	0	0	0	0	0	0	9,500
525211 Library Board Expenses	2,300	0	0	0	0	0	0	0	0	0	0	0	2,300
525230 Subscription, Dues, & Books	142,000	0	0	0	0	0	0	0	0	0	0	0	142,000
525240 Personal Mileage Reimbursement	12,000	0	0	0	0	0	0	0	0	0	0	0	12,000
525250 Motor Pool Reimbursement	500	0	0	0	0	0	0	0	0	0	0	0	500
525377 Utilities - (10) Branches	342,500	0	16,000	131,000	57,000	70,000	16,000	10,500	8,000	9,500	14,000	10,500	0
525400 Gas, Fuel, & Oil	14,500	0	0	0	0	0	0	0	0	0	0	0	14,500
525600 Uniforms & Clothing	400	0	0	0	0	0	0	0	0	0	0	0	400
526500 Licenses & Permits	3,985	0	0	0	0	0	0	0	0	0	0	0	3,985
529903 Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0
* Total Operating	1,052,151	44,926	32,517	162,776	120,219	101,029	32,819	23,753	18,575	23,249	27,188	20,299	444,801
* Total Personnel & Operating	5,632,497	1,175,234	226,314	1,075,568	837,477	863,977	206,165	122,899	97,070	119,055	193,278	97,764	617,896
Capital													
540000 Small Tools & Minor Equipment	14,000	0	0	0	0	0	0	0	0	0	0	0	14,000
540002 Microformas	3,900	0	0	0	0	0	0	0	0	0	0	0	3,900
540004 CD-ROM/Subscriptions	500	0	0	0	0	0	0	0	0	0	0	0	500
540006 Library Materials (Books, Audio Visual)	1,050,000	0	0	0	0	0	0	0	0	0	0	0	1,050,000
540010 Minor Software	4,000	0	0	0	0	0	0	0	0	0	0	0	4,000
All Other Equipment	19,380	0	0	0	0	0	0	0	0	0	0	0	19,380
** Total Capital	1,091,780	0	0	0	0	0	0	0	0	0	0	0	1,091,780

***** Total Budget Appropriation** 6,724,277 1,175,234 226,314 1,075,568 837,477 863,977 206,165 122,899 97,070 119,055 193,278 97,764 1,709,476

**COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization: 230005 - Administration

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 20	774,725	383,376	784,982	810,539		
510200 Overtime	1,424	130	130	0		
510300 Part Time - 1 (.5 - FTE)	37,612	19,001	37,982	12,425		
511112 FICA - Employer's Portion	59,393	29,389	62,421	62,957		
511113 State Retirement - Employer's Portion	75,242	37,182	76,688	78,470		
511114 Police Retirement - Employer's Portion	0	0	1,934	0		
511120 Insurance Fund Contribution - 20	150,000	78,000	156,000	156,000		
511130 Workers Compensation	9,997	4,902	9,917	9,917		
511213 State Retirement - Retiree	0	0	0	0		
511214 Police Retirement - Retiree	1,381	753	0	0		
* Total Personnel	1,109,774	552,733	1,130,054	1,130,308		
Operating Expenses						
520300 Professional Services	0	0	0	0		
521000 Office Supplies	6,729	2,146	7,000	7,000		
521200 Operating Supplies	21,408	12,149	25,000	27,000		
524201 General Tort Liability Insurance	947	473	975	976		
524202 Surety Bonds	0	0	0	205		
525000 Telephone	3,314	1,769	6,539	6,539		
525041 E-mail Service Charges - 26	2,141	1,053	2,106	2,106		
525100 Postage	916	478	1,100	1,100		
527040 Outside Personnel (Temporary)	0	2,888	14,439	0		
* Total Operating	35,455	20,956	57,159	44,926		
**Total Personnel & Operating	1,145,229	573,689	1,187,213	1,175,234		
Capital						
**Total Capital	0	0	0	0		
*** Total Budget Appropriation	1,145,229	573,689	1,187,213	1,175,234		

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LIBRARY
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Fund 2300
Division: Library
Organization: 230010 - Batesburg/Leesville Branch

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 4	116,631	54,126	115,622	115,622		
510200 Overtime	12	0	0	0		
510300 Part Time - 2 (1.00 - FTE)	26,468	12,348	22,786	22,786		
511112 FICA - Employer's Portion	9,958	4,606	10,425	10,589		
511113 State Retirement - Employer's Portion	12,609	6,242	13,449	13,198		
511120 Insurance Fund Contribution - 4	30,000	15,600	31,200	31,200		
511130 Workers Compensation	430	200	402	402		
511213 State Retirement - Retiree	829	0	0	0		
* Total Personnel	196,937	93,122	193,884	193,797		
Operating Expenses						
520103 Landscape/Grounds Maintenance	2,040	1,020	2,142	2,027		
520200 Contracted Services	5,975	3,020	6,263	6,152		
520231 Garbage Pickup Service	860	369	930	379		
521000 Office Supplies	1,585	686	1,600	1,600		
521100 Duplicating	9	162	971	971		
521200 Operating Supplies	783	454	800	1,100		
524000 Building Insurance	1,410	705	1,452	1,452		
524201 General Tort Liability Insurance	115	58	118	119		
524202 Surety Bonds	0	0	0	50		
525000 Telephone	531	232	1,962	1,962		
525041 E-mail Service Charges - 5	419	203	405	405		
525100 Postage	317	102	300	300		
525377 Utilities - County Branch Library	17,416	5,698	19,489	16,000		
* Total Operating	31,460	12,709	36,432	32,517		
**Total Personnel & Operating	228,397	105,831	230,316	226,314		
Capital						
**Total Capital	0	0	0	0		
*** Total Budget Appropriation	228,397	105,831	230,316	226,314		

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LIBRARY
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Fund 2300
Division: Library
Organization: 230020 - Lexington Branch

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 15	522,807	259,993	533,902	533,902		
510200 Overtime	186	99	100	0		
510300 Part Time - 12/1 Intern (6.50 - FTE)	141,112	72,953	143,503	143,503		
511112 FICA - Employer's Portion	48,234	24,062	51,079	51,822		
511113 State Retirement - Employer's Portion	59,595	28,546	62,747	64,591		
511114 Police Retirement - Employer's Portion	0	0	0	0		
511120 Insurance Fund Contribution - 15	112,500	58,500	117,000	117,000		
511130 Workers Compensation	1,995	1,001	1,974	1,974		
511131 SC Unemployment	0	0	0	0		
511213 State Retirement - Retiree	1,300	1,860	0	0		
511214 Police Retirement - Retiree	0	0	0	0		
* Total Personnel	887,729	447,014	910,305	912,792		
Operating Expenses						
520103 Landscape/Grounds Maintenance	5,160	2,580	6,418	6,611		
520200 Contracted Services	1,350	1,100	1,600	1,495		
520231 Garbage Pickup Service	1,133	472	1,191	1,015		
521000 Office Supplies	5,615	2,144	5,650	5,650		
521100 Duplicating	594	0	1,646	1,646		
521200 Operating Supplies	620	430	800	900		
524000 Building Insurance	3,565	1,782	3,672	3,672		
524201 General Tort Liability Insurance	483	241	497	498		
524202 Surety Bonds	0	0	0	205		
525000 Telephone	3,062	1,435	6,007	6,007		
525041 E-mail Service Charges - 17	1,403	656	1,377	1,377		
525100 Postage	2,266	1,167	2,900	2,700		
525377 Utilities - County Branch Library	117,650	66,916	125,000	131,000		
* Total Operating	142,901	78,923	156,758	162,776		
**Total Personnel & Operating	1,030,630	525,937	1,067,063	1,075,568		
Capital						
**Total Capital	0	0	0	0		
*** Total Budget Appropriation	1,030,630	525,937	1,067,063	1,075,568		

**COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization: 230030 - Cayce/West Columbia Branch

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 13	414,038	202,821	429,479	429,479		
510200 Overtime	224	113	113	0		
510300 Part Time - 8/(4.00 - FTE)	85,154	47,037	93,936	93,936		
511112 FICA - Employer's Portion	36,292	18,197	39,054	40,042		
511113 State Retirement - Employer's Portion	46,272	23,472	48,645	49,908		
511120 Insurance Fund Contribution - 13	97,500	50,700	101,400	101,400		
511130 Workers Compensation	2,464	1,233	2,493	2,493		
511131 S.C. Unemployment	0	0	0	0		
* Total Personnel	681,944	343,573	715,120	717,258		
Operating Expenses						
520103 Landscape/Grounds Maintenance	2,100	1,050	3,205	2,163		
520200 Contracted Services	30,537	13,348	38,429	37,688		
520231 Garbage Pickup Service	723	472	1,191	1,015		
521000 Office Supplies	5,282	1,160	4,500	4,500		
521100 Duplicating	74	142	1,876	1,876		
521200 Operating Supplies	4,410	1,615	4,600	4,600		
524000 Building Insurance	3,393	1,697	3,495	3,495		
524201 General Tort Liability Insurance	391	196	403	403		
524202 Surety Bonds	0	0	0	170		
525000 Telephone	876	433	4,056	4,056		
525041 E-mail Service Charges - 13	908	497	1,053	1,053		
525100 Postage	2,208	994	2,200	2,200		
525377 Utilities - County Branch Library	49,846	27,497	54,000	57,000		
* Total Operating	100,748	49,101	119,008	120,219		
**Total Personnel & Operating	782,692	392,674	834,128	837,477		
Capital						
**Total Capital	0	0	0	0		
*** Total Budget Appropriation	782,692	392,674	834,128	837,477		

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LIBRARY
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Fund 2300
Division: Library
Organization: 230040 - Irmo Branch

		BUDGET				
Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 13	431,258	216,571	434,243	434,243		
510200 Overtime	154	0	0	0		
510300 Part Time - 11/1 Intern (6.00 - FTE)	124,900	62,076	128,083	128,083		
511112 FICA - Employer's Portion	40,339	20,155	41,714	43,018		
511113 State Retirement - Employer's Portion	41,433	22,388	53,772	53,618		
511120 Insurance Fund Contribution - 13	97,500	50,700	101,400	101,400		
511130 Workers Compensation	2,591	1,299	2,586	2,586		
511131 S.C. Unemployment	0	0	0	0		
511213 State Retirement - Retiree	10,804	3,777	0	0		
* Total Personnel	748,979	376,966	761,798	762,948		
Operating Expenses						
520103 Landscape/Grounds Maintenance	5,700	2,310	5,851	6,025		
520200 Contracted Services	1,420	1,310	1,645	1,845		
520231 Garbage Pickup Service	1,134	472	1,191	1,015		
521000 Office Supplies	5,450	2,250	4,500	4,700		
521100 Duplicating	161	242	1,079	1,079		
521200 Operating Supplies	3,989	1,635	4,500	4,500		
524000 Building Insurance	1,845	923	1,901	1,901		
524201 General Tort Liability Insurance	437	219	450	451		
524202 Surety Bonds	0	0	0	190		
525000 Telephone	2,550	1,146	4,527	4,527		
525041 E-mail Service Charges - 16	1,320	624	1,296	1,296		
525100 Postage	3,018	1,666	3,000	3,500		
525377 Utilities - County Branch Library	61,246	36,443	64,000	70,000		
* Total Operating	88,270	49,240	93,940	101,029		
**Total Personnel & Operating	837,249	426,206	855,738	863,977		
Capital						
**Total Capital	0	0	0	0		
*** Total Budget Appropriation	837,249	426,206	855,738	863,977		

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LIBRARY
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Fund 2300
Division: Library
Organization: 230050 - Chapin Branch

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 2	72,921	36,473	74,865	74,865		
510200 Overtime	0	0	0	0		
510300 Part Time - 5 (2.5 - FTE))	60,452	31,713	59,414	59,414		
511112 FICA - Employer's Portion	10,139	5,184	10,654	10,273		
511113 State Retirement - Employer's Portion	11,317	5,786	12,223	12,804		
511120 Insurance Fund Contribution - 2	15,000	7,800	15,600	15,600		
511130 Workers Compensation	401	205	390	390		
511213 State Retirement - Retiree	0	0	0	0		
* Total Personnel	170,230	87,161	173,146	173,346		
Operating Expenses						
520103 Landscape/Grounds Maintenance	2,160	1,080	2,268	2,225		
520200 Contracted Services	6,824	3,597	7,171	7,102		
520231 Garbage Pickup Service	765	319	804	379		
521000 Office Supplies	1,076	269	800	800		
521100 Duplicating	46	21	263	263		
521200 Operating Supplies	769	787	800	1,400		
524000 Building Insurance	1,866	933	1,922	1,922		
524201 General Tort Liability Insurance	92	46	95	95		
524202 Surety Bonds	0	0	0	45		
525000 Telephone	1,043	504	1,945	1,945		
525041 E-mail Service Charges - 3	248	122	243	243		
525100 Postage	208	170	400	400		
525377 Utilities - County Branch Library	13,661	7,361	15,500	16,000		
* Total Operating	28,758	15,209	32,211	32,819		
**Total Personnel & Operating	198,988	102,370	205,357	206,165		
Capital						
**Total Capital	0	0	0	0		
*** Total Budget Appropriation	198,988	102,370	205,357	206,165		

**COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization: 230055 - South Congaree Branch

		<i>BUDGET</i>				
Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 2	56,232	28,702	58,866	<u>58,866</u>		
510200 Overtime	0	0	0	<u>0</u>		
510300 Part Time - 1 (.50 - FTE)	13,369	6,343	12,253	<u>12,253</u>		
511112 FICA - Employer's Portion	5,253	2,641	5,681	<u>5,441</u>		
511113 State Retirement - Employer's Portion	6,535	3,291	7,016	<u>6,782</u>		
511120 Insurance Fund Contribution - 2	15,000	7,800	15,600	<u>15,600</u>		
511130 Workers Compensation	209	105	204	<u>204</u>		
* Total Personnel	96,598	48,882	99,620	<u>99,146</u>		
Operating Expenses						
520103 Landscape/Grounds Maintenance	2,400	1,200	2,520	<u>2,472</u>		
520200 Contracted Services	3,565	1,718	3,720	<u>3,659</u>		
520231 Garbage Pickup Service	885	369	930	<u>379</u>		
521000 Office Supplies	693	141	800	<u>800</u>		
521100 Duplicating	107	38	250	<u>250</u>		
521200 Operating Supplies	864	378	1,200	<u>1,200</u>		
524000 Building Insurance	879	439	905	<u>905</u>		
524201 General Tort Liability Insurance	46	23	48	<u>48</u>		
524202 Surety Bonds	0	0	0	<u>25</u>		
525000 Telephone	973	322	2,622	<u>2,622</u>		
525041 E-mail Service Charges - 3	247	122	243	<u>243</u>		
525100 Postage	365	151	650	<u>650</u>		
525377 Utilities - County Branch Library	9,110	4,489	11,500	<u>10,500</u>		
* Total Operating	20,134	9,390	25,388	<u>23,753</u>		
**Total Personnel & Operating	116,732	58,272	125,008	<u>122,899</u>		
Capital						
**Total Capital	0	0	0	<u>0</u>		
*** Total Budget Appropriation	116,732	58,272	125,008	<u>122,899</u>		

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LIBRARY
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Fund 2300
Division: Library
Organization: 230060 - Swansea Branch

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 1	36,210	18,294	37,483	37,483		
510200 Overtime	65	0	0	0		
510300 Part Time - 2 (1.0 - FTE)	22,943	12,383	22,657	22,657		
511112 FICA - Employer's Portion	4,452	2,303	4,959	4,601		
511113 State Retirement - Employer's Portion	5,561	2,880	6,157	5,779		
511120 Insurance Fund Contribution - 1	7,500	3,900	7,800	7,800		
511130 Workers Compensation	178	92	175	175		
511131 S.C. Unemployment	0	754	0	0		
* Total Personnel	76,909	40,606	79,231	78,495		
Operating Expenses						
520103 Landscape/Grounds Maintenance	1,800	900	1,890	1,854		
520200 Contracted Services	3,566	1,718	3,720	3,659		
520231 Garbage Pickup Service	0	0	0	0		
521000 Office Supplies	766	327	850	850		
521100 Duplicating	48	13	466	466		
521200 Operating Supplies	378	115	500	500		
524000 Building Insurance	1,045	522	1,076	1,076		
524201 General Tort Liability Insurance	46	23	48	48		
524202 Surety Bonds	0	0	0	20		
525000 Telephone	273	161	1,609	1,609		
525041 E-mail Service Charges - 3	247	122	243	243		
525100 Postage	98	79	250	250		
525377 Utilities - County Branch Library	7,251	3,581	8,000	8,000		
* Total Operating	15,518	7,561	18,652	18,575		
**Total Personnel & Operating	92,427	48,167	97,883	97,070		
Capital						
**Total Capital	0	0	0	0		
*** Total Budget Appropriation	92,427	48,167	97,883	97,070		

**COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization: 230070 - Gaston Branch

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 2	31,022	27,390	56,992	<u>56,992</u>		
510200 Overtime	134	14	15	<u>0</u>		
510300 Part Time - 1 (.5 - FTE)	28,333	6,502	11,278	<u>11,278</u>		
511112 FICA - Employer's Portion	4,128	2,379	5,092	<u>5,223</u>		
511113 State Retirement - Employer's Portion	5,586	3,184	6,543	<u>6,510</u>		
511120 Insurance Fund Contribution - 2	7,500	7,800	15,600	<u>15,600</u>		
511130 Workers Compensation	179	102	203	<u>203</u>		
* Total Personnel	76,882	47,371	95,723	<u>95,806</u>		
Operating Expenses						
520103 Landscape/Grounds Maintenance	2,520	1,260	2,646	<u>2,596</u>		
520200 Contracted Services	3,866	2,193	4,070	<u>4,184</u>		
520231 Garbage Pickup Service	885	369	930	<u>379</u>		
521000 Office Supplies	675	707	800	<u>1,400</u>		
521100 Duplicating	115	37	671	<u>671</u>		
521200 Operating Supplies	937	344	1,000	<u>1,000</u>		
524000 Building Insurance	560	280	1,725	<u>577</u>		
524201 General Tort Liability Insurance	46	23	48	<u>48</u>		
524202 Surety Bonds	0	0	0	<u>25</u>		
525000 Telephone	1,509	108	2,182	<u>2,207</u>		
525041 E-mail Service Charges - 2	165	115	162	<u>162</u>		
525100 Postage	321	24	500	<u>500</u>		
525377 Utilities - County Branch Library	8,752	3,988	10,000	<u>9,500</u>		
* Total Operating	20,351	9,448	24,734	<u>23,249</u>		
**Total Personnel & Operating	97,233	56,819	120,457	<u>119,055</u>		
Capital						
**Total Capital	0	0	0	<u>0</u>		
*** Total Budget Appropriation	97,233	56,819	120,457	<u>119,055</u>		

**COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2011-12**

Fund 2300
Division: Library
Organization: 230080 - Pelion Branch

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 3	91,855	46,986	96,459	96,459		
510200 Overtime	37	0	0	0		
510300 Part Time - 2 (1.00 - FTE)	23,223	10,224	25,003	25,003		
511112 FICA - Employer's Portion	8,425	4,175	9,043	9,292		
511113 State Retirement - Employer's Portion	10,809	5,372	11,361	11,582		
511120 Insurance Fund Contribution - 3	22,500	11,700	23,400	23,400		
511130 Workers Compensation	346	172	354	354		
511213 State Retirement - Retiree	0	0	0	0		
* Total Personnel	157,195	78,629	165,620	166,090		
Operating Expenses						
520103 Landscape/Grounds Maintenance	2,040	1,020	2,142	2,102		
520200 Contracted Services	4,287	2,328	4,481	4,461		
520231 Garbage Pickup Service	0	0	0	0		
521000 Office Supplies	1,139	253	1,000	1,000		
521100 Duplicating	168	73	610	610		
521200 Operating Supplies	1,083	355	1,200	1,200		
524000 Building Insurance	2,109	1,054	2,172	2,172		
524201 General Tort Liability Insurance	69	46	71	95		
524202 Surety Bonds	0	0	0	40		
525000 Telephone	348	171	684	684		
525041 E-mail Service Charges - 4	330	162	324	324		
525100 Postage	353	149	500	500		
525377 Utilities - County Branch Library	13,043	6,533	14,000	14,000		
* Total Operating	24,969	12,144	27,184	27,188		
**Total Personnel & Operating	182,164	90,773	192,804	193,278		
Capital						
**Total Capital	0	0	0	0		
*** Total Budget Appropriation	182,164	90,773	192,804	193,278		

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LIBRARY
Annual Budget
Fiscal Year - 2011-12**

Fund 2300
Division: Library
Organization: 230090 - Gilbert/Summit Branch

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 1	34,767	17,382	35,606	<u>35,606</u>		
510200 Overtime	205	192	192	<u>0</u>		
510300 Part Time - 2 (1.0 - FTE))	24,676	12,503	23,693	<u>23,693</u>		
511112 FICA - Employer's Portion	4,320	2,173	4,466	<u>4,537</u>		
511113 State Retirement - Employer's Portion	4,483	2,274	5,802	<u>5,655</u>		
511120 Insurance Fund Contribution - 1	7,500	3,900	7,800	<u>7,800</u>		
511130 Workers Compensation	179	90	174	<u>174</u>		
511213 State Retirement - Retiree	1,118	550	0	<u>0</u>		
* Total Personnel	77,248	39,064	77,733	<u>77,465</u>		
Operating Expenses						
520103 Landscape/Grounds Maintenance	2,160	1,080	2,268	<u>2,223</u>		
520200 Contracted Services	3,626	2,078	3,980	<u>3,969</u>		
520231 Garbage Pickup Service	223	0	225	<u>225</u>		
521000 Office Supplies	848	219	800	<u>800</u>		
521100 Duplicating	35	28	282	<u>282</u>		
521200 Operating Supplies	296	55	300	<u>300</u>		
524000 Building Insurance	560	280	1,725	<u>577</u>		
524201 General Tort Liability Insurance	46	23	48	<u>48</u>		
524202 Surety Bonds	0	0	0	<u>20</u>		
525000 Telephone	464	228	912	<u>912</u>		
525041 E-mail Service Charges - 3	247	122	243	<u>243</u>		
525100 Postage	105	23	200	<u>200</u>		
525377 Utilities - County Branch Library	9,632	4,556	9,500	<u>10,500</u>		
* Total Operating	18,242	8,692	20,483	<u>20,299</u>		
**Total Personnel & Operating	95,490	47,756	98,216	<u>97,764</u>		
Capital						
**Total Capital	0	0	0	<u>0</u>		
*** Total Budget Appropriation	95,490	47,756	98,216	<u>97,764</u>		

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2011-12

Fund 2300

Division: Library

Organization: 230099 - Non-departmental Library Operations

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510200 Overtime	0	0	9,450	10,000		
511112 FICA - Employer's Portion	0	0	3,014	11,258		
511113 SCRS - Employer's Portion	0	0	334	14,032		
511125 Post Employment Contribution - OPEB	-175,416	0	0	0		
511130 Workers Compensation	0	0	220	442		
519999 Personnel Contingency	0	0	132,217	137,163		
* Total Personnel	-175,416	0	145,235	172,895		
Operating Expenses						
520100 Contracted Maintenance	23,392	22,148	26,892	25,339		
520200 Contracted Services	29,185	17,213	40,000	43,000		
520206 Background History Screening	0	0	875	500		
520220 Book Binding	230	124	500	500		
520233 Towing Service	0	65	500	500		
520242 Hazardous Materials Disposal	798	0	800	800		
520300 Professional Services	12,150	11,150	15,000	18,000		
520303 Accounting/Auditing Services	2,500	2,596	2,500	2,700		
520400 Advertising & Publicity	1,817	645	2,500	4,700		
520500 Legal Services	0	0	1,500	1,500		
520702 Technical Currency & Support	21,900	32,214	67,674	82,013		
520703 Computer Hardware Maintenance	7,151	7,721	7,852	14,350		
522000 Building Repairs & Maintenance	22,208	13,193	35,000	40,000		
522001 Carpet/Floor Cleaning	6,440	2,096	7,500	8,000		
522200 Small Equipment Repairs & Maintenance	1,250	571	6,000	6,000		
522300 Vehicle Repairs & Maintenance	2,565	3,989	4,000	4,000		
524100 Vehicle Insurance - 4	2,120	1,060	2,184	2,184		
524101 Comprehensive Vehicle Insurance	240	120	325	250		
524900 Data Processing Equip. Insurance	1,046	536	1,100	1,100		
525004 WAN Service Charges	0	94	2,500	1,500		
525020 Pagers and Cell Phones	2,483	1,258	2,680	2,680		
525210 Conference, Meeting & Training Expenses	0	6,040	7,294	9,500		
525211 Library Board Expenses	1,624	833	2,300	2,300		
525230 Subscriptions, Dues, & Books	112,416	110,018	120,000	142,000		
525240 Personal Mileage Reimbursement	8,889	3,527	12,000	12,000		
525250 Motor Pool Reimbursement	62	54	0	500		
525400 Gas, Fuel, & Oil	9,129	4,999	10,000	14,500		
525600 Uniforms & Clothing	215	0	400	400		
526500 Licenses & Permits	0	0	0	3,985		
529903 Contingency	0	0	87,093	0		
537699 Cost of Copy Sales	0	3,989	0	0		
* Total Operating	269,810	246,253	466,969	444,801		
**Total Personnel & Operating	94,394	246,253	612,204	617,696		
Capital						
540000 Small Tools & Minor Equipment	9,193	10,031	11,000	14,000		
540002 Microforms	3,444	3,444	3,900	3,900		
540004 CD Rom Publications	500	0	500	500		
540006 Library Materials (Book, Audio Visual)	887,889	545,706	1,100,000	1,050,000		
540010 Minor Software	810	860	4,000	4,000		
All Other Equipment	12,295	34,214	79,065	19,380		
**Total Capital	914,131	594,255	1,198,465	1,091,780		
*** Total Budget Appropriation	1,008,525	840,508	1,810,669	1,709,476		

**FUND 2300 (LIBRARY OPERATIONS)
LEXINGTON COUNTY LIBRARY (230000)
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SECTION V. - PROGRAM OVERVIEW

The Lexington County Public Library exists to provide library and information service to the citizens of Lexington County. The Board of Trustees adopted the following mission statement in 1991:

The Lexington County Public Library System is responsible for and committed to providing timely, accurate, courteous, and useful information to the citizens, businesses and organizations of Lexington County and surrounding areas. The Library System is dedicated to encouraging children to develop life-long interest in reading and learning; to offering current, high-demand materials for all ages; and to assisting patrons in meeting educational objectives. The Library supports these commitments by providing materials, services, and a well-trained and knowledgeable staff.

This fiscal year will see the continuing improvement in the Library's ability to provide library service to the citizens of Lexington County. The library's present automation system became operational in August, 2001. It has received several major software and hardware upgrades since that time, including a new State-provided network. Further upgrades, both software and hardware, are anticipated to take place in FY 2011-2012. The library will continue to add to its number of online databases in the coming year.

The Library has also addressed the facility needs in several areas of the county over the last several years. The new Swansea Branch and South Congaree-Pine Ridge Branch opened to the public in June and July of 2007 respectively. The Chapin Branch's 1,600 Children's Room addition opened in August of 2007. A 1,600 square foot addition to the Gilbert-Summit Branch opened in January 2008. The final project, the Gaston Branch addition, was able to be constructed when the original Library Bonds were refinanced and there were resulting funds available. This addition opened in April, 2009. These building projects were made possible through funding appropriated by County Council.

Each year the overall use of our library system increases. From July through December 2010 our circulation of materials to the public has increased 8.4% over the same period last year. This reflects the growth of our county and the needs people have which the library can meet. In an increasingly complex society, our citizens need a source of information that will allow them to make informed decisions. The Library is the one place where information from a wide variety of sources is gathered, organized, and made available for this purpose. By doing this, the Library helps meet people's informational, educational, recreational, and cultural needs. In the coming years, the Library will continue to expand its services and programs to better fulfill its mission.

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SECTION V. - SERVICE LEVELS

2008 – 2009 Statistics

Total materials circulation: 2,064,931
Total materials in collection: 626,883
Total registered borrowers: 131,748
Total reference transactions: 518,919
Total service to groups: 69,087
Total users of public Internet computers in the Library: 487,319
Number of materials borrowed for patrons by interlibrary loan: 5,734

2009 – 2010 Statistics

Total materials circulation: 2,161,897
Total materials in collection: 661,039
Total registered borrowers: 131,099
Total reference transactions: 522,643
Total service to groups: 71,157
Total users of public Internet computers in the Library: 632,588
Number of materials borrowed for patrons by interlibrary loan: 6,383

2010 – 2011 Projections

Total materials circulated: 2,250,000
Total materials in collection: 690,000
Total registered borrowers: 133,000
Total reference transactions: 527,000
Total service to groups: 71,000
Total users of public Internet computers in the Library: 650,000
Number of materials borrowed for patrons by interlibrary loan: 6,400

2011 – 2012 Estimates

Total materials circulated: 2,350,000
Total materials in collection: 710,000
Total registered borrowers: 135,000
Total reference transactions: 530,000
Total service to groups: 72,000
Total users of public Internet computers in the Library: 660,000
Number of materials borrowed for patrons by interlibrary loan: 6,500

**FUND 2300 (LIBRARY OPERATIONS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

437609 - PHOTOCOPIER SALES **\$14,000**

438300 - VENDING MACHINE SALES **\$400**

449000 - LIBRARY BOOK FINES **\$265,000**

These are fines collected from library patrons who return library materials overdue or pay for a lost item.
The amount per item varies from \$.20 per day for books, magazines, and audio books to \$.75 per day for videos. The charges for a lost item are the price listed in the library's database plus a \$5.00 processing fee.

461000 - INVESTMENT INTEREST **\$16,000**

**FUND 2300 (LIBRARY OPERATIONS)
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SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. B. - PERSONNEL LINE ITEM NARRATIVES

510100 – SALARIES AND WAGES	\$2,684,056
<p>These are the salaries and wages for the current 76 full-time employees in the Library system. We are requesting 1 new part-time Library Assistant III position (which will be partially paid for by funds for 1 intern position being eliminated); 1 new part-time Library Assistant I position; and changing the grade and title of the Systems Assistant position to correspond with the PC/LAN Specialist I position used by the rest of the County IT departments. These will be detailed in the new programs section.</p>	
510200 – OVERTIME	\$10,000
<p>This covers overtime for full-time staff and part-time staff.</p>	
510300 – PART-TIME	\$555,031
<p>This budget covers 49 regular part-time employees plus 1 Student Intern that is placed in 1 branch.</p>	
511112 - FICA – EMPLOYER’S PORTION	\$259,053
511113 – SCRS – EMPLOYER’S PORTION	\$322,929
511120 – EMPLOYEE INSURANCE – EMPLOYER’S PORTION	\$592,800
511130 – WORKER’S COMPENSATION	\$19,314
511213 – STATE RETIREMENT - RETIREE	\$0
519901 – SALARY & WAGES ADJUSTMENT ACCOUNT	\$137,163
<p>This represents 4% of the full-time and part-time salaries and wages.</p>	

**FUND 2300 (LIBRARY OPERATIONS)
 LEXINGTON COUNTY LIBRARY (230000)
 FY 2011-12 BUDGET REQUEST**

SECTION VI. B – LISTING OF POSITIONS

Current Staffing Level: 125 - 76 full time and 49 part time

Lexington Headquarters- Administration	Job Title	Positions	FTE	Grade
	Director	1	1	31
	Deputy Director	1	1	26
	Systems Librarian	1	1	18
	Youth Services Coord.	1	1	15
	Technical Services Coord.	1	1	14
	Database Administrator	1	1	14
	Reference Coord.	1	1	14
	Systems Assistant	1	1	10
	PC/LAN Specialist I	1	1	14
	Bookmobile Manager	1	1	7
	Administrative Assistant	1	1	7
	LAI/Accounting Clerk	1	1	6
	Library Assistant II	3	3	4
	Library Assistant I	1	1	3
	Library Assistant I (PT)	1	0.5	3
	Receptionist	1	1	2
	Courier	2	2	2
	Custodian	1	1	2
	Total	<u>21</u>	<u>20.5</u>	
Batesburg-Leesville Branch				
	Librarian I	1	1	13
	Library Assistant I	3	3	3
	Library Assistant I (PT)	2	1	3
	Total	<u>6</u>	<u>5</u>	
Lexington Main Library				
	Librarian IV	1	1	16
	Librarian II	1	1	14
	Librarian I	5	5	13
	Library Assistant III	2	2	6
	Library Assistant III (PT)	2	1	6
	Library Assistant II	1	1	4
	Library Assistant I	4	4	3
	Library Assistant I (PT)	8	4	3
	Page	1	1	2
	Page (PT)	2	1	2
	Student Intern (PT)	1	0.5	N/A
	Total	<u>28</u>	<u>20.5</u>	

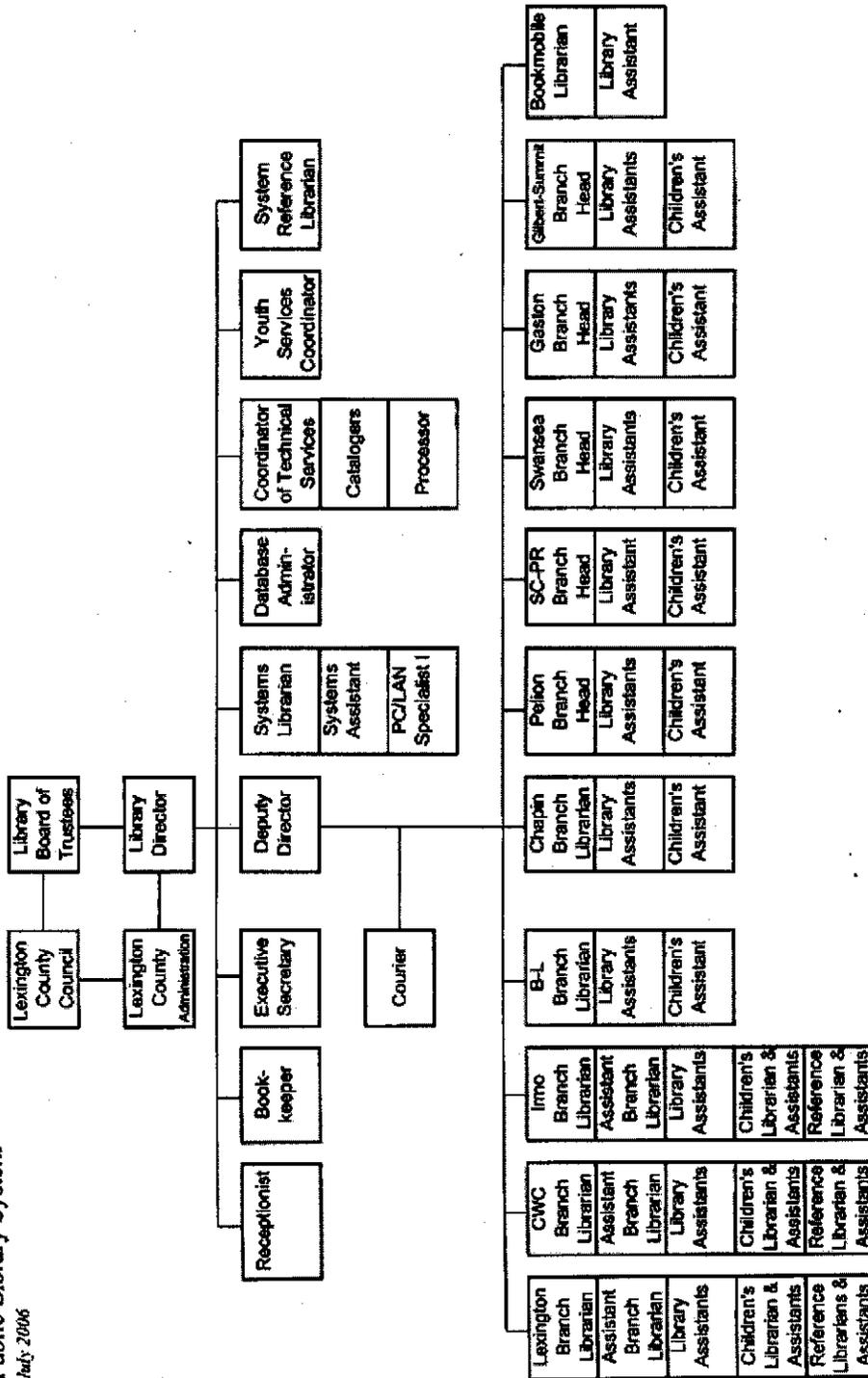
**FUND 2300 (LIBRARY OPERATIONS)
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Cayce-West Columbia Branch	Job Title	Positions	FTE	Grade
	Librarian IV	1	1	16
	Librarian II	1	1	14
	Librarian I	3	3	13
	Library Assistant III	2	2	6
	Library Assistant III (PT)	2	1	6
	Library Assistant II	1	1	4
	Library Assistant I	4	4	3
	Library Assistant I (PT)	3	1.5	3
	Page (PT)	3	1.5	2
	Custodian	1	1	2
	Total	<u>21</u>	<u>17</u>	
Irmo Branch				
	Librarian IV	1	1	16
	Librarian II	1	1	14
	Librarian I	2	2	13
	Library Assistant III	3	3	6
	Library Assistant II	1	1	4
	Library Assistant I	4	4	3
	Library Assistant I (PT)	8	4	3
	Page (PT)	3	1.5	2
	Custodian	1	1	2
	Student Intern (PT)	1	0.5	N/A
	Total	<u>25</u>	<u>19</u>	
Chapin Branch				
	Librarian I	1	1	13
	Library Assistant I	1	1	3
	Library Assistant I (PT)	5	2.5	3
	Total	<u>7</u>	<u>4.5</u>	
South Congaree-Pine Ridge Branch				
	Branch Manager	1	1	8
	Library Assistant I	1	1	3
	Library Assistant I (PT)	1	0.5	3
	Total	<u>3</u>	<u>2.5</u>	
Swansea Branch				
	Branch Head	1	1	8
	Library Assistant I (PT)	2	1	3
	Total	<u>3</u>	<u>2</u>	

**FUND 2300 (LIBRARY OPERATIONS)
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Gaston Branch	Job Title	Positions	FTE	Grade
	Branch Head	1	1	8
	Library Assistant I	1	1	3
	Library Assistant I (PT)	1	0.5	3
	Total	<u>3</u>	<u>2.5</u>	
Pelion Branch				
	Librarian I	1	1	13
	Library Assistant I	2	2	3
	Library Assistant I (PT)	2	1	3
	Total	<u>5</u>	<u>4</u>	
Gilbert-Summit Branch				
	Branch Head	1	1	8
	Library Assistant I (PT)	2	1	3
	Total	<u>3</u>	<u>2</u>	
	Total Library	<u>125</u>	<u>99.5</u>	

The Lexington County
Public Library System
July 2006



**FUND 2300 (LIBRARY OPERATIONS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

520100 – CONTRACTED MAINTENANCE \$25,339

Note: Costs obtained from quotes provided by maintenance vendors or county contracts.

Microfilm Reader/Printers (4) – 3,638
Telephone system at Batesburg, Irmo, & Pelion branches – 3,068
Telephone system at Cayce-West Columbia Branch – 1,130
Security System for all 10 buildings – 3,276
Elevators (6) – 4,326
Photocopiers (3) – 4,451
Fire Extinguishers – 700
Video Cleaning Machine – 525
3M Resensitizers – 541
3M Book Theft Detection Systems – 3,560
Garage Door – 124

520200 - CONTRACTED SERVICES \$43,000

Labor for consultation to the automation system and repairs/upgrades to network equipment – 8,000
Collection agency services to retrieve long overdue materials and unpaid fines – 35,000
Note: Collection agency costs are more than offset by revenue generated. We actually receive four times the service costs in the recovered funds and materials we get back.

520206 – BACKGROUND HISTORY SCREENING \$500

520220 – BOOK BINDING \$500

Books that become worn out or damaged and cannot be replaced because of cost or being out of print can be rebound. This helps preserve important books that contain needed information.

520233 – TOWING SERVICE \$500

520242 – HAZARDOUS MATERIALS DISPOSAL \$800

For disposal of fluorescent light bulbs which contain Mercury.

520300 – PROFESSIONAL SERVICES \$18,000

This line item includes funds for program presenters for such areas as the Summer Reading Program and staff in-service programs.

520303 – ACCOUNTING/AUDITING SERVICES \$2,700

The Library's share of the County's audit.

520400 – ADVERTISING & PUBLICITY \$4,700

These funds will be used to pay for ads in area newspapers or in other media for position openings; telephone book advertising; and printing costs relating to programs and services the library provides. Public relations are vital to the library's informing people of all that is available.

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ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

520500 – LEGAL SERVICES \$1,500

These funds will pay for attorney fees related to legal services for the Library.

520702 – TECHNICAL CURRENCY & SUPPORT \$82,013

Note: Costs obtained from quotes provided by maintenance/service vendors.

Polaris Integrated Library System (Software Maintenance and Upgrades) – 68,305
Business Oriented Software (BOSS) – 1,501
Internet Filtering Software – 2,496
Software House Intl (Ghost and Webtrends) - 332
LPT1 Print Management/PC Reservation – 3,529
Shavlik (Antivirus) – 2,350
AVS Computer Services (Deepfreeze) – 3,500

520703 – COMPUTER HARDWARE MAINTENANCE \$14,350

Note: Costs obtained from quotes provided by maintenance/service vendors.

DataNetwork Solutions (switches, firewalls, routers) – 8,653
DataNetwork Solutions (Internet Traffic Shaper) – 5,397
Internet Filtering Server – 300

522000 – BUILDING REPAIRS AND MAINTENANCE \$40,000

This account provides funds to purchase materials and services to make repairs to any of the ten buildings in the library system. The amount in this line item will increase as buildings age.

522001 - CARPET/FLOOR CLEANING \$8,000

This is an estimate for the Main Library and most of the other branches based on the County contract cost per square foot.

522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE \$6,000

Funds will be used to make repairs to such small equipment as fax machines, typewriters, printers, computers, etc. The amount is based on past history over the last several years, as well as repairing some equipment instead of purchasing new.

522300 – VEHICLE REPAIRS & MAINTENANCE \$4,000

The library has four vehicles: a bookmobile, 2 vans, and a utility vehicle.

524100 – VEHICLE INSURANCE \$2,184

This amount will cover four vehicles: the bookmobile, 2 vans, and utility vehicle. Amount based on information provided by Risk Manager.

524101 – COMPREHENSIVE INSURANCE \$250

Amount based on information provided by Risk Manager.

524900 – DATA PROCESSING EQUIPMENT INSURANCE \$1,100

Covers computers, servers, and network devices. Amount based on information provided by Risk Manager

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ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

525004 – WAN SERVICE CHARGE \$1,500

This is a charge set by the State DSIT office for access to the broadband network put in place for all schools and libraries in the state.

525020 – PAGERS AND CELL PHONES \$2,680

This amount represents the cost for seven mobile telephones (Bookmobile, 2 courier vans, Director, Systems Librarian, and one each in Irmo and Cayce-West Columbia Branches for tornado notification.

525210 – CONFERENCE & MEETING EXPENSES \$9,500

This appropriation is used for staff to attend state, regional, and national conferences and related meetings directly related to library service. It also includes funds for staff to attend regularly scheduled educational workshops, training courses, and continuing education programs. Particularly important is sending selected staff, especially in Information Services, to classes relating to computer/network certification requirements. Other more general meetings include the annual meeting of the South Carolina Library Association, the Public Library Association, and training programs for youth services staff. Most of the training activities are provided by the South Carolina State Library, the USC School of Library Science, and Midlands Technical College. These programs allow staff to keep up with current developments in libraries and their services. Specific conference information and course descriptions are made available throughout the year, and we choose staff to attend by who will receive the most benefit for their specific area of specialization.

525211 – LIBRARY BOARD EXPENSES \$2,300

The Library Board meets monthly, with special called meetings on occasion. These funds provide a lunch during regular meetings, travel expenses on Library business, costs for workshops or conferences, and other expenses directly related to Board business.

525230 – SUBSCRIPTIONS, DUES, AND BOOKS \$142,000

The largest expenditure in this account is for all the periodicals and newspapers that the Library purchases for all the branches. It also includes the cost of subscribing to on-line cataloging databases, downloadable audio and e-books, and research databases through the Internet that are made available to the public in each branch as well as at home. A small amount is used to pay for the dues to professional organizations such as the South Carolina Library Association

525240 – PERSONAL MILEAGE REIMBURSEMENT \$12,000

These funds pay mileage expenses for staff who are required to travel within the library system as part of their job as well as for those attending local and regional meetings and workshops that do not require overnight travel. The amount of travel is increasing as we provide more in-house training rather than send staff to outside meetings as well as staff who fill in at branches other than their own to cover absences of a staff member.

525250 – MOTOR POOL REIMBURSEMENT \$500

525400 – GAS, FUEL & OIL \$14,500

Provides funds for gas, diesel fuel, and oil for our four vehicles. Based on \$3.45 per gallon estimate from Fleet Services multiplied by average use of 4,200 gallons per year.

**FUND 2300 (LIBRARY OPERATIONS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

525600 – UNIFORMS & CLOTHING **\$400**
Provides uniforms for the library's custodial workers.

526500 – LICENSES & PERMITS **\$3,985**
Pays for the licenses for all branches required to show copyrighted films to the public.

**FUND 2300 (LIBRARY OPERATIONS)
 LEXINGTON COUNTY LIBRARY (230000)
 FY 2011-12 BUDGET REQUEST**

LIBRARY ACCOUNTS BY BRANCH

520103 – LANDSCAPE/GROUNDS MAINTENANCE \$30,298

230005 - \$0.00	230055 - \$2,472
230010 - 2,027	230060 - 1,854
230020 - 6,611	230070 - 2,596
230030 - 2,163	230080 - 2,102
230040 - 6,025	230090 - 2,223
230050 - 2,225	

520200 - Contracted Services \$74,214

230005 - \$0.00
230010 - 6,152
Cleaning service - 5,727
Pest control - 240
Subterranean termite service - 185
230020 - 1,495
Pest control - 500
State elevator inspection - 125
Subterranean termite service - 870
230030 - 37,688
Security guard - 36,868
Pest control - 645
Subterranean termite service - 175
230040 - 1,845
Pest control - 645
Subterranean termite service - 1,200
230050 - 7,102
Pest control - 500
Cleaning service - 6,102
Subterranean termite service - 500
230055 - 3,659
Cleaning service - 3,179
Pest control - 480
230060 - 3,659
Cleaning service - 3,179
Pest control - 480

**FUND 2300 (LIBRARY OPERATIONS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

LIBRARY ACCOUNTS BY BRANCH

230070 - 4,184
 Cleaning service - 3,179
 Pest control - 605
 Subterranean termite service - 400

230080 - 4,461
 Pest control - 240
 Cleaning service - 3,571
 Subterranean termite service - 650

230090 - 3,969
 Cleaning service - 3,179
 Subterranean termite service - 550
 Pest Control - 240

520231 - GARBAGE PICKUP SERVICE

\$4,786

230005 - \$0	230055 - \$379
230010 - 379	230060 - 0
230020 - 1,015	230070 - 379
230030 - 1,015	230080 - 0
230040 - 1,015	230090 - 225
230050 - 379	

521000 - OFFICE SUPPLIES

\$29,100

230005 - \$7,000	230050 - \$1,400
230010 - 1,600	230055 - 800
230020 - 5,650	230060 - 850
230030 - 4,500	230070 - 800
230040 - 4,700	230080 - 1,000
	230090 - 800

Office supplies include all necessary supplies for daily operation, including pens, pencils, ribbons, ink cartridges, printed forms, toner, computer paper, file folders, and other miscellaneous items. The amount for Account #230005 reflects the cost of materials used both in the administrative offices and in system-wide programs.

521100 - DUPLICATING

\$8,114

230005 - \$0.00	230050 - \$263.00
230010 - 971.00	230055 - 250.00
230020 - 1,646.00	230060 - 466.00
230030 - 1,876.00	230070 - 671.00
230040 - 1,079.00	230080 - 610.00
	230090 - 282.00

Pays for paper and the per-copy cost for internal use of the public photocopiers.

**FUND 2300 (LIBRARY OPERATIONS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

LIBRARY ACCOUNTS BY BRANCH

521200 – OPERATING SUPPLIES \$43,700

230005 - \$27,000	230050 - \$1,400
230010 - 1,100	230055 - 1,200
230020 - 900	230060 - 500
230030 - 4,600	230070 - 1,000
230040 - 4,500	230080 - 1,200
	230090 - 300

With the exception of Account #230005 (Administration), the items spent out of this account for each branch include all general housekeeping supplies for each building, such as paper towels, toilet tissue, soap, cleaning supplies, etc. used by library staff and contracted cleaning services. It also includes library-specific supplies such as promotional materials for branch programs and circulation materials (cards, boxes, etc.).

The amount in #230005 includes supplies such as all housekeeping and cleaning supplies for the main library building; all processing supplies for the books and audiovisual materials that are purchased each year (book covers, labels, tapes and glues, repair materials, cases for videos and audio tapes, security strips, etc.); library cards for the patrons; and supplies such as promotional material for system-wide programs such as the summer reading program.

524000 – BUILDING INSURANCE \$17,749

230005 - 0	230050 - \$1,922
230010 - 1,452	230055 - 905
230020 - 3,672	230060 - 1,076
230030 - 3,495	230070 - 577
230040 - 1,901	230080 - 2,172
	230090 - 577

Premiums based on information from Risk Management.

524201 – GENERAL TORT LIABILITY INSURANCE \$2,829

230005 - \$976	230050 - \$95
230010 - 119	230055 - 48
230020 - 498	230060 - 48
230030 - 403	230070 - 48
230040 - 451	230080 - 95
	230090 - 48

Premiums based on information from Risk Management.

**FUND 2300 (LIBRARY OPERATIONS)
 LEXINGTON COUNTY LIBRARY (230000)
 FY 2011-12 BUDGET REQUEST**

LIBRARY ACCOUNTS BY BRANCH

524202 – SURETY BONDS

\$995

230005 - \$205	230050 – 45
230010 – 50	230055 – 25
230020 – 205	230060 – 20
230030 – 170	230070 – 25
230040 – 190	230080 – 40
	230090 – 20

Premiums based on information from Risk Management.

525000 - TELEPHONE

\$33,070

230005 - \$6,539
 12 lines @ 20.07/line/month=2,891
 16 lines @ 19.00/line/month=3,648

230010 - 1,962
 3 lines @ 52.22/line/month=1,880
 Foreign listing@6.80/month=82

230020 – 6,007
 9 lines @ 20.07/line/month=2,168
 16 lines @ 19.00/line/month=3,648
 3 lines @ 5.30/line/month=191

230030 - 4,056
 6 lines @ 52.22/line/month=3,760
 1 line@24.60/month=296.00

230040 – 4,527
 7 lines @ 52.22/line/month=4,387
 Additional listings @ 3.66/month=44.00
 Memory call @ 7.95/month=96.00

230050 - 1,945
 3 lines @ 52.22/line/month=1,880.00
 Additional/foreign listings @ 5.36/month=65.00

230055 – 2,622
 6 lines @ 19.00/line/month=1,368.00
 2 lines @ 52.22/line/month=1,254.00

**FUND 2300 (LIBRARY OPERATIONS)
 LEXINGTON COUNTY LIBRARY (230000)
 FY 2011-12 BUDGET REQUEST**

LIBRARY ACCOUNTS BY BRANCH

230060 – 1,609
 6 lines @ 19.00/line/month=1,368
 1 line @ 20.07/line/month=241

230070 – 2,207
 4 lines @ 19.00/line/month=912
 1 line @ 52.22/line/month=627
 1 line @ 53.60/month=644
 Additional listing @ 1.96/month=24.00

230080 – 684
 3 lines @ 19.00/line/month

230090 – 912
 4 lines @ 19.00/line/month=684

The amount per line is based on the County contract pricing with Comporium, including taxes & fees.

525041 – EMAIL SERVICE CHARGES \$7,695

230005 - \$2,106	230050 - \$243
230010 - 405	230055 - 243
230020 - 1,377	230060 - 243
230030 - 1,053	230070 - 162
230040 - 1,296	230080 - 324
	230090 - 243

Cost based on \$6.75/account/month

525100 - POSTAGE \$12,300

230005 - \$1,100	230050 - \$400
230010 - 300	230055 - 650
230020 - 2,700	230060 - 250
230030 - 2,200	230070 - 500
230040 - 3,500	230080 - 500
	230090 - 200

Covers the cost of mailing letters and notices to patrons about overdue items or to promote public programs, books for interlibrary loan, etc.

**FUND 2300 (LIBRARY OPERATIONS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

LIBRARY ACCOUNTS BY BRANCH

\$25377 - UTILITIES

\$342,500

230005 - \$0	230050 - \$16,000
230010 - 16,000	230055 - 10,500
230020 - 131,000	230060 - 8,000
230030 - 57,000	230070 - 9,500
230040 - 70,000	230080 - 14,000
	230090 - 10,500

**FUND 2300 (LIBRARY OPERATIONS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

540000 – SMALL TOOLS & MINOR EQUIPMENT \$14,000

These funds are used to purchase items costing under \$500.00.

540002 - MICROFORMS \$3,900

Purchased with these funds are back issues of periodicals on microfilm and microfiche and genealogical material on microfilm, such as census records.

540004 – CD-ROM PURCHASES/SUBSCRIPTIONS \$500

The Library provides a few CD-ROM databases on its automation system as well as databases available on the World Wide Web.

540006 – LIBRARY MATERIALS (BOOKS, AUDIOVISUAL) \$1,050,000

This account is the main account for purchasing the books and audio visual materials (videos, books-on-tape, etc.) for all the Main Library and all the branch libraries in the library system.

540010 – MINOR SOFTWARE \$4,000

This account is used for purchasing general office software and library-specific minor software.

5A (2) Dell Servers \$4,545

Two servers, those hosting our anti-virus software and our web page, cannot be covered under extended maintenance contracts. The contracts were extended out 6 years from the original invoice date and cannot be extended any further per Dell.

5A Replace carpeting at 2 branches \$12,270

The carpeting in the large meeting room in the Main Library and the Circulation area of the Batesburg-Leesville +Branch is worn and beyond cleaning adequately. We plan to replace these areas with cork flooring, which is durable and easy to clean.

5A Replace telephone system at Chapin Branch \$2,565

The present system is 14 years old and difficult to get parts for. We will look at a system that will be compatible with planned fiber lines being extended to Chapin by Comporium.

**FUND 2300 (LIBRARY OPERATIONS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

NEW PROGRAM

SECTION V. – PROGRAM OVERVIEW

**Position Reclassification from Systems Assistant (Grade 10)
To PC/LAN Specialist I (Grade 14)**

The Library's Information Services department has 3 employees. One is the Systems Librarian, who is the Department Manager and a librarian with a Masters Degree. The second person is a PC/LAN Specialist I who falls under the same job description (with a few minor exceptions for library-specific duties) as the staff who are classified in this position in the County Information Services Dept. The third person is a Systems Assistant, a position that has no correlation with any other job description in the County.

This position was created almost 15 years ago for a specific person. This was early on in the Library's experience with an automation system working within a networked environment. The person for whom the position was tailored was in the Reference department, but she had good computer skills and wanted to work with the automation system. The Systems Assistant position was built around her skills and abilities and was placed at Grade 10 by the Archer Group.

This position evolved over the years along with the growth and increasing complexity of the library's automated network systems. The staff member in this position retired during the last year. At the time of her retirement she was carrying out the same basic duties as the PC/LAN Specialist I on our staff. The FY 2010 – 2011 budget had already been submitted when she retired, so there was no chance of reclassifying that position to the PC/LAN Specialist I position until this upcoming FY 2011 – 2012.

I am requesting that the present Systems Assistant position be reclassified to the PC/LAN Specialist I position that we already have in the Library. The reasons are that the Systems Assistant has no matching position elsewhere in the County, and that the person presently in that position does the same duties as the PC/LAN Specialist I staff member.

**FUND 2300 (LIBRARY OPERATIONS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

NEW PROGRAM

SECTION V. – PROGRAM OVERVIEW

New Part-time Position Requested for FY 2011 – 2012

Lexington Main Library

Over the past few years, the business being handled at the Circulation desk at the Main Library has increased significantly. For example, between July 1, 2010 and January 30, 2011, the circulation of materials has increased by 32,797 items over the same 7 months in the previous fiscal year. The Circulation Desk is the primary point of contact for the public, and this increase in usage shows that the public uses the library well, but it is beginning to affect the present staff's ability to handle this increasing use at our desired public service level.

I am requesting an additional Part-time Library Assistant I (20 hours per week) for the Main Library as a way to counterbalance the increases and to help us continue to offer quality and timely customer service. In particular, this position would allow us to augment weekend staffing and staffing on our busiest nights. It will also help speed up the carrying out of the variety of clerical work required of the Circulation staff behind the scenes so that books and audiovisual materials being returned get back on the shelves more quickly.

The Library wants to maintain our high quality service to the public, and this part-time position will help us to do so.

COUNTY OF LEXINGTON
LIBRARY

NEW PROGRAM

Annual Budget
Fiscal Year 2011 - 2012

Fund 2300
Division: Library
Organization: 230040 - Irmo Branch Library

New Position

BUDGET

Object Expenditure Code Classification	Replacing Interns w/ Part Time Position		2010-11 Requested	2010-11 Recommend	2010-11 Approved
	<u>Delete</u> (1) slot Intern Program Ending	<u>Add</u> (1) Library Assistant III Grade 6 / 20hrs			
Personnel					
510300 Part Time	3,770	13,955	10,185		_____
511112 FICA - Employer's Portion	289	1,068	779		_____
511113 State Retirement - Employer's Portion	0	1,331	1,331		_____
511130 Workers Compensation	12	42	30		_____
* Total Personnel	4,071	16,396	12,325		_____
Operating Expenses					
* Total Operating			0	0	_____
**Total Personnel & Operating			12,325	0	_____
Capital					
**Total Capital			0	0	_____

*** Total Budget Appropriation

12,325

0 _____

**FUND 2300 (LIBRARY OPERATIONS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

NEW PROGRAM

SECTION V. – PROGRAM OVERVIEW

New Part-time Position Requested for FY 2011 – 2012

Irmo Branch Library

The Irmo Branch Library is open 67 hours per week, including being open until 8:00 p.m. four nights. At least one staff person is required to be at the Reference desk the entire 67 hours. At the present time, the Reference area has two full-time staff members and one staff member who is split between two departments, Reference and Youth Services. One full-time position is filled by the required Librarian I, with the other two positions being Library Assistant III positions. The fourth night every week has been manned by a part-time Library Assistant I from the Circulation Area for over five years. The Reference Desk should always be covered by a person of the Library Assistant III level. This affects the continuity of the information being passed from staff member to staff member at the Reference Desk.

Having a part-time Library Assistant III in the Reference Area would allow the Reference Desk to be continually manned by dedicated Reference staff who have the background, training, and mindset for this area of the library. It would allow staff to rotate on and off the desk in order to have time to perform tasks away from the public, which they seldom are able to do at this time. This would increase productivity due to the ability to concentrate on the tasks which are critical to Reference department's goals. This person would also allow the Reference department to be manned all four nights with an LAIII.

On a daily basis, reference staff assists patrons with reference questions, some 1000 reference transactions per month from this branch alone. They assist patrons in locating materials or placing items on hold. The Irmo Branch Library is unique in that it has four study rooms for patron use. The Reference staff is responsible for sign-up, unlocking doors, and the monitoring of these rooms. On average, 150 patrons use these rooms per month. Considering technology usage, the two and a half staff members are also responsible for: public training on computer usage; signing patrons up for the nine internet computers; trouble shooting computer problems; assisting patrons with numerous computer programs, much of which is one-on-one; training workshops from beginners to advanced usage; and staff training to keep up with software updates and knowledge of rapidly changing technologies.

Each Reference staff member is responsible for collection development in various areas of the library's collections. This process involves ordering materials in the adult non-fiction and reference areas, as well as the young adult fiction and non-fiction areas for youth services; maintenance which involves systematic weeding in areas of responsibility

All of the above responsibilities must be performed while at least one person is manning the desk in order to assist patrons. Last, but certainly not least, they must each be responsible for straightening and shelf reading in the adult non-fiction and young adult areas of the library.

The funding for this position will be offset somewhat by our deleting a High School Intern position and applying that salary to this position

COUNTY OF LEXINGTON
LIBRARY ESCROW
Annual Budget
Fiscal Year - 2011-12

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Library Escrow 2310:								
Revenues: (Organization: 000000)								
410000	Current Property Taxes	0	0	20	20	10		
411000	Current Vehicle Taxes	2	1	20	20	10		
413000	Delinquent Taxes	1	1	20	20	10		
414000	Delinquent Tax Penalties	0	0	5	5	10		
417100	Fee in Lieu of Taxes	1,085	0	900	900	1,000		
417130	FILOT - Manufacturers Tax Exemption	139	0	120	120	125		
Total Property Tax Revenue		1,227	2	1,085	1,085	1,165		
Other Revenues:								
434900	Library Non-Resident User Fee	23,202	10,010	24,000	24,000	23,000		
461000	Investment Interest	213	112	250	250	250		
469100	Gifts & Donations	2,409	2,324	3,500	3,500	2,500		
Total Other Revenue		25,824	12,446	27,750	27,750	25,850		
** Total Revenue		<u>27,051</u>	<u>12,448</u>	<u>28,835</u>	<u>28,835</u>	<u>26,915</u>		
***Total Appropriation					90,695	<u>70,348</u>		
Capital Contingency - Unused					45,348			
Capital Contingency - Carryforward								
FUND BALANCE								
Beginning of Year					56,492	39,980		
FUND BALANCE - Projected								
End of Year					39,980			

Fund 2310
Division: Library
Organization: 230099 - Non-departmental

Object Expenditure Code	Classification	BUDGET				
		2009-10 Expenditure	2010-11 Expend. (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend
Operating Expenses						
521200	Operating Supplies	7,888	2,143	8,038	8,000	
* Total Operating		7,888	2,143	8,038	8,000	
Capital						
540001	Books	2,980	0	21,020	5,000	
540005	Gift & Donation Purchases	7,199	7,357	13,535	12,000	
549904	Capital Contingency	0	0	45,348	45,348	
	All Other Equipment	0	2,753	2,754	0	
** Total Capital		10,179	10,110	82,657	62,348	
*** Total Budget Appropriation		18,067	12,253	90,695	70,348	

**FUND 2310 (LIBRARY ESCROW)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

SECTION V. – PROGRAM OVERVIEW

The Library Capital – Escrow Fund serves as the repository of gifts, either designated or undesignated, that the Library may receive. It is also the fund into which the Non-resident library card fee of \$35 per person is deposited.

Each year the Library expends a portion of this fund for specific equipment or other capital items needed to support the services provided to the public. This fund also provides funds for purchasing supplies and incentives for the Summer Reading Program.

**FUND 2310 (LIBRARY ESCROW)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

SECTION VI. A.- SUMMARY OF REVENUES

434900 – Library Non-Resident User Fee **\$23,000**

This fee of \$35.00 per person is collected from non-residents of Lexington County who wish to get a library card. The amount of the fee is based on the amount of taxes the average household in Lexington County pays for library service, including operating budget and bond repayment.

461000 – Investment Interest **\$250**

469100 – Gifts and Donations **\$2,500**

The library receives each year gifts for purchasing items in memory or honor of an individual.

**FUND 2310 (LIBRARY ESCROW)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521200 - Operating Supplies **\$8,000**

These funds will be used to buy supplies and incentives for readers for the Summer Reading Program system wide.

**FUND 2310 (LIBRARY ESCROW)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

540001 - Books	\$5,000
As we did in 2010-11, we plan to supplement our regular materials budget by using funds in this Escrow account.	
540005 - Gifts & Donations Purchases	\$12,000
This represents expenditures of regular gifts received by the library, usually in memory or honor of a person. The funds are non-designated.	
549904 – Capital Contingency	\$45,348

**FUND 2330 (LIBRARY STATE FUNDS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

SECTION V. – PROGRAM OVERVIEW

Beginning in FY 2008, the State Legislature, in response to decreases in revenue, began decreasing the amount of State Aid from \$2.25 per capita. As of February 2010, the per capita State Aid is \$0.96. It is uncertain how much will be allocated for FY 2012. The prudent approach is to estimate State Aid lower than it is now, and it can be increased if more funding is available than now appears likely. The amount used for budget purposes for FY 2012 is \$0.50 per capita, a figure that can be adjusted upward (or downward) if necessary.

We will use the funds to continue our scheduled replacement program of PCs and monitors, with a certain number being replaced each year. We will also use the funds to pay for the annual maintenance and software upgrades of our automation system. We will use some funds to pay for some training for our automation staff. Finally, if there are enough funds allocated by the Legislature we will use some of the State Aid funds to supplement our County budget for books and other library materials.

**FUND 2330 (LIBRARY STATE FUNDS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

SECTION VI. A. - SUMMARY OF REVENUES

429000 – State Aid **\$108,000**

This amount of State Aid is based on the Legislature's estimated approval of \$0.50 per capita.

**FUND 2330 (LIBRARY STATE FUNDS)
LEXINGTON COUNTY LIBRARY 230000
FR 2011-12 BUDGET REQUEST**

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520702 – Technical Currency and Support \$70,000

Software maintenance and all upgrades for the library's Polaris automation system.

525210 – Conference and Meeting Expense \$3,000

Funds to allow our System Administrator, Database Administrator, and other IS staff to attend technical conferences and take classes in specific information technology areas necessary to attain and keep current certification.

**FUND 2330 (LIBRARY STATE FUNDS)
LEXINGTON COUNTY LIBRARY (230000)
FY 2011-12 BUDGET REQUEST**

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

5A - (25) F1 Personal computers, rpl. \$24,771
This amount will be used to purchase replacement PCs for a number of older machines throughout the system. Based on \$926/unit times 25.

5A - (15) 19" flat screen monitors, rpl \$1,830
This amount will be used to purchase replacement monitors. Based on \$122/unit times 15.

SECTION III

**COUNTY OF LEXINGTON
SOL / DRUG COURT
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Sol / Drug Court 2460:								
Revenues:								
431001	Drug Court Income	0	0	0	0	0		
431002	Drug Court Application Fee	3,000	600	4,200	1,600	1,700		
461000	Investment Interest	85	12	50	12	0		
801000	Op Trn from General Fund	0	27,000	27,000	27,000	27,000		
802611	Op Trn from Sol/State Fund	11,975	6,750	27,000	27,000	27,000		
**Total Revenue		15,060	34,362	58,250	55,612	55,700		
***Total Appropriation					53,596	55,449		
FUND BALANCE Beginning of Year					(2,267)	(251)		
FUND BALANCE - Projected End of Year					(251)	0		

Fund 2460
Division: Judicial
Organization: 141200 - Solicitor

Object Expenditure Code	Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
510100	Salaries & Wages - .70	39,302	19,769	39,152	40,550		
511112	FICA - Employer's Portion	2,899	1,455	2,995	3,103		
511113	State Retirement - Employer's Portion	3,691	1,856	3,676	3,867		
511120	Employee Insurance - .70	5,250	2,730	5,460	5,460		
511130	Workers Compensation	141	71	141	146		
519999	Personnel Contingency	0	0	1,838	1,907		
* Total Personnel		51,283	25,881	53,262	55,033		
Operating Expenses							
520300	Professional Services	0	0	0	0		
521100	Duplicating	42	12	0	50		
524201	General Tort Liability Insurance	53	26	54	55		
524202	Surety Bonds - .70	0	0	0	7		
524302	Court Ref Volunteer Liability Insurance	0	0	199	223		
525021	Smart Phone Charges	732	0	0	0		
525041	E-mail Service Charges	83	41	81	81		
* Total Operating		910	79	334	416		
** Total Personnel & Operating		52,193	25,960	53,596	55,449		
Capital							
** Total Capital		0	0	0	0		
*** Total Budget Appropriation		52,193	25,960	53,596	55,449		

SECTION IV

**COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2011-2012**

Fund #	<u>2460</u>	Fund Title:	<u>Sol / Drug Court</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Sol / Drug Court</u>

		BUDGET 2011-2012 Requested
Qty	Item Description	Amount
	Small Tools & Minor Equipment	0
	Minor Software	0
	** Total Capital (Transfer Total to Section III)	0

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

SOLICITOR'S DRUG COURT

Objectives:

To operate a non-traditional, multi-agency approach to the drug addicted, non-violent offenders referred from the Solicitor as diversion or condition of probation by placing such defendants in an intensive drug treatment program with judicial oversight to promote participant sobriety, responsibility and accountability. Upon completion, dismissal of diversion cases will occur. In probation cases, a recommendation is made to reduce or terminate probation.

Service Standards:

- To assist and advise the Solicitor's Office and Probation Agents with referrals to the program.
- To maintain accurate information on all referred and participating clients.

SERVICE LEVELS

Service Level Indicators:

	Actual FY 08-09	Actual FY 09-10	Actual July – Dec FY 10-11	Estimated FY 10-11	Projected FY 11-12
Referred	46	41	27*	52*	54*
Applied	38	35	6	16	17
Failed to Apply	8	6	8	7	9
Rejected	16	21	13**	29**	28**
Active Cases	51	31	19	26	27
- Diversion	40	21	14	20	22
- Probation	11	10	5	6	5
- Pending Start Dates	1	0	1	0	0
Terminated	11	10	2	3	2
Graduated	19	12	2	6	9

- Referred:* Cases that are sent to Drug Court by the Solicitor's Office and Probation.
- Applied:* Individuals who apply to the program.
- Failed to Apply:* Individuals who never appear in the office to apply.
- Rejected:* Individuals who apply, but are not deemed appropriate for the program.
- Active Cases:* Individuals who are participating in the program.
- Diversion:* Individuals who are referred by the Solicitor's Office, pre-sentence.
- Probation:* Individuals who are referred by Probation, post-sentence/violation of probation.
- Pending Start Date:* Individuals who are accepted and are waiting to begin the program.
- Terminated:* Individuals who are discharged unsuccessfully from the program.
- Graduated:* Individuals who successfully complete all requirements of the program.
- Referred (*):* Drug Court is now pre-screening individuals for appropriateness to the program prior to formal referrals from the Solicitor's Office and Probation- Defense Attorneys are requesting pre-screenings for clients to request Drug Court as an option for their clients prior to going to court.
- Rejected (**):* Since Drug Court is pre-screening clients prior to the formal referring process, those individuals deemed inappropriate are now being rejected and are accounted for in the Drug Court numbers.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - SUMMARY OF REVENUES

431001 – DRUG COURT INCOME **\$0**

The Solicitor's Drug Court participation fee was \$100 per month. We moved to a client-pay system for treatment on September 4, 2007. The decision was made by the Drug Court Team to suspend participation fees at that time.

431002 – DRUG COURT APPLICATION FEE **\$1,700**

The Solicitor's Drug Court charges an application fee of \$100. The fee is due upon application. However, the fee can be delayed in cases of indigence or if the defendant is still incarcerated at the time of application. Revenues are projected at 54 referrals with 17 applicants completing the pre-screen eligibility process, thus paying the fee within the fiscal year. 17 applicants x \$100 application fee = \$1,700.

461000 – INVESTMENT INTEREST **\$0**

No investment interest is projected.

802611 – OP TRANSFER FROM SOLICITOR STATE FUNDS **\$27,000**

The Solicitor's State Funds contribution to the Drug Court Program.

801000 – OP TRANSFER FROM GENERAL FUND **\$27,000**

Lexington County established the first Drug Court in the State of South Carolina in 1996. Throughout its history, Drug Court has had countless success stories where hard core addicts were able to turn their lives around and become productive and taxpaying citizens of the County. Drug Court saves lives and saves money. Recidivism among Drug Court graduates is much lower than recidivism within the criminal justice program. The recidivism rate for Drug Court graduates is only 6.5% -7%, while the recidivism rate for Drug Court participants who start the program but don't graduate is approximately 15%. This compares favorably to the recidivism of persons being released from the South Carolina Department of Corrections, who have a recidivism rate of approximately 33% within three years after being released. Drug Court reduces the number of inmates incarcerated in the jail and the number of arrests made by law enforcement by lowering the demand for illegal substances. Solicitor Myers has always used his State Funds to sustain the Drug Court program since its inception. In FY11-12, it is estimated that the Lexington County Drug Court will graduate 9 people through the program and help approximately 36 others beat their addiction to drugs. Each person that completes the program is proud of his/her accomplishment and, with the addiction beaten, is able to become a productive citizen of Lexington County. This very worthwhile program is handled by a dedicated Circuit Court Judge who volunteers his time to run the program. This Judge has been with the program since its inception and continues to see the results and successes which this program generates for both the addicted person and society in general. Due to state budget cuts, the Solicitor is unable to fully fund this program. Accordingly, we are requesting continued financial assistance from Lexington County to sustain this cost-effective and meaningful program.

SECTION VI. B. - LISTING OF POSITIONS

Staffing Level:

	<u>Full Time Equivalent</u>				
<u>Job Title</u>	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Director	1		.70	.70	17
	-----		-----	-----	
Total Positions	1		.70	.70	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520300 – PROFESSIONAL SERVICES	\$0
None.	
521100 – DUPLICATING	\$50
This account will cover the cost of duplicating.	
524201 – GENERAL TORT LIABILITY INSURANCE	\$55
To cover the cost of general tort liability insurance coverage per Risk Management.	
524202 – SURETY BONDS	\$7
This account covers the cost of bonding the Director of the program. The Director's position is split 70% on this fund and 30% on the Alcohol Education Program fund. .7 FTE x \$10 surety = \$7.	
524302 – COURT REFERRED VOLUNTEER LIABILITY INSURANCE	\$223
This account is used to pay the cost of volunteer liability insurance to insure participants in our program while performing community service work. The Diversion Programs, Pretrial Intervention, Juvenile Arbitration and Drug Court/Alcohol Education Program, hold one policy with CIMA and each of the 4 programs pays a percentage based upon the number of participants. Drug Court pays 5% of the total cost of \$4,469.55 = \$223.	
525021 – SMART PHONE CHARGES	\$0
None.	
525041 – E-MAIL SERVICE CHARGES	\$81
The cost of e-mail services is \$6.75 per month per account. 1 accounts @ \$6.75 per account times 12 months.	

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

No capital items are requested.

SECTION III

**COUNTY OF LEXINGTON
SOL / DUI PROSECUTION PROGRAM
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Solicitor / DUI Prosecution Program 2461:								
Revenues:								
457000	Federal Grant Income	0	0	75,000	75,000	75,000		
**Total Revenue		<u>0</u>	<u>0</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>		
***Total Appropriations					75,000	75,000		
FUND BALANCE								
Beginning of Year					<u>0</u>	<u>0</u>		
FUND BALANCE - Projected								
End of Year					<u>0</u>	<u>0</u>		

Fund 2461
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
					2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
510100	Salaries & Wages - 1	0	0	51,110	<u>53,500</u>		
511112	FICA - Employer's Portion	0	0	3,910	<u>4,093</u>		
511113	State Retirement - Employer's Portion	0	0	4,797	<u>5,102</u>		
511120	Employee Insurance - 1	0	0	7,800	<u>7,800</u>		
511130	Workers Compensation	0	0	185	<u>193</u>		
519999	Personnel Contingency	0	0	0	<u>0</u>		
* Total Personnel		0	0	67,802	<u>70,688</u>		
Operating Expenses							
521000	Office Supplies	0	0	400	<u>200</u>		
524201	General Tort Liability Insurance	0	0	24	<u>24</u>		
524202	Surety Bonds - 1	0	0	0	<u>10</u>		
525000	Telephone	0	0	243	<u>243</u>		
525021	Smart Phone Charges - 1	0	0	900	<u>900</u>		
525041	E-mail Service Charges -1	0	0	81	<u>81</u>		
525210	Conference, Meeting & Training Expense	0	0	600	<u>600</u>		
525230	Subscriptions, Dues, & Books	0	0	400	<u>354</u>		
525240	Personal Mileage Reimbursement	0	0	1,800	<u>1,900</u>		
* Total Operating		0	0	4,448	<u>4,312</u>		
** Total Personnel & Operating		0	0	72,250	<u>75,000</u>		
Capital							
540000	Small Tools & Minor Equipment	0	0	200	<u>0</u>		
540010	Minor Software	0	0	650	<u>0</u>		
	All Other Equipment	0	0	1,900	<u>0</u>		
** Total Capital		0	0	2,750	<u>0</u>		
*** Total Budget Appropriation		0	0	75,000	<u>75,000</u>		

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

DUI Prosecution Program

Objectives:

To provide funding for a dedicated DUI prosecutor whose primary focus is the prosecution of South Carolina Highway Patrol DUI cases in Magistrates Courts throughout the Eleventh Judicial Circuit. When practicable, the prosecutor may also assist in the prosecution of DUI cases made by the South Carolina Highway Patrol and other local law enforcement agencies in all Courts within the Eleventh Judicial Circuit. A main goal of this program is to increase the number of successful prosecutions of DUI cases.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

This is a pass-through federal grant from the South Carolina Commission on Prosecution Coordination. The South Carolina Commission on Prosecution Coordination was awarded a federally funded grant through the Office of Highway Safety, South Carolina Department of Public Safety. The initial grant period is 10/1/2010 – 9/30/2011. The amount of the total award given to the Eleventh Judicial Circuit Solicitor's Office is \$75,000. This is a 100% federally funded grant, no match is required.

457000 – FEDERAL GRANT INCOME **\$75,000**

The total funds of the grant award are \$75,000. This is a 100% federally funded grant, no match is required.

SECTION VI. B. - LISTING OF POSITIONS

Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Assistant Solicitor	1		1	1	19
	===		===	===	
Total Positions	1		1	1	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

<u>521000 – OFFICE SUPPLIES</u>	<u>\$200</u>
To cover the costs of office supplies including, but not limited to, pens, paper, note pads, photo paper, tape dispenser, tape, paper clips, stapler, staples, staple puller, scissors, printer cartridges and other necessary office supplies for the Assistant Solicitor.	
<u>524201 – GENERAL TORT LIABILITY INSURANCE</u>	<u>\$24</u>
To cover the cost of general tort liability insurance coverage per Risk Management.	
<u>524202 – SURETY BONDS</u>	<u>\$10</u>
This account provides the cost for bonding the Assistant Solicitor.	
<u>525000 – TELEPHONE</u>	<u>\$243</u>
To cover the cost of telephone service for the Assistant Solicitor.	
<u>525021 – SMART PHONE CHARGES</u>	<u>\$900</u>
To cover the cost of smart phones charges and service for the Assistant Solicitor.	
<u>525041 – E-MAIL SERVICE CHARGES</u>	<u>\$81</u>
The cost of e-mail services is \$6.75 per month per account. 1 accounts @ \$6.75 per account times 12 months.	
<u>525210 – CONFERENCE, MEETING & TRAINING EXPENSE</u>	<u>\$600</u>
To cover the cost of continuing education conferences and courses for the Assistant Solicitor to maintain his/her license.	
<u>525230 – SUBSCRIPTIONS, DUES, & BOOKS</u>	<u>\$354</u>
To cover the cost of SC Bar Association Dues for the Assistant Solicitor and law books and legal materials necessary to aid/improve prosecution.	
<u>525240 – PERSONAL MILEAGE REIMBURSEMENT</u>	<u>\$1,900</u>
To cover the cost of reimbursing the Assistant Solicitor for mileage when using his/her personal vehicle for work related business, to include traveling to Court.	

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

No capital items are requested.

SECTION III

**COUNTY OF LEXINGTON
VICTIM WITNESS PROGRAM
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Solicitor / Victim Witness Program 2500:								
Revenues:								
456100	Program Income	50,384	14,760	51,898	51,898	40,000		
461000	Investment Interest	36	14	0	14	0		
801000	Op Trn from General Fund	24,000	24,000	24,000	24,000	24,000		
802611	Op Trn from Solicitor State Fund	152,337	20,780	83,117	83,117	83,117		
802620	Op Trn from Victims' Bill of Rights	0	0	0	0	39,834		
** Total Revenue		226,757	59,554	159,015	159,029	186,951		
***Total Appropriation					318,630	264,579	276,116	
Contingency:								
529903	Frozen Director's Position				(62,519)	(65,920)		
529903	Contingency Carryforward				(60,455)			
FUND BALANCE								
Beginning of Year					59,872	23,245		
FUND BALANCE - Projected								
End of Year					23,245	11,537	- 0 -	

**COUNTY OF LEXINGTON
VICTIM WITNESS PROGRAM
Annual Budget
Fiscal Year - 2011-12**

Fund: 2500
Division: Judicial
Organization: 141200 - Solicitor

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 4	136,739	68,317	182,824	<u>187,615</u>		
511112 FICA Cost	9,763	4,895	13,986	<u>14,353</u>		
511113 State Retirement - Employer's Portion	12,840	6,415	17,167	<u>17,890</u>		
511120 Employee Insurance - 4	22,500	11,700	31,200	<u>31,200</u>		
511130 Workers Compensation	469	234	659	<u>676</u>		
519999 Personnel Contingency	0	0	8,581	<u>8,822</u>		
* Total Personnel	182,311	91,561	254,417	<u>260,556</u>		
Operating Expenses						
524201 General Tort Liability Insurance	300	150	309	<u>309</u>		
524202 Surety Bonds - 4	0	0	0	<u>40</u>		
525020 Pagers and Cell Phones	0	0	0	<u>0</u>		
525041 E-mail Service Charges - 4	165	81	324	<u>324</u>		
525210 Conference, Meeting & Training Expense	2,340	916	2,500	<u>2,500</u>		
525230 Subscriptions, Dues, & Books	0	0	400	<u>400</u>		
525240 Personal Mileage Reimbursement	0	217	225	<u>450</u>		
529903 Contingency	0	0	60,455	<u>0</u>	<i>11,537</i>	
* Total Operating	2,805	1,364	64,213	<u>4,023</u>	<i>15,560</i>	
** Total Personnel & Operating	185,116	92,925	318,630	<u>264,579</u>	<i>276,116</i>	
Capital						
540000 Small Tools & Minor Equipment	0	0	0	<u>0</u>		
** Total Capital	0	0	0	<u>0</u>		
*** Total Budget Appropriation	185,116	92,925	318,630	<u>264,579</u>	<i>276,116</i>	

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of rights and services to crime victims in the Eleventh Judicial Circuit. These rights include, but are not limited to, the right to be treated with dignity and respect, input and consultation with the Solicitor's Office regarding disposition, notification of court hearings, court escort, explanation of options and services available, referrals to appropriate agencies, and reimbursement of certain expenses. The program seeks to provide these services in a comprehensive, yet cost effective, manner.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

451600 – PROGRAM INCOME **\$40,000**

By an annual budget proviso, the General Assembly requires the South Carolina Office of Victims Assistance (SOVA) to distribute funds to support victim services in Solicitors' Offices. These funds are not part of state support of the Solicitor's Office but are pass through funds distributed to the counties through SOVA.

461000 – INVESTMENT INTEREST **\$0**

No investment interest is projected.

801000 – OP TRN FROM GENERAL FUND **\$24,000**

Beginning in FY 2004-2005, Lexington County Council has authorized an operational transfer to help support mandated Victim Services within the County due to a lack of sufficient resources in other areas. This operational transfer has remained constant at \$24,000 from FY 04-05 to present. Over this same time period, the Solicitor has directly supported Victim Services in Lexington County by operational transfers from Fund 2611, Solicitor State Funds. Over the past few years, the State has cut the allocated monies to support Victim Services. These cuts are in addition to the many "across the board" budget cuts which the State has imposed on various agencies. Through the retirement of one of our employees, the Solicitor has been able to reduce costs in this fund.

802611 – OP TRN FROM SOLICITOR STATE FUNDS **\$83,117**

To provide funding to assist with State required services to victims of crimes.

802620 – OP TRN FROM VICTIMS' BILL OF RIGHTS **\$39,834**

To provide funding for the Victim Service Providers included in the Victim Witness Program. These Victim Service Providers assist victims of crimes as required by South Carolina's constitutional and statutory laws.

SECTION VI. B. - LISTING OF POSITIONS

Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u>			<u>Total</u>	<u>Grade</u>
	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>		
Director	1		1	1	17
Victim Service Provider	3		3	3	13
	----		----	----	
Total Positions	4		4	4	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 – GENERAL TORT LIABILITY INSURANCE	\$309
To cover the cost of general tort liability insurance coverage per Risk Management.	
524202 – SURETY BONDS	\$40
This account provides for the cost of bonding employees.	
525020 – PAGERS AND CELL PHONES	\$0
None.	
525041 – E-MAIL SERVICE CHARGES	\$324
The cost of e-mail is \$6.75 per month per account. 4 accounts @ \$6.75 per account times 12 months.	
525210 – CONFERENCE, MEETING & TRAINING EXPENSE	\$2,500
State law requires Victim Service Providers to be certified by completing a set number of hours of annual training. The requested amount is to cover the cost of this training.	
525230 – SUBSCRIPTIONS, DUES, & BOOKS	\$400
To cover the cost of dues and essential subscriptions and books related to being a Victim Service Provider.	
525240 – PERSONAL MILEAGE REIMBURSEMENT	\$450
To cover the cost of mileage associated with traveling to conference and training events needed to obtain certification.	
529903 – CONTINGENCY	11,537 \$0
None.	

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

No capital items are requested.

SECTION III

**COUNTY OF LEXINGTON
COMMUNITY JUVENILE ARBITRATION GRANT
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Solicitor / Community Juvenile Arbitration 2501:								
Revenues:								
458000	State Grant Income	60,000	30,000	60,000	60,000	<u>60,000</u>		
461000	Investment Interest	0	20	0	20	<u>0</u>		
801000	Op Trn from General Fund	68,282	63,412	63,412	63,412	<u>63,412</u>		
802140	Op Trn from Temporary Alcohol Bev	42,000	10,500	42,000	42,000	<u>42,000</u>		
** Total Revenue		<u>170,282</u>	<u>103,932</u>	<u>165,412</u>	<u>165,432</u>	<u>165,412</u>		
***Total Appropriation					<u>162,730</u>	<u>173,326</u>		
FUND BALANCE								
Beginning of Year					<u>5,212</u>	<u>7,914</u>		
FUND BALANCE - Projected								
End of Year					<u>7,914</u>	<u>0</u>		

**COUNTY OF LEXINGTON
COMMUNITY JUVENILE ARBITRATION GRANT
Annual Budget
Fiscal Year - 2011-12**

Fund: 2501
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET	
					2011-12 Requested	2011-12 Recommend 2011-12 Approved
Personnel						
510100	Salaries & Wages - 2	99,630	49,992	99,248	102,527	
510300	Part-time - 1 (.5 - FTE)	15,684	7,816	15,609	16,121	
511112	FICA - Employer's Portion	8,266	4,057	8,787	9,077	
511113	State Retirement - Employer's Portion	10,828	5,428	10,785	11,314	
511120	Employee Insurance - 2	15,000	7,800	15,600	15,600	
511130	Workers Compensation	415	208	413	428	
51999	Personnel Contingency	0	0	5,390	5,579	
	* Total Personnel	149,823	75,301	155,832	160,646	
Operating Expenses						
521000	Office Supplies	519	200	600	650	
521100	Duplicating	0	0	500	750	
521200	Operating Supplies	0	0	0	0	
521206	Training Supplies	0	0	0	0	
524201	General Tort Liability Insurance	150	75	155	155	
524202	Surety Bonds - 3	0	0	0	30	
524301	Volunteer Liability Ins.	0	0	497	560	
524302	Court Ref Volunteer Liab Ins	0	0	891	1,005	
525000	Telephone	713	357	712	725	
525041	E-mail Service Charges - 3	247	121	243	243	
525100	Postage	617	973	1,000	2,150	
525210	Conference, Meeting & Training Expense	1,004	444	940	1,160	
525230	Subscriptions, Dues, & Books	70	160	160	200	
525240	Personal Mileage Reimbursement	957	448	1,200	1,200	
525250	Motor Pool Reimbursement	39	0	0	0	
525600	Uniforms & Clothing	0	0	0	0	
529903	Contingency	0	0	0	3,852	
	* Total Operating	4,316	2,778	6,898	12,680	
	** Total Personnel & Operating	154,139	78,079	162,730	173,326	
Capital						
540000	Small Tools & Minor Equipment	21	0	0	0	
	** Total Capital	21	0	0	0	
	*** Total Budget Appropriation	154,160	78,079	162,730	173,326	

SECTION IV

COUNTY OF LEXINGTON
 Capital Item Summary
 Fiscal Year – 2011-2012

Fund #	<u>2501</u>	Fund Title:	<u>Community Juvenile Arbitration</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Community Juvenile Arbitration</u>

		BUDGET 2011-2012 Requested
Qty	Item Description	Amount
	Small Tools & Minor Equipment	0
	Minor Software	0
	** Total Capital (Transfer Total to Section III)	0

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Community Juvenile Arbitration Program

Objectives:

To provide a model community-based mediation/arbitration program that successfully diverts non-violent, first time juvenile offenders from the juvenile justice system, while promoting offender accountability, victim restitution, and the protection of the public. The program uses trained volunteers to conduct informal hearings in the community between law enforcement officers, victims and juvenile offenders. These Arbitrators act as mentors to many of the juvenile offenders by offering direction, guidance, and sanctions in their lives. The program must recruit, train, monitor and supervise an adequate number of community volunteers to handle 500-600 referrals annually. Community Juvenile Arbitration staff must recruit community service sites where juvenile offenders can repay the community by performing community service work. The Program offers restitution, community service and restorative justice to victims of crime. The restorative justice process is accomplished through engaging the victim throughout the arbitration process.

Lexington County, under the direction of Solicitor Myers, was the first County to establish a community based program to handle the needs of an overcrowded Juvenile Court System. The Lexington County Program is used as a model for Juvenile Arbitration Programs statewide. Currently, all 16 Judicial Circuits have a Juvenile Arbitration Program. Last year nearly 5,000 juveniles were diverted from the Juvenile Court System statewide saving an incredible amount of taxpayer dollars.

According to the Department of Juvenile Justice statistical information, the Lexington County Arbitration Program has a 90% success rate. By allowing juvenile offenders to participate in the Juvenile Arbitration Program, these youth are taking responsibility for their actions. Furthermore, these juveniles are becoming accountable and more productive citizens.

SERVICE LEVELS

Service Level Indicators:

	Actual FY 2008-09	Actual FY 2009-10	Actual 7/01/10-01/31/11	Estimated FY 2010-11	Projected FY 2011-12
Cases referred	503	568	266	530	600
# Of arbitration hearings	378	363	185	370	740
# Of community service hours completed	2,435	2,588	1,314	2,600	2,600
Amount of victim restitution	\$6,420	\$6,114	\$3,378	\$6,000	\$6,000
Charitable donations to local charities	\$1,396	\$1,227	\$762	\$1,400	\$1,400

Statistics reflect closed cases. Statistical reports continue to reflect a substantially high rate of success for juveniles participating in the Arbitration process. The referrals come from the Department of Juvenile Justice, with the approval of the Family Court Solicitor.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

458000 – STATE GRANT INCOME \$60,000

Each year, a contract for services is entered into with the State Department of Juvenile Justice for the purpose of providing partial funding for the Juvenile Arbitration Program.

461000 – INVESTMENT INTEREST \$ 0

No investment interest is projected.

801000 – OP TRN FROM GENERAL FUND \$63,412

Additional funding necessary for the operation of a community based county-wide Arbitration Program. In FY 2009-2010, County Council reached an agreement with Solicitor Myers to provide \$63,412 from the General Fund for the Arbitration Program. As part of the agreement, Solicitor Myers was to keep a key position vacant in his General Fund Budget and the cost savings of this vacant position would be applied to the Arbitration Program. The position has remained vacant for FY 2010-11 and will continue to remain vacant in FY 2011-12.

802140 – OP TRN FROM TEMPORARY ALCOHOL BEVERAGE FEE \$42,000

South Carolina Code of Laws Section 61-6-2010(B)(1)(d). This Statute allows revenue to be collected and used by the municipality or county for twelve purposes. One of those purposes is "(d) local youth mentor programs to serve juvenile offenders under the jurisdiction of family court".

SECTION VI. B. – LISTING OF POSITIONS

Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1		1	1	17
Case Manager	1		1	1	11
Clerk	1		.5	.5	4
	---	---	---	---	
Total Positions	3		2.5	2.5	

No increases in positions. Positions have remained the same for fifteen (15) years.

Technological advances, computer/laptop, email, fax have increased efficiency of small staff.

The program has been in operation for twenty-eight (28) years, serving 10,000 families in Lexington County.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES \$650

To cover routine office supplies (paper, pencils, file folders, etc.) as well as major expenditures for the Arbitration Program, such as colored paper for newsletter, and training material, such as manuals and flip charts, markers, flyers and calendars. This line item also includes form printing costs.

521100 – DUPLICATING \$750

This account is used to fund duplicating newsletters, incident reports, files for volunteer Arbitrators, law enforcement and victims.

521200 – OPERATING SUPPLIES \$0

None.

521206 – TRAINING SUPPLIES \$0

None.

524201 – GENERAL TORT LIABILITY INSURANCE \$155

To cover the cost of general tort liability insurance coverage per Risk Management.

524202 – SURETY BONDS \$30

This account covers the cost of bonding county employees.

524301 – VOLUNTEER LIABILITY INSURANCE \$560

This account covers liability insurance on the volunteer arbitrators.

524302 – COURT REF VOLUNTEER LIABILITY INSURANCE \$1,005

This account covers liability insurance on community service sanctioned work by clients.

525000 – TELEPHONE \$725

This account covers the costs for phone service on three phones.

525041 – EMAIL SERVICE CHARGES \$243

The cost of e-mail services is \$6.75 per month per account. 3 accounts @ \$6.75 per account times 12 months.

525100 – POSTAGE \$2,150

The Community Juvenile Arbitration program sends out at least four notices on every hearing, one to the law enforcement officer, the victim, the subject and the Arbitrator. Monthly newsletters are distributed out to over 50 volunteers and interested parties to make them aware of scheduled prison tours, educational programs, program training, special monthly programs and events, recognition of volunteers and law enforcement officers. Juvenile apology letters, essays, book reports are copied and mailed to the victims, schools, and volunteers. Quarterly reports and requisitions are made to the Department of Juvenile Justice. Electronic delivery is used whenever possible.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$1,160**

To cover the costs of attending training/conferences to meet state mandated certification hours and licensing requirements for the director and case manager.

Conference and Meetings:

PTI Association Conference:

(Two staff @ \$180 registration fee = \$360)

(Two staff @ \$150 /night/two nights = \$600)

SW License Continuing Education Workshops

(One staff @ two sessions annually at Midlands Tech \$100 each = \$200)

Total: \$ 1,160

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$200**

This account will pay for dues to the Pre-Trial Intervention Association and the Social Work License Fee for the Program Director.

525240 – PERSONAL MILEAGE REIMBURSEMENT **\$1,200**

Community Juvenile Arbitration business is conducted via a personal vehicle by the Director and Case Manager. The Case Manager must travel to and supervise the Ropes Course, prison/jail tours, Adopt-A-Highway, Media Literacy, Get Smart, and special community service projects all around the county. An event or scheduled activity occurs weekly. These trips include traveling to prisons, to arbitrators' homes, to arbitration hearings, to community service sites and projects, to law enforcement offices, to schools, to counseling offices and many other places. The Case Manager is scheduled to recruit several new sites in the Gaston, Pelion, Swansea, Chapin and Batesburg-Leesville area, by driving out into the community, securing records checks on site supervisors and periodically checking on the site. The Director must attend State Office DJJ Arbitration Directors meetings, State budget meetings, volunteer meetings, volunteer training and speaking engagements to recruit new volunteers in the entire Circuit area.

525250- MOTOR POOL REIMBURSEMENT **\$0**

None.

525600 – UNIFORMS & CLOTHING **\$0**

None.

529903 – CONTINGENCY **\$3,852**

To cover the costs of any unanticipated expenses of operating the program.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

No capital items are requested.

SECTION III

**COUNTY OF LEXINGTON
SOLICITOR / FORFEITURE (NARCOTICS) FUND
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Sol/Forfeiture (Narcotics) Fund 2610:								
Revenues:								
456400	Narcotics Confiscation	6,864	5,454	88,987	11,000	11,000		
461000	Investment Interest	0	0	0	0	0		
** Total Revenue		6,864	5,454	88,987	11,000	11,000		
***Appropriation Total					88,987	87,737		
Unused Appropriations					(88,987)	(87,737)		
FUND BALANCE								
Beginning of Year					(11,569)	(569)		
FUND BALANCE - Projected								
End of Year					(569)	10,431		

Fund: 2610
Division: Judicial
Organization: 141200 - Solicitor (FREEZE POSITIONS UNTIL REVENUE IS RECEIVED)

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	BUDGET	
					2011-12 Recommend	2011-12 Approved	
Personnel							
510100	Salaries & Wages - 2	0	0	59,974	61,173		
511112	FICA - Employer's Portion	0	0	4,588	4,680		
511113	State Retirement - Employer's Portion	0	0	5,632	5,833		
511120	Employees Insurance - 2	0	0	15,600	15,600		
511130	Workers Compensation	0	0	216	221		
519999	Personnel Contingency	0	0	2,815	0		
* Total Personnel		0	0	88,825	87,507		
Operating Expenses							
524201	General Tort Liability Insurance	0	0	0	48		
524202	Surety Bonds	0	0	0	20		
525041	E-mail Service Charges	0	0	162	162		
* Total Operating		0	0	162	230		
** Total Personnel & Operating		0	0	88,987	87,737		
Capital							
** Total Capital		0	0	0	0		
*** Total Budget Appropriation			0	0	88,987	87,737	

SECTION V. - PROGRAM OVERVIEW

In 1990, the South Carolina General Assembly enacted legislation directing that forfeitures from narcotics cases – after liquidating to cash – are to be shared according to a set formula by the arresting law enforcement agency, the Solicitor’s Office, and the State Treasurer.

Further, the law limits the Solicitor’s use of these proceeds to cover costs related to drug prosecutions and any litigation that may arise from them.

There is a specific prohibition against supplanting local government funds.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

456400 – NARCOTICS CONFISCATION \$11,000

The revenues used to fund this account come from successful forfeiture actions which arise from the trafficking and distribution of illegal drugs. These forfeited funds are split according to a statutory formula between the initiating law enforcement agency, the Solicitor, and the State Treasurer. No General Fund money is involved.

SECTION VI. B. – LISTING OF POSITIONS

Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Case Manager	1		1	1	9
Secretary	1		1	1	6
	----		----	----	
Total Positions	2		2	2	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 – GENERAL TORT LIABILITY INSURANCE **\$48**

To cover the cost of general tort liability insurance coverage per Risk Management.

524202 – SURETY BONDS **\$20**

This account covers the cost of bonding the employees.

525041 – E-MAIL SERVICE CHARGES **\$162**

The cost of e-mail services is \$6.75 per month per account. 2 accounts @ \$6.75 per account times 12 months.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

No capital items are requested.

SECTION III

**COUNTY OF LEXINGTON
SOLICITOR STATE FUNDS
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Solicitor - State Funds 2611:								
Revenues:								
443500	Bond Estreatments	66,241	13,180	62,000	26,500	30,000		
451500	Circuit Solicitor - State Supplement	340,922	218,041	422,253	295,790	297,704		
** Total Revenue		407,163	231,221	484,253	322,290	327,704		
***Appropriation Total					485,892	494,446		
Contingency:								
Vacant Postions - 2					(163,602)	(166,742)		
FUND BALANCE								
Beginning of Year					0	0		
FUND BALANCE - Projected								
End of Year					0	0		

**COUNTY OF LEXINGTON
SOLICITOR STATE FUNDS
Annual Budget
Fiscal Year - 2011-12**

Fund: 2611
Division: Judicial
Organization: 141200 - Solicitor

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET	
				2011-12 Requested	2011-12 Recommend 2011-12 Approved
Personnel					
510100 Salaries & Wages - 4.00	148,786	59,997	241,128	246,773	
510200 Overtime	0	0	0	0	
510300 Part Time - 1 (0.90 - FTE)	32,218	17,184	30,905	31,873	
511112 FICA - Employer's Portion	13,279	5,620	20,811	21,317	
511113 State Retirement - Employer's Portion	16,710	7,104	25,544	26,569	
511114 Police Retirement - Employer's Portion	0	0	0	0	
511120 Employee Insurance - 5	28,125	11,700	39,000	39,000	
511130 Workers Compensation	652	278	978	1,004	
511213 SCRS - Emplr. Port. (Retiree)	287	144	0	0	
519999 Personnel Contingency	0	0	12,768	13,102	
* Total Personnel	240,057	102,027	371,134	379,638	
Operating Expenses					
524201 General Tort Liability Insurance	219	110	226	226	
524202 Surety Bonds - 5	0	0	0	50	
525020 Pagers and Cell Phones	0	0	0	0	
525041 E-mail Service Charges	1,426	688	1,215	1,215	
525210 Conference, Meeting & Training Expense	1,149	905	2,500	2,500	
525230 Subscriptions, Dues, & Books	0	0	700	700	
* Total Operating	2,794	1,703	4,641	4,691	
** Total Personnel & Operating	242,851	103,730	375,775	384,329	
Capital					
540000 Small Tools & Minor Equipment	0	0	0	0	
540010 Minor Software	0	0	0	0	
All Other Equipment	0	0	0	0	
** Total Capital	0	0	0	0	
Other Financing Uses					
812460 Op Trn to Drug Court	11,975	6,750	27,000	27,000	
812500 Op Trn to Victim Witness Program	152,337	20,780	83,117	83,117	
***Total Other Financing Uses	164,312	27,530	110,117	110,117	
*** Total Budget Appropriation	407,163	131,260	485,892	494,446	

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Funds appropriated for Solicitor State Support are allocated to the SC Commission on Prosecution Coordination to be distributed on a per capita basis (using the latest decennial census) to the 16 Circuit Solicitors. This appropriation may not be used to supplant local funding. Any balance remaining at the end of a fiscal year must be carried over to the next year.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - SUMMARY OF REVENUES

443500 – BOND ESTREATMENTS \$30,000

Pursuant to SC Code of Laws Section 17-15-260, the Solicitor's Office receives 25% of the total revenue collected from the estreatment of surety bonds. The County General Fund receives a 50% share of the revenue, unless the case was generated within a municipality. If this is the case, the County General Fund and the municipality each get a 25% share. The remaining 25% goes to the State General Fund. Thus, if the Solicitor's portion is \$30,000, the County General Fund will receive between \$30,000 and \$60,000, depending on which law enforcement agency generated the underlying cases. The Solicitor's Office has been diligent in seeking the estreatments of bonds which has led to bonding companies being more vigorous in finding defendants who have bench warrants issued against them. This process has led to a reduction in the amount of estreatments we have been able to collect. Therefore, the revenue is projected to be less than previous years. It is estimated that the Solicitor's Office share of estreatments for FY 2011-12 will be \$30,000.

451500 – CIRCUIT SOLICITOR – STATE SUPPLEMENT \$297,704

State appropriation to provide supplemental funding for the Eleventh Judicial Circuit Solicitor's Office.

SECTION VI. B. - LISTING OF POSITIONS

Staffing Level:

	<u>Full Time Equivalent</u>				
<u>Job Title</u>	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Assistant Solicitor II	2		2	2	25
Assistant Solicitor I	2		2	2	19
Secretary (part-time)	.9		.9	.9	6
	-----		-----	-----	
Total	4.9		4.9	4.9	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 – GENERAL TORT LIABILITY INSURANCE **\$226**

To cover the cost of general tort liability insurance coverage per Risk Management.

524202 – SURETY BONDS **\$50**

This account covers the cost of bonding the employees.

525020 – PAGERS AND CELL PHONES **\$0**

To cover the cost of cell phones and pagers.

525041 – E-MAIL SERVICE CHARGES **\$1,215**

The cost of e-mail services is \$6.75 per month per account. 15 accounts @ 6.75 per account times 12 months.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$2,500**

To cover the cost of continuing education conferences and courses for the attorneys to maintain their licenses.

525230 – SUBSCRIPTIONS, DUES & BOOKS **\$700**

This account will cover costs associated with law books and annual updates; reference books and journals; subscriptions; SC Bar Association Dues and other required materials necessary to aid/improve prosecution within the Office of Solicitor.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

No capital items are requested.

OTHER FINANCING USES

812460 – OP TRN TO DRUG COURT **\$27,000**

The Solicitor's State Funds contribution to the Drug Court Program.

812500 – OP TRN TO VICTIM WITNESS PROGRAM **\$83,117**

To provide funding to assist with State required services to victims of crimes.

SECTION III

**COUNTY OF LEXINGTON
PRE-TRIAL INTERVENTION GRANT
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Pre-Trial Intervention Fund 2612:								
Revenues:								
456100	Program Income	183,683	77,885	300,836	300,836	<u>306,463</u>		
461000	Investment Interest	0	0	0	0	<u>0</u>		
** Total Revenue		<u>183,683</u>	<u>77,885</u>	<u>300,836</u>	<u>300,836</u>	<u>306,463</u>		
***Total Appropriation					<u>300,736</u>	<u>306,490</u>		
FUND BALANCE Beginning of Year					<u>(73)</u>	<u>27</u>		
FUND BALANCE - Projected End of Year					<u>27</u>	<u>0</u>		

Fund: 2612
Division: Judicial
Organization: 141200 - Pre-Trial Intervention

Object Expenditure Code	Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
					2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
510100	Salaries & Wages - 5	136,008	67,684	209,459	<u>214,197</u>		
510300	Part Time	0	0	0	<u>0</u>		
511112	FICA - Employer's Portion	9,705	4,809	16,024	<u>16,387</u>		
511113	State Retirement - Employer's Portion	12,771	6,356	19,668	<u>20,424</u>		
511120	Employee Insurance - 5	22,500	11,700	39,000	<u>39,000</u>		
511130	Workers Compensation	490	244	753	<u>772</u>		
511213	SCRS - Employer's Portion (Retiree)	0	0	0	<u>0</u>		
519999	Personnel Contingency	0	0	9,831	<u>10,072</u>		
* Total Personnel		<u>181,474</u>	<u>90,793</u>	<u>294,735</u>	<u>300,852</u>		
Operating Expenses							
520300	Professional Services	0	0	0	<u>0</u>		
521100	Duplicating	1,698	831	2,500	<u>2,500</u>		
524201	General Tort Liability Insurance	167	84	172	<u>173</u>		
524202	Surety Bonds - 5	0	0	0	<u>50</u>		
524302	Court Ref Volunteer Liab Ins	0	0	1,983	<u>2,235</u>		
525041	E-mail Service Charges	344	162	486	<u>405</u>		
529903	Contingency	0	0	860	<u>275</u>		
* Total Operating		<u>2,209</u>	<u>1,077</u>	<u>6,001</u>	<u>5,638</u>		
** Total Personnel & Operating		<u>183,683</u>	<u>91,870</u>	<u>300,736</u>	<u>306,490</u>		
Capital							
** Total Capital		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
*** Total Budget Appropriation		<u>183,683</u>	<u>91,870</u>	<u>300,736</u>	<u>306,490</u>		

SECTION IV

COUNTY OF LEXINGTON
 Capital Item Summary
 Fiscal Year – 2011-2012

Fund #	<u>2612</u>	Fund Title:	<u>Pre-Trial Intervention Grant</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Pre-Trial Intervention Grant</u>

		BUDGET 2011-2012 Requested
Qty	Item Description	Amount
	Small Tools & Minor Equipment	0
	Minor Software	0
	** Total Capital (Transfer Total to Section III)	0

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

PRE-TRIAL INTERVENTION

Objectives:

To assist the Circuit Solicitor, magistrates and city court judges in the handling of criminal cases by diverting offenders with no significant criminal history as specified by law from the traditional criminal justice system process into a program that promotes accountability and responsibility through counseling, community service and restitution to the victim resulting in dismissal of criminal charges, thereby relieving the courts of this burden of cases.

Service Standards:

- a. To assist the Circuit Solicitor, magistrates and city court judges in the diversion of appropriate cases to the Pretrial Intervention program.
- b. To conduct application interviews, investigate the application by contacting victims, arresting officers and performing criminal history checks and accessing state PTI database to ensure that applicant has not previously been accepted into a PTI program.
- c. Determine eligibility and present to Solicitor for approval; upon approval, schedule orientation date. If rejected, complete proper paperwork to return case to court.
- d. Accept defendants into program, assign program requirements, make counseling and drug testing schedule, determine restitution amount and payment schedule.
- e. Monitor progress through program and recommend successful completion or termination to Solicitor.
- f. Complete proper paperwork and documentation of case in computer and in compliance with state statutes.

Service Level Indicators:

	Actual FY 2008-09	Actual FY 2009-10	Actual 7/1/10 – 12/31/10	Estimated FY 10-11	Projected FY 11-12
Applications	947	928	456	828	900
Accepted	837	852	422	800	810
Rejected	197	222	116	203	201
Terminated	169	178	85	153	157
Completed	733	704	321	700	740

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

456100 – PROGRAM INCOME \$306,463

The Pretrial Intervention program charges fees as set by SC Code of Laws Section 17-22-10. The application fee is \$100 and the participation fee is \$250. However, the Solicitor can waive fees in cases of indigence. The application fees are estimated to be \$90,000 (900 applicants x \$100) and the participation fees are estimated at \$202,500 (810 participants x \$250 = \$202,500) plus \$13,963 in carryover participant fees).

461000 – INVESTMENT INTEREST \$0

No investment interest anticipated.

SECTION VI. B. – LISTING OF POSITIONS

Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1		1	1	18
Case Manager II	1		1	1	14
Case Manager I	2		2	2	12
Sr. Admin Asst.	1		1	1	9
	----		----	----	
Total Positions	5		5	5	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520300 – PROFESSIONAL SERVICES **\$0**

None.

521100 – DUPLICATING **\$2,500**

This account will cover the cost of duplicating forms, letters, applications, warrants, documents, receipts, verification of community service sheets and other documents used in our daily work.

524201 – GENERAL TORT LIABILITY INSURANCE **\$173**

To cover the cost of general tort liability insurance coverage per Risk Management.

524202 – SURETY BONDS **\$50**

This account covers the cost of bonding the employees.

524302 – COURT REF VOLUNTEER LIABILITY INSURANCE **\$2,235**

This account is used to pay the cost of volunteer liability insurance to cover Diversion participants while performing community service work. The Diversion programs hold one policy with CIMA in order to save the cost of additional membership fees. The actual cost for 2010-11 was \$4,256.71. The premium is due July 1. The FY 2011-12 bill has yet to arrive. The cost for FY 2011-12 is estimated to be 5% above last year's cost which would be \$4,469.55. PTI pays 50% which is \$2,235, Juvenile Arbitration pays 35% which is \$1,565, Drug Court pays 5% which is \$223, and AEP pays 10% which is \$447.

525041 – E-MAIL SERVICE CHARGES **\$405**

The cost of e-mail services is \$6.75 per month per account. 5 accounts @ \$6.75 per account times 12 months.

529903 – CONTINGENCY **\$275**

To cover the costs of any unanticipated expenses of operating the program.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

No capital items are requested.

SECTION III

**COUNTY OF LEXINGTON
 WORTHLESS CHECK UNIT
 Annual Budget
 FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Solicitor / Worthless Check Unit 2613:								
Revenues:								
431004	Worthless Check Fees	263,084	124,342	267,852	248,684	<u>227,095</u>		
461000	Investment Interest	1,117	450	3,000	900	<u>850</u>		
** Total Revenue		<u>264,201</u>	<u>124,792</u>	<u>270,852</u>	<u>249,584</u>	<u>227,945</u>		
***Total Appropriation					704,335	569,168		
Contingency:								
529903	Vacant Positions				(95,366)	(100,290)		
	Contingency Carryforward				(300,576)			
FUND BALANCE								
Beginning of Year					<u>299,742</u>	<u>240,933</u>		
FUND BALANCE - Projected								
End of Year					<u>240,933</u>	<u>0</u>		

**COUNTY OF LEXINGTON
WORTHLESS CHECK UNIT
Annual Budget
Fiscal Year - 2011-12**

Fund: 2613
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET	
					2011-12 Requested	2011-12 Recommend 2011-12 Approved
Personnel						
510100	Salaries & Wages - 6	152,281	78,905	205,218	210,453	
510199	Special Overtime	0	0	0	0	
510200	Overtime	0	0	0	0	
510300	Part Time - 2 (1.475 FTE)	17,320	8,631	37,482	41,192	
511112	FICA Cost	12,054	6,237	18,567	19,251	
511113	SCRS - Employer's Portion	14,299	7,409	22,790	23,995	
511120	Employee Insurance - 6	28,750	15,600	46,800	46,800	
511130	Workers Compensation	575	296	873	906	
511213	SCRS - Employer's Portion (Retiree)	1,626	811	0	0	
519999	Personnel Contingency	0	0	11,392	11,832	
* Total Personnel		226,905	117,889	343,122	354,429	
Operating Expenses						
520200	Contracted Services	0	0	2,000	2,400	
520300	Professional Services	0	0	0	0	
520400	Advertising & Publicity	0	0	0	0	
520800	Outside Printing	0	1,619	2,500	0	
521000	Office Supplies	3,257	258	3,600	2,500	
521100	Duplicating	3,939	979	5,000	3,000	
521200	Operating Supplies	0	0	800	300	
522000	Building Repair & Maintenance	0	0	0	0	
522200	Small Equipment Repairs & Maint.	0	0	150	150	
524201	General Tort Liability Insurance	213	107	219	220	
524202	Surety Bonds - 8	0	0	0	80	
525000	Telephone	1,707	931	2,500	2,000	
525020	Pagers and Cell Phones	476	265	650	650	
525041	E-mail Service Charges	248	121	243	243	
525100	Postage	16,736	7,312	25,000	24,000	
525210	Conference, Meeting & Training Expense	947	0	3,000	2,500	
525230	Subscriptions, Dues, & Books	0	0	350	350	
525240	Personal Mileage Reimbursement	3,610	1,522	5,525	4,000	
527040	Outside Personnel (Temporary)	2,405	0	6,000	6,000	
529903	Contingency	0	0	300,576	166,046	
538005	Bank Service Charges	0	0	0	0	
* Total Operating		33,538	13,114	358,113	214,439	
** Total Personnel & Operating		260,443	131,003	701,235	568,868	
Capital						
540000	Small Tools & Minor Equipment	0	0	600	300	
540010	Minor Software	0	0	200	0	
	All Other Equipment	0	0	2,300	0	
** Total Capital		0	0	3,100	300	
*** Total Budget Appropriation		260,443	131,003	704,335	569,168	

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Worthless Check Unit

Objectives:

The Worthless Check Unit is a program developed by the Solicitor's Office under authority of the FY 2003 – 2004 State Budget, Proviso 33.6 and is currently operating under SC Code of Laws Section 17-22-710. It is designed to assist Lexington County individuals, merchants, and agencies in collecting restitution for fraudulent checks. The service is totally free for victims of bad checks and is an optional program. If a merchant chooses to handle the process himself/herself or contract with another company, then the merchant has that option.

The program is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the County receives \$41 from each paid check. Prior to the establishment of the Check Unit, the \$41 per paid check County revenue was collected only when a warrant was issued. The Check Unit collects the \$41 on every paid check. When a check is paid after a warrant is issued, both the courts and law enforcement are involved. The Check Unit's goal is to collect as many bad checks prior to warrant to help the merchants of Lexington County collect their money faster and help reduce the rate of growth of bad checks being handled by the courts and law enforcement.

Service Level Indicators:

Checks Received

Month	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY09-10	FY 10-11	FY 11-12
July	448	282	659	549	633	456	456**
August	604	461	552	660	422	566	566**
September	462	621	491	528	801	483	483**
October	644	531	466	646	568	412	412**
November	537	413	2336	689	428	423	423**
December	582	267	380	583	491	342	342**
January	588	703	750	746	570	416*	416**
February	389	329	394	593	367	268*	268**
March	460	560	566	580	466	340*	340**
April	194	277	581	405	359	262*	262**
May	621	648	610	503	358	261*	261**
June	534	602	507	565	413	302*	302**
Total	6063	5694	8292	7047	5876	4531	4531

*Estimate of the number of checks that will be received during that month.

**The Check Unit has seen an average twenty-seven percent decline in the number of checks received in FY10-11, although the number of victims assisted has risen. In FY09-10, banks began offering a service where they attempt to collect on insufficient fund checks. This impacted the number of checks received in FY10-11. Since the bank service has been in effect for over a year, we believe that there will be no further decline in the number of checks received. Therefore, for FY11-12 we show no increase or decrease in the estimated number of checks received.

Collection Overview

Year	Month	Received	Collected	Collection Percentage	Average County Fee	Average Solicitor Fee	Merchant Restitution and Service Fee
Oct 2003-2007 Total		24,535	13,761	56%	\$41.00	\$52.57	\$2,504,495.53
2008 Total		6,963	4,958	71%	\$41.00	\$54.27	\$1,121,682.80

2009	1	746	445	60%	\$41.00	\$52.70	\$75,266.69
2009	2	593	577	97%	\$41.00	\$54.59	\$182,527.39
2009	3	580	418	72%	\$41.00	\$57.06	\$114,764.22
2009	4	405	376	93%	\$41.00	\$53.32	\$74,349.15
2009	5	503	293	58%	\$41.00	\$59.56	\$103,246.99
2009	6	565	365	65%	\$41.00	\$57.26	\$121,431.31
2009	7	633	336	53%	\$41.00	\$59.23	\$86,912.05
2009	8	422	351	83%	\$41.00	\$56.70	\$110,807.52
2009	9	801	394	49%	\$41.00	\$56.60	\$122,550.45
2009	10	568	442	78%	\$41.00	\$53.17	\$73,914.28
2009	11	428	393	92%	\$41.00	\$54.20	\$71,088.84
2009	12	491	399	81%	\$41.00	\$54.01	\$68,266.18
2009 Total		6735	4789	71%	\$41.00	\$55.70	\$1,205,125.07

2010	1	570	449	79%	\$41.00	\$52.45	\$70,541.13
2010	2	367	556	151%	\$41.00	\$53.87	\$100,021.48
2010	3	466	466	100%	\$41.00	\$54.83	\$97,012.26
2010	4	359	427	119%	\$41.00	\$54.33	\$101,562.48
2010	5	358	340	95%	\$41.00	\$54.26	\$70,669.05
2010	6	413	291	70%	\$41.00	\$55.50	\$68,790.77
2010	7	456	327	72%	\$41.00	\$56.57	\$87,562.97
2010	8	566	366	65%	\$41.00	\$57.38	\$92,521.73
2010	9	483	508	105%	\$41.00	\$54.82	\$193,592.55
2010	10	412	367	89%	\$41.00	\$55.63	\$87,645.24
2010	11	423	375	89%	\$41.00	\$56.80	\$104,957.07
2010	12	342	289	85%	\$41.00	\$54.50	\$62,979.33
2010 Total		5215	4761	91%	\$41.00	\$55.08	\$1,137,856.06

Overall Total	43,448	28,269	65%	\$41.00	\$54.41	\$5,969,159.46
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The Solicitor's Worthless Check Unit collected \$195,201 for the County General Fund in calendar year 2010 (4,761 checks collected x \$41 fee per check). Since inception through calendar year 2010, the Check Unit has collected over \$1.1 million dollars for the County General Fund.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

431004 - WORTHLESS CHECK FEES \$227,095

The Worthless Check Fees are established in SC Code of Laws Section 17-22-710. It states that for every check, the fee ranges from \$50 to \$150 depending on the amount of the check. Estimated revenues are determined by using the formula in the chart below. The Worthless Check Unit FY 2011-2012 estimated revenues are \$227,095.

4,531	Est. Checks Received for FY 2011-12
<u>x 91%</u>	Avg. Collection Rate for Calendar Year 2010
4,123	Est. Checks Collected Total
<u>x \$55.08</u>	Avg. Collected Fee for Calendar Year 2010
\$227,094.84	Est. FY 2011-12 Revenues

461000 - INVESTMENT INTEREST

\$850

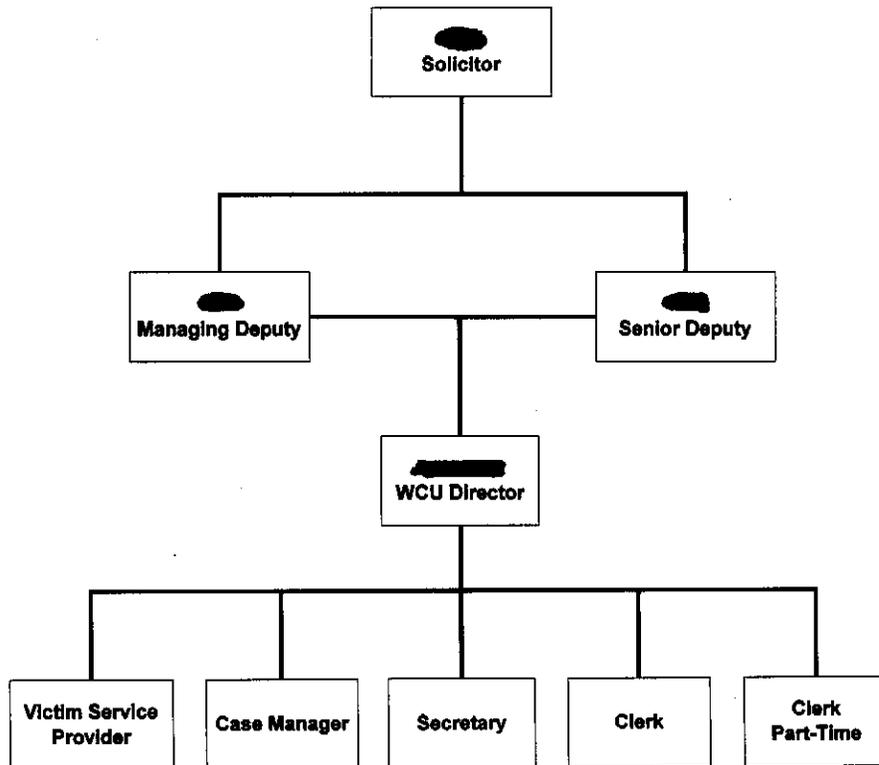
Interest earned on Worthless Check Fees.

SECTION VI. B. – LISTING OF POSITIONS

Staffing Level:

Full Time Equivalent

<u>Job Title</u>	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Director	1		1	1	16
Victim Service Provider	1		1	1	13
Case Manager	1		1	1	9
Secretary	1		1	1	6
Clerk	2		2	2	4
Clerk P/T	2		1.475	1.475	4
	----		----	----	
Total Positions	8		7.475	7.475	



SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES \$ 2,400

To cover the cost of West's CLEAR (Consolidated Lead Evaluation and Reporting). This service is available only to Law Enforcement Agencies and allows for a detailed search of public records and public utilities to aid the Check Unit in locating check writers who have moved.

520300 – PROFESSIONAL SERVICES \$ 0

None.

520400 – ADVERTISING & PUBLICITY \$ 0

No advertising is planned.

520800 – OUTSIDE PRINTING \$ 0

No outside printing is planned.

521000 – OFFICE SUPPLIES \$2,500

This account will cover routine office supplies (paper, pens, sheet protectors, envelopes) as well as other supplies such as toner for the LaserJet 4350 and LaserJet P4510, maintenance kits, and color toner.

521100 – DUPLICATING \$3,000

This account will cover the cost of duplicating forms, letters, applications, warrants, documents, receipts, police reports and other documents used in our daily work. Costs are \$.05 per copy.

521200 – OPERATING SUPPLIES \$300

To cover the cost of items such as file cabinets and other operating supplies.

522000 – BUILDING REPAIR & MAINTENANCE \$0

None.

522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE \$150

This account will handle any unforeseen equipment problems that need to be repaired.

524201 – GENERAL TORT LIABILITY INSURANCE \$220

To cover the cost of general tort liability insurance coverage per Risk Management.

524202 - SURETY BONDS \$80

This account covers the cost of bonding county employees.

525000 – TELEPHONE \$2,000

This account will cover the cost of telephone service.

525020 – PAGERS AND CELL PHONES \$650

This account will cover the cost of the Director's cell phone.

525041 – E-MAIL SERVICE CHARGES \$243

The cost of e-mail services is \$6.75 per month per account. 3 accounts @ \$6.75 per account times 12 months.

525100 – POSTAGE \$24,000

Estimated cost of postage for mailing first class mail, certified mail and large envelopes.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$2,500**

To cover the cost of conferences, such as the Victim Service Provider's Spring Conference required for certification when providing victim services and computer training.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$350**

This account will cover the cost of books, subscriptions, or dues necessary to aid/improve operations of the Unit including membership to the South Carolina Law Enforcement Officers Association for Solicitor Office Investigators who sign the Worthless Check Unit's warrants. The Association provides great training opportunities for officers at little or no cost. More importantly, the Association provides legal representation to member officers facing criminal or civil actions.

525240 – PERSONAL MILEAGE REIMBURSEMENT **\$4,000**

Estimated cost of mileage reimbursement for the Director who travels to meet with merchants, attend court at Magistrate's offices and for conferences.

527040 – OUTSIDE PERSONNEL (TEMPORARY) **\$6,000**

To cover the cost of any temporary help.

529903 - CONTINGENCY **\$166,046**

To cover the costs of any unanticipated expenses of operating the unit.

538005 – BANK SERVICE CHARGES **\$0**

Since the Worthless Check Unit's first budget in fiscal year 2004-2005, this account has not been used.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

54000 – SMALL TOOLS & MINOR EQUIPMENT **\$300**

To cover cost of misc. items such as calculators, phone headsets, and minor furniture.

540010 – MINOR SOFTWARE **\$0**

None.

SECTION III

**COUNTY OF LEXINGTON
SOL / DRUG CASE PROSECUTION
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Sol / Drug Case Prosecution 2614:								
Revenue:								
456100	Program Income	68,393	15,662	71,320	30,476	0		
** Total Revenue		68,393	15,662	71,320	30,476	0		
***Total Appropriation					71,317	68,793		
Unused Appropriations					(40,831)	(68,793)		
FUND BALANCE								
Beginning of Year					10	0		
FUND BALANCE - Projected								
End of Year					0	0		

Fund: 2614
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
					2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
510100	Salaries & Wages - 1	51,479	22,921	51,282	51,110		
511112	FICA - Employer's Portion	3,838	1,575	3,923	3,910		
511113	State Retirement - Employer's Portion	4,834	2,152	4,815	4,874		
511120	Employee Insurance - 1	7,500	3,250	7,800	7,800		
511130	Workers Compensation	186	83	185	184		
519999	Personnel Contingency	0	0	2,407	0		
* Total Personnel		67,837	29,981	70,412	67,878		
Operating Expenses							
524201	General Tort Liability Insurance	23	23	24	24		
524202	Surety Bonds	0	0	0	10		
525041	E-mail Service Charges	83	30	81	81		
525210	Conference, Meeting & Training Expense	440	452	800	800		
* Total Operating		546	505	905	915		
** Total Personnel & Operating		68,383	30,486	71,317	68,793		
Capital							
* Total Capital		0	0	0	0		
*** Total Budget Appropriation		68,383	30,486	71,317	68,793		

SECTION IV

COUNTY OF LEXINGTON
 Capital Item Summary
 Fiscal Year – 2011-2012

Fund #	<u>2614</u>	Fund Title:	<u>Sol / Drug Case Prosecution</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Sol / Drug Case Prosecution</u>

		BUDGET 2011-2012 Requested
Qty	Item Description	Amount
	Small Tools & Minor Equipment	0
	Minor Software	0
	** Total Capital (Transfer Total to Section III)	0

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Lexington County has experienced an explosion in the number and complexity of substance related arrests due largely to the spread of crack cocaine, crystal methamphetamine and a phenomenally large number of alcohol related cases. We have one prosecutor position in this fund. This position was originally funded through the narcotics enforcement grant but the position was picked up by Solicitor Myers in this fund at the expiration of that grant. The prosecutor position in this fund will primarily handle alcohol related offenses and drug cases. This position is funded entirely through the Eleventh Judicial Circuit's State Funds, with no money coming from the County General Fund.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

456100 – PROGRAM INCOME – SOLICITOR REIMBURSEMENT \$0

The funding for this position is from the Eleventh Judicial Circuit's State Funds. The Solicitor reimburses the County on a quarterly basis for expenses incurred. No General Fund money is involved.

SECTION VI. B. - LISTING OF POSITIONS

Staffing Level:

	<u>Full Time Equivalent</u>				
<u>Job Title</u>	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Assistant Solicitor	1		1	1	19
	----		----	----	
Total Positions	1		1	1	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 – GENERAL TORT LIABILITY INSURANCE **\$24**

To cover the cost of general tort liability insurance coverage per Risk Management.

524202 – SURETY BONDS **\$10**

This account covers the cost of bonding the employee.

525041 – E-MAIL SERVICE CHARGES **\$81**

The cost of e-mail services is \$6.75 per month per account. 1 accounts @ \$6.75 per account times 12 months.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **\$800**

To cover the cost of continuing education conferences and courses for the attorney to maintain his license.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

No capital items are requested.

SECTION III

**COUNTY OF LEXINGTON
ALCOHOL EDUCATION PROGRAM
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Alcohol Education Program 2615:								
Revenues:								
456100	Program Income	22,024	9,347	79,448	34,600	<u>34,040</u>		
** Total Revenue		<u>22,024</u>	<u>9,347</u>	<u>79,448</u>	<u>34,600</u>	<u>34,040</u>		
***Total Appropriation					79,448	<u>98,235</u>		
Contingency:								
	Vacant Position				(54,031)	(55,012)		
FUND BALANCE								
	Beginning of Year				0	<u>9,183</u>		
FUND BALANCE - Projected								
	End of Year				<u>9,183</u>	<u>0</u>		

Fund: 2615
 Division: Judicial
 Organization: 141200 - Solicitor

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET	
				2011-12 Requested	2011-12 Recommend 2011-12 Approved
Personnel					
510100 Salaries & Wages - 1.3	16,844	8,473	54,640	<u>55,996</u>	
511112 FICA Cost	1,242	623	4,180	<u>4,284</u>	
511113 State Retirement	1,581	796	5,131	<u>5,340</u>	
511120 Insurance Fund Contribution	2,250	1,170	10,140	<u>10,140</u>	
511130 Workers Compensation	61	31	196	<u>202</u>	
519999 Personnel Contingency	0	0	2,566	<u>2,633</u>	
* Total Personnel	21,978	11,093	76,853	<u>78,595</u>	
Operating Expenses					
520300 Professional Service	0	0	0	<u>0</u>	
521100 Duplicating	0	0	2,069	<u>2,069</u>	
524201 General Tort Liability Insurance	46	23	48	<u>47</u>	
524202 Surety Bonds	0	0	0	<u>13</u>	
524302 Court Referred Volunteer Liability Ins	0	0	397	<u>447</u>	
525041 E-mail Service Charges	0	0	81	<u>81</u>	
529903 Contingency	0	0	0	<u>16,983</u>	
* Total Operating	46	23	2,595	<u>19,640</u>	
** Total Personnel & Operating	22,024	11,116	79,448	<u>98,235</u>	
Capital					
** Total Capital	0	0	0	<u>0</u>	
*** Total Budget Appropriation	22,024	11,116	79,448	<u>98,235</u>	

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Alcohol Education Program

Objectives:

To facilitate the handling of alcohol related criminal cases by diverting offenders from Magistrate and Municipal Court with no significant criminal history from the traditional criminal justice system. The Alcohol Education Program promotes accountability and responsibility through educational counseling, community service and a defensive driving/practical skills course. The program serves in aiding courts with the burden of these cases.

Service Standards:

- To assist Magistrate and Municipal Court Judges in the diversion of appropriate cases into AEP.
- To conduct application interviews and perform criminal history checks.
- Determine eligibility and present to Solicitor for approval.
- Accept defendants into program, assign program requirements, make counseling schedule and defensive driving/practical skills appointments.
- Recruit community service sites that will provide meaningful experiences for the young adults.
- Monitor progress through program and recommend successful completion or termination to Solicitor.
- Complete proper paperwork and documentation of case in the computer in compliance with state statute.

Service Level Indicators:

	Actual FY 2008-09	Actual FY 2009-10	Actual July 1, 2010 – December 31, 2010	Estimated FY 2010-11	Projected FY 2011-12
Enrolled	228	136	75	135	135
Successful	223	143	66	124	121
Terminated	17	19	4	12	12
Estimated Community Service Hours Completed	3,420	2,040	1,125	2,025	2,025
Estimated Educational Counseling Hours Completed	1,824	1,088	600	1,080	1,080
Estimated Alive At 25 Completed	223	143	66	124	121

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

Alcohol Education Program

456100 – Program Income **\$34,040**

The Alcohol Education Program charges an enrollment fee set by South Carolina Code of Laws Section 17-22-550. The enrollment fee is \$250. Scheduled payment plans are utilized. The Solicitor can waive fees in cases of indigence. The number of applicants is estimated to be 135. The enrollment income is estimated at 135 applicants x \$250 = \$33,750. Approximately 1% will not pay entire fee, roughly \$338, thus $\$33,750 - \$338 = \$33,412$. AEP anticipates outstanding balances of clients utilizing the payment plan of \$628 to be paid, thus $\$33,412 + \$628 = \$34,040$.

SECTION VI. B. – LISTING OF POSITIONS

Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1		.30	.30	17
Coordinator	1		1	1	12
	----		----	----	
Total Positions	2		1.30	1.30	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

Alcohol Education Program

520300 – PROFESSIONAL SERVICE **\$0**

None.

521100 – DUPLICATING **\$2,069**

This account will cover the cost of duplicating application and routine forms, letters, orders, warrants, documents, receipts, verification of community service sheets and other documents used in our daily work.

524201 – GENERAL TORT LIABILITY INSURANCE **\$47**

To cover the cost of general tort liability insurance coverage per Risk Management.

524202 – SURETY BONDS **\$13**

This account covers the cost of bonding the employees. The Director's position is split 30% on this fund and 70% on the Solicitor's Drug Court Program fund. 1.3 FTE x \$10 per surety bond = \$13.

524302 – COURT REFERRED VOLUNTEER LIABILITY INSURANCE **\$447**

This account is used to pay the cost of volunteer liability insurance to insure participants in our program while performing community service work. The Diversion Programs, Pretrial Intervention, Juvenile Arbitration, Drug Court and the Alcohol Education Program, hold one policy with CIMA and each of the 4 programs pays a percentage based upon the number of participants. AEP pays 10% of the total cost of \$4,469.55 = \$447.

525041 – E-MAIL SERVICE CHARGES **\$81**

The cost of e-mail services is \$6.75 per month per account. 1 account @ \$6.75 per account times 12 months.

529903 – CONTINGENCY **\$16,983**

To cover the costs of any unanticipated expenses of operating the program.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

No capital items are requested.

COUNTY OF LEXINGTON
LAW ENFORCEMENT/TITLE IV-D PROCESS SERVER
Annual Budget
Fiscal Year - 2011-12

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*L/E - Title IV-D Process Server 2411:								
Revenues:								
451803	IV-D Service of Process Pmts	42,505	13,361	44,941	44,941	32,139		
461000	Investment Interest	388	240	100	100	0		
** Total Revenue		42,893	13,601	45,041	45,041	32,139		
***Total Appropriation					211,006	16,655		
Contingency:								
Unused					201,302			
Carryforward						0		
FUND BALANCE								
Beginning of Year					168,237	203,574		
FUND BALANCE - Projected								
End of Year					203,574	219,058		

Fund 2411
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
					2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
* Total Personnel		0	0	0	0		
Operating Expenses							
520246	NCIC Access Fee	72	30	144	72		
520300	Professional Services	831	1,692	5,000	9,400		
524201	General Tort Liability Insurance	0	0	0	0		
525004	WAN Service Charges	0	0	1,920	2,064		
525020	Pagers and Cell Phones - 4	3,939	1,679	2,640	5,119		
525600	Uniforms & Clothing	0	0	0	0		
529903	Contingency	0	0	201,302	0		
* Total Operating		4,842	3,401	211,006	16,655		
** Total Personnel & Operating		4,842	3,401	211,006	16,655		
Capital							
540000	Small Tools & Minor Equipment	0	0	0	0		
540010	Minor Software	0	0	0	0		
	All Other Equipment	0	0	0	0		
** Total Capital		0	0	0	0		
*** Total Budget Appropriation		4,842	3,401	211,006	16,655		

SECTION V. – PROGRAM OVERVIEW

The Lexington County Sheriff's Department has a contract to serve non-support papers initiated by SC Department of Social Services. This contracted service generates revenue of \$16.50 per service and \$16.50 per warrant of failure to comply. The revenue generated by this contract is used to fund the operating expenses associated with the investigation of Title IV-D papers and the service of them.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520246 – NCIC ACCESS FEE **\$ 72**

Access fees paid for communications with National Crime Information Center. The estimated cost is \$6 a month * 1 user * 12 months = \$ 72.00.

520300 - PROFESSIONAL SERVICES **\$ 9,400**

Professional services are required to obtain subpoenas for records, and public information database search services for investigations.

Subpoena for phone charges (Bellsouth)	\$ 1,000
Subpoena for other records (Various Vendors)	\$ 2,000
Public Record Information (Accurant)	\$ 4,000
L-Site Phone Link (Sprint/Nextel)	\$ 2,400

525004 – WAN SERVICE CHARGES **\$ 2,064**

This account is used to pay connection charges for wide area networks to include air card service.

(4) Aircards with Nextel @ \$43 per month per card	\$ 2,064
--	----------

525020 – PAGERS AND CELL PHONES **\$ 5,119**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The amount budgeted is based on

- 4 phones @ \$51per month per phone = \$ 2,448
- 5% for any additional charges = \$123
- 3% for potential price increase = \$74
- Potential for phone link services = \$2,400
- 3% for potential price increase = \$74

**COUNTY OF LEXINGTON
BULLETPROOF VEST PROGRAM
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*L/E - Bulletproof Vest Program 2414:								
Revenues:								
457000	Federal Grant Income	0	0	9,849	12,108	<u>8,000</u>		
461000	Investment Interest	3	5	0	0	<u>0</u>		
801000	Op Trn From General Fund/LE	2,259	9,849	9,850	9,850	<u>8,000</u>		
** Total Revenue		<u>2,262</u>	<u>9,854</u>	<u>19,699</u>	<u>21,958</u>	<u>16,000</u>		
*** Total Appropriation					<u>24,312</u>	<u>16,000</u>		
FUND BALANCE								
Beginning of Year					<u>2,358</u>	<u>4</u>		
FUND BALANCE - Projected								
End of Year					<u>4</u>	<u>4</u>		

This grant is split 50% coming from USDOJ and 50% is the County's match.

Fund 2414
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Budgeted (Dec)	2011-12 Requested	BUDGET		
					2011-12 Recommend	2011-12 Approved		
Personnel								
* Total Personnel		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			
Operating Expenses								
525600	Uniforms & Clothing	0	0	24,312	<u>16,000</u>			
529903	Contingency	0	0	0	<u>0</u>			
* Total Operating		<u>0</u>	<u>0</u>	<u>24,312</u>	<u>16,000</u>			
** Total Personnel & Operating		<u>0</u>	<u>0</u>	<u>24,312</u>	<u>16,000</u>			
Capital								
** Total Capital		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			
*** Total Budget Appropriation		<u>0</u>	<u>0</u>	<u>24,312</u>	<u>16,000</u>			

SECTION V. – PROGRAM OVERVIEW

The Bulletproof Vest Partnership Grant funds up to 50 percent of the cost of each vest purchased or replaced by law enforcement applicants with vest models that comply with the requirements of the office of Justice Programs' National Institute of Justice. The new allocation principle required by Congress is to fund the full 50 percent of requested vest needs for applications from jurisdictions with a population under 100,000. The remaining funds will be applied towards the applications from jurisdictions exceeding a population of 100,000 people.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

525600 - UNIFORMS AND CLOTHING

\$ 16,000

All certified law enforcement officers must wear body armor for protection, while performing their duties. The warranty on body armor is 5 years; therefore, each year we have a number of officers that must have replacement armor along with new hires.

**COUNTY OF LEXINGTON
 WHITE COLLAR CRIME UNIT
 Annual Budget
 FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
* LE - White Collar Crime Unit 2418:								
Revenues:								
457000	Federal Grant Income	0	0	111,483	111,483	84,981		
461000	Investment Interest	0	0	0	0	0		
801000	Op Trn from General Fund/LE	0	5,867	5,867	5,867	9,442		
** Total Revenue		<u>0</u>	<u>5,867</u>	<u>117,350</u>	<u>117,350</u>	<u>94,423</u>		
***Total Appropriation					<u>117,350</u>	<u>94,423</u>		
FUND BALANCE								
Beginning of Year								
						<u>0</u>	<u>0</u>	
FUND BALANCE - Projected								
End of Year								
						<u>0</u>	<u>0</u>	

* Grant will be funded 95% from DPS.

**COUNTY OF LEXINGTON
WHITE COLLAR CRIME UNIT
Annual Budget
Fiscal Year - 2011-12**

Fund: 2418
Division: Law Enforcement
Organization: 151200 - LE/Operations

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET	
				2011-12 Requested	2011-12 Recommend 2011-12 Approved
Personnel					
510100 Salaries & Wages - 1	0	6,953	46,250	47,500	
510199 Special Overtime	0	0	3,000	3,000	
511112 FICA - Employer's Portion	0	584	3,768	3,863	
511114 Police Retirement - Employer's Portion	0	825	5,679	5,823	
511120 Insurance Fund Contribution - 1	0	1,300	7,800	8,000	
511130 Workers Compensation	0	241	1,655	1,697	
515600 Clothing Allowance	0	200	600	800	
519999 Personnel Contingency	0	0	0	0	
* Total Personnel	0	10,103	68,752	70,683	
Operating Expenses					
521000 Office Supplies	0	0	100	100	
521200 Operating Supplies	0	0	100	500	
521208 Police Supplies	0	0	500	100	
522300 Vehicle Repairs & Maintenance - 1	0	0	600	600	
524100 Vehicle Insurance - 1	0	0	546	546	
524201 General Tort Liability Insurance	0	362	745	745	
524202 Surety Bonds - 1	0	0	0	0	
525004 WAN Service Charges - 1	0	0	540	720	
525020 Pagers & Cell Phones - 1	0	0	540	720	
525030 800 MHz Radio Service Changes - 1	0	0	450	720	
525031 800 MHz Radio Maintenance Fee - 1	0	0	0	50	
525041 E-mail Service Charges - 1	0	0	61	84	
525210 Conference, Meeting & Training Expense	0	0	1,950	2,000	
525400 Gas, Fuel and Oil	0	0	4,937	6,000	
* Total Operating	0	362	11,069	12,885	
** Total Personnel & Operating	0	10,465	79,821	83,568	
Capital					
540000 Small Tools & Minor Equipment	0	0	107	0	
540010 Minor Software	0	0	57	1,500	
All Other Equipment	0	21,869	37,365		
(2) DVD/VCR Recorder & Playback System				2,900	
(1) Chair				645	
(1) Desk				1,000	
(1) Laser Color Printer/Fax/Scanner				510	
(1) Shredder				500	
(2) Fireproof/Lockable Storage Cabinets				3,500	
(1) Portable Scanner				300	
** Total Capital	0	21,869	37,529	10,855	
*** Total Budget Appropriation	0	32,334	117,350	94,423	

SECTION V. - PROGRAM OVERVIEW

The Sheriff's Department is noticing a marked increase in white-collar crimes throughout the County. White-collar crime is defined as a crime committed by a person of social status and respectable in their occupation. White-collar employees have a greater opportunity to commit fraud, bribery, insider trading, embezzlement, computer crime, identity theft, and forgery. A dedicated white-collar crime investigator will continue to combat the problems by actively working the specialized cases and preventing the escalation of white-collar crimes. Statistical data and detailed information gathered will aid in the investigations and patterns of the highly skilled professionals who are committing the white-collar crimes.

The Sheriff's Department is requesting the continuation of the white collar crime investigator to aggressively identify, detect, prosecute, educate, inform, and ensure the business world that a financial crime deserves a penalty just as a crime of force.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / Operations (Grant Positions)					
White Collar Crime Grant Investigator	1	0	1	1	13
Totals:	1	0	1	1	

SECTION V. - PROGRAM OVERVIEW

Lexington County is noticing a marked increase in white-collar crimes. White-collar crime is defined as a crime committed by a person of social status and respectable in their occupation. White-collar employees have a greater opportunity to commit fraud, bribery, insider trading, embezzlement, computer crime, identity theft, and forgery. A dedicated white-collar crime investigator will continue to combat the problems by actively working the specialized cases and preventing the escalation of white-collar crimes. Statistical data and detailed information gathered will aid in the investigations and patterns of the highly skilled professionals who are committing the white-collar crimes.

The Lexington County Sheriff's Department is requesting the continuation of the white collar crime investigator to aggressively identify, detect, prosecute, educate, inform, and ensure the business world that a financial crime deserves a penalty just as a crime of force.

SECTION VI. C. -- OPERATING LINE ITEM NARRATIVES

521000 -- OFFICE SUPPLIES \$ 100

Office supplies requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

521200 -- OPERATING SUPPLIES \$ 500

Operating supplies requested are audio and video tapes, memory cards, disks, batteries, and other supplies as required for the grant.

521208 -- POLICE SUPPLIES \$ 100

This account will be used to purchase law enforcement supplies such as ammunition for the investigator.

522300 -- VEHICLE REPAIRS AND MAINTENANCE \$ 600

Vehicle repair and maintenance is needed for grant vehicles.

524100 -- VEHICLE INSURANCE \$ 546

Vehicle insurance is required for the grant vehicle.

524201 -- GENERAL TORT LIABILITY INSURANCE \$ 745

General Tort Liability Insurance is required for each person employed by the County.

525004 -- WAN SERVICE CHARGES \$ 720

Air card service will be charged for the investigators to have wireless access to the web and other databases from other counties as well as LCSD to obtain immediate information on a person in question. (Air card service is estimated at \$60/month X 12 months = \$720)

525020 -- PAGERS AND CELL PHONES \$ 720

The grant personnel are required to have a cell phone for safety purposes and for immediate communication with the department, county and other agencies. (Cell service is estimated at \$60/month X 12 months = \$720)

525030 -- 800 MHz RADIO SERVICE CHARGES \$ 720

Monthly service is required for the 800 MHz digital encrypt radios used by the gang investigators for communication purposes. (Radio service is estimated at \$60 X 12 months = \$720)

525031 – 800 MHz RADIO MAINTENANCE FEE **\$ 50**

A yearly service fee for maintenance on the radio is required to allow for 24-hour coverage.

525041 – E-MAIL SERVICE **\$ 84**

E-mail service is required for communication and to transfer documents by the white-collar crime investigator. (E-mail service is estimated at \$7 per month X 12 months = \$84)

525210 – CONFERENCE, MEETING & TRAINING EXPENSES **\$ 2,000**

The terms and conditions of the grants require that all grant employees attend at least two training conferences per year to make them more efficient and to be current for compliance with the laws governing the tasks of the gang investigators.

525400 – GAS, FUEL, AND OIL **\$ 6,000**

The grant reimburses the mileage at the GSA rate for the grant-funded personnel to allow them to travel to work and to scenes of investigation while performing their duties.

SECTION VI. D. –CAPITAL LINE ITEM NARRATIVES

540010 – MINOR SOFTWARE **\$ 1,500**

A software package and a flash drive will be required for the White Collar Crime Investigator to easily download information and for the storing and the collecting of information in the computer for required grant data.

5AC - (2) DVD/VCR RECORDER AND PLAYBACK SYSTEM AND ACCESSORIES **\$ 2,900**

The time lapsed DVR system to include the DVD burners are required to record covert information and to gather visual evidence for court presentations and prosecution.

5AC - (1) CHAIR **\$ 645**

A chair is required for the White Collar Crime Investigator for the office that is being provided. The chair must be heavy duty with the capability of providing substantial support.

5AC - (1) DESK **\$ 1,000**

A desk that will support the equipment and the necessary documents for performing the tasks of the White Collar Crime grant is needed for the investigator. The desk that is now being used is so small that it will not hold the equipment required and is inadequate when providing a space for working all of the cases being investigated.

5AC - (1) LASER COLOR PRINTER/FAX/SCANNER **\$ 510**

A color printer, scanner, and fax are required for the printing and documentation of images for the evidence gathered for court presentations. It is necessary to scan documents to send to other agencies without having to use the regular mail system.

5AC - (1) SHREDDER **\$ 500**

A shredder is required to destroy confidential materials that are viewed and collected when handling white-collar crime cases. The shredder will be used to shred financial and other documents as necessary.

5AC - (2) FIRE PROOF, LOCKABLE STORAGE CABINETS **\$ 3,500**

Heavy-duty lockable fireproof storage cabinets are necessary to store files of investigative cases for the white-collar crime investigator.

5AC - (1) PORTABLE SCANNER **\$ 300**

A small portable scanner will allow the investigator to take the unit on site to scan important information at the location of the business that was victimized without having to take the documents from the area. This will allow confidential documents to keep at a safer location to be processed.

**COUNTY OF LEXINGTON
GANG TASK FORCE
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*LE - Gang Task Force 2419:								
Revenues:								
457000	Federal Grant Income	191,921	88,118	166,622	166,622	151,948		
461000	Investment Interest	0	0	0	0	0		
801000	Op Trn From General Fund/LE	0	8,029	8,029	8,029	16,883		
** Total Revenue		191,921	96,147	174,651	174,651	168,831		
***Total Appropriation					174,651	168,831		
FUND BALANCE								
Beginning of Year					9,677	9,677		
FUND BALANCE - Projected								
End of Year					9,677	9,677		

**COUNTY OF LEXINGTON
GANG TASK FORCE
Annual Budget
Fiscal Year - 2011-12**

Fund: 2419
Division: Law Enforcement
Organization: 151200 - LE/Operations

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET	
				2011-12 Requested	2011-12 Recommend 2011-12 Approved
Personnel					
510100 Salaries & Wages - 2	59,305	41,681	86,207	92,500	
510199 Special Overtime	2,566	1,984	6,000	6,000	
511112 FICA - Employer's Portion	4,400	3,249	7,054	7,536	
511114 Police Retirement - Employer's Portion	6,989	5,127	10,631	11,357	
511120 Insurance Fund Contribution - 2	10,000	7,800	15,600	16,000	
511130 Workers Compensation	2,121	1,496	3,099	3,310	
515600 Clothing Allowance	1,200	800	1,400	1,600	
519999 Personnel Contingency	0	0	6,678	0	
* Total Personnel	86,581	62,137	136,669	138,303	
Operating Expenses					
520800 Outside Printing	0	2,388	3,266	0	
521000 Office Supplies	83	0	517	200	
521200 Operating Supplies	89	0	911	400	
521208 Police Supplies	2,749	0	1,251	1,400	
522300 Vehicle Repairs & Maintenance	46	37	600	1,600	
524100 Vehicle Insurance - 2	0	530	1,092	1,130	
524201 General Tort Liability Insurance	0	723	1,490	1,490	
524202 Surety Bonds	0	0	0	0	
525004 WAN Service Charges - 2	0	380	1,032	1,440	
525020 Pagers and Cell Phones - 2	837	432	1,320	1,440	
525030 800 MHz Radio Service Charges - 2	403	515	1,000	1,440	
525041 E-mail Service Charges - 2	0	0	162	168	
525210 Conference, Meeting & Training Expenses	3,274	0	4,000	3,000	
525230 Subscriptions, Dues, & Books	0	0	0	0	
525400 Gas, Fuel, & Oil	2,950	3,226	9,114	12,020	
525600 Uniforms & Clothing	0	0	0	0	
529903 Contingency	0	0	0	0	
* Total Operating	10,431	8,231	25,755	25,728	
** Total Personnel & Operating	97,012	70,368	162,424	164,031	
Capital					
540000 Small Tools & Minor Equipment	0	0	0	0	
540010 Minor Software	0	0	114	0	
All Other Equipment	85,232	9,212	12,113		
(2) SLR Camera Lenses with Tripods				3,400	
(2) Digital Camcorder & Accessories				1,400	
** Total Capital	85,232	9,212	12,227	4,800	
*** Total Budget Appropriation	182,244	79,580	174,651	168,831	

SECTION V. - PROGRAM OVERVIEW

Lexington County is noticing a marked increase in gangs and gang related precursor activities such as drugs, truancy, and habitual juvenile incorrigibility. This past year, the Hells Angels Motorcycle Gang chose Lexington as their home base for the motorcycle gang members. This poses a serious gang threat and requires continuous surveillance and enforcement within the area as motorcycle gangs from across the United States gather for rallies in Lexington County. We have seen a wide variety of gang related crimes such as murder, drive by shootings, criminal sexual assaults, vandalism, assaults, drugs, truancy, and habitual juvenile delinquency over the past years that arouse much concern among the citizens of Lexington County. Gang members and crimes have increased in the past years and with the influx of varied nationalities within the county and mainly in the rural areas of the county, more gang problems are rapidly developing. Types of crimes with both juveniles and adults are being tied back into gang affiliations. The dedicated gang investigators will combat the gang problems by actively working the cases and preventing the escalation of gang crimes.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / Operations (Grant Positions)					
Gang Grant Investigators	2	0	2	2	13
Totals:	2	0	2	2	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES \$ 200

Office supplies are requested for the Gang Task Force officers to allow them to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

521200 – OPERATING SUPPLIES \$ 400

The officers will need supplies for the operation of equipment and daily job functions. Some items that will be used are audio and video tapes, memory cards, disks, batteries, and other supplies as required for the grant.

521208 – POLICE SUPPLIES \$ 1,400

This account will be used to purchase law enforcement supplies such as ammunition for the gang investigators.

522300 – VEHICLE REPAIRS AND MAINTENANCE \$ 1,600

Vehicle repairs and maintenance are needed for the grant vehicles.

524100 – VEHICLE INSURANCE \$ 1,130

Vehicle insurance is required for the vehicles. (Insurance is estimated at \$565 X 2 vehicles = \$1,130)

524201 – GENERAL TORT LIABILITY INSURANCE \$ 1,490

General Tort Liability Insurance is required for each person employed by the County. (Cost is estimated at 2 officers X \$745 = \$1,490)

5254004 – WAN SERVICE CHARGES \$ 1,440

Air card service will be charged for the investigators to have wireless access to the web GNET and other databases from other counties as well as LCSD to obtain immediate information on the person in question. (Air cards are estimated at \$60/month x 2 officers x 12 months = \$1,440)

525020 – PAGERS AND CELL PHONES \$ 1,440

The grant personnel are required to have cell phones for safety purposes and for immediate communication with the department, county and other agencies. (Cell service is estimated at \$60/month X 2 officers X 12 months = \$1,440)

525030 – 800 MHZ RADIO SERVICE CHARGES \$ 1,440

Monthly service is required for the 800 MHz digital encrypt radios used by the gang investigators for communication purposes. (Radio service is estimated at \$60/month X 2 officers X 12 months = \$1,440)

525041 – E-MAIL SERVICE CHARGES **\$ 168**

E-mail service is required for communication and to transfer of documents. (E-mail service is \$7 per month X 2 officers X 12 months = \$168)

525210 – CONFERENCE, MEETING & TRAINING EXPENSES **\$ 3,000**

The terms and conditions of the grants require that all grant employees attend at least two training conferences per year to make them more efficient and in compliance with the laws governing the tasks of the gang investigators.

525400 – GAS, FUEL, AND OIL **\$ 12,020**

The grant reimburses mileage at the GSA for the grant-funded personnel to allow them to travel to work and scenes while performing their duties.

SECTION VI. D. -CAPITAL LINE ITEM NARRATIVES

5A - (2) SLR CAMERA LENSES WITH TRIPODS \$ 3,400

The SLR cameras purchased on the grant require telescopic lenses to at least 500 mm to allow the gang investigators to photograph the gang members and activities from a long distance. It is imperative to perform surveillance from a safe distance and at the same time, capture images for identification purposes and for use in court presentations. The cost is estimated.

5A - (2) DIGITAL CAMCORDER AND ACCESSORIES \$ 1,400

A high-resolution digital video recorder is required to film and document the activities of gangs and other paraphernalia associated with gang activities. The evidence gathered will be used in court presentations for the prosecution of cases. The cost is estimated.

**COUNTY OF LEXINGTON
LE / FORFEITURE FUNDS (NARCOTICS)
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
LE / Forfeiture Funds (Narcotics) 2630:								
Revenues:								
456400	Narcotics Confiscation	20,114	5,405	19,190	19,190	12,353		
461000	Investment Interest	0	0	0	0	0		
** Total Revenue		20,114	5,405	19,190	19,190	12,353		
***Total Appropriations					0	0		
FUND BALANCE								
Beginning of Year							(21,379)	(2,189)
FUND BALANCE - Projected								
End of Year							(2,189)	10,164

Fund 2630
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
					2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
510100	Salaries & Wages - 1	0	0	0	0		
511112	FICA - Employer's Portion	0	0	0	0		
511113	State Retirement - Employer's Portion	0	0	0	0		
511120	Insurance Fund Contribution - 1	0	0	0	0		
511130	Workers Compensation	0	0	0	0		
* Total Personnel		0	0	0	0		
Operating Expenses							
524201	General Tort Liability Insurance	0	0	0	0		
524202	Surety Bonds - 1	0	0	0	0		
525041	E-mail Service Charges - 1	0	0	0	0		
525230	Subscriptions, Dues, & Books	0	0	0	0		
529000	Unclassified	0	0	0	0		
* Total Operating		0	0	0	0		
** Total Personnel & Operating		0	0	0	0		
Capital							
** Total Capital		0	0	0	0		
*** Total Budget Appropriation		0	0	0	0		

SECTION V. – PROGRAM OVERVIEW

The State forfeiture fund is a collection of monies from narcotic seizures that have been forfeited through the court process. State law mandates that these funds be used specifically for narcotic law enforcement.

**COUNTY OF LEXINGTON
INMATE SERVICES
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*L/E - Inmate Services 2632:								
Revenues:								
438201	Inmate Phone System	246,495	164,709	255,173	255,173	306,001		
438203	LE Canteen Proceeds	207,550	96,235	189,948	189,948	185,343		
438207	LE Inmate Work Release Fees	0	0	0	0	0		
438208	LE Inmate Medical Services Fees	7,670	0	11,034	11,034	11,034		
461000	Investment Interest	1,103	612	0	0	0		
** Total Revenue		462,818	261,556	456,155	456,155	502,378		
***Total Appropriation					782,657	706,816		
Contingency:								
Unused								
Carryforward								
					297,363			
						0		
FUND BALANCE								
Beginning of Year								
					319,852	290,713		
FUND BALANCE - Projected								
End of Year								
					290,713	86,275		

**COUNTY OF LEXINGTON
INMATE SERVICES
Annual Budget
Fiscal Year - 2011-12**

Fund 2632
Division: Law Enforcement
Organization: 151300 - Jail Operations

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>	
					2011-12 Requested	2011-12 Recommend 2011-12 Approved
Personnel						
510100	Salaries & Wages - 4	191,495	90,909	221,335	221,335	
511112	FICA - Employer's Portion	13,803	6,526	16,932	16,932	
511114	Police Retirement - Employer Portion	10,268	3,232	25,520	25,580	
511120	Employee Insurance - 4	30,000	15,600	31,200	31,200	
511130	Workers Compensation	6,437	3,057	7,438	7,438	
511214	Police Retirement - Employer's Portion - Ret	10,935	7,250	0	0	
519999	Personnel Contingency	0	0	10,848	6,641	
* Total Personnel		262,938	126,574	313,273	309,126	
Operating Expenses						
520200	Contracted Services	2,015	887	3,024	2,304	
520233	Towing Service	0	0	195	195	
520300	Professional Services	131,796	65,898	144,976	171,456	
521000	Office Supplies	59	0	100	100	
521200	Operating Supplies	0	0	400	400	
521208	Police Supplies	0	0	250	250	
522300	Vehicles Repairs & Maintenance	3,616	205	5,400	3,000	
524100	Vehicle Insurance - 4	1,590	795	1,638	1,638	
524201	General Tort Liability Insurance	1,492	746	1,537	1,537	
524202	Surety Bonds	0	0	0	36	
525020	Pagers & Cell Phones	255	129	300	900	
525021	Smart Phone Charges	1,154	573	1,200	1,200	
525030	800 MHz Radio Service Charges	1,375	772	1,914	2,042	
525031	800 MHz Radio Maintenance Contract	244	214	294	195	
525041	E-mail Service Charges - 3	247	121	243	243	
525210	Conference, Meeting & Training Expenses	532	1,172	2,000	5,000	
525230	Subscriptions, Dues, & Books	90	90	150	150	
525400	Gas, Fuel, & Oil	4,485	1,789	5,400	4,044	
525600	Uniforms & Clothing	209	0	3,000	3,000	
529903	Contingency	0	0	297,363	0	
* Total Operating		149,159	73,391	469,384	197,690	
** Total Personnel & Operating		412,097	199,965	782,657	506,816	
Capital						
All Other Equipment		0	0	0		
(1) Elevator					200,000	
** Total Capital		0	0	0	200,000	
*** Total Budget Appropriation		412,097	199,965	782,657	706,816	

SECTION V. - PROGRAM OVERVIEW

The inmate services program is a special revenue fund used to provide various needs of the inmates. The funds used in this account are generated by revenue received from inmate canteen sales, phone calls, medical visits and work release programs.

SECTION VIA. - LISTING OF REVENUE

438201 INMATE PHONE SYSTEM \$ 306,001

This revenue is generated by inmates making phone calls and citizens calling an inmate. The actual revenue collected for July 2010 through December 2010 was \$153,001; therefore, we assume that next year's revenue will be consistent at \$306,001 for the entire year.

438203 LE CANTEEN PROCEEDS \$ 185,343

This revenue is generated by inmates purchasing snacks, drinks, socks, shoes, etc. from our contracted canteen vendor. LCSD earns 36.1% from the commissionable sales. The actual revenue collected for July 2010 through December 2010 was \$92,671; therefore, we assume that next year's revenue will be consistent at \$185,343 for the entire year.

438207 INMATE WORK RELEASE FEES \$ 0

We have not had any inmates on the work release program in several years and we do not anticipate any this coming fiscal year.

438208 INMATE MEDICAL SERVICES FEES \$ 11,034

Each time an inmate sees the doctor or nurse they are charged a \$5.00 co-pay which is deducted from their canteen commissary fund. A check for this revenue is received from the canteen contracted vendor once a year and based on last year's collection we estimate that the revenue for FY11-12 will be \$11,034

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / Inmate Services (2632-151300)					
Captain	1	0	1	1	22
Lieutenant Training	1	0	1	1	20
Sergeant Training	1	0	1	1	16
Volunteer Services Coordinator	1	0	1	1	13
Totals:	<u>4</u>	<u>0</u>	<u>4</u>	<u>4</u>	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES \$ 2,304

Cable service is needed for the inmates. The amount budgeted is the current monthly average cost plus 20% to pay late fees and any potential rate increases charged by Time Warner Cable. The monthly cost is \$160.

Cable Service for Inmates (Time Warner Cable) \$ 2,304

520233 – TOWING SERVICE \$ 195

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65. The amount budgeted is based on the 3 vehicles assigned to this organization being towed once this fiscal year.

520300 – PROFESSIONAL SERVICES \$ 171,456

The inmates require Mental Health care. The current monthly cost of the contract is \$10,983; however, the contract must be bid and we are anticipating a 30% increase in cost.

521000 – OFFICE SUPPLIES \$ 100

Standard office supply items are needed for the personnel working in this fund. Forms, calendars, paper, toner, etc. will be purchased from this account.

521200 – OPERATING SUPPLIES \$ 400

This account is used to pay operating supply expense for the officers assigned to this fund. The operating supplies include batteries.

521208 – POLICE SUPPLIES \$ 250

The officers assigned to this fund require duty gear, and personal protection devices.

522300 - VEHICLE REPAIRS & MAINTENANCE \$ 3,000

The amount budgeted is greater than the estimated expenses for this fiscal year with a 20 % increase for extraordinary repairs; however, the amount budgeted will not be less than \$1,000 per vehicle. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles.

524100 – VEHICLE INSURANCE **\$ 1,638**

The budget amount is the estimate provided by the County's Risk Manager.

524201 – GENERAL TORT LIABILITY INSURANCE **\$ 1,537**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND **\$ 36**

Surety bonds are due this fiscal year, they are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2015. The estimated cost provided by the County's Risk Manager is \$12.00 per FTE in Law Enforcement. This organization has 3 FTE's.

525020 – PAGERS AND CELL PHONES **\$ 900**

Pagers and cell telephones are required for immediate contact for security purposes. Mobile telephones are required for immediate response when emergencies occur. The budgeted amount is for 2 officers and the monthly cost for both is \$75. The budget amount also includes a contingency for lost pager fees, roaming charges and long distance charges for cell telephones.

525021 – SMART PHONE CHARGES **\$ 1,200**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The Smart Phone is new technology that enables data transmissions in addition to the other services available with our current cell phone plan. There is currently one smart phone charged to this account with a monthly cost of \$100.

525030 – 800 MHZ RADIO SERVICE CHARGES **\$ 2,042**

The 800 MHz radios are required for communication. We have five sites to obtain complete coverage. The amount budgeted does not consider the 16% legislative discount we are currently receiving because we have no guarantee that this will continue next fiscal year.

525031 – 800 MHZ RADIO MAINTENANCE CONTRACTS **\$ 195**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is \$64.90.

525041 – E-MAIL SERVICE CHARGES **\$ 243**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$3 \text{ users} * \$6.75 \text{ per month} * 12 \text{ months} = \$ 243$$

525210 – CONFERENCE, MEETINGS & TRAINING EXP. \$ 5,000

Due to additional personnel being hired, staff officers will be attending more conferences to enhance their skills and provide better service in law enforcement. Training seminars are required to keep the employees abreast of the new safety techniques necessary in handling critical areas of the detention facility. As required under SC law, training is necessary for officer safety.

525230 – SUBSCRIPTIONS, DUES & BOOKS \$ 150

Subscriptions to correctional institution publications, legal publications related to detention facilities, and dues to various organizations for correctional staff.

525400 - GAS, FUEL & OIL \$ 4,044

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles.

525600 – UNIFORMS & CLOTHING \$ 3,000

Uniforms are requested under Section 23-13-30 of the SC Code of Laws. Replacement items will be purchased if funds are available. Costs included in this budget amount include uniforms, winter coats and utility gear. The amount requested should be sufficient to cover expenses.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

REPLACEMENT ELEVATOR **\$ 200,000**

The existing elevator is approximately 29 years old. It is becoming a safety concern. The elevator repair company recommended that we replace this elevator 2 years ago; therefore, we have no choice except replace at this time. The current elevator maintenance company has estimated the cost at \$200,000.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #1
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*L/E - School District #1 2633:								
Revenues:								
456100	Program Income	343,354	343,354	417,486	417,486	391,047		
461000	Investment Interest	846	110	420	420	0		
801000	Op Trn from General Fund/LE	397,056	213,389	426,777	426,777	391,048		
** Total Revenue		741,256	556,853	844,683	844,683	782,095		
***Total Appropriation					886,909	782,095		
FUND BALANCE								
Beginning of Year					90,377	48,151		
FUND BALANCE - Projected								
End of Year					48,151	48,151		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #1
Annual Budget
Fiscal Year - 2011-12**

Fund 2633
Division: Law Enforcement
Organization: 151200 - Operations

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET	
				2011-12 Requested	2011-12 Recommend Approved
Personnel					
510100 Salaries & Wages - 11	424,164	217,200	479,892	479,892	
510199 Special Overtime	6,703	4,849	12,000	12,000	
510200 Overtime	180	0	0	0	
511112 FICA - Employer's Portion	31,330	16,023	37,630	37,630	
511114 Police Retirement - Employer's Portion	32,215	17,591	56,715	56,848	
511120 Employee Insurance - 11	73,125	40,950	85,800	85,800	
511130 Workers Compensation	14,492	7,470	16,527	16,527	
511214 Police Retire - Employer's Portion - Ret	15,508	8,012	0	0	
515600 Clothing Allowance	0	0	0	0	
519999 Personnel Contingency	0	0	24,111	14,397	
* Total Personnel	597,717	312,095	712,675	703,094	
Operating Expenses					
520233 Towing Service	0	0	715	715	
521000 Office Supplies	0	0	716	550	
521200 Operating Supplies	0	0	1,600	550	
521208 Police Supplies	0	0	1,000	550	
522300 Vehicle Repairs & Maintenance	4,268	4,348	10,200	11,000	
524100 Vehicle Insurance - 11	4,770	2,915	6,006	6,006	
524201 General Tort Liability Insurance	7,230	3,977	8,192	8,192	
524202 Surety Bonds - 11	0	0	0	132	
525000 Telephone	572	286	573	576	
525020 Pagers and Cell Phones - 2	906	104	696	216	
525030 800 MHz Radio Service Charges - 11	4,325	2,574	7,015	7,488	
525031 800 MHz Radio Maintenance Contracts	731	712	1,078	714	
525041 E-mail Service Charges - 11	743	344	891	891	
525210 Conference, Meeting & Training Expense	0	0	5,800	5,000	
525230 Subscriptions, Dues, & Books	270	300	440	440	
525400 Gas, Fuel, & Oil	18,627	12,268	20,084	28,831	
525600 Uniforms & Clothing	2,285	2,524	7,500	7,150	
529903 Contingency	0	0	39,728	0	
* Total Operating	44,727	30,352	112,234	79,001	
** Total Personnel & Operating	642,444	342,447	824,909	782,095	
Capital					
540000 Small Tools & Minor Equipment	0	0	0	0	
540010 Minor Software	0	0	0	0	
All Other Equipment	58,238	44,674	62,000	0	
** Total Capital	58,238	44,674	62,000	0	
*** Total Budget Appropriation	700,682	387,121	886,909	782,095	

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise and Lexington County also experiences an increase of school related incidents such as gang and drug activity.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #1 Agreement (2633-151200)					
School Resource Officer	10	<i>7 0</i>	<i>3 10</i>	10	13
Totals:	<u>10</u>	<u><i>7 0</i></u>	<u><i>3 10</i></u>	<u>10</u>	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE **\$ 715**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65. The amount budgeted assumes all 11 vehicles assigned to this organization being towed once this fiscal year.

521000 - OFFICE SUPPLIES **\$ 550**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 11 SRO's.

521200 - OPERATING SUPPLIES **\$ 550**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 11 SRO's.

521208 – POLICE SUPPLIES **\$ 550**

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy. The amount budgeted is for 11 SRO's.

522300 - VEHICLE REPAIRS AND MAINTENANCE **\$ 11,000**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus an additional 20% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization.

524100 - VEHICLE INSURANCE **\$ 6,006**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524201 - GENERAL TORT LIABILITY INSURANCE **\$ 8,192**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND **\$ 132**

Surety bonds are due this fiscal year, they are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2015. The estimated cost provided by the County's Risk Manager is \$12.00 per FTE in Law Enforcement. This organization has 11 FTE's.

525000 – TELEPHONE **\$ 576**

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract price of \$48 per month.

525020 - PAGERS AND CELL PHONES **\$ 216**

The School Resource Officers are required to have a pager for safety purposes and emergency communication. This account has only 2 pagers at a cost of \$9 per month per pager. The school district pays for the other deputies a cell phone.

525030 – 800 MHz RADIO SERVICE CHARGES **\$ 7,488**

The 800 MHz radios are required for communication.

525031 – 800 MHz RADIO MAINTENANCE CHARGES **\$ 714**

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is \$64.90.

525041 – E-MAIL SERVICE CHARGES **\$ 891**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$11 \text{ users} * \$6.75 \text{ per month} * 12 \text{ months} = \$891$$

525210 – CONFERENCE, MEETING & TRAINING EXP. **\$ 5,000**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 440**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

525400 - GAS, FUEL, AND OIL **\$ 28,831**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization.

525600 – UNIFORMS AND CLOTHING **\$ 7,150**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #2
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*L/E - School District #2 2634:								
Revenues:								
456100	Program Income	160,783	18,024	176,693	176,693	189,293		
461000	Investment Interest	253	21	200	200	0		
801000	Op Trn from General Fund/LE	179,989	91,634	183,266	183,266	189,294		
** Total Revenue		341,025	109,679	360,159	360,159	378,587		
***Total Appropriation					376,645	378,587		
FUND BALANCE								
Beginning of Year					30,611	14,125		
FUND BALANCE - Projected								
End of Year					14,125	14,125		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #2
Annual Budget
Fiscal Year - 2011-12**

Fund 2634
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET	
					2011-12 Requested	2011-12 Recommend 2011-12 Approved
Personnel						
510100	Salaries & Wages - 5	210,436	106,756	213,735	213,735	
510199	Special Overtime	2,574	1,190	5,000	5,000	
510200	Overtime	22	0	0	0	
511112	FICA - Employer's Portion	15,526	7,887	16,733	16,733	
511114	Police Retirement - Employer's Portion	14,727	7,443	25,220	25,279	
511120	Employee Insurance - 5	37,500	19,500	39,000	39,000	
511130	Workers Compensation	7,162	3,631	7,350	7,350	
511214	Police Retire - Employer's Portion - Ret	8,864	5,003	0	0	
519999	Personnel Contingency	0	0	10,746	6,413	
* Total Personnel		296,811	151,410	317,784	313,510	
Operating Expenses						
520233	Towing Service	0	0	325	325	
521000	Office Supplies	0	0	250	250	
521200	Operating Supplies	0	0	1,000	250	
521208	Police Supplies	0	0	500	250	
522300	Vehicle Repairs & Maintenance	5,046	1,928	10,000	5,000	
524100	Vehicle Insurance - 5	2,650	1,325	2,730	2,730	
524201	General Tort Liability Insurance	3,615	1,808	3,723	3,724	
524202	Surety Bonds - 5	0	0	0	60	
525000	Telephone	254	127	255	264	
525020	Pagers and Cell Phones - 5	433	208	432	405	
525030	800 MHz Radio Service Charges - 5	2,291	1,287	3,189	3,404	
525031	800 MHz Radio Maintenance Contracts	406	356	490	325	
525041	E-mail Service Charges - 5	413	202	405	405	
525210	Conference, Meeting & Training Expense	0	0	2,500	2,500	
525230	Subscriptions, Dues, and Books	150	150	200	200	
525400	Gas, Fuel, & Oil	11,099	6,133	12,750	13,735	
525600	Uniforms & Clothing	995	1,079	3,250	3,250	
529903	Contingency	0	0	16,862	0	
* Total Operating		27,352	14,603	58,861	37,077	
** Total Personnel & Operating		324,163	166,013	376,645	350,587	
Capital						
540010	Minor Software	0	0	0	0	
	All Other Equipment	0	0	0		
	(1) Marked Vehicle w/ Equipment				28,000	
** Total Capital		0	0	0	28,000	
*** Total Budget Appropriation		324,163	166,013	376,645	378,587	

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity within those years.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
LE / School District #2 Agreement (2634-151200)					
School Resource Officer	5	280	256	5	13
Totals:	<u>5</u>	<u>280</u>	<u>256</u>	<u>5</u>	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE \$ 325

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65. The amount budgeted assumes all 5 vehicles assigned to this organization being towed once this fiscal year.

521000 - OFFICE SUPPLIES \$ 250

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521200 - OPERATING SUPPLIES \$ 250

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521208 – POLICE SUPPLIES \$ 250

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy. The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 5,000

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization.

524100 - VEHICLE INSURANCE \$ 2,730

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 3,724

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND \$ 60

Surety bonds are due this fiscal year, they are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2015. The estimated cost provided by the County's Risk Manager is \$12.00 per FTE in Law Enforcement. This organization has 5 FTE's.

525000 – TELEPHONE **\$ 264**

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract price of \$22 per month.

525020 - PAGERS AND CELL PHONES **\$ 405**

The School Resource Officers are required to have a mobile telephone for emergency communication purposes. All 5 officers have pagers at \$9 per month per pager.

525030 – 800 MHZ RADIO SERVICE CHARGES **\$ 3,404**

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost.

525031 – 800 MHZ RADIO MAINTENANCE CHARGES **\$ 325**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is \$64.90.

525041 – E-MAIL SERVICE CHARGES **\$ 405**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$5 \text{ users} * \$6.75 \text{ per month} * 12 \text{ months} = \$ 405$$

525210 – CONFERENCE, MEETING & TRAINING EXP. **\$ 2,500**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 200**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

525400 - GAS, FUEL, AND OIL **\$ 13,735**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization.

525600 – UNIFORMS AND CLOTHING **\$ 3,250**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

(1) MARKED VEHICLES w/ EQUIPMENT \$ 28,000

The Fleet Manager recommends replacing 1 marked units due to high mileage. Cost includes replacement emergency equipment.

The requested budget amount for unmarked vehicles includes:

(1) Marked Vehicle	\$ 24,000
(1) Emergency Equipment	\$ 4,000

**COUNTY OF LEXINGTON
FEDERAL NARCOTICS FORFEITURES
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*L/E - Federal Narcotic Forfeitures 2637:								
Revenues:								
456400	Narcotics Confiscation	43,091	168,716	49,824	49,824	337,433		
461000	Investment Interest	540	387	150	150	0		
** Total Revenue		43,631	169,103	49,974	49,974	337,433		
***Total Appropriations					188,730	86,435		
Contingency:								
Unused								
Carryforward								
FUND BALANCE								
Beginning of Year					155,948	89,907		
FUND BALANCE - Projected								
End of Year					89,907	340,905		

Fund 2637
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Operating Expenses							
520100	Contracted Maintenance	9,100	8,700	10,010	10,010		
520242	Hazardous Materials Disposal	303	54	8,500	0		
521000	Office Supplies	132	0	3,600	3,600		
521200	Operating Supplies	3,960	1,251	13,000	13,000		
522200	Small Equipment Repairs & Maint.	1,617	637	5,000	5,000		
525000	Telephone	2,807	1,374	2,748	2,748		
525004	WAN Service Charges	1,919	959	2,016	2,016		
525210	Conference, Meeting & Training Expense	0	0	5,000	5,000		
525230	Subscriptions, Dues, & Books	0	300	200	200		
525240	Personal Mileage Reimbursement	863	392	900	900		
525376	Utilities - Helicopter Storage Building	1,203	604	1,101	0		
525386	Utilities - Investigation Substation	6,915	2,975	7,127	13,261		
525600	Uniforms & Clothing	0	859	5,000	5,000		
526500	Licenses & Permits	0	0	700	700		
529000	Unclassified	2,000	0	25,000	25,000		
529903	Contingency	0	0	72,715	0		
* Total Operating		30,819	18,105	162,617	86,435		
** Total Operating		30,819	18,105	162,617	86,435		
Capital							
All Other Equipment		0	22,665	25,250	0		
** Total Capital		0	22,665	25,250	0		
Other Financing Uses							
812458	Op Trn to LE/COPS Meth Initiative	0	862	863	0		
*** Total Other Financing Uses		0	862	863	0		
*** Total Budget Appropriation		30,819	41,632	188,730	86,435		

SECTION V. – PROGRAM OVERVIEW

The federal forfeiture fund is a collection of monies from federal narcotic seizures that have been forfeited through the court process. Federal law mandates that these funds be used for law enforcement.

SECTION V. B. - OPERATING LINE ITEM NARRATIVES

520100 – CONTRACTED MAINTENANCE \$ 10,010

Maintenance is required for the GC/MS/DS & the FTIR system. The maintenance agreement includes the replacement of parts that need replaced due to normal use.

Maintenance Agreement (Analytical Services Int'l)	\$ 3,520
Maintenance Agreement (Thermo Fisher Scientific)	\$ 6,490

520242 – HAZARDOUS MATERIALS \$ 0

We have moved this expense to general fund because the drug lab waste is minimal and has been combined with the waste from CSI.

521000 – OFFICE SUPPLIES \$ 3,600

General office supplies and toner cartridges are needed to prepare reports. This account provides supplies for 18 employees with an estimated need of \$200 each.

521200 - OPERATING SUPPLIES \$ 13,000

The majority of this account must pay for various items used during narcotics investigations and the analysis of seized drugs.

Solvents/Reagents (VWR)	\$ 2,000
Gas (Airstar)	\$ 960
Vials, Pipetts, Glassware, Etc. (VWR)	\$ 3,300
Nitrile Safety Gloves	\$ 800
Safety Glasses	\$ 200
Lab Coats	\$ 200
Shoe Coverings	\$ 600
Biohazard Cover	\$ 200
Cabling and accessories for undercover equipment (Cable & Connections)	\$ 1,740
Supplies for Seizing of Property (Lowe's)	\$ 3,000

522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE **\$ 5,000**

Required inspections and repair of various audio and video equipment used during narcotics surveillance operations. The amount budgeted is an estimate because this year is the first year we will need to service all of the surveillance equipment.

525000 - TELEPHONE **\$ 2,748**

This account will be used to pay telephone line charges, fax line charges, telephone extension relocations, directory assistance charges and telephone book listing charges. The amount budgeted is based on the contract prices.

525004 - WAN SERVICE CHARGES **\$ 2,016**

Networking the substation to headquarters is crucial for communication. The amount budgeted is based on monthly cost of \$160 plus an additional 5% for potential rate increases.

525210 - CONFERENCE, MEETING & TRAINING EXP. **\$ 5,000**

To meet requirements for certification, SC Code of Laws, Section 23-23-10 training must be attended. This reflects our in-house training needs required by law to provide to our personnel. The academy does not teach these courses, and in many cases we must send people outside the county for training so that they may maintain their certification and acquire advancement in technical fields which are changing rapidly in the law enforcement field. Training seminars requested during the year may vary as they are offered.

525230 - SUBSCRIPTIONS, DUES, & BOOKS **\$ 200**

Funds are used to pay for reference materials, training manuals, subscriptions to periodical literature, and dues to professional organizations.

525240 - PERSONNEL MILEAGE **\$ 900**

Reimbursement for mileage incurred from use of a personal vehicle is required. Travel is needed for peer-reviewed case in labs throughout the state and for training classes. The amount budgeted is based on \$75 monthly expense.

525376 - UTILITIES - SPECIAL OPS STORAGE BUILDING **\$ 0**

Utility amounts are allocated based on square footage. This facility will no longer be utilized for the storage of the helicopter; therefore, it is not a permissible expense for this fund. This expense has been moved to the general fund.

525386 - UTILITIES - INVESTIGATIONS SUBSTATION **\$ 13,261**

Utility amounts are allocated based on square footage. The budget amount is based on average monthly cost through December plus a 5% contingency for potential rate increases. An additional \$4,000 was included to cover the cost of propane that is used for heating the buildings. Propane is the only source of heat.

525600 – UNIFORMS & CLOTHING **\$ 5,000**

The officers will need to purchase replacement uniforms, jackets and uniforms for tactical operations. The amount budgeted is an estimate.

526500 – LICENSES & PERMITS **\$ 700**

This account will be used to pay fees for the inspection and certification of drug lab equipment by DHEC.

Calibration of Scales (SCDHEC)	\$ 250
Bi-Annual Hood Inspection (DHEC)	\$ 250
Permit for Drug Handling (DEA)	\$ 200

529000 - UNCLASSIFIED **\$ 25,000**

Informants are used in the area of criminal investigations due to the increase in drug related operations; monies must be readily available to aid in the process of capturing the drug dealers.

**COUNTY OF LEXINGTON
LE / CIVIL PROCESS SERVER
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*L/E - Civil Process Server 2638:								
Revenues:								
441000	Sheriff's Fees & Fines	51,417	23,280	51,506	51,506	48,190		
461000	Investment Interest	74	176	100	100	0		
** Total Revenue		51,491	23,456	51,606	51,606	48,190		
***Total Appropriation					154,781	41,468		
Contingency:								
Unused								
Carryforward								
					112,762			
						0		
FUND BALANCE								
Beginning of Year								
					107,209	116,796		
FUND BALANCE - Projected								
End of Year								
					116,796	123,518		

Fund 2638
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2009-10 Expenditure	2010-11 Expenditure (Dec)	2010-11 Amended (Dec)	BUDGET		
					2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
510300	Part Time - 2 (1.09 - FTE)	34,111	16,849	34,280	34,280		
511112	FICA - Employers Portion	2,613	1,293	2,622	2,622		
511113	State Retirement - Employers Portion	3,203	1,582	3,219	3,224		
511130	Workers Compensation	103	51	103	103		
519999	Personnel Contingency	0	0	1,609	1,029		
* Total Personnel		40,030	19,775	41,833	41,258		
Operating Expenses							
524201	General Tort Liability Insurance	23	12	24	24		
524202	Surety Bonds - 2	0	0	0	24		
525041	E-mail Service Charges - 2	165	81	162	162		
529903	Contingency	0	0	112,762	0		
* Total Operating		188	93	112,948	210		
** Total Personnel & Operating		40,218	19,868	154,781	41,468		
Capital							
** Total Capital		0	0	0	0		
*** Total Budget Appropriation		40,218	19,868	154,781	41,468		

SECTION V. - PROGRAM OVERVIEW

This fund is not a grant; it is a special revenue fund. Therefore, there is no term limit as long as there is sufficient revenue to support the expenses charged to this fund.

This program is for the service of all common pleas papers. The party requesting service pays an amount of \$0 to \$25. The amount paid depends on varying circumstances. The revenue generated by this program will be used to fund two part time clerical positions to enter the papers into a database, which tracks the service and attempted service of these documents. This information is then returned to the courts for official dockets.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Civil Process Server (2638-151200)					
Criminal Records Operator PT	1	0	.63	.63	7 -P/T
Criminal Records Operator PT	1	0	.63	.63	7 -P/T
Totals:	<u>2</u>	<u>0</u>	<u>1.26</u>	<u>1.26</u>	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 - GENERAL TORT LIABILITY INSURANCE \$ 24

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 - SURETY BOND \$ 24

Surety bonds are due this fiscal year, they are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2015. The estimated cost provided by the County's Risk Manager is \$12.00 per FTE in Law Enforcement. This organization has 2 FTE's.

525041 - E-MAIL SERVICE CHARGES \$ 162

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

2 users * \$6.75 per month * 12 months = \$ 162

COUNTY OF LEXINGTON
SCHOOL DISTRICT #3
Annual Budget
FY 2011-12 Estimated Revenue

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*L/E - School District #3 2639:								
Revenues:								
456100	Program Income	30,912	0	70,380	70,380	<u>34,287</u>		
461000	Investment Interest	31	37	20	20	<u>0</u>		
801000	Op Trm from General Fund/LE	37,749	37,656	75,310	75,310	<u>34,287</u>		
** Total Revenue		<u>68,692</u>	<u>37,693</u>	<u>145,710</u>	<u>145,710</u>	<u>68,574</u>		
***Total Appropriation					<u>162,800</u>	<u>68,574</u>		
FUND BALANCE								
Beginning of Year					<u>17,090</u>	<u>0</u>		
FUND BALANCE - Projected								
End of Year					<u>0</u>	<u>0</u>		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe cost are paid 100% by the LCSD.

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity also.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
LE / School District #3 Agreement (2639-151200)					
School Resource Officer	1	0	1	1	13
Totals:	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE \$ 65

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65. The amount budgeted assumes that the one vehicle assigned to this organization being towed once this fiscal year.

521000 - OFFICE SUPPLIES \$ 50

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521200 - OPERATING SUPPLIES \$ 50

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521208 – POLICE SUPPLIES \$ 50

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 1,000

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. The amount budgeted for vehicle repairs is no less than \$1,000.

524100 - VEHICLE INSURANCE \$ 546

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 745

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND \$ 12

Surety bonds are due this fiscal year, they are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2015. The estimated cost provided by the County's Risk Manager is \$12.00 per FTE in Law Enforcement. This organization has 1 FTE.

525000 – TELEPHONE **\$ 72**

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract price of \$6 per month.

525030 – 800 MHz RADIO SERVICE CHARGES **\$ 681**

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost.

525031 – 800 MHz RADIO MAINTENANCE CHARGES **\$ 65**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is \$64.90.

525041 – E-MAIL SERVICE CHARGES **\$ 81**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$1 \text{ user} * \$6.75 \text{ per month} * 12 \text{ months} = \$ 81$$

525210 – CONFERENCE, MEETING & TRAINING EXP. **\$ 500**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 40**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

525400 - GAS, FUEL, AND OIL **\$ 3,202**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization.

525600 – UNIFORMS AND CLOTHING **\$ 1,300**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #4
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*L/E - School District #4 2640:								
Revenues:								
456100	Program Income	31,680	1,505	70,466	70,466	<u>72,039</u>		
461000	Investment Interest	34	27	40	40	<u>0</u>		
801000	Op Trn from General Fund/LE	37,038	37,286	74,571	74,571	<u>72,039</u>		
** Total Revenue		<u>68,752</u>	<u>38,818</u>	<u>145,077</u>	<u>145,077</u>	<u>144,078</u>		
***Total Appropriation					152,609	<u>144,078</u>		
FUND BALANCE								
Beginning of Year					12,196	4,664		
FUND BALANCE - Projected								
End of Year					<u>4,664</u>	<u>4,664</u>		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #4
Annual Budget
Fiscal Year - 2011-12**

Fund 2640
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>	
					2011-12 Requested	2011-12 Recommend
Personnel						
510100	Salaries & Wages - 2	41,981	30,652	84,965	84,965	
510199	Special Overtime	852	1,046	4,000	4,000	
511112	FICA - Employer's Portion	2,802	2,167	6,806	6,806	
511114	Police Retirement - Employer's Portion	4,743	3,655	10,257	10,281	
511120	Employee Insurance - 2	7,500	5,850	15,600	15,600	
511130	Workers Compensation	1,440	1,067	2,989	2,989	
519999	Personnel Contingency	0	0	4,361	2,549	
* Total Personnel		59,318	44,437	128,978	127,190	
Operating Expenses						
520233	Towing Service	0	0	130	130	
521000	Office Supplies	0	0	216	100	
521200	Operating Supplies	0	0	300	100	
521208	Police Supplies	0	0	100	100	
522300	Vehicle Repairs & Maintenance	243	867	3,077	2,000	
524100	Vehicle Insurance - 2	530	530	1,092	1,092	
524201	General Tort Liability Insurance	723	723	1,490	1,490	
524202	Surety Bonds - 2	0	0	0	24	
525000	Telephone	64	32	64	144	
525020	Pagers and Cell Phones	28	0	480	0	
525030	800 MHz Radio Service Charges - 2	458	257	1,276	1,362	
525031	800 MHz Radio Maintenance Contracts	81	71	196	130	
525041	E-mail Service Charges - 2	82	40	162	162	
525210	Conference, Meeting & Training Expense	0	0	1,500	1,000	
525230	Subscriptions, Dues, & Books	30	30	80	80	
525400	Gas, Fuel, & Oil	2,237	1,481	4,315	6,374	
525600	Uniforms & Clothing	295	0	1,650	2,600	
529903	Contingency	0	0	7,503	0	
* Total Operating		4,771	4,031	23,631	16,888	
** Total Personnel & Operating		64,089	48,468	152,609	144,078	
Capital						
	All Other Equipment	0	0	0	0	
** Total Capital		0	0	0	0	
*** Total Budget Appropriation		64,089	48,468	152,609	144,078	

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity also.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
LE / School District #4 Agreement (2640-151200)					
School Resource Officer	2	<i>x0</i>	<i>x2</i>	2	13
Totals:	<u>2</u>	<u><i>x0</i></u>	<u><i>x2</i></u>	<u>2</u>	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE \$ 130

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65. The amount budgeted assumes that the two vehicles assigned to this organization being towed once this fiscal year.

521000 - OFFICE SUPPLIES \$ 100

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521200 - OPERATING SUPPLIES \$ 100

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521208 – POLICE SUPPLIES \$ 100

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 2,000

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. No less than \$1,000 is budgeted for repairs per vehicle.

524100 - VEHICLE INSURANCE \$ 1,092

The budget amount is the estimate provided by the County's Risk Manager.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 1,490

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND \$ 24

Surety bonds are due this fiscal year, they are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2015. The estimated cost provided by the County's Risk Manager is \$12.00 per FTE in Law Enforcement. This organization has 2 FTE.

525000 – TELEPHONE **\$ 144**

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract price of \$12 per month.

525030 – 800 MHz RADIO SERVICE CHARGES **\$ 1,362**

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost.

525031 – 800 MHz RADIO MAINTENANCE CHARGES **\$ 130**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is \$64.90.

525041 – E-MAIL SERVICE CHARGES **\$ 162**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$2 \text{ users} * \$6.75 \text{ per month} * 12 \text{ months} = \$ 162$$

525210 – CONFERENCE, MEETING & TRAINING EXP. **\$ 1,000**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 80**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

525400 - GAS, FUEL, AND OIL **\$ 6,374**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization.

525600 – UNIFORMS AND CLOTHING **\$ 2,600**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #5
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*L/E - School District #5 2641:								
Revenues:								
456100	Program Income	229,620	11,773	248,736	248,736	261,181		
461000	Investment Interest	501	94	300	300	0		
801000	Op Trm from General Fund/LE	262,220	129,417	258,833	258,833	261,182		
** Total Revenue		492,341	141,284	507,869	507,869	522,363		
***Total Appropriation					593,720	522,363		
FUND BALANCE								
Beginning of Year					85,851	0		
FUND BALANCE - Projected								
End of Year					0	0		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.

**COUNTY OF LEXINGTON
SCHOOL DISTRICT #5
Annual Budget
Fiscal Year - 2011-12**

Fund 2641
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	<i>BUDGET</i>				
		2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend
Personnel						
510100	Salaries & Wages - 7	305,031	153,233	306,641	<u>306,641</u>	
510199	Special Overtime	1,177	680	7,500	<u>0</u>	
510200	Overtime	0	0	0	<u>0</u>	
511112	FICA - Employer's Portion	21,805	10,841	24,032	<u>24,032</u>	
511114	Police Retirement - Employer's Portion	29,446	15,432	36,220	<u>36,305</u>	
511120	Employee Insurance - 7	52,500	27,300	54,600	<u>54,600</u>	
511130	Workers Compensation	10,294	5,177	10,556	<u>10,556</u>	
511214	PORS - Emplr. Port. (Retiree)	4,464	2,314	0	<u>0</u>	
519999	Personnel Contingency	0	0	15,398	<u>9,200</u>	
* Total Personnel		424,717	214,977	454,947	<u>441,334</u>	
Operating Expenses						
520233	Towing Service	0	0	455	<u>455</u>	
521000	Office Supplies	0	0	350	<u>350</u>	
521200	Operating Supplies	0	0	1,400	<u>350</u>	
521208	Police Supplies	0	0	700	<u>350</u>	
522300	Vehicle Repairs & Maintenance	2,936	1,634	7,000	<u>7,000</u>	
524100	Vehicle Insurance - 7	3,710	1,855	3,821	<u>3,822</u>	
524201	General Tort Liability Insurance	5,061	2,531	5,213	<u>5,213</u>	
524202	Surety Bonds - 7	0	0	0	<u>84</u>	
525000	Telephone	318	159	318	<u>456</u>	
525020	Pagers and Cell Phones - 7	1,757	868	1,980	<u>1,764</u>	
525030	800 MHz Radio Service Charges - 7	3,207	1,802	4,464	<u>4,765</u>	
525031	800 MHz Radio Maintenance Contracts	569	499	686	<u>455</u>	
525041	E-mail Service Charges - 7	495	243	567	<u>567</u>	
525210	Conference, Meeting & Training Expense	0	0	3,500	<u>3,500</u>	
525230	Subscriptions, Dues, & Books	210	210	280	<u>280</u>	
525400	Gas, Fuel, & Oil	14,379	6,627	16,800	<u>14,518</u>	
525600	Uniforms & Clothing	3,056	0	4,550	<u>9,100</u>	
529903	Contingency	0	0	86,689	<u>0</u>	
* Total Operating		35,698	16,428	138,773	<u>53,029</u>	
** Total Personnel & Operating		460,415	231,405	593,720	<u>494,363</u>	
Capital						
540000	Small Tools & Minor Equipment	0	0	0	<u>0</u>	
540010	Minor Software	0	0	0	<u>0</u>	
	All Other Equipment	0	0	0	<u>0</u>	
	(1) Marked Vehicle w/ Equipment				<u>28,000</u>	
** Total Capital		0	0	0	<u>28,000</u>	
*** Total Budget Appropriation		460,415	231,405	593,720	<u>522,363</u>	

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity within those years.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
LE / School District #5 Agreement (2641-151200)					
School Resource Officer	7	250	257	87	13
Totals:	<u>7</u>	<u>250</u>	<u>257</u>	<u>87</u>	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE \$ 455

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65 and the cost of a seized vehicle is \$100. The amount budgeted assumes all 7 vehicles assigned to this organization being towed once this fiscal year.

521000 - OFFICE SUPPLIES \$ 350

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 7 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521200 - OPERATING SUPPLIES \$ 350

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required. The amount budgeted is for 7 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521208 – POLICE SUPPLIES \$ 350

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy. The amount budgeted is for 7 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 7,000

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. No less than \$1,000 per vehicle is budgeted for vehicle repairs and maintenance.

524100 - VEHICLE INSURANCE \$ 3,822

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 5,213

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND \$ 84

Surety bonds are due this fiscal year, they are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2015. The estimated cost provided by the County's Risk Manager is \$12.00 per FTE in Law Enforcement. This organization has 7 FTE's.

525000 – TELEPHONE **\$ 456**

Telephone line charges are required for operations and for voice mail. The monthly cost as per contract is \$38.

525020 - PAGERS AND CELL PHONES **\$ 1,764**

The School Resource Officers are required to have a mobile telephone or a pager for emergency communication purposes. There are two cell phones and five pagers charged to this organization. The monthly cost for the both cell phones is \$102 and the monthly cost of the 5 pagers is \$45.

525030 – 800 MHz RADIO SERVICE CHARGES **\$ 4,765**

Monthly service is required for the 800 MHz radios used by the School Resource Officers for communication purposes and to contact other law enforcement agencies.

525031 – 800 MHz RADIO MAINTENANCE CHARGES **\$ 455**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost. The estimated maintenance cost per radio is \$64.90.

525041 – E-MAIL SERVICE CHARGES **\$ 567**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$7 \text{ users} * \$6.75 \text{ per month} * 12 \text{ months} = \$ 567$$

525210 – CONFERENCE, MEETING & TRAINING EXP. **\$ 3,500**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 280**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

525400 - GAS, FUEL, AND OIL **\$ 14,518**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization.

525600 – UNIFORMS AND CLOTHING **\$ 9,100**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

(1) MARKED VEHICLES w/ EQUIPMENT **\$ 28,000**

The Fleet Manager recommends replacing 1 marked unit due to high mileage. Cost includes replacement emergency equipment.

The requested budget amount for unmarked vehicles includes:

(1) Marked Vehicle	\$ 24,000
(1) Emergency Equipment	\$ 4,000

**COUNTY OF LEXINGTON
LAW ENFORCEMENT/ALCOHOL ENFORCEMENT TEAM
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*L/E - Alcohol Enforcement Team 2642:								
Revenues:								
438206	LE/Alcohol Enforce Team Fees	10,560	4,785	11,220	11,220	9,150		
461000	Investment Interest	88	75	50	50	0		
** Total Revenue		10,648	4,860	11,270	11,270	9,150		
***Total Appropriation					74,021	13,713		
Contingency:								
Unused								
Carryforward								
					56,354	0		
FUND BALANCE								
Beginning of Year								
					47,236	40,839		
FUND BALANCE - Projected								
End of Year								
					40,839	36,276		

Fund 2642
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
					2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
510100	Salaries & Wages	376	275	0	0		
510200	Overtime	8,792	3,721	9,439	8,400		
511112	FICA - Employer's Portion	666	281	722	643		
511114	PORS - Employer's Portion	1,037	461	1,089	988		
511130	Workers Compensation	315	134	317	282		
515600	Clothing Allowance	200	0	0	0		
* Total Personnel		11,386	4,872	11,567	10,313		
Operating Expenses							
521208	Police Supplies	0	0	400	0		
525600	Uniforms & Clothing	0	0	400	400		
529000	Unclassified	0	0	3,000	3,000		
529903	Contingency	0	0	56,354	0		
* Total Operating		0	0	60,154	3,400		
** Total Personnel & Operating		11,386	4,872	71,721	13,713		
Capital							
All Other Equipment		0	0	2,300	0		
** Total Capital		0	0	2,300	0		
*** Total Budget Appropriation		11,386	4,872	74,021	13,713		

SECTION V. – PROGRAM OVERVIEW

A contractual agreement between the Lexington County Sheriff's Department and the Lexington Richland Alcohol and Drug Abuse Council (LRADAC) promotes the reduction of teenage alcohol and tobacco use by enforcing the legal age for purchasing alcohol and tobacco. LRADAC will pay for the overtime worked by officers enforcing the legal age for purchasing of alcohol. The revenue generated by this contract is used to offset the overtime costs incurred.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

525600 - UNIFORMS & CLOTHING **\$ 400**

Uniforms are requested under Section 23-13-30 of the SC Code of Laws. Each officer receives replacement uniforms 2 times a year. The number of uniforms ordered depends on the job function. This account would be used to purchase 2 pairs of tactical pants for each of the 4 officers working the AET. Each pair of pants is \$50 each.

529000 - UNCLASSIFIED **\$ 3,000**

Informants are used in the area of criminal investigations due to the increase in alcohol purchases by minors. These funds will be used to aid in the process of capturing the individuals and vendors that sell alcohol to underage people. The estimated amount is \$3,000.

COUNTY OF LEXINGTON
DRUG PARCEL INTERDICTION UNIT
Annual Budget
FY 2011-12 Estimated Revenue

NEW PROGRAM

Object Code	Revenue Account Title	Requested 2011-12	Recommend 2011-12	Approved 2011-12
* LE - Drug Parcel Interdiction Unit:				
Revenues:				
457000	Federal Grant Income	<u>259,354</u>		
461000	Investment Interest	<u>0</u>		
801000	Op Trn from General Fund/LE	<u>28,817</u>		
	** Total Revenue	<u>288,171</u>		
	***Total Appropriation	<u>288,171</u>		
FUND BALANCE				
	Beginning of Year	<u>0</u>		
	FUND BALANCE - Projected			
	End of Year	<u>0</u>		

* Grant will be funded 90% from DPS.

**COUNTY OF LEXINGTON
DRUG PARCEL INTERDICTION UNIT
Annual Budget
Fiscal Year - 2011-12**

Fund: NEW
Division: Law Enforcement
Organization: 151200 - LE/Operations

Object Expenditure Code Classification	New Program (Grant Application)	BUDGET		
		2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel				
510100 Salaries & Wages - 2		92,500		
510199 Special Overtime		6,000		
511112 FICA - Employer's Portion		7,536		
511114 Police Retirement - Employer's Portion		11,722		
511120 Insurance Fund Contribution - 2		16,000		
511130 Workers Compensation		3,310		
515600 Clothing Allowance		1,600		
* Total Personnel		138,668		
Operating Expenses				
521000 Office Supplies		100		
521200 Operating Supplies		1,200		
521208 Police Supplies		500		
522300 Vehicle Repairs & Maintenance - 2		1,200		
524100 Vehicle Insurance - 2		1,092		
524201 General Tort Liability Insurance		1,490		
525004 WAN Service Charges - 2		1,440		
525020 Pagers & Cell Phones - 2		1,440		
525030 800 MHz Radio Service Changes - 2		1,440		
525041 E-mail Service Charges - 2		168		
525210 Conference, Meeting & Training Expense		3,500		
525400 Gas, Fuel and Oil		18,308		
525410 Aviation Operations Fuel		0		
* Total Operating		31,878		
** Total Personnel & Operating		170,546		
Capital				
540000 Small Tools & Minor Equipment		225		
(2) Ruggedized Laptops & Accessories		10,200		
(2) Vehicles & Accessories		52,000		
(2) Tasers & Accessories		2,400		
(2) 800 MHz Radios & Accessories		11,200		
(2) Body Armor w/ Raid Vests		2,000		
(2) Digital Cameras, Lens & Accessories		6,500		
(2) Handguns & Accessories		1,300		
(2) GPS Units		700		
(2) Long Guns & Accessories		5,200		
(10) Surveillance Cameras & Accessories		1,500		
(1) Photo/Video Camcorder & Accessories		1,200		
(1) Cell Phone Extraction Device & Acc.		9,400		
(1) Canine Insert		1,600		
(2) Lockable Vehicle Storage Units		1,600		
(1) Wireless Transmitter System		10,600		
** Total Capital		117,625		
*** Total Budget Appropriation		288,171		

SECTION IV

**COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2011 - 2012**

Fund # NEW Fund Title: Drug Parcel Interdiction
 Organization # 151200 Organization Title: L.E./Operations
 Program # Drug Parcel Interdicti Program Title: Drug Parcel Interdiction Unit

BUDGET
2011 - 2012
Requested

Qty	Item Description	Amount
	Small Tools and Minor Equipment	225
2	Laptop Tough Book Computers with Accessories	10,200
2	Utility Vehicles, Equipment and Accessories	52,000
2	Tasers and Accessories	2,400
2	800 MHz Digital Encrypt Radios and Accessories	11,200
2	Body Armor W/Raid Vests	2,000
2	Digital SLR Cameras, Lens, and Accessories	6,500
2	Handguns and Accessories	1,300
2	GPS Units	700
2	Long Guns, Ammunition and Accessories	5,200
10	Surveillance Cameras and Accessories	1,500
1	Photo/Video Camera ^{CAMERA} and Accessories	1,200
1	Cell Phone Forensic Extraction Device and Accessories	9,400
1	Canine Insert	1,600
2	Lockable Vehicle Storage Units	1,600
1	Wireless Transmitter System	10,600
** Total Capital (Transfer Total to Section III)		117,625

SECTION V. - PROGRAM OVERVIEW

The drug trafficking organizations now have employed full-time personnel who rely on private shipping companies, freight carriers, and the U. S. Post Office to ship illicit narcotics to the “demand” areas and use those same methods to ship currency back to the drug trafficking organizations. Lexington County is the location for these shipping companies that are targeted by the large drug dealers. Due to this new trend used by the drug traffickers for shipment of drug money and drugs, the narcotic unit has received permission to inspect random packages transported by shipping companies such as FedEx, UPS, and DHL, as well as freight forwarders. The trucking companies such as Saia Trucking, R&L Carriers, Southeastern Freight Lines, and Old Dominion Freight Lines also allow random inspection of their shipments for drugs and money. All of these shipping companies must be educated on the indicators for this narcotic trafficking. The potential for interceding on these illicit drug shipments will lead to numerous arrests and will prove to be a substantial force reducing the transporting of drugs and drug money.

The Lexington County Sheriff’s Department is requesting two drug parcel interdiction investigators to aggressively identify, detect, prosecute, educate, inform, and ensure the business world that a drug trafficking crime deserves a penalty just as a crime of force.

SECTION VI. B. -- LISTING OF POSITIONS

Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / Operations (Grant Positions)					
Drug Parcel Interdiction Unit	2	0	2	2	13
Totals:	2	0	2	2	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES \$ 100

Office supplies are required for the Drug Parcel Interdiction Investigators to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521200 - OPERATING SUPPLIES \$1,200

The officers will need supplies for the operation of equipment and daily job functions. Some items that will be used are audio and video tapes, memory cards, disks, batteries, and other supplies as required for the grant. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521208 – POLICE SUPPLIES \$ 500

This account will be used to purchase law enforcement supplies such as ammunition for the investigators.

522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 1,200

Vehicle repair and maintenance is needed for grant vehicles. The amount budgeted is estimated at 2 vehicles X \$600 = \$1200.

524100 - VEHICLE INSURANCE \$ 1,092

Vehicle insurance is required for the vehicles. The vehicle insurance cost is estimated at \$546 X 2 vehicles = \$1092. The County Risk Manager will provide an accurate amount.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 1,490

General Tort Liability Insurance is required for each person employed by the County. The amount listed as estimated by County Risk Manager. The cost is estimated at 2 officers X \$745 = \$1490.

525004 – WAN SERVICE CHARGES \$ 1,440

Air card service will be charged for the investigators to have wireless access to the web and other databases from other counties as well as LCSD to obtain immediate information on a person in question. The cost is estimated at \$60/month x 2 officers x 12 months = \$1440.

525020 - PAGERS AND CELL PHONES \$ 1,440

The grant personnel are required to have a mobile telephone for safety purposes and for immediate communication with the department, county and other agencies.

The cost is estimated at \$60/month X 2 officers X 12 months = \$1440.

525030 – 800 MHz RADIO SERVICE CHARGES \$ 1,440

Monthly service is required for the 800 MHz digital encrypt radios used by the investigators for communication purposes. The cost is estimated.

525041 – E-MAIL SERVICE **\$ 168**

Monthly service is required for the email communication used by the investigators.
The cost is estimated at \$7 per month X 2 investigator X 12 months = \$168

525210 –CONFERENCE AND MEETING EXPENSES **\$3,500**

The terms and conditions of the grants require that all grant employees attend at least two training conferences per year to make them more efficient and in compliance with the laws governing the tasks of the investigators.
The cost is estimated.

525400 - GAS, FUEL, AND OIL **\$18,308**

The grant reimburses the mileage at the federal rate for the grant-funded personnel to allow them to travel to work and scenes while performing their duties.

The cost is estimated to be \$10,308.

Fuel is necessary for the helicopter to assist in the surveillance of parcel deliveries. The helicopter can follow the suspect from the air and track their location without being suspect.

The cost is estimated to be \$8000 for the helicopter fuel.

SECTION VI. D. -CAPITAL LINE ITEM NARRATIVES

540000 – SMALL TOOLS AND MINOR EQUIPMENT \$ 225

Cell phones equipped with an air card is necessary for the investigators to enable the receipt email and internet access. Those connections will enable the investigators to receive and forward information to allied agencies within the county and state to facilitate and support cases. Agents routinely forward information to agencies statewide on parcels. The cost is estimated.

5AB - (2) LAPTOP TOUGH- BOOK COMPUTERS WITH ACCESSORIES \$ 10,200

The laptop tough-book computers with sufficient memory that will enable using various software programs that will aide in the field investigation work. This information will be stored and kept for case file preparation. The total estimated cost for the laptops is \$10,200.

5AB - (2) UTILITY VEHICLES W/ EQUIPMENT & ACCESSORIES \$52,000

Utility vehicles with emergency equipment are a necessary tool for all law enforcement officers. The vehicles will be use to assist in transportation need to investigate parcels entering the county that are used as a means of transporting drugs and money. The total cost is estimated at \$52,000.

5AB - (2) TASER AND ACCESSORIES \$ 2,400

Tasers are standard equipment for our law enforcement officers. These tasers provide a less lethal weapon that can be used to neutralize the situation safely in which the suspect becomes confrontational. The total cost for both tasers is estimated at \$2400.

5AB - (2) 800 MHz DIGITAL ENCRYPT RADIOS \$ 11,200

The digital encrypted 800 MHz radios is another piece of equipment required to meet the standards set forth in the department's policy and procedures manual standards. The radios provide a safe and efficient method to communicate with County Communication, other officer within our department and other officers from various jurisdictions at the municipal, county, state, and federal levels. The cost is based on State Contract pricing.

5AB - (2) BODY ARMOR W/ RAID VESTS \$ 2,000

Body armor is an essential component of the officer's safety. The raid vest will enable the officers to be clearly identified by other law enforcement agencies at a glance. The cost is based on contract pricing.

5AB - (2) DIGITAL SLR CAMERAS, LENS AND ACCESSORIES \$ 6,500

The high-resolution digital cameras, telephoto lens, and accessories will be used to take digital photographs of the parcels and other evidence for the case file. Those photos will be stored on a system for immediate dissemination and comparisons with law enforcement databases. The cost is estimated to be \$ 6,500.

5AB - (2) HANDGUNS AND ACCESSORIES \$ 1,300

Handguns and accessories are standard issue equipment for all law enforcement officers to be used while enforcing the laws. The total cost is estimated.

5AB - (2) GPS UNITS **\$ 700**

GPS units are necessary to locate addresses, assist in perimeter set up, and allow GPS coordinates to be given to air support unit providing surveillance. GPS units will also show potential routes that the suspects could use to flee and when surveillance by showing parallel streets. The cost is estimated.

5AB - (2) LONG GUNS, AMMUNITION AND ACCESSORIES **\$ 5,200**

The drug parcel interdiction investigators will be required to execute search warrants on trafficking subjects and high-ranking members of drug trafficking organizations who possess and use high-powered firearms. The long guns are necessary for the safety of the investigators and the surrounding citizens. The estimated cost is \$5,200.

5AB - (10) SURVEILLANCE CAMERAS AND ACCESSORIES **\$ 1,500**

Several different types of small covert cameras will be needed to place in strategic and non-conspicuous locations to record images for evidence and court presentations. Cables and power cords will be necessary for hook up of the cameras. The estimated cost is \$1,500.

5AB - (1) PHOTO/VIDEO CAMCORDER AND ACCESSORIES **\$ 1,200**

A handheld camcorder capable of photos and videos is necessary to record transactions and surveillance of potential suspects. The cost is estimated.

5AB - (1) CELL PHONE FORENSIC EXTRACTION DEVICE AND ACCESSORIES **\$9,400**

In order to strengthen parcel interdiction cases and to investigate all individuals involved, it is necessary for the investigators to download and retrieve all information stored on the cell phone. This device can also be used to retrieve deleted data from the cell phone. A battery-operated attachment will allow the downloading of information in the field. This unit will also allow an override on a locked cell phone requiring a pass code to unlock. The estimated cost is \$9,400.

5AB - (1) CANINE INSERT **\$1,600**

The drug parcel investigator will need to carry a canine capable of detecting drugs when necessary. This canine insert will allow the investigator to use the rear cargo compartment of the vehicle for safe transportation to the parcel and freight locations. The estimated cost is \$1,600.

5AB - (2) LOCKABLE VEHICLE STORAGE UNITS **\$ 1,600**

A lockable vehicle storage unit is required to secure the long guns and the technical surveillance equipment. The drawer style box must be designed for SUV usage. The estimated cost is \$1,600.

5AB - (1) WIRELESS TRANSMITTER SYSTEM **\$10,600**

The drug parcel interdiction investigator will require a non-radio frequency transmitter because many of the narcotic traffickers are utilizing radio frequency detection in their enterprises. This is a serious concern to law enforcement, especially when conducting controlled deliveries. This wireless transmitter is necessary to ensure the safety of all personnel involved. The cost is estimated.

COUNTY OF LEXINGTON
INTERSTATE CRIMINAL ENFORCEMENT UNIT **NEW PROGRAM**
Annual Budget
FY 2011-12 Estimated Revenue

Object Code	Revenue Account Title	Requested 2011-12	Recommend 2011-12	Approved 2011-12
* LE - Interstate Criminal Enforcement Unit:				
Revenues:				
457000	Federal Grant Income	<u>300,396</u>		
461000	Investment Interest	<u>0</u>		
801000	Op Trm from General Fund/LE	<u>33,377</u>		
	** Total Revenue	<u>333,773</u>		
	***Total Appropriation	<u>333,773</u>		
FUND BALANCE				
	Beginning of Year		<u>0</u>	
FUND BALANCE - Projected				
	End of Year		<u>0</u>	

* Grant will be funded 90% from DPS, with a 10% County match.

**COUNTY OF LEXINGTON
INTERSTATE CRIMINAL ENFORCEMENT UNIT
Annual Budget
Fiscal Year - 2011-12**

Fund: NEW
Division: Law Enforcement
Organization: 151200 - LE/Operations

Object Expenditure Code Classification	New Program (Grant Application)	<i>BUDGET</i>		
		2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel				
510100 Salaries & Wages - 2		<u>92,500</u>		
510199 Special Overtime		<u>6,000</u>		
511112 FICA - Employer's Portion		<u>7,536</u>		
511114 Police Retirement - Employer's Portion		<u>11,722</u>		
511120 Insurance Fund Contribution - 2		<u>16,000</u>		
511130 Workers Compensation		<u>3,310</u>		
515600 Clothing Allowance		<u>1,600</u>		
* Total Personnel		<u>138,668</u>		
Operating Expenses				
521000 Office Supplies		<u>100</u>		
521200 Operating Supplies		<u>1,200</u>		
521208 Police Supplies		<u>500</u>		
522300 Vehicle Repairs & Maintenance - 2		<u>1,200</u>		
524100 Vehicle Insurance - 2		<u>1,092</u>		
524201 General Tort Liability Insurance		<u>1,490</u>		
525004 WAN Service Charges - 2		<u>1,440</u>		
525020 Pagers & Cell Phones - 2		<u>1,440</u>		
525030 800 MHz Radio Service Changes - 2		<u>1,440</u>		
525041 E-mail Service Charges - 2		<u>168</u>		
525210 Conference, Meeting & Training Expense		<u>3,500</u>		
525400 Gas, Fuel and Oil		<u>40,000</u>		
* Total Operating		<u>53,570</u>		
** Total Personnel & Operating		<u>192,238</u>		
Capital				
540000 Small Tools & Minor Equipment		<u>945</u>		
(2) Ruggedized Laptops & Accessories		<u>10,200</u>		
(2) Vehicles & Accessories		<u>59,020</u>		
(2) Tasers & Accessories		<u>2,400</u>		
(2) 800 MHz Radios & Accessories		<u>11,200</u>		
(2) Body Armor w/ Raid Vests		<u>2,000</u>		
(2) Digital Cameras & Accessories		<u>650</u>		
(2) Handguns & Accessories		<u>1,300</u>		
(2) In-car Radar Units		<u>5,100</u>		
(2) In-car Video Cameras & Accessories		<u>10,700</u>		
(1) Full Police Detection Canine		<u>14,500</u>		
(1) Canine Transport System		<u>2,575</u>		
(1) Contraband Detector Kit		<u>20,445</u>		
(2) Monitors & Accessories		<u>500</u>		
** Total Capital		<u>141,535</u>		
*** Total Budget Appropriation		<u>333,773</u>		

SECTION V. - PROGRAM OVERVIEW

The County of Lexington consists of three interstate highways that run through the county: Interstate I-20, Interstate I-26, and Interstate I-77. Interstate highway I-20 is a route used to traffic drugs to West Texas and to Atlanta, Georgia before being smuggled into Mexico. Intelligence indicates that the narcotic and currency transporters use I-20 to avoid the efforts of other enforcement teams heavily working Interstate I-85. The drug traffickers from the Eastern seaboard travel I-20 when they exit I-95. The Interstate highway I-26 provides a route from Charleston, South Carolina to the Mid-Western states. Charleston has a very active sea port and smugglers will travel from Charleston via I-26 to Florida off of I-95 to I-26 and then to I-77 which ends at Cleveland, Ohio. Lexington County interstates are a main route for these drug traffickers.

Drug traffickers now have employed full-time professionals who use sophisticated vehicle compartments and attachments to hide contraband. With the amount of travelers using these routes of travel, the potential for interceding on these illicit drug traffickers will lead to numerous arrests and will prove to be a substantial force on the transporting of drugs and drug money and other contraband.

The Lexington County Sheriff's Department is requesting two Interstate Criminal Enforcement investigators to aggressively identify, detect, prosecute, educate, inform, and ensure that the crime of drug trafficking and money transporting is significantly reduced in Lexington County.

SECTION VI. B. - LISTING OF POSITIONS

Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
LE / Operations (Grant Positions)					
Interstate Criminal Enforcement Unit	2	0	2	2	13
Totals:	2	0	2	2	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES \$ 100

Office supplies are required for the Interstate Criminal Enforcement Investigators to perform their daily job tasks. Items requested are pens, file jackets, folders, calendars, printer cartridges, and other general supplies that are used daily. The individual items along with their costs may vary slightly; therefore, an itemized cost breakdown is not provided.

521200 - OPERATING SUPPLIES \$1,200

The officers will need supplies for the operation of equipment and daily job functions. Some items that will be used are audio and video tapes, memory cards, disks, batteries, and other supplies as required for the grant. The individual items may vary slightly; therefore, an itemized cost breakdown is not provided.

521208 – POLICE SUPPLIES \$ 500

This account will be used to purchase law enforcement supplies such as duty gear, harnesses, O C spray, handcuffs, pouches, flashlights, carrying pouches, and ammunition for the investigators. The individual items may vary slightly; therefore, an itemized cost breakdown is not provided.

522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 1,200

Vehicle repair and maintenance is needed for grant vehicles. It is estimated that \$600 per vehicle for the first grant year will be sufficient.

524100 - VEHICLE INSURANCE \$ 1,092

Vehicle insurance is required for the vehicles. The vehicle insurance cost is estimated at \$546 X 2 vehicles = \$1092. This budget is based on the amount paid per vehicle for the current fiscal year.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 1,490

General Tort Liability Insurance is required for each person employed by the County. The amount budgeted is based on the amount paid per officer for the current fiscal year. The cost is estimated at 2 officers X \$745 = \$1490.

525004 – WAN SERVICE CHARGES \$ 1,440

The air card service charges will be charged to this account. The wireless access to the web and various databases is required to obtain immediate information on a suspect. The cost is estimated at \$60/month x 2 officers x 12 months = \$1440.

525020 - PAGERS AND CELL PHONES \$ 1,440

The grant personnel are required to have a mobile telephone for communication that cannot occur over the channels of the 800 MHz radio. The cost is estimated at \$60/month X 2 officers X 12 months = \$1440.

525030 – 800 MHz RADIO SERVICE CHARGES \$ 1,440

Monthly service is required for the 800 MHz radios used by the investigators for communication purposes. The cost is estimated at \$60/month X 2 officers X 12 months = \$1440.

525041 – E-MAIL SERVICE **\$ 168**

Monthly service is required for the email communication used by the crime unit. The cost is estimated at \$7 per month X 2 investigator X12 months = \$168

525210 –CONFERENCE AND MEETING EXPENSES **\$3,500**

The terms and conditions of the grants require that all grant employees attend a minimum of two training conferences per year to make them more efficient and in compliance with the laws governing the tasks of the investigators. The cost is estimated.

525400 - GAS, FUEL, AND OIL **\$40,000**

The grant reimburses the mileage at the federal rate for the grant-funded personnel to allow them to perform their duties. The investigators will continuously travel the interstate highway investigating possible drug trafficking; thereby, traveling numerous miles. The cost is estimated to be \$40,000.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

540000 – SMALL TOOLS AND MINOR EQUIPMENT \$ 945

Cell phones equipped with an air card are necessary for the investigators to enable email and internet access. Those connections will enable the investigators to receive and forward information to allied agencies within the county and state to facilitate and support cases. A multi tool kit containing screwdrivers, sockets, wrenches in metric and standard measurements, a portable drill, impact tool, and a hydraulic jack are required to facilitate the dismantling of parts both small and large to locate contraband that is concealed within the vehicle. The costs listed below are estimates.

Cell Phones	\$225
Multi Tool Kit	\$200
Cordless Drill	\$180
Impact Tool	\$140
Hydraulic Jack	\$200

5AB - (2) LAPTOP TOUGH-BOOK COMPUTERS WITH ACCESSORIES \$ 10,200

The laptop tough-book computers with sufficient memory that will enable using various software programs that will aide in the field investigation work. This information will be stored and kept for case file preparation. The total estimated cost for the laptops is \$10,200.

5AB - (2) UTILITY VEHICLES W/ EQUIPMENT & ACCESSORIES \$59,020

Utility vehicles with emergency equipment are a necessary tool for all law enforcement officers. One of the vehicles will be partially marked to assist the unmarked vehicle the investigation. The unmarked vehicle will be concealed to enable observations of suspicious vehicles, and vehicles previously identified as drug trafficking unit. The partially marked vehicle will assist with technical indicators for logging data. The purchase of storage boxes for the vehicles will be needed to transport the tools required for investigations safely and securely. The total cost is estimated at \$59,200.

5AB - (2) TASER AND ACCESSORIES \$ 2,400

Tasers are standard equipment for our law enforcement officers. These tasers provide a less lethal weapon that can be used to neutralize the situation safely in which the suspect becomes confrontational. The total cost for both tasers is estimated at \$2400.

5AB - (2) 800 MHz DIGITAL ENCRYPT RADIOS \$ 11,200

The digital encrypted 800 MHz radios is another piece of equipment required to meet the standards set forth in the department's policy and procedures manual standards. The radios provide a safe and efficient method to communicate with County Communication, other officer within our department and other officers from various jurisdictions at the municipal, county, state, and federal levels. The cost is based on State Contract pricing.

5AB - (2) BODY ARMOR W/ RAID VESTS \$ 2,000

Body armor is an essential component of the officer's safety. The raid vest will enable the officers to be clearly identified by other law enforcement agencies at a glance. The cost is based on contract pricing.

5AB - (2) DIGITAL CAMERA AND ACCESSORIES **\$ 650**

The high-resolution digital cameras and accessories will be used to capture photographs of suspects, vehicles, and anything else that would strengthen the criminal case against the suspects. These photographs will be downloaded and stored on the server dedicated to the storage of digital images that will be used during prosecution. The total cost is estimated.

5AB - (2) HANDGUNS AND ACCESSORIES **\$ 1,300**

Handguns and accessories are standard issue equipment for all law enforcement officers to be used while enforcing the laws. The total cost is estimated.

(2) IN-CAR RADAR UNITS **\$ 5,100**

The radar units will enable the apprehension of traffic violators, which could be carrying contraband. The total cost is based on state contract pricing.

(2) IN-CAR VIDEO CAMERAS AND ACCESSORIES **\$10,700**

The use of digital in-car video is paramount for evidentiary purposes, which will assist in successful prosecution of each case. The video medium is regarded as the most effective tool to prosecute any type of criminal activity, especially on a highway. The total cost is based on State Contract.

(1) FULL SERVICE POLICE CANINE **\$ 14,500**

A canine that will detect and identify narcotics, provide protection for the officer, and assist in the apprehension and tracking of criminals that are attempting to flee or flee. The cost of the canine will include training and lodging for the canine and for the handler. The total cost is estimated based on previous expenditures for a canine.

(1) CANINE TRANSPORT SYSTEM WITH HEAT MONITOR AND RESCUE SYSTEM **\$ 2,575**

The canine must be contained during transportation to ensure the safety of the officer and the canine. The transport units will require a heat monitor to ensure that the temperature of the animal is appropriate. In the event, the vehicles engine fails the monitor also contain an alarm that will sound to alert the officer. The rescue system allows the officer to deploy the dog from the transportation unit and vehicle by using a remote control. The cost is estimated.

(1) CONTRABAND DETECTOR KIT **\$ 20,445**

This kit consists of 30 different types of sophisticated devices that will allow the detection of well-hidden contraband. These tools assist in locating hidden drugs, explosives, weapons, secret compartments, currency, works of art, jewelry and other items by using fiber optic scopes. These tools will detect hidden compartments found inside tires, altered gas tanks, false floors, walls, and ceilings. The cost is estimated.

(2) MONITORS AND ACCESSORIES **\$500**

An additional full size monitor is needed to accommodate a larger working screen for the compilation of data in an office environment. The cost is based on State Contract pricing.

COUNTY OF LEXINGTON
URBAN ENTITLEMENT COMMUNITY DEVELOPMENT
Annual Budget
FY 2011-12 Estimated Revenue

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2010-11	Approved 2011-12
*Urban Entitlement Community Development 2400								
Revenues:								
457000	Federal Grant Income	1,326,236	449,173	3,696,566	3,696,566	1,630,118		
461000	Investment Interest	0	2	0	0	0		
466102	Eau Claire Coop. Health Center Contr	0	150,000	150,000	150,000	0		
**Total Revenue		<u>1,326,236</u>	<u>599,175</u>	<u>3,846,566</u>	<u>3,846,566</u>	<u>1,630,118</u>		
***Total Appropriation					3,867,847	<u>1,630,118</u>		
Contingency:								
Unused					83,577	83,577		
Carryforward						<u><68,536></u>		
FUND BALANCE								
Beginning of Year					6,240	68,536		
FUND BALANCE - Projected								
End of Year					<u>68,536</u>	<u>0</u>		

COUNTY OF LEXINGTON
URBAN ENTITLEMENT COMMUNITY DEVELOPMENT
Annual Budget
Fiscal Year - 2011-12

Fund 2400

Division: : Community Development

Organization: 181200 - Community Development Administration

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 2.5	116,577	48,243	100,678	118,638		
511112 FICA - Employer's Portion	8,478	3,493	7,702	9,076		
511113 State Retirement - Employer's Portion	10,946	4,530	9,453	11,312		
511120 Employee Insurance - 3	22,500	11,050	23,400	23,400		
511130 Workers Compensation	350	145	302	356		
519999 Personnel Contingency	0	0	5,569	5,569		
* Total Personnel	158,851	67,461	147,104	168,351		
Operating Expenses						
520300 Professional Services	43,830	4,870	4,870			
520400 Advertising & Publicity	2,911	379	5,000	5,000		
520500 Legal Services	125	665	1,000	2,000		
520510 Interpreting Services	0	440	440	600		
520702 Technical Currency & Support	0	0	500	500		
520800 Outside Printing	0	0	0	1,500		
521000 Office Supplies	1,104	271	1,180	1,200		
521010 Newsletter/Printing Supplies	0	0	0	0		
521100 Duplicating	823	607	1,020	1,500		
522200 Small Equipment Repairs & Maintenance	0	0	100	100		
524000 Building Insurance	15	9	32	19		
524201 General Tort Liability Insurance	121	61	125	125		
524202 Surety Bonds	0	0	0	30		
525000 Telephone	723	361	732	732		
525020 Pagers and Cell Phones - 1	253	129	410	410		
525021 Smart Phone Charges - 1	527	266	1,060	1,060		
525041 E-mail Service Charges - 3	248	110	243	243		
525100 Postage	377	153	600	1,000		
525210 Conference, Meeting & Training Expense	4,612	995	13,375	16,225		
525230 Subscriptions, Dues, & Books	4,118	3,411	3,775	3,815		
525240 Personal Mileage Reimbursement	164	94	600	612		
525250 Motor Pool Reimbursement	1,180	768	3,000	3,060		
525300 Util / Administration Building	1,809	1,028	1,897	2,100		
529903 Contingency	0	0	56,238	1458 5,000		
529950 Indirect Costs	17,147	4,062	19,233	19,233		
* Total Operating	80,087	18,679	115,430	66,064 62,522		
** Total Personnel & Operating	238,938	86,140	262,534	234,415 230,873		
Capital						
540000 Small Tools & Minor Equipment	0	0	300	500		
540010 Minor Software	0	0	0			
All Other Equipment	0	371	700			
** Total Capital	0	371	1,000	500		
*** Total Budget Appropriation	238,938	86,511	263,534	234,915 231,373		

COUNTY OF LEXINGTON
URBAN ENTITLEMENT COMMUNITY DEVELOPMENT
Annual Budget
Fiscal Year - 2011-12

Fund 2400
Division: Community Development
Organization - 181201 Community Development Projects

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - .5	0	4,992	17,960	0		
511112 FICA - Employer's Portion	0	361	1,374	0		
511113 State Retirement - Employer's Portion	0	469	1,687	0		
511120 Employee Insurance	0	0	0	0		
511130 Workers Compensation	0	15	54	0		
* Total Personnel	0	5,837	21,075	0		
Operating Expenses						
529903 Contingency	0	0	27,339	69,994 0		
537119 Minor Housing Repair Program	161,412	97,457	467,592	460,000		
537122 Triangle City Parking Improvements	7,004	0	0			
537123 Boiling Springs Water Main Extension	400,000	0	0			
537124 Gibson Road Sidewalk	41,132	33,657	353,868			
537126 Leica Lane Affordable Housing	0	60,449	135,000			
537127 Lexington County Needs Analysis	10,591	0	0			
537129 Main Street Property Clearance	4,645	0	0			
537130 Pine Street Paving	83,879	16,433	47,565			
537131 Lexington Economic Advancement Project	4,644	0	0			
537133 State Street Streetscape (Phase III)	0	0	230,807			
537134 Triangle City Façade Improvement (Phase I)	10,120	0	209,880			
537135 Pelion Sewer Study	67,500	0	0			
537136 South Congaree Sewer Study	25,110	418	418			
537137 Cayce Senior Center Feasibility Study	26,033	0	0			
537143 State Street Streetscaping Phase IV	0	0	266,744			
537144 Oak Street Sidewalk	2,366	0	163,274			
537145 Activity Center Improvements	14,106	0	0			
537146 George Street Sidewalk	0	15,952	126,500			
537147 Lexington County Emergency Food Program	51,765	0	0			
537148 Keeping Every Youth Safe Program	21,848	34,097	76,457	87,591		
537149 Summer Day Camp Scholarships	27,390	0	0			
537150 Sistercare Facility Improvements	7,718	27,850	27,932			
537151 LICs Cargo Truck	26,357	0	643			
537152 Demolition and Clearance Program	4,120	80	20,880			
537153 Alley & Holmes St. Road Paving	0	3,386	50,000			
537163 Pelion Family Practice	0	22,477	597,000			
537164 BLEC Building Renovations	0	0	165,480			
537165 Brookland Pediatrics Extension	0	0	125,000			
537166 North Oak Street Sidewalk	0	0	99,388			
537167 Leaphart Place Building Renovations	0	0	45,621			
537168 Work Activity Center Storage Units	0	0	4,120			
537169 Julius Felder Housing Rehabilitation	0	0	0			
537170 Rural Mobile Food Pantry	0	0	135,000			
537171 Afterschool Program Scholarships	0	0	56,730			
537172 Pelion Family Practice - ECCHC Portion	0	0	150,000			
5----- Mitchell Street Sidewalk				307,540		
5----- Spring Street Water Line				207,400		
5----- Septic Tank Repair and Replacement Program				103,000		
5----- Old Bush River Road Affordable Housing				70,000		
5----- Be Great Academy Afterschool Program				66,000		
5----- HOME Program Project Delivery				45,000		
5----- Food Pantry Cooler and Freezer Purchase				27,214		
5----- Samaritan's Well Van Purchase				25,000		

* Total Operating	997,740	312,256	3,583,238	1,468,739 1,398,745
** Total Personnel & Operating	997,740	318,093	3,604,313	1,703,654 1,398,745
*** Total Budget Appropriation	997,740	318,093	3,604,313	1,703,654 1,398,745

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program – Community Development Block Grant (CDBG) Program

Objectives:

The objectives of the Community Development Block Grant (CDBG) Program are to primarily assist low and moderate income persons in securing decent housing, suitable living environments and expanded economic opportunities. Every project and activity funded through the CDBG Program must meet one of three national objectives: principally benefit low and moderate-income (LMI) persons, aid in the elimination of slums and blight, and/or, meet an urgent or unanticipated need.

The staff of the County's CDBG Program carries out these objectives through administration, implementation and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and county guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to program as needed

The Community Development Administrator, Community Development Technician and Community Development Assistant manage the administration of the CDBG Program. The staff works closely with many different groups and individuals to achieve the objectives of the program and successfully implement projects. The Grant Programs Division staff also administers federal stimulus programs for fund 2403-181201 (CDBG-R) and 2404-181201 (HPRP). Community Planning and Development (CPD) Notice 92-19 allows for CDBG funds to be expended for program administrative costs, as defined at 24 CFR 570.206(a), (b), and (e), of the Home Investment Partnership Program (HOME). Accordingly, the CDBG Program operating budget includes some operating expenses for the HOME Program.

SERVICE LEVELS

During the current year we began work on the projects funded for Fiscal Year 2010-11, the County's Demolition and Clearance Program, continued the Minor Home Repair Program and the administration of the CDBG Program. The following projects were completed in Fiscal Year 2010-11:

LEICA LANE AFFORDABLE HOUSING - This project included purchasing five (5) lots to build five (5) single-family houses.

TRIANGLE CITY FAÇADE IMPROVEMENTS - This project included façade improvements to nineteen (19) businesses located in the Triangle City area of the City of West Columbia along the east side of 12th Street from B Avenue to D Avenue.

SISTERCARE FACILITY IMPROVEMENTS - This project included the construction of a walkway, storage room addition, the purchase of a storage building, and repairs to a fence and porch at one of Sistercare's shelters.

KEEPING EVERY YOUTH SAFE PROGRAM - This project provided the Town of Lexington with operational support of the Keeping Every Youth Safe afterschool program.

ALLEY AND HOLMES STREET PAVING - This project included paving 870 linear feet of Alley and Holmes streets, two dirt roads located in a low and moderate income area in the City of West Columbia.

RURAL MOBILE FOOD PANTRY - This project purchased a refrigerated truck to transport mobile food pantries in low and moderate income neighborhoods and pick up donated food from wholesalers, retailers and manufacturers.

AFTERSCHOOL PROGRAM SCHOLARSHIPS - This project provided the Lexington Family YMCA with operational support to provide funding for 30 low and moderate income children to attend their Adventure Afterschool Program.

MINOR HOME REPAIR PROGRAM - This project will assist 55 low and moderate income families with minor repairs to their homes.

SECTION VI – LINE ITEM NARRATIVES

SECTION VI. A

SUMMARY OF REVENUES

457000 – FEDERAL GRANT INCOME **\$1,630,118**

The United States Department of Housing and Urban Development (HUD) establishes the annual award for all Community Development Block Grant (CDBG) Urban Entitlement Counties. The United States Department of Housing and Urban Development (HUD) has not yet notified the County of its FY 2011-12 allocation for the CDBG Program. The estimated revenue is based on the FY 2010-11 allocation and is subject to change. The budget will be adjusted accordingly when the County is notified of its FY 2011-12 allocation.

Partners are identified to assist with funding the projects wherever feasible. It is anticipated that several of the FY 2011-12 projects will include other sources of assistance.

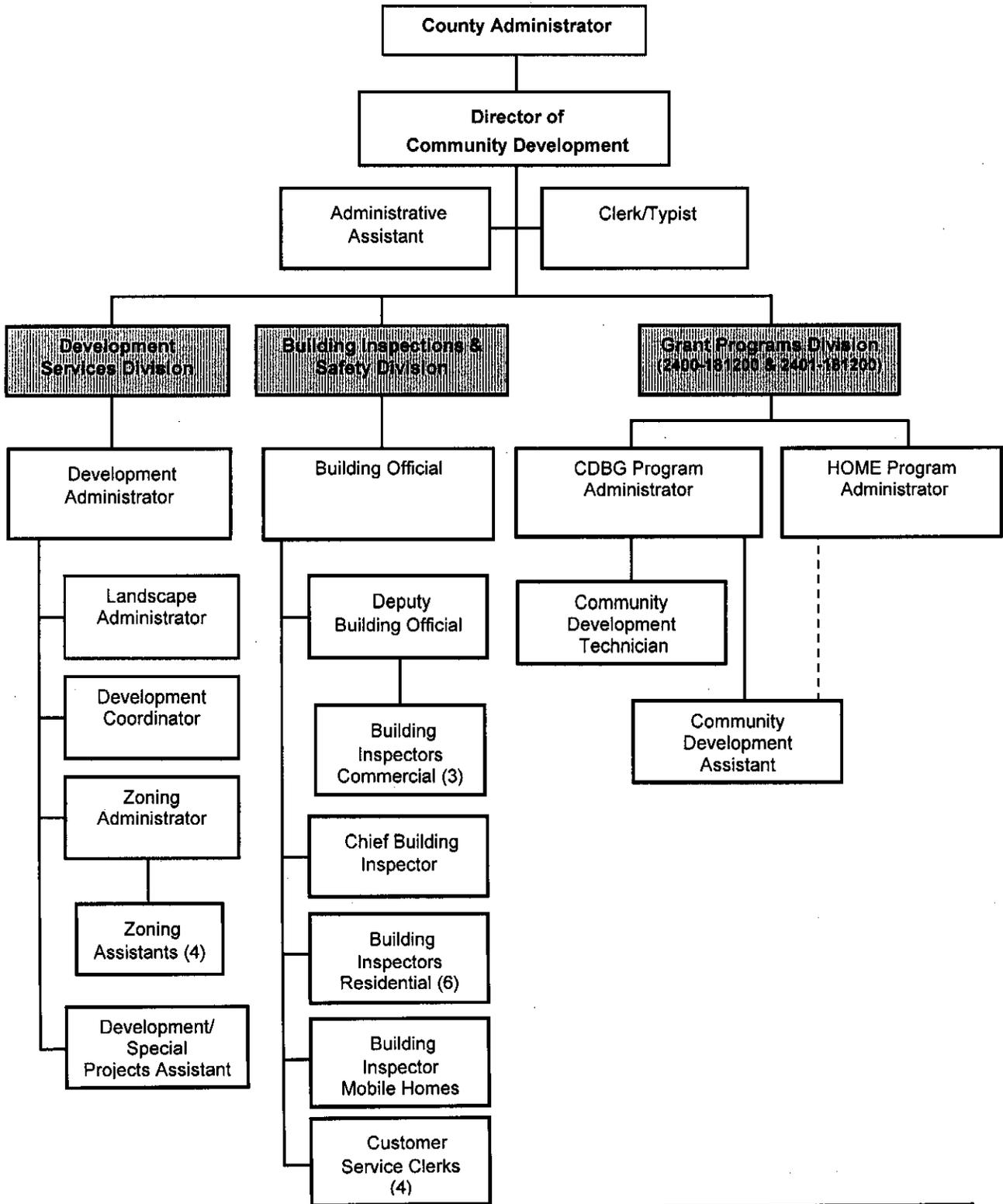
SECTION VI. B

LISTING OF POSITIONS

The Community Development Block Grant Division consists of three (3) employees with insurance.

Position	Grade
Community Development Administrator	18
Community Development Technician	10
Community Development Assistant	8

COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



SECTION VI. C

OPERATING LINE ITEM NARRATIVES

520400 – ADVERTISING & PUBLICITY \$5,000

Newspaper advertisements are required throughout the year to notify the public of various aspects of the program including environmental findings, public hearings, availability of plans and reports, amendments to plans, and public comment periods. Continuing programs such as the Minor Home Repair program may also be marketed through newspaper advertisements for applicants. Ad costs vary depending upon the size and nature of the ad.

520500 – LEGAL SERVICES \$2,000

The County Attorney reviews various legal issues arising from implementation of projects. These services are utilized throughout the year as projects are planned and implemented.

520510 – INTERPRETING SERVICES \$600

This line item is requested to cover the cost for interpreting services provided to individuals who are disabled and/or non-English speaking during Grant Programs Division presentations and public hearings.

520702 – TECHNICAL CURRENCY AND SUPPORT \$500

ArcView Annual Maintenance Fee (Community Development Administrator's computer)

520800 – OUTSIDE PRINTING \$1,500

This line item is requested to print various brochures and materials to meet federal requirements to affirmatively market affordable housing, fair housing, and projects sponsored through the Grant Programs Division.

521000 - OFFICE SUPPLIES \$1,200

Routine office supplies are used (printer toner cartridges, paper, pencils, file folders, etc.) in the course of implementing projects and maintaining compliance with grant requirements each year.

521100 - DUPLICATING \$1,500

This account is used for copier machine duplicating of agreements, reports, correspondence, environmental reviews, and other documents used in the daily accomplishment of the department's operations. The laser printer and administrative multi-function machine also now function as the primary printer for staff, per IS configurations.

2,500 copies/month x 12 months x \$.05 a copy = \$1,500

522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE \$100

This account is used to make minor repairs to electronic equipment.

524000 – BUILDING INSURANCE \$19

The amount requested is based on an estimate provided by the County Risk Manager.

524201 – GENERAL TORT LIABILITY \$125

The amount requested is based on an estimate provided by the County Risk Manager.

524202 - SURETY BONDS **\$30**

The amount requested is per the County Risk Manager and is based on three (3) full time employees.

525000 - TELEPHONE **\$732**

The amount requested covers basic phone and fax lines for department staff.

• 3 lines x \$19.26/month x 12 months	=	\$693.36
• 3 lines with voice mail service x \$1.07/month x 12 months	=	\$38.52
	TOTAL	\$731.88

525020 - PAGERS AND CELL PHONES **\$410**

A mobile phone is assigned to the Community Development Technician to maintain communication when out of the office conducting inspections, site visits, meetings, attending events, etc.

• 1 mobile phone x \$30/month x 12 months	=	\$360
• Cost overruns	=	\$50

525021 - SMART PHONE CHARGES **\$1,060**

A smart phone is assigned to the Community Development Administrator to maintain communication when out of the office conducting inspections, site visits, meetings, attending events, etc.

• 1 smart phone x \$80/month x 12 months	=	\$960
• Cost overruns	=	\$100

525041 - E-MAIL SERVICE **\$243**

The amount requested covers basic e-mail service for department staff.

3 accounts x \$6.75/month x 12 months = \$243

525100 - POSTAGE **\$1,000**

To cover the cost of mailing office correspondence, notices, reports, newsletters, and planning materials.

525210 - CONFERENCE & MEETING EXPENSE **\$16,225**

This line item covers the cost of attending various HUD training opportunities that may include IDIS, Fair Housing, Wage and Labor compliance, Environmental Review compliance, and general CDBG program training as well as annual training provided by state and national associations working within the area of housing, planning and community development. The training events listed below address various aspects of the Community Development Block Grant program, rural development, planning, affordable housing, infrastructure improvements, community revitalization techniques, compliance with HUD and other federal requirements, as well as best practices presentations from other communities. The proposed cost is based on approximate lodging, transportation, and registration rates.

HUD-sponsored training has either no cost or a minimal registration fee, but does include travel, meals and lodging costs. Locations for HUD training vary and are offered throughout the United States depending on HUD's budget, the availability of trainers, etc.

It is proposed that staff managing the day to day operation of the CDBG program participate in at least the following events and any other training that may be offered that provides ongoing education and skill development to implement and manage the CDBG program:

• HUD Training (estimate)	\$7,500
• National Comm. Dev. Assoc. Legislative Policy Conference	\$3,000
• National Comm. Dev. Assoc. Spring Training	\$3,000
• SC Comm. Dev. Assoc. Fall Meeting (3 x \$125)	\$ 375
• SC Comm. Dev. Assoc. Spring Meeting (3 x \$650)	\$1,950
• Palmetto Affordable Housing Forum (4 x \$100)	<u>\$ 400</u>
TOTAL	\$16,225

525230 - SUBSCRIPTIONS, DUES, BOOKS **\$3,815**

This line item covers the costs of professional association memberships at both the national and state level, recommended by HUD staff and other entitlement counties, and to maintain local resources.

Dues:

• National Community Development Association (Agency membership – 1 yr.)	\$1,545
• National Association for County Community and Economic Development (Agency membership – 1 yr.)	\$1,750
• Midlands Area Consortium for the Homeless (Agency membership – 1 yr.)	\$ 100
• South Carolina Community Development Association	<u>\$ 95</u>
TOTAL	\$3,490

Subscriptions & Books:

• The State Newspaper (1 year subscription)	\$ 90
• The Lexington Chronicle Newspaper (1 year subscription)	\$ 35
• Other Subscriptions, Books & Training Manuals (estimate)	<u>\$ 200</u>
TOTAL	\$325

525240 - PERSONAL MILEAGE REIMBURSEMENT **\$918**

This line item is requested to cover the cost of Personal Mileage Reimbursement. Wherever practical, motor pool vehicles are used. However, there are often occasions when it is more feasible for an employee to use their personal vehicle (i.e. unexpected field visits, meetings that begin before or end after the traditional workday, etc).

The reimbursement rate is based on the annual federal rate, which is difficult to predict and may change mid-year. The proposed amount is based on historic driving patterns to project sites and meetings, with a \$.51 cents rate as set by the federal government.

$$150 \text{ miles/month} \times 12 \text{ months} \times \$0.51 = \$918$$

525250 - MOTOR POOL REIMBURSEMENT **\$3,060**

This charge is for use of fleet vehicles and is based on historic usage.

$$500 \text{ miles/month} \times 12 \text{ months} \times \$0.51 = \$3,060$$

525300 - UTILITIES / ADMINISTRATION BUILDING **\$2,100**

The requested amount is an estimate based on historical data.

529903 - CONTINGENCY ~~\$5,000~~
1,458

These funds are typically available for unanticipated administration expenses. They may also be reassigned for projects, provided the proper public notice and public hearings have taken place to amend the Consolidated and/or Annual Action Plans.

The U.S. Department of Housing and Urban Development has set a cap of 20% of program award for administrative costs. This contingency allows for unforeseen demands, while keeping the program's administrative costs comfortably below the cap.

529950 - INDIRECT COSTS **\$19,233**

These costs are associated with general internal support functions provided by the County to the grant program. The amount shown was provided by the County Finance Department.

OPERATING LINE ITEM NARRATIVES

**2400-181201
COMMUNITY DEVELOPMENT PROJECTS**

Proposed projects for the upcoming year are identified below. The total costs are based on preliminary estimates.

529000 - UNCLASSIFIED \$69,994

Cost estimates may differ significantly from actual bids and needs may arise during the year not anticipated at the time the budget was developed. These funds will be used as needed to add funds to a project or to address unanticipated project needs. This line item will likely increase when we know the actual carryover amount at the end of FY 2011-12.

5— MINOR HOME REPAIR PROGRAM \$460,000

This project will continue an existing Lexington County program to assist low and moderate income homeowners with minor repairs to their homes. The plan for this year is to assist approximately 55 homeowners. The total repair for each home is not to exceed \$7,500. The total estimated cost for this project is \$460,000 with all funds provided by the Lexington County CDBG Program.

5— MITCHELL STREET SIDEWALK \$307,540

This project will include the construction of 3,960 linear feet of sidewalk in the Town of Batesburg-Leesville on Mitchell Street from Columbia Avenue to Summerland Avenue. The sidewalk would be located in an area heavily used by students who attend Batesburg-Leesville High School. The total project cost is estimated to cost \$307,540, with all funds provided by the Lexington County CDBG Program.

5— SPRING STREET WATER LINE \$207,400

This project will include the replacement of 2,000 linear feet of deteriorating 2 and 4 inch water lines with 6 inch water lines in the City of West Columbia on Spring Street and the installation 3 fire hydrants. The current galvanized lines cause rust to get into the service lines posing potential health hazards to residents. The hydrants will provide fire protection for Spring Street and surrounding side streets. The total estimated cost for this project is \$207,400 with all funds provided by the Lexington County CDBG Program.

5— SEPTIC TANK REPAIR AND REPLACEMENT PROGRAM \$103,000

This project will include the repair or replacement of failing septic system of low and moderate income households to reduce the fecal pollutants entering the Hollow Creek Watershed area. A failed septic tank system causes fecal coliform bacteria to be released into the watershed which in turn pollutes local waterways making them unsafe for residents. This project is administered through the Public Works Department Division of Stormwater Management. The total estimated cost for this project is \$103,000 with all funds provided by the Lexington County CDBG Program.

5— KEEPING EVERY YOUTH SAFE PROGRAM \$87,591

This project will include providing the Town of Lexington with operational support of the Keeping Every Youth Safe (KEYS) afterschool program. The KEYS Program provides afterschool educational, life skills and safety programming for youth in a low and moderate income neighborhood in the Town. The total project estimated cost is \$115,591, with \$87,591 provided by the Lexington County CDBG Program and \$28,000 by the Town of Lexington.

5— OLD BUSH RIVER ROAD AFFORDABLE HOUSING \$70,000

This project will include the purchase of four (4) vacant lots on Old Bush River Road in the Owl Trace subdivision that will be developed into four (4) single-family Habitat for Humanity homes to be owned by low and moderate income persons. The total project is estimated to cost \$310,000 with \$70,000 provided by the Lexington County CDBG program and \$240,000 provided by Habitat for Humanity.

5— BE GREAT ACADEMY AFTERSCHOOL PROGRAM \$66,000

This project will include providing the Boys and Girls Clubs of the Midlands with operational support to provide funding for 30 low and moderate income children to attend their BE Great Academy after school program. The BE Great Academy offers a variety of youth development programs in core areas that include education and career development, character and leadership development, sports, fitness and recreation, health and life skills, and the arts. The total project estimated cost is \$2,000,000, with \$66,000 provided by the Lexington County CDBG Program and \$1,934,000 provided by the Boys and Girls Clubs of the Midlands.

5— HOME PROGRAM PROJECT DELIVERY \$45,000

According to the Community Planning and Development (CPD) Notice 92-19, CDBG funds may be expended for activity delivery costs of the HOME Program. Funds will be used for the project delivery costs of housing inspections for the Homeownership Assistance and Home Rehabilitation programs. The project delivery costs will include property inspections and the preparation of work specifications. The total project estimated cost is \$45,000 with all funds provided by Lexington County CDBG Program.

5— FOOD PANTRY COOLER AND FREEZER PURCHASE \$27,214

This project will include the purchase a walk-in cooler for food pantry storage, a stand-alone freezer and refrigerator for Lexington Interfaith Community Services for food pantry distribution. The equipment will facilitate receiving, storing, and distributing fresh and frozen food products in the Emergency Food Programs. The total project estimated cost is \$27,214 with all funds provided by Lexington County CDBG Program.

5— SAMARITAN'S WELL VAN PURCHASE \$25,000

This project will include the purchase of a van for Samaritan's Well to transport homeless women and children. Samaritan's Well is the only shelter in the Lexington community that provides housing for women and children. The van will be used to transport women and children to jobs, job interviews, DSS appointments, doctor appointments, daycare, school, community activities, grocery shopping, and other needs associated with day to day living requirements. The total project estimated cost is \$25,000 with all funds provided by Lexington County CDBG Program.

SECTION VI. D

CAPITAL LINE ITEM NARRATIVES

540000 - SMALL TOOLS & MINOR EQUIPMENT

\$500

This line item is used to cover a number of general items ranging from office equipment such as adding machines and telephones, to basic office furniture.

Office Chairs (\$100) – This amount is requested to replace office chairs that become damaged and are no longer functioning.

Cell Phone Replacements (1 x \$100 each = \$200) – This amount is requested to replace cell phones used by the Grant Programs Division staff that may malfunction during the fiscal year and require replacement.

Other Replacement Items (\$200) – This amount is requested to replace office telephones, dymo labels, and other minor equipment that may malfunction during the fiscal year.

**COUNTY OF LEXINGTON
HOME IMPROVEMENT PROGRAM
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
* HOME Improvement Program 2401:								
Revenues:								
457000	Federal Grant Income	681,291	193,887	1,265,961	1,265,961	634,481		
460000	Interest Income	277	227			0		
801000	Op Trn From the General Fund	35,000	25,000	25,000	25,000	35,000		
**Total Revenue		<u>716,568</u>	<u>219,114</u>	<u>1,290,961</u>	<u>1,290,961</u>	<u>669,481</u>		
***Total Appropriation					1,311,616	644,550 669,481		
Contingency:								
Unused					22,176			
Carryforward						22,176		
FUND BALANCE								
Beginning of Year					180,759	182,280		
FUND BALANCE - Projected								
End of Year					182,280	160,104	0	0

**COUNTY OF LEXINGTON
HOME IMPROVEMENT PROGRAM
Annual Budget
Fiscal Year - 2011-12**

Fund 2401
Division : Community Development
Organization: 181200 - Community Development Administration

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 1	51,483	25,245	51,286	51,286		
511112 FICA - Employer's Portion	3,736	1,820	3,923	3,923		
511113 State Retirement - Employer's Portion	4,834	2,371	4,816	4,890		
511120 Employee Insurance - 1	7,500	3,900	7,800	7,800		
511130 Workers Compensation	1,375	675	1,369	1,523		
Personnel Contingency	0		2,407	2,407		
* Total Personnel	68,928	34,011	71,601	71,829		
Operating Expenses						
520300 Professional Services	0	0	0	0		
520400 Advertising & Publicity	1,097	0	2,000	0		
520500 Legal Services	275	0	1,500	0		
520800 Outside Printing	0	0	0	0		
521000 Office Supplies	432	119	1,000	0		
521100 Duplicating	613	222	900	0		
524000 Building Insurance	15	9	32	19		
524201 General Tort Liability Insurance	75	38	77	77		
524202 Surety Bonds	0	0	0	10		
525000 Telephone	241	120	241	241		
525021 Smart Phone Charges	527	266	660	840		
525041 E-mail Service Charges	83	41	81	81		
525100 Postage	553	237	600	0		
525210 Conference & Meeting Expense	2,436	2,089	5,850	0		
525230 Subscriptions, Dues, & Books	15	0	215	0		
525240 Personal Mileage Reimbursement	304	41	900	0		
525250 Motor Pool Reimbursement	259	253	600	0		
525300 Util / Administration Building	0	0	400	0		
529903 Contingency	0	0	11,796	200 25,351		
529950 Indirect Costs	0	0	0	0		
* Total Operating	6,925	3,435	26,852	1,168 26,619		
** Total Personnel & Operating	75,853	37,446	98,453	73,297		
Capital						
540000 Small Tools & Minor Equipment	0	107	200	0		
540010 Minor Software	0	320	700	0		
All Other Equipment						
** Total Capital	0	427	900	0		
*** Total Budget Appropriation	75,853	37,873	99,353	98,448	73,297	

SECTION V - PROGRAM OVERVIEW

Program Overview:

Program – HOME Investment Partnerships Program

Objectives:

The objective of the HOME Investment Partnerships (HOME) Program is primarily to create affordable housing for low and moderate-income households. The HOME Program provides formula grants to states and localities that communities use—often in partnership with local nonprofit groups—to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-income people. Examples of HOME Program activities include:

- Site Improvement (i.e. water/sewer taps)
- Major housing rehabilitation/repair for qualifying homeowners
- Support of Community Housing Development Organizations (CHDOs)
- Down-payment assistance for qualifying homebuyers
- Loan assistance for qualifying homebuyers
- New housing development and construction

The staff of the County's HOME Program carry out the objectives and activities of the Program through administration, implementation, and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and County guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to the Program as needed

Community Planning and Development (CPD) Notice 92-19 allows for CDBG funds to be expended for program administrative costs, as defined at 24 CFR 570.206(a), (b), and (e), of the Home Investment Partnership Program (HOME). Accordingly, the CDBG Program operating budget (2400) includes some operating expenses for the HOME Program.

SERVICE LEVELS

Program	FY 2009-10 (Program guidelines were established in FY 2008-09 and the program commenced in July 2009. FY 2008-09 and FY 2009-10 funds were combined)		Projected FY 2010-11 (Carryover funds were combined with current year funds)		FY 2010-11		Projected FY 2011-12	
	Households	LMI	Households	LMI	Households	LMI	Households	LMI
Homeownership Assistance	63	114	35	88	10	16	40	100
Home Rehabilitation	3	5	8	20	16	39	11	27

*Projected numbers based on an average of 2.5 persons per household.

SECTION VI – LINE ITEM NARRATIVES

A. SUMMARY OF REVENUES

457000 – FEDERAL GRANT INCOME \$634,481

The United States Department of Housing and Urban Development (HUD) establishes the annual award for all HOME Investment Partnerships (HOME) Participating Jurisdictions (PJ). The United States Department of Housing and Urban Development (HUD) has not yet notified the County of its FY 2011-12 allocation for the HOME Program. The estimated revenue is based on the FY 2010-11 allocation and is subject to change. The budget will be adjusted accordingly when the County is notified of its FY 2011-12 allocation.

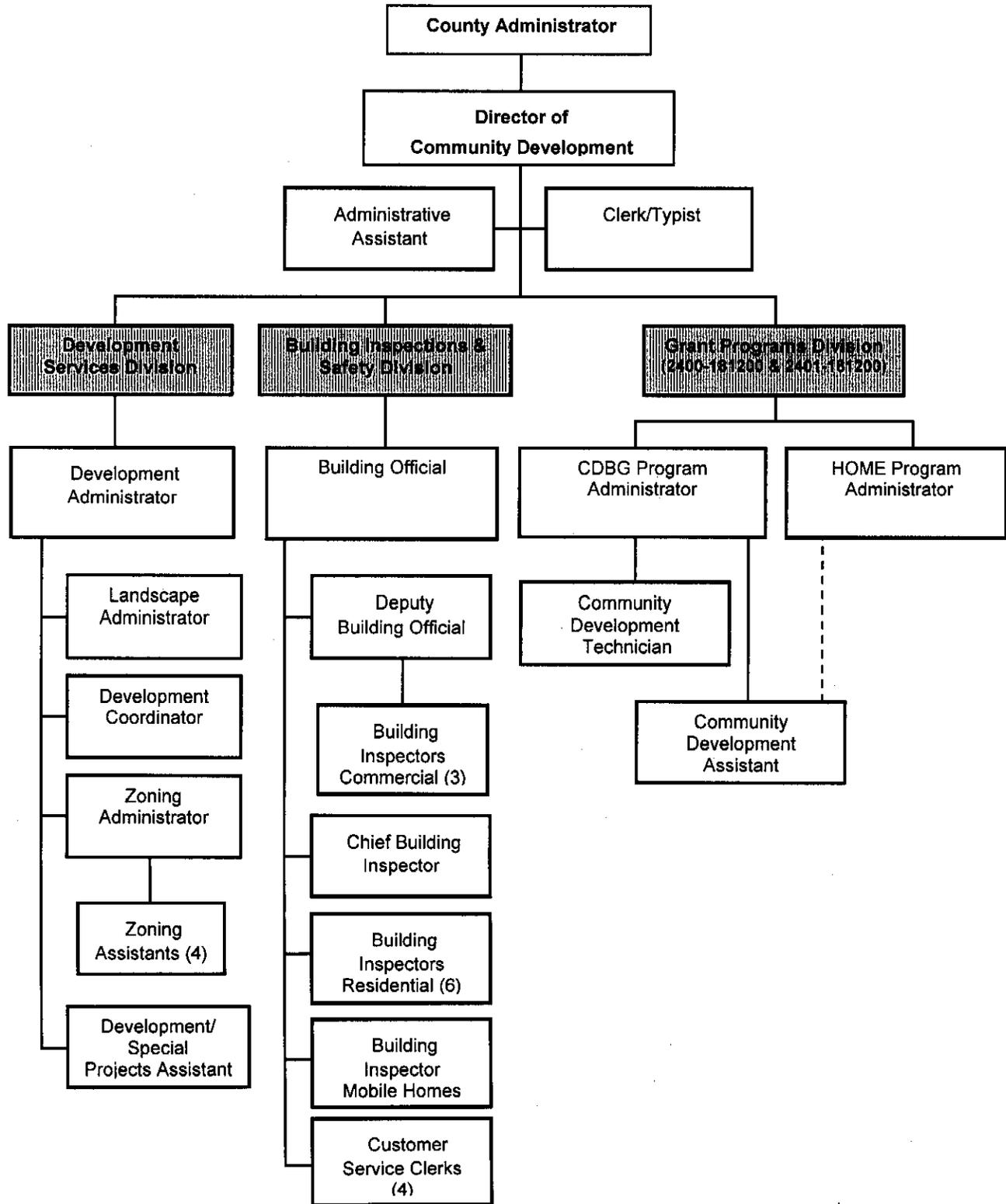
801000 – GENERAL FUND \$35,000

A premise of the National Affordable Housing Act, which authorized the HOME Program, is that local governments must participate in the effort to provide affordable housing to low-income person. HUD requires that all PJs in the HOME Program have a 25% local match of expenditure of federal HOME funds. Match requirements will first be met through non-federal community resources as identified in project descriptions and, if necessary, through the County's previous years' general fund allocation set aside for the HOME Program. This funding will be provided from the County's general fund and will be used to supplement program administration costs and matching funds (\$35,000) for the HOME Program.

SECTION VI. B - PERSONNEL LINE ITEM NARRATIVES

Position	Grade
HOME Program Administrator	18

COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



SECTION V.C

OPERATING LINE ITEM NARRATIVES

524000 – BUILDING INSURANCE \$19

The amount requested is based on an estimate provided by the County Risk Manager

524201 – GENERAL TORT LIABILITY \$77

The amount requested is based on an estimate provided by the County Risk Manager.

524202 – SURETY BONDS \$10

The amount requested is per the County Risk Manager and is based on one (1) full time employee.

525000 – TELEPHONE \$244

The amount requested covers the basic phone line with voice mail for the HOME Program Administrator.

- 1 lines x \$19.26/month x 12 months = \$231.12
 - 1 lines with voice mail service x \$1.07/month x 12 months = \$12.84
- TOTAL \$243.96

525021 – SMART PHONE CHARGES \$840

The line is requested to provide mobile smart phone service to the HOME Program Administrator. The HOME Program is a service-oriented program, which will require the HOME Program Administrator to attend meetings with community partners, government partners, and program applicants. Use of a smart phone will ensure that the HOME Program Administrator maintains necessary communication when out of the office conducting inspections, performing site visits, or attending meetings and other events, etc.

1 smart phone x \$70/month add-a-phone service x 12 months = \$840

525041 – E-MAIL SERVICE \$81

The amount requested covers basic e-mail service for the HOME Program Administrator.

1 account x \$6.75/month x 12 months = \$81

525300 – UTILITIES / ADMINISTRATION BUILDING \$400

The requested amount is an estimate based on an estimate provided by the Finance Department.

FUND 2401
ORGANIZATION 181200
FY 2011 - 12 BUDGET REQUEST

529903 - CONTINGENCY

25,351 ~~5200~~

These funds are budgeted for unanticipated administration expenses. These funds may also be reassigned for projects, provided the proper public notice and public hearings have taken place to amend the Consolidated and/or Annual Action Plans.

OPERATING LINE ITEM NARRATIVES

**2401-181201
HOME INVESTMENT PARTNERSHIPS PROGRAM PROJECTS**

Proposed projects for FY 2011-12 are identified below. The total costs are based on preliminary estimates.

5— HOMEOWNERSHIP ASSISTANCE PROGRAM \$225,000

The Homeownership Assistance Program will provide downpayment assistance and/or closing cost assistance to low and moderate income first-time homebuyers. Qualifying homebuyers must be employed or must provide income documentation in the form of disability benefits, Social Security benefits, and/or other retirement benefits. Additionally, all qualifying homebuyers must participate in pre-purchase counseling established by the Lexington County HOME Program. The amount of assistance provided will typically not exceed \$5,000 per single family dwelling unit. Program guidelines will be structured to allow limited assistance above the \$5,000 limit in certain circumstances. Recapture provisions will be enacted through deferred forgivable loans. Funds will be used to assist approximately 40 first-time homebuyers. The specific guidelines of the Homeownership Assistance Program have been developed by HOME Program staff.

5— HOUSING REHABILITATION PROGRAM \$250,861

This project will assist low and moderate income, disabled, and/or elderly homeowners with qualifying repairs to their primary residence. Funds will be used to assist approximately eleven (11) homeowners with significant repair needs. Dependent upon the types and costs of repairs requested, additional eligible homeowners may be assisted through the program. Program guidelines are structured to allow maximum repair amounts for each home typically not to exceed \$20,000 (excluding the costs to address lead-based paint), with limited assistance above \$20,000 in certain circumstances. Funds may also be used for inspection/estimate services, lead-based paint testing and clearance, and for relocation and storage costs during rehabilitation. Guidelines for forgivable deferred payment loan are included in the specific program policies and procedures. The full guidelines for the Housing Rehabilitation Program have been developed by HOME Program staff.

5— COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) \$95,172

At least 15% of the County's HOME funds must be set aside for organizations which are designated by the County of Lexington as Community Housing Development Organizations (CHDO). Funding allocated for CHDOs may be used for eligible development activities that promote affordable housing activities that are owned, developed, or sponsored by CHDOs. The County has established criteria to certify CHDOs to assist the Community Development Department in accomplishing the goals and objectives of the HOME Program. Staff has designated two organizations as CHDOs for Lexington County.

COUNTY OF LEXINGTON
CLERK OF COURT/TITLE IV-D CHILD SUPPORT
Annual Budget
FY 2011-12 Estimated Revenue

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Clerk of Court Title IV-D DSS Child Support 2410:								
Revenues:								
451800	IV-D Transaction Reimbursement	308,462	204,462	300,515	409,560	409,560		
451801	IV-D Incentive Payments	31,218	11,506	27,300	23,012	23,012		
451804	IV-D Prior Year Audit Incentive	40,321	0	42,000	42,000	42,000		
Other Revenues:								
461000	Investment Interest	1	0	0	0	0		
463005	Ins. Prorated Premium Adjustment	0	0	0	0	0		
** Total Revenue		380,002	215,968	369,815	474,572	474,572		
Total Appropriation:					391,340	389,888 474,572		
					0			
FUND BALANCE								
Beginning of Year					41,419	19,894		
FUND BALANCE - Projected								
End of Year					19,894	105,578		

**COUNTY OF LEXINGTON
CLERK OF COURT/TITLE IV-D CHILD SUPPORT
Annual Budget
Fiscal Year - 2011-12**

Fund: 2410
Division: Judicial
Organization: 141100 - Clerk of Court

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 7	206,626	106,510	219,452	219,452		
510200 Overtime	30	17	0	0		
510300 Part Time - 4 (2.0 - FTE)	44,142	8,991	44,805	44,805		
511112 FICA - Employer's Portion	18,238	8,280	20,216	20,216		
511113 State Retirement - Employer's Portion	17,223	7,808	24,814	24,814		
511120 Employee Insurance - 7	52,500	27,300	54,600	54,600		
511130 Workers Compensation	753	347	794	794		
511131 SC Unemployment	2,280					
511213 State Retirement - Empl Portion - Retiree	4,801	2,518	0	0		
519999 Personnel Contingency	0	0	12,404	12,404		
* Total Personnel	346,593	161,771	377,085	377,085		
Operating Expenses						
520200 Contracted Services	0	0	0	0		
521000 Office Supplies	71		500	500		
522200 Small Equipment Repair & Maint.	0	0	100	100		
523200 Equipment Rental	10,889	4,171	11,100	8,700		
524201 General Tort Liability Insurance	207	103	213	213		
524202 Surety Bonds - 9	0	0	0	90		
525000 Telephone	1,713	837	1,700	1,700		
525041 E-mail Service Charges - 6	603	246	567	500		
525210 Conference, Meeting & Training Expense	0	0	75	0		
525230 Subscriptions, Dues, & Books	0	0	0	0		
529903 Contingency						
* Total Operating	13,483	5,357	14,255	11,803		
** Total Personnel & Operating	360,046	167,128	391,340	388,888		
Capital						
540000 Small Tools & Minor Equipment	0	0	0	0		
540010 Minor Software	0	0	0	0		
All Other Equipment	0	0	0	0		
** Total Capital	0	0	0	0		
*** Total Budget Appropriation	360,046	167,128	391,340	388,888		

SECTION III. - PROGRAM OVERVIEW

Program II- Title IV-D Fund

Objective

The Clerk of Court's objective is to insure that the Federal Child Support Enforcement Act, which sets forth a detailed system in which local authorities, MUST work together to enforce child support obligations. Insuring the States whose enforcement provisions meet federal guidelines, receive allocated federal funds. Use of federal Child Support Enforcement Act funds is controlled by the [REDACTED], which provides:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

To facilitate the "Agreement of Cooperation" entered in with DSS. [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED] To insure the State law (§ 20-7-1317), which clearly states that the Clerk of Court has sole discretion to determine use of the Fund to carry out the provisions of the § 20-7-1315 statute, is observed.

The Clerk's office would like to see more private cases accept the Department of Social Services assistance, which would in turn provide more dollars for the county through the IV-D fund. A continue commitment to excellence in service to the public along with increased child support collection. The ability to provide assistance to all indigent families in need of legal assistance through the creation of a program specifically designed to assist families in navigating the Family Court system at a minimal fee temporarily paid by the IV-D fund with reimbursement provided through court order. This program alone will assist indigent families in collecting support properly through the court system effectively providing a better way of life.

SECTION III. – SERVICE LEVELS

Service Level Indicators: PROGRAM II (Title IV-D Funds)

	<u>Actual FY2008-09</u>	<u>Actual FY2009-10</u>	<u>Estimated FY 2010-11</u>	<u>Projected 2011-12</u>
RTSC	8023	9840	10200	12000
Bench Warrants	270	280	475	600
Order of Discharge	331	350	420	500
Orders	5089	5200	5300	5500
Audits & Review	2160	2300	5000	7000
Payment History	8947/8pg	9400/8pg	10000/8pg	11000/8pg
Transport Orders	160	165	170	180
EARPS	2618	2800	2900	3000
Files Pulled	2899	3100	3200	3500
Aff of Service/Non-Service	4166	4300	3500	4000
Correspondence	304	325	350	500
Telephone	40,831	45,000	60000	80000
Summary Report	89/180pg	95/180pg	150/180pg	300/460pg
Fed. & State Tax Return	75/100pg	80/100pg	95/100pg	105/100pg
Bank Deposit	281	300	350	400
Supp. Housing Appl.	802/8pg	900/8pg	950/8pg	1000/8pg
Monthly AFDC Report	12/52pg	12/52pg	12/52pg	12/27pg
Monthly Non-AFDC Report	12/77pg	12/77pg	12/90pg	12/110pg
Monthly URESA Report	12/25pg	12/25pg	12/30pg	12/6pg
Monthly Arreage Report	12/125pg	12/125pg	12/110pg	12/97pg
DSS Bank Report	281/6pg	300/6pg	350/6pg	400/6pg
Filing of Documents	22,222	24,000	52,000	60,000
Court Orders	1360/5pg	1380/5pg	1425/5pg	1500/5pg
Wage Withholding Orders	9250	10,000	12,000	14,000
Certified Letters	9250	10,000	12,000	14,000
File Returned Certified Letters	9250	10,000	12,000	14,000
Input Payers Answers & Files	2200	2400	3000	3600
Audit Cases with Companies	462	475	500	550
Talk with CP & NCP regarding	66/mo	75/mo	200/mo	300/mo
Handle Wage Withholding EARPS	1320	1400	1900	2500
From SCDSS				
Telephone calls from CP/NCP/Companies	44/day	50/day	100/day	150/day

SECTION IV. – SUMMARY OF REVENUES FOR PROGRAM II (TITLE IV-D FUND)

451800 – TITLE IV-D UNIT COST REIMBURSEMENT \$ 409,560.00

An Agreement of Cooperation contract was entered into by and between Clerk of Court of each county and the South Carolina Department of Social Services. In accordance with section 43-5-235 of the South Carolina Code of Laws (1976 as Amended), DSS will provide to the County fiscal incentives and federal financial participation. These monies will be paid to the County Treasurer on a monthly basis. The Treasurer will deposit these monies into a separate account for the Family Court section of the office of the Clerk of Court for the exclusive use for all activities related to the establishment, collection, and enforcement of child support obligations for the fiscal year in which the payments are earned. These funds may be used only by the Family Court section. Monies paid to the county may not be used to replace operating funds of the budget to the family court section. Upon determination by DSS that the Treasurer has failed to comply with the full intent of these finding provisions, DSS may escrow the financial incentive and federal financial participation funds until the county complies or terminate this agreement of cooperation. Funds in this separate account not encumbered for child support activities revert to the general fund of the count at the end of the fiscal year in which they are earned. The average received thus far is \$ 34,130.00 per month.

451801 – TITLE IV-D. INCENTIVE \$ 23,012.00

The Child Support Enforcement Program under Title IV-D of the Social Security Act provides for the payment of incentives to the eligible political subdivision in which child support collections are made. It is treaded the same way as the Title IV-D unit cost reimbursement. The average received thus far for July thru December 2010 has been \$ 1920.00 per month.

461000- INVESTMENT INTEREST \$ 0

Earned interest on accounts.

**FUND 2410
CLERK OF COURT (141100)
FY 2010-11 BUDGET**

V. B. – PERSONNEL OVERTIME

510200- TITLE IV-D FUND OVERTIME \$0.00

This account is used by program 2 (Title IV-D Fund). The employees within this program work with DSS. They are required to run DSS monthly reports.

SECTION V.B – OPERATING LINE ITEM NARRATIVES

520200 CONTRACTED SERVICES \$- 0 -

521000-OFFICE SUPPLIES \$500.00

This account is used for pens, pencils, printing, and paper for Rules to Show Cause, miscellaneous supplies, toner cartridges for fax machines and printers and maintenance kits.

522200- SMALL EQUIPMENT REPAIRS & MAINTENANCE \$100.00

This account will be used for maintenance and repair on scanners, electric seals, printers, and any other miscellaneous equipment located within the Clerk of Courts' office @ \$126.00 an hour plus cost for parts.

523200-EQUIPMENT RENTAL \$ 8700.00

This account was set up to cover the monthly equipment rental for service and license fee with Daisi Systems and Service. This is a phone service provided by Daisi. The monthly fee is \$725.00 for a total of \$8,700.00. This system serves all courts in the courthouse; Common Pleas, General Sessions, and Family Court. This voice system works as an operator to place people to the proper court area, along with allowing Family Court recipients the ability to check paid child support.

524201-GENERAL TORT LIABILITY INSURANCE \$ 213.00

This is based on the fee schedule provided by Ed Salyer.

524202 SURETY BONDS (9) \$ 90.00

525000 TELEPHONE \$ 1700.00

This account is used to pay for telephone services for seven phones with voice mail for employees and one fax line.

525041 E MAIL SERVICE CHARGES (6) \$500.00

525210-CONFERENCE & MEETING EXPENSES \$ 0.00

This account will be used for any conferences & meetings that are related to the IV-D funds. These meetings assist the Clerk of Court in performing her job and staying abreast of the new laws and requirements. The Clerk of Court and Chief Deputy Clerk of Court attend the spring and fall seminars as laws and requirements change. The costs vary as to the location.

CONTINUED LINE ITEMS FOR TITLE IV-D CHILD SUPPORT

525230- SUBSCRIPTIONS, DUE & BOOKS \$.00

529903 – CONTINGENCY \$

Any monies generated from the Title IV-D Cost Reimbursement incentives.

**FUND 2410
CLERK OF COURT (141100)
FY 2010-11 BUDGET**

SECTION V. C – CAPITAL LINE ITEM NARRATIVES

540000 SMALL TOOLS AND MINOR EQUIPMENT \$0.00

This account is used for calculators, telephone replacement, and electric pencil sharpeners, cell phones etc, we average replacing several each year.

540010 – MINOR SOFTWARE \$ 0

**ALL OTHER EQUIPMENT
CAPITAL LINE ITEM NARRATIVES**

**COUNTY OF LEXINGTON
FORENSIC DEATH INVESTIGATOR
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Coroner - Forensic Death Investigator 2459:								
Revenues:								
457000	Federal Grant Income	94,542	32,690	76,089	76,089	<u>87,731</u>		
801000	Op Trn From General Fund	0	4,005	4,005	4,005	<u>9,748</u>		
	** Total Revenue	<u>94,542</u>	<u>36,695</u>	<u>80,094</u>	<u>80,094</u>	<u>97,479</u>		
	***Total Appropriation				81,657	97,479		
	FUND BALANCE							
	Beginning of Year				4,561	<u>2,998</u>		
	FUND BALANCE - Projected							
	End of Year				<u>2,998</u>	<u>2,998</u>		

**COUNTY OF LEXINGTON
FORENSIC DEATH INVESTIGATOR
Annual Budget
Fiscal Year - 2010-11**

Fund: 2459
Division: Judicial
Organization: 141300 - Coroner

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 1	27,928	20,585	42,187	44,000		
510200 Overtime	2,513	1,718	3,000	3,000		
511112 FICA - Employer's Portion	2,281	1,662	3,457	3,596		
511114 Police Retirement - Employer's Portion	3,374	2,571	5,210	5,529		
511120 Insurance Fund Contribution - 1	4,375	3,900	7,800	7,800		
511130 Workers Compensation	1,024	750	1,416	1,579		
519999 Personnel Contingency	0	0	1,619	0		
* Total Personnel	41,495	31,186	64,689	65,504		
Operating Expenses						
520233 Towing Service	95	0	0	0		
521000 Office Supplies	145	148	200	300		
521200 Operating Supplies	4,457	338	1,400	3,800		
521208 Police Supplies	0	0	0	200		
522300 Vehicle Repairs & Maintenance - 1	417	22	800	600		
524100 Vehicle Insurance - 1	0	265	546	546		
524201 General Tort Liability Insurance	0	362	745	745		
524202 Surety Bonds	0	0	0	12		
525004 WAN Service Charges	204	0	0	720		
525020 Pagers and Cell Phones - 1	189	369	660	720		
525030 800 MHz Radio Service Charge - 1	149	236	500	720		
525031 800 MHz Radio Maintenance Contract	0	24	25	50		
525041 E-mail Service Charges - 1	53	40	81	84		
525210 Conference, Meeting & Training Expenses	1,510	5,440	6,563	5,000		
525230 Subscriptions, Dues, & Books	0	100	100	0		
525400 Gas, Fuel, & Oil	1,157	1,049	4,548	6,000		
525600 Uniforms & Clothing	699	519	700	700		
529903 Contingency	0	0	0	78		
* Total Operating	9,075	8,912	16,868	20,275		
** Total Personnel & Operating	50,570	40,098	81,557	85,779		
Capital						
540000 Small Tools & Minor Equipment	207	0	100	0		
540010 Minor Software	261	0	0	0		
All Other Equipment	38943	0	0			
(2) Security Cabinets				8,800		
(2) Refrigerators				1,700		
(2) Upright Freezers				1,200		
** Total Capital	39,411	0	100	11,700		
*** Total Budget Appropriation	89,981	40,098	81,657	97,479		

**** Total Capital (Transfer Total to Section I)**

11,700

SECTION III. - PROGRAM OVERVIEW

The role of the Coroner's Office is the initial process for the determination of the cause and manner of death of an individual. The specific skills and capabilities of the forensic death investigator to initially process a death to determine if the cause and manner is natural or unnatural, will determine the recommendation of a suspicious death for judicial prosecution of criminal offenders. The ultimate goal of a forensic death investigator is to combine resources of the findings for an investigative unit for a unified approach to combat crime by discovering, identifying, and properly collecting and preserving vital evidence in a death investigation. This investigator will establish uniformity of forensic services throughout the County with a rising goal of consistency in recognition and preservation of physical evidence that will yield reliable information throughout all aspects of a death investigation. The support and capabilities of this investigator will clearly advance the successfulness of the prosecution of a criminal offender.

SECTION V. A. – LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Coroner (Grant Positions)					
Forensic Death Investigator	1	0	1	1	14
Totals:	1	0	1	1	

SECTION V. B. – OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES **\$ 300**

Office supplies are needed to provide pens, paper, printer cartridges, toner, etc. Photo paper is required to process the digital images of crime scenes. Funds are needed to purchase video and audiotapes, blank disks, batteries, etc. for operational purposes for the Investigator.

The estimated cost of all office supplies is \$300.

521200 - OPERATING SUPPLIES **\$ 3,800**

Crime scene supplies for all types of evidence gathering, archaeological crime scene tool kits, forensic supplies, and other operating supplies are necessary for the performance of FDI job tasks. Crime scene supplies, all types of evidence gathering kits, powders, chemicals, operating supplies are necessary to process evidence.

A detail list is not available, as some of the supplies will change with each case. The estimated cost of all operating supplies to include forensic supplies is estimated at \$3,800.

521208 - POLICE SUPPLIES **\$ 200**

Supplies are required for the investigator such as ammunition for fire arms practice and qualification. Other items such as OSHA supplies and cuffs may be needed for emergency situations.

The cost is estimated.

522300 - VEHICLE REPAIRS AND MAINTENANCE **\$ 600**

Vehicle repairs and maintenance is needed for the grant vehicle.

The amount budgeted is estimated.

524100 - VEHICLE INSURANCE **\$ 546**

Vehicle insurance is required for the vehicles.

The vehicle insurance cost is estimated. The County Risk Manager will provide an accurate amount.

524201 - GENERAL TORT LIABILITY INSURANCE **\$ 745**

General Tort Liability Insurance is required for each person employed by the County.

The General Tort Liability Insurance cost is estimated.

525004 - WAN SERVICE CHARGES **\$ 720**

Air card service will be charged for the investigator to have wireless access to the web and other databases in the county and from other counties to obtain immediate information on the person in question. There is always the possibility of suspicious individuals at the scene of a death and wireless service is another safety tool for the investigator.

The cost of air card service is \$60/month X 12 months = \$720.

525020 - PAGERS AND CELL PHONES **\$ 720**

The mobile telephones service fees are required so that the members can communicate effectively with each other and make contact to those individuals that are involved in cases.

The cost of mobile service is \$60/month X 12 months = \$720.

525030 – 800 MHz RADIO SERVICE CHARGES **\$ 720**

The 800 MHz radio fees plus roaming fees is required for the operation of 800 MHz radios.

The monthly service charge is estimated at \$60/month.

525031 - 800 MHZ RADIO MAINTENANCE CONTRACT **\$ 50**

The 800 MHz radios require maintenance and FCC regulation checks yearly to comply with federal communication laws.

The cost is estimated.

525041 - E-MAIL SERVICE CHARGES **\$ 84**

Monthly service is required for the email communication used by the white collar crime unit.

The cost is estimated at \$7 per month X 12 months = \$84

525210 – CONFERENCE AND MEETING EXPENSE **\$ 5,000**

The grant requires that each grant-funded person attend at least two training seminars per grant year. The registration fees are required to secure attendance to training classes which will be announced in the upcoming year. The National IAICSI Conference will teach the most current technological approaches to gathering evidence and will allow the investigator to share their knowledge to other death investigators and to train the agencies in Lexington County

The cost budgeted is an estimate.

525400 - GAS, FUEL, AND OIL **\$ 6,000**

The grant reimburses the mileage at the federal rate for the grant-funded personnel to allow them to travel to work and scenes while performing their duties.

The cost budgeted is an estimate.

525600 – UNIFORMS AND CLOTHING **\$ 700**

A uniform consisting of pants and shirts with the Coroner’s Office insignia is required for the Forensic Death Investigator for identification purposes and for the safety of the investigator when working a death scene. Other items that complete the uniform requirements will also be purchased.

The cost of the uniforms is estimated.

SECTION V. C. –CAPITAL LINE ITEM NARRATIVES

5A - (2) SECURITY CABINETS **\$8,800**

Due to the new South Carolina DNA Post Conviction Law, Chapter 28 Article 1, Post-Conviction DNA Procedures, Additional security cabinets are required to store evidence and personal belongings of the deceased. Security cabinets are needed to store personal items of deceased persons and to hold items that may be of interest from an unnatural death scene. Many types of prescription drugs are found in the presence of deceased persons and these drugs must be stored securely until an investigation or a determination on the cause of death is provided.

The estimated cost for the security cabinets is \$8,800.

5A - (2) REFRIGERATORS **\$1,700**

Large capacity refrigerators are required to store biological materials, DNA cards, blood, etc. that are collected during autopsies. These materials are required to be stored until a further date due to the new South Carolina law, Chapter 28 Article 1, Post-Conviction DNA Procedures. This law requires the Coroner to maintain the chain of custody of biological evidence until criminal charges of a defendant are resolved either with an acquittal of the case or time has been served by the defendant.

The refrigerators will be considered short term storage until the investigating law enforcement agency determines whether or not criminal charges will be pursued.

The cost is estimated.

5A - (2) UPRIGHT FREEZERS **\$1,200**

Large capacity upright freezers will be needed to store biological evidence on a long term bases. As stated above, SC Chapter 28, Article 1, Post Conviction DNA Procedures require the Coroner to store biological material in reference to criminal determined related deaths. The freezers will preserve the biological material for long periods of time or until it has been determined that evidence is no longer needed.

COUNTY OF LEXINGTON
MOBILE DATA TERMINALS
Annual Budget
FY 2011-12 Estimated Revenue

NEW PROGRAM

Object Code	Revenue Account Title	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*FEMA - Operations & Firefighters Safety Equipment 2478:				
Revenues:				
457000	Federal Grant Income	138,207	_____	
801000	Op Trn from General Fund/FS	34,552	_____	
** Total Revenue		172,759		
***Total Appropriation		172,759	_____	
FUND BALANCE				
	Beginning of Year	0		
FUND BALANCE - Projected				
	End of Year	0		

* Grant will be funded 80% from FEMA, with a 20% County match.

SECTION I

COUNTY OF LEXINGTON

New Program Request

Fiscal Year - 2011-2012

Fund # 1000 Fund Title: General
 Organization # 131500 Organization Title: Fire Service
 Program # _____ Program Title: Mobile Data Terminals

Total
2009 - 2010
Requested

Object Expenditure
Code Classification

Personnel

510100 Salaries # 1 _____
 510300 Part Time # _____
 511112 FICA Cost _____
 511113 State Retirement _____
 511114 Police Retirement _____
 511120 Insurance Fund Contribution # 1 _____
 511130 Workers Compensation _____
 511131 S.C. Unemployment _____

* Total Personnel 0

Operating Expenses

520100 Contracted maintenance 2,175
 520200 Contracted Services _____
 520201 Phys. Fitness Prog. (OSHA Reg. 1990) _____
 520400 Advertising _____
 521000 Office Supplies _____
 521100 Duplicating _____
 521200 Operating Supplies _____
 521401 Infectious Disease Control Supplies _____
 522200 Small Equipment Repairs & Maint. _____
 522300 Vehicle Repairs & Maintenance _____
 523000 Land Rental _____
 523205 Uniform Rental _____
 524000 Building Insurance _____
 524100 Vehicle Insurance # _____
 524101 Comprehensive Insurance # _____
 524201 General Tort Liability Insurance _____
 524202 Surety Bonds _____
 525000 Telephone _____
 525004 WAN Service Charge 14,214
 525030 - 800 MHZ Radio Service Charges _____
 525031 - 800 MHZ Radio Maintenance Contract _____
 525041 E-mail Service Charge - 1 _____
 525230 Subscriptions, Dues, & Books _____
 525___ Utilities - _____
 525400 Gas, Fuel, & Oil _____
 525600 Uniforms & Clothing _____
 526500 Licenses & Permits _____

* Total Operating 16,389 *

** Total Personnel & Operating 16,389 *

** Total Capital (From Section II) 156,370 34,552

*** Total Budget Appropriation 172,759 34,552

MOBILE DATA TERMINALS FOR RESPONSE VEHICLES

\$34,552

This new program will give Fire Service the ability to view computer aided dispatching (CAD) data while en route to emergency scenes. This equipment will provide the ability to locate and view hydrant information, as well as roads and parcel data. It also allows access to special hazards and information that currently is only viewable by our dispatchers in the dispatch center. This technology is being utilized by other county agencies, the Sheriff's Department and EMS.

Cost of the mobile data terminals for response vehicles is \$172,759. The Fire Service is applying for the FEMA Assistance To Firefighter Grant, which if successful would provide 80% of the project (\$138,207) and would require a 20% match (\$34,552) which will be funded from this account.

520100 – CONTRACTED MAINTENANCE **\$2,175**

This will provide annual maintenance to Net Motion. Maintenance includes 24/7 technical support, major version upgrades, technical notes and web/based support, patch and point releases, and guaranteed response times.

525004 – WAN SERVICE CHARGE **\$14,214**

A data card is needed for each unit to access the CAD system and Firehouse server on the County internet.

$$27 @ \$41/\text{mo} + \text{tax} \times 12 \text{ mo} = \$14,214$$

SECTION V.C – CAPITAL LINE ITEM NARRATIVES

540010 - MINOR SOFTWARE **\$9,280**

A net motion license is required for each unit which will provide the link needed for real time data delivery from the CAD system to the mobile terminal unit in the fire truck. This will also provide a license for the computer located in the two Battalion Chief vehicles.

29 @ \$320 ea = \$9,280

LAPTOP COMPUTERS (27) **\$136,939**

This will provide a toughbook laptop computer to be placed in each station's first out fire apparatus.

27 @ \$4,740 + tax = \$136,938.63

MOUNTING STANDS (27) **\$10,150**

Stands and associated hardware are needed to mount laptop computers in the fire apparatus.

COUNTY OF LEXINGTON
DHEC - EMS GRANT-IN-AID
Annual Budget
Fiscal Year - 2011-12

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*DHEC - EMS Grant-In-Aid 2520:								
Revenues:								
459100	DHEC - EMS Grant-In-Aid	29,651	0	25,415	25,415	25,415		
461000	Investment Interest	1	0	0	0			
801000	Op Trn from General Fund	1,826	1,479	1,479	1,479	1,479		
**Total Revenue		31,478	1,479	26,894	26,894	26,894		
***Total Appropriation					26,894	26,894		
<i>CONTINGENCY</i>					<i>936</i>	<i>< 709</i>		
FUND BALANCE Beginning of Year					(227)	709 (227)		
FUND BALANCE - Estimated End of Year					709 (227)	0 (227)		

Fund: 2520
Division: Public Safety
Organization: 131400 - Emergency Medical Services

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	BUDGET 2011-12 Recommend 2011-12 Approved	
Personnel							
* Total Personnel		0	0	0	0		
Operating Expenses							
525210	Conference, Meeting & Training Expense	0	0	10,000	24,742		
529903	Contingency	0	0	936			
536029	DHEC - Gold Cross Ambulance Grant	3,798	0	0	2,152		
* Total Operating		3,798	0	10,936	26,894		
** Total Personnel & Operating		3,798	0	10,936	26,894		
Capital							
540010	Minor Software	0	0	0	0		
	All Other Equipment	29,201	0	15,958	0		
** Total Capital		29,201	0	15,958	0		
***Total Budget Appropriation		32,999	0	26,894	26,894		

Section V – PROGRAM OVERVIEW

EMERGENCY MEDICAL SERVICES DIVISION
GRANT-IN-AID

The DHEC EMS Grant-in-Aid Program is intended to provide financial assistance to counties to improve and upgrade the EMS system in order to reduce injuries and the loss of life. All DHEC licensed ambulance services that provide emergency treatment and transport services are eligible to receive grant funds. Grant funds are awarded on a 94.5% state / 5.5% county matching fund basis.

SECTION VI.C – OPERATING LINE NARRATIVES

EMERGENCY MEDICAL SERVICES

525210 – CONFERENCE AND MEETING EXPENSES **\$24,742**

Funds are needed to train Paramedics in order to implement full staffing.

8 Students @ \$3,092.75 = \$24,742

536029 – DHEC – GOLD CROSS AMBULANCE GRANT **\$2,152**

Funds are distributed to all ambulance agencies who respond to 9-1-1 EMS calls based on the percentage of calls run annually. Currently Gold Cross is the only private EMS provider used to run EMS calls in Lexington County. Historically they respond to approximately 8% of all calls in our county.

**COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenue Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Economic Development 2000:								
Revenues:								
417100	Fee In Lieu of Taxes	543	0	550	550	550		
417120	Fee In Lieu of Taxes - Prior Year	0	0	0	0	0		
450000	Rental Income	0	0	0	0	0		
452238	CCED # 1653 Michelin North America	0	551,036	1,107,850	1,107,850	0		
452240	CCED # 1644 Allied Air Enterprise	0	0	0	0	0		
452241	CCED # 1645 Stock Bldg Component	0	0	0	0	0		
452242	CCED # 1761 Otis Spunkmeyer	0	0	0	0	0		
452243	CCED # 1799 Home Depot	400,000	0	0	0	0		
452244	CCED # CL9029 DHL Global Forwarding	100,000	0	0	0	0		
452245	CCED #S1826 Fisher Tank	0	50,000	50,000	50,000	0		
458000	State Grant Income	0	0	0	0	0		
461000	Investment Interest	16,988	7,456	22,308	22,308	14,912		
821000	R.E.T. from General Fund	350,000	350,000	350,000	350,000	350,000		
**Total Revenue		867,531	958,492	1,530,708	1,530,708	365,462		
*** Total Appropriation					2,615,130	1,000,169		
New Programs								
	Economic Development SharePoint Site					6,160		
	Temporary to Full Time					26,170		
FUND BALANCE								
	Beginning of Year				3,296,490	2,212,068		
FUND BALANCE - Projected								
	End of Year				2,212,068	1,557,351		

**COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
Fiscal Year - 2011-12**

Fund 2000
Division: Economic Development
Organization: 181100 - Economic Development Projects

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
520103 Landscaping/Ground Maintenance	0	0	11,950	12,000		
525302 Util/Saxe Gotha Industrial Park	0	36	19,104	20,000		
534021 Fire Hydrant Contribution	0	0	20,637	20,000		
534278 SC State Museum Foundation	100,000	50,000	100,000	100,000		
536023 CCED #1642 Michelin North America	0	551,036	1,107,850	0		
537010 Certified Sites Program	0	0	28,370	100,000		
537011 Site Improvements Program	0	0	110,444	100,000		
537015 CCED #1645 Stock Building Component	0	0	0	0		
537016 CCED # 1761 (+250 K) Otis Spunkmeyer	0	0	0	0		
537017 CCED #1799 Home Depot	400,000	0	0	0		
537018 CCED #CL9029 DHL Global Forwarding	100,000	0	0	0		
537019 CCED #S1826 Fisher Tank	0	0	50,000	0		
539900 Unclassified	0	0	122,321	122,321		
* Total Operating	600,000	601,072	1,570,676	474,321		
** Total Personnel & Operating	600,000	601,072	1,570,676	474,321		
Capital						
All Other Equipment	0	0	0	0		
5A6502 Loxreen Property - Land Purchase	0	0	4,600	4,600		
5A8405 Relocation of Ellet Road	0	0	0	0		
5A8466 Land Purchase from Irmo-Chapin Rec. Comm.	0	0	635,000	0		
5A9537 B/L Ind Park (Fisher Tank) Geotec	300	0	0	0		
**Total Capital	300	0	639,600	4,600		
Other Financing Uses						
812700 Op Trn to Schedule "C" Funds	0	0	0	0		
835800 RET to Pelion Airport	0	0	0	0		
**Total Other Financing Uses	0	0	0	0		
*** Total Budget Appropriation	600,300	601,072	2,210,276	478,921		

**COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
Fiscal Year - 2011-12**

Fund 2000
Division: Economic Development
Organization: 181101 - Economic Development Administration

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 2	67,837	34,140	123,586	<u>123,586</u>		
510200 Overtime	0	0	0	<u>0</u>		
511112 FICA - Employer's Portion	5,030	2,549	9,454	<u>9,454</u>		
511113 State Retirement - Employer's Portion	6,370	3,206	11,605	<u>11,784</u>		
511120 Employee Insurance - 2	15,000	7,800	15,600	<u>7,800</u>		
511130 Workers Compensation	1,812	912	3,298	<u>3,670</u>		
519999 Personnel Contingency	0	0	5,800	<u>5,800</u>		
* Total Personnel	96,049	48,607	169,343	<u>162,094</u>		
Operating Expenses						
520221 Website Service	1,800	2,500	2,500	<u>19,000</u>		
520300 Professional Services	12,127	5,393	15,250	<u>15,000</u>		
520400 Advertising & Publicity	7,498	10,964	11,500	<u>15,000</u>		
520500 Legal Services	20,039	9,955	27,000	<u>25,000</u>		
521000 Office Supplies	476	378	530	<u>1,400</u>		
521100 Duplicating	57	39	100	<u>100</u>		
524000 Building Insurance	10	6	10	<u>12</u>		
524201 General Tort Liability Insurance	585	292	603	<u>525</u>		
524202 Surety Bonds	0	0	0	<u>0</u>		
525000 Telephone	531	240	482	<u>482</u>		
525020 Pagers & Cell Phones	0	0	0	<u>0</u>		
525021 Smart Phone Charges	533	270	840	<u>600</u>		
525041 E-mail Service Charges - 1	157	81	162	<u>162</u>		
525100 Postage	293	708	1,000	<u>1,500</u>		
525110 Other Parcel Delivery Service	0	0	100	<u>0</u>		
525210 Conference, Meeting & Training Expense	1,990	4,668	6,000	<u>12,000</u>		
525230 Subscriptions, Dues, & Books	500	500	900	<u>1,000</u>		
525240 Personal Mileage Reimbursement	2,449	1,799	2,200	<u>4,400</u>		
525250 Motor Pool Reimbursement	25	0	0	<u>0</u>		
525300 Utilities - Administration	580	329	608	<u>658</u>		
527040 Outside Personnel (Temporary)	13,624	8,219	16,900	<u>16,900</u>		
528300 Gifts and Flowers	0	0	0	<u>0</u>		
534301 Central Carolina Econ. Develop Alliance	72,000	36,000	80,000	<u>80,000</u>		
534303 Riverfront Alliance	51,000	30,500	56,000	<u>51,000</u>		
534308 Contribution - W.C. Gateway Sign	0	0	0	<u>0</u>		
534405 Columbia Metropolitan Airport	0	0	10,000	<u>10,000</u>		
537006 USC Incubator Project	0	0	0	<u>25,000</u>		
Community Open Land Trust (Lex. Greenway Alliance)				<u>75,000</u>		
* Total Operating	186,274	112,841	232,685	<u>354,739</u>		
** Total Personnel & Operating	282,323	161,448	402,028	<u>516,833</u>		

**COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
Fiscal Year - 2011-12**

Fund 2000
Division: Economic Development
Organization: 181101 - Economic Development Administration

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Capital						
540000 Small Tools & Minor Equipment	100	0	310	<u>300</u>		
540010 Minor Software	0	0	300	<u>750</u>		
All Other Equipment	0	2,034	2,216			
(1) Laptop (F5 - Replacement)				<u>848</u>		
(2) Flat Panel Monitors				<u>640</u>		
(1) Projector				<u>879</u>		
(2) I-Pads				<u>998</u>		
**Total Capital	100	2,034	2,826	<u>4,415</u>		

*** Total Budget Appropriation	282,423	163,482	404,854	<u>521,248</u>
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SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Economic Development Projects

Program 1: Economic Development

Objectives:

To interface with new industry and current industries to stimulate new investment in Lexington County. This investment involves physical capital. An investment in physical capital, i.e., land, building and infrastructure is central to the continued increased in the tax base of the County. This function is essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central South Carolina Alliance; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the various Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

Service Standards:

- a. To assist and advise the County Council, County Administrator and select department heads in all aspects of economic development.
 - b. To coordinate the economic development efforts with the County's Chief Legal Counsel.
 - c. To maintain an atmosphere of cooperation and support for industrial development.
 - d. To foster the creation of new product (industrial sites).
 - e. To continue to work to market the industrial sites in the County (both new and existing).
 - f. To sustain an annual plan of action.
 - g. To provide economic development educational opportunities, to line and staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
 - h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
 - i. To establish an existing industry call program.
-

SECTION VI.C. – Operating Line Item Narratives

520103 – Landscaping / Ground Maintenance \$ 12,000

This represents the cost of maintaining the landscaping at the Saxe Gotha Industrial Park.
 $\$1,000 \text{ per month} \times 12 = \$12,000$

525302 – Utilities – Saxe Gotha Park \$ 20,000

This represents the cost of the utility light poles, the lights at the industrial signs and the cost to power the sprinkler.
 $\$1,666 \text{ per month} \times 12 = \$19,992$

524021 – Fire Hydrant Contribution \$20,000

Based on prior year contribution.

534278 – SC State Museum Foundation \$100,000

This represents the second installment of the Museum Foundation's request to assist in the funding of the windows to New World's renovation and expansion project.
 $\$25,000 \text{ per quarter} \times 4 = \$100,000$

537010 – Certified Sites Program \$100,000

This represents the amount needed to certify the Batesburg Leesville Industrial Park, the proposed technology park in Chapin and the additional land, if acquired, at the Saxe Gotha Industrial Park.
B/L Park - \$25,000
Chapin - \$65,000
Saxe Gotha- \$10,000

537011 – Site Improvement Program \$100,000

Based on prior year commitment.

539900 – Unclassified \$122,321

Based on information from Finance.

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Economic Development

Program 1: Economic Development

Objectives:

To interface with new industry and current industries to stimulate new investment in Lexington County. This investment would comprise both human and physical capital. The investment in human capital correlates directly to the creation of job opportunities for the citizens of the County. An investment in physical capital, i.e., land, building and equipment is central to the continued increased in the tax base of the County. Both of these functions are essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central South Carolina Alliance; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the multiple Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

Service Standards:

- a. To assist and advise the County Council, County Administrator and select department heads in all aspects of economic development.
- b. To coordinate the economic development efforts with the County's Chief Legal Counsel.
- c. To maintain an atmosphere of cooperation and support for industrial development.
- d. To foster the creation of new product (industrial sites).
- e. To continue to work to market the industrial sites in the County (both new and existing).
- f. To sustain an annual plan of action.
- g. To provide economic development educational opportunities, to line and staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
- h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
- i. To establish an existing industry call program.

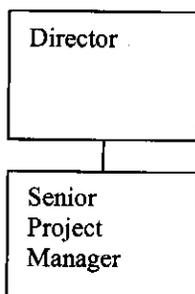
SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1	1		1	30
Senior Project Manager	1	1		1	17
Total Positions	2	2		2	

All of these positions require insurance.

Display organization flowchart:



SECTION VI.C. - OPERATING LINE ITEM NARRATIVES

520221 - WEBSITE SERVICES \$ 19,000

This is the cost of the redesign and update of the Economic Development website \$15,000
This is the cost of the annual maintenance and site upgrades to the website \$ 2,500
This is the cost of the annual technical support for the website \$ 1,500

520300 - PROFESSIONAL SERVICES \$ 15,000

To cover the following annual costs:

The continuation of the Existing Industry Call Program and the ongoing strategic Marketing and Recruitment Plan for Economic Development. Plan to include all aspects of marketing and recruitment activities

520400 - ADVERTISING & PUBLICITY \$15,000

To cover the following annual costs:

The design and branding of the County to include promotional material for the County; and the costs of the Industry Appreciation event and related promotional items.

520500 - LEGAL SERVICES \$ 25,000

To cover the following annual costs:

The costs of legal advice and document preparation on economic development projects and based on YTD and historic activity. \$2,083.33 *12=\$25,000

521000 - OFFICE SUPPLIES \$1,400

To cover routine office supplies (paper, pencils, cartridges, file folders, notebooks, dividers, envelopes, etc.).

Miscellaneous Office Supplies based on 2 employees \$ 800.00
BLACK Toner printer cartridges (330-1197) - (3 @ 76.36) \$ 229.08
COLOR Toner printer cartridges (330 - 1194, 1195, 1196) - (3 @ 102.80) \$ 308.40

521100 - DUPLICATING \$ 100

This appropriation covers the cost of making copies of internal work papers, reports, budget forms, procurement forms, finance forms and other documents. (Based on 2,000 copies @ .05 = \$100.00)

524000 - BUILDING INSURANCE \$ 12

To cover the cost of allocated building insurance per schedule.

524201 - GENERAL TORT LIABILITY INSURANCE \$525

To cover the cost of general tort liability insurance per the schedule from Risk Management.
Director \$525.30

525000 - TELEPHONE **\$ 482**

This appropriation is to cover all of the telephone service including engagements, and communications with non-local departments within the County. There are two lines in the department.

$$2 \text{ existing lines} \times \$20.10 = \$40.20$$

$$\$40.20 \times 12 \text{ months} = \$ \underline{482.40}$$

Access charges per FCC order and taxes, already included in the \$40.20

525021 - SMART PHONES **\$ 600**

This appropriation is to cover all of the cellular telephone service and PDA service. There is one cell phone in the department.

$$1 \text{ existing smart cell phone} @ \$50.00 \text{ per month}$$

$$\$50.00 \times 1 \times 12 \text{ months} = \$ \underline{600.00}$$

525041 - EMAIL SERVICE CHARGE **\$162**

This appropriation is to cover all of the email service charges. There are two email accounts in the department.

$$2 \text{ existing email accounts} @ \$6.75 \text{ per month}$$

$$\$6.75 \times 2 \times 12 \text{ months} = \$ \underline{162.00}$$

525100 - POSTAGE **\$ 1,500**

To cover the estimated cost of mailing miscellaneous reports and office correspondence.

$$\text{Average month expected usage is } \$118.00$$

$$\$118.00 \times 12 \text{ months} = \$1,416.00$$

525210 - CONFERENCE & MEETING EXPENSE **\$ 12,000**

To cover the costs of attending the National and South Carolina economic development conferences and meetings, the cost of training workshops, local development workshops, personal development workshops and target marketing trips . To maintain technical competence of professional staff to include continuing education hours for staff SCCED (South Carolina Certified Economic Developer).

Conferences & Meetings:

SCEDA (South Carolina Economic Developers Association Annual Conference)		
(1 @ \$800.00)		800.00
SCEDA (Fall Conference)		
(1 @ \$400.00)		400.00
Economic Development Institute, University of Oklahoma		
(1 @ \$3,000.00)		3,000.00
Central SC Alliance (Targeted Marketing trips)		
(2 @ \$1,550.00)		3,100.00
Southern Economic Development Council Board Meetings		
(2 @ 1,250.00)		2,500.00
Miscellaneous local events (i.e. Power Breakfast, Mayor's Breakfasts, etc.)		2,000.00
Training:		
Continuing Education (SCCED) Workshops		200.00

525230 - SUBSCRIPTIONS, DUES & BOOKS **\$ 1,000**

To cover annual membership dues, professional subscriptions and updates, and other related costs including the following:

Memberships:		
SCEDA (2 @ \$200.00)	\$	400.00
SCEDA web link (1 @ \$75.00)		75.00
SEDC (1 @ \$500.00)		500.00
Subscriptions:		
Southeastern E/D publications		25.00

525240 - PERSONAL MILEAGE REIMBURSEMENT **\$4,400**

To cover reimbursement for use of personal vehicles by the Economic Development Department staff on County business.

YTD activity $\$2200/6 = \$366.66 * 12 = \$4,400.00$

525300 - UTILITIES ADMINISTRATION BUILDING **\$658**

To cover the cost of utility allocation for the administration building based on 150 square feet of space utilized.

Estimated yearly cost of $54.83 \times 12 = 658.00$

534301 – CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE **\$80,000**

To cover the cost of membership dues, \$72,000 and \$8,000 for the summary analysis books of past transactions.

534303 – RIVERFRONT ALLIANCE **\$51,000**

To cover the cost of membership dues.

534405 – COLUMBIA METROPOLITAN AIRPORT **\$10,000**

This represents Lexington County's contribution to the strategic marketing plan and marketing campaign effort by the Columbia Metropolitan Airport.

537006 – USC INCUBATOR **\$25,000**

To cover a portion of the cost to operate the Incubator.

COMMUNITY OPEN LAND TRUST / LEXINGTON GREENWAY'S ALLIANCE **\$75,000**

To cover costs to operate the Lexington Greenway's Alliance.

V.I.D.
SECTION ~~VE~~ - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 – SMALL TOOLS & MINOR EQUIPMENT \$ 300

To replace calculators, desk phone and minor equipment: \$ 300.00

540010 – MINOR SOFTWARE \$ 750

To purchase software that may be required to maintain the existing industry call program and to create various databases that can be showed before departments.

OTHER EQUIPMENT \$ 3,365

- (1) Dell Vostro (F-5 laptop – RPL) –item recommended to be replaced by IS Dept. \$848
- (2) Dell Ultra Sharp 2007 Flat Panel Monitors – 20” – “Addnl” \$640
The monitors are needed to assist with document preparation which includes marketing material, financial spreadsheets, website graphics layout and PowerPoint Presentations.
(2 @ 320.00 = 640.00)
- (3) Dell 1410 x Projector – “Addnl” \$879
The department and staff regularly speaks at civic meetings and typically shares information with PowerPoint. To date, the department has been borrowing a projector from Community Development, when it is not in use by them. In order to continue to share information with the citizens of the county the Economic Development department would like to secure a projector for its use.
Base price - \$687
5 yr. warranty - \$192

Total \$879
- (4) I-Pad – “Addnl” \$998
The staff currently uses its smart phone routinely to read legal documents when they are not in the office, or when the occasion arises during non work hours. This technology will assist the department in reviewing legal documents, incentive documents and allow the staff to respond in an expedited fashion. It is really difficult to read these documents using smart phone technology, which is what is done currently.
(\$499 x 2 = \$998)



540 Saddlebrook Drive ~ Rock Hill, South Carolina 29730 ~ Phone: 803-235-8684 ~ E-Mail: keithgovals@comporium.net

Lexington County Economic Development Web Site Proposal

Client

Charlton L. "Chuck" Whipple, SCCED
Lexington County Economic Development Corporation
212 South Lake Drive, Suite 603.
Lexington, SC 29072

Phone: 803-785-8147
Fax: 803-785-8101
cwhipple@lex-co.com

MyWebSiteGuys.com will provide the following scope of services to the Lexington County Economic Development or its assigns.

Please note that a contract and more specific Scope of Services Agreement must be signed prior to any Work being conducted. This proposal and quote remains in effect for 60 days

Our Company

MyWebSiteGuys.com is a professional web site design and marketing company that specializes in creating custom web sites and marketing for economic development agencies across the U.S. Located in Rock Hill, South Carolina, MyWebSiteGuys is owned and operated by Keith Tunnell who has over 14 years of experience as an economic development director and researcher with the City of Sevierville (Tennessee), Hometech Industries, the South Carolina Department of Commerce, and the Lancaster County (SC) Economic Development Corporation.

MyWebSiteGuys.com sets itself apart from the competition by not only working closely with our clients to create an impressive web site presence, we also understand economic development and know what needs to go into a successful economic development web site. We also conduct most of the research, collection of data, and writing of copy for the site – saving you and your staff countless hours of time. In short, we know how to build an economic development site for appeal and for content. That is why we are among the leading designers of economic development sites in the U.S. Plus we understand budgets and that many economic development organizations just can't afford websites that are often quoted a much as five times higher than what we charge. We can custom fit a new design or improvements to your current site to meet your limited budget.

Some of our most recent work includes new sites completed for Cherokee County, SC; Clarendon County, SC; and Orangeburg County, SC. We are completing a new site for Darlington County that will be unveiled January 1, 2011. *The Clarendon County site was recently awarded a top award for best new economic development website from the Southern Economic Development Council.* You can view some of our economic development sites at:

Metro Jackson Economic Development, Jackson, MS: <http://www.metrojacksoneda.com>
Clarendon County (SC) Economic Development: www.clarendoncountyyusa.com
Chesterfield County Economic Development, Chesterfield, SC: <http://www.chesterfieldcountysc.org>
Darlington County Progress, Darlington, SC: <http://www.dcdb.org/progress/index.php>
Cherokee County (SC) Economic Development: www.cherokeecounty-sc.org
Orangeburg County Development Commission: www.ocdc.com

We are excited about the opportunity to work with the Lexington County Economic Development on redesigning the existing economic development site.

MyWebSiteGuys.com will provide the following scope of services to the Lexington County Economic Development or its assigns. Please note that a contract and more specific Scope of Services Agreement must be signed prior to any work being conducted. This proposal and quote remains in effect for 60 days.

Proposal

Web Site Design

MyWebSiteGuys.com agrees to design and create a professional, advanced and dynamic, visually appealing website for the Lexington County Economic Development target audience. Website will be compatible with all browsers including Firefox, IE 4 and higher, Opera, Safari (Apple Mac).

Lexington County Economic Development staff or its assigns will provide the initial outline of the website and database application or assist MyWebSiteGuys.com with creating an outline and storyboard for the proposed site. MyWebSiteGuys.com understands that the Lexington County staff will be providing all content, graphics, photos, etc. for the site so that MyWebSiteGuys.com can complete the site in accordance with the terms and conditions of the contract.

The site will be created to market the site to the Lexington County, SC Economic Development target audience which would include:

- new business and industry
- existing business and industry
- economic development consultants
- allies
- film and tourism
- retirees

Proposed Solution and Features

- New website design.
- Update of presentation on home page.
- Searchable dynamic website
- News database that will allow staff to update and manage news content on the site in-house.
- RSS Feeds

WOW Factor

MyWebSiteGuys.com incorporates the most up-to-date technology to provide you with a web site that is both appealing and easy to navigate. Our sites are complete with all of the needed information for an economic development web site. We will work with you to develop the look and appeal that YOU want and also design a site that has all of the information a site consultant or business seeks when researching your community on the web – that is what sets us apart from the competition.

Site Menu: We will incorporate the existing content of your current site into a new packaged site design. Our additional features that will be added will enhance the appearance and be more user friendly than the current site.

Design: Based on design features discussed during our meeting earlier this month including a new overall design that will include the following features (we will need your new logo in order to get started on a new design for the site – this will be needed asap):

News Feature to bring attention to the user of new items of interest, news releases, updates to the site, and other information you want to highlight to the user. We will develop this feature so that you can update the news items “in-house” through an admin section you have access to or you can continue to send items to MyWebSiteGuys.com for our staff to make the needed updates.

Home Page Presentation: We will take the current home page flash presentation and update it with current information and add up to 10 additional flash photos/graphics with text to enhance this all-important part of the website. This is where you can bring attention to the user of Lexington County County's top attributes.

Interactive Maps will be updated to provide the County's location, U.S. Highways, Interstate Highways, rail, and access to seaports and available sites, and buildings.

Tech Support/Maintenance/Site Updates. MyWebSiteGuys.com prides itself on not only building great web sites but we also partner with many of our clients to provide them with ongoing web site update and maintenance contracts. The client can receive these services at a cost of \$2,500 annually. This allows you to have your own "webmaster" at a very affordable cost – saving you staff time and money in the process. Your current tech support/maintenance/site update contract will expire until June 30, 2011. Tech support for the databases is \$1,500 annually.

Search Engines. MyWebSiteGuys.com will work with the client to create meta tags and keywords and will register the site with the major search engines to optimize the ranking of the site on major search engines.

Web Hosting & Domain Names. We will include hosting for the site under the current contract terms. The current hosting is under contract until June 30, 2011. If you choose a provider other than the one we recommend, we will not be responsible for any errors or downtime of the website. The cost for the web hosting and domain name will remain the same through June 30, 2012 and is included in the cost of this proposal.

Vendor Qualifications

MyWebSiteGuys can easily provide the client with an impressive, professionally designed economic development web site – as we have done for many other communities across the U.S.

With an expected contract award date of July 1, 2011, MyWebSiteGuys.com feels that the site can be completed by October 1, 2011, or sooner, provided the client's staff works closely with MyWebSiteGuys' requests for information and assistance. The more organized a client is in relation to having data available, the faster we can complete the project by working together.

Discovery, Requirements Planning & Site Definition Completion of Work

Upon signing of the contract, MyWebSiteGuys.com can complete the web design project within 90 days. The expected timetable would include:

First 10 Days

Initial consultation (preferably in person) with the client to go over and have approved design ideas, completion and submission of the menu/fields outline by the Client, providing all content, photos, graphics for the site to MyWebSiteGuys.com by the client, and signing of the contract and payment of the initial 50% fee.

Days 10-30

Design of the site and databases and inclusion of all text, data, photos, and graphics.

Days 30-60

Final completion and review of the site by the Client, making all changes, additions, and corrections of the database and final approval by the Client to publish the finished database to the internet.

Technical Support

MyWebSiteGuys.com will provide technical support for the website and databases and make any needed improvements or repair any non-working features of the database at a cost of \$1,500 annually. This includes any software needed for the project, website and general database maintenance, tech support if any problems arise with the database and minor modifications. In addition, the annual \$2,500 update and tech support fee remains in effect for a total fee of \$4,000 annually for updating and tech support for the entire site including databases.

It does not include creation of new database functions or any overhaul of the database without approval of MyWebSiteGuys.com. We do understand that once the database is active, there may be some additional improvements needed to the database or additional fields added, which we will do as part of this contract within 60 days of its completion and at no additional cost to the client during the 60-day period. This will allow the client to test and add missing features prior to acceptance of the final product. Major renovations to the database after 60-days can be accomplished with review by MyWebSiteGuys.com staff and annual maintenance fees prorated into any additional major costs should they arise.

The Tech Support for the databases can be renewed annually for 3 years at \$1,500 annually and this is in addition to the annual update fee of \$2,500 which is currently under contract for a total update and tech support fee for the entire site of \$4,000 annually. After 3 years, the client and MyWebSiteGuys.com can negotiate an annual fee contingent upon terms of the contract.

Cost

The cost for the redesign of the site including the new databases and other elements to be added is \$15,000 and will include one year of tech support and updates (period from July 1, 2011 to June 30, 2012).

- Contract terms require 50% payment of fee upon execution of the contract, 25% at the midway point of the project and final 25% required upon completion and prior to publication on the world wide web.

Contact Information & Acceptance

Additional information can be provided to the client by contacting:

Keith Tunnell, Owner
MyWebSiteGuys.com
540 Saddlebrook Drive
Rock Hill, SC 29730
Phone: 803-235-8684 (cell)

The undersigned hereby agree to the terms, conditions and stipulations of this agreement on behalf of his or her organization, business or self. This Agreement constitutes the entire understanding of the parties. Any changes or modifications thereto must be in writing and signed by both parties.

AGREED TO:

Client

By _____ Date _____

Name: _____ Title: _____

Address: _____

Tax I.D. Number: _____

Duly Authorized
MyWebSiteGuys.com LLC of South Carolina

By: 

Date: 2/18/2011

Allen K. Tunnell
It's Authorized Representative

Whipple, Chuck

From: Ujcich, Mike
Sent: Tuesday, February 08, 2011 9:08 AM
To: Whipple, Chuck
Cc: Schafer, Jim
Subject: RE: web site proposal

Chuck,

I took a look at the proposal. Fundamentally, I agree that an upgrade is necessary and IS does not have the resources to update the Economic Development page. Some of the information on the site dates back to 2004. There are few items in the proposal that need clarification and I would like to discuss those items with you. Many of these items place responsibilities on you and your staff and I want you to be prepared for these requirements. I would also like the site to look somewhat like the new branding we are putting together for the County site. We can supply mywebsiteguys with the county template.

Thanks
Mike

-----Original Message-----

From: Whipple, Chuck
Sent: Monday, February 07, 2011 10:48 AM
To: Ujcich, Mike
Subject: FW: web site proposal

Mike,

This is the proposal that I spoke to you about. Our web site is 5 years old and site consultants have indicated that most sites need to be a "2 click" site. Unfortunately our requires more than that. These are the original designers of our website. I have been pleased with what we've been using it's just time update the site. Let me know your thoughts on this proposal. Thanks!

Chuck

Charlton L. "Chuck" Whipple, SCCED
Director
Economic Development
County of Lexington
212 South Lake Drive, Suite 603
Lexington, SC 29072
803-785-8147 (direct)
803-576-0290 (cell)
803-785-8101 (fax)
cwhipple@lex-co.com

1201 Main Street
Suite 100
Columbia, South Carolina 29201

t: 803-733-1131
f: 803-733-1125

centralsc.org

February 10, 2011

Ms. Katherine L. Hubbard
Lexington County Administrator
212 South Lake Drive
Lexington, SC 29072

Dear Katherine:

The Central South Carolina is pleased to submit to the Lexington County Council our annual budget request for fiscal year 2011-2012. Our request for funding is \$72,000 at this time. Additionally, we are requesting \$8,000 to continue to provide a summary analysis of past transactions involving Lexington County and companies.

For the calendar year 2010, the Alliance and its allies announced over \$449,780,000 in planned capital investment in the region. Additionally, over 3,520 jobs are associated with these announcements.

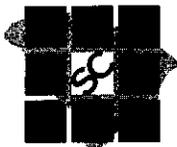
Included in this package is a listing of all funding sources as well as proposed expenditures. This is an early draft document and has not been formally presented to the Board of Directors. Additionally, included is our audit for the period ending June 30, 2009 prepared by Derrick Stubbs and Stith that has been approved by our Board of Directors. The 2010 audit should be available following our Board meeting in late March.

On behalf of the Board of Directors of the Central SC Alliance, it is an honor to represent Lexington County and its citizens. Please contact me if there are any questions regarding this request.

Sincerely,



G. Michael Briggs, President & CEO
Central SC Alliance



**Central SC Alliance
2011-2012 Budget Proposal**

DRAFT

Proposed

Income		2011 - 2012
	City of Columbia	\$72,000.00
	Calhoun County	\$72,000.00
	Clarendon County	\$72,000.00
	Fairfield County	\$72,000.00
	Kershaw County	\$72,000.00
	Lexington County	\$72,000.00
	McCormick County	\$72,000.00
	Newberry County	\$72,000.00
	Orangeburg County	\$72,000.00
	Richland County	\$72,000.00
	University of South Carolina	\$72,000.00
Total Public Sector		\$792,000
	Business Community	\$650,000
	Contract Services	\$21,000
Total Income		\$1,463,000
Expenses	Personnel Services	\$900,000.00
	Operating Expenses	\$65,875.00
	Overhead	\$185,973.00
	Executive & Administration	\$45,000.00
	Research & Economic Development	\$79,312.00
	Marketing	\$160,000.00
	Investor & Public Relations	\$17,325.00
Total Expenses		\$1,453,485.00
Net Ordinary Income		\$9,515.00

**Central Carolina Economic
Development Alliance**

Report to the Board of Directors

June 30, 2009



DERRICK, STUBBS & STITH, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS

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RSM McGladrey Network
An Independently Owned Member

June 9, 2010

To the Board of Directors
Central Carolina Economic Development Alliance
Columbia, South Carolina

We are pleased to present this report related to our audit of the consolidated financial statements of Central Carolina Economic Development Alliance for the year ended June 30, 2009. This report summarizes certain matters required by professional standards to be communicated to you in your oversight responsibility for Central Carolina Economic Development Alliance's financial reporting process.

This report is intended solely for the information and use of the Board of Directors and management and is not intended to be and should not be used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have regarding this report. We appreciate the opportunity to continue to be of service to Central Carolina Economic Development Alliance.

Very cordially yours,

DERRICK, STUBBS & STITH, L.L.P.
Certified Public Accountants and Consultants

Alan F. Grimsley, CPA
Partner

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Required Communications

Statement on Auditing Standards No. 114 requires the auditor to communicate certain matters to keep those charged with governance adequately informed about matters related to the financial statement audit that are, in our professional judgment, significant and relevant to the responsibilities of those charged with governance in overseeing the financial reporting process. The following summarizes these communications.

Area	Comments
Auditor's Responsibility Under Professional Standards	Our responsibility under auditing standards generally accepted in the United States of America has been described to you in our arrangement letter dated July 28, 2009.
Accounting Practices	<p>Adoption of, or Change in, Accounting Policies Management has the ultimate responsibility for the appropriateness of the accounting policies used by the Alliance. The Alliance did not adopt any significant new accounting policies nor have there been any changes in existing significant accounting policies during the current period.</p> <p>Significant or Unusual Transactions We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.</p> <p>In fiscal year 2008, the Council expensed a payment to Fairfield County for a building investment. In fiscal year 2009, it was determined that this payment would be repaid. The Council made a prior period adjustment to correct this error.</p> <p>Alternative Treatments Discussed with Management We did not discuss with management any alternative treatments within generally accepted accounting principles for accounting policies and practices related to material items during the current audit period.</p>
Management's Judgments and Accounting Estimates	Summary information about the process used by management in formulating particularly sensitive accounting estimates and about our conclusions regarding the reasonableness of those estimates is on the attached "Summary of Accounting Estimates."
Audit Adjustments	Audit adjustments recorded by Central Carolina Economic Development Alliance are shown on the attached "Summary of Recorded Audit Adjustments."
Uncorrected Misstatements	We had no uncorrected misstatements. See attached "Summary of Unrecorded Misstatements."
Disagreements with Management	We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters, the scope of the audit, or significant disclosures to be included in the financial statements.

Area	Comments
Consultations with Other Accountants	We are not aware of any consultations management had with other accountants about accounting or auditing matters.
Significant Issues Discussed with Management	No significant issues arising from the audit were discussed or were the subject of correspondence with management.
Difficulties Encountered Performing the Audit	We did not encounter any difficulties in dealing with management during the audit.
Letter Communicating Significant Deficiencies and Material Weaknesses	We have separately communicated the significant deficiencies and material weaknesses identified during our audit of the financial statements and is on page 7.
Certain Written Communications Between Management and Our Firm	Copies of certain written communications between our Firm and the management of the Alliance are attached on pages 8 - 11.

**Central Carolina Economic Development Alliance
Alternative Treatments Within Generally Accepted Accounting Principles
Year Ended June 30, 2009**

Following is a description of alternative treatments within generally accepted accounting principles for accounting policies and practices related to material items that have been discussed with management during the current audit period.

Description

**Ramifications of Using
Alternative Treatments**

There were no alternative treatments on accounting policies and practices for the year ended June 30, 2009

**Treatment Preferred by the
Auditor**

Treatment Selected

**Reason for Not Selecting the
Auditor's Preferred
Alternative**

**Central Carolina Economic Development Alliance
Summary of Accounting Estimates
Year Ended June 30, 2009**

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experiences about past and current events and certain assumptions about future events. You may wish to monitor throughout the year the process used to compute and record these accounting estimates. The following describes the significant accounting estimates reflected in the Alliances' June 30, 2009 financial statements.

Area	Accounting Policy	Estimation Process	Comments
Property and Equipment	Depreciation	Estimated Useful Life	Should be consistent from year to year
Allowance for Uncollectible Accounts	An allowance for bad debts is based on accounts receivable	The allowance for uncollectible accounts is based on specifically identified amounts that the Alliance believes to be uncollectible. An additional allowance is recorded based on certain percentages of aged pledges, which are determined based on historical experience and management's assessment of the general financial conditions affecting the Alliance's pledge base. If actual collection experience changes, revisions to the allowance may be required.	Has been consistent from year to year

9/2010 12:27PM

Entry #	Status	Account/Co	Description	Workp	Debit	Credit
1	Posted	4100 3020	RESERVES CCEDA BALANCE		30,000.00	30,000.00
			to adjust Retained earning to actual			
2	Posted	1690 5960	ACCUMULATED DEPRECIATION Depreciation	4002	5,865.84	5,865.84
			to record accumulated depreciation t			
3	Posted	1220 4083	RESERVE FOR BAD DEBTS Bad Debt Expense	1510	40,000.00	40,000.00
			To record the reserve for bad debt f 30, 2009			
4	Posted	2030 5010	ACCRUED LEAVE Salaries & Wages	6045	4,923.73	4,923.73
			to adjust accural sick leave to actu			
5	Posted	1040 1041 4120	CCEDA-CD-BANK OF AMERICA CD national Bank of SC Interest	8301	2,119.83 2,603.00	4,722.83
			To record accrued interest on CD			
6	Posted	1215 3015	NON SYSTEM RECEIVABLE Temporarily Rest Net Asse	161	200,000.00	200,000.00
			To record prior period adjustment fo receivable from Fairfield County bui investment			
TOTALS					<u>285,512.40</u>	<u>285,512.40</u>

**Central Carolina Economic Development Alliance
Summary of Uncorrected Misstatements
Year Ended June 30, 2009**

During the course of the audit, we accumulated uncorrected misstatements that were determined by management to be immaterial, both individually and in the aggregate, to the statements of financial position, results of operations, and cash flows and to the related financial statement disclosures. Following is a summary of those differences:

There were no uncorrected misstatements.



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To the Board of Directors
Central Carolina Economic Development Alliance
Columbia, South Carolina

In planning and performing our audit of the financial statements of Central Carolina Economic Development Alliance as of and for the year ended June 30, 2009, in accordance with auditing standards generally accepted in the United States of America, we considered Central Carolina Economic Development Alliance's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Alliance's internal control. Accordingly, we do not express an opinion on the effectiveness of the Alliance's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

However, during our audit we became aware of a matter that is an opportunity for strengthening operating efficiencies. The following point summarizes our comment and suggestion regarding this matter.

Accounting Policies on Pledges Receivable

The Alliance recognizes pledges receivable in the current year that the pledge is due as revenue. No formal policy for writing off of uncollectible pledge receivables has been established. We recommend that the Alliance establish a written policy documenting the treatment of past due pledges as to when they should be deemed uncollectible.

This communication is intended solely for the information and use of the Board of Directors within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Derrick, Stubbs & Stith, LLP

June 9, 2010

1201 Main Street
Suite 100
Columbia, South Carolina 29201

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centralsc.org

June 9, 2010

Derrick, Stubbs & Stith, L.L.P.
Post Office Box 36
Columbia, South Carolina 29202

In connection with your audit of the statements of financial position on the modified cash basis of the Central Carolina Economic Development Alliance as of June 30, 2009 and 2008, and the related statements of activities, and cash flows on the modified cash basis for the years then ended, we confirm, we are responsible for the fair presentation in the financial statements of financial position and cash flows, in conformity with the modified cash basis of accounting which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

We confirm, to the best of our knowledge and belief, as of June 9, 2010, the following representation made to you during your audits.

1. The financial statements referred to above are fairly presented in conformity with the modified cash basis of accounting which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.
2. We have made available to you all:
 - a. Financial records and related data.
 - b. Minutes of the meetings of directors and committees of directors or summaries of actions of recent meetings for which minutes have not yet been prepared.
3. We have no knowledge of fraud or suspected fraud affecting the Alliance involving:
 - a. Management or employees who have significant roles in the internal control.
 - b. Others where the fraud could have a material effect on the financial statements.
4. We acknowledge our responsibility for the design and implementation of programs and controls to provide reasonable assurance that fraud is prevented and detected.
5. We have no knowledge of any allegations of fraud or suspected fraud affecting the Alliance received in communications from employees, former employees, analysts, regulators, or others.
6. There are no significant deficiencies, including material weaknesses, in the design or operation of internal controls that could adversely affect the Alliance's ability to record, process, summarize and report financial data.
7. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.



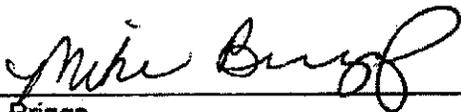
8. We have no plans or intentions that may materially affect the carrying value or classification of assets. In that regard:
 - a. Provision has been made to reduce all investments, intangibles and other assets, which have permanently declined in value to their realizable values.
 - b. The Alliance has no significant amounts of idle property and equipment or permanent excess plant capacity.
 - c. The Alliance has no plans or intentions to discontinue the operations of any subsidiary or branch or to discontinue any significant services or activities.
 - d. Long-lived assets, including intangibles, which are impaired or to be disposed of, have been recorded at the lower of their cost or fair value.

9. The following have been properly recorded and/or disclosed in the financial statements:
 - a. Related-party relationships, transactions and related amounts receivable or payable including sales, purchases, loans, transfers, leasing arrangements and guarantees, all of which have been recorded in accordance with the economic substance of the transactions.
 - b. Guarantees, whether written or oral, under which the Alliance is contingently liable.
 - c. Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances.
 - d. Lines of credit or similar arrangements.
 - e. Agreements to repurchase assets previously sold.
 - f. Security agreements in effect under the Uniform Commercial Code.
 - g. All other liens or encumbrances on assets and all other pledges of assets.
 - h. Amounts of contractual obligations for construction and/or purchase of real property, equipment, other assets and intangibles.
 - i. Investments in debt and equity securities, including their classification.
 - j. All liabilities, which are subordinated to any other actual or possible liabilities of the Alliance.
 - k. All leases and material amounts of rental obligations under long-term leases.
 - l. All significant estimates and material concentrations known to management which are to be disclosed in accordance with the AICPA's Statement of Position 94-6, *Disclosure of Certain Significant Risks and Uncertainties*. Significant estimates are estimates at the balance sheet date, which could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply or markets for which events could occur which would significantly disrupt normal finances within the next year.
 - m. Concentrations of credit risk.
 - n. Financial instruments with off-balance-sheet market or credit risk.
 - o. All recordable contributions, by appropriate net asset class.
 - p. Conditional promises to give.
 - q. Reclassifications between net asset classes.
 - r. Allocations of functional expenses based on reasonable basis.
 - s. Composition of assets in amounts needed to comply with all donor restrictions.
 - t. Deferred revenue from exchange transactions.
 - u. Refundable advances.
 - v. The fair value of financial statements.
 - w. Tax status.
 - x. Board designated unrestricted net assets.
 - y. Derivative financial instruments.

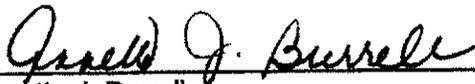
10. We are responsible for making the accounting estimates included in the financial statements. Those estimates reflect our judgment based on our knowledge and experience about past and current events and our assumptions about conditions we expect to exist and courses of action we expect to take. In that regard, adequate provisions have been made:
 - a. To reduce receivables, including contributions, to their estimated net collectable amounts.
 - b. To reduce obsolete, damaged or excess inventories to their estimated net realizable values.
 - c. For uninsured losses or loss retentions (deductibles) attributable to events occurring through June 30, 2009 and/or for expected retroactive insurance premium adjustments applicable to periods through June 30, 2009.
 - d. For pension obligations, postretirement benefits other than pensions and deferred compensation agreements attributable to employee services rendered through June 30, 2009.
 - e. For any material loss to be sustained in the fulfillment of or from the inability to fulfill any commitment, including promises to give.
 - f. For environmental clean up obligations.
 - g. For amounts held for others under agency and/or split interest agreements.
11. There are no:
 - a. Material transactions that have not been properly recorded in the accounting records underlying the financial statements.
 - b. Violations or possible violations of laws or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency. In that regard, we specifically represent that we have not been designated as, or alleged to be, a "potentially responsible party" by the Environmental Protection Agency in connection with any environmental contamination.
 - c. Other material liabilities or gain or loss contingencies that are required to be accrued or disclosed by Statement of Financial Accounting Standards No. 5.
12. We are not aware of any pending or threatened litigation, claims or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with Statement of Financial Accounting Standards No. 5 and we have not consulted a lawyer concerning litigation, claims or assessments.
13. The Alliance has satisfactory title to all owned assets.
14. We have complied with all aspects of contractual agreements, grants and donor restrictions that would have a material effect on the financial statements in the event of noncompliance. In connection therewith, we specifically represent that we are responsible for determining that we are not subject to the requirements of the Single Audit Act and OMB Circular No. A-133, because we have not received, expended or otherwise been the beneficiary of the required amount of federal awards during the period of this audit.
15. No events or transactions other than those disclosed in the financial statements have occurred subsequent to the balance sheet date that would require adjustment to, or disclosure in, the financial statements.

16. During the year ended June 30, 2008, the Alliance received a \$ 450,000 grant from the Department of Commerce for the purpose of investing in economic development within the counties represented by the Alliance. In order to receive funds, the Alliance was required to show matching funds of the same amount that are available for use in investing in economic development and has complied with all grant requirements including the matching funds.
17. We agree with the restatement of the previously issued financial statements discussed in Note 11. In that regard:
 - a. The restatement corrects an error in those financial statements.
 - b. We were not aware of the error when those financial statements were issued.
 - c. We are not aware of any other errors in those financial statements.
 - d. We do not believe it is necessary to recall those financial statements and all users of those financial statements will receive a copy of the current year's financial statements and independent auditor's report.
18. The receivable for the \$ 200,000 building investment in Fairfield County, at no interest, will be repaid in accordance with the terms of the agreement. We concur that no interest be imputed on the receivable and no allowance for uncollectible receivables is necessary.
19. We have received a determination letter from the Internal Revenue Service that we are exempt from federal income taxes as a Section 501(c) (3) not-for-profit corporation, and we have complied with the IRS regulations regarding this exemption.
20. During the course of the audit, you may have accumulated records containing data, which should be reflected in our books and records. All such data have been so reflected. Accordingly, copies of such records in your possession are no longer needed by us.

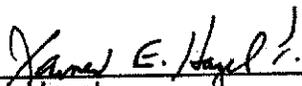
CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE



Mike Briggs
Executive Director
Date Signed 6/23/10



Annette J. Burrell
Office Manager
Date Signed 6/23/2010



Jim Hazel
Board Treasurer
Date Signed 6/23/10

CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE

FINANCIAL REPORT

JUNE 30, 2009

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE
INDEX
YEARS ENDED JUNE 30, 2009 AND 2008**

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Central Carolina Economic Development Alliance
Columbia, South Carolina

We have audited the accompanying statements of financial position on a modified cash basis of Central Carolina Economic Development Alliance as of June 30, 2009 and 2008 and the related statements of activities and cash flows on a modified cash basis for the years ended June 30, 2009 and 2008. These financial statements are the responsibility of the Alliance's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As described in Note 2, the accompanying statements are prepared on a modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position on a modified cash basis of Central Carolina Economic Development Alliance as of June 30, 2009 and 2008, and the changes in its net assets and its cash flows on a modified cash basis for the years ended June 30, 2009 and 2008, on the basis of accounting described in Note 2.

Derrick, Stubbs & Stith, L.L.P.

June 9, 2010

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE
 STATEMENTS OF FINANCIAL POSITION ON A MODIFIED CASH BASIS
 JUNE 30, 2009 AND 2008**

	<u>2009</u>	<u>2008 (Restated)</u>
ASSETS		
Current Assets		
Cash	\$ 617,332	\$ 773,632
Accounts receivable, less allowance for uncollectible accounts of \$ 40,000 and \$ 13,200 in 2009 and 2008, respectively	<u>175,451</u>	<u>66,616</u>
Total current assets	<u>792,783</u>	<u>840,248</u>
Receivable from Fairfield County	<u>200,000</u>	<u>200,000</u>
Property and Equipment		
Office furniture and equipment	85,743	85,743
Less, accumulated depreciation	<u>(62,687)</u>	<u>(50,499)</u>
Net property and equipment	<u>23,056</u>	<u>35,244</u>
Total assets	<u><u>1,015,839</u></u>	<u><u>1,075,492</u></u>
 LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable	15,965	24,171
Accrued compensation	<u>58,436</u>	<u>55,416</u>
Total current liabilities	<u>74,401</u>	<u>79,587</u>
Net Assets		
Unrestricted	<u>390,717</u>	<u>445,184</u>
Temporarily Restricted		
Regional stewardship forum	721	721
Regional matching grants	<u>550,000</u>	<u>550,000</u>
Total restricted assets	<u>550,721</u>	<u>550,721</u>
Total net assets	<u>941,438</u>	<u>995,905</u>
Total liabilities and net assets	<u><u>\$ 1,015,839</u></u>	<u><u>\$ 1,075,492</u></u>

See notes to financial statements.

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE
 STATEMENTS OF ACTIVITIES ON A MODIFIED CASH BASIS
 YEARS ENDED JUNE 30, 2009 AND 2008**

	<u>2009</u>	<u>2008 (Restated)</u>
Unrestricted		
Support and revenue	\$ 1,569,062	\$ 1,587,929
Net assets released from restrictions to satisfy program requirements	-	3,000
Total revenue	<u>1,569,062</u>	<u>1,590,929</u>
Expenses		
Personnel	1,080,720	1,018,915
Program and operating expenses	542,809	548,295
Regional environmental study	-	3,000
Total expenses	<u>1,623,529</u>	<u>1,570,210</u>
Increase (decrease) in unrestricted net assets	<u>(54,467)</u>	<u>20,719</u>
Temporarily Restricted		
Contributions - corporate donors	-	100,000
Contributions - public donors	-	450,000
Net assets released from restrictions	-	(3,000)
Increase in temporarily restricted net assets	<u>-</u>	<u>547,000</u>
Increase (decrease) in net assets	<u>(54,467)</u>	<u>567,719</u>
Net Assets		
Beginning	<u>995,905</u>	<u>428,186</u>
Ending	<u>\$ 941,438</u>	<u>\$ 995,905</u>

See notes to financial statements.

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE
 STATEMENTS OF CASH FLOWS ON A MODIFIED CASH BASIS
 YEARS ENDED JUNE 30, 2009 AND 2008**

	<u>2009</u>	<u>2008</u> (Restated)
Cash Flows from Operating Activities		
Increase (decrease) in net assets	\$ (54,467)	\$ 567,719
Adjustments to reconcile increase (decrease) in net assets to net cash provided by (used in) operating activities		
Depreciation	12,188	12,052
Allowance for uncollectible accounts	26,800	(1,894)
Changes in operating assets and liabilities		
(Increase) decrease in receivables	(135,635)	14,092
(Increase) decrease in receivable from Fairfield County	-	(200,000)
Increase (decrease) in accounts payable	(8,206)	(15,339)
Increase (decrease) in accrued expenses	3,020	(1,153)
Net cash provided by (used in) operating activities	<u>(156,300)</u>	<u>375,477</u>
Cash Flows from Investing Activities		
Purchase of property and equipment	-	(15,715)
Net increase (decrease) in cash	(156,300)	359,762
Cash		
Beginning	<u>773,632</u>	<u>413,870</u>
Ending	<u>\$ 617,332</u>	<u>\$ 773,632</u>

See notes to financial statements.

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE
YEARS ENDED JUNE 30, 2009 AND 2008**

Notes to Financial Statements

Note 1. Nature of Activities

The Central Carolina Economic Development Alliance (Alliance) is a non-profit corporation organized under the laws of the State of South Carolina for the purpose of promoting economic development in central South Carolina and to thereby lessen the burden of the governments in the region, specifically the counties of Fairfield, Lexington, Newberry, Kershaw, Calhoun, Sumter, Orangeburg, Clarendon, Lee and Richland and the cities of Columbia, and Sumter, by assisting in the formulation and promotion of programs designed to encourage, enhance and foster economic development in the region through a public/private partnership. The Alliance is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code.

Note 2. Significant Accounting Policies

Accounting method: The Alliance employs the modified cash basis of accounting. Under this method, pledges and the related assets are recognized when received rather than when earned except for pledges which are to be received in the current year. They are recognized in the year they are supposed to be received. All other revenue and expenses are recognized on the accrual basis of accounting, under which revenue is recognized when earned and expenses when incurred.

Display of net assets by class: The Alliance adheres to the disclosure and display requirements of the Financial Accounting Standards Board (FASB) as set forth in Statement of Financial Accounting Standards No. 117, "Financial Statements of Not-for-Profit Organizations". SFAS No. 117 establishes standards for external financial reporting by non-profit organizations and requires that resources be classified for accounting and reporting purposes into three net asset categories as follows:

Unrestricted net assets: Net assets that are not subject to donor-imposed restrictions. These net assets, including Board designated, are legally unrestricted and can be used in any Alliance activity.

Temporarily restricted net assets: Net assets subject to donor-imposed restrictions that may or will be met either by actions of the Alliance and/or the passage of time.

Permanently restricted net assets: Net assets subject to donor-imposed stipulations that may be maintained permanently by the Alliance. The donors of these assets permit the Alliance to use all or part of the income earned on related investments for donor-imposed restrictions. The Alliance has no permanently restricted assets.

Cash and cash equivalents: The Alliance considers all cash accounts, which are not subject to withdrawal restrictions or penalties, and all highly liquid debt instruments purchased with maturity of three months or less to be cash equivalents.

Allowance for uncollectible accounts: The allowance for uncollectible accounts is based on specifically identified amounts that the Alliance believes to be uncollectible. An additional allowance is recorded based on certain percentages of aged accounts, which are determined based on historical experience and management's assessment of the general financial conditions affecting the Alliance's pledge base. If actual collections experience changes, revisions to the allowance may be required. There are a limited number of accounts with individually large amounts due at any given date. Any unanticipated change in one of those contributors' credit worthiness or other matters affecting the collectability of amounts due from such accounts could have a material effect on the Alliance's results of operations in the period in which such changes or events occur. After all attempts to collect a receivable have failed, the receivable is written off against the allowance.

Property and equipment: Property and equipment is stated at cost at the date of acquisition. The fair value of donated property and equipment is similarly capitalized. Depreciation is computed using the straight-line method over estimated useful lives of five years for furniture and equipment.

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE
YEARS ENDED JUNE 30, 2009 AND 2008**

Notes to Financial Statements

Note 2. Significant Accounting Policies (Continued)

Retirement plan: The Alliance participates in a 401(k) plan, which is a defined contribution plan. Substantially all employees are eligible to participate. The Alliance's contribution to the Plan is determined by the Board of Directors. Employee vested benefits are determined by length of service according to the Plan.

Contributions: Gifts of cash and other assets are presented as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or the purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

In-kind support: The Alliance records various types of in-kind support including professional services and materials. Contributed professional services are recognized if the services received create or enhance long-lived assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributions of tangible assets are recognized at fair market value when received. When in-kind support is received, it is reflected in the accompanying financial statements as in-kind support and offset by like amounts included in expenses. No significant instances of in-kind support were recorded for the year ending June 30, 2008 or 2009. Additionally, the Alliance receives a significant amount of skilled, contributed time, which does not meet the two recognition criteria described above. Accordingly, the value of this contributed time has not been determined and is not reflected in the accompanying financial statements.

Use of estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 3. Pledge Receivable

The Alliance had a three-year economic and community development program covering the period from July 1, 2007 to June 30, 2010. The objectives of the programs are for the enhancement of existing businesses and industry services, the development of pertinent higher quality marketing and other related information, and continued enhancement of working relationships with the region's economic development network.

The program for the period July 1, 2008 to June 30, 2011 has raised \$ 1,366,750 in pledges and collected \$ 379,598 for the year ended June 30, 2009. Pledges are recognized only when received or are receivable for the year that they have been pledged. Early pledge payments are recognized as pledge advances.

Note 4. Related Organizations

The Alliance furnishes facilities, administrative services and receives support from the Committee of 100 for the years ended June 30, 2009 and 2008 as follows:

	<u>2009</u>	<u>2008</u>
Due from Committee of 100	\$ 36,881	\$ 30,115
Support	25,000	25,000

Note 5. Support from Governmental Units

The Alliance receives approximately 65% and 70% in 2009 and 2008, respectively, of its support from local governments. Any significant reduction in the level of government support could have a significant effect on the Alliance's programs and activities.

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE
YEARS ENDED JUNE 30, 2009 AND 2008**

Notes to Financial Statements

Note 6. Retirement Plan Contribution

The Alliance's contribution to the Plan was \$ 53,947 in 2009 and \$ 51,590 in 2008.

Note 7. Temporarily Restricted Net Assets

The Alliance along with the Greater Columbia Chamber of Commerce initiated the concept of a Regional Stewardship Forum. The purpose of the forum is to engage business, community, and political leaders to create a vision for the future of the region. Collaborative Economics, a premier regional strategy firm, was retained to develop a strategy and act as the consultant during this process. The City of Columbia, Richland and Lexington County, and the Columbia Business Group agreed to equally share the cost of the program.

The Alliance received donations from private industry to conduct a regional environmental study.

During the year ended June 30, 2008, the Alliance received a \$ 450,000 grant from the state of South Carolina through the SC Department of Commerce as well as a private matching grant of \$ 100,000 for the purpose of enhancing economic development in the region. The Board has elected to use the money to build inventory buildings in the region. To date, the Alliance has invested \$ 100,000 of corporate and \$ 100,000 of state funds in a building in Fairfield County, which will be repaid to the Alliance when the building is sold.

The Alliance is required to submit to the Department of Commerce an annual report detailing the use of funds received. The Alliance Board may change the designated use of these funds in future years by submitting a plan and gaining approval from the Department of Commerce.

The temporarily restricted net asset balances consist of the following:

	<u>2009</u>	<u>2008</u>
Regional stewardship forum	\$ 721	\$ 721
Regional matching grants	550,000	550,000
Total temporarily restricted net assets	<u>\$ 550,721</u>	<u>\$ 550,721</u>

Note 8. Assets Released from Donor Restrictions

Net assets during the years ended June 30, 2009 and 2008 were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors as follows:

	<u>2009</u>	<u>2008</u>
Purpose restrictions accomplished		
Regional environmental study	<u>\$ -</u>	<u>\$ 3,000</u>

Note 9. Leases

The Alliance leases office space, office equipment and vehicles under various operating leases expiring at various dates through October 2015. Total rental expense for the years ended June 30, 2009 and 2008 was \$ 152,784 and \$ 112,332, respectively.

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE
YEARS ENDED JUNE 30, 2009 AND 2008**

Notes to Financial Statements

Note 9. Leases (Continued)

The following is a schedule by year of future minimum lease payments under operating leases at June 30, 2009 that have initial or remaining lease terms in excess of one year:

2010	\$	152,405
2011		141,385
2012		139,480
2013		141,483
2014		60,120
2015		3,198

Note 10. Concentrations of Credit Risk

Financial instruments that potentially subject the Alliance to concentrations of credit risk consist principally of cash. The Alliance places substantially all of its cash and liquid investments with high-quality financial institutions and limits the amount of credit exposure to any one financial institution; however, cash balances may periodically exceed federally insured limits.

Note 11. Prior Period Adjustment

During fiscal year 2009, management determined that, under the terms of an agreement with Fairfield County, a payment of \$ 200,000 for a speculative building in Fairfield County would be repaid by Fairfield County when the building is sold. The payment was expensed in fiscal year 2008, resulting in an understatement of reported net assets. Management has recorded a prior period adjustment to correct this error. The correction of this error increased reported ending net assets as of June 30, 2008, and decreased assets released from donor restrictions for fiscal year 2008 by \$ 200,000.



DERRICK, STUBBS & STITH, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS

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Timothy M. Monahan, CPA

RSM McGladrey Network
An Independently Owned Member

INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION

To the Board of Directors
Central Carolina Economic Development Alliance
Columbia, South Carolina

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information which follows is presented for purposes of additional analysis and is not a required part of the basic financial statements. Our report states that these financial statements are prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Such information, except for that portion marked "budget", which is unaudited and upon which we express no opinion or any other form of assurance, has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Derrick, Stubbs & Stith, L.L.P.

June 9, 2010

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE
SCHEDULE OF SUPPORT, REVENUE AND EXPENSES
COMPARED TO BUDGET - UNRESTRICTED
FOR THE YEAR ENDED JUNE 30, 2009**

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Support and Revenue			
Public Sector			
City of Columbia	\$ 72,000	\$ 72,000	\$ -
Fairfield County	72,000	72,000	-
Kershaw County	72,000	72,000	-
Lexington County	72,000	72,000	-
Newberry County	72,000	72,000	-
Richland County	72,000	72,000	-
Calhoun County	72,000	72,000	-
City of Sumter	18,000	18,000	-
Sumter County	72,000	72,000	-
Orangeburg County	72,000	72,000	-
Lee County	72,000	72,000	-
McCormick County	72,000	72,000	-
Saluda County	72,000	72,000	-
Clarendon County	72,000	72,000	-
University of South Carolina	72,000	72,000	-
Total public sector	<u>1,026,000</u>	<u>1,026,000</u>	<u>-</u>
Private Sector			
Business community	421,800	401,023	(20,777)
Investor initiative	66,000	63,500	(2,500)
Sponsorships	65,000	48,120	(16,880)
Interest	7,500	9,419	1,919
Counties research project	21,000	21,000	-
Grants revenue	40,000	-	(40,000)
Grants disbursements	(40,000)	-	40,000
Total private sector	<u>581,300</u>	<u>543,062</u>	<u>(38,238)</u>
Total support and revenue	<u>1,607,300</u>	<u>1,569,062</u>	<u>(38,238)</u>
Expenses			
Personnel Services			
Salaries and wages	901,741	876,290	25,451
Benefits payroll/taxes	133,179	134,196	(1,017)
Retirement	54,507	53,947	560
Professional liability insurance	2,400	2,533	(133)
Commissions paid	-	6,375	(6,375)
Contract services disbursements	-	7,379	(7,379)
Temporary labor	12,000	-	12,000
Total personnel services	<u>1,103,827</u>	<u>1,080,720</u>	<u>23,107</u>
Operating Expenses			
Office supplies	10,460	11,389	(929)
Copies and printing	24,600	23,496	1,104
Telephone equipment/service	14,568	16,307	(1,739)
Postage and mailing	7,520	5,159	2,361
Wireless communications	15,760	20,601	(4,841)
Total operating expenses	<u>72,908</u>	<u>76,952</u>	<u>(4,044)</u>

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE
SCHEDULE OF SUPPORT, REVENUE AND EXPENSES
COMPARED TO BUDGET - UNRESTRICTED
FOR THE YEAR ENDED JUNE 30, 2009**

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Expenses (Continued)			
Executive and Administration			
Subscriptions	\$ -	\$ 65	\$ (65)
Vehicle mileage and parking	300	281	19
Contract services	3,250	3,348	(98)
Membership and dues	8,000	9,252	(1,252)
Conference and meetings	1,500	441	1,059
Business entertainment	12,000	3,711	8,289
Employee relations	4,000	2,864	1,136
Vehicle insurance/taxes	3,850	2,108	1,742
Vehicle leasing	7,500	8,667	(1,167)
Gas and oil	5,640	3,697	1,943
Vehicle maintenance	350	378	(28)
Other	-	8,017	(8,017)
Total executive and administration	<u>46,390</u>	<u>42,829</u>	<u>3,561</u>
Research and Economic Development			
Operating supplies	5,840	2,911	2,929
Equipment maintenance	750	1,330	(580)
Office equipment	750	3,504	(2,754)
Subscriptions	5,901	5,582	319
Contract services	2,188	1,212	976
Contract maintenance	-	2,520	(2,520)
Vehicle leasing	20,210	20,209	1
Gas and oil	8,500	6,783	1,717
Vehicle maintenance	1,520	708	812
Vehicle insurance/taxes	8,791	7,187	1,604
Vehicle mileage and parking	800	641	159
Membership and dues	7,005	7,357	(352)
Conference and meetings	7,930	5,574	2,356
Travel	4,000	35	3,965
Prospect materials	15,000	14,199	801
Total research and economic development	<u>89,185</u>	<u>79,752</u>	<u>9,433</u>
Marketing			
Operating supplies	-	103	(103)
Contract services	-	70	(70)
Membership and dues	635	150	485
Vehicle insurance	1,265	1,260	5
Gas and oil	2,365	1,484	881
Vehicle maintenance	250	1,433	(1,183)
Conference and meetings	2,500	1,737	763
Special events	32,500	16,226	16,274
Advertising	20,000	17,502	2,498
Marketing trips	89,250	92,668	(3,418)
Total marketing	<u>148,765</u>	<u>132,633</u>	<u>16,132</u>
Government and Industry Relations			
Vehicle leasing	4,501	4,501	-
Gas and oil	3,480	2,006	1,474
Vehicle maintenance	178	321	(143)
Vehicle insurance/taxes	2,290	1,388	902
Membership dues	485	400	85
Conference and meetings	4,150	4,099	51
Total government and industry relations	<u>15,084</u>	<u>12,715</u>	<u>2,369</u>

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE
SCHEDULE OF SUPPORT, REVENUE AND EXPENSES
COMPARED TO BUDGET - UNRESTRICTED
FOR THE YEAR ENDED JUNE 30, 2009**

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Expenses (Continued)			
Investor & Public Relations			
Membership dues	\$ 750	\$ 883	\$ (133)
Equipment lease/purchase	-	738	(738)
Vehicle Maintenance	350	759	(409)
Gas and oil	1,200	749	451
Vehicle insurance/taxes	1,775	2,070	(295)
Conference and meetings	4,750	2,976	1,774
Events	<u>10,000</u>	<u>11,457</u>	<u>(1,457)</u>
Total government and industry relation	<u>18,825</u>	<u>19,632</u>	<u>(807)</u>
Other Expenses			
Rent and administrative support	103,806	95,908	7,898
Parking	3,808	3,053	755
Professional fees	4,500	6,750	(2,250)
Service charges	2,880	3,696	(816)
Benefits administration	4,868	4,979	(111)
Insurance services	5,050	6,972	(1,922)
Bad debt expense	6,000	44,750	(38,750)
Depreciation	<u>7,636</u>	<u>12,188</u>	<u>(4,552)</u>
Total other expenses	<u>138,548</u>	<u>178,296</u>	<u>(39,748)</u>
Total expenses	<u>1,633,532</u>	<u>1,623,529</u>	<u>10,003</u>
Excess of support and revenue over expenses	<u>\$ (26,232)</u>	<u>\$ (54,467)</u>	<u>\$ (28,235)</u>

THE RIVER ALLIANCE

What 90 miles of river can be.

February 18, 2011

Ms. Katherine Hubbard
County Administrator
Lexington County
212 S. Lake Drive
Lexington, South Carolina 29072



Dear Ms. Hubbard:

Please consider this the River Alliance's formal request for Lexington County's support in the FY 2011-2012 budget. This is under the terms of the Agreement of The River Alliance, executed by River Alliance and Lexington County (et. al.) in February of 1995. We are requesting a total of \$51,000.00 for the budget year, payable quarterly.

Thank you for your and Council's consideration of our request. Lexington County funds will provide for the continuing operation of the River Alliance. We realize these are difficult financial times and we have tightened our budget accordingly. Your funding will be leveraged with that of our other partners. Our intent is to provide maximum return to the region's citizen stakeholders.

Our river projects continue to be environmentally low impact with high quality recreational and tax base return. We look to move from planning to execution on more Greenway with the I-26 Saluda Crossing and Saluda Riverwalk sections. Following our very successful workshop last year, we want to advance the potential of the "12,000 Years History Park" on the Congaree Creek, a unique Lexington County asset.

Enclosed is our draft budget for 2011-2012. Also enclosed is the Clark Brady and Associates Accountants Report, "The River Alliance Report on Financial Statements for the years ended June 30 2009 and 2010."

As always, if you have any questions about this grant request, or on any other matter, please feel free to call me at 765-2200.

Regards,

A handwritten signature in black ink, appearing to read "Michael T. Dawson".

Michael T. Dawson
Chief Executive Officer

Enclosures: 2011-2012 River Alliance Draft Budget
River Alliance Accountants Report on financial statements for years ended June 30 09 and 10
River Alliance Agreement

Cc: Todd Cullum
Debra Summers

APPLICATION FOR FY 2011-2012 FUNDING
LEXINGTON COUNTY

1. Location/address: The River Alliance
420-C Rivermont Drive
Columbia, SC 29210
2. Date of Organization: The River Alliance was first formed on February 15, 1995 by the signing of the "Agreement of The River Alliance." In October 1995, The River Alliance was incorporated in the State of South Carolina as a 501(c)3 corporation.

3. Total number of employees: One (1) full-time employee, two (2) part-time employees.

4. Annual salaries:	<u>Actual</u>	<u>Budget</u>
	<u>2010-11</u>	<u>2011-12</u>
Director	\$79,603	\$79,603
Exec. Asst.	\$29,600	\$29,600

5. Report on financial statement for FY ended June 2007 and June 2008 is attached.

6. Budgeted funding sources:

	Actual	Budget
	<u>2010-2011</u>	<u>2011-2012</u>
Lexington County	\$51,000	\$51,000
Richland County	\$53,295	\$53,295
City of Columbia	\$48,452	\$50,000
City of Cayce	\$10,000	\$10,000
City of West Columbia	\$10,000	\$10,000
Contributions	\$20,000	\$50,000
	<u>\$192,747</u>	<u>\$224,295</u>

7. County of Lexington funding, along with funding from other local governments, was used in FY 2010-11 to pay administrative, operating and program costs for the Alliance and will allow the River Alliance to continue its efforts in comprehensive community planning. FY 2011-12 funding will be used similarly, for administrative, operating and program costs for the Alliance.

8. As a measure of effectiveness, the River Alliance has been successful in serving the citizens of Lexington County by providing focused community planning on the Broad, Congaree, and Saluda rivers with increased potential for more and safer urban residential areas, protection and conservation of river resources; more and safer recreational opportunities associated with the rivers; increased awareness of our cultural and historical richness; and economic growth and development through private sector residential investment and expanded ecotourism and eco-heritage opportunities. The West Columbia and Cayce Riverwalks are prime examples, with marked economic impact. This year we will plan to start on the Saluda River Crossing and the Saluda Riverwalk, and make progress on the 12,000 Year History Park on Congaree Creek.

Chief Executive Officer: Michael T. Dawson

Contact concerning request for funding: Michael T. Dawson, Chief Executive Officer
(803) 765-2200

INCOME

Annual Government Grant Income	
Lexington County	\$51,000
Richland County	\$53,295
City of Cayce	\$10,000
City of Columbia	\$50,000
City of West Columbia	\$10,000
Total - Annual Govt Grant Income	\$174,295
Fundraising Income	
Corporate Contributions	\$50,000
Total Fundraising Income	\$50,000
Other Income	
Project Reimbursed Expenses	\$25,000
Project Administration	\$20,000
Project Marketing/Public Information Reimbursed	\$5,000
Interest Income	\$500
Other Income	\$500
Total - Other Income	\$51,000
INCOME	
Annual Government Grant Income	\$174,295
Fundraising Income	\$50,000
Other Income	\$51,000
TOTAL INCOME	\$275,295

EXPENSES

Structural/Personnel Expenses	
Payroll	\$142,000
Employee benefits and taxes	\$28,400
Total - Structural/Personnel Expenses	\$170,400
Operating Expenses	
Bank Charges	\$150
Audits/Reports	\$2,000
Bookkeeping/Accounting Specialists	\$1,800
Company Vehicle/Mileage	\$2,000
Computer Software	\$1,000
Computer - Network & Maintenance	\$1,000
Dues & Subscriptions	\$780
Education	\$700
Equipment Lease/Rental	\$5,000
Insurance	\$5,343
Legal	\$3,000
Licenses, Permits, Registrations	\$787
Office Furniture	\$500
Office Supplies	\$4,000
Postage & Delivery	\$1,000
Rent	\$3,000
Office Services	\$2,000
Repairs & Maintenance	\$750
Telephone & Internet	\$6,240
Travel & Conferences	\$3,000
Director's Discretionary Funds	\$1,000
Total - Operating Expenses	\$45,050
Program Expenses	
Fundraising	\$1,000
Marketing/Public Information	\$10,800
Professional Services/Costs	\$25,000
Three Rivers Greenway	\$10,000
River Recreation & Protection	\$2,500
12000 Year History Park	\$10,000
Total - Program Expenses	\$59,300
EXPENSES	
Structural/Personnel Expenses	\$170,400
Operating Expenses	\$45,050
Program Expenses	\$59,300
TOTAL EXPENSES	\$274,750
TOTALSURPLUS/DEFICIT	\$545

AGREEMENT OF THE RIVER ALLIANCE

PREAMBLE: The Broad, Congaree, and Saluda Rivers are unique strategic assets of the Central Midlands Metropolitan Area. Through consensus planning they can provide benefits to the citizens of Lexington and Richland Counties that rival any in the nation. From such cooperative efforts, the citizens of this area can experience expanded cultural richness; increased protection and appreciation for our environmental bounty; a clearer understanding of our shared history; enhanced recreational opportunities; more safe secure residential areas; and additional economic opportunities. Traditional political and organizational boundaries should not be barriers to accomplishing those goals. This agreement creates an alliance to transcend traditional constraints. This River Alliance will conduct community planning, focus coordinated effort and resources on priorities and goals, and provide a guide for progress toward our collective success. The signatories commit their continuing support and cooperation to the River Alliance. Each signatory brings unique assets and strengths to this endeavor. Each will honor the planning priorities arrived at through their joint efforts in the River Alliance, while retaining their individual responsibility to their separate domains. This collaborative approach to regional planning and development will benefit our combined metropolitan community and will serve as a model for others to emulate. We will act together now to set the stage for the next century.

THE FOUNDING PARTIES: The following entities join in the creation of The River Alliance:

- A) The County of Lexington (by and through its County Council);
- B) The County of Richland (by and through its County Council);
- C) The City of Cayce (by and through its City Council and Mayor);
- D) The City of Columbia (by and through its City Council and Mayor);
- E) The City of West Columbia (by and through its City Council and Mayor);
- F) The Riverbanks Park (by and through its Commission);
- G) The Central Midlands Regional Planning Council (by and through its governing board);

H) The Columbia Development Corporation (by and through its governing board);

I) The West Metro Development Corporation (by and through its governing board);

J) The Greater Columbia Chamber of Commerce (by and through its governing board);

K) The State of South Carolina (by and through the Budget and Control Board); and

L) The University of South Carolina (by and through its President).

NOW THEREFORE, the said parties enter into this AGREEMENT and agree as follows:

1. The Creation of The River Alliance. By this Agreement the parties hereto establish a consortium of public and private entities for the planning and development of the river assets, to be called THE RIVER ALLIANCE.

2. The Organizational Objective. The objective of the River Alliance is to maximize the benefits derived from our strategic river assets for the citizens of the region. This will be accomplished by coordinated planning, execution, and definition of citizen and community needs. The results will be facilities and services that enhance the cultural, environmental, historical, recreational, residential and economic dimensions of the river assets.

3. Membership. The members of The River Alliance are those entities designated as founding parties, together with certain ex-officio members noted below.

4. The Board of Directors. The Board of Directors of The River Alliance shall be composed of members appointed as follows:

a) The Chair of the Lexington County Council shall serve or appoint one member from County Council; shall appoint one Lexington County resident from the private sector; and shall appoint one additional member from either sector;

b) The Chair of the Richland County Council shall serve or appoint one member from County Council; shall appoint one Richland County resident from the private sector; and shall appoint one additional member from either sector;

c) The Mayor of the City of Cayce shall serve or appoint one member from the city council and appoint one resident of the City of Cayce from the private sector;

d) The Mayor of the City of Columbia shall serve or appoint one member from the city council; shall appoint one resident of the City of Columbia from the private sector; and shall appoint one additional member from either sector;

e) The Mayor of the City of West Columbia shall serve or appoint one member from the city council and appoint one resident of the City of West Columbia from the private sector;

f) The Board of the Riverbanks Park Commission shall appoint one member;

g) The Board of the Central Midlands Regional Planning Council shall appoint their chairman or one other member;

h) The Board of the Columbia Development Corporation shall appoint their chairman or one other member;

i) The Board of the West Metro Development Corporation shall appoint their chairman or one other member;

j) The Board of the Greater Columbia Chamber of Commerce shall appoint one member;

k) The President of the University of South Carolina shall serve or appoint one member.

l) Ex-officio Members. (These members of the board shall not have voting authority):

(i) The Executive Director of the South Carolina State Budget and Control Board shall serve or shall appoint one member.

(ii) The South Carolina Electric and Gas Company, as one of the largest landowners on the Broad, Congaree and Saluda Rivers, by its President may appoint one ex officio member to the Alliance Board; and

(iii) The Guignard Partnership representing a group of private landowners in the Rivers Alliance area may appoint one ex officio member to the Alliance Board.

5. Duties, Terms and Eligibility of the Board of Directors. The Board of Directors shall oversee all operations of the River Alliance and set the strategy and operating procedures. Appointed members shall be selected to serve three year terms pending adoption of formal by-laws. Appointees should be selected with the

full cognizance that their duties and responsibilities will be time consuming, particularly during the initial three year period.

Appointment consideration should be given to maintaining a balance of businesses, occupations, geographical and population representations.

6. The Chair and Executive Committee of the River Alliance. The Chair of the River Alliance shall be elected by the Board from among the private sector members. The Board of Directors shall also elect a vice chair. Four other Board members will be selected by the Board to form an executive committee. This Committee shall oversee the day to day operations of the River Alliance. With regards to the composition of the Executive Committee, selection consideration should be given to maintaining a geographical balance and to reflect the region's racial diversity.

7. River Alliance Committees. The Board of Directors of the River Alliance will organize committees to perform required tasks. Chairs of such committees will be appointed by the Chair of the River Alliance, and unless chosen from the voting Board membership, will be non-voting members of the Board.

8. River Alliance Employees. River Alliance employees shall report to and be accountable to the River Alliance Board of Directors.

9. Facilities. The River Alliance shall initially be housed in the offices of the Central Midlands Regional Planning Council. On an interim basis, the Council will provide the River Alliance with a level of support and services equivalent to that provided to other departments and divisions of the Council. The Council will provide Geographic Information System support, demographic data and other technical resources necessary to support the integrated planning effort. On an interim basis, the Council will provide accounting and postal services, telephone receptionists, communications and public relations, printing services, meeting rooms and other amenities. The River Alliance will provide reimbursement for telephone services, annual audit fees, and all other items above the normal level of internal Council service.

10. Duties and Tasks of the River Alliance. Specific tasks and responsibilities for the Alliance are:

a) The organization and establishment of a process for river asset planning including the definition of the geographic area to be encompassed by the River Alliance, a review of existing plans and projects and implementation of a process for comprehensive citizen and community input. This plan will define a set of needs and solutions, be they organizational, facility, or service based, and perform cost-benefit analysis to evaluate solutions.

b) The use of the planning process to prioritize solutions. The presentation of a comprehensive prioritized set of requirements that are time phased. Where capital or operating funds are required, develop potential resource strategies. Recommend implementation priorities and specific action agents, i.e. the organization charged with accomplishing the specific task.

c) A provision for annual update, maintenance and review of the Plan as part of the follow through process.

d) The development of alternative funding sources, with the public and private financing necessary for support.

e) Accountability to the governmental funding units for the expenditure of public appropriations.

f) The implementation of an annual action plan outlining key events and programs.

g) The collection and expenditure of all funds.

h) The Committees deemed necessary are:

(1) A Landowners Committee. Membership open to interested and concerned landowners within the geographic area of concern to the Alliance. Provide information, access, and the ability to participate in the process.

(2) A Land Management and Design Committee. This committee will develop recommendations for the delineation of the geographic area to be subject to this agreement. It will make recommendations on land use development controls and incentives, to include recommendations for cross jurisdictional agreements on zoning codes that specify land use and type of construction. As needed this committee should develop a guide for specific areas and design requirements for types of facilities.

(3) A Public Awareness and Information Committee. Initial and continued public involvement is critical to the process. This committee will coordinate the public information activities of the signatories to enhance the effort.

(4) An Economic Analysis, Cost Benefit Committee. It is anticipated that there will be multiple competing solutions that can potentially meet some community requirements. This committee should define the potential benefits and costs of each such solution. Further analysis can be developed as a service requirement and presented as a requirement for funding.

(5) A Resource and Programming Committee. This committee will investigate and solicit any and all potential sources of funding. It will develop a common budget and

programming format so that River Alliance Board recommendations to the individual signatories can be submitted in a compatible format. Seek out any and all sources of funding: grants, federal, state money, foundations, private sector. It will plan and lay out a set of requirements for the ensuing budget years.

i) The documentation and recordation of the cooperative efforts for use as a case study in communities across the nation. The establishment of liaison with regional or national efforts and the exchange of professional information. Showcase this effort wherever and whenever appropriate.

j) Provide the long term and focus and follow up necessary for execution of the plan and attainment of its objectives.

11. Funding of the River Alliance.

a) The County of Lexington, the County of Richland, and the Cities of Cayce, Columbia, and West Columbia, South Carolina shall fund the operations of the River Alliance. The budget for fiscal year 1995 is shown on the attached Addendum 1. Funding shall be provided from sources other than ad valorem property taxes, unless the funding is voted upon as a part of the annual budget by each political subdivision electing to fund the Alliance budget from tax revenue. Signatories are committed to the support necessary to accomplish the organizational objectives.

b) The River Alliance shall conduct additional fund raising programs as deemed appropriate.

c) All funds raised shall be for the use and benefit of the River Alliance. The expenditures of these funds shall be made for such purposes as may benefit the goals of the River Alliance.

12. Government Support in Kind. Staff support deemed necessary and appropriate will be requested through the appropriate City Manager, County Manager, or Executive Director.

13. River Alliance Accounting.

a. On an interim basis, Central Midlands Regional Planning Council agrees to provide accounting, bookkeeping and other services to the River Alliance in a manner acceptable both to the Board of Directors of the River Alliance and to the Council.

b. The River Alliance shall render accounts at least semi-annually to the parties to this agreement, showing receipts and disbursements of funds and other pertinent information relating on its financial condition and its activities and shall obtain an annual financial audit prepared by a Certified Public Accountant.

14. Program and Budget. The River Alliance shall develop an annual program of planning activities and a budget to support these activities prior to the beginning of each fiscal year and shall provide an annual report of its activities after a concluded year.

15. ByLaws. The River Alliance shall adopt a set of By-Laws governing the operation of the River Alliance consistent with the provisions hereof.

16. Counterparts. This agreement may be executed in any number of counterparts, each of which may be executed by one or more of the parties hereto, and each counterpart shall be deemed to be an original and all shall constitute one and the same agreement.

17. Severability. In the event that any provision of this agreement shall be held to be invalid or unenforceable, the same shall not effect the validity or enforceability of the remainder of this agreement.

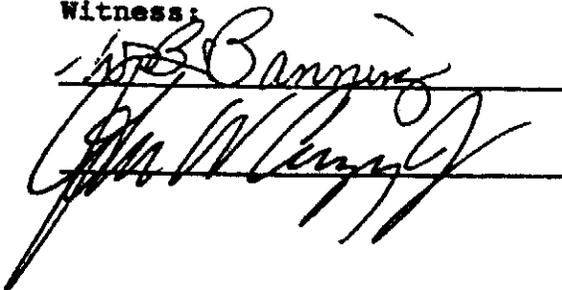
18. Governing Law. This agreement shall be governed by, and construed in accordance with South Carolina law.

19. Complete Agreement, amendment. This agreement constitutes the entire agreement between the parties and supersedes all agreements, representations, warranties, statements, promises and understanding whether oral or written with respect to the subject matter hereof and no party hereto shall be bound by any oral or written agreements, statements, promises or understandings not specifically set forth in this agreement. This agreement may be amended upon an affirmative vote of a majority of the voting Board members followed by the subsequent approval of each said member's governing board.

Entered into as of the _____ day of _____, 1995, by each member through its duly authorized agents, each signatory warranting that he/she is duly authorized to execute this Agreement under an appropriate resolution or ordinance of his/her governing board.

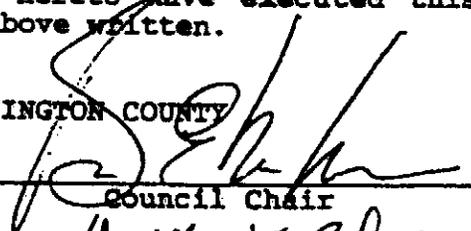
IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and the year first above written.

Witness:



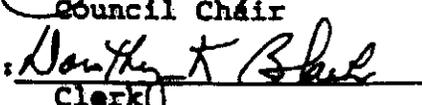
LEXINGTON COUNTY

By:



Council Chair

Attest:



Clerk

Witness:

Cynthia L. Yare

NICHOLAND COUNTY

By: Harold Banks Sells
Council Chair

Attest: Brenda Foster
Clerk

Witness:

Elizabeth D. Fruits

Barbara L. Linn

CITY OF INDEE

By: [Signature]
Mayor

Attest: [Signature]
Clerk

Witness:

Michael J. Miles

Doragood H. McManis

CITY OF COLUMBIA

By: Bob Cole
Mayor

Attest: Virginia A. Kriglia
Clerk

Witness:

L. Dale Harley

James P. Butler

CITY OF WEST COLUMBIA

By: Wm. M. Red
Mayor

Attest: [Signature]
Clerk

Witness:

THE RIVERBANKS PARK

By: Laurence Moore
Chair

Attest: [Signature]

Witness:

THE CENTRAL MIDLANDS REGIONAL
PLANNING COUNCIL

By: Will Copple
Chair

Attest: _____

ADDENDUM 1

River Alliance Proposed Budget Fiscal Year 1995

Executive Director Salary	\$45,000
Office Manager Salary	25,000
Employee Benefits (20% of Base)	14,000
Employee Bonuses	3,000
Printing and Graphics	15,000
Phone, annual audit fees, office expenses	3,000
Postage	2,000
Insurance	3,000
River Planning Process	50,000
(includes travel, external services)	<hr/>

Aggregate \$160,000

Funding of the River Alliance for the 1995 fiscal year 1995 shall be apportioned as follows among the County of Lexington, County of Richland, and the City of Columbia

The County of Lexington.....	\$51,000.00
The County of Richland.....	51,000.00
The City of Columbia.....	51,000.00
The City of Cayce.....	3,500.00
The City of West Columbia.....	3,500.00

Funds shall be provided to Central Midlands Regional Planning Council who will provide interim bookkeeping services for the Alliance.

**THE RIVER ALLIANCE
REPORT ON FINANCIAL STATEMENTS**

For the years ended June 30, 2010 and 2009

**THE RIVER ALLIANCE
COLUMBIA, SOUTH CAROLINA**

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ACCOUNTANTS' REPORT

To the Board of Directors
The River Alliance
Columbia, South Carolina

We have compiled the accompanying statements of financial position of The River Alliance (the "Alliance") as of June 30, 2010 and 2009, and the related statements of activities, cash flows, and functional expenses for the years then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and accordingly, do not express an opinion or any other form of assurance on them.

We are not independent with respect to The River Alliance.

Columbia, South Carolina
December 2, 2010

Clark Eustace Wagner, CPA, PA

THE RIVER ALLIANCE
STATEMENTS OF FINANCIAL POSITION
As of June 30, 2010 and 2009

	2010	2009
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 8,487	\$ 3,216
Prepaid expenses	1,934	3,718
Total Current Assets	10,421	6,934
Capital Assets, Net of Accumulated Depreciation		
Property and equipment	450	1,307
Total Assets	\$ 10,871	\$ 8,241
LIABILITIES		
Current Liabilities		
Accounts payable	\$ 1,639	\$ 3,295
Accrued payroll taxes and employee withholding	5,554	5,504
Line of credit	-	6,500
Total Current Liabilities	7,193	15,299
Total Liabilities	7,193	15,299
NET ASSETS		
Unrestricted	3,678	(7,058)
Total Net Assets	3,678	(7,058)
Total Liabilities and Net Assets	\$ 10,871	\$ 8,241

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
STATEMENTS OF ACTIVITIES
For the years ended June 30, 2010 and 2009

UNRESTRICTED NET ASSETS	<u>2010</u>	<u>2009</u>
Unrestricted Revenue and Support		
Grants	\$ 172,748	\$ 178,100
Contributions	21,260	16,200
Professional service reimbursements	-	2,900
Other income	<u>3,197</u>	<u>835</u>
Total unrestricted revenue and support	197,205	198,035
Expenses		
Program Services		
River enhancement	166,019	149,067
Supporting Services		
Management and general	<u>20,450</u>	<u>55,908</u>
Total expenses	<u>186,469</u>	<u>204,975</u>
Change in unrestricted net assets from operations	10,736	(6,940)
Change in net assets	<u>10,736</u>	<u>(6,940)</u>
NET ASSETS (DEFICIT) - BEGINNING	<u>(7,058)</u>	<u>(118)</u>
NET ASSETS (DEFICIT) - ENDING	<u><u>\$ 3,678</u></u>	<u><u>\$ (7,058)</u></u>

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
STATEMENTS OF CASH FLOWS
For the years ended June 30, 2010 and 2009

	2010	2009
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in Net Assets	\$ 10,736	\$ (6,940)
Adjustments to reconcile the change in net assets to net cash from operating activities:		
Depreciation	857	1,031
(Increase) decrease in accounts receivable	-	2,440
(Increase) decrease in prepaid expenses	1,787	160
Increase (decrease) in accounts payable	(1,609)	(10,698)
Net cash from operating activities	11,771	(14,007)
 CASH FLOWS FROM FINANCING ACTIVITIES		
Payments on bank note	-	(1,908)
Proceeds from line of credit	(6,500)	6,500
Net cash from financing activities	(6,500)	4,592
Net change in cash and cash equivalents	5,271	(9,415)
 CASH AND CASH EQUIVALENTS - BEGINNING	3,216	12,631
 CASH AND CASH EQUIVALENTS - ENDING	\$ 8,487	\$ 3,216
 SUPPLEMENTAL CASH FLOW INFORMATION		
Interest paid	\$ 32	\$ 845

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
STATEMENT OF FUNCTIONAL EXPENSES
For the year ended June 30, 2010

	Program Services	Supporting Services	Total
	River Enhancement	Management and General	Expenses
Accounting	\$ -	\$ 5,150	\$ 5,150
Bank charges	200	-	200
Computer software and support	1,417	354	1,771
Depreciation	-	857	857
Dues and subscriptions	866	206	1,072
Employee benefits and taxes	24,880	1,309	26,189
Equipment Rental	3,039	760	3,799
Insurance	2,977	1,985	4,962
Licenses and permits and taxes	-	93	93
Materials and supplies	1,205	548	1,753
Marketing	4,699	-	4,699
Miscellaneous	-	37	37
Postage	85	5	90
Printing	1,853	463	2,316
Public relations and advertising	10,850	-	10,850
Rent and utilities	2,400	600	3,000
Salaries	103,553	5,450	109,003
Telephone	4,706	1,176	5,882
Training and conferences	1,840	460	2,300
Transportation	1,449	997	2,446
	<u>\$ 166,019</u>	<u>\$ 20,450</u>	<u>\$ 186,469</u>

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
STATEMENT OF FUNCTIONAL EXPENSES
For the year ended June 30, 2009

	Program Services	Supporting Services	
	River Enhancement	Management and General	Total Expenses
Accounting	\$ -	\$ 15,800	\$ 15,800
Computer software and support	2,847	667	3,514
Depreciation	-	1,032	1,032
Dues and subscriptions	3,201	915	4,116
Employee benefits and taxes	22,170	5,020	27,190
Equipment rental	3,810	1,013	4,823
Insurance	2,976	2,166	5,142
Licenses and permits and taxes	-	50	50
Materials and supplies	2,292	658	2,950
Miscellaneous	-	741	741
Postage	69	4	73
Printing	1,438	382	1,820
Professional services reimbursed	38	-	38
Public relations and advertising	10,400	-	10,400
Rent and utilities	2,251	599	2,850
Salaries	87,183	23,175	110,358
Telephone	5,522	1,468	6,990
Training and conferences	2,872	763	3,635
Transportation	1,998	1,455	3,453
	<u>\$ 149,067</u>	<u>\$ 55,908</u>	<u>\$ 204,975</u>

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
NOTES TO FINANCIAL STATEMENTS
June 30, 2010 and 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The River Alliance ("the Alliance") was incorporated October 2, 1995 as a non-profit corporation organized under the laws of the State of South Carolina for the purpose of cultivating the Broad, Congaree, and Saluda River areas to provide benefits to the citizens of the greater metropolitan area of Columbia, South Carolina. The Alliance is supported primarily through grants from the City of Columbia, the City of Cayce, the City of West Columbia, Lexington County, and Richland County. Over 90% of the Alliance's support comes from government grants.

The Alliance's significant accounting policies are as follows:

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The Alliance reports information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. In addition, the Alliance presents a statement of cash flows.

Contributions

The Alliance records contributions received as unrestricted, temporarily restricted, and permanently restricted support depending on the existence and nature of donor restrictions. Restricted net assets are reclassified to unrestricted net assets upon satisfaction of the time or purpose restrictions.

Donor restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted.

The Alliance uses the allowance method to determine uncollectible unconditional promises to give. The allowance is based on prior years' experience and management's analysis of specific promise made. There was no allowance considered necessary at June 30, 2010 and 2009, as there were no unconditional promises to give at June 30, 2010 and 2009.

Cash and Cash Equivalents

The Alliance considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a provision for bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. Changes in the valuation allowance have not been material to the financial statements.

Continued

THE RIVER ALLIANCE
NOTES TO FINANCIAL STATEMENTS
June 30, 2010 and 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Property and Equipment

Property and equipment is stated at cost at the date of acquisition. Donated property and equipment is recorded at its fair value when received. There were no donated assets recorded as property and equipment during the years ended June 30, 2010 and 2009. Depreciation for property and equipment is computed using the straight-line method over their estimated useful lives of five to seven years.

Compensated Absences

Compensated absences are absences for which employees will be paid, such as vacation. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the Alliance and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the Alliance and its employees are accounted for in the period in which such services are rendered or such events take place.

Inventory

Items on hand, such as maintenance, operating, and office supplies are not considered material in amount and are not inventoried as assets but are charged to operations in the period purchased.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities. Actual results could differ from those estimates.

NOTE 2 - CASH AND CASH EQUIVALENTS

Cash is in one checking account. At year-end, the total carrying amount of the Alliance's bank account was \$8,487 and the bank balance was \$8,487. Federal depository insurance provides up to \$250,000 for each depositor. The \$250,000 maximum coverage applies separately to interest and non-interest bearing accounts.

The Alliance's bank balances are categorized as either: (1) insured and collateralized with securities held by the Alliance or by its agent in the Alliance's name, (2) collateralized with securities held by the pledging financial institution's trust department or agent in the Alliance's name, or (3) uncollateralized as follows at June 30, 2010:

	Category			Carrying Amount
	1	2	3	
Cash and cash equivalents	\$ 8,487	\$ -	\$ -	\$ 8,487

Continued

THE RIVER ALLIANCE
NOTES TO FINANCIAL STATEMENTS
June 30, 2010 and 2009

NOTE 2 - CASH AND CASH EQUIVALENTS, Continued

And as of June 30, 2009:

	Category			Carrying Amount
	1	2	3	
Cash and cash equivalents	\$ 3,516	\$ -	\$ -	\$ 3,216

NOTE 3 - CAPITAL ASSETS

Capital assets at June 30, 2010 and June 30, 2009 consisted of the following:

	2010	2009
Computer equipment	\$ 10,183	\$ 11,133
Furniture and fixtures	7,248	6,298
Vehicles	26,597	26,597
	44,028	44,028
Less accumulated depreciation	(43,578)	(42,721)
Total capital assets	\$ 450	\$ 1,307

The Alliance incurred depreciation expense of \$857 and \$1,031 for the years ended June 30, 2010 and 2009.

NOTE 4 - NOTE PAYABLE

As of June 30, 2010, the Alliance had no note payable. Note payable activity for the year ended June 30, 2009 consisted of the following:

Balance, July 1, 2008	\$ 1,908
Principal payments	(1,908)
Balance, June 30, 2009	\$ -

The Alliance incurred interest expense of \$32 and \$845 for the years ended June 30, 2010 and 2009.

Continued

THE RIVER ALLIANCE
NOTES TO FINANCIAL STATEMENTS
June 30, 2010 and 2009

NOTE 5 - EMPLOYEE BENEFITS

On September 1, 2000, the Alliance established a defined contribution plan covering all full-time employees who have one-half year of service and are age 21 or older. The Alliance began contributing to the new plan in October 2000. Alliance contributions are at the discretion of the Company's Board of Directors. The Plan is contributory and is funded by payments to the retirement income or retirement annuity contracts. The Alliance made no contributions to this plan for the years ended June 30, 2010 and 2009.

Effective January 2005, the Alliance chose to discontinue funding of their existing retirement plan and enrolled in the South Carolina Retirement System (SCRS).

Plan Description

The River Alliance is a member of the SCRS, one of four defined benefit retirement systems maintained by the Retirement Division of the State Budget and Control Board of South Carolina. Each system publishes its own component unit financial statement report.

The systems provide retirement, death, and disability benefits to State employees, public school employees, and employees of counties, municipalities, and certain other State political subdivisions. Each system is independent. Assets may not be transferred from one system to another or used for any purpose other than to benefit each system's participants.

A comprehensive annual financial report (CAFR) containing financial statements and required supplementary information for the South Carolina Retirement System is issued and publicly available by visiting www.retirement.sc.gov or by writing the South Carolina Retirement Systems, P.O. Box 11960, Columbia, SC 29211-1960.

Funding and Benefit Policies

Furthermore, the Division and the four pension plans are included in the CAFR of the State of South Carolina. Under the SCRS, employees are eligible for a full service retirement annuity upon reaching age 65 or completion of 28 years credited service regardless of age. The benefit formula for full benefits effective since July 1, 1989, for the SCRS is 1.82 percent of an employee's average final compensation multiplied by the number of years of credited service. Early retirement options with reduced benefits are available as early as age 55. Employees are vested for a deferred annuity after five years service and qualify for a survivor's benefit upon completion of 15 years credited service (five years effective January 1, 2001). Disability annuity benefits are payable to employees totally and permanently disabled provided they have a minimum of five years credited service (this requirement does not apply if the disability is the result of a job related injury). A group-life insurance benefit equal to an employee's annual rate of compensation is payable upon the death of an active employee with a minimum of one year of credited service.

Continued

THE RIVER ALLIANCE
NOTES TO FINANCIAL STATEMENTS
June 30, 2010 and 2009

NOTE 5 - EMPLOYEE BENEFITS, Continued

Funding and Benefit Policies, Continued

Effective January 1, 2001, Section 9-1-2210 of the South Carolina Code of Laws allows employees eligible for service retirement to participate in the Teacher and Employee Retention Incentive (TERI) Program. TERI participants may retire and begin accumulating retirement benefits on a deferred basis without terminating employment for up to five years. Upon termination of employment or at the end of the TERI period, whichever is earlier, participants will begin receiving monthly service retirement benefits that will include any cost of living adjustments granted during the TERI period.

Member contributions cease for participants who entered TERI prior to July 1, 2005. Participants who enter TERI on or after July 1, 2005 must continue to make member contributions. Employer contributions continue during TERI participation for all participants.

Article X, Section 16 of the South Carolina Constitution requires that all State-operated retirement systems be funded on a sound actuarial basis. Title 9 of the South Carolina Code of Laws of 1976, as amended, prescribes requirements relating to membership, benefit and employee/employer contributions for each retirement system. Employee and employer contribution rates to SCRS are actuarially determined. The surcharges to fund retiree health and dental insurance are not part of the actuarially established rates.

Annual benefits, payable monthly for life, are based on length of service and on average final compensation (an annualized average of the employee's highest 12 consecutive quarters of compensation).

The Systems do not make separate measurements of assets and pension benefit obligations for individual employers. Under Title 9 of the South Carolina Code of Laws, the Alliance's liability under the plans is limited to the amount of contributions (stated as a percentage of covered payroll) established by the State Budget and Control Board. Therefore, the Alliance's liability under the pension plans is limited to the amounts required to be contributed as a percentage of eligible compensation. Accordingly, the Alliance recognizes no contingent liability for unfunded costs associated with participation in the plans. At retirement, employees participating in the SCRS may receive additional service credit for up to 90 days for accumulated unused sick leave.

Funding Status and Progress

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits (adjusted for the effects of projected salary increases and step-rate benefits) estimated to be payable in the future as a result of employee service to date. The State discloses this measure to help users of these financial statements to (1) assess the systems' funding status on a going-concern basis, and (2) assess ability to pay actuarial present value of credited projected benefits. This method is independent of the funding methods the State's consulting actuary uses to determine contributions to the system.

Continued

THE RIVER ALLIANCE
NOTES TO FINANCIAL STATEMENTS
June 30, 2010 and 2009

NOTE 5 - EMPLOYEE BENEFITS, Continued

Funding and Benefit Policies, Continued

The South Carolina Retirement System (SCRS) does not separately measure assets and pension benefit obligations for individual employers. The total unfunded accrued liability obligation for SCRS at July 1, 2009 is:

Unfunded accrued liability obligation (in millions) \$ 11,697

Contributions Required and Contributions Made

The State's consulting actuary determines employer contributions for all four systems. The systems use the projected benefit method with entry age, normal cost, and benefits and allocates pension cost to each year as a level percentage of salary. In determining funding requirements, the actuary uses the same actuarial assumptions as those used to calculate the pension benefit obligation, with the following assumptions: (1) post-retirement benefit increases were projected for retired members and members eligible to retire, and (2) net assets attributable to group life insurance were excluded. At July 1, 2009, the unfunded liability liquidation period in years for SCRS was 30 years.

Both employees and employers are required to contribute to the Plan at rates established under the authority of Title 9 Code of Laws.

The following provides a summary The River Alliance's retirement plan contributions at June 30:

Year Ended June 30,	Covered Salaries	Employee Contributions	Employer Contributions	Total Contributions
2010	\$ 79,604	\$ 5,174	\$ 7,476	\$ 12,650
2009	79,604	5,176	7,410	12,586
2008	81,378	5,290	7,495	12,785

NOTE 6 - TAX-EXEMPT STATUS

The River Alliance has been classified as an organization other than a private foundation and is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for federal or state income taxes has been recorded. Additionally, management is not aware of any transactions or events that would disqualify its tax-exempt status.

NOTE 7 - COMMITMENT AND CONTINGENCIES

The Alliance receives a substantial amount of its support from local governments. A significant reduction in the level of this support, if this were to occur, may have an adverse effect on the Alliance's programs and activities.

Continued

THE RIVER ALLIANCE
NOTES TO FINANCIAL STATEMENTS
June 30, 2010 and 2009

NOTE 7 - COMMITMENT AND CONTINGENCIES, Continued

The Alliance has access to a \$20,000 line of credit with First National Bank. The line of credit bears interest at 9.25% to 6.25% at June 30, 2009 and 2010, respectively. The amount available under this line of credit at June 30, 2010 was \$20,000. Activity on the line of credit during the years ended June 30, 2010 and 2009 was as follows:

	<u>2010</u>	<u>2009</u>
Balance, Beginning	\$ 6,500	\$ -
Advances on line	-	6,500
Principal payments	<u>(6,500)</u>	<u>-</u>
Balance, Ending	<u>\$ -</u>	<u>\$ 6,500</u>

NOTE 8 - RISK MANAGEMENT

The Alliance is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the Alliance carries commercial insurance. The Alliance's workman's compensation policy expired in October of 2007 and was not renewed. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 9 - LEASES

The Alliance has entered into an operating lease for a color copier. The lease requires quarterly payments of \$1,111 plus per copy charges. Future minimum lease commitments under this non-cancelable operating lease is as follows for the year ended June 30:

2010	\$	4,442
2011		4,442
2012		4,442
2013		740
	<u>\$</u>	<u>14,066</u>

Lease expense was \$8,241 and \$7,572 for the years ended June 30, 2010 and 2009, respectively.

NOTE 10 - RELATED PARTY TRANSACTIONS

The Alliance rented a building from Riverbanks Zoo that has a member who serves on the Board of Directors. The rent paid to the Zoo was \$3,000 and \$2,750 for the years June 30, 2010 and 2009, respectively.

Continued

THE RIVER ALLIANCE
NOTES TO FINANCIAL STATEMENTS
June 30, 2010 and 2009

NOTE 11 - UNCERTAIN TAX POSITIONS

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code, except on net income derived from unrelated business activities. The Organization does not have any income it considers to be subject to tax on unrelated business income. The Organization believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements.

NOTE 12 - SUBSEQUENT EVENTS

The Alliance has evaluated all subsequent events would have on the financial statements through December 2, 2010, which is the date the financial statements were available for issuance.

Whipple, Chuck

From: Joel Stevenson [stevenjc@enr.sc.edu]
Sent: Thursday, December 09, 2010 3:55 PM
To: Whipple, Chuck
Cc: Agata Chydzinski
Subject: Request for Financial Assistance
Attachments: 2011-2012 Budget.docx

Chuck.

First I would like to thank the Lexington County Council for the financial support they have given the USC/Columbia Technology Incubator. Six years at \$25,000 and one year at \$50,000 is **very much appreciated**.

Next year we are planning on up fitting another conference room, strengthening our security system, and patching our parking lot. Total cost for improvements : \$25,000 (prox).

Attached is information on our budget.

We hope the council can assist us again in the 2011-2012 fiscal year by sending another \$25,000.

If I need to speak before the Council to request the funds just let me know.

Joel Stevenson

Executive Director
USC/Columbia Technology Incubator
1225 Laurel Street
Columbia, SC 29201
803-545-4379



BUDGET

USC/COLUMBIA TECHNOLOGY INCUBATOR

JULY 1, 2011 - JUNE 30, 2012

Annual Budget (estimate)

Income

Rent Revenues \$ 184,296.00

Expenses

Operating Expenses \$ 175,200.00

Salaries & Marketing \$ 250,000.00

Earnings (Loss) before donations \$ (240,904.00)

Donations \$ 172,000.00

Net Profit (Loss) \$ (68,904.00)

Donation (estimate)

AAC \$ 2,500.00

AT&T \$ 5,000.00

BB&T \$ 5,000.00

Bridge to Life \$ 3,000.00

Comfort Services \$ 1,000.00

Engenuity \$ 10,000.00

First Citizen \$ 5,000.00

Haynsworth \$ 2,500.00

Lexington Medical Center \$ 5,000.00

McNair Law Firm Foundation \$ 10,000.00

Midlands Technical College \$ 25,000.00

Navigating Good to Great \$ 5,000.00

NBSC \$ 5,000.00

Nelson Mullins Riley & Scarborough \$ 10,000.00

Nexsen Pruettt \$ 1,000.00

Oigeltree \$ 5,000.00

Palmetto Health \$ 5,000.00

Palmetto Promotions \$ 2,500.00

Richland County \$ 25,000.00

SCANA \$ 15,000.00

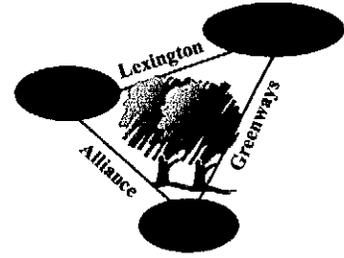
USC Arts and Science \$ 6,500.00

USC CEC \$ 6,500.00

USC Moore School of Business \$ 6,500.00

Wachovia \$ 5,000.00

TOTAL \$ 172,000.00



February 17, 2011

Mr. James E. Kinard, Jr.
Chairman, Lexington County Council
Lexington County
212 South Lake Drive
Lexington, South Carolina 29072

Dear Mr. Kinard:

Community Open Land Trust seeks to collaborate with Lexington County in furthering the County's vision for *planned growth for our communities with abundant opportunities for all in a quality environment*. Therefore, we formally request Lexington County's support in the FY 2011-2012 budget for the Lexington Greenways Program. The Community Open Land Trust requests funding from Lexington County, which will be leveraged with other financial partners to ensure the continued and sustainable success of the Lexington Greenways Program.

The Lexington Greenways Alliance was formed by Community Open Land Trust in September 2008, as a grass-roots organization. Currently, the Alliance comprises of a group of dedicated and enthusiastic area residents and representatives from the County and Town of Lexington, Central Midlands Council of Government, South Carolina Department of Natural Resources, and other private and public entities. (please see attached list of current Alliance members)

The Lexington Greenways Alliance has accomplished much in a short time because of the dedication of its volunteer members and their passion for a successful greenways program. The Lexington Greenways Alliance's goal is to create greenway corridors and trails throughout Lexington County, encouraging healthier lifestyles; providing transportation options to surrounding destinations and offering opportunities for environmental conservation and education. The Alliance's intent is to provide maximum return on our partners investments by the realization of social, recreation, environmental and economic benefits.

To ensure the sustainability and success of the Lexington Greenways program, we are requesting funding from Lexington County. We also request County Council appointment of two Lexington County representatives to serve on the Alliance. The organization and membership agreement of the Lexington Greenways Alliance is attached herein. The Lexington Greenways program will transcend traditional constraints through coordinated effort and resources of the Alliance members and public and private funding.

Please find attached the draft 2011-2012 budget for the Lexington Greenways program. We are requesting \$75,000.00 for FY 2011-2012 Budget. Also, attached is the membership agreement of the Lexington Greenways Alliance.

I would like to personally thank you for Lexington County Council's consideration of this funding request and appointment of Lexington County representatives to the Alliance. Should you have any questions or comments about this funding request, Community Open Land Trust or Lexington Greenways Alliance, please feel free to contact me.

With Sincere regards,

Sue S. Green, Executive Director

Attachments: FY 2011-2012 Funding Application Packet
FY 2011-2012 Lexington Greenways Budget
Lexington Greenways Alliance Agreement

**Application for FY 2011-2012 Funding
Lexington County, South Carolina**

A. Address: Community Open Land Trust
Post Office Box 1605
Lexington, South Carolina 29072

B. Date of Organization: Community Open Land Trust received its South Carolina non-profit corporation status April 30, 2003. In October 2003, Community Open Land Trust was designated a 501(c)(3) organization by the U.S. Department of Revenue. On September 22, 2008, The Community Open Land Trust's Board of Trustees approved the creation of the Lexington Greenways program as a community outreach program of the Land Trust and the formation of the Lexington Greenways Alliance as an advisory council for the Lexington Greenways program.

C. Employees of Community Open Land Trust and staff support for Lexington Greenways program:
Executive Director – Sue S. Green – Full-time employee
Managing Director – Brenda Davis – Full-time employee

D. Budget Funding Sources: Budget 2011-2012

Lexington County:	\$75,000.00
Town of Lexington:	\$25,000.00
LCRAC:	\$30,000.00
ICRC:	\$5,000.00
Private Contributions:	\$40,000.00
Event Income-TdM:	\$20,500.00
Grants – SCPRT:	\$100,000.00
Other Sources:	<u>\$24,610.00</u>
	\$320,110.00

Budget Expenses:

Personnel/ Programs:	\$150,250.00
Operations:	\$15,110.00
Programs:	<u>\$154,750.00</u>
	\$320,110.00

E. County of Lexington FY 2011-2012 funding will be used to pay administrative, operating and program costs in planning, developing, implementing and managing the Lexington Greenways Programs. Program elements include the following:

1. Greenway planning and design for pedestrian and bicycle use, including programming recommendations, funding sources, cost estimates, and design guidelines.
2. Seek and acquire grants and other project funding opportunities for capital improvements of the greenways program.
3. Prepare strategic plans to guide the Lexington Greenway Alliance through a step by step process of identifying priority projects and phasing greenway development.
4. Provide strategies for bridging gaps in sidewalk and greenway infrastructure and strengthening Lexington land development policies to meet the needs of pedestrians and cyclists.
5. Greenway Expansion - Provide comprehensive organization, coordination and facilitation of fee-simple donations, land acquisitions and easement process, and associated documents with all concerned parties.
6. Participatory Planning - The involvement of local residents, community leaders and project stakeholders is critical to the success of greenways planning and design efforts.

- F. The Lexington Greenways Program includes a framework for building an integrated system of pathways that will link residents to the outdoors and follows the goals of the South Carolina State Trails Plan and South Carolina Outdoor Recreation Plan. The trails and greenways will serve transportation and recreation needs by creating linkages to existing parks, green spaces, trails, sidewalks, bikeways, roadways, and spur trails along feeder streams, Twelve Mile and Fourteen Mile Creeks to the Saluda River Greenway and the Congaree Creek to the Three Rivers Greenway providing a comprehensive network of greenways, transportation, parks and open space.

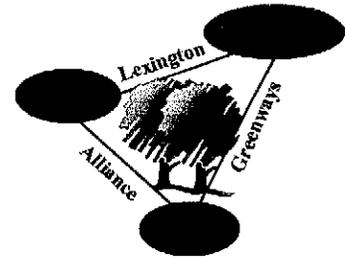
As a measure of effectiveness, the Lexington Greenways Alliance has accomplished the following greenway program activities since their kick off meeting in October 2008, without public or private funding:

1. Identified the mission of the Alliance and set goals and objectives to create greenway corridors, trails and parks throughout Lexington County, which will encourage healthier lifestyles; provide transportation options to surrounding destinations and offer opportunities for environmental conservation and education.
 2. Created a greenways and trail vision and developed the greenways trail maps, with connections to existing trails and pathways, recreation spots, parks, points of interest, schools and businesses.
 3. Building and strengthening community partnerships with the Town of Lexington, County of Lexington, The River Alliance, SC Parks Recreation and Tourism, Central Midlands Council of Government and many other Federal, State and Local public and private sectors.
 4. The Lexington Greenways plan is a component of the CMGOC Bike & Pedestrian Pathways Plan. The Lexington Greenways Alliance has representation on the CMCOG Bicycle-Pedestrian Committee.
 5. Coordinated and sponsored the first annual Tour de Midlands Bike Ride on May 15, 2010, to create awareness and funding for the Lexington Greenways. The second annual Tour de Midlands will be held on May 14, 2011.
 6. Community Open Land Trust applied for and was awarded the SC Parks Recreation and Tourism 2010 Recreational Trails Program grant. The \$100,000 grant with 20% matching funds from the Town of Lexington will help fund the Fourteen Mile Creek Gateway/Trailhead Park, the first segment of the Lexington Greenway.
 7. The Alliance held open house visioning sessions on August 26, 2010, to receive comments and visions for the proposed park from surrounding property owners. Comments were positive and attendees were overall very supportive of the Fourteen Mile Creek Gateway/Trailhead Park.
 8. Mapping and design of the Fourteen Mile Creek Gateway/Trailhead Park is currently underway.
- G. The Lexington Greenways Alliance through Community Open Land Trust has been successful in laying a foundation for the Lexington Greenways program. With leveraged financial resources and coordinated efforts from our partners, a fully funded greenways program will serve the citizens of Lexington County by providing our citizens with an inexpensive and safe source of physical exercise that incorporates the benefit of the outdoor atmosphere. The greenways will serve a larger segment of the population by offering access to recreation for all ages and handicaps. Many benefits will come from the Lexington Greenways system; healthier residents; less air and water pollution as more walking takes the place of vehicle use; protection and conservation of creek and river systems and surrounding property; economic growth and development through private sector residential and commercial development; increased ecotourism; the economic benefits of retail businesses that cater to a trails lifestyle; and larger recognition by corporations and visitors of Lexington County's superior quality of life. Together, we can ensure planned growth for our communities with abundant opportunities for all in a quality environment.

Contact concerning funding request: Sue S. Green, sgreen@communityopenlandtrust.org, 803.996.0223

**Lexington Greenways Alliance
2011 - 2012 Program Budget**

CATEGORIES	PARTICULARS	EXPENSES	REVENUE	BALANCE	TOTAL BALANCE
Membership	Public Membership				
	County of Lexington		\$ 75,000.00	\$ 75,000.00	
	Town of Lexington		\$ 5,000.00	\$ 80,000.00	
	LCRAC		\$ 30,000.00	\$ 110,000.00	
	ICRC		\$ 5,000.00	\$ 115,000.00	
Total Public Membership					\$ 115,000.00
	Private Membership				
	Corporate Contributions		\$ 35,000.00	\$ 35,000.00	
	Individual Contributions		\$ 5,000.00	\$ 40,000.00	
Total Private Contributions					\$ 40,000.00
Event Income	Tour de Midlands - Registrations - 300@\$35		\$ 10,500.00	\$ 10,500.00	
	Town of Lexington Accomodations Tax		\$ 2,000.00	\$ 12,500.00	
	County of Lexington Accomodations Tax		\$ 5,000.00	\$ 17,500.00	
	Corporate Sponsors		\$ 3,000.00	\$ 20,500.00	
Total Event Income					\$ 20,500.00
Grants	Government Grant - SCPRT		\$ 100,000.00	\$ 100,000.00	
	Town of Lexington Match		\$ 20,000.00	\$ 120,000.00	
	Other Sources - Privat Contributions		\$ 24,450.00	\$ 144,450.00	
	Foundation Grants			\$ -	
Total Grants					\$ 144,450.00
Merchandise Sales	Tdm Jersey 4@\$40		\$ 160.00	\$ 160.00	\$ 160.00
TOTAL REVENUE					\$ 320,110.00
EXPENSES					
Personnel (Dir. & PT/Off Mgr.)	Compensation	\$ 91,000.00		\$ 91,000.00	
	Benefits - Medical Ins. Allowance	\$ 26,000.00		\$ 117,000.00	
	Payroll Taxes	\$ 33,250.00		\$ 150,250.00	
Total Personnel					\$ 150,250.00
Operating Expenses	Advertising/Marketing Materials	\$ 2,500.00		\$ 2,500.00	
	Accounting	\$ 1,600.00		\$ 4,100.00	
	Professional Services	\$ 1,000.00		\$ 5,100.00	
	Office Expenses/Rent/Equipment	\$ 3,300.00		\$ 8,400.00	
	telephone/email/web	\$ 3,600.00		\$ 12,000.00	
	Travel/Lodging/Meal	\$ 1,000.00		\$ 13,000.00	
	Conferences, meetings	\$ 600.00		\$ 13,600.00	



LEXINGTON GREENWAYS ALLIANCE
MISSION STATEMENT:

Create greenway corridors and trails throughout Lexington County, encouraging healthier lifestyles; providing transportation options to surrounding destinations and offering opportunities for environmental conservation and education.

GOAL: Conserve, protect, and manage natural resources and environmentally and culturally significant areas for sustainable use by future generations.

Objectives/Tasks:

- ◆ Expand awareness, education and understanding of the importance of the natural environment.
- ◆ Foster communication and coordination among municipal and county governments to encourage consideration of conservation, protection, and proper management of the natural resources through use of greenways and open space as part of planning and design of development projects.
- ◆ Promote greenways in required buffer areas along streams, rivers and ecologically sensitive areas.
- ◆ Encourage the protection of endangered and threatened wildlife and vegetation.
- ◆ Collaborate with public and private sectors to create a network of open space.

GOAL: Provide safe transportation options for bike and pedestrian use to surrounding destinations encouraging healthier lifestyles and more livable communities for residents.

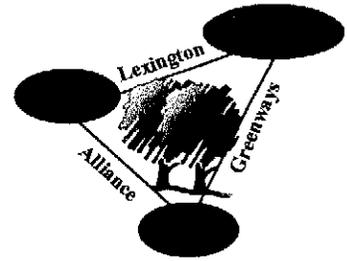
Objectives/Tasks:

- ◆ Collaboration between Community Open Land Trust/Lexington Greenways Alliance and the Town of Lexington to create greenways and conserved open space.
- ◆ Promote cooperation among public and private sectors to provide public access points and connections between greenways, bike/pedestrian trails, parks, schools, residential and commercial districts.
- ◆ Educate citizens, businesses, and the development community/industry about greenways and how greenways enhance, improve, and connect neighborhoods to encourage their support, demand and funding for these projects.

GOAL: Identify opportunities, funding sources and partnerships with public and private agencies/entities to ensure the implementation, maintenance and security of greenway and bike/pedestrian trail projects and programs.

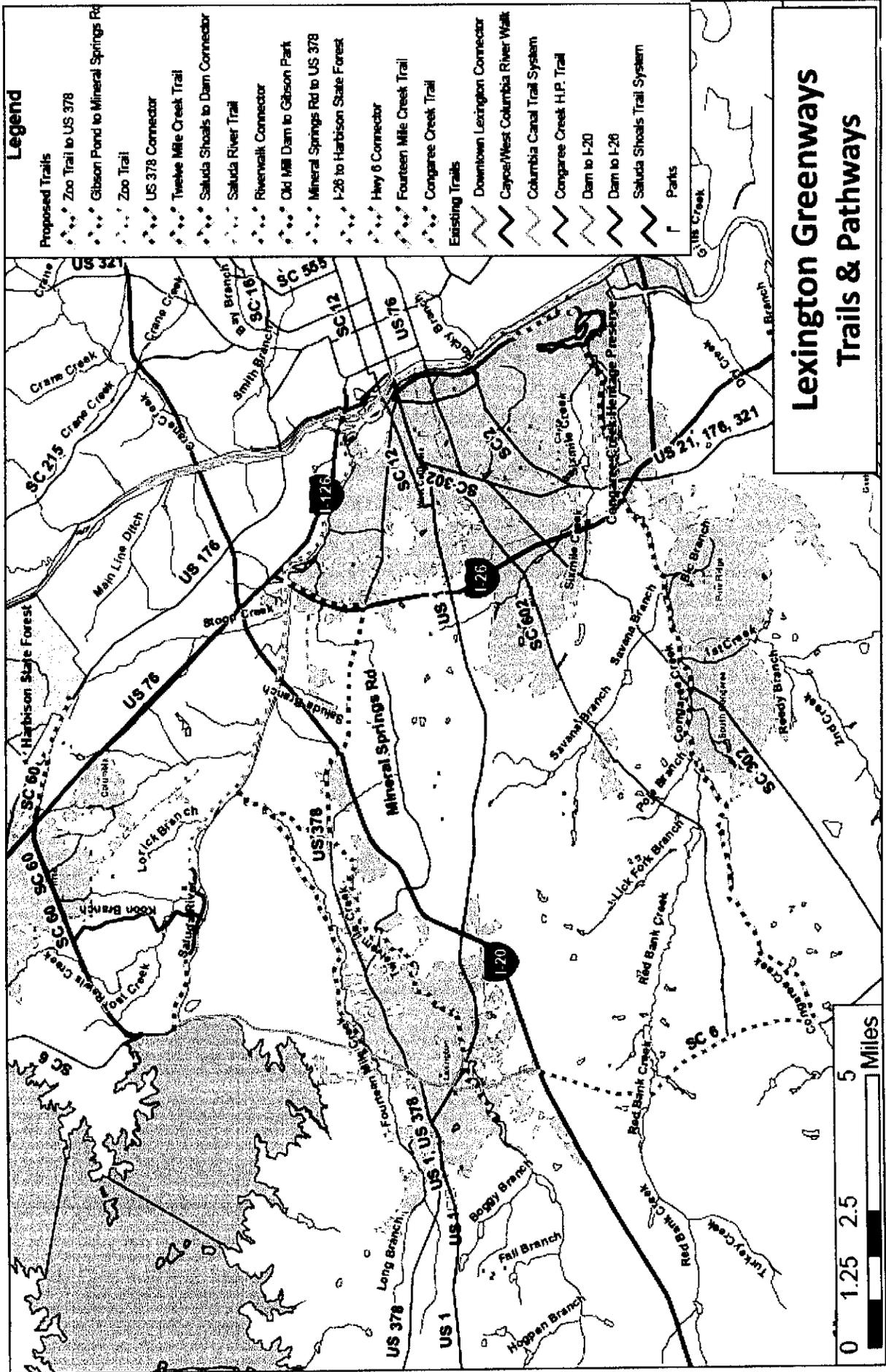
Objectives/Tasks:

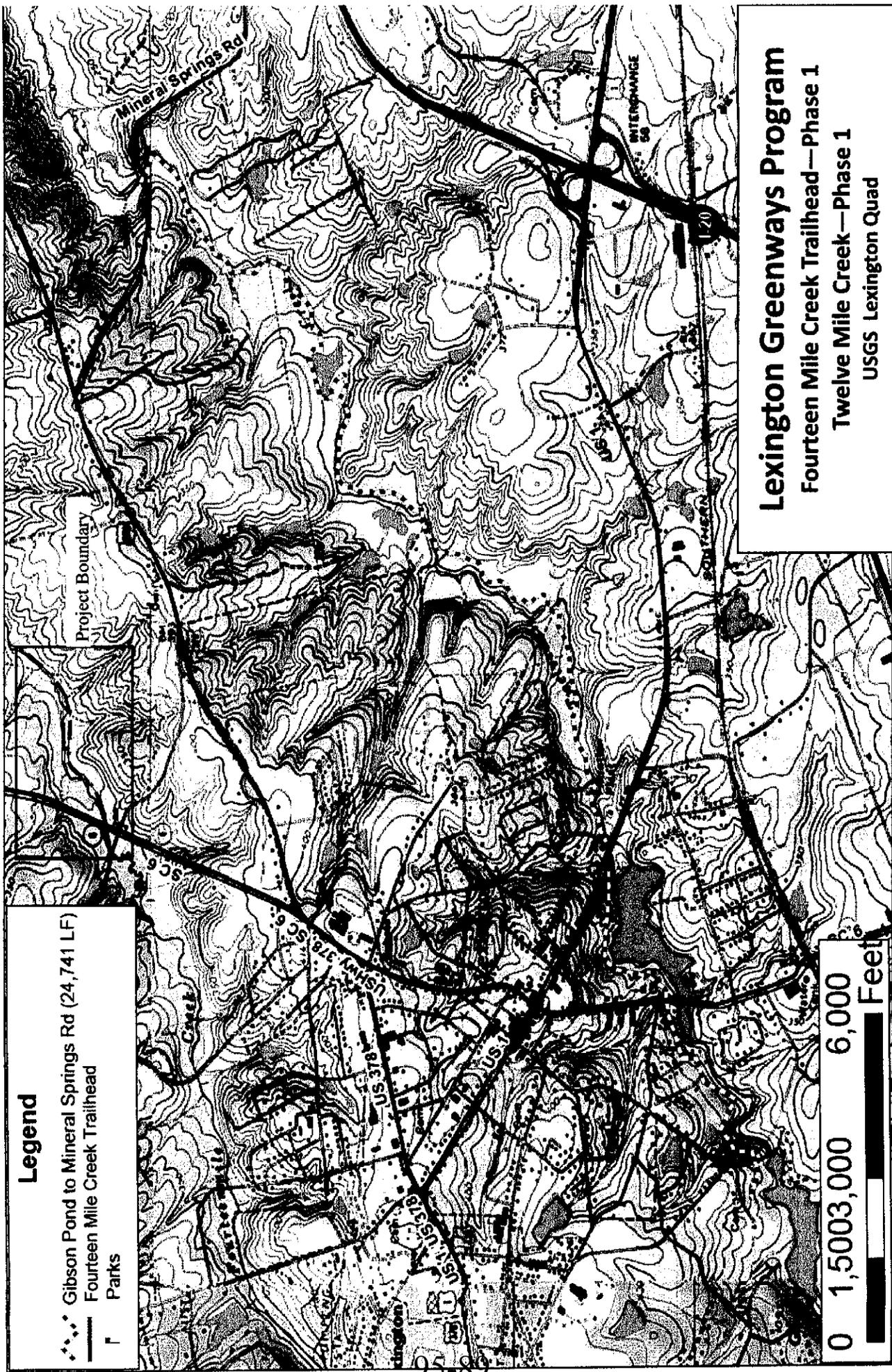
- ◆ Endeavor to develop new and innovative means to cost-effectively construct new greenway facilities.
- ◆ Establish standard maintenance techniques and monitoring protocols for greenway facilities.
- ◆ Provide safe, efficient and accessible greenways and bike/pedestrian trails to residents and visitors.



Lexington Greenways Alliance Members:

Aaron Bell	Central Midlands Council of Governments
Bill Blackston	Clemson Ext. Service/Lexington Countywide Stormwater Consortium
Jay Daniels	Governor's Council on Physical Fitness
Mark Dinovo	YMCA, Eat Smart Move More Lexington County
Brenda Davis	Community Open Land Trust
Mike Dawson	River Alliance
Quinton Epps	Lexington Resident
Mike Greeley	Lexington Medical Center
Sue Green	Community Open Land Trust
Tripp Hunter	Walter L. Hunter Construction Company, Inc.
Bill Marshall	SCDNR, Scenic Rivers Program
Hop Ridgell	Lexington Resident
Jewitte Dooley	Lexington Resident
Dan Walker	Town of Lexington, Parks, Streets and Sanitation
Synithia Williams	Lexington County Public Works



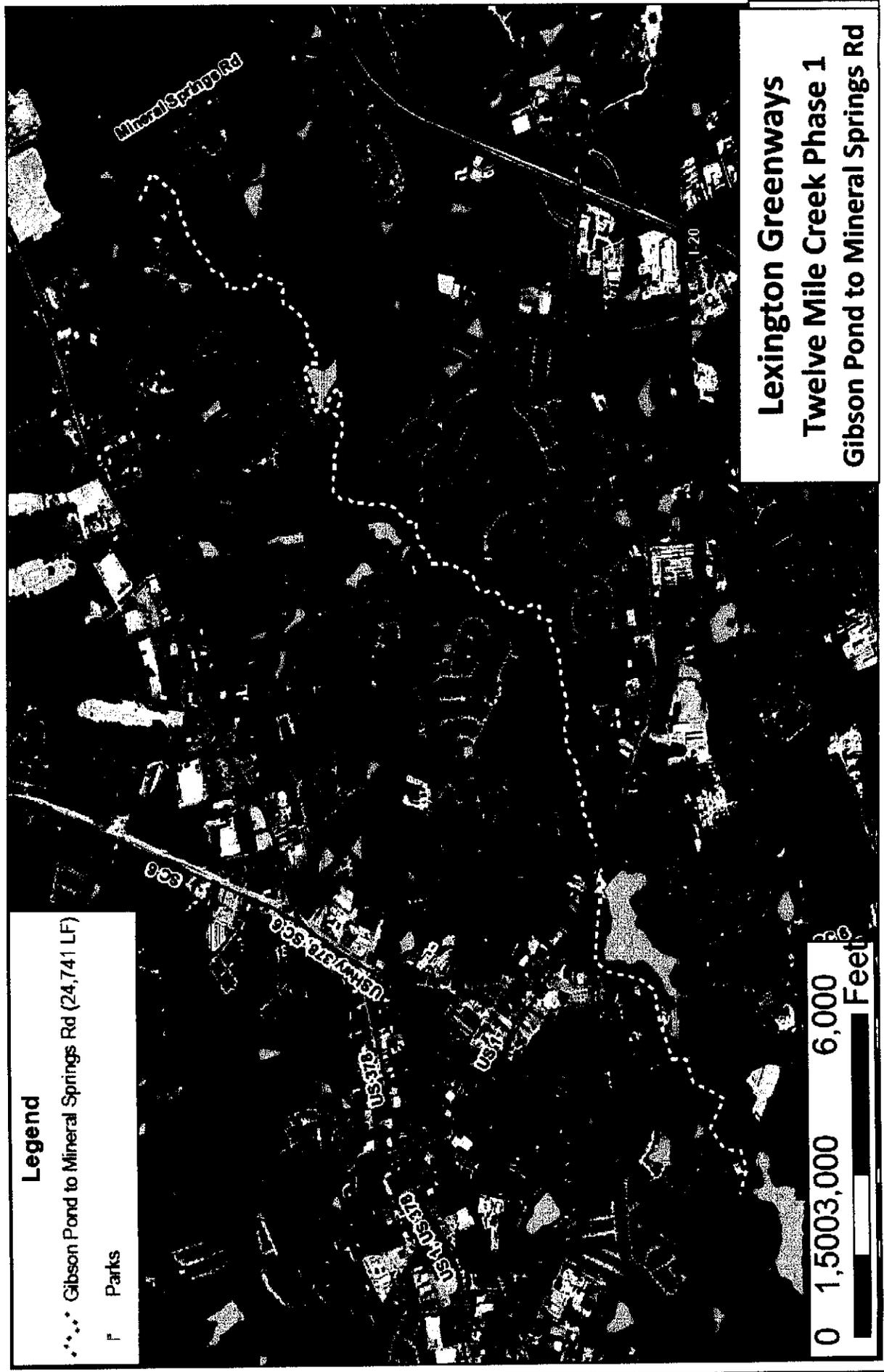


Legend

- Project Boundary
- Fourteen Mile Creek Trailhead
- Twelve Mile Creek Trailhead
- Parks

Lexington Greenways Program
Fourteen Mile Creek Trailhead—Phase 1
Twelve Mile Creek—Phase 1
USGS Lexington Quad

0 1,500,000 6,000 Feet

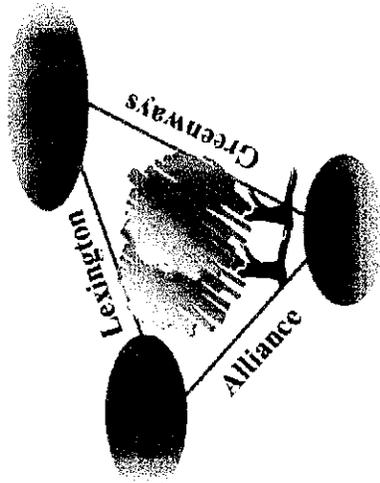


Legend

- - - - - Gibson Pond to Mineral Springs Rd (24,741 LF)
- P Parks

**Lexington Greenways
 Twelve Mile Creek Phase 1
 Gibson Pond to Mineral Springs Rd**

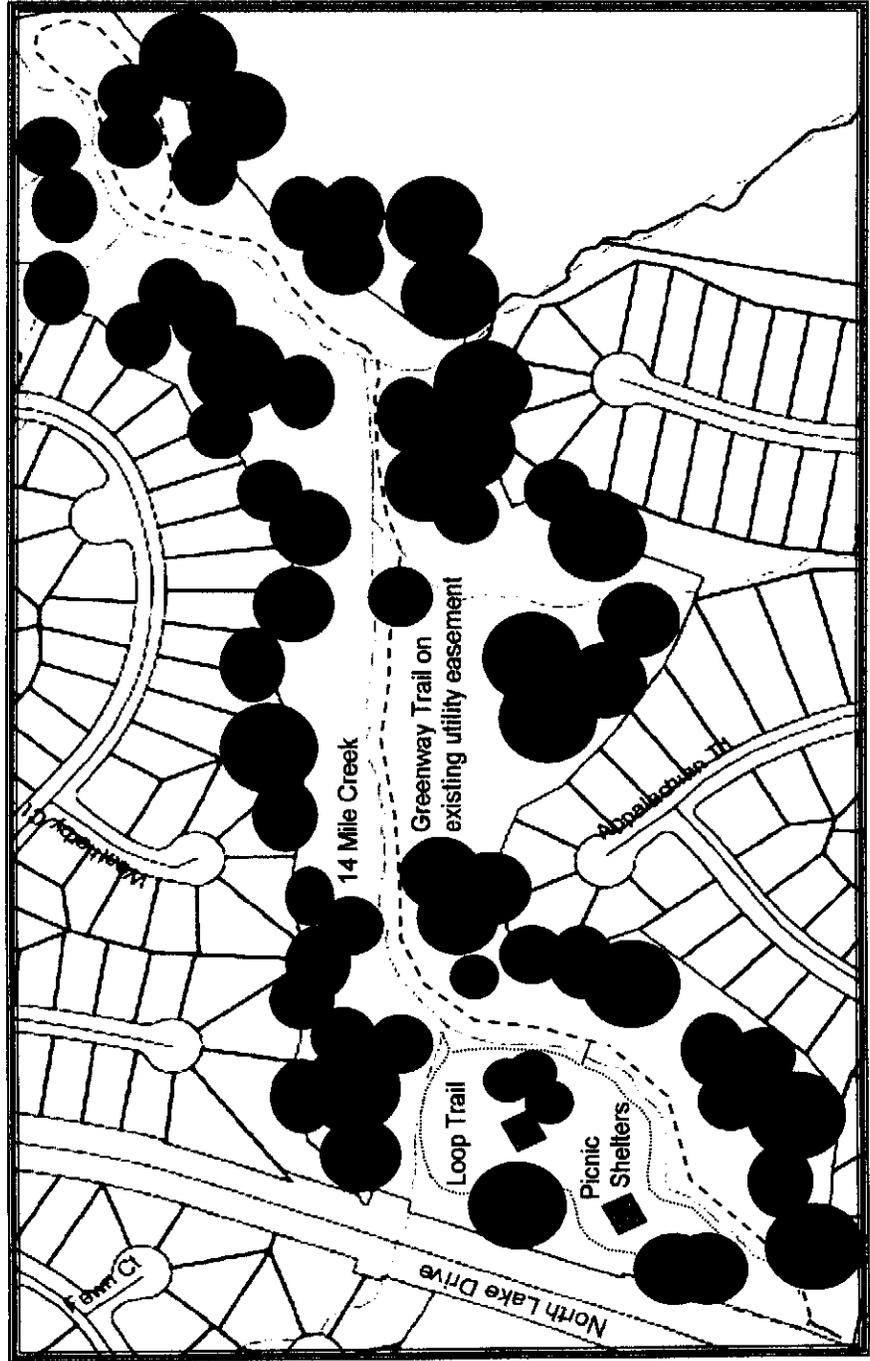




LEXINGTON GREENWAYS PROGRAM

Fourteen Mile Creek Gateway/Trailhead Park

Connecting existing sidewalks and bike paths, schools, recreation spots, neighborhoods and businesses in the Town of Lexington and throughout Lexington County.



Fourteen Mile Creek Gateway/Trailhead Park

Good Neighbor Park

Recorded Comments from Vision Sessions – August 26, 2010

The Lexington Greenways Alliance was formed in September 2008 as an outgrowth of dedicated, enthusiastic supporters and area residents whose dreams are to create greenway corridors, trails and parks throughout Lexington County, encourage healthier lifestyles; provide transportation options to surrounding destinations and offer opportunities for environmental conservation and education. The Alliance is proposing a passive linear park that will run creek side along Fourteen Mile Creek beginning at the North Lake Drive and Old Cherokee Road intersection and extend 3,500 linear feet down the creek, which borders Bent Creek, Hunters Ridge and Bent Creek Plantation communities. The proposed park will provide access to appreciate the natural beauty surrounding Fourteen Mile Creek; enhanced recreational and educational opportunities; more safe secure residential areas, and additional economic opportunities. The goal now is to capture visions and dreams for what you want our Fourteen Mile Creek corridor to be. Write down your dreams and visions for the Fourteen Mile Creek gateway/trailhead park, the Fourteen Mile Creek corridor, or any other community issue you would like to address.

My visions and dreams for my community are:

Safety / Security / Maintenance:

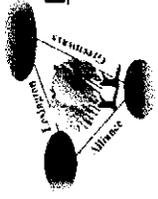
“Safe and secure park – protects neighbors from any negative elements that may occur” • “Walkway separate from line skaters and skateboards for safety of walkers/runners” • “No cooking” • “Emergency phone station at far end of trail” • “Don’t want access from Hunters Ridge Subdivision” • “Well tended” • “Established hours of operation or 24/7” • “Parking Problems” • “Prefer parking next to gas station” • “If the path isn’t concrete (or some type of solid surface), older people, strollers, wheel chairs wouldn’t be conducive and it would possibly attract a crowd that just wanted a private place. Dirt paths on any part of trail would be a concern.” • “I would like to see a safe play environment for our children.”

Physical Environment / Amenities / Health & Fitness:

“Offer seniors rest areas like swing or seats” • “Picnic areas with drinking water” • “Lighted trail for night walks” • “Exercise areas along trails” • “Dog bag stations” • “Would like to see playground • (like Virginia Hilton) and kid friendly environment” • “to have a safe play and exercise environment for myself and my children. Personally, I think it would be wonderful if park/walking trails included a picnic area(s) with shelters and possibly grills.” • “What about a splash pad like Saluda Shoals?” • “Restrooms would be a plus if there are child activities” • “Nice to have mile markers” • “Whatever is added should be different and unique (competing with Virginia Hilton and the Dam)” • “Fitness trails are not a preference” • “I would like to see swing sets and walking trails and sheltered picnic tables for our families and children to enjoy one another.” • “To have a playground for the surrounding community children.” • “to have a safe and fun outdoor environment where my kids and I can swing, run/walk and play.” • “Sheltered picnic tables and well lit walking trails would be ideal.” • “I’d also like to see swing sets and well-lit walking trails in which my family as well as the family dog can enjoy.”

Social:

“Look forward to running the trails or taking evening walks” • “Idea is good. However, not in my back yard” • “Love the vision you have cast” • “A place to walk and relax is good, but I don’t want it in my back yard” • “It would be great for our neighborhood” • “A nice path far enough away from homes with sufficient vegetation would be a great addition to the area” • “Hunters Ridge has major issues with pets barking and the concern would be that walkers would create more of a disturbance for these pets – perhaps a natural hedge barrier could help with this.” • “I feel that building the park and walking trails at Fourteen Mile Creek Gateway/Trailhead Park would be a tremendous asset to our community.”



LEXINGTON GREENWAYS PROGRAM

Why Lexington County?

- CMCOG Green Infrastructure Study Committee
- Compared to other counties in our region, Lexington has very little public open spaces.
- Multi-use of Lexington County water quality buffer areas
- Opportunities for Open Space Conservation
- Community demand for greenways
- Opportunities for enhanced quality of life
- Health, Recreation, Social, Environmental and Economic Benefits

Social Benefits

Greenways foster :

- An enhanced quality of life, increased pride in the community,
- A higher rate of students going on to college after high school,
- Decreased drug usage rates.



Multi-use trails are among the safest places in America with crime rates far lower than in other areas.

Health Benefits of Park and Trail Use

Green space offers Low-Cost Health Care to Everyone



- Increase physical activity
- Control hypertension
- Protect against developing non-insulin dependent diabetes
- Improve symptoms of mild-to-moderate depression and anxiety
- Reduces the chance of premature death
- Reduce arthritis pain
- Prevent osteoporosis
- Reduce obesity

Environmental Benefits

Greenways provide for mitigation of flooding, protection of water quality, conservation of wetlands, and protection of wildlife habitat.

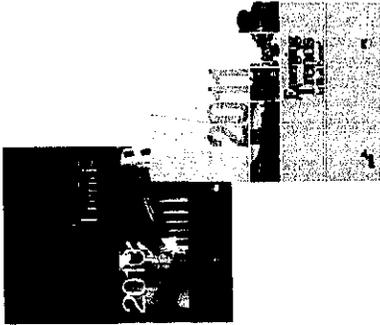



Real Estate Benefits

"(Green Space) is the hot product today. Now, you open up the new home guides, and everyone is talking about green space. There is a sizeable portion of the (housing) market to whom trees and land are important, and they're willing to pay for it."

David Gale,
President of Gale Communities
Kansas City, MO

National Homebuilders Association
- residential properties will realize a 10 to 20% gain in value the closer they are located to green space.



New Revenues

- Greenways improve the value of real estate and subsequently improve the tax base for communities.
- Greenways service a wider range of the population than most community facilities.
- Greenways create direct and indirect revenue sources from local tourism.



Economic Benefits - New Business

The way in which communities managed natural resources matters to the business community.

"We heard the jogging trails were a big draw around the airport and the universities and the fact that the area is friendly to chemical developers. We wanted the jogging trails."

Health care is one of the leading concerns of American business



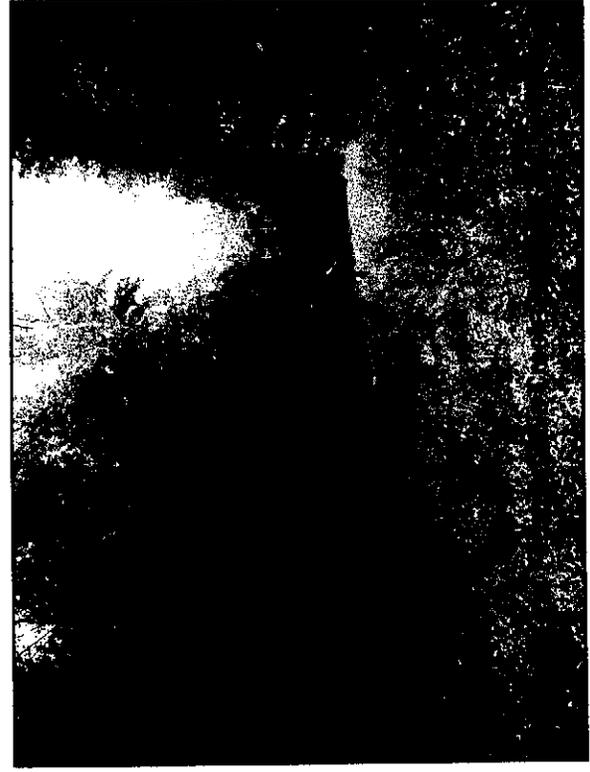
Benefits

- "Bicycling visitors to the northern Outer Banks generate an economic impact of \$60 million annually." (North Carolina DOT)
- The Portland, Oregon region is saving \$2.6 billion per year due to its green lifestyle that includes less commuting, less money spent on gas and automobiles, use of public transportation and overall "green" land-use planning. The money saved is funneled back to the local economy.
- Greenway systems generate millions each year in new revenue from local tourism operations. At a minimum systems will return \$3 in revenue for every \$1 in expenditure invested. Average ROI is 6:1





Greenville, SC: Over 200 Million in private investment realized since the 2004 opening of the Liberty Bridge connecting River Falls Park and Greenway.



Trail Benefits

Crime

Quick Summary: What effect do trails have on incidents of vandalism and burglary? Police reports show that they are well below neighborhood average. Read on to learn more.

1. As often happens when a community first explores a rails-to-trails project, some local property owners worry converting the existing railroad to a trail will encourage criminal activity there.....While such concerns are not uncommon, they are unfounded. Extensive studies have shown multi-use trails are among the safest places in America, with crime rates far lower than other areas. <http://covnews.com/news/archive/6646/>)
2. Peaks in crime rates seem to be related to the character of the area rather than to the existence of the Pinellas Trail.....Factors external to the trail are better indicators of crime rates.
(<http://library.michigantrails.org/education-and-advocacy/a-study-of-trail-impacts-on-property-values-noise-and-crime/>)
3. Rail-trail crime (mugging, assault, rape, and murder) rates are almost non-existent. Stories of trails attracting drug dealers, murderers and rapists are perpetuated by trail opponents with virtually no empirical data. The concerns are based on fear and ignorance, rather than facts. The research that has been conducted, suggests that converting an abandoned rail corridor to a trail (as we have in Springfield, under discussion) actually tends to reduce crime by cleaning up the landscape and attracting people who use the trail for recreation and transportation. The fear that a cyclist may come through at any moment is a deterrent to criminals.

Property Values

Quick Summary: Properties adjacent to trails enjoy a trivial to substantial increase in home value, and in all cases a significant reduction in the "time to sell" (length of time on the market). Property owners abutting trails are concerned that their property values will decline. The experience in other locations shows this to be untrue. (<http://www.hellerspringfield.com/issues/trailsissues.htm>)

1. The presence of trails often increases the value of properties adjacent to the corridors, especially those through residential neighborhoods. The National Association of Home Builders cites trails as the second and third most important amenity that would influence people to move to a new location.
(<http://dnr.wi.gov/org/land/parks/reports/trails/benefits.html>)
2. Developer of Shepard's Vineyard (Apex, NC) added \$5k to price of homes adjacent to regional greenway; homes were still the first to sell. (On Common Ground, Summer, 2007: 18)
3. "Homes sales were examined in the seven Massachusetts towns through which the Minuteman Bikeway and Nashua River Rail Trail run.....The analysis shows that homes near these rail trails sold at 99.3% of the list price as compared to 98.1% of the list price for other homes sold in these towns. The most significant feature of home sales near rail trails is that these homes sold in an average of 29.3 days as compared to 50.4 days for other homes." (<http://www.americantrails.org/resources/adjacent/dellapennasales.html>)
4. Lots adjacent to the Mountain Bay Trail (Brown County, WI) sold faster and for 9% more than other lots
Common Ground, Summer, 2007: 18)
5. "The average price for all homes sold in greenway corridors was nearly 10 percent higher than the average price for all homes. Similarly, the average prices for all homes near greenways with trails and in conservation corridors were higher than the overall average sale price.
(<http://www.hellerspringfield.com/issues/trailsissues.htm>)
6. "In a survey of adjacent landowners along the Luce Line rail-trail in Minnesota, 61 percent of the suburban residential owners noted an increase in their property value as a result of the trail. New owners felt the trail had a more positive effect on adjacent property values than did continuing owners. Appraisers and real estate agents claimed that trails were a positive selling point for suburban residential property."
(<http://www.hellerspringfield.com/issues/trailsissues.htm>)

Health

Quick Summary: There is a positive connection between active community environments and health.

1. According to a San Diego State University study published in this month's American Journal of Preventative Medicine, **the biggest single factor influencing physical activity around the world is accessibility to sidewalks.** SDSU professor and lead author Jim Sallis said this is likely because sidewalks can be used for recreation like jogging and in-line skating as well as for transportation, in lieu of using a car or other means of transportation. **"Designing neighborhoods to support physical activity for recreation and transportation purposes should be a public health priority around the world."**
2. Sallis and his fellow researchers also recently completed a long-term study focusing on communities in the United States which also found that people living in high-walkable communities got substantially more exercise and were less likely to be overweight than those living in low-walkable areas. (Gina Jacobs; [City Dwellers Worldwide Healthier Than Suburban Counterparts.](#)
http://newscenter.sdsu.edu/sdsu_newscenter/news.aspx?s=71384)
3. One study found that 43% of people with safe places to walk within 10 minutes of home met recommended activity levels; among those without safe places to walk just 27% met the recommendation.⁸ Residents are 65% more likely to walk in a neighborhood with sidewalks. (The Benefits of Complete Streets 4: Complete Streets Promote Good Health. <http://www.completestreets.org>)

Environment

Quick Summary: Trails can provide a sense of place and a source of community pride. When integrated with features such as historic sites, commercial or residential areas, and parks, they can improve the overall character of a region.

1. Greenways protect important habitat and provide corridors for people and wildlife.
2. They also help improve air and water quality.
3. By protecting land along rivers and streams, greenways prevent soil erosion and filter pollution caused by agricultural and road runoff. Greenways can serve as natural floodplains.
4. Trails serve as natural floodplains.
(http://www.ct.gov/dep/cwp/view.asp?a=2707&q=323848&depNav_GID=1704)

Social

Quick Summary: Because of their linear design, trails act as a meeting place for the community. Trails foster community involvement, and corresponding pride, in addition to providing an opportunity to interact with people of varying backgrounds, and experiences. (<http://atfiles.org/files/pdf/BenGo4green.pdf>)

1. The experience of walking and bicycling helps us connect people and places. Walkers move at slower speeds and have more time to perceive and comprehend the details of the environment and the community.
(<http://atfiles.org/files/pdf/BenGo4green.pdf>)
2. Trails include many societal benefits. They encourage social inclusion of people living in rural communities and they also foster community involvement and pride. (<http://www.shannonregiontrails.ie/UsefulInformation/BenefitsofTrails/>)
3. An important by-product of trails is improved self-image and social relationships, reduced crime, a livelier community atmosphere and a lifestyle which encourages young people to find their entertainment in healthier and more wholesome ways
(Active Living - Go for Green, 1996)

Agreement of the Lexington Greenways Alliance

Preamble: The Saluda and Congaree Rivers, Fourteen Mile, Twelve Mile and Congaree Creeks are unique environmental assets. Through consensus planning these assets can provide benefits to the citizens of Lexington County and its visitors. From such cooperative efforts, the citizens of Lexington County can experience expanded cultural richness; increased protection and appreciation for our environmental bounty; a clearer understanding of our shared history; enhanced recreational opportunities; more safe and secure residential areas; and additional economic opportunities. This agreement creates an alliance of public and private partners who transcend traditional constraints. The signatories commit their continuing support and cooperation to the Lexington Greenways Alliance. Each signatory brings unique assets and strengths to this endeavor. Each will honor the planning priorities arrived at through their joint efforts in the Lexington Greenways Alliance, while retaining their individual responsibility to their separate domains. This collaborative approach to County-wide planning and development of the Lexington Greenways will benefit the combined community.

Parties: The following entities shall join to form the Lexington Greenways Alliance:

- A. The County of Lexington (by and through its County Council);
- B. The Town of Lexington (by and through its Town Council and Mayor);
- C. The Lexington County Recreation and Aging Commission (by and through its Commission);
- D. Irmo Chapin Recreation Commission (by and through its Commission);
- E. The Central Midlands Regional Planning Council (by and through its governing board);
- F. The Lexington Chamber of Commerce (by and through its governing board);
- G. The Greater Lexington Chamber (by and through its governing board);
- H. The Community Open Land Trust (by and through its Board of Trustees).

NOW THEREFORE, the said parties enter into this AGREEMENT and agree as follows:

1. **The Lexington Greenways Alliance.** By this Agreement the parties hereto establish a consortium of public and private entities for the planning and development of the Lexington greenways, to be called the Lexington Greenways Alliance.
2. **The Organizational Objective.** The objective of the Lexington Greenways Alliance is to establish a greenways program in Lexington County. This will be accomplished by coordinated planning, execution, and definition of the citizens and community needs. The results will be facilities and services that enhance cultural, environmental, historical, recreational, residential and economic dimensions of the community.
3. **Membership.** The members of the Lexington Greenways Alliance are those entities designated as parties, together with certain ex-officio members noted below. Each party shall appoint one member from their governing body and one resident from their service area. Appointed members shall be selected to serve four-year terms pending adoption of formal by-laws.
 - a) Ex- officio Members. These members of the Alliance shall not have voting authority.

- i) Lexington Medical Center shall appoint one member.
- ii) The South Carolina Electric and Gas Company shall appoint one member.

4. Lexington Greenway Alliance Committees. The Alliance may organize committees to perform required tasks. Chairs of such committees will be appointed by the chair of the Alliance with 2/3 approval vote of voting members.

5. Community Open Land Trust Employees. The Land Trust employees shall perform the day to day operations of the Lexington Greenways Alliance. The Land Trust employees shall report to and be accountable to the Community Open Land Trust Board of Trustees.

6. Community Open Land Trust Board of Trustees. The Board of Trustees shall oversee all operations of the Lexington Greenways Alliance and set the operating procedures.

7. Lexington Greenways Alliance Duties. The Alliance duties include planning, developing, implementing and managing the Lexington Greenways Programs. Specific program elements include the following:

- a) Prepare strategic plans to guide the Lexington Greenway Alliance through a step by step process of identifying priority projects and phasing greenway development.
- b) Review of existing plans and projects and collaborate with partners of existing programs.
- c) Perform greenway planning and design for pedestrian and bicycle use, including programming recommendations, funding sources, cost estimates, and design guidelines.
- d) Seek and acquire grants and other project funding opportunities for capital improvements of the greenways program.
- e) Development of alternative funding sources from public and private funding sources.
- f) Collect and expenditure of all funds and accountability to the governmental funding units for expenditures of public appropriations.
- g) Provide strategies for bridging gaps in sidewalk and greenway infrastructure and strengthening Lexington land development policies to meet the needs of pedestrians and cyclists.
- h) Greenway Expansion - Provide comprehensive organization, coordination and facilitation of fee-simple donations, land acquisitions and easement process, and associated documents with all concerned parties.
- i) Participatory Planning - The involvement of local residents, community leaders and project stakeholders is critical to the success of greenways planning and design efforts.

8. Funding of the Lexington Greenways Alliance.

- a) The County of Lexington, Town of Lexington, Lexington Recreation and Ageing Commission, and Irmo Chapin Recreation Commission shall fund the operations of the Lexington Greenways Alliance. Funding shall be payable quarterly at the beginning of each quarter.

- b) Community Open Land Trust and the Lexington Greenways Alliance shall conduct additional fund raising programs as deemed appropriate.
- c) Funds raised specifically for the Lexington Greenways program shall be for the use and benefit of the Lexington Greenways Alliance. The expenditures of these funds shall be made for such purposes as may benefit the goals of the Lexington Greenways Alliance.

9. Government Support In Kind. Staff support deemed necessary and appropriate will be requested through appropriate County Manager, City Manager or Executive Director.

10. Lexington Greenways Alliance Accounting. The Community Open Land Trust shall render accounts at least semi-annually to the parties to this agreement, showing receipts and disbursements of funds and the pertinent information relating on its financial condition and its activities and shall obtain an annual financial audit prepared by a Certified Public Accountant.

11. Program and Budget. The Lexington Greenways Alliance shall develop an annual program of planning activities prior to the beginning of each fiscal year and shall provide annual reports of its activities after a concluded year.

12. Bylaws. The Lexington Greenways Alliance shall adopt a set of bylaws governing the operations of the Lexington Greenways Alliance consistent with the provisions thereof.

13. Counterparts. This agreement may be executed in any number of counterparts, each of which maybe executed by one or more of the parties hereto, and each counterpart shall be deemed to be an original and all shall contribute one and the same agreement.

14. Severability. In the event that any provision of this agreement shall be held invalid or unenforceable, the same shall not effect the validity or enforceability of the remainder of this agreement.

15. Governing Law. This agreement shall be governed by, and construed in accordance with South Carolina Law.

16. Complete Agreement, Amendment. This agreement constitutes the entire agreement between the parties and superseded all agreements, representations, warranties, statements, promises and understanding whether oral or written with respect to the subject matter hereof and no party hereto shall be bound by any oral or written agreements, statements, promises or understandings not specifically set forth in this agreement. This agreement may be amended by an affirmative vote of a majority of the voting Alliance members followed by the subsequent approval of each said member's governing board.

Entered into as of the ____ day of _____, 2011, by each member through its duly authorized agents, each signatory warranting that he/she is duly authorized to execute this Agreement under an appropriate resolution or ordinance of his/her governing board.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

Witness:

Lexington County

By: _____
Council Chair

Attest: _____
Clerk

Witness:

Town of Lexington

By: _____
Council Chair

Attest: _____
Clerk

Witness:

Lexington County Recreation & Aging Commission

By: _____
Chair

Attest: _____

Witness:

Irmo Chapin Recreation Commission

By: _____
Chair

Attest: _____

Witness:

The Central Midlands Regional Planning Council

By: _____
Chair

Attest: _____

Witness:

Lexington Chamber of Commerce

By: _____
Chair

Attest: _____

Witness:

Greater Lexington Chamber

By: _____
Chair

Attest: _____

Witness:

Community Open Land Trust

By: _____
Chair

Attest: _____

BOARD OF DIRECTORS

Roger Blau, PhD, Board Chair & Executive Committee Chair
Roger Whaley, Board Chair-Elect & Trusteeship Committee Chair
Dr. Scott Strohecker, Treasurer & Investments Committee Chair
Ann Holtschlag, Secretary & Social Committee Chair
David Hodges, Past Board Chair & Lipscomb Society Chair
Jim Hazel, Audit Committee Chair
John F. McCabe, Development Committee Chair
Ned Nicholson, Advocacy & Awareness Committee Chair
Gray Culbreath, State Museum Commission Chair, Ex-Officio
William P. Calloway, State Museum Executive Director, Ex-Officio
Pamela Bynoe-Reed
William Cave
Polly Howser
Nicole Hupfer
Mary Jeffries
Valinda Littlefield, PhD
George McIntosh
Robert E. Mimms, Jr.
David Morrow
Jay Nexsen
Dot Poston
Katie Rama
Jim Ramsey
Jan Shackelford
Alex Shuford
Linda Sinclair
Ben Zeigler

**WINDOWS TO NEW WORLDS
CAPITAL CAMPAIGN**

HONORARY CO-CHAIRS

Charles F. Bolden, Jr., Major General, USMC, NASA Astronaut (former)
Philip Lader, Former U.S. Ambassador to the Court of St. James's
Dr. Charles H. Townes, Nobel Laureate in Physics
Mrs. Mary Wood Beasley Former First Lady of South Carolina

EXECUTIVE DIRECTOR

Adrienne Bellinger

MEMBERSHIP MANAGER

Jennifer Thrailkill

DEVELOPMENT ASSISTANT

Mary Miles Rogers

BOOKKEEPER

Laurie Belger

EXECUTIVE ASSISTANT

Katrina O'Neal



**South Carolina State Museum
FOUNDATION**

January 25, 2011

Honorable Jim Kinard, Jr.
515 Basil Road
Swansea, SC 29160

Councilman Kinard,

I hope your new year is off to a great start!

I am writing to, first, respectfully request Council's consideration during the FY2011-12 budget process of the next annual \$100,000 contribution to the S.C. State Museum Foundation to be used for the State Museum's *Windows to New Worlds* renovation and expansion project.

As a reminder, *Windows to New Worlds* includes:

- building a state-of-the-art online and on-site observatory (that will house a 1926 Alvan Clark 12-3/8" refracting telescope),
- adding outdoor public telescopes and a viewing platform,
- assembling a world class astronomy library,
- acquiring a vintage, internationally renowned antique telescope collection,
- constructing a 55-foot digital dome planetarium,
- renovating our current auditorium into a completely immersive 4-D theater,
- offering an exceptional Teacher Resource Center, and
- expanding critical cultural partnerships on-site.

We have made tremendous progress since June 2010 on the project. As such, I also am writing to respectfully request the opportunity to appear before the Council Committee of the Whole to provide an update.

We are so grateful to you and your colleagues for Lexington County Council's support of this transformative project. We indeed hope we can count on Council to continue its commitment.

I will follow up with Katherine Hubbard the first week of February to determine if and when Council would like to receive our update. In the meantime, please don't hesitate to contact me at (803) 898-4975 or at Adrienne.Bellinger@scmuseum.org with any questions or insights. Thank you for your consideration.

All My Best,

Adrienne Huffman

Cc: Ms. Katherine Hubbard
Mr. Chuck Whipple
Mr. William P. Calloway

- 1) The SCSMF will continue to work towards the purposes outlined above;
- 2) Lexington County agrees to award the SCSMF the sum of One Hundred Thousand (\$100,000.00) Dollars for the fiscal year 2009/2010. The County will consider similar funding for the next four (4) fiscal years thereafter in the annual budget process. Such funds are to be used solely for capital improvements or to retire debt issued by the South Carolina Jobs-Economic Development Authority to defray the cost of capital improvements of the South Carolina State Museum which promote the purposes set forth above (the "JEDA Bonds"). The SCSMF shall request disbursement of approved funding by writing to the Lexington County Finance Department on a quarterly basis, with the quarters being July-September, October-December, January-March and April-June. Such requests shall include a balance sheet and expenditure summary as of the end of the preceding quarter. The requests for disbursements should be mailed to:

Lexington County Finance Department, 212 South Lake Drive, Lexington, SC 29072. SCSMF shall procure the services of the capital improvement on a competitive bid basis and such procedure shall be documented to the County before any payment by the County.
- 3) The parties hereto understand that the funding for this grant is contingent on the County having the funds available in its Economic Development budget at the scheduled quantity payments.
- 4) SCSMF shall submit a budget plan for the One Hundred Thousand (\$100,000.00) Dollars which must be approved by Lexington County Council before disbursement of any funds.

- 5) SCSMF shall submit a report of expenditures and the impact on tourism for the preceding calendar year and a plan for the upcoming calendar year to the County Administrator on or before March 1 of each year. The parties further understand that it is the intent of Lexington County to conduct a yearly review of the recipient agency.
- 6) Lexington County strongly encourages the SCSMF to seek funding from the City of Columbia and any other governmental or private entity in an amount greater than or equal to the amount granted herein and that such matching funding is vital to the success of the SCSMF.
- 7) This Agreement shall remain in full force and effect provided the SCSMF continues to carry out its above-stated mission and uses the grant for tourism-related activities. If at any time Lexington County Council finds that the grant is not being used for capital improvements or to retire the JEDA Bonds, Lexington County may immediately terminate this Agreement.
- 8) The parties hereto expressly agree that the tendering of this grant by the County of Lexington, SCSMF is an independent contractor and there is no agency or master servant relationship between the parties or any relationship which would subject Lexington County to any liability for any acts or omissions of the recipient entity or entities. The SCSMF shall indemnify and hold harmless Lexington County, its parent, subsidiaries and affiliates and all their respective directors, council members, officers, agents and employees (hereafter collectively referred to as the "Indemnatee") from liability, damages, losses, costs, expenses, demands, claims, suits, actions and causes of action on account of illness, personal injury or death

to employees or any other persons, damage to property of Lexington County or others or other loss or liability arising from or in connection with the SCSMF's performance of any services funded by this grant. Further, the SCSMF, at its own expense, shall defend any demand, claim, suit, action or cause of action brought against the Indemnatee where such demand, claim, suit, action or cause of action arises from any cause for which the Indemnatee may be entitled to be indemnified and held harmless pursuant to this agreement, arising from or in connection with such demand, claim, suit, action or cause of action; provided, however, that the Indemnatee shall be entitled to participate in such defense. Further, all contractors hired by SCSMF to make the capital improvements shall have adequate liability insurance and the proper statutory Workers Compensation Insurance.

- 9) Any such employees, volunteers or persons authorized to conduct or carry out the mission of the SCSMF shall be the sole responsibility of the SCSMF, which shall ensure that such persons comply with all applicable laws, rules, regulations or decisions of any federal, state, county or municipal governmental authority (including all requirements of state, federal or other grant authorities to ensure a drug-free workplace).
- 10) As a benefit to the residents of Lexington County, SCSMF shall insure that all school children from school group attendance from Lexington County are given free admission to the Museum.
- 11) This is the complete agreement between the parties and no oral statement is binding unless specifically stated herein. Any amendment to this Agreement must be in writing and signed by the parties. This Agreement having been approved by

the County of Lexington at its meeting on November 10, 2009.

IN WITNESS WHEREOF, WE THE UNDERSIGNED have this _____ day of

_____, 2009, set our hand and seal hereon.

SOUTH CAROLINA STATE
MUSEUM FOUNDATION:

A Huffman

Adrienne Huffman
Executive Director

WITNESSES:

Kathleen S O'Neil

[Signature]

LEXINGTON COUNTY COUNCIL

Debra B. Summers

Debra B. Summers
Chairman, Lexington County Council

WITNESSES:

Dorcas W. Burnett

[Signature]

*Certified True original
of the one in the Lexington
County Council's office -*

*Dorcas W. Burnett
Clerk to Council*

COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
Fiscal Year 2011-12

New Program

Fund: 2000
 Division: Economic Development
 Organization: 181101 - Economic Development Administration

		BUDGET		
Object Expenditure Code Classification	Economic Development SharePoint Site	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel				
	* Total Personnel	<u>0</u>		
Operating Expenses				
520700	Technical Services	<u>6,160</u>		
	* Total Operating	<u>6,160</u>		
	** Total Personnel & Operating	<u>6,160</u>		
Capital				
	** Total Capital	<u>0</u>		

***** Total Budget Appropriation** 6,160

SECTION V - PROGRAM OVERVIEW

Economic Development SharePoint Site

Summary of Program:

Economic Development has identified efficiency problems with manual business processes such as disseminating documents and organizing meetings. Microsoft Office SharePoint can be used as a tool that would centralize information management, automated business processes and enhance collaboration

Because Economic Development acquires information from across different business units, it does not have a common place where staff from those units could go for information. Currently, documents are managed manually and distributed by email. There is no central place to store electronically economic development related documentation. This makes it difficult for staff to get a comprehensive understanding of critical topics associated with the various projects. Meeting productivity also suffers because it is difficult to ensure that all participants have the same versions of documents. Materials are passed from inbox to inbox for serial review, which makes the decision-making process even longer. Furthermore, distributing documents by email increases network traffic and storage requirements because a copy of every document and message is stored in each staff member's mailbox. Staff members maintain individual documents, placing additional pressure on the electronic storage resources. The majority of these documents are stored on high-availability network storage or email servers.

By creating an Economic Development SharePoint Site, a workspace can be created to manage the documents securely. Documents can be delivered through the SharePoint site versus email. Everyone will be working from the same information versus maintaining multiple copies and version. Staff collaboration could be enhanced by improving the existing processes and eliminating inefficient activities.

Service Standards:

Further use of Microsoft SharePoint solution to:

1. Ease the sharing of information with central access, while increasing security with role-based authorization;
2. Reduce the number of emails used to distribute documents;
3. Increase collaboration by sharing information on the Economic Development Site.

Service Levels:

Currently, Microsoft SharePoint has been fully implemented for 18 months. Many of the County's larger projects are managed using SharePoint sites. This includes the CAD/RMS/JMS project along with the New EOC/ECC project. Some departments also use SharePoint to manage department specific calendars, documents, and policies and procedures.

SECTION VI.A. - SUMMARY OF REVENUES

This project will not generate new revenues for Lexington County.

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI.B. - LISTING OF POSITIONS

No new positions are associated with this new program.

SECTION VI.C. - OPERATING LINE ITEM NARRATIVES

520700- TECHNICAL SERVICES

\$ 6,160

Third Party assistance is required to acquire and document detailed business requirements, design the appropriate solution, and assist in the configuration and coding of the SharePoint system for an Economic Development site. We estimate 40 hrs of third-party technical assistance. 40 hrs X \$145/hr = \$6,160.

SECTION VI.D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

**COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
Fiscal Year - 2011-12**

New Program

Fund: 2000
Division: Economic Development
Organization: 181101 - Economic Development Admini

Position Change

Object Expenditure Code Classification		<u>Delete</u> Outside Personnel (Temporary)	<u>Add</u> Administrative Assistant Grade ?	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100	Salaries & Wages - 1	0	30,000	30,000	_____	
511112	FICA Cost	0	2,295	2,295	_____	
511113	State Retirement	0	2,861	2,861	_____	
511120	Insurance Fund Contribution - 1	0	7,800	7,800	_____	
511130	Workers Compensation	0	90	90	_____	
	* Total Personnel	0	43,046	43,046	_____	
Operating Expenses						
520300	Professional Services	0	0	0	_____	
524201	General Tort Insurance	0	24	24	_____	
527040	Outside Personnel (Temporary)	16,900	0	(16,900)	_____	
	* Total Operating	16,900	24	(16,876)	_____	
	** Total Personnel & Operating	16,900	43,070	26,170	_____	
Capital						
	** Total Capital	0	0	0	_____	
*** Total Budget Appropriation		16,900	43,070	26,170	_____	

**COUNTY OF LEXINGTON
RURAL DEVELOPMENT ACT
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Rural Development Act 2001:								
Revenues:								
461000	Investment Interest	8,931	4,224	11,000	11,000	8,500		
466018	SCANA Donation - Fisher Tank	50,000	0	0	0	0		
469416	Sale of Land - B/L Industrial Park	29,938	29,600	29,600	29,600	0		
470100	Electric Coop Infrastructure Pmts	333,750	318,429	318,429	318,429	300,000		
470101	Telephone Co Infrastructure Pmts	200,000	0	0	0	0		
** Total Revenue		622,619	352,253	359,029	359,029	308,500		
*** Total Appropriation					2,383,724	308,500		
Contingency:								
Unused								
Carryforward								
FUND BALANCE								
Beginning of Year					2,080,451	480,224		
FUND BALANCE - Projected								
End of Year					480,224	55,756		

Fund 2001
Division: Economic Development
Organization: 181100 - Economic Development Projects

					BUDGET		
Object Expenditure Code	Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Operating Expenses							
534504	RDA Lexington Central Industrial Park	51,669	51,668	600,141	0		
537010	Certified Sites Program	0	0	0	0		
537015	CCED # 1645 Stock Building Component	0	0	0	0		
* Total Operating		51,669	51,668	600,141	0		
** Total Personnel & Operating		51,669	51,668	600,141	0		
Capital							
549904	Capital Contingency	0	0	424,468	308,500		
5A7490	Roadway Improvements	252,569	0	0	0		
5A7578	Stock Building Components Turning Lane	0	0	50,000	0		
5A8505	Project Jefferson	0	0	311,950	0		
5A9499	B/L Industrial Park - Roadway Imp	22,914	102,264	210,386	0		
5A9500	B/L Industrial Park - Master Plan	1,000	0	0	0		
5A9501	B/L Industrial Park - Master Plan A & E	0	0	35,000	0		
5A9502	B/L Industrial Park - Environmental Mitigation	3,000	8,458	8,458	0		
5A9503	B/L Industrial Park - Site Improvement	0	0	61,542	0		
5A9508	B/L Industrial Park - Contingency	0	0	29,600	0		
5AA452	Project Track	0	333,750	333,750	0		
5AB528	Project Air	0	0	318,429	0		
**Total Capital		279,483	444,472	1,783,583	308,500		
*** Total Budget Appropriation		331,152	496,140	2,383,724	308,500		

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Economic Development Projects

Program 1: Economic Development

Objectives:

To interface with new industry and current industries to stimulate new investment in Lexington County. This investment involves physical capital. An investment in physical capital, i.e., land, building and infrastructure is central to the continued increased in the tax base of the County. This function is essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central South Carolina Alliance; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the multiple Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

Service Standards:

- a. To assist and advise the County Council, County Administrator and select department heads in all aspects of economic development.
- b. To coordinate the economic development efforts with the County's Chief Legal Counsel.
- c. To maintain an atmosphere of cooperation and support for industrial development.
- d. To foster the creation of new product (industrial sites).
- e. To continue to work to market the industrial sites in the County (both new and existing).
- f. To sustain an annual plan of action.
- g. To provide economic development educational opportunities, to line and staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
- h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
- i. To establish an existing industry call program.

SECTION VI. - SUMMARY OF REVENUES

461000 – Investment Interest **\$ 8,500**

Based on YTD activity.

YTD activity

$\$4,224/6 = \704.00

$\$704 \times 12 = \$8,448.00$

470100 – UTC Infrastructure Payments **\$ 300,000**

These are Co-Op Infrastructure funds and we anticipate receiving an aggregate allocation of \$300,000 from the Utilities and Telephone providers for Infrastructure related eligible projects in their service area.

**COUNTY OF LEXINGTON
FARMERS MARKET PROJECT
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Farmers Market Project 2002:								
Revenues:								
461000	Investment Interest	289	631	0	0	0		
490800	Loan Repayments	0	0	1,800,000	1,800,000	0		
** Total Revenue		289	631	1,800,000	1,800,000	0		
*** Total Appropriation					408,969	0		
FUND BALANCE								
Beginning of Year					(1,390,742)	0		
FUND BALANCE - Projected								
End of Year					289	0		

Fund 2002

Division: Economic Development

Organization: 181100 - Economic Development Projects

Object Expenditure		2009-10	2010-11	2010-11	2011-12	BUDGET	
Code	Classification	Expenditure	Expend (Dec)	Amended (Dec)	Requested	Recommend	Approved
Operating Expenses							
534403	Farmer's Market Facility	1,391,031	266,882	408,969	0		
* Total Operating		1,391,031	266,882	408,969	0		
** Total Personnel & Operating		1,391,031	266,882	408,969	0		
Capital							
**Total Capital		0	0	0	0		
*** Total Budget Appropriation		1,391,031	266,882	408,969	0		

**COUNTY OF LEXINGTON
ACCOMMODATIONS TAX
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Accommodations Tax 2120:								
Revenues:								
420800	Accommodations Tax	239,084	119,985	247,000	239,000	238,450		
461000	Investment Interest	550	93	750	500	200		
** Total Revenue		<u>239,634</u>	<u>120,078</u>	<u>247,750</u>	<u>239,500</u>	<u>238,650</u>		
*** Total Appropriation					247,000	226,477		
FUND BALANCE								
Beginning of Year					55,140	47,640		
FUND BALANCE - Projected								
End of Year					47,640	59,813		

Estimated Total Accommodations Tax Funds:	276,000
--- Minus General Fund Portion ----	<u>25,000</u>
Sub-Total	251,000
--- Minus General Fund 5% Portion ----	<u>12,550</u>
*** Total Estimated Revenue	<u>238,450</u>
Adjustment for 25% Fund Bal. Reserve	(11,973)
Appropriation	226,477
--- Minus 30% Fund Portion ----	75,300
Available for Appropriation (65% Funding)	<u><u>151,177</u></u>

**COUNTY OF LEXINGTON
ACCOMMODATIONS TAX
Annual Budget
Fiscal Year - 2011-12**

Fund 2120
Division: General Administrative
Organization: 101100 - County Council

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	BUDGET	
					2011-12 Recommend	2011-12 Approved
Operating Expenses						
Advertising and Promotion (30% Fund)						
534212 Capital City Lake Murray Country	75,497	15,761	78,000	78,000	<u>75,300</u>	
Tourism Related Exp. (65% Fund)						
534201 Columbia Metro Convention/Visitor Bureau	25,000	1,250	5,000	75,000	<u>20,000</u>	
534204 West Metro Chamber of Commerce	15,000	4,000	16,000	15,000	<u>11,000</u>	
534205 Lexington Chamber of Commerce	15,000	3,750	15,000	17,000	<u>4,000</u>	
534206 Batesburg/Leesville Cham. of Comm.	5,000	1,250	5,000	12,500	<u>2,500</u>	
534209 Lex. Cty. Recreation Softball Tournament	30,000	0	30,000	30,000	<u>30,000</u>	
534220 Riverbanks Zoo	48,000	7,500	30,000	50,000	<u>40,000</u>	
534228 Lexington County Museum	5,000	1,250	5,000	12,000	<u>677</u>	
534231 Chapin Chamber of Commerce	5,000	1,250	5,000	23,500	<u>1,000</u>	
534233 Columbia Regional Sports Council	7,000	1,000	4,000	10,000	<u>5,000</u>	
534242 Irmo/Chapin Recreation Commission	33,000	3,750	15,000	40,000	<u>10,000</u>	
534244 Lex. Cty. Recreation & Aging - Tennis	15,000	0	15,000	15,000	<u>15,000</u>	
534252 Greater Irmo Chamber of Commerce	7,000	1,750	7,000	15,000	<u>4,000</u>	
534254 LCAA/Village Square Theatre	1,000	250	1,000	5,000	<u>1,000</u>	
534272 South Carolina State Museum	4,000	0	0	9,646	<u>1,500</u>	
534275 Irmo-Chapin Recreation Comm. - Celebration of Art (Naturally Inspires)	2,594	750	3,000	7,500	<u>0</u>	
534276 Irmo/Chapin Rec. Comm. SCAP Football Tourn.	2,500	250	1,000	0	<u>0</u>	
534279 Lexington Dixie Baseball - Youth World Series	0	12,000	12,000	3,000	<u>3,000</u>	
NEW:						
Community Open Land Trust				28,708	<u>0</u>	
South Carolina Philharmonic (SCP)				5,000	<u>2,500</u>	
Celebrate Freedom Foudation				25,000	<u>0</u>	
White Knoll High School Baseball Program				5,000	<u>0</u>	
Columbia Museum of Arts				15,000	<u>0</u>	
* Total Operating	295,591	55,761	247,000	496,854	226,477	
** Total Personnel & Operating	295,591	55,761	247,000	496,854	226,477	
Remaining Amount to be Allocated					0	
*** Total Budget Appropriation	295,591	55,761	247,000	496,854	226,477	

Rec'd Dec. 15, 2010 gjs

Capital City
Lake Murray
Country

A Regional Tourism District
Promoting Columbia, Lexington, Northberry, Richland and Saluda

Jewel of South Carolina

December 14, 2010

Ms. Judy Busbee, Assistant to Clerk to Council
Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Dear Ms. Busbee,

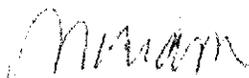
On behalf of Capital City/Lake Murray Country Regional Tourism Board, we are enclosing our 2011/2012 ATAX Funding information. We look forward to presenting this information to the Accommodation Tax Review Committee.

As stated earlier, we will be prepared at the review committee to share several Audio Visuals which show our national advertising campaign. Please let us know if a projector/screen will be available so we can just bring our computer for this presentation.

Thank you for this opportunity to apply for funding from Lexington County and for all of the support Lexington County has shown to CCLMC over the years.

Together we are making Touri\$ m work for Lexington County.

Sincerely,


Miriam S. Atria

President/CEO

Enclosures



Capital City/Lake Murray Country Regional Tourism Board
Post Office Box 1783 • Irmo, South Carolina 29063 • (803) 781-5940 • 1-866-SC JEWEL • FAX (803) 781-6197
Visitors Center & Offices located in Loric Plannation House: 2184 North Lake Drive
www.scjewel.com



County of Lexington
Accommodations Tax Fund
FY 2011/2012

APPLICATION

1. Name of Project/Event: CCLMC Leisure Marketing & Promotion/Visitors Center

2. Sponsoring Organization: Capital City Lake Murray Country Regional Tourism Board (CCLMC)

Mailing Address: P. O. Box 1783, Irmo, SC 29063

3. Event/Project Director:

Name Miriam S. Atria Title President/CEO

Telephone 803-781-5940 ext 4 Alternate Telephone 803-781-2105

Fax Number 803-781-6197

Email miriam@lakemurraycountry

4. Event Website: www.lakemurraycountry.com

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 07-01-2011 End date 06-30-2012

7. Location of Project/Event: 4 - county region

8. Number of employees: #Full-time 5 #Part-time 2

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed 18,500

Brochures - # distributed 150,000

Posters - # distributed 500

Magazine Ads - # ads 48 (list ads and distribution range on separate sheet)

Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)

Television Ads - # ads 395 (list stations and viewing range on separate sheet)

Radios Ads - # ads 475 (list stations and listener range on separate sheet)

Billboards - # ads _____ (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # 3 (list on separate sheet with target audience)

Other than listed above: Travel & Trade Shows for Golf/Group Tours/ Retire/Relo (list on separate sheet with target audience)

11. How many people do you expect to attend? 250,000
12. Of this number, how many are tourists? 175,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. List the methods used to track tourists:
- Web page inquires - estimated inquires per month 27,118
 - Phone call inquiries - estimated phone calls per month 3,990
 - Brochure mailings - estimated brochures mailed per month 8,756
 - Event ticket sales - estimated tickets sold per event 2,860
 - Event registration - estimated registrants per event 2,992
 - Hotel sales - estimated sales per event/per month 5,000
 - License plates - estimated count per event 4,228
 - Surveys - estimated number of responses per survey 2,925
 - Other than listed:
We track hotel rooms from on-line registrations through TravelHero - rooms reported in application are actually booked from website or group bookings -daily visitors do not necessarily utilize on-line service.
14. Lexington County Hotels - check all that apply and include the average number of nights reserved:
- Comfort Suites, Main St. - Total nights 199
 - Extended Stay Deluxe, Irmo - Total nights 48
 - Hampton Inn, Airport - Total nights 63
 - Hampton Inn, Columbia Ave. - Total nights 155
 - Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights 39
 - Holiday Inn Express, Innkeeper Dr. - Total nights 50
 - Holiday Inn Hotel & Suites, Airport - Total nights 3
 - Holiday Inn, McSwain Dr. - Total nights _____
 - Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights 62
 - Quality Inn & Suites, W. Main St. - Total nights 25
 - Radisson-Columbia, Bush River Rd. - Total nights 233
 - Ramada- Lexington, S. Lake Dr. - Total nights 196
 - List other hotels not included above:
Vacation home rentals - 32,560 vacation home nights - There are over 300 "hotel rooms on Lake Murray". Clarion Airport (10) Comfort Sultes Harbison (48) Hilton Garden Inn (137) Fairfield Inn (24)
15. Please indicate you have read: Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? Yes No
16. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.
- a. Estimated total cost of Project \$ 694,800.00
 - b. Amount of Accommodations Funds requested for this Project: \$ 78,000.00
 - c. This request equals what percent of the total Project/Event Budget? 11.00 %
 - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. 100% of funds used for advertising/marketing - no salaries or personnel exp.

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010, amount \$ 390,227.00, source 4 Cty & Town of Lex, and purpose: Leisure marketing/promotion for 4 County/operation of Visitors Center - 7days a wk.

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

As of this application, CCLMC has presented a proposal to SCPRT to assist in the operation of the Ft. Mill Welcome Center (2nd largest traffic in SC). The plan is for CCLMC to provide some operational dollars which CCLMC will RAISE from kiosk program sales. If this proposal is approved, this tourism region should see increased hotel occupancy & attraction/hotel packages while also increasing tracking of room nights into region. This center feeds visitor traffic directly into our region.

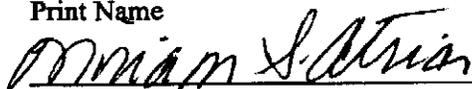
Note: We have 3 bids out for bus groups for Holiday Inn & Suites airport as of this application.

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Miriam S. Atria

Print Name



Signature

President/CEO

Title

12-14-10

Date

A. General description: We are requesting funds to (1) support our core advertising and marketing promotional efforts as outlined below: (2) increase project impact through additional events, (3) daily operation of the regional Visitors Center; (4) maintain 4 web URLs driving traffic to various market niches.

B. State the benefit that this project will serve toward promoting tourism and the Lexington County Community. As a destination marketing organization, CCLMC is promoting Lexington DAILY and is also able to pool marketing dollars from state and region to provide regional and national marketing and a strong marketing presence resulting in bringing visitors to the area.

C. Total attendance to the event/project versus the number of total tourists in attendance. In 2009, we tracked over 481,504 in attendance to lake region from buses tours, tournaments, special events and attraction visits 170,293 were tracked from business booked into region.

D. Economic impact generated by tourism to the event/project. CCLMC generated \$25,313,673 in tourism revenues in 2009-2010

E. Overall description of how the event project attracts and promotes tourists to the area and specifically how the Accommodation Tax Funds were used to accomplish this. 100% of the funds received from Lexington County are used to market and advertise to potential visitors.

Specific advertising examples:

Television - CCLMC will again run national television ads in partnership with SCPRT – CBS national televised ads - SCPRT first in loop with a 60 second ad – our 30 sec ad to follow.....South Carolina Made for Vacations – Ad runs in markets indicated below:

Flight dates 1-31 thru 2/27

3-14 thru 4-10

5-2 thru 5-29

8-29 thru 9-25

Market	Total	New York	Chicago	Philly	Orlando	Washington	Atlanta	Cleveland	Charlottt
Station		WCBS	WBBM	KYW	WKMG	WUSA	WGCI	WOIO	WBTW
Target		RW25-54	RW25-54	RW25-54	RW25-54	RW25-54	RW25-54	RW25-54	RW25-54
Rating Points	395.0	47.6	33.2	57.6	55.6	31.6	38.6	54.4	76.4

Web

New web-site unveiled January 2011 -

- New features of site - room bookings through TravelHero an online booking service, user friendly calendar of events, featured blogs, business spotlights & more.
- Updated layout and optimization of site last year has increased site performance by 88%.
- Web-site has an online hotel and attraction package system to encourage room bookings.

Websites - 3 lakemuuraycountry.com (over 380) scjewel.com (mirror site ad purposes over 380) scbustours.com (30 counting link back to scjewel.com)

FLW Outdoors is running a banner ad which is CCLMC full page spread ad – customer clicks on man fishing and CCLMC’s TV ad appears.

CCLMC continues strong presence on the web with banner ads.

Group Tour

Amanda Hildebrand graduated from the CTIS program as a Certified Travel Industry Specialist - we are the only region in SC with a CTIS specialist on staff.
Group Tour shows scheduled
ABA Marketplace in Philadelphia – 62 appointments (48 last year) – standing in line.
Travel South – Atlanta, GA – 50+ appointments

Publications Ads Scheduled

South Carolina Smiles – (Full page Inside Cover)
Travel South Tour Planner n/a
Retire South 65,000 circ
Military Office 380,000 circ
FLW Outdoors – Spotted Bass 400,000 circ
American Road Magazine 375,000 circ
Carolina Living 75,000 circ
Sandlapper n/a
FLW Outdoors – Bass Edition 850,000 circ
Home and Away Magazine – Ohio market 225,000 circ

6 family reunions lined up for spring 2010 mostly summer – one Christmas

Radio

475 Radio spots total population for schedule time= 710,200 on 4 stations covering Columbia, Lexington, Newberry, Saluda, Orangeburg, Sumter, Rock Hill, Greenwood

GOLF

Attending two Ohio shows and joining South Carolina Association of Tourism Regions (SCATR) with another Golf Writers Fam.

Last year 10 writers came and wrote 6 stories on Timberlake & Cobblestone courses also several golf websites are featuring stories on the region. We will repeat this event this year and hope to get more writers and press.

Other Notes:

- During the past year, CCLMC tracked 27 local fishing tournaments around lake with 26,785 fishing participants. Three events CCLMC specifically lured into region generated 327 room nights.
- Kiosk Visitors Information System @ Fort Jackson/Ft. Mill Welcome Center
- PBS educational networks throughout US pickup up the purple martin production show through The Travel Report. Go to UTUBE Lake Murray Country to view
- Relocation/Retirement numbers as of this application: 1,102 retirement/relocation leads to area realtors – generated 108 room nights

Other projects/events include

Jan/Feb/March 2011 – Two golf shows – Ohio markets, (Golf bookings to date - 96 golfers @ 2 nights)

March 2011 Taste of Lake Murray – room nights at Radisson

May 2011 - Lake Murray Dam Wall Fundraiser at Dam Concert to raise money for the “ Lighting of the Dam” Summer concerts at the lake series

July 2, 2011 – Lake Murray Fireworks Celebration

September 2011 – Hydroplane Boat event – still in discussion

October 2011 –American Bass Anglers National Championship -6 Days – 600 anglers – tournament event has family program to encourage families to come 1.5million economic impact to community

November 2011 FLW Collegiate USC Tour – specific downtown hotels will include Clarion, Hampton & Hilton – Weigh-in Jake’s Landing. Based on funding received.

BIG NEWS

October 2013 – CCLMC has lured the national event – POMA – 150 Professional Outdoor Media Writers to region. CCLMC will host POMA’s annual event in this region for 7 days.

This brings a potential of 1.5 million in FREE PRINT MEDIA. Live Oakes Sportsman Club, Pine Island, Lake Murray are a few of the venues that will be involved in this event.

As a result of this event, Rocky Mountain TV will be filming a show on Congaree National Park this year!



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Capital City/Lake Murray Country Regional Tourism Board
 Project/Event Name: CCLMC Marketing Promotion & Visitors Center
 Contact Name: Miriam S. Atria Phone: 803-781-5940 ext 4

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes
 If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):
CCLMC was awarded the largest amount of TPF funds from state dollars were matched with Lex City to purchase nat'l TV ad campaign from March 2010 through September

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$355,832.00	\$532,521.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$93,527.00	\$75,497.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$418,372.00	\$390,227.00
Total Attendance	492,335	481,504
Total Tourists*	207,676	170,293

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
Tournament survey forms, buses booked, inquiry database, department toll#'s, website/online bookings

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Miriam S. Atria
 Print Name

 Signature

President/CEO
 Title
12-14-10
 Date

Capital City/Lake Murray Country Regional Tourism Board

Fiscal Year Ended June 30, 2010

Audited Financial Statement

Overview of Organization and Activities

Capital City/Lake Murray Country Regional Tourism Board is the trade organization to address tourism recreation and economic development issues for a four county area in South Carolina that includes Lexington, Newberry, Richland and Saluda Counties. The organization provides services to support, foster and develops the tourism and recreation industry in a four county area. The organization's financial support is received through county grants of accommodation and hospitality tax dollars, recognized through the SC State Department of Tourism as a regional tourism organization eligible for state tourism and recreation related grants. The organization also earns and support from member fees and receives support from local business.

The organization is organized as an eleemosynary corporation under the laws of South Carolina. Exempt status under the Internal Revenue Code, Section 501© (6) has been granted. Therefore, the Association has made no provision for federal information taxes in the accompanying financial state. In addition, the Association has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509 (a) of the Internal Revenue Code.

Public Support and Revenue

Unconditional promises to give are recorded as received revenues. Unconditional promises to give due in the next year are reflected a current promises to give and are recorded as their net realizable value.

Grants and other contributions of cash and other assets are reposted as temporarily restricted support if they are received with donor stipulation that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net asset and report in the statement of activities as net assets related from restrictions.

Contributed Services

Contributions of donated non cash assets and use of non cash assets are recorded at their fair value in the period received. During the year ended June 30, 2010, the value of contributed services meeting the requirements for recognition in the financial states was not material or could not reasonable be estimated and has therefore not been recorded.

By agreement with SCANA Corporation, the Association's Visitors Center occupies land owned by the SCANA Corporation. No fee is paid for the use of the property. Terms of the agreement are such that an estimate of the value of the land usage is not practical.

Cash and Cash Equivalents

The association considers all highly liquid investments with maturity of three months or less when purchased to be cash equivalents. Cash and Cash equivalents for purposes of the statement of cash flows exclude permanently restricted cash and cash equivalents.

Defined Contribution Plan

The Association sponsors a defined contribution pension plan covering employees with five or more years of service. Contributions and costs are determined as 7% of each covered employee's salary and totaled \$33,694.45 in the year ended June 30, 2010. In addition, all employees are eligible to participate in the state retirement system by making voluntary contributions.

Audited Discrepancies

Audited reports from SC Budget & Control & SC PRT are incorporated into this report. Two items were found to be out of balance after review of banking records: Funding from SCPRTs' audit showed a \$50 difference in requested reimbursements compared to actual deposits made from checks issued by SCPRT. Staff has drafted letter notifying SC PRT of this discrepancy. An insurance draft from employee payroll deductions for a terminated employee needed a \$10,000 contribution adjustment and was updated in April 2010. Proper changes have been made at this point.

Plant and Equipment

Plant and equipment are carried at original cost, less depreciation on the straight line method over the useful lives of the respective asset charged to the operation of the Association. It is the Association's policy to capitalize expenditure for these items in excess of \$500. Lesser amounts are expensed. Donated property is carried at the approximate fair value at the date of donation. Maintenance and minor repairs are expensed as incurred. In the event that the Association discontinues its operation, any remaining assets excluding land will revert to the control of the SC Department of Parks, Recreation and Tourism.

When properties are retired or sold, the cost and the related accumulated depreciation are eliminated from the accounts and the difference between the residual values and the proceeds of sale, if any, are charged or credited to income.

Depreciation is not recognized with regard to the historic structure.

Historic Structure	\$ 52,000.00	
Building Structure	406,718.17	3- 5 years
Furniture and equipment	174,882.19	5-7 years

	\$586,600.36
Accumulated depreciation	16,355.90
	\$641,112.64

All other records reflected accurate accounting principles.

FISCAL YEAR ENDED JUNE 30, 2010
STATEMENT OF ACTIVITIES

REVENUE	Unrestricted
State and tourism marketing grants	\$404,744.95
Accommodations tax funds	390,227.20
Hospitality tax Funds	80,750.00
Corporate Sponsors/Event Revenues	95,701.00
Advertising	69,805.97
Other income	2,107.90
Member Support	9,850.00
Merchandise income	12,279.00
Interest Income	2,062.46
<hr/>	
TOTAL REVENUE	\$1,067,528.48
<hr/> <hr/>	
EXPENSES	
Advertising and marketing	\$499,444.40
Salaries and wages	337,066.79
Visitors Center Expense	33,076.77
Retirement Plan	33,694.45
Utilities	12,234.42
Materials for resale	4,134.35
Interest Bank Charges/Expenses	11,196.08
Other operational expenses	13,731.06
Office supplies and postage	9,683.49
Travel and entertainment	22,059.52
Legal and accounting	1,279.19
Depreciation	2,835.16
Meetings	12,773.69
Repairs and maintenance	5,566.26
Insurance	36,540.83
<hr/>	
TOTAL EXPENSE	\$1,035,276.91
<hr/> <hr/>	
CHANGE IN NET ASSETS	32,251.50
NET ASSETS, Beginning of year	
As previously reported	502,369.93
Adjustment for correction to payables and revenues reported	(58,373.00)
Balance at beginning of year, as restated	
NET ASSETS, end of year	\$476,248.43
<hr/> <hr/>	

Capital City/Lake Murray Country Regional Tourism Board

Balance Sheet
As of June 30, 2010

ASSETS	
Current Assets	
Cash	\$ 2,182.24
Accounts receivable	104,653.84
Prepaid Expenses	23,686.38
Other Current Assets	4,403.02
<hr/>	
Total Current Assets	\$134,925.48
<hr/>	
Building and Equipment, net of accumulated depreciation	\$641,112.64
<hr/>	
TOTAL ASSETS	\$776,113.97
<hr/>	
LIABILITIES AND NET POSITION-stopped	
Current Liabilities	
Accounts payable and accrued expenses	\$ 76,363.75
Notes payable – current portion	31,999.02
Total Current Liabilities	\$108,362.77
<hr/>	
Non-Current Liabilities	
Notes Payable – net of current portion	\$191,502.77
<hr/>	
NET ASSETS	
Unrestricted	\$476,248.43
<hr/>	
TOTAL LIABILITES AND NET ASSETS	\$776,113.97
<hr/>	

The accompanying notes are an integral part of these financial statements.

Grant Revenue

Sources of grant revenues were collected as indicated below:

	A Tax Grants	State Grants	Tourism Marketing Grant	Hosp Tax Grants	Total
SC Dept of PRT	72,309.51*	175,000.00	157,435.44		\$404,744.95
Lexington County	75,496.62*				75,496.62
Town of Lexington	3,500.00				3,500.00
Richland County	84,616.00			80,750.00	165,366.00
City of Columbia	150,000.00				150,000.00
Newberry County	4,305.07				4,305.07
Wildlife Grants		14,041.00			14,041.00
TOTAL	390,227.20	189,041.00	157,435.44	80,750.00	817,453.64

* For purposes of this report – funding for current fiscal year reflects some funds that were billed but not received until after close of fiscal year.

The accompanying notes are an integral part of these financial statements.



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: Tourism Marketing of the Columbia, SC Area

2. Sponsoring Organization: Columbia Metropolitan Convention & Visitors Bureau

Mailing Address: 1101 Lincoln St. Columbia, SC 29201

3. Event/Project Director:

Name Kelly Barbrey Title VP Sales & Marketing

Telephone 803-545-0018 Alternate Telephone 803-545-0008

Fax Number 803-545-0013

Email kbarbrey@columbiaauthority.com

4. Event Website: www.columbiacvb.com

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - see #10 for advertising/promotion sources

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 7/1/2011 End date 6/30/2012

7. Location of Project/Event: Columbia Metropolitan Area including all of Lexington County

8. Number of employees: #Full-time 13 #Part-time 2

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed 5,000

Brochures - # distributed 150,000

Posters - # distributed _____

Magazine Ads - # ads 50 (list ads and distribution range on separate sheet)

Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)

Television Ads - # ads _____ (list stations and viewing range on separate sheet)

Radios Ads - # ads _____ (list stations and listener range on separate sheet)

Billboards - # ads _____ (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # _____ (list on separate sheet with target audience)

Other than listed above: _____ (list on separate sheet with target audience)

11. How many people do you expect to attend? 65,000
12. Of this number, how many are tourists? 65,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. List the methods used to track tourists:
- Web page inquires - estimated inquires per month 20,000
 - Phone call inquiries - estimated phone calls per month _____
 - Brochure mailings - estimated brochures mailed per month _____
 - Event ticket sales - estimated tickets sold per event _____
 - Event registration - estimated registrants per event _____
 - Hotel sales - estimated sales per event/per month 5,417
 - License plates - estimated count per event _____
 - Surveys - estimated number of responses per survey _____
 - Other than listed: _____
14. Lexington County Hotels - check all that apply and include the average number of nights reserved:
- Comfort Suites, Main St. - Total nights 250
 - Extended Stay Deluxe, Irmo - Total nights 250
 - Hampton Inn, Airport - Total nights 250
 - Hampton Inn, Columbia Ave. - Total nights 250
 - Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights 250
 - Holiday Inn Express, Innkeeper Dr. - Total nights 250
 - Holiday Inn Hotel & Suites, Airport - Total nights 250
 - Holiday Inn, McSwain Dr. - Total nights 250
 - Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights 500
 - Quality Inn & Suites, W. Main St. - Total nights 250
 - Radisson-Columbia, Bush River Rd. - Total nights 4,500
 - Ramada-Lexington, S. Lake Dr. - Total nights 250
 - List other hotels not included above: _____
15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No
16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**
- a. Estimated total cost of Project \$ 1,298,837.34
 - b. Amount of Accommodations Funds requested for this Project: \$ 75,000.00
 - c. This request equals what percent of the total Project/Event Budget? 5.00 %
 - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. \$60,000 advertising, \$15,000 collateral brochures

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010-11, amount \$ 5,000.00, source Lexington A-Tax Fund, and purpose: tourism marketing and advertising as well as visitor brochures

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

See attached.

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

<u>Kelly Barbrey</u>	<u>VP of Sales & Marketing</u>
Print Name	Title
<u>Kelly Barbrey</u>	<u>12/30/2010</u>
Signature	Date



County of Lexington
Accommodations Tax Fund
FY 2011/2012

EXPENDITURES

Organization:

List of Expenditures	Actual 2009/10	Current 2010/11	Estimated 2011/12
Salaries	\$552,949.59	\$612,030.00	\$612,030.00
Benefits	\$130,648.86	\$168,061.00	\$168,061.00
Sales Incentives	\$42,117.57	\$39,526.00	\$39,526.00
Collateral Materials	\$81,170.04	\$82,670.00	\$82,670.00
Tradeshows	\$17,675.93	\$18,940.00	\$18,940.00
Travel & Entertainment	\$11,676.10	\$8,000.00	\$8,000.00
Promotional Materials	\$12,218.25	\$5,250.00	\$5,250.00
Postage	\$13,933.07	\$12,500.00	\$12,500.00
Telephone	\$14,533.35	\$19,000.00	\$19,000.00
Marketing & Advertising	\$117,039.54	\$59,000.00	\$59,000.00
Printing	\$50,892.41	\$109,000.00	\$109,000.00
Meeting Expense Subsidies	\$72,515.13	\$29,645.00	\$29,645.00
Employee Training	\$2,680.98	\$3,000.00	\$3,000.00
Professional Fees	\$26,796.05	\$23,786.00	\$23,786.00
Dues & Subscriptions	\$4,809.04	\$6,739.00	\$6,739.00
Visitors Center Merchandise	\$11,375.02	\$7,500.00	\$7,500.00
Office space rental, equipment, maintenance, etc.	\$114,691.48	\$138,430.00	\$138,430.00
Website developments/enhancements	\$19,579.85	\$33,723.00	\$33,723.00
Partnership Services	\$1,535.08	\$5,000.00	\$5,000.00
	1298837.34	1381800	1381800



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Columbia Metropolitan Convention & Visitors Bureau
 Project/Event Name: Tourism Marketing of the Columbia Metropolitan Area
 Contact Name: Kelly Barbrey Phone: 803-545-0018

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes
 If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):
We continue to build success on the Famously Hot campaign and incorporated new ideas to enhance the theme including direct mail pieces, new creative in our advertising and updated collateral brochures.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	1478482.3	1298837.34
Amount Funded by the Lexington County Accommodations Tax Fund	\$76,500.00	\$25,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$0.00	\$0.00
Total Attendance	40,797	36,354
Total Tourists*	40,797	36,354

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
Hotel agreements and contracts for group bookings generated by the CVB.

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Kelly Barbrey
 Print Name

VP of Sales & Marketing
 Title

Kelly Barbrey
 Signature

12/30/2010
 Date

Question 19 Project Description

19 a. General Description

The Columbia Metropolitan Convention & Visitors Bureau (CVB) is a central marketing authority for visitor information about the entire Columbia area, including all of Lexington County. The CVB works cooperatively with other regional marketing organizations and hospitality-centered businesses such as hotels and restaurants to promote the area as a world-class destination for meetings, conventions and events as well as leisure travel.

The CVB sales team targets its marketing efforts toward meeting and convention planners who plan conferences in Association, Religious, Corporate, Government, Fraternal, Military, Multicultural, Education and Social market segments. Our sales professionals provide these individuals with the full scope of benefits to holding multi-day conventions and events in our regional facilities and hotels. Using the attributes of our local attractions, shops and restaurants as selling points, our sales staff shows the meeting planner exactly what his or her attendees will experience while in our area.

In addition to in-person, telephone and email sales calls, the CVB has a comprehensive marketing strategy that incorporates both print and online advertising in meeting industry trade journals and other publications that target the leisure traveler. The *Columbia, SC Famously Hot* campaign, which kicked off in fiscal year 2008-2009, has achieved building success over the past two and a half years, which includes winning the South Carolina Department of Parks, Recreation & Tourism's prestigious Governor's Cup Award for tourism promotion. The Famously Hot campaign focuses on the many attributes of the area, including numerous meeting venues, a wide range of hotels, scenic rivers and lakes, open-air restaurants, live music, sports and concerts. The attention-grabbing and slightly edgy look of the advertisements carries over into promotional pieces, collateral materials and business cards, creating not only a unique look but a total experience and promise of the benefits of our region. Several new ads were created in FY 2010-2011 for specific promotions and market segments, such as African-American travelers and meeting planners.

In the tourism business, we must speak above the crowd to be heard. That means having a presence in regional and national meeting industry trade journals, a spot on the tradeshow floor at industry marketplaces, and the staff needed to reach out to meeting planners one-on-one to spread the word about our great destination. Many of our competing destinations such as Charleston, Birmingham, Asheville and Myrtle Beach are at an advantage due to budget size. However, with a campaign like *Famously Hot*, dedicated staff and funding partners, we can work together to grow the 1 billion dollar industry that is tourism in the region.

19b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.

All of our advertisements and promotional pieces drive the customer to our website, columbiacvb.com (or famouslyhot.com). Here, guests will find links to all hospitality-related businesses in Lexington County. A listing on our site is FREE OF CHARGE and available to all hospitality-related businesses. Restaurants, attractions, hotels and meeting facilities are contacted by our partnership services manager on a regular basis to ensure that their listing is current. Guests can book a hotel directly from this site, search for a restaurant, or find a specific shop or spa all on our website. We also list a calendar of events of things to see and do.

At the end of the fiscal year 09-10, overall website traffic had increased 16% over FY 08-09, with organic search traffic increasing by 21%. Event related search terms experienced an 84% boost and "things to do" related search terms dramatically increased by 331%. We have focused on posting events and things to do through our social media, blogs and calendar of events to help drive website traffic, especially surrounding peak event search times throughout the year such as New Years, Forth of July, etc. Due to our blog and social media posts we have had a significant increase in web traffic during those times. Fourth of July generated a lot of traffic to our website last year, and overall visitation increased by 16% over the previous year. Unique visits also increased by 17% in that same time period, and organic search traffic increased by 29% over the previous July. Visitation to the calendar page increased by 58% over the previous year. For the month of December 09 visitation was up by 14% over the previous year, with a 29% increase in organic search traffic, and traffic to the event calendar up by 67%. We finished the 2009-2010 fiscal year with over a quarter million visits to our website, with numbers continuing to climb this current fiscal year.

In addition to our web presence, Columbia has positioned itself on the cutting edge of the social media trend. Twitter is one of our areas of social media focus, where @columbiasc has consistently ranked in the top ten of over 450 destinations on Twitter in a monthly report by SparkLoft (formerly GoSeeTell). We have even ranked second to the entire state of New York, New York City and Chicago. We have also generated almost 27,000 fans on Facebook, and over a million YouTube video views. We have doubled our social media presence over the previous year. The exposure we have received from our social media pages is a pertinent example of how driving interest online can lead to general awareness of the destination and therefore future potential visitors and meetings.

Continued from previous page

DMOs Oct 09 : Sheet1

I LOVE NY	1	99.9	9971	111	390	
ColumbiaSC	2	99.9	7114	7367	3554	3:
explorechicago	3	99.9	5417	5289	5654	6:
ExpCols	4	99.9	4572	2836	4642	2:
TravelPortland	5	99.8	12401	4857	1589	7:
VisitChicago	6	99.8	8254	6415	2701	2:
BaltimoreMD	7	99.8	6396	1963	2964	2:
ArizonaTourism	8	99.8	5945	1309	1288	3:
ScottsdaleAZ	9	99.8	5300	5213	1171	1:
enjoyillinois	10	99.8	5225	5092	1478	2:
TravelOregon	11	99.8	4756	4437	2490	2:
fargomoorhead	12	99.8	4520	4449	2039	4:
visitPA	13	99.8	4377	2924	1987	2:
louisianatravel	14	99.8	4235	2708	2091	2:
visitphilly	15	99.8	3852	1967	3373	2:

SOCIAL MEDIA LAST YEAR	
Type	#
Twitter Followers	5,974
YouTube Total Video Views	559,903
How to Tie a Bow Tie YouTube Video *Top on Internet	506,004
Facebook Fans	12,386

SOCIAL MEDIA TODAY	
Type	#
Twitter Followers	11,582
YouTube Total Video Views	1,069,543
How to Tie a Bow Tie YouTube Video *Top on Internet	983,075
Facebook Fans	26,644

Not only do our Lexington County hospitality partners receive a listing on our website, hotels also receive a complimentary listing in our printed publications, the Official Visitor Guide (150,000 copies printed annually) and Meeting & Event Planner Guide (2,500 copies printed annually). The Visitor Guides are mailed to interested tourists and are also distributed in area hotels, attractions and the Columbia Regional Visitors Center. In 2010-2011 we included an insert of our Visitor Guides in the Charlotte Observer, targeting tourists from the Charlotte, NC area.

In addition to the individuals who are being driven to Lexington county businesses through our website and publications, our sales team sends hundreds of sales leads and meeting referrals annually to Lexington County hotels and meeting facilities for conferences and events that are considering the area. When an out-of-town meeting planner is considering bringing a sizeable piece of business, our sales professionals will invite that planner on an individual site inspection of hotels and facilities that may be a fit for the meeting.

19c. Total attendance to the event/project vs. the total tourists in attendance

Our mission is to target out-of-town visitors that result in hotel room nights. We measure our success in room nights booked/contracted, so 100% of the visitors we count are coming from out of town to stay in one of our hotels.

19d. Economic impact generated by tourism to the event/project

It is virtually impossible to track every tourist who comes through our area. However, we believe that the quarter of a million visitors to our website, distribution of promotional brochures and our advertising efforts account for enticing a sizeable number of the 3 million plus tourists who visit the area each year.

We are able to track the number of booked/contracted hotel room nights that our CVB spearheads. We use the economic impact formula below:

of Room Nights X 1.5 (average occupants in room) X \$175 (average spending per day)

In fiscal year 2009-2010 we booked 35,354 hotel room nights, resulting in approximately \$9,280,425 in economic impact from these conventions. Our goal for fiscal year 2011-2012 is 65,000 room nights.

19e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations tax funds were used to accomplish this.

The CVB sales team targets meeting and convention planners who plan conferences. We also target leisure travelers through our advertising, website and Regional Visitor Center services.

In FY 2011-2012 we plan to focus a greater effort on public relations and positive media coverage regionally and nationally. We believe that a more positive perception of the region can be achieved by continually reminding the media of the uniqueness of the area and positive attributes of the community. Our objective is to shift the mindset of the public from lack of awareness or negative perception to a positive overall perception. This way, when a meeting planner receives a call from one of our salespeople, it will be likely that he or she will have heard of the area as a result of POSIVITE media coverage.

19 f. Additional comments:

In order to see a significant increase in tourism we our long range goal is to generate more awareness and media coverage, increase strategic advertising placements, and hopefully add an additional CVB sales staff member to knock on more doors to inform our target customers about this community. We must continue to book NEW BUSINESS to sustain and grow the customer base at existing hotels while generating success for our new hotel partners, and in order to generate new customers we must get the word out about our destination using the methods stated above.

**Attachment: Application Question #10
Magazine Advertisement Schedule**

Printed Publication Name	Ad Type and Frequency	Total Cost Budgeted
Associations Now	Full page / 6	\$45,000
Black Meetings & Tourism	Full page/ 6	\$30,000
Convention South	Full page/6	\$21,000
Meetings South	Full page/6	\$25,200
M&C (Meetings & Conventions)	Full page/6	\$36,000
Rejuvenate	Full page / 6	\$16,980
Religious Conference Manager	Full page/3	\$12,000
Southern Living (Regions)	Full page/8 Half page/3	\$90,000

MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM

Statement of Revenues and Expenditures
901 - CMCONVENTION & VISITORS BUREAU
From 6/1/2010 Through 6/30/2010

	Current Period Actual	Current Year Actual	YTD Budget - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues						
4004	500,000.00	1,000,000.00	1,000,000.00	1,000,000.00	0.00	0.00%
4005	0.00	169,231.00	169,231.00	169,231.00	0.00	0.00%
4007	0.00	3,000.00	2,500.00	2,500.00	500.00	20.00%
4008	0.00	2,000.00	2,000.00	2,000.00	0.00	0.00%
4009	6,250.00	25,000.00	25,000.00	25,000.00	0.00	0.00%
4015	0.00	25,000.00	25,000.00	25,000.00	0.00	0.00%
6010	780.38	14,224.44	7,500.00	7,500.00	6,724.44	89.66%
6016	73.12	823.01	3,000.00	3,000.00	(2,176.99)	(72.57)%
6304	(7,680.90)	(5,634.62)	3,800.00	3,800.00	(9,434.62)	(248.28)%
6307	0.00	10,630.00	3,800.00	3,800.00	10,630.00	0.00%
Total Revenues	499,422.60	1,244,273.83	1,238,031.00	1,238,031.00	6,242.83	0.50%
Expenses						
7001	16,808.38	126,129.52	120,390.00	120,390.00	(5,739.52)	(4.77)%
70011	53,417.69	419,102.52	422,440.00	422,440.00	3,327.48	0.79%
70021	399.00	517.55	24,000.00	24,000.00	23,482.45	97.84%
7004	4,566.55	42,631.34	46,644.00	46,644.00	4,012.66	8.60%
70051	746.56	14,370.55	21,035.00	21,035.00	6,664.45	31.68%
70052	879.48	9,724.13	7,477.00	7,477.00	(2,247.13)	(30.05)%
7006	3,721.49	62,083.99	69,000.00	69,000.00	6,916.01	10.02%
7201	83.18	1,838.85	3,500.00	3,500.00	1,661.15	47.46%
7202	15,962.21	42,117.57	49,292.00	49,292.00	7,174.43	14.55%
8601	6,764.17	81,170.04	86,170.00	86,170.00	4,999.96	5.80%
8605	0.00	17,675.93	20,469.00	20,469.00	2,793.07	13.65%
8606	1,386.76	11,676.10	20,800.00	20,800.00	9,123.90	43.86%
8607	(52.06)	12,218.25	13,000.00	13,000.00	781.75	6.01%
8609	798.06	13,933.07	26,000.00	26,000.00	12,066.93	46.41%
8610	2,212.27	14,533.35	25,000.00	25,000.00	10,466.65	41.87%
8612	11,717.70	117,039.54	288,468.00	288,468.00	171,428.46	59.43%
8613	320.21	50,892.41	119,000.00	119,000.00	68,107.59	57.23%
8614	412.00	1,535.08	5,000.00	5,000.00	3,464.92	69.30%
8702	18,910.80	72,515.13	77,484.00	77,484.00	4,968.87	6.41%
8703	4,671.99	33,240.81	33,500.00	33,500.00	259.19	0.77%
8704	70.58	2,680.98	9,768.00	9,768.00	7,087.02	72.55%
8706	3,197.36	11,276.97	8,350.00	8,350.00	(2,926.97)	(35.05)%
8709	0.00	18,554.15	6,000.00	6,000.00	(12,554.15)	(209.24)%
87091	1,033.01	8,241.90	9,786.00	9,786.00	1,544.10	15.78%
8710	1,625.58	19,507.26	19,507.00	19,507.00	(0.26)	(0.00)%
8711	0.00	2,500.00	2,500.00	2,500.00	0.00	100.00%
8712	2,369.53	10,519.66	15,000.00	15,000.00	4,480.34	29.87%

MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM

Statement of Revenues and Expenditures
 901 - CMCONVENTION & VISITORS BUREAU
 From 6/1/2010 Through 6/30/2010

	Current Period Actual	Current Year Actual	YTD Budget - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
8715 DUES/SUBSCRIPTIONS	49.06	4,809.04	5,699.00	5,699.00	889.96	15.62%
8718 VISITORS CENTER MERCHANDISE	906.35	11,375.02	7,500.00	7,500.00	(3,875.02)	(51.67)%
8719 AUTO ALLOWANCE	0.00	7,200.00	7,200.00	7,200.00	0.00	0.00%
8722 UTILITIES	990.50	4,445.71	4,800.00	4,800.00	354.29	7.38%
8723 OFFICE EQUIPMENT	0.00	0.00	2,000.00	2,000.00	2,000.00	100.00%
8724 COMPUTER EXP & MAINTENANCE	1,242.02	9,536.15	9,645.00	9,645.00	108.85	1.13%
8725 OFFICE EQUIPMENT LEASED	2,622.88	16,926.21	5,536.00	5,536.00	(11,390.21)	(205.75)%
8728 PARKING EXPENSES	450.00	4,850.00	4,800.00	4,800.00	(50.00)	(1.04)%
8738 CONTRACT BUILDING SERVICES	65.00	1,581.07	1,560.00	1,560.00	(21.07)	(1.35)%
9406 MISCELLANEOUS EXPENSE	0.00	151.57	1,000.00	1,000.00	848.43	84.84%
9409 EMPLOYEE RELATED SERVICE ACT.	585.31	2,656.07	2,968.00	2,968.00	311.93	10.51%
9904 WEB SITE ENHANCEMENTS	(13,264.30)	19,579.85	35,743.00	35,743.00	16,163.15	45.22%
Total Expenses	145,669.32	1,298,837.34	1,638,031.00	1,638,031.00	339,193.66	20.71%
Non-Budgeted Revenues						
4018 PALMETTO HR INITIATIVE	12,394.50	113,355.26	0.00	0.00	113,355.26	0.00%
4019 RICHLAND CNTY INITIATIVE	56,250.00	200,000.00	200,000.00	200,000.00	0.00	0.00%
4021 SUBSIDY SPECIAL PROJECTS	0.00	17,791.00	0.00	0.00	17,791.00	0.00%
Total Non-Budgeted Revenues	68,644.50	331,146.26	200,000.00	200,000.00	131,146.26	65.57%
Non-Budgeted Expenses						
86121 PALMETTO HR INITIATIVE	(12,325.05)	(113,355.26)	0.00	0.00	(113,355.26)	0.00%
86123 RICHLAND CNTY INITIATIVE	0.00	(190,815.15)	0.00	0.00	(190,815.15)	0.00%
87021 SPECIAL PROJECTS SUBSIDY	0.00	(17,791.00)	0.00	0.00	(17,791.00)	0.00%
8735 CLIENT EVENT EXPENSE	(5,467.96)	(15,085.23)	0.00	0.00	(15,085.23)	0.00%
9502 OFFICE SPACE RELOCATION	(110,694.78)	(110,694.78)	0.00	0.00	(110,694.78)	0.00%
9503 OFFICE FURNITURE RELOCATION	(8,303.51)	(8,303.51)	0.00	0.00	(8,303.51)	0.00%
Total Non-Budgeted Expenses	(136,791.30)	(456,044.93)	0.00	0.00	(456,044.93)	0.00%
Net Income	285,606.48	(179,462.18)	(200,000.00)	(200,000.00)	20,537.82	(10.27)%

MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM

Statement of Revenues and Expenditures
 901 - CMCONVENTION & VISITORS BUREAU
 From 11/1/2010 Through 11/30/2010

	Current Period Actual	Current Year Actual	YTD Budget - Original	Variance - YTD Budget vs. Current Year Actual	Total Budget - Original	Total Budget Variance - Original	% Budget Remaining Original
Revenues							
4004 CITY OF COLUMBIA - ATAX	0.00	392,400.00	476,000.00	(83,600.00)	1,142,400.00	(750,000.00)	(65.65)%
4005 RICHLAND COUNTY - ATAX	0.00	42,500.00	70,835.00	(28,335.00)	170,000.00	(127,500.00)	(75.00)%
4008 CAYCE - ATAX	0.00	2,000.00	835.00	1,165.00	2,000.00	0.00	0.00%
4009 LEXINGTON CO - ATAX	416.67	2,083.34	2,085.00	(1.66)	5,000.00	(2,916.66)	(58.33)%
4015 RICHLAND CO HOSPITALITY TAX	0.00	0.00	8,335.00	(8,335.00)	20,000.00	(20,000.00)	(100.00)%
6010 VISITOR CENTER MERCHANDISE	1,705.66	5,293.69	3,335.00	1,958.69	8,000.00	(2,706.31)	(33.83)%
6016 INTEREST EARNED	45.70	210.48	1,250.00	(1,039.52)	3,000.00	(2,789.52)	(92.98)%
6304 MISCELLANEOUS REVENUE	187.24	817.39	1,585.00	(767.61)	3,800.00	(2,982.61)	(78.49)%
Total Revenues	2,355.27	645,304.90	564,260.00	(118,955.10)	1,354,200.00	(908,895.10)	(67.12)%
Expenses							
7001 SALARIES - FT - ADMINISTRATION	9,991.89	49,992.92	50,995.00	1,002.08	121,390.00	72,397.08	59.15%
70011 SALARIES-FT-SALES & MARKETING	35,167.66	178,244.13	191,015.00	12,770.87	458,440.00	280,195.87	61.12%
70021 SALARIES- FT-SALES & MARKETING	262.50	1,081.50	10,000.00	8,918.50	24,000.00	22,918.50	95.49%
7004 TAX LIABILITIES	3,160.11	17,467.07	21,520.00	4,052.93	51,644.00	34,176.93	66.18%
70051 BENEFITS 401K	1,129.82	5,939.83	7,710.00	1,770.17	18,500.00	12,560.17	67.89%
70052 BENEFITS- DULFESTD/LTD	431.81	4,331.65	6,130.00	1,798.35	14,717.00	10,385.35	70.57%
7006 EMPLOYEE MEDICAL INSURANCE	5,819.40	28,431.01	33,000.00	4,568.99	79,200.00	50,768.99	64.10%
7201 UNEMPLOYMENT INSURANCE	28.29	307.75	1,665.00	1,357.25	4,000.00	3,692.25	92.31%
7202 INCENTIVES/COMMISSION	0.00	13,867.25	16,470.00	2,602.75	39,526.00	25,658.75	64.92%
8601 COLLATERAL MATERIALS	6,764.17	33,820.85	34,445.00	624.15	82,670.00	48,849.15	59.09%
8605 TRADESHOWS	0.00	7,556.70	7,890.00	333.30	18,940.00	11,383.30	60.10%
8606 TRAVEL & ENTERTAINMENT	303.39	5,790.20	3,335.00	2,455.20	8,000.00	2,209.80	27.62%
8607 PROMOTIONAL MATERIALS	0.00	5,464.74	2,190.00	(3,274.74)	5,250.00	(214.74)	(4.09)%
8609 POSTAGE	500.79	3,062.18	5,210.00	2,147.82	12,500.00	9,437.82	75.50%
8610 TELEPHONE	414.81	6,561.41	7,915.00	1,353.59	19,000.00	12,438.59	65.47%
8612 MARKETING & ADVERTISING	24.40	1,404.58	24,585.00	23,180.42	59,000.00	57,595.42	97.62%
8613 PRINTING	30,654.68	30,768.42	45,415.00	14,646.58	109,000.00	78,231.58	71.77%
8614 PARTNERSHIP SERVICES	48.62	2,226.46	2,085.00	(141.46)	5,000.00	2,773.54	55.47%
8702 MEETING EXPENSE SUBSIDY	0.00	9,455.40	12,350.00	2,894.60	29,645.00	20,189.60	68.10%
8703 DEPRECIATION EXPENSES	0.00	18,920.34	11,250.00	(7,670.34)	27,000.00	8,079.66	29.97%
8704 EMPLOYEE TRAINING EXPENSE	429.98	923.52	1,250.00	326.48	3,000.00	2,076.48	69.22%
8706 GENERAL INSURANCE	572.88	2,864.40	3,480.00	615.60	8,300.00	5,485.60	65.70%
8709 PROFESSIONAL FEES	105.84	105.84	6,685.00	6,579.16	16,000.00	15,894.16	99.34%
87091 PROF. - SERVICE FEES EXPENSE	578.16	3,232.36	3,245.00	12.64	7,786.00	4,553.64	58.48%
8710 OFFICE SPACE RENTAL	1,434.42	1,963.92	11,800.00	9,836.08	28,320.00	26,356.08	93.07%
8711 REPAIR/MAINT	0.00	0.00	625.00	625.00	1,500.00	1,500.00	100.00%
8712 OFFICE SUPPLIES	764.81	4,257.09	3,960.00	(297.09)	9,500.00	5,242.91	55.19%
8715 DUES/SUBSCRIPTIONS	769.69	3,338.83	2,810.00	(528.83)	6,739.00	3,400.17	50.46%
8718 VISITOR CENTER MERCHANDISE	150.90	5,603.97	3,125.00	(2,478.97)	7,500.00	1,896.03	25.28%
8719 AUTO ALLOWANCE	300.00	1,740.00	3,000.00	1,260.00	7,200.00	5,460.00	75.83%
8722 UTILITIES	0.00	2,379.06	2,000.00	(379.06)	4,800.00	2,420.94	50.44%
8723 OFFICE EQUIPMENT	0.00	515.79	415.00	(100.79)	1,000.00	484.21	48.42%
8724 COMPUTER EXP & MAINTENANCE	98.75	1,967.82	4,165.00	2,197.18	10,000.00	8,032.18	80.32%

MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM

Statement of Revenues and Expenditures
 901 - CSM CONVENTION & VISITORS BUREAU
 From 11/1/2010 Through 11/30/2010

	Current Period Actual	Current Year Actual	YTD Budget - Original	Variance - YTD Budget vs. Current Year Actual	Total Budget - Original	Total Budget Variance - Original	% Budget Remaining Original
8725 OFFICE EQUIPMENT LEASED	63.56	4,035.14	6,190.00	2,214.86	15,000.00	10,064.86	73.10%
8728 PARKING EXPENSES	540.00	2,130.00	2,475.00	345.00	5,940.00	3,810.00	64.14%
8738 CONTRACT BUILDING SERVICES	204.78	808.90	650.00	(158.90)	1,560.00	791.10	48.15%
9406 MISCELLANEOUS EXPENSE	0.00	16.00	210.00	200.00	500.00	490.00	96.00%
9409 EMPLOYEES RELATED SERVICE ACT.	0.00	551.36	815.00	263.64	1,940.00	1,406.64	71.87%
9904 WEB SITE ENHANCEMENTS	2,546.48	12,810.74	14,050.00	1,239.26	33,233.00	20,912.24	62.93%
Total Expenses	103,264.58	473,933.11	566,165.00	92,231.87	1,339,800.00	884,866.17	65.12%
Non-Budgeted Expenses							
8735 CLIENT EVENT EXPENSE	(325.60)	(13,710.05)	(9,485.00)	(4,125.05)	(23,000.00)	9,289.95	(40.39)%
9503 OFFICE FURNITURE RELOCATION	0.00	(814.67)	0.00	(814.67)	0.00	(814.67)	0.00%
Total Non-Budgeted Expenses	(325.60)	(14,524.72)	(9,485.00)	(4,939.12)	(23,000.00)	8,475.28	(36.83)%
Net Income	(101,234.92)	(63,152.35)	(11,490.00)	(31,662.15)	(27,600.00)	(11,592.15)	56.35%



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: West Metro Visitor's Center

2. Sponsoring Organization: West Metro Chamber of Commerce & Visitor's Center

Mailing Address: 1006 12th Street Cayce, SC 29033

3. Event/Project Director:

Name John Banks Title Director of Tourism

Telephone 803-794-6504 Alternate Telephone 803-665-7620

Fax Number 803-794-6505

Email wmvisitorcenter@aol.com

4. Event Website: www.visitwestmetro.com

5. Event/Project Category (*Check One*):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 07/01/2011 End date 06/30/2012

7. Location of Project/Event: 1006 12th Street Cayce, SC 29033

8. Number of employees: #Full-time _____ #Part-time 1

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed _____

Brochures - # distributed _____

Posters - # distributed _____

Magazine Ads - # ads 2 (list ads and distribution range on separate sheet)

Newspaper Ads - # ads 6 (list newspapers and distribution range on separate sheet)

Television Ads - # ads _____ (list stations and viewing range on separate sheet)

Radios Ads - # ads _____ (list stations and listener range on separate sheet)

Billboards - # ads _____ (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # 2 (list on separate sheet with target audience)

Other than listed above: Attached form (list on separate sheet with target audience)

Lexington County Accommodations Tax Funding FY 2011/12

11. How many people do you expect to attend? 0
12. Of this number, how many are tourists? 0 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. List the methods used to track tourists:
- Web page inquires - estimated inquires per month 1,398
 - Phone call inquiries - estimated phone calls per month 36
 - Brochure mailings - estimated brochures mailed per month 70
 - Event ticket sales - estimated tickets sold per event _____
 - Event registration - estimated registrants per event _____
 - Hotel sales - estimated sales per event/per month _____
 - License plates - estimated count per event _____
 - Surveys - estimated number of responses per survey _____
 - Other than listed:
Brochures Picked up at Airport Locations 420 per month
-
14. Lexington County Hotels - check all that apply and include the average number of nights reserved:
- Comfort Suites, Main St. - Total nights _____
 - Extended Stay Deluxe, Irmo - Total nights _____
 - Hampton Inn, Airport - Total nights 23
 - Hampton Inn, Columbia Ave. - Total nights _____
 - Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
 - Holiday Inn Express, Innkeeper Dr. - Total nights _____
 - Holiday Inn Hotel & Suites, Airport - Total nights _____
 - Holiday Inn, McSwain Dr. - Total nights 37
 - Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights 138
 - Quality Inn & Suites, W. Main St. - Total nights _____
 - Radisson-Columbia, Bush River Rd. - Total nights _____
 - Ramada- Lexington, S. Lake Dr. - Total nights _____
 - List other hotels not included above:
Sleep Inn (Springdale) 48, Country Inn & Suites (Cayce) 24,
-
15. Please indicate you have read: Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? Yes No
16. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.
- a. Estimated total cost of Project \$ 50,000.00
 - b. Amount of Accommodations Funds requested for this Project: \$ 15,000.00
 - c. This request equals what percent of the total Project/Event Budget? 30.00 %
 - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Web and print ads \$15,000, Brochures \$6,500, Web \$1,100, Payroll \$28,500

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 10-11, amount \$ 47,700.00, source Multiple, and purpose: Many Years for the operation of the Visitor Center to promote tourism to the County

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

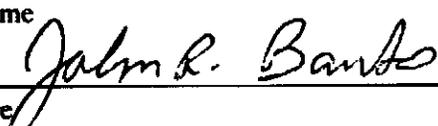
19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

Separate sheet attached

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

John Banks
Print Name

Signature

Director of Tourism
Title
12-27-2010
Date



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: West Metro Chamber of Commerce & Visitor's Center

Project/Event Name: West Metro Visitor's Center

Contact Name: John Banks

Phone: 803-794-6504

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

On Attached Form

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$61,000.00	\$66,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$12,000.00	\$15,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$66,100.00	\$49,750.00
Total Attendance		
Total Tourists*		

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Feed back from Hotels

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

John Banks

Print Name

Signature

Director of Tourism

Title

Date

12-27-2010

Supplemental Attachment

10: Advertising sources

Ads were placed in two regional newspapers promoting the Congaree Bluegrass Festival and Riverwalk Music Festival. Six Ads were placed as a package in the Charlotte Observer with a circulation of 212,000 along with 2,000 banner impressions on their web site. One ¼ page ad was placed in the Augusta Chronicle with a circulation of 74,000 as well as 8,000 banner impressions on the web site. A full page ad coupled with a full page advertorial were placed in the National Magazine Canoe & Kayak (131,000 subscribers, an additional 100,000 to outlets) promoting the river sports on the Lower Saluda River. We received ad space on their web site for two months resulting in over 1,200 inquires from those links.

19. Project Description

19a: General Description

The West Metro Chamber & Visitor Center (WMCCVC) focuses on promoting the accommodations, events, and attractions in the West Metro area of Cayce, Springdale, West Columbia and Lexington County. We have a "Walk in facility" that is open 8:00 to 5:00 Monday through Friday manned with helpful staff to answer questions and provide information for visitors. We offer brochures on Attractions, Hotels, and Restaurants as well as maps to an average of 23 visitors per week. We send out on average 4 relocation and visiting traveler packages per week from telephone request. The WMCCVC is taking new steps to truly instruct the public on the benefits to staying in the West Metro Area during their visits to the midlands. We are working to increase our visibility of our attractions and hotels outside our 50-mile radius.

We are in the final year of a contract for two Kiosk (lighted signage) above the baggage claim carrousel at the Airport. More than 535,000 visitors spend time in that area each year, which allows us to attract not only travelers from outside 50 miles but also the Columbia area locals to our area attractions. At one of these locations we have launched a campaign for the Riverwalk with the theme "From the boardroom back to nature in less than 5 minutes, we are just a bridge away". This theme is showing one of the most accessible nature locations just moments from the downtown business district. This promotes the West Metro Area as a prime overnight stay area for the business traveler.

Our web site was completed in the fall of 2009. We are having over 1,000 hits a month with the two most three most visited pages are accommodations, restaurants, and river sports. Our goal is to provide much more detailed information about our hotels with links to their main sites for reservations. We have a small write up about each of our restaurants describing the type of menu, décor, and links to, or menus on site. Our goal is to provide enticing information about our attractions including virtual tours when available. We plan to promote a constantly updated "things to do" area which highlights local theater, concerts, and events which can be reached within 15 minutes from our area. We have added a Facebook page as well as a Twitter feed to

improve our social marketing. With the current budget challenges, we are reaching out to as many free marketing opportunities as possible to funnel back to our web tools. We are using these pages to promote our push of river sports.

We are working on our final advertising partners for our West Metro Brochure that will highlight our area attractions as well as the three cities and the county. These materials will be distributed to key areas such as visitor centers on the state's borders, tourist destination areas and colleges that travel to the area.

A national full page color ad that will include a story written by a staff writer in Canoe & Kayak 2010 travel guide hit the newsstands in late March. We believe that the river sports are a sellable commodity. We continued an area of success in 2010 helping in promoting festivals outside our area. We ran ads for the Congaree Bluegrass Festival and the Riverwalk Music Festival in the Charlotte Observer and Augusta Chronicle. We also used the Web packages with solid success. We also got in late with the Marine Mud Run. We were able to get five of our area hotels on their web site in the last weeks. Each saw at least a 10 room nights from this site. We are working with them to possibly get involved with sponsorship to promote our Hotels.

19 B: Benefits toward Serving the Lexington County Community

The WMCCVC has been able to pool money from a few areas to provide a Visitors Center that can serve the region while concentrating on the Tri-City area and Lexington County. This area contains most of the attractions in the County. Our goal is to upgrade our professionalism and convey through our publications and our web tools the natural beauty of the cities that we work alongside. We want to highlight the easy access to so many of our regions jewels. It is our goal to sell the area as a great place to stay and visit while being central to so many activities. Our push to reach out to the white water community targets our local hotels for weekend type stays. The guide we have chosen goes to over 400,000 paddling families of which 84% traveled out of state for a new adventure last year. Our pitch will go to mostly beginning paddlers with our low flow rivers. These paddlers like to add additional things that a city environment offers such as museums and antique shopping.

The WMCCVC is dedicated to working with the local hotels by providing leads and brochures about local attractions. We advertise the amenities that a visit to Lexington County can provide. We try to highlight our local attractions making our area more appealing as an overnight stay location. We are partnering with groups such as the Lexington County Recreation Commission to promote our hotels to their event participants to fill the lulls. These Softball, Baseball, and Tennis tournaments are scheduled 40 weekends this year. We are working on providing information at some front desks of current activities (signage) allows the WMCCVC to attract attention to the Riverwalk, The Cayce Museum, West Columbia Antique District, and local restaurants. Our goal with this program is to improve the value of the stay to promote repeat business.

19 C: Total Attendance

It is difficult to quantify attendance numbers in our daily activities. We keep account of all visitors stopping in or calling each week. Our new web tools provide us with feedback such as hits as well as navigation information, showing where these hits are originated. We are working with the local hotels to document visitors that are referred by our marketing efforts. This gives the WMCCVC information to build on each year. Our ideas include offering discounts/coupons through the web site. We also developed relationships with area churches to extend our services to families for weddings, reunions, and funerals. We will continue to expand on this idea and create new relationships. Our work with the festivals has given us an opportunity to be the accommodations link highlighting local hotels and restaurants for the event.

17 D: Economic Impact

The WMCCVC is dedicated to reach out to the Southeastern states that are driving distance from our area. We are looking at selling our region as a whole while highlighting our unique location as central to many activities. We are focusing on promoting the beauty and sporting activities on the Lower Saluda and Congaree rivers. The impact is difficult to measure since we do not have a dedicated gate or ticket sales. We are looking at ways to be more quantitative in our efforts.

19E: Attract and Promote Tourism

Our main and only goal is to attract and promote tourism. One of the main focuses of the WMCCVC is to educate the outlying public about the beauty and many activities that are available on a stay in Lexington County. We attempt to tell the story to as many travelers who are looking for an affordable diverse community to visit. There are areas where you can paddle a Kayak down class four rapids in the afternoon and see an outstanding production of a musical or play that evening and travel a total of five miles to do both. We are attacking this market with print and internet reach. This gives us an outlet to promote the County as a destination.

The Accommodation Tax dollars are the sole source of funding for the center. These are the dollars that allow us to reach out with advertising and produce maps and brochures that sell our area. The A-Tax dollars help us design and place ads outside 50 miles that draw visitors from all over the southeast and the country. They allow us to staff the center with people who love to tell the story of our area and sell a visit to Lexington County. We greatly appreciate the funding that the County has provided. We truly believe that we are one of the only groups specifically targeting tourist to visit Lexington County. We are working on unique marketing programs to highlight our strengths to those who share in those same interests.

Y 20010/2011 Final Report

III. Project Success:

Our work with Festivals this year has shown an impact in “heads in beds” as well as “ring the cash registers” as challenged by the TERC committee. We have to put our hoteliers in front of these enthusiasts who travel for these events. The Visitor Center must help these events attract from broader markets than most attempt to reach. We are seeing increased inquires on our web page almost every month. When we are producing effective ads, we are seeing spikes on our site. We will do as much through social marketing as we build a network of partners. We will also help negotiate rates for the groups which will help in quantifying our numbers. We are reaching out to people bringing events to our area to push our hotels as hosts.

2009-2010 Budget
 Year End Financial June 30, 2010

Expenses	Budgeted	Expenses	Revenues
Visitors Center Sign Maintenance			
Printing Cost (Brochures)	\$ 3,000.00		Cayce \$ 22,000.00
Airport Lighted Signage	\$ 5,340.00	\$ 4,005.00	West Columbia \$ 5,000.00
Gardners Guide			
Airport Brochure Locations	\$ 3,360.00	\$ 2,520.00	Lexington County * 15,000 \$ 14,250.00
Escape to the Southeast			
Advertising TV			Springdale \$ 8,000.00
Sights and Bites			
Print Advertising	\$ 3,500.00	\$ 4,112.96	LCRAC \$ 500.00
Yellow Pages	\$ 900.00	\$ 1,569.37	
Internet Amount (Website)	\$ 7,250.00	\$ 7,318.00	Carry Over from 2008-2009 \$4,079.26
Food and Entertainment			
Promotional Products			
Postage	\$ 1,000.00	\$97.35	Total for 2009-2010 \$ 53,829.26
Directors & Assistant Pay	\$ 34,007.00	\$ 33,472.03	
Taxes	\$ 359.00	\$174.33	Deposits
Membership Fees			7/8/2009 Cayce \$ 22,000.00
Computer			8/14/2009 Lexington \$ 3,000.00
Office Supplies	\$200.00	\$ 291.32	11/5/2009 Lexington \$ 7,500.00
Bank Charges		\$32.00	11/6/2009 Springdale \$ 8,000.00
			12/8/2009 WC \$5,000.00
			5/7/2010 Lexington \$ 3,750.00
			LCRAC \$ 500.00
			Carry Over from 2008-2009 \$4,079.26
	\$ 58,916.00	\$ 53,592.36	
			Total for 2009-2010 \$ 53,829.26
Total Deposits and Carry Over		\$53,829.26	



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: Lexington Visitors Center

2. Sponsoring Organization: Greater Lexington Chamber and Visitors Center

Mailing Address: PO Box 44, Lexington, SC 29071

3. Event/Project Director:

Name Randy Halfacre Title President/CEO

Telephone 803-359-6113 Alternate Telephone 803-359-2094

Fax Number 803-359-0634

Email randy@lexingtonsc.org

4. Event Website: www.lexingtonsc.org

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: Lexington Visitors Center

6. Project Timeline: Beginning date July 2011 End date June 2012

7. Location of Project/Event: 321 South Lake Drive, Lexington, SC 29072

8. Number of employees: #Full-time 5 #Part-time 1

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed _____

Brochures - # distributed _____

Posters - # distributed _____

Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)

Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)

Television Ads - # ads _____ (list stations and viewing range on separate sheet)

Radios Ads - # ads _____ (list stations and listener range on separate sheet)

Billboards - # ads _____ (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # 21 (list on separate sheet with target audience)

Other than listed above: Lexington County maps (list on separate sheet with target audience)

10. Web pages targeting people outside of Lexington County at www.lexingtonsc.org

	Page Name	Target Audience	URL
1	Blog	Visitors & Members	http://www.lexingtonsc.org/blog/
2	Community Calendar	Visitors & Members	http://www.lexingtonsc.org/events/catgid/11
3	Community Data	Visitors & Members	http://www.lexingtonsc.org/community_data/
4	Community History	Visitors & Members	http://www.lexingtonsc.org/community_history/
5	Contact Us	Visitors & Members	http://business.lexingtonsc.org/contact
6	Explore the Marketplace	Visitors & Members	http://business.lexingtonsc.org/list/
7	Gift Certificates	Visitors & Members	http://lexingtonsc.org/gift_certificates/
8	Golf	Visitors & Members	http://lexingtonsc.org/golf/
9	Homes Page	Visitors & Members	http://www.lexingtonsc.org
10	Hot Deals	Visitors & Members	http://www.business.lexingtonsc.org/hotdeals/
11	Hotels	Visitors & Members	http://www.lexingtonsc.org/hotels/
12	Lake Life	Visitors & Members	http://www.lexingtonsc.org/lakelife/
13	Membership Directory	Visitors & Members	http://www.business.lexingtonsc.org/list/
14	Parks	Visitors & Members	http://www.lexingtonsc.org/parks/
15	Public Affairs	Visitors & Members	http://www.lexingtonsc.org/public_affairs/
15	Religion	Visitors & Members	http://www.lexingtonsc.org/religion/
16	Relocation	Visitors & Members	http://www.lexingtonsc.org/relocation_information/
17	Restaurants	Visitors & Members	http://www.lexingtonsc.org/restaurants/
18	Shopping	Visitors & Members	http://www.lexingtonsc.org/shopping/
19	Sports	Visitors & Members	http://www.lexingtonsc.org/sports/
20	Visitor Center	Visitors & Members	http://www.business.lexingtonsc.org/login/
21	What to do in Lexington County	Visitors & Members	http://www.lexingtonsc.org/visitor_center/what-to-do-lexington-sc.htm

10. Advertising sources outside of Lexington County –

The Greater Lexington Chamber & Visitors Center contracts for production of Lexington County maps. The Chamber provides maps to the nine Welcome Centers throughout South Carolina in addition to the other Chambers in Lexington County and Lake Murray Tourism. Each welcome packet mailed or picked up from the Chamber contains a map. Ten thousand maps are distributed each eighteen months by the Greater Lexington Chamber.

11. How many people do you expect to attend? N/A

12. Of this number, how many are tourists? ^{80% of web site visits are tourists} 180,000 visits (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:

- Web page inquires - estimated inquires per month 14,000
- Phone call inquiries - estimated phone calls per month 150
- Brochure mailings - estimated brochures mailed per month 50
- Event ticket sales - estimated tickets sold per event _____
- Event registration - estimated registrants per event _____
- Hotel sales - estimated sales per event/per month _____
- License plates - estimated count per event _____
- Surveys - estimated number of responses per survey _____
- Other than listed:
www.lexingtonsc.org

14. Lexington County Hotels - check all that apply and include the average number of nights reserved:

- Comfort Suites, Main St. - Total nights _____
- Extended Stay Deluxe, Irmo - Total nights _____
- Hampton Inn, Airport - Total nights _____
- Hampton Inn, Columbia Ave. - Total nights _____
- Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
- Holiday Inn Express, Innkeeper Dr. - Total nights _____
- Holiday Inn Hotel & Suites, Airport - Total nights _____
- Holiday Inn, McSwain Dr. - Total nights _____
- Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights _____
- Quality Inn & Suites, W. Main St. - Total nights _____
- Radisson-Columbia, Bush River Rd. - Total nights _____
- Ramada- Lexington, S. Lake Dr. - Total nights _____
- List other hotels not included above:
We have no way of tracking this information.

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

- a. Estimated total cost of Project \$ 80,448.00
- b. Amount of Accommodations Funds requested for this Project: \$ 17,000.00
- c. This request equals what percent of the total Project/Event Budget? 21.00 %
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. \$5,000 postage/supplies for visitor packets, \$12,000 web hosting/upgrades

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010, amount \$ 15,000.00, source Lexington County, and purpose: Visitors Center operation

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: Non-profit 501(c)6

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Print Name Title

Signature Date

Lexington Visitors Center Operations

19 (a) Description of Project

The Greater Lexington Chamber and Visitors Center is the first stop for Lexington County visitors/tourists because it is located in the county seat. This is where visitors get information about area hotels, restaurants and attractions. Located less than two miles from I-20 and close to I-26, the Visitors Center is convenient to travelers throughout Lexington County.

For potential visitors/tourists, the Greater Lexington Chamber and Visitors Center Web site is filled with information. All Lexington County hotels are listed with links to their Web pages. Restaurants, events and activities also are featured, along with golf courses, ball parks, churches, shopping districts, and Lake Murray information. A state-of-the-art Web site greatly enhances Lexington's visibility and helps draw attention to our sites and activities. The new Web site has a special page just for visitor and hospitality information called "Lexington County Visitors Center."

19 (b) Benefit to Tourism and Community

The Greater Lexington Chamber and Visitors Center helps promote tourism to our area every day by providing individual attention to each visitor and each telephone request. The recently expanded Visitors Center has a tremendous amount of information. Hotel brochures, restaurant menus, county attractions, maps of the area and up-to-date details about festivals, parades and sporting events throughout the county are available. Walk-in visitors are helped with directions to local places of interest. Telephone calls come from across the United States with inquiries about Lexington County businesses, attractions and events. Government agencies within the county send visitors and callers requesting information to the Greater Lexington Chamber and Visitors Center for assistance. Callers are always pleased that they talk with a *person* and get answers to their questions immediately.

19 (c) Number of Visitors

The knowledgeable and friendly staff helps hundreds of visitors each year who come through the Visitors Center. Telephone, mail and email requests come in daily from people planning to travel through or to Lexington County for a family, sporting or entertainment event.

Between 600-800 visitor and relocation information packets are mailed each year. A list of hotels and hotel brochures are included in the visitor and relocation packets. Potential new residents need hotel information for their visits to Lexington County while they decide where to relocate. Last year alone there were more than 180,000 visits to the Chamber's Web site where visitor information is available.

19 (d) Economic Impact

Without the Greater Lexington Chamber and Visitors Center and our new upgraded Web site, there would be a significant void of information for and about visitor/tourist attractions in Lexington County. The Chamber's Web site is at the very top of Google's list when searching for Lexington or Lexington County, SC. Additionally, our Chamber is the first place people call or visit for information about the entire Lexington County area regarding attractions, lodging, restaurants, etc.

19 (e) Use of Accommodations Tax Funds

The \$17,000 requested by the Greater Lexington Chamber and Visitors Center will help offset a portion of the costs involved with the Visitors Center operation. More and more information requests are being referred to the Web site. Last year the total cost of operating the Visitors Center was \$87,971. Plans are underway to relocate the Lexington Visitors Center to Main Street in 2011/2012. The Visitors Center will be enlarged to almost double its current size. With help from the Accommodations Tax Fund, the Greater Lexington Chamber can continue to operate the Visitors Center, make improvements and maintain the Web site in order to provide more promotion of Lexington County.



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Greater Lexington Chamber and Visitors Center
 Project/Event Name: Visitor Information Center
 Contact Name: Randy Halfacre Phone: 803-359-6113

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

The Visitors Center needs more room to display information about Lexington County attractions. We plan to relocate in 2011/2012 and have a larger area for the Visitors Center.

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

In order to better utilize our web site in promoting Lexington County, a full time webmaster and marketing position was added. Also, we plan to add a full time Visitors Center staff member.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$87,971.00	\$74,214.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$12,500.00	\$15,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$24,816.00	\$32,668.00
Total Attendance	N/A	N/A
Total Tourists*	8,200	8,400

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Maps and Quality of Life magazines distributed, plus internet inquiries

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Randy Halfacre Title PRES/CEO
 Print Name _____
[Signature] Date 12/23/10
 Signature _____

Project Budget Report

Lexington County Accommodations Tax

FY 2009-2010

\$15,000 Received

Greater Lexington Chamber and Visitors Center

Expenditures:

Personnel	\$ 57,470
Utilities	1,293
Maintenance	1,393
Website Development	6,000
Supplies	678
Telephone	3,134
Postage	<u>4,246</u>
	\$ 74,214

Less Accommodations Tax received:

Lexington County	\$ 15,000
Town of Lexington	32,668

Balance of Operation Expenses \$ 26,546

(These numbers are based on percentages of our total budget and are actual expenses related to the operation of the Greater Lexington Visitors Center.)



County of Lexington
Accommodations Tax Fund
FY 2011/2012

APPLICATION

1. Name of Project/Event: Visitor Information Center

2. Sponsoring Organization: Batesburg-Leesville Chamber of Commerce & Visitor's Center

Mailing Address: PO Box 2178, Batesburg-Leesville, SC 29070

3. Event/Project Director:

Name Monica Motes Title President

Telephone 803-532-4339 Alternate Telephone 803-608-0851

Fax Number 803-532-3978

Email monica@batesburg-leesvillechamber.org

4. Event Website: www.batesburg-leesvillechamber.org

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - see #10 for advertising/promotion sources

Tourism Related Expenditures: Visitor's Information Center

6. Project Timeline: Beginning date 01/01/2011 End date 12/31/2011

7. Location of Project/Event: 350 E Columbia Ave, Batesburg-Leesville, SC 29070

8. Number of employees: #Full-time 2 #Part-time 1

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed _____

Brochures - # distributed 100

Posters - # distributed 40

Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)

Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)

Television Ads - # ads _____ (list stations and viewing range on separate sheet)

Radios Ads - # ads _____ (list stations and listener range on separate sheet)

Billboards - # ads _____ (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # 1 (list on separate sheet with target audience)

Other than listed above: _____ (list on separate sheet with target audience)

11. How many people do you expect to attend? 78,000
12. Of this number, how many are tourists? 41,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:

- Web page inquires - estimated inquires per month 850
- Phone call inquiries - estimated phone calls per month 20
- Brochure mailings - estimated brochures mailed per month 5
- Event ticket sales - estimated tickets sold per event 200
- Event registration - estimated registrants per event 150
- Hotel sales - estimated sales per event/per month _____
- License plates - estimated count per event _____
- Surveys - estimated number of responses per survey _____
- Other than listed:
Visitor Center Walk-ins - 100

14. Lexington County Hotels - check all that apply and include the average number of nights reserved:

- Comfort Suites, Main St. - Total nights 20
- Extended Stay Deluxe, Irmo - Total nights _____
- Hampton Inn, Airport - Total nights _____
- Hampton Inn, Columbia Ave. - Total nights _____
- Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
- Holiday Inn Express, Innkeeper Dr. - Total nights _____
- Holiday Inn Hotel & Suites, Airport - Total nights _____
- Holiday Inn, McSwain Dr. - Total nights _____
- Lexington Wingate by Wyndham, Saluda Pointe Dr. - Total nights _____
- Quality Inn & Suites, W. Main St. - Total nights _____
- Radisson-Columbia, Bush River Rd. - Total nights _____
- Ramada- Lexington, S. Lake Dr. - Total nights _____
- List other hotels not included above:
Leesville Lodge - Total Nights 70, Spinners Resort - Total nights 21

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

- a. Estimated total cost of Project \$ 97,084.00
- b. Amount of Accommodations Funds requested for this Project: \$ 12,500.00
- c. This request equals what percent of the total Project/Event Budget? 13.00 %
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. B-L Brochures \$1500, Billboards \$3000, Event Flyers & Posters \$3000, News

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010/2011, amount \$ 5,000.00, source Lexington County, and purpose: Visitor's Information Center

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

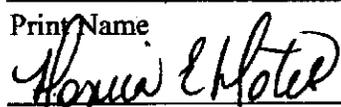
Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Monica Motes
 Print Name

 Signature

President
 Title
1-3-2011
 Date



County of Lexington
Accommodations Tax Fund
FY 2011/2012

EXPENDITURES

Organization: Batesburg-Leesville Chamber of Commerce & Visitor's Center

List of Expenditures	Actual 2009/10	Current 2010/11	Estimated 2011/12
Personnel	\$54,851.00	\$60,759.00	\$60,440.00
Facilities	\$2,314.00	\$4,187.00	\$3,900.00
Dues	\$0.00	\$25.00	\$0.00
Postage, Printing, Office Supplies	\$11,101.00	\$12,067.00	\$8,800.00
Telephone	\$2,440.00	\$2,152.00	\$1,200.00
Promotions	\$660.00	\$765.00	\$950.00
Special Events	\$22,045.00	\$19,671.00	\$19,650.00
Monthly Membership Meetings	\$4,242.00	\$4,573.00	\$4,000.00
Office Equipment/Furniture	\$914.00	\$0.00	\$0.00
Fundraising	\$1,874.00	\$0.00	\$0.00
Membership Services	\$1,059.00	\$838.00	\$900.00
Miscellaneous	\$1,020.00	\$710.00	\$1,160.00
Taxes/Insurance	\$4,479.00	\$6,150.00	\$5,850.00
Rent Expense	\$1,800.00	\$6,695.00	\$7,200.00
Master Plan Expenses	\$1,486.00	\$0.00	\$0.00
Capital Improvements	\$17,443.00	\$0.00	\$0.00
	\$127,828.00	\$118,592.00	\$114,050.00

County of Lexington

Accommodations Tax Fund

FY 2011/2012

Batesburg-Leesville Chamber of Commerce & Visitor's Center

Item #10 Websites: Batesburg-leesvillesentinel.com

Target: Local residents and worldwide residents interested in relocating to or visiting the Batesburg-Leesville area. This on-line newspaper includes stories from the town, schools, and local merchants.

Item #19 Project Description

General Project Description: Visitor Information Center Operations

The Batesburg-Leesville Chamber of Commerce & Visitor's Center is "Information Central" for Batesburg-Leesville and its surrounding area. The center is the first stop for visitors to this area to pick up information on local businesses, restaurants, hotels, and upcoming events. The office is centrally located on SC Hwy 1 between the Batesburg and Leesville Business Districts which are noted by way-finding signs as a part of the on-going Community Master Plan. The Chamber office is also located next to Shealy's Barbeque, which attracts hundreds of visitors to our town on a daily basis, giving our visitors center the opportunity to market additional businesses in town for return visits.

For potential visitors, the Chamber's website is filled with information about the town and businesses in the surrounding area. Included in this online directory are links to the businesses' websites as well. In addition, the website lists upcoming events in the area along with contact information.

Benefit to Tourism and Community

The Batesburg-Leesville Chamber & Visitor's Center helps promote tourism to the area daily by showing individual attention to each visitor and each telephone request. The Chamber's New Office offers an abundance of space to provide visitors and tourists with a wealth of information about Batesburg-Leesville and the surrounding area. Hotel brochures, maps of the area, and up-to-date details of festivals, parades, and sporting events in the area are always available. The Chamber Office & Visitor's center serves as an information highway for one of Lexington County's largest annual events, SC Poultry Festival. In addition, we supply applications and information for accommodations for the SC Poultry Festival. We also work with the Batesburg Business Association as the information highway for the Annual Flower Festival in April and the Annual Fall Festival in October. In addition, this office partners with the Lexington County Sheriff's Department in organizing, advertising for, and holding an Annual National Night Out.

Walk-in visitors are helped with directions to places of interest in the community. Telephone calls come from across the country with inquiries on the local area businesses and attractions. With so many offices using automated answering services, people often call the Chamber office to talk with a person and obtain immediate answers. In addition, the Chamber offers "Welcome Home" packages to people purchasing homes in the area. These packets are put together by the Chamber and include business and school information as well as local area maps and other items of interest. These packets are distributed by local Realtors at the time of closing.

Total attendance

The knowledgeable and friendly staff helps hundreds of visitors each year who either come in the office or request information via telephone or email. Batesburg-Leesville welcomes approximately 78,000 visitors annually with approximately 41,000 of those living outside the county.

Economic Impact

Without the Batesburg-Leesville Chamber of Commerce & Visitor's Center and the website, there would be a void in the information available for Batesburg-Leesville and its surrounding area. Not only do we promote this area but we also participate in a Joint Chamber Group with four other Lexington County Chambers in an effort to promote the entire county of Lexington along with its businesses. The Chamber office plays a vital role in supplying information to newcomers and prospects for the area. We also continue to support and work with the Economic Development committee to continue to promote the area for potential businesses and home owners.

Use of Accommodations Tax Funds

The events, including the SC Poultry Festival, Annual Flower and Garden Show, National Night Out, Fall Music Festival, Annual Fall Fest, and other on-going events, continue to attract visitors to our area. Our offices promotes tourism for these events by continued advertising via newspapers, e-mail blasts, website postings as well as handbill, newsletter and poster distribution. Batesburg-Leesville experiences positive economic impact from these visitors both from their spending while visiting as well as possible relocation to this area. The \$12,500 requested by the Batesburg-Leesville Chamber of Commerce & Visitor's Center will help offset a portion of the cost involved with the Visitor's Center operation. Last year postage, paper and printing of materials used in the distribution of packets was \$10,752. With the help from the Accommodations Tax Fund, the Batesburg-Leesville Chamber of Commerce & Visitor's Center can provide more promotion of the Batesburg-Leesville area along with Lexington County.



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Batesburg-Leesville Chamber of Commerce & Visitor's Center
 Project/Event Name: Visitor Information Center
 Contact Name: Monica Motes Phone: 803-532-4339

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):
As the Batesburg-Leesville area continues to grow, visitor/tourist requests continue to increase. Adding a new industry to the area in 2010 has increased inquiries about the area.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$99,350.00	\$109,532.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$5,000.00	\$5,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$0.00	\$0.00
Total Attendance	N/A	N/A
Total Tourists*	20,000	41,000

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Ticket sales and visual counts are used to count attendance at all local events.

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Monica Motes
 Print Name

 Signature

President
 Title
 1-3-2011
 Date

County of Lexington Accommodations Tax Fund

FY 2010 Final Report

Expenses Paid by Accommodations Tax Funds

Total Printing and Postage for Visitor packets and directories \$7,899.31



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: Lexington County Softball Tournaments

2. Sponsoring Organization: Lexington County Recreation & Aging Commission

Mailing Address: 563 South Lake Drive, Lexington, SC 29072

3. Event/Project Director:

Name Randy Gibson Title Executive Director

Telephone (803)359-9961 Alternate Telephone _____

Fax Number (803)359-9092

Email rgibson@lcrac.com

4. Event Website: www.lcrac.com

5. Event/Project Category (*Check One*):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 07/01/2011 End date 06/30/2012

7. Location of Project/Event: 701 Old Barnwell Road, Lexington, SC 29170

8. Number of employees: #Full-time 6 #Part-time 10

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed _____

Brochures - # distributed _____

Posters - # distributed _____

Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)

Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)

Television Ads - # ads _____ (list stations and viewing range on separate sheet)

Radios Ads - # ads _____ (list stations and listener range on separate sheet)

Billboards - # ads _____ (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # _____ (list on separate sheet with target audience)

Other than listed above: see attached (list on separate sheet with target audience)

11. How many people do you expect to attend? 30,900
12. Of this number, how many are tourists? 24,720 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:

- Web page inquires - estimated inquires per month _____
- Phone call inquiries - estimated phone calls per month _____
- Brochure mailings - estimated brochures mailed per month _____
- Event ticket sales - estimated tickets sold per event _____
- Event registration - estimated registrants per event _____
- Hotel sales - estimated sales per event/per month _____
- License plates - estimated count per event _____
- Surveys - estimated number of responses per survey _____
- Other than listed:
see attached

14. Lexington County Hotels - check all that apply and include the average number of nights reserved:

- Comfort Suites, Main St. - Total nights 334
- Extended Stay Deluxe, Irmo - Total nights _____
- Hampton Inn, Airport - Total nights 704
- Hampton Inn, Columbia Ave. - Total nights 194
- Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights 78
- Holiday Inn Express, Innkeeper Dr. - Total nights 185
- Holiday Inn Hotel & Suites, Airport - Total nights 79
- Holiday Inn, McSwain Dr. - Total nights 387
- Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights 513
- Quality Inn & Suites, W. Main St. - Total nights 65
- Radisson-Columbia, Bush River Rd. - Total nights 332
- Ramada- Lexington, S. Lake Dr. - Total nights 8
- List other hotels not included above:

see attached

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

- a. Estimated total cost of Project \$ 126,000.00
- b. Amount of Accommodations Funds requested for this Project: \$ 30,000.00
- c. This request equals what percent of the total Project/Event Budget? 23.81 %
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Tournament Bids & Registrations

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2011, amount \$ 30,000.00, source Lexington County, and purpose: Host regional and national softball/baseball tournaments

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: Special Purpose District

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

see attached

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

ARNOY H. GIBSON

Print Name

EXECUTIVE DIRECTOR

Title

[Signature]

Signature

01-04-11

Date

County of Lexington
 Accommodations Tax Fund
 FY 2011/2012 Application

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Websites:

We advertise our Preferred Hotels on the following websites.

USSSA – <http://gamedayusssa.isinproduction.com/Where-to-Stay>

ISA - www.scisafast.com and <http://carolinaslowpitch.com/smf/index.php?topic=314.0>

NSA – www.palmettosoftball.org

ASA – www.palmettosoftball.org

Dynamite Classic – www.georgia-fire.com/DyanmiteClassic

Each association promotes their tournament in North Carolina, Georgia, Florida, Kentucky, Tennessee, Ohio, Delaware, South Carolina and other states.

Visit Lexington County Recreation and Aging Commission (LCRAC) www.lcrac.com accommodation page, where we average approximately 1,000 hits a month.

At the end of the calendar year, the Lexington County Recreation and Aging Commission meet with the USSSA, ISA, NSA, and ASA association directors to assign tournaments to our fields for the year. Each director submits an agreement, which estimates the number of teams that he expects to participate. We also travel outside a 50-mile radius to attend their conferences to secure larger tournaments.

13. List the methods used to track tourists:

LCRAC has implemented a tracking process with our Preferred Hotels. The Director of Sales submits a monthly room night pick up form. We are not capturing all of the room nights that our tournaments produce, so we base our numbers on the reports that the hotels submit to us.

14. Hotels:

Other Hotels not listed:

Best Western	51
Comfort Inn-West Columbia	64
Country Inn - Airport	132
Courtyard NE	10
Courtyard NW	236
Courtyard-Columbia	84
Days Inn	160
Embassy Suites	24
Fairfields Suites	9
Hampton Inn-Harbison	115
Hilton Garden Inn	40

Hyatt	299
Homewood Suites	38
Jameson Suites	27
Marriott Col	43
Quality Inn-West Columbia	211
Quality Inn - Piney Grove	10
Sleep Inn - Airport	68
Sleep Inn NW	110
Staybrigde	24
TownePlace Suites	20
Wingate-Harbison	102



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Lexington County Recreation & Aging Commission

Project/Event Name: Lexington County Softball Tournaments

Contact Name: Randy Gibson Phone: (803)359-9961

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

Please see "Benefit to Tourism and Community" in application

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$112,000.00	\$117,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$30,000.00	\$30,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources		
Total Attendance	27,375	30,900
Total Tourists*	21,900	24,720

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Hotel rooms booked, Surveys and Team registrations for tournaments.

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Print Name

Title

Signature

Date

A. General Description:

Lexington County Recreation and Aging Commission strives to provide clean, safe, and attractive facilities for county residents and tourists alike. In coordination with the accommodations tax our efforts have attracted nationwide teams as well as their followers to the tournaments previously hosted. This season's schedule perpetuates the goals of the commission.

Through the combined efforts of the Lexington County Recreation and Aging Commission and the Lexington County Council, recreation continues to draw revenue and people to Lexington County. Therefore, we believe the committee will again find it favorable to extend the funds requested.

B. Benefit to Tourism and Community:

As previously disclosed, Lexington County Recreation and Aging Commission has and continues to contribute to the growth of tourism in Lexington County. Softball tournaments hosted previously have drawn teams from across the United States.

The 2011 softball season is expected to be another exceptional year, as we have secured several major tournaments. These tournaments include: ISA Winter Warm-up, ASA Polar Bear, USSSA Men's E National, USSSA Baseball NIT, USSSA Men's State (All Divisions), ISA Men's State (All Divisions), ASA Men's State (All Divisions), ISA Youth Fast Pitch State, USSSA Baseball Winter State Tournament, Carolina Dynamite Summer Classic, USSSA Baseball Super NIT and USSSA Masters World Tournament (Four Divisions).

Each year Lexington County Recreation hosts several high school fast-pitch teams from Michigan who visit us during their spring break. Currently we are expecting 2 teams to visit Lexington County from up North. They stay approximately one week while practicing at the Oak Grove and Pine Grove Sports Complexes.

NOTE: They visit us in the off-season and, therefore, do not conflict with any of our locally scheduled programs. We provide this service to promote our county and state and for the economic impact it brings to our county.

In addition to tourism, the Recreation Commission facilities provide a direct benefit to county residents throughout the year youth and adult recreational sports are offered to all citizens. Special events such as Senior Sports Games, where Lexington County citizens who are 55 or better participate in friendly competition and social interaction as well as several youth fun days also are offered by the Recreation Commission. The hope is to attract the County's youth into sporting and local events and reduce to possibilities of negative influences of our society.

C. Attendance Numbers:

Below is a partial list of some of the larger tournaments held in 2010.

<u>Tournament</u>	<u># of Teams</u>	<u># of States</u>	<u># of Participants</u>
ASA Polar Bear	56	5	840
ISA Winter Warm-Up	61	4	915
USSSA Baseball NIT	42	3	630
ISA Red Cross Come Bat 4 Measles	44	3	660
ISA Men's Spring Nationals	45	5	675
Carolina Dynamite Summer Classic	77	13	1155
ASA Men's & Women's State	71	1	1065
ISA Youth Fast Pitch State	42	1	630
ISA Men's State (All Divisions)	58	1	870
USSSA Baseball NIT	55	3	825
NSA Eastern World	48	5	720
USSSA Baseball-Jay Criscione Memorial	112	4	1680
NSA Men's State	49	1	735
USSSA Mid-Atlantic Women's National	28	4	420
USSSA Masters World	16	7	240
USSSA Baseball Winter State	89	3	1335

D. Economic Impact:

Players, their families, and supporters spend an average of three days participating in tournaments. Using the following formula, we can deduct an approximate dollar figure for the monetary impact to the County:

Hotel	\$25.00 x 3 days = \$75.00 (based on 2 per room)
Food	\$30.00 x 3 days = \$90.00
Entertainment	\$20.00 x 3 days = \$60.00
Gas	\$15.00 x 3 days = \$45.00

\$270.00 x 14,475 participants = \$3,900,000.00 spent in Lexington County. Based on the accepted multiplier rate of 3 – 5 and in an effort to be conservative in our estimates we have chosen the multiplier rate of 3 for the calculation of the economic impact to Lexington County of \$11,700,000.00.

These totals do not reflect the participation by spectators nor does it include any participation in other areas such as: Unorganized use of sporting facilities, playgrounds, parks, tennis courts, wellness programs, day camps, after school programs, summer camps for mentally handicapped children, numerous civic groups, aging, etc...

E. Use of Accommodation Tax Funds:

In conclusion, the Lexington County Recreation and Aging Commission requests the Accommodation Tax Funds so that it may continue to enhance the programs currently established and to expand into other fields. It is the goal of the commission to offer facilities that provide a positive influence on today's youth and the institution of the family while benefiting the County of Lexington and the State of South Carolina in the area of commerce. Tourism also allows the Commission to introduce visitors to it's home in Lexington County.



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: Lexington County Tennis Complex

2. Sponsoring Organization: Lexington County Recreation & Aging Commission

Mailing Address: 563 South Lake Drive, Lexington, SC 29072

3. Event/Project Director:

Name Randy Gibson Title Executive Director

Telephone (803) 359-9961 Alternate Telephone _____

Fax Number (803) 359-9092

Email rgibson@lcrac.com

4. Event Website: www.lexingtoncountytennis.com

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 07/01/2011 End date 06/30/2012

7. Location of Project/Event: 425 Oak Drive, Lexington, SC 29072

8. Number of employees: #Full-time 6 #Part-time 5

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed _____

Brochures - # distributed _____

Posters - # distributed _____

Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)

Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)

Television Ads - # ads _____ (list stations and viewing range on separate sheet)

Radios Ads - # ads _____ (list stations and listener range on separate sheet)

Billboards - # ads _____ (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # _____ (list on separate sheet with target audience)

Other than listed above: see attached (list on separate sheet with target audience)

11. How many people do you expect to attend? 10,000
12. Of this number, how many are tourists? 5,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:

- Web page inquires - estimated inquires per month _____
- Phone call inquiries - estimated phone calls per month _____
- Brochure mailings - estimated brochures mailed per month _____
- Event ticket sales - estimated tickets sold per event _____
- Event registration - estimated registrants per event _____
- Hotel sales - estimated sales per event/per month _____
- License plates - estimated count per event _____
- Surveys - estimated number of responses per survey _____
- Other than listed:
see attached

14. Lexington County Hotels - check all that apply and include the average number of nights reserved:

- Comfort Suites, Main St. - Total nights _____
- Extended Stay Deluxe, Irmo - Total nights _____
- Hampton Inn, Airport - Total nights 108
- Hampton Inn, Columbia Ave. - Total nights 7
- Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
- Holiday Inn Express, Innkeeper Dr. - Total nights _____
- Holiday Inn Hotel & Suites, Airport - Total nights _____
- Holiday Inn, McSwain Dr. - Total nights _____
- Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights 234
- Quality Inn & Suites, W. Main St. - Total nights _____
- Radisson-Columbia, Bush River Rd. - Total nights 44
- Ramada- Lexington, S. Lake Dr. - Total nights _____
- List other hotels not included above:
Country Inn, Airport - Total nights: 22; Homewoods Suites - Total nights: 6
Quality Inn, West Columbia - Total nights: 3

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

- a. Estimated total cost of Project \$ 60,000.00
- b. Amount of Accommodations Funds requested for this Project: \$ 15,000.00
- c. This request equals what percent of the total Project/Event Budget? 25.00 %
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Tournament Bids and Registrations

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2011, amount \$ 15,000.00, source Lexington County, and purpose: Host tennis tournaments

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: Special Purpose District

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

see attached

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

RANDY H. GIBSON

Print Name

EXECUTIVE DIRECTOR

Title



Signature

01-04-11

Date

County of Lexington
Accommodations Tax Fund
FY 2011/2012 Application

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

We advertise our Preferred Hotels on the following websites.

LCTC – www.lexingtoncountytennis.com

USTA – www.usta.com when a tournament is scheduled hotels are posted.

International Tennis Federation (ITF) – www.itftennis.com when a tournament is scheduled hotels are posted.

United States Tennis Association (USTA) – It is mandatory that all players entering in to a sanctioned tennis tournament most go through the USTA website to enter. General information about the tournament and accommodations are posted. The USTA covers 17 sections which is the United States.

Visit Lexington County Recreation and Aging Commission (LCRAC) www.lcrac.com accommodation page, where we average approximately 1,000 hits a month.

For special tournaments, we have distributed mailers and posters to North Carolina, Georgia, New York, Alabama, Arkansas, Kentucky, Louisiana, Mississippi, Tennessee, Florida and California. In the past we have sent mailers to leagues within South Carolina. We have used ALTA News Network (Atlanta Lawn Tennis Association and in Woman to Woman in Savannah, Gwinnett County (Atlanta), Hilton Head and Greenville, SC. We have placed ads in Lake Murray and Lexington Woman publications and The State Paper.

13. List the methods used to track tourists:

LCRAC has implemented a tracking process with our Preferred Hotels. The Director of Sales submits a monthly room night pick up form. We are not capturing all of the room nights that our tournaments produce, so we base our numbers on the reports that the hotels submit to us.



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Lexington County Recreation & Aging Commission

Project/Event Name: Lexington County Tennis Complex

Contact Name: Randy Gibson Phone: (803)359-9961

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

Please see "Benefit to Tourism and Community" in application

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$47,000.00	\$136,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$15,000.00	\$15,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$6,000.00	\$10,000.00
Total Attendance	10,000	12,000
Total Tourists*	5,000	6,000

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Estimated based on tournament registrations and hotel rooms booked.

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Print Name

Title

Signature

Date

A. General Description:

The Lexington County Recreation and Aging Commission's Lexington County Tennis Complex is a twenty-one lighted, hard court facility designed to provide first class tennis opportunities for county residents and tourists generating events.

The Lexington County Tennis Complex has recently been named and awarded the 2004 Municipal Facility of the year by "Racquet Sports Industry Magazine", along with formally being named the Professional Tennis Registry Facility of the year 2002, the United States Tennis Association Southern Section: USA League Tennis Facility of the Year 2003, and United States Tennis Association: Outstanding National Public Facility of the Year 2003.

The Lexington County Tennis Complex is hosting over 23 major tennis events that will draw revenue and people to Lexington County and the midlands.

B. Benefit to Tourism and Community:

The Lexington County Recreation and Aging Commission feels the Lexington County Tennis Complex has the potential to generate growth of tourism in Lexington County even greater than its softball tournaments have experienced.

The 2011 calendar of tournaments and events scheduled for the Lexington County Tennis Complex include: USTA South Carolina 26th Van der Meer All Star Camp, 2011 Family Circle Cup Qualifying Mixed Doubles Tournament, USTA/LATA QuickStart Tennis Workshops, USTA South Carolina Officials Clinic, Lexington County Junior Open, Rising Star Junior Tournaments, PTR Workshop and Certification, LATA Spring City Playoffs, South Carolina High School Boys' Singles Championships, Boys and Girls Southern 10's, JTL Adult/Junior Tournament, South Carolina Junior Closed Hard Courts Championships, 9th Annual Sunburn Open Adult Championships, Lexington County Junior Challenger, USTA/ITF South Carolina Junior Championships, and the South Carolina High School Girls' Singles Championships.

C. Attendance Numbers:

Three of the major tennis tournaments that will generate the most economic impact are the USA Tennis Boys and Girls Southern 10's, the International Tennis Federation World Junior Championships, and the South Carolina Junior Closed Hard Courts Championships.

The USA Tennis Boys and Girls Southern 10's will feature 64 boys and girls tennis players ages 10 and under from the nine states of the southern section. The Lexington County Tennis Complex hosted the tournament in 2010 with 115 of the 128 participates traveling from outside of South Carolina.

The International Tennis Federation World Junior Championships will feature the top 64 boys and girls tennis players ages 14 to 18 in the world, including but not limited to South America, Australia, and Europe, competing for world rankings. The tournament also requires a qualifying tournament with an estimated 128 players worldwide. The combined impact from the ITF Sanctioned World Tournament will require around 500 room nights in the Lexington County area from 256 participants and 1,000 coaches and spectators. The 2010 ITF World Tournament hosted by the Complex had 247 participants from 37 states and 33 countries.

The 2010 South Carolina Junior Closed Hard Courts Championships will have an estimated 350 participants from South Carolina. The six-day event has been held at the University of South Carolina for the past 10 years.

D. Economic Impact:

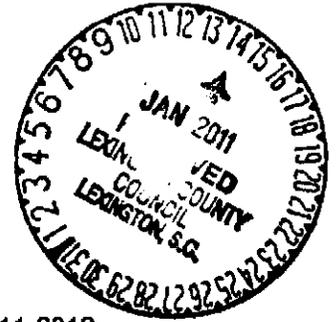
The Lexington County Tennis Complex provides recreational opportunities for Lexington County residents along with promoting the sport of tennis locally by providing tennis after school programs and summer camps. The combined scheduled events at the complex drawing an estimated 3,000 participants and spectators requiring 1,500 room nights will provide a sizable economic impact to Lexington County.

E. Use of Accommodation Tax Funds:

The Lexington County Recreation and Aging Commission requests accommodation tax funding to host quality tennis tournaments and events that highlight the quality of life in Lexington County along with providing economic benefits to the tax payers of Lexington County.



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: Riverbanks Zoo and Garden Advertising Campaign 2011-2012

2. Sponsoring Organization: Riverbanks Zoo and Garden

Mailing Address: PO Box 1060, Columbia SC 29202-1060

3. Event/Project Director:

Name Tommy Stringfellow Title Director of Marketing

Telephone 803.978.1103 Alternate Telephone 803.665.7758 (cell)

Fax Number 803.254.6351

Email tstringfellow@riverbanks.org

4. Event Website: www.riverbanks.org

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - see #10 for advertising/promotion sources

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date July 2011 End date June 2012

7. Location of Project/Event: Riverbanks Zoo and Garden

8. Number of employees: #Full-time 111 #Part-time 82

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed _____

Brochures - # distributed 50,000

Posters - # distributed 500

Magazine Ads - # ads 14 (list ads and distribution range on separate sheet)

Newspaper Ads - # ads 14 (list newspapers and distribution range on separate sheet)

Television Ads - # ads 5,121 (list stations and viewing range on separate sheet)

Radios Ads - # ads _____ (list stations and listener range on separate sheet)

Billboards - # ads 66 (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # 5 (list on separate sheet with target audience)

Other than listed above: 6 magazine issues, 6 annual e-updates, 50 press releases (list on separate sheet with target audience)

11. How many people do you expect to attend? 1,000,000
12. Of this number, how many are tourists? 440,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. List the methods used to track tourists:
- Web page inquires - estimated inquires per month 54,120
 - Phone call inquiries - estimated phone calls per month 3,000
 - Brochure mailings - estimated brochures mailed per month 150
 - Event ticket sales - estimated tickets sold per event 1,000,000
 - Event registration - estimated registrants per event _____
 - Hotel sales - estimated sales per event/per month 2,200
 - License plates - estimated count per event 200,000
 - Surveys - estimated number of responses per survey 350
 - Other than listed:
Every 10th zip code is captured at the ticket booth, Database of 30,000 household members with zip code
14. Lexington County Hotels - check all that apply and include the average number of nights reserved:
- Comfort Suites, Main St. - Total nights 40
 - Extended Stay Deluxe, Irmo - Total nights _____
 - Hampton Inn, Airport - Total nights _____
 - Hampton Inn, Columbia Ave. - Total nights 50
 - Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
 - Holiday Inn Express, Innkeeper Dr. - Total nights _____
 - Holiday Inn Hotel & Suites, Airport - Total nights _____
 - Holiday Inn, McSwain Dr. - Total nights _____
 - Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights 142
 - Quality Inn & Suites, W. Main St. - Total nights _____
 - Radisson-Columbia, Bush River Rd. - Total nights 180
 - Ramada- Lexington, S. Lake Dr. - Total nights _____
 - List other hotels not included above:
Courtyard by Marriott NW = 35 Country Inn & Suites = 42
15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No
16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**
- a. Estimated total cost of Project \$ 300,000.00
 - b. Amount of Accommodations Funds requested for this Project: \$ 50,000.00
 - c. This request equals what percent of the total Project/Event Budget? 16.60 %
 - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. TV- \$180,000, outdoor boards - \$100,000, creative - \$10,000, print - \$10,000

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010, amount \$ 30,000.00, source Lex Cnty A-Tax Fund, and purpose: promotion and advertisement of Riverbanks Zoo and Garden

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: 501(c)1 special purpose district

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

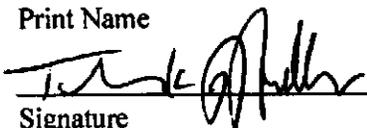
Riverbanks Zoo and Garden is a powerful economic driver within the Midlands, generating \$60.8 million in local business sales and more than 700 jobs throughout the community.

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Tommy Stringfellow

Print Name



Signature

Director of Marketing

Title

1/3/11

Date



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Riverbanks Zoo and Garden

Project/Event Name: Advertising Campaign 2010-11

Contact Name: Tommy Stringfellow

Phone: 803.978.1103

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

Through the use of surveys and zip code tracking, Riverbanks has determined that promoting after-hours events in the Botanical Garden generate incremental and first-time visits.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$300,000.00	\$300,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$50,000.00	\$48,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$250,000.00	\$252,000.00
Total Attendance	955,542	1,115,000
Total Tourists*	420,438	490,000

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
visitor surveys; economic impact study; collecting every 10th zip code at the entrance

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Tommy Stringfellow

Print Name

Director of Marketing

Title

Signature

Date

11/3/11

Lexington County Accommodations Tax Funding FY 2011/12

RIVERBANKS
ZOO AND GARDEN

**LEXINGTON COUNTY
ACCOMMODATIONS TAX FUND
REQUEST**

2011-2012

Riverbanks Park Commission
PO Box 1060
Columbia, SC 29202-1060
[REDACTED]

Contact:
Tommy Stringfellow
Director of Marketing
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Funding request: \$50,000

January 3, 2011

LEXINGTON COUNTY ACCOMMODATIONS TAX FUND REQUEST

PROJECT NAME Riverbanks Zoo and Garden
Advertising Campaign 2011-2012

SPONSOR Riverbanks Park Commission
PO Box 1060
Columbia, SC 29202-1060
Contact: Tommy Stringfellow
Director of Marketing
803.978.1103

A. GENERAL DESCRIPTION

Twice awarded the Governor's Cup for South Carolina's Most Outstanding Tourist Attraction, Riverbanks Zoo and Garden is home to more than 2,000 magnificent and fascinating animals and one of the nation's most beautiful and inspiring botanical gardens. Riverbanks Park Commission is applying for a grant in the amount of \$50,000 from the Lexington County Accommodations Tax Fund for the purpose of advertising and promoting Riverbanks to visitors living outside the Midlands' SMSA (standard metropolitan statistical area).

MISSION

For more than 35 years, it has been the mission of Riverbanks to foster appreciation and concern for all living things by providing the highest standards of care to all of our animals and plants, a diverse educational and high-quality recreation experience for all Riverbanks guests, and all of the resources at our disposal for the conservation of the earth's plants and animals.

NEED

Funding from the Lexington County Accommodations Tax Fund is an essential element in the continued promotion of Riverbanks Zoo and Garden as a world-class facility. The investment of these dollars has elevated Riverbanks' stature to one of the most successful mid-sized zoos in the United States—attracting more than one million visitors annually and supported by a private, non-profit organization of more than 30,000 households (impressive statistics for a zoo and botanical garden located in a city with a metropolitan population of less than 700,000). A solid, ongoing marketing campaign targeting the surrounding areas is vital, therefore, to securing the park's prominence in the nation, ultimately benefiting local and neighboring communities as well as the state.

Thanks to the previous infusion of dollars from the Lexington County Accommodations Tax Fund, visitor attendance through the West Columbia/Botanical Garden entrance has more than doubled since it opened in 1995. In fiscal year 2010, nearly 80,000

visitors entered through the Lexington County turnstiles. Funding again this year is crucial for Riverbanks to meet or exceed these numbers in the coming year.

B. BENEFIT: PROMOTING TOURISM AND THE LEXINGTON COUNTY COMMUNITY

Studies from the US Travel Data Center indicate that each dollar spent on advertising alone equates to a \$45 return to the community; therefore, Riverbanks Zoo and Garden's request for \$50,000 equates to a \$2.5 million return to Lexington County. The use of Lexington County Accommodations Tax Funds to advertise and promote events and activities that take place in Riverbanks Botanical Garden (such as weddings, reunions, Wine Tasting and Rhythm and Blooms) will not only drive incremental attendance but also serve as a springboard for area restaurant visits, shopping and overnight stays—clearly benefiting tourism and the Lexington County community.

C. TOTAL ATTENDANCE VS. NUMBER OF TOURISTS

Riverbanks Zoo and Garden is South Carolina's leading destination attraction, with annual attendance matching the *combined* attendance of the State Museum, EdVenture, Greenville Zoo and South Carolina Aquarium. That's equivalent to 12 USC home game sell-outs (or nearly double the Williams Brice Stadium's yearly turnout).

In fiscal year 2010, Riverbanks welcomed 1.15 million visitors through the gates. Based on a recent study revealing the economic contributions of Riverbanks, greater than 490,000 (or 44%) of these visitors were tourists originating from outside a 50-mile radius. Consequently, of the nearly 80,000 visitors who entered through the Lexington County turnstiles, at least 35,000 were tourists who traveled along and around Highway 378, purchased gasoline, ate meals in neighborhood restaurants and shopped at local stores.

D. ECONOMIC IMPACT

According to a recent economic impact study of Riverbanks Zoo and Garden, conducted by the USC College of Hospitality, Retail and Sport Management, Riverbanks is a powerful economic driver within the Midlands, generating \$60.8 million in local business sales and more than 700 jobs throughout the community. On average, more than 2,600 people visit Riverbanks every day, closely rivaling the population of a few Lexington County towns such as Springdale and South Congaree.

TOURISM

Forty-four percent of Riverbanks' visitors originate from outside a 50-mile radius of Richland and Lexington counties, and nearly 30% come from outside of the state. The average spending per day per Zoo visitor is \$73, pumping greater than \$29.5 million in business sales directly into the state. Of this amount, more than \$21 million came from out-of-state visitors and \$3.5 million of that went directly to lodging establishments.

Riverbanks expects to generate more than 30,000 paid room nights in the Midlands during 2011-12. Here's how we arrived at the number:

- Riverbanks anticipates welcoming at least 1 million visitors in 2011-12 based on annual organization-specific and industry trends.
- Forty-four percent—or approximately 440,000—of Riverbanks visitors will be tourists from outside a 50-mile radius.
- Visitor surveys conducted by industry professionals indicate that 21.7%—or 95,480—of those 440,000 tourists spend the night in the area. This number divided by an average zoo visitor party size of 3.5 people suggests that the estimated number of room nights would total more than 27,280 paid room nights per year.

As a direct result of partnerships between Riverbanks and 11 hotels in Richland (5) and Lexington (6) counties, combined hotel/Zoo packages specifically generated 708 room nights and \$77,880 in room revenue in the past fiscal year. Furthermore, private and special events booked in the Garden resulted in additional overnight stays.

Not only do Riverbanks' visitors occupy hotel rooms, but they also buy gasoline, eat meals and shop in area stores—clearly boosting tourism in the region. In fact, each year nearly 25,000 cars travel along Highway 378 alone to enter Riverbanks through the Lexington County entrance, thousands of which stop at local businesses along the way.

Notably, Riverbanks received several awards over the past two years from readers of major publications throughout the region, demonstrating the strong appeal the Zoo has to areas outside of the Midlands.

- **Recipient of the BOB (Best of the Best) Award for Best Day Trip**
by *Charlotte Magazine*
- **Voted Best Day Trip**
by the readers of *Charlotte Parent* magazine
- **Voted Most Family Friendly Day Trip Destination**
by readers of *Low Country Parent* magazine
- **Named South Carolina's Top Field Trip Attraction**
by *Carolina Field Trips* magazine

EMPLOYMENT OPPORTUNITIES

The economic contributions by Riverbanks Zoo and Garden are not limited to tourism.

- Riverbanks employs 223 Midlands' citizens (111 full-time, 82 part-time and 30 seasonal), many of whom are actively involved in various community associations and organizations, and all of whom spend money in the area.
- Riverbanks' payroll exceeds \$6 million, which has a multiplying effect on Lexington and Richland counties.

- ARAMARK Entertainment and Facilities Services (the Zoo and Garden's food/gift concessionaire and grounds/housekeeping team) employs 56 full-time and 125 seasonal workers from the area.

GIVING BACK

In 2010, Riverbanks gave back to the community through several ongoing complimentary admissions programs, representing almost \$450,000 in donated admissions. Riverbanks:

- Granted free admission to all Richland and Lexington county school groups, admitting 34,518 students at no charge, totaling more than \$250,000 in free admission
- Offered free admission to residents of Richland and Lexington counties every Friday during January and February, amounting to more than \$158,000 in Free Fridays' admissions
- Provided more than \$13,500 in complimentary admission tickets to local charities and nonprofit organizations

E. HOW ADVERTISING WILL ATTRACT AND PROMOTE TOURISTS TO THE AREA

From elephants and koalas to penguins and sharks, formal gardens to natural woodlands, Riverbanks Zoo and Garden connects people to nature through a world-class recreational and educational experience. This will continue to be the primary focus of the 2011-2012 advertising campaign and, in particular, we will target potential markets outside of the Midlands who may be attracted to Riverbanks Botanical Garden, ranked one of America's top 20 botanical gardens.

GOAL/OBJECTIVES

The goal of the 2011-2012 Riverbanks advertising campaign is to continue to increase the attendance of visitors living outside the Midlands SMSA by 5%, representing 45,000 additional visits. We intend to achieve this goal by building on the successes of previous campaigns and continuing to target those people living and traveling within a two to three hour drive of Columbia, SC.

Target markets will include the Upstate, Charleston/Low Country area, Charlotte, NC, and Augusta, GA. In addition, travelers along interstates I-77, I-26, I-95 and I-20 will be targeted for potential visitation. Purchases of TV and cable airtime, billboard space and print inches will be clustered in order to gain frequency of exposure in the target markets. The bulk of the advertising budget will be spent during the second and third calendar quarters when people are more likely to travel.

STRATEGY

With the support of the Lexington County Accommodations Tax Fund, Riverbanks Zoo and Garden's marketing strategies will include advertising the eighth annual Wine Tasting at Riverbanks Botanical Garden and the fourth annual Rhythm and Blooms: *Music and Art in the Garden Series*. Promoting these unique after-hours events in the Garden will not only drive incremental attendance but also serve as a springboard for area restaurant visits and overnight stays in Lexington County.

Additional marketing efforts—promoting the opportunity for brides to book weddings in the Garden; staging yearly plant sales, festivals and a farmers market; building exposure through weekly TV and radio segments with a horticulture expert from Riverbanks; and publicizing the growing number of Garden education classes, workshops and camps for all ages—will serve to further pique interest in and reinforce the authority of Lexington County's Riverbanks Botanical Garden.

IMPLEMENTATION

Riverbanks Zoo and Garden's marketing staff will execute the campaign with the assistance of the Chernoff Newman advertising agency. The staff will be cost-conscious through the campaign, utilizing internal expertise when possible and seeking additional resources from sponsors when necessary.

Several corporate sponsors will also provide creative resources and dollars in support of these marketing efforts. Corporate partners in 2011 are set to include Coke, First Citizens, SCE&G, WIS-TV, WLTX, and ARAMARK Services.

Creative work and placement of the campaign ads will be finalized in April 2011, with the campaign continuing through the fiscal year. The scope of the project will relate directly to the amount of funding received from each municipality's Accommodations Tax Fund.

F. ADDITIONAL COMMENTS

Thanks to more than 35 years of community loyalty, Riverbanks Zoo and Garden has become an integral part of the fabric of life in the Midlands while growing into one of South Carolina's top attractions. The park has established a national reputation as one of America's best zoos providing a high-quality recreational and educational experience for all ages. With the past support of Accommodations Tax Funds, Riverbanks has been able to increase promotional spending regularly and, as a result, has seen a rise in attendance and, subsequently, earned revenue. Funds from Lexington County this year will continue to increase visitor traffic in Lexington County and its surrounding areas, while ensuring the future success of Riverbanks and enhancing the quality of life and economic integrity of our community.

Riverbanks Zoo and Garden: Advertising Sources Outside of Lexington County

Magazine Ads

2 ads - AAA Go Magazine distributed Spring & Summer in NC/SC
1 ad - Columbia Visitors Guide Ad for 2010 distributed upon inquiries nation wide
1 ad - Columbia Meeting Planner Guide for 2010 meeting planner inquiries
2 ads - Charlotte Trip Magazine distributed in Charlotte Observer in May and June
1 ad - Palmetto Parent Charlotte ad Distributed in Charlotte, NC and surrounding areas
1 ad - Palmetto Parent Augusta distributed in Aiken and Augusta
1 ad - Charlotte Kids Directory distributed in Charlotte NC and surrounding areas
2 ads - Carolina Field Trip Magazine distributed in NC, SC and Virginia
2 ads - Carolina Bride Magazine distributed by The State Paper throughout SC
1 ad - Apartment Finder Guide ad distributed statewide on a quarterly basis

Newspaper Ads

Charlotte Observer - 2 ads for day trips May& June
Greenville News - 2 ads for day trips June & July
Augusta Chronicle - 2 ads for day trips May - June
Charleston Post & Courier - 2 ads for day trips May & June
Myrtle Beach Sun - 2 ads for day trips June - July
Free Times - 4 ads for Wine Tasting in the Botanical Garden

TV Ads

Augusta Market Station Spots
EAGT - 22
WAGT - 12
WFXG - 8
WJBF - 27
WRDW - 18
Cable - 321
Total Augusta, GA Commercials = 408

Charlotte Market Station Spots
Time Warner Cable - 1,547
Total Charlotte, NC Commercials = 1,547

Greenville/Spartanburg/Asheville Market Station Spots
WHNS - 10
WLOS - 16
WMYA - 2
WSPA - 16
WYCW - 21
WYFF - 27
Cable - 320
Total G/S/A Commercials = 412

Columbia Market Station Spots
WACH - 48
WIS - 102
WLTX - 134
WOLO - 30
WZRB - 61
Time Warner Cable - 2,379
Total Columbia, SC Commercials = 2,754

Total Commercials all TV Markets = 5,121

Billboard Ads

3 annual interstate boards

I-77 northbound downtown Charlotte

I-77 southbound downtown Charlotte

I-77 southbound York County

63 Poster boards rotate quarterly throughout the state on secondary roads

Website Ads

WCOS – Charlotte, NC website banner runs July & August targeted to viewers 25 – 54

WBTV – Charlotte, NC 60 Days of Summer promotional website banner targeted to viewers 25 - 54

Free Times – web banner – targeted to young families ages 25 - 49

Apartment Finder web banner targeted to singles ages 25 – 34

Radio Disney – Charlotte, NC website banner targeted to young families ages 25 - 49

Riverbanks Magazine Distribution

Riverbanks distributes six magazine issues to over 30,000 households in Southeast. The magazine is sent bi-monthly beginning in January.

Riverbanks Email Updates

Riverbanks sends up to 10 email blast updates to all email users that are registered in the database. Currently, the email database has over 20,000 records.

Press Release

Riverbanks sends an average of one press release a week to media outlets in the Southeast.

Social Media

Riverbanks has more than 25,000 Facebook fans who receive weekly updates and daily feedback from the staff.

Riverbanks utilizes Text Alerts to remind guests of upcoming events and latest news on what is happening at the Zoo.

Guest Appearances In Outer Markets

Once a month Riverbanks staff presents an animal and Zoo & Garden update on the Tuesday morning segment of WCCB-TV Fox Affiliate in Charlotte, NC.

Twice a month Riverbanks staff presents an animal and Zoo & Garden update on WJBF-TV in Augusta, GA during the Thursday noon segments.

Richland-Lexington Riverbanks Park District
Statement of Revenues, Expenditures and Changes in Fund Balances -
Governmental Funds
For the Year Ended June 30, 2009

	Major Funds			Non-Major Fund	Total Governmental Funds
	General Fund	Debt Service	Capital Projects	Special Revenue	
Revenues					
Property Taxes	\$ 2,818,794	\$ 1,931,856	-	-	\$ 4,750,650
Accommodations & Hospitality Taxes	272,250	-	-	-	272,250
General Admission Fees	2,973,621	-	-	-	2,973,621
Concessionaire Commissions on Sales	856,492	-	-	-	856,492
Concessionaire Upkeep Contribution	-	-	-	39,373	39,373
Riverbanks Society Contributions	1,575,583	-	-	-	1,575,583
Classes and Program Fees	362,883	-	-	-	362,883
Net Revenue-Rides, Shows, and Promotions	1,424,513	-	-	-	1,424,513
Facility Rental & Group Admission Fees	241,725	-	-	-	241,725
Sponsorships	15,358	-	-	-	15,358
Non-Federal Grants and Donations	86,708	-	-	10,000	96,708
Interest Revenue	8,220	8,142	-	406	16,768
Miscellaneous Revenues	3,528	-	-	-	3,528
Total Revenues	10,639,675	1,939,998	-	49,779	12,629,452
Expenditures					
Current					
Administrative	1,152,467	1,040	190	-	1,153,697
Animal Care	2,927,593	-	-	-	2,927,593
Education	166,378	-	-	-	166,378
Botanical	745,226	-	-	-	745,226
Facility Management	617,668	-	508	48,310	666,486
Utilities	826,814	-	-	-	826,814
Marketing and Public Relations	784,947	-	-	-	784,947
Guest Services	1,311,504	-	-	-	1,311,504
Rides, Shows and Promotions	915,879	-	-	-	915,879
Classes and Programs	305,426	-	-	-	305,426
Debt Service					
Principal	242,492	1,220,000	-	-	1,462,492
Interest	179,992	420,763	-	-	600,755
Capital Outlay					
Land, Building, Equipment & Improvements	574,288	-	12,500	-	586,788
Rides, Shows and Promotions	11,915	-	-	-	11,915
Total Expenditures	10,762,589	1,641,803	13,198	48,310	12,465,900
Excess of Revenues Over (Under) Expenditures	(122,914)	298,195	(13,198)	1,469	163,552
Other Financing Sources (Uses)					
Loan Proceeds - for Financing Telephone System	39,059	-	-	-	39,059
Bond Issue Costs - Advance Refunding	-	(43,048)	-	-	(43,048)
Transfers In	-	-	-	39,373	39,373
Transfers Out	(39,373)	-	-	-	(39,373)
Total Other Financing Sources (Uses)	(314)	(43,048)	-	39,373	(3,989)
Net Change in Fund Balances	(123,228)	255,147	(13,198)	40,842	159,563
Fund Balance (Deficit), Beginning of Year	1,443,149	630,570	(198,392)	(8,106)	1,867,221
Fund Balance (Deficit), End of Year	\$ 1,319,921	\$ 885,717	\$ (211,590)	\$ 32,736	\$ 2,026,784

The accompanying notes are an integral part of these financial statements.



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: Lexington County Museum Advertising Campaign

2. Sponsoring Organization: Lexington County Museum

Mailing Address: PO Box 637

3. Event/Project Director:

Name J.R. Fennell Title Director

Telephone 803-359-8369 Alternate Telephone 803-359-8259

Fax Number 803-808-2160

Email JRFennell@lex-co.com

4. Event Website: www.lex-co.com/museum

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 08/08/2011 End date 01/10/2011

7. Location of Project/Event: Lexington County

8. Number of employees: #Full-time 2 #Part-time 6

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed _____

Brochures - # distributed 18,000

Posters - # distributed _____

Magazine Ads - # ads 1 (list ads and distribution range on separate sheet)

Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)

Television Ads - # ads _____ (list stations and viewing range on separate sheet)

Radios Ads - # ads _____ (list stations and listener range on separate sheet)

Billboards - # ads 1 (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # 10 (list on separate sheet with target audience)

Other than listed above: _____ (list on separate sheet with target audience)

11. How many people do you expect to attend? 20,000

12. Of this number, how many are tourists? 2,500 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:

- Web page inquires - estimated inquires per month 300
- Phone call inquiries - estimated phone calls per month 250
- Brochure mailings - estimated brochures mailed per month _____
- Event ticket sales - estimated tickets sold per event _____
- Event registration - estimated registrants per event _____
- Hotel sales - estimated sales per event/per month _____
- License plates - estimated count per event 300
- Surveys - estimated number of responses per survey _____
- Other than listed:
Visitor Log

14. Lexington County Hotels - check all that apply and include the average number of nights reserved:

- Comfort Suites, Main St. - Total nights _____
- Extended Stay Deluxe, Irmo - Total nights _____
- Hampton Inn, Airport - Total nights _____
- Hampton Inn, Columbia Ave. - Total nights _____
- Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
- Holiday Inn Express, Innkeeper Dr. - Total nights _____
- Holiday Inn Hotel & Suites, Airport - Total nights _____
- Holiday Inn, McSwain Dr. - Total nights _____
- Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights _____
- Quality Inn & Suites, W. Main St. - Total nights _____
- Radisson-Columbia, Bush River Rd. - Total nights _____
- Ramada- Lexington, S. Lake Dr. - Total nights _____
- List other hotels not included above:

15. Please indicate you have read: Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? Yes No

16. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

- a. Estimated total cost of Project \$ 16,000.00
- b. Amount of Accommodations Funds requested for this Project: \$ 12,000.00
- c. This request equals what percent of the total Project/Event Budget? 75.00 %
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. See attached sheet

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2009-10, amount \$ 8,000.00, source Town and County, and purpose: To create an exhibit on slavery at the museum

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

J.R. Fennell

Director

Print Name

Title

J.R. Fennell

12/30/10

Signature

Date

Lexington County Museum Accommodations Tax Application

10. Magazines – Listing in Sandlapper (Statewide Distribution)

Websites – Listings on Google, Yahoo, Lexington Chamber of Commerce, various other sites. The target audience is potential visitors to Lexington.

Billboards – The Museum would like to have a billboard along I-20 in Aiken County.

Budget for Proposed Accommodations Tax Usage

<u>Item</u>	<u>Cost</u>
Advertising (Billboard) - \$1500/month x 6 months	\$9000.00
Brochure Printing (20,000)	\$1500.00
Fox House Restoration Project	\$1500.00

A. One of the biggest issues facing the Lexington County Museum is a lack of visibility, even among residents of Lexington County. Although the museum has some visibility along the interstate due to signs erected by DOT, tourists often do not know the museum exists. To combat this, the Lexington County Museum would like to start an advertising campaign. Using accommodations tax funds, the museum would like to put an advertisement on a billboard along Interstate 20 in Aiken County. Since most of the tourists that visit the museum travel along I-20, having a billboard ad there would have the most effect on visitation. Having a billboard will definitely enhance the museum's visibility and increase the number of tourists visiting the museum and Lexington County.

Furthermore, the Lexington County Museum needs to print more brochures during the coming fiscal year. Visitors receive these brochures and the museum sends brochures to Welcome Centers around the state. Brochures are a great way to get tourists to visit the museum and County. Moreover, money is needed to help with the restoration of the Fox House. This project will

B. This project will promote tourism by drawing tourists off of the interstate to visit the museum. By making them aware of the museum and showcasing what Lexington County has to offer in terms of cultural organizations, tourists will be more likely to visit and buy food, lodging, etc. Lexington County will become a more attractive place to tourists if the Lexington County Museum advertises on a billboard along the interstate. Brochures will have the same effect. By getting brochures to Welcome Centers, tourists will become aware of the museum and what it has to offer. This will

make them more inclined to visit. The community will be enhanced by the visibility of the museum, making the community a more attractive place to visit.

- C. Last year, the Museum saw over 17,000 visitors, including visitors from forty nine states and eight foreign countries. At least seventy-five percent of the visitors to the Museum not affiliated with school groups are tourists.
- D. Although we cannot measure the exact economic impact of visitors, we believe that since so many of the visitors to the Museum are tourists, the impact would be great. Through talking with visitors, staff members at the Museum have discovered that most of the visitors stay at hotels here in the county. Furthermore, a study completed in October 2009 by the Cultural Heritage Tourism organization found that 78% of all U.S. leisure travelers participate in cultural and/or heritage activities while traveling and that cultural and heritage travelers travel more frequently, reporting an average of 5.01 leisure trips in the past 12 months versus non-cultural/heritage travelers with 3.98 trips. This study indicates that historic sites like the Lexington County Museum are important to tourists and help add revenue to the local economy.
- E. The projects will attract and promote tourism by further tapping into the heritage tourism market and making tourists more aware of the museum and what it has to offer.. It will also make the County a more attractive place to visit by strengthening the County's identity and promoting a sense of community. Accommodations tax funds will be used as a supplement to the funds provided by the Friends of the Lexington County Museum. Because of the amount of money involved in the aforementioned projects and advertising, the Friends cannot do it alone.



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Lexington County Museum

Project/Event Name: Fox House Bedroom Restoration

Contact Name: J.R. Fennell

Phone: 803-359-8369

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? No

If no, state any problems you encountered:

We were not able to raise enough money to restore a wall separating the two bedrooms

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$18,000.00	\$10,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$12,000.00	\$5,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$12,000.00	\$5,000.00
Total Attendance	17,008	5,000
Total Tourists*	1,200	2,000

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Visitor logs, surveys

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

James Fennell

Print Name

J.R. Fennell

Signature

Director

Title

12/30/10

Date

Budget for Accommodations Tax Grant 2009-2010

<u>Item</u>	<u>Cost</u>
Labor	\$3500.00
Supplies	\$500.00
Text Panel Printing	\$500.00

P.O. Box 577
302 Columbia Ave
Chapin, SC 29036



info@chapinchamber.com
www.chapinchamber.com
Phone: (803) 345-1100
Fax: (803) 345-0266

**The Greater Chapin Chamber of Commerce
& Visitors Center**

December 29, 2010

Lexington County Accommodations Tax
Advisory Committee
C/O Lexington County Council
212 South Lake Drive
Lexington, SC 29072



Dear Committee Members:

Enclosed is our request for Accommodations Tax Funds for 2011-2012. Thank you for the opportunity to submit this application. The Greater Chapin Chamber of Commerce and Visitors Center is dedicated to promoting and supporting tourism in our area. The funding the Chamber receives from the Accommodations Tax is critical to help us do our job better.

Please contact me at 803-345-1100 if you have any questions regarding this request.

Sincerely,

A handwritten signature in black ink that reads "LAURA".

Laura G. Howell
President/CEO



County of Lexington
Accommodations Tax Fund
FY 2011/2012

APPLICATION

1. Name of Project/Event: Greater Chapin Tourism Promotion & Visitors Center

2. Sponsoring Organization: Greater Chapin Chamber of Commerce & Visitors Center

Mailing Address: P.O. Box 577, Chapin, SC 29036

3. Event/Project Director:

Name Laura Howell Title President/CEO

Telephone 803-345-1100 Alternate Telephone 803-917-6893

Fax Number 803-345-0266

Email laura@chapinchamber.com

4. Event Website: www.chapinchamber.com

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - see #10 for advertising/promotion sources

Tourism Related Expenditures: Promoting Tourism / Operating Visitors Center

6. Project Timeline: Beginning date July 1, 2010 End date June 30, 2011

7. Location of Project/Event: 302 Columbia Avenue, Chapin, SC 29036

8. Number of employees: #Full-time 1 #Part-time 1

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed 5,000

Brochures - # distributed 5,000

Posters - # distributed _____

Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)

Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)

Television Ads - # ads _____ (list stations and viewing range on separate sheet)

Radios Ads - # ads _____ (list stations and listener range on separate sheet)

Billboards - # ads _____ (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # _____ (list on separate sheet with target audience)

Other than listed above: _____ (list on separate sheet with target audience)

Lexington County Accommodations Tax Funding FY 2011/12

11. How many people do you expect to attend? 30,000
12. Of this number, how many are tourists? 15,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- Web page inquires - estimated inquires per month 30
 - Phone call inquiries - estimated phone calls per month 300
 - Brochure mailings - estimated brochures mailed per month 30
 - Event ticket sales - estimated tickets sold per event 300
 - Event registration - estimated registrants per event _____
 - Hotel sales - estimated sales per event/per month _____
 - License plates - estimated count per event _____
 - Surveys - estimated number of responses per survey _____
 - Other than listed:
in-person tourists visiting our offices - estimated at 50 per month

14. Lexington County Hotels - check all that apply and include the average number of nights reserved:
- Comfort Suites, Main St. - Total nights _____
 - Extended Stay Deluxe, Irmo - Total nights _____
 - Hampton Inn, Airport - Total nights _____
 - Hampton Inn, Columbia Ave. - Total nights _____
 - Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
 - Holiday Inn Express, Innkeeper Dr. - Total nights _____
 - Holiday Inn Hotel & Suites, Airport - Total nights _____
 - Holiday Inn, McSwain Dr. - Total nights _____
 - Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights _____
 - Quality Inn & Suites, W. Main St. - Total nights _____
 - Radisson-Columbia, Bush River Rd. - Total nights _____
 - Ramada- Lexington, S. Lake Dr. - Total nights _____
 - List other hotels not included above:
I am unable to track this information, particularly because we are so short-staffed. We do refer people to these hotels, and keep accommodations info available at our office front door 24 hours a day.

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

- a. Estimated total cost of Project \$ 47,685.00
- b. Amount of Accommodations Funds requested for this Project: \$ 23,500.00
- c. This request equals what percent of the total Project/Event Budget? 50.00 %
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. See Attached.

#16 -- PROJECT BUDGET

Greater Chapin Tourism Promotion / Visitors Center Operations

	<u>Estimated Cost</u>	<u>Funds Requested</u>
Website	5,000.00	5,000.00
Other Advertising / Marketing	2,700.00	2,000.00
Execution of Public Events	16,000.00	2,500.00
<u>Visitors Center Operations</u>		
*Chamber House/Visitors Center		
Expenses (50% of 9000.00)	4,500.00	2,000.00
Office Equipment (50% of 2500)	1,250.00	600.00
Payroll Expenses – Visitors Center		
(25% of total payroll expenses)	14,250.00	10,000.00
Insurance (50% of 1050)	525.00	200.00
**Office Supplies/Postage (50% of 4300)	2,150.00	800.00
Telephone/Internet (50% of 2620)	1,310.00	400.00
	<hr/>	<hr/>
	\$ 47,685.00	\$ 23,500.00

*Chamber House/Visitors Center Expenses include: electricity, cleaning fees, garbage, mortgage, heating/air, pest control, security service, water/sewer, paper supplies, and repairs.

Office Supplies/Postage includes production and distribution of “Shopping & Dining in Chapin**” and “**Area Accommodations**”, as well as distribution of **Visitors Packets, Chapin Maps, and Chapin Magazines.**

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 10/11, amount \$ 5,000.00, source Lexington County, and purpose: Tourism Promotion/Visitors Center

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization

Community service club, church, etc.

501(c) 3

Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project versus the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this

f. Additional comments:

See Attached.

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Laura G. Howell

Print Name



Signature

President/CEO

Title

12-29-10

Date

#19 – PROJECT DESCRIPTION

The Greater Chapin Chamber of Commerce actively promotes tourism in the Greater Chapin area. Our website, email newsletters, public events, and distribution of magazines, maps, and other brochures keeps our Visitors Center very busy. The Visitors Center's immediate proximity to Interstate 26 makes it a popular stop for tourists both destined for the Midlands and those stopping on their way to the Coast. Our Resource Room and friendly staff and volunteers direct visitors to local attractions, activities, restaurants, and accommodations.

- Our Website and Website Calendar generate a steady flow of interest from potential visitors throughout the country. We gladly answer our many phone and email inquiries.
- Our Visitors Center also serves as the Welcome Center for the north side of Lake Murray, including Dreher Island State Park, Prosperity, White Rock, and Ballentine. We promote lake tourism and serve as a communications hub and information clearinghouse for our area.
- 2010 tourists visiting our Visitors Center and our events came from Alabama, Arizona, California, Colorado, Connecticut, Florida, Georgia, Illinois, Indiana, Kentucky, Maine, Maryland, Michigan, Missouri, New Jersey, New York, North Carolina, Ohio, Oklahoma, Pennsylvania, South Carolina, Tennessee, Texas, Virginia, West Virginia, and Great Britain.
- We promote the arts and cultural events in our area. We do this by advertising special events in our newsletters and website, and in our Visitors Center. We also allow local non-profits to use our facility free of charge for certain exhibits and fundraisers. Most recently using the Chamber House were the Potters of Chapin, the Crooked Creek Art League, and Chapin Community Theatre. We also maintain cooperative relationships with Dutch Fork Choral Society, Chapin Arts & Crafts Association, and with Lexington County Museum.
- We host four large public events each year (Oyster Roast, Golf Tournament, Taste of Chapin, and Awards Gala), as well as providing support for Chapin's Annual Labor Day Festival and various area cultural events. We expect over 30,000 visitors each year, with approximately 15,000 being tourists.
- Our Chamber and Visitors Center is the closest resource available to The Shaw Group and SCE&G as the VC Summer Nuclear Station begins its expansion in Jenkinsville, SC. The project will take at least ten years and bring in thousands of workers from throughout the country. These aren't your regular construction workers; they are highly skilled, highly paid tradespeople with nuclear security clearance. A majority of them will choose to commute rather than moving here permanently. Some will be here for weeks, some months, and some years. We direct these visitors to Lexington County accommodations and activities as best we can.



County of Lexington
Accommodations Tax Fund
FY 2011/2012

EXPENDITURES

Organization: Greater Chapin Chamber of Commerce & Visitors Center

List of Expenditures	Actual 2009/10	Current 2010/11	Estimated 2011/12
Advertising / Marketing	\$2,695.00	\$930.00	\$2,700.00
Events	\$17,784.00	\$10,683.00	\$16,000.00
Directory	\$7,135.00	\$0.00	\$100.00
Chamber House	\$8,649.00	\$3,160.00	\$9,000.00
Community Service	\$1,000.00	\$0.00	\$1,000.00
Conferences and Meetings	\$655.00	\$109.00	\$600.00
Credit Card Processing/Bank Fees	\$572.00	\$203.00	\$500.00
Office Equipment	\$2,480.00	\$886.00	\$2,500.00
Dues & Subscriptions	\$1,017.00	\$100.00	\$1,000.00
Payroll Expenses	\$53,022.00	\$20,816.00	\$57,000.00
Insurance	\$981.00	\$1,051.00	\$1,050.00
Office Supplies / Postage	\$4,219.00	\$1,174.00	\$4,300.00
Professional Fees	\$985.00	\$900.00	\$900.00
Staff Expenses	\$715.00	\$2,413.00	\$800.00
Telephone / Internet	\$2,619.00	\$1,337.00	\$2,620.00
Member Meetings and Services	\$1,683.00	\$259.00	\$1,500.00
U.S. Chamber Institute	\$1,719.00	\$85.00	\$1,800.00
Depreciation Expense	\$2,562.00	\$0.00	\$0.00
Interest Expense	\$735.00	\$0.00	\$0.00
New Heating & Air System	\$ 0.00	\$ 0.00	\$6,000.00
Website Development	\$0.00	\$0.00	\$5,000.00
	\$111,227.00	\$44,106.00	\$114,370.00



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Greater Chapin Chamber of Commerce & Visitors Center
 Project/Event Name: Greater Chapin Tourism Promotion & Visitors Center
 Contact Name: Laura Howell Phone: 803-345-1100

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes
 If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):
Our Visitors Center is very busy and takes many volunteers, plus over 25% of our staff's time. We're seeking funds now to hire another employee and improve our website.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$24,670.00	\$43,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$8,000.00	\$5,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$8,000.00	\$5,000.00
Total Attendance	27,000	30,000
Total Tourists*	15,000	15,000

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
Sign-in sheets at Visitors Center, Free Raffles requiring town/state, crowd estimates, ticket sales

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Laura Gladden Howell
 Print Name

 Signature

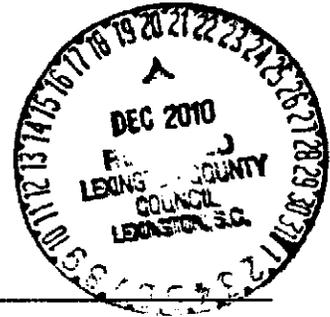
President/CEO
 Title
12-29-10
 Date

**REPORT ON WHAT PROJECT EXPENSES WERE PAID FOR USING
LEXINGTON COUNTY ACCOMMODATIONS TAX FUNDS FOR FY 2009-2010**

Chapin Magazine	300
Chapin Map/Mag Distribution	200
Payroll Expenses	
Maintaining website and Operating Visitors Center	2000
Labor Day Festival	500
Oyster Roast	1000
Arts & Taste of Chapin	1000
Total Spent:	\$ 5000



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: 2011-2012 Strategic Marketing Campaign
2. Sponsoring Organization: Columbia Regional Sports Council

Mailing Address: 1010 Lincoln Street

3. Event/Project Director:

Name S. Scott Powers Title Executive Director

Telephone 803-545-0009 Alternate Telephone 803-467-2344

Fax Number 803-545-0102

Email spowers@columbiasportscouncil.com

4. Event Website: www.columbiasportscouncil.com

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 07/01/2011 End date 06/30/2012

7. Location of Project/Event: Lexington County, Richland County and City of Columbia

8. Number of employees: #Full-time 2 #Part-time 0

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

- Rack Cards - # distributed _____
- Brochures - # distributed 1,000
- Posters - # distributed _____
- Magazine Ads - # ads 12 (list ads and distribution range on separate sheet)
- Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)
- Television Ads - # ads _____ (list stations and viewing range on separate sheet)
- Radios Ads - # ads _____ (list stations and listener range on separate sheet)
- Billboards - # ads _____ (list number and location of billboards on separate sheet)
- Websites - # web pages other than primary website # 3 (list on separate sheet with target audience)
- Other than listed above: _____ (list on separate sheet with target audience)

11. How many people do you expect to attend? 82,000
12. Of this number, how many are tourists? 53,300 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. List the methods used to track tourists:
- Web page inquires - estimated inquires per month _____
 - Phone call inquiries - estimated phone calls per month _____
 - Brochure mailings - estimated brochures mailed per month _____
 - Event ticket sales - estimated tickets sold per event 48,000
 - Event registration - estimated registrants per event _____
 - Hotel sales - estimated sales per event/per month 750
 - License plates - estimated count per event _____
 - Surveys - estimated number of responses per survey _____
 - Other than listed: _____
-
14. Lexington County Hotels - check all that apply and include the average number of nights reserved:
- Comfort Suites, Main St. - Total nights 50
 - Extended Stay Deluxe, Irmo - Total nights 0
 - Hampton Inn, Airport - Total nights 80
 - Hampton Inn, Columbia Ave. - Total nights 65
 - Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights 50
 - Holiday Inn Express, Innkeeper Dr. - Total nights 40
 - Holiday Inn Hotel & Suites, Airport - Total nights 60
 - Holiday Inn, McSwain Dr. - Total nights 40
 - Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights 185
 - Quality Inn & Suites, W. Main St. - Total nights 60
 - Radisson-Columbia, Bush River Rd. - Total nights 600
 - Ramada- Lexington, S. Lake Dr. - Total nights 10
 - List other hotels not included above:
We send over 25 sales leads for sports events to all hotels in Lexington County. In FY09-10, we confirmed 8,545 room nights for the entire region.
15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No
16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**
- a. Estimated total cost of Project \$ 220,000.00
 - b. Amount of Accommodations Funds requested for this Project: \$ 10,000.00
 - c. This request equals what percent of the total Project/Event Budget? 4.50 %
 - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. print advertising-\$5,000, brochures, \$1,000, event subsidy-\$4,000.

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010-11, amount \$ 4,000.00, source Lexington County, and purpose: 2010-11 Strategic Marketing Campaign

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

Please see attached documentation.

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

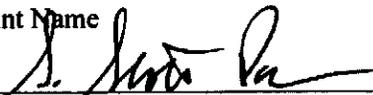
Signature of Event/Project Director:

S. Scott Powers

Executive Director

Print Name

Title



12/16/10

Signature

Date

MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM

Statement of Revenues and Expenditures
 903 - COLUMBIA REGIONAL SPORTS COUNCIL
 From 11/1/2010 Through 11/30/2010

	Current Period Actual	Current Year Actual	YTD Budget - Original	Variance - YTD Budget vs Current Year Actual	Total Budget - Original	Total Budget Variance - Original	% Budget Remaining Original
Revenues							
4005 RICHLAND COUNTY - ATAX	0.00	0.00	8,335.00	(8,335.00)	20,000.00	(20,000.00)	(100.00)%
4009 LEXINGTON CO - ATAX	333.33	1,666.67	1,665.00	1.67	4,000.00	(2,333.33)	(58.33)%
4014 CITY COLUMBIA HOSPITALITY TAX	0.00	0.00	41,665.00	(41,665.00)	100,000.00	(100,000.00)	(100.00)%
4015 RICHLAND CO HOSPITALITY TAX	0.00	0.00	4,165.00	(4,165.00)	10,000.00	(10,000.00)	(100.00)%
Total Revenues	333.33	1,666.67	55,830.00	(54,163.33)	134,000.00	(132,333.33)	98.70%
Expenses							
7001 SALARIES - FT - ADMINISTRATION	4,750.00	23,750.00	23,750.00	0.00	57,000.00	31,250.00	58.33%
7001 SALARIES-FT-SALES & MARKETING	3,041.66	15,208.30	15,790.00	581.70	37,900.00	22,691.70	59.87%
7004 TAX LIABILITIES	589.00	3,101.88	3,335.00	233.12	8,000.00	4,898.12	61.23%
7005I BENEFITS-401K	121.66	547.47	835.00	287.53	2,000.00	1,452.53	72.63%
7005Z BENEFITS-DLFESTD/LTD	69.60	746.46	790.00	43.54	1,900.00	1,153.54	60.71%
7006 EMPLOYEE MEDICAL INSURANCE	858.32	4,255.52	4,165.00	(90.52)	10,000.00	5,744.48	57.44%
7201 UNEMPLOYMENT INSURANCE	0.00	0.00	250.00	250.00	600.00	600.00	100.00%
7202 INCENTIVES/COMMISSION	0.00	2,000.00	2,500.00	500.00	6,000.00	4,000.00	66.67%
8607 PROMOTIONAL MATERIALS	0.00	10.68	85.00	74.32	200.00	189.32	94.66%
8612 MARKETING & ADVERTISING	0.00	7,000.00	0.00	(7,000.00)	0.00	(7,000.00)	0.00%
8702 MEETING EXPENSE SUBSIDY	0.00	3,000.00	1,040.00	(1,960.00)	2,500.00	(500.00)	(20.00)%
8710 OFFICE SPACE RENTAL	478.08	654.58	2,710.00	2,055.42	6,500.00	5,845.42	89.93%
8715 DUES/SUBSCRIPTIONS	350.00	600.00	285.00	(15.00)	1,600.00	800.00	57.14%
Total Expenses	10,038.32	60,874.82	55,835.00	(5,039.82)	134,000.00	74,125.11	54.57%
Non-Budgeted Revenues							
4020 CITY COL ATAX-CHAMPIONSHIP	0.00	0.00	12,500.00	(12,500.00)	30,000.00	(30,000.00)	(100.00)%
Total Non-Budgeted Revenues	0.00	0.00	12,500.00	(12,500.00)	30,000.00	(30,000.00)	(100.00)%
Non-Budgeted Expenses							
8735 CLIENT EVENT EXPENSE	0.00	(116.74)	0.00	(116.74)	0.00	(116.74)	0.00%
9405 HIGH SCHOOL CHAMPIONSHIP	(17,500.00)	(17,500.00)	(12,500.00)	(5,000.00)	(30,000.00)	(12,500.00)	(41.67)%
Total Non-Budgeted Expenses	(17,500.00)	(17,616.74)	(12,500.00)	(5,116.74)	(30,000.00)	(17,616.74)	(58.72)%
Net Income	(17,166.67)	(16,208.15)	(5.00)	(16.07)	0.00	(16,224.80)	0.00%

COLUMBIA REGIONAL SPORTS COUNCIL ATTACHMENT

10. ADVERTISING SOURCES

- **Magazine ads** – We plan to purchase full-page, four-color ads in the follow travel industry publications: three (3) in SportsEvents magazine, three (3) in Sports Travel magazine, two (2) in Sports Destinations Management magazine and four (4) in The Rowing News. Twelve (12) total ads. All magazines are nationally distributed in the sports travel community with the exception of Rowing News, which is the leading rowing publication in the nation.
- **Websites** – In addition to our main website which obtains over 100,000 page views monthly, we plan to advertise on the following websites: www.sportstravelmagazine.com, www.sportseventsmagazine.com, www.rowingnews.com. Target audience for Sports Travel and SportsEvents is sports events owners / decision makers and the target audience for Rowing News is collegiate and scholastic rowing coaches who determine sites for winter or spring training.

19. PROJECT DESCRIPTION

A. GENERAL DESCRIPTION:

The Columbia Regional Sports Council (CRSC) is committed to serving as the central clearinghouse for information regarding the sponsorship, promotion and coordination of sporting events, facilities and associations in the City of Columbia as well as Lexington and Richland Counties.

The mission of the Columbia Regional Sports Council is to strengthen the area's economy by marketing and selling the Columbia, SC region (City of Columbia, Lexington County, Richland County) as a premier destination for sporting events, partnering with local sports organizations to grow and develop existing events, and by recruiting new events which provide an economic benefit to the region by generating room nights, food and beverage sales, and associated tax revenues.

We have been successful in attracting new and unique sporting events to the region since our inception in 2002 using limited funds. Added funding is needed to enhance our current sales and marketing efforts used to recruit regional and national sports events to our community. The 2011-2012 Strategic Marketing Campaign supports our goal by directly marketing to events rights holders and sports governing bodies through tradeshow participation, direct mail of collateral pieces and advertising in several national trade publications. This direct marketing effort creates awareness and communicates the advantages of our community's sports products and facilities; allowing us to recruit more events, resulting in increased room nights for our area hotel properties and economic benefit for our entire region.

B. BENEFIT TO LEXINGTON COUNTY:

Spectators, athletes and their support groups all utilize the same services used by other kinds of tourists: accommodations, transport services, food and beverage services, retail businesses and attractions. Sports events have the ability to spread the use of these services into off-peak periods, such as the summer and winter months, when occupancy rates and consumer consumptions tend to go down. Since the Columbia Regional Sports Council was established and started receiving funding from the City of Columbia, Lexington County, and Richland County; we have discovered new events that had never considered our community for their activities or events. Events like recruiting collegiate rowing teams to train during the winter and spring at the rowing facility on the Broad River or the 2006, 2007, 2009 & 2010 USA Rugby Men's Club National Playoffs hosted at the Lexington Soccer Complex, the 2006 USA Rugby

Women's Club National Playoffs hosted at the Old Barnwell Road Soccer Complex, the 2007 International Canoe Federation Junior Wildwater World Championship hosted on the Saluda River and the Cayce/West Columbia Riverwalk as well as the new 2012 Columbia Marathon (Lake Murray to Columbia) are bringing much attention, exposure and economic benefit to our community.

The staging of sports events has the potential to raise the profile of the community through the coverage of the event. The marketing of these events also presents many opportunities for the community to showcase its assets and attractions on a regional & national level to other potential visitors and investors. Events enhance the quality of life for local residents by providing year-round recreational alternatives, but can also be used as a tool for economic and other development purposes. As events attract more visitors to the community, the market demand for lodging, restaurants, retail stores and entertainment venues also increases. The economic impact of playing host to these sporting events is endless. As an example, our community hosted several large soccer tournaments, as well as once again hosting rugby teams from all across the eastern U.S. This benefits the community by showing our region as a destination for successful regional and nation events.

C. TOTAL ATTENDANCE TO THE PROJECT VS. TOTAL TOURISTS IN ATTENDANCE:

The Columbia Regional Sports Council tracks the number of hotel room nights for each of our events. We booked or assisted with booking 8,545 hotel room nights to the region during FY 2009-10 for sporting events. We average 3.0 sports tourists per room, per night and our average stay is 2.0 nights per event. 8,545 room nights, divided by 2.0 nights, times 3.0 tourists per room = 12,817 tourists in FY2009-10. Our goal in FY2011-2012 is to generate 11,000 hotel room nights. 11,000 room nights / 2.0 nights x 3.0 tourists per room = 16,500 projected tourists in FY2011-2012. Based on research (ticket sales, event owner surveys) with our events, an additional 36,800 out-of-town tourists drive in and do not stay in hotels rooms. We are projecting 82,000 total attendance for FY2011-2012, of which 53,300 or 65% are tourists.

D. ECONOMIC IMPACT GENERATED BY TOURISM:

Based on 11,000 projected room nights, the CRSC estimates it will generate a direct economic impact of **\$4,125,000** in 2011-2012.

of hotel room nights X average tourist per room (3.0) X average spending per day (\$125) = estimated direct economic impact

As an example of past success; during **2009-2010**, the CRSC booked or assisted with booking 8,545 hotel room nights to the region. We average 3.0 sports visitor per hotel room, per night. Using \$125 spent per person; our direct economic impact was \$3,204,375 in FY 2009-2010.

8,545 room nights X 3.0 tourists per room X \$125 average spending = **\$3,204,375 Direct Impact**

E. OVERALL DESCRIPTION OF HOW THE EVENT/PROJECT ATTRACTS AND PROMOTES TOURISTS TO THE AREA AND SPECIFICALLY HOW THE ACCOMMODATIONS TAX FUNDS WERE USED TO ACCOMPLISH THIS:

We use Lexington County Accommodations Tax funds to specifically market/advertise/direct mail to national, regional or state-wide sporting event owners or national governing bodies that control where certain major sporting events are held. We promote the region and our sports facilities as potential hosts to these decision makers. In most cases, we are required to pay a rights-fee to these national organizations in order to host their events. In some cases, we are required to pay facility rental or hotel rooms for their staff. These costs can quickly escalate and require more and more funding to compete with other communities who are often more than willing to pay these groups to host their events.



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Columbia Regional Sports Council
 Project/Event Name: 2010-11 Strategic Marketing Campaign
 Contact Name: S. Scott Powers Phone: 803-545-0009

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes
 If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):
Project successes were the following events that we hosted, USA Rugby National Playoffs, USBC State Bowling Tournament, Bucknell Crew training, IDPA State Pistol match, new contacts made, etc.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$277,156.00	\$228,923.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$0.00	\$7,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$0.00	\$0.00
Total Attendance	43,631	78,953
Total Tourists*	23,125	41,845

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
Hotel room night pick-up report after each event, event tickets sales, surveys from event owners.

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

S. Scott Powers Print Name Executive Director Title
[Signature] Signature 12/16/10 Date

MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM

Statement of Revenues and Expenditures - STATEMENT OF REVENUE & EXP FOR FY0910 DEPT (James)

903 - COLUMBIA REGIONAL SPORTS COUNCIL

From 6/1/2010 Through 6/30/2010

	Current Period Actual	Current Year Actual	YTD Budget - Original	Variance - YTD Budget vs. Current Year Actual	Total Budget - Original	Total Budget Variance - Original	% Budget Remaining Original
Revenues							
4005	0.00	16,923.00	16,923.00	0.00	16,923.00	0.00	0.00%
4009	1,750.00	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00%
4014	75,000.00	150,000.00	150,000.00	0.00	150,000.00	0.00	0.00%
4015	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00%
Total Revenues	76,750.00	178,923.00	178,923.00	0.00	178,923.00	0.00	0.00%
Expenses							
SALARIES - FT -ADMINISTRATION							
7001	4,750.00	57,000.00	57,000.00	0.00	57,000.00	0.00	0.00%
70011	3,041.66	36,499.92	37,900.00	1,400.08	37,900.00	1,400.08	3.69%
7004	801.13	8,011.93	7,260.00	(751.93)	7,260.00	(751.93)	(10.36)%
70051	0.00	0.00	2,760.00	2,760.00	2,760.00	2,760.00	100.00%
70052	164.36	1,657.34	1,400.00	(257.34)	1,400.00	(257.34)	(18.39)%
7006	0.00	9,853.36	10,000.00	146.64	10,000.00	146.64	1.47%
7201	0.00	294.01	600.00	305.99	600.00	305.99	51.00%
7202	2,722.22	11,480.53	8,000.00	(3,480.53)	8,000.00	(3,480.53)	(43.51)%
8605	0.00	5,845.31	6,100.00	254.69	6,100.00	254.69	4.18%
8606	0.00	3,154.10	6,000.00	2,845.90	6,000.00	2,845.90	47.43%
8607	0.00	1,103.70	1,000.00	(103.70)	1,000.00	(103.70)	(10.37)%
8612	2,495.18	15,116.72	15,470.00	353.28	15,470.00	353.28	2.28%
8702	0.00	12,563.77	15,100.00	2,536.23	15,100.00	2,536.23	16.80%
8704	0.00	2,430.00	2,430.00	0.00	2,430.00	0.00	0.00%
8710	541.92	6,502.74	6,503.00	0.26	6,503.00	0.26	0.00%
8715	220.00	1,410.00	1,400.00	(130.00)	1,400.00	(130.00)	(9.29)%
Total Expenses	14,736.57	173,043.53	178,923.00	5,879.57	178,923.00	5,879.57	3.29%
Non-Budgeted Revenues							
4020	0.00	50,000.00	30,000.00	20,000.00	30,000.00	20,000.00	66.67%
Total Non-Budgeted Revenues	0.00	50,000.00	30,000.00	20,000.00	30,000.00	20,000.00	66.67%
Non-Budgeted Expenses							
8735	(830.37)	(2,801.80)	0.00	(2,801.80)	0.00	(2,801.80)	0.00%
9405	0.00	(46,438.08)	(30,000.00)	(16,438.08)	(30,000.00)	(16,438.08)	54.79%
Total Non-Budgeted Expenses	(830.37)	(49,239.88)	(30,000.00)	(19,239.88)	(30,000.00)	(19,239.88)	64.13%
Net Income	61,183.16	6,639.69	0.00	6,639.69	0.00	6,639.69	0.00%



January 3, 2011

Commissioners
John A. Sowards, Chairman
Scott A. Wilhite, Vice Chairman
Emily C. Shuman, Secretary
Thomas H. McLean
Bruce P. Loveless

Ms. Judy Busbee
Assistant to Clerk of Council
Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Executive Director
Elizabeth Taylor

Dear Ms. Busbee,

On behalf of the Irmo Chapin Recreation Commission, we would like to submit two applications for the 2011-2012 Accommodations Tax Grant. Enclosed you will find applications for:

ICRC Administration
5605 Bush River Road
Columbia, SC 29212
(803) 772-1228

- Holiday Lights on the River 2011
- unearth, a celebration of naturally inspired art 2011

Crooked Creek Park
1098 Old Lexington Hwy.
Chapin, SC 29036
(803) 345-6181

We are very grateful for the past support we have received and appreciate the consideration of these requests. Please contact me at 803-213-2006 or etaylor@icrc.net if you have any questions or need additional information.

Saluda Shoals Park
5605 Bush River Road
Columbia, SC 29212
(803) 772-1228

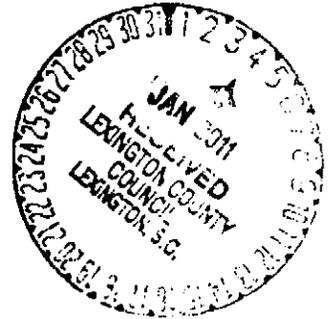
Sincerely,

Elizabeth B. Taylor
Executive Director

Seven Oaks Park
200 Leisure Lane
Columbia, SC 29210
(803) 772-3336



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: Holiday Lights on the River
2. Sponsoring Organization: Irmo Chapin Recreation Commission

Mailing Address: 5605 Bush River Road, Columbia, SC 29212

3. Event/Project Director:

Name Elizabeth B. Taylor Title Executive Director

Telephone 803-772-1228 Alternate Telephone 803-213-2006

Fax Number 803-772-6865

Email etaylor@icrc.net

4. Event Website: www.icrc.net

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - see #10 for advertising/promotion sources

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 02/01/2011 End date 12/31/2011

7. Location of Project/Event: Saluda Shoals Park, Columbia, SC

8. Number of employees: #Full-time 60 #Part-time 30

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

- Rack Cards - # distributed _____
- Brochures - # distributed _____
- Posters - # distributed _____
- Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)
- Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)
- Television Ads - # ads 59 (list stations and viewing range on separate sheet)
- Radios Ads - # ads 591 (list stations and listener range on separate sheet)
- Billboards - # ads _____ (list number and location of billboards on separate sheet)
- Websites - # web pages other than primary website # 6 (list on separate sheet with target audience)
- Other than listed above: _____ (list on separate sheet with target audience)

11. How many people do you expect to attend? 61,404

12. Of this number, how many are tourists? 12,895 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:

- Web page inquires - estimated inquires per month _____
- Phone call inquiries - estimated phone calls per month 1,200
- Brochure mailings - estimated brochures mailed per month _____
- Event ticket sales - estimated tickets sold per event _____
- Event registration - estimated registrants per event 1,496
- Hotel sales - estimated sales per event/per month _____
- License plates - estimated count per event _____
- Surveys - estimated number of responses per survey 500
- Other than listed:

14. Lexington County Hotels - check all that apply and include the average number of nights reserved:

- Comfort Suites, Main St. - Total nights _____
- Extended Stay Deluxe, Irmo - Total nights _____
- Hampton Inn, Airport - Total nights _____
- Hampton Inn, Columbia Ave. - Total nights _____
- Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
- Holiday Inn Express, Innkeeper Dr. - Total nights _____
- Holiday Inn Hotel & Suites, Airport - Total nights _____
- Holiday Inn, McSwain Dr. - Total nights _____
- Lexington Wingate by Wyndham, Saluda Pointe Dr. - Total nights _____
- Quality Inn & Suites, W. Main St. - Total nights _____
- Radisson-Columbia, Bush River Rd. - Total nights _____
- Ramada- Lexington, S. Lake Dr. - Total nights _____
- List other hotels not included above:

15. Please indicate you have read: Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? Yes No

16. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

- a. Estimated total cost of Project \$ 139,000.00
- b. Amount of Accommodations Funds requested for this Project: \$ 40,000.00
- c. This request equals what percent of the total Project/Event Budget? 29.00 %
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Radio/TV-20000; Print-5000; Brochures-2500; Web-2500; Billboard-10000

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010, amount \$ 15,000.00, source Lexington County, and purpose: Holiday Lights on the River marketing

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: Special Purpose District

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Elizabeth B. Taylor

Print Name

Executive Director

Title

Elizabeth B. Taylor

Signature

1/23/11

Date



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Immo Chapin Recreation Commission

Project/Event Name: Holiday Lights on the River

Contact Name: Elizabeth B. Taylor

Phone: 803-772-1228

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

8% increase in overall attendance, increase in Sleigh Bell Trot participation, Winter Wonder Ride was very popular, added the Wetland Wonderland Walking Trail to meet request for a walking area.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$130,218.00	\$114,096.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$25,000.00	\$33,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$0.00	\$0.00
Total Attendance	54,900	55,000
Total Tourists*	10,431	12,650

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

A visitor's survey was conducted to collect comprehensive demographic information on attendees.

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Elizabeth B. Taylor

Print Name

Executive Director

Title

Elizabeth B. Taylor

Signature

1/23/11

Date

***Holiday Lights on the River* Narrative Report**

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description.

Holiday Lights on the River is the Midlands largest drive through light show and features more than one-million sparkling lights on a two mile loop through Saluda Shoals Park. Since 2002, this outdoor light and sound show has glittered with holiday magic for more than 250,000 visitors. And, in 2010, more than **58,500 people** from across the state and Southeast made our light festival part of their memorable holiday traditions. (Note: This is an 8% increase over 2009.) This event is made possible by the Irmo Chapin Recreation Commission and numerous corporate sponsors.

Holiday Lights on the River opened November 22, 2010 with the Annual Chairman's Lighting Ceremony. This special event is held for corporate partners, donors and Saluda Shoals Foundation members and kicks off this six-week long holiday celebration. On the night of November 23rd, more than **1,496 people** (including 744 registered runners) participated in the *Sleigh Bell Trot!* This unique, certified 5K race and family fun run takes place at night and is designed for all ages and fitness levels.

In addition to all the traditional favorites, changes and additions to *Holiday Lights* this year included the *Wetland Wonderland Walking Trail* where visitors could stroll along the Saluda Shoals Wetland Preserve boardwalk to see nature come to life in lights; and the bigger, faster Winter Wonder Ride – a 125 foot downhill tube slide through a series of lighted arches.

The highlight of *Holiday Lights* is the *Nights of Wonder*, seven fun-filled evenings of affordable family activities. Visitors enjoyed hayrides, horse-drawn carriage rides, train rides, roasting marshmallows, crafts, the Winter Wonder Ride and visits and photos with Santa. The *Nights of Wonder* draw families seeking holiday activities for themselves and out-of-town guests; **46% of visitors attended during this time.**

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.

Holiday Lights on the River is a fun, affordable, family-oriented holiday event which draws people from across the state and southeast. People look for special events and activities, especially around the holidays, that will allow them to spend time together as well as entertain out-of-town guests. With its central location at Saluda Shoals Park and close proximity to the shopping, hotels and dining available along Harbison Blvd., *Holiday Lights* has become a tradition for both local residents and tourists visiting the area.

Additionally, *Holiday Lights* uses its themed light displays to promote not only Saluda Shoals Park but also Lake Murray and its recreational activities.

Through the partnership program, 30 local business sponsors also had the opportunity to advertise their products and services to visitors.

A visitor survey was conducted during the event to provide demographic information that will be used to enhance future marketing plans. The following is a summary of the results:

- Documented out-of-town visitors traveled from across the state including the following: Aiken, Bamberg, Barnwell, Bennettsville, Beaufort, Blair, Charleston, Colleton, Darlington, Edgefield, Fairfield, Florence, Greenville, Greer, Georgetown, Kershaw, Lancaster, Laurens, Lee, Marion, McCormick, Neeses, Newberry, Orangeburg, Pageland, Richland, Ridgeway, Saluda, Shaw AFB, Spartanburg, Sumter, Wagener, Walterboro, Ward, Williamsburg, Winnsboro and York.
- Documented out-of-State visitors came from California, Florida, Georgia, Indiana, Illinois, Kentucky, Louisiana, Maryland, New Jersey, North Carolina, Ohio, Pennsylvania, Tennessee and Virginia. Out-of-the-country visitors came from Brazil and Nigeria.
- Marketing efforts attracting the largest number of visitors included: radio, television, newspaper articles/advertisements, referrals and internet. (See attached advertising schedule.)
- Approximately 31% of visitors attended for the first time this year.
- 55% of visitors had between 4 and 8 people in their party.
- 73% had one or more children in their party.
- The average age of participants was between 25 and 64 years old with 26% in the 25 to 34 age group, 30% in the 35 to 49 age group and 19% in the 50 to 64 age group.
- The majority of visitors had 4-year or post graduate degrees with an annual household income level in the \$50,000 to \$250,000 range.

c. Total attendance to the event/project vs. the number of total tourists in attendance.

Total Attendance for Holiday Lights on the River and Sleigh Bell Trot:

58,500 people

Total Number of Tourist:

- Lexington County: 28,080 people (48% of all attendees)
- Richland County: 19,890 people (34% of all attendees)
- Outside Lex/Rich Counties: 10,530 people (18% of all attendees)

d. Economic impact generated by tourism to the event/project.

In 2010, **58,500 people** participated in *Holiday Lights on the River* and the *Sleigh Bell Trot*.

Approximately 18% (or 10,530 people) are considered tourist. The economic impact of these guests would be **\$843,560**.

Additionally, **47,970 residents** from Lexington and Richland Counties attended. These individuals took part in shopping and dining in the area creating an estimated economic impact of **\$2,110,680**.

(NOTE: Calculations were based on the Estimated Expenditures Per Person Per Day Formula's & Amounts from SCPRT.) See formula below:

I) Lodging Cost:	
a) Average Daily Rate	1) \$72.23
b) Party Size	2) 2
Total Lodging Per Person, Per Day	3) \$36.11
II) Food & Beverage Cost:	
Total F&B Per person per day	4) \$44.00
III) Miscellaneous Spending (optional):	
Total Misc. Spending Per Person Per Day	5) \$ 0.00
Grand Total Per Person Per Day Spending	6) \$80.11

e. Overall description of how the event/project attracts and promotes tourists to the area and

specifically how the Accommodations Tax Funds were used to accomplish this.

The 2010 marketing plan utilized a broad range of advertising mediums to reach local residents as well as communities across the state. The Holiday Lights marketing plan included: radio, television, local/regional newspaper and magazine advertising.

Statewide audiences were reached through article and ad placements with the following:

- Radio Coverage: ad placement with Citadel Broadcasting and Clear Channel Radio reaching Columbia, Lexington, Orangeburg, Barnwell, Chester, Camden, Sumter, Newberry, Aiken, Augusta, Rock Hill, Florence, Hartsville, Union, Greenwood, Laurens, and surrounding areas.
- Television coverage: WIS TV covering 29 Counties throughout the state as well as Charlotte, NC and Augusta, GA through cable.
- Print Coverage: The Free Times, Palmetto Parent Magazine.
- Internet Coverage: Huger Street.com, Columbia CVB, Clear Channel Radio, Citadel Broadcasting, Capital City Lake Murray events calendar, Free Times, Leisure Fun and WIS TV.
- Press releases and media drops prompted coverage on all local TV outlets and in numerous weekly papers across the state.

The marketing plan for 2011 includes many of the same components that have driven the success of *Holiday Lights* to date. Additional marketing dollars would allow expanded efforts to include:

- Promotion beginning mid to late November to outside markets.
- Print advertising in the Aiken/Augusta markets as well as the Florence and Rock Hill markets.
- An increase in television advertisement with statewide reach.
- Additional radio advertising in western and northeastern South Carolina and eastern Georgia.
- Continued expansion of internet marketing efforts through WIS TV, the State.com and radio partners which reach statewide audiences.
- Billboards along major interstate corridors.

f. Additional comments:

Holiday Lights on the River was designed to not only provide a fun holiday activity for individuals and families but also created to generate revenue to support Saluda Shoals Park operations. Saluda Shoals Park was established in 1997 through a public-private partnership between the Irmo Chapin Recreation Commission, SCE&G and the Saluda Shoals Foundation with the commitment to be operationally self-sustaining.

Holiday Lights also supports the local economy by providing over 20 seasonal jobs and additional revenues for small business owners in the area. According to Ms. Petsa, owner of Deno's Restaurant, "I received many compliments on the wonderful light display at Saluda Shoals Park from out-of-town diners at my restaurant."

Below are a few comments received on surveys from visitors:

- Excellent show, better than Atlanta's Holiday Lights Show! We'll be back.
- Loved the tribute to our troops. My cousin died in Bahrain 4 years ago.
- We love Holiday Lights on the River. It's become a family tradition. Thanks!
- We moved to Lexington recently so we just learned about the park and lights display. We love it!
- Please continue to provide this excellent type of program for communities. Thanks.

**County of Lexington
Accommodations Tax Fund
FY 2011/2012
APPLICATION**

Organization Name: Irmo Chapin Recreation Commission
Project/Event Name: Holiday Lights on the River

1. Do you advertise outside a 50-mile radius? Yes
2. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Television Stations

WIS Television coverage includes the following: Abbeville, Aiken, Allendale, Anderson, Bamberg, Barnwell, Calhoun, Chester, Chesterfield, Clarendon, Dorchester, Edgefield, Fairfield, Georgetown, Greenwood, Hampton, Kershaw, Lancaster, Lee, Lexington, Newberry, Orangeburg, Richland, Saluda, Sumter, Union, Williamsburg, and York as well as Charlotte, NC, Augusta GA, Greenville/Spartanburg, SC and Charleston, SC on cable and satellite.

Radios Stations

WCOS FM coverage includes the following: Aiken, Barnwell, Columbia, Florence, Greenwood, Hartsville, Lancaster, Laurens, Newberry, Orangeburg, Rock Hill, South Augusta, Spartanburg, Sumter and Union as well as Gastonia and Monroe, NC. Promotion includes a website link from WCOS FM.

Web and Radio Target Market: Adults Ages 35–64

WTCB FM coverage includes the following: Aiken, Barnwell, Columbia, Florence, Greenwood, Hartsville, Lancaster, Laurens, Newberry, Orangeburg, Rock Hill, South Augusta, Spartanburg, Sumter, Union and Walterboro. Promotion includes a website link from WTCB FM.

Web and Radio Target Market: Women Ages 35–64

WNKT FM coverage includes the following: Aiken, Barnwell, Camden, Columbia, Florence, Hartsville, Lancaster, Lake City, Newberry, Orangeburg, Sumter and Winnsboro. Promotion included a website link from WNKT FM.

Web and Radio Target Market: Men Ages 25-54

WLXC FM coverage includes the following: Aiken, Columbia, Great Falls, Newberry, Orangeburg, Sumter, and Whitmire. Promotion includes a website link from WLXC FM.

Web and Radio Target Market: Adults Ages 35–64

WOMG FM coverage includes the following: Aiken, Bamberg, Camden, Columbia, Newberry, Orangeburg, South Augusta, St. Matthews, Sumter, Williston and Winnsboro. Promotion includes a website link from WOMG FM.

Web and Radio Target Market: Adults Ages 35–64

WIS AM coverage includes the following: Aiken, Bamberg, Barnwell, Camden, Chester, Columbia, Florence, Hartsville, Lancaster, Newberry, Orangeburg, Sumter, Summerville, Union Walterboro and Winnsboro. Promotion includes a website link from WIS AM.

Web and Radio Target Market: Adults Ages 50+

Holiday Lights 2010 Marketing

Citadel	Nov/Dec Radio	8,975.10
WCOS	Dec. Radio	2,340.00
WIS	5 weeks commercials	8,875.00
Mint	Nov./Dec. 1/2 Page Ads	932.00
Palmetto Parent	Nov/Dec Full Page Ads	1,396.00
2020 Pub	Weekly Ad/Dec	392.00
Free Times	Weekly Ads Various Sizes Nov/Dec	4,000.00
Holiday Lights Program	Professional Printers	3,802.78
Sleigh Bell Trot Brochure	2800 Printed	500.00
Holiday Lights Tickets	15,000 Tickets	460.00
Sleigh Bell Trot	Postage	400.00
Sleigh Bell Trot	Handling charges Trevetts	150.00
SBT Brochure	Print	360.00
Total		32,582.88

**IRMO CHAPIN RECREATION COMMISSION
ADMINISTRATION**

**Commission Brief
November 2010 Preliminary Financial Report**

GENERAL FUND

	YTD 11/10	Budget	% of Budget	YTD 11/09
Revenue	\$542,645	\$6,008,627	9.03%	\$809,308
Expenditures	2,834,949	6,008,627	47.18%	2,210,455

Note that property tax collections for November have not been included in the revenue total. Additionally, please recall that when comparing actual figures this year to last year, the General Fund totals for 2009-2010 includes revenues of \$250,000 that were related to the issuance of Revenue Bonds in July 2009. Also included in YTD expenditures is land purchase of \$1,118,216.

SPECIAL REVENUE FUND

	YTD 11/10	Budget	% of Budget	YTD 11/09
Revenue	\$1,170,393	\$2,591,265	45.17%	\$1,121,653
Expenditures	\$935,573	2,591,265	36.10%	859,588

As of November 30, 2010 the cash balance of operating and special funds totaled \$84,519.

Total invested in certificates of deposit or money market accounts was \$1,282,690.

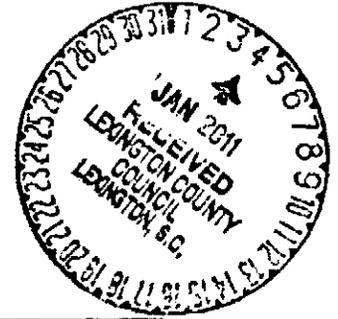
Grant	Amount Budgeted	Agency Match	Amount Received
PARD	18,000	3,600	0
Accommodations Tax	18,000	0	4,500
Developmental Disabilities	22,700	0	1,077
Older Americans Act	140,000	0	57,800
Palmetto Pride	8,000	0	0
	\$206,700	\$3,600	\$63,377

Submitted by:

**Jim Wellman
Finance Director
December 20, 2010**



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: unearth, a celebration of naturally inspired art
2. Sponsoring Organization: Irmo Chapin Recreation Commission

Mailing Address: 5605 Bush River Road, Columbia, SC 29212

3. Event/Project Director:

Name Elizabeth B. Taylor Title Executive Director

Telephone 803-772-1228 Alternate Telephone 803-213-2006

Fax Number 803-772-6865

Email etaylor@lcrc.net

4. Event Website: www.unearthsaluda.org

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 02/01/2011 End date 10/31/2011

7. Location of Project/Event: Saluda Shoals Park

8. Number of employees: #Full-time 60 #Part-time _____

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed _____

Brochures - # distributed _____

Posters - # distributed _____

Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)

Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)

Television Ads - # ads 19 (list stations and viewing range on separate sheet)

Radios Ads - # ads 119 (list stations and listener range on separate sheet)

Billboards - # ads _____ (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # 2 (list on separate sheet with target audience)

Other than listed above: _____ (list on separate sheet with target audience)

11. How many people do you expect to attend? 4,500
12. Of this number, how many are tourists? 450 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:

- Web page inquires - estimated inquires per month _____
- Phone call inquiries - estimated phone calls per month 500
- Brochure mailings - estimated brochures mailed per month _____
- Event ticket sales - estimated tickets sold per event 170
- Event registration - estimated registrants per event _____
- Hotel sales - estimated sales per event/per month _____
- License plates - estimated count per event _____
- Surveys - estimated number of responses per survey 300
- Other than listed:

14. Lexington County Hotels - check all that apply and include the average number of nights reserved:

- Comfort Suites, Main St. - Total nights _____
- Extended Stay Deluxe, Irmo - Total nights _____
- Hampton Inn, Airport - Total nights _____
- Hampton Inn, Columbia Ave. - Total nights _____
- Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
- Holiday Inn Express, Innkeeper Dr. - Total nights _____
- Holiday Inn Hotel & Suites, Airport - Total nights _____
- Holiday Inn, McSwain Dr. - Total nights _____
- Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights _____
- Quality Inn & Suites, W. Main St. - Total nights _____
- Radisson-Columbia, Bush River Rd. - Total nights _____
- Ramada- Lexington, S. Lake Dr. - Total nights _____
- List other hotels not included above:

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

- a. Estimated total cost of Project \$ 31,750.00
- b. Amount of Accommodations Funds requested for this Project: \$ 7,500.00
- c. This request equals what percent of the total Project/Event Budget? 24.00 %
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. TV-3000; Radio-2500; Print-1500; Brochures-500

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010, amount \$ 3,000.00, source Lexington County, and purpose: unearth, a celebration of naturally inspired art

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: Special Purpose District

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

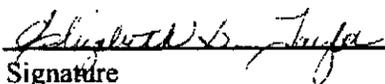
Signature of Event/Project Director:

Elizabeth B. Taylor

Print Name

Executive Director

Title



Signature

1/3/11

Date



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Imo Chapin Recreation Commission

Project/Event Name: unearth, a celebration of naturally inspired art

Contact Name: Elizabeth B. Taylor

Phone: 803-772-1228

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

Successes: Installation of "Subjects" Mike Williams sculptures; addition of SC Shakespeare Company performances; increased emphasis on multicultural performances.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$24,668.00	\$30,355.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$10,000.00	\$2,594.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$0.00	\$0.00
Total Attendance	2,800	3,400
Total Tourists*	168	170

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Please see attached.

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Elizabeth B. Taylor

Print Name

Elizabeth B. Taylor
Signature

Executive Director

Title

1/3/11
Date

unearth, a celebration of naturally inspired art – Narrative Report

17. Project description

a. General description.

unearth, a celebration of naturally inspired art is held annually at Saluda Shoals Park. In 2010, its fourth year, more than **3,800 guests** had the opportunity to immerse themselves in art, nature, and the creative process. Begun in 2007 as a one-day celebration, *unearth* has evolved into a multiday event featuring visual, performing, and literary art demonstrations and instruction, exhibitions, workshops and performances.

Event Overview:

- A nature-inspired “day of art” on the first Sunday in October featuring more than 40 professional artists (local and regional) showcasing their work and engaging attendees in artistic creation along picturesque natural trails within the park.
- Creation of an outdoor sculpture or art installation by a professional artist.
- A performance stage featuring local musicians from the Musicians and Songwriters Guild of SC.
- Amateur photography contest.
- Student activities involving local schools, including a sketchbook lesson activity, performances and the opportunity to create outdoor sculpture from found objects.
- Theatrical performances
- An emphasis on multicultural performing arts

2010 Featured artists and performances included:

- Unveiling of art installation “Subjects” by internationally-known artist Mike Williams
- SC Shakespeare Company performances of *Two Gentlemen of Verona*
- A concert by the Lake Murray Symphony Orchestra
- Interactive art installation “Ironing Birds” by Doni Jordan and Jeanette Grassi
- Improvisation performance by Vickie Saye Henderson and the Re-wired Group
- Workshop and performance on African and Steel Drumming by Dr. Chris Lee
- Storytelling by slave re-enactor Bruce Ingram
- Twelve acoustic musicians performing along park trails

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.

unearth, a celebration of naturally inspired art is a multi-day art event which draws visitors from across the state looking to find a unique art event in a natural setting. The event provides them the opportunity to experience a variety of artistic mediums and interact with artists from across the Southeast in an up close and personal way. In 2010, *unearth* offered a broader range of artistic mediums including theater, storytelling and multicultural performances as well as artists, musicians, and dancers during a four-day period. More than 3,800 individuals and families came to Saluda Shoals Park, many for the first time, where they had the opportunity to enjoy multiple mediums of art while discovering the natural beauty of a riverfront park.

More than 40 artists and multiple performing groups from Charlotte, NC, Augusta, GA and throughout the Midlands were selected through a juried process and participated in the event. These artists brought their supporters from across the state to watch them perform and create. “Subjects”, a series of eight fish sculptures by internationally-known artist Mike Williams, was

installed in the Saluda Shoals Wetland Preserve. SC Shakespeare Company offered three evening performances of William Shakespeare's *Two Gentlemen of Verona*.

As *unearth 2011* continues to develop, it will have a stronger regional appeal for artists, art supporters, and tourists. Plans include creating an advisory board of artists to expand the scope of the event and to attract more visitors and participants from throughout the Southeast. Solicitation for artists will be sent regionally to art magazines and galleries in North Carolina, Georgia and throughout South Carolina. The event will again be held on multiple days encouraging overnight stays, shopping and dining.

Conveniently located between Irmo and downtown Columbia, with nearby access to I-26, I-20, and downtown Lexington, Saluda Shoals Park is the second most visited attraction in the Midlands with 376,700 visitors last year. The Park's central location, combined with its close proximity to a wide variety of restaurants, shopping centers and hotels make it an ideal destination.

A visitor survey was conducted at the 2010 event to provide demographic information. This information will be used to enhance future marketing plans. Below is a summary of the results:

- Approximately 77% of visitors attended for the first time this year.
- 87% of visitors had two or more people in their party.
- Marketing efforts attracting the largest number of visitors included: newspaper, referrals, promotional post cards and internet.
- 37% had one or more children in their party.
- 60% were between the ages of 35 and 64.
- The majority of visitors had 4-year or post graduate degrees with an annual household income level in the \$50,000 to \$250,000 range.

c. Total attendance to the event/project vs. the number of total tourists in attendance.

More than 3,800 people attended the 2010 event, a 12% increase over the previous year. Attendance was tracked by a car counting device and parking fee records.

Total Number of Tourists:

- | | | |
|------------------------------|--------------|------------------------|
| • Lexington County: | 1,862 people | (49% of all attendees) |
| • Richland County: | 1,558 people | (41% of all attendees) |
| • Outside Lex/Rich Counties: | 380 people | (10% of all attendees) |

d. Economic impact generated by tourism to the event/project.

In 2010, **3,800 people** participated in *unearth* with 10% (or 380 people) considered tourists. The economic impact of these guests would be approximately **\$30,400**.

Additionally, **3,420 residents** from Lexington and Richland Counties attended. These individuals took part in shopping and dining creating an estimated economic impact of **\$150,480**.

(NOTE: Calculations were based on the Estimated Expenditures Per Person Per Day Formula's & Amounts from SCPRT.) See formula below:

- | | |
|-----------------------------------|------------|
| I) Lodging Cost: | |
| a) Average Daily Rate | 1) \$72.23 |
| b) Party Size | 2) 2 |
| Total Lodging Per Person, Per Day | 3) \$36.11 |
| II) Food & Beverage Cost: | |
| Total F&B Per person per day | 4) \$44.00 |

III) Miscellaneous Spending (optional):	5) \$ 0.00
Total Misc. Spending Per Person Per Day	
Grand Total Per Person Per Day Spending	6) \$80.11

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

unearth attracts visitors from throughout the Midlands and across the state by offering an opportunity to experience a wide variety of artistic mediums in a unique setting. Participating artists come from the Midlands and throughout the Southeast and are professionally recognized. These artists are well respected in their field and have an established clientele. In 2010, participants traveled from California, Georgia, Indiana, New Jersey, North Carolina. South Carolina areas represented include: Aiken, Barnwell, Darlington, Kershaw, Pickens, Fairfield, Newberry, Saluda and Sumter.

Accommodations Tax funds will be used to support the 2011 marketing plan utilizing a broad range of advertising mediums. The plan includes: radio, television, newspaper, and magazine advertising with the possibility of billboards in the event of additional funds. Additional promotional activities include:

- Distribution of press releases and a media advisory to statewide and local contacts.
- Distribution of "Amateur Photography Contest" brochure.
- Direct mailing of the "Call for Artists" brochure to more than 1,500 artists throughout the Southeast.
- Ad in the ICRC Quarterly Activity Guide. (mailed to 50,000 households).
- Promotional cards distributed. (5,000)
- Posters placed in all ICRC parks and cards distributed.
- Posted on ICRC website with links to artists' websites.
- Listing on participating artists' Blogs.
- Email sent to 5,000 park users.
- Listings with online calendars.
- Announcement sent to board members, donors, event sponsors, and elected officials.

f. Additional comments:

unearth fosters a partnership between artists and organizations (schools, parks and recreation, businesses, musicians, dancers, writers, and performers) to provide a creative experience in a unique outdoor setting. Initially a one-day event in 2007, *unearth* grew into a four-day event sustained by partnerships and support from the following: Blue Cross, Blue Shield of SC, Lexington Medical Center, First Community Bank, Century Glass, Rainbow Restoration, Cultural Council of Richland and Lexington County, Irmo Chapin Recreation Commission, Saluda Shoals Foundation, Lake Murray Symphony, Nickelodeon, Musician & Songwriters Guild of SC, SC Shakespeare Theater and Seven Oaks & Crooked Creek Art Leagues.

County of Lexington
Accommodations Tax Fund
FY 2011/2012
APPLICATION

Organization Name: Irmo Chapin Recreation Commission

Project/Event Name: unearth, a celebration of naturally inspired art

1. Do you advertise outside a 50-mile radius? Yes
2. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Television Stations

WIS Television coverage includes the following: Abbeville, Aiken, Allendale, Anderson, Bamberg, Barnwell, Calhoun, Chester, Chesterfield, Clarendon, Dorchester, Edgefield, Fairfield, Georgetown, Greenwood, Hampton, Kershaw, Lancaster, Lee, Lexington, Newberry, Orangeburg, Richland, Saluda, Sumter, Union, Williamsburg, and York as well as Charlotte, NC, Augusta GA, Greenville/Spartanburg, SC and Charleston, SC on cable and satellite.

Radios Stations

WCOS FM coverage includes the following: Aiken, Barnwell, Columbia, Florence, Greenwood, Hartsville, Lancaster, Laurens, Newberry, Orangeburg, Rock Hill, South Augusta, Spartanburg, Sumter and Union as well as Gastonia and Monroe, NC. Promotion includes a website link from WCOS FM.
Web and Radio Target Market: Adults Ages 35-64

WTCB FM coverage includes the following: Aiken, Barnwell, Columbia, Florence, Greenwood, Hartsville, Lancaster, Laurens, Newberry, Orangeburg, Rock Hill, South Augusta, Spartanburg, Sumter, Union and Walterboro. Promotion includes a website link from WTCB FM.
Web and Radio Target Market: Adults Ages 35-64

County of Lexington Accommodations Tax Fund
FY 2009/2010 FINAL REPORT

Organization Name: Irmo Chapin Recreation Commission

Project/Event Name: unearth, a celebration of naturally inspired art

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): A visitor survey was given to attendees requesting demographic information including city, state, county, age, income, education, number in party, number of children, number of visitors to the event, and how they heard about the event. Participating artists were also surveyed to obtain their input for future development of the event. Attendance was tracked by a car counting device and parking fee records.

unearth 2010 Marketing

Citadel	September Radio	1,125.00
WCOS	September Radio	585.00
WIS	2 weeks commercials	3,000.00
Palmetto Parent	Sept. Full Page Ad	620.00
Free Times	Sept./Oct. Ads	1,000.00
Club Cards	15,000 Promotional Postcards	453.94
unearth Program		200.00
Call for Artists	Brochure	117.00
Call for Artisit	Postage	800.00
Total		7,900.94

**IRMO CHAPIN RECREATION COMMISSION
ADMINISTRATION**

**Commission Brief
November 2010 Preliminary Financial Report**

GENERAL FUND

	YTD 11/10	Budget	% of Budget	YTD 11/09
Revenue	\$542,645	\$6,008,627	9.03%	\$809,308
Expenditures	2,834,949	6,008,627	47.18%	2,210,455

Note that property tax collections for November have not been included in the revenue total. Additionally, please recall that when comparing actual figures this year to last year, the General Fund totals for 2009-2010 includes revenues of \$250,000 that were related to the issuance of Revenue Bonds in July 2009. Also included in YTD expenditures is land purchase of \$1,118,216.

SPECIAL REVENUE FUND

	YTD 11/10	Budget	% of Budget	YTD 11/09
Revenue	\$1,170,393	\$2,591,265	45.17%	\$1,121,653
Expenditures	\$935,573	2,591,265	36.10%	859,588

As of November 30, 2010 the cash balance of operating and special funds totaled \$84,519.

Total invested in certificates of deposit or money market accounts was \$1,282,690.

Grant	Amount Budgeted	Agency Match	Amount Received
PARD	18,000	3,600	0
Accommodations Tax	18,000	0	4,500
Developmental Disabilities	22,700	0	1,077
Older Americans Act	140,000	0	57,800
Palmetto Pride	8,000	0	0
	\$206,700	\$3,600	\$63,377

Submitted by:

**Jim Wellman
Finance Director
December 20, 2010**



"Building Partnerships and Connecting Businesses"

Meredith Allan
President & CEO

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

December 17th, 2010



Dear Council:

Thank you for receiving our application for the Lexington County Accommodations Tax fund for fiscal year 2011-2012. The staff of the Greater Irmo Chamber of Commerce is pleased to manage the Welcome and Visitor's Center and help drive tourism in Lexington County. We have so many wonderful tourist attractions in the Greater Irmo area. This past year our staff commanded media coverage for The Okra Strut. According to USA today, Strut is documented as a top ten festival in the country, attracting as more than 70,000 attendees each year, many from out of state. As the Irmo area grows and prospers it has become evident that our tourism is also exploding here. To meet the growing demand we have managed to dedicate increased staff efforts in media coverage. The Greater Irmo Welcome and Visitors Center has successfully achieved TV and radio coverage with spots on 4 television networks, 2 radio stations, and commercials on websites that reach the entire world via internet. We have also successfully found "followers" all over the world on our Facebook and Twitter accounts. We have enhanced and increased every online and media tool possible this year, making us a standout for promoting tourism in welcome centers and local chambers in the county.

Enclosed you will find our completed application with all the documentation requested. I look forward to meeting with you soon and I thank you for your continued support for our Accommodations Tax funding request.

Sincerely,

Meredith Allan
President & CEO
The Greater Irmo Chamber of Commerce



County of Lexington
Accommodations Tax Fund
FY 2011/2012

APPLICATION

1. Name of Project/Event: Visitor's Center

2. Sponsoring Organization: Greater Irmo Chamber of Commerce and Visitor's Center

Mailing Address: 1248 Lake Murray Boulevard, Irmo, S. C. 29063

3. Event/Project Director:

Name Meredith Allan Title President & CEO

Telephone 803-749-9355 Alternate Telephone 803-318-7937

Fax Number 803-732-7986

Email ceo@greaterirmochamber.com

4. Event Website: greaterirmochamber.com

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - see #10 for advertising/promotion sources

Tourism Related Expenditures: Visitor's Center

6. Project Timeline: Beginning date July 1, 2011 End date June 30, 2012

7. Location of Project/Event: 1248 Lake Murray Boulevard, Irmo, S C. 29063

8. Number of employees: #Full-time 2 #Part-time 2

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed _____

Brochures - # distributed 400

Posters - # distributed 25

Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)

Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)

Television Ads - # ads 25 (list stations and viewing range on separate sheet)

Radios Ads - # ads 6 (list stations and listener range on separate sheet)

Billboards - # ads _____ (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # _____ (list on separate sheet with target audience)

Other than listed above: Twitter, Facebook -World Wide (list on separate sheet with target audience)

10. Advertising sources outside of Lexington County

Television Ads - # ads 25 (stations and viewing range) WLTX-CBS, WIS-TV-NBC, WOLO-ABC, WACH-FOX All within 200 miles in South Carolina

Radio Ads - # ads 6 (stations and viewing range) 94.3, 92.1 All within 100 miles in South Carolina

Other than listed: Twitter, Facebook Target Audience - Worldwide

11. How many people do you expect to attend? N/A

12. Of this number, how many are tourists? N/A (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:

- Web page inquires - estimated inquires per month 170
- Phone call inquiries - estimated phone calls per month 300
- Brochure mailings - estimated brochures mailed per month 400
- Event ticket sales - estimated tickets sold per event 40
- Event registration - estimated registrants per event 150
- Hotel sales - estimated sales per event/per month _____
- License plates - estimated count per event _____
- Surveys - estimated number of responses per survey _____
- Other than listed: _____

14. Lexington County Hotels - check all that apply and include the average number of nights reserved:

- Comfort Suites, Main St. - Total nights _____
- Extended Stay Deluxe, Irmo - Total nights _____
- Hampton Inn, Airport - Total nights _____
- Hampton Inn, Columbia Ave. - Total nights _____
- Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
- Holiday Inn Express, Innkeeper Dr. - Total nights _____
- Holiday Inn Hotel & Suites, Airport - Total nights _____
- Holiday Inn, McSwain Dr. - Total nights _____
- Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights _____
- Quality Inn & Suites, W. Main St. - Total nights _____
- Radisson-Columbia, Bush River Rd. - Total nights _____
- Ramada- Lexington, S. Lake Dr. - Total nights _____
- List other hotels not included above:
Fairfield Inn, 320 Columbiana Dr.; Hilton Garden Inn, 434 Columbiana Dr.; Wingate by Wynham, 217 Lanneau Court; Quality Inn, 499 Piney Grove Rd.; Courtyard by Marriott, 347 Zimmelcrest Dr.

15. Please indicate you have read: Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? Yes No

16. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

- a. Estimated total cost of Project \$ 73,176.00
- b. Amount of Accommodations Funds requested for this Project: \$ 15,000.00
- c. This request equals what percent of the total Project/Event Budget? 20.50 %
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Visitor'sPackets,Postage,Supplies-\$4,250 Operating Visitor'sCenter\$10,750

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010-11, amount \$ 7,000.00, source Lexington County, and purpose: Greater Irmo Community Awareness

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

Report attached

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Meredith Allan

Print Name

President & CEO

Title

Meredith Allan

Signature

12-17-10

Date

19. Project Description

19 a. General description

The Greater Irmo Chamber of Commerce Welcome and Visitor's Center markets and promotes the Greater Irmo Community (zip code areas of 29002, 29063, 29212 and 29210) and Lexington County as a destination for accommodations, restaurants, attractions, area events, meetings, conferences, symposiums, exhibitions, trade shows, and tournaments. The Greater Irmo Chamber and Visitor's Center is conveniently located on Lake Murray Boulevard in the Town of Irmo adjacent to I-26 and I-20 for tourist/visitors.

The Greater Irmo Chamber of Commerce Welcome and Visitor's Center maintains a high visibility community moving- message sign in a high traffic area. The traffic count for this community "bulletin board" is approximately 70,000 vehicles per day. The sign is designed for a number of purposes including advertisements and the publicizing of events and attraction of interest to visitors and tourists to the area and Lexington County. The updated Web Site includes listings of Hotels, Restaurants, Events, and Attractions. The Welcome and Visitor's Center staff accommodates Walk In and Call In Visitors supplying them with Visitor's packets and information Monday through Friday 9:00 am to 4:00 pm.

The Greater Irmo Chamber of Commerce Welcome and Visitor's Center networks with the Hotels, Town of Irmo, Lexington - Richland District Five Schools, Businesses, Real Estate Agents, Restaurants, South Carolina Parks, Tourism and Recreation Welcome Centers, Saluda Shoals Park and Riverbanks Zoo and Garden to generate overnight stay in Lexington County lodging facilities and increasing the economy by visitors and tourists.

19 b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

The Greater Irmo Chamber of Commerce Welcome and Visitor's Center was relocated for an expanded facility that was renovated and designed for the Welcome and Visitor's Center to accommodate and serve the visitors/tourists for the Greater Irmo Community and the Lexington County Community. The staff takes pride in giving each Call In or Walk In visitor/tourist special attention to their needs and requests for information regarding hotels, restaurants, events, attractions, local festivals and directions. Tourist Service is the main goal of the Visitor's Center. Our Welcome and Visitor's Center provides each incoming caller the ability to talk to a staff person and not to listen to a recorded message. The lobby area provides the visitor/tourist a comfortable place to relax and review the information that is available and to answer their questions. The Welcome and Visitor's Center provides a variety of information services, references and relocation information to tourists and visitors (Call In, Walk In and E-Mail) including the Greater Irmo Chamber Welcome and Visitor's Center Welcome to Irmo packet, maps and discounts being offered by Hotels, Restaurants and Businesses. The Hotels and Restaurants have available the Greater Irmo Chamber and Visitor's Center Welcome To Irmo. The Greater Irmo Chamber Welcome and Visitor's Center Web Site and Community Moving "Bulletin Board" Electronic Message Sign provides information that is needed by tourists/visitors. The Web Site highlights hundreds of Lexington County attraction, that span far

beyond the Town of Irmo. The Greater Irmo Chamber of Commerce Welcome and Visitor's Center Networking with the Hotels, Restaurants, Businesses, Attractions and State PRT Welcome Centers is vital in attracting tourists for overnight stay in Lexington County.

19 c. Total attendance to the event/project versus the number of total tourists in attendance

The Greater Irmo Chamber of Commerce Welcome and Visitor's Center dedicated professional staff assists tourists/visitors daily (thousands yearly) with their Walk In; Call In; Mail In; and E-Mail inquires for tourists/visitors information, maps including hotel information, brochures, and discounts. The Visitor's Center mails and furnishes to Walk-In over 2,900 Welcome to Irmo packets including list of Hotels, Hotel Brochures, Events and Attractions during the year.

Many visitors are attracted to the Greater Irmo area as a result of the award-winning schools of Lexington-Richland District Five which the Visitor's Center has information, excellent District Five Network and on the Chamber's Web Site. These visitors attend various school events as well as other events held in the area and Lexington County resulting in overnight stay in Lexington County Hotels. Often these visits result in their permanent relocation to the Greater Irmo area resulting again in overnight stays in Lexington County Hotels while in the process of home buying.

Many tourists/visitors are attracted to the annual Irmo Okra Strut Festival held in September. The largest known festival for the vegetable is a two day event featuring a Street Dance, 10 K "Dam Run" to Irmo, Parade, Arts and Crafts, Rides and Amusements, Greater Irmo Chamber and Visitor's Center Booth and lots of festival food.. Attendance for the festival is estimated at 55,000 to 100,000 depending on weather conditions.

The Greater Irmo Chamber and Visitor's Center Web Site was greatly expanded this year to meet the Tourists/Visitors needs. This year there were over 210,000 visits to the Chamber's Web Site which provides visitor/tourist information.

The Visitor's Center networks and advertises for the events at Saluda Shoals Park, networks and advertises for Concerts in the Irmo Town Park, networks and advertises for Riverbanks Zoo and Garden, and networks and advertises for the Lake Murray Celebration event held end of June. It is difficult to distinguish attendance numbers as requested.

19 d. Economic impact generated by tourism to the event/project

The Greater Irmo Chamber of Commerce Welcome and Visitor's Center has become a standout premiere multi-media attraction for tourists in Lexington County. No other chamber and visitor's center has achieved continuous coverage for tourist activities on four network TV Stations, two radio stations and multiple websites over the last year. We have produced several promotional videos on all of our events and attractions that are viewed by thousands across the globe. The Greater Irmo Chamber has a tremendous number of followers on the web on Facebook, Twitter, You Tube, Vimeo, and Linked In. We have three staff members and an intern assigned to drive traffic, viewers, and listeners to our web groups, events and Lexington County attractions. Our

videos and gracious welcome center coordinators, continuously share information with visitors and those who are looking to relocate here. The Greater Irmo Chamber of Commerce Welcome and Visitor Center has become a top resource for Lexington County's finest attractions, hotels, and dining. We man the calls and return the daily emails for those in need of regional information. Our new website, expanded TV commercials, and presence on TV news, radio, and our 6 online sites/groups have put us on the forefront, driving Economic Development in Lexington County.

19 e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this

The 15,000 dollars requested by The Greater Irmo Chamber of Commerce Welcome and Visitor's Center will support the increase in efforts for promoting Lexington County attractions on TV, Radio, and online. We hope to expand our website this year to include a series of new videos on multiple tourist attractions for the County. We have outgrown all of our brochure racks, and need to purchase at least 3 more. We also plan to purchase a large TV screen to show our current and future visitors and event attendees commercials on our tourism services and area attractions. We expect to hire some additional staff to help handle our growing welcome and visitor's center. The Lexington County Accommodations Tax Fund allows our welcome and visitors center to support the recent rise in demand for information on Lexington County attractions. We thank you for your consideration and continuous support in Irmo.

19 f. Additional comments:

The goal and central theme of the Greater Irmo Chamber Of Commerce Welcome and Visitor's Center is to promote tourism and meet the needs of tourists/visitors to Lexington County. The Greater Irmo Community Awareness project achieved this. Information is provided by the staff for Walk In, Call In, E-Mail, updated expanded Web Site in our relocated/renovated enlarged Facility on Lake Murray Boulevard. We have an excellent networking system for the tourists/visitors including Twitter, Facebook, Youtube, Vimeo and Television.



County of Lexington
Accommodations Tax Fund
FY 2011/2012

EXPENDITURES

Organization: Greater Irmo Chamber of Commerce & Visitor's Center

List of Expenditures	Actual 2009/10	Current 2010/11	Estimated 2011/12
Loan Repayment	\$533.69	\$7,253.66	\$7,300.00
Advertising/Public Relations/Promotions	\$5,825.26	\$2,899.98	\$3,250.00
Bank Charges	\$654.70	\$650.00	\$650.00
Compensation/Payroll Taxes	\$97,419.76	\$111,740.43	\$111,800.00
Copier Expense	\$7,069.71	\$5,700.00	\$5,700.00
Chamber Dues	\$550.00	\$800.00	\$800.00
Educational Expense - High School Scholarships	\$2,000.00	\$2,652.53	\$2,000.00
Insurance	\$1,622.66	\$1,730.00	\$1,730.00
Janitorial Expense	\$2,202.50	\$2,300.00	\$2,375.00
Maintenance/Repairs- building	\$1,910.67	\$1,200.00	\$1,200.00
Meetings Expense/Monthly Luncheon Meetings	\$5,947.13	\$8,270.00	\$8,270.00
Professional Fees	\$9,632.37		
Office Equipment		\$1,600.00	\$1,600.00
Office Expense	\$6,226.52	\$5,622.34	\$5,900.00
Postage/Shipping	\$1,066.27	\$3,600.00	\$3,700.00
Accounting Fees	\$3,000.00	\$7,200.00	\$7,200.00
Information Technology	\$4,507.00	\$3,000.00	\$3,500.00
Projects Expense	\$32,586.19	\$32,000.00	\$32,000.00
Interest Expense	\$1,131.18	\$400.00	\$400.00
Rent Expense-Office	\$20,120.53	\$20,106.06	\$20,700.00
Utilities and Telephone	\$12,109.74	\$13,500.00	\$13,950.00
Misc. Expense/Reconciliation Discrepancies	\$1,229.61		
Donations/Contributions	\$165.00		
<i>FY MARCH 1 - FEBRUARY 28</i>	\$217,550.49	\$232,225.00	\$234,025.00



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Greater Irmo Chamber of Commerce & Visitor's Center

Project/Event Name: Greater Irmo Community Awareness

Contact Name: Meredith Allan

Phone: 803-749-9355

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

The Chamber/Visitor's Center computer/Web site was completely updated during this time frame which resulted in downtime during various times.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$66,895.00	\$70,143.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$12,500.00	\$7,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	NOT APPLICABLE	NOT APPLICABLE
Total Attendance	54,253	51,580
Total Tourists*	21,324	16,630

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Food sales, deposit receipts, zip codes, vendors zip codes, registration

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year. ATTACHED IS CLOSED OUT FY 2009-2010

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Meredith Allan

Print Name

Meredith Allan

Signature

President & CEO

Title

12-17-10

Date

County of Lexington Accommodations Tax Fund
FY 2009/2010 Final Report

VI. PROJECT BUDGET:

Report indicating what project expenses were paid for using the Lexington County Tax Funds the fiscal year. Closed out FY 2009/2010.

Greater Irmo Community Awareness Project

Balance Forwarded From Previous Year		\$-0-
Funding Source:		
Lexington County Accommodations tax Funds		\$7,000.00
Expenditures:		
Tourism Welcome Center Packets	\$1,835.00	
Advertising, Promotion, Public Relations - Tourism	\$ 925.00	
Website and Community Moving Message Sign (Information Technology)-Tourism	\$ 835.00	
Operating Visitor Center	\$3,405.00	
Total Expenditures		\$7,000.00
Balance		\$-0-

The State of South Carolina



Office of Secretary of State Mark Hammond **Certificate of Existence, Non-Profit Corporation**

I, Mark Hammond, Secretary of State of South Carolina Hereby certify that:

GREATER IRMO CHAMBER OF COMMERCE, INCORPORATED, A Non-Profit Corporation duly organized under the laws of the State of South Carolina on September 2nd, 1988, has as of the date hereof filed as a non-profit corporation for religious, educational, social, fraternal, charitable or other eleemosynary purpose, and has paid all fees, taxes and penalties owed to the Secretary of State, that the Secretary of State has not mailed notice to the company that it is subject to being dissolved by administrative action pursuant to section 33-31-1404 of the South Carolina code and that the non-profit corporation has not filed articles of dissolution as of the date hereof.

Given under my Hand and the Great Seal of the State of South Carolina this 18th day of February, 2004.

Mark Hammond

Mark Hammond, Secretary of State

JOE WILSON
2ND DISTRICT, SOUTH CAROLINA

ASSISTANT REPUBLICAN WHIP

COMMITTEES:
ARMED SERVICES
RANKING, PERSONNEL SUBCOMMITTEE
FOREIGN AFFAIRS
EDUCATION AND LABOR
HOUSE POLICY

Congress of the United States
House of Representatives

December 16, 2010

COUNTIES:
AIKEN*
ALLEDALE
BARNWELL
BEAUFORT
CALHOUN*
HAMPTON
JASPER
LEXINGTON
ORANGEBURG*
RICHLAND*
(*PARTS OF)

W. ERIC DELL
CHIEF OF STAFF
AND COUNSEL

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, South Carolina 29072

Dear Council,

It has come to my attention that The Greater Irmo Chamber of Commerce has recently applied for the County of Lexington Accommodations Tax Fund for the fiscal year 2011-2012 for the Visitor's Center aimed at elevating the status of the community for tourism. As a former board member of the Greater Irmo Chamber of Commerce, I would like to request that you give the Chamber's request your full consideration.

It is my understanding that the Greater Irmo Chamber of Commerce and Visitor's Center has a proactive program in place that would greatly enhance its ability to attract tourism to the community, which would benefit Lexington County as a whole. Thank you for your consideration

It is an honor to represent the people of the Second Congressional District of South Carolina, and I value your input.

If I may be of further assistance to you, please do not hesitate to contact me.

Very truly yours,



JOE WILSON
Member of Congress

MIDLANDS OFFICE:
1700 SUNSET BLVD. (US 378), SUITE 1
WEST COLUMBIA, SC 29169
(803) 939-0041
FAX: (803) 939-0078

212 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-4002
(202) 225-2452
FAX: (202) 225-2455
www.joeswilson.house.gov

LOWCOUNTRY OFFICE:
903 PORT REPUBLIC STREET
P.O. BOX 1538
BEAUFORT, SC 29901
(843) 521-2530
FAX: (843) 521-2535

TOLL FREE 1-888-381-1442

98-169

Senate Education Committee



JOHN COURSON
CHAIRMAN

SUITE 412
GRESSETTE OFFICE BUILDING
TELEPHONE: (803) 212-6250

THE SENATE OF SOUTH CAROLINA
P. O. BOX 142
COLUMBIA, SOUTH CAROLINA 29202

SALLY CAUTHEN
RESEARCH DIRECTOR
K-12

ROBIN MOSELEY
RESEARCH DIRECTOR
HIGHER EDUCATION

December 17, 2010

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, South Carolina 29072

Dear Council,

I support the Greater Irmo Chamber of Commerce's application for the fiscal year 2011-2012 County of Lexington Accommodations Tax Fund request. The funds will help as the Greater Irmo Chamber of Commerce puts into action their project (Visitor's Center) to elevate the community's status. This funding source will go a long way in helping the Chamber continue promoting and encouraging tourism interests in the community and Lexington County.

The Greater Irmo Chamber of Commerce is a viable group of business and professional men and women who are committed to making this area the best that it can be. The Chamber has a proactive program in place that would help them with the goal to attract tourism. All of Lexington County would greatly benefit from the project. The project will generate overnight stay in Lexington County's lodging facilities. The county's historical and cultural venues, recreational facilities and events, and the uniqueness and flavor of the local community and Lexington County will be promoted and highlighted. I believe that the Accommodations Tax Fund will be a wise investment in this community. Your support of their effort would be greatly appreciated.

I am honored to represent a large part of the Lexington County portion of the greater Irmo area in the South Carolina Senate, and I thank you for your past support of the Greater Irmo Chamber. If I can provide additional information or whenever I may be of assistance, please feel free to contact me.

With kindest regards, I am

Sincerely,

A handwritten signature in black ink, appearing to read "John Courson".

John Courson
SC Senator

RONNIE CROMER
SENATORIAL DISTRICT NO. 18

HOME ADDRESS:
P.O. BOX 378
PROSPERITY, SC 29127
TELEPHONE: (803) 364-3950



OFFICE ADDRESS:
P. O. BOX 142
305 GRESSETTE BUILDING
COLUMBIA, SC 29202
TELEPHONE (803) 212-6330
FAX (803) 212-6299
EMAIL: CROMERR@SCSENATE.ORG

December 15, 2010

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Dear Council:

I am of the understanding that The Greater Irmo Chamber of Commerce has recently applied for County of Lexington Accommodations Tax Fund for fiscal year 2011-2012, for the Welcome and Visitor's Center. I fully support The Greater Irmo Chamber of Commerce and Visitor's Center to market the Irmo community and Lexington County as a tourist destination.

I believe the mission and purpose of The Greater Irmo Chamber of Commerce to encourage and promote tourism of the greater Irmo area and Lexington County are all-important to meeting the needs and supporting the tourist climate of the area. Use of the County of Lexington Accommodations Tax Fund would not only benefit and be in the best interests of the citizens of Irmo, but of Lexington County as a whole.

Your consideration of this request is greatly appreciated. If I can provide any further information or comment, please let me know.

With warmest regards,

A handwritten signature in cursive script that reads "Ronnie Cromer".

Ronnie Cromer
South Carolina Senate District Eighteen

RWC:aa

Mr. Fred Sojourner, Grants Administrator
Greater Irmo Chamber of Commerce
1248 Lake Murray Boulevard
Irmo, SC 29063

Chip Huggins
District No. 85 - Lexington County
308 Wayworth Court
Columbia, SC 29212



323-B Blatt Building
Columbia, SC 29201

Tel. (803) 734-2971
Fax (803) 734-0103

Committee:
Ways and Means
Subcommittees:
Economic Development
and Natural Resources
Property Tax

House of Representatives
State of South Carolina

December 16, 2010

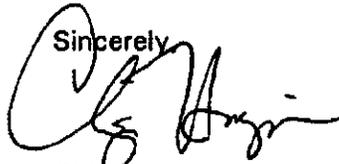
Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Dear Council:

I am writing on behalf of The Greater Irmo Chamber of Commerce that has recently applied for County of Lexington Accommodations Tax fund for fiscal year 2011-2012. Those funds will be used for the Welcome and Visitor's Center designed to advance the status of the community and Lexington County for tourism. The Greater Irmo Chamber of Commerce has my support in their effort to market the Greater Irmo community as a tourist destination.

The Greater Irmo Chamber of Commerce has a positive program in place that would greatly enhance its ability to attract tourism to the community, and this would benefit Lexington County as a whole. The use of County of Lexington Accommodations Tax Fund for this program would be a responsible investment in the community, and I support the use of these funds for the Greater Irmo Chamber of Commerce and Visitor's Center. I would greatly appreciate it if you would give this application your careful and thoughtful consideration.

If I can ever be of assistance, please call me.

Sincerely

Chip Huggins

CH/vhr/2010dec13-5

e-mail: chiphuggins@schouse.gov
24-Hour Hotline (803) 250-4416



House of Representatives

State of South Carolina

Nathan Ballentine

District No. 71 - Richland-Lexington
Counties
1108 Belfair Way
Irmo, SC 29063

320-B Blatt Building
Columbia, SC 29211

Tel. (803) 734-2969

Committee:

Medical, Military, Public and
Municipal Affairs

December 17, 2010

Subcommittee:

Health and Environmental Affairs

**Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072**

Dear Council:

Thank you for the opportunity to endorse the Greater Irmo Chamber of Commerce's recent application for the County of Lexington Accommodations Tax Fund for Fiscal Year 2011-2012. This financial support will enable the Greater Irmo Chamber of Commerce to further its endeavor for the Greater Irmo Chamber of Commerce Welcome and Visitor's Center.

The Greater Irmo Chamber of Commerce has continued to strive to implement programs that benefit not only the Irmo Community but Lexington County overall. I am in full support of this request for use of the County of Lexington Accommodations Tax Fund for this project and do appreciate your full consideration. The project will generate overnight stay in Lexington County's lodging facilities.

I am honored to represent the Lexington County portion of the Greater Irmo area in the South Carolina State House. If I may be of further assistance, please do not hesitate to contact me.

With warm regards,

A handwritten signature in cursive script that reads "Nathan".

Nathan Ballentine
www.nathansnews.com

NB/sse
dec14-10-1



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: Village Square Theater Statewide Recognition and Marketing

2. Sponsoring Organization: Lexington County Arts Association (LCAA)

Mailing Address: P.O. Box 412, Lexington, SC 29071

3. Event/Project Director:

Name Andrew M. Thompson Title Grant Committee Chariman

Telephone 803-359-1436 Alternate Telephone 803-216-4721

Fax Number 803-359-2427

Email andrew@harrisonfirm.com

4. Event Website: http://www.villagesquaretheater.com

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 07/01/2011 End date 06/30/2012

7. Location of Project/Event: Village Square Theater - 105 Caughman Road, Lexington, SC

8. Number of employees: #Full-time 0 #Part-time 0

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

- Rack Cards - # distributed _____
- Brochures - # distributed _____
- Posters - # distributed _____
- Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)
- Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)
- Television Ads - # ads _____ (list stations and viewing range on separate sheet)
- Radios Ads - # ads _____ (list stations and listener range on separate sheet)
- Billboards - # ads _____ (list number and location of billboards on separate sheet)
- Websites - # web pages other than primary website # _____ (list on separate sheet with target audience)
- Other than listed above: See Attachment #1 (list on separate sheet with target audience)

11. How many people do you expect to attend? 8,700
12. Of this number, how many are tourists? 1,400 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. List the methods used to track tourists:
- Web page inquires - estimated inquires per month _____
 - Phone call inquiries - estimated phone calls per month _____
 - Brochure mailings - estimated brochures mailed per month _____
 - Event ticket sales - estimated tickets sold per event 225
 - Event registration - estimated registrants per event 225
 - Hotel sales - estimated sales per event/per month _____
 - License plates - estimated count per event _____
 - Surveys - estimated number of responses per survey _____
 - Other than listed: _____
-
14. Lexington County Hotels - check all that apply and include the average number of nights reserved:
- Comfort Suites, Main St. - Total nights _____
 - Extended Stay Deluxe, Irmo - Total nights _____
 - Hampton Inn, Airport - Total nights _____
 - Hampton Inn, Columbia Ave. - Total nights _____
 - Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
 - Holiday Inn Express, Innkeeper Dr. - Total nights _____
 - Holiday Inn Hotel & Suites, Airport - Total nights _____
 - Holiday Inn, McSwain Dr. - Total nights _____
 - Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights _____
 - Quality Inn & Suites, W. Main St. - Total nights _____
 - Radisson-Columbia, Bush River Rd. - Total nights _____
 - Ramada- Lexington, S. Lake Dr. - Total nights _____
 - List other hotels not included above: _____
-
15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No
16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**
- a. Estimated total cost of Project \$ 9,500.00
 - b. Amount of Accommodations Funds requested for this Project: \$ 5,000.00
 - c. This request equals what percent of the total Project/Event Budget? 52.60 %
 - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. See Attachment #2

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010, amount \$ 1,000.00, source Lexington County, and purpose: Marketing for statewide attendance

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds.

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:
See Attachment #3

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Andrew M Thompson
 Print Name
Andrew M Thompson
 Signature

Grant Committee Chairman
 Title
1/3/2011
 Date



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Lexington County Arts Association

Project/Event Name: Village Square Theater Statewide Recognition and Marketing

Contact Name: Andrew M. Thompson

Phone: 803-216-4721

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

See Attachment #4

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project	\$2,000.00	\$3,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$2,000.00	\$1,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$2,000.00	\$1,000.00
Total Attendance	6,150	8,050
Total Tourists*	1,845	1,288

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Review of ticket sale and reservation notes, credit card receipt information, and raffle ticket stubs

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Andrew M. Thompson

Print Name

Andrew M. Thompson

Signature

Grant Committee Chairman

Title

1/3/2011

Date

LEXINGTON COUNTY ARTS ASSOCIATION VILLAGE SQUARE THEATER

ATTACHMENT #1

- 1. Village Square Theater website**
- 2. South Carolina Tourism website**
- 3. SC Convention Center website**
- 4. Onstage Columbia website**
- 5. Columbia Theater Community Central newsgroup**
- 6. Statewide Newspaper community calendars**
- 7. Radio and Newspaper community calendars**
- 8. South Carolina Theater Association website**
- 9. FaceBook.com**
- 10. MySpace.com**

LEXINGTON COUNTY ARTS ASSOCIATION VILLAGE SQUARE THEATER

ATTACHMENT #2

- 1. Statewide Newspaper Advertisements and Community Event Notices**
 - Midlands Region – 4 season shows advertised
 - \$2500 advertising cost

- 2. SC Magazine**
 - Published bi-monthly
 - \$1500 advertising cost

- 3. Lexington Life Magazine**
 - Published monthly
 - \$1500 advertising cost

- 4. Local street-side lighted signage**
 - Sign located on Hwy 378 near Village Square Theater location
 - \$1000 annual utility cost

- 5. Village Square Theater website search optimization, maintenance, and hosting**
 - \$1000 annual cost

- 6. Printed promotional material**
 - 2500 Season brochures;
 - 1500 Junior Arts/Summer Program brochures;
 - 350 Sponsor/Advertiser brochures
 - \$2000 cost

TOTAL COST: \$9500

**LEXINGTON COUNTY ARTS ASSOCIATION
VILLAGE SQUARE THEATER
ATTACHMENT #3**

Description of Project: The Lexington County Arts Association (LCAA) has been sharing its love for the arts with the Lexington County community for now fifty years. The main expression of LCAA's sharing is the Village Square Theater (VST), which provides Lexington County with one of the few venues for live theater. LCAA through VST produces four main season stage productions and two Junior Arts stage productions annually. The VST also provides a great localized venue for private organizations to stage live arts demonstrations and productions. LCAA's Summer Program provides educational opportunities for participants to enjoy performing art education. There has been marked interest and growth in the Junior Arts and Summer Program over the past two years.

LCAA seeks to continue the service of providing a community platform for live theater in Lexington County. LCAA sees its mission as a cooperative effort in promoting tourism into the area. LCAA has recently invested in an internet ticketing service. This internet service will enhance the LCAA website by not only greatly assist in ticket purchase processing by proving greater access to visitors and tourists but also assist LCAA in obtaining more accurate ticket purchasing data. It is expected that this internet service will assist LCAA in its continuing efforts to build electronic databases for internet marketing to patrons and visitors living outside the Lexington County community.

The continuing project for this fiscal year is to expand advertising in statewide publications, mass media and tourism-related outlets. The services that LCAA provides through VST are part of the charm and distinctive quality tourists find appealing when deciding to visit Lexington County. These services have produced a regional awareness of Lexington County in the continued success for three years now of the ongoing partnership with the Brain Injury Alliance of South Carolina, Carolina Actors with Special Talents and South Carolina Theater Association.

It is hoped that fiscal year 2011 will enjoy continued expansion of Lexington County tourism awareness. LCAA has experienced consistent growth in its patronage and the quality of its productions. LCAA has invested in the development of its production process and training of its staff to better utilize its personnel resources and maximize its advertising effectiveness. LCAA hopes to continue its partnership negotiations with local restaurants and hotels to increase the overall effect of raising tourists' awareness of the benefits of visiting Lexington County.

Benefit to Tourism and the Community: LCAA contributes to Lexington County's appeal by providing a unique platform for live theater entertainment and cultural development of its residents. LCAA's services enhance the total package Lexington County provides in entertainment and overall quality of life. LCAA's performances have obtained regional recognition among the theater communities.

Total Attendance: 8050

Total Tourist in Attendance: 1288

Economic Impact: \$19320.00 (minimum assumption of \$15.00 per person to local merchants by tourists on the day of the performance)

How project attracts and promotes tourists to the area and how tax funds help:

LCAA is a partner in bringing tourists to Lexington County by providing a unique live entertainment venue to the region. LCAA plans to use any funds obtained by investing in website marketing development and regional advertising. It is believed that the economic impact experienced by Lexington due to LCAA's services is accurate and represents a positive commitment to Lexington County as a responsive partner in the county's tourism efforts.

**Lexington County Arts Association
Village Square Theater
Attachment #4**

Project Success:

Based on its budget, LCAA focused on tracking its membership and enhancing the online services available to the public. Promotional and marketing funds were mainly spent on mass awareness campaigns for the 50th anniversary celebration and on the Lake Murray Magazine advertisement. LCAA refocused its efforts in organizing a better word of mouth campaign and in better training of its volunteers. This resulted in better advertising in the local market with more consistent ticket sales. LCAA experience many occurrences of sold out shows with a high majority of its productions. A qualitative review of the ticket sales produced data that indicates 15% to 16% of the attendees were from outside of the Lexington County area. We believe that this percentage is in keeping with the local consistent interest in the arts and expect our numbers of non-Lexington County attendees to increase as the economy gradually improves. LCAA believes that the project of continuing statewide recognition is experiencing a slow but steady return as the VST earns more regional appreciation for its performances and LCAA continues to invest in the training and quality of its volunteers.

Project Budget: \$1000.00

Expenditures:

Lake Murray Advertising \$500.00

Newspaper Advertising \$500.00



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: SC State Museum Marketing 2011-12

2. Sponsoring Organization: South Carolina State Museum

Mailing Address: 301 Gervais St., Loading Zone D, Columbia, SC 29201

3. Event/Project Director:

Name Tut Underwood Title Director of Public Information

Telephone (803) 898-4948 Alternate Telephone (803) 898-4921

Fax Number (803) 898-4969

Email tut.underwood@scmuseum.org

4. Event Website: www.southcarolinastatemuseum.org

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date July 1, 2011 End date June 30, 2012

7. Location of Project/Event: South Carolina State Museum, 301 Gervais St., Columbia, SC

8. Number of employees: #Full-time 24 #Part-time 43

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

- Rack Cards - # distributed _____
- Brochures - # distributed _____
- Posters - # distributed _____
- Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)
- Newspaper Ads - # ads 56 (list newspapers and distribution range on separate sheet)
- Television Ads - # ads 413 (list stations and viewing range on separate sheet)
- Radios Ads - # ads 6,351 (list stations and listener range on separate sheet)
- Billboards - # ads 161 (list number and location of billboards on separate sheet)
- Websites - # web pages other than primary website # 1 (list on separate sheet with target audience)
- Other than listed above: _____ (list on separate sheet with target audience)

11. How many people do you expect to attend? 160,000
12. Of this number, how many are tourists? 102,852 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. List the methods used to track tourists:
- Web page inquires - estimated inquires per month _____
 - Phone call inquiries - estimated phone calls per month _____
 - Brochure mailings - estimated brochures mailed per month _____
 - Event ticket sales - estimated tickets sold per event _____
 - Event registration - estimated registrants per event _____
 - Hotel sales - estimated sales per event/per month _____
 - License plates - estimated count per event _____
 - Surveys - estimated number of responses per survey _____
 - Other than listed:
Zip codes are collected from visitors entering the museum
14. Lexington County Hotels - check all that apply and include the average number of nights reserved:
- Comfort Suites, Main St. - Total nights _____
 - Extended Stay Deluxe, Irmo - Total nights _____
 - Hampton Inn, Airport - Total nights _____
 - Hampton Inn, Columbia Ave. - Total nights _____
 - Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
 - Holiday Inn Express, Innkeeper Dr. - Total nights _____
 - Holiday Inn Hotel & Suites, Airport - Total nights _____
 - Holiday Inn, McSwain Dr. - Total nights _____
 - Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights _____
 - Quality Inn & Suites, W. Main St. - Total nights _____
 - Radisson-Columbia, Bush River Rd. - Total nights _____
 - Ramada- Lexington, S. Lake Dr. - Total nights _____
 - List other hotels not included above:
This is difficult to quantify. The museum has no mechanism to track where tourists stay when they come to the Midlands.
15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No
16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**
- a. Estimated total cost of Project \$ 96,466.80
 - b. Amount of Accommodations Funds requested for this Project: \$ 9,646.00
 - c. This request equals what percent of the total Project/Event Budget? 10.00 %
 - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. See attached media plan

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2009-10, amount \$ 4,000.00, source A-tax, and purpose: Advertising and promotion of tourism attraction

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: State agency, which is by definition non-profit

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

See attached sheets

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Tut Underwood

Print Name

TUT UNDERWOOD
ESG

Signature

Director of Public Information

Title

12/15/10

Date



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

NOT APPLICABLE DUE TO
NON-FUNDING IN 2009-10

I. PROJECT INFORMATION:

Organization Name: _____
Project/Event Name: _____
Contact Name: _____ Phone: _____

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application?
If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project		
Amount Funded by the Lexington County Accommodations Tax Fund		
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources		
Total Attendance		
Total Tourists*		

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Print Name _____ Title _____

Signature _____ Date _____

ATTACHMENT 1

Question #10.

Newspaper ads -List newspapers and distribution range

The State – distributed statewide

Television ads - List stations and viewing range

Cable Vantage (Time Warner Cable subscribers) and WACH TV – viewing range:
11 counties: Lexington, Richland, Saluda, Newberry, Fairfield, Kershaw, Lee, Sumter, Clarendon, Calhoun, Orangeburg, plus parts of Aiken, Chester, Lancaster, Williamsburg and Darlington. See enclosed map.

Radio ads - List stations and listener range

WVOC-AM, WCOS-AM
WVOS-FM, WNOK-FM, WLTY-FM, WXBT-FM

Range: 26 South Carolina counties: Aiken, Barnwell, Bamberg, Lexington, Saluda, Newberry, Edgefield, Dorchester, Berkeley, Laurens, Greenwood, Union, Chester, Richland, Sumter, Clarendon, Orangeburg, Lee, Florence, Lancaster, Chesterfield, Darlington, Williamsburg Calhoun, Kershaw, Fairfield. See enclosed map of WCOS range (WCOS and WNOK are the group's most powerful stations. All stations reach within the footprints of these two.)

Billboards - List number and location of billboards

Number of billboards FY 09-10: 161

Locations: Columbia, Charleston, Greenville, Rock Hill, Myrtle Beach, Aiken, North Augusta, Florence, Spartanburg. See enclosed chart for distribution.

Websites

Thestate.com – 3 pages (ad runs) during the year

Target audience: Mothers with children at home, reached by:

* thestate.com - users statewide

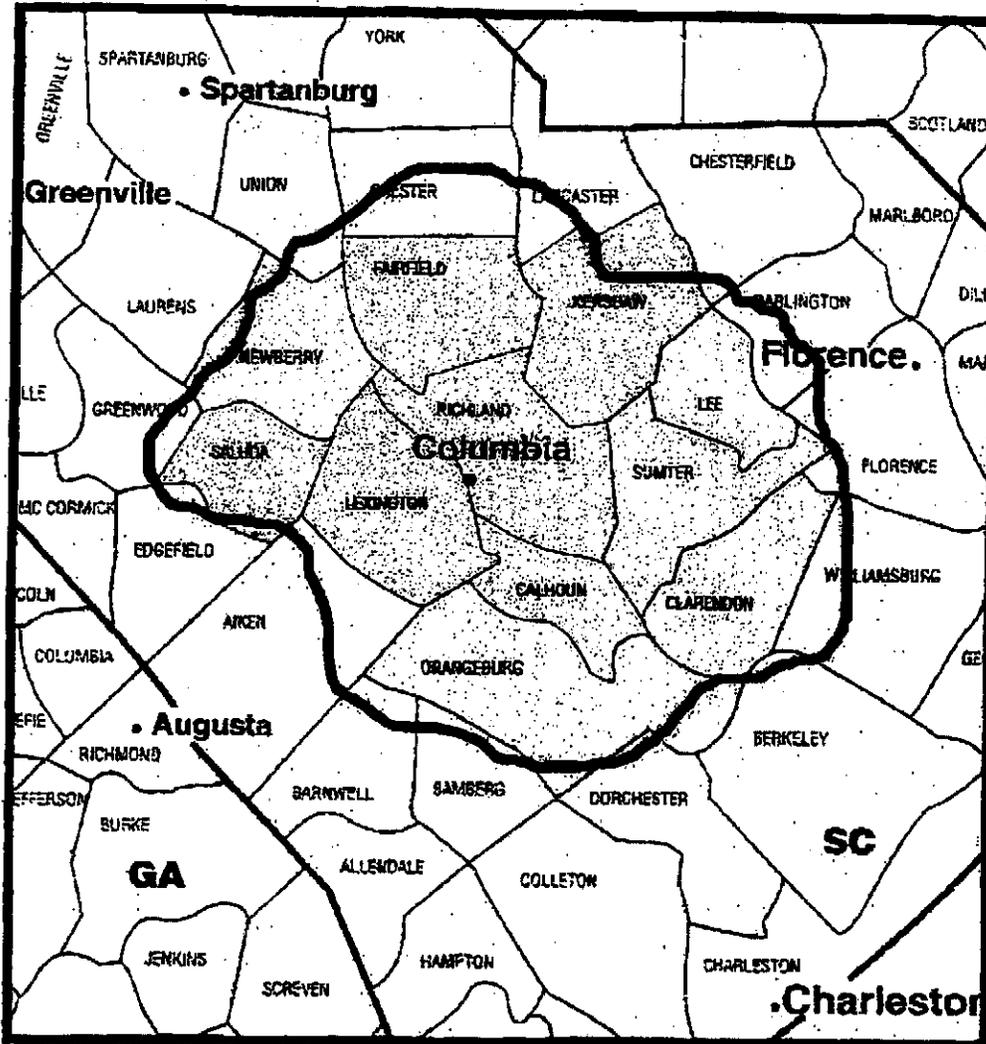
* Yahoo users in 11 S.C. counties: 11 counties: Lexington, Richland, Saluda, Newberry, Fairfield, Kershaw, Lee, Sumter, Clarendon, Calhoun, Orangeburg.

See attached distribution map.



COVERAGE MAP

TELEVISION



METRO **DESIGNATED MARKET AREA (DMA)** 80 dBu Signal Contour

DMA STATISTICS

TV Households	393,170	TV Penetration	100.0%
Persons 18+	728,000	Cable Penetration:	
Persons 18-49	421,000	Metro	56%
Persons 25-54	397,000	DMA	53%
SOURCE: NIELSEN MEDIA RESEARCH 2008-2009			

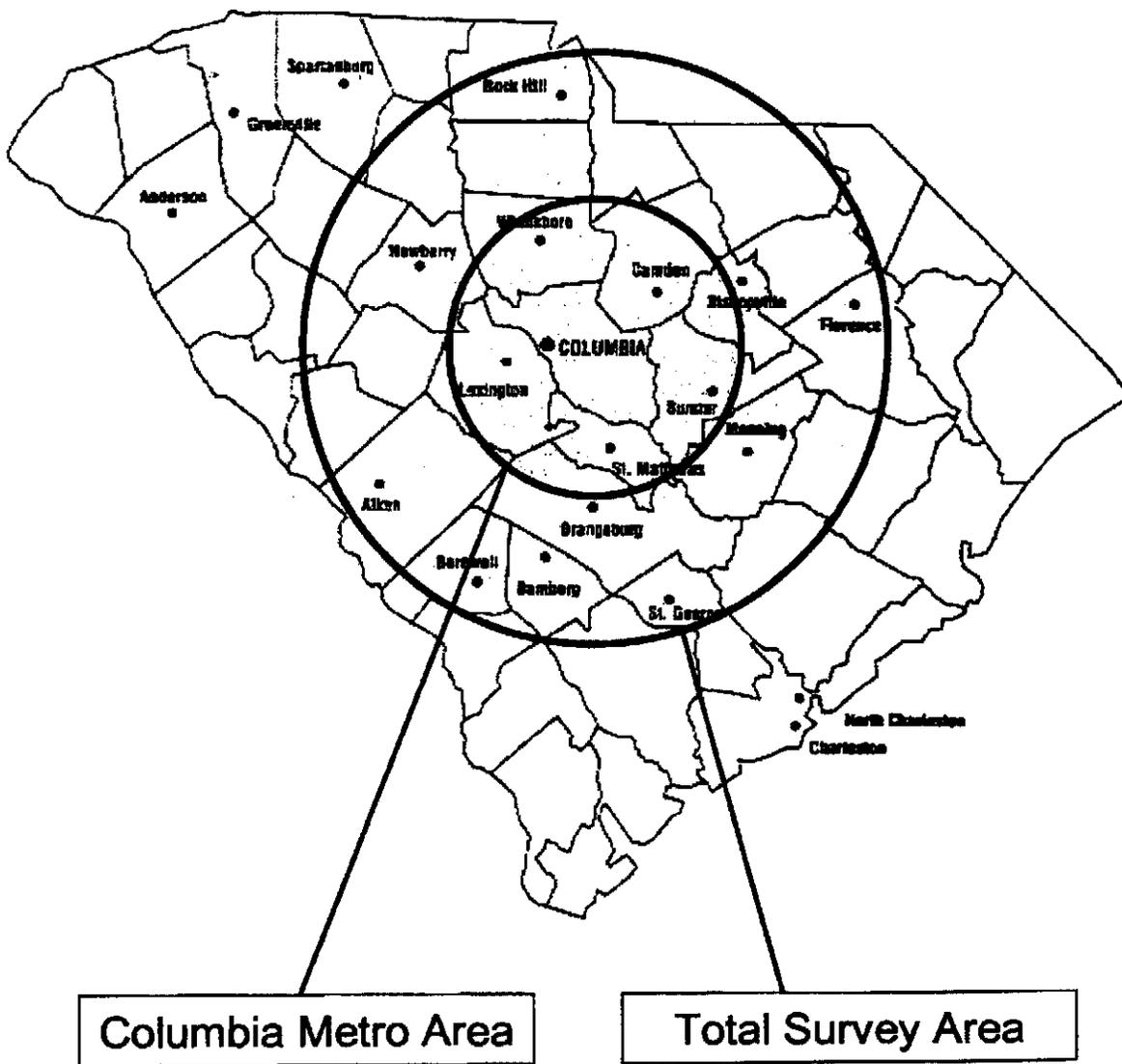
1400 PICKENS STREET, COLUMBIA, SC 29201

PH (803) 252-5757 FAX (803) 212-7270

RADIO



Coverage Map



1. BILLBOARD (poster) LOCATION/TIME SCHEDULE FOR POWERS OF NATURE EXHIBIT- JULY & AUGUST 2009.

	COLA CHA'STON		N. AUGUSTA	AIKEN	
July	5	4	2	2	
Aug.	6	5	2	2	
	11	9	4	4	
	FLORENCE		ROCK HILL	SP,BURG	GVL
July	2		2	2	3
Aug.	2		2	3	3
	4		4	5	6

Total 47 boards

10/12/09

2. BILLBOARD (poster) LOCATION/TIME SCHEDULE FOR DINOSAURS: MESOZOIC MONSTERS EXHIBIT- OCT., NOV., DEC. 2009 (actually mid Oct. – mid. January '10).

	COLA CHA'STON		N. AUGUSTA	AIKEN	
Oct.	5	4	2	-	
Nov.	5	4	-	2	
Dec.	6	5	2	2	
	16	13	4	4	
	FLORENCE		ROCK HILL	GVL	
Oct.	2		2	-	
Nov.	2		2	3	
Dec.	2		2	3	
	6		6	6	

Total 55 boards

3. VINYL LOCATIONS FOR OCT. '09 THROUGH FEB. '10

4 billboards, on interstates around Columbia

2 - I-20 east and west approaching Columbia

2 - I-26 east and west approaching Columbia

4. REQUESTED BILLBOARD (poster) LOCATION/TIME SCHEDULE FOR PIRATES, PRIVATEERS AND BUCCANEERS EXHIBIT- March 20 – June 30 2010

	COLA CHA'STON		N. AUGUSTA		AIKEN	
Mar-Apr.	5	4		2		-
May	5	4		-		2
June	6	5		2		2
	16	13		4		4
	FLORENCE		ROCK HILL		GVL	
Mar-Apr.		2		2		-
May		2		2		3
June		2		2		3
		6		6		6

Total 55 boards

It's Local! Reach Yahoo! Users In the Columbia DMA



You can target Yahoo! users throughout the entire Columbia Metropolitan area .

Combining TheState.com and Yahoo offers the SC State Museum an 80% reach in the Columbia DMA.



The State Media Company
NEWSPAPER • DIGITAL • MAGAZINES • DIRECT MAIL

ATTACHMENT 2

16. D.

Total Project Budget ('11-12)

2012 Marketing Media Plan:

Animal Grossology exhibit:

Myrtle Beach Sun News – 15 12” ads @ \$298.80	\$4,482.00
Charlotte Observer – 10 12”ads @ \$1346.40 =	\$13,464.00
The State – 10 12” ads @ \$624.36	\$6,243.60
Charleston Post and Courier – 10 12”ads @ \$598.80	\$5,988.00
WIS-TV online ads	\$10,000.00
<u>50 billboards, printed and posted, statewide for one month each</u>	<u>\$10,000.00</u>
Subtotal:	\$50,177.60

Uncommon Folk exhibit:

Asheville Citizen-Times – 22 12” ads @354	\$7,788.00
Charleston Post and Courier – 13 12”ads @ \$598.80	\$7,784.40
Greenville News - 10 12”ads @ \$799.56 =	\$7,995.60
Subtotal:	\$23,568

Civil War exhibit:

Charleston Post and Courier – 10 12”ads @ \$678.24	\$6,782.40
<u>Spartanburg Herald – 10 12”ads @335.52</u>	<u>\$3,355.20</u>
Subtotal:	\$10,137.60

Signature events:

The State – 10 12” ads @ \$624.36	\$6,243.60
The State – online ads	\$4,000.00
<u>Augusta Chronicle - 15 12”ads @ \$468 =</u>	<u>\$2,340.00</u>
Subtotal:	\$12,583.60

TOTAL EXPENSES/COST OF PROJECT: \$96,466.80

ATTACHMENT 3

19. A. General Description of Project:

Each year the South Carolina State Museum plans a wide variety of exhibits and programs to attract tourists, and in 2011-12 it plans another series of appealing attractions. Any Accommodations Tax funds granted to the museum will go toward the purchase of advertising to market these exhibits and programs to draw tourists to the Midlands.

This year the museum will offer major changing shows in science, history and more, including a fascinating “blockbuster” exhibit on what at first seems a “gross” subject but reveals more than the eye can see; a look at the Civil War in South Carolina in observance of the 150th anniversary of the war; and an exhibit of intriguing folk art from the museum’s significant collection.

In addition, the museum plans to promote several of its “signature events,” recurring annual events that are sure to appeal to a wide variety of tourist audiences. These events, including the Museum Road Show, Tartan Fest, the Congaree Art Festival, Southeastern Toy Soldier Show and others, have attracted a steady stream of tourists.

The museum expects to interest a wide and enthusiastic audience across the Palmetto State and beyond with the “blockbuster” exhibit *Animal Grossology*, which will open in February 2011 and run through October.

Animal Grossology has tremendous appeal to children and anyone interested in the natural world and how it works. Though the theme may be perceived as “gross,” the exhibit teaches hard science in a fun way that makes kids giggle. For instance, some people may think leeches are pretty gross, but they’re used after some surgeries to assist in the healing process! Did you know that a cow is one of the gassiest animals on earth? People will learn how the dung beetle is nature’s living pooper scooper, and why scientists are studying slug and snail slime production for clues to treating cystic fibrosis!

Uncommon Folk: Folk Art from the South Carolina State Museum Collection, running Feb. 26, 2011 through January 2012, will thrill tourists with folk and traditional art from the State Museum’s impressive collection. It will include works that have rarely, if ever, been seen, such as baskets, quilts, pottery (with an emphasis on American Indian earthenware) and nontraditional sculptures and works of art by self-taught and outsider artists. Fans of this hugely popular genre will also enjoy objects and information connected to South Carolina foodways traditions such as moonshining in the state’s “dark corner.”

The Civil War in South Carolina: Duty to State and Family will open in July 2011 and will run through May 2012. It will look at the military organization and life of units that served from South Carolina. It will highlight things such as the number of regiments formed, places they served, and important leaders with roots in the state, such

as Wade Hampton III, Samuel McGowan and others. In addition, the exhibit will examine the roles of African Americans from South Carolina who served in Union units, from Virginia to Florida. Some of the artifacts that will help tell the story include a medicine chest used by a Confederate army doctor, a silk flag of the McCalla Rifles that came from Abbeville District, and swords and firearms used by soldiers from South Carolina.

In addition, the museum will present and promote several “signature events” which have been presented with success for several years, and which have the ability to draw tourists with a variety of interests to the Midlands to enjoy its culture. Among these are the **Museum Road Show**, which draws people from a wide area to meet experts who appraise art, textiles, jewelry, military memorabilia and much more; the **Southeastern Toy Soldier Show**, which brings to the museum exhibitors of toy soldiers and paraphernalia of all styles, sizes and periods of history from several Southern states, and draws many visitors from all across South Carolina and neighboring states; and the **Fall Heritage Festival**, which attracts crowds to enjoy more than 20 artists from around South Carolina who exhibit, sell and create their works while conversing with a curious public. Live bluegrass music and four kinds of South Carolina barbecue add to the attraction.

The exhibits and programs presented by the State Museum range from art to science to history and will showcase the breadth of exhibits being brought to South Carolina for the enrichment and enjoyment of its citizens and guests by the State Museum. Because these exhibits feature a mix of South Carolina (for example, the folk art exhibit and the Fall Heritage Festival) and world/national subjects (the Civil War exhibit, which should attract great interest because of the 150th anniversary in 2011), the Museum believes they will have strong appeal for tourists.

For the Midlands to enjoy the full economic benefit of bringing shows of this caliber to Columbia, the museum believes it must advertise to attract these tourists. Advertising gives us the best chance to increase visitation and thus generate tourism dollars.

Funds received from the Accommodations Tax will be used entirely to produce and purchase advertising in key markets in South Carolina as well as areas of North Carolina and Georgia.

The museum’s targets are tourists both from outlying areas of South Carolina who either haven’t visited the State Museum or haven’t been recent visitors, and people from neighboring states. The State Museum has much to offer on a variety of subjects, and through advertising we wish to convey the message that one visit is not enough, and that the new experiences to be had for visitors of all ages would be well worth a trip to Columbia and Lexington County, where visitors also will avail themselves of other attractions as well as hotels, restaurants, fuel and shopping.

B. BENEFIT TO PROMOTING TOURISM AND LEXINGTON COUNTY COMMUNITY

The State Museum will use A-tax funds to advertise the unique attractions of the museum to tourists near enough to travel easily to Columbia and Lexington County to tour, eat, and shop. But we also wish to target audiences far enough away to make an overnight stay worthwhile. Once people learn about the quality and variety of the exhibits and programs we offer, these new and different experiences will attract them to visit the State Museum, Columbia and Lexington County.

The varied selection of exhibits, weekend programs and activities will give people with different tastes more incentive to come (and to return), making the State Museum and Lexington County/Columbia a destination for individuals and families. Tourism benefits by being able to offer visitors more things to see, do and enjoy. This is precisely what the State Museum aims to do each year.

Benefit to Lexington County community:

Tourists will spend money at Lexington County stores, hotels/motels, restaurants, gas stations, and attractions. When tourists shop, area merchants will benefit. These businesses will pay taxes on their increased income, including taxes to the county. Tourism experts estimate that every dollar spent on tourism turns over seven times in the community in which it is spent. So a double benefit will be derived: one in the re-spent money by the receiving businesses, plus the benefit the community gets by the additional tax revenues generated on this tourist-spent and business re-spent money.

In addition, the more tourism is attracted and tourism revenue generated, businesses may need additional help, thus increasing employment in the county.

C. TOTAL ATTENDANCE TO THE PROJECT VS. NUMBER OF TOURISTS IN ATTENDANCE

The State Museum expects to attract 160,000 visitors to its facility in 2011. Of this number, approximately 102,852 will be tourists. Using the definition of tourism employed by Lexington County (that a tourist is anyone who leaves his/her home for any purpose other than to travel to or from work), virtually all of these people would be considered tourists. However, to be conservative, the museum subtracts from 160,000 the number of visitors it expects from both Lexington and Richland counties, the nearest to the museum (in FY 09-10, this number was 57,148), and the number of tourists becomes 102,852. This is a very conservative number, but for the purposes of this application it can be used as a bare minimum.

D. ECONOMIC IMPACT GENERATED BY TOURISM TO THE PROJECT

CALCULATION OF TOURIST DOLLARS GENERATED

According to PRT and discoversouthcarolina.com, each party of 2 coming in from out of town for a *day trip* (more is spent on multi-day trips, of course) spends \$251. (This is per party, not per person, so we multiply \$251 by 51,426, half the 102,852 individuals calculated in the previous section.

51,426 x \$251 = \$12,907,926 tourist dollars generated.

Addendum to Calculation of Tourist Dollars Generated:

According to the Hospitality Association of SC, on average, each INDIVIDUAL visitor will spend \$177 PER DAY in hotels, stores, restaurants and the community.

By this figure, the tourist dollars spent equals: 102,852 (individual tourists) X \$177 = \$18,204,804, a much higher figure than the one generated using the PRT figures, making the museum's estimates even more conservative.

E. HOW THE PROJECT ATTRACTS TOURISTS TO THE AREA

The South Carolina State Museum is the Midlands' second-largest tourist attraction. It provides not only fascinating permanent and long-term exhibits, but offers numerous changing exhibits throughout each year, in addition to eight "signature" events on weekends and many other one-time or limited-time events presented in conjunction with its changing exhibits (for example, a series of programs on silver was presented with silver expert – and Lexington resident – Dawn Corley in conjunction with the museum's recent exhibit *South Carolina Silver: Varieties in Society 1735-1950*).

This combination of long-term, short-term and weekend offerings, when publicized throughout the area and state, and the great variety of subjects which appeal to people with a variety of interests, serve as a powerful attraction to tourists. When they come to the Columbia area, as any tourist in a new area would, they typically seek the "must-see" attractions. As the largest, most comprehensive museum in the Southeast, the South Carolina State Museum is such a "must see" attraction to anyone who wishes to know anything about the Palmetto State and its heritage and culture, whether from a historical perspective, for its artistic achievements, its natural features or its scientific accomplishments.

HOW THE A-TAX WILL BE USED TO ACCOMPLISH THIS.

As noted earlier, any Accommodations Tax funds granted to the museum will be used to produce and purchase advertising to publicize the museum's various exhibits and programs. We believe that the more publicity we can generate about these events, the more interest they will draw, and the more tourists will be attracted to the museum and the Midlands, including Lexington County.

F. ADDITIONAL COMMENTS

The South Carolina State Museum is very grateful for the committee's consideration of its funding request. We feel strongly that a partnership between Lexington County and the State Museum, the second-largest tourism attraction in the Midlands, can and will result in increased visitation to the county.

2011 Budget			
I A. - Administration			
	State	Earned	Total
Director	91,883		91,883
Full Time	144,315		144,315
Other Per Serv	12,010	19,000	31,010
Sub	248,208	19,000	267,208
Operating	1,643,893	191,876	1,835,769
Hall of Fame			
TOTAL	1,892,101	210,876	2,102,977
I B. - Guest Services			
	State	Earned	Total
Full Time	-	134,654	134,654
Part time		80,000	80,000
Sub	-	214,654	214,654
Operating		557,338	557,338
TOTAL	-	771,992	771,992
II A. - Collections			
	State	Earned	Total
Full Time	168,408		168,408
Part time			
Sub	168,408	-	168,408
Operating		10,000	10,000
TOTAL	168,408	10,000	178,408
II B. - Exhibits			
	State	Earned	Total
Full Time	285,745		285,745
Part time		110,500	110,500
Sub	285,745	110,500	396,245
Operating		57,600	57,600
TOTAL	285,745	168,100	453,845
II C. - Education			
	State	Earned	Total
Full Time	70,385		70,385
Part time		40,000	40,000
Sub	70,385	40,000	110,385
Operating		16,750	16,750
TOTAL	70,385	56,750	127,135
II D. - Programs			
	State	Earned	Total
Full Time	72,640		72,640
Part time		32,500	32,500
Sub	72,640	32,500	105,140
Operating		38,000	38,000
TOTAL	72,640	70,500	143,140
II E. - Marketing			
	State	Earned	Total
Full Time		84,892	84,892
Part time		18,000	18,000
Sub		102,892	102,892
Operating		162,569	162,569
TOTAL		265,461	265,461
III C. - Benefits			
	State	Earned	Total
Total Benefits	308,084	114,821	420,905
Sub	308,084	114,821	420,905
TOTAL	2,795,363	1,658,500	4,463,863

FINANCIAL

STATEMENT

AAL701NP
09/20/10

AGENCY NAME: STATE MUSEUM COMMISSION

AGENCY # H95

ALLOCATION OF STATE FUNDS FOR FY 2011-2012 OFFICE OF STATE BUDGET	AMOUNT	LINE NO
FY 2010-2011		
TOTAL STATE FUNDS PER 2010-2011 APPROPRIATION ACT	2,783,588	(010)

ALLOCATION FOR PAY PLAN		
EMPLOYEE PAY PLAN AND EMPLOYER CONTRIBUTION		(030)
OTHER ADJUSTMENTS		
HEALTH/DENTAL INSURANCE	11,775	(090)
TRANSFERS BETWEEN AGENCIES		(150)
TOTAL APPROPRIATION BASE FOR FY 2010-2011	2,795,363	(180)
	=====	
FY 2011-2012		
ADJUSTMENTS		
TRANSFERS BETWEEN AGENCIES		(280)

TOTAL ADJUSTMENTS		(300)
GROSS SUBTOTAL FOR FY 2011-2012 PRIOR TO INCREASES/DECREASES		
	2,795,363	(320)
SUM OF ADDITIONAL INCREASES AND DECREASES		(330)

NET ALLOCATIONS FOR FY 2011-2012	2,795,363	(340)
	=====	



County of Lexington
Accommodations Tax Fund
FY 2011/2012

APPLICATION

1. Name of Project/Event: Tour de Midlands Century Ride
2. Sponsoring Organization: Community Open Land Trust / Lexington Greenways Alliance
 Mailing Address: PO Box 1605 Lexington, SC 29071
3. Event/Project Director:
 Name Sue S. Green Title Executive Director
 Telephone 803-996-0223 Alternate Telephone 803-917-4989
 Fax Number 803-996-0223
 Email sgreen@communityopenlandtrust.org
4. Event Website: tourdemidlands.org
5. Event/Project Category (Check One):
 Tourism, Advertising/Promotion - see #10 for advertising/promotion sources
 Tourism Related Expenditures: Advertising, Event materials, supplies and expenses
6. Project Timeline: Beginning date 10-1-2011 End date May 30, 2012
7. Location of Project/Event: Begin/End at Lexington High School
8. Number of employees: #Full-time _____ #Part-time 2
9. Do you advertise outside a 50-mile radius? Yes No
10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
 Rack Cards - # distributed _____
 Brochures - # distributed 1,000
 Posters - # distributed 30
 Magazine Ads - # ads 5 (list ads and distribution range on separate sheet)
 Newspaper Ads - # ads 1 (list newspapers and distribution range on separate sheet)
 Television Ads - # ads _____ (list stations and viewing range on separate sheet)
 Radios Ads - # ads 3 (list stations and listener range on separate sheet)
 Billboards - # ads 2 (list number and location of billboards on separate sheet)
 Websites - # web pages other than primary website # 10 (list on separate sheet with target audience)
 Other than listed above: Mass E-mail distribution (list on separate sheet with target audience)

11. How many people do you expect to attend? 500
12. Of this number, how many are tourists? 200 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. List the methods used to track tourists:
- Web page inquires - estimated inquires per month 100
 - Phone call inquiries - estimated phone calls per month 10
 - Brochure mailings - estimated brochures mailed per month 100
 - Event ticket sales - estimated tickets sold per event _____
 - Event registration - estimated registrants per event 500
 - Hotel sales - estimated sales per event/per month 40,000
 - License plates - estimated count per event 400
 - Surveys - estimated number of responses per survey _____
 - Other than listed: _____

14. Lexington County Hotels - check all that apply and include the average number of nights reserved:
- Comfort Suites, Main St. - Total nights 2
 - Extended Stay Deluxe, Irmo - Total nights _____
 - Hampton Inn, Airport - Total nights _____
 - Hampton Inn, Columbia Ave. - Total nights 2
 - Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
 - Holiday Inn Express, Innkeeper Dr. - Total nights 2
 - Holiday Inn Hotel & Suites, Airport - Total nights _____
 - Holiday Inn, McSwain Dr. - Total nights _____
 - Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights 2
 - Quality Inn & Suites, W. Main St. - Total nights 2
 - Radisson-Columbia, Bush River Rd. - Total nights 2
 - Ramada- Lexington, S. Lake Dr. - Total nights 2
 - List other hotels not included above: _____

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

- a. Estimated total cost of Project \$ 28,708.00
- b. Amount of Accommodations Funds requested for this Project: \$ 28,708.00
- c. This request equals what percent of the total Project/Event Budget? 100 %
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. see attached budget and event description

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year _____, amount \$ _____, source _____, and purpose: _____

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

See attached

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Sue Green

Print Name



Signature

Executive Director

Title

1/3/11

Date



County of Lexington
Accommodations Tax Fund
FY 2011/2012

EXPENDITURES

Organization:

List of Expenditures	Actual 2009/10	Current 2010/11	Estimated 2011/12
Marketing - Billboards			\$3,000.00
Marketing - Website, design & Maintenance			\$1,200.00
Marketing - Advertising: radio, magazines and newspaper			\$800.00
Marketing - Brochure, design and print			\$540.00
Event Materials - T-shirt			\$3,750.00
Event Materials - Swag Bags & Promotional Gifts			\$3,875.00
Event Materials - Route Maps & Que Sheets			\$100.00
Event Materials - Rider Bibs			\$200.00
Event Start / Finish Banners & Flags			\$480.00
Event Start / Finish Announcer / MC			\$500.00
Event Start / Finish Misc. Supplies			\$180.00
Routes - Markings Stencils & Spray Paint			\$260.00
Routes - Directional Signs			\$50.00
Routes - Patrolman			\$260.00
Support Stations Supplies - First Aid Kits			\$140.00
Support Stations Supplies - Food & Drink			\$525.00
Support Stations Supplies - Port-A-Jons			\$275.00
Support Stations Rental Fees & Janitor Fees			\$265.00
Participant & Volunteer Lunch			\$6,360.00
Event Insurance			\$448.00
Event Corrdinator			\$4,000.00
Administrative Expenses			\$1,400.00
Mailing Costs			\$100.00
	\$0.00	\$0.00	\$28,708.00

**County of Lexington
Accommodations Tax Fund 2011/2012**

10. Advertising Sources Outside of Lexington

COLT will market The Tour de Midlands event in national cycling magazines, cycling websites and calendars, and cycling associations with nation-wide influence and distribution. The event will be advertised in *The State* newspaper, which has local, regional and state-wide exposure. The event will be advertised in regional community based publications such as *The Lake Murray News*, *Chapin Times*, *Twin City News*, *Columbia Star*, *Free Times*, *Columbia Business Monthly* and *The Chronicle*. The event will be posted on two interstate billboards and announced on radio stations with a regional and state-wide listening range such as B-106.7, WMHK, and WNOK. Website distribution will include the Tour de Midlands, Community Open Land Trust, Bicycle City and other websites. Broadcast email to over 10,000 contacts across the United States will be sent.

17. Project Description

A. Community Open Land Trust(COLT) is requesting Lexington County Accommodations Tax funding for the 3rd Annual Tour de Midlands Bike Ride. This event will be held May 2012 beginning and ending at Lexington High School. Participants will be able enjoy a ride that winds through some of the most beautiful areas of Lexington, Richland, Fairfield, Newberry and Saluda counties. Ride lengths are 15, 30, 72 or the ultimate challenge – 102.67 miles that includes Parr Reservoir and a complete circuit around Lake Murray.

The purpose of this event is to provide financial support for the Lexington Greenways Alliance (LGA), and the Lexington Greenways Program. The Alliance seeks to create greenway corridors and trails throughout Lexington County, encouraging healthier lifestyles; providing transportation options to surrounding destinations and offering opportunities for environmental conservation and education. The ride itself promotes continuous physical activity and a healthy lifestyle through education and opportunity. All Funds from this annual event will be used to further this mission of the Alliance.

B. This annual event has the potential to bring in hundreds of participants from all over the Southeast and beyond. The event organizers are expecting well over 500 participants for the 3rd Annual TdM.

2010 was the inaugural TdM and had participants from as far away as Indiana, West Virginia, Virginia, Michigan, and Florida. As a matter of fact, out-of-state participants made up 10% of the total participants! These out-of-state participants drove an average of 521 miles just to take part in this event! Most participants, approximately 60% came

Carolina drove an average of 81 miles from as far away as Greenville, Charleston, Rock Hill and North Augusta.

This is an excellent opportunity for the County of Lexington to be associated with an event that promotes healthy lifestyles, fitness, and the great outdoors. Like no other, cycling embraces the concept of maintaining a healthy and active lifestyle. You can often see participants at local rides and races that range in age from 10-85 years old! Cycling is a sport that requires aerobic power, excellent endurance and tactical thinking.

C. We estimate over 500 participants for the 3rd Annual TdM, approximately 200 of which would be classified as tourist.

D. A 40% estimate could translate into 200 hotel rooms, with an average of a two-night stay at \$100 a night, totaling around \$40,000.00. This same 40% could average from \$25-\$230 in additional spending while in the area. Statistics from across the country show that bicycle tourists spend between \$25 (day trips) to \$115 per day on a combination of retail, services, lodging, food and transportation (\$100 per day for 200 tourist participants translates to \$20,000).

E. Cycling has become a popular option for travel and vacation across the country. The state of Wisconsin cites a 2004 events guide listing 57 one-day bicycle tours ranging from 7440-200,000 riders and several multi-day tours that range from 40 to more the 1100 riders. While multi-day events often include lodging and meals, the meals are often provided by and benefit vendors in the communities where the riders stay. This means the entry fees from the events, which ranged from approximately \$30,000 to almost \$500,000, can be counted toward the economic impact of the event. Additionally, tour sponsors reported that the events brought bicyclists from 40 other states and they spent an average of \$57 - \$60 per day in addition to the tour fees. The Wisconsin report concluded that the two largest multi-day tours, the Great Annual Bicycle Adventure Along the Wisconsin River and Sprocket's Annual Great Bicycle Ride Across Wisconsin generated a combined economic impact between \$3.7 and \$6.2 million in 2004. Colorado's bicycle tours generate approximately \$640,000 in revenue to the state while charity rides provide \$3.4 million. Portland's 2006 study estimates that tours, races, rides and events generate \$7,169,630 per year, or about 11% of the total economic activity related to bicycling including registration fees, food, lodging and incidentals. On an annual basis, approximately 40,000 people participate in more than 21,000 small- and medium-sized events and rides in and around the city. These statistics are but a small sampling of the economic benefits to providing a quality annual cycling event. The Accommodations Tax funding will be used to market and produce a cycling event that will encourage annual visitors to our area for years to come.

Community Open Land Trust hopes that the Tour de Midlands becomes an integral part of tourism to Lexington County; providing funding for a greenways program, which in itself is a tourism related industry, for the County and its citizens. We respectfully request funding for this event for 2011.

Community Open Land Trust
Financial Statement (Draft Estimate)
For the year ending December 31, 2010

Support & Revenue

Contributions	44,286.00	
Special Events	7,710.00	
Net Assets Released	1,000.00	
TOTAL SUPPORT & REVENUE		52,996.00

Expenses

Program Services	18,157.00	
Operations	10,025.00	
TOTAL EXPENSES		28,182.00

Net Cash

Beginning of 2010		5,592.00
End of 2010		24,814.00
Change in Net Cash		30,406.00



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: Lexington Dixie Invitational
2. Sponsoring Organization: Lexington Dixie Baseball, Inc.

Mailing Address: PO Box 821, Lexington, SC 29071

3. Event/Project Director:

Name Al Beard Title Special Projects Director

Telephone (803) 951-3792 Alternate Telephone _____

Fax Number (803) 951-9122

Email abeard3@sc.rr.com

4. Event Website: www.mydyb.net

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date June 24, 2011 End date June 26, 2011

7. Location of Project/Event: Lexington Sports Complex, 521 Ballpark Rd., Lexington

8. Number of employees: #Full-time _____ #Part-time 8

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

- Rack Cards - # distributed _____
- Brochures - # distributed 1,500
- Posters - # distributed _____
- Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)
- Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)
- Television Ads - # ads _____ (list stations and viewing range on separate sheet)
- Radios Ads - # ads _____ (list stations and listener range on separate sheet)
- Billboards - # ads _____ (list number and location of billboards on separate sheet)
- Websites - # web pages other than primary website # 2 (list on separate sheet with target audience)
- Other than listed above: Facebook ads, In-Person Presentations in and out of state (list on separate sheet with target audience)

11. How many people do you expect to attend? 1,000
12. Of this number, how many are tourists? 500 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. List the methods used to track tourists:
- Web page inquires - estimated inquires per month 50
 - Phone call inquiries - estimated phone calls per month 30
 - Brochure mailings - estimated brochures mailed per month 30
 - Event ticket sales - estimated tickets sold per event 400
 - Event registration - estimated registrants per event 480
 - Hotel sales - estimated sales per event/per month 420
 - License plates - estimated count per event _____
 - Surveys - estimated number of responses per survey _____
 - Other than listed: _____
-
14. Lexington County Hotels - check all that apply and include the average number of nights reserved:
- Comfort Suites, Main St. - Total nights 105
 - Extended Stay Deluxe, Irmo - Total nights _____
 - Hampton Inn, Airport - Total nights _____
 - Hampton Inn, Columbia Ave. - Total nights 105
 - Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
 - Holiday Inn Express, Innkeeper Dr. - Total nights 105
 - Holiday Inn Hotel & Suites, Airport - Total nights _____
 - Holiday Inn, McSwain Dr. - Total nights _____
 - Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights _____
 - Quality Inn & Suites, W. Main St. - Total nights 105
 - Radisson-Columbia, Bush River Rd. - Total nights _____
 - Ramada- Lexington, S. Lake Dr. - Total nights _____
 - List other hotels not included above: _____
These numbers represent spreading 420 people out over the 4 hotels evenly (2 nights per)
-
15. Please indicate you have read: Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? Yes No
16. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.
- a. Estimated total cost of Project \$ 9,800.00
 - b. Amount of Accommodations Funds requested for this Project: \$ 3,000.00
 - c. This request equals what percent of the total Project/Event Budget? 30.00 %
 - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Travel-\$900, Brochures-\$1500, Mail/Website Creation & Web Ads-\$1000

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010, amount \$ 12,000.00, source Lexington County, and purpose: 2010 "O" Zone World Series

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Al Beard

 Print Name


 Signature

Special Projects Director

 Title

 1/18/11

 Date

19. PROJECT DESCRIPTION

(a) General Description

Lexington Dixie Baseball will be holding a 3 day baseball tournament for all Dixie affiliated All-Star teams, (ages 9-14). The event is called the Lexington Invitational. The format this year has space for 30 teams. The tournament will be held June 24th-26th 2011, at the Lexington Sports Complex. We will be making an at 3 different state meetings for Dixie Baseball starting in January.

Teams from across 4 states are invited, and since the tournament will start on Friday and end Sunday, most teams will have to spend at least two nights. The immediate benefits are obvious for restaurants and hotels. Other businesses will also benefit because our scheduling of games will allow teams to explore and partake of other entertainment opportunities in the area as well.

(b) and (e)

Holding this event, as we have for the past three years, exposes more and more youth baseball teams from around the state to our facility. While this tournament is a warm up event for sanctioned Dixie All-Star elimination tournaments, Lexington gets to showcase the area.

The 2008 tournament was instrumental in landing the World Series for 2010 and the 16 teams that came from all around the Southeast. Officials had a keen eye on our facility, management of the tournament, and on the response from out of town guests. We only had 13 teams in 2008, but it was huge success. In 2009 our tournament grew to 19 teams, and in 2010 we hosted 28. This year we are planning for 30 high caliber teams. Please understand this tournament and others are part of a foundation for long-term planning.

Following a highly successful 2010 "O" Zone World Series, the board of directors unanimously decided to bid on the 2013 "O" Zone World Series in addition to the traditional AAA and Major World Series events.

This is unprecedented in the history of Dixie Youth Baseball. The tournament would encompass 36 teams from 11 states. Although we have not yet been awarded this, preliminary talks with Dixie officials have been very encouraging. We are convinced that Dixie is going to make this happen. With our central location in the Southeast and within the state of South Carolina we are an ideal choice. Especially given the success of 2010.

Part of our long term strategic plan is to make Lexington a permanent home for the Dixie Youth World Series, just like Williamsport is for Little League. 2013 is another step in that direction.

The aforementioned background is necessary to understand why we are requesting funding for 2011. Last year we were awarded 12 of the \$15,000 we requested, and we greatly appreciate that. We are not asking for a large sum this year. Only enough to help cover some of our expenses. We want to be fair to our neighbors. In 2011 our goal is have 40 teams for the invitational weekend. What has changed from the past three years, is that we will be recruiting teams from out of state for the first time.

In January we will be traveling to North Carolina, Georgia, and Florida to their respective state meetings, to promote this tournament. An aside to that...the Sebring Florida team who won the World Series in 2010 has already committed to coming back. In fact most everyone wants to come back once they have played here.

Statistics from our past invitational tournaments bear out this fact. 100% of the teams that played in 2008 returned in 2009, and 90% of the teams from 2009 returned for 2010. 23 of the 28 teams were from out of town in 2010. That's over 80%. We don't anticipate this year to be any different.

Accommodations tax funds for the World Series were used in Brochures, Television and Radio ads, Website ads, and Public Relations. The television contract alone was \$20,000.

For the Invitational, we will use this money for brochures, Website ads. Public relation expenses will consist of making in-person appearances in the Florida, Georgia and North Carolina state meetings with Dixie directors and their local league officials. Making a formal presentation will carry a lot more weight than a simple brochure alone that arrives in the mail. Especially from out of state.

Attending these state meetings are Local, District, State, and National Officials from Dixie Baseball. Our presence shows them our level of commitment to the children of this community, and to this event.

(c) Total Attendance.....W/S last year total PAID attendance was appx. 5500 based on gate revenue., appx 1500 were tourists. Total attendance to last years Invitational was appx. 1000 people, over two days and appx three quarters of those were from out of town.

(d) Economic impact generated by tourism

Total number of teams participating in 3 day tournament:

**16 players & coaches per team 30 total teams:
480 players & coaches**

**50% of players bring at least 1.5 persons to the tournament
with them as a spectator.**

360 spectators

50% of these 840 people are from out of town.

**420 tourists, (if they double up on a hotel room), spend
Approximately \$45 a night.**

$$420 \times 45 = \$18,200 \times 2 \text{ nights} = \$37,800$$

420 tourists will spend on average \$30 per person on food.

$$420 \times 30 = \$12,600 \times 2 \text{ days} = \$25,200$$

420 tourists will spend on average \$15.00 on entertainment.

$$420 \times 15 = \$6300$$

420 tourists will spend on average \$20.00 for gas.

$$420 \times 20 = \$8400$$

420 tourists will spend on average \$10.00 for souvenirs

$$420 \times 10 = \$4200$$

Direct total expenditures from 420 tourists: \$81,900

\$81,900 x rollover of 4.5 = \$368,550 of 8 = \$655,200

**Average high and low rollover effect to Lexington Community
and Businesses = \$507,780**

11:53 AM
 01/20/11
 Accrual Basis

Lexington Dixie Baseball
Profit & Loss
 January through December 2010

	Jan - Dec 10
Ordinary Income/Expense	
Income	
Direct Public Support	
Fundraising	-2,064.68
Sponsorship	-14,365.00
Total Direct Public Support	-16,429.68
Other Types of Income	
Miscellaneous Revenue	-300.00
Total Other Types of Income	-300.00
Program Income	
Canteen Revenue	-83,677.18
Program Income - Other	-115,759.11
Total Program Income	-199,436.30
Total Income	-216,165.98
Expense	
awards	-72.76
Business Expenses	
Banners	-1,155.60
Business Registration Fees	-1,899.00
Fundraising	530.00
Tournament Hosting Fee	-1,780.00
Total Business Expenses	-4,304.60
Contract Services	
Outside Contract Services	-995.78
Contract Services - Other	-112.35
Total Contract Services	-1,108.11
Facilities and Equipment	
Equip Rental and Maintenance	-4,464.36
Fencing	-4,265.00
Repair	-4,534.72
Facilities and Equipment - Other	-35.26
Total Facilities and Equipment	-13,299.34
Field Maintenance	-795.62
Gate receipts	14,723.00
NSF Checks	-700.00
NSF Checks-Redeposit	510.00
Operations	
Books, Subscriptions, Reference	-70.00
Canteen Supplies	
Food	-26,794.49
Canteen Supplies - Other	-20,893.99
Total Canteen Supplies	-47,688.48
Office Supplies	-143.15
Postage, Mailing Service	-978.01
Printing and Copying	-117.70
Supplies	-18,079.67
Telephone, Telecommunications	-1,544.01
Total Operations	-68,621.02
Other Types of Expenses	
Insurance - Liability, D and O	-6,758.00
Schlorship fund for Dixie Youth	-400.00
Total Other Types of Expenses	-7,158.00
Payroll Expenses	-10,966.63
Refund	-1,235.00
Tournament entry Fees	2,930.00

11:53 AM
01/20/11
Accrual Basis

Lexington Dixie Baseball
Profit & Loss
January through December 2010

	<u>Jan - Dec 10</u>
Travel and Meetings	
Conference, Convention, Meeting	-60.00
State Tournament	-4,900.00
Tournament	-1,600.00
World series, Louisiana	-500.00
Travel and Meetings - Other	-1,001.22
Total Travel and Meetings	<u>-8,061.22</u>
Umpires	
tournament	-5,805.00
Umpires - Other	-42,140.00
Total Umpires	<u>-47,945.00</u>
Uniforms	
allstars	-4,583.98
Uniforms - Other	-59,551.18
Total Uniforms	<u>-64,135.16</u>
Web Domain & Hosting	<u>-300.30</u>
Total Expense	<u>-210,559.76</u>
Net Ordinary Income	<u>-5,606.22</u>
Net Income	<u><u>-5,606.22</u></u>

Rec'd 1-3-11 RB
via fax



January 3, 2011

Ms. Judy Busbee
Assistant to Clerk to Council
Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Dear Judy,

On behalf of the South Carolina Philharmonic thank you for the opportunity to submit this grant application to the County of Lexington Accommodation Tax Fund. If you need addition information, please do not hesitate to let me know.

Sincerely,

Robin Hallyburton
Development Director

Enclosures



County of Lexington
Accommodations Tax Fund
FY 2011/2012

APPLICATION

1. Name of Project/Event: Advertising and Marketing Campaign for the SC Philharmonic
2. Sponsoring Organization: South Carolina Philharmonic (SCP)

Mailing Address: 721 Lady Street, Suite B Columbia SC 29201

3. Event/Project Director:

Name Robin Hallyburton Title Development Director

Telephone 803.771.7937 Alternate Telephone _____

Fax Number 803.771.0268

Email robin@scphilharmonic.com

4. Event Website: www.SCPilharmonic.com

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date July 1, 2011 End date 06/30/2011

7. Location of Project/Event: Recital Series in Lexington County

8. Number of employees: #Full-time 3 #Part-time 7

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed 84,000

Brochures - # distributed 18,000

Posters - # distributed 150

Magazine Ads - # ads 3 (list ads and distribution range on separate sheet)

Newspaper Ads - # ads 19 (list newspapers and distribution range on separate sheet)

Television Ads - # ads 44 (list stations and viewing range on separate sheet)

Radios Ads - # ads 203 (list stations and listener range on separate sheet)

Billboards - # ads 5 (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # 0 (list on separate sheet with target audience)

Other than listed above: _____ (list on separate sheet with target audience)

11. How many people do you expect to attend? 400

12. Of this number, how many are tourists? 250 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:

- Web page inquires - estimated inquires per month _____
- Phone call inquiries - estimated phone calls per month 100
- Brochure mailings - estimated brochures mailed per month 11,500
- Event ticket sales - estimated tickets sold per event 1,500
- Event registration - estimated registrants per event _____
- Hotel sales - estimated sales per event/per month _____
- License plates - estimated count per event _____
- Surveys - estimated number of responses per survey 75
- Other than listed:

14. Lexington County Hotels - check all that apply and include the average number of nights reserved:

- Comfort Suites, Main St. - Total nights 0
- Extended Stay Deluxe, Irmo - Total nights 0
- Hampton Inn, Airport - Total nights 0
- Hampton Inn, Columbia Ave. - Total nights 0
- Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights 1
- Holiday Inn Express, Innkeeper Dr. - Total nights 0
- Holiday Inn Hotel & Suites, Airport - Total nights 0
- Holiday Inn, McSwain Dr. - Total nights 0
- Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights 0
- Quality Inn & Suites, W. Main St. - Total nights 0
- Radisson-Columbia, Bush River Rd. - Total nights 25
- Ramada- Lexington, S. Lake Dr. - Total nights 0
- List other hotels not included above:

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

- a. Estimated total cost of Project \$ 5,000.00
- b. Amount of Accommodations Funds requested for this Project: \$ 5,000.00
- c. This request equals what percent of the total Project/Event Budget? 100 %
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. \$3,200 advertising in The State newspaper, \$1,800 for online /print ads

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year _____, amount \$ _____, source _____, and purpose: _____

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Rhonda Hursinger
Print Name

Executive Director
Title

Rhonda Hursinger
Signature

1/3/11
Date



10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Magazine Ads

- Lake Murray/ Northeast Columbia – 1 ad – 40,000 distribution
- Undefined Magazine – 1 ad – 5,000 distribution
- S.C. Pride Guide – 1 ad – 6,000 distribution

Newspaper Ads

- The State – 1 ad – 300,000 circulation
- Free Times – 18 ads – 40,000 circulation/ad

Television Ads

- WIS– 44 ad – 519,549 (all people 35+)

Radio Ads

- WTCB 106.7 FM – 84 spots – 40,000 circulation
- WXYR 99.3 FM – 119 spots – 5,000 circulation

19 . Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

A. General description

The S.C. Philharmonic (SCP) is a vital part of the rich tapestry that defines the arts community throughout the Midlands. Under the direction of Music Director Morihiko Nakahara, the SCP has received tremendous publicity and wants to use this momentum to share its new era of artistic excellence with residents of Lexington County.

With support from the County of Lexington Accommodations Tax Fund, the SCP will present its innovative Recital Concert Series titled *Where in the Midlands is Morihiko*. Debuted during the 2008/2009 concert season, the Recital Series provides free concerts to audiences throughout the Midlands including an event at the Flight Deck Plaza. During the current 2010/2011 season, the SCP has performed at Saluda Shoals Park, on Main Street Columbia and at Fort Jackson's PX. For the 2011/2012 season, the SCP plans to perform more recitals in Lexington County in an effort to increase community awareness and diversify the audience base for the SCP's Masterworks concerts. The focus of this project is to make music available to all area residents and promote musical excellence throughout the Midlands.

The 2011/2012 season will also feature the SCP's 3rd annual golf tournament held at Golden Hills Country Club. The golf tournament has been a great success, with well over 100 golfers participating each year. Golfers travel from outside Lexington County to participate in the tournament and many of them dine and even lodge in Lexington County after the tournament. The 2011/2012 golf tournament promises to be an incredible success with increased advertising and marketing planned.

During the 2011/2012 Masterworks season, the SCP will present seven concerts at the Koger Center for the Arts. Over 16,000 residents and tourists will attend the SCP's evening concerts. Many ticket holders will travel from Saluda, Aiken and Orangeburg counties, through Lexington County, to attend the concerts. SCP concert attendees often dine before or after the concerts at restaurants and hotels in Lexington County.

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

To promote the Recital Series and golf tournament, the SCP will increase its marketing and advertising in Lexington County. The events will be advertised in *The State* newspaper and with online marketing such as email blasts and online advertising. Marketing and advertising support is needed to increase public awareness of the concerts and golf tournament. Increased marketing and advertising will raise public awareness of these SCP events being held in Lexington County.

c. Total attendance to the event/project vs. the number of total tourists in attendance

The SCP estimates an attendance of 250 individuals for the recital Series and 150 individuals to participate in the golf tournament.

d. Economic impact generated by tourism to the event/project

Individuals who travel to Lexington will be encouraged to dine and stay in Lexington County. For example, the SCP performed a recital at the Flight Deck Plaza in spring 2011. The concert will be advertised and attendees will dine while a quartet performs for guests and passers-by.

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

The SCP attracts individuals from the Midlands, as well as throughout the state of South Carolina. By performing two recitals in Lexington County, free to the general public, the SCP is reaching out to a new geographic audience. Attendees of SCP concerts regularly dine in area restaurants and hotels before and after Philharmonic concerts. Whether dining in Lexington on the way to Columbia for a Masterworks concert, or dining in Lexington before a Recital Series concert, the SCP will encourage it's patrons to support Lexington dining and lodging establishments. Additionally, SCP musicians regularly stay at the Radisson Hotel in Lexington County during the concert season.

f. Additional comments:

2:49 PM
12/08/10
Accrual Basis

SOUTH CAROLINA PHILHARMONIC, INC
Balance Sheet
As of November 30, 2010

	<u>Nov 30, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
Banc of America - Endowment	53,466.47
Operating - Ameris Bank	219,127.31
Total Checking/Savings	<u>272,593.78</u>
Accounts Receivable	
Accounts Receivable	80,583.00
Total Accounts Receivable	<u>80,583.00</u>
Other Current Assets	
Box Office Cash	350.00
Petty Cash	150.00
Prepaid Expenses	12,743.90
Total Other Current Assets	<u>13,243.90</u>
Total Current Assets	366,420.68
Fixed Assets	
Accumulated depreciation	-34,219.00
Furniture and equipment	28,544.99
Musical Instruments and music	20,676.00
Total Fixed Assets	<u>15,001.99</u>
Other Assets	
Endowment - CCCF	97,571.28
Pledges Receivable	710,599.39
Total Other Assets	<u>808,170.67</u>
TOTAL ASSETS	<u><u>1,189,593.34</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	3,433.82
Total Accounts Payable	<u>3,433.82</u>
Other Current Liabilities	
Deferred Revenue	101,760.22
Loan - Ameris Bank	171,944.67
Total Other Current Liabilities	<u>273,704.89</u>
Total Current Liabilities	<u>277,138.71</u>
Total Liabilities	277,138.71
Equity	
31300 - Perm. Restricted Net Assets	54,886.47
31500 - Temp. Restricted Net Assets	902,578.00
32000 - Unrestricted Net Assets	-108,351.87
Net Income	63,342.03
Total Equity	<u>912,454.63</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,189,593.34</u></u>



County of Lexington
Accommodations Tax Fund
FY 2011/2012

APPLICATION

1. Name of Project/Event: 2012 Celebrate Freedom Festival

2. Sponsoring Organization: Celebrate Freedom Foundation

Mailing Address: 1300 Pickens Street, Suite 200, Columbia, SC 29201

3. Event/Project Director:

Name Larry Russell Title Executive Director

Telephone (803) 708-4752 Alternate Telephone (803-553-0113

Fax Number (803) 708-4815

Email celebratefreedom@earthlink.net

4. Event Website: www.CelebrateFreedomFoundation.org

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 4/20/2012 End date 4/22/2012

7. Location of Project/Event: Throughout Lexington and Richland Counties

8. Number of employees: #Full-time 0 #Part-time 3

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards - # distributed _____

Brochures - # distributed _____

Posters - # distributed _____

Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)

Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)

Television Ads - # ads _____ (list stations and viewing range on separate sheet)

Radios Ads - # ads _____ (list stations and listener range on separate sheet)

Billboards - # ads _____ (list number and location of billboards on separate sheet)

Websites - # web pages other than primary website # _____ (list on separate sheet with target audience)

Other than listed above: Direct mail and email (list on separate sheet with target audience)

11. How many people do you expect to attend? 25,000
12. Of this number, how many are tourists? 18,500 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. List the methods used to track tourists:
- Web page inquires - estimated inquires per month _____
 - Phone call inquiries - estimated phone calls per month _____
 - Brochure mailings - estimated brochures mailed per month _____
 - Event ticket sales - estimated tickets sold per event _____
 - Event registration - estimated registrants per event _____
 - Hotel sales - estimated sales per event/per month _____
 - License plates - estimated count per event _____
 - Surveys - estimated number of responses per survey _____
 - Other than listed: _____
-
14. Lexington County Hotels - check all that apply and include the average number of nights reserved:
- Comfort Suites, Main St. - Total nights _____
 - Extended Stay Deluxe, Irmo - Total nights _____
 - Hampton Inn, Airport - Total nights _____
 - Hampton Inn, Columbia Ave. - Total nights _____
 - Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
 - Holiday Inn Express, Innkeeper Dr. - Total nights _____
 - Holiday Inn Hotel & Suites, Airport - Total nights _____
 - Holiday Inn, McSwain Dr. - Total nights _____
 - Lexington Wingate by Wyndham, Saluda Pointe Dr. - Total nights _____
 - Quality Inn & Suites, W. Main St. - Total nights _____
 - Radisson-Columbia, Bush River Rd. - Total nights _____
 - Ramada- Lexington, S. Lake Dr. - Total nights _____
 - List other hotels not included above: _____
-
15. Please indicate you have read: Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? Yes No
16. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.
- a. Estimated total cost of Project \$ 302,000.00
 - b. Amount of Accommodations Funds requested for this Project: \$ 25,000.00
 - c. This request equals what percent of the total Project/Event Budget? 7.50 %
 - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. 100 % for Tourism Advertising

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010, amount \$ 130,000.00, source Columbia City and Ring, and purpose: 2010 Celebrate Freedom Foundation Festival

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

See attached letter

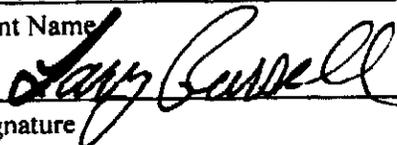
PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Larry Russell

Print Name

Signature



Executive Director

Title

Date

12/10/2010



Celebrate Freedom Foundation®

A Non-Profit, Educational & Historical, 501-c-3 Corporation
Our Mission: To Educate Children * Promote Patriotism
* Honor the Military Past, Present & Future*
1300 Pickens Street - Suite 200, Columbia, SC 29201
TEL @ 803-708-4752 FAX @ 803-708-4815

Lexington County Accommodations Tax Application

FY 2011/2012

ATTACHMENT

Project Name	14th Annual Celebrate Freedom Festival and 4 th Annual National Vietnam Era Veterans' Homecoming
Amount Requested	\$25,000
Total Cost of Project	\$302,000
Organization Name	Celebrate Freedom Foundation
Federal ID Number	[REDACTED]
Contact Name	Larry Russell
Title	Executive Director
Address	1300 Pickens Street Suite 200 Columbia, SC 29201
Phone	803-708-4752
Fax	803-708-4815
E-Mail	<u>CelebrateFreedom@Earthlink.Net</u>

Lexington County Accommodations Tax Application

FY 2011/2012

ATTACHMENT

#19 General Description

The 14th Annual Celebrate Freedom Festival, with its focus on honoring the Vietnam era veterans, has the potential to become one of the largest tourism events in the nation. In this third year we project the event to produce an economic stimulus of \$6,000,000.00, which represents a substantial return on investment to the area. The Vietnam veterans represent an important tourism demographic. The Festival will comprise a diverse venue of living history events, public concerts, military aircraft flyovers, tours and parades throughout the Lexington and Richland counties.

The Celebrate Freedom Foundation (CFF) has earned a strong track record of producing patriotic, family oriented and educational tourism events for the Midlands over the past fourteen years. CFF has the distinction of hosting the largest non-sporting event in the state with 102,000 participants, as reported by SC PRT. CFF has been awarded the prestigious "Angel Award" from the South Carolina Secretary of State. We were honored because we applied over 92% of our funding to our program activities.

The CFF Festival is a major tourism event which has succeeded as a result of strong community support. It is produced by an ever growing number of professional, dedicated volunteers, as the Foundation has no full time paid employees, and is funded through grants and donations provided by the community, its leaders and businesses.

The Foundation realizes strong support from the many national military organizations, veteran associations, and from the military branches of services who are important stakeholders.

Working with these groups to organize their conventions and reunions during the Festival will insure a substantial benefit to the tourism industry in the Midlands. The Foundation possesses \$35M of assets which represent the icons familiar to the Vietnam veterans, such as helicopters and assorted military vehicles, all of which will serve as the central magnet to bring them here.

The Festival will include a "USO" style dance at the State Division of Aeronautics Commission's hangar, located at the Columbia Metro Airport. Our dances have been popular in the past as we honored such groups as the Doolittle Raiders and the Tuskegee Airmen. CFF will also host a luncheon for our Blue Star and Gold Star mothers at the beautiful Botanical Gardens in the Riverbanks Zoological Gardens.

Lexington County Accommodations Tax Application

FY 2011/2012

ATTACHMENT

#19 Cont.

The Festival will start with a motorcycle poker run we're calling "The Ho Chi Minh Trail Ride", a term instantly recognizable by all Vietnam Veterans. This ride will draw hundreds of motorcycles, mostly ridden by Veterans, who will visit numerous Midlands businesses.

Our Festival will pay tribute to "Our Women in the Military", with special displays and activities designed specifically for their honor.

100% of the funds we're requesting from Lexington County will be spent on advertising and marketing to generate tourism for the county utilizing magazine, newspapers, television, radio and billboards. Nearly all of the veteran organizations (a target audience) have a presence on the internet and our marketing plan will include direct communications with the thousands of Veterans organizations in the country, via email, direct mail and reciprocal links on our Foundation's web site.

Through a well-funded, planned, and implemented regional and national marketing and advertising plan, we will generate the projected tourism figures while showcasing the many attractions of Lexington County, its hotels, restaurants, and businesses.

#13 Tracking Tourists

Advanced bookings will be tracked with the hotels, however we realize that it is getting more difficult to track "Heads on Beds" since more and more of the public utilizes the internet for "CheapHotels.com" etc. and less and less by "Entering an event code". Our solution for 2011 will be to provide a registration desk counter sign for each participating hotel, with the notice to guests that if they are participating in our activities, to ask the desk clerk for a Festival Packet which will contain Festival schedules, maps, and shopping coupons for the ladies. By inventorying the packets we'll be able to capture this important statistic.

Fans and tourists will also be surveyed at entry gates to verify attendance and their home communities. The State Department of Parks, Recreation and Tourism, the University of South Carolina, the Columbia Convention and Visitors Bureau will be consulted to determine the events economic benefits to Lexington County and the Midlands.

Lexington County Accommodations Tax Application

FY 2011/2012

ATTACHMENT

#10 ADVERTISING OUTSIDE OF LEXINGTON COUNTY

The Celebrate Freedom Foundation will work directly with the Columbia Convention and Visitors Bureau, State Parks, Recreation and Tourism, and with the University of South Carolina to develop a strong and comprehensive marketing and advertising campaign designed to attract the greatest number of tourists to Lexington County within the established budget.

Successful advertising campaigns employed during previous Celebrate Freedom Festivals have included direct contact (i.e. mail and e-mail) to the thousands of national veterans' groups and associations, who in turn have their own newsletters and publications and who plan annual conventions. Our goal is to attract these groups to Lexington County for their annual conventions during the Celebrate Freedom Festival, which will serve as the central magnet. This phase of the marketing plan is ongoing and will occur year round.

Regional advertising will focus on the large veteran population throughout the neighboring states and throughout South Carolina. This phase of the campaign will begin six months out. It will intensify ninety days out and it will peak the week of the festival.

The event advertising budget supports, as an example, radio spots across sixty percent of the State, as follows:

- WTCB-FM: 130 each: 60 second spots
- WCOS-FM: 24 each: 60 second spots
- WVOC-AM: 130 each: 60 second spots
- WOMG-FM: 136 each: 60 second spots

Newspaper advertising will include The State, The Charlotte Observer, The Augusta Chronicle, and The Post and Courier in Charleston. Billboards will be placed at locations along the major interstate highways in accordance with the jointly developed marketing plan and based upon marketing revenue.

9:31 AM
12/08/10
Accrual Basis

Celebrate Freedom Foundation
Balance Sheet
As of December 8, 2010

	<u>Dec 8, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
Endowment	5,012.63
Special Account	41,864.38
Total Checking/Savings	<u>46,877.01</u>
Accounts Receivable	
Accounts Receivable	15,740.00
Total Accounts Receivable	<u>15,740.00</u>
Total Current Assets	62,617.01
Fixed Assets	
6 Jet Engines/Trailers/Adapters	2,100,000.00
Historic Military Vehicles	48,831.81
Total Fixed Assets	<u>2,148,831.81</u>
TOTAL ASSETS	<u><u>2,211,448.82</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	9,669.67
Total Accounts Payable	<u>9,669.67</u>
Credit Cards	
Capital One	7,259.48
Chase	8,671.51
Total Credit Cards	<u>15,930.99</u>
Other Current Liabilities	
Aviation Support L1	34,152.71
Aviation Support L2	34,672.20
Total Other Current Liabilities	<u>68,824.91</u>
Total Current Liabilities	<u>94,425.57</u>
Total Liabilities	94,425.57
Equity	
Opening Balance Equity	2,104,908.20
Net Income	12,115.05
Total Equity	<u>2,117,023.25</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,211,448.82</u></u>



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Celebrate Freedom Foundation

Project/Event Name: Celebrate Freedom Festival

Contact Name: Larry Russell

Phone: (803)-708-4752

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application?

If no, state any problems you encountered:

The project/festival has not yet occurred. It is scheduled for April 15 and 16, 2011.

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project		
Amount Funded by the Lexington County Accommodations Tax Fund		\$0.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources		\$0.00
Total Attendance		
Total Tourists*		

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Larry Russell
Print Name

Executive Director
Title

[Signature]
Signature

12/9/2010
Date

Program Success

2010 Proof of Concept implementation in South Carolina, Richland County School District One, middle and High Schools which employ accredited Aviation, Careers in Gears, and Health Science modules

2008-9 Over 300,000 JROTC students participated in the CFF SOaR "Excellence in Academics" Program with over 35,000 students having earned their Award for Excellence in Academics

2007 SOaR Pilot Program conducted at ten South Carolina High Schools with over 5,000 students participating. The Pilot Program was an outstanding success.

The Foundation's web site, has been expanded to include SOaR™ teacher resources, lesson plans, scholarship information, and streaming instructional video. Periodic program newsletters, school books, educational pamphlets, and promotional videos are planned, along with increased use of SCETV for the dissemination of the SOaR™ curriculum modules.



CelebrateFreedomFoundation.Org



Our mission is to educate children, promote patriotism, and honor our military past, present, and future

Project SOaR™
School/Student
Opportunities and Rewards



Celebrate Freedom Foundation

1300 Pickens Street, Suite 200
Columbia, SC 29201

Phone: 803-708-4752

Fax: 803-708-4815

E-mail: celebratefreedom@earthlink.net

SCHOOL / STUDENT OPPORTUNITIES and REWARDS

"An educational outreach program focusing on science, technology, engineering and mathematics, and dedicated to enhancing the performance, success, and personal growth of youth."

Celebrate Freedom Foundation's™ Project SOaR™ is an academic outreach program partnership that supports the science, technology, engineering and mathematics courses in the middle and high schools and provides skills and competencies greatly needed in the global workplace. Project SOaR™ stimulates career choices and the development of critical skills that our youth and nation require in order to maintain the U.S. technological advantage which is essential to assuring the health of our nation's industry and ultimately America's freedom.

Project SOaR™ incorporates a fast-paced curriculum of hands-on activities, experiments, and simulations using \$36M of high technology industrial and military aviation and transportation resources as a platform.

Green technology represents a major paradigm shift in science, technology, engineering, and construction. The United States is poised to realize significant economic advantage from addressing carbon reduction technologies. Project SOaR™ provides the students



with an understanding of these sustainable and renewable technologies, energy sources, alternative transportation systems, and environmental designs while stimulating their interest in green technology related careers

Project SOaR™ explores "Green Power", such as wind, solar, biomass, photovoltaic, geothermal, tidal and hydro. SOaR™ students will construct operating models which incorporate these technologies. Additionally, they will learn about Unmanned Aerial Systems (UAS's) which are used to fight crime, improve situational awareness, and for search and rescue. There is a huge demand among fire departments and emergency management agencies for Micro Air Vehicles (MAV's) which require Federal Aviation Administration (FAA) certified pilots to operate. Micro Air Vehicles, hovercraft and helicopters are a centerpiece of the SOaR™ curriculum.

As a partnership between the Celebrate Freedom Foundation™ (CFF), private industry, federal, state and local governments, Project SOaR™ will become a template for academic support and enhancement, community promotion and involvement that can be exported to other states.

Project SOaR™ enhances the performance and success of students who have been identified as educationally and/or economically "at risk". It provides high technology resources and subject matter experts to schools which are "underserved" while making the important connection between the classroom and the real world jobs and career fields.

This important education program helps to build the next generation of leaders that our nation will so greatly need in the future through the annual award of scholarships to the Strong Leader Academy in Columbia, South Carolina, founded by West Point graduates.

The Celebrate Freedom Foundation™ is a non-profit organization and Project SOaR™ is based at the Metropolitan Airport in Columbia, South Carolina, from which it will deploy throughout the state and nation.

Mission

The mission of SOaR™ is to provide innovative, educational outreach programs in unconventional settings that focus on science, technology, engineering and mathematics, positive personal goal setting, personal responsibility, substance abuse prevention, and teamwork skills.



Foundation Ownership

The Celebrate Freedom Foundation, Inc. is an International Revenue Service 501 (c) 3 non-profit organization chartered in South Carolina. Money to support the Foundation's many educational activities comes from grants, corporate sponsorships, individual contributions, donations, and memberships. The South Carolina Secretary of State awarded the Foundation their prestigious Angel Award, as more than 92 percent of all revenue is applied directly to educational programs. The Celebrate Freedom Foundation was established in 1998.







County of Lexington
 Accommodations Tax Fund
 FY 2011/2012



APPLICATION

1. Name of Project/Event: Red Bank Invitational Baseball Tournament (THE RBI)

2. Sponsoring Organization: White Knoll High School Baseball Program
 Mailing Address: 5643 Platt Springs Road

3. Event/Project Director:
 Name Jonny Thompson Title Head Baseball Coach-WKHS
 Telephone 803.821.5405 Alternate Telephone 803.360.2309
 Fax Number 803.821.5269
 Email jthompson@lexington1.net

4. Event Website: www.whiteknollbaseball.com

5. Event/Project Category (Check One):
 Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*
 Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 03/01/2012 End date 03/04/2012

7. Location of Project/Event: White Knoll High School

8. Number of employees: #Full-time 12 #Part-time 30

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
 Rack Cards - # distributed _____
 Brochures - # distributed _____
 Posters - # distributed 100
 Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)
 Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)
 Television Ads - # ads _____ (list stations and viewing range on separate sheet)
 Radios Ads - # ads _____ (list stations and listener range on separate sheet)
 Billboards - # ads _____ (list number and location of billboards on separate sheet)
 Websites - # web pages other than primary website # 3 (list on separate sheet with target audience)
 Other than listed above: Program Ad. SCBCA North South Allstar Game (list on separate sheet with target audience)

11. How many people do you expect to attend? 2,000

12. Of this number, how many are tourists? 1,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:

- Web page inquires - estimated inquires per month _____
- Phone call inquiries - estimated phone calls per month _____
- Brochure mailings - estimated brochures mailed per month _____
- Event ticket sales - estimated tickets sold per event 600
- Event registration - estimated registrants per event _____
- Hotel sales - estimated sales per event/per month _____
- License plates - estimated count per event _____
- Surveys - estimated number of responses per survey _____
- Other than listed:

14. Lexington County Hotels - check all that apply and include the average number of nights reserved:

- Comfort Suites, Main St. - Total nights 3
- Extended Stay Deluxe, Irmo - Total nights _____
- Hampton Inn, Airport - Total nights _____
- Hampton Inn, Columbia Ave. - Total nights _____
- Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
- Holiday Inn Express, Innkeeper Dr. - Total nights _____
- Holiday Inn Hotel & Suites, Airport - Total nights _____
- Holiday Inn, McSwain Dr. - Total nights _____
- Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights _____
- Quality Inn & Suites, W. Main St. - Total nights _____
- Radisson-Columbia, Bush River Rd. - Total nights _____
- Ramada- Lexington, S. Lake Dr. - Total nights _____
- List other hotels not included above:

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?** Yes No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

- a. Estimated total cost of Project \$ 18,740.00
- b. Amount of Accommodations Funds requested for this Project: \$ 5,000.00
- c. This request equals what percent of the total Project/Event Budget? 27.00 %
- d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Budget attached with funds used to offset cost of tournament

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year 2010, amount \$ 500.00, source Town of Lexington, and purpose: RBI Baseball Tournament

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
 Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: White Knoll High School Baseball Program

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

Project Description attached

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Jonny Thompson

Print Name

Jonny Thompson
Signature

WKHS Head Baseball Coach

Title

12-9-10

Date



County of Lexington
Accommodations Tax Fund
FY 2011/2012

EXPENDITURES

Organization: White Knoll Baseball Program/The Red Bank Committee

List of Expenditures	Actual 2009/10	Current 2010/11	Estimated 2011/12
Hotel-Comfort Suites	\$3,995.00	\$6,000.00	\$6,000.00
Security	\$800.00	\$800.00	\$800.00
Shirts for players and Coaches	\$1,400.00	\$1,400.00	\$1,400.00
FCA Breakfast	\$1,000.00	\$1,000.00	\$1,000.00
Trainers	\$500.00	\$500.00	\$500.00
Tournament Gifts and First Pitch Honoree Gift	\$1,200.00	\$1,200.00	\$1,200.00
Trophies	\$300.00	\$360.00	\$360.00
Meals	\$1,000.00	\$1,000.00	\$1,000.00
Baseball Balls	\$300.00	\$300.00	\$300.00
Paint-Field Maintenance Supply	\$100.00	\$400.00	\$400.00
Team Banners/Billboard/advertisement/promotions	\$380.00	\$480.00	\$1,500.00
Programs	\$500.00	\$500.00	\$500.00
Announcer	\$300.00	\$400.00	\$400.00
Hospitality Room	\$200.00	\$300.00	\$300.00
Decorations	\$200.00	\$200.00	\$200.00
Umpires	\$1,760.00	\$1,900.00	\$2,000.00
Posters, postage, tickets, passes	\$200.00	\$200.00	\$200.00
Banquet	\$2,000.00	\$0.00	\$0.00
Committee Members shirts	\$280.00	\$280.00	\$280.00
Canteen supplies	\$300.00	\$400.00	\$400.00
	\$16,715.00	\$17,620.00	\$18,740.00

County of Lexington
Accommodations Tax Fund
FY 2011/2012

- **Due to the The RBI tournament being held in the spring 2012, the agenda and teams are based on the 2011 schedule. There may be new teams added to the tournament and the agenda may need to be adjusted after the 2011 RBI Tournament.**

Question #10

Websites to promote THE RBI Tournament:

www.scbca.net

www.diamondprospect.com

www.scvarsity.com

Question #19

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-

10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this

A. General Description: Our goal is to have this tournament become one of the top tournaments in the state and not only bring recognition to White Knoll High School but to Lexington County, The Town of Lexington, and the Red Bank Community. The IP Classic in Georgetown, Baseball @ the Beach in Myrtle Beach, and the Southeastern Baseball Classic in Hartsville are just a few baseball tournaments that have accomplished this goal by centering their tournament around their community and involving as many people as possible.

The RBI will bring together eight of the top teams in the state for a 4 day tournament beginning March 1, 2012 with 4 games on Thursday starting at 11:00. On March 2nd, games will be played throughout the day starting at 10:00. On Saturday March 3rd, game will begin

at 9:00 and a Base Running and Homerun Contest will be held at 6:45. The 7th/8th place game will conclude the Saturday games. On Sunday March 4th, the teams will meet in the WKHS cafeteria for a FCA breakfast and the 5th/6th place game will begin at 11:00 follow by the 3rd/4th place game at 1:30. The tournament will conclude with the Championship Game on Sunday at 4:00 (see attached schedule of events). The RBI will provide 4 teams from outside the Lexington-Columbia Area with lodging at the Comfort Suites for 3 nights.

B. State the benefit that this project will serve toward promoting tourism and the Lexington County Community: The RBI Tournament will provide the town mini-tourism. The RBI will be opening the 2012 High School Baseball Season and will have eight of the top teams in the state. In the past, many of these teams have won the South Carolina High School League State Championship and many of the players who have participated in our tournament have gone on to college and/or professional baseball. The Tournament, the Homerun and Running competition will attract parents, school officials, fans, recreational ball teams, college coaches and professional scouts for the entire 4 days to the Lexington Area. The accommodation tax fund will be used to offset the cost of the tournament.

C. Total attendance to the event/project versus the number of total tourists in attendance. The total attendance in the past in past events has been around 500 spectators a day with approximately 250 people who live outside the 50 mile radius of the Lexington County.

D. Economic impact generated by tourism to the event/project
The RBI Tournament will provide the town mini-tourism. The RBI will be opening the 2012 High School Baseball Season and will have eight of the top teams in the state. In the past, many of these teams have won the South Carolina High School League State Championship and many of the players who have participated in our tournament have gone on to college and/or professional baseball. The Tournament, the Homerun and Running competition will attract parents, school officials, fans, recreational ball teams, college coaches and professional scouts for the entire 4 days to the Lexington Area. With 4 teams from Anderson, Horry, Sumter, and Greenville County and the local teams from the Columbia and Lexington Area (White Knoll, Lexington, AC Flora, and Spring Valley High School), the tournament will generate business for the Lexington County, Town of Lexington, and the Red Bank Area hotels, restaurants and retail stores.

E. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
The RBI Tournament will provide the county mini-tourism. The RBI will be opening the 2012 High School Baseball Season and will have eight of the top teams in the state. In the past, many of these teams have won the South Carolina High School League State Championship including White Knoll High School (2010 4A State Champions) and many of the players who have participated in our tournament have gone on to college and/or professional baseball. The Tournament, the Homerun and Running competition will attract parents, school officials, fans, recreational ball teams, college coaches and professional scouts for the entire 4 days. The accommodation tax fund will be used to offset the cost of the tournament. We will also provide four teams hotel accommodations at the Comfort Suites in the Town of Lexington. The 8 teams will also be provided FCA Breakfast on

Sunday. The RBI also included Honorary First Pitch Participants that included Kip Bouknight, Jake Knott, James Metts, The Cromer Brothers, Aaron Rawls, Henri Stanley, Tommy Moody, David Anderson, Matt Padgett, and others.



2012 RBI Agenda

Thursday, March 1, 2012

- Wren and Carolina Forest-Hotel check in after 3:00.
- Sumter and JL Mann-Pizza after game
- Sumter, and JL Mann-check in after game
- Dinner at Life Springs at 6:00 Sumter/6:30 for JL Mann. Wren and Carolina Forest-Pizza after game.

Friday, March 2, 2012

- Sumter, JL Mann, Carolina Forest, and Wren-Breakfast @ hotel.
- Lunch: JL Mann-Eat @ 12:00, Sumter @ 12:30, Wren @ 1:00, and CF after game. Life Springs Worship Center
- **Dinner on your own: Since we receive funds from the Town of Lexington, please take your team out to eat at one of the local restaurants by your hotel. This is the only meal the we will not provide for teams.**

Saturday, March 3, 2012

- Sumter, JL Mann, CF and Wren-Breakfast @ hotel.
- Lunch: JL Mann and Wren @ 12:00; Sumter @ 12:30; CF after game
- All teams will be fed at 5:30. Sumter and SV will eat after their game
- Baserunning and Homerun hitting competition @6:45. Participants in uniforms

Sunday, March 4, 2012

- FCA Breakfast inside the cafeteria 8:30.
- All Tournament and All-Academic Team announced
- 11:00 3RD place game.
- 1:30 2nd place game
- 4:00 Championship Game

WHITE KNOLL HIGH SCHOOL
5643 Platt Springs Road
Lexington, SC 29073
803.821.5405

FYI

- Let me know if your team decides to go out for dinner and/or lunch during your designated meal and do not need to be fed by the RBI Committee.
- Coaches will need to leave a credit card for damages at the hotel.
- The schedule may be adjusted the final day so teams will not play region opponents unless it is in the championship game.

WHITE KNOLL HIGH SCHOOL
5643 Platt Springs Road
Lexington, SC 29073
803.821.5405



December 24, 2010

Lexington County Council
212 South Lake Drive
Suite 601
Lexington, SC 29072

Attn: Judy Busbee, Assistant to Clerk to Council

Dear Ms. Busbee and members of County Council:

Thank you for the opportunity to submit the enclosed Accommodations Tax Fund application to the County of Lexington. The Museum respectfully requests the County of Lexington to consider a \$15,000 A-Tax award in support of the upcoming Museum exhibition entitled *Nature and the Grand American Vision: Masterpieces of the Hudson River School Painters*. This application is an opportunity to forge a valuable new partnership that will benefit both the County and the community as a whole. *Nature and the Grand American Vision* is an once-in-a-lifetime exhibition and a wonderful opportunity to maximize the tourist impact of this remarkable exhibition. More details and a complete description of the exhibit are included with this application.

The Columbia Museum of Art has become one of the premier tourist attractions in the Midlands. Since 2003 the Museum's attendance has grown tremendously, increasing from 33,000 to more than 120,000 this past year. In all, 20% of Museum attendance comes from out of state, and in recent years the Museum has proven to attract significant numbers from across the region, especially Charleston, Charlotte and Atlanta.

As a regional resource, the Columbia Museum of Art has successfully forged a number of partnerships throughout Lexington County. This past year the Museum received funding from the Town of Lexington as well as the Town of Springdale. Leading Lexington County corporations such as Michelin North America and the Lexington Medical Center have also been generous supporters of the Museum's mission to inspire, educate and enrich lives through art.

The Museum's educational partnerships run deep in Lexington County, with alliances that benefit thousands of children each year from throughout the county, including Lexington Districts One, Three and Five. In addition to school tours and outreach through schools and libraries, the Museum offers unique opportunities for Lexington County schoolchildren to learn and be inspired. Last fall a student exhibition at the Museum led to the opportunity for a Gilbert High School student to have their photography included in a Museum-organized exhibition displayed in Senator Lindsay Graham's office in Washington, D.C. The exhibit, entitled "From Behind the Lens," is currently on tour to be exhibited in government installations around the world. Among our current initiatives is a technology partnership with Lexington High School through which high



County of Lexington FY 2011-2012
Recommendation: Tax Funding Application

school students are working with mentors to design and launch a new microsite for the Museum's Spring 2011 photography exhibition entitled *Who Shot Rock & Roll: a Photographic History, 1955 to the Present*.

The County of Lexington will provide the final piece of funding necessary to carry out a robust marketing effort that includes significant advertising in several markets that fit well with A-Tax promotional opportunities. Specific targeted markets include Asheville, Charlotte and the North Carolina Triangle area of Raleigh-Durham and Chapel Hill, as well as Augusta, Georgia. Our dominant advertising medium is generally magazines, major newspapers, public radio messaging and billboards— proven successful for targeting culturally driven, upper-income tourists.

Nature and the Grand American Vision: Masterpieces of the Hudson River School Painters will be a revelatory show for South Carolina, as these kinds of grand and expansive canvases of 19th-century American landscape painting have not previously been on view in the state. This exhibition is deeply tied to early American history as these artists were documenting a new nation and celebrating an art form distinct and unique from their European brethren. Schoolchildren and adults alike will have the rare opportunity to see the majestic American nation of more than a century ago and learn about the first truly American art movement and style. *Nature and the Grand American Vision* will be especially meaningful for those individuals who do not have the means to travel to major art centers to see work of this caliber.

Due to the anticipated popularity of this show with our community and visitors, *Nature and the Grand American Vision* is expected to have a tremendous impact on tourism in the region. With funding from the County of Lexington, the Museum will have the resources necessary to maximize the economic benefit of this exhibition throughout the midlands, including a robust presence in Lexington County. Thank you in advance for your careful consideration of this request.

Best Regards,

A handwritten signature in cursive script that reads "Karen Brosius".

Karen Brosius
Executive Director



County of Lexington
Accommodations Tax Fund
FY 2011/2012



APPLICATION

1. Name of Project/Event: Exhibition entitled: Nature and the Grand American Vision

2. Sponsoring Organization: Columbia Museum of Art

Mailing Address: P.O. Box 2068, Columbia, SC 29202

3. Event/Project Director:

Name Karen Brosius Title Executive Director

Telephone 803.799.2810 Alternate Telephone 803.343.2172

Fax Number 803.343.2150

Email kbrosius@columbiamuseum.org

4. Event Website: www.columbiamuseum.org

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 11/17/2011 End date 04/01/2012

7. Location of Project/Event: Columbia Museum of Art

8. Number of employees: #Full-time 32 #Part-time 25

9. Do you advertise outside a 50-mile radius? Yes No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

- Rack Cards - # distributed 10,000
- Brochures - # distributed 50,000
- Posters - # distributed 5,000
- Magazine Ads - # ads 12 (list ads and distribution range on separate sheet)
- Newspaper Ads - # ads 30 (list newspapers and distribution range on separate sheet)
- Television Ads - # ads _____ (list stations and viewing range on separate sheet)
- Radios Ads - # ads 150 (list stations and listener range on separate sheet)
- Billboards - # ads 10 (list number and location of billboards on separate sheet)
- Websites - # web pages other than primary website # 1 (list on separate sheet with target audience)
- Other than listed above: Dynamic social media campaign (list on separate sheet with target audience)

11. How many people do you expect to attend? 38,000
12. Of this number, how many are tourists? 9,500 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.")
[SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. List the methods used to track tourists:
- Web page inquires - estimated inquires per month 12,000
 - Phone call inquiries - estimated phone calls per month _____
 - Brochure mailings - estimated brochures mailed per month _____
 - Event ticket sales - estimated tickets sold per event _____
 - Event registration - estimated registrants per event _____
 - Hotel sales - estimated sales per event/per month _____
 - License plates - estimated count per event _____
 - Surveys - estimated number of responses per survey _____
 - Other than listed:
The Museum tracks its attendance with detailed reports from each Museum department. The Museum also uses The Patron Edge, a visitor services and ticketing system that records zip codes for each visitor.
14. Lexington County Hotels - check all that apply and include the average number of nights reserved:
- Comfort Suites, Main St. - Total nights _____
 - Extended Stay Deluxe, Irmo - Total nights _____
 - Hampton Inn, Airport - Total nights _____
 - Hampton Inn, Columbia Ave. - Total nights _____
 - Holiday Inn Express Hotel & Suites, Harbison Blvd. - Total nights _____
 - Holiday Inn Express, Innkeeper Dr. - Total nights _____
 - Holiday Inn Hotel & Suites, Airport - Total nights _____
 - Holiday Inn, McSwain Dr. - Total nights _____
 - Lexington Wingate by Wynham, Saluda Pointe Dr. - Total nights _____
 - Quality Inn & Suites, W. Main St. - Total nights _____
 - Radisson-Columbia, Bush River Rd. - Total nights _____
 - Ramada- Lexington, S. Lake Dr. - Total nights _____
 - List other hotels not included above:
Sleep Inn Airport and Comfort Inn, Edmund Highway. As we approach the opening of the exhibition, the Museum will be working with partner hotels to design packages and a system for tracking reservations.
15. Please indicate you have read: Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? Yes No
16. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.
- a. Estimated total cost of Project \$ 600,000.00
 - b. Amount of Accommodations Funds requested for this Project: \$ 15,000.00
 - c. This request equals what percent of the total Project/Event Budget? 2.50 %
 - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Funding will support the \$150K marketing budget for the \$600K exhibition.

17. Has your project or organization previously received Accommodations Tax Funds?

Yes No

a. If yes, state year _____, amount \$ _____, source _____, and purpose: _____

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes No

c. If no, please explain: _____

18. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (*Use separate sheet for Project Description if needed*):

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project versus the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
- f. Additional comments:

See attached memorandum

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Karen Brosius

 Print Name


 Signature

Executive Director

 Title
 12/24/10

 Date



County of Lexington Accommodations Tax Fund

FY 2010/11 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Columbia Museum of Art

Project/Event Name: N/A

Contact Name: Scott Nolan, Director of Development

Phone: 803.343.2172

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application?

If no, state any problems you encountered:

N/A. This funding request is the Museum's first application for Accommodations Tax Funds from the County of Lexington.

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2008/09	2009/10
Total Budget of Event/Project		
Amount Funded by the Lexington County Accommodations Tax Fund		
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources		
Total Attendance		
Total Tourists*		

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Scott Nolan

Print Name

Signature

Director of Development

Title

12/24/10

Date



10. Advertising Sources

Magazine Ads - # ads 12

Tentative Plan Includes:

- AAA Go Magazine (3x)
- Columbia Metropolitan
- Carolina Arts
- Charleston Magazine
- Greenville Magazine
- SC We Take You There
- Charlotte Magazine
- Augusta Magazine
- Southern Living
- Atlanta Magazine

Newspaper Ads - # ads 30

Tentative Plan Includes:

- The State (14 ads total)
- The State Online
- Aiken Standard
- Charlotte Observer
- Augusta Chronicle
- Charleston Post & Courier
- Free Times (3x)
- NY Times Regional Insert (Atlanta, Columbia/Charleston, Charlotte, Raleigh/Durham, Greenville/Spartanburg, Myrtle Beach)

Radios Ads - # ads 150

Tentative Plan Includes:

- SCETV (South Carolina -- statewide)
- WUNC (NC triangle area)
- WABE (Atlanta)
- WDAV (Charlotte)
- OnPoint with Cynthia Hardee (WWDM Lexington)
- KISS FM (Columbia)
- WXYR (Columbia)

Billboards - # ads 10

Tentative Plan Includes placement in following locations:

- Columbia
- Lexington
- Greenville
- Charleston
- Charlotte
- Augusta



*County of Lexington FY2011/2012
Accommodations Tax Funding Application*

Websites - # web pages other than primary website # 1

- Microsite for the exhibition will be created in partnership with the Convention and Visitors Bureau

Other than listed above: Dynamic Social Media Campaign

Tentative Plan includes a robust schedule of:

- Facebook Ads
- Google Ads
- Twitter
- Blogs

19. Project description**a. General description**

Please see enclosed description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

The Travel Industry Association of America has reported that the arts attract tourists who spend more money, stay longer and are more likely to stay in hotels than the average American tourist. In most economic impact studies, it is shown that for every \$1 spent on the arts, \$4 is generated in hotels, restaurants, parking fees and retail sales.

The Museum is an economic engine that benefits the entire midlands region. With funding, the Museum will promote Lexington County hotels both online and through information provided to visitors.

c. Total attendance to the event/project versus the number of total tourists in attendance

The Museum conservatively estimates an attendance of 38,000 during *Nature and the Grand American Vision*, which includes at least 9,500 visitors, or 25%, traveling more than 50 miles to attend.

d. Economic impact generated by tourism to the event/project

In 2008, the Museum released a study conducted by Miley Gallo & Associates, LLC that shows the economic impact of the Museum within the Midlands Metro area (which includes the County of Lexington) at more than \$23,000,000, including direct, indirect and induced impacts. In addition, the Museum supports almost 370 jobs in the community. More than 10,700 people visit the Museum each month and spend almost \$8.2 million on lodging, food and beverages. With an outstanding 288% increase in attendance over the past five years, the Museum has become an economic engine that brings significant economic activity to our area, including the County of Lexington.

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

The Museum attributes the large increase in attendance to an aggressive and strategic marketing campaign which includes public relations and advertising in print, television, social media and our website. These combined marketing efforts target tourists traveling from Asheville, Charlotte and the North Carolina Triangle area of Raleigh-Durham and Chapel Hill, North Carolina, as well as Augusta, Georgia and cities in South Carolina including Charleston, Greenville and Aiken to name a few.

With the support of the County of Lexington, the Museum will execute a robust, comprehensive marketing campaign throughout the Southeastern United States, with a particular emphasis on visitors within a three to four hour drive. With this in mind, the Museum has formed partnerships



*County of Lexington FY2011/2012
Accommodations Tax Funding Application*

with a number of area hotels, as listed in the application. Each partner hotel will have a link posted on the Museum's website, which attracts 12,000 unique visitors each month. As the opening of the exhibition approaches, the Museum will be working with Lexington hotels and restaurants to create additional tourist packages.

19. Project description
a. General description

*Nature and the Grand American Vision:
Masterpieces of the Hudson River School Painters*

November 17, 2011 – April 1, 2012

The Columbia Museum of Art proudly presents an extraordinary exhibition of Hudson River paintings that the Museum is bringing to Columbia in the fall of 2011. *Nature and the Grand American Vision: Masterpieces of the Hudson River School Painters* will be a revelatory show for South Carolina, as these kinds of grand and expansive canvases of 19th-century American landscape painting have never been on view in the state. They will be a major draw for the Museum, and schoolchildren and adults alike will have the rare opportunity to see the majestic American nation of more than a century ago. This exhibition is especially meaningful for those individuals who do not have the means to travel to major art centers to see work of this caliber.



Thomas Cole, 1836, *The Course of Empire, Destruction*, Oil on canvas, 39 1/4 x 63 1/2”

These paintings have never traveled and, after this exhibition, they never will again. *Art News*, one of the premier national art publications, calls the collection “unparalleled.”

This exhibition comes to South Carolina from the New York Historical Society, a pre-eminent educational and research institution and home to both New York City’s oldest museum and one of the nation’s most distinguished independent research libraries. *Nature and the Grand American Vision* features the leading and most well-known American painters of their

day and 45 of their exquisite and evocative landscape paintings. This exhibition will introduce audiences to these beautiful and historical American masterpieces deemed the “Hudson River School” paintings. Due to the anticipated popularity of this show with our community and visitors from around the state and region, *Nature and the Grand American Vision* will be on view for more than four months, which is longer than the average exhibition length at the Columbia Museum of Art and is expected to have a significant impact on tourism in the region.

Nature and the Grand American Vision is organized around a set of themes presented as an American Grand Tour illuminating the most resonant sites that drew both artists and travelers. The following is a summary of the sections included in this exhibition:

1. On America’s Favorite River
2. The Catskills and Lake George
3. The White Mountains and New England
4. American Artists A-Field [The West and South America]

5. Dreams of Arcadia: Americans in Italy
6. Grand Landscape Narratives: *The Course of Empire*

Within these broad groupings, iconic paintings present landscape imagery interpreted as a narrative device that embodied powerful ideas about nature, culture and history. All of these converge in the final section of the grand landscape narrative: *The Course of Empire* by the great 19th-century landscape artist Thomas Cole. His iconic story, *The Course of Empire*, is a world-renowned masterpiece and the centerpiece of the exhibition. In a series of five large landscape paintings, this spectacular work explores the tension between the beauty and purity of nature and the wilderness with the inexorable movement of man.



Thomas Cole, 1845, *Catskill Creek, N.Y.*, Oil on canvas, 26 1/2 x 36".



Thomas Hill, 1865, *View of the Yosemite Valley, in California*, Oil on canvas, 54 x 71".

**COUNTY OF LEXINGTON
 TOURISM DEVELOPMENT FEE
 Annual Budget
 Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Tourism Development Fee 2130:								
Revenues:								
435300	Tourism Development Fees	855,980	470,663	925,000	925,000	<u>925,000</u>		
Other Revenue:								
461000	Investment Interest	5,887	225	400	400	<u>400</u>		
** Total Revenue		<u>861,867</u>	<u>470,888</u>	<u>925,400</u>	<u>925,400</u>	<u>925,400</u>		
***Appropriation Total					<u>925,400</u>	<u>925,400</u>		
FUND BALANCE								
Beginning of Year					<u>83,572</u>	<u>83,572</u>		
FUND BALANCE - Projected								
End of Year					<u>83,572</u>	<u>83,572</u>		

Fund 2130
 Division: General Administrative
 Organization: 101100 - County Council

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
* Total Personnel		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Operating Expenses						
520500	Legal Services	33,532	8,188	8,189	<u>10,000</u>	
521000	Office Supplies	0	0	100	<u>100</u>	
521100	Duplicating	0	0	100	<u>100</u>	
525100	Postage	0	0	100	<u>100</u>	
534400	Convention Center Facility	829,937	389,623	916,911	<u>915,100</u>	
* Total Operating		<u>863,469</u>	<u>397,811</u>	<u>925,400</u>	<u>925,400</u>	
** Total Personnel & Operating		<u>863,469</u>	<u>397,811</u>	<u>925,400</u>	<u>925,400</u>	
*** Total Budget Appropriation		<u>863,469</u>	<u>397,811</u>	<u>925,400</u>	<u>925,400</u>	

**COUNTY OF LEXINGTON
 TOURISM DEVELOPMENT FEE SURPLUS
 Annual Budget
 Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Tourism Development Fee Surplus 2131:								
Revenues:								
435300	Tourism Development Fees	0	324,851	324,851	324,851	0		
Other Revenue:								
461000	Investment Interest	0	311	0	0	0		
** Total Revenue		<u>0</u>	<u>325,162</u>	<u>324,851</u>	<u>324,851</u>	<u>0</u>		
***Appropriation Total					<u>324,851</u>	<u>0</u>		
FUND BALANCE								
Beginning of Year						<u>0</u>	<u>0</u>	
FUND BALANCE - Projected								
End of Year						<u>0</u>	<u>0</u>	

Fund 2131
 Division: General Administrative
 Organization: 101100 - County Council

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
* Total Personnel		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Operating Expenses						
529903	Contingency	0	0	324,851	0	
* Total Operating		<u>0</u>	<u>0</u>	<u>324,851</u>	<u>0</u>	
** Total Personnel & Operating		<u>0</u>	<u>0</u>	<u>324,851</u>	<u>0</u>	
*** Total Budget Appropriation		<u>0</u>	<u>0</u>	<u>324,851</u>	<u>0</u>	

**COUNTY OF LEXINGTON
 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
 Annual Budget
 Fiscal Year 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Temporary Alcohol Beverage License Fee 2140:								
Revenues:								
435400	Temp. Alcohol Beverage Permit Fee	79,800	30,250	75,500	75,500	80,000		
461000	Investment Interest	54	58	25	25	100		
** Total Revenue		79,854	30,308	75,525	75,525	80,100		
***Appropriation Total					98,527	91,430		
FUND BALANCE Beginning of Year					34,332	11,330		
FUND BALANCE - Projected End of Year					11,330	0		

Fund 2140
 Division: Non-departmental
 Organization: 999900 Non-departmental

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Operating Expenses						
529903	Contingency	0	0	34,027	24,430	
534070	Gaston Collard Festival	2,500	0	2,500	2,500	
534071	Lexington County Peach Festival	2,500	2,500	2,500	5,000	
534072	SC Poultry Festival	2,500	0	2,500	2,500	
534073	Pelion Peanut Festival	2,500	0	2,500	2,500	
534074	Chapin Labor Day Festival	2,500	0	2,500	2,500	
534075	Irmo Okra Strut	2,500	2,142	2,500	2,500	
534076	Lexington Oktoberfest	2,500	0	2,500	2,500	
534077	Congaree Western Weekend	0	0	0	0	
534079	West Cola. Riverwalk Music Festival	2,500	0	2,500	2,500	
534080	Swansea Festival	0	0	0	0	
534081	Pine Ridge Festival	2,500	2,500	2,500	2,500	
534083	Riverfest - Epilepsy Foundation of SC	0	0	0	0	
* Total Operating		22,500	7,142	56,527	49,430	
** Total Personnel & Operating		22,500	7,142	56,527	49,430	
Other Financing Uses						
812501	Op Trn to Community Juvenile Arbitration	42,000	10,500	42,000	42,000	
**Total Other Financing Uses		42,000	10,500	42,000	42,000	
*** Total Budget Appropriation		64,500	17,642	98,527	91,430	



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012



APPLICATION

1. Name of Festival: Gaston Collard Festival
2. Sponsoring Organization: Town of Gaston
 Mailing Address: PO Box 429, Gaston, SC 29053
3. Festival Director:
 Name Jennifer Bellotti Title Town Clerk
 Telephone 803-796-7725 Alternate Telephone _____
 Fax Number 803-739-5793
 Email jennifer.bellotti@gmail.com
4. Festival Website: gaston.sc.org
5. Event Category (Check One):
 Festival: Gaston Collard Festival
 Other – Pursuant to State Statute Section 61-6-2010: _____
6. Festival Timeline: 11-5-10 & 11-6-10
(Actual Dates of Festival)
7. Location of Festival: 131 North Carlisle St., Gaston, SC 29053
8. How many people do you expect to attend? 1500+
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**
 - a. Estimated cost for this project: \$ 14,000
 - b. Amount of funds requested for this project: \$ 2,500
 - c. This request equals what percent of the total Festival Budget? 25 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
 Yes No
 - a. If yes, state year 2009, amount \$ 2,500, source Temp. Alcohol Bev., and purpose: Help cost of festival
 - b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?
 Yes No
 - c. If not, please explain: _____

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

Signature of Festival Director:

Jennifer Bellotti
Name

Town Clerk
Title

Jennifer Bellotti
Signature

12-11-10
Date

**ORIGINAL APPLICATION DUE BY:
MONDAY, JANUARY 3, 2011**

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

12 a. The Gaston Collard Festival is held every year in early to late Fall. The festival consists of Collard Greens along with a variety of other food, games, rides or inflatables, vendors from different areas and entertainment for the community. The Town of Gaston was founded in 1894. The Town was incorporated into Lexington County in 1974. Population is approximately 1700.

12 b. The festival promotes tourism for the town and Lexington County. People come from miles away just to taste the Collard Greens and enjoy fellowship with our community.

12 c. Total attendance has grown to approximately 3800, half are tourists.

12 d. The tourism brings income to local businesses and possibly interest from tourist wanting to move to Gaston, which would provide more income to all businesses.

12 e. The festival attracts and promotes tourists to the area with entertainment, many vendors from all areas come together. Funds from the Temporary Alcohol Beverage License Fee were used as income for advertisement, supplies and entertainment.



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012

EXPENDITURES

Organization: Town of Gaston

List of Expenditures	Actual 2009/10	Current 2010/11	Estimated 2011/12
Kirby Parade Float	300. ⁰⁰	300. ⁰⁰	300. ⁰⁰
Entertainment (Sugarloaf)	—	500. ⁰⁰	500. ⁰⁰
Staff T-Shirts	317. ²⁶	197. ⁹⁵	200. ⁰⁰
Entertainment (Flashback)	—	800. ⁰⁰	1200. ⁰⁰
Ray Hardee - Magician)	—	250. ⁰⁰	250. ⁰⁰
Karaoke	—	250. ⁰⁰	250. ⁰⁰
Festival Ad	669. ²⁹	230. ⁰⁰	450. ⁰⁰
Trophy Shop	270. ¹⁸	310. ⁷⁸	320. ⁰⁰
IGA -	1322. ⁷⁰	903. ⁶⁵	1000. ⁰⁰
Air Fun Rentals / Rides	2,280. ⁰⁰	3,385. ⁵⁰	3400. ⁰⁰
KD Creations- Pageant Supplies	—	209. ⁵³	215. ⁰⁰
Crystal Crown- Pageant Supplies	—	99. ⁵⁴	105. ⁰⁰
Allens - Pageant Supplies	—	255. ⁶¹	260. ⁰⁰
Rhinestone - Pageant (96. ¹⁵ + 99. ⁴⁵)	—	195. ⁶⁰	200. ⁰⁰
O'Brien Restaurant	—	47. ⁹⁰	—
ASCAP- License for Entertainment	100. ⁰⁰	100. ⁰⁰	100. ⁰⁰
Rhinestone- Pageant Fees	1783. ¹¹	823. ⁶⁹	900. ⁰⁰
Ard's Container Service	—	350. ⁰⁰	350. ⁰⁰
USPS- stamps mail flyers	—	602. ²⁹	610. ⁰⁰
Sams Club - Kitchen Supplies	—	91. ⁵¹	100. ⁰⁰
Entertainment (150. + 100)	3050. ⁰⁰	250. ⁰⁰	250. ⁰⁰
Hudsons Smokehouse	—	73. ⁸³	80. ⁰⁰
Stamps	—	176. ⁰⁰	200. ⁰⁰
Cedar Terrace Paper Co.	—	54. ⁶⁹	55. ⁰⁰
Food Pck warehouse	—	327. ⁸¹	330. ⁰⁰
Police Fees	475. ⁰⁰	—	—
Fireworks	2500. ⁰⁰	—	2500. ⁰⁰
TOTALS	13067.⁵⁴	10,785.⁸⁸	14,125.⁰⁰



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

FINAL REPORT
FY 2009/2010

I. FESTIVAL INFORMATION:

Organization Name: Town of Gaston
 Festival Name: Gaston Collard Festival 2010
 Contact Name: Jennifer Bellotti Phone: 803-796-7725

II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application?
 If no, state any problems you encountered:

Yes.

III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):

Provide best Entertainment first. Change hours of Auction during festival.

IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2008/09	2009/10
Total Budget of Festival	11,184.69	13,800
Amount Funded by the Temporary Alcohol Beverage License Fee	2500	2500
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	2500	2500
Total Attendance	3500	3650
Total Tourists*	1580	2500

*Tourists are generally defined as those who travel at 50 miles to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Head count by committee; sale of barbeque plates

VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Jennifer Bellotti Name Town Clerk Title

Jennifer Bellotti Signature 12-16-10 Date

Town of Gaston

12/16/2010 4:32 PM

Register: 1009 · BB&T-Collard Festival 6398

From 08/01/2010 through 12/16/2010

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/11/2010		US Post Office	6100 · Operating Expe...	stamps	88.00	X		10,155.52
08/24/2010	572	ASCAP	6100 · Operating Expe...	500596082	100.00	X		10,055.52
08/24/2010	573	Kirby Parade Floats, ...	6100 · Operating Expe...	Kirby Parade F...	300.00	X		9,755.52
08/27/2010		US Post Office	6100 · Operating Expe...	stamps	88.00	X		9,667.52
09/02/2010			-split-	Deposit		X	350.00	10,017.52
09/16/2010			4600 · Contributions:4...	Deposit		X	50.00	10,067.52
09/21/2010			4600 · Contributions:4...	Deposit		X	65.00	10,132.52
09/21/2010	574	Office Depot	2012 · Office Depot	601156422048...	74.04	X		10,058.48
09/23/2010			4600 · Contributions:4...	Deposit		X	50.00	10,108.48
09/28/2010	575	BB& T Bankcard Co...	2010 · BB&T Credit C...		1,467.65	X		8,640.83
10/01/2010			4600 · Contributions:4...	Deposit		X	50.00	8,690.83
10/04/2010	576	Swansea High Shcool	6100 · Operating Expe...	Advertising for...	230.00	X		8,460.83
10/04/2010	577	Sugarloaf	6100 · Operating Expe...		500.00	X		7,960.83
10/06/2010			4600 · Contributions:4...	Deposit		X	120.00	8,080.83
10/06/2010	578	Marvin L . Pound, Jr.	6100 · Operating Expe...		118.80	X		7,962.03
10/07/2010			4600 · Contributions:4...	Deposit		X	55.00	8,017.03
10/08/2010			4600 · Contributions:4...	Deposit		X	150.00	8,167.03
10/08/2010			4600 · Contributions:4...	Deposit		X	404.00	8,571.03
10/10/2010			4600 · Contributions:4...	Deposit		X	250.00	8,821.03
10/11/2010			4600 · Contributions:4...	Deposit		X	150.00	8,971.03
10/14/2010			4600 · Contributions:4...	Deposit		X	65.00	9,036.03
10/14/2010	1		4600 · Contributions:4...	Deposit		X	55.00	9,091.03
10/14/2010	1		4600 · Contributions:4...	Deposit		X	60.00	9,151.03
10/15/2010			-split-	Deposit		X	1,020.00	10,171.03
10/15/2010			4600 · Contributions:4...	Deposit		X	55.00	10,226.03
10/15/2010			4600 · Contributions:4...	Deposit		X	60.00	10,286.03
10/15/2010	1		4600 · Contributions:4...	Deposit		X	160.00	10,446.03
10/15/2010	1		4600 · Contributions:4...	Deposit		X	55.00	10,501.03
10/15/2010	1		4600 · Contributions:4...	Deposit		X	55.00	10,556.03
10/15/2010	1		4600 · Contributions:4...	Deposit		X	20.00	10,576.03
10/15/2010		Carol Davis	6100 · Operating Expe...		55.00	X		10,521.03
10/18/2010	1		4600 · Contributions:4...	Deposit		X	35.00	10,556.03
10/21/2010	1		4600 · Contributions:4...	Deposit		X	60.00	10,616.03
10/21/2010	1		4600 · Contributions:4...	Deposit		X	55.00	10,671.03
10/21/2010	579	Emily Lucas	6100 · Operating Expe...	copies	216.65	X		10,454.38
10/21/2010	580	US Post Office	6100 · Operating Expe...		602.29	X		9,852.09
10/21/2010	581	Troy Bivens	6100 · Operating Expe...		91.51	X		9,760.58
10/22/2010	1		4600 · Contributions:4...	Deposit		X	5.00	9,765.58
10/23/2010			4600 · Contributions:4...	Deposit		X	698.00	10,463.58
10/23/2010			6100 · Operating Expe...	Emcee / Auditor	150.00	X		10,313.58

Town of Gaston

12/16/2010 4:32 PM

Register: 1009 · BB&T-Collard Festival 6398

From 08/01/2010 through 12/16/2010

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/23/2010			6100 · Operating Expe...	2 overall winners	150.00	X		10,163.58
10/23/2010			6100 · Operating Expe...	stage decorator	150.00	X		10,013.58
10/23/2010			6100 · Operating Expe...		100.00	X		9,913.58
10/23/2010			6100 · Operating Expe...	Judges Pageant	150.00	X		9,763.58
10/28/2010			-split-	Deposit		X	1,405.00	11,168.58
10/29/2010	1		4600 · Contributions:4...	Deposit		X	50.00	11,218.58
11/01/2010			4600 · Contributions:4...	Deposit			50.00	11,268.58
11/02/2010	583	Monty Johnston	6100 · Operating Expe...		800.00			10,468.58
11/02/2010	584	Sonrise Band	6100 · Operating Expe...		100.00			10,368.58
11/02/2010	585	Air Fun Rentals	6100 · Operating Expe...		3,385.50			6,983.08
11/02/2010	586	Nancy Simoneau	6100 · Operating Expe...	VOID:		X		6,983.08
11/02/2010	587	Solid Ground	6100 · Operating Expe...		150.00			6,833.08
11/02/2010	589	BB& T Bankcard Co...	2000 · Accounts Payab...		1,168.78			5,664.30
11/02/2010		Hudson's Smokehouse	6100 · Operating Expe...		73.83			5,590.47
11/02/2010			1006 · BB&T General ...	supplies for fes...	903.62			4,686.85
11/03/2010	588	Ray Hardee	6100 · Operating Expe...	VOID: Magic ...		X		4,686.85
11/03/2010	590	Nancy Simoneau	6100 · Operating Expe...	Karaoke Collar...	250.00			4,436.85
11/03/2010	591	Ray Hardee	6100 · Operating Expe...	Magic Show / ...	250.00			4,186.85
11/08/2010			-split-	Deposit			1,571.00	5,757.85
11/08/2010			-split-	Deposit			6,667.98	12,425.83
11/08/2010			1009 · BB&T-Collard ...	Petty Cash fro...	1,607.17			10,818.66
11/16/2010	594	IGA	1250 · Prepaid Expens...	VOID:		X		10,818.66
11/23/2010	595	IGA	6100 · Operating Expe...		903.65			9,915.01
11/25/2010	596	Office Depot	2012 · Office Depot	601156422048...	58.35			9,856.66
12/01/2010	597	BB&T Financial, FSB	6100 · Operating Expe...	404601119171...	93.40			9,763.26
12/03/2010	592		6100 · Operating Expe...		171.20			9,592.06
12/03/2010	593		6100 · Operating Expe...		270.00			9,322.06
12/03/2010	598	Troy Bivens	6100 · Operating Expe...	Collard Fest M...	262.04			9,060.02
12/03/2010	599	Troy Bivens	6100 · Operating Expe...	Collard Fest M...	23.72			9,036.30



783 Muddy Springs Road
Lexington, SC 29073

Telephone: 803.359.3134

A. D. Kirby, Owner

Fax: 803.520.6130

Rental Agreement

Kirby Parade Floats LLC cannot be held responsible for accidents and/or injuries caused by the negligence of others.

Date: **08-13-2010** (Floats are reserved upon receipt of rental fee, and this signed agreement.)
This Rental agreement is void unless rental fee is paid within 15 days of date on agreement.

Rental Fee: **\$ 300.00** (UNIT # **14**)

This is a rental agreement between Kirby Parade Floats, LLC and Town of Gaston for 1 float, on (Date) 11-06-2010 for (Parade) Collard Festival, in (Location) Gaston, S.C.

The following information also applies: Parade Time: 10:00 A.M. Line-up Number: (will call you)
Location for Float Set-up: 161 Gaston Street

Float Rules: PLEASE READ FLOAT RULES (written for your safety and comfort)

1. Food, drink, gum, or liquids of any kind are not allowed on the float. (No Bubble Soap)
2. Live animals are not allowed on the float.
3. All young children, or handicapped persons must be attended by a responsible adult.
4. The maximum weight allowed on the float is **2,000 pounds**. (NEVER MORE THAN 12 PEOPLE)
5. The renter is responsible for damage to the float, and ensuring that passengers act appropriately and comply with float rules. (Kirby Parade Floats, LLC reserves the right of decision of compliance.)
(Passengers that do not comply, to float rules, will not be allowed to ride the float.)
6. Tape can not be used to apply signs, banners, decorations, etc. (Driver will bring a staple gun.)
7. Riders will be allowed on the float 15 minutes prior to parade start time and must exit the float after reaching the parade "end" site. (Riders are not returned to parade start site.)
8. Please do not use tobacco on the float.
9. Once the parade has started, riders are not allowed on or off of the float until the end of the parade.
(Please do not extend body parts over the sides of the float, before, during, or after the parade.)

Upon receipt of the rental fee and this signed agreement, Kirby Parade Floats LLC will reserve the agreed upon float(s) for requested parade.

There will be a \$ 30.00 fee charged for all returned checks.

Should any unforeseen circumstance prevent Kirby Parade Floats, LLC from providing the requested float(s) at the designated parade, a full refund will be sent to you. If you cancel a parade float rental after rental fee has been paid, you will not be reimbursed, unless the parade has been canceled, (Parade must be canceled 24 hours before parade start time) In a case such as this, you will receive a 75% reimbursement.

Jennifer Bellotti 8/24/10
Signature of Renter Date

Signature of Kirby Floats Representative Date

Jennifer Bellotti
Printed Name of Renter

A.D. Kirby
Printed Name of Representative

Banner: _____ (Not More Than Four Words) (All Extra Banners \$ 25.00 Each)

THE SUGARLOAF MOUNTAIN BOYS

PERFORMING CONTRACT

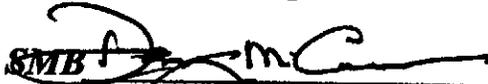
WE, THE SUGARLOAF MOUNTAIN BOYS, will perform at
GASTON Colliard Festival, on the day of Nov. 6 2010
for the sum of 400.⁰⁰ cash or check (make
check payable to **THE SUGARLOAF MOUNTAIN BOYS OR DANNY
CREAMER**. The performance will be from 10AM - 2:30 pm. The
band will perform in 45-50min.sets with a break in between 2 or more sets.

SOUND, will --will not be provided (PLEASE
CHECK ONE) at an additional fee of \$ 100-00

All shows will be a "Rain or Shine" event, meaning if show is cancelled
The date of the show---band will be paid in "full". If show is cancelled
The day before contract date there will be no payment required.

THE SUGARLOAF MOUNTAIN BOYS have permission to sell any
Merchandise to the public, including **CD's—T-SHIRT's, Etc.**

DEPOSIT of 0- is/is not required

DANNY CREAMER/ SMB 

PROMOTER X 

PROMOTER IS RESPONSIBLE FOR ANY LICENCES OR FEES—i.e. ASCAP OR BMI fees
If applicable.

THE SUGARLOAF MOUNTAIN BOYS.com

THE SUGARLOAF MOUNTAIN BOYS are a proud member of SEBA
(SOUTHEAST BLUEGRASS ASSOCIATION)

PLEASE SIGN AND RETURN

1011 M. Ave.
Cayce, SC 29033

CONTRACT FOR PROFESSIONAL SERVICES

This contract is for the professional services of musicians on the agreement described below, made between the undersigned *Purchaser of Music* (herein called PURCHASER) and the *Musicians* (herein called the BAND).

DATE OF CONTRACT 10/5/10	TYPE OF ENGAGEMENT outdoor festival
PLACE OF ENGAGEMENT Collard Fest, Town of Gaston, SC	
NAME OF BAND FlashBack - The Party Band	NAME OF BAND LEADER Monty Johnston
DATE(S) OF ENGAGEMENT Saturday, November 6, 2010	STARTING/FINISHING TIMES 6:00pm to 9:00pm
WAGES AGREED UPON \$800.00	TERMS Total \$800 due during or end of performance on Nov.6, 2010. cash or check payable to Monty Johnston.

This agreement of band to perform is subject to proven detention by sickness, accidents, accidents to means of transportation, riots, strikes, epidemics, acts of God, or any order of public authority, or conditions proven to be beyond the control of the band.

This contract shall not be binding unless signed by all parties hereto. In witness whereof, the parties have set their hands.

r form here *

Jennifer Bellotti jennifer.bellotti@gmail.com	Monty Johnston flashbacktpb@aol.com
Purchaser's Namer (please print) <u>131 North Carlisle Street</u>	Agent for Band (please print) 9995 Shirley Lane
Street Address <u>Gaston, SC 29053</u>	Street Address Indian Land, SC 29707
City, State, Zip 803-796-7725	City, State, Zip 803-417-1196 / Fax:803-548-8768
Phone No. <u>Jep Bellotti</u>	Phone No. <u>Monty Johnston</u>
Purchaser's Signature	Agent's Signature
<p>The PURCHASER, in signing this contract himself/herself, or have same signed by a representative, acknowledges his (hers, or their) authority to do so and hereby assumes liability for the amount stated herein. Any changes or modification to this contract must be done in writing and approved by all parties.</p> <p>If the PURCHASER breaches this contract, he shall pay the BAND in addition to damages, 10% interest thereon plus a reasonable attorney's fee, should legal services be required to secure damages.</p>	

INVOICE

688064

SOLD TO		SHIP TO			
Collard Festival		Ray Halbec			
ADDRESS		ADDRESS			
Town of Gaston		785 Blakely Rd.			
CITY, STATE, ZIP		CITY, STATE, ZIP			
29053		Gaston SC 29053			
CUSTOMER ORDER NO.	TERMS	FOB.	DATE		
			11-6-2010		
ORDERED	SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
		Comedy Hypnotist			\$250.00
		And			
		Misc Show			
					\$2500

5840

Invoice

Bill To: The Town of Gaston
131 North Carlisle Street
Gaston, SC 29053

Date: November 2, 2010

Re: 2010 Gaston Collard Festival

Description

Total

Nancy Simoneau (Karaoke)

\$250.00

Thank you,

Nancy Simoneau

APPROVAL BY:



Jennifer Bellotti
Town Clerk

11-2-10

Date

Swansea High School
500 East First St
Swansea, SC 29160
Ph. (803) 568-1100

AD STATEMENT

TO:
Jennifer Bellotti/ Town of Gaston
P.O. Box 429

Gaston, SC 29053

DATE: 9/28/2010

Size	Type	Color	Ad Price	Amount Paid	Balance Due	Payment Date
Full Page	Business	Color	\$230.00	\$0.00	\$230.00	

PAYMENT SUMMARY

Ad Price: \$230.00
Discount: \$0.00
Net Amount: \$230.00

Payment 1: \$0.00
Payment 2: \$0.00
Balance Due: \$230.00 Receipt #:

AD SCHEDULE

Photo/Text Due:
Photos/Text Received:

*Collard
Jest*

Collard

Cred card

The Trophy & Gift Shop

911 12TH STREET
CAYCE, SC 29033
PH-803-796-7710, FAX-803-796-5046

Invoice No.

2569

INVOICE

Customer

Name Town of Gaston - Jennifer
Address _____
City _____ State _____ ZIP _____
Phone 796-7725

Date 9/23/2010
Order No. _____
Rep _____
FOB _____

Quantity	Description	Unit Price	TOTAL
6	Plates for Plaques with Engraving	\$20.95	\$125.70
5	6x8 Plaques	\$25.95	\$129.75
1	P435 (Men's Gavel)	\$35.00	\$35.00
1	SB700 (Gavel Block)	\$0.00	\$0.00



THANK YOU !!!

Payment Details

- Cash
- Check
- Credit Card

Name _____
CC # _____
Expires _____

SubTotal	\$290.45
Shipping & Handling	\$0.00
Taxes sales tax	\$20.33
TOTAL	\$310.78

Office Use Only

INVOICE DUE NET 30 DAYS

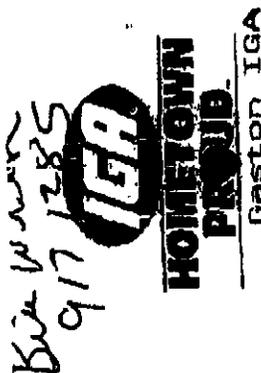
THANK YOU FOR YOUR BUSINESS!!

Food supplies for 2010 GASTON COLLARD Festival

GASTON IGA #34
185 N. MAIN ST.
P.O. BOX 247
GASTON, SC 29053

150 LBS	Boston Butts	\$ 178.50
38 LBS	Shoulders	\$ 52.82
800 CT	Candied Yams	\$ 175.00
13 LB	IGA Butter	\$ 43.30
8 LB	Brown Sugar	\$ 10.00
	Blackeye peas	\$ 66.60
8 CASES	Pound Cake	\$ 296.00
1 CASE	Country Time Lem.	\$ 36.00
	Aunt Bertie Teacos.	\$ 10.70
	Misc item receipt	\$ 34.73

Total 903.65



185 N Main St
 VISA OPTIMUM POINTS YOU COULD WIN \$50
 IGA GIFT CERTIFICATE BY COMPLETING A
 SURVEY AT WWW.IGASTORE-FEEDBACK.COM
 Store: 34

Cashier: 204 DELORES
 11/26/10
 FC FONDS 4 89
 DUSTPAN 1.49 I
 DUSTPAN 1.49 I
 IGA NAPKINS 2.45 I
 IGA NAPKINS 2.49 I
 IGA NAPKINS 4.99 I
 IGA NAPKINS 5.99 I
 H-HOLEY BROOK 32.46
 DECK REP 2.27

09:03:01
 3.56 I
 1.49 I
 1.49 I
 2.45 I
 2.49 I
 2.49 I
 2.49 I
 2.49 I
 2.49 I
 4.99 I
 5.99 I
 32.46
 2.27

COLLARD FESTIVAL

34.73
 34.73
 .00

NUMBER OF ITEMS 14

09:00:50

Items: 2 Store: 34

Tr * 27

Subtotal
 Total Tax
 Total
 Tender
 Change

CASH
 CASH

Thank you for shopping at
 Gaston IGA
 Where your shopping is a pleasure
 Comments please call 803.794.3920

Air Fun Rentals, Inc.

116 Meat Plant Road, Lexington, SC 29073
Phone: (803)808-4040 Fax: (803)808-0144
Website: www.airfunrentals.com Email: info@airfunrentals.com

Delivery Location
Town of Gaston
Bivens, Troy
121 Oakey Springs Drive
Gaston, SC 29053
Phone: (803)796-7725
Cell Phone: (803)600-8185

Order No: 073055

Order Date: November 5, 2010
Written by: Fran Barber
Verified on: November 5, 2010
Verified by: Fran Barber

InvNo	Name	Qty	Total
SA01	See Attached List of Equipment	1	\$6,944.00
Order subtotal			\$6,944.00
Discount	51.25 %		\$3,558.50
Taxable Amount			\$3,385.50
Sales Tax	0.00 %		\$0.00
Delivery			\$0.00
Total			\$3,385.50
Amount Paid			\$3,385.50
Balance Due			\$0.00

Start Date & Time: Nov 6, 2010 11:00 am
End Date & Time: Nov 6, 2010 8:00 pm
Delivery method: Delivery
Surface type: Grass

Additional Notes:
Setup at First Baptist Church of Gaston-EIGHT
(8) ADULT SAFETY MONITORS TO BE
SUPPLIED BY CUSTOMER

TERMS AND CONDITIONS/WARRANTY

ASSUMPTION OF RISKS The lessee understands and acknowledges that the activity to be engaged in through my rental of interactive amusement game(s) and/or other amusement equipment such as jumphouses, brings with it both known and unanticipated risks to its guests, its invitees and itself. Those risks include, but are not limited to falling, slipping, crashing and colliding which could result in injury, illness, disease, emotional distress, death and/or property damage to myself or my guests and invitees.

LIABILITY RELEASE The lessee voluntarily releases, indemnifies and agrees to hold harmless and discharge Air Fun Rentals, Inc. (hereinafter collectively referred to as "AFR"), from any and all liability, claims, demands actions or rights of actions, whether personal to itself or to a third party which are related to, arise out of or are in any way connected with the rental of the interactive inflatable unit including those allegedly attributable to negligent acts or omissions. The lessee agrees to reimburse any reasonable attorney's fees and costs that may be incurred by AFR in the defense of any such liability claim, demand, action or cause of action.

In the event that the lessee files a cause of action against AFR, the lessee agrees to do so solely in the state of South Carolina, and further agrees that the substantive law of that state shall apply in that action with regard to the conflict of law rules of that state. The lessee agrees if any portion of this agreement is found to be void or unenforceable, the remaining portions shall remain in full force and effect.

Lessee acknowledges and represents that it has adequate homeowner's insurance, tenant insurance, or OTHER liability insurance to cover any bodily injury or property damage which might occur to itself, its guests or its invitees from the use of the unit being rented or else lessee agrees to bear the costs of defense and liability of any such injury or damage itself.

RULES Lessee agrees to supervise both the equipment and its use at all time said equipment is in the possession of the lessee. Accompanying this contract is a set of directions for use and safety rules that I agree to follow and utilize at all times during the operation and use of the interactive inflatable game.

The lessee acknowledges and certifies that it has had sufficient opportunity to read this entire document, and understands its content and that it was executed freely, intelligently and without duress of any kind and agrees to be bound by its terms.

Lessee Signature Required: _____ **Date:** _____

Delivery/Setup Time: _____

101-20

OK #585 Pd.

Gaston Pageant

✓ www.kdcreationsllc.com

All of these will be white satin with black trim & embroidery

- 10 - Miss Gaston 2010
- 2 - Overall Miss Gaston 2010
- 1 - Miss Gaston Overall Signature

★ \$209.53 ✓

(\$209.53)

✓ www.crystalcrown.com

Item # R-299 (baby winner crown)
Order 1

Item # J-260 butterfly pin \$7.50 ea (most beautiful)
Order 9

19.04
~~57.00~~

✓ \$99.54 ✓

+13 s+h
[scribble]

\$67.50

www.stumpsrom.com

Item # PHBGLS Glittering stars photo box
Order 36 @ \$1.65 each (no personalization)

\$59.40

out of stock
no date

www.rhinestonejewelry.com

✓ Item # 15142 swooning heart 3" tiara (beauty winners) ✓
Order 10 @ \$15.00 ea

\$150.00

✓ Item # 15141 swooning heart 5" tiara (overall beauty) ✓
Order 2 @ \$22.50 each

\$45.00

✓ Item # 1235 Flair bow barrette ✓
Order 12 @ \$3.75 ea

\$45.00

✓ Item # 13606 butterfly bow barrette ✓
Order 12 @ \$2.75 each

\$33.00

✓ Item # 13605 rhinestone heart barrette ✓
Order 12 @ \$2.36 ea

\$28.32

✓ Item # 12707 navette flare barrette ✓
Order 12 @ \$4.41 ea

\$52.92

2010

- ✓ Item # 13620 dragonfly barrette
Order 12 @ \$4.00 ea \$48.00
 - ✓ Item # 12316 black tiara bag (participation)
Order 75 @ \$5.50 ea \$412.50
- Rec'd*
- \$823.69**

✓ www.allenstrophies.com

Full wrap around sashes (white with gold writing)

- 9 - 1st alternate
- 6 - 2nd alternate
- 5 - 3rd alternate
- 20 total @ \$2.49 ea \$49.80

Standard sashes (white with gold writing)

- 10 - photogenic @ \$1.25 each \$12.50

Custom contestant #'s set #4 fav - 1888665-6301 \$48.00
 1 - #96 Contestant #'s black on white

- ✓ 3 judges pay \$50.00 each \$150.00
 - ✓ 1 Emcee & 1 auditor pay \$150.00
 - ✓ Overall winner pay out \$75.00 each \$150.00
 - ✓ Stage Decorations budget \$150.00
- } 600.

\$118.20

Total Cost of Supplies
1702.17

Separate pay in Cash

Total "estimated" cost for pageant ~~\$2250.00~~ **2036.50**

*****This amt. does not include tax & shipping*****

- ✓ Rhinestone - 96.15*
- ✓ " 99.45*
- ✓ Allens - 255.61*

1446.50

✓ Item # 13620 dragonfly barrette
Order 12 @ \$4.00 ea

\$48.00

✓ Item # 12316 black tiara bag (participation)
Order 75 @ \$5.50 ea

\$412.50

Rec'd

✓ \$823.69

✓ www.allenstrophies.com

Full wrap around sashes (white with gold writing)

9 - 1st alternate

6 - 2nd alternate

5 - 3rd alternate

20 total @ \$2.49 ea

\$49.80

Standard sashes (white with gold writing)

10 - photogenic @ \$1.25 each

\$12.50

Custom contestant #'s set #4

fax - 1888-665-6301

\$48.00

1 - 96 Contestant #'s black on white

✓ \$118.20
Total Cost of Supplies
1702.17

✓ 3 judges pay \$50.00 each

\$150.00

✓ 1 Emcee & 1 auditor pay

\$150.00

✓ Overall winner pay out \$75.00 each

\$150.00

✓ Stage Decorations budget

\$150.00

} 600

} Separate Pay in Cash

Total "estimated" cost for pageant

~~\$2000.00~~ 2000.00

This amt. does not include tax & shipping

✓ Rhinestone -

96.15*

✓ "

99.45*

✓ Allens -

255.61*

1446.50

O'Brien Restaurant Supply Company
 624 Sunset Boulevard
 West Columbia, SC 29169

790246

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE		
		Phone (803) 796-2600		10/2/10		
NAME		Fax (803) 796-2601				
ADDRESS Town of Boston						
CITY, STATE, ZIP						
SOLD BY	CASH	C.O.D.	CHEQUE	C.R. ADST.	MDSC. RETD.	PAID OUT
	ck Visa					
QUANTITY	DESCRIPTION			PRICE	AMOUNT	
1						
2	1	steramine			7.25	
3						
4	3	pump kits		1250	3750	
5						
6					4495	
7					315	
8						
9					47.90	
10						
11						
12						
13						
14						
15						
16						
17						
18						
RECEIVED BY						

Credit Card

A-5806
 T-46329/40350

KEEP THIS SLIP FOR REFERENCE



2675 Paces Ferry Road, SE, Suite 350
 Atlanta, GA 30339
 Attn: Account Services - Atlanta
 Phone: 1-800-505-4052
 Fax: 1-770-805-3475



12606

Accounts Payable Dept.
 TOWN OF GASTON COLLARD FESTIVL
 186 N Carlisle St
 Gaston, SC 29053-9403

Re: GASTON COLLARD FESTIVAL/J.POOL
 TOWN OF GASTON COLLARD FESTIVL
 186 N Carlisle St
 Gaston, SC 29053-9403

*If You Have Already Made Payment, Please Disregard This Invoice.
 In Case Of Error In Amount Of Bill Or Payment, Contract Terms Shall Govern.*

ACCOUNT NO.	BILLING DATE	CURRENT	PAST DUE	BALANCE DUE
500596082	08/20/2010	\$100.00	\$0.00	\$100.00

CONTRACT RATE
\$100.00

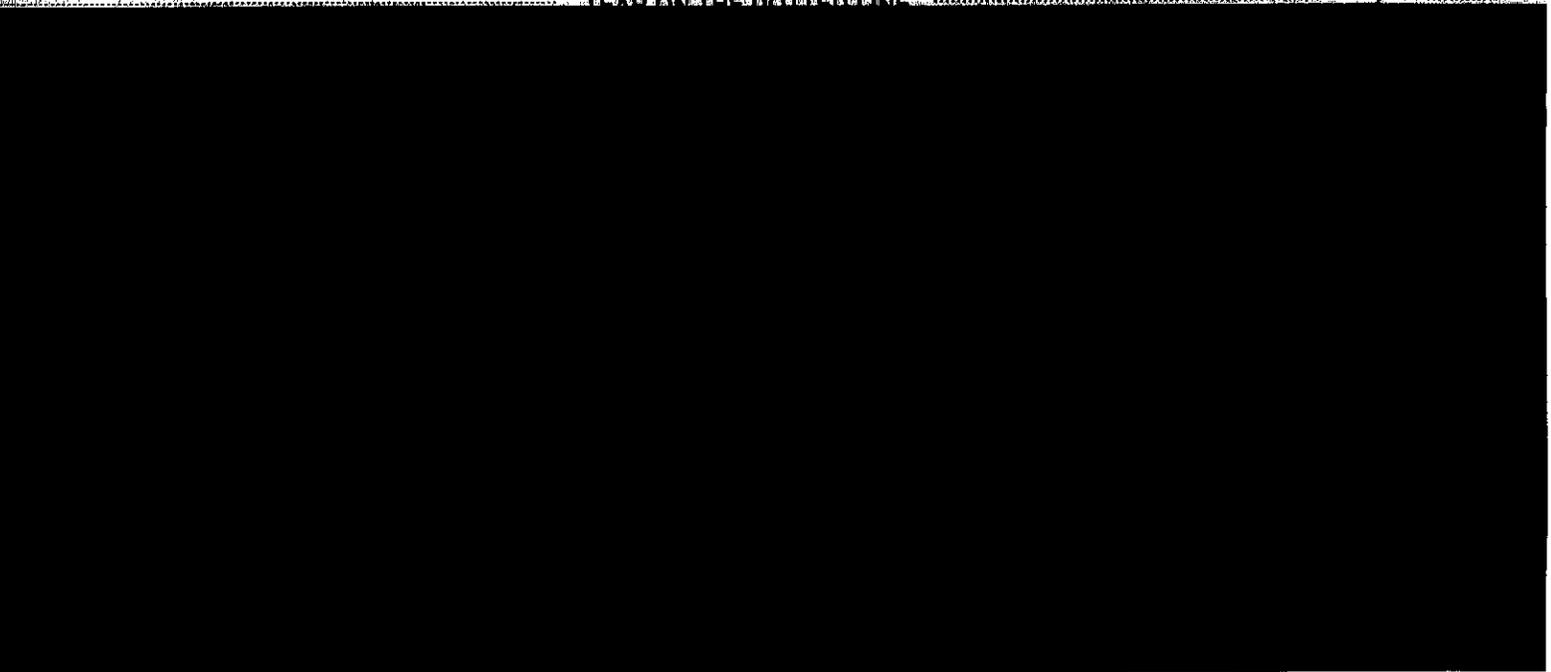
Charges per applicable operating policy and rate schedule "copies available on request".

FESTIVAL

ASCAP REFERENCE NO.	TRANSACTION DATE	CHECK NO.	EXPLANATION OF CHARGES & CREDITS	FOR THE PERIOD	AMOUNT	REMAINING BALANCE
100003113358	08/20/2010	-	PREVIOUS BALANCE License Fee	09/01/2010 to 09/30/2010	\$100.00	\$0.00 \$100.00

Thank you in advance for your timely payment.
 Securely manage your account on line at www.ASCAP.com/gls_web

TEAR ON THE DOTTED LINE





Jennifer Bellotti <jennifer.bellotti@gmail.com>

Rhinestone Jewelry Order #100111724

1 message

Rhinestone Jewelry <info@rhinestone.com>

Mon, Sep 13, 2010 at 12:31 PM

Reply-To: info@rhinestone.com

To: Town of Gaston <jennifer.bellotti@gmail.com>

Order Confirmation #100111724

Ordered: Monday, Sep 13 2010, 12:25 PM

Ship to:

Town of Gaston
Town of Gaston
131 North Carlisle Street
Gaston, SC 29053
US United States

803-796-7725

Bill to:

Town of Gaston
Town of Gaston
131 North Carlisle Street
Gaston, SC 29053
US United States

803-796-7725

Ship by: Ground - USA Only

Paid by: Visa

Product ID	Product Description	Quantity	Unit Price
12235	#12235 - Flair Bow Barrette	12	3.75
12316-limegreen	12316-Lime Green	75	5.50
12707	#12707 - Navette Flare Barrette	12	4.41
13605	#13605 Rhinestone Heart Barrettes	12	2.36
13606	#13606 Rhinestone Butterfly Bow Barrette	12	2.75
13620	#13620 Rhinestone Dragonfly Barrettes	12	4.00
15141	#15141 - Swooning Heart Tiara - 5"	2	22.50
15142	#15142 - Swooning Heart 3" Tiara	10	15.00
Shipping			8.95
Total			823.69

✓ Item # 13620 dragonfly barrette
Order 12 @ \$4.00 ea \$48.00

✓ Item # 12316 black tiara bag (participation)
Order 75 @ \$5.50 ea \$412.50

Rec'd

✓ \$823.69

✓ www.allenstrophies.com

Full wrap around sashes (white with gold writing)

9 - 1st alternate
6 - 2nd alternate
5 - 3rd alternate
20 total @ \$2.49 ea \$49.80

Standard sashes (white with gold writing)

10 - photogenic @ \$1.25 each \$12.50

Custom contestant #'s set #4 fav - 1888665-6301 \$48.00
1 - 96 Contestant #'s black on white

✓ 3 judges pay \$50.00 each \$150.00
✓ 1 Emcee & 1 auditor pay \$150.00
✓ Overall winner pay out \$75.00 each \$150.00
✓ Stage Decorations budget \$150.00

600.

✓ \$118.20
Total Cost
1702.17
of Suppl
Separate
Pay in
Cash

Total "estimated" cost for pageant

~~\$2250.00~~ 2086.00

This amt. does not include tax & shipping

✓ Rhinestone - 96.15*
✓ " - 99.45*
✓ Allens - 255.61*

1446.50

Ard's Container Service LLC

PO BOX 7823
Columbia, South Carolina 29202
Phone 803.933.9336
Fax 803.233.1742

Invoice

Date	Invoice #
11/9/2010	13190

Bill To
Town of Gaston P.O. Box 429 Gaston SC 29053

P.O. No.	Terms	Project
	Net 15	

Quantity	Description	Rate	Amount
1	Roll-Off Service 12 yd 10 roll carts (Collard Festival)	350.00	350.00
Total			\$350.00

Standard Mail

Part H
Carrier Route Letters

Check box at left if prices are populated in this section.

Letters 3.3 oz. (0.2063 lbs.) or less

Entry	Price Category	Price	No. of Pieces	Total Postage
* H1	None	Saturation	\$0.182	
H2	None	High Density	0.193	
H3	None	Basic	0.262	
H4	DNDC	Saturation	0.148	
H5	DNDC	High Density	0.159	
H6	DNDC	Basic	0.228	
* H7	DSCF	Saturation	0.139	
H8	DSCF	High Density	0.150	
H9	DSCF	Basic	0.219	

Letters Over 3.3 oz. up to 3.5 oz.

Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Total Postage
H10	None	Saturation	\$0.056			\$0.609			
H11	None	High Density	0.059			0.649			
H12	None	Basic	0.118			0.696			
H13	DNDC	Saturation	0.056			0.446			
H14	DNDC	High Density	0.059			0.486			
H15	DNDC	Basic	0.118			0.533			
H16	DSCF	Saturation	0.056			0.401			
H17	DSCF	High Density	0.059			0.441			
H18	DSCF	Basic	0.118			0.488			

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

H19	Standard Mail Carrier Route Letters Subtotal (Lines H1-H18)	
-----	---	--

Full Service Intelligent Mail Option

H20	Number of Pieces that Comply _____ x \$0.001 =
-----	--

✓ RT 1 = 678
 RT 2 = 459 - Sandy Run
 ✓ RT 6 = 724
 ✓ RT 7 = 818
 ✓ RT 8 = 635
 X RT 9 = 554
 ✓ RT 10 = 692
 ✓ RT 3 = 641
 X RT 4 = 664
 ✓ RT 5 = 786

Part H Total (Line H19 minus H20)

(0.05) = Printed ^{603.00} ~~217.00~~
 \$ 820.00
4333 Total

P.O. # 602.29
 Emiliuducan # 216.65



Savings Made Simple

UPGRADE TO A PLUS MEMBERSHIP TODAY!!!
CLUB MANAGER ZACHARY WEEKS
(803) 749 - 9838
Fax and Pull # (803)749-3788
COLUMBIA, SC

10/21/10 13:34 3586 6203 006 1729

V MEMBER 101-*****0730

THANK YOU,
TROY BIVENS

110 ADV PRIM REN 40.00 N
660111 GLOVES 4.98 T
747561 DAWN AB 3PK 6.98 T
E 99454 BBQ SAUCE 8.88 N
SUBTOTAL 60.84
SUBTOTAL 60.84
285465 60QT COOLER 27.88 T
SUBTOTAL 88.72
TAX 1 7.000 % 2.79
TOTAL 91.51
DEBIT TEND 91.51
CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY
ACCOUNT : 2018
91.51 TOTAL PURCHASE
REF # 029400415543
NETWORK ID. 0071 APPR CODE 631148
10/21/10 13:39:15

ITEMS SOLD 5

You have declined a pre-approved offer
for a SAM'S CLUB Discover Card Credit
Account. The offer you received today
will remain valid until 10/21/10
Please visit the membership desk to
accept this offer..
Finder File Number 00000000000
TC# 4637 9134 7858 5954 2297



WE VALUE YOUR OPINION

WE WANT TO KNOW ABOUT YOUR SHOPPING
EXPERIENCE TODAY AT SAM'S CLUB

Please complete a survey about today's club visit at:

http://www.surveym.samsclub.com

IN RETURN FOR YOUR TIME YOU COULD RECEIVE
ONE OF FIVE \$1,000 SAM'S CLUB SHOPPING CARDS

You must be 18 or older and a legal resident of the
United States to enter. No purchase necessary to win

Entertainment

Invoice

Bill To: The Town of Gaston
131 North Carlisle Street
Gaston, SC 29053

Date: November 2, 2010

Re: 2010 Gaston Collard Festival

<u>Description</u>	<u>Total</u>
Solid Ground	\$150.00

Thank you,

Randy Bradley

APPROVAL BY:



Jennifer Bellotti
Town Clerk

11-2-10
Date

Invoice

Bill To: The Town of Gaston
131 North Carlisle Street
Gaston, SC 29053

Date: November 2, 2010

Re: 2010 Gaston Collard Festival

Description

Total

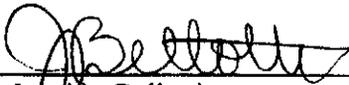
Sonrise of Lexington

\$100.00

Thank you,

Suzie - 553-3567

APPROVAL BY:



Jennifer Bellotti
Town Clerk

11-2-10

Date

HUDSON'S SMOKEHOUSE

O110 Table 996 #Party 1
SDTIRIS F SvrCk: 16 14:33 11/02/10

3 OPEN FOOD, 1 amount? 23.00,
1 amount? 23.00,
1 amount? 23.00 . 69.00

Sub Total: 69.00

Tax : 4.83

11/02 14:33 **TOTAL: 73.83**

THANK YOU-COME AGAIN

*Pd cash from
festival*

NO. _____ AMOUNT \$ 88.00
 DATE 8-11-10 FOR 2 rolls
 ACCOUNT NO. _____ stamps
 APPROVED BY [Signature]
 RECEIVED BY Collard Jent

 SC1156

PETTY CASH

NO. _____ AMOUNT \$ 88.00
 DATE 8-27-10 FOR 2 rolls
 ACCOUNT NO. _____ stamps
 APPROVED BY Collard Jent
 RECEIVED BY [Signature]

 SC1156

PETTY CASH

CEDAR TERRACE PAPER CO., INC.
 6420CC GARNERS FERRY RD.
 P.O. BOX 9599
 COLUMBIA SC 29290

I N V O I C E

Phone #: 803-783-2447

Bill To:
 TOWN OF GASTON

Ship To:
 SAME

Invoice/Dt	Order#/Dt	Customer#	Customer P.O.	Terms	SalesPerson
39500	41439	99910 DC			PICK UP
11/04/10	11/04/10				CSH

QUANTITY	U/M ITEM/DESCRIPTION	DISC UNIT PRICE	AMOUNT
6	PKG 50135 MARCAL 5091 8X10.75 INTERFOLD DRY WAX PAPER 12/500/6000CS	7.293	43.76
1	PKG 10122 VINYL GLOVES MED. POWDER FREE 10/100/1000/CS VPR81077MD	7.350	7.35
	Subtotal		51.11
	Sales Tax		3.58
	Total		54.69
	Cash Received		54.69CR
	Total Due		.00

SIGNATURE _____
 DATE: _____ TIME: _____

PAY FROM
 THIS INVOICE!

Order #: 1283537245-563

Food Packaging Warehouse.com

Order #: 1283537245-563

Order Date: 09/03/2010 (01:07:28 PM)

Status: Approved

Today's Date: 09/03/2010

Bill To Address
Town of Gaston
Jennifer Bellotti
131 North Carlisle Street
Gaston SC 29053

Ship To Address
Town of Gaston
Jennifer Bellotti
131 North Carlisle Street
Gaston SC 29053

jennifer.bellotti@gmail.com

803-796-7725

803-739-5793 (Fax)

Sources: Google

jennifer.bellotti@gmail.com

Ship Via: Ground

Payment Info

Method: Credit Card

Credit Card Type: Visa

Credit Card Number:

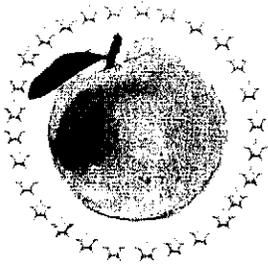
Cardholder Name: Town of

Gaston

Credit Card Exp. Date: 11/12

Qty	SKU	Item Name	Price	Subtotal
15	DU405301	DU405301C	\$21.18	\$317.70
How you heard about us:			Subtotal:	\$317.70
internet			Tax:	\$0.00
			Discount:	-\$15.88
			S/H:	\$25.99
			Grand Total:	\$327.81

*Ordered 9/3/10
3000*



Lexington County Peach Festival July 3rd

P.O. Box 103, Gilbert, SC 29054
Phone: (803) 892-5207 Fax: (803) 892-6955

January 1, 2011

Ms. Diana Burnett, Clerk
Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Dear Ms. Burnett:

Enclosed is the Lexington County Peach Festival funding request for July 4, 2011. in the amount of \$5,000.

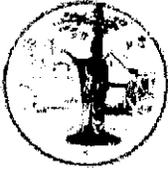
For a number of years, we have received \$2,500 which we greatly appreciate. As the cost of putting on a quality festival, however, increases each year, we would appreciate being considered for the full \$5,000 for 2011.

Again, we thank you for your approval of these monies in the past years and look forward to hearing from you and working with you in the future. Should you need any further information or explanation of the enclosed, please let us know.

Sincerely,

Mary C. Ellis
Secretary/Treasurer





County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012



APPLICATION

1. Name of Festival: Lexington County Peach Festival
2. Sponsoring Organization: Gilbert Community Club
 Mailing Address: P.O. Box 103, Gilbert, SC 29054
3. Festival Director:
 Name Brandon L. Ashley Title Chairman, PF Advisory Board
 Telephone 803 608-3010 Alternate Telephone 892-5207 (office)
 Fax Number 803-892-6955 Secretary Home-657-5096
 Email lellis1@pbtcomm.net (secretary)
4. Festival Website: www.lexingtoncountypeachfestival.com
5. Event Category (*Check One*):
 Festival: _____
 Other – Pursuant to State Statute Section 61-6-2010: _____
6. Festival Timeline: July 4, 2011
(Actual Dates of Festival)
7. Location of Festival: Gilbert Community Park and surrounding area, Gilbert, SC
8. How many people do you expect to attend? 30,000
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**
 - a. Estimated cost for this project: \$ 53,050.00
 - b. Amount of funds requested for this project: \$ 5,000.00
 - c. This request equals what percent of the total Festival Budget? 10.61 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
 Yes No
 - a. If yes, state year 2010, amount \$ 2,500.00, source _____, and purpose: _____
 - b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?
 Yes No
 - c. If not, please explain: _____

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

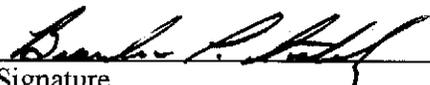
Signature of Festival Director:

Brandon L. Ashley

 Name

Chairman, Peach Festival Advisory Board

 Title



 Signature

12-31-10

 Date

**ORIGINAL APPLICATION DUE BY:
 MONDAY, JANUARY 3, 2011**

Lexington County Council
 212 South Lake Drive, Suite 601
 Lexington, SC 29072



County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

FINAL REPORT FY 2009/2010

I. FESTIVAL INFORMATION:

 Organization Name: Lexington County Peach Festival LLC

 Festival Name: Lexington County Peach Festival

 Contact Name: Mary C. Ellis, sec/treas.

 Phone: 803-657-5096
II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application?

If no, state any problems you encountered:

Yes, Festival was held as stated in original application.
III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):

The Festival was as usual a great success. The Web page has been a great addition in the last two years; use of local ice cream vendor solved potential freezer problems we have encountered in past.
IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2008/09	2009/10
Total Budget of Festival	\$56,700.00	\$51,825.00
Amount Funded by the Temporary Alcohol Beverage License Fee	\$2,500.00	\$2,500.00
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	\$0.00	\$0.00
Total Attendance	40,000	40,000
Total Tourists*	25,000	25,000

*Tourists are generally defined as those who travel at 50 miles to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

registration, informal surveys, law enforcement, media
VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the fiscal year.

VII. ORGANIZATION SIGNATURE:

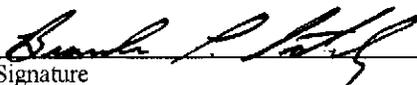
Provide signature of official with the organization verifying accuracy of above statements.

Brandon L. Ashley

Name

Chairman, Peach Festival Advisory Board

Title



Signature

12-31-10

Date

LEXINGTON COUNTY PEACH FESTIVAL

A. DESCRIPTION OF FESTIVAL AND HISTORY

The Festival is a one-day event consisting of a parade, a local aviation business that provides an exciting air show before the parade, a peachy recipe contest, beauty contests, many arts and crafts vendors, and a program with parade awards, peachy recipe awards, and recognition of visiting dignitaries. There is also entertainment on three stages that begins around 9:30 a.m. and continues until around 6 p.m. At that point music continues on one stage until around 10:30 p.m. when the fireworks show takes place. There is also a Peach Festival Auto Show, an Antique Tractor and Farm Equipment Show and a Revolutionary War Camp which all draw a large crowd.

A luncheon is held in the Gilbert Primary School cafeteria immediately following the morning program. This is for invited guests and in recent years has also been a venue for honoring our soldiers and veterans. It is also when awards are presented for the Peachy Recipe Contest, the parade, and the oldest and youngest in attendance.

The Gilbert Community Club is responsible for food vending all day. Numerous booths provide peach ice cream, hot dogs, hamburgers, chicken sandwiches, barbeque sandwiches, sno-cones, peach cobbler, peach sundaes, peach tea, peach punch, peach slush, and peach-berry split (peaches and blueberries on ice cream). Barbeque chicken and pork plates are also available on the grounds.

The Festival is a family event with alcohol products not allowed on the premises. We feel that this is a very important aspect of our Festival. We have a large number of people who express appreciation for our stand on this. We also ask that our arts and crafts vendors not sell items that promote drugs, alcohol, tobacco or profanity, and they are asked to leave if they refuse to cooperate.

The Festival began in 1959 as a small community project to raise money for various community projects. The three goals were to promote the community, to promote the peach industry and to promote our county. The peach industry was huge in Gilbert in 1959 and celebrating our country's independence and our local peach industry on July 4th seemed a natural thing to do. While the peach industry in Gilbert is not as large as in 1959, the support of the festival and what it stands for is still a huge factor in this community.

Over the years the festival has grown from a small local event to a huge event drawing crowds from all over. The addition of a Web page three years ago has put the festival into a position to be recognized nationally.

B. BENEFIT FESTIVAL WILL SERVE TOWARD PROMOTING TOURISM AND THE LEXINGTON COUNTY COMMUNITY

The Peach Festival brings in people from all over the state as well as many from out of state. The name Gilbert and Lexington County are synonymous with the Peach Festival to many

people. It is one of the largest, oldest, and best known events sponsored in the county. A large number of people come to Lexington County to attend this festival each July 4th making it a part of their Independence Day tradition.

As stated previously when we added a Web page to our promotional events, we began to get inquiries nationwide about the Festival. We also had people from several states who made the Festival a part of their travel plans for the summer. In 2010 one family from Pennsylvania planned their trip to Disney World so that they could be in Gilbert on the 3rd for the Festival.

C. FESTIVAL ATTENDANCE

The estimated attendance of the Festival is around 40,000 with approximately 25,000 of those considered tourists.

D. ECONOMIC IMPACT GENERATED BY TOURISM

We have no records to indicate actual figures for economic impact. We do know that a large number of our attendees come from out of town spending the night in neighboring towns with hotel accommodations. We also have reports from our local businesses that business booms for them that day. In addition, several restaurants in near-by towns as well as in Gilbert are swamped with visitors who enjoy a meal with them before leaving the area. Several of our local stores express to us the large numbers of people that stop in to shop; one local sandwich shop add breakfast to their menu on the day of the festival and has had great success with it. One of our local businessmen has stated that "July 4th is like Christmas Day for our store!"

E. DESCRIPTION OF HOW FESTIVAL ATTRACTS AND PROMOTES TOURISTS AND HOW FUNDS ARE USED

The Festival at this point attracts a large number just by our reputation acquired over the last 52 years. We have good promotion sponsored by WIS and other local TV, newspaper, and magazine articles. In 2008 and 2009 Southern Living did a story about the Festival and we were featured on the TODAY show in New York on July 4th of 2008! We are members of the SC Festival Association and have our Web site linked to the PRT site, WIS, the Festival Association site as well as several others.

Last year we spent approximately \$13,000 on entertainment and approximately \$500 to drive and maintain a float for the Festival queens that represents us in many parades. These expenses alone would more than take care of the \$2,500 that we receive. In addition by adding the Web site we have had to get an internet connection for our office which is approximately \$60.55 a month as well as an additional approximately \$35 to maintain our domain name and site. Our Web master is a local young man who gives most of his work voluntarily, but we give him a small gift (usually about \$200) to show our appreciation for all the countless hours he gives us.

The receipts that were turned in showing specific bills for 2010 included approximately \$295 for festival stationery, \$992 for a publicity brochure, \$59 for changing the date on our street banner from July 4 to July 3, \$32 for decorations for the noon luncheon, \$561 for Port-a-Jons, \$253 for

Plaques for the parade and morning program, \$275 for peaches given to news media for promotion, and \$64 for new pennants to replace old, damaged ones used for decorations on the festival grounds.

F. ADDITIONAL COMMENTS

We have enjoyed a highly successful festival for 52 years and look forward to continuing this tradition into the next century. We have set up an advisory board to ensure that we are preparing leaders for the festival as years pass and our present generation who have worked with the Festival for the past 52 years are no longer able to carry out their duties.

The Festival serves as a unifying factor in our community bringing people together from all walks of life. It is also a source of pride for our community as it is the major thing that has “put Gilbert on the map” so to speak! In essays that we require for student scholarships for student volunteers we get so many positive comments from the young people in our community about how the festival has affected their lives, the tradition it is in their families, and their desire to be a part of the Festival as they become young adults. Any number of our festival committee chairmen and several of the advisory board, including the chairman, are former scholarship recipients.

We are proud of our reputation and the quality of our Festival and hope to be able to continue to promote Lexington County with a festival of integrity and class for many years to come!

Financial Report for Lexington County Peach Festival

Fiscal Year - January 1, 2010 - December 31, 2010

Beginning Balance on January 1, 2010							\$ 37,280.83
Receipts							
Sponsors						\$ 17,600.80	
Printed Program (2010 ads)						\$ 18,195.00	
Printed Program (2009 ads)						\$ 710.00	
Fireworks						\$ 925.00	
Art Contest						\$ 780.00	
Arts and Crafts						\$ 10,288.00	
Pageant						\$ 7,689.25	
Grants						\$ 2,500.00	
Refunds						\$ 256.00	
Bound Books						\$ -	
Total Receipts							\$ 58,944.05
Expenditures							
Administration (salaries, postage, supplies, dues, insurance)						\$ 4,635.49	
Printed Program (publication, postage)						\$ 10,857.65	
Fireworks						\$ 6,520.00	
Art Contest						\$ 800.00	
Arts and Crafts						\$ 1,314.84	
Pageants						\$ 3,677.05	
Parade (plaques, flags)						\$ 359.50	
Promotion/Photography (pictures, peaches, gifts)						\$ 3,476.25	
Entertainment						\$ 13,610.00	
Labor						\$ 100.00	
Banquets (Pre-festival, chairmen meeting, noon luncheon)						\$ 6,575.32	
Construction						\$ -	
Donations						\$ 1,316.90	
Concessions						\$ -	
Rentals						\$ 1,029.55	
Total Expenditures							\$ 54,272.55
Ending Balance							\$ 41,952.33
CD's at First Community							
\$ 22,224.59							
\$ 5,088.55							
\$ 13,233.14							

Lexington County Peach Festival Board Members

Brandon Ashley
Chairman, Peach Festival Advisory Board
110 Deer Park Ridge
Gilbert, SC 29054

Tammy Harman
President, Gilbert Community Club
130 Cotton Branch Road
Leesville, SC 29070

Justin Watts
Vice-President, Gilbert Community Club
110 Highland Avenue
Gilbert, SC 29054

Cherie Corley
Secretary, Gilbert Community Club
714 Juniper Springs Road
Gilbert, SC 29054

Cyndee Crout
Treasurer, Gilbert Community Club
220 Crout Pond Way
Gilbert, SC 29054

Robin McCartha
503 Semm Sease Road
Gilbert, SC 29054

Amanda Barefoot
1779 Pond Branch Road
Gilbert, SC 29054

Anthony Smith
535 Isaiah Hall Road
Gilbert, SC 29054

Milton Caughman
1925 Ray Price Road
Leesville, SC 29070

Mary Ellis
Festival Secretary/Treasurer
204 Lin Bren Drive
Leesville, SC 29070

**Budget for Lexington County Peach Festival
Fiscal Year January 1, 2011 - December 31, 2011**

	Administration	Programs	Fireworks	Art Contest	Arts and Crafts	Pageants	Parade	Promotion	Entertainment
2009 Anticipated Expenditures	\$ 7,000.00	\$ 10,500.00	\$ 6,000.00	\$ 1,250.00	\$ 850.00	\$ 4,000.00	\$ 400.00	\$ 3,000.00	\$ 14,000.00
2009 Actual Expenditures	\$ 5,679.70	\$ 11,436.61	\$ 6,420.00	\$ 1,205.00	\$ 152.00	\$ 5,969.96	\$ 389.50	\$ 2,553.01	\$ 12,925.00
2010 Anticipated Expenditures	\$ 6,000.00	\$ 11,500.00	\$ 6,420.00	\$ 1,205.00	\$ 150.00	\$ 4,500.00	\$ 350.00	\$ 2,500.00	\$ 13,000.00
2010 Actual Expenditures	\$ 4,635.49	\$ 10,857.65	\$ 6,520.00	\$ 800.00	\$ 1,314.84	\$ 3,677.05	\$ 359.50	\$ 3,476.25	\$ 13,610.00
2011 Anticipated Expenditures	\$ 6,000.00	\$ 11,500.00	\$ 6,520.00	\$ 880.00	\$ 600.00	\$ 4,500.00	\$ 350.00	\$ 2,500.00	\$ 13,000.00
2011 Actual Expenditures									
	Sponsors	Programs	Fireworks	Art Contest	Arts and Crafts	Pageants	Grants	Refunds	Bound Books (p
2009 Anticipated Receipts	\$ 10,600.00	\$ 21,000.00	\$ 3,100.00	\$ 1,500.00	\$ 10,000.00	\$ 8,000.00	\$ 2,500.00		
2009 Actual Receipts	\$ 6,820.00	\$ 15,015.00	\$ 2,700.00	\$ 625.00	\$ 9,824.15	\$ 5,511.05	\$ 2,500.00	\$ 337.42	
2010 Anticipated Receipts	\$ 10,000.00	\$ 19,000.00	\$ 3,100.00	\$ 1,425.00	\$ 10,000.00	\$ 5,800.00	\$ 2,500.00		
2010 Actual Receipts	\$ 17,600.80	\$ 18,905.00	\$ 925.00	\$ 780.00	\$ 10,288.00	\$ 7,689.25	\$ 2,500.00	\$ 256.00	\$ -
2011 Anticipated Receipts	\$ 11,100.00	\$ 19,000.00	\$ 3,100.00	\$ 1,000.00	\$ 10,000.00	\$ 6,350.00	\$ 2,500.00		
2011 Actual Receipts									
Administration includes office secretary salary, supplies, postage, insurance, dues and miscellaneous items									
Summary									
Beg Balance	\$	37,280.83							
Spent	\$	54,272.55							
Received	\$	58,944.05							
Bal on Hand	\$	41,952.33							

stival

2011

	Construction	Donations	Rentals	Labor	Concessions	Totals
Banquets						
\$ 8,500.00	\$ 100.00	\$ 500.00	\$ 500.00	\$ 100.00		\$ 56,700.00
\$ 4,577.88	\$ 340.88	\$ 463.55	\$ 1,432.71	\$ 100.00	\$ 337.42	\$ 53,983.22
\$ 4,000.00	\$ 200.00	\$ 500.00	\$ 1,400.00	\$ 100.00		\$ 51,825.00
\$ 6,575.32	\$ -	\$ 1,316.90	\$ 1,029.55	\$ 100.00	\$ -	\$ 54,272.55
\$ 5,000.00	\$ 200.00	\$ 500.00	\$ 1,400.00	\$ 100.00	\$ -	\$ 53,050.00
Promotion)						
						\$ 56,700.00
						\$ 43,332.62
						\$ 51,825.00
						\$ 58,944.05
						\$ 53,050.00



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012
APPLICATION



1. Name of Festival: South Carolina Poultry Festival
 2. Sponsoring Organization: Leesville Merchants Association
 Mailing Address: PO Box 4067, Batesburg-Leesville, SC 29070

3. Festival Director:
 Name Brent Shealy Title Co-Chairman/Treasurer
 Telephone 803-532-9273 Alternate Telephone 803-429-5198
 Fax Number 803-332-1940
 Email bshealy@economyfurn.com

4. Festival Website: http://scpoultryfestival.com

5. Event Category (Check One):
 Festival: _____
 Other – Pursuant to State Statute Section 61-6-2010: _____

6. Festival Timeline: _____
 (Actual Dates of Festival)

7. Location of Festival: Leesville Business District

8. How many people do you expect to attend? 80,000

9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**

- a. Estimated cost for this project: \$ 100,000.00
- b. Amount of funds requested for this project: \$ 2,500.00
- c. This request equals what percent of the total Festival Budget? 2.5 %

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

Yes No

a. If yes, state year 2010, amount \$ 2,500.00, source Lexington County, and purpose: Advertising/Publicity/Festival Booklet

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

Yes No

c. If not, please explain: _____

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

Signature of Festival Director:

Monica Motes

Name

Monica Motes

Signature

Steering Committee

Title

1/24/2011

Date

**ORIGINAL APPLICATION DUE BY:
MONDAY, JANUARY 3, 2011**

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012

EXPENDITURES

Organization: South Carolina Poultry Festival

List of Expenditures	Actual 2009/10	Current 2010/11	Estimated 2011/12
Advertising	\$18,183.00	\$12,037.00	\$16,000.00
Events	\$60,261.00	\$55,073.00	\$60,000.00
Sponsorships		\$298.00	\$500.00
Bank	\$60.00	\$702.00	\$60.00
Miscellaneous	\$611.00	\$1,544.00	\$1,000.00
Contributions	\$3,225.00	\$4,200.00	\$4,500.00
Equipment	\$664.00	\$673.00	\$675.00
Maintenance	\$1,548.00	\$1,270.00	\$1,365.00
Insurance	\$1,272.00	\$1,166.00	\$1,500.00
Licenses	\$200.00	\$200.00	\$200.00
Office Supplies/Printing	\$460.00	\$7,943.00	\$9,000.00
Telephone	\$100.00	\$112.00	\$150.00
Rental	\$1,987.00	\$1,542.00	\$2,000.00
Scholarships	\$2,136.00	\$1,600.00	\$2,500.00
Utilities	\$445.00	\$522.00	\$550.00
Park	\$2,443.00		
Professional fees	\$500.00		
TOTALS	\$94,095.00	\$88,882.00	\$100,000.00



Reset Form

Save A Copy

Print Form

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

FINAL REPORT FY 2009/2010

I. FESTIVAL INFORMATION:

Organization Name: Leesville Merchants Association
Festival Name: South Carolina Poultry Festival
Contact Name: Brent Shealy Phone: 803-532-9273

II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application?
If no, state any problems you encountered:
Yes

III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):
Our 24th annual festival in 2010 was a great success with good weather, attendance and better budget management.

IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2008/09	2009/10
Total Budget of Festival	\$100,000.00	\$100,000.00
Amount Funded by the Temporary Alcohol Beverage License Fee	\$2,500.00	\$2,500.00
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	\$2,500.00	\$2,500.00
Total Attendance	80,000	80,000
Total Tourists*	15,000	15,000

*Tourists are generally defined as those who travel at 50 miles to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
Estimates based on total crowd attendance at all events over the 3 days.

VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Monica Motes
Name
[Signature]
Signature

Steering Committee
Title
1/24/11
Date

South Carolina Poultry Festival

Festival Applicants for Temporary Alcohol Beverage License Fee Fund

FY2011/12 Funding Year

Application Question #12

- A. The South Carolina Poultry Festival was started in 1987 as a way to promote the community of Batesburg-Leesville and the poultry industry which is so important to the Batesburg-Leesville area. It was founded by the Leesville Merchants Association which was founded some years earlier as a way to promote the town of Leesville (now the Leesville Business District).

The festival now involves three days of crafts, food, amusement rides, a parade, live entertainment on several stages, contests, a road race, a volleyball tournament, coloring contests, a large fireworks display, and other fun activities and exhibits. It is held the second Saturday of each May along with the two days preceding that Saturday.

- B. The festival brings a large crowd to Batesburg-Leesville including in-state and out-of-state residents. Many people make the festival an annual trip to Batesburg-Leesville to enjoy festivities and reunite with family and friends. It is a wholesome demonstration of community involvement and pride in our community, county, and state.
- C. Total attendance of the festival is anticipated to be in the 80,000 range with 15,000 of those people attending from outside of Lexington County.
- D. Economic impact of the festival is projected at \$200,000-\$300,000 per year.
- E. The festival attracts tourists to the area because of the many attractions as mentioned in item #A above. People want to come and participate in a fun day. The license fee funds have been used to purchase billboard space and radio advertising. The festival typically spends \$2500 to \$3500 each year on advertising and publicity.

1:44 PM
01/20/11
Accrual Basis

SOUTH CAROLINA POULTRY FESTIVAL

Balance Sheet

As of December 31, 2010

Dec 31, 10

ASSETS	
Current Assets	
Checking/Savings	
BB&T-CD	16,311.33
BB&T CHECKING	27,409.61
WACHOVIA CHECKING	14,072.14
WACHOVIA MONEY MAR...	15,183.96
Total Checking/Savings	72,977.04
Total Current Assets	72,977.04
Other Assets	
LMC PARK GRANT	3,175.00
Total Other Assets	3,175.00
TOTAL ASSETS	<u>76,152.04</u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	33,760.59
Retained Earnings	20,253.62
Net Income	22,137.83
Total Equity	76,152.04
TOTAL LIABILITIES & EQUITY	<u>76,152.04</u>

1:43 PM
01/20/11
Accrual Basis

SOUTH CAROLINA POULTRY FESTIVAL
Profit & Loss Prev Year Comparison
January through December 2010

	Jan - Dec 10	Jan - Dec 09	\$ Change	% C
Income				
AD REVENUES	8,910.00	9,460.00	-550.00	
BEAUTY PAGEANT FEES	3,095.00	4,220.00	-1,125.00	
BULL RIDES	352.00	0.00	352.00	
CAKE AUCTION SALES	5,250.00	5,265.00	-15.00	
CAR SHOW REVENUES	450.00	750.00	-300.00	
CARNIVAL REVENUES	23,151.25	22,413.75	737.50	
COMMERCIAL SPACES	10,710.00	9,810.00	900.00	
COMMITTEE T-SHIRTS	362.00	280.00	82.00	
COOKCLUCK REVENUES	420.00	390.00	30.00	
CORN HOLE	150.00	0.00	150.00	
CRAFT SPACES	7,355.00	7,330.00	25.00	
DONATION	0.00	2,500.00	-2,500.00	
FOOD SPACES	12,550.00	12,550.00	0.00	
GRANTS	0.00	2,500.00	-2,500.00	
INTEREST INCOME	138.61	896.21	-757.60	
ROAD RACE FEES	2,547.00	1,547.00	1,000.00	
SOUVENIR SALES	9,453.00	10,461.00	-1,008.00	
SPONSORSHIPS	24,000.00	26,150.00	-2,150.00	
THROW SALES	60.00	0.00	60.00	
VOLLEYBALL FEES	2,066.00	2,292.00	-226.00	
Total Income	111,019.86	118,814.96	-7,795.10	
Expense				
ADVERTISING	4,948.75	2,393.75	2,555.00	
BANK ANALYSIS CHARGES	33.00	0.00	33.00	
BANK CHARGES	59.96	60.31	-0.35	
BEAUTY PAGEANT EXPENS...	1,829.70	1,993.09	-163.39	
BREAKFAST EXPENSES	311.60	100.00	211.60	
CAR SHOW EXPENSES	87.45	483.60	-396.15	
CHECK PRINTING	108.64	0.00	108.64	
COMMITTEE SHIRTS	372.90	354.17	18.73	
CONTEST PRIZES AND AW...	650.00	1,225.96	-575.96	
CONTRIBUTIONS	4,200.00	3,225.00	975.00	
ENTERTAINMENT	28,491.78	32,837.30	-4,345.52	
FACILITIES/EQUIPMENT	672.54	664.13	8.41	
FIREWORKS	14,000.00	14,000.00	0.00	
FLAGS/BANNERS/SIGNS	348.40	1,339.64	-991.24	
FLOAT RENTAL	225.00	675.00	-450.00	
GARBAGE & CLEAN UP	920.00	880.00	40.00	
INSURANCE	1,166.00	1,272.00	-106.00	
LICENSES/DUES	200.00	200.00	0.00	
MISC. EXPENSE	1,171.05	256.55	914.50	
OFFICE SUPPLIES/PRINTING	7,767.45	93.56	7,673.89	
PARADE	850.00	897.76	-47.76	
PARK	0.00	2,443.09	-2,443.09	
PHONE	112.11	100.00	12.11	
PO BOX RENTAL	0.00	70.00	-70.00	
PORT-O-JOHN'S	4,450.26	4,211.37	238.89	
POSTAGE	176.00	296.00	-120.00	
POULTRY PACKETS	1,600.70	3,100.95	-1,500.25	
PROFESSIONAL FEES	0.00	500.00	-500.00	
PROGRAM BOOK EXPENSES	0.00	6,393.25	-6,393.25	
RENTAL	1,542.47	1,986.52	-444.05	
RETURN CHECKS	500.00	0.00	500.00	
ROADRACE EXPENSES	1,792.69	914.85	877.84	
SCHOLARSHIPS	1,600.00	2,000.00	-400.00	
SOUVENIR EXPENSES	5,664.91	6,483.54	-818.63	
SPONSOR PLAQUES	298.42	136.13	162.29	
UTILITIES	521.66	444.68	76.98	
VOLLEYBALL EXPENSES	1,858.59	1,393.78	464.81	
WALKIE	350.00	667.80	-317.80	
Total Expense	88,882.03	94,093.78	-5,211.75	
Net Income	22,137.83	24,721.18	-2,583.35	

Lexington County Council
Diana Burnett, Clerk to Council

Once again with your continued support, we can report that our Peanut Party was successful in many ways. Despite a rainy weekend, we saw a small increase in revenue and attendance. We attribute this directly to good usage of the TABLF funds awarded by Council enabling us to have an effective advertising campaign.

To you and your staff, we thank you for being so helpful and understanding.

Respectfully,



Susan Enlow
Shirley Sprenne
Ann Smoak
SC Peanut Party Co-ordinators





County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012

APPLICATION

1. Name of Festival: South Carolina Pelion Peanut Party
2. Sponsoring Organization: South Carolina Pelion Peanut Party
Mailing Address: P O Box 386 Pelion, SC 29123
3. Festival Director:
Name S. Enlow & S. Sprene Title Co-Coordiators
Telephone 803 606-9522 Alternate Telephone 803 785-3272
Fax Number 803 520-4408
Email senlow@scpeanutparty.com
4. Festival Website: www.scpeanutparty.com
5. Event Category (Check One):
 Festival: _____
 Other – Pursuant to State Statute Section 61-6-2010: _____
6. Festival Timeline: August 12 and 13, 2011
(Actual Dates of Festival)
7. Location of Festival: Pelion Community Center 951 Pine St., Pelion SC 29123
8. How many people do you expect to attend? 15,000
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**
 - a. Estimated cost for this project: \$ 3,500.00
 - b. Amount of funds requested for this project: \$ 2,500.00
 - c. This request equals what percent of the total Festival Budget? 11 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
 Yes No
 - a. If yes, state year 2010, amount \$ 2,500.00, source Lex. Co. TABLC, and purpose: to enable the SCPP to effectively advertise our festival.
 - b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?
 Yes No
 - c. If not, please explain: _____

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

See attached report.

Signature of Festival Director:

Susan Enlow and Shirley Sprene

Name

Co-Coordinator SC Pelion Peanut Party

Title



January 2011
January 2011

Signature

Date

**ORIGINAL APPLICATION DUE BY:
MONDAY, JANUARY 3, 2011**

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

12. Festival Description:

a. General description & brief history of the organization.

The 30th annual SC Pelion Peanut Party, Pageant, and Parade are on July 30, 2011 and August 12 & 13, 2011. This has been an annual August event for 29 years and our local townsfolk, as well as those from the surrounding Lexington County area, look forward to it as entertainment for their families – alcohol free, music, food, parade, amusements, crafts, and special exhibits. County residents have come to trust that we provide a safe & secure place to relax and enjoy the festivities. The Peanut Party takes place on the grounds of the Pelion Community Club, 951 Pine Street, in Pelion. The SC PPP Steering Committee involves local business leaders and community organizations to help make this event happen including the Ruritan's, Pelion Woman's Club, Pelion Community Center, Friends of the Pelion Branch Library, all 4 schools, and the Pelion High School Athletic Program. The Peanut Party Steering Committee continues to monetarily support community needs such as high school scholarships, community club and grounds enhancements, the school band program, the public library, the annual Christmas Tree for Children fund, and catastrophic events that befall community members.

b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community.

The SC Pelion Peanut Party also exposes the Pelion area to tourists as a wholesome and friendly community in terms of peripheral spending. Businesses - retail and accommodation - within a 50-mile radius reap the benefits of the increased tourist traffic. With the Town of Lexington as the county seat being 15 miles from Pelion we have the opportunity to refer our participants to use the hotel accommodations and restaurants in the Town. Our promotion of the Boiled Peanut benefits the local peanut farmers and highlights it as the official SC State Snack Food. We encourage festival guests to visit the local museums and peanut farmers and other points of interest in Lexington County. Our website continues to attract many visitors from all over the state. During this time we have noticed an increase of website hits, telephone, and E-mail activity upwards of 10 %. Our entertainment includes a variety of bands and Choral groups originating in counties other than Lexington which increases out of county tourists. Crafters come from all over the southeast to sell their products in our arts & crafts show. An added enhancement of the 2011 event is the dual celebrations of our 30th Anniversary and the Town of Pelion's 100th Anniversary. The combined publicity efforts of the Town of Pelion officials and the SC Pelion Peanut Party steering committee will attract former residents of the town, former High School students, and hundreds of those who have helped build our Town and community. They will be excited to see how much Pelion has grown – its businesses and industry - and just how vital our population is to Lexington County.

c. Total attendance to the festival vs. the # of total tourists in attendance.

The 2010 Festival had approximately 12,000 attendees with an estimated 1000 tourists. Since we have an open venue with no point of entry we use the following methods to track tourists and attendees:

- Crowd estimates from Lexington. County Law Enforcement,
- Pelion Police Department
- Registration cards from exhibitor booths

Booth set up to record zip codes from attendees
License plate survey by PHS JROTC
Count from amusement ride ticket sales
Point of entry #'s from the Military Exhibit, SC Peanut Princess Pageant,
"Peanuts Your Way" tent venue, and peanut butter & jelly eating contest
Food Vendor sales

d. Economic impact generated by tourism to the festival.

As stated in Section B, we are continuing to recommend the Town of Lexington to our overnight vendors, exhibitors, and crafters to use hotels, restaurants, retail merchants, and gas stations, thereby increasing the availability for them to spend their dollars at our festival. Accommodation brochures are provided in all vendor application packets as a convenience. Our program book is distributed at the SC Welcome Centers and in merchants and sporting venues in Orangeburg, Aiken, Saluda, Richland, Newberry, and Lexington counties. The amusement company we book is very family-oriented with a variety of rides for all ages, and prices that attract the public. The entertainment we provide targets tourists of all ages, race, and denominations with a variety of music to include local gospel music, and noted musicians from outside the 50 mile radius of Pelion. It is to be noted that this is one of the few alcohol free festivals in the state which we are sure has an impact on our revenue. Due to the socio-economic demographics of our area, we have to provide lower ticket prices for events and more free activities.

e. Overall description of how the festival attracts and promotes tourists to the area and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this, i.e. brochures - \$300, etc.

It is our aim to make our event as visible as financially possible. The Peanut Party Steering Committee develops an ad campaign for our event that enables us to produce pre-festival advertisements, brochures, and signage to be distributed around Lexington County, at the SC Welcome centers, and at other highly visible tourist attractions. Local papers, including the Lexington Chronicle, the State Newspaper, Aiken Standard, the Messenger, the North Trade Journal, the Twin City News, and the Pelion Pride Newsletter, will be sent informational material during July and August, highlighting individual events during the Peanut Party. Our Print Media campaign also includes printing posters, banners, and pre-festival ads to distribute to communities within a 50-mile radius. As part of our Broadcast Media marketing efforts, we will make contact with radio stations serving the greater Columbia area to provide a 3-week schedule of promotional ads. Major local TV and cable stations based in the Columbia area that provide community 'bulletin boards' will also be given our event schedules. Early morning TV or mid-day local broadcast interview opportunities are considered. Our web site is maintained to promote special events, contact information, and directions. This is also how we inform potential vendors, exhibitors, and crafters of our procedures for participation in the Peanut Party.

f. Additional comments:

The support we have received from the County of Lexington TABL fee has been an important aspect of the success of the SC PPP. Your continued support enables us to provide a safe and secure venue for South Carolina tourists. The publicity that your grant provides brings in more tourists. This increases our revenues and results in added safety features for the tourists and residents as evidenced by our additional lighting, reinforced entertainment stages, handicap accessibility, and comfort improvements (tents, seating, tables, and water misting fans) during the heat of the day. We have seen an increase in the usage of the grounds and entertainment stages by other community groups this year. The cost of security continues to increase, however we have had no arrests, and less alcohol and drug issues. It is also our goal to explore more accurate tracking of SC Pelion Peanut Party attendees and tourists. Due to the configuration of our site we have to be creative in our tracking methods. We are continuing to make improvements to the event site and to Pelion Community Center building. Even though it continues to make a sizeable dent in our budget, the results have enabled more community use of the building and grounds, i.e., FFA tractor show and fall plant sale, back to school celebrations, Easter events, Christmas community gathering, and seasonal craft bazaars.



Reset Form

Save A Copy

Print Form

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

FINAL REPORT FY 2009/2010

I. FESTIVAL INFORMATION:

Organization Name: South Carolina Pelion Peanut Party
Festival Name: South Carolina Pelion Peanut Party
Contact Name: Susan Enlow Phone: 803 606-9522

II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application?
If no, state any problems you encountered:
Yes, and added more tables and tents/umbrellas for comfort.
Continue to strive to improve methods of for tracking attendance. Also web site maintenance issues.

III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):
Maintained a high level of visible security which resulted in no arrests; continued to use misting fans;
continued to avail use of Lex. Co. Recycling program; maintain relationship with the SC Peanut Board.

IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2008/09	2009/10
Total Budget of Festival	\$19,475.73	\$22,659.84
Amount Funded by the Temporary Alcohol Beverage License Fee	\$2,500.00	\$2,500.00
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	\$2,500.00	\$2,500.00
Total Attendance	10,000	12,000
Total Tourists*	900	1,000

*Tourists are generally defined as those who travel at 50 miles to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
All attendance and tourist #'s are estimated. Law, Amusement sales, exhibitors, food vendor sales

VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Susan Enlow & Shirley Sprenne
Name
Shirley Sprenne
Susan Enlow
Signature

Co-Cordinators
Title
January 2011
January 2011
Date

VI. Festival Budget:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the fiscal year.

2010 Expenditures using \$2500.00 from TABLE:

Lexington Printing	\$1827.56
Aiken Standard/Wagoner Monthly	80.00
Paper Pro	254.85
Chronicle News	630.00
Pelion High School Yearbook ad	110.00
Smooth Creations	50.00
<i>"Where the Shows Are"</i>	25.00
Total	\$2977.41

South Carolina Pelion Peanut Party
2010 Festival
P & L Statement

REVENUE

Carnival	\$1768.00
Crafts	2125.00
Lexington County TABLF	2500.00
Food Vendors	3400.00
Princess Pageant	8432.50
Exhibitors	200.00
Sponsors	1725.00
T-shirts	240.00
Candy Sales	<u>70.00</u>
Revenue Total	\$20460.50

Minus Food Vendor Refund (Illness, Family Emergencies) \$300.00

Total 2010 Festival Revenue: \$20160.50

EXPENSES

Pelion Woman's Club	\$ 400.00
Pelion Community Center	700.00
Pelion High School Scholarships	1000.00
General Community Scholarships	1500.00
Improvements to Festival Site	159.00
Electrical set-up/Maintenance	500.00
Entertainment	1577.82
Insurance	1166.00
Port-A-John	592.00
Security	2380.00
Utilities (Power, water, phone)	1082.35
Parade	692.79
Princess Pageant	2839.22
Advertising	2977.41
SCFEA Membership	100.00
Thank You Gifts	204.00
Band & Military Reception	<u>334.57</u>

Total 2010 Festival Expenses \$18205.16

Start up from 2009 Festival	2499.34
Revenue from 2010 Festival	20160.50
Total	22659.84
Less 2010 Expenses	- 18205.16
Start up Funds for 2011 Festival	\$ 4454.68



DONDEE LEWIS

601 Oak Drive
Lexington, SC 29073
dondeelewis@windstream.net
LPartwork@gmail.com

office (803) 356-2009
fax (803) 356-1163
toll free (877) 277-4332
cell (803) 730-8371

Full Service Commercial Printing Since 1968

Invoice

Date 08/16/10
Invoice No. 62281

Bill To:
Pelion Peanut Festival

Ship To:
Pelion Peanut Festival

P.O. Number
Shirley
Ship Date
08/16/10

Quantity	Item	Description	Price Each	Amount
1,250	Printing	Festival Programs 6x9 28-Pages + Cover Text- 70# Gloss Text Black Ink Cover 2/Colors Ink on Gloss Cover Stock Saddlestitched	0.9584	1,198.00T
	Printing	Typeset & Layout 8 1/2 Hours Sales Tax	510.00 7.00%	510.00T 119.56

SC PELION PEANUT PARTY
P O BOX 386
PELION, SC 29123-0386

4341
67-160/532
25204

DATE 8-18-10

PAY TO THE ORDER OF Lexington Printing \$ 1827.56
One thousand Eight Hundred Twenty Seven and 56/100 DOLLARS



BB&T

BRANCH BANKING AND TRUST COMPANY
1-800-BANK BBT BBT.com

FOR Program Bk Inv. 62281

Steve G. Sprenger

Total \$1,827.56



INVOICE

Date	Invoice #
7/24/2010	25138

1039 Meeting Street
 West Columbia, SC 29169
 (803) 796-2304 (803) 794-8432
 (803) 791-8749 Fax
 (803) 794-8373 Ad Specialty Division

REMIT WITHIN 10 DAYS
NO STATEMENT WILL BE SENT
PLEASE PAY FROM THIS INVOICE

Bill To
S.C. Peanut Party Susan Enlow Ph 606-9522/Fax 358-0952 794-4243 Phone/Fax
P.O. No.
SUSAN
Terms
Net 10
Due Date
8/3/2010

Item	Catalog #	Qty	Description	Rate	Amount
AP-2TCW-150		1	ROLL TABLECOVER PLASTIC 40X150, RED	28.95	28.95T
Misc.		1	LOT (100) PAGEANT CONTESTANT NUMBERS (5-125)	38.00	38.00T
Banners		1	EACH DATE CHANGE ON 3 LARGE BANNERS	40.00	40.00T
Misc.		43	GOLD MEDALLIONS	0.25	10.75T
Misc.		4	SMALL WHITE GIFT BOXES	0.40	1.60T
Misc.		1	PKS TISSUE PAPER, GOLD	5.49	5.49T
Misc.		1	PK TISSUE PAPER, RED	2.39	2.39T
Misc.		4	EMBROIDERED TOTE BAGS	14.00	56.00T

pd
ck # 4284
7/26/10

MERCHANDISE / ORDER PROBLEMS WILL BE CORRECTED IF PAPER PRO IS NOTIFIED WITHIN 1 BUSINESS DAY OF DELIVERY / PICKUP. RETURN POLICY: Returns within 30 to 45 days are subject to a 15% restocking charge. After 45 days, a 25% restocking charge will apply. NO RETURNS AFTER 60 DAYS.	Subtotal	\$183.18
	Sales Tax (7.0%)	\$12.82
	Total	\$196.00

Paper Pro, Inc.

1039 Meeting Street
West Columbia, SC 29169
(803) 796-2304
(803) 791-8749 Fax

Sales Receipt

Date	Sale No.
8/12/2010	59

Sold To
S.C. Peanut Party Susan Enlow Ph 606-9522/Fax 358-0952 794-4243 Phone/Fax

Check No.	Payment Method	Project
SUSAN		

Description	Qty	Rate	Amount
MISCELLANEOUS PAGEANT SUPPLIES <i>Old receipts (Banner)</i>	1	55.00	\$55.00
PAID ON 8/12/10 WITH CHECK #4354			
Subtotal			\$55.00
Sales Tax (7.0%)			\$3.85
Total			\$58.85

Aiken Standard

326 Rutland Drive NW
Aiken, SC 29801

Account # 127916
S C Peanut Party

7-28 ¼ page ad \$80.00
Wagener Monthly

Total \$80.00

SC Peanut Festival

YOUR RECEIPT
THANK YOU

07/09/2010 1:13PM 01
000000#1387 GLORIA

CLASS RETAIL \$80.00

ITEMS 10
CHECK \$80.00

pd ck 4328

Please mail check to Aiken Standard, P. O. Box 456, Aiken, SC. 29802. Please put my name on the envelope and account #127916 n the check



INVOICE

Your place for Fine Jewelry, Awards and Special Gifts

PO Box 158
 Pelion, South Carolina, 29123 - USA
 Phone 803-894-6946 email: sales@smoothcreations.com

INVOICE #1335
 DATE: AUGUST 11, 2010

SOLD TO:

SHIP TO:

Pelion Branch Library *Peanut Party*
Pelion, SC 29123

COMMENTS OR SPECIAL INSTRUCTIONS:

SALES PERSON	ORDER NO.	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
CM		SP	Pick Up		

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Customized Banner	\$45.00	\$45.00
PAID			

If you have any questions concerning this invoice, contact us at 803-894-6946
We appreciate your business



SUB,TOTAL	\$45.00
SC SALES TAX	\$3.15
SHIPPING AND HANDLING	
TOTAL	\$48.15

THANK YOU FOR YOUR PURCHASE WE TRUST MERCHANDISE MEETS YOUR EXPECTATIONS. YOUR FEEDBACK WILL BE APPRECIATED.
 Visit our Webstore www.esmoothcreations.com eBay: <http://stores.ebay.com/Smooth-Creations-Jewelry>
 Photo Gifts: www.esmoothcreationz.com

Thank you for your business!

ORIGINAL

101-74

"Where The Shows Are !!!"

FAXED 1-8-10

Pd 1-12-10 ck#

Show Listing Information Form

4319
\$25.00

(Please Print or Type Information - REPRODUCE THIS FORM IF NEEDED)

SPONSOR'S NAME & ADDRESS: South Carolina Pelion Peanut Party

CONTACT NAME: Shirley Sprenne PHONE: 803-785-3272 FAX: 803-785-7651

SHOW DATES - FROM: Aug 13 TO Aug 14, 2010 APPLICATION DEADLINE: June 30, 2010

NAME OF SHOW: S.C. Pelion Peanut Party # YEARS HELD: 29

LOCATION (City, State): Pelion, SC 29123

SITE OF SHOW (mall, park, street, building name, etc.): Pelion Community Center + Grounds

TYPE OF EVENT (See Checklist): FESTIVAL

SPACE SIZE: 10x10 ^{CRAPTERS} SETUP TIME: 12 pm Aug. 13
7 am Aug. 14

HOURS OF THE SHOW: AUG 13: 5pm-11pm
AUG 14: 8am-11pm

COST INDOOR: _____ COST OUTDOOR: _____

COST FOR FOOD VENDORS: CALL FOR INFORMATION

IS ELECTRICITY AVAILABLE: Y ^{CRAPTERS} FOR Food Vendors COST: _____

IS THIS A JURIED SHOW (Y/N): N JURY FEE: _____

TOTAL NUMBER OF SPACES IN THE SHOW: _____

ATTENDANCE LAST YEAR: 10,000 # OF EXHIBITORS: _____

DO YOU HAVE ENTERTAINMENT: yes

WHAT ADDITIONAL ACTIVITIES WILL BE TAKING PLACE: Parade, Pageant,
Car show, Book Sale,

WHAT AWARDS OR PRIZES DO YOU OFFER: PARADE TROPHIES

ARE THERE RESTRICTIONS TO ELIGIBILITY: FOR INFORMATION CALL susan @ 803606-9522

DO YOU CHARGE ADMISSION?: (Y/N) N HOW MUCH? _____ No Alcohol or Drugs

EMAIL: <u>SSprenne@scpeanutparty</u>	WEBSITE ADDRESS: <u>www.scpeanutparty.com</u>
ADDITIONAL COMMENTS:	

- CHECK ALL THAT APPLY
- Arts & Crafts
 - Fine Art
 - Fine Crafts
 - Collectibles
 - Antiques
 - Dolls
 - Quilts
 - Rock & Minerals
 - American Indian
 - Limited Media Event
 - Toys
 - Flea Market Items
 - Commercial Displays
 -
 - Festival
 - Fair
 - Carnival Rides
 - Midway Games
 - Demonstrations

Feel free to reproduce this form. Use one form for each show submitted. **FOR EACH EVENT LISTING, please include a listing fee of \$25.00.** For this fee, your show will be listed in each edition of "Where The Shows Are !!!" until the event takes place starting with the issue being prepared at the time of receipt that covers events in your geographical area as defined by our management staff. Listings in additional guides for other geographical areas can be requested, however the inclusion of your event in those guides is solely at the discretion of the management of "Where The Shows Are!!!". This form must be returned to us no later than 20 days prior to publication of the issues in which you'd like to be included.

OUR EASTERN EDITION GUIDE IS PUBLISHED in January, April, July and October of each year.

RETURN THIS FORM TO: "WHERE THE SHOWS ARE !!!" - P.O. BOX 434 - EDGEWATER, FL. 32132
Phone: (386) 428-0173 FAX: (386) 426-2419 EMAIL: shows@artandcrafts.com

Shirley

Lexington Publishing Co. Inc.
 P O Box 9
 Lexington, SC 29071
 (803) 359-7633

LEXINGTON COUNTY
Chronicle
with
 The Dispatch-News
 SINCE 1870

BILL TO
SC PEANUT PARTY #87 SUSAN ENLOW PO BOX 386 PELION, SC 29123

PAID

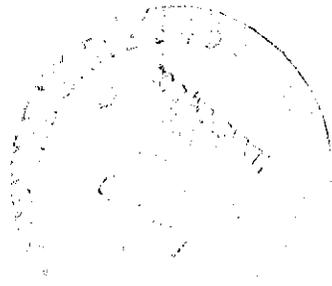
Invoice

DATE	INVOICE NO.
7/1/2010	78994
P.O. NO.	TERMS

ITEM	DESCRIPTION	COL INCHES	RATE	AMOUNT
RETAIL AD	PEANUT PAGEANT RETAIL CHRONICLE ADS PAID BY CK# 4276 POSTED 7-1-10		630.00	630.00
Total				\$630.00



103 Columbia Avenue • P.O. Box 183 • Chapin, SC 29036



December 21, 2010

Ms. Diana Burnett
Lexington County Council
County Administration Building
212 South Lake Drive
Lexington, SC 29072-3437

Dear Ms. Burnett:

This is to request payment of the \$2,500 which was appropriated by the Lexington County Council from the Temporary Alcohol Beverage License Fee Fiscal 2009-10 for the Chapin Labor Day Festival.

Enclosed please find a Statement of Income and Expenditures for our festival for three calendar years for our 2010 festival which was held September 4, 5 and 6, 2010. In the 2010 financial statement I have highlighted in yellow those items for which this funding was applied.

Thank you for supporting the Chapin Labor Day Festival.

Yours truly,

Stanley E. Shealy



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012

APPLICATION

1. Name of Festival: CHAPIN LABOR DAY FESTIVAL
2. Sponsoring Organization: Town of Chapin
 Mailing Address: P.O. Box 183, Chapin SC 29036
3. Festival Director:
 Name STANLEY E SHEALY Title MAYOR
 Telephone 803-345-2444 Alternate Telephone 803-345-1873
 Fax Number 803-345-0427
 Email mayorstan@scrr.com
4. Festival Website: Clark + Beaufort Streets Chapin
5. Event Category (Check One): (www.chapinSC.com)
 Festival:
 Other – Pursuant to State Statute Section 61-6-2010:
6. Festival Timeline: Sept 3-5, 2011
 (Actual Dates of Festival)
7. Location of Festival: Clark + Beaufort Streets, Chapin
8. How many people do you expect to attend? 10,000 to 12,000
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**
 - a. Estimated cost for this project: \$ 15,000
 - b. Amount of funds requested for this project: \$ 2,500
 - c. This request equals what percent of the total Festival Budget? 17 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
 Yes No
 - a. If yes, state year 2009, amount \$ 2,500, source County of Lex TABL, and purpose: also prior years
 - b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?
 Yes No
 - c. If not, please explain: _____

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

For more than a quarter century the Chapin Labor Day Festival has showcased "The Capital of Lake Murray" as a great place to visit, to live, to work and to play. Visitors from all over the state, + elsewhere, come to Chapin to enjoy a small town celebration in a unique setting. TAB license fee funds were used for advertising and promotion.

Signature of Festival Director:

Name Stanley E Shealy Title Mayor
 Signature STANLEY E SHEALY Date 12-19-2010

**ORIGINAL APPLICATION DUE BY:
MONDAY, JANUARY 3, 2011**

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072



Reset Form

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County of Lexington TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

FINAL REPORT FY 2009/2010

I. FESTIVAL INFORMATION:

Organization Name: Town of Chapin
 Festival Name: LABOR DAY Festival
 Contact Name: STANLEY E. SHERLY Phone: 345-2444 (106)

II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application?

If no, state any problems you encountered:

Yes

III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):

Very successful. Attendance estimated at 14000 (Respite reduction in print and no radio advertising. Used social media a lot this year.

IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2008/09	2009/10
Total Budget of Festival	16000	16000
Amount Funded by the Temporary Alcohol Beverage License Fee	2500	2500
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources		
Total Attendance	12000	14000
Total Tourists*	est 20%	est. 20%

*Tourists are generally defined as those who travel at 50 miles to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

observation (particularly along parade route, + estimates based on sales)

VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the fiscal year. High lighted on Budget/Financial Reports

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

STANLEY E. SHERLY MAYOR
 Name Title

Stanley E. Sherly 12-19-10
 Signature Date

Chapin Labor Day Festival Income/Expenditures Calendar Year 2010

Balance Forward:	(December 31,2009)	\$	17,566.34
DEPOSITS:	2/28/10 Lex.Co. Alcohol Bev. Funds		2,500.00
	Total Advertising for Program Booklet		8256.69
	Total Vendors Booths		1,990.00
	Total Parade Entry Fees		575.00
	Total Chapin Idol Entry Fees		255.00
	Carnival Fee		150.00
	INTEREST		3.93
TOTAL INCOME:		\$	31.296.96

Alcohol Beverage Funding applied to highlighted items.

EXPENDITURES:

6/6/10	William Chick for Postage	\$	57.20
8/5/10	Bonnie Cramer Layout Design		500.00
8/13/10	Refund of a Vendor Booth fees		80.00
8/13/10	Kirby Floats		855.00
8/13/10	Another Printer (Program Books		2,091.89
8/20/10	Palmetto Graphix (Signs)		497.55
9/6/10	Kimi Daly (Producer Chapin Idol)		400.00
9/6/10	Mike Daly (Sound System & Tech)		800.00
9/7/10	Chapin Idol Awards		550.00
9/7/10	American Legion Post 193 (Street Clean)		500.00
9/7/10	Newberry Car Buffs		200.00
9/7/10	Vicki Azarigian (Postage)		88.00
9/9/10	Chapin Ruritan Club		79.00
9/20/10	Chapin Lions Club (Parking)		200.00
9/20/10	Phoenix Graphics (Signs for floats)		64.20
9/29/10	Chapin Times (Advertising)		987.50
10/1/10	Thompson Services (Porta-Jons)		1,128.00
10/1/10	Chapin Band Boosters (Parade assist)		200.00
10/1/10	Samiko (Staff T-Shirts)		137.60
10/1/10	BSA 870 (GIS Lot Cleanup & Food)		262.00

Page 2 - Chapin Labor Day Festival -- 2010

EXPENDITURES (CONTINUED)

10/6/10 William Chick for Award Plaques	169.65
10/8/10 Lake Murray News (Advertising)	441.00
10/11/10 Rentzall (Tent and Chairs)	1,788.70

TOTAL EXPENDITURES	\$12,077.29
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BALANCE AS OF November30, 2010	\$19,219.67
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Chapin Labor Day Festival Income/Expenditures Calendar Year 2009

Balance Forward:	(December 31,2008)	\$	19,341.94
DEPOSITS:	1/20/09 Lex.Co. Alcohol Bev. Funds		2,500.00
	Total Advertising for Program Booklet		6,425.00
	Total Vendors Booths		2,080.00
	Total Parade Entry Fees		250.00
	Total Chapin Idol Entry Fees		270.00
	Carnival Fee		300.00
	INTEREST		5.20
TOTAL INCOME:		\$	31,172.14

EXPENDITURES:

	3/11/09 William Chick for Trophies	\$	150.07
	5/15/09 William Chick Postage		83.72
	7/24/09 Town of Chapin (Fed Ex/Kinko)		186.16
	7/21/09 Stan Shealy (Reimbursement for Pay to Bonnie Cramer for book design)		500.00
	8/19/09 Samiko Embroidery (Staff Shirts)		192.60
	8/18/09 Lexington Printing (Program Books)		1,935.63
	8/18/09 Citadel Broadcasting (Advertising on Majic 98.5, WISW, and 107.5)		2,795.00
	8/19/09 Neal Hiron (Boy Scout Expenses)		35.00
	8/28/09 Supplies		26.75
	8/18/09 Palmetto Graphix (Signs for vehicles)		74.90
	8/23/09 Lexington Publishing Co. (Flyers)		250.00
	9/7/09 Chapin Idol Winners		550.00
	9/7/09 Mike Daly (Sound System)		800.00
	9/7/09 Kimi Daly (Chapin Idol Production)		400.00
	9/7/09 American Legion Post 193 (cleanup)		500.00
	9/7/09 CHS Baseball Boosters (Parking)		200.00
	9/8/09 Smile Band		500.00
	9/11/09 Vicki Azarigian (Postage, supplies)		145.34
	9/11/09 CHS Band Boosters (GIS Lot Cleanup)		200.00

EXPENDITURES (CONTINUED)

9/11/09	Newberry Car Buffs (Donation for car show)	\$	200.00
9/18/09	Trophy Shop (Parade Trophies)		171.20
9/18/09	Thompson Services (Portable Toilets)		1,128.00
10/11/09	Chapin Times (Advertising)		725.00
10/14/09	Rentzall (Tent and Chairs)		1,727.88
10/14/09	Lake Murray News (Advertising)		441.00
12/27/09	Town of Chapin (Refund for Farm Boys Barbecue (After Festival Recap)		230.95
TOTAL EXPENDITURES			\$14,149.20
BALANCE AS OF DECEMBER 27, 2009			\$17,022.94

Chapin Labor Day Festival Income/Expenditures Calendar Year 2008

Balance Forward:	(December 31,2007)	\$	18,834.16
DEPOSITS:	1/16/08 Lex.Co. Alcohol Beverage Funds		2,500.00
	5/13/08 (\$1,850 ads; \$160 vendors)		2,010.00
	6/09/08 (\$1,925 Ads; \$275 vendors))		2,200.00
	7/23/08 Advertisements and vendors		3,210.00
	8/21/08 Vendors		675.00
	9/1/08 Parade		195.00
	9/1/08 Parade		400.00
	9/1/08 (Carnival \$300, Vendors 375)		675.00
	10/14/08 (Arts & Crafts \$232.78, Advertising \$150)		382.78
	11/17/08 Vendor		25.00
	INTEREST		8.64
TOTAL INCOME:		\$	31,115.58

EXPENDITURES:

6/14/08	Postmaster		\$42.00
6/09/08	Geiger Advertising (Caps)		158.75
7/31/08	Bonnie Cramer (Program Book Prep)		500.00
8/24/08	Thompson's Rental (Deposit Tent)		50.00
8/24/08	Citadel Broadcasting -WIS advertising)		2,300.00
8/27/08	Irmo Trophy		37.18
9/01/08	Talent contest awards		525.00
9/01/08	Mike Daly Sound System		750.00
9/01/08	Kimi Daly (Talent Contest)		750.00
9/01/08	Thompson Rental (Tent)		1,094.52
9/01/08	Lexington Printing (Programs)		2,435.32
9/01/08	Vicki Azarigian (Postage Reim.)		75.60
9/01/08	CHS Custodian (George		300.00
9/01/08	CHS Custodian (Diane		325.00
9/03/08	Grand Marshal Float		275.00
9/03/08	Lake Murray News Adv.		294.00
9/03/08	Samiko (tshirts)		188.32
9/03/08	Chapin Idol Banner		138.67
9/03/08	American Legion Clean-up		500.00
9/08/08	Lucas Septic (portajons)		336.00
9/11/08	Chapin Scrapers (cleanup EB lot)		125.00

EXPENDITURES (CONTINUED)

9/14/08	Tim Nichols (Electrical	\$ 40.00
9/25/08	William Chick (for trophiess)	130.43
9/08 08	Heartland (Newberry Observer)	172.26
9/08/08	Chapin Times (Advertising)	595.75
TOTAL EXPENDITURES		\$11,543.05
BALANCE AS OF NOVEMBER 30, 2008		\$19,572.53

Irmo Okra Strut Festival

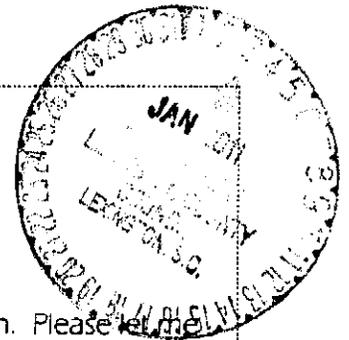
SARAH LONG / JIM TWITTY
PO Box 212334
Columbia, SC 29221-2334

Phone & Fax: (803) 781-6122
Administrator: Jimtwitty1@sc.rr.com



FAX COVER SHEET

Send To	Judy Busbee	From	Jim Twitty
Address		Date	1/3/2011
		Time	
		No. of Pages	8 (including cover)



Hi Judy.

I hope you had a very nice holiday!

I'm faxing the 2011/2012 Temporary Alcohol Beverage License Fee Application. Please let me know if you have any questions.

As you may know, the Okra Strut is going through a fairly major transition and I will no longer be working with the festival.

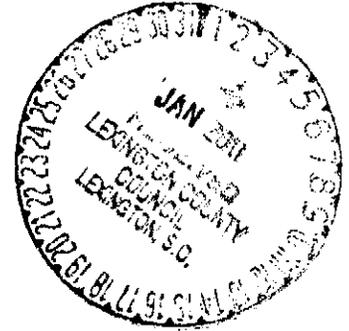
I'm applying on behalf of the Town of Irmo since they don't have anyone handling these duties yet.

Take care and thanks for all of your help over the years.

Jim Twitty



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012



APPLICATION

1. Name of Festival: Irmo Okra Strut Festival

2. Sponsoring Organization: currently the Town of Irmo, SC

Mailing Address: PO Box 406 Irmo, SC 29063

3. Festival Director:

Name TBD Jim Twitty applying on Title behalf of the Town of Irmo

Telephone 803-781-6122 Alternate Telephone

Fax Number 749-2743

Email jimtwitty1@sc.rr.com

4. Festival Website: irmookrastrut.com

5. Event Category (Check One):

[X] Festival:

[] Other - Pursuant to State Statute Section 61-6-2010:

6. Festival Timeline:

(Actual Dates of Festival)

7. Location of Festival: to be determined

8. How many people do you expect to attend? 45,000

9. Festival Budget: Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended

a. Estimated cost for this project: \$ 154,000.00

b. Amount of funds requested for this project: \$ 2,500.00

c. This request equals what percent of the total Festival Budget? 1.6 %

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

[X] Yes [] No

a. If yes, state year 2010, amount \$ 2,141.25, source Lexington County, and purpose: promotional expenses

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

[X] Yes [] No

c. If not, please explain:

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- Other: the festival is in the process of being restructured

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

The Okra Strut is currently being restructured and there is a great deal of information that is not available at this time including a budget, actual dates, location and other relative information. I am applying on behalf of the festival, however, I will no longer be managing the event.

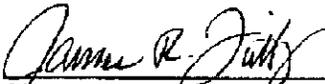
Signature of Festival Director:

Jim Twitty (on behalf of the Town of Irmo)

Name

Administrator

Title


Signature

1/2/11
Date

**ORIGINAL APPLICATION DUE BY:
MONDAY, JANUARY 3, 2011**

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

12. a. General Description:

The Okra Strut has grown with an estimated attendance of 40-50,000 festival-goers from surrounding communities and states and is held in the Irmo Village Shopping Center in the heart of Irmo.

A recipient of numerous awards, the Okra Strut was featured as one of "ten great places to celebrate food" in USA Today along side of the Maine Lobster Festival and the Monterrey Bay Strawberry Festival.

The Friday Night Street Dance from 6-11 PM traditionally features beach music while the legendary Okra Eating Contest showcases local public safety officers eating and competing to win this most prestigious title!

Saturday events kick-off at 9:00 am with the Okra Strut Parade. With more than 100 units, the Parade proceeds down St. Andrews Road from Crossroads Middle School to Lake Murray Boulevard. The festival is held from 10 AM to 5 PM with staged entertainment; arts, crafts and exhibits; Okryland kids area with amusements, crafts for kids, Okrafitti Street, and the kids' Okra Eating Contest; portraits with Okra Man, and much more! The festival boasts an array of food from festival fare to the famous "fried okra" deliciously seasoned by The Lake Murray-Irmo Woman's Club!

Lots of exciting special events include an okra cooking contest, the Okra Open golf tournament, an okra growing contest, among others. The Great Okra Giveaway offers cash and prizes from area merchants awarded on Saturday each year at 11, 1, 3, and 5 with a grand prize at 5 pm.

12. a. Brief History:

It all began in 1973 as a fundraiser for the Lake Murray-Irmo Woman's Club. The goal was to build a brand new library for the Irmo community. Local radio personality, the late Gene McKay, had the idea of naming the fundraiser the "Okra Strut" when he, jokingly, described the "ancient Irmese" as "a farming tribe who lived off okra!" In October of that year, the Woman's Club had a modest arts & crafts sale inside Seven Oaks Park.

12. b.

The Irmo Okra Strut Festival has become synonymous with the greater Irmo area and draws visitors from across the region and state. The festival has received national attention in numerous national publications and websites. A 2009 feature article by the Associated Press was picked up by hundreds of newspapers and websites internationally.

12. c.

The 2010 Festival attendance was estimated at 45,000 with an estimated 3,400 visitors from outside of Lexington County. The attendance increased in 2010 due to beautiful weather.

12. d.

The Festival makes a major impact on the local economy annually by generating an unknown amount of revenue for restaurants, hotels, and other services for festival-goers and for those working the Festival in some capacity.

12. e.

The Temporary Alcohol Beverage License Fee funds were used for newspaper advertising, Festival signage and/or banners, and to assist in the general promotion of the Festival through Festival wristbands with more than 5,000 printed with the Festival logo as well as a local sponsor.

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County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

FINAL REPORT
FY 2009/2010

I. FESTIVAL INFORMATION:

Organization Name:

Festival Name:

Contact Name: Phone:

II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application?

If no, state any problems you encountered:

III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):

IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

Table with 3 columns: Category, 2008/09, 2009/10. Rows include Total Budget of Festival, Amount Funded by the Temporary Alcohol Beverage License Fee, Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources, Total Attendance, and Total Tourists*.

*Tourists are generally defined as those who travel at 50 miles to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Name

Title

Signature

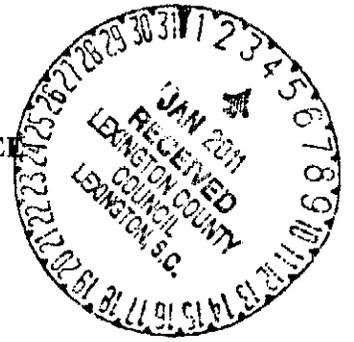
Date

Account #	Description	2010 BUDGET	2010 ACTUAL
REVENUE - OPERATING			
40320	Booth Rentals	18,000.00	12,109.00
40325	Parade Entries	2,000.00	3,100.00
40335	Concession Sales (Beer)	12,000.00	6,809.50
40345	Concession Sales (Food)	50,000.00	37,336.00
40350	Concession Sales (Amusements)	37,000.00	28,815.50
40355	Concession Sales (Special Proj - wristbands)	0.00	2,358.10
40610	On-site Revenue Cash Over/Short	1,000.00	1,873.62
	TOTAL OPERATING REVENUE	120,000.00	92,401.72
REVENUE - MISCELLANEOUS			
40615	Other Revenue	1,500.00	0.00
40625	Corporate Sponsorship	30,000.00	20,500.00
40630	Okra Strut Souvenirs (on-site)	2,200.00	1,132.00
40635	Okra Strut Souvenirs (pre-festival)	300.00	74.00
	TOTAL MISCELLANEOUS REVENUE	34,000.00	21,706.00
	TOTAL REVENUE	154,000.00	114,107.72
EXPENSES - GENERAL			
	ADMINISTRATION		
50170	Volunteer Services	500.00	564.09
50500	Memberships, Dues & Subscriptions	200.00	0.00
50605	Telephone	0.00	0.00
50175	Town Staff Overtime	4,000.00	5,786.06
50350	Law Enforcement	4,500.00	4,487.50
50230	Marketing (Radio/Newspapers)	1,000.00	650.00
50231	Marketing (Signs/Banners)	1,000.00	493.36
50232	Marketing (Tickets/Wristbands)	1,900.00	348.00
50233	Marketing (Shuttle)	1,500.00	1,500.00
50906	Chamber Luncheon	0.00	250.00
50425	Festival Management	20,600.00	20,600.00
50907	Entertainment (festival Friday and Saturday)	8,350.00	5,050.00
50908	Scholarships	2,000.00	2,000.00
50911	Donations	500.00	0.00
50912	Alcohol Liab. Insurance	2,500.00	0.00
50215	Bank Service Charge	0.00	0.00
50200	Postage	250.00	0.00
50205	Printing & Reproduction	500.00	212.54
50901	Misc. Expense	3,000.00	767.60
50903	Misc. Expense (Special Projects)	1,000.00	0.00
50904	Misc. Expense (Fireworks)	0.00	0.00
50905	Misc. Expense (Volunteer Shirts)	600.00	0.00
	TOTAL ADMINISTRATIVE EXPENSES	53,900.00	42,709.15

EXPENSES continued		2010 BUDGET	2010 ACTUAL	
CONCESSIONS EXPENSES				
50921	Vendor Reimbursement (Food)	38,000.00	30,313.50	
50922	Vendor Reimbursement (Tickets Civic Group)	1,200.00	2,450.00	
50923	Vendor Reimbursement (Soft Drink Civic Group)	0.00	0.00	
50924	Vendor Reimbursement (Amusements)	30,000.00	21,611.63	
50926	Vendor Reimbursement (Civic Groups)	3,000.00	0.00	
50931	Beer / Wine	3,500.00	5,107.13	
50933	Soft Drinks	0.00	0.00	
50936	Souvenir Expense	1,000.00	776.13	
50850	Capital Projects / Improvements (TBD)	2,000.00	0.00	
	TOTAL CONCESSIONS EXPENSES	78,700.00	60,258.39	
OPERATIONS				
50600	Utilities	2,000.00	484.81	
50715	Site Clean-up / Trash	2,500.00	2,340.00	
50330	Equipment Rental (tables, tents, chairs)	3,500.00	3,580.05	
50330	Equipment Rental (delivery, labor, damg waiver)	1,900.00	1,814.12	
50335	Equipment Rental (portable toilets)	2,500.00	2,005.00	
50340	Stage Rental	3,000.00	900.00	
50345	Stage Technical Support	7,000.00	4,925.00	
	TOTAL OPERATIONAL EXPENSES	22,400.00	16,028.98	
	TOTAL EXPENSES	155,000.00	118,996.52	
	NET PROFIT/LOSS	-1,000.00	-4,888.80	
NON-OPERATIONAL REVENUE				
40110	Accommodation Tax Fund (not operational)	2,500.00	2,141.54	projected
40500	Interest Earned (not operational)	2,000.00	31.98	
	TOTAL NON-OPERATIONAL REVENUE	4,500.00	2,173.52	
40115	Alcohol Permit Funds (not operational)	0.00	0.00	
	BALANCE	3,500.00	-2,715.28	



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012



APPLICATION

1. Name of Festival: Town Of Lexington OktoberFest
 2. Sponsoring Organization: Lexington Festivals, Inc
 Mailing Address: P.O. Box 2551 Lexington, SC 29071

3. Festival Director:
 Name Beth Edens Title Festival Organizer
 Telephone 803-609-4486 Alternate Telephone 803-807-7735
 Fax Number 803-957-5228
 Email beth@lexingtonoktoberfest.com

4. Festival Website: www.lexingtonoktoberfest.com

5. Event Category (*Check One*):
 Festival: _____
 Other – Pursuant to State Statute Section 61-6-2010: _____

6. Festival Timeline: October 8, 2011
 (*Actual Dates of Festival*)

7. Location of Festival: 111 Maiden Lane

8. How many people do you expect to attend? 8,000

9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**

a. Estimated cost for this project: \$ 35,000.00
 b. Amount of funds requested for this project: \$ 2,500.00
 c. This request equals what percent of the total Festival Budget? 7 %

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
 Yes No

a. If yes, state year 2010, amount \$ 2,500.00, source County of Lexington, and purpose: off set expenses

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

Yes No

c. If not, please explain: _____

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

Signature of Festival Director:

Beth Edens

Name

Beth Edens

Signature

Festival Organizer

Title

1/2/11

Date

**ORIGINAL APPLICATION DUE BY:
MONDAY, JANUARY 3, 2011**

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

A. Lexington OktoberFest-description of event

The Lexington FunFest strives to provide a festival weekend that's full of fun for everyone. The FunFest runs for over a number of days with a variety of special festivities including a beauty pageant, golf tournament, a 5K race, Doo Dah Parade, carnival, student art show, fishing tournament, craft and business exhibitors along with lots of great food and entertainment. The FunFest is sponsored by many of our local businesses. The proceeds of the festival go to local charities such as:

The Nancy K. Perry Children's Shelter

The Keys Program (Keeping Every Youth Safe)

The Kiwanis Club

Dickerson Center for Children

Lexington Police Department

The Rotary Club

Brief History

In 1990 the Lexington Chamber Business Retail Council decided the Town of Lexington needed a special event designed to attract visitors to the area. The desire to highlight local talent and showcase the special attributes of the Lexington Community was an important aspect. Equally important was the education and motivation of youth to participate in such an event. The main goal was to offer a weekend of family fun with something for everyone. With this in mind, the FunFest was born. As the festival continues to grow, so does the support from the festival to our community. We are proud to financially support organizations in our community that support, protect and care for children.

B. Benefits of the Festival

The activities of the Lexington Funfest brings attendees from within and outside the Lexington area that are exposed to local crafters, vendors, artists, businesses and most importantly the people of Lexington, along with communities leaders.

C. Attendance

Since we do not have a way to track the area in which our attendees reside, I think it would be fair to estimate that approximately half of the attendees are tourists.

D. Explanation of the Economic Impact

The Lexington FunFest draws people from the surrounding communities, towns and counties of Lexington, as well as major cities of South Carolina. Therefore, revenues are generated for retail establishments such as convenience stores, gasoline purchases, hotel and motel needs and restaurants.

E. How the event will attract and promote tourists to the area

The high quality reputation of our family oriented festival includes activities for all ages drawing people from around the state. The events include: a beauty pageant, golf tournament, a 5K race, Doo Dah Parade, carnival, student art show, craft and business exhibitors, food vendors, local entertainment as well as nationally known entertainment. The funds received from the Beverage License Fee for the 2009/10 year were used to off set the expense for the local entertainment-“Mama’s Home Cooking”, “Two Gentlemen & A Lady”, and “Overtones”. Brochures were also printed and distributed through out the community.



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012

FUNDING SOURCES

Organization: Town of Lexington OktoberFest

List of Funding Sources	Actual 2009/10	Current 2010/11	Estimated 2011/12
Mid-Carolina Elect. Coop	\$500.00	\$500.00	\$500.00
BC/BS	\$500.00	\$500.00	\$500.00
Lex. Medical Center	\$1,250.00	\$1,250.00	\$1,250.00
Time Warner Cable	\$2,500.00	\$2,500.00	\$2,500.00
Safe Federal Credit Union	\$500.00	\$500.00	\$500.00
Southern 1st Bank	\$250.00	\$250.00	\$250.00
First National Bank of the South	\$0.00	\$500.00	\$500.00
First Community Bank	\$0.00	\$500.00	\$500.00
Caughman Harman Funeral Home	\$0.00	\$250.00	\$250.00
Edward Jones Investments/Gary Deese	\$0.00	\$100.00	\$100.00
Town of Lex. Accommodations Tax	\$3,000.00	\$3,000.00	\$3,000.00
Lex. County Beverage Tax	\$2,500.00	\$2,500.00	\$2,500.00
Grant from The Town of Lexington	\$10,000.00	\$10,000.00	\$0.00
TOTALS	\$21,000.00	\$22,350.00	\$12,350.00



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012

EXPENDITURES

Organization: The Town Of Lexington OktoberFest

List of Expenditures	Actual 2009/10	Current 2010/11	Estimated 2011/12
Marketing/PR/Advertising	\$723.00	\$1,000.00	\$1,500.00
Salary/Commissions	\$5,137.50	\$3,091.00	\$3,500.00
Entertainment	\$3,245.81	\$7,500.00	\$7,000.00
Equipment Rental	\$2,970.51	\$5,844.12	\$5,000.00
Expense Reinbursement	\$100.00	\$0.00	\$0.00
Ice	\$0.00	\$380.00	\$300.00
Insurance	\$2,809.00	\$2,809.00	\$3,000.00
Licenses	\$278.12	\$395.00	\$400.00
Parade	\$0.00	\$659.08	\$700.00
Postage	\$158.00	\$308.99	\$200.00
Printing	\$756.17	\$455.84	\$500.00
Services/Electric	\$2,507.10	\$1,490.92	\$1,600.00
Supplies	\$2,195.03	\$560.34	\$1,000.00
Telephone	\$354.46	\$637.19	\$600.00
Volunteers	\$400.00	\$900.00	\$1,000.00
Web Site	\$199.78	\$41.74	\$100.00
Contributions	\$0.00	\$0.00	\$0.00
Unclassified expenses	\$3,050.00	\$2,000.00	\$2,500.00
Charges	\$15.00	\$6.00	\$15.00
beverage expense	\$300.00	\$0.00	\$300.00
food	\$69.80	\$6,074.20	\$4,000.00
misc. exp.	\$634.36	\$426.71	\$500.00
prizes	\$624.62	\$671.84	\$700.00
TOTALS	\$26,528.26	\$35,251.97	\$34,415.00



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

FINAL REPORT
FY 2009/2010

I. FESTIVAL INFORMATION:

Organization Name: Lexington Festivals, Inc

Festival Name: Town of Lexington OktoberFest

Contact Name: Beth Edens

Phone: 803-807-7735

II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application?

If no, state any problems you encountered:

yes

III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):

please see attached

IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2008/09	2009/10
Total Budget of Festival	\$35,245.74	\$26,528.26
Amount Funded by the Temporary Alcohol Beverage License Fee	\$2,500.00	\$2,500.00
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	\$2,500.00	\$2,500.00
Total Attendance	10,000	8,000
Total Tourists*	<u>1/2</u>	<u>1/2</u>

*Tourists are generally defined as those who travel at 50 miles to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

please see attached

VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Beth Edens

Name

Festival Organizer

Title

Beth Edens

Signature

1/2/11

Date

III. Festival Success

The 2009 Lexington FunFest was a success with our many activities. The festival was moved back to 111 Maiden Lane, which was a wonderful change. Through different avenues of funding, we were capable of presenting the Town, County and Tourists with a fun filled family festival. The lineup for Friday night was Lexington's very own "Mama's Home Cookin". Saturday's entertainment was another great local band "Two Gentlemen & Lady, followed by a day of local dance groups from around the Lexington area. The festival was able to promote the event through media to inform the public about the event. The festival committee felt that attendance was good considering this was the first year back in our old location.

V. Methods

We did not use any particular method to track attendance for the festival. We are certain that attendance was average based on the amount of ticket sales Saturday. The tickets were purchased by festival patrons in order to purchase food, drinks and ride the rides during the event.

VI. Festival Budget

The funds granted by the Temporary Alcohol Beverage Fee were used to help pay for 2009 entertainment lineup.



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012

APPLICATION

1. Name of Festival: Riverwalk Music Festival

2. Sponsoring Organization: City of West Columbia

Mailing Address: PO Box 4044, West Columbia SC 29171

3. Festival Director:

Name Susan F. Meisner Title Events Coordinator

Telephone 803-939-8608 Alternate Telephone 803-600-6450

Fax Number 803-939-8634

Email smeisner@westcolumbiasc.gov

4. Festival Website: riverwalkmusic.com

5. Event Category (Check One):

[X] Festival:

[] Other - Pursuant to State Statute Section 61-6-2010:

6. Festival Timeline: 04/10/2011

(Actual Dates of Festival)

7. Location of Festival: West Columbia Riverwalk Amphiteater

8. How many people do you expect to attend? 4,000

9. Festival Budget: Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended

a. Estimated cost for this project: \$ 15,000.00

b. Amount of funds requested for this project: \$ 2,500.00

c. This request equals what percent of the total Festival Budget? 17 %

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

[X] Yes [] No

a. If yes, state year 2010, amount \$ 2,500.00, source Lexington County, and purpose: Festival

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

[X] Yes [] No

c. If not, please explain:

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

Signature of Festival Director:

Susan F. Meisner

Name

Events Coordinator

Title

Susan F. Meisner

Signature

12/23/2010

Date

**ORIGINAL APPLICATION DUE BY:
MONDAY, JANUARY 3, 2011**

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

12. a.

The Riverwalk Music Festival has emerged as a possible successor to the now defunct Three Rivers Music Festival. Two stages of the 2006 Three Rivers Music Festival were located in West Columbia and they proved to be very popular and successful on the West Vista side of the river. With the loss of the Three Rivers Music Festival, a niche opened for West Columbia to hold its own music festival at the Riverwalk Amphitheater.

In 2007 the First Annual Riverwalk Music Festival drew a steady crowd of 300 to 400 people throughout the day with an estimated total attendance of over 2,500 people. With increased promotion and media coverage we drew an even larger crowd 2008 and in 2009 and 2010 we estimated a crowd of about 4000.

The festival provides a unique cultural experience by blending the fluid sounds of music with a visual feast of art against the natural backdrop of the Congaree River.

The city strives to keep the costs minimal so the festival can be offered free for the public's enjoyment and relaxation. The West Columbia Riverwalk Park is handicapped accessible so that all citizens can enjoy this celebration of the arts. Plenty of free off street parking is available across the street from the Riverwalk Park Amphitheater with a specific area designated for special needs parking.

The festival program will begin with three bands, each performing for an hour and a half and followed by our headliner. Last year our headliner was Jack Williams as our headliner. He has national and local ties. We are excited to announce that our headliner this coming year may be Edwin McCain who also has local ties. Edwin was born in Greenville but has grown into a national singer-song writer who plays all over the nation, has released numerous CD's and has had huge successes with several singles. He saw his tune "I'll Be" go to number five on the national charts and "I Could Not Ask For More" peaked at number three. While we are still working out the details, we hope to have him at the Riverwalk next year.

TV and radio personalities will emcee the program to ensure a smooth transition between changes in performers. Festival attendees also will be able to browse through an open courtyard of talented local artists displaying their handmade designs of pottery, jewelry, metal works, watercolors, photography, hand-blown glass, and oil paintings.

12. b.

Businesses in the State Street area can offer festival attendees venues for food and beverage, as well as opportunities to shop in numerous gift and antiques stores located in the nearby historic business district thus drawing tourists to the Vista.

With every year we have tried to increase our advertising to bring folks to West Columbia and Lexington County, folks who may never have visited us before. We increased our advertising in 2010 and it was reflected in our attendance.

Some of our advertising included:

11,000 Color Inserts in West Columbia Water Bills

Freetimes - 2 ads - April 6th and April 13th

2 ads- Gamecock News

New banners with sponsor signs, At Amphitheater, At City Hall

200 Color Posters, 2000 Color Flyers

New 92.1 Radio

40 x 60 second commercials

12 a day for 13 days – 15 second promotional rotator

Website Banner to be displayed 100% week of Festival

64 live promo announcements – 04/03 – 04/16

2 Email Blasts to over 5,000 registered listeners

04/11 – 04/16 – Give away 10 VIP Passes on 92.1

04/11 – 04/16 – Give away 10 VIP Passes on WACH Fox TV

New 92 Host and MC event on 04/16

30 second spot to run 2 weeks on WACH FOX TV

Roxanne Mockabee – Verbal and written advertising throughout
Art Community

West Metro ran ad in Charlotte Newspaper

12. c.

In 2010 we gathered information that told us that about 13% of our crowd of 4000 was not from Lexington County.

We documented Festival goers from Richland, Newberry, Florence, Sumter and Fairfield Counties.

We even had folks from Florida and Georgia.

This has become an annual event and as word gets out about the huge success of this event, we look for even larger crowds from all over South Carolina and beyond the borders of South Carolina. Also we suspect that with a nationally known artist, our attendance will surely increase since usually you have to purchase tickets to see someone like Edwin McCain.

12 d.and e.

While we offer food for sale on sight for our festival goers, State and Meeting Streets are just a minute away and since we do not charge admission to our festival, attendees can come and go to visit and enjoy the many restaurants, shops and antiques we have to offer.

We have many fine sponsors both monetary and in-kind. Their names are on each poster, flier, banner, sign and also in our program.

We also solicit door prizes from businesses all over West Columbia to encourage our attendees to visit places like Zesto, Nick's Pizza, Chick Fila, Steve's Deli, and others.

Applebees' has become the sole sponsor of our VIP booth. They set up a 1st class operation for our VIP's. We had so many requests from 2009 festival goers to purchase food from them, so we granted them the opportunity to sell plates from Applebees in 2010 with the proceeds going to "Make A Wish". We also advertise those who donate food for our Artist's Tent. We think all of this speaks volumes about the kind of businesses we have in our community and their continued commitment to keeping this event a quality one and free to everyone.

Festival expenditures paid for using Temporary Alcohol Beverage License Fee for FY 09/10.

Freetimes – 2 ads	\$ 649.00
Signs To Go – 2 new sets of banners	\$2198.95
TOTAL	<u>\$2,847.95</u>



Reset Form

Save A Copy

Print Form

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

FINAL REPORT
FY 2009/2010

I. FESTIVAL INFORMATION:

Organization Name: City of West Columbia
Festival Name: Riverwalk Music Festival
Contact Name: Susan F. Meisner Phone: 803-939-8608

II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application?
If no, state any problems you encountered:
yes

III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):
Once again advertising is a key to our success. And with a well known musician with local ties, we hope to take our festival to the next level.

IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

Table with 3 columns: Category, 2008/09, 2009/10. Rows include Total Budget of Festival, Amount Funded by the Temporary Alcohol Beverage License Fee, Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources, Total Attendance, and Total Tourists*.

*Tourists are generally defined as those who travel at 50 miles to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
Forms filled out to win door prizes

VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Susan F. Meisner
Name

Events Coordinator
Title

Handwritten signature of Susan F. Meisner
Signature

12/23/2010
Date

RIVERWALK MUSIC FESTIVAL APRIL 10

LEDGER ACCT NUMBER 10-00-369300

DEPOSITS				EXPENSES			
DATE	NAME	DESCRIPTION	AMOUNT	DATE	NAME	DESCRIPTION	AMOUNT
01/01/2010		balance from last year	208.91	02/12/2009	Roxanna Mockabee	Artist Coordinator	500.00
01/01/2010	Lex Cty Council	Grant	2,500.00		Freetimes	2 ads	649.00
	Columbia Farms	Sponsor	3,000.00		Jack Williams	musician	2000
	Walmart				Twang Bombers	musician	1000
	Safe Fed Credit Union		500.00		Jon Michaels	musician	250
	Brittingham, Brown		500.00		Erich Skelton	musician	250
	Countybanc		500.00		Jeff Hunter	sound	900.00
	Accomodations				James Etheridge	Musician Coordinator	500
	Cultural Council		1,286.00		New 92	advertising	1000.00
	Laura Sellers		20.00		Signs To Go	banners - 2 sets	2198.95
	Peggy Nunn		20.00		Gamecock news	2 ads	58.21
101-114	Jean Bourque	artist	20.00				
	Brian Pyle	artist	20.00				
	Kirill Simm	artist	20.00				
	Nancy Kauffman	artist	20.00				
	Jean Ehler	artist	20.00				
	Susan Quick	artist	20.00				
	Lauraette Kirkland	artist	20.00				
	Lauren Maurer	artist	20		Palmetto Party	canopy rental	301.02
	Blake Atkins	artist	20.00				
	Rachael Parker	artist	20.00				
	Gretchen Parker	artist	20				
	Thomas Washington	artist	20				
	Tam Hicks	artist	20				
	Ron Weathers	artist	20				
			8,814.91				9,607.18



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2011/2012



APPLICATION

1. Name of Festival: Pine Ridge Neighborhood Festival
 2. Sponsoring Organization: Town of Pine Ridge
 Mailing Address: 2757 Fish Hatchery Road, West Columbia SC 29172

3. Festival Director:
 Name Floyd Dinkins Title Committee Chair
 Telephone 803-513-8806 Alternate Telephone 513-8804
 Fax Number (803)955-0605
 Email floweed@sc.rr.com

4. Festival Website: http://www.townofpineridgesc.com/festival.htm

5. Event Category (Check One):
 Festival: Pine Ridge Neighborhood Festival
 Other – Pursuant to State Statute Section 61-6-2010: _____

6. Festival Timeline: _____
 (Actual Dates of Festival)

7. Location of Festival: Midland's Ball Park on Fish Hatchery Road

8. How many people do you expect to attend? 4,000

9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**

- a. Estimated cost for this project: \$ 14,200.00
- b. Amount of funds requested for this project: \$ 2,500.00
- c. This request equals what percent of the total Festival Budget? 18 %

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

Yes No

a. If yes, state year 2010/2011, amount \$ 2,500.00, source Temp. Alcohol Fee, and purpose: see attached

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

Yes No

c. If not, please explain: _____

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization
- Community service club, church, etc.
- Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

As stated on the attached addendum, our town looks to make our festival a regional success that in time will increase tourism and housing/relocation to our area.

Signature of Festival Director:

Floyd W. Dinkins III

Name

Festival Committee Chair

Title

Floyd W. Dinkins III

Signature

12-23-2010

Date

**ORIGINAL APPLICATION DUE BY:
MONDAY, JANUARY 3, 2011**

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Item 10:

a. The purpose of the Pine Ridge Neighborhood Festival is to promote the community spirit and neighborhood ownership in the greater Pine Ridge community which is directly related to pride in home ownership and upkeep, a lower community crime rate, promotes greater community awareness of social problems and neighborhood involvement in social activism.

Item 12:

a. General description of the festival and brief history of the organization:

The festival is a two day event that draws state wide vendors, amusement rides, and entertainment acts. The festival begins on Friday evenings with a turkey shoot and amusement rides (free to the public; the rides paid for by the Festival Committee), as well as an Elvis impersonator stage show. The festival concludes Friday night with a fireworks show. Saturday, the festival kicks off with a 1 mile parade that includes town members and students from our local middle and elementary schools. The day continues with amusement rides, food vendor selections to eat, and entertainment ranging from clogging to bluegrass/country bands.

b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community

Lexington County municipalities use festivals to “market” themselves to the public; and Pine Ridge has found a unique way of contributing to our community by paying for the amusement rides so parents can focus attention on quality family time. This is just one way that Pine Ridge promotes itself, in alignment with Lexington County, as a family oriented community. As our town’s commercial/business sectors grows, we are finding them more willing to step up and assume ownership of our community as well. The festival provides the businesses with a tangible means of reaching out to the community; bringing public and private sector together. Many of the craft vendors are from areas beyond 50 miles from Lexington county, so the festival draws in vendors who require lodging and meals while staying for a two day event.

C: Total attendance to the festival vs. the number of total tourists in attendance:

Last year was our biggest event yet with nearly 4000 total attendance. Of those, nearly 30% of attendees were beyond the 50 mile range of Pine Ridge. Our increased outreach to state wide craft vendors was partly responsible for the percentage increase; however our advertisement also contributed to the increase in total attendance. Data tracking tools included: survey questionnaires responses (from attendees at large), craft vendor surveys, conversations with attendees, and license plate surveys.

d. Economic impact generated by tourism to the festival

Pine Ridge is only beginning to grow in commercial/business traffic, however the festival provides a way for our fledging businesses to react and interact with the public. Also, the out of town vendors who require lodging/meals are asked to use motels/hotels in the town of Springdale to keep the spending dollars local.

e. Overall description of how the festival attracts and promotes tourists to the area and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this, i.e. brochures - \$300, etc.

The town has placed an emphasis on advertising our fine festival to attract a loyal vendor crew who will return year after year. Their success is dependent on festival attendee numbers and spending capacity. Hence, the town pays for the amusement rides which allow parents to spend money on craft and food vendor wares. Last year, we advertised in the local papers, radio, brochures (many delivered to residents of our town), and signage along major roadways in the area. Alcohol Beverage License fee funds were used in all of these advertising scenarios.

**COUNTY OF LEXINGTON
MINIBOTTLE TAX FUND
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Minibottle Tax Fund 2141:								
Revenues:								
420700	Minibottle Tax	378,360	189,180	378,360	378,360	378,360		
461000	Investment Interest	56	28	100	100	100		
** Total Revenue		378,416	189,208	378,460	378,460	378,460		
***Total Appropriation					378,360	378,360		
FUND BALANCE								
Beginning of Year					17,027	17,127		
FUND BALANCE - Projected								
End of Year					17,127	17,227		

Fund: 2141
Division: Health & Human Services
Organization: 171600 - Minibottle Contributions

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	BUDGET	
					2011-12 Recommend	2011-12 Approved
Personnel						
* Total Personnel	0	0	0	0		
Operating Expenses						
534000 Contributions	378,360	94,590	378,360	378,360		
* Total Operating	378,360	94,590	378,360	378,360		
** Total Personnel & Operating	378,360	94,590	378,360	378,360		
Capital						
** Total Capital	0	0	0	0		
*** Total Budget Appropriation		378,360	94,590	378,360	378,360	

**COUNTY OF LEXINGTON
INDIGENT CARE
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Indigent Care 2200:								
Revenues:		<u>.904 Mills</u>		<u>.873 Mills</u>	<u>.873 Mills</u>	<u>.873 Mills</u>	<u>.873 Mills</u>	<u>.873 Mills</u>
410000	Current Property Taxes	647,285	647,600	373,697	701,699	701,699		
410500	Homestead Exemption Reimbursements	30,030	30,030	0	30,000	30,000		
410520	Manufacturer's Tax Exemption	3,142	3,142	0	4,000	4,000		
410530	State Sales and Use Tax Credit	19,466	17,277	14,014	21,702	21,702		
411000	Current Vehicle Taxes	113,081	103,651	44,992	98,478	98,478		
412000	Current Tax Penalties	1,450	1,448	(1)	1,500	1,500		
412001	Prior Year Penalty	0	0	0	0	0		
413000	Delinquent Taxes	43,574	41,293	23,478	20,000	20,000		
414000	Delinquent Tax Penalties	6,669	6,195	3,520	4,000	4,000		
417100	Fee in Lieu of Taxes	47,263	47,263	0	49,398	49,398		
417120	Fee in Lieu of Taxes - Prior Year	0	0	0	0	0		
417130	FILOT - Manufacturer's Tax Exemption	3,760	3,760	0	3,700	3,700		
417150	FILOT - Fee for Services	438	438	0	0	0		
418000	Motor Carrier Payments	2,149	2,133	1,012	2,000	2,000		
419000	Merchants Exemptions	23,800	23,800	11,900	23,800	23,800		
419900	Tax Refunds	0	0	0	0	0		
461000	Investment Interest	1,067	890	187	800	800		
461001	Tax Appeals Interest	0	0	0	0	0		
** Total Revenue		<u>943,174</u>	<u>928,920</u>	<u>472,799</u>	<u>961,077</u>	<u>961,077</u>		
***Total Appropriation					<u>1,042,046</u>	<u>1,042,590</u>		
FUND BALANCE								
Beginning of Year					<u>376,145</u>	<u>295,176</u>		
FUND BALANCE - Projected								
End of Year					<u>295,176</u>	<u>213,663</u>		

**COUNTY OF LEXINGTON
CLERK OF COURT / PROFESSIONAL BOND FEES
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Clerk of Court / Professional Bond Fee 2600:								
Revenues:								
431100	Clerk of Court Fees	7,105	8,720	18,370	18,370	18,370		
461000	Investment Interest	155	134	93	93	93		
** Total Revenue		7,260	8,854	18,463	18,463	18,463		
***Total Appropriation					122,983	125,745		
Contingency:								
Unused								
Carryforward								
					110,483			
						<u>0</u>		
FUND BALANCE								
Beginning of Year								
					95,280	101,243		
FUND BALANCE - Projected								
End of Year								
					101,243	(6,039)		

Fund: 2600
Division: Judicial
Organization: 141100 - Clerk of Court

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET			
					2011-12 Requested	2011-12 Recommend	2011-12 Approved	
Personnel								
* Total Personnel		0	0	0	0			
Operating Expenses								
521000	Office Supplies	0	0	1,000	1,000			
521200	Operating Supplies	0	0	0	0			
525020	Pagers and Cell Phones	0	0	0	0			
525230	Subscriptions, Dues, & Books	0	0	500	0			
529903	Contingency	0	0	110,483	110,483			
* Total Operating		0	0	111,983	111,483			
** Total Personnel & Operating		0	0	111,983	111,483			
Capital								
540000	Small Tools & Minor Equipment	853	0	1,000	2,500			
540010	Minor Software	0	0	500	500			
All Other Equipment (2) Scanners		4,885	9,321	9,500				
						<u>11,262</u>		
** Total Capital		5,738	9,321	11,000	14,262			
*** Total Budget Appropriation		5,738	9,321	122,983	125,745			

**FUND 2600
CLERK OF COURT (141100)
FY 2011-12 BUDGET**

SECTION III – PROGRAM OVERVIEW

Program : General Sessions

Objectives:

To achieve and maintain a high standard of accuracy and efficiency regarding all arrest warrants, bonds, indictments and sentences for the county. To insure all records are received and processed for county magistrates and municipalities. To report this information to various other entities (Solicitor, Public Defender, Probation Department, and attorneys. To report any/all “disposition of charges” information to South Carolina Court Administration for disbursement throughout the state. To provide adequate assistance and advise Circuit Court Judges, Solicitors, Attorneys and the general public upon request. To appoint legal counsel to all qualified, including but not limited to those declared indigent. To properly maintain and manage General Sessions and Transfer Court on a daily basis. To maintain and collect fines imposed by Judges in both courts. To organize and maintain all evidence submitted in criminal trials and coordinate availability to Supreme Court for the appeals process. To maintain all bonding company license and provide current information for those companies to all magistrates. To compose, prepare and mail all Jury summons for Circuit and Criminal Court in an efficient and timely manner. To assist all persons on Jury duty as well as maintaining all Juror information for civil, criminal and transfer courts. Providing all Jury support services as well as the compilation of all Jury information for trial while coordinating Jury selection.

The goal of this department is to assure accurately transmitted information pertaining to criminal offenses occurring in Lexington County, produced revenue for the county by timely collection of fines and continued service to the citizens.

Fund 2600
CLERK OF COURT (141100)
FY 2011-12 BUDGET

SECTION IV. – SUMMARY OF REVENUES

431100-CLERK OF COURT ACCOUNT **\$ 18,370.00**

Collecting the professional bondsman fees generates the Clerk of Court account. 100% of the fee is remitted to the County Treasurer to be put back into the Clerk of Courts discretionary account. A professional or surety bondsman, doing business in a county other than the bondsman's principal place of business, is required to pay to the Clerk of Court in the county in which such foreign business is conducted, the sum of \$100.00 annually. When the professional bondsman is doing business in his principal place of business the annual fee is \$150.00. These monies paid by professional bondsmen are to be retained by the Clerk of Court. These funds are used to help defray the ordinary expenses of operating the Clerk of Courts office (estimated).

INVESTMENT INTEREST **\$ 93.00**

Interest earned (estimated).

**FUND 2600
CLERK OF COURT (141100)
FY 2010-11 BUDGET**

SECTION V.B –OPERATION LINE ITEM NARRATIVES

520702-TECHNCIAL CURRENCY & SUPPORT \$ 0

521000-OFFICE SUPPLIES \$ 1000.00

This account is used for pens, pencils, printing, paper, case folders and miscellaneous supplies.

525230- SUBSCRIPTIONS, DUES, & BOOKS \$ 0.00

529903- CONTINGENCY \$ 110,483.00

**FUND 2600
CLERK OF COURT (141100)
FY 2010-11 BUDGET**

SECTION V.C – CAPITAL LINE ITEM NARRATIVES

540000 SMALL TOOLS & MINOR EQUIPMENT **\$2500.00**
The General Sessions Dept is in need of additional time clocks and seals due to the increased paperwork requiring time /date stamps and true certifications.

540010 – MINOR SOFTWARE **\$ 500.00**
This will be utilized should any upgrades be needed in the General Sessions area.

CAPITAL **\$ 11,262.00**

**ALL OTHER EQUIPMENT
CAPITAL LINE ITEM NARRATIVES**

(2) Scanners **\$ 11,262.00**
General session currently shares a scanner with the Common Pleas area. The office currently scans all indictments, motions, bonds, orders, all incoming “new” charges, disposition sheets, new true bills and sentence sheets. Due this heavy volume, sharing a scanner is putting a burden on the department and slowing down the workflow.

SECTION II

**County of Lexington
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2011-2012**

Fund #: 2605

911 FUNDS

Organ. #: 131300

Communications

Treasurer's Revenue Code	Fee Title	Actual Fee: FY 2009-10	Year-to-Date FY 2010-2011	Anticipated Fiscal Year Total FY 2010-2011	Current Fee	Total Estimated Fee FY 2011-2012	Proposed Fee Change	Total Proposed Estimated Fees FY 2011-2012
435100	9-1-1 Tariff	634,143	288,585	600,000	.50/mo	600,000		
435101	911 CMRS Cell Pt	434,861	185,000	300,000	.61/mo	300,000		
437550	CAD/Tape Fees	1,100	550	900	\$35 per Tape	900		
435103	911 CMRS Reimbu	385,620	175,409	136,000		136,000		

**COUNTY OF LEXINGTON
EMERGENCY TELEPHONE SYSTEM E-911
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Public Safety / Emergency Telephone System E-911 2605:								
Revenues:								
435100	911 Tariff	634,143	288,585	600,000	600,000	600,000		
435101	911 CMRS Cell Phone Surcharge	434,861	185,000	300,000	300,000	300,000		
435103	911 CMRS Reimbursements	385,620	175,409	136,000	136,000	136,000		
435104	911 Cost Recovery	0	0	0	0	0		
437550	911 Tape Sales	1,100	550	900	900	900		
538900	Auction Sales	657	0	0	0	0		
Other Revenues:								
461000	Investment Interest	17,321	6,988	10,000	10,000	10,000		
469900	Miscellaneous Revenues	0	270	0	0	0		
** Total Revenue		1,473,702	656,802	1,046,900	1,046,900	1,046,900		
***Total Appropriation					4,091,618	1,012,625		
FUND BALANCE								
Beginning of Year					3,414,449	369,731		
FUND BALANCE - Projected								
End of Year					369,731	404,006		

COUNTY OF LEXINGTON
EMERGENCY TELEPHONE SYSTEM E-911
Annual Budget
Fiscal Year - 2011-12

Fund: 2605
Division: Public Safety
Organization: 131300 - Communications

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET	
					2011-12 Requested	2011-12 Recommend
Personnel						
510100	Salaries & Wages - 2	85,203	43,040	87,053	87,053	
510200	Overtime	0	0	0	0	
511112	FICA - Employer's Portion	5,978	3,002	6,660	6,660	
511113	State Retirement - Employer's Portion	8,001	4,042	8,174	8,174	
511120	Employee Insurance - 2	15,000	7,800	15,600	15,600	
511130	Workers Compensation	256	129	261	261	
519999	Personnel Contingency	0	0	4,085	4,085	
* Total Personnel		114,438	58,013	121,833	121,833	
Operating Expenses						
520100	Contracted Maintenance	119,804	116,112	221,444	275,444	
520200	Contracted Services (Log Recorder Maint.)	261,770	139,514	361,113	363,613	
520300	Professional Services	3,200	0	1,000	0	
520311	CIO Consulting Services	23,861	0	0	0	
520700	Technical Services	8,054	0	0	0	
520702	Technical Currency & Support	46,897	35,585	75,428	75,428	
520800	Outside Printing Cost	0	0	600	600	
521000	Office Supplies	591	1,149	4,000	4,000	
521100	Duplicating	0	0	1,000	1,000	
521200	Operating Supplies (Public Ed Materials)	1,561	451	3,000	3,000	
522000	Building Repairs & Maintenance	14,880	0	0	0	
522050	Generator Repairs & Maintenance	259	0	1,000	1,000	
522100	Heavy Equipment Repairs & Maint.	754	0	2,000	5,500	
522200	Small Equip Repairs & Maintenance	872	691	3,000	3,000	
524201	General Tort Liability Insurance	46	23	48	48	
524202	Surety Bonds - 2	0	0	0	20	
525000	Telephone	34,493	17,841	42,597	42,597	
525002	Telephone (800 Service)	97	50	125	125	
525003	Data Line (T-1) Service Charge	0	0	18,331	0	
525020	Pagers and Cell Phones	1,237	615	1,541	771	
525021	Smart Phone Charges	995	473	1,156	2,312	
525030	800 MHz Radio Service Charges	4,834	2,425	8,404	8,404	
525031	800 MHz Radio Maintenance Contracts	29,796	48,804	52,975	52,975	
525042	Share Point Service Charges	0	157	320	160	
525210	Conference, Meeting & Training Expense	6,261	6,408	15,532	21,252	
525230	Subscriptions, Dues, & Books	0	0	500	500	
525240	Personal Mileage Reimbursement	0	0	500	500	
525250	Motor Pool Reimbursement	535	684	1,000	1,000	
525600	Uniforms & Clothing	986	0	1,000	1,000	
529903	Contingency	0	0	850,000	0	
* Total Operating		561,783	370,982	1,667,614	864,249	
** Total Personnel & Operating		676,221	428,995	1,789,447	986,082	

SECTION IV

COUNTY OF LEXINGTON

Capital Item Summary Fiscal Year - 2011 - 2012

Fund # 2605 Fund Title: E911
 Organization # 131300 Organization Title: Communications
 Program # _____ Program Title: _____

BUDGET
2011-2012
Requested

Qty	Item Description	Amount
	Minor Software	490
	Small Tools & Minor Equipment	2,000
	Monitors	5,000
4	Dispatch Chairs	5,658
1	Laptop	913
1	Color Printer	863
2	Replacement Cross Patch Radios	11,619

26,543

**** Total Capital (Transfer Total to Section III)**

SECTION V. – PROGRAM OVERVIEW

911 DIVISION

PROGRAM 1 - 911 TRAINING

The 911 Training Division is responsible for the recruitment, selection, initial training and continuing education of all Lexington County Consolidated 911 Telecommunicators, along with coordinating the mandated 911 Telecommunicator Certification through the South Carolina Criminal Justice Academy for all Public Safety Answering Point (PSAP) Telecommunicators countywide. Additionally, all Lexington County Consolidated 911 Telecommunicators are trained and or certified in the following: Cardio-Pulmonary Resuscitation (CPR), Association of Public Safety Communications Officials (APCO) Basic Telecommunicator, Emergency Medical Dispatch (EMD), National Crime Information Center (NCIC) and National Incident Management System (NIMS). The 911 Training Division is also responsible for establishing and maintaining written directives and standard operating procedures for the Lexington County Communications Center; designing and implementing a career development program; ensuring accreditation compliance by adhering to strict training guidelines and maintaining accurate documentation of all 911 emergency communications training completed by Telecommunicators.

PROGRAM 2 - 911 PUBLIC EDUCATION

To promote greater understanding of 911 and emergency response services available to the citizens of Lexington County, the 911 Training Division provides a comprehensive public education program. This program consists of presentations designed to be both informative and educational, offered to schools, child/adult care facilities, businesses, churches and community groups. These presentations reinforce the proper use of 911, through demonstrations by public safety personnel, videotapes, posters, instructional brochures and handout materials such as stickers, pencils, pens and coloring books. The 911 Training Division also collects pertinent information from the residents of Lexington County relating to medical, fire service and or law enforcement concerns, such as hearing or speech impaired occupants, which is then entered into a computer aided dispatch database, to assist the 911 Telecommunicator and emergency responders.

PROGRAM 3 - 911 SYSTEM MANAGEMENT

There have been a number of technological advances in communications, to include voice, data, and video communications services. The 911 Training Division currently manages and supports the maintenance of the database operations along with the 911 related telephone equipment and other required services for all Lexington County Public Safety Answering Points (PSAP's), to include the overall financial support. Additionally the 911 Training Division is dedicated to the research and development of identifying new technologies designed to improve emergency communications.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

435100 – 911 Tariff **\$600,000**

This is the 911 fees collected from phone companies for all Landline telephones in the Lexington County service area. Landline usage is decreasing. Projection based on the revenues received through Dec 2009.

435101 – 911 CMRS Cell Phone Surcharges **\$300,000**

This is the revenues received quarterly from the state 911 funds for the number of cell phone calls processed in Lexington County. Projection based on the revenues received through Dec 2009.

435103 – 911 Cost Recovery Reimbursements **\$136,000**

This is the revenues received quarterly from the state 911 funds for items or charges incurred by Lexington County 911 that are eligible for reimbursement. Projection based on quarterly reports, (Not including special Projects).

437550 – 911 Tape Sales **\$900.00**

This is revenues collected for the processing of 911 recording request.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTALS
Calls Received													
Lexington County	24977	23271	26220	26835	28672	27864	29404	28180	26562	26970	24819	25265	319039
Batesburg/Leesville	166	128	146	129	176	146	152	130					1173
Cayce	578	624	678	677	719	639	679	734	650	679	607		7264
West Columbia	801	821	1060	1024	1020	913	923	915	954	996	911	918	11256
Total Calls Received	26522	24844	28104	28665	30587	29562	31158	29959	28166	28645	26337	26183	338732
Cell Phone Calls Received													
Lexington County	7044	6889	7692	8239	8951	8176	9283	8972	8545	8753	8215	8143	98902
Batesburg/Leesville	72	61	64	61	83	76	89	62					568
Cayce	89	193	140	129	144	122	117	206	229	243	201		1813
West Columbia	538	558	753	747	715	635	688	581	651	680	611	618	7775
Total Cell Phone Calls Received	7743	7701	8649	9176	9893	9009	10177	9821	9425	9676	9027	8761	109058
Law Enforcement													
Airport PD	11	17	20	12	22	24	6	8	10	9	18	9	166
Chapin PD	416	406	458	389	411	487	477	453	425	415	385	347	5069
Gaston PD	0	0	0	0	0	0	0	0	53	61	44	77	235
Irmo PD	1417	1316	1524	1410	1692	1573	1603	1485	1323	1420	1033	1255	17051
Lexington PD	1966	1779	2185	2285	2208	2196	2539	2265	2469	1908	1777	1939	25516
Pelion PD	156	116	152	118	106	121	102	89	75	123	88	110	1356
Pineridge PD	118	99	122	184	148	84	114	106	116	90	104	87	1372
South Congaree PD	473	409	451	480	546	459	510	544	584	576	528	402	5962
Springdale PD	301	359	435	433	396	412	412	391	383	432	393	334	4681
Stamess PD	306	193	249	190	270	253	307	244	164	295	261	319	3051
Solicitor's Office	0	0	13	2	0	0	0	1	0	0	1	0	17
Lexington Medical Center	0	0	0	0	0	0	0	0	0	0	0	0	0
Wil Lou Gray	1	0	0	0	2	0	0	0	0	0	0	0	3
Total Municipal LE	5165	4694	5609	5503	5801	5609	6070	5586	5602	5329	4632	4879	64479
Sheriff's Department	10474	9843	10763	10548	11028	10678	10850	10470	10091	9871	9605	11320	125541
Total Law Enforcement	15639	14537	16372	16051	16829	16287	16920	16056	15693	15200	14237	16199	190020
EMS													
Lexington County EMS	2284	2336	2636	2510	2709	2680	2629	2687	2625	2575	2416	2426	30513
Batesburg Rescue	31	24	28	9	25	17	11	24	15	3	13	10	210
Gold Cross	147	135	158	137	155	145	160	157	144	154	153	146	1791
Total EMS	2462	2495	2822	2656	2889	2842	2800	2868	2784	2732	2582	2582	32514
Fire Service													
Lexington County Fire	761	598	760	766	792	699	788	819	631	686	688	695	8683
Irmo Fire	110	76	85	116	94	104	143	119	81	104	118	95	1245
Airport Fire						5	5	11	9	6	11	8	50
Total Fire Service	871	674	845	882	886	803	936	938	721	796	817	790	9978
Miscellaneous													
Animal Control	47	38	46	45	46	60	60	48	42	60	43	58	593
Coroner	108	78	111	101	124	66	84	93	79	66	94	164	1168

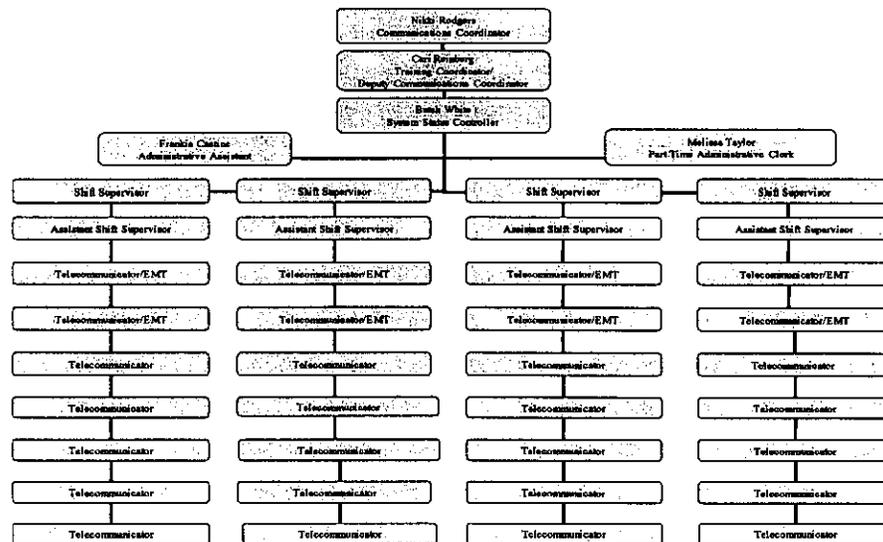
	155	116	157	146	170	126	144	141	121	126	137	222	1761
Total Miscellaneous													
Tape Request Completed								84	96	80	63		323
Funds For Tape Request							#####	#####	\$200.00	\$ 50.00	#####		\$ 435.00
My9-1-1 Activity													
MY9-1-1 Entries	31	40	50	34	12	48	25	0	0	0	0		240
MY9-1-1 Updates	10	33	46	19	1	39	50	0	0	0	0		198
My-9-1-1 Deletions	0	1	0	0	1	4	1	34	54	32	1		128
Total My9-1-1 Activity	41	74	96	53	14	91	76	34	54	32	1	0	566
Average Dispatch Times													
FIRE	03:31	03:30	03:03	02:55	03:17	03:09	03:22	03:20	03:39	03:19	03:03	03:09	
EMS	02:25	02:17	02:16	02:09	02:19	02:11	02:09	02:11	02:08	02:12	02:14	02:02	
POLICE	03:51	03:35	03:34	03:25	03:36	03:31	03:08	03:05	02:53	03:07	02:50	03:05	
LCSD	04:31	04:14	04:31	04:29	04:45	04:27	04:29	04:17	03:54	04:09	03:42	04:15	

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

Job Title	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
Training Coordinator	1		1	1	18
Administrative Assistant	1		1	1	9
TOTAL POSITIONS	2		2	2	

** Positions require insurance



SECTION VI.C. - OPERATING LINE ITEM NARRATIVES

911 DIVISION

520100 - CONTRACTED MAINTENANCE **\$ 275,444**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$ 275,444

This account will cover the cost of maintaining 911 equipment at all four Public Safety Answering Points, Batesburg, Cayce, West Columbia and Lexington.

AT&T	
Lexington	4,743.31/mo x 12 = \$56,920
W Cola, Bates/Lees, & Cayce	8,320.44/mo x 12 = \$99,846.
Estimated Franchise Fee (3%)	4,703

Total	\$161,469

This account will also cover cost of maintaining uninterrupted power source (UPS) at County Communications and at Sheriff's Department (alternate PSAP).

UPS Total = \$6,000.00

This account will cover 24 x 7 maintenance for the ESI and OSSI CAD (Computer Aided Dispatch).

ESI CAD Total = 6,000

OSSI CAD Total = 85,000

This Account will cover the maintenance of CAD Maps for Cayce, West Columbia & Batesburg PSAPS.

CAD MAPS = \$14,000

This account will cover the 24 x 7 maintenance for the APCO Emergency Medical (MEDS).

MEDS Total = \$2,975

520200 - CONTRACTED SERVICES **\$363,613**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$363,613

This account will also cover the cost of E-911 network service charges.

Subscriber Billing (Est) \$19,100* x 12 mo =	\$229,200.00
Tax	16,044.00
Estimates Franchise Charge (3%)	7,357.32

Total	\$252,601.32

Cover cost of maintaining RACAL/NICE recording equipment 24 hours per day, seven days per week, at all County PSAPS, Batesburg, Lexington County Communications, Cayce, West Columbia and Sheriff's Department.

All PSAPS = TOTAL \$20,000

This account will also provide service to allow all PSAP's in Lexington County to have access to an interpreter during 9-1-1 operations. 911-call history indicates increasing numbers of 9-1-1 calls from non-English speaking persons.

Language Line Monthly Fees - \$1,500/mo x 12 mo = \$ 18,000

Covers the cost of pre employment testing. CALEA standards require all 911 Operators must be physically capable of performing their duties and requires a physician to certify the person is capable of performing their duties (Previously under another account)

Work Key Testing \$49 x 30 employees = \$1,470
Drug Testing \$25 x 30 employees = \$750
Physicals \$90 x 30 employees = \$2,700
Psychological testing = 16 employees x \$150 = \$2,500

This account will provide contracted services 24 hours a day 7 days a week including holidays for:

T-1 Circuit Line \$463.42 x 12/mo = \$5,562
1 AVL x \$2,082/mo x 12mo + tax = \$26,735
Motorola \$23,000
Phase II Wireless \$760 x 12/mo \$9,120

This account will provide contracted services to update the following Emergency Medical Dispatch materials.

Changes to EMD Guide Cards -40 cards @ 12.50 + tax = \$535
New/Updated EMD Guide Card Sets - 3 sets @ \$199 + tax = \$639

520300 – PROFESSIONAL SERVICES **\$0**

None This Year (Every Three Years)

520702 – TECHNICAL CURRENCY & SUPPORT **\$75,428**

PROGRAM 3 – 911 SYSTEM MANAGEMENT **\$75,428**

Cover cost of technical support for:

Motorola = \$50,000
Message Switch = \$5,000
ESI = \$20,000
Arch view ESRI = \$428

520800 – OUTSIDE PRINTING COSTS **\$600**

PROGRAM 2 – PUBLIC EDUCATION \$600

Cover cost printing 911 public education materials such as MY911 forms.

521000 - OFFICE SUPPLIES **\$4,000**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$ 4,000

Covers the cost of office related items such as pens, pads, and paper used in the course of normal 911 operations.

521100 - DUPLICATING **\$1,000**

PROGRAM 1 - 911 TRAINING \$ 300

This account is used to cover the cost of making copies of training materials and files for telecommunications operators.

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$ 700

This account is used to cover costs of making copies of letters and files in the course of normal 911 operations.

521200 - OPERATING SUPPLIES **\$ 3,000**

PROGRAM 2 - 911 PUBLIC EDUCATION \$1,500

This account will be used to cover costs of 911 Coloring Books, CD's, flyers, bumper stickers, and other materials required for presentations and special events.

PROGRAM 3 – 911 MANAGEMENT \$1,500

Cover costs of operational supplies such as toner cartridges.

522050 – GENERATOR REPAIRS & MAINTENANCE **\$1,000**

PROGRAM 3 – 911 MANAGEMENT \$1,000

Covers the cost of generator repairs or maintenance at Ball Park Road tower generator.

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **\$5,500**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$5,550

This account will be used to cover the cost of repairing and maintaining the radio tower, back-up generator, and equipment not covered under contracted maintenance.

 CIPOV (Tower Lights) \$500 x 4 = \$2,000
 Tower Inspection = \$3,500

522200 - SMALL EQUIPMENT REPAIR & MAINTENANCE **\$ 3,000**

PROGRAM 3- 911 SYSTEM MANAGEMENT \$3,000

This account will be used to cover the cost of repairing computers, fax machines, paging system, console equipment, printers and equipment not covered under contracted maintenance. It also covers the Alarm at the Ball Park Road Tower.

524201 – GENERAL TORT LIABILITY INSURANCE **\$48**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$ 48

This account will cover cost of general tort liability for Training Coordinator and 911 Administrative Assistant.

524202 – SURETY BONDS **\$20**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$ 20

This account will cover cost of Surety Bonds for the Training Coordinator and 911 Administrative Assistant.

525000 - TELEPHONE **\$ 42,597**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$42,597

This account covers monthly charges for telephone lines, radio loops from Central Dispatch to the transmitter sites, and ring down lines.

Radio Loops (7) along with 9 cable pairs = \$10,800
Tornado Alarm loop with 6 cable pairs = \$1,800
Court House Elevator, 1 cable pair = \$300
Central Dispatch Ring down Lines = \$600
Ring down Lines to/from Central to Sheriff's Department = \$200/month x 12 months = \$2,400
Highway Patrol Ring Down Line \$266/month x 12 months = \$3,192 (PBT)
Mid Carolina Ring down line - \$700
PBT Telephone Lines \$1500 per month x 12/mo = \$18,000
PBT 5 Lines w/Voicemail x \$240.84/ yr = \$1,205
Reverse 911 telephone lines 15 lines x \$20/month x 12 = \$3,600

525002 – TELEPHONE (800 SERVICE) \$ 125

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$125

This account covers the cost of providing 800-telephone service to citizens living outside the Lexington telephone service area.

525020 – PAGERS AND CELL PHONE \$771

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$771

Cell Phones for 1 (On Call Personnel) for after hour duties – (1 x \$60/mo x 12 mo + tax)

525021 – SMART PHONES PHONE \$2,312

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$2,312

Smart Phones for 2 (On-Call) Personnel \$180/mo x12 = \$1,080 + tax

525030 - 800 MHZ RADIO SERVICE CHARGES \$ 8,404

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$8,403.36

This account covers the cost of operating consoles and radios in Central Dispatch operations.
14 Radios 5 Sites Secure x \$50.02/mo x 12 months = 8,403.36

525031 - 800 MHZ MAINTENANCE \$ 52,975

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$32,975

This account covers the cost of annual maintenance for the radio equipment used in the daily operations of the 911 center 24 hours a day 7 days a week.

Warranty expiration period (EST) for Control stations & Console System = \$20,375
1 Central Electronics Bank = \$2,000
1 AMB Card = \$700
1 AIMI Card = \$900
AVL Software Support = \$28,000

525042 – SHARE POINT SERVICE CHARGES \$160

This covers the cost of 2 share point seats. \$80 x 2 seats = \$160

525210 – CONFERENCE & MEETING EXPENSE **\$ 21,252**

PROGRAM 1 - 911 TRAINING \$21,252

This account will be used to cover cost of state mandated 911 certification courses at SC Criminal Justice Academy and training/continuing education courses required for renewal of all certifications to include Basic 911, (MEDS) Medical Emergency Dispatch, Fire Service Dispatch, NCIC (National Crime Information Computer, (NIMS) National Incident Management, (CPR), (EMT) Emergency Medical Technician, (APCO) Association of Public Safety Communications Officials and Law Enforcement Dispatch.

Medical Dispatch \$75/class x 10 employee = \$ 750.
(Required for Emergency Medical Certification)

911 State Mandated Certification \$700/class x 15 = \$10,500
(Required by State 911 Certification)

Fire Service Dispatch Class \$75/class x 10 employees = \$750.
(Required for APCO Certification)

Bi-Monthly In-Service Training = 6 classes = 2,000
(Required Continuing Education Credits for Various Training Certifications)
Including:

- CPR, NCIC, APCO, EMD, AVL, CAD, Mapping, Stress Debriefing
- Dispatching-- Fire, EMS and Law Enforcement Protocols, Helicopters, K-9, Traffic stops, Chases, Entrapments, Active Shooters, Multiple Agency Coordination,
- Call Taking—Suicidal, In-Progress/Active, Domestic Violence, Children, Elderly, TRU, Barricaded Subjects, 911 Hang-ups,

(Below are all required for CALEA Reaccreditation)
CALEA Accreditation Manager Training & CASE Software Updates \$4,000.00
CALEA Annual Continuation Fee = \$2,752
CALEA On-Site review Fee = \$500.00

525230 – SUBSCRIPTIONS, DUES & BOOKS **\$500**

PROGRAM 2 – 911 TRAINING \$500

This will allow for NENA (National Emergency Number Association) memberships and training materials for the Communications Coordinator and the 911 Training officers.

525240 – PERSONAL MILEAGE REIMBURSEMENT **\$500**

PROGRAM 2 – 911 TRAINING \$500

This will allow for the use of mileage reimbursement by employees to attend training courses or meetings when motor pool vehicles are not available.

525240 – MOTOR POOL REIMBURSEMNT **\$1,000**

PROGRAM 1 – 911 TRAINING \$1,000

This will allow for the use of motor pool vehicles by employees to attend training courses.

525600 – UNIFORMS & CLOTHING **\$1,000**

PROGRAM 3 – SYSTEM MANAGEMENT \$ 1,000

This will cover uniforms and clothing for the 911 Training Coordinator and 911 Public Education Liaison.

529903 - CONTINGENCY **\$?**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$??

SECTION V.D. – CAPITAL LINE ITEM NARRATIVES

540010 – MINOR SOFTWARE **\$490**

This software will be purchased to add (1) Microsoft Office Operating systems and Microsoft Office for the replacement computer.

Microsoft Office Operating Systems = \$262.00
Adobe Professional = \$228.00

540000 – SMALL TOOLS AND MINOR EQUIPMENT **\$2,000**

This account will be used to replace small tools and equipment that become damaged or are no longer covered under maintenance.

Cannon Power Shot Camera for Public Education Program \$139.00

MONITORS **\$ 5,000**

Monitors are needed for the 911 center and/or as replacements for monitors that become inoperative. Continuous use shortens the life span and frequent replacement is required. Repair is not an option, according to the manufacturer.

(4) DISPATCH CHAIRS **\$ 5,658**

This will be used to replace chairs in the PSAPS. Chairs purchased will be Intensive use High Backs with Adjustable arms. Chairs will be divided as follows: (1- West Columbia, 1 Cayce, 1 Batesburg and 4 to Lexington County)

4 Intensive use chairs x \$1,322 + tax = \$5,658

LAPTOP **\$913**

(1) Office Business Laptops and carrying cases are needed as replacements for and the 911 Coordinator the current laptops are over 5 years old

(1) Laptop replacement for (Coordinator) with Carrying Case = \$913.00

(1) COLOR PRINTER **\$863**

A replacement printer is needed to prepare reports, and training materials. This printer will be networked to 5 computers to maximize efficiency.

HP Color Laser Jet CP3525dn Networked Color Printer (County Hardware Standards)

(2) REPLACEMENT CROSS PATCH RADIOS **\$11,619**

Two replacement backup cross patch radios are need in the Dispatch center to replace the MCS2000 that will no longer be supported.

**COUNTY OF LEXINGTON
SCE & G SUPPORT FUND
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*SCE & G Support Fund 2606:								
Revenues:								
461000	Investment Interest	81	74	10	10	0		
466000	SCE & G Support Funds	17,500	17,973	17,500	17,500	17,500		
** Total Revenue		17,581	18,047	17,510	17,510	17,500		
***Total Appropriation					60,985	17,500		
Contingency:								
Unused								
Carryforward								
					23,187			
FUND BALANCE								
Beginning of Year						43,475	23,187	
FUND BALANCE - Projected								
End of Year						23,187	0	

Fund: 2606
Division: Public Safety
Organization: 131101 - Emergency Preparedness

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
					2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
* Total Personnel		0	0	0	0		
Operating Expenses							
520200	Contracted Services	0	10,000	16,000	16,000		
520800	Outside Printing	0	155	3,000	0		
521000	Office Supplies	751	0	103	0		
521100	Duplicating	0	0	600	0		
521200	Operating Supplies	0	282	1,145	0		
522200	Small Equipment Repairs & Maintenance	0	0	600	0		
525210	Conference, Meeting & Expense	1,184	2,244	7,288	0		
525240	Personal Mileage Reimbursement	0	0	300	0		
525250	Motor Pool Reimbursement	1,270	300	804	1,500		
529903	Contingency	0	0	23,187	0		
* Total Operating		3,205	12,981	53,027	17,500		
** Total Personnel & Operating		3,205	12,981	53,027	17,500		
Capital							
540000	Small Tools & Minor Equipment	725	96	5,197	0		
540010	Minor Software	0	0	2,761	0		
	All Other Equipment	0	0	0	0		
** Total Capital		725	96	7,958	0		
*** Total Budget Appropriation		3,930	13,077	60,985	17,500		

SECTION V – PROGRAM OVERVIEW

SCE&G SUPPORT FUNDS

EXPLANATION OF PROGRAM

PROGRAM 1 - ADMINISTRATION

This program provides for services required to support Emergency Management for the V.C. Summer Nuclear Station operations. Lexington County is required by FEMA to plan for evacuation and emergency measures within a ten-mile radius of the plant. A portion of the County (Chapin) falls into this area.

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI.A. - LIST OF REVENUES

466000 SCE&G SUPPORT FUNDS	\$17,500
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This funding is used for emergency notification services for the citizens of Lexington County and in support of preparedness for emergencies.

V.I.C. - OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES **\$16,000**

This account will cover the cost of emergency notifications.

Emergency Notification System annual Fee: \$10,000.00

Updated databases for E-911 information for the Emergency Notification System: \$6,000.00

525250 – MOTOR POOL REIMBURSEMENT **\$1,500**

This account will cover the Motor Pool reimbursement for the Emergency Management Staff to attend off site meetings, workshops, exercises and drills.

**COUNTY OF LEXINGTON
PUBLIC DEFENDER
Annual Budget
Fiscal Year 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
* P/D (Indigent Criminal Defense) 2618:								
Revenues:								
451610	State Revenue (Lexington)	35,763	39,840	37,598	37,598	40,000		
461000	Investment Interest	1	1	0	0	0		
** Total Revenue		35,764	39,841	37,598	37,598	40,000		
***Total Appropriation					37,598	40,000		
FUND BALANCE								
Beginning of Year								
					(381)	(381)		
FUND BALANCE - Projected								
End of Year								
					(381)	(381)		

Fund: 2618
Division: Judicial
Organization: 141400 - Public Defender

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	BUDGET	
					2011-12 Recommend	2011-12 Approved
Personnel						
* Total Personnel		0	0	0	0	
Operating Expenses						
520700	Professional Services	36,145	32,925	37,598	40,000	
* Total Operating		36,145	32,925	37,598	40,000	
** Total Personnel & Operating		36,145	32,925	37,598	40,000	
Capital						
** Total Capital		0	0	0	0	
*** Total Budget Appropriation		36,145	32,925	37,598	40,000	

OFFICE OF THE PUBLIC DEFENDER

Eleventh Judicial Circuit

Lexington, Saluda, Edgefield,
and McCormick Counties

ROBERT M. MADSEN
Circuit Public Defender

W. GREG SEIGLER

Tri-County Public Defender
Post Office Box 1852
McCormick, SC 29835

Telephone (864) 852-9555
Fax (864) 852-9554

ELIZABETH FULLWOOD
Lexington Public Defender
407½ W. Main St.
Lexington, SC 29072
Telephone (803) 957-8873
Fax (803) 957-1443

February 18, 2011

Larry Porth
Finance Director
Lexington County
212 South Lake Drive
Lexington, South Carolina 29072

RE: Eleventh Circuit Public Defenders Office Budget

Dear Larry:

The Eleventh Circuit Public Defenders Office respectfully requests that Lexington County contribute \$627,597 to our FY 11/12 budget. We have received substantial reductions in our state funding over the last couple of years and I urge Council to give serious consideration to our request. While the Solicitors Office prosecutes most of the criminal cases in Lexington County we only receive 11.3% of the \$2,532,425 that Lexington County allocates for them. Currently, we handle approximately 69% of all criminal cases in Lexington County (General Sessions and Juvenile Court). Furthermore, we represent 72% of the individuals incarcerated at the Lexington County Detention Center for General Sessions charges. Our request increases our funding to only 24.7% of the Solicitors Office's allocation. Since 2003, Lexington County contributions to the Public Defenders Office have only increased \$5,250, or .018% with no cost of living adjustments. During this same period, appointment of adult clients have increased from 1000 individuals a year to over 2000, or a 100% increase. In addition, during July of 2010, an Archer salary study was completed and implemented for our office. The Archer study resulted in over \$50,000 in additional personnel costs to our office with no corresponding funding increase. Unlike the Solicitors Office, we do not have, nor can we have, internal programs that generate additional revenues. We simply receive allocations from county and state governments. I have attached a chart showing information gathered by the Office of Indigent Defense and the United States Census that contains the county contributions to public defenders offices throughout the state, 2008 county population estimates, and a per capita breakdown of county funding. As you will note, Lexington County ranks 37th out of 46 counties in per capita funding of their Public Defenders Office. Even though our current request is for a substantial increase, it is still a much smaller investment than other similarly populated counties have made.

In the last couple of years, we have received cuts not only in our state appropriations, but also reductions in the fine and fees we receive from the state. We have tried to do everything we can to minimize our expenditures. However, as our expenditures bear out, about 90% of our operational costs

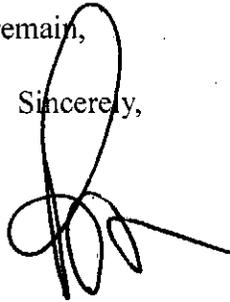
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February 18, 2011
Larry Porth, Finance Director

are associated with personnel expenses. Our historical lack of regular funding increases results in having minimal staff to meet our program mandates. Without this funding increase, we will be forced to let go attorneys and staff. The end effect will not only be catastrophic to Lexington County's jail population, but in turn will cost the County more money than our funding request.

Finally, I request an audience with County Council and/or the Judicial Committee to answer any questions they may have about our budget or our funding request. Obviously, the administration of justice requires components other than law enforcement and prosecution. Lack of funding for the Public Defenders Office has and will cause delays for victims, witnesses, court personnel, and individuals charged with crimes. Further, lack of funding for the Public Defenders Office is one of the largest contributing factors in Lexington County's jail overcrowding problem.

With my warm personal regards, I remain,

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Madsen', with a long horizontal stroke extending to the right.

Robert M. Madsen

2011 COUNTY PER CAPITA FUNDING RANK

	<u>County</u>	<u>2008 Census (est.)</u>	<u>County Funding</u>	<u>Per Capita</u>
1.	Charleston	348,046	\$2,832,489.00	\$8.14
2.	Colleton	39,019	\$278,689.00	\$7.14
3.	Orangeburg	90,366	\$539,288.00	\$5.97
4.	Florence	132,800	\$681,987.00	\$5.14
5.	Beaufort	150,415	\$722,000.00	\$4.80
6.	York	217,448	\$1,029,671.00	\$4.74
7.	Dorchester	127,133	\$592,525.00	\$4.66
8.	Horry	257,380	\$989,354.00	\$3.84
9.	Richland	364,001	\$1,317,650.00	\$3.62
10.	Spartanburg	280,738	\$1,003,337.65	\$3.57
11.	Aiken	154,071	\$463,465.00	\$3.01
12.	Darlington	67,031	\$185,000.00	\$2.76
13.	Cherokee	54,394	\$140,000.00	\$2.66
14.	Barnwell	22,872	\$55,000.00	\$2.57
15.	Fairfield	23,435	\$52,000.00	\$2.22
16.	Greenwood	68,549	\$149,000.00	\$2.17
17.	Oconee	71,274	\$150,000.00	\$2.10
18.	Bamberg	15,307	\$32,000.00	\$2.09
19.	Hampton	21,075	\$44,000.00	\$2.08
20.	Georgetown	60,731	\$126,100.00	\$2.08
21.	Jasper	22,330	\$46,000.00	\$2.06
22.	Anderson	182,825	\$328,900.00	\$1.98
23.	Allendale	10,447	\$20,000.00	\$1.91
24.	McCormick	10,093	\$19,000.00	\$1.88
25.	Newberry	37,823	\$70,352.00	\$1.86
26.	Marlboro	28,704	\$52,290.00	\$1.82
27.	Clarendon	33,149	\$60,000.00	\$1.81
28.	Marion	33,843	\$60,240.00	\$1.78
29.	Chester	32,618	\$58,000.00	\$1.78
30.	Calhoun	14,583	\$25,800.00	\$1.77
31.	Dillon	30,698	\$54,000.00	\$1.76
32.	Lee	19,891	\$34,000.00	\$1.71
33.	Lancaster	75,913	\$127,000.00	\$1.67
34.	Sumter	104,148	\$152,000.00	\$1.46
35.	Berkley	169,327	\$236,268.00	\$1.40
36.	Kershaw	58,901	\$75,000.00	\$1.27
37.	Lexington	248,518	\$286,500.00	\$1.15
38.	Laurens	69,681	\$76,000.00	\$1.09
39.	Abbeville	25,404	\$27,500.00	\$1.08
40.	Chesterfield	42,882	\$43,527.84	\$1.02
41.	Greenville	438,119	\$433,922.00	\$0.99
42.	Union	27,672	\$27,450.00	\$0.99
43.	Pickens	116,915	\$94,303.00	\$0.81
44.	Saluda	18,625	\$15,000.00	\$0.81
45.	Williamsburg	35,090	\$24,745.20	\$0.71
46.	Edgefield	25,546	\$15,200.00	\$0.60

**COUNTY OF LEXINGTON
PUBLIC DEFENDER
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
* Public Defender 2619:								
Revenues:								
443505	Defendant Restitution	0	0	1,000	1,000	0		
451610	State Revenue (Lexington)	299,748	103,617	147,998	147,998	142,298		
451611	State Revenue (Tri-Counties)	135,220	26,914	38,498	38,498	37,016		
451620	State Supplemental (Lexington)	99,604	33,123	99,874	99,874	97,635		
451621	State Supplemental (Tri-Counties)	27,972	8,616	25,980	25,980	25,397		
451630	Public Defender Fees (Lexington)		0	161,759	161,759			
	- Probation Fees	0				42,013		
	- Civil Fees	0				44,400		
	- CDV Fees	70				5,221		
	- DUI Fees	0				5,221		
451631	Public Defender Fees (Tri-County)		0	41,211	41,211			
	- Probation Fees	0				10,929		
	- Civil Fees	0				5,960		
	- CDV Fees	0				1,302		
	- DUI Fees	0				1,302		
455003	Lexington Contribution Funding	0	0	0	0	0		
455004	Tri-Counties Contribution Funding	49,000	20,750	95,000	95,000	49,200		
461000	Investment Interest	840	423	1,000	1,000	1,000		
469100	Gifts & Donations	23,150	0	0	0	0		
469900	Miscellaneous Revenues	203	14	0	0	0		
801000	Op Trn from General Fund	286,500	143,250	286,500	286,500	627,597		
822619	RET from Public Defender	400,000	0	0	0	0		
** Total Revenue		1,322,307	336,707	898,820	898,820	1,096,491		
***Total Appropriation					1,102,776	1,096,491		
FUND BALANCE								
Beginning of Year						270,181	66,225	
FUND BALANCE - Projected								
End of Year						66,225	66,225	

**COUNTY OF LEXINGTON
PUBLIC DEFENDER
Annual Budget
Fiscal Year - 2011-12**

Fund: 2619
Division: Judicial
Organization: 141400 - Public Defender

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 14	693,956	363,911	704,527	747,377		
510200 Overtime	59	0	0	0		
510300 Part-Time - 1 (.5 FTE)	10,388	6,723	13,000	0		
511112 FICA Cost	51,747	27,027	54,891	57,174		
511113 SCRS - Employer's Portion	64,615	34,171	67,376	70,179		
511114 PORS - Employer's Portion	0	0	0	0		
511120 Employee Insurance - 14	105,000	54,600	109,200	109,200		
511130 Workers Compensation	2,537	1,336	2,584	2,584		
511131 SC Unemployment	0	0	0	0		
511214 PORS - Employer Portion (Retiree)	652	0	0	0		
519999 Personnel Contingency	0	0	34,556	0		
* Total Personnel	928,954	487,768	986,134	986,514		
Operating Expenses						
520200 Contracted Services	0	0	1,750	1,000		
520219 Water & Other Beverage Service	407	139	592	600		
520230 Pest Control	60	0	0	0		
520300 Professional Services	0	2,000	4,000	0		
520800 Outside Printing	0	0	1,000	500		
521000 Office Supplies	7,327	4,983	8,000	8,000		
521100 Duplicating	2,926	828	6,453	5,500		
521200 Operating Supplies	58	0	0	0		
523100 Building Rental	25,316	13,136	25,553	25,788		
524000 Building Insurance	160	80	161	161		
524201 General Tort Liability Insurance	946	473	974	974		
524202 Surety Bonds	0	0	0	0		
525000 Telephone	11,444	3,192	8,210	8,210		
525004 WAN Service Charges	5,514	2,940	5,768	5,768		
525021 Smart Phone Charges	0	0	0	0		
525041 E-mail Service Charges - 14	1,078	648	1,215	1,215		
525100 Postage	1,052	475	2,500	2,500		
525110 Other Parcel Delivery Services	0	0	100	100		
525210 Conference, Meeting & Training Expense	6,478	6,618	8,500	8,500		
525230 Subscriptions, Dues & Books	10,907	8,430	12,661	12,661		
525240 Personal Mileage Reimbursement	14,445	7,125	12,000	14,500		
525328 Util / Public Defenders Offices	9,757	3,713	11,205	11,000		
529903 Contingency	0	0	1,000	1,000		
* Total Operating	97,875	54,780	111,642	107,977		
** Total Personnel & Operating	1,026,829	542,548	1,097,776	1,094,491		
Capital						
540000 Small Tools & Minor Equipment	182	0	500	1,000		
540010 Minor Software	0	0	0	1,000		
All Other Equipment	25,115	1,209	4,500	0		
** Total Capital	25,297	1,209	5,000	2,000		
*** Total Budget Appropriation	1,052,126	543,757	1,102,776	1,096,491		

SECTION V – PROGRAM OVERVIEW

Summary of Programs

Background
Program 1-Adult General Sessions
Program 2-Juvenile Family Court

Background:

The Eleventh Circuit Public Defenders Office represents indigent individuals charged with misdemeanors, felonies, and probation violations in the Eleventh Judicial Circuit. The Eleventh Judicial Circuit is composed of Lexington, Saluda, Edgefield, and McCormick counties. The Public Defenders Office benefits clients and the judicial system by fostering efficient administration of cases through the courts. Clients and the community as a whole benefit when the rights of individual defendants are protected.

Program 1: Adult General Sessions

Objectives:

The primary goal of the Eleventh Circuit Public Defenders Office is to provide the best possible representation to each client and to guarantee the protection of the individual client's rights. The existence of this office guarantees that an individual's right to counsel is meaningfully provided. Our attorneys and support staff are dedicated to protecting the rights of the accused and to the integrity of the justice system. The Eleventh Circuit Public Defenders Office is dedicated to the full and fair representation of all persons in our community who cannot afford legal counsel and are in danger of being deprived of a liberty interest due to a criminal accusation. Our office seeks to protect each client's constitutional rights, to defend against discriminatory treatment and disproportionate punishment, and to ensure that no one who is innocent is ever wrongfully convicted. We are committed to providing all mandated legal services in an efficient and cost-effective manner while holding ourselves to the highest professional and ethical standards. By doing so, the integrity of the system as a whole is upheld as a secondary goal, to the benefit of the community at large.

We will continue to focus on alternatives to incarceration, both during pretrial and dispositional phase, with a particular emphasis on treatment alternatives. To further this end, we will continue to explore better methods for the system as a whole to identify low risk offenders (both current risk to the community and risk of recidivism) who would be appropriate for alternatives to incarceration.

Program 2: Juvenile Family Court

Objectives:

The primary goal of the Eleventh Circuit Public Defenders office in juvenile cases is the same as that for adult clients: to vigorously defend each client. The attorneys who defend juvenile clients strive to protect each client's constitutional rights while guarding against discrimination and disproportionate treatment.

In the Family Court setting, where the Court's goal is to act in the best interests of the child, we collaborate with other professionals from local schools, the Department of Mental Health, and the Department of Juvenile Justice to find the best resolutions in our clients' cases. With rehabilitation in mind, we look for alternatives to incarceration, whether in the community or in facilities where juveniles may receive treatment for drug or alcohol abuse or mental health problems.

It is our goal to educate our juvenile clients and their parents about their criminal cases by explaining the court process and the possible consequences of their charges, but also to provide our clients with tools they need to become productive citizens in order to reduce recidivism and ultimately keep them from becoming adult offenders.

SERVICE LEVELS

Service Level Indicators:	Actual 2009	Actual 2010	Projected FY 11/12
Program 1:			
Individuals seen in Bond Court	2808	3252	3415
Individuals Appointed PD	1869	2155	2270
Appointed to Private Bar	<u>30</u>	<u>22</u>	30
PD Conflict	25	20	
Order GS Judge	1	2	
Order Mag. Judge	4	0	
Percentage of Adult Case Load	66.5%	66.2%	66.5%

Because of the economy, we expect about a 5% increase General Sessions appointments in FY 11-12.

Additionally, we represent **347 of the 480 (72.3%)** of the incarcerated General Sessions individuals according to the January jail list.

Program 2:

Juvenile Cases in Court	466	378	400
Private Bar	31	22	25
Juveniles Appointed PD	435	356	375
Percentage of Juvenile Case Load	93.9%	94.1%	93.75%

We believe that the percentage of Juveniles represented by the Public Defender's Office will remain about the same for the next calendar year. Additionally, we expect the amount of overall juvenile cases to have a slight increase.

Total:

Total Individuals Charged	3274	3630	3815
Individuals Appointed PD	2304	2511	2645
Percentage of Entire Case Load	70.4%	69.1%	69.3%

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. LISTING OF REVENUES

451610 – State Revenue (Lexington) \$142,298

This is our state appropriated monies for Lexington County. These funds are distributed on a per capita basis and are based on the 1990 census. This amount is less than last year because of a reduction in appropriated funding to the Office of Indigent Defense.

451611 – State Revenue (Tri-Counties) \$37,016

This is our state appropriated monies for the Tri-Counties. These funds are distributed on a per capita basis and are based on the 1990 census. This amount is less than last year because of a reduction in appropriated funding to the Office of Indigent Defense.

451620 – State Supplemental (Lexington) \$97,635

These are additional monies distributed by the Office of Indigent Defense from surplus left over from other funds. They are usually distributed monthly, again based on the 1990 census. This is not a static amount and can change from year to year.

451621 – State Supplemental (Tri-Counties) \$25,397

These are additional monies distributed by the Office of Indigent Defense from surplus left over from other funds. They are usually distributed monthly, again based on the 1990 census. This is not a static amount and can change from year to year.

451630 – Public Defender Fees (Lexington)

– Probation Fees \$42,013

Anyone placed on probation and represented by appointed counsel must pay a \$500 fee as a part of their sentence. These fees are then distributed on a per capita basis.

– Civil Fees \$44,400

Anyone filing a civil lawsuit must pay a surcharge. This surcharge is then divided among its recipients. The Office of Indigent Defense distributes this money on a per capita basis.

– CDV Fees \$5,221

This is surcharge assessed on all CDV cases. It is distributed on a per capita basis. The distribution is based on the 2000 census. This funding has been drastically reduced over the last couple of years by the legislature.

- DUI Fees **\$5,221**

This is a surcharge assessed on all DUI cases. It is distributed on a per capita basis. The distribution is based on the 2000 census. This funding has been drastically reduced over the last couple of years by the legislature.

451631 – Public Defender Fees (Tri-Counties)

- Probation Fees **\$10,929**

Anyone placed on probation and represented by appointed counsel must pay a \$500 fee as a part of that sentence. These fees are then distributed on a per capita basis.

- Civil Fees **\$5,960**

Anyone filing a civil lawsuit must pay a surcharge. This surcharge is then divided among its recipients. The Office of Indigent Defense distributes this money on a per capita basis.

- CDV Fees **\$1,302**

This is surcharge assessed on all CDV cases. It is distributed on a per capita basis. The distribution is based on the 2000 census. This funding has been drastically reduced over the last couple of years by the legislature.

- DUI Fees **\$1,302**

This is a surcharge assessed on all DUI cases. It is distributed on a per capita basis. The distribution is based on the 2000 census. This funding has been drastically reduced over the last couple of years by the legislature.

455004 – Tri-Counties Contribution Funding **\$49,200**

The Tri-Counties contributed \$49,200 to the operational costs of the Eleventh Circuit Public Defender's Office for FY 10-11. It is our hope that given the strides we have made under the new system and cost savings they have incurred that they will increase their contribution for FY 11-12.

461000 – Investment Interest **\$1,000**

This is the interest from the amounts deposited in our special revenue account.

801000 – Op Trn from General Fund **\$627,597**

Lexington County Contributed \$286,500 for FY 10-11. We have requested \$627,597 for FY 11-12. This amount will eliminate layoffs of attorneys and staff for FY 11-12.

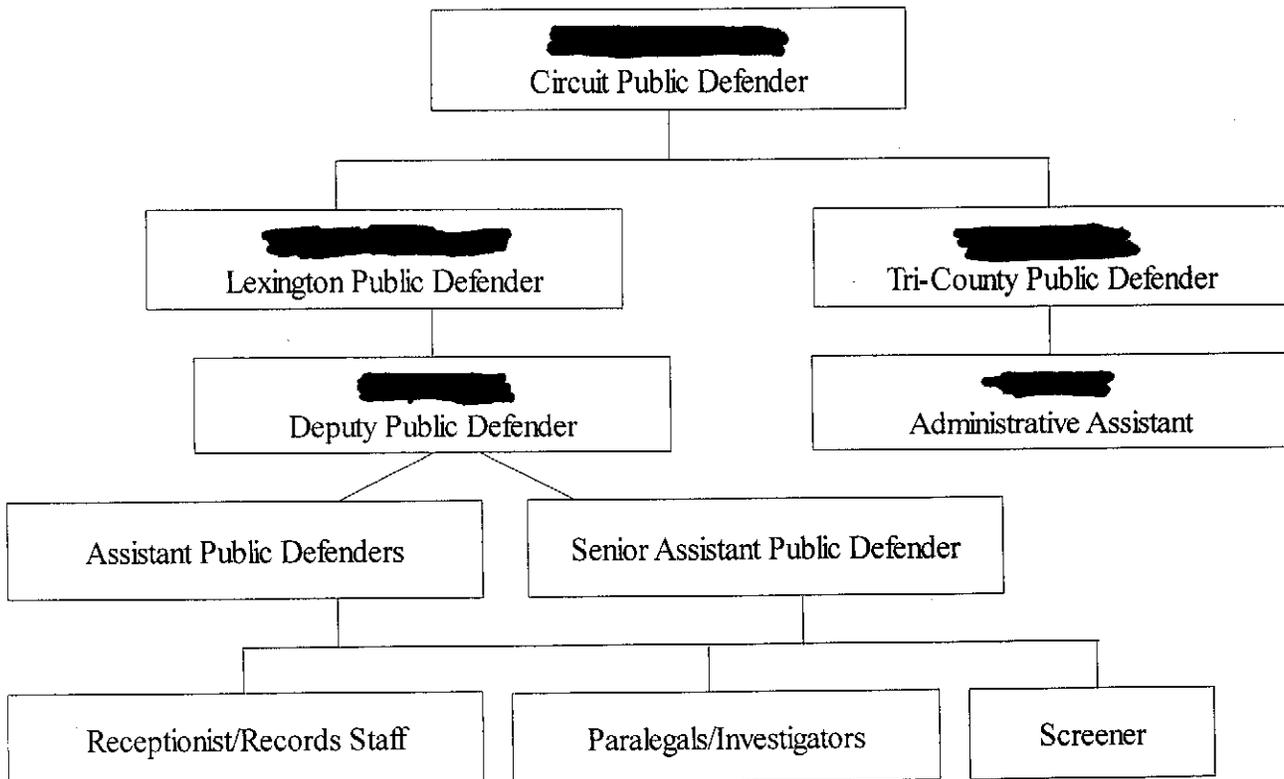
SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Levels:

<u>Job Title</u>	<u>Full Time Equivalent</u>			<u>Grade</u>
	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	
County Public Defender	2	2		2
Deputy Public Defender	1	1		1
Senior Public Defender	1	1		1
Assistant Public Defender	5	5		5
Paralegal/Investigator	4	4		4
Receptionist/Records	1	1		1
Screeener/File Clerk	1	1		1
Total Positions	14	14		14

All of these positions require insurance.

Display organization flowchart:



SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

510100-SALARIES **\$747,377**

Salaries for fourteen full-time positions

51112-FICA COST **\$57,174**

Employer's portion 7.65%

511113-STATE RETIREMENT **\$70,179**

Employer's portion 9.39%

511120-INSURANCE FUND CONTRIBUTION **\$109,200**

Employer's portion @ \$7800 per employee (14)

511130-WORKERS COMPENSATION **\$2,584**

Based on last year's premiums

520200-CONTRACTED SERVICES **\$1,000**

The Public Defender's Office employs a multitude of contracted services including private investigators, court experts, and interpreters. Most of these costs are reimbursed by the Office of Indigent Defense. However, there are some costs in relation to these services which are not.

520219-Water & Other Beverage Service **\$600**

Through Lexington County, we have contracted with a company that provides us with bottled water for the office.

520800-OUTSIDE PRINTING **\$500**

There are situations where the office must use outside printing services for the preparation of court exhibits.

521000-OFFICE SUPPLIES **\$8,000**

Through the last six months of 2010, we expended about \$4,983 in office supplies.

521100-DUPLICATING **\$5,500**

Currently, the office leases a copier through Oce Imagistics, Inc. During 2010, printing costs averaged about \$380 per month. During the last year, our average monthly copies have been a little over 21,000 copies per month. This was not an unexpected increase given the shift towards discovery sent to us on either disc or through email.

523100-BUILDING RENTAL **\$25,788**

We rent an office building at 407 ½ West Main Street at \$1,872 per month. This office serves as our base of operations for the entire office. Mini-Warehouses provides two storage facilities for old case storage. Currently, the two storage facilities run \$205 per month. Because of funding restraints we eliminated our Tri-County Office in 2010. It is our hope that in the near future we can negotiate space in either the McCormick County Courthouse or the new McCormick Law Enforcement Center.

524000-BUILDING INSURANCE **\$161**

This is the expected premium for contents insurance on our office.

524201-GENERAL TORT LIABILITY INSURANCE **\$974**

Our transition to the county has alleviated our need to maintain private malpractice insurance since we are covered under the insurance reserve.

525000-TELEPHONE **\$8,210**

We utilize two separate phone service providers, PBT for the Lexington office and Western Carolina Rural Tel Coop. for our Tri-County office.

525004-WAN SERVICE CHARGE **\$5,768**

We expect that our budget expenses for our WAN service will remain the same for the coming year.

525041-E-MAIL SERVICE CHARGE **\$1,215**

Our email service charge should remain static in the coming year.

525100-POSTAGE **\$2,500**

Our transition to Lexington County has drastically reduced our overall postage costs and our budget request reflects these savings. We continue to limit postage costs in areas where letters can be hand delivered such as the Clerk of Court, Solicitor's Office, Judge's Office, and Jail.

525110-OTHER PARCEL DELIVERY SERVICES **\$100**

There are situations where we will be required to mail packages through a commercial package carrier.

525210-CONFERENCE & MEETING EXPENSES **\$8,500**

There is an annual Public Defender's conference in late September of every year. The criminal law update for the annual South Carolina Bar Convention is in late January and the Best Practices seminar is in February of every year. Additionally, there are other seminars in the area that the attorneys attend to stay up on changes in the law.

525230-SUBSCRIPTIONS, DUES, & BOOKS **\$12,661**

This amount encompasses our legal research. In 2010 we terminated our relationship with Westlaw, and replaced it with Lexis-Nexis. Additionally for 2010, South Carolina Bar dues for our attorneys were approximately \$3,500. Finally, this item includes updates to our law library.

525240-PERSONAL MILEAGE REIMBURSEMENT **\$14,500**

In FY 2009-2010 we expended \$14,445 for mileage reimbursement. With our move away from the courthouse and our travel expenses to and from the Tri-Counties for court appearances, we expect mileage reimbursement to increase slightly.

525328-UTIL/PUBLIC DEFENDERS OFFICES **\$11,000**

In FY 2009-2010 we expended \$9,757 for utilities which encompasses electrical service provided by SCE&G.

529903-CONTINGENCY **\$1,000**

This amount is allocated for unforeseen expenses.

SECTION VI. D.-CAPITAL ITEM NARRATIVES

540000-SMALL TOOL & MINOR EQUIPMENT **\$1000**

This line item request is for the replacement of general office equipment.

540010-MINOR SOFTWARE **\$1000**

This line item encompasses any software purchases or updates needed throughout the year.

SECTION II

COUNTY OF LEXINGTON

Proposed Revenues
Fines, Fees, and Other
Budget FY - 2011-2012

Fund #: 2620

Fund Name: Victims' Bill of Rights

Organ. #: 141200

Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2008-09	Actual Fees FY 2009-10	12/31/2010 Year-to-Date FY 2010-11	Anticipated Fiscal Year Total FY 2010-11	Budget				
						Units of Service	Current Fee	Total Estimated Fees FY 2011-12	Proposed Fee Change	Total Proposed Estimated Fees FY 2011-12
438900	Auction Sales	\$0	\$2,850	\$0	\$0			\$0		\$0
443002	Clerk of Crt Conviction Surcharges (\$100)	\$94,514	\$75,074	\$31,333	\$82,869			\$75,000		\$75,000
443003	Clk of Crt Gen Sessions - 38% Assessment	\$24,444	\$23,146	\$15,159	\$24,773			\$25,000		\$25,000
444010	Central Traffic Court - Court Assessment	\$0	\$320	\$0	\$0			\$0		\$0
444011	Traffic Court Conviction Surcharge	\$18,243	\$17,930	\$7,386	\$17,185			\$17,000		\$17,000
444012	Traffic Court - 11.16% Assessment	\$106,816	\$116,046	\$49,554	\$101,068			\$100,000		\$100,000
444050	Criminal Domestic Violence Court	\$4,423	\$4,135	\$3,145	\$4,498			\$4,500		\$4,500
444111	Mag. Dist. 1 Conviction Surcharge	\$11,243	\$9,274	\$4,072	\$9,777			\$9,000		\$9,000
444112	Mag. Dist. 1 - 11.16% Assessment	\$10,319	\$11,198	\$4,628	\$10,185			\$10,000		\$10,000
444211	Mag. Dist. 2 Conviction Surcharge	\$7,397	\$9,088	\$4,840	\$7,315			\$9,000		\$9,000
444212	Mag. Dist. 2 - 11.16% Assessment	\$12,081	\$10,733	\$4,251	\$10,758			\$10,500		\$10,500
444311	Mag. Dist. 3 Conviction Surcharge	\$9,597	\$9,181	\$4,810	\$8,128			\$8,500		\$8,500
444312	Mag. Dist. 3 - 11.16% Assessment	\$3,682	\$3,524	\$1,852	\$4,321			\$3,500		\$3,500
444411	Mag. Dist. 4 Conviction Surcharge	\$11,966	\$10,560	\$4,603	\$10,219			\$9,000		\$9,000
444412	Mag. Dist. 4 - 11.16% Assessment	\$12,503	\$13,189	\$5,583	\$12,463			\$11,500		\$11,500
444511	Mag. Dist. 5 Conviction Surcharge	\$743	\$3,533	\$2,282	\$3,020			\$3,500		\$3,500
444512	Mag. Dist. 5 - 11.16% Assessment	\$1,008	\$4,968	\$2,517	\$5,070			\$5,000		\$5,000
444611	Mag. Dist. 6 Conviction Surcharge	\$5,057	\$3,083	\$1,517	\$3,767			\$3,500		\$3,500
444612	Mag. Dist. 6 - 11.16% Assessment	\$5,297	\$3,818	\$1,180	\$4,148			\$4,000		\$4,000
444711	Mag. Worthless Ck - Conviction Surcharge	\$3,179	\$4,188	\$1,700	\$2,843			\$3,500		\$3,500
444712	Mag. Worthless Ck - 11.16% Assessment	\$729	\$1,003	\$390	\$662			\$750		\$750
461000	Investment Interest	\$216	\$64	\$155	\$84			\$125		\$125
80100	OP Tm from General Fund/Solicitors	\$0	\$0	\$0	\$0			\$0		\$0
80100	OP Tm from General Fund/Magistrate	\$0	\$0	\$0	\$0			\$0		\$0
80100	OP Tm from General Fund/Sheriff	\$0	\$154,956	\$134,000	\$134,000			\$0		\$0

**COUNTY OF LEXINGTON
VICTIMS' BILL OF RIGHTS
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
* Victims' Bill of Rights 2620:								
Revenues:								
438900	Auction Sales	2,850	0	0	0	0		
443002	Clerk of Crt Conviction Surcharges (\$100)	75,074	31,333	82,869	82,869	75,000		
443003	Clk of Crt Gen Sessions - 38% Assessment	23,146	15,159	24,773	24,773	25,000		
444010	Central Traffic Court - Court Assessment	320	0	0	0	0		
444011	Traffic Court Conviction Surcharge (\$25)	17,930	7,386	17,185	17,185	17,000		
444012	Traffic Court - 11.16% Assessment	116,046	49,554	101,068	101,068	100,000		
444050	Criminal Domestic Violence Court	4,135	3,145	4,498	4,498	4,500		
444111	Mag. Dist. 1 Conviction Surcharge (\$25)	9,274	4,072	9,777	9,777	9,000		
444112	Mag. Dist. 1 - 11.16% Assessment	11,198	4,628	10,185	10,185	10,000		
444211	Mag. Dist. 2 Conviction Surcharge (\$25)	9,088	4,840	7,315	7,315	9,000		
444212	Mag. Dist. 2 - 11.16% Assessment	10,733	4,251	10,758	10,758	10,500		
444311	Mag. Dist. 3 Conviction Surcharge (\$25)	9,181	4,810	8,128	8,128	8,500		
444312	Mag. Dist. 3 - 11.16% Assessment	3,524	1,852	4,321	4,321	3,500		
444411	Mag. Dist. 4 Conviction Surcharge (\$25)	10,560	4,603	10,219	10,219	9,000		
444412	Mag. Dist. 4 - 11.16% Assessment	13,189	5,583	12,463	12,463	11,500		
444511	Mag. Dist. 5 Conviction Surcharge (\$25)	3,533	2,282	3,020	3,020	3,500		
444512	Mag. Dist. 5 - 11.16% Assessment	4,968	2,517	5,070	5,070	5,000		
444611	Mag. Dist. 6 Conviction Surcharge (\$25)	3,083	1,517	3,767	3,767	3,500		
444612	Mag. Dist. 6 - 11.16% Assessment	3,818	1,180	4,148	4,148	4,000		
444711	Mag. Worthless Ck - Conviction Surcharge	4,188	1,700	2,843	2,843	3,500		
444712	Mag. Worthless Ck - 11.16% Assessment	1,003	390	662	662	750		
Other Revenues:								
461000	Investment Interest	64	155	84	84	125		
801000	Op Trm from General Fund/ Cty Ord							
	- Solicitors -	0	0	0	0	0		
	- Magistrate -	0	0	0	0	0		
	- Sheriff -	154,956	134,000	134,000	134,000	9,316		
		491,861	284,957	457,153	457,153	322,191		

EXISTING BUDGET:

Appropriations:

- Solicitor	62,566	104,291
- Magistrate Court Services	85,415	104,291
- L/E - Operations	309,025	113,607

*****Total Appropriations**

457,006 322,189

FUND BALANCE

Beginning of Year **(905) (758)**

FUND BALANCE - Projected

End of Year **(758) (756)**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of rights and services to crime victims in the Eleventh Judicial Circuit. These rights include, but are not limited to, the right to be treated with dignity and respect, input and consultation with the Solicitor's Office regarding disposition, notification of court hearings, court escort, explanation of options and services available, referrals to appropriate agencies, and reimbursement of certain expenses. The program seeks to provide these services in a comprehensive, yet cost effective, manner.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - SUMMARY OF REVENUES

438900 ... 444712 – VICTIMS' BILL OF RIGHTS **\$312,875**

Fines and Assessments collected in General Sessions and Magistrates Courts.

SECTION VI. B. - LISTING OF POSITIONS

Staffing Level:

	<u>Full Time Equivalent</u>				
<u>Job Title</u>	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Victim Service Provider	1		1	1	13
	-----		-----	-----	
Total Positions	1		1	1	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 – GENERAL TORT LIABILITY INSURANCE	\$78
To cover the cost of general tort liability insurance coverage per Risk Management.	
524202 – SURETY BONDS	\$10
This account covers the cost of bonding the employee.	
525020 – PAGERS AND CELL PHONES	\$0
None.	
525041 – E-MAIL SERVICE CHARGES	\$81
The cost of e-mail services is \$6.75 per month per account. 1 accounts @ \$6.75 per account times 12 months.	
525210 – CONFERENCE, MEETING & TRAINING EXPENSE	\$600
State law requires Victim Service Providers to be certified by completing a set number of hours of annual training. The requested amount is to cover the cost of this training.	

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

No capital items are requested.

OTHER FINANCING USES

812500 – OP TRN TO VICTIM WITNESS PROGRAM **\$39,834**

To provide funding for the Victim Service Providers included in the Victim Witness Program. These Victim Service Providers assist victims of crimes as required by South Carolina's constitutional and statutory laws.

FUND 2620
MAGISTRATE COURT SERVICES (142000)
FY 2011-12 BUDGET REQUEST

SECTION VI. B. – PERSONNEL LINE ITEM NARRATIVE

LISTING OF POSITIONS

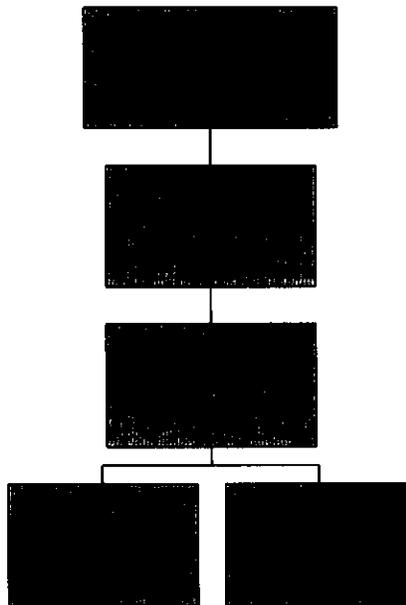
Current Staffing Level:

<u>Job Title:</u>	<u>Full Time Positions:</u>	<u>Part Time Positions:</u>	<u>General Fund:</u>	<u>Other Fund:</u>	<u>Grade:</u>
Victim Asst. Coordinator	2			2	6
Total Positions:	<u>2</u>	<u>0</u>	<u>0</u>		

*All Full Time Positions Require Insurance.

Display Organizational Flow Chart

Victim Bill of Rights



FUND 2620
MAGISTRATE COURT SERVICES (142000)
FY 2011-12 BUDGET REQUEST

SECTION VI - PERSONAL

510100 SALARIES & WAGES \$ 57,083

This will cover the current salaries of two full time Victim's Assistance Coordinator positions at a pay grade 6.

511112 FICA-EMPLOYER'S PORTION \$ 4,367

This will cover the FICA cost for the two full time employees. The rate is 7.65% of each salary.

511113 SCRS-EMPLOYER'S PORTION \$ 5,443

This will cover the State Retirement cost for the two full time employees. The rate is 9.535% of each salary.

511120 INSURANCE FUND CONTRIBUTION \$ 15,600

This will cover the employer's portion of the insurance contribution for the two full time positions. The figure is based on \$7,800 per employee.

511130 WORKER'S COMPENSATION \$ 172

This will cover Workers' Compensation cost for the two full time employees. The rate is .30% of each salary.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 GENERAL TORT LIABILITY INSURANCE \$ 48

Figure provided by Risk Management to cover the cost of General Tort Liability Insurance for each employee.

524202 SURETY BOND \$ 20

Figure provided by Risk Management to cover the cost of Surety Bond renewals for each employee.

SECTION V. – PROGRAM OVERVIEW

The Victim's Assistance program provides assistance and support for victims of crime as mandated by SC State Law.

SECTION V. A. – PERSONNEL AUTHORIZATIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Victim's Bill of Rights (2620-151200)					
Victim Asst Officer/Law Enf	3	0	3	3	13
Victim Assistance Coordinator	2	0	2	2	6
Totals:	<u>5</u>	<u>0</u>	<u>5</u>	<u>5</u>	

NEW Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Victim's Bill of Rights (2620-151200)					
Victim Asst Officer/Law Enf	1	0	1	1	13
Victim Assistance Coordinator	1	0	1	1	6
Totals:	<u>2</u>	<u>0</u>	<u>2</u>	<u>2</u>	

This change will leave position numbers 000667 and 000811 in this fund. Position numbers 000668, 000669, & 000810 will be moved to the general fund as a new program.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE \$ 65

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65. The amount budgeted is based on the 1 vehicle assigned to this organization being towed once this fiscal year.

522300 - VEHICLE REPAIR & MAINTENANCE \$ 1,000

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus an additional 20% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements.

524100 - VEHICLE INSURANCE \$ 546

The budget amount is the estimate provided by the County's Risk Manager.

524201 – GENERAL TORT LIABILITY INSURANCE \$ 745

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND \$ 22

Surety bonds are due this fiscal year, they are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2015. The estimated cost provided by the County's Risk Manager is \$12.00 per FTE in Law Enforcement and \$10.00 others. This organization has 2 FTE's.

525000 -TELEPHONE \$ 504

This account will be used to pay telephone line charges, fax line charges, telephone extension relocations, directory assistance charges and telephone book listing charges.

525030 – 800 MHz RADIO SERVICE CHARGES \$ 681

The 800 MHz radios are required for communication.

525031 – 800 MHz RADIO MAINTENANCE CONTRACTS \$ 61

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is \$64.90.

525041 – E-MAIL SERVICE CHARGES

\$ 162

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$2 \text{ users} * \$6.75 \text{ per month} * 12 \text{ months} = \$ 162$$

525400 - GAS, FUEL & OIL

\$ 1,675

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles.

SECTION I.

COUNTY OF LEXINGTON
 SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
 Annual Budget
 FY 2011-12 Estimated Revenue

Fund 2700
 Division: Public Works

Object Code	Revenue Account Title	Actual	Received	Amended	Projected	Requested	Recommend	Approved
		2009-10	Thru Dec 2010-11	Budget Thru Dec 2010-11	Revenues Thru Jun 2010-11			
*Schedule "C" Funds 2700:								
Revenues:								
452200	C Fund SCDOT Proportionment	2,642,076	1,378,670	2,725,000	2,725,000	<u>2,725,000</u>		
452202	C Fund Donor County Settlement	1,287,577	1,287,577	1,330,000	1,330,000	<u>1,330,000</u>		
Other Revenues:								
461000	Investment Interest	31,705	19,212	40,000	40,000	<u>40,000</u>		
491002	Project Refund	29,218	143,084	143,084	143,084	<u>0</u>		
802472	Op Tm from Landscaping & Scenic Beautificati	0	0	0	0	<u>0</u>		
** Total Revenue		<u>3,990,576</u>	<u>2,828,543</u>	<u>4,238,084</u>	<u>4,238,084</u>	<u>4,095,000</u>		
***Total Appropriation					<u>11,341,599</u>	<u>4,080,372</u>		
FUND BALANCE								
Beginning of Year					<u>7,088,887</u>	<u>(14,628)</u>		
FUND BALANCE - Projected								
End of Year					<u>(14,628)</u>	<u>0</u>		

SECTION III

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
Annual Budget
Fiscal Year - 2011-12

Fund 2700

Division: Public Works

Organization: 121300 - PW / Transportation

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET	
				2011-12 Requested	2011-12 Recommend Approved
Personnel					
510100 Salaries & Wages - 1	0	0	51,858	51,858	
511112 FICA - Employer's Portion	0	0	3,968	3,968	
511113 State Retirement - Employer's Portion	0	0	4,870	4,870	
511120 Employee Insurance - 1	0	3,900	7,800	7,800	
511130 Workers Compensation	0	0	644	644	
*Total Personnel	0	3,900	69,140	69,140	
Operating Expenses					
520300 Professional Services	0	0	250	250	
521000 Office Supplies	0	0	50	50	
521100 Duplicating	0	0	200	200	
521200 Operating Supplies	0	0	200	200	
524201 General Tort Liability Insurance	0	37	77	77	
525020 Pager & Cell Phones	0	0	300	300	
525041 E-mail Service Charges	0	0	81	81	
525400 Gas, Fuel, & Oil	0	0	1,200	1,200	
529903 Contingency	0	0	615,672	0	
Special Projects (Local Paving)					
530001 Road Resurfacing	343,467	648,185	1,876,059	800,000	
530002 Proposed SCDOT Match	324,000	0	500,000	0	
530003 Line Stripping SCDOT Road Resurfacing	0	110,498	200,000	0	
Road Construction (Priority List):					
539839 School Dist. 4 - Turning Lane	0	54,839	75,000	0	
539872 Gilbert Elementary School Improvement	0	0	25,000	0	
539885 Pine Plain Road	0	0	1,000	0	
539891 John Kinard Circle & Court	0	0	10,977	0	
539892 Elbert Taylor Road, 1 & 2	15,550	11,825	134,477	0	
539894 Dogwood Road, 1 & 2	6,979	136,807	794,281	0	
5R0016 Jim Rucker Road	643,947	96,146	251,121	0	
5R0017 Tanya Lane	0	0	15,750	0	
5R0019 Payne Lane	226,225	752	23,900	0	
5R0024 Backman Drive	0	0	257,680	0	
5R0026 Jayne Lane	192,004	24,649	26,500	0	
5R0028 Martin Neese Road	0	0	136,640	0	
5R0078 Lex School Dist 3 - Traffic Signal	40,026	0	0	0	
5R0081 Town of Chapin - Stonewall Court	0	0	5,000	0	
5R0087 Road Maintenance Paving Projects	0	0	161,675	200,000	
5R0090 Cayce Enhancement Grant - Airport Blvd	0	0	0	0	
5R0091 W. Columbia Enhancement Grant - Airport Blvd	0	0	0	0	
5R0092 Springdale Enhancement Grant - Airport Blvd	0	0	0	0	
5R0094 Fire Tower Road (Paving 300 ft)	0	27,144	37,700	0	
5R0097 Bitternut Court Utility Relocation	0	0	78,659	0	
5R0099 Oak Hill Road - Recycled Asphalt	0	0	18,585	0	
5R0100 Hyman Road - Recycled Asphalt	0	0	3,990	0	
5R0101 Darby Ambrose Road - Recycled Asphalt	0	0	12,180	0	
5R0102 South Cove Drive - Recycled Asphalt	0	0	3,570	0	
5R0103 Fox Branch Road	0	0	66,543	400,000	
5R0104 Jim Spence Road	0	0	174,170	760,000	
5R0105 Kittal Road	0	0	10,260	0	
5R0106 Nursery Road Bridge Recommendation	0	0	13,842	1,398,424	
5R0108 School Dist. 5 - Fork Ave Rehabilitation	0	0	0	0	

SECTION III-continued

COUNTY OF LEXINGTON
 SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
 Annual Budget
 Fiscal Year - 2010-11

Fund 2700

Division: Public Works

Organization: 121300 - PW / Transportation

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	<i>BUDGET</i>	
					2011-12 Recommend	2011-12 Approved
Operating Expenses						
539900 Unclassified	0	0	4,352,937	<u>0</u>		
539901 Unclassified - School Road Projects	0	0	179,973	<u>0</u>		
* Total Operating	1,792,198	1,110,882	10,065,499	<u>3,560,782</u>		
** Total Personnel & Operating	1,792,198	1,114,782	10,134,639	<u>3,629,922</u>		
Capital						
540000 Small Tools & Minor Equipment	0	0	0	<u>0</u>		
540010 Minor Software	0	0	262	<u>0</u>		
All Other Equipment	0	0	2,136	<u>0</u>		
**Total Capital	0	0	2,398	<u>0</u>		

*** Total Budget Appropriation

1,792,198 1,114,782 10,137,037 3,629,922

SECTION III

COUNTY OF LEXINGTON
 SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
 Annual Budget
 Fiscal Year - 2011-12

Fund 2700

Division: Public Works

Organization: 121302 - PW / Transportation / Special Projects

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	BUDGET	
					2011-12 Recommend	2011-12 Approved
Operating Expenses						
539301 LIDAR Mapping	96,000	0	0	0		
539900 Unclassified	0	0	143,997	0		
539904 Unclassified - Municipal Projects	0	0	50,000	50,000		
* Total Operating	96,000	0	193,997	50,000		
Capital						
5AA353 (1) Sign - Jesse's Way Bicycle Lane	250	0	0	0		
5AA584 (1) SCDOT Sign - Harsey's Bridge	250	0	0	0		
5AA596 (1) SCDOT Sign - J. Jeffcoat Walkway	500	0	0	0		
5AB494 (1) SCDOT Sign - Andre Bauer Interchange	0	500	500	0		
** Total Capital	1,000	500	500	0		
SR0031 Gilbert Church Street Stabilization	0	0	10,000	0		
SR0042 Town of Irmo - Enhancement Match	0	0	23,605	0		
SR0050 West Columbia - Holmes Street	0	0	23,410	0		
SR0051 West Columbia - 06 Enhancement Match	45,920	0	26,580	0		
SR0062 Town of Pelion - 08 Enhancement Match	49,999	0	20,001	0		
SR0083 Lex County Recreation - Saxe Gotha	0	0	100,000	0		
SR0084 Colonial Drive	19,238	11,710	55,762	0		
SR0085 Sandy Lane & Spruce Run	0	0	75,000	0		
SR0088 Drainage Projects	0	0	160,710	192,600		
SR0089 Town of Swansea - 08 Enhancement Match	14,765	0	35,235	0		
SR0090 Cayce Enhancement Grant - Airport Blvd	0	0	30,083	0		
SR0091 W. Columbia Enhancement Grant - Airport Blvd	0	0	30,083	0		
SR0092 Springdale Enhancement Grant - Airport Blvd	0	0	30,084	0		
SR0093 Mission Rd/Trailstream Rd Drainage	0	5,500	25,500	0		
SR0095 Quail Hollow Lane Drainage Improvement	0	0	44,290	0		
SR0096 Town of Gaston - Enhancement Grant Match	0	23,000	23,000	0		
SR0098 Micala Dr Geotech Invest - Pond Dam	0	0	8,200	10,000		
SR0107 Green Haven Drive Drainage Project	0	0	11,300	0		
SR0123 Broken Hill Road - Storm Drainage	0	0	0	75,000		
* Total Road & Infrastructure Improve	129,922	40,210	732,843	277,600		
Other Financing Uses						
812471 Op Trn to Transportation Enhancement	0	0	36,480	0		
812479 Op Trn to SCDOT Rise Program	0	0	0	0		
* Total Other Financing Uses	0	0	36,480	0		

*** Total Budget Appropriation

226,922 40,710 963,820 327,600

**FUND 2700
PUBLIC WORKS – “C” FUNDS
FY 2011-2012 BUDGET REQUEST**

SECTION V. - PROGRAM OVERVIEW

Program: “C” Funds

A. Revenues – “C” Fund - The “C” Fund revenues are in three (3) areas:

1. C Fund SCDOT Proportionment- 2.66 cents of the State’s 16-cent gasoline tax is earmarked for “C” Funds. This is based on a statewide formula of population, land area of the counties, and number of miles of rural roads.
2. C Fund Donor County Settlement- Lexington County is a Donor County. This means that Lexington County contributes to the statewide "C" fund program, an amount in excess of what it receives under the allocation formula, therefore, Lexington County receives a “Donor” portion back from the state. SCDOT provides \$9,500,000.00 annually to be dispersed to the donor counties by formula.
3. Investment Interest – Interest earned by investments through Treasurer’s Office until funds are expended.

B. Expenditures

1. “C” Funds Public Works Transportation (121300) – These funds are utilized for road resurfacing, line striping of existing paved roads, State Match Program (SMP) when offered by the state and agreed upon by the Lexington County Transportation Committee (County Council), sidewalks, enhancement grant matches, dirt road paving.
 - The road resurfacing consists of resurfacing existing paved roads in an effort to protect the existing infrastructure and extend the life of the existing pavement.
 - The line striping consists of striping existing paved roads in an effort to improve the safety of the road for pedestrians as well as the motoring public.
 - State Match Program consists of providing matching funds to SCDOT when they offer a SMP to be applied to SCDOT maintained roads.
 - The dirt road paving consists of paving existing dirt roads.
2. “C” Funds Economic Development (121301) – Three percent (3%) of annual revenues is set aside for Economic Development projects as needed and approved by County Council.
3. “C” Funds Special Projects (121302) – Eight percent (8%) of annual revenues is set aside for special projects. Also, of the 8%, \$50,000 is being set aside for Municipal Special Projects to be approved by County Council upon receipt of the requests.

C. County Transportation Committee

1. The County Council has been appointed by the Lexington County Delegation as the County Transportation Committee (C.T.C.). County Council sets the policies, approves the budget, and approves all bids. The Public Works Department administers the program, evaluates all projects, and makes recommendations to the Council.

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS
Annual Budget
Fiscal Year 2011-12

NEW PROGRAM

Fund: 1000
 Division: Public Works
 Organization: 121300 - Transportation

Object Expenditure Code Classification	Road Management System	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel				
* Total Personnel		<u>0</u>		
Operating Expenses				
520200	Contracted Services	<u>100,000</u>		
530001	Road Resurfacing	<u>(100,000)</u>		
* Total Operating		<u>0</u>		
** Total Personnel & Operating		<u>0</u>		
Capital				
** Total Capital		<u>0</u>		

***** Total Budget Appropriation**

0

**SECTION V - PROGRAM OVERVIEW
NEW PROGRAM**

This will be funded from the Road Resurfacing Account (2700-121300-530001) for FY 2011-2012 only.
(\$100,000)

A Road Management System (RMS) is a pavement management system that uses road inventory and data collection for data analysis, decision support, budgeting, and reporting. The RMS brings the information from the road to the engineer and manager's desks, helping them make better pavement repair decisions more effectively.

The RMS has the option to manually enter pavement ratings or use automated devices to detect and analyze distress conditions. Pavement distresses can be manually evaluated by reviewing the road surface using high resolution digital video captured from the field. The automated option uses a high-speed line-scan imaging device to collect pavement images, detect crack conditions, and produce road condition data using AASHTO standard format.

An RMS allows the entire paved road network to be analyzed and ranked objectively, thereby, reducing subjectivity, windshield surveys and the time involved in making decisions. Additionally, the RMS system provides a database backbone the County can use for future asset management of drainage systems, traffic barrier, line striping and signage. This system would be used as the foundation for a Road Asset Management System that can be linked to a GIS system with features that could include:

- Paved Road Network (Width, Lanes, Length, Starting/Ending Mile Point, etc.)
- Sign Inventory (Type, Facing Direction, Size, Post Type, Condition, etc)
- Culvert Inventory
- Inlet (Type, Condition, etc.)
- Guardrail (Type, Length, Condition, etc.)
- Side walk

This system would then become the foundation for meeting the Federal Highway Administration mandate for minimum retroreflectivity sign assessment and management plan enacted in 2008. This mandate requires the following:

- January 2012 – All agencies will establish a sign maintenance program that can regularly address the new minimum sign retroreflectivity requirements.
- January 2015 – All agencies must comply with the new retroreflectivity requirements for installed traffic signs such as: STOP, Speed Limit, warning, and guide signs.
- January 2018 - All agencies must comply with the new retroreflectivity requirements for all Street Name signs.

COUNTY OF LEXINGTON
CAMPUS PARKING FUND
Annual Budget
FY 2011-12 - Estimated Revenue

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Campus Parking Fund 2920:								
Revenues:								
430600	Employee Parking Fees	13,839	7,021	14,000	14,000	14,000		
430601	Public Parking Fees	2,123	858	1,700	1,700	<u>1,700</u>		
Other Revenues:								
461000	Investment Interest	116	109	25	25	<u>25</u>		
** Total Revenue		<u>16,078</u>	<u>7,988</u>	<u>15,725</u>	<u>15,725</u>	<u>15,725</u>		
***Total Appropriation					80,322	<u>3,120</u>		
Contingency:								
Unused					77,202			
Carryforward						<u>0</u>		
FUND BALANCE								
Beginning of Year					<u>64,947</u>	<u>77,552</u>		
FUND BALANCE - Projected								
End of Year					<u>77,552</u>	<u>90,157</u>		

COUNTY OF LEXINGTON
LEXINGTON COUNTY DELEGATION OFFICE EXPENSE FUND
Annual Budget
Fiscal Year - 2011-12

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
* Lex. Cty. Delegation Office Expense Fund 2921:								
Revenues:								
469900	Miscellaneous Revenue	1,216	0	0	0	0		
Other Revenues:								
461000	Investment Interest	1	0	0	0	0		
** Total Revenue		<u>1,217</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
***Total Appropriation					142	<u>0</u>		
FUND BALANCE								
Beginning of Year					142	<u>0</u>		
FUND BALANCE - Projected								
End of Year					<u>0</u>	<u>0</u>		

Fund 2921
Division: Boards & Commissions
Organization: 161100 - Legislative Delegation

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
					2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
* Total Personnel		0	0	0	<u>0</u>		
Operating Expenses							
521000	Office Supplies	70	0	30	<u>0</u>		
525100	Postage	1,005	0	112	<u>0</u>		
* Total Operating		<u>1,075</u>	<u>0</u>	<u>142</u>	<u>0</u>		
** Total Personnel & Operating		<u>1,075</u>	<u>0</u>	<u>142</u>	<u>0</u>		
Capital							
** Total Capital		0	0	0	<u>0</u>		
*** Total Budget Appropriation		<u>1,075</u>	<u>0</u>	<u>142</u>	<u>0</u>		

**COUNTY OF LEXINGTON
PERSONNEL / EMPLOYEE COMMITTEE
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Personnel/Employee Committee 2930:								
Revenues:								
438300	Vending Machine Sales	8,592	3,379	9,500	9,500	<u>9,500</u>		
439900	Misc Fees, Permits, and Sales	6,067	380	3,000	3,000	<u>3,000</u>		
Other Revenues:								
461000	Investment Interest	4	5	5	5	<u>5</u>		
** Total Revenue		<u>14,663</u>	<u>3,764</u>	<u>12,505</u>	<u>12,505</u>	<u>12,505</u>		
***Total Appropriation					<u>13,778</u>	<u>13,778</u>		
FUND BALANCE								
Beginning of Year					<u>2,062</u>	<u>789</u>		
FUND BALANCE - Projected								
End of Year					<u>789</u>	<u>(484)</u>		

Fund 2930
Division: General Administrative
Organization: 101500 - Human Resources

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
					2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
* Total Personnel		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Operating Expenses							
521100	Duplicating	9	0	153	<u>153</u>		
539900	Unclassified	13,183	48	13,625	<u>13,625</u>		
* Total Operating		<u>13,192</u>	<u>48</u>	<u>13,778</u>	<u>13,778</u>		
** Total Personnel & Operating		<u>13,192</u>	<u>48</u>	<u>13,778</u>	<u>13,778</u>		
Capital							
** Total Capital		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
*** Total Budget Appropriation		<u>13,192</u>	<u>48</u>	<u>13,778</u>	<u>13,778</u>		

**COUNTY OF LEXINGTON
DELINQUENT TAX COLLECTIONS
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Treasurer / Delinquent Tax Collections 2950:								
Revenues:								
416000	Delinquent Tax Costs	558,135	319,520	395,000	395,000	<u>395,000</u>		
439900	Misc Fees, Permits, and Sales	9,799	308	1,300	1,300	<u>1,300</u>		
450000	Rental Income	3,234	0	3,000	3,000	<u>3,000</u>		
461000	Investment Interest	29,518	3,631	12,300	12,300	<u>12,300</u>		
461020	Delinquent Tax Account Interest	3,559	0	3,000	3,000	<u>3,000</u>		
469900	Miscellaneous Revenues	0	0	0	0	<u>0</u>		
** Total Revenue		604,245	323,459	414,600	414,600	414,600		
***Total Appropriation					2,097,273	933,202		
Contingency:								
Unused					1,149,645			
Carryforward						<u>0</u>		
FUND BALANCE								
Beginning of Year					<u>1,682,673</u>	<u>1,149,645</u>		
FUND BALANCE - Projected								
End of Year					<u>1,149,645</u>	<u>631,043</u>		

**COUNTY OF LEXINGTON
DELINQUENT TAX COLLECTIONS
Annual Budget
Fiscal Year - 2011-12**

Fund: 2950
Division: General Administration
Organization: 101700 Treasurer

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
					2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
510100	Salaries & Wages - 8.5 FTE	267,576	135,896	288,675	288,675		
510200	Overtime	1,465	1,522	6,000	6,000		
510300	Part time - 3 (1.057 - FTE)	16,213	12,047	36,064	36,064		
511112	FICA - Employer's Portion	20,980	11,008	25,302	25,302		
511113	State Retirement - Employer's Portion	26,201	13,453	31,056	31,056		
511120	Employee Insurance - 8.5	61,275	33,150	66,300	66,300		
511130	Workers Compensation	1,894	1,308	2,178	2,178		
519999	Personnel Contingency	0	0	15,454	15,454		
	* Total Personnel	395,604	208,384	471,029	471,029		
Operating Expenses							
520200	Contracted Services	15,076	728	19,800	19,800		
520211	DNR Watercraft Database Access	290	240	240	0		
520244	Moving Services - Buildings	0	0	18,000	10,000		
520300	Professional Services	11,880	11,812	14,400	14,400		
520400	Advertising & Publicity	82,237	99,715	100,000	106,500		
520500	Legal Services	93,000	47,250	99,000	109,000		
521000	Office Supplies	5,177	2,615	5,000	5,000		
521100	Duplicating	1,158	631	2,184	2,184		
522200	Small Equipment Repairs & Maint	342	0	2,000	2,000		
524000	Building Insurance	79	48	82	99		
524001	Burglary Insurance	0	0	88	88		
524201	General Tort Liability Insurance	207	104	213	213		
524202	Surety Bonds - 2	0	0	0	95		
525000	Telephone	2,178	1,084	2,482	2,482		
525020	Pagers and Cell Phones	864	432	1,320	1,320		
525041	E-mail Service Charges	660	313	648	648		
525100	Postage	124,151	13,789	186,080	161,984		
525210	Conference, Meeting & Training Expense	2,324	1,019	3,740	3,740		
525230	Subscriptions, Dues, & Books	830	836	1,122	1,130		
525250	Motor Pool Reimbursement	3,698	3,536	8,000	6,018		
525300	Utilities	4,639	2,635	4,865	6,000		
526600	Court Filing Fees	0	0	500	500		
526900	DMV Title & License Fee	45	0	500	500		
529900	Miscellaneous Operating Expense	0	0	1,000	500		
529903	Contingency	0	0	1,149,645	0		
529950	Indirect Cost	0	0	0	0		
	* Total Operating	348,835	186,787	1,620,909	454,201		
	** Total Personnel & Operating	744,439	395,171	2,091,938	925,230		
Capital							
540000	Small Tools & Minor Equipment	1,764	473	2,000	2,000		
540010	Minor Software	0	0	0	1,500		
	All Other Equipment	5,463	0	3,335			
	(2) Computers (F1 - Replacements)				1,744		
	(1) Printer (Replacement)				1,313		
	(2) GPS Units				370		
	(1) Currency Counter Detector				1,045		
	** Total Capital	7,227	473	5,335	7,972		
	*** Total Budget Appropriation	751,666	395,644	2,097,273	933,202		

SECTION VI. B. – PERSONNEL LINE ITEM NARRATIVES

LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Deputy Tax Collector	1		1	1	16
Assist. Deputy Tax Collector	1		1	1	7
Cashier/Clerk	3		3	3	5
Business & Mfg. Personal	1		1	1	6
Property Tax Specialist					
FLC Mobile Home Specialist	1		1	1	7
Accounting Clerk/Cashier	1		1	1	6
Total Positions	8		8	8	

Part Time

Compliance Officer	2		2	2	8
Total Positions	2		2	2	

(SEE ORGANIZATION CHART ON NEXT PAGE)

SECTION VI. C. - PERSONNEL LINE ITEM NARRATIVES

510200 - OVERTIME \$6,000

This is for overtime worked by office staff during busy times and in preparation for tax sale.

510300 - PART TIME \$36,064

We are using 2 part time people. They are seasonal employees used for mapping and posting property with tax sale signs.

2 @ \$14.84 Per Hour

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES		\$19,800
American Solutions for Business	18,000.00	
Execution Notices	5,000.00	
Certified Letters	13,000.00	
We anticipate a 9% cost increase this year.		
Pacer on line Bankruptcy Court	300.00	
Accurint (online people search)	1,500.00	
520244 - MOVING SERVICES - BUILDINGS		\$10,000
Cover moving expenses of moving mobile homes acquired by the FLC through tax sale.		
520300 - PROFESSIONAL SERVICES		\$14,400
Auctioneer fees	14,000.00	
Definitely Taking Request (Deaf interpreter for tax sale)	400.00	
520400 - ADVERTISING		\$106,500
Tax Sale		
Lexington County Publishing Network	52,000.00	
The State Record Company Inc.	50,500.00	
FLC Advertising	1,000.00	
Posting signs #20,000	3,000.00	
520300 - LEGAL SERVICES		\$109,000
Attorney fees, title searches, deed preparation, & consultations		
521000 - OFFICE SUPPLIES		\$5,000
Paper, Pencils, Ribbons, Staples, Tape, etc	1,500.00	
Envelopes #45000	1,000.00	
Tax bill forms	800.00	
Toner for laser printer	1,500.00	
Laser check forms	200.00	
521100 - DUPLICATING		\$2,184
This account is used for copier machine duplicating of correspondence to employees and customers, packet copies for lawyers, etc. Estimated usage 50,000 @ \$.032945 per copy = \$1647. Charges for copier paper 537.		
522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE		\$2,000
Repair of computers, printers, kard-veyer file and validators.		
524000 - BUILDING INSURANCE		\$ 99
1,157 square footage of Treasurers office. Per Risk Management		
524001 - BURGLARY INSURANCE		\$88
1,157 square footage of Treasurers office. Per Risk Management		

FUND 2950
 DELINQUENT TAX DEPARTMENT (101700)
 FY 2011-12 BUDGET REQUEST

524201 - GENERAL TORT LIABILITY INSURANCE **\$213**
 Per Risk Management

524202 - SURETY BONDS **\$95**
 8.5 FT Employees @ \$10.00=\$85.00
 2 PT Employees @ \$5.00=\$10.00

525000 - TELEPHONE (10 phones lines and 4 voice mail) **\$2,482**
 6 Phone lines no voice mail @\$19.00 per month x 12 months = \$1,368.
 4 phone lines with voice mail @ \$20.70 per month x 12 months = \$964.
 Charges for directory assistance \$150.00

525020 - PAGERS AND CELL PHONES **\$1,320**
 \$110.00 Per Mo x 12 Months = \$1320.00

525041 E-MAIL SERVICE CHARGE **\$648**
 8 Accounts x \$6.75 Per Account x 12 Months = \$648.00

525100 - POSTAGE **\$161,984**
 Due to law changes, we are required to notify by certified mail, old and new owners and separate letters sent to each individual owner. This was not done last year on the advice of our attorney.

Certified mail May - July	estimate 12,600 @ \$10.04 ea.	-	126,504.00
Certified mail other	estimate 2,000 @ \$10.04 ea.	-	20,080.00
Receipts & other mail	estimate 17,000 @ \$.44 ea.	-	7,480.00
Execution notices mailed	estimate 18,500 @ \$.44 ea.	-	7,920.00

525210 - CONFERENCE & MEETING EXPENSE **\$3,740**
 To cover the costs of attending the Spring and Fall Conferences.

SCATT Legislative Conf. (3 employees)	\$ 150.00
Meals for workers on overtime at tax sale	\$ 250.00
SCACEE Spring (Treasurer)	\$ 800.00
SCACEE Fall (Treasurer)	\$ 800.00
SCACEE Board Meetings (Treasurer)	\$ 600.00
TAPS Workshop (3 employees)	\$ 120.00
TAPS Meeting (3 employees)	\$ 120.00
SCATT Academy (3 employees)	\$ 900.00
(Needed for accreditation)	

FUND 2950
DELINQUENT TAX DEPARTMENT (101700)
FY 2011-12 BUDGET REQUEST

525230 - SUBSCRIPTIONS, DUES, & BOOKS			\$1,130
TAPS	3 employees	\$ 90.00	
SCACEE	1 employee	\$ 75.00	
SCATT	3 employees	\$ 225.00	
Cross Reference Book		\$ 325.00	
Lexington County Chronicle		\$ 40.00	
The State Newspaper		\$ 150.00	
Supplement to Title 12 Tax Book		\$ 25.00	
Misc.		\$ 200.00	
525250 - MOTOR POOL REIMBURSEMENT			\$6,018
11,800 Miles @ 51 Cents per mi = \$6,018.00			
525300 - UTILITIES			\$6,000
1,157 square footage of Treasurers office.			
526600 - COURT FILING FEES			\$500
FLC court fees for eviction notices.			
526900 - DMV TITLE & LICENSE FEES			\$500
FLC title transfers for sold mobile homes.			
529900 - MISCELLANEOUS OPERATION EXPENSES			\$500
FLC operating expenses.			
529903 - CONTINGENCY			\$0

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **\$2,000**

540010 - MINOR SOFTWARE **\$1,500**

ALL OTHER EQUIPMENT

2 F1 PC'S RPL **\$1,744**

Replace two computers in the Treasurer/Tax Collectors office for cashier/clerk positions. These computers were purchased in 2006 and need to be replaced per recommendation of the IS department.

1 HP P4015DN PRINTER RPL **\$1,313**

Replace one printer in the Treasurer/Tax Collectors office. This printer was purchased in 2008 and has been repaired several times. It is presently operating with a loud gear noise and needs to be replaced per recommendation of the IS department.

2 GARMIN NUVI 255W GPS UNITS ADDNL **\$370**

Due to our in house paper maps being dated and our posting employees have no access to computers, GPS units are needed to insure we are accurately posting the correct properties in preparation for tax sale.

1 LAUREL J-730A CURRENCY COUNTER DETECTOR ADDNL **\$1,045**

This counter is necessary due to the large quantity of currency that is taken over the counter and the increase in counterfeit money in circulation. This machine would not only enhance customer service but would greatly reduce the possibility of accepting counterfeit currency.

COUNTY OF LEXINGTON
 DELINQUENT TAX COLLECTIONS **NEW PROGRAM**
 Annual Budget
 Fiscal Year - 2011-12

Fund: 2950
 Division: General Administration
 Organization: 101700 - Treasurer

		Grade Change		<i>BUDGET</i>		
Object Expenditure		Assistant Deputy Tax Collector		2011-12	2011-12	2011-12
Code Classification		Grade 7	Grade 10	Requested	Recommend	Approved
Personnel						
510100	Salaries & Wages - 1	33,157	39,254	6,097		
511112	FICA Cost	2,537	3,003	466		
511113	State Retirement	3,162	3,743	581		
511120	Insurance Fund Contribution - 1	7,800	7,800	0		
511130	Workers Compensation	100	118	18		
	* Total Personnel	46,756	53,918	7,162		
Operating Expenses						
520300	Professional Services	0	250	250		
	* Total Operating	0	250	250		
	** Total Personnel & Operating	46,756	54,168	7,412		
Capital						
	** Total Capital	0	0	0		
	*** Total Budget Appropriation	46,756	54,168	7,412		

SECTION III – PROGRAM OVERVIEW

Title of Program: Assistant Deputy Tax Collector Grade Change

This new program is a request for funds to have the Assistant Deputy Tax Collector position description updated and evaluated by the County and The Archer Company for an increase from a grade 7 to a grade 10.

Since this position was last evaluated, she has taken on more of the responsibilities of the Deputy Tax Collector in a supervisory level providing input with employee evaluations, training new employees and assisting with personnel decisions.

She is in charge of the day to day operation of the Delinquent Tax Office and is responsible for auditing all cash drawers, making the daily deposits and submitting all check requests for the department. She also serves as the complaint resolution officer for the Delinquent Tax Office.

This position directly supervises a staff of three Tax Clerk / Cashiers grade 5, one Accounting Clerk / Cashier grade 6, one Business & Mfg. Personal Clerk grade 6, one FLC Mobile Home Specialist grade 7 and 2 seasonal Compliance Officers grade 8. Because of the inequity of her pay grade, she supervises Clerks with the same or higher pay grade. Her pay grade is obviously not equitable with the other supervisors in the Treasurers Office.

FUND 2950
DELINQUENT TAX DEPARTMENT (101700)
FY 2011-12 BUDGET REQUEST

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520300 - PROFESSIONAL SERVICES	\$250
<hr/>	
Archer Company	
Cover cost of grade change justification.	

**COUNTY OF LEXINGTON
GRANTS ADMINISTRATION
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Finance / Grants Administration 2990:								
Revenues:								
461000	Investment Interest	1,951	922	3,000	3,000	<u>2,000</u>		
801000	Op Tm from General Fund/Cty Ord.	75,000	75,000	75,000	75,000	<u>75,000</u>		
** Total Revenue		<u>76,951</u>	<u>75,922</u>	<u>78,000</u>	<u>78,000</u>	<u>77,000</u>		
***Total Appropriation					466,730	<u>139,508</u>		
Contingency								
Unused					330,354			
Carryforward						<u>267,846</u>		
FUND BALANCE								
Beginning of Year					<u>388,730</u>	<u>330,354</u>		
FUND BALANCE - Projected								
End of Year					<u>330,354</u>	<u>0</u>		

**COUNTY OF LEXINGTON
GRANTS ADMINISTRATION
Annual Budget
Fiscal Year - 2011-12**

Fund: 2990
Division: General Administration
Organization: 101400 Finance

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>	
					2011-12 Requested	2011-12 Recommend Approved
Personnel						
510100	Salaries & Wages - 2	53,107	26,659	96,014	<u>98,647</u>	
511112	FICA - Employer's Portion	3,984	1,996	7,345	<u>7,547</u>	
511113	State Retirement - Employer's Portion	4,987	2,503	9,016	<u>9,406</u>	
511120	Employee Insurance - 2	15,000	7,800	15,600	<u>15,600</u>	
511130	Workers Compensation	159	80	288	<u>296</u>	
519999	Personnel Contingency	0	0	4,508	<u>4,636</u>	
* Total Personnel		77,237	39,038	132,771	<u>136,132</u>	
Operating Expenses						
521000	Office Supplies	550	451	700	<u>700</u>	
521100	Duplicating	291	81	360	<u>360</u>	
524201	General Tort Liability Insurance	46	23	48	<u>48</u>	
524202	Surety Bonds - 2	0	0	0	<u>20</u>	
525000	Telephone	241	120	475	<u>469</u>	
525041	E-mail Service Charge - 2	82	41	162	<u>162</u>	
525100	Postage	0	0	35	<u>35</u>	
525210	Conference, Meeting & Training Expense	841	753	1,000	<u>1,000</u>	
525230	Subscriptions, Dues, & Books	279	229	280	<u>280</u>	
525240	Personal Mileage Reimbursement	0	0	100	<u>102</u>	
529903	Contingency	0	0	330,354	<u>0</u>	
* Total Operating		2,330	1,698	333,514	<u>3,176</u>	
** Total Personnel & Operating		79,567	40,736	466,285	<u>139,308</u>	
Capital						
540000	Small Tools & Minor Equipment	0	0	196	<u>200</u>	
540010	Minor Software	0	232	249	<u>0</u>	
	All Other Equipment	0	0	0	<u>0</u>	
** Total Capital		0	232	445	<u>200</u>	
*** Total Budget Appropriation		79,567	40,968	466,730	<u>139,508</u>	

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

- Program I - Administration
- Program II -
- Program III -

Program I: Administration

Objectives:

To achieve and maintain a high standard of accuracy, completeness, and timeliness regarding the County's grants and special revenue funds. To assist and advise County Council, County Administrator, other department heads and program managers on any grant or special revenue issues. To maintain the official grant records of the County. To develop and maintain county-wide systems and internal controls for the grants and special revenue funds. To provide a friendly and efficient service when gather and process information needed by other departments and the public.

Program II:

Objectives:

Program III:

Objectives:

SERVICE LEVELS

Service Level Indicators:

	<u>Actual FY 2009-10</u>	<u>Estimated FY 2010-11</u>	<u>Projected FY 2011-12</u>
Solicitor Grants	1	1	1
Solicitor Special Revenue	9	9	9
Law Enforcement Grants	16	18	15
LE Special Revenue	21	23	23
Public Safety Grants	4	4	4
PS Special Revenue	5	5	5
Other Grants	19	19	18
Other Special Revenue	35	35	35

SECTION VI. A. - SUMMARY OF REVENUES

461000 - INVESTMENT INTEREST **\$2,000**

Interest is earned on the Fund Balance in the account.

801000 - OPERATING TRANSFER FROM GENERAL FUND **\$75,000**

To cover the costs of grant administration, funds are transferred from the General Fund in the amount of 3% of all grants and special revenues excluding those that approve indirect cost.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

	<u>Full Time Equivalent</u>			
<u>Job Title</u> <u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Manager	0.00	1.00	1.00	20
Accountant	0.00	1.00	1.00	15
Total Positions	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES **\$ 700**

Funds are used to purchase special 4-part file folders for the grants and special revenue funds and other miscellaneous supplies as needed.

File folders (11 boxes @ \$31.98)	\$351.78
Toner Cartage (2 @ \$94.16)	\$188.32
Color Paper (4 reams @ \$3.95)	\$ 15.80
Paper for Printer (2 cases @ \$30.33)	\$ 60.66
Pens, pencils, & other office products	\$ 83.00

521100 - DUPLICATING **\$ 360**

Funds will be used to photocopy monthly reports, quarterly reports, and other documents related to grants and special revenue programs.

Copier Machine Usage cost (\$0.03) x 12,000 copies	\$360.00
--	----------

524201 - GENERAL TORT LIABILITY INSURANCE **\$ 48**

To cover the cost of general tort liability insurance.

Manager of Grants	1.00 position	\$24
Accountant/Analyst	1.00 position	\$24

524202 - SURETY BONDS **\$ 20**

To cover the cost of surety bonds.

Manager of Grants	1.00 position	\$10
Accountant/Analyst	1.00 position	\$10

525000 - TELEPHONE **\$ 469**

To cover the cost of telephone service and voicemail.

Cost per line	\$18.00
Voicemail Cost	\$ 1.00
6% sales tax	\$ 0.92
1% local tax	<u>\$ 0.15</u>
	\$20.07

Existing line	\$20.07 x 12 months	\$240.84
TBA line (if needed)	\$19.00 x 12 months	\$228.00

525041 - E-MAIL SERVICE CHARGES **\$162**

To cover monthly e-mail services charges.

12 months x 2 e-mails accounts @ \$6.75 = \$162.00

525100 - POSTAGE **\$35**

Postage cost for mailing out grant related items.

525210 - CONFERENCE, MEETING & TRAINING EXPENSE **\$1,000**

To cover the costs of attending the GFOASC conferences to keep up-to-date in the ever changing accounting field and reporting changes. There might also be the need to attend a workshops, seminars or conference to gain information on grants or special revenue programs.

GFOASC Fall Conference in Myrtle Beach (September 2011)	\$785
GFOASC Spring Conference in Columbia (May 2012)	\$ 75
Other Training Sessions	\$140

525230 - SUBSCRIPTIONS, DUES, & BOOKS **\$280**

Funds are used for membership dues to the following professional organizations.

GFOASC annual membership (1)	\$ 50
National GFOA annual membership	\$229

525240 - PERSONAL MILEAGE REIMBURSEMENT **\$102**

Mileage reimbursement required when using personal vehicles to travel to meetings, etc.
200 miles @ \$0.51 = \$102.00

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **\$200**

Funds will be used to purchase minor equipment as needed.

**COUNTY OF LEXINGTON
PASS-THRU GRANTS
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Pass-Thru-Grants 2999:								
Revenues:								
452100	Town Recorders Fees	98,127	25,754	96,462	96,462	108,765		
458000	State Grant Income	0	0	0	0	0		
461000	Investment Interest	456	601	0	0	0		
827750	RET from P&D / Contractor Performance Bd	362,403	0	0	0	0		
** Total Revenue		460,986	26,355	96,462	96,462	108,765		
***Total Appropriation					374,921	108,765		
FUND BALANCE								
Beginning of Year						308,531	30,072	
FUND BALANCE - Projected								
End of Year						30,072	30,072	

Fund: 2999
 Organization: 142000 - Magistrate Court Services (Personnel Costs)
 Organization: 999900 - Non-departmental (Special Projects)

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	BUDGET 2011-12 Recommend 2011-12 Approved	
Personnel: (Organization - 142000)							
510100	Salaries & Wages	82,090	48,727	80,740	90,940		
511112	FICA - Employer's Portion	6,174	3,691	6,177	6,957		
511114	PORS - Employer's Portion	8,395	5,232	8,922	10,049		
511130	Workers Compensation	659	439	623	819		
511214	PORS - Emplr. Port. (Retiree)	676	386	0	0		
* Total Personnel		97,994	58,475	96,462	108,765		
Operating Expenses: (Organization - 999900)							
529903	Contingency	0	0	0	0		
5R0033	Stoney Point Drive and Circle	0	0	0	0		
5R0080	Southberry Park Subdivision	83,944	0	14,619	0		
5R0082	Wood Moor Subdivision	0	8,900	263,840	0		
* Total Operating		83,944	8,900	278,459	0		
** Total Personnel & Operating		181,938	67,375	374,921	108,765		
Capital							
** Total Capital		0	0	0	0		
*** Total Budget Appropriation		181,938	67,375	374,921	108,765		

COUNTY OF LEXINGTON
RED BANK CROSSING RENTAL PROPERTIES
Combined Annual Budget
Fiscal Year 2011-12

Fund: 5601
Division: Non-Departmental

	2009-10	2010-11	2010-11	2011-12	<i>BUDGET</i>	2011-12
Summary Page	Actual	Actual (Dec)	Amended (Dec)	Requested	2011-12 Recommend	Approved
Activity From Operations:						
Revenues:						
450000 Rental Income	67,889	39,955	87,880	102,280		
461000 Investment Interest	170	147	400	250		
Total Revenue	68,059	40,102	88,280	102,530		
Expenses:						
Total Personnel & Operating	41,361	50,387	88,280	45,567		
Depreciation	13,652	0	8,500	14,000		
Capital Outlay	0	0	0	0		
*Total Expense	55,013	50,387	96,780	59,567		
Noncash Expenses:						
Depreciation: Add Back In	13,652	0	8,500	14,000		
Net Cash	26,698	(10,285)	(8,500) 0	56,963		
Income Calculation:						
Capital Outlay: Add Back In	0	0	0	0		
Net Income (Loss)	13,046	(10,285)	(8,500)	42,963		
FUND BALANCE						
Beginning - Cash/Fund Balance			93,269	84,769 <i>93,269</i>	84,769	84,769
FUND BALANCE						
End of Year - Projected - Cash/Fund Balance			<i>93,269</i>	84,769 <i>150,232</i>	84,769	84,769

**COUNTY OF LEXINGTON
RED BANK CROSSING RENTAL PROPERTIES
Annual Budget
Fiscal Year 2011-12**

Fund: 5601
Division: Non-Departmental
Organization: 999900 - Non-Departmental

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
520103 Landscape/Ground Maintenance	600	760	2,700	9,485		
520231 Garbage Pickup Service	4,319	1,448	4,345	4,290		
520232 Parking Lot Sweeping	751	690	5,928	2,760		
520500 Legal Services	77	0	2,500	2,500		
522000 Building Repairs & Maintenance	196	0	5,000	5,000		
524000 Building Insurance	3,720	2,556	3,720	3,832		
525391 Util/Red Bank Crossing	20,251	44,933	5,406	4,200		
529903 Contingency	0	0	47,234	0		
530100 Depreciation	13,652	0	8,500	14,000		
538500 Property Taxes	11,447	0	11,447	13,500		
* Total Operating	55,013	50,387	96,780	59,567		
** Total Personnel & Operating	55,013	50,387	96,780	59,567		
Capital						
** Total Capital	0	0	0	0		
*** Total Expenses	55,013	50,387	96,780	59,567		

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program I – Red Bank Crossing / Rental Property

Objectives:

- Collect rent from seven (7) tenants –
(currently receiving rent from five (5) tenants)
- House state agencies (DSS & H&HS), no rent received
- Keep property maintained and clean
- Provide friendly and efficient customer service to the tenants

Program I: Red Bank Crossing /Rental Property

Property, formerly a Winn-Dixie store and eight additional store front spaces, were purchased in December 2007 for the purpose of having additional office space and to maintain the lease agreements with current tenants. The former Winn Dixie and CVS tenant space is under renovation construction to provide space for the two state agencies. Operations in this renovated space began in June 2010.

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

450000 – RENTAL INCOME

\$102,280

This is the rent paid by tenants in the five of the spaces available at Red Bank Crossing.

Golden Town Chinese	12 mos @ \$1500.00 = \$18,000
Subway of Red Bank	12 mos @ \$1037.69 = \$12,452.28
Performance Insurance	12 mos @ \$900.00 = \$10,800
STR Fitness	12 mos @ \$1846.87 = \$22162.44
MBAJ Architecture	12 mos @ \$1338.75 = \$16065
Vacant	12 mos @ \$700.00 = \$8,400.00 (Lydias Fine Fabrics)
Vacant	12 mos @ \$1,200.00= \$14,400.00 (Tanning parlor)

Total rental income \$102,280.00

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520103 - LANDSCAPING/GROUND MAINTENANCE **\$9,485**

Landscaping, cutting grass, trim bushes, edging curbs, sign posts, pick up trash on grounds
12mos @ \$392.50 mo. = **\$4,710.00**
Hardwood mulch applied once per year
1 @ \$4,775.00 = **\$4,775.00**
\$4,710.00 + \$4,775.00 = \$9,485.00

520231 - GARBAGE PICKUP SERVICE **\$4,290**

Garbage pickup - two (2) each eight cubic yard containers and service twice per week (Tuesdays & Fridays)
12 mos. x \$357.48/month = **\$4,289.76**

520232 - PARKING LOT SWEEPING **\$2,760**

Parking lot sweeping: two nights per month (\$115.00each)
12mos. @ \$230.00/month = **\$2,760.00**

520500 - LEGAL SERVICES **\$2,500**

Legal fees from county attorney costs

522000 - BUILDING REPAIRS & MAINTENANCE **\$5,000**

Small repairs and maintenance building

524000 - BUILDING INSURANCE **\$3,832**

12 months coverage x .03% increase
\$3720 x .03% = \$3,831.60

525300 - UTILITIES **\$4,200**

Covers electrical from SCE&G
Old Winn Dixie Building and CVS (Utilities paid by state agencies)
Parking lot lighting for 12 mos. @ \$250/month = \$3,000.00
Total SCE&G = **\$3,000.00**
add water/sewer from LCJMWSC for 12 mos. @ \$100/month = **\$1,200 + \$3,000.00 = \$4,200.00**

529000 - UNCLASSIFIED **\$0**

Funds are used for unexpected expenses not budgeted.

538500 - PROPERTY TAXES **\$13,500**

Funds are used for property taxes assessed on the rental space.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Combined Annual Budget
Fiscal Year 2011-12**

Fund: 5700
Division: Public Works

Summary Page	2009-10	2010-11	2010-11	2011-12	<i>BUDGET</i>	
	Actual	Actual (Dec)	Amended (Dec)	Requested	2011-12 Recommend	2011-12 Approved
Activity From Operations:						
Revenues:						
Property Taxes	7,676,529	4,091,215	8,071,537	<u>8,071,537</u>		
Landfill Revenue Fees	1,738,442	762,633	1,802,681	<u>1,817,500</u>		
Other Revenues	(16,493)	229,974	182,100	<u>202,700</u>		
Total Revenues	9,398,478	5,083,822	10,056,318	10,091,737		
Expenses:						
Total Personnel & Operating	6,900,719	3,012,810	10,639,611	8,373,749	8,655,473	
Depreciation	473,717	0	520,414	<u>452,226</u>		
Capital Outlay	3,625	1,080,735	1,636,462	938,997	1,786,480	
Operating Transfers	79,535	28,722	28,722	23,378	22,378	
Total Expenses	7,457,596	4,122,267	12,825,209	9,788,350	10,916,557	
Noncash Expenses:						
Depreciation: Add Back In	473,717	0	520,414	452,226		
Net Cash	2,414,599	961,555	(2,248,477)	755,613	(372,594)	
Income Calculation:						
Capital Outlay: Existing	3,625	1,080,735	1,636,462	<u>914,497</u>	1,786,480	
Net Income (Loss)	1,944,507	2,042,290	(1,132,429)	1,217,884	961,660	
Contingency - Unused			1,941,626	0		
Contingency - Carryforward				0	0	0
FUND BALANCE						
Beginning - Fund Balance (Unrestricted add-back L/T liab.)			8,188,239	7,881,388	7,881,388	7,881,388
FUND BALANCE End of Year - Projected - Cash/Fund Balance			7,881,388	8,637,001	7,508,794 7,881,388	7,881,388

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
FY 2011-12 Estimated Revenues & Other Funding Sources**

Fund: 5700	Actual	Actual	Actual	Actual	Amended	6 Months	Projected			
Division: Public Works	Receipts	Receipts	Receipts	Receipts	Budget	Received	Revenue	Requested	Recommend	Approved
Revenue Account Title	2006-07	2007-08	2008-09	2009-10	Thru Dec 2010-11	Thru Dec 2010-11	Thru Jun 2010-11	2011-12	2011-12	2011-12
* Undesignated Revenues 5700 :										
Property Taxes:	6.798 Mills	7.573 Mills	8.040 Mills	7.762 Mills	7.762 Mills		7.762 Mills			
410000 Current Property Taxes	4,422,520	5,107,020	5,563,490	5,753,262	6,325,804	3,321,289	6,325,804	6,325,804		
410500 Homestead Exemption Reimburse.	193,800	226,046	248,065	265,266	175,000	3	175,000	175,000		
410520 Manufacturer's Exempt. Reimburse.	27,943	30,883	32,289	28,623	26,000	0	26,000	26,000		
410530 State Sales & Use Tax Credit	0	0	149,217	168,909	195,643	124,595	195,643	195,643		
411000 Current Vehicle Taxes	814,017	841,553	884,743	833,370	875,594	398,688	875,594	875,594		
412000 Current Tax Penalties	10,510	12,858	13,361	12,924	10,000	(10)	10,000	10,000		
412001 Prior Year Penalty	0	0	0	0	0	0	0	0		
413000 Delinquent Taxes	203,158	224,669	259,971	327,499	180,000	206,653	180,000	180,000		
414000 Delinquent Tax Penalties	30,993	32,830	37,472	47,899	30,000	30,994	30,000	30,000		
417100 Fee in Lieu of Taxes	151,224	160,240	186,188	198,581	218,296	0	218,296	218,296		
417120 FILOT - Prior Year	0	(336)	0	0	0	0	0	0		
417130 FILOT - Manufacturer's Tax Exemp	0	17,928	16,633	21,257	21,200	0	21,200	21,200		
417150 FILOT - Fee for Services	0	6,887	3,900	3,900	0	0	0	0		
418000 Motor Carrier Payments	14,028	16,025	17,097	15,039	14,000	9,003	14,000	14,000		
419900 Tax Refunds	0	0	0	0	0	0	0	0		
Total Property Taxes	5,868,193	6,676,603	7,412,426	7,676,529	8,071,537	4,091,215	8,071,537	8,071,537		
Landfill Revenue Sources:										
430850 Credit Report Fees	0	450	300	350	350	100	200	200		
434000 Landfill Fees	1,437,365	1,400,314	1,104,456	1,223,583	1,150,750	512,737	1,278,810	1,278,810		
434100 Landfill Permit Fees	3,595	2,843	2,670	2,075	2,300	705	1,440	2,000		
434200 Garbage Franchise Fees	106,594	76,340	102,633	105,993	108,400	54,186	108,986	110,100		
434400 Paper Recycling Fees	6,361	14,112	8,313	12,027	15,000	2,520	6,259	7,000		
434401 Battery Recycling Fees	676	7,973	12,157	9,146	12,800	4,881	9,009	9,400		
434402 Aluminum Recycling Fees	28,936	39,553	29,602	33,092	33,800	15,064	30,127	33,000		
434403 Plastic Recycling Fees	5,053	9,083	6,504	6,124	5,600	3,412	7,900	7,900		
434405 White Goods Recycling Fees	113,516	108,764	119,420	195,621	270,171	103,740	227,865	200,000		
434406 Waste Tire Fees	52,260	36,785	45,525	36,150	47,500	21,693	46,916	47,000		
434407 Textile Recycling Fees	1,156	981	1,023	909	900	453	905	900		
434408 Cardboard Recycling Fees	41,349	61,370	15,134	39,264	29,800	18,037	49,493	49,500		
434409 Glass Recycling Fees	3,043	6,250	4,623	5,236	5,800	1,635	3,270	3,300		
434411 Oil Filter Recycling Fees	1,275	3,213	1,450	950	1,400	700	1,400	1,400		
434412 Aluminum Bottle Recycling Fees	0	305	50	0	0	0	0	0		
434413 Scrap Aluminum Recycling Fees	31,096	(463)	988	715	560	0	0	0		
434414 Refrigerant Recycling Fees	15,026	12,075	9,750	7,875	8,600	3,315	6,245	6,400		
434415 Toner Cartridges Recycling Fees	482	0	0	0	0	0	0	0		
434416 Motor Oil Recycling Fees	15,682	61,107	68,725	58,376	68,000	18,441	50,824	58,000		
434417 Safety Vest Recycling Fees	2,727	3,019	680	224	280	120	240	240		
434418 Carpet & Foam Pad Recycling Fees	451	137	0	0	0	0	0	0		
434419 Electronics Recycling Fees	0	0	0	201	70	93	200	200		
437750 Landfill Regulation Fees	0	0	300	450	600	0	150	150		
438800 Mulch Sales	0	0	0	81	40,000	801	1,800	2,000		
Total Revenue Sources	1,866,643	1,844,211	1,534,303	1,738,442	1,802,681	762,633	1,832,039	1,817,500		
Other Revenues:										
450000 Rental Income	0	0	0	0	0	0	0	0		
450100 Ground Lease Agreement	8,100	8,400	8,700	9,000	29,600	24,800	29,600	30,200		
461000 Investment Interest	185,765	178,091	70,196	50,256	60,000	23,649	46,063	50,000		
461001 Tax Appeals Interest	93	8	0	0	0	0	0	0		
463005 Ins. Prorated Premium Adj.	0	0	0	0	0	0	0	0		
463200 Insurance Claims Reimbursement	0	0	0	0	0	0	500	0		
467000 Cash Over/Short	0	0	0	0	0	(100)	(100)	0		
469412 Sale of Land - Red Bank Site	0	0	0	0	0	0	0	0		
490100 Sale of General Fixed Assets	6,172	63,640	4,498	(75,749)	92,500	61,625	72,125	2,500		
490200 Trade-In Allowance on Fixes Assets	0	0	0	0	0	120,000	120,000	120,000		
821000 R.E.T. From General Fund	0	300,000	80,000	0	0	0	0	0		
Total Other Revenue	200,130	550,139	163,394	(16,493)	182,100	229,974	268,188	202,700		
** Total Undesignated Landfill Revenues	7,934,966	9,070,953	9,110,123	9,398,478	10,056,318	5,083,822	10,171,764	10,091,737		

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2011-12**

Fund: 5700
Division: Public Works
Organization: 121201 - Solid Waste / Administration

		<i>BUDGET</i>					
Object Expenditure Code	Classification	2009-10 Expenses	2010-11 Expenses (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
510100	Salaries & Wages - 2	109,875	52,716	116,654	116,654		
511112	FICA Cost	7,698	3,822	8,871	8,871		
511113	State Retirement	10,333	4,950	10,889	11,123		
511120	Insurance Fund Contribution - 2	15,000	7,800	15,600	15,600		
511130	Workers Compensation	2,940	1,409	3,095	3,095		
	* Total Personnel	145,846	70,697	155,109	155,343		
Operating Expenses							
520233	Towing Service	0	0	70	70		
520300	Professional Services	0	0	750	750		
520302	Drug Testing Services	0	0	80	80		
520400	Advertising & Publicity	459	10	2,100	3,534		
520500	Legal Services	1,814	1,875	2,000	2,500		
521000	Office Supplies	113	46	250	350		
521100	Duplicating	22	42	120	120		
521200	Operating Supplies	1,424	157	2,300	2,500		
521601	Sign Materials	840	0	1,200	2,000		
522300	Vehicle Repairs & Maintenance	1,097	112	1,000	1,000		
524000	Building Insurance	247	124	255	255		
524100	Vehicle Insurance - 1	530	265	546	546		
524201	General Tort Liability Insurance	533	266	549	549		
524202	Surety Bonds	0	0	0	20		
525000	Telephone	4,380	1,997	4,560	4,200		
525004	WAN Service Charges	6,359	3,180	6,550	6,420		
525020	Pagers and Cell Phones	254	129	352	0		
525021	Smart Phone Charges	823	441	940	1,800		
525030	800 MHz Radio Service Charges - 1	484	232	551	540		
525031	800 MHz Radio Maintenance - 1	98	0	99	99		
525041	E-mail Service Charges - 2	169	87	162	162		
525100	Postage	0	0	660	660		
525210	Conference, Meeting & Training Expenses	0	0	1,500	2,228		
525230	Subscriptions, Dues, & Books	467	161	865	1,056		
525240	Personal Mileage Reimbursement	1,083	93	1,200	1,500		
525250	Motor Pool Reimbursement	0	0	150	150		
525317	Utilities - L/F Edmund	14,113	6,981	14,400	15,600		
525400	Gas, Fuel, & Oil	769	320	1,000	1,000		
525600	Uniforms & Clothing	0	0	150	150		
530100	Depreciation	1,602	0	1,868	1,602		
534027	Keep America Beautiful Program	15,500	7,750	15,500	15,500		
	* Total Operating	53,180	24,268	61,727	66,941		
	** Total Personnel & Operating	199,026	94,965	216,836	222,284		
Capital							
540000	Small Tools & Minor Equipment	0	107	500	500		
599999	Capital Clearing	(5,833)	0	0	0		
	All Other Equipment	5,833	25,765	31,018	872		
	** Total Capital	0	25,872	31,518	1,372		
	*** Total Expenses	199,026	120,837	248,354	223,656		

SECTION V – PROGRAM OVERVIEW

Summary of Program:

Objectives:

To achieve and maintain a high standard of accuracy, completeness, timeliness and environmental efficiency in carrying out the duties of Solid Waste Management to the general public, County Council, County Administration, management and external entities. The responsibilities of this office include the supervision, coordination and administration of accounting/collections, collection & recycling centers (11), franchise garbage collection (unincorporated area), monitoring of closed landfills (4), operation of a construction & demolition landfill, operation of wood grinding and compost facility, operation of a municipal solid waste transfer station, and recycling education, collection & processing.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

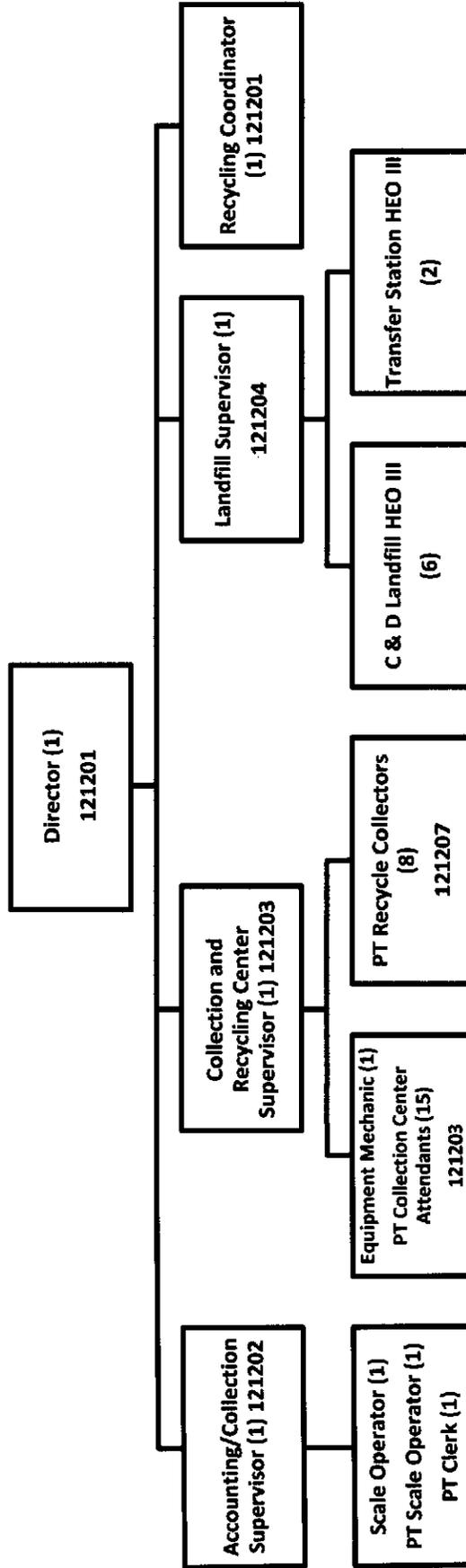
Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u>	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*Director		1	1		1	32
*Recycling Coordinator		1	1		1	15
Total Positions		<u>2</u>	<u>2</u>		<u>2</u>	

(*) Denotes positions requiring insurance.

Attached organization flowchart:

Department of Solid Waste Management Organization FY 2011-2012



SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 - TOWING SERVICES \$70

To cover the cost for towing of Admin vehicle if required - \$70

520300 - PROFESSIONAL SERVICES \$750

Program 1: Admin

To cover cost of services by the Archer Company to perform job reclassification study for two existing positions and one re-instated position in the Department. \$250/ study x 3 positions = \$750

520302 - DRUG TESTING SERVICES \$80

To cover the cost for any necessary drug testing \$80

520400 - ADVERTISING \$3,534

Program 1: Admin

To cover the cost of a newspaper publication for the Full Cost Disclosure of Solid Waste Management as required by state legislation and advertisement of Public Hearings for Solid Waste/Processing Facility Applications. This account will also cover the cost of newspaper ads for soliciting applicants for employment - \$1,000.

Program 2: Recycling Education

To cover the cost of newspaper ads promoting the County Recycling Program.

Newspaper Ads:

- The State/Neighbors \$515.34 per quarter page x 4 ads = \$2,061.36
- Lexington Chronicle \$236.25 per quarter page x 2 ads = \$ 472.50
- Total \$ 2,533.86

520500 - LEGAL FEES \$2,500

To cover the cost of the County Attorney to draw up contracts, review agreements or contracts prior to signing, update SWM Plan, review or draw up other legal documents for department.

521000 - OFFICE SUPPLIES \$350

To cover routine office supplies (paper, pens, pencils, file folders, business cards, etc.).

521100 - DUPLICATING \$120

Program 1: Admin

To cover the cost of making copies of invoices, budget forms, and internal control work papers. (Based on 1,500 copies @ \$.04/ea = \$ 60)

Program 2: Recycling Education

To cover the cost of making copies of recycling information, reports and grant requests. (Based on 1,500 copies @ \$.04/ea = \$ 60)

521200 - OPERATING SUPPLIES **\$2,500**

Program 1: Admin

To cover the cost of 800MHz radio battery @ \$85 and \$115 for misc. items = \$200.

Program 2: Recycling Education

To cover the cost of supplies for the recycling program to include certificates, plaques, and education materials.

- Recycled content supplies, education supplies 500
- Plaques/awards for Green Business Program 200
- Recycled content supplies and/or promotional items
- For County Green Team and volunteers 300
- Display panels for Green Business display 250
- Decals for Green Business Program 300
- Printing of updated Green Business brochure 250
- Plastic bags to distribute County brochures 500
- Total \$2,300

521601 - SIGN MATERIALS **\$2,000**

Program 2: Recycling Education

To cover the cost of signs and sign materials for recycling events. Planned events include Kid's Day Lexington and electronic recycling one-day events.

522300 - VEHICLE REPAIRS & MAINTENANCE **\$1,000**

To cover the cost of repairs and maintenance for 2010 Ford Explorer for the Director of SWM - Service and maintenance every 3,000 miles; additional repairs, tires, etc.

524000 - BUILDING INSURANCE **\$255**

To cover the cost of allocated building insurance per schedule.

524100 - VEHICLE INSURANCE (1) **\$546**

To cover the cost of allocated vehicle insurance per schedule

524201 - GENERAL TORT LIABILITY INSURANCE **\$549**

To cover the cost of general tort liability insurance (based on new rates).

524202 - SURETY BONDS **\$20**

To cover the cost of surety bonds 2.0 FTE's x \$10 = \$20.

525000 - TELEPHONE **\$4,200**

To cover all of the telephone service (Edmund Facility) for communicating with internal departments as well as Lexington County citizens.

\$350 per month X 12 months = \$4,200

525004 - WAN SERVICE CHARGES **\$6,420**

To cover the cost of Metro"E" data connection for E-mail and Internet access for Solid Waste Dept.
6Mbps @ \$535 per month X 12 months = \$6,420

525021 - SMART PHONE CHARGES **\$1,800**

Program 1: Admin

To Cover the cost of (1) Smart Phone for the Director for the period of July1, 2010 through June 30, 2011.
Nextel @ \$75/month x 12= \$900

Program 2: Recycling Education

To cover the cost of (1) Smart Phone for Recycling coordinator for the period of July1, 2010 through June 30, 2011.
Nextel @ \$75/month x 12= \$900

525030 - 800 MHZ RADIO SERVICE CHARGES **\$540**

800 MHz radio service for Director @ \$45.00/month at 12 months = \$540

525031 - 800 MHZ RADIO MAINTENANCE **\$99**

800 MHz annual radio maintenance for Director, \$98.32/year

525041 - E-MAIL SERVICE CHARGES **\$162**

Program 1: Admin

E-mail charges \$6.75/computer/month x 12 months x 1 computer = \$ 81

Program 2: Recycling Education

E-mail charges \$6.75/computer/month x 12 months x 1 computer = \$ 81

525100 - POSTAGE **\$660**

Program 2: Recycling Education

To cover the cost associated with the mailing of recycling correspondence, brochures and mailers to County residents and organizations.

1500 pieces x 0.44/piece (new rate as of 5/09) = \$660

525210 - CONFERENCE & MEETING EXPENSES **\$2,228**

Program 1: SC SWANA conference

SWANA Registration & Special Courses \$	350.00
3 nights lodging	330.00
Per Diem	48.00
Total	\$ 728.00

Program 2: Recycling Education
2 Green Business Seminars x \$750 each = \$1,500

525230 - SUBSCRIPTIONS, DUES AND BOOKS **\$1,056**

Program 1: Admin

Membership to South Carolina Chapter SWANA for Director	\$200
Subscription – Lexington Chronicle	\$ 50
Subscription - The State Newspaper	\$206

Program 2: Recycling Education

Membership to Carolina Recycling Association (CRA) for Recycling Coordinator \$ 250
Membership to Lexington Chamber of Commerce \$350

525240 - PERSONAL MILEAGE REIMBURSEMENT **\$1,500**

Program 1: Admin

To cover the cost associated with the use of a personal vehicle by the Director to attend meetings. \$25/month x 12 months = \$ 300

Program 2: Recycling Education

To cover the cost associated with the use of a personal vehicle by the Recycling Coordinator to attend meetings and educational speaking engagements and events in the performance of job duties. \$100/month x 12 = \$1,200

525250 - MOTOR POOL REIMBURSEMENT **\$150**

To cover the cost associated with the use of Motor Pool Vehicles when assigned vehicle is out of service for repair.

525317 - UTILITIES - EDMUND **\$15,600**

To cover the cost of electric utilities for Edmund Landfill based on current monthly charges plus inflation
\$1,300/month x 12 months = \$ 15,600

525400 - GAS FUEL & OIL **\$1,000**

To cover the cost of fuel for one vehicle for the Director. The cost is based on fuel usage reports obtained from the Fleet Services Department.

525600 - UNIFORMS & CLOTHING **\$150**

To cover the cost of 1 pair of boots and 2 shirts

530100 - DEPRECIATION **\$1,602**

To cover the cost of allocated depreciation as provided by the County Finance Department

534027 - KEEP THE MIDLANDS BEAUTIFUL PROGRAM **\$15,500**

To cover the cost of funding the non-profit organization Keep the Midlands Beautiful. This is a contract agreement between Lexington County and Keep the Midlands Beautiful.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **\$500**

Program 1: Admin

To cover the cost of items that may need to be replaced under this category - \$500

54AC00 - (1) F1 - PC (RPL) **\$872**

Program 1: Admin

To cover the cost of purchasing one (1) replacement personal computer for the Recycling Coordinator (asset #29294) per IS Recommendation - \$872.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2011-12**

Fund: 5700
Division: Public Works
Organization: 121202 - Solid Waste / Accounting & Collections

		<i>BUDGET</i>					
Object Expenditure Code	Classification	2009-10 Expenses	2010-11 Expenses (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
510100	Salaries & Wages - 2	65,458	32,954	67,432	67,432		
510200	Overtime	2,917	2,587	5,000	5,000		
510300	Part Time - 2 (1.488 - FTE)	40,299	20,606	42,567	42,567		
511112	FICA Cost	7,767	4,102	8,813	8,813		
511113	State Retirement	10,161	5,272	11,069	10,965		
511120	Insurance Fund Contribution - 3	22,500	11,700	23,400	23,400		
511130	Workers Compensation	325	169	333	333		
	* Total Personnel	149,427	77,390	158,614	158,510		
Operating Expenses							
520300	Professional Services	566	52	500	800		
520303	Accounting/Auditing Services	2,000	2,077	2,000	2,500		
520702	Technical Currency & Support	1,000	500	1,000	1,000		
521000	Office Supplies	1,463	1,606	1,700	2,500		
521100	Duplicating	141	60	250	250		
521200	Operating Supplies	1,378	0	2,500	2,500		
521214	Safety Supplies	631	981	1,500	1,500		
521402	Occupational Health Supplies	0	0	100	200		
522200	Small Equipment Repairs & Maintenance	0	0	500	500		
524201	General Tort Liability Insurance	69	34	95	72		
524202	Surety Bonds	88	0	0	35		
524900	Data Processing Equipment Insurance	0	45	94	94		
525030	800 MHz Radio Service Charges - 2	404	293	360	1,080		
525031	800 MHz Radio Maintenance - 2	197	98	197	197		
525041	E-mail Service Charges - 3	247	122	243	243		
525100	Postage	769	317	1,000	1,000		
525240	Personal Mileage Reimbursement				150		
526500	Licenses & Permits	0	0	25	25		
530100	Depreciation	1,367	0	1,700	1,400		
	* Total Operating	10,320	6,185	13,764	16,046		
	** Total Personnel & Operating	159,747	83,575	172,378	174,556		
Capital							
540000	Small Tools & Minor Equipment	708	282	500	500		
599999	Capital Clearing	0	0	0	0		
	All Other Equipment	0	4,831	9,244	0		
	** Total Capital	708	5,113	9,744	500		
	*** Total Expenses	160,455	88,688	182,122	175,056		

SECTION V – PROGRAM OVERVIEW

Summary of Program:

Objectives:

To achieve and maintain a high standard of accuracy, completeness and timeliness in carrying out the duties of accounting and collections. The priority functions of this cost center are to weigh incoming solid waste, record the results and insure payment as required. The weighing/billing operation is computerized and invoices are generated on a daily basis. The accounting and collection supervisor generates statements on a monthly basis and mails to customer for payment. As payment on accounts are received accounts are credited, receipts generated and monies are deposited in appropriate accounts.

Service Levels

	FY 07/08 (Actual)	FY 08/09 (Actual)	FY 09/10 (Actual)	FY 10/11 (Dec.)	FY 10/11 (Est. June)	FY 11/12 (Projected)
Landfill Permits Issued	430	545	426	183	426	435
Landfill Tickets Issued	51,697	46,656	47,266	22,542	46961	47,000
Commercial Accounts		246	262	264	270	275
Invoices Issued	n/a	862	845	432	850	860

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u> <u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*Acct. & Collection Supervisor	1	1		1	8
*Scale Master	1	1		1	7
*PPT Scale Master	1	.75		.75	7
PT Clerk	1	.7		.7	4
Total Positions	<u>4</u>	<u>3.45</u>		<u>3.45</u>	

(*) Denotes positions requiring insurance.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520300 - PROFESSIONAL SERVICES **\$800**

To cover the cost of a Credit Report service for potential new landfill customers; Annual fees and Credit Report fees - \$800.

520303 - ACCOUNTING/AUDITING SERVICES **\$2,500**

To cover the cost of an annual external audit - \$2,500.

520702 - TECHNICAL CURRENCY & SUPPORT **\$1,000**

To cover the cost of a maintenance and support agreement with WasteWorks (solid waste software) and any upgrades.

521000 - OFFICE SUPPLIES **\$2500**

To cover routine office supplies (paper, pens, pencils, file folders, internal control forms, color paper for flyers, and printing of envelopes. Also includes HP LaserJet Print Cartridges - 4@ \$148.00 ea. including tax = \$633.44 and HPCE250X Laser Cartridges – 2 @ \$168.00 including tax = \$359.52

521100 - DUPLICATING **\$250**

To cover the cost of making copies of landfill tickets, recycling records, various reports for finance, invoices for payable activity and internal control work papers. (Based on 5,000 copies @ \$.05/ea)

521200 - OPERATING SUPPLIES **\$2,500**

To cover the cost of landfill permit stickers, landfill scale tickets, Misc. operating supplies such as batteries, etc,

521214 - SAFETY SUPPLIES **\$1,500**

To cover the cost of safety vests for the public that uses the Edmund Landfill. The public may also purchase the vests from which the revenues generated off-set the cost of this line item.

521402 - OCCUPATIONAL HEALTH **\$200**

This account will cover the cost for hepatitis “B” inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis “B”.

The cost is approximately \$100 x (2) new employee = \$ 200

522200 - SMALL EQUIPMENT REPAIRS & MAINT. **\$500**

To cover the cost of emergency repair and maintenance for small office machines.

524201 - GENERAL TORT LIABILITY INSURANCE **\$72**

To cover the cost of general tort liability insurance (based on new rates).

524202 - SURETY BONDS **\$35**

To cover the cost of surety bonds - 3.45 FTE's x \$10 per FTE = \$34.50

524900 - DATA PROCESSING EQUIPMENT INSURANCE **\$94**

To cover the cost of allocated data processing equipment insurance. Cost provided by County Risk Management.

525030 - 800 MHZ RADIO SERVICE CHARGES (2) **\$1,080**

800 MHz radio for office use @ \$45.00/month for 12 months = \$540

800 MHz radio for scale house @ \$45.00/month for 12 months = \$540

525031 - 800 MHZ RADIO MAINTENANCE **\$197**

800 MHz office radio maintenance @ \$98.32/ year

800 MHz scale house radio maintenance @ \$98.32/year

525240 - PERSONAL MILEAGE REIMBURSEMENT **\$150**

These funds are for reimbursement to cover the cost to the Accounting and Collections staff when it is appropriate to use her/his personal vehicle for the conduct of county business. Examples of this may occur when it is necessary to attend Administrative Staff meetings during the Directors absence, to make deposits at Treasurer's Office, and attend committee meetings.

525041 - E-MAIL SERVICE CHARGES **\$243**

E-mail charges \$6.75/computer/month x 12 months x 3 computers = \$ 243

525100 - POSTAGE **\$1,000**

To cover the cost to mail monthly billing and assorted correspondence.

526500 - LICENSES & PERMITS **\$25**

To cover the cost to renew weigh master licenses.

530100 - DEPRECIATION **\$1,400**

To cover the cost of allocated depreciation as provided by the County finance department

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **\$500**

To cover cost of items that may need to be replaced under this category.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2011-12**

Fund: 5700
Division: Public Works
Organization: 121203 - Solid Waste / Collection & Recycling Centers

		BUDGET				
Object Expenditure Code Classification	2009-10 Expenses	2010-11 Expenses (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 1.5	83,903	41,902	86,222	86,222		
510200 Overtime	0	0	5,000	5,000		
510300 Part Time - LS (9.0 - FTE)	100,431	50,534	128,940	128,940		
511112 FICA Cost	13,741	6,889	16,640	16,640		
511113 State Retirement	10,557	5,312	20,425	20,992		
511120 Insurance Fund Contribution - 1.5	11,250	5,850	11,700	11,700		
511130 Workers Compensation	18,396	9,238	21,662	21,662		
511213 State Retirement - Retiree	6,752	3,368	0	0		
* Total Personnel	245,030	123,093	290,589	291,156		
Operating Expenses						
520200 Contracted Services	850,868	343,720	1,227,065	989,064		
520219 Water & Other Beverage Service	1,177	542	5,276	5,686		
520233 Towing Service	0	0	350	350		
520300 Professional Services	0	500	30,000	0		
520302 Drug Testing Services	0	0	250	250		
520400 Advertising & Publicity	256	773	2,250	1,500		
521000 Office Supplies	448	337	600	850		
521100 Duplicating	52	31	450	450		
521200 Operating Supplies	14,361	6,894	16,000	18,760		
522000 Building Repairs & Maintenance	17,741	3,490	20,000	25,000		
522100 Heavy Equipment Repairs & Maintenance	33,232	11,781	60,000	60,000		
522200 Small Equipment Repairs & Maintenance	365	57	500	500		
522300 Vehicle Repairs & Maintenance	673	613	1,500	3,500		
524000 Building Insurance	753	376	776	776		
524100 Vehicle Insurance - 2	1,060	530	1,092	1,092		
524101 Comprehensive Insurance	194	87	200	200		
524201 General Tort Liability Insurance	450	225	464	464		
524202 Surety Bonds	0	0	0	105		
525000 Telephone	4,717	2,251	6,356	7,062		
525020 Pagers and Cell Phones	865	432	780	578		
525021 Smart Phone Charges	0	0	600	963		
525030 800 MHz Radio Service Charges - 2	1,000	465	1,173	1,173	1,180	
525031 800 MHz Radio Maintenance - 2	197	0	197	197		
525041 E-mail Service Charges - 1	82	41	81	81		
525210 Conference, Meeting & Training Expenses	0	0	0	0		
525240 Personal Mileage Reimbursement	0	0	500	500		
525318 Utilities - Convenience Stations	64,605	33,495	70,800	78,240		
525400 Gas, Fuel, & Oil	6,171	4,817	7,500	14,731		
525600 Uniforms & Clothing	1,807	1,163	3,750	3,400		
526500 Licenses & Permits	500	0	500	400		
527040 Outside Personnel	445,500	222,750	445,500	445,500		
530100 Depreciation	127,596	0	115,099	115,099		
538000 Claims & Judgments (Litigation)	462	250	250	250		
* Total Operating	1,575,132	635,620	2,019,859	1,776,721	1,776,728	
** Total Personnel & Operating	1,820,162	758,713	2,310,448	2,067,877		

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 –Collection and Recycling Centers

Program 1: Collection and Recycling Centers

Objectives:

This program requires the effort of a full time Collection and Recycling Centers Coordinator, one full time maintenance mechanic, approximately 15 County employed part-time Collection and Recycling Center Attendants and an additional 40 to 60 contracted personnel from Babcock Center. The function of this cost center is to ensure the proper disposal of all materials brought by Lexington County residents to the various Collection and Recycling Centers in a safe efficient manner. The attendants keep records of all contracted waste container pulls, contracted and SWM recyclable materials pulls and vehicle traffic counts in the centers. The attendants are also responsible for housekeeping activity in the attendants building and on the grounds at the centers. Currently there are eleven (11) Collection and Recycling Centers throughout the county with the Babcock Center personnel staffing nine (9) of these centers.

The Collection and Recycling Coordinator is housed at the SWM offices at the Lexington County Landfill.

SERVICE LEVELS

**Service Level Indicators:
 Program 1:**

Collection and Recycling Centers

<u>Services Provided</u>	<u>Actual FY 08/09</u>	<u>Actual FY 09/10</u>	<u>Estimated FY 10/11</u>	<u>Projected FY 11/12</u>
MSW Collected (Tons)	31,629.05	32,100.70	32,075.69	33,679.47
Yard Trash Collected (Tons)	27,057.29	25,442.34	24,063.36	27,415.27
Total # of Resident Deliveries	1,788,726	1,901,098	1,984,163	2,042,579

SECTION V. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Coordinator	.5		.5	.5	15
Equipment Mechanic	1		1	1	
* Collection Center Attendants	9.0		9.0	9.0	N/A
Total Positions	10.5		10.5	10.5	

Only two of these positions, Collection and Recycling Coordinator and Equipment Mechanic have benefits.

* These positions are part-time, without benefits.

15 attendants @ 24 hours per week = 360 hours, divided by 40 hour (FTE Hours) =	9.0 FTE positions
.5 Coordinator @ 40 hours per week = 20 hours, divided by 40 hour =	.5 FTE positions
1 Equipment Mechanic =	1 FTE positions
Total FTE for 121203	10.5 FTE positions

Other half of Coordinator is charged to 5700-121207

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES

\$989,064

These funds are for the transportation of solid waste from the 11 Collection and Recycling Centers, Edmund Landfill and community projects that we support during the year. The list below represents the estimated number of pulls and the total cost of those pulls based on the recent service history. These are anticipated costs based on current recognizable trends and conditions. Efforts have been made to forecast the waste stream through these stations for the coming year, however continued growth in the county, changes in participation in the Franchise Residential Collection program, changes in numbers and locations of Collection & Recycling Centers, changes in citizens involvement in Recycling efforts, inefficiency of waste compaction equipment and other unknowns can have a tremendous impact on the number of required pulls from the centers and the respective costs associated with those pulls. Additionally, an increase in the number of compactors can result in increased efficiency, thereby reducing the costs associated with waste transportation. The current contract with our hauler was renewed as of January 1, 2011. Therefore, these costs are based on the fixed contract price of \$113.99 per pull and \$46.09 per container rental throughout the fiscal year.

Estimated Pulls July 1, 2011 – June 30, 2012

Ball Park	1,200 pulls/yr. @ \$113.99	\$136,788.00 +	\$2,765.40 rent:	Period Total =	\$139,553.40
Bush River	1,100 pulls/yr. @ \$113.99	\$125,389.00 +	\$2,765.40 rent:	Period Total =	\$128,154.40
Chapin	800 pulls/yr. @ \$113.99	\$91,192.00 +	\$2,212.32 rent:	Period Total =	\$93,404.32
Edmund	750 pulls/yr. @ \$113.99	\$85,492.50 +	\$3,318.48 rent:	Period Total =	\$88,810.98
Edmund *Landfill	100 Pulls/yr. @ \$50.00	\$5,000.00 +	\$1,106.16 Rent:	Period Total =	\$6,106.16
Hollow Creek	500 pulls/yr. @ \$113.99	\$56,995.00 +	\$2,212.32 rent:	Period Total =	\$59,207.32
Leesville	450 pulls/yr. @ \$113.99	\$51,295.50 +	\$1,659.24 rent:	Period Total =	\$52,954.74
Pelion	500 pulls/yr. @ \$113.99	\$56,995.00 +	\$1,659.24 rent:	Period Total =	\$58,654.24
River Chase	1,100 pulls/yr. @ \$113.99	\$125,389.00 +	\$2,212.32 rent:	Period Total =	\$127,601.32
Sandhills	900 Pulls/yr @ \$113.99	\$102,591.00 +	\$2,765.40 rent:	Period Total =	\$105,356.40
Southeast	600 pulls/yr. @ \$113.99	\$68,394.00 +	\$2,212.32 rent:	Period Total =	\$70,606.32
Summit	500 pulls/yr. @ \$113.99	\$56,995.00 +	\$1,659.24 rent:	Period Total =	\$58,654.24
Sub-Total	8,400 Pulls/yr. @ \$113.99	\$957,516.00 +	\$25,441.68 Rent:	Period Total=	\$982,957.68
Sub-Total*	100 Pulls/yr. @ \$50.00	\$5,000.00 +	\$1,106.16 rent	Period Total=	\$6,106.16
Total	8,500 pulls/yr. @ \$113.99	\$962,516.00 +	\$26,547.84 rent	Period Total=	\$989,063.84

520219 – WATER AND OTHER BEVERAGES

\$5,686

These funds provide clean (bottled) drinking water to each of the eleven (11) Collection and Recycling Centers. Due to the nature of the Babcock staff and the contamination of some of the centers drinking water, it is necessary that we provide safe, clean water to consume during their shifts.

- Each center averages 2 bottles per week
- 11centers x 2 bottles/week = 22 bottles/week
- 22 bottles/week x 52 weeks = 1,144 bottles
- 1,144 bottles x \$4.97 per bottle = \$5,685.68

520233 – TOWING **\$350**

These funds cover any towing charges on the two (2) County vehicles assigned to this program (F-150 pick-up #31877, F-550 service vehicle #32421)

520302 - DRUG TESTING SERVICES **\$250**

These funds are for testing of employees as necessary in response to specific, non-random, situations.

520400 - ADVERTISING **\$1,500**

These funds are for the production and distribution of printed flyers, handouts, advertisements, etc. to be used for SWM Collection & Recycling Centers and County Recycle education and promotional materials. Handouts would include information regarding the operation of the Collection & Recycling Centers. Flyers would include information designed to increase the number of citizens participating in the Collection & Recycling Centers Recycling opportunities, thereby increasing revenues from that program. This cost also includes production and distribution of flyers concerning holiday schedules and/or changes to the operations of Collection & Recycling Centers and the Carolina/Clemson Office Paper Challenge.

521000 - OFFICE SUPPLIES **\$850**

Office Supplies include: Business cards, printer cartridges, file folders, bulletin board, pens, pencils, laminates, etc., as needed.

521100 - DUPLICATING **\$450**

These funds are necessary for copying work reports, time sheets, time cards, training sheets, work schedules etc. related to both Collection & Recycling Centers and County Recycling materials.

Cost	.05
Copies	9,000
Total	\$450.00

521200 - OPERATING SUPPLIES **\$18,760**

These funds are necessary to provide such items as cleaning supplies, disinfectants, brooms, rakes, shovels, water hoses, work gloves and other necessary operating supplies to the eleven (11) Collection and Recycling Centers, Collection Coordinator and Maintenance Mechanic. First Aid supplies, Employee Personal Protective Equipment (safety glasses, safety vests, rubber gloves, etc), ladders, temporary signage, locks and keys are also included in this line item. These supplies are necessary to maintain an efficient, clean and safe environment for employees and residents. Operating Supplies are stored at the SWM offices and distributed to the stations as needed. This figure represents approximately \$140.00 per station per month in operating supplies and \$140 yr for Coordinator, Mechanic.

$$\$140.00 \times 11 \text{ Collection \& Recycling Centers} = \$1,540/\text{mo}$$

$$\$140.00 \times 2 = \$280$$

$$\$1,540.00 \times 12 = \$18,480.00$$

$$\$18,480.00 + \$280.00 = \$18,760.00$$

522000 - BUILDING REPAIRS & MAINTENANCE **\$25,000**

These funds are for normal maintenance, repairs and upkeep of the 11 Collection & Recycling Centers attendant's building's, fences and gates to allow for appropriate security of the Center's. It also covers the maintenance and repair of any electrical, plumbing, minor damage or any other on-going maintenance needs.

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **\$60,000**

These funds are necessary for the repairs and maintenance of the solid waste compactors at the 11 Collection & Recycling Centers. The increase in this line item reflects the fact that our inventory of waste compactors has aged to a point where we are experiencing repairs of major components to include hydraulic cylinders, motors and pumps. Parts for these compactors are getting more difficult to obtain due to their age and changes in design, which has forced us to replace whole units rather than individual parts. Estimates to repair and repaint one compactor is between \$7,000 - \$9,000. (Currently there are 50 compactors in operation)

522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE **\$500**

These funds are for the repair of lawnmowers, weed eaters and other small equipment needed to maintain environmental safety and aesthetic appearance of the Collection & Recycling Centers.

522300 - VEHICLE REPAIRS AND MAINTENANCE **\$3,500**

These funds are for normal maintenance costs (as outlined by Fleet Services) associated with the operation of the F-150 Pickup Truck #31877 and the Service vehicle F-550 #32421 assigned to this account. These vehicles will no longer be covered under warranty.

F-150 Pickup #31877	\$1,500
F-550 Service Vehicle #32421	\$2,000

524000 - BUILDING AND CONTENTS INSURANCE **\$776**

These funds are for insurance of the buildings at the 11 Collection & Recycling Centers. This figure provided by the County Risk Manager.

524100 - VEHICLE INSURANCE **\$1,092**

These funds are for insurance of the F-150 pickup #31877 and the service vehicle F-550 Ford #32421 assigned to the Maintenance Mechanic. Cost per vehicle \$546 x 2 vehicles = \$1,092

524101 - COMPREHENSIVE INSURANCE **\$200**

These funds are for comprehensive insurance for the service vehicle F-550 Ford #32421 assigned to the Maintenance Mechanic. Cost provided by the Risk Manager.

524201 - GENERAL TORT LIABILITY INSURANCE \$464

These funds are for General Tort Liability Insurance for the Collection & Recycling Centers Coordinator, Maintenance Mechanic and county employed station attendants. This figure provided by County Risk Manager.

524202 - SURETY BOND \$105

For bonding of full-time equivalent employees: 10.5 x \$10 = \$105

525000 - TELEPHONE \$7,062

These funds are for telephone service for 11 Collection & Recycling Centers.

11 Phones @ \$50/ea = \$550 per month
 12 months @\$550 = \$6,600 + tax \$462.00 = \$7,062.00

525020 - PAGERS AND CELL PHONES \$578

This account covers the cost for cellular telephone for the Maintenance Mechanic with direct connect capabilities. Average cost \$45/mo plus tax of \$3.15.

NEXTEL DIRECT CONNECT & CELL PHONE	\$ 48.25
MONTHS	X 12
TOTAL	\$ 577.80

525021 - SMART PHONE CHARGES \$963

This account covers the cost for smart phone for the Collection and Recycling Coordinator. Average cost \$75/mo plus tax of \$5.25.

Smart Phone	\$ 80.25
Months	X 12
Total	\$ 963.00

525030 - 800 MHZ RADIO SERVICE CHARGES (2) \$1,180

This account covers cost for two (2) 800 MHz Radios, \$4/mo.

Monthly service charge for two 800 MHz radio 2 x \$45.00	\$ 90.00
Months	x 12
Total Monthly Service Charges	\$ 1,080.00

525031 - 800 MHZ RADIO MAINTENANCE CONTRACTS (2) \$197

This account covers cost for two (2) 800 MHz Radios maintenance contracts. \$98.32/ year x 2 radios = \$196.64

525041- E-mail Service Charges **\$81**

These funds are for the Collection & Recycling Centers Coordinators E-mail account. \$6.75/mo x 12 months = \$81.00

525240 - PERSONAL MILEAGE REIMBURSEMENT **\$500**

These funds are for reimbursement to cover the cost to the Coordinator when it is appropriate to use her/his personal vehicle for the conduct of county business. Examples of this may occur when it is necessary to visit the Collection & Recycling Centers in the early mornings or in the late afternoon, or when the county vehicle is not available.

525318 - UTILITIES **\$78,240**

These funds are for utility expenses at the 11 Collection & Recycling Centers. The installation of new area lighting, necessary to promote the safety of the centers, personnel and citizens, and the continued aging of the waste compactors will continue to impact this program. The increase in this line item results from the installation of at least 3 new compactors, additional lighting, as well as recent rate increases by the utility provider(s).

YTD Avg. \$6,300/mo
3.5% increase for rate increase = \$220
Total avg. \$6,520/mo x 12 months = \$78,240

525400 - GAS, FUEL & OIL **\$14,731**

These funds are for gas, oil and other fluids and lubricants necessary (as outlined by Fleet Services) for the operation of the Coordinators F-150 pickup truck (#31877) and the Equipment Mechanics F-550 service vehicle (#32421) assigned to this account.

F-150 Pick up - 21 gallons per week @ \$3.45/gal = \$72.45/week x 52 weeks = \$3,767
F-550 Service Truck - 60 gallons per week @ \$3.45 = \$207.00/week x 52 weeks = \$10,764
Oil changes – 4 per yr per vehicle = 8 changes @ \$25/ea = \$200

525400 - UNIFORMS & CLOTHING **\$3,400**

These funds are for safety shoes, caps, t-shirts, sweatshirts and raincoats for station attendants and the Collection & Recycling Centers Coordinator as appropriate. This amount equals approximately \$200.00 per employee.

Safety shoes @ \$125/pair, clothing @ \$75 per attendant. 15 attendants @\$200 = \$3,000; 1 coordinator @ \$200 = \$200; 1 maintenance mechanic @ \$200 = \$200

526500 - LICENSE & PERMITS **\$400**

These funds are for water testing as required by SC DHEC (based on current permit fees) at the

Bush River Collection & Recycling Centers	\$ 100
Chapin Collection & Recycling Centers	\$ 100
Edmund Collection & Recycling Centers	\$ 100
Pelion Collection & Recycling Centers	\$ 100
Total	\$400

527040 - OUTSIDE PERSONNEL **\$445,500**

These funds cover the payment for Babcock Center staffing under contract (IAW C07022-12/1/06B). These costs reflect the charges allowed under the Contract Agreement entered into in late 2006.

Ball Park Collection & Recycling Centers	\$ 49,500.00
Bush River Collection & Recycling Centers	\$ 49,500.00
Chapin Collection & Recycling Centers	\$ 49,500.00
Edmund Collection & Recycling Centers	\$ 49,500.00
Hollow Creek Collection & Recycling Centers	\$ 49,500.00
Pelion Collection & Recycling Centers	\$ 49,500.00
River Chase Collection & Recycling Centers	\$ 49,500.00
Sandhills Collection & Recycling Centers	\$ 49,500.00
<u>Southeast Collection & Recycling Centers</u>	<u>\$ 49,500.00</u>
Total	\$445,500.00

530100 - DEPRECIATION

115,099
~~\$94,900~~

This cost will cover the depreciation of our equipment.

538000 - CLAIMS & JUDGMENTS

\$250

This account will cover any cost that may occur that are lower than the deductible of our insurance.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS AND MINOR EQUIPMENT \$2,500

This account will cover the cost for any small tools and/or minor equipment which falls below the \$500 capital cost limit, especially items not stocked at Central Warehouse. Among the items to be purchased are lawn mower(s), weed trimmer(s), leaf blower(s), small hand tools, as well as chair(s), file cabinet(s), other office equipment and etc. for use at the 11 Collection & Recycling Centers.

5AC000 – SPRAYED-IN BEDLINER \$1,000

This account will cover the cost for materials and labor to spray the bed of the Maintenance Mechanics vehicle (332421 – F450) with an oil resistant bed liner. The liner will provide a slip resistant platform to ensure the safety of the maintenance mechanic and a corrosion barrier to protect the County vehicle from spills.

5AC000 - SIGNS \$1,980

This amount represents the funds necessary to obtain new and/or replacement directional, informational and educational signs needed at each of the Collection & Recycling Centers. This amount also includes costs for signposts, brackets and other hardware necessary for the installation of new and or existing signs. In some cases the signs are needed to solve a safety issue (i.e. traffic direction/control). In other instances, the signs will direct the types of recycle products accepted in a given container, reducing the chance of contaminated containers and insuring the optimum revenue for the container when delivered to the processor. The increase results from recent cost increases from the supplier(s), especially related to the increase in steel costs for acceptable signposts.

Avg. Cost per sign - \$180.00; one (1) sign at each of the eleven (11) centers = \$1,980

5AC000 - SURVEILLANCE CAMERA'S AND RECORDERS \$27,500

These funds would be used for the purchase and installation of surveillance cameras and video recording equipment for the Collection and Recycling Centers. The cameras would be used for security, monitoring illegal dumping and theft of county property. Six (6) of the centers have already been equipped with surveillance equipment. Over the years, the Collection and Recycling Centers have experienced a large amount of illegal dumping, theft of recyclable commodities, damaged to our property and safety concerns for the staff.

Current average price per Center - \$5,500 x 5 Centers = \$27,500

5AC000 – CONCRETE PADS (REPLACEMENT) \$35,000

This account will cover the cost to repair or replace existing black top at the Chapin Collection and Recycling Center. The black top is cracked and broken due to the heavy containers being set down on it over time. To ensure the safety and integrity of our Collection & Recycling Centers, we need to upgrade the black top with concrete.

5AC000 – COMPACTOR ELECTRIC/HYDRAULIC UNITS (REPLACEMENT) \$34,500

These funds will be used to cover the cost of replacing the electrical and hydraulic units on some of the older compactors. Replacement parts for these units are getting very difficult to find. Based on the age of the compactors, it is imperative that we start refurbishing a couple each year. These replacement units will virtually turn a 15 year old compactor into a new compactor for about a third of the cost of a new compactor. A new compactor cost about \$33,000 versus the replacement unit cost of approximately \$14,500. Once these units are replaced, there is very little maintenance that is required to the compactor.

2 – three phase units @ \$8,737 = \$17,474
1 - single phase unit @ \$6,291
2 – hydraulic cylinders @ \$4,060 = \$8,120
Freight & Tax – approx. \$2,500

5AC000 – ATTENDANT BUILDING FLOORS (REPLACEMENT) \$24,500

These funds will be used to cover the cost of removing existing VCT tile flooring, repair any damage to the sub-flooring material and replace with a commercial grade sheet vinyl at each Collection and Recycling Center attendants building. The estimate was provided by Building Services as a long term solution to our flooring problem.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2011-12**

Fund: 5700
Division: Public Works
Organization: 121204 - Solid Waste / Landfill Operations

		<i>BUDGET</i>				
Object Expenditure Code Classification	2009-10 Expenses	2010-11 Expenses (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 6.5	158,625	92,197	222,373	222,373		
510200 Overtime	13,876	3,660	16,000	20,000		
511112 FICA Cost	12,733	7,100	18,134	18,134		
511113 State Retirement	16,148	9,001	22,260	23,110		
511120 Insurance Fund Contribution - 6.5	33,750	25,350	50,700	50,700		
511130 Workers Compensation	15,416	8,535	20,758	20,758		
511131 SC Unemployment	4,238	0	0	0		
* Total Personnel	254,786	145,843	350,225	355,075		
Operating Expenses						
520100 Contracted Maintenance	115,832	43,819	130,000	151,165		
520200 Contracted Services	9,167	18,525	157,000	64,589		
520233 Towing Service	65	0	365	365		
520241 Refrigerant Disposal & Testing				10,000		
520300 Professional Services	106,835	36,600	205,725	168,225		
520302 Drug Testing Services	0	72	523	234		
520601 Landfill Monitoring - Batesburg	47,150	25,425	49,500	49,500		
520602 Landfill Monitoring - Edmund	48,880	26,000	55,000	63,000		
520603 Landfill Monitoring - Chapin	30,750	15,000	32,000	32,000		
521100 Duplicating	68	39	825	495		
521200 Operating Supplies	132,288	21,271	125,172	201,535		
522000 Building Repairs & Maintenance	6,498	1,913	7,500	15,359		
522050 Generator Repairs & Maintenance	406	128	1,659	1,659		
522100 Heavy Equipment Repairs & Maintenance	97,200	30,743	121,000	161,570		
522201 Fuel Site Repairs & Maintenance	0	4,087	8,000	8,000		
522300 Vehicle Repairs & Maintenance	3,404	2,216	11,000	20,609		
523200 Equipment Rental	0	0	40,000	67,100		
524100 Vehicle Insurance - 6	2,650	1,590	3,276	3,276		
524101 Comprehensive Insurance - Inland Marine	13,992	11,784	15,038	23,629		
524201 General Tort Liability Insurance	1,179	589	1,821	1,215		
524202 Surety Bonds	0	0	0	65		
525020 Pagers and Cell Phones	44	128	196	206		
525030 800 MHz Radio Service Charges - 6	1,952	1,076	3,318	3,240		
525031 800 MHz Radio Maintenance - 6	295	37	591	590		
525041 E-mail Service Charges - .5	48	10	41	41		
525210 Conference, Meeting & Training Expenses	101	0	1,042	1,042		
525230 Subscriptions, Dues & Books	0	0	120	120		
525317 Utilities - Landfill (Edmund)	7,394	3,962	12,000	9,000		
525400 Gas, Fuel, & Oil	83,554	53,045	104,000	152,405		
525600 Uniforms & Clothing	2,765	2,507	5,464	3,578		
526500 Licenses & Permits	1,675	1,675	2,900	2,900		
530100 Depreciation Expense	210,378	0	278,000	210,378		
538000 Claims & Judgments	0	0	100	100		
538600 SCDHEC Fines - Administrative Order	0	0	20,000	20,000		
* Total Operating	924,570	302,241	1,393,176	1,447,190		
** Total Personnel & Operating	1,179,356	448,084	1,743,401	1,802,265		

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2011-12**

Fund: 5700
Division: Public Works
Organization: 121204 - Solid Waste / Landfill Operations

		<i>BUDGET</i>				
Object Expenditure Code Classification	2009-10 Expenses	2010-11 Expenses (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Capital						
540000 Small Tools & Minor Equipment	992	1,146	1,500	<u>1,500</u>		
599999 Capital Clearing	(709,462)	0	0	<u>0</u>		
All Other Equipment	709,462	633,011	844,003	<u>783,495</u>		
** Total Capital	992	634,157	845,503	784,995		
Transfers:						
815701 Op Trn to Solid Waste Post Closure	74,005	28,722	28,722	<u>2</u> 28,378		
** Total Transfers	74,005	28,722	28,722	23,378		
*** Total Expenses	1,254,353	1,110,963	2,617,626	<i>2,609,638</i> 2,610,638		

SECTION IV

COUNTY OF LEXINGTON

Capital Item Summary

Fiscal Year - 2011-2012

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121204 Organization Title: Solid Waste/ Landfill Operations
Program # 1 Program Title: Landfill Operations

BUDGET
2011-2012
Requested

Qty	Item Description	Amount
1	Small Tools and Minor Equipment	1,500
1	Grease Pump, Reel, 75' Hose, Swivel & Gun	2,500
1	Compactor	747,395
1	Utility Tractor/W Bush Hog & Broom	30,000
23	Surveillance Camera's & Recorders	3,600

**** Total Capital (Transfer Total to Section III)**

784,995

SECTION V-PROGRAM OVERVIEW

Summary of program:

Program 1: Landfill Operations

Objectives:

This program requires the efforts of 4 (four) Heavy Equipment Operators, 1 (one) Supervisor. This program oversees the Construction Demolition and Yard Waste Landfill Operations and the Wood Waste Grinding/Compost Operation while enforcing Lexington County Ordinance, South Carolina Department of Health and Environmental Control (SCDHEC) rules and regulations. The Supervisor is responsible for this department and the Transfer Station (121206); therefore his salaries and all operational items are split accordingly.

SERVICE LEVELS

Service Level Indicators:

Program 1:

Service Levels	Actual	Actual	Estimated	Projected
<u>C&D Yard Waste</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
<u>Processed</u>				
Tons Land filled	66,428	64,916	62,426	59,226
Tons Ground	<u>0</u>	<u>1,310</u>	<u>3,800</u>	<u>7,000</u>
Total Disposed/ Recycled	66,428	66,226	66,226	66,226

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Levels:

<u>Job Title</u>	<u>Full Time Equivalent</u>				
	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Supervisor of Landfill Operations	0.5*	0.5		0.5	13
Heavy Equipment Operators.	<u>6</u>	<u>6</u>		<u>6</u>	<u>9</u>
Total Positions	<u>6.5</u>	<u>6.5</u>		<u>6.5</u>	

All of these positions require insurance.

*This positions is funded ½ of 121204 and ½ 121206

Display organization flowchart:

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520100 – CONTRACTED MAINTENANCE

\$151,165

This account will cover the expenditures for five (5) pieces of heavy equipment to include Total Maintenance & Repair (TM&R) for mechanical and general maintenance, fire protection systems for each and to cover the cost of portable fire extinguishers.

Each piece of equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price based on the individual equipment. The (TM&R) covers all maintenance, except for ground engaging tools. Each piece of equipment is also covered by a separate contract for a fire protection system, based on three inspections per year, and each inspection's cost is based on the individual piece of equipment.

Estimated replacement parts for fire protection systems	\$ 8,000.00
Forty (40) portable fire extinguishers are inspected twice a year and recharged	
Inspections Each	\$ 2.80
	x 40
Total	<u>\$ 112.00</u>
Recharging Each	\$ 15.40
	x 40
Total	<u>\$ 616.00</u>
Estimated replacement parts	<u>\$ 2,000.00</u>
Total	<u>\$ 2,728.00</u>
Co # 28548 (2005 Model) Caterpillar 826-H Landfill Compactor.	
Total Maintenance & Repair (TM&R) per month	\$ 2,572.00
	x 8
S.C. sale tax @7%	<u>\$ 1,440.32</u>
Total	<u>\$ 22,016.32</u>
Total Maintenance & Repair (TM&R) per month	\$ 2,390.00
	x 4
S.C. sale tax @7%	<u>\$ 669.20</u>
Total	<u>\$ 10,229.20</u>
Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total	<u>\$ 700.00</u>
Total	<u>\$ 32,945.52</u>

Co # 34291 (2010 Model) Caterpillar 826-H Landfill Compactor	
Total Maintenance & Repair (TM&R) per month	\$ 2,055.50
	x 12
S.C. sale tax @7%	\$ 1,726.62
Total	\$ 26,392.62
Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total	\$ 700.00
Total	\$ 27,092.62

Co # 30849-Caterpillar D-7-R Dozer.

Total Maintenance & Repair (TM&R) per month	\$ 1,578.00
	x 12
S.C. sale tax @7%	\$ 1,325.52
Total	\$ 20,261.52
Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total	\$ 700.00
Total	\$ 20,961.52

Co # 26019 (2004 Model) Caterpillar 623-G Scraper Pan

Total Maintenance & Repair (TM&R) per month	\$ 3,601.00
	x 12
S.C. sale tax @7%	\$ 3,024.84
Total	\$ 46,236.84
Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total	\$ 700.00
Total	\$ 46,936.84

Co # 00000 (2011 Model) Caterpillar 430 Backhoe.

Total Maintenance & Repair (TM&R) per month	\$ 919.00
	x 12
S.C. sale tax @7%	\$ 771.96
Total	\$ 11,799.96

Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total	<u>\$ 700.00</u>
Total	<u>\$ 12,499.96</u>

520200 - CONTRACTED SERVICES

\$64,589

This account is to cover the cost of chemical analysis performed each month from samples taken from the water discharge of our sediment pond. The pond is located at the base our MSW Landfill. The analysis is part of the requirement for our National Pollutant Discharge Elimination System (NPDES) Permit. A monthly Discharge Monitoring Report (DMR) is required for this permit. The DMR is a report of the actual analysis. South Carolina Department of Health & Environmental Control (SCDHEC) requires the NPDES permit

Monthly testing	\$ 117.98
	x 12
Total	<u>\$ 1,415.76</u>
Quarterly testing including monthly	\$ 158.28
	x 4
Total	<u>\$ 633.23</u>
Sample collection	\$ 94.25
	x 12
Total	<u>\$ 1,131.00</u>
Additional testing estimated	<u>\$ 700.00</u>
Total	<u>\$ 3,409.00</u>
Janitorial Services for landfill office	
Total	<u>\$ 5,500.00</u>

This account is for landfill contracted services for the wood grinding program. This account will cover the cost for a contractor to grind an estimated 7,000 tons of wood waste at a contracted price of \$ 7.50 per ton.

Contract cost	\$ 7.50
Tons	x 7,000.00
Total	<u>\$52,500.00</u>

520233 - TOWING SERVICES

\$365

This account covers cost associated towing of Landfill vehicles as needed for repairs.

520241 - REFRIGERANT DISPOSAL & TESTING **\$10,000**

This account covers the EPA required removal of refrigerant (Freon) from all units containing Freon entering the landfill facility, prior to recycling. Revenues collected for this service offsets the cost.

520300 - PROFESSIONAL SERVICES **\$168,225**

This account covers cost associated with several type services. These services include: Engineering observations & surveying, providing technical assistance and overview of construction activities:

Class II Landfill Compliance (Edmund)	\$ 25,000.00
Revision of NPDES Permitting	\$ 14,000.00
Greenhouse Gas Monitoring and Reporting (EPA) - Edmund	\$ 6,000.00
Engineering Services for Storm water Improvements (Edmund)	\$ 15,000.00
Methane Gas Flare System – Investigation (Edmund)	\$ 3,500.00
Corrective Measures Assessment per DHEC Property Expansion (Batesburg/Leesville Landfill)	\$ 63,500.00
Topographic survey/Landfill volume calculation (Annual) Edmund	\$ 17,500.00
Revision NPDES Permitting (Edmund)	\$ 14,000.00
Conveyance Ditch revisions (Batesburg/Leesville LF)	\$ 9,500.00
 Total	 <u>\$ 168,000.00</u>

A mandatory fee is required to cover cost of SCDHEC Drinking Water annual fee for public wells located on our site.

Water Fee	\$ <u>225.00</u>
 Total Professional Services	 <u>\$ 168,225.00</u>

520302 - DRUG TESTING SERVICES **\$234**

The required Random Drug/Alcohol Testing is for four (4) employees

If an accident/incident were to occur to any employee while operating County equip/vehicle, a Drug/Alcohol testing is mandatory. For employees holding CDL licenses, as required of their position, are on a random drug-screening program.

Random Drug Testing	\$ <u>149.80</u>
Random Driver History Check	\$ <u>24.00</u>
Random Alcohol Testing	\$ 15.00
Employees	<u>x 4</u>
Total	\$ 60.00
 Total Estimated Test	 <u>\$ 233.80</u>

520601 - L/F WELL MONITORING - BATESBURG/LEESVILLE **\$49,500**

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater at the Batesburg/Leesville Landfill. Engineering consultants oversee and handle all laboratory reports, as required by SCDHEC. This fee includes: Laboratory analysis consists of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC.

520602 - L/F WELL MONITORING - EDMUND **\$63,000**

The proposed engineering fee is to perform bi-annual sampling and laboratories analysis of groundwater, monthly NPDES sampling/reporting, monthly methane gas monitoring and cover inspection at the Edmund Landfill. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis consists of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC. The analysis is more extensive for Edmund than our other closed MSW Landfills. This extensive analysis is listed on the "Appendix 2" and is the same requirements for Subtitle D landfill, by SCDHEC. This fee also includes a bi-annual statistical analysis report for ground water and monthly methane reports sent to SCDHEC.

520603 - L/F WELL MONITORING - CHAPIN **\$32,000**

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater and annual cover inspection at the Chapin Landfill. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC.

521100 - DUPLICATING **\$495**

This account covers the cost of duplicating the following: Daily fuel sheets, vehicle & equipment service reports
 Notification of needed repairs, inter-office and SCDHEC correspondence for Landfill Supervisor

Copies		\$	0.33
		x	1500
Total		\$	<u>495.00</u>

521200 - OPERATING SUPPLIES **\$201,535**

This account covers the cost for operating supplies used daily in the Landfill operations. Erosion control Maintenance for approx. 142 acres requiring vegetation to include sediment pond dams/trench slopes & closed MSW. Portions of C&D will close requiring seed, fertilizer, mulch, and CR.14 for road maintenance. General operating supplies are to include: rake, shovels, work & safety gloves, equipment cleaning supplies, trash bags for litter control throughout

Landfill facility, etc. This also covers cost of supplies not carried at Central Warehouse.

CR-14		\$	15.00
Tons		x	1500
S.C. Sale tax @ 7%		\$	<u>1,575.00</u>
Total		\$	<u>24,075.00</u>

Rip Rap		\$	25.00
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Tons	x	1500.00
S.C. Sale tax @ 7%	\$	<u>2,625.00</u>
Total	\$	<u>40,125.50</u>
Crushed concrete	\$	12.50
Tons	x	3,000.00
S.C Sales tax @ 7%	\$	<u>2,625.00</u>
Total	\$	<u>40,125.00</u>

Edmund construction and demolition – lift one closure estimate cost.

Fine grading cover slopes	\$	15,900.00
24" HDPE pipe (single wall)	\$	14,400.00
24"x24"x24" HDPE T fitting	\$	1,680.00
Rip-Rap W/filter fabric (18" depth)	\$	10,230.00
Rip-Rap check dams w/#57 stone	\$	2,400.00
Materials for grassing	\$	30,500.00
Contingency	\$	12,740.00
S.C. Sale tax @ 7%	\$	<u>6,359.50</u>
Total	\$	<u>97,209.50</u>

522000 - BUILDING REPAIRS & MAINTENANCE **\$15,359**

This account covers needed repairs to all structural buildings at the Edmund facility, with the exception of the Transfer Station Facility. Generator maintenance, well & septic tank maintenance, paving asphalt to repair entrance of scales, sandblast and paint for scales, fuel tank maintenance, general maintenance of oil & maintenance storage sheds and office building

	\$	<u>10,500.00</u>
Annual inspection for garage doors	\$	50.00
	x	<u>6</u>
Total	\$	300.00
Estimated cost for repairs to garage doors	\$	<u>1,500.00</u>
Estimated cost to tile two office floors	\$	<u>1,400.00</u>
Total	\$	<u>15,358.15</u>

522100 – GENERATOR REPAIRS & MAINTENANCE **\$1,659**

Annual inspection for Generator	\$	<u>1,658.15</u>
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522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **\$161,570**

This account is for landfill heavy equipment and covers repairs to any equipment not covered by contracted maintenance (TM&R) and include items as follows: tires, cutting blades, elevator chains, Compactor cleats, Pan Tires, etc.

Estimated cost for cleats	\$	50,000.00
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Estimated cost for Pan tire	\$ 22,000.00	
623 Pan. Co# 26019	\$ 15,000.00	
D-7-H Dozer Co# 30849	\$ 5,000.00	
826-H Compactor Co# 28548	\$ 12,000.00	
826-H Compactor Co# 34291	\$ 10,000.00	
Utility Tractor Co # 18898	\$ 1,000.00	
Motor Grader Co # 17070	\$ 5,000.00	
430 Cat Backhoe Co # 00000	\$ 4,000.00	
Track hoe CO# 14612	\$ 25,000.00	
Challenger CO. # 33386	\$ 2,000.00	
S.C. Sale tax @ 7%	\$ 10,570.00	
Total	\$ 161,570.00	\$ 8,000

52201 FUEL SITE REPAIRS

522300 - VEHICLE REPAIRS & MAINTENANCE \$20,609

This account is for cost associated with the service maintenance and repairs for the following vehicles:

Dump Truck Co#18616	\$ 500.00
GMC Boom Truck Co# 14994	\$ 630.00
Ford Tractor Low Boy Co# 14962	\$ 5,000.00
Ford 3/4 Ford Truck Co# 31876	\$ 250.00
Chevy 2500 Truck Co. # 28364	\$ 500.00
Ford Tanker Co# 12886	\$ 1,500.00
Estimated cost for the above vehicles parts	\$ 10,880.00
S.C. Sale tax @ 7%	\$ 1,348.20

Total \$ 20,608.20

523200 - EQUIPMENT RENTAL \$67,100

This account is for cost associated with the rental of equipment to clean out the basin ponds in the landfill and reconstruction of the entrance (dirt portion) road in the landfill.

Two off-road trucks	\$ 10,000.00
Months	x 3
S.C. Sale tax @ 7%	\$ 2,100.00
Total	\$ 32,100.00
Miscellaneous Equipment	\$ 35,000.00

524100 - VEHICLE INSURANCE \$3,276

This account will cover the cost for liability insurance for five (6) vehicles \$546.00 ea.

- Truck Co # 31876
- Truck Co. # 28364
- Dump Truck Co # 18616
- Low Boy Co # 14962
- Boom Truck Co # 14994
- Ford Tanker CO# 12886

524101 - COMPREHENSIVE INSURANCE/LANDFILL EQUIP. \$23,629

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the landfill operations

524201 - GENERAL TORT LIABILITY INSURANCE \$1,215

This account fee covers the cost for the FY 11/12 for the current number of employees. (Based on provided schedule.)

524202 - SURETY BONDS \$65

This account fee covers the cost for Surety Bonds for FY 11/12. 6.5FTE x \$10/FTE = \$65

525020 - PAGERS AND CELL PHONES \$206

This account covers cost for one pagers and one cell phone.

Cell Phone	\$ 23.00
Months	<u>x 6</u>
SC Tax @ 7%	<u>\$ 9.66</u>
Total	<u>\$ 147.66</u>

Pager	\$ 9.00
Months	<u>x 6</u>
Total	<u>\$ 57.78</u>

525030 - 800 MHZ RADIO SERVICE CHARGES \$3,240

This account covers cost for four (4) 800 MHz Radios and are assigned to the following:

Service for (6) 800 MHz Radio x \$45.00/month =	\$ 270.00
Month	<u>x 12</u>
Total	<u>\$ 3,240.00</u>

525031 - 800 MHZ RADIO MAINTENANCE \$590

This account covers cost for required maintenance of (6) 800 MHz Radios
 x \$98.32 = \$589.92.

Total	<u>\$ 589.92</u>
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525041 - E-MAIL SERVICE CHARGES \$41

This account covers the cost for E-Mail Services.

Services	\$ 6.75
Months	<u>x 6</u>
Total	<u>\$ 40.50</u>

525210 - CONFERENCE & MEETING EXPENSES **\$1,042**

This account will cover cost for the Supervisor attending the Solid Waste Association of North America (SWANA) Regional conference. The conference is an educational program to update those in the field of Solid Waste Management on Federal and State regulations and Landfill Operational Applications. Courses are offered to assist with CEU hours that are required in maintaining both SWANA and SCDHEC management re-certifications.

SWANA Registration & Special Courses	\$ 550.00
3 nights lodging	\$ 414.00
Per Diem	\$ 78.00
Total	<u>\$ 1,042.00</u>

525230 - SUBSCRIPTIONS, DUES & BOOK **\$120**

This account is to cover the cost for Landfill Supervisor yearly membership, dues for SWANA and the Litter Control Association.

SWANA membership	\$ 110.00
Litter Control Association	<u>\$ 10.00</u>
Total	<u>\$ 120.00</u>

525317 - UTILITIES - EDMUND LANDFILL **\$9,000**

This account covers the cost of utilities at the Edmund Facility, with the exception of the Transfer Station.

525400 - GAS FUEL & OIL **\$152,405**

This account will cover the cost for daily gas, diesel, transmission, hydraulic, chassis, antifreeze and other lubricants required for vehicles, heavy equipment's 250-hour services for one year and miscellaneous small equipment.

Truck Co # 31876	\$ 3,000.00
Truck Co. # 28364	\$ 1,000.00
D-7-R Dozer Co # 30849	\$ 25,000.00
623 Pan Co # 26019	\$ 25,000.00
Cat 938-H Loader Co # 32879	\$ 4,839.00
Dump Truck Co # 18616	\$ 504.00
Low Boy Co # 14962	\$ 216.00
Boom Truck Co # 14994	\$ 500.00
Ford Tanker Co. # 12886	\$ 1,832.00
430-E Backhoe Co # 00000	\$ 2,500.00
826-H Compactor Co # 28548	\$ 30,242.00
826-H Compactor Co # 34291	\$ 29,749.00
Track hoe CO# 14612	\$ 18,000.00
Challenger CO. # 33386	\$ 750.00
Utility Tractor Co # 18898	\$ 100.00
Motor Grader Co # 17070	\$ 668.00
Miscellaneous Small Equipment	<u>\$ 8,502.00</u>
Total	<u>\$ 152,405.00</u>

525600 - UNIFORMS & CLOTHING **\$3,578**

This account covers cost for (4) employees on staff and are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safeties apparatus must be worn due to some of the hazardous conditions the employees are exposed.

Safety Boots	(8 @ \$125.00)	\$	1,000.00
Winter Jackets	(4 @ \$ 59.56)	\$	238.24
Work Pants	(16 @ \$ 12.53)	\$	200.48
Tee Shirts	(16 @ \$ 8.85)	\$	141.60
Long Sleeve Tee Shirt	(16 @ \$ 9.85)	\$	159.20
Hooded sweatshirts	(16 @ \$ 17.85)	\$	285.60
Work Shirts	(16 @ \$ 12.00)	\$	192.00
Summer Caps	(20 @ \$ 4.64)	\$	92.80
County Emblem	(27 @ \$ 0.76)	\$	20.52
Sewing on Emblem	(27 @ \$ 0.80)	\$	21.60
Summer Coveralls	(4 @ \$ 18.21)	\$	72.84
Insulated Coveralls	(4 @ \$ 39.15)	\$	156.60
Parka	(4 @ \$ 175.00)	\$	700.00
Safety Belts	(4 @ \$ 15.48)	\$	61.92
S.C. Sale tax @ 7%		\$	<u>234.38</u>
Total		\$	<u>3,577.78</u>

526500 - LICENSE AND PERMITS **\$2,900**

This account will cover the cost for the following required permits

Underground Fuel Tank		\$	200.00
Landfill NPDES Permit		\$	2,700.00
Total		\$	<u>2,900.00</u>

530100 - DEPRECIATION **\$210,378**

This cost will cover the Depreciation of our FY 11/12, as provided by the Finance Department.

538000 - CLAIMS & JUDGMENTS **\$100**

This account will cover any cost, which may occur that are lower than the deductible of our insurance.

538600 - SCDHEC FINES

\$ 20,000

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT \$1,500

This account will cover costs for any small tools and minor equipment, which falls below the \$500 capital cost limit. To include replacements items not stocked at Central Warehouse such as wrenches, ratchets, sockets, floor jacks, etc.

5AC000 - (1) GREASE PUMP, REEL, 75' HOSE, SWIVEL AND GUN (REPLACEMENT) \$2,500

This account will cover the cost for the replacement of 1 grease pump reel hose swivel and gun. This grease system is used to grease the heavy equipment in the Landfill daily. The current grease system is 30 years old. Replacement parts are not available for this grease system and has out lived its life expectancy.

5AC000 – (1) CAT 826 COMPACTOR (REPLACEMENT) \$747,395

This account will cover the cost to purchase a new 826 Compactor, which is on the County Replacement Schedule. We are required to maintain two compactors for operation of our landfill. This equipment will replace The compactor originally purchased in 2005 with the current hours of 6255. At the time of replacement this compactor will have around 8500 hours and will have out lived its life expectancy.

5AC000 - (1) UTILITY TRACTOR/W BUSH HOG & BROOM (REPLACEMENT) \$30,000

This account will cover the cost to purchase a new tractor with bush hog & broom for our MSW and C & D Landfill. There is approximately 42 acres that is required to be cut every quarter to stay in compliance with State Regulations. There is also 4 sediment ponds and dams that are required to be cut with approximately 4 ½ miles of vegetation. This is needed to stay in compliance for the Post-closure care under SCDHEC Regulations. Also in conjunction with the new expansion of the Edmund collection station there will be approximately 1 acre of vegetation that will have to be cut on a monthly basis to include 1 sediment pond. We also have to maintain Landfill lane, which has to be cut monthly which is approximately 3 miles. The is used on a weekly bases to sweep the parking lot and the Edmund collection station. Public Works uses this when there broom is down for repairs the current equipment is 15 years old. Replacement parts are not available for this tractor, brush hog and broom and has out lived its life expectancy.

5AC000 – SURVEILLANCE CAMERA'S AND RECORDERS \$3,600

These funds would be used for the purchase and installation of surveillance cameras and video recording equipment for the landfill/transfer station area. The cameras would be used for security, monitoring operations and theft of county property. During this past year equipment valued at \$125,000 was stolen from the landfill and not recovered.

(3) cameras, cabling, flat screen monitor and video equipment x \$1,200 each = \$3,600

TRANSFERS

815701 – OP TRN TO SOLID WASTE POST CLOSURE CARE COST **\$22,378**

This is part of our Financial Assurance, as required by SCDHEC, and is covering the Closure/Post Closure costs of the Edmund C&D Landfill.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2011-12**

Fund: 5700

Division: Public Works

Organization: 121205 - Solid Waste / 321 Reclamation/Close/Superfund

		<i>BUDGET</i>				
Object Expenditure Code Classification	2009-10 Expenses	2010-11 Expenses (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
* Total Personnel	0	0	0	0	0	
Operating Expenses						
520200 Contracted Services	31,098	12,385	28,000	26,300		
520300 Professional Services	220,820	73,827	242,000	244,000		
520620 EPA Cost	16,366	7,760	50,000	50,000		
525315 Utilities - Landfill/Cayce 321	22,184	10,067	32,000	32,000		
526500 Licenses & Permits	924	925	1,200	1,200		
530100 Depreciation	31,557	0	31,500	31,500		
538500 Property Taxes	1,204	0	1,300	1,200		
539900 Unclassified	0	0	0	5,000		
* Total Operating	324,153	104,964	386,000	391,200		
** Total Personnel & Operating	324,153	104,964	386,000	391,200		
Capital						
599999 Capital Clearing	(10,982)	0	0	0		
All Other Equipment	10,982	44,995	95,000	0		
** Total Capital	0	44,995	95,000	0		
*** Total Expenses	324,153	149,959	481,000	391,200		

SECTION V. - PROGRAM OVERVIEW

Summary of Program:

321 Landfill

Objectives:

The 321 landfill was closed in 1988 and declared a superfund several years later. The basic reasons for being declared a superfund site by the EPA were: 1.) Groundwater contamination; 2.) Methane gas migration, and 3.) Sediment and erosion. At this time we have installed groundwater recovery wells, a methane recovery system, and the sediment and erosion issues are under control.

The groundwater and methane systems are high maintenance and will be ongoing costs for many years.

At this time we are not anticipating any major issues at this landfill. The methane and groundwater systems apparently are functioning to SCDHEC and USEPA's satisfaction. These are the two major areas of concern.

All costs related to this program are USEPA/SCDHEC mandated requirements.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES \$ 26,300

Operation, maintenance and sampling/analysis of methane and groundwater systems.

520300 - PROFESSIONAL SERVICES \$ 244,000

The operation management, annual inspection and reporting fees, ground water/methane reports, remedial operations, and coordination with DHEC/EPA by our consultant for this project.

520620 – EPA COST \$ 50,000

Based on historical costs. This is to pay USEPA based on costs incurred for managing this site.

52315 – UTILITIES \$ 32,000

Estimated utility cost for groundwater recovery and methane recovery systems and based on historical information.

526500 – LICENSES AND PERMITS \$ 1,200

This covers the estimated SCDHEC fees for spray irrigation system and other permits.

530100 – DEPRECIATION \$ 31,500

To cover anticipated depreciation expense for equipment at the 321 Landfill.

538500 – PROPERTY TAXES \$ 1,200

To cover anticipated property taxes for leased buildings at the 321 Landfill.

539900 - UNCLASSIFIED \$ 5,000

This is to be used for expenses that occur from USEPA/SCDHEC mandates that may come up during the year.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2011-12**

Fund: 5700
Division: Public Works
Organization: 121206 - Solid Waste / Transfer Station

		BUDGET				
Object Expenditure Code Classification	2009-10 Expenses	2010-11 Expenses (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 2.5	101,351	50,684	102,851	102,851		
510200 Overtime	10,165	2,874	12,000	15,000		
511112 FICA Cost	7,839	3,769	8,475	8,475		
511113 State Retirement	10,409	5,029	10,403	11,237		
511120 Insurance Fund Contribution - 2.5	18,750	9,750	19,500	19,500		
511130 Workers Compensation	10,069	4,874	10,129	10,129		
* Total Personnel	158,583	76,980	163,358	167,192		
Operating Expenses						
520100 Contracted Maintenance	22,146	8,813	32,850	34,013		
520200 Contracted Services	3,037,793	1,229,086	3,310,738	3,234,054		
520300 Professional Services	2,230	100	6,350	17,850		
520302 Drug Testing Services	0	30	278	174		
521000 Office Supplies	349	319	350	1,000		
521100 Duplicating	8	4	825	495		
521200 Operating Supplies	4,181	5,537	7,632	9,632		
522000 Building Repairs & Maintenance	5,690	59	55,640	55,640		
522100 Heavy Equipment Repairs & Maintenance	68,754	47,912	75,000	94,869		
522200 Small Equipment Repairs & Maintenance	6,918	1,691	5,000	12,280		
523200 Equipment Rental	80	58	392	354		
524000 Building Insurance	1,328	664	1,368	1,410		
524101 Comprehensive Insurance	850	850	3,853	1,700		
524201 General Tort Liability Insurance	761	380	784	784		
524202 Surety Bonds	0	0	0	25		
525020 Pagers and Cell Phones	54	43	200	206		
525030 800MHz Radio Service Charges - 3	1,473	699	1,828	1,620		
525031 800 MHz Radio Maintenance - 3	295	98	295	295		
525041 E-mail Service Charges - .5	41	21	41	41		
525210 Conference, Meeting & Training Expenses	500	0	1,834	1,834		
525230 Subscriptions, Dues, & Books	0	0	227	227		
525317 Utilities - County L/F Edmund	11,164	5,141	14,000	12,000		
525400 Gas, Fuel, & Oil	15,091	8,731	23,875	23,526		
525600 Uniforms & Clothing	1,952	1,012	2,711	2,711		
526500 Licenses & Permits	100	100	700	700		
530100 Depreciation	52,550	0	54,471	54,471		
538000 Claims & Judgments (Litigation)	0	0	100	100		
* Total Operating	3,234,308	1,311,348	3,601,342	3,562,011		
** Total Personnel & Operating	3,392,891	1,388,328	3,764,700	3,729,203		
Capital						
540000 Small Tools & Minor Equipment	870	1,036	1,500	1,500		
599999 Capital Clearing	(57,762)	0	0	0		
All Other Equipment	57,762	25,450	32,600	9,400		
** Total Capital	870	26,486	34,100	10,900		
*** Total Expenses	3,393,761	1,414,814	3,798,800	3,740,103		

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 - Transfer Station

Program 1; Transfer Station

Objectives:

This program requires the efforts of 2 (two) Heavy Equipment Operators, 1 (one) Supervisor. This program processes all Municipal Solid Waste (MSW) entering the facility through the Transfer Station, while enforcing Lexington County Ordinance, South Carolina Department of Health and Environmental Control. (SCDHEC) rules and regulations. The Supervisor is responsible for this department and the Landfill Operations (121204), therefore his salaries and all operational items are split accordingly.

SERVICE LEVELS

Service Level Indicators:

Program 1:

<u>MSW Processed</u>	<u>Actual FY 08/09</u>	<u>Actual FY 09/10</u>	<u>Estimated FY 10/11</u>	<u>Projected FY 11/12</u>
Tons	95,728	98,094	98,000	100,170

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Supervisor of Landfill Operations	0.5*	0.5		0.5	13
Heavy Equipment Operators	<u>2</u>	<u>2</u>		<u>2</u>	<u>9</u>
Total Positions	<u>2.5</u>	<u>2.5</u>	<u>0</u>	<u>2.5</u>	

All of these positions require insurance.

*This positions is funded ½ of 121206 and ½ 121204

Display organization flowchart:

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520100 - CONTRACTED MAINTENANCE

\$34,013

This account will cover the expenditures of one (1) piece of heavy equipment to include: Total Maintenance & Repair (TM&R) extension for mechanical and general maintenance, a fire protection system on the equipment and the cost of maintenance for (1) scale.

The heavy equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price to cover all maintenance, except for ground engaging tools. Also the equipment is covered by a separate contract for a fire protection system, based on four inspections per year.

Co.# 31613 Caterpillar 938H Front-End Loader Serviced by Blanchard Machinery

Total Maintenance & Repair (TM&R) per month.	\$ 1,454.00
	x 12
S.C. SALE TAX @ 7%	\$ 1,264.16
Total	\$ 18,712.16
Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total inspection	\$ 700.00
Estimated cost for replacement part for the fire protection system	\$ 3,000.00
Total	\$ 22,412.16

A maintenance contract for inspecting one (1) scale is tested and re-calibrated if necessary. The scale is located at the entrance and required by the Department of Agriculture for monthly inspections, due to all incoming and outbound customers being charged tipping fees.

Estimated replacement parts	\$ 8,000.00
Inspections per month	\$300.00
	x 12
Total	\$ 3,600.00
Total estimated contract	\$ 11,600.00

520200 - CONTRACTED SERVICES

\$3,234,054

This account covers the cost of contracts for the transport and disposal of Municipal Solid Waste (MSW) from the Transfer Station to the Waste Management (WM) Landfill located in Richland County. This account also covers the cost for the hauling and disposing of wash down Leachate water generated from the Transfer Station floor and delivered to a pretreatment wastewater plant. Leachate water is collected in an underground storage tank (UST). This account will also cover the cost for removal of solid sedimentation from the (UST) as required.

The Transport, by NW White, of MSW to (WM) Landfill is estimated, and based on the previous year's tonnage. Estimated tonnage for FY 10/11 is 98,000.00 tons. Projected increase for FY 11/12 is an estimated tonnage of 100,170.00 tons. Current FY 10/11 base rate for transporting is \$ 8.99/ton adjusted quarterly for

the fuel surcharge (portion of rate attributable to fuel costs) and annually, in accordance with the CPI for the previous calendar year.

Cost per ton	\$	9.22
First quarter tonnage	x	25,210
Total	\$	<u>232,436.00</u>
Cost per ton	\$	9.36
Second quarter tonnage	x	24,261
Total	\$	<u>227,083.00</u>
Cost per ton	\$	9.50
Second quarter tonnage	x	25,170
Total	\$	<u>239,115.00</u>
Cost per ton	\$	9.65
Second quarter tonnage	x	25,529
Total	\$	<u>246,335.00</u>
Total Transporting Cost	\$	<u>944,989.00</u>

The Disposal of MSW at Richland Landfill is estimated and based on the previous year's tonnage. Estimated tonnage for FY 10/11 is 98,000.00 tons. Projected increase for FY 11/12 is an estimated tonnage of 104,800.00 tons. The current rate for disposal is a fixed rate of \$22.50/ton for the FY 11/12

Cost per ton	\$	22.50
Total estimated tonnage	x	100,170
Total Disposal Cost	\$	<u>2,253,825.00</u>
The contract for hauling and disposal of (UST) water is estimated:		
Cost per gallon	\$	0.21
Gallons of wastewater	x	144,000
	\$	<u>30,240.00</u>
Potential analysis if required by Waste Treatment Plant	\$	<u>5,000.00</u>
Total Haul & Disposal Cost	\$	<u>35,240.00</u>
TOTAL CONTRACTED SERVICES	\$	<u>3,234,054.00</u>

520300 - PROFESSIONAL SERVICES

\$17,850

This account covers cost associated with several types services:

South Carolina Department of Health & Environmental Control (SCDHEC)		
Annual drinking water fee	\$	100.00
Laboratory analysis for Transfer Station (UST) Leachate for random samples		
Each Test Sample \$1,000 x 2 samples =	\$	2,000.00

Semi-annual Structural Steel inspection Transfer Station Hopper Each Inspection \$2,125 x 2 per year = \$4,250	\$ 4,250.00
Transfer Station Floor Slab Support System Repairs Design	\$ 9,500.00
Push Wall Repairs and Angled Trash Barrier Design	\$ 2,000.00
Total Professional Services	<u>\$ 17,850.00</u>

520302 - DRUG TESTING SERVICES \$174

The required Random Drug/Alcohol Testing is for three (3) employees
 If an accident/incident were to occur to any employee while operating County equip/vehicle, a Drug/Alcohol testing is mandatory. For employees holding CDL licenses, as required in their position, are on a random drug screening.

Random Drug Testing	<u>\$ 105.00</u>
Random Alcohol Testing	\$ 15.00
Employees	<u>x 3</u>
	<u>\$ 45.00</u>
Random Driver History Check	<u>\$ 24.00</u>
Total Estimated Testing	<u>\$ 174.00</u>

521000 - OFFICE SUPPLIES \$1,000

This account is to cover supplies used in this program.

Office Supplies include: Business cards, printer ribbons, file folders, bulletin board, pens, pencils, etc., as needed.

521100 - DUPLICATING \$495

This account is to cover all duplicating.

Daily fuel sheets, vehicle & equipment service reports, insurance forms, workers compensation forms, notices of needed repairs, purchase requisitions, PAF'S, random inspection reports, etc.

Copies	1500
Cost per copy	<u>\$ 0.33</u>
Total	<u>\$ 495.00</u>

521200 - OPERATING SUPPLIES \$9,632

This account covers the cost for operating supplies used daily in the Transfer Station operations.

Stakes to barricade, barricade tape, pH test kits, and chemical resistant rubber gloves, if hazardous loads are disposed of improperly.

Total	<u>\$ 3,500.00</u>
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Safety glasses	\$	25.00
Pairs	x	6
Total	\$	<u>150.00</u>
Work gloves - operators and community service workers	\$	0.74
Pairs	x	300
Total	\$	<u>222.00</u>
General operating supplies, ground & building supplies	\$	<u>3,000.00</u>
Steam cleaning chemicals per drum	\$	230.00
Total drums	x	12
Total	\$	<u>2,760.00</u>
Total	\$	<u>9,632.00</u>

522000 - BUILDING REPAIRS & MAINTENANCE

\$55,640

This account covers cost for needed repairs to all structures and grounds maintenance pertaining to the Transfer Station. Generator maintenance, water well and (UST) drainage systems are also included.

Estimated building repairs	\$	10,000.00
Cleaning UST drainage system estimated	\$	5,000.00
Hopper, push wall repair and angled trash barrier	\$	25,000.00
Rebuild center beam in hopper	\$	2,000.00
Repair entrance to bay one	\$	10,000.00
S.C. SALE TAX @ 7%	\$	3,640.00
Total	\$	<u>55,640.00</u>

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE

\$94,869

This account is for heavy equipment and covers repairs to equipment not covered by contracted maintenance (TM&R), such as tires, loader wear pads, sweep broom, etc.

Estimated repair cost for parts	\$	<u>20,000.00</u>
Rubberized wear pad for 938H loader	\$	1,202.01
Total pads per year	x	10
S.C. SALE TAX @ 7%	x	<u>841.41</u>
Total	\$	<u>12,861.51</u>
Exchange set of tires for 938H	\$	26,122.56
Sets per year	x	2
S.C. SALE TAX @ 7%	\$	<u>3,657.16</u>
Total	\$	<u>55,902.78</u>
Bolt peg. For wear pads	\$	294.26

Total bolt pag.	x	<u> .10</u>
Total		\$ 2,942.60
S.C. SALE TAX @ 7%		\$ 6,104.54
Total		\$ 94,868.83

522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE \$12,280

This account is to cover cost of any small equipment used in the Transfer Station operations for maintenance & repair of the following: Tech21 fuel system, air compressor, lawn mower, welder, grease guns, air hammer, etc.

Estimated Repairs		\$ 10,000.00
Annual Air Compressor Maintenance		\$ 2,280.00

523200 - EQUIPMENT RENTAL \$354

This account covers the cost for welding gases, i.e., Oxygen, Acetylene tank rental.

Tank rental		\$ 27.50
Months	x	<u> 12</u>
S.C. Sale tax @ 7%		\$ 23.10
Total		\$ 353.10

524000 - BUILDING AND CONTENTS INSURANCE \$1,410

This account is for insurance to cover Transfer Station and its contents.

524101 - COMPREHENSIVE INSURANCE \$1,700

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the Transfer Station operations

524201 - GENERAL TORT LIABILITY INSURANCE \$784

This account covers cost for the FY 11/12 and is for the current number of employees. (Based on new schedule)

524201 - SURETY BONDS \$25

This account covers cost for Surety Bonds for FY 11/12.
 2.5 FTE x \$10.00 per FTE =

525020 - PAGERS AND CELL PHONES \$206

This account covers the cost for one pager

Cell Phone		\$ 23.00
Months	x	<u> 6</u>
S.C. Sale tax @ 7%		\$ 9.66
Total		\$ 147.66

Pager		\$ 9.00
Months	x	<u> 6</u>

S.C. Sale tax @ 7%	\$	3.78
Total	\$	<u>57.78</u>

525030 - 800 MHZ RADIO SERVICE CHARGES **\$1,620**

This account covers cost for (3) 800 MHz Radios.

Service for (3) 800 MHz Radio x \$45.00/month=	\$	135.00
Month	x	12
Total	\$	<u>1,620.00</u>

525031 - 800 MHZ RADIO MAINTENANCE **\$295**

This account covers cost for needed maintenance for (3) 800 MHz Radios x \$98.32/yr =

Total	\$	<u>294.96</u>
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525041 - E-MAIL SERVICE CHARGES **\$41**

This account covers the cost for E-Mail Services.

Services	\$	6.75
Months	x	6
Total	\$	<u>40.50</u>

525210 - CONFERENCE & MEETING **\$1,834**

This account will cover the cost for the following:

The Supervisor attending the Solid Waste Association of North America (SWANA) Regional and the Carolina Recycling Association (CRA) Conferences, to be held in South Carolina. These conferences are an educational program to update those in the field of Solid Waste Management on Federal and State regulations, Landfill Operational Applications and Recycling. Courses are offered to assist with CEU hours that are required in maintaining both SWANA and SCDHEC management re-certifications.

SWANA Registration & Special Courses	\$	550.00
3 nights lodging	\$	414.00
Per Diem	\$	78.00
Total	\$	<u>1,042.00</u>

CRA Registration & Special Courses	\$	200.00
3 nights lodging	\$	414.00
Per Diem	\$	78.00
Total	\$	<u>692.00</u>

This account will also cover the cost for the Supervisor to attend quarterly SWANA meetings for education of solid waste regulations and updated procedures.

Meeting Expense	\$	25.00
Quarters	x	4
Total	\$	100.00
Total	\$	<u>1,834.00</u>

525230 - SUBSCRIPTIONS, DUES & BOOKS **\$227**

This account is to cover the cost for Supervisor's yearly membership dues for SWANA and cost of re-certification application.

SWANA membership	\$	117.00
Landfill Manager Re-Certification	\$	110.00
Total	\$	<u>227.00</u>

525317 - UTILITIES **\$12,000**

This account covers the cost of all utilities associated with the Transfer Station

525400 - GAS, FUEL & OIL **\$23,526**

This account covers the cost for gas, diesel, transmission, hydraulic, chassis, anti-freeze and other lubricants required for equipment's services and daily fuel for one year

938H Loader CO #31613	\$	23,026.00
Misc. equipment	\$	500.00

525400 - UNIFORMS & CLOTHING **\$2,711**

This account covers cost for four employees and are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed

Safety Belts	(3 @ \$15.48)	\$	46.44
Safety Boots	(6 @ \$125.00)	\$	750.00
Work Pants	(13 @ \$12.53)	\$	162.89
Work Shirts	(13 @ \$12.00)	\$	156.00
Work Coats	(3 @ \$59.56)	\$	178.68
Rubber Boots	(3 @ \$25.00)	\$	75.00
Summer Caps	(10 @ \$4.64)	\$	46.40
Co. emblems	(22 @ \$0.76)	\$	16.72
Sew on emblems	(22 @ \$0.80)	\$	17.60
Summer Coveralls	(3 @ \$18.21)	\$	54.63
Insulated Coveralls	(3 @ \$39.15)	\$	117.45
Parka	(3 @ \$175.00)	\$	525.00
T-shirts L/S	(13 @ \$8.85)	\$	115.05
T-shirts S/S	(13 @ 6.85)	\$	89.05
Sweatshirt	(13 @ 15.75)	\$	204.75
S.C. Sale tax @ 7%		\$	154.36
Total		\$	<u>2,710.02</u>

526500 - LICENSE & PERMITS **\$700**

This account will cover required permits as follows:

Transfer Station (UST) permit	\$	200.00
Drinking Water well license	\$	250.00
Transfer Station permit	\$	250.00
Total	\$	<u>700.00</u>

530100 - DEPRECIATION

54,471
~~\$52,550~~

This cost will cover the depreciation of our equipment, as provided by the Finance Department

538000 - CLAIMS & JUDGMENTS

\$100

This account will cover any cost that may occur that are lower than the deductible of our insurance.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT \$1,500

This account will cover the cost for any small tools and minor equipment that falls below the \$500 capital cost limit. This also includes replacement items not stocked at Central Warehouse such as wrenches, ratchets, sockets, floor jacks, dollies, Nextel, cell phone replacement and batteries, etc

5A0000- (3) PNEUMATIC OIL PUMPS (REPLACEMENT) \$6,900

This account will cover the cost for the replacement of 3 three Pneumatic oil pump. These pumps are used to replenish the oil in the heavy equipment in the Transfer Station. Replacement parts are not available and the pumps are not working at this time. These oil pumps have out lived its life expectancy.

5A0000 - (1) GREASE PUMP, REEL, 75' HOSE, SWIVEL AND GUN (REPLACEMENT) \$2,500

This account will cover the cost for the replacement of 1 grease pump reel hose swivel and gun. This grease system is used to grease the heavy equipment in the Transfer Station daily. The current grease system is 30 years old. Replacement parts are not available for this grease system and has out lived its life expectancy.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2011-12**

Fund: 5700
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

		BUDGET				
Object Expenditure Code Classification	2009-10 Expenses	2010-11 Expenses (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries and Wages - .5	21,648	10,816	22,272	<u>22,272</u>		
510300 Part Time - 8 (5.80 - FTE)	142,604	68,176	152,815	<u>152,815</u>		
511112 FICA Cost	12,518	6,023	13,511	<u>13,511</u>		
511113 State Retirement	13,757	6,546	16,643	<u>16,695</u>		
511120 Insurance Fund Contribution - .5	3,750	1,950	3,900	<u>3,900</u>		
511130 Workers Compensation	16,380	7,889	15,596	<u>15,596</u>		
511213 State Retirement - Retiree	1,667	871	0	<u>0</u>		
* Total Personnel	212,324	102,271	224,737	224,789		
Operating Expenses						
520100 Contracted Maintenance	7,600	360	10,000	<u>0</u>		
520200 Contracted Services	0	0	240	<u>34,815</u>		
520233 Towing Service	390	0	1,000	<u>1,000</u>		
520247 Scrap Metal Services	0	0	270,171	<u>0</u>		
520302 Drug Testing Services	0	0	250	<u>250</u>		
521000 Office Supplies	29	0	350	<u>650</u>		
521100 Duplicating	41	37	300	<u>300</u>		
521200 Operating Supplies	4,291	1,654	2,500	<u>2,500</u>		
521402 Occupational Health Supplies	0	0	800	<u>400</u>		
522100 Heavy Equipment Repairs & Maintenance	4,576	917	5,000	<u>8,000</u>		
522200 Small Equipment Repairs & Maintenance	16,722	12,942	26,000	<u>30,000</u>		
522300 Vehicle Repairs & Maintenance	12,071	4,167	15,000	<u>9,500</u>		
524100 Vehicle Insurance - 3	2,650	562	1,638	<u>1,638</u>		
524101 Comprehensive Insurance	86	207	415	<u>816</u>		
524201 General Tort Liability Insurance	225	113	232	<u>232</u>		
524202 Surety Bonds	0	0	0	<u>63</u>		
525030 800 MHz Radio Service Charges - 3	1,473	699	1,709	<u>1,709</u>		
525031 800 MHz Radio Maintenance - 3	0	110	295	<u>295</u>		
525317 Utilities	15,256	0	0	<u>0</u>		
525400 Gas, Fuel, & Oil	1,808	8,719	20,000	<u>32,890</u>		
525600 Uniforms & Clothing	0	1,423	3,424	<u>3,424</u>		
530100 Depreciation	48,667	0	37,776	<u>37,776</u>		
538000 Claims & Judgements	0	0	100	<u>100</u>		
* Total Operating	115,885	31,910	397,200	166,358		
** Total Personnel & Operating	328,209	134,181	621,937	391,147		

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Recycling

Program 1: Recycling

Objectives:

This program requires the efforts of eight (8) part-time Recycling Collectors and (1) full-time Supervisor (Collection Recycling Coordinator).

The Recycling Collectors pick up, transport and process recycling materials collected at the 11 (eleven) County Collection & Recycling Centers, Administration Building, Court House and when requested from other County divisions, Fleet Services, Detention Center, Central Stores and the main Library. Their duties also include: daily vehicle inspection reports, maintaining radio contact during travel to and from destinations, a daily activity log, picking up supplies for Solid Waste Management, delivering supplies to the Collection & Recycling Centers, and daily maintenance of Recycling Collections vehicles and equipment.

The Collection Recycling Coordinator's duties include: supervision, scheduling and payroll approval of the Recycling Collectors, scheduling of Collection Centers recycling requests and daily collector's task assignments, oversees vehicle and equipment maintenance, formulates monthly reports for total recycling tonnages and total pulls reports for each recyclable commodity and for each Collection & Recycling Center, purchasing all equipment and supplies as approved in the yearly budget, deals directly with recycling vendors for all recycling occurring inside and outside of the Collection & Recycling Centers, holds the Recycling Coordinators responsibilities as required in the South Carolina Department of Health and Environmental Control (SCDHEC) Solid Waste Policy & Management Act of 1991. The Collection Recycling Coordinator is responsible for formulating and allocating the Recycling Budget. Other responsibilities include: Reports, Lead-acid Battery and Used Motor Oil Registrations, also required by SCDHEC.

Service Levels

Service Level Indicators:	Actual Tons FY 09/10	Projected Tons FY 10/11	Projected Tons FY 11/12
Program 1			
Aluminum (UBC)	32.22	35.74	36.99
Batteries – Lead Acid*	75.90	45.42	49.96
Cardboard*	836.10	835.76	852.47
Carpet & Foam Pad*	12.88	17.92	25.50
Co-Mingled (Franchise)	3,252.24	3,071.08	3,127.78
Electronics*	55.26	75.60	150.20
Glass - Brown	138.29	162.57	164.57
Glass - Clear	137.84	121.66	134.98
Glass – Green	79.48	47.36	56.78
Metal	2,522.59	2,260.45	2,078.21
Newspaper/Magazines*	872.97	940.99	947.34
Office Paper	70.54	74.46	76.69
Oil Filters	20.97	28.17	28.56
Oil Liquid*	316.21	380.70	391.47
Plastic	195.48	197.56	198.43
Textiles	47.72	47.19	48.54
Tires	580.57	358.96	365.78

* Commodities are pulled and processed by outside vendors. (1) Beginning July 1, 2011, E-Waste Recycling will become Mandatory and will be added to the Collections by the Recycling Collectors.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*Collection Recycling Coordinator	0.5	0.5		0.5	15
**Recycling Collectors	5.8	5.8		5.8	05
Total Positions	6.3	6.3		6.3	

* Only this position includes health insurance.

** These positions are part-time, 29 hour per week employees.

8 collectors @ 29 hours per week = 232 hours, divided by 40 hour (FTE Hours) =

5.8 FTE positions

1 Coordinator @ 40 hours per week, times 50% =

.5 FTE positions

Total FTE for 121207

6.3 positions

*This position is funded ½ in 121203 and ½ in 121207

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520100 – CONTRACTED MAINTENANCE **\$0**

The funds to repair and maintain the Oil Filter Cuber machine have been moved to account #522100 – Heavy Equipment Repairs and Maintenance. The machine is not under a maintenance contract, therefore, any repairs or maintenance will be done as needed.

520200 – CONTRACTED SERVICES **\$34,815**

Antifreeze Recycling: \$240

Estimated cost to acquire services for pickup and recycling all excessive antifreeze that Fleet Management is unable to use. State contract is \$40.00 per drum est. 6 drums/yr = \$240

Mattress/Box Springs Recycling: \$34,575

This account will cover cost for contracting an outside vendor to provide and pull a 53' trailer that will be located at the Edmund Landfill to the recycling plant. The cost will cover the rental of the trailer and a handling charge for each mattress/box spring.

Using data from previous years it is estimated that approximately 2,700 mattress/box springs will be collected and recycled. The following estimates are based on preliminary quotes from vendors.

1 Trailer @ \$125/mo x 12 months = \$1,500
2,700 mattress/box springs @ \$12.25/ea = \$33,075

520233 – TOWING **\$1,000**

These funds cover the cost of towing on any of the County vehicles assigned to this program (Ford flatbed #24432; F-450 flatbed #34895; F-450 flatbed #34896; Tilt trailer or any of the other recycling trailers)

520302 - DRUG TESTING SERVICES **\$250**

This account covers any potential need for drug testing of employees.

521000 - OFFICE SUPPLIES **\$650**

This account covers any office supplies to include: printer cartridges, file folders, pens, pencils, pads, calendars, etc.

521100 - DUPLICATING **\$300**

This account covers any duplication required for worksheets, time sheets, recycling reports, etc.

Copies	\$ 0.05
	x 6000
Total	<u>\$ 300.00</u>

521200 - OPERATING SUPPLIES **\$2,500**

This account covers the cost for general cleaning supplies, first aid supplies and personal protective equipment and other safety devices.

521402 - OCCUPATIONAL HEALTH **\$400**

This account will cover the cost for hepatitis "B" inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis "B".

The cost is approximately \$100 x (4) employees = \$ 400

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **\$8,000**

This account will cover the cost of repairs on the Komatsu forklift and cardboard compactors. These repairs would include tires, hydraulic hoses, motors, paint, metal work, etc.

522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE **\$30,000**

To cover repairs and maintenance of the recycling trailers and containers to include: lights, tires, roll carts, etc. There are approx. 70 trailers of which one-third are over 15 years old. Each year, a number of trailers have been refurbished to ensure the safety of the staff and citizens and to project a professional appearance. The repairs generally included fixing loose mesh flooring, painting, replacing rusted bracing, wheel fenders, dry rot tires. The average cost per repair has been approximately \$1,400 per trailer.

522300 - VEHICLE REPAIRS & MAINTENANCE **\$9,500**

This account covers expenses for required services of three (3) vehicles as directed by the County Fleet Services Division and any unexpected breakdowns or repairs. The two (2) F-450 Flat Beds are new and will reduce the cost of major repairs as they will be under warranty. Estimated costs are:

Ford Flat Bed service (Co# 24432)	\$ 4,500
F-450 Flat Bed service (Co# 34895)	\$ 1,500
F-450 Flat Bed service (Co# 34896)	\$ 1,500
Total	<u>\$ 7,500</u>
Misc. parts & repairs	<u>\$ 2,000</u>
Total	<u>\$ 9,500</u>

524100 - VEHICLE INSURANCE (3) **\$1,638**

This account covers the cost of allocated vehicle insurance

Insurance	\$ 546
Vehicles	x 3
Total	<u>\$ 1,638</u>

524101 – COMPREHENSIVE INSURANCE **\$816**

To cover the cost of Comprehensive Insurance (Inland Marine) for the following vehicles and equipment: F-450 #34895, F-450 #34896, Komatsu Fork Lift and the Oil Filter Cuber estimated at \$816 per year.

524201 - GENERAL TORT LIABILITY INSURANCE (6.3) FTE'S **\$232**

To cover the cost of allocated general tort liability insurance for .50% of Collection and Recycling Center Coordinator and 8 part time recycling collectors, (others not otherwise classified), 5.8 FTE's.

524202 – SURETY BONDS **\$63**

To cover the cost of surety bonds for 6.3 FTE's x \$10= \$63.

525030- -800 MHZ RADIO SERVICE CHARGE **\$1,709**

This account covers the cost for three (3) 800 MHz Radios

Service for three (3) 800 MHz Radios @ \$45.00 each	\$ 135.00
Month	x 12
Total	<u>\$ 1,620.00</u>

525031 - 800 MHZ RADIO MAINTENANCE **\$295**

This account covers the cost for yearly maintenance of three (3) 800 MHz Radios @ \$98.32 each

Total	<u>\$ 294.96</u>
-------	------------------

525400 - GAS, FUEL & OIL **\$32,890**

This account covers the cost for gas/diesel fuel for vehicles and equipment assigned to this department. XXXXXXXXXX

Ford Flat Bed Co #24432	\$ 8,970
F-450 Flat Bed Co #34895	\$ 11,385
F-450 Flat Bed Co. #34896	\$ 11,385
Komatsu Fork Lift Co # 19986	\$ 350
Oil and Urea	\$ 750
Misc. equip. (lawnmowers, weed eaters)	\$ 50
Total	<u>\$ 32,890</u>

525600 - UNIFORMS & CLOTHING **\$3,424**

This account covers the cost for eight employees that are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed

Safety Boots (8 x \$125)	\$	1,000.00
Safety Yellow T-Shirts	\$	600.00
Safety Yellow Hooded Sweatshirts	\$	200.00
Work Pants	\$	350.00
Safety Yellow Outer Shirts w/ reflective tape	\$	350.00
Winter Jacket w/ reflective tape	\$	500.00
Summer/Winter Caps.	\$	100.00
County Emblem w/ sewing	\$	100.00
Total	\$	3,200.00
Total including SC Tax	\$	<u>3,424.00</u>

530100 - DEPRECIATION **\$37,776**

This cost will cover the depreciation of vehicles and equipment, as provide by the Finance Department.

538000 - CLAIMS & JUDGMENTS (LITIGATION) **\$100**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT \$2,500

This account will cover the cost for any small tools and minor equipment that falls below the \$500 capital cost limit. This also includes replacements items not stocked at Central Warehouse such as wrenches, ratchets, sockets, battery packs, and portable air compressors.

5AC000– 95-GALLON RECYCLING CARTS (REPLACEMENT) \$5,000

This line includes the cost associated with the purchase of recycling carts to replace some of our damaged carts. The carts are used at the 11 Collection & Recycling Centers to recycle items such as glass, textiles and office paper. Our residents place the recycled materials into the containers, where they are transported to the landfill and prepared for delivery to our vendors. .

5AC000 – USED OIL BOTTLE CONTAINERS \$6,750

These funds will cover the cost to purchase new 120 Gallon Used Oil Bottle containers for the Collection and Recycling Centers. The new containers will replace damaged ones or provide additional recycling capabilities at the larger Centers.

**COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2011-12**

Fund: 5700
Division: Public Works
Organization: 121299 - Solid Waste / Non-Departmental

		<i>BUDGET</i>				
Object Expenditure Code Classification	2009-10 Expenses	2010-11 Expenses (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
511112 FICA Cost - Salary Adjustment	0	0	586	<u>3,021</u>		
511113 State Retirement - Sal. Adjustment	0	0	410	<u>3,765</u>		
511125 Post Employment Contribution - OPEB	(29,108)	0	0	<u>0</u>		
511130 Workers Compensation - Sal. Adjustment	0	0	1,022	<u>1,172</u>		
519901 Salaries & Wages Adjustment Account	0	0	681	<u>39,485</u>		
* Total Personnel	(29,108)	0	2,699	47,443		
Operating Expenses						
529903 Contingency	0	0	1,941,626	<u>0</u>		
* Total Operating	0	0	1,941,626	0		
** Total Personnel & Operating	(29,108)	0	1,944,325	47,443		
Transfers						
815722 DHEC Used Oil Grant	5,530	0	0	<u>0</u>		
** Total Transfers	5,530	0	0	0		
Capital						
** Total Capital	0	0	0	0		

***** Total Expenses** (23,578) 0 1,944,325 47,443

SECTION IIIA

**COUNTY OF LEXINGTON
New Departmental Program Request Summary
Fiscal Year - 2010 - 2011**

Fund # 5700 Fund Title: Solid Waste Management
 Organization # 121201 Organization Title: Solid Waste / Administration

Object Expenditure Code Classification	Program	Program	Program	Program	Total 2010-2011 Requested
	# 1	# 2	# ___	# ___	
Program Title:	Re-Instatm Deputy Dir	HHW Program			
Personnel					
510100 Salaries # <u>1</u>	58,249	0			58,249
510300 Part Time # ___	0	0			0
511112 FICA Cost	4,456	0			4,456
511113 State Retirement	5,554	0			5,554
511114 Police Retirement	0	0			0
511120 Insurance Fund Contribution # <u>1</u>	7,800	0			7,800
511130 Workers Compensation	1,730	0			1,730
511131 S.C. Unemployment	0	0			0
* Total Personnel	77,789	0			77,789
Operating Expenses					
520100 Contracted maintenance	0	0			0
520200 Contracted Services	0	15,000			15,000
520300 Professional Services	0	0			0
520400 Advertising	0	1,000			1,000
521000 Office Supplies	200	0			200
521100 Duplicating	20	0			20
521200 Operating Supplies	0	0			0
522100 Equipment Repairs & Maintenance	0	0			0
522200 Small Equipment Repairs & Maint.	0	0			0
522300 Vehicle Repairs & Maintenance	0	0			0
523000 Land Rental	0	0			0
524000 Building Insurance	0	0			0
524100 Vehicle Insurance # ___	0	0			0
524101 Comprehensive Insurance # ___	0	0			0
524201 General Tort Liability Insurance	525	0			525
524202 Surety Bonds	10	0			10
525000 Telephone	456	0			456
525004 WAN Service Charges	648	0			648
525021 Smart Phone Charges	900	0			900
525030 800 MHZ radio Service Charges	540	0			540
525040 E-Mail Service Charges	81	0			81
525230 Subscriptions, Dues, & Books	0	0			0
525400 Utilities - _____	0	0			0
525400 Gas, Fuel, & Oil	0	0			0
525600 Uniforms & Clothing	0	0			0
526500 Licenses & Permits	0	0			0
* Total Operating	3,380	16,000			19,380
** Total Personnel & Operating	81,169	16,000			97,169
** Total Capital (From Section IV)	4,800	0			4,800
*** Total Budget Appropriation	85,969	16,000			101,969

SECTION III

COUNTY OF LEXINGTON

New Program Request

Fiscal Year - 2010-2011

Fund # 5700
 Organization # 121201
 Program # 1

Fund Title: Solid Waste Management
 Organization Title: Solid Waste/Administration
 Program Title: Position Re-instatement - Deputy Director

Object Expenditure Code Classification	Total 2011 - 2012 Requested
Personnel	
510100 Salaries # <u>1</u>	58,249
510300 Part Time # <u> </u>	0
511112 FICA Cost	4,456
511113 State Retirement	5,554
511114 Police Retirement	0
511120 Insurance Fund Contribution # <u>1</u>	7,800
511130 Workers Compensation	1,730
511131 S.C. Unemployment	
* Total Personnel	77,789
Operating Expenses	
520100 Contracted maintenance	0
520200 Contracted Services	0
520300 Professional Services	0
520400 Advertising	0
521000 Office Supplies	200
521100 Duplicating	20
521200 Operating Supplies	0
522100 Equipment Repairs & Maintenance	0
522200 Small Equipment Repairs & Maint.	0
522300 Vehicle Repairs & Maintenance	0
523000 Land Rental	0
524000 Building Insurance	0
524100 Vehicle Insurance # <u> </u>	0
524101 Comprehensive Insurance # <u> </u>	0
524201 General Tort Liability Insurance	525
524202 Surety Bonds	10
525000 Telephone	456
525004 WAN Service Charges	648
525021 Smart Phone Charges	900
525030 800 MHZ Radio Service Charges	540
525031 800 MHZ Maintenance Charges	0
525040 E-mail Service Charges	81
525400 Gas, Fuel, & Oil	0
525600 Uniforms & Clothing	0
526500 Licenses & Permits	0
	0
	0
	0
	0
* Total Operating	3,380
** Total Personnel & Operating	81,169
** Total Capital (From Section IV)	4,800
*** Total Budget Appropriation	85,969

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Administration

Program 1: Re-instatement Deputy Director

Objectives:

This program is being requested to re-instate the Deputy Director position to assist with the overall supervision of the Solid Waste Management Department. This position will assume supervision of the Department when the Director is absent; perform administrative duties including implementation and operation of projects, budget preparation and review of all Solid Waste Management programs. This position was previously established in the Department, but is not currently funded.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

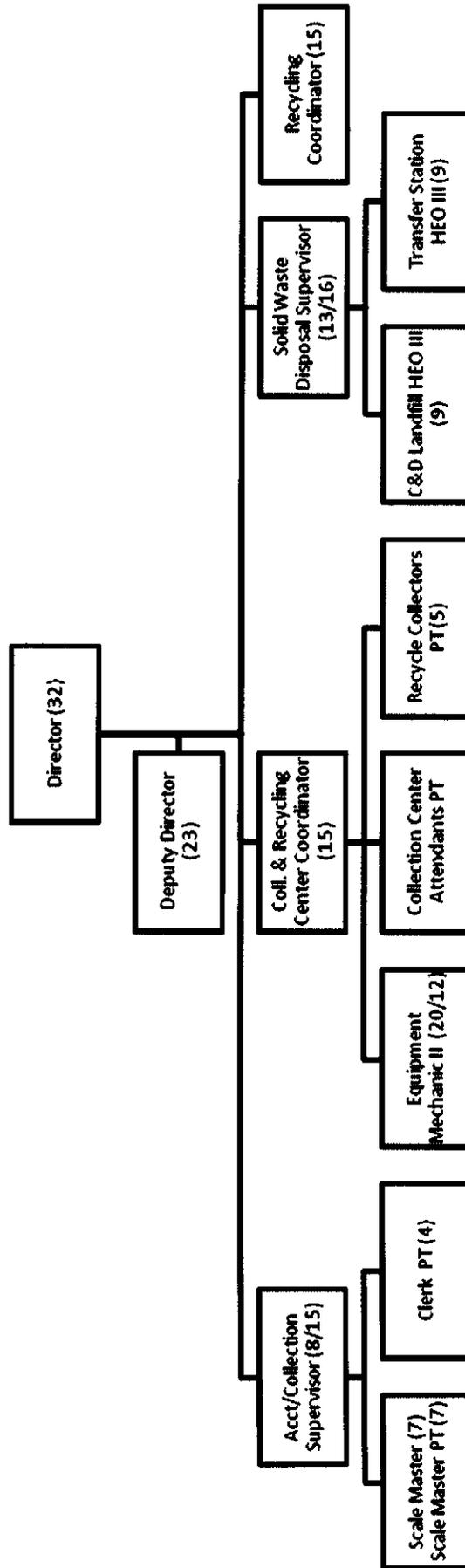
SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Deputy Director *	<u>1</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>23</u>
Total Positions	<u>1</u>	<u>1</u>	<u>0</u>	<u>1</u>	

*This positions require insurance.

**Department of Solid Waste Management
Proposed Organization FY 2011-2012**



Requested Personnel Budget:

510100 - SALARIES AND WAGES (3.0) **\$58,249**

(1) Deputy Director (Grade 23) x \$58,249 Salary per year = \$58,249

511112 - FICA COSTS **\$4,456**

FICA 7.65 % x \$58,249 = \$ 4,456

511113 - STATE RETIREMENT **\$5,554**

Retirement 9.535 % x \$58,246 = \$ 5,554

511120 - HEALTH INSURANCE **\$ 7,800**

(1) Deputy Director x \$7,800 cost per year = \$ 7,800

511130 - WORKERS COMPENSATION (1.0 FTE) **\$1,730**

Workers Compensation \$58,249 x 0.0297 = \$1,730

Display organization flowchart:

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES **\$200**

This account covers the cost for operating supplies used daily.

521100 - DUPLICATING **\$20**

Program 1: Admin

To cover the cost of making copies of invoices, budget forms, and internal control work papers. (Based on 500 copies @ \$.04/ea = \$ 20)

524201 - GENERAL TORT LIABILITY INSURANCE **\$525**

This account covers cost for the FY 11-12

524202 - SURETY BONDS **\$10**

This account covers cost for surety bonds 1.0FTE x \$10 = \$10

525000 - TELEPHONE **\$456**

To cover all of the telephone service for the Deputy Director (Edmund Facility) for communicating with internal departments as well as Lexington County citizens.

\$38 per month X 12 months = \$456

525004 - WAN SERVICE CHARGES **\$648**

To cover the cost of Metro™ data connection for E-mail and Internet access.
6Mbps @ \$54.00 per month X 12 months = \$648

525021 - SMART PHONE CHARGES **\$900**

Program 1: Admin

To Cover the cost of (1) Smart Phone for the Deputy Director for the period of July 1, 2010 through June 30, 2011.
Nextel @ \$75/month x 12= \$900

525030 - 800 MHZ RADIO SERVICE CHARGES **\$540**

This account covers cost for (1) 800 MHz Radios.

Service for (1) 800 MHz Radio	\$	45.00
Month	x	12
Total	\$	<u>540.00</u>

525031 - 800 MHZ RADIO MAINTENANCE **\$0**

This account covers cost for needed maintenance for (1) 800 MHz Radios. On warranty the first year.

525041 - E-MAIL SERVICE CHARGES **\$81**

Program 1: Admin

E-mail charges \$6.75/computer/month x 12 months x 1 computer = \$ 81

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

5AC000 - (1) 800 MHZ RADIO **\$4,800**

This account will cover cost for one (1) 800 MHz radio required for the Deputy Director to provide continuous communication within and outside the department. (1) X \$4800 = \$4800

SECTION III

COUNTY OF LEXINGTON

New Program Request

Fiscal Year - 2011-2012

Fund # 5700
 Organization # 121201
 Program # 2

Fund Title: Solid Waste Management
 Organization Title: Solid Waste - Collections
 Program Title: Household Hazardous Waste Collection Program

Object Expenditure Code Classification	Total 2011-2012 Requested
Personnel	
510100 Salaries #	0
510300 Part Time #	0
511112 FICA Cost	0
511113 State Retirement	0
511114 Police Retirement	0
511120 Insurance Fund Contribution #	0
511130 Workers Compensation	0
511131 S.C. Unemployment	0
* Total Personnel	0
Operating Expenses	
520100 Contracted maintenance	0
520200 Contracted Services	15,000
520300 Professional Services	0
520400 Advertising	1,000
521000 Office Supplies	0
521100 Duplicating	0
521200 Operating Supplies	0
522100 Equipment Repairs & Maintenance	0
522200 Small Equipment Repairs & Maint.	0
522300 Vehicle Repairs & Maintenance	0
523000 Land Rental	0
524000 Building Insurance	0
524100 Vehicle Insurance #	0
524101 Comprehensive Insurance #_1	0
524201 General Tort Liability Insurance	0
524202 Surety Bonds	0
525000 Telephone	0
525100 Postage	0
525210 Conference & Meeting Expenses	0
525230 Subscriptions, Dues, & Books	0
525 Utilities -	0
525400 Gas, Fuel, & Oil	0
525600 Uniforms & Clothing	0
526500 Licenses & Permits	0
	0
	0
	0
	0
	0
	0
	0
	0
	0
* Total Operating	16,000
** Total Personnel & Operating	16,000
** Total Capital (From Section IV)	0
*** Total Budget Appropriation	16,000

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Program 2 – Household Hazardous Waste Collection Program

Program 2: Household Hazardous Waste Collection Program

Objectives:

This program covers the implementation, setup and operation of a one-day Household Hazardous Waste (HHW) Collection Event. Examples of HHW include pesticides, herbicides, cleaners and mercury.

The program will allow the County to offer residents an opportunity to properly dispose of HHW, thus reducing the amount of harmful materials that are disposed of in landfills or otherwise mishandled (i.e. poured down storm drains).

During this event, residents' cars will be unloaded and the material collected will be tested and identified, then consolidated with like materials. The HHW is then taken to a permitted facility for separation and will then be sent for proper disposal and recycling.

In order to control the cost of this event, residents will need to make a reservation before dropping off material.

Solid Waste Management and Public Work's Stormwater Management will be partnering on this event, including the cost of the program.

Depending on the success of this event, this program may become an annual event.

SERVICE LEVELS

Service Level Indicators:

Program 1:

HHW Recycling Program

<u>Services Provided</u>	<u>Actual FY 08/09</u>	<u>Actual FY 09/10</u>	<u>Projected FY 10/11</u>	<u>Projected FY 11/12</u>
HHW Collected (Tons)	0	0	0	10

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. C – OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES **\$15,000**

The contracted services will include set-up, staff, equipment and the proper handling and disposal of collected materials.

This is approximately half of the projected cost. Stormwater management has agreed to partner on this event and will cover the other half.

520400 - ADVERTISING **\$1,000**

These funds will be used for a newspaper advertisement as well as the production and distribution of printed flyers, handouts and mailings regarding the County's HHW Collection Event.

SECTION IIIA

**COUNTY OF LEXINGTON
New Departmental Program Request Summary
Fiscal Year - 2010 - 2011**

Fund # 5700 Fund Title: Solid Waste Management
 Organization # 121202 Organization Title: Solid Waste / Accounting & Collection

Object Expenditure Code Classification	Program # 1 Program Title:	Program # 2 Electronic Card Pm	Program # ___	Program # ___	Total
					2010-2011 Requested
Personnel					
510100 Salaries # 1	9,293	0			9,293
510300 Part Time #	0	0			0
511112 FICA Cost	711	0			711
511113 State Retirement	886	0			886
511114 Police Retirement	0	0			0
511120 Insurance Fund Contribution # 1	0	0			0
511130 Workers Compensation	276	28	0		276
511131 S.C. Unemployment	0	0			0
* Total Personnel	11,166	10,918	0		11,166
Operating Expenses					
520100 Contracted maintenance	0	0			0
520200 Contracted Services	0	0			0
520300 Professional Services	0	0			0
520400 Advertising	0	0			0
521000 Office Supplies	0	0			0
521100 Duplicating	0	0			0
521200 Operating Supplies	0	0			0
522100 Equipment Repairs & Maintenance	0	0			0
522200 Small Equipment Repairs & Maint.	0	0			0
522300 Vehicle Repairs & Maintenance	0	0			0
523000 Land Rental	0	0			0
524000 Building Insurance	0	0			0
524100 Vehicle Insurance #	0	0			0
524101 Comprehensive Insurance #	0	0			0
524201 General Tort Liability Insurance	0	0			0
524202 Surety Bonds	0	0			0
525000 Telephone	0	484			484
525100 Postage	0	0			0
525210 Conference & Meeting Expenses	0	0			0
525230 Subscriptions, Dues, & Books	0	0			0
525400 Utilities -	0	0			0
525400 Gas, Fuel, & Oil	0	0			0
525600 Uniforms & Clothing	0	0			0
526500 Licenses & Permits	0	0			0
* Total Operating	0	484			484
** Total Personnel & Operating	11,166	484			11,650
** Total Capital (From Section IV)	0	383			383
*** Total Budget Appropriation	11,166	10,918	867		12,033

SECTION III

COUNTY OF LEXINGTON

New Program Request

Fiscal Year - 2011-2012

Fund # 5700
 Organization # 121202
 Program # 1

Fund Title: Solid Waste Management
 Organization Title: Solid Waste/Accounting & Collection
 Program Title: Position Reclassification - Accounting & Collection Supervisor

Object Expenditure
 Code Classification

Total
 2011 - 2012
 Requested

Object Expenditure Code Classification	Total 2011 - 2012 Requested
Personnel	
510100 Salaries # 1	9,293
510300 Part Time #	0
511112 FICA Cost	711
511113 State Retirement	886
511114 Police Retirement	0
511120 Insurance Fund Contribution # 1	0
511130 Workers Compensation	276
511131 S.C. Unemployment	
* Total Personnel	11,166 <i>10,918</i>
Operating Expenses	
520100 Contracted maintenance	0
520200 Contracted Services	0
520300 Professional Services	0
520400 Advertising	0
521000 Office Supplies	0
521100 Duplicating	0
521200 Operating Supplies	0
522100 Equipment Repairs & Maintenance	0
522200 Small Equipment Repairs & Maint.	0
522300 Vehicle Repairs & Maintenance	0
523000 Land Rental	0
524000 Building Insurance	0
524100 Vehicle Insurance #	0
524101 Comprehensive Insurance #	0
524201 General Tort Liability Insurance	0
524202 Surety Bonds	0
525000 Telephone	0
525100 Postage	0
525210 Conference & Meeting Expenses	0
525230 Subscriptions, Dues, & Books	0
525 Utilities -	0
525400 Gas, Fuel, & Oil	0
525600 Uniforms & Clothing	0
526500 Licenses & Permits	0
* Total Operating	0
** Total Personnel & Operating	11,166
** Total Capital (From Section IV)	0
*** Total Budget Appropriation	11,166 <i>10,918</i>

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Position Reclassification – Accounting and Collection

Program 1: Position Reclassification – (1) Accounting & Collection Supervisor

Objectives:

This program is being requested to reclassify one Accounting & Collection Supervisor (Grade 8) to (Grade 15). This position supervises the landfill/transfer station scale operation, the Department's accounting/billing functions and provides customer service for 22,000 residents receiving franchised curbside collection. The purpose of this request is to reclassify the position to reflect the increased job duties currently being performed as compared to the existing job description. Additional duties include an upgrade of the accounts receivable program, addition of budgetary duties and the assumption of the Franchise Collection customer relation duties, including day-to-day interaction and follow-up with customers and franchise collection firms.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. B. – LISTING OF POSITIONS

Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u> <u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*Account & Collection Supervisor	1	1		1	15
Total Positions	1	1		1	15

(*) Denotes positions requiring insurance.

Requested Personnel Budget:

510100 - SALARIES AND WAGES (1.0) PER RECLASSIFY	\$9,293
511112 - FICA COSTS	\$711
$\$9,293 \times 7.65\% = \$ 711$	
511113 - STATE RETIREMENT (L/S)	\$886
$\$9,293 \times 9.535\% = \$ 886$	
511130 - WORKERS COMPENSATION (2.0 FTE)	\$276
$\$9,293 \times 0.0297 = \$ 276$	
<i>.0297</i>	

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SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Program 2 – Electronic Card Payment

Program 2: Electronic Card Payment

Objectives:

This program covers the implementation, setup, and operation of accepting electronic card payments (M/C, VISA, DEBIT) as a means of payment for tipping fees and landfill invoices. Currently only cash or checks are accepted. Electronic payment is the number one choice for most individuals or small businesses. As many businesses are reluctant to send a signed blank check or cash with their drivers, electronic payment will provide them a safe, convenient payment option. By accepting electronic payments we will be accommodating the current needs and requests of our customers and county residents. Surcharges incurred by Lexington County will be passed along to the consumer in order to offset the cost of providing this convenience .

This program will also reduce the risk of returned checks and will give our customers a prompt way of clearing any past due accounts. Research has shown that service oriented businesses experience a decline in the number of past due accounts once they accept electronic payments.

SERVICE LEVELS

Service Level Indicators:

Program 1:

Service Levels Payments Processed	Actual FY 08/09	Actual FY 09/10	Estimated FY 10/11	Projected FY 11/12
Payments by Check	N/A	N/A	1,400	1,200
Payments by Cash	N/A	N/A	4,900	4,000
Payments by Electronic Card	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,100</u>
Total Payments	N/A	N/A	6,300	6,300

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. C – OPERATING LINE ITEM NARRATIVES

525000 – TELEPHONE

\$484

These funds are for the dedicated telephone service line required for the electronic card machine.

\$32.00/month x 12 months = \$384
One time service installation 100
Total \$484

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

5AC000- ELECTRONIC CARD READER **\$107**

These funds would be used to purchase an electronic card reader to be place in the scale house at the Landfill.

5AC000- THERMAL RECEIPT PRINTER **\$276**

These funds would be used to purchase a receipt printer to be used in conjunction with the electronic card reader.

SECTION IIIA

**COUNTY OF LEXINGTON
New Departmental Program Request Summary
Fiscal Year - 2010 - 2011**

Fund # 5700
Organization # 121203

Fund Title: Solid Waste Management
Organization Title: Solid Waste / Collection and Recycling Centers

Object Expenditure Code Classification	Program		Program	Program	Total 2011-2012 Requested
	# 1	# 2	#	#	
Program Title:	Vehicle Turn Lane	Redesign Sandhills			
Personnel					
510100 Salaries #	0	0			0
510300 Part Time #	0	0			0
511112 FICA Cost	0	0			0
511113 State Retirement	0	0			0
511114 Police Retirement	0	0			0
511120 Insurance Fund Contribution #	0	0			0
511130 Workers Compensation	0	0			0
511131 S.C. Unemployment	0	0			0
* Total Personnel	0	0			0
Operating Expenses					
520100 Contracted maintenance	0	0			0
520200 Contracted Services	0	0			0
520300 Professional Services	0	25,000			25,000
520400 Advertising	0	0			0
521000 Office Supplies	0	0			0
521100 Duplicating	0	0			0
521200 Operating Supplies	0	0			0
522100 Equipment Repairs & Maintenance	0	0			0
522200 Small Equipment Repairs & Maint.	0	0			0
522300 Vehicle Repairs & Maintenance	0	0			0
523000 Land Rental	0	0			0
524000 Building Insurance	0	0			0
524100 Vehicle Insurance #	0	0			0
524101 Comprehensive Insurance #	0	0			0
524201 General Tort Liability Insurance	0	0			0
524202 Surety Bonds	0	0			0
525000 Telephone	0	0			0
525100 Postage	0	0			0
525210 Conference & Meeting Expenses	0	0			0
525230 Subscriptions, Dues, & Books	0	0			0
525400 Utilities -	0	0			0
525400 Gas, Fuel, & Oil	0	0			0
525600 Uniforms & Clothing	0	0			0
526500 Licenses & Permits	0	0			0
* Total Operating	0	25,000			25,000
** Total Personnel & Operating	0	25,000			25,000
** Total Capital (From Section IV)	55,500	250,000			305,500
*** Total Budget Appropriation	55,500	275,000			330,500

SECTION III

COUNTY OF LEXINGTON

New Program Request

Fiscal Year - 2011-2012

Fund # 5700
 Organization # 121203
 Program # 1

Fund Title: Solid Waste Management
 Organization Title: Solid Waste/Collection & Recycling Centers
 Program Title: Vehicle Turn Lane

Object Expenditure Code Classification	Total 2011-2012 Requested
Personnel	
510100 Salaries # _____	0
510300 Part Time # _____	0
511112 FICA Cost	0
511113 State Retirement	0
511114 Police Retirement	0
511120 Insurance Fund Contribution # _____	0
511130 Workers Compensation	0
511131 S.C. Unemployment	0
* Total Personnel	0
Operating Expenses	
520100 Contracted maintenance	0
520200 Contracted Services	0
520300 Professional Services	0
520400 Advertising	0
521000 Office Supplies	0
521100 Duplicating	0
521200 Operating Supplies	0
522100 Equipment Repairs & Maintenance	0
522200 Small Equipment Repairs & Maint.	0
522300 Vehicle Repairs & Maintenance	0
523000 Land Rental	0
524000 Building Insurance	0
524100 Vehicle Insurance # _____	0
524101 Comprehensive Insurance #_1__	0
524201 General Tort Liability Insurance	0
524202 Surety Bonds	0
525000 Telephone	0
525100 Postage	0
525210 Conference & Meeting Expenses	0
525230 Subscriptions, Dues, & Books	0
525___ Utilities - _____	0
525400 Gas, Fuel, & Oil	0
525600 Uniforms & Clothing	0
526500 Licenses & Permits	0
* Total Operating	0
** Total Personnel & Operating	0
** Total Capital (From Section IV)	55,500
*** Total Budget Appropriation	55,500

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 –Vehicle Turn Lane

Program 1: Vehicle Turn Lane

Objectives:

The funds will be used to expand Ball Park Road by adding a vehicle turn lane for the Ball Park Collection and Recycling Center. The turn lane would provide a safer and more efficient environment for vehicles waiting to enter the center.

Ball Park – this center is located on a two lane road and averages over 900 vehicles per day. During the peak hours, vehicles back-up onto Ball Park road causing potential traffic hazards. Our plan is to reverse the entrance and exit gates, allowing for a larger vehicle stacking area on the site and away from traffic. A vehicle turn lane at the new entrance would enhance the safety, while reducing traffic delays on Ball Park road.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

SAC000 – VEHICLE TURN LANE **\$55,500**

This account will cover the cost for labor and materials to install a vehicle turn lane at the Ball Park Collection and Recycling Center. The following estimates were provided by Public Works. The estimate includes mobilization, traffic control, road grading, drainage, surface, binder, DOT permits and GAB.

Ball Park Road – Lane Widening - \$37,000; Overlay existing road - \$12,500, other costs (permits, traffic control, GAB, etc.) \$6,000 = \$55,500

SECTION III

COUNTY OF LEXINGTON

New Program Request

Fiscal Year - 2011-2012

Fund # 5700
 Organization # 121203
 Program # 2

Fund Title: Solid Waste Management
 Organization Title: Solid Waste/Collection & Recycling Centers
 Program Title: Redesign & Renovation of Sandhills CRC

Object Expenditure Code Classification	Total 2011-2012 Requested
Personnel	
510100 Salaries #	0
510300 Part Time #	0
511112 FICA Cost	0
511113 State Retirement	0
511114 Police Retirement	0
511120 Insurance Fund Contribution #	0
511130 Workers Compensation	0
511131 S.C. Unemployment	0
* Total Personnel	
Operating Expenses	
520100 Contracted maintenance	0
520200 Contracted Services	0
520300 Professional Services	25,000
520400 Advertising	0
521000 Office Supplies	0
521100 Duplicating	0
521200 Operating Supplies	0
522100 Equipment Repairs & Maintenance	0
522200 Small Equipment Repairs & Maint.	0
522300 Vehicle Repairs & Maintenance	0
523000 Land Rental	0
524000 Building Insurance	0
524100 Vehicle Insurance #	0
524101 Comprehensive Insurance #_1_	0
524201 General Tort Liability Insurance	0
524202 Surety Bonds	0
525000 Telephone	0
525100 Postage	0
525210 Conference & Meeting Expenses	0
525230 Subscriptions, Dues, & Books	0
525___ Utilities -	0
525400 Gas, Fuel, & Oil	0
525600 Uniforms & Clothing	0
526500 Licenses & Permits	0
* Total Operating	25,000
** Total Personnel & Operating	0
** Total Capital (From Section IV)	250,000
*** Total Budget Appropriation	250,000

275,000

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 2 – Redesign & Renovation of Sandhills CRC

Program 2: Redesign & Renovation of Sandhills CRC

Objectives:

The funds will be used to redesign and renovate the Sandhills Collection and Recycling Center, including changing the entrance/exit pattern to coincide with the new light at the County Industrial Park, installing new concrete pad for recycling and yard waste containers/compactors and revising the traffic pattern on the entire site. With the opening of the Home Depot distribution center and the S.C. State Farmers Market on Hwy 321, the traffic and rate of speed have increased significantly. Any large vehicle or a vehicle with a trailer, (to include our recycling collectors) extends well beyond the median onto Hwy 321, causing a very serious situation. A re-route of the entrance/exit road up to the traffic light would provide a secure area for vehicles to wait until it's safe to enter. Changing the entrance/exit road would also require additional changes to the traffic patterns once they entered the center.

Sandhills – is located on a four lane, major thoroughfare and averages 86.17 vehicles per hour or more than 1,000 vehicles per day.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520300 - PROFESSIONAL SERVICES \$25,000

To cover cost of services by the Consulting Engineer for preparation of design plans and construction management during the reconstruction of the center.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

5AC000 – RECONSTRUCTION OF THE SANDHILLS CRC \$250,000

This account will cover the costs associated with the reconstruction of the Sandhills Collection and Recycling Center to include the following: mobilization/bonds, clearing/grading, demolition, asphalt, stone base, concrete paving, silt fencing, electrical, chain link fencing, erosion control matting, pavement markings and signage. These cost are based on an estimate provided by Alliance Consulting Engineers. Additional costs for a turning lane off Hwy 321 will be provided through C-Funds.

SECTION IIIA

**COUNTY OF LEXINGTON
New Departmental Program Request Summary
Fiscal Year - 2010 - 2011**

Fund # 5700 Fund Title: Solid Waste Management
 Organization # 121204 Organization Title: Solid Waste / Landfill Operations

Object Expenditure Code Classification	Program # 1 Program Title: <u>Reclass LF Supv</u>	Program # 2 <u>Pull Pan</u>	Program #	Program #	Total
					2010-2011 Requested
Personnel					
510100 Salaries # <u>3</u>	2,524	0			2,524
510300 Part Time #	0	0			0
511112 FICA Cost	193	0			193
511113 State Retirement	241	0			241
511114 Police Retirement	0	0			0
511120 Insurance Fund Contribution # <u>3</u>	0	0			0
511130 Workers Compensation	228	0			228
511131 S.C. Unemployment	0	0			0
* Total Personnel	3,186	3,209	0	0	3,186
Operating Expenses					
520100 Contracted maintenance	0	35,000			35,000
520200 Contracted Services	0	0			0
520300 Professional Services	0	0			0
520302 Drug Testing Service	0	0			0
520400 Advertising	0	0			0
521000 Office Supplies	0	0			0
521100 Duplicating	0	0			0
521200 Operating Supplies	0	0			0
522100 Equipment Repairs & Maintenance	0	8,000			8,000
522200 Small Equipment Repairs & Maint.	0	0			0
522300 Vehicle Repairs & Maintenance	0	0			0
523000 Land Rental	0	0			0
524000 Building Insurance	0	0			0
524100 Vehicle Insurance #	0	0			0
524101 Comprehensive Insurance #	0	4,234			4,234
524201 General Tort Liability Insurance	0	0			0
524202 Surety Bonds	0	0			0
525000 Telephone	0	0			0
525030 800 Radio Service Charge	0	0			0
525031 800 Radio Maintenance	0	0			0
525210 Conference & Meeting Expenses	0	0			0
525230 Subscriptions, Dues, & Books	0	0			0
525 Utilities -	0	0			0
525400 Gas, Fuel, & Oil	0	10,500			10,500
525600 Uniforms & Clothing	0	0			0
526500 Licenses & Permits	0	0			0
* Total Operating	0	57,734	0	0	57,734
** Total Personnel & Operating	3,186	57,734	0	0	60,920
** Total Capital (From Section IV)	0	490,000			490,000
*** Total Budget Appropriation	3,186	547,734	0	0	550,920

SECTION III

COUNTY OF LEXINGTON

New Program Request

Fiscal Year - 2011-2012

Fund # 5700
 Organization # 121204 & 121206
 Program # 1

Fund Title: Solid Waste Management
 Organization Title: Solid Waste/Landfill Operations/Transfer Station
 Program Title: Position Reclassification - Solid Waste Disposal Supervisor

Object Expenditure Code Classification	Total 2011 - 2012 Requested
Personnel	
510100 Salaries # <u>1</u>	2,524
510300 Part Time # _____	0
511112 FICA Cost	193
511113 State Retirement	241
511114 Police Retirement	0
511120 Insurance Fund Contribution # <u>1</u>	0
511130 Workers Compensation	228 <i>251</i>
511131 S.C. Unemployment	
* Total Personnel	<u>3,186</u> <i>3,209</i>
Operating Expenses	
520100 Contracted maintenance	0
520200 Contracted Services	0
520300 Professional Services	0
520400 Advertising	0
521000 Office Supplies	0
521100 Duplicating	0
521200 Operating Supplies	0
522100 Equipment Repairs & Maintenance	0
522200 Small Equipment Repairs & Maint.	0
522300 Vehicle Repairs & Maintenance	0
523000 Land Rental	0
524000 Building Insurance	0
524100 Vehicle Insurance # _____	0
524101 Comprehensive Insurance # _____	0
524201 General Tort Liability Insurance	0
524202 Surety Bonds	0
525000 Telephone	0
525100 Postage	0
525210 Conference & Meeting Expenses	0
525230 Subscriptions, Dues, & Books	0
525____ Utilities - _____	0
525400 Gas, Fuel, & Oil	0
525600 Uniforms & Clothing	0
526500 Licenses & Permits	0
* Total Operating	0
** Total Personnel & Operating	<u>3,186</u>
** Total Capital (From Section IV)	0
*** Total Budget Appropriation	<u>3,186</u> <i>3,209</i>

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Position Reclassification – Solid Waste Disposal Supervisor

Program 1: Position Reclassification – (1) Solid Waste Disposal Supervisor

Objectives:

This program is being requested to reclassify one Landfill Supervisor (Grade 13) to Solid Waste Disposal Supervisor (Grade 15). This position supervises the field and administrative operation of the C&D Landfill, MSW Transfer Station and Wood Waste Grinding & Compost Facility. The purpose of this request is to reclassify the Landfill Supervisor to reflect the increased job duties and responsibilities as compared to the current job description. Additional duties were assumed from the Superintendent of Solid Waste, including supervision of the Transfer Station, landfill closure projects, increased administrative/procurement responsibilities, special projects, such as Edmund Collection and Recycling Facility Construction and new programs such as the Wood Waste Grinding and Compost Facility.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. B. – LISTING OF POSITIONS

Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u>	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*Solid Waste Disposal Supervisor		1	1		1	15
Total Positions		1	1		1	15

(*) Denotes positions requiring insurance.

Requested Personnel Budget:

510100 - SALARIES AND WAGES (1.0) PER RECLASSIFY	\$2,524
511112 - FICA COSTS	\$193
$\$2,524 \times 7.65\% = \$ 193$	
511113 - STATE RETIREMENT (L/S)	\$241
$\$2,524 \times 9.535\% = \$ 241$	
511130 - WORKERS COMPENSATION (2.0 FTE)	\$228 251
$\$2,524 \times 0.09029 = \$ 228$	
<i>.0996</i>	

SECTION III

COUNTY OF LEXINGTON

New Program Request

Fiscal Year - 2011-2012

Fund # 5700 Fund Title: Solid Waste Management
 Organization # 121204 Organization Title: Solid Waste Landfill Operations
 Program # 2 Program Title: Tractor W/(2) Pull Pans

Object Expenditure Code Classification	Total 2011-2012 Requested
Personnel	
510100 Salaries # _____	0
510300 Part Time # _____	0
511112 FICA Cost	0
511113 State Retirement	0
511114 Police Retirement	0
511120 Insurance Fund Contribution # _____	0
511130 Workers Compensation	0
511131 S.C. Unemployment	0
* Total Personnel	0
Operating Expenses	
520100 Contracted maintenance	35,000
520200 Contracted Services	0
520300 Professional Services	0
520400 Advertising	0
521000 Office Supplies	0
521100 Duplicating	0
521200 Operating Supplies	0
522100 Equipment Repairs & Maintenance	8,000
522200 Small Equipment Repairs & Maint.	0
522300 Vehicle Repairs & Maintenance	0
523000 Land Rental	0
524000 Building Insurance	0
524100 Vehicle Insurance # _____	0
524101 Comprehensive Insurance # <u>1</u>	4,234
524201 General Tort Liability Insurance	0
524202 Surety Bonds	0
525000 Telephone	0
525100 Postage	0
525210 Conference & Meeting Expenses	0
525230 Subscriptions, Dues, & Books	0
525 Utilities - _____	0
525400 Gas, Fuel, & Oil	10,500
525600 Uniforms & Clothing	0
526500 Licenses & Permits	0
_____	0
_____	0
_____	0
_____	0
_____	0
* Total Operating	57,734
** Total Personnel & Operating	57,734
** Total Capital (From Section IV)	490,000
*** Total Budget Appropriation	547,734

SECTION IV

**COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2011 - 2012**

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121204 Organization Title: Solid Waste / Landfill
Program # 2 Program Title: Tractor W/(2) Pull Pans

**BUDGET
2011-2012
Requested**

Qty	Item Description	Amount
1	Tractor with (2) Pull Pans	\$490,000

**** Total Capital (Transfer Total to Section III)**

490,000

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 2 – Tractor with (2) Pull Pans

Program 2: Tractor with (2) Pull Pans

Objectives:

The department is requesting funds to purchase a Tractor with two (2) pull pans to increase the cover material hauling capacity at the Edmund Landfill. This piece of equipment will cut and haul approximately 36 yards of soil per load and assist in providing daily cover and closure cover for the C&D Landfill. In addition, it will provide cutting and hauling capacity for maintenance work on the closed MSW Landfill and other facility projects, such as pond cleaning, road maintenance, etc.

At this time the department has one 23- yard pan to accomplish all of the cutting and hauling of soil cover and maintenance for the landfill, including daily cover and the capping of the C&D landfill. Round trip travel times from the borrow area to the C&D Landfill and back take a minimum of 10 to 15 min. per load. At this rate, this piece of equipment can cut and haul approximately 40 to 50 loads of soil per day. The two lower lifts of the C&D Landfill are being capped at this time and lift three is being constructed with two final lifts planned above it. The slopes on each lift range from 125 FT. to 135 FT. long. The lower foot print or circumference of the C&D Landfill is 5000 FT. DHEC requires two feet of soil to cap the landfill before seeding and down pipes can be installed. At the rate the soil is being moved it will take approximately three to four years to cap lifts one and two. At that time lift three will be complete and will need to be capped and lift four will be started. With this kind of time required to haul material, obtain enough to establish an area that can be grassed and stabilized, it is not possible to effectively complete this work. It is imperative that the capping of the lifts take place in a reasonable time frame to stabilize the soil helping to ensure that eroded materials do not enter the system to the sediment ponds that were cleaned out in the FY 2010/2011.

Portions of the closed MSW have to be back- filled, re-graded and seeded to stop the ponding of water. The road into the landfill has been graded and pushed off to the point that it has to be back- filled. The road is 1 ½ miles long and needs to be filled around 2 ½ feet at 6” at a time. With the one pan to cover the road it will take approximately 8 to 10 min. per load for a total of 65 to 70 loads per day. At this rate it will take about 3 months to back fill the road. After back filling the road with clay 6” of crushed concrete will be added to cap of the road to help stop pot holes and erosion on the road. The new road into the wood waste area has to be graded, back- filled and packed and 6” of crushed placed on the road. This one pan has to cover the incoming waste in the C&D at a min of 30 days or as needed to control leachate, fires and the entry to the working face. If it rains, the pan is needed to cut the mud out and replace the dry soil.

The department requests the additional Tractor with (2) 18 cubic yard pans to assist in accomplishing the tasks outlined above that are required to maintain the landfill.

SECTION VI. – LINE ITEM NARRATIVES

520100 – CONTRACTED MAINTENANCE **\$35,000**

This account will cover the expenditures for the Tractor and Pull Pans to include Total Maintenance & Repair (TM&R) for mechanical and general maintenance, fire protection systems for each and to cover the cost of portable fire extinguishers.

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **\$8,000**

This account is for landfill heavy equipment and covers repairs to the Tractor and pull pans and includes items not included in the TM&R contract as follows: tires, hoses, pumps etc.

Estimated cost for repairs \$ 8000.00

524101 - COMPREHENSIVE INSURANCE/LANDFILL EQUIP. **\$4,234**

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the landfill operations. $\$490,000 + 0.864\% = \$4,234$

525400 - GAS, FUEL & OIL **\$10,500**

This account covers the cost for gas, diesel, transmission, hydraulic, chassis, anti-freeze and other lubricants required for equipment's services and daily fuel for one year

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

5AC000 – TRACTOR WITH (2) PULL PANS **\$490,000**

This account will cover the cost to purchase the Tractor with two (2) pull pans. This unit is needed in the landfill to assist with maintenance of the MSW Wood Waste and closure of the C&D landfill.

SECTION III

COUNTY OF LEXINGTON

New Program Request

Fiscal Year - 2011-2012

Fund # 5700
 Organization # 121204 & 121206
 Program # 1

Fund Title: Solid Waste Management
 Organization Title: Solid Waste/Landfill Operations/Transfer Station
 Program Title: Position Reclassification - Solid Waste Disposal Supervisor

Object Expenditure Code Classification	Total 2011 - 2012 Requested
Personnel	
510100 Salaries #_1_	2,524
510300 Part Time #_	0
511112 FICA Cost	193
511113 State Retirement	241
511114 Police Retirement	0
511120 Insurance Fund Contribution #_1_	0
511130 Workers Compensation	228 251
511131 S.C. Unemployment	
* Total Personnel	3,186 3,209
Operating Expenses	
520100 Contracted maintenance	0
520200 Contracted Services	0
520300 Professional Services	0
520400 Advertising	0
521000 Office Supplies	0
521100 Duplicating	0
521200 Operating Supplies	0
522100 Equipment Repairs & Maintenance	0
522200 Small Equipment Repairs & Maint.	0
522300 Vehicle Repairs & Maintenance	0
523000 Land Rental	0
524000 Building Insurance	0
524100 Vehicle Insurance #_	0
524101 Comprehensive Insurance #_	0
524201 General Tort Liability Insurance	0
524202 Surety Bonds	0
525000 Telephone	0
525100 Postage	0
525210 Conference & Meeting Expenses	0
525230 Subscriptions, Dues, & Books	0
525 Utilities -	0
525400 Gas, Fuel, & Oil	0
525600 Uniforms & Clothing	0
526500 Licenses & Permits	0
* Total Operating	0
** Total Personnel & Operating	3,186
** Total Capital (From Section IV)	0
*** Total Budget Appropriation	3,186 3,209

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Position Reclassification – Solid Waste Disposal Supervisor

Program 1: Position Reclassification – (1) Solid Waste Disposal Supervisor

Objectives:

This program is being requested to reclassify one Landfill Supervisor (Grade 13) to Solid Waste Disposal Supervisor (Grade 15). This position supervises the field and administrative operation of the C&D Landfill, MSW Transfer Station and Wood Waste Grinding & Compost Facility. The purpose of this request is to reclassify the Landfill Supervisor to reflect the increased job duties and responsibilities as compared to the current job description. Additional duties were assumed from the Superintendent of Solid Waste, including supervision of the Transfer Station, landfill closure projects, increased administrative/procurement responsibilities, special projects, such as Edmund Collection and Recycling Facility Construction and new programs such as the Wood Waste Grinding and Compost Facility.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. B. – LISTING OF POSITIONS

Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u> <u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*Solid Waste Disposal Supervisor	1	1		1	15
Total Positions	1	1		1	15

(*) Denotes positions requiring insurance.

Requested Personnel Budget:

510100 - SALARIES AND WAGES (1.0) PER RECLASSIFY	\$2,524
511112 - FICA COSTS	\$193
$\$2,524 \times 7.65\% = \$ 193$	
511113 - STATE RETIREMENT (L/S)	\$241
$\$2,524 \times 9.535\% = \$ 241$	
511130 - WORKERS COMPENSATION (2.0 FTE)	\$228 251
$\$2,524 \times 0.09029 = \$ 228$ 0996	

SECTION III

COUNTY OF LEXINGTON

New Program Request Fiscal Year - 2011-2012

Fund # 5700 Fund Title: Solid Waste Management
 Organization # 121207 Organization Title: Solid Waste / Recycling
 Program # 1 Program Title: E-Waste Recycling

Object Expenditure Code Classification	Total 2011 - 2012 Requested
<hr/>	
Personnel	
510100 Salaries # _____	<u>37,359</u>
510300 Part Time # <u>1.43</u>	<u>2,858</u>
511112 FICA Cost	<u>3,563</u>
511113 State Retirement	<u>0</u>
511114 Police Retirement	<u>0</u>
511120 Insurance Fund Contribution # _____	<u>3,721</u>
511130 Workers Compensation	<u>0</u>
511131 S.C. Unemployment	<u>0</u>
* Total Personnel	<u>47,501</u>
Operating Expenses	
520100 Contracted maintenance	<u>0</u>
520200 Contracted Services	<u>30,007</u>
520300 Professional Services	<u>0</u>
520400 Advertising	<u>2,000</u>
521000 Office Supplies	<u>0</u>
521100 Duplicating	<u>0</u>
521200 Operating Supplies	<u>2,500</u>
522100 Equipment Repairs & Maintenance	<u>0</u>
522200 Small Equipment Repairs & Maint.	<u>0</u>
522300 Vehicle Repairs & Maintenance	<u>0</u>
524000 Building Insurance	<u>73</u>
524100 Vehicle Insurance # _____	<u>0</u>
524201 General Tort Liability Insurance	<u>0</u>
524202 Surety Bonds	<u>15</u>
525210 Conference & Meeting Expenses	<u>0</u>
525230 Subscriptions, Dues, & Books	<u>0</u>
525400 Utilities	<u>800</u>
525400 Gas, Fuel, & Oil	<u>0</u>
525600 Uniforms & Clothing	<u>1,098</u>
526500 Licenses & Permits	<u>0</u>
* Total Operating	<u>36,493</u>
** Total Personnel & Operating	<u>83,994</u>
** Total Capital (From Section IV)	<u>46,800</u>
*** Total Budget Appropriation	<u>130,794</u>

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – E-Waste Recycling

Program 1: Collection and Recycling Centers

Objectives:

This program covers the implementation, setup and operation of the County’s E-Waste program. Effective as of July 1, 2011, it will be unlawful for any person to dispose of electronic waste (Computers, TVs, Monitors, etc.) in with their municipal solid waste. This program will provide several convenient locations for the residents throughout the County to safely dispose of their electronic waste, along with mobile E-Waste events that will rotate around, giving access to all residents. The program includes a storage building to be setup at the Edmund Landfill and eight (8) open top 20 yd containers at the following Collection and Recycling Centers: Ball Park, Bush River, Chapin, Leesville, Pelion, Sandhills, Southeast and Summit. The program also includes the addition of two (2) part-time recycling collectors. The recyclers will be housed at the Edmund Landfill and will off load the containers from the Centers, place the electronics on pallets and load the truck for transport to Creative Recycling. Our current program is limited and requires residents to bring their E-Waste to the Landfill or wait for Special E-Waste Events to dispose of their electronic waste. This program provides E-Waste disposal to a larger base and reduces hazardous waste and landfill costs.

Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
E-Waste Laborers (PT)	<u>1.43</u>	<u>0</u>	<u>1.43</u>	<u>1.43</u>	<u>05</u>
Total Positions	<u>1.43</u>	<u>0</u>	<u>1.43</u>	<u>1.43</u>	

28.5 hours per week x 2 employee’s = 57 hours divided by 40 hours (FTE) = 1.43

Requested Personnel Budget:

510100 - SALARIES AND WAGES (1.43FTE) \$37,359

(1.43 FTE) Recycling Collectors (Grade 5) x \$26,125 Salary per year x = \$37,359

511112 - FICA COSTS \$2,858

FICA 7.65 % x \$37,359 = \$ 2,858

511113 - STATE RETIREMENT \$3,563

Retirement 9.535 % x \$37,359 = \$3,563

511130 - WORKERS COMPENSATION (1.43FTE) \$3,721

Workers Compensation \$37,359 x 0.0996 = \$3,721

SERVICE LEVELS

Service Level Indicators:

Program 1:

E-Waste Recycling Program

<u>Services Provided</u>	<u>Actual FY 08/09</u>	<u>Actual FY 09/10</u>	<u>Projected FY 10/11</u>	<u>Projected FY 11/12</u>
E-Waste Collected (Tons)	22.99	55.26	75.60	530.2

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. C – OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES \$30,007

These funds are for the transportation of E-Waste from eight (8) Collection and Recycling Centers to the Edmund Landfill. The list below represents the estimated number of pulls and the total cost of those pulls based on the projection of E-Waste materials. Efforts have been made to forecast the E-Waste stream through these centers for the coming year. However, involvement in Recycling efforts from the manufacturers and the unknown quantity of E-Waste that is out there can have a tremendous impact on the number of required pulls and the respective costs associated with those pulls. The current contract with our hauler was renewed as of January 1, 2011. Therefore, these costs are based on the fixed contract price of \$113.99 per pull and \$46.09 per container rental throughout the fiscal year.

Estimated Pulls July 1, 2011 – June 30, 2012

Ball Park	50	pulls/yr. @ \$113.99	\$5,699.50 +	\$46.09 rent:	Period Total =	\$5,745.59
Bush River	50	pulls/yr. @ \$113.99	\$5,699.50 +	\$46.09 rent:	Period Total =	\$5,745.59
Chapin	30	pulls/yr. @ \$113.99	\$3,419.70 +	\$46.09 rent:	Period Total =	\$3,465.79
Leesville	20	pulls/yr. @ \$113.99	\$2,279.80 +	\$46.09 rent:	Period Total =	\$2,325.89
Pelion	20	pulls/yr. @ \$113.99	\$2,279.80 +	\$46.09 rent:	Period Total =	\$2,325.89
Sandhills	50	pulls/yr. @ \$113.99	\$5,699.50 +	\$46.09 rent:	Period Total =	\$5,745.59
Southeast	20	pulls/yr. @ \$113.99	\$2,279.80 +	\$46.09 rent:	Period Total =	\$2,325.89
Summit	20	pulls/yr. @ \$113.99	\$2,279.80 +	\$46.09 rent:	Period Total =	\$2,325.89
Total	260	Pulls/yr @ \$113.99	\$29,637.40 +	\$368.72 rent:	Period Total =	\$30,006.12

520400 - ADVERTISING **\$2,000**

These funds will be used for the production and distribution of printed flyers, newspaper, handouts and mailings regarding the County's E-Waste program.

521200 - OPERATING SUPPLIES **\$2,500**

These funds are for such items as, Gaylord boxes, brooms, light bulbs, gloves and other necessary supplies to operate the E-Waste program.

524000 - BUILDING AND CONTENTS INSURANCE **\$73**

These funds are for insurance of the building at the Ball Park Collection and Recycling Center.

524202 - SURETY BOND **\$15**

For bonding of full-time equivalent employees: 1.43 x \$10 = \$14.30

525317 - UTILITIES **\$800**

These funds are for the utility expense to operate the building at the Edmund Landfill.

525400 - UNIFORMS & CLOTHING **\$1,098**

This account covers cost for two (2) employees that are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed

Safety Belts	(2 @ \$40)	\$	80.00
Safety Boots	(2 @ \$125)	\$	250.00
Work Pants	(6@ \$15.50)	\$	93.00
T-Shirts L/S	(6@ \$13.20)	\$	79.20
T-Shirts S/S	(6@ \$6.85)	\$	41.10
Sweatshirts	(6@ \$17.95)	\$	107.70
Parka	(2 @ \$175.00)	\$	350.00
Summer Caps	(2 @ \$4.64)	\$	9.28
Co. emblems	(18 @ \$0.76)	\$	13.68
Sew on emblems	(4 @ \$0.50)	\$	2.00
Sub-Total		\$	1,025.96
S.C. Sale tax @ 7%		\$	<u>71.82</u>
Total		\$	<u>1,097.78</u>

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

5400000 - SMALL TOOLS AND MINOR EQUIPMENT \$300

This account will cover the cost for any small tools and/or minor equipment which falls below the \$500 capital cost limit, especially items not stocked at Central Warehouse. Among the items to be purchased would be three (3) two way radios. These radios would replace the use of the more expensive 800 MHZ radios.

5AC000- SIGNS \$1,500

These funds would be used to purchase new signs for the E-Waste program for both the building at Edmund Landfill and the eight (8) Collection and Recycling Centers. (E-Waste Recycling Signs)

5AC000- STORAGE BUILDING \$45,000

A storage building will be purchased and installed at the Edmund Landfill. This building will be a 30' x 60' metal building and will be used to store E-Waste (computers, monitors, TV's) collected at the Collection and Recycling Centers until the materials are picked up and hauled to the E-Waste recycling facility(Creative Recycling –under state contract). The materials will come in loose and will have to be packaged and placed on pallets for storage in a weather proof facility. The cost will include the purchase and installation of a metal building, concrete floor, black top parking lot, concrete slab, electricity, permits, fees and metal shelving.

**COUNTY OF LEXINGTON
SW POST CLOSURE SINKING FUND
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
* SW Post Closure Sinking Fund 5701:								
Revenues:								
461000	Investment Interest	1,566	541	1,000	1,000	1,000		
801000	Op Trn from General Fund	0	0	0	0	0		
805700	Op Trn from Solid Waste	74,005	28,722	28,722	28,722	22,378		
** Total Revenue		75,571	29,263	29,722	29,722	23,378		
***Total Appropriation					331,768	22,378		
FUND BALANCE								
Beginning of Year - cash					376,617	74,571		
FUND BALANCE - Projected								
End of Year - cash					74,571	75,571		

Fund: 5701
Division: Public Works
Organization: 121204 - Solid Waste / Landfill Operations

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Operating Expenses						
520612	Closure/PostClosure Care Cost	-53,674	0	28,722	22,378	
529903	Contingency	0	0	303,046	0	
* Total Operating		-53,674	0	331,768	22,378	
**Total Personnel & Operating		-53,674	0	331,768	22,378	
Capital						
**Total Capital		0	0	0	0	
** Total Budget Appropriation		-53,674	0	331,768	22,378	

SOLID WASTE MANAGEMENT CLOSURE/POST CLOSURE

January 20, 2011

	FY 2007/2008	FY 2008/2009	FY 2009/2010	FY 2010/2011	FY 2011/2012
ESTIMATED CLOSURE POST CLOSURE COSTS					
Less Current Expenditures	\$1,205,000	\$1,210,000	\$1,220,000	\$1,227,225	\$1,211,580
Balance Closure Costs		(\$61,255)	(\$43,040)	(\$60,000)	(\$60,000)
		\$1,148,745	\$1,176,960	\$1,167,225	\$1,151,580
BEGINNING LIFE IN YRS	15.17	15.17	15.17	15.17	15.17
COST PER YEAR	\$79,433.09	\$75,724.79	\$77,584.71	\$76,942.98	\$75,911.64
NUMBER OF LIFE YEARS REMAINING	12.38	11.64	10.92	10.23	9.57
MONTH	June 30, 2008	June 30, 2009	June 30, 2010	June 30, 2011	June 30, 2012
NUMBER OF YEARS OF LANDFILL LIFE USED	2.79	3.53	4.25	4.94	5.6
TOTAL CLOSURE/POST CLOSURE COST ALLOCATION TO BE ACCUMULATED 5701					
SINKING FUND	\$221,618	\$267,308	\$329,735	\$380,098	\$425,105
ORIGINAL ALLOCATION FROM GENERAL FUND	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
BALANCE REQUIRED	(\$78,382)	(\$32,692)	\$29,735	\$80,098	\$125,105
LESS PREVIOUS ADDITION TO FUND 5701	\$0	\$0	(\$74,005)	(\$102,727)	(\$102,727)
AMOUNT ADDED TO FUND 5701 CURRENT FISCAL YEAR	(\$78,382)	(\$32,692)	(\$44,270)	(\$22,629)	\$22,378

(1) Addition based on Budget estimate 2/20/09

(2) Addition based on Budget estimate 2/15/10 - previous year \$74,005 + Current year \$28,722 = \$102,727

LEXINGTON COUNTY - Solid Waste Management

CAPACITY PROJECTION - EDMUND C&D LANDFILL

Actual Annual Tonnages

Fiscal Year	Edmund C&D Landfill Tonnage	Landfill Life In Years
Available Capacity - Tons(1)	1,365,210	15.17
Disposed FY 2004/2005 (2)	31,250	
Capacity as of 7/01/05	1,333,960	14.82
Disposed FY 2005/2006	70,483	
Capacity as of 7/01/06	1,263,477	14.04
Disposed FY 2006/2007	78,367	
Capacity as of 7/01/07	1,185,110	13.17
Disposed FY 2007/2008	70,785	
Capacity as of 7/01/08	1,114,325	12.38
Disposed FY 2008/2009	66,428	
Capacity as of 7/01/09	1,047,897	11.64
Disposed FY 2009/2010	64,916	
Capacity as of 7/01/10	982,981	10.92
Disposed FY 2010/2011	0	
Capacity as of 7/01/11	982,981	10.92
Disposed FY 2011/2012	0	
Capacity as of 7/01/12	982,981	10.92
Disposed FY 2012/2013	0	
Capacity as of 7/01/13	982,981	10.92
Disposed FY 2013/2014	0	
Capacity as of 7/01/14	982,981	10.92
Disposed FY 2014/2015	0	
Capacity as of 7/01/15	982,981	10.92
Disposed FY 2015/2016	0	
Capacity as of 7/01/16	982,981	10.92
Disposed FY 2016/2017	0	
Capacity as of 7/01/17	982,981	10.92
Disposed FY 2017/2018	0	
Capacity as of 7/01/18	982,981	10.92
Disposed FY 2018/2019	0	
Capacity as of 7/01/19	982,981	10.92
Disposed FY 2019/2020	0	
Capacity as of 7/01/20	982,981	10.92

(1) Capacity based on February 2005 Engineering Topo - Alliance Engineering

(2) Tonnage is for the remaining portion of the year - February 2005 to June 2005

Aug-09

As of 6/30/10

**COUNTY OF LEXINGTON
SOLID WASTE TIRES
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Solid Waste Tire 5710:								
Revenues:								
422000	Landfill - Tires	91,431	52,270	90,000	90,000	<u>93,000</u>		
438901	Equipment Sales	0	0	0	0	<u>0</u>		
461000	Investment Interest	310	16	500	500	<u>500</u>		
** Total Revenue		<u>91,741</u>	<u>52,286</u>	<u>90,500</u>	<u>90,500</u>	<u>93,500</u>		
***Total Appropriation					<u>185,884</u>	<u>152,154</u>		
Noncash Expenses:								
Depreciation					<u>35,000</u>	<u>35,000</u>		
FUND BALANCE								
Beginning of Year (Fund Bal. minus F/A)					<u>148,157</u>	<u>87,773</u>		
FUND BALANCE - Projected								
End of Year					<u>87,773</u>	<u>64,119</u>		

Fund: 5710
Division: Public Works
Organization: 121204 - Solid Waste / Landfill Operations

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	BUDGET 2011-12 Recommend 2011-12 Approved	
Operating Expenses						
520100	Contracted Maintenance	4,828	2,570	12,712	<u>13,602</u>	
520240	Tire Disposal	52,122	18,876	57,720	<u>54,600</u>	
522100	Heavy Equipment Rep. & Maint.	1,439	31,555	37,952	<u>43,452</u>	
522300	Vehicle Repairs & Maintenance	778	658	5,000	<u>5,000</u>	
529903	Contingency	0	0	0	<u>0</u>	
530100	Depreciation Expense	15,611	0	35,000	<u>35,000</u>	
590300	Loss on Disposal of Fixed Assets	13,313	0	0	<u>0</u>	
* Total Operating		<u>88,091</u>	<u>53,659</u>	<u>148,384</u>	<u>151,654</u>	
**Total Personnel & Operating		<u>88,091</u>	<u>53,659</u>	<u>148,384</u>	<u>151,654</u>	
Capital						
540000	Small Tools & Minor Equipment	0	0	0	<u>500</u>	
	Other Equipment	0	26,549	37,500	<u>0</u>	
**Total Capital		<u>0</u>	<u>26,549</u>	<u>37,500</u>	<u>500</u>	
** Total Budget Appropriation		<u>88,091</u>	<u>80,208</u>	<u>185,884</u>	<u>152,154</u>	

SECTION V – PROGRAM OVERVIEW

Summary of Programs:

Program 1 – State Tire Fund

Program 1: Waste Tire Disposal

Objectives:

This program is for the disposal of all waste tires. The State Tire Fund is received on a quarterly basis and provides the funds for this account. Whole tires are banned from Landfills, per South Carolina Department of Health and Environmental Control, Solid Waste Policy and Management Act. In order to properly dispose of tires we contract to an outside vendor to pickup and recycle the waste tire collected at the Edmund Landfill. In addition to contractual service, the State Tire Fund also allows for the purchase of all tools and equipment necessary for this operation.

SERVICE LEVELS

Service Level Indicators

Service Levels Tire Disposal	Actual FY 08/09	Actual <u>FY 09/10</u>	Estimated <u>FY 10/11</u>	Projected <u>FY 11/12</u>
Tons	620.32	580.57	500.04	600.00

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520300 – CONTRACTED MAINTENANCE \$13,062

This account will cover the expenditures for one year for one (1) piece of heavy equipment to include Total Maintenance & Repair (TM&R) for mechanical and general maintenance and fire protection system. This piece of equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price to cover all maintenance, except for ground engaging tools

Total Maintenance & Repair (TM&R) per month.	573.34
	X <u> .12</u>
Total	\$ 6,880.08
S.C. SALE TAX @ 7%	<u>\$ 481.61</u>
Total for TM&R	<u>\$ 7,361.69</u>
Fire protection inspection (quarterly)	\$175.00
	X <u> .4</u>
Total inspection	<u>\$700.00</u>
Total	<u>\$ 8,061.69</u>
Estimated replacement parts for the fire protection system & auto lub	<u>\$ 5,000.00</u>

520240 - TIRE DISPOSAL SERVICES \$54,600

This account is to cover the cost of disposing waste tires. Whole tires are banned from Landfills, per SCDHEC. In order to dispose of tires the only alternative is to ship them to a local vendor for recycling.

Total Estimated: 600 tons x \$91.00/ton = \$54,600.00

522100 - HEAVY EQUIPMENT REP & MAINTENANCE \$43,452

This account is to cover the cost of replacement tires and other repairs not covered under the TM&R for the 2010 Cat 938- H Front End Loader. Replacement Tires-\$27,952.00, Estimated Replacement Parts-\$15,000

522300 - VEHICLE REPAIRS & MAINTENANCE \$5,000

This account is to cover the cost of repairs as needed for the 1998 Freightliner Boom Truck Co # 20311.

530100 - DEPRECIATION \$35,000

This cost will cover the depreciation of our equipment, as provided by the Finance Department

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **\$500**

These funds will be used to purchase small tools and minor equipment to maintain tire rim crusher, Loader and Boom Truck.

**COUNTY OF LEXINGTON
SOLID WASTE DHEC MANAGEMENT GRANT
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Solid Waste DHEC Management Grant 5720:								
Revenues:								
458000	State Grant Income	0	0	49,750	49,750	7,000		
461000	Investment Interest	3	2	0	0	0		
** Total Revenue		<u>3</u>	<u>2</u>	<u>49,750</u>	<u>49,750</u>	<u>7,000</u>		
***Total Appropriation					<u>49,750</u>	<u>7,000</u>		
FUND BALANCE								
Beginning of Year								
					<u>1,439</u>	<u>1,439</u>		
FUND BALANCE - Projected								
End of Year								
					<u>1,439</u>	<u>1,439</u>		

Fund: 5720
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	BUDGET	
					2011-12 Recommend	2011-12 Approved
Personnel						
* Total Personnel		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Operating Expenses						
520200	Contracted Services	0	0	31,250	0	
520400	Advertising & Publicity	0	0	0	0	
521200	Operating Supplies	0	0	0	0	
521213	Public Education Supplies	0	0	0	0	
525100	Postage	0	0	0	0	
* Total Operating		<u>0</u>	<u>0</u>	<u>31,250</u>	<u>0</u>	
**Total Personnel & Operating		<u>0</u>	<u>0</u>	<u>31,250</u>	<u>0</u>	
Capital						
599999	Capital Clearing	0	0	0	0	
	All Other Equipment	0	0	18,500		
	(1) Storage Building				7,000	
**Total Capital		<u>0</u>	<u>0</u>	<u>18,500</u>	<u>7,000</u>	
** Total Budget Appropriation		<u>0</u>	<u>0</u>	<u>49,750</u>	<u>7,000</u>	

SECTION V. – PROGRAM OVERVIEW

Summary of Program

DHEC Solid Waste Management Grant

Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC). DHEC is offering grant funds for programs that demonstrably impact the recycling rate through increased collection and recycling. The proposed grant request would help pay for an integral part of the County's new electronics waste recycling program: a 30' x 60' metal building that will be placed at the landfill and used to store and consolidate electronics. After material is organized and palletized, it will be hauled by Creative Recycling Systems, the state contract vendor for electronics recycling.

SECTION VI. A. – LINE ITEM NARRATIVES

SECTION VI. B. – SUMMARY OF REVENUES

458000 – STATE GRANT INCOME	\$7,000
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SECTION VI. B – LISTING OF POSITIONS

SECTION VI. C. OPERATING LINE ITEM NARRATIVES

SECTION VI. D. –CAPITAL LINE ITEM NARRATIVES

5A0000 – Storage Building	\$7,000
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A 30' x 60' metal building will be purchased and installed at the Edmund landfill. This building will be used to store and consolidate electronics before they are hauled away for recycling. The total cost for the building is approximately \$45,000 and will include the purchase and installation of the building, concrete floor, shelving, black top parking lot, concrete slab, electricity, permits and fees.

SECTION V – PROGRAM OVERVIEW

Summary of Program

DHEC Waste Tire Grant

Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC).

The funds will be used to educate the public about proper tire disposal.

Funds will also be used to send staff to the Carolina Recycling Annual Conference or the SWANA Annual conference to promote professional development.

SECTION VI. – LINE ITEM NARRATIVES

SECTION IV. A. – SUMMARY OF REVENUES

458000 – STATE GRANT INCOME **\$6,000**

SECTION VI. B – LISTING OF POSITIONS

SECTION VI. C. OPERATING LINE ITEM NARRATIVES

521213 PUBLIC EDUCATION SUPPLIES **\$5,000**

Funds to cover the purchase of educational supplies, brochures, etc.

525210 CONFERENCE AND MEETING EXPENSES **\$1,000**

Funds to cover the cost for staff to attend the Carolina Recycling Association's annual conference or other professional development.

**COUNTY OF LEXINGTON
DHEC USED OIL GRANT
Annual Budget
Fiscal Year - 2011-12**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*DHEC Used Oil Grant 5722:								
Revenues:								
458000	State Grant Income	26,017	313	47,135	47,135	34,470		
461000	Investment Interest	0	0	0	0	0		
805700	Op Trm from Solid Waste	5,531	0	0	0	0		
** Total Revenue		31,548	313	47,135	47,135	34,470		
***Total Appropriation					47,135	34,470		
FUND BALANCE								
Beginning of Year						0	0	
FUND BALANCE - Projected								
End of Year						0	0	

Fund: 5722
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

Object Code	Expenditure Classification	BUDGET				
		2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend
Operating Expenses						
520100	Contacted Maintenance	14,770	0	0	0	
520400	Advertising and Publicity	1,199	0	3,000	2,000	
521200	Operating Supplies	5,656	0	8,000	7,200	
521213	Public Education Supplies	3,216	0	2,000	3,000	
525100	Postage	84	0	0	0	
525210	Conference, Meeting & Training Expense	781	0	1,000	1,000	
525250	Motor Pool Reimbursement	311	0	0	0	
* Total Operating		26,017	0	14,000	13,200	
**Total Personnel & Operating		26,017	0	14,000	13,200	
Capital						
599999	Capital Clearing	(15,048)	0	0	0	
	All Other Equipment	15,048	22,353	33,135		
	(1) 1250-Gallon Oil/Gas Mixture Tank				14,900	
	(1) Carport Cover				2,500	
	(30) Signs				750	
	(20) 55-Gallon Drums				960	
	(5) 120-Gallon Oil Bottle Containers				2,160	
**Total Capital		0	22,353	33,135	21,270	
** Total Appropriation		26,017	22,353	47,135	34,470	

SECTION V – PROGRAM OVERVIEW

Summary of Programs

DHEC Used Oil Recycling Grant

Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC). Funding is being requested to maintain and upgrade each site, educate our residents about the program and provide training for our County staff.

Obtain funding to purchase (1) 1,200-gallon oil/gas mixture tank to be used at the Edmund landfill business recycling facility, (1) Carport Cover for the Edmund facility, (30) signs for the Edmund landfill recycling facility and other Collection and Recycling Centers, (20) 55- gallon drums for filters and (5)120-gallon oil bottle containers. Also requested are oil bottle bags.

Educate the public about our program by developing and printing a used oil recycling brochure, running advertisements in the newspaper and placing billboards in visible areas.

Finally, funding will be used to send staff to the Carolina Recycling Association Conference.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

458000 – State Grant Income

\$34,470

SECTION VI. B. – LISTING OF POSITIONS

SECTION VI. C. OPERATING LINE ITEM NARRATIVES

520400 - ADVERTISING AND PUBLICITY **\$2,000**

(1) Advertisement in Neighbors section of The State newspaper promoting the county's used oil recycling program. (1 newspaper advertisement x \$515.00 each = \$515.00).

(3) Billboard advertisements placed in various locations around the county promoting the recycling of used motor oil. (3 billboards x \$495.00 each = \$1,485).

521200 - OPERATING SUPPLIES **\$7,200**

(20) Boxes of Oil Bottle Bags (Box of 100) x \$360/Box = \$7,200
These bags are used to line oil bottle recycling containers used for the collection and recycling of oil bottles from the County's 11 collection and recycling Centers.

521213 - PUBLIC EDUCATION **\$3,000**

(10,000) Used Oil Recycling Brochures
Brochures printed on recycled paper to educate residents about Lexington County's used oil recycling program. The brochures will be distributed via mail, presentations, special events, collection and recycling centers. (10,000 x 0.30each = \$3,000)

525210 CONFERENCE AND MEETING EXPENSE **\$1,000**

The \$1,000 professional development allotment will be used toward staff attendance at the Carolina Recycling Association Annual Meeting.

SECTION VI. D. –CAPITAL LINE ITEM NARRATIVES

5AC000 (1) 1,250 GALLON OIL/GAS MIXTURE TANK \$14,900

Purchase of (1) 1,250 gallon Oil/Gas Mixture Tanks for the Proposed Edmund Business Recycling Center.
(1) Tank x \$14,900 each = \$ 14,900

5AC000(1) CARPORT COVER \$2,500

Purchase of (1) Carport Cover for the Proposed Edmund Business Recycling Center. (1) x \$2,500.00 each = \$ 2,500

5AC000 (30) SIGNS \$750

Purchase of (30) Signs – (15) for the Proposed Edmund Business Recycling Center and (15) for the other 11
Collection and Recycling Centers in the county. (30) x \$25.00 each = \$750

5AC000(20) 55 GALLON DRUMS (FOR OIL FILTERS) \$960

Purchase of (20) 55- gallon Drums for filter disposal at the Collection and Recycling Centers. (20) x \$48.00
each = \$ 960

5AC000(5) 120 GALLON OIL BOTTLE CONTAINERS \$2,160

Purchase of (5) 120- gallon oil bottle containers for Collection and Recycling Centers. (5) x \$432 each = \$ 2,160

**COUNTY OF LEXINGTON
LEXINGTON COUNTY AIRPORT AT PELION
Annual Budget
FY 11-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
* Lexington County Airport at Pelion 5800:								
Revenues:								
438430	Aviation Fuel Sales	39,516	19,478	36,382	36,382	38,956		
438431	Aviation Fuel Cost	(33,572)	(16,306)	(34,034)	(34,034)	(32,612)		
438900	Auction Sales	0	0	0	0	0		
439900	Misc Fees, Permits, and Sales	0	0	0	0	0		
450000	Rental Income	19,114	11,124	26,100	26,100	26,100		
457001	FAA Funding (AIP)	0	0	0	0	0		
458003	State Aeronautics Funds	0	0	0	0	0		
461000	Investment Interest	453	469	280	280	560		
469410	Sale of Land - Pelion Airport	0	0	0	0	0		
801000	Op Trn from General Fund	50,000	50,000	50,000	50,000	50,000		
822000	RET from Economic Development	0	0	0	0	0		
Total Revenue		75,511	64,765	78,728	78,728	83,004		
Expenses:								
Total Personnel & Operating			13,980	5,256	278,728	29,570		
Depreciation			82,281	0	20,000	20,000		
*Total Expense			96,261	5,256	298,728	49,570		
Noncash Expenses:								
Depreciation: Add Back In			82,281	0	20,000	20,000		
Net Cash			50,785	73,472	(200,000)	53,434		
Add back Contingency					0	0		
FUND BALANCE								
Beginning - Cash/Fund Balance					236,650	36,650		
FUND BALANCE								
End of Year - Projected - Cash/Fund Balance					36,650	90,084		

**COUNTY OF LEXINGTON
 LEXINGTON COUNTY AIRPORT AT PELION
 Annual Budget
 Fiscal Year - 2011-12**

Fund: 5800
 Division: Airport
 Organization: 580010 - Airport Administration

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>	
				2011-12 Requested	2011-12 Recommend 2011-12 Approved
Personnel					
* Total Personnel	0	0	0	0	
Operating Expenses					
520200 Contracted Services	1,318	0	5,078	5,078	
520300 Professional Services	0	0	14,933	0	
520400 Advertising & Publicity	0	0	67	100	
520500 Legal Services	413	352	3,000	3,000	
521000 Office Supplies	20	0	500	500	
521100 Duplicating	0	0	75	75	
521200 Operating Supplies	207	0	1,000	1,000	
522000 Building Repairs & Maintenance	1,934	647	5,000	5,000	
522200 Small Equipment Repair & Maintenance	2,386	471	7,000	5,000	
524000 Building Insurance	2,409	1,098	2,482	2,482	
524010 Equipment Insurance	0	0	0	0	
525000 Telephone	228	118	300	300	
525210 Conference & Meeting Expense	0	0	1,000	1,200	
525230 Subscriptions, Dues, & Books	35	0	35	35	
525240 Personal Mileage Reimbursement	0	36	0	200	
525390 Utilities - Pelion Airport	4,930	2,434	4,623	5,000	
526500 Licenses & Permits	100	100	100	100	
529903 Contingency	0	0	233,535	500	
530100 Depreciation Expense	82,281	0	20,000	20,000	
* Total Operating	96,261	5,256	298,728	49,570	
** Total Personnel & Operating	96,261	5,256	298,728	49,570	
Capital					
540000 Small Tools & Minor Equipment	0	0	0	0	
540010 Minor Software	0	0	0	0	
** Total Capital	0	0	0	0	
*** Total Expenses	96,261	5,256	298,728	49,570	

SECTION V – PROGRAM OVERVIEW

Mission Statement and Objectives:

The mission of the airport is to provide a functional airstrip for use by recreational pilots as well as corporate and/or commercial pilots. The existing facilities include hangers and self-service aviation fuel along with a terminal building. The terminal building is currently not manned but a part time position is being requested in the New Program portion of this budget. All of the hangers are currently leased out and the fuel price is set at a competitive rate. With the addition of the self-serve fueling system, the airport hopes to lure other pilots into the area.

Planned improvements to the airstrip will make it more attractive to recreational pilots and will eventually draw commercial development or corporate businesses into the area. These planned improvements include an airfield pavement crack sealing project, an airfield pavement rejuvenation/remarking project, and a partial apron reconstruction project. The partial apron reconstruction is scheduled for design during FY 08-09 with construction scheduled for FY 09-10. Other planned improvements include runway extension and widening as well as the addition of hangers. These planned improvements are being constructed and/or considered in an effort to secure corporate operations that will be based out of these facilities.

SECTION VI – LINE ITEM NARRATIVES
SECTION VI.A – LISTING OF REVENUES

438430 – Aviation Fuel Sales \$38,956

2 x fuel sales through December 2010 = 2 x \$19,478 = \$38,956

525410 – Aviation Operations Fuel Expense (\$32,612)

2 x fuel cost through December 2010 = 2 x (\$16,306) = (\$32,612)

450000 – Rental Income \$26,100

Ten (10) 42' x 33' T-hanger leases @ \$150/month x 12 months = \$18,000

One (1) 36' x 44' Hanger lease @ \$175/month x 12 months = \$2,100

One (1) 60' x 60' Hanger lease @ \$500/month x 12 months = \$6,000

Total Hanger/Rental Revenue = \$26,100

801000 – Op Trn from General Fund \$50,000

General Fund amount required = \$50,000

461000 – Interest Income \$560

Interest Income = \$560

SECTION VI – LINE ITEM NARRATIVES
SECTION VI.C. OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES	\$5,078																												
1. Herbicide & Insecticide Treatment SC Dept of Commerce, Division of Aeronautics Turf Management Program:																													
	<table border="0" style="width: 100%;"> <thead> <tr> <th style="width: 50%;"></th> <th style="text-align: right;"><u>Total</u></th> <th style="text-align: right;"><u>SC DOC/DOA (75%)</u></th> <th style="text-align: right;"><u>County (25%)</u></th> </tr> </thead> <tbody> <tr> <td>Fence Line (14,200 LF @ \$0.12 / LF)</td> <td style="text-align: right;">\$2,028</td> <td style="text-align: right;">\$1,521</td> <td style="text-align: right;">\$507</td> </tr> <tr> <td>Lights (163 Lights @ \$4.75 ea)</td> <td style="text-align: right;">\$855</td> <td style="text-align: right;">\$641</td> <td style="text-align: right;">\$214</td> </tr> <tr> <td>Late Summer (Aug)</td> <td style="text-align: right;">\$2475</td> <td style="text-align: right;">\$1,856</td> <td style="text-align: right;">\$619</td> </tr> <tr> <td>Late Winter (Feb/March)</td> <td style="text-align: right;">\$2475</td> <td style="text-align: right;">\$1,856</td> <td style="text-align: right;">\$619</td> </tr> <tr> <td>Late Spring (May)</td> <td style="text-align: right;"><u>\$2475</u></td> <td style="text-align: right;"><u>\$1,856</u></td> <td style="text-align: right;"><u>\$619</u></td> </tr> <tr> <td style="text-align: right;">Totals</td> <td style="text-align: right;">\$10,308</td> <td style="text-align: right;">\$7,730</td> <td style="text-align: right;">\$2,578</td> </tr> </tbody> </table>		<u>Total</u>	<u>SC DOC/DOA (75%)</u>	<u>County (25%)</u>	Fence Line (14,200 LF @ \$0.12 / LF)	\$2,028	\$1,521	\$507	Lights (163 Lights @ \$4.75 ea)	\$855	\$641	\$214	Late Summer (Aug)	\$2475	\$1,856	\$619	Late Winter (Feb/March)	\$2475	\$1,856	\$619	Late Spring (May)	<u>\$2475</u>	<u>\$1,856</u>	<u>\$619</u>	Totals	\$10,308	\$7,730	\$2,578
	<u>Total</u>	<u>SC DOC/DOA (75%)</u>	<u>County (25%)</u>																										
Fence Line (14,200 LF @ \$0.12 / LF)	\$2,028	\$1,521	\$507																										
Lights (163 Lights @ \$4.75 ea)	\$855	\$641	\$214																										
Late Summer (Aug)	\$2475	\$1,856	\$619																										
Late Winter (Feb/March)	\$2475	\$1,856	\$619																										
Late Spring (May)	<u>\$2475</u>	<u>\$1,856</u>	<u>\$619</u>																										
Totals	\$10,308	\$7,730	\$2,578																										
2. Maintenance of hanger doors and minor repairs to lighting system. Annual Estimate: \$2,500																													
Total Contracted Services	= \$5,078																												
520400 – ADVERTISING & PUBLICITY	\$100																												
520500 – LEGAL SERVICES	\$3,000																												
County Attorney services for assistance with items such as hanger contract advice, grant acceptance document review, and assisting with legal procedures: \$3,000																													
521000 - OFFICE SUPPLIES	\$500																												
Includes routine office supplies as well as in-house printing (flyers, signs, etc.): \$500																													
521100 - DUPLICATING	\$75																												
Includes general duplicating at 0.05/copy: \$75																													
521200 – OPERATING SUPPLIES	\$1,000																												
Includes general operating supplies such as beacon bulbs (\$30/ea), glass lenses for runway/taxiway lights (\$20/ea), replacement lamps for runway/taxiway lights (\$12.50/ea), breakaway couplings (\$8.25/ea)																													
522000 – BUILDING REPAIRS & MAINTENANCE	\$5,000																												
Includes general building repairs and routine maintenance.																													
522200 – SMALL EQUIPMENT REPAIR & MAINTENANCE	\$5,000																												
Lighting cabinet and fuel system general repairs and maintenance.																													
524000 – BUILDING INSURANCE	\$2,482																												
525000 – TELEPHONE	\$300																												
525210 – CONFERENCE & MEETING EXPENSE	\$1,200																												
SC Aviation Association Annual Conference.																													
525230 – SUBSCRIPTIONS, DUES, & BOOKS	\$35																												
SC Aviation Association dues.																													
525240 – PERSONAL MILEAGE REIMBURSEMENT	\$200																												
525390 – UTILITIES PELION AIRPORT	\$5,000																												
526500 – LICENCES & PERMITS	\$100																												
DHEC permit for fuel tank																													
529903 – CONTINGENCY	\$500																												
530100 – DEPRECIATION EXPENSE	\$20,000																												

SECTION I

COUNTY OF LEXINGTON

New Program Request

Fiscal Year - 2011-2012

Fund #5800 Fund Title: Lexington County Airport at Pelion
 Organization #580010 Organization Title: Airport Administration
 Program # _____ Program Title: _____

Object Expenditure Code Classification	Total 2011-2012 Requested
Personnel	
510100 Salaries # _____	
510300 Part Time # _5FTE_	18,659
511112 FICA Cost	1,428
511113 State Retirement	1,779
511114 Police Retirement	
511120 Insurance Fund Contribution # _____	
511130 Workers Compensation	56
511131 S.C. Unemployment	
* Total Personnel	21,922
Operating Expenses	
520100 Contracted maintenance	
520200 Contracted Services	
520300 Professional Services	250
520400 Advertising	
521000 Office Supplies	500
521100 Duplicating	500
521200 Operating Supplies	500
522100 Equipment Repairs & Maintenance	
522200 Small Equipment Repairs & Maint.	
522300 Vehicle Repairs & Maintenance	
523000 Land Rental	
524000 Building Insurance	
524100 Vehicle Insurance # _____	
524101 Comprehensive Insurance # _____	
524201 General Tort Liability Insurance	24
524202 Surety Bonds	8
525000 Telephone	
525100 Postage	
525210 Conference & Meeting Expenses	
525230 Subscriptions, Dues, & Books	
525 _____ Utilities - _____	
525400 Gas, Fuel, & Oil	
525600 Uniforms & Clothing	
526500 Licenses & Permits	
** Total Operating	1,782
Capital	
*** Total Capital	0
* Total Personnel	21,922
** Total Operating	1,782
*** Total Capital	0
**** Total Budget Appropriation	23,704

SECTION V – PROGRAM OVERVIEW

Mission Statement and Objectives:

The mission of the part time airport operator is to provide an on-site representative of the County during peak use of the airport facilities. The part time airport operator would be responsible for daily oversight of airport operations, to include the terminal building, minor maintenance of the property, hanger lease management, fuel operations, and general aviation reporting requirements.

Current airport use patterns indicate that the part time airport operator would be most useful during weekends and holidays. This would require a 20-hour workweek. Initially the operator would report to the airport for 8 hours on Saturdays and Sundays and 4 hours on Fridays. These hours may fluctuate depending on airport use. As revenues and responsibilities increase for the airport, additional hours can be considered in future budgets.

SECTION VI. B. – LISTING OF POSITIONS

New Program Part Time Position

<u>Job Title</u>	<u>Positions</u>	<u>Grade</u>
Part Time Airport Attendant	1	Estimated 13

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520300 – PROFESSIONAL SERVICES	\$250
Position study by Archer.	
521000 – OFFICE SUPPLIES	\$500
Office supplies required for routine day to day activities.	
521100 – DUPLICATING	\$500
521200 – OPERATING SUPPLIES	\$500
Operating supplies required for routine day to day activities.	
524201 – GENERAL TORT LIABILITY INSURANCE	\$24
524202 – SURETY BONDS	\$8

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVE

NONE REQUESTED.

There is an existing computer and printer located in the small office inside the terminal building that is currently not being used. Pending approval of the Part Time Position at the Airport, the new part time employee can use the existing computer and a new computer and printer will be place in next years budget.

SECTION I

COUNTY OF LEXINGTON
 AIRPORT CAPITAL PROJECTS
 Annual Budget
 Fiscal Year - 2011-12

Fund: 5801

Division: Airport

Organization: 580020 - Airport Projects

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Airport Capital Projects 5801:								
Revenues:								
457001	FAA Funding (AIP)	287,837	20,474	1,417,876	1,417,876	31,350		
458003	State Aeronautics Funds	22,337	0	38,542	38,542	825		
461000	Investment Interest	156	248	280	280	500		
821000	RET form General Fund	50,000	50,000	50,000	50,000	50,000		
** Total Revenue		360,330	70,722	1,506,698	1,506,698	82,675		
***Total Appropriation					1,680,289	33,000		
Contingency:								
Unused								
Carryforward								
					14,447			
						0		
FUND BALANCE								
Beginning of Year								
					113,192	(45,952)		
FUND BALANCE - Projected								
End of Year								
					(45,952)	3,723		

SECTION III

COUNTY OF LEXINGTON
AIRPORT CAPITAL PROJECTS
Annual Budget
Fiscal Year - 2011-12

Fund: 5801

Division: Airport

Organization: 580020 - Airport Projects

Object Code	Expenditure Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>	
					2011-12 Requested	2011-12 Recommend
Personnel						
	* Total Personnel	0	0	0	0	0
Operating Expenses						
530100	Depreciation Expense	2,165	0	0	0	0
	* Total Operating	2,165	0	0	0	0
	** Total Personnel & Operating	2,165	0	0	0	0
Capital						
549904	Capital Contingency	0	0	14,477	0	0
549998	Capital Projects (In-kind)	0	0	0	0	0
599999	Capital Clearing	(347,130)	0	0	0	0
5A7338	Apron & Taxiway Recoupment	271,885	7,944	209,374	0	0
5A7340	T-Hanger Additions	0	0	527,000	33,000	0
5AA260	Property Acquisition (RW 35 RPZ)	0	0	296,000	0	0
5AA363	Beacon Replacement Project	13,448	0	0	0	0
5AA426	Taxiway Realignment	59,834	11,744	483,438	0	0
5AA541	Runway Approach Project	1,963	0	0	0	0
5AB371	Master Plan Update	0	0	0	0	0
5AB496	Airport Layout Plan (ALP)	0	0	150,000	0	0
	** Total Capital	0	19,688	1,680,289	33,000	0

*** Total Budget Appropriation

2,165 19,688 1,680,289 33,000

SECTION V – PROGRAM OVERVIEW

Mission Statement and Objectives:

The mission of the airport is to provide a functional airstrip for use by recreational pilots as well as corporate and/or commercial pilots. The existing facilities include hangers and self-service aviation fuel along with a terminal building. The terminal building is currently not manned but a part time position is being requested in the New Program portion of this budget. All of the hangers are currently leased out and the fuel price is set at a competitive rate. With the addition of the self-serve fueling system, the airport hopes to lure other pilots into the area.

Planned improvements to the airstrip will make it more attractive to recreational pilots and will eventually draw commercial development or corporate businesses into the area. These planned improvements include an airfield pavement crack sealing project, an airfield pavement rejuvenation/remarking project, and a partial apron reconstruction project. The partial apron reconstruction is scheduled for design during FY 08-09 with construction scheduled for FY 09-10. Other planned improvements include runway extension and widening as well as the addition of hangers. These planned improvements are being constructed and/or considered in an effort to secure corporate operations that will be based out of these facilities.

SECTION VI – LINE ITEM NARRATIVES
SECTION VI.A – LISTING OF REVENUES

457001 – FAA Funding (AIP) \$31,350

FAA Entitlements and Discretionary Funds for T-Hangers total cost = \$532,000
\$500,650 is currently in the FY 2010-2011 budget.

458003 – State Aeronautics Funds \$825

SC Aeronautics Grants for T-Hangers total grant amount = \$4,000
\$3,175 is currently in the FY 2010-2011 budget.

461000 – Interest Income \$500

Interest Income = \$500

SECTION VI – LINE ITEM NARRATIVES

SECTION VI.D. – CAPITAL LINE ITEM NARRATIVES

5A7340 – T-Hanger Additions \$33,000

Design and Construction of 10 Nested T-Hangers total cost = \$560,000
\$527,000 is currently in the FY 2010-2011 budget

SECTION I

COUNTY OF LEXINGTON MOTOR POOL Annual Budget Fiscal Year - 2011-12

Fund 6590
Division: General Services
Organization: 111500 - Motor Pool

Summary Page	2009-10	2010-11	2010-11	2011-12	BUDGET	
	Actual	Actual (Dec)	Amended (Dec)	Requested	2011-12 Recommend	2011-12 Approved
Activity From Operations:						
Revenues:						
438700 Motor Pool Service Charges	175,001	73,953	160,000	173,340		
461000 Investment Interest	1,887	967	3,000	3,000		
490100 Sale of Fixed Assets	5,475	7,980	8,000	8,000		
Total Revenues	182,363	82,900	171,000	184,340		
Expenditures:						
Operations	70,480	33,283	143,340	104,565		
Depreciation	60,443	0	60,000	60,000		
Capital Outlay	0	83,349	87,000	98,000		
Total Expenditures	130,923	116,632	290,340	262,565	312,565	
Noncash Expenses:						
Depreciation: Add Back In	60,443	0	60,000	60,000		
Net Cash	111,883	(33,732)	(59,340)	(18,225)	(68,115)	
Income Calculation:						
Capital Outlay: Add Back In	0	83,349	87,000	98,000		
Net Income (Loss)	51,440	49,617	(32,340)	19,775	(30,225)	
FUND BALANCE						
Beginning - Cash			483,393	424,053	424,053	424,053
FUND BALANCE						
End of Year - Projected - Cash			424,053	355,828 405,828	424,053	424,053

SECTION II

**COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2011-2012**

Fund #: 6590

Fund Name: Motor Pool

Organ. #: 111500

Organ. Name: Motor Pool

Revenue Code	Fee Title	Actual Fees FY 2008-09	Actual Fees FY 2009-10	12/31/2010 Year-to-Date FY 2010-11	Anticipated Fiscal Year Total FY 2010-11	Budget				
438700	Service Charge	192,818	170,591	73,953	160,000	30	0.51	173,340		173,340
461000	Investment Interet	\$ 4,455	\$ 1,887	\$ 967	\$ 3,000			\$ 3,000		\$ 3,000
490100	Sale of Fixed Assets	\$ 3,740	\$ 5,475	7980	\$ 8,000			\$ 8,000		\$ 8,000

SECTION III

**COUNTY OF LEXINGTON
MOTOR POOL
Annual Budget
Fiscal Year - 2011-12**

Fund 6590
Division: General Services
Organization: 111500 - Motor Pool

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
* Total Personnel	0	0	0	0		
Operating Expenses						
520233 Towing Service	140	0	360	280		
522300 Vehicle Repairs & Maintenance	13,674	5,169	21,600	19,100		
524100 Vehicle Insurance - 30	15,900	7,950	16,380	16,380		
525400 Gas, Fuel, & Oil	48,418	20,164	55,000	68,805		
529903 Contingency	0	0	50,000	50,000		
530100 Depreciation	60,443	0	60,000	60,000		
* Total Operating	138,575	33,283	203,340	214,565		
** Total Personnel & Operating	138,575	33,283	203,340	214,565		
Capital						
599999 Capital Clearing	(60,440)	0	0	0		
All Other Equipment	60,440	83,349	87,000	98,000		
** Total Capital	0	83,349	87,000	98,000		
*** Total Budget Appropriation	138,575	116,632	290,340	312,565		

SECTION V. – PROGRAM OVERVIEW

Summary of Programs:

To provide clean, well maintained, safe vehicles to support our other county departments in their day-to-day operations and to provide adequate transportation for special requests out of town.

SECTION V. – SERVICE LEVELS

Service Levels Indicators:

	<u>Actual FY 2008-09</u>	<u>Actual FY 2009-10</u>	<u>Estimated FY 2010-11</u>	<u>Projected FY 2011-12</u>
Miles Driven	342,404	341,183	319,000	340,000

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

Service Charge

The rental rate is currently \$0.51 per mile for each vehicle in the motor pool.

SECTION VI. B. – LISTING OF POSITIONS

There are no positions dedicated to the management and operation of the Motor Pool. Fleet Services oversees the management and operation using existing personnel on an as needed basis.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE **280**

This account will fund the cost of towing expenses incurred for the thirty (30) vehicles operated in the motor pool.

522300 – VEHICLE REPAIRS & MAINTENANCE **19,100**

This account will fund the cost of repairs and routine maintenance on the thirty (30) vehicles operated in the motor pool. This request is based on the actual expenditures in this year's budget, and projections for future maintenance costs.

524100 – VEHICLE INSURANCE **16,380**

This account will fund the cost of liability on thirty (30) vehicles in the motor pool. County employees operate these vehicles on a daily basis only. Cost is $\$546.00 \times 30 = \$16,380.00$

525400 – GAS, FUEL, & OIL **68,805**

This account will fund the cost of gasoline and oils used by the thirty (30) vehicles assigned to the motor pool. This request is based on actual usage this year.

529903 CONTINGENCY \$50,000

530100 DEPRECIATION \$60,000

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

(1) – FULL SIZE SEDAN REPLACEMENT 2WD 22,000

This request will fund the replacement of a 1998 Ford Taurus that has exceeded its expected capital recovery. A full size sedan will better suit the needs of the various departments that require a pool vehicle, as often times, an intermediate vehicle is not feasible for their needs.

(1) - INTERMEDIATE UTILITY VEHICLE REPLACEMENT 2WD 22,000

This request will fund the replacement of a 1999 Ford Taurus that has exceeded its expected capital recovery.

(1) – FULL SIZE EXPANDED CAB PU 4WD 27,000

This request will fund the replacement of a 2001 Jeep Cherokee that has exceeded its expected capital recovery. A full size pickup truck would better suit the needs of the departments utilizing the motor pool, as many times cargo carrying capability is needed, and we currently do not have any pickups in the motor pool. Further, 4WD would allow Community Development a vehicle to use while theirs are being serviced, and would make another 4WD available for snow and ice emergencies.

(1)- INTERMEDIATE SIZE SUV 4WD REPLACEMENT 27,000

This request will fund the replacement of a 2003 Chevrolet Blazer 4wd that is exclusively used by Community Development and has exceeded its expected capital recovery.

These vehicles will have exceeded the capital recovery expected and mileage limits within the replacement criteria of the Vehicle Management Policy.

**COUNTY OF LEXINGTON
 WORKER'S COMPENSATION INSURANCE FUND
 Annual Budget
 Fiscal Year - 2011-12**

Fund 6710
 Division: Non-departmental
 Organization 999900 - Non-departmental

Summary Page	2009-10	2010-11	2010-11	2011-12	<i>BUDGET</i>	
	Actual	Actual (Dec)	Amended (Dec)	Requested	2011-12 Recommend	2011-12 Approved
Activity From Operations:						
Revenues:						
439601 Employer Insurance Contributions	1,884,188	972,032	1,973,349	2,069,304		
461000 Investment Interest	34,562	10,218	21,500	21,500		
Total Revenues	1,918,750	982,250	1,994,849	2,090,804		
Expenditures:						
Operations	1,491,405	659,164	1,388,602	1,559,162		
Operating Transfer to Risk Management	130,270	159,647	159,647	185,430		
Total Expenditures	1,621,675	818,811	1,548,249	1,744,592		
Noncash Expenses:						
Net Cash	297,075	163,439	446,600	346,212		
Income Calculation						
Net Income (Loss)	297,075	163,439	446,600	346,212		
FUND BALANCE - Estimated Beginning			4,279,927	4,726,527		
FUND BALANCE - Projected End of Year			4,726,527	5,072,739		

COUNTY OF LEXINGTON
WORKER'S COMPENSATION INSURANCE FUND
Annual Budget
Fiscal Year - 2011-12

Fund 6710
Division: Non-departmental
Organization 999900 - Non-departmental

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend. (Dec)	2010-11 Amended (Dec)	<i>BUDGET</i>	
				2011-12 Requested	2011-12 Recommend 2011-12 Approved
Personnel					
* Total Personnel	0	0	0	0	
Operating Expenses					
520201 Physical Fitness Program	9,600	7,200	10,000	0	(Moved to Fund 6730)
520206 Background History Screening	3,039	2,808	5,250	5,250	
520209 Driver History Screening	963	488	1,575	1,680	
520301 Safety Management Services	25,200	12,600	25,200	18,900	
520302 Drug Testing Services	3,597	2,042	8,160	14,580	
252210 Conference, Meeting & Training Expense	0	0	0	1,000	
525710 Safety Awards	500	0	1,200	1,925	
527305 Workers Comp Insurance Claims	865,424	372,181	600,000	775,000	
527306 WC Excess Insurance Premiums	31,198	29,083	34,000	0	
527307 SC Workers Compensation Taxes	17,397	0	28,000	25,000	
527308 WC Second Injury Assessments	87,226	0	90,000	90,000	
527309 Workers Compensation Ins. Premiums	447,261	232,762	435,217	477,027	
529903 Contingency	0	0	150,000	150,000	
* Total Operating	1,491,405	659,164	1,388,602	1,560,362	
** Total Personnel & Operating	1,491,405	659,164	1,388,602	1,560,362	
Transfers:					
816790 Operating Transfer to Risk Management	130,270	159,647	159,647	185,430	
Capital					
** Total Capital	0	0	0	0	
*** Total Budget Appropriation	1,621,675	818,811	1,548,249	1,745,792	

SECTION VI. A. - SUMMARY OF REVENUES

439601 – Employer Insurance Contributions **\$2,069,304**

Estimated employer bi-weekly contributions based upon proposed internal rate structure.

461000 – Investment Interest **\$21,500**

Projection based on current budget status history.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520206 – Background History Screening \$5,250

To cover the cost new-hire background screenings.

(210 annually x \$25.00)

520209 – Driver History Screening \$1,680

A driving history will be performed for all conditionally hired employees in accordance with County policy.

(210 annually @ 8.00 per history.)

520301 – Safety Management Services \$18,900

This appropriation is to cover the cost for Safety and OSHA consultation, currently provided by Safety Management Consultants, Inc. The consultation service will include periodic meetings with the County’s Risk Management Team and any other appropriate personnel to include attendance at any necessary County meetings, committee meetings, and safety training programs. The majority of facility inspections will be conducted by the Safety & Training Manager. All required record keeping and departmental reporting will be the responsibility of the Risk Management Division. This appropriation represents a 25% reduction in consulting charges.

520302 – Drug Testing Services \$14,580

Pre-employment Drug Screen
210 x \$35/test = \$7,350

Monthly Random Drug Tests – Safety Sensitive positions, excluding SCDOT positions.
15 standard @ average cost of \$35/ x 12 months = \$6,300
1 standard Breath Alcohol Test @ 15 x 12 = \$180

Particular suspicion test in accordance with County Policy—estimate.
3 x \$50 = \$150 (includes alcohol test)

Post accident drug and alcohol testing –estimate.
6 x \$100 = \$600

525210 – Conference, Meeting & Training Expense \$1,000

To cover the cost of supervisory level online training. This personal training initiative is make online training available to maintain professional competence of supervisory staff in the area of Safety. This in an affordable effort to reduce exposure to risk and improve efficiency. This training can be accessed whenever and wherever it is needed and eliminates travel costs and time away from work. License fees at \$10.00 each will be purchased per course.

<u>Course</u>	<u>No. Employees</u>	<u>x</u>	<u>License Fee</u>	<u>=</u>	<u>Total Training</u>
Back Injury Prevention	20	x	10.00	=	\$200.00
Accident Investigation	20	x	10.00	=	\$200.00
Personal Protective Equipment	20	x	10.00	=	\$200.00
Slips, Trips and Fall Safety	20	x	10.00	=	\$200.00
Lawn Care Equipment Safety	5	x	10.00	=	\$50.00
Workplace Violence Prevention	10	x	10.00	=	\$100.00
Microsoft Excel Basics	5	x	10.00	=	\$50.00
Total					= \$1,000.00

(Courses may vary dependent on training needs)

525710 – Safety Awards \$1,925

This is in anticipation for “National Safety Month” (June) to include departmental awards.

Departmental Award Plaques:	10 @	25.00 =	\$250.00
Slogan Awards/Incentives	150 @	4.50 =	\$675.00
Supervisor Safety Meeting/BBQ	100 @	10.00 =	\$1,000.00

527305 – Workers Compensation Insurance Claims \$775,000

Claims projection is consistent with actual paid loss figures to date and the Companion Loss Analysis Report. Second Injury Fund and Self-Insurance Recoveries are deducted for these figures. Budget request is based on four year average 2008 through 2011.

Policy Period	Total Paid Claim Reimbursements
2011-2012 Projected	775,000
2010-2011 Estimate	982,000
2009-2010	865,424
2008-2009	448,550
2007-2008	798,620

527306 – Workers Compensation Excess Insurance Premium **\$-0-**

Excess insurance is a product that is available to offer protection against catastrophic or unpredictable losses. Workers’ Compensation excess insurance was initially purchased in 1998 when the Lexington County elected a \$300,000 per occurrence self-insured retention for Workers’ Compensation (WC) through the **South Carolina Counties Workers’ Compensation Trust (SCCWCT)**. Under the stop-loss policy, as a risk transfer objective, the insurance company becomes liable for losses that would exceed the aggregate retention. The County’s current policy will reimburse for WC claims when the County’s out of pocket expenses exceed an aggregate retention of \$4,238,900. The reinsurance responds up to \$1,000,000 (this can also be expressed as an "Aggregate Stop Loss" of \$1,000,000 in excess of \$4,238,900).

Lexington County has not reached the attachment point that would initiate an eligible claim. Therefore, it is not recommended to renew this policy for FY 2011-2012.

527307 – SC Workers Compensation Tax **\$25,000**

According to the SCCWCT Large Deductible Contract, counties operating under the Large Deductible Option must be responsible for their own WC Tax. Based upon previous claims history, SCCWCT to invoice for the taxes based on claims occurring after July 1, 1997 for the plan year 2009-10.

527308 – WC Second Injury Fund Assessment **\$90,000**

The SIF assessment is based a percent of gross losses paid for a plan year at an assessment rate as set by the SC Second Injury Fund based on claims occurred after 7/01/97 and paid during the calendar year 2009. SCCWCT advises that the SIF assessment for the Trust was the largest since its origin. This is an estimate based on activity; SCCWCT will provide a detailed worksheet for the Lexington prorated amount of the Trust’s assessment.

527309 – Workers Compensation Insurance Premium **\$477,027**

Recommend continuing the Large Deductible option of a \$300,000 Self Insured Retention (SIR) per occurrence. The current Self-Insured Premium is .2 of the Estimated Insured Premium as stated by the SCCWCT Board. This option was utilized for the FY 2010-11 projected rate calculation. The County’s Workers’ Compensation program achieved an experience modification factor of .97 for FY 2009, and the current experience modification factor of .95 resulted in a \$97,007 reduction in premium. This accomplishment was the result of a collective effort among our department’s loss control measures. This factor is built into the premium projection for the next fiscal year. The projection also factors estimated payroll of \$56,666,050.

In 2003 a premium multiplier was initiated by the SCCWCT. This estimate factors in the 15% SCCWCT multiplier again for the SIR Premium as well. It has been announced that the SCCWCT Board will attempt to reduce the multiplier for FY 2010-11. The SCCWCT board will meet by May 2010.

FUND 6710 – Worker’s Compensation Fund
 Organization: 999900 – Non-departmental
 FY 2011-2012 BUDGET REQUEST

	(Audited) 2005-06	(Audited) 2006-07	(Audited) 2007-08	(Audited) 2008-09	(Audited) 2009-10	Estimate 2010-11	Projected 2011-12
Fully Insured Premium	\$1,528,500	\$1,620,198	\$1,745,408	\$1,874,160	\$1,916,255	\$1,986,998	\$2,036,540
Experience MOD Factor	106,995	97,212	-0-	-56,225	-95,813	19,870	20,361
Modified Premium Projection	1,635,495	1,717,410	1,686,080	1,817,935	1,820,442	2,006,868	2,056,470
Less Volume Discount	-224,063	-235,285	-240,866	-250,875	-251,221	-276,948	-283,793
Volume Assessment Premium	1,411,432	1,482,125	1,504,542	1,567,060	1,569,221	1,729,920	1,772,677
SCCWCT Multiplier	409,315	429,816	436,317	454,447	455,074	259,488	265,902
Total Insured Premium	1,820,748	1,911,941	1,940,859	2,021,507	2,024,295	1,989,408	2,038,579
Option 2 \$300,000 SF rate	413,310	414,891	430,871	432,603	404,859	465,522	477,027
LCSD Aircraft Exposure	15,306	7,548	-0-	15,033	7,369	-0-	-0-
Self Insured Premium	428,616	422,439	430,871	447,636	412,228	465,522	477,027

Lexington County Workers’ Compensation Self Insured Premium and Experience Modifier

Plan Year	SIR Premium	Experience MOD
2010-2011	\$465,522 Estimate	1.01
2009-2010	\$417,276	.95
2008-2009	\$447,636	.97
2007-2008	\$430,871	1.00
2006-2007	\$422,439	1.06
2005-2006	\$428,616	1.07

529903 – Contingency

\$150,000

This contingency line item will act as an additional funded loss-control measure.

**COUNTY OF LEXINGTON
EMPLOYEE INSURANCE FUND
Annual Budget
Fiscal Year - 2011-12**

Fund 6730
Division: Non-departmental
Organization: 999900 - Non-departmental

Summary Page	2009-10	2010-11	2010-11	2011-12	<i>BUDGET</i>	2011-12
	Actual	Actual (Dec)	Amended (Dec)	Requested	2011-12 Recommend	2011-12 Approved
Activity From Operations:						
Revenues:						
439601	Employer Insurance Contributions	7,679,000	3,893,500	7,662,000	<u>7,638,000</u>	
439602	Employee Premiums (Payroll Deduct)	2,670,513	1,602,278	2,963,724	<u>3,206,688</u>	
439604	Term Employee Insurance Premiums	220,264	154,512	202,279	<u>309,023</u>	
439606	Cobra Payments	17,540	16,680	16,142	<u>15,142</u>	
439607	Employer Subsidy - Post Employment	344,529	176,029	370,000	<u>352,059</u>	
439630	Insurance Reimbursements	101,375	55,226	96,025	<u>89,716</u>	
439632	Stop-Loss Insurance	495,309	122,126	788,953	<u>560,244</u>	
461000	Investment Interest	96,909	36,595	100,114	<u>73,189</u>	
826730	RET from Employee Insurance	0	0	0	<u>0</u>	
	Total Revenues	<u>11,625,439</u>	<u>6,056,946</u>	<u>12,199,237</u>	<u>12,244,061</u>	
Expenditures:						
	Operations	11,084,511	5,360,540	13,954,408	<u>14,038,359</u>	<i>14,188,359</i>
	RET to OPEB Post Employment	(3,587,234)	0	0	<u>0</u>	
	Total Expenditures	<u>7,497,277</u>	<u>5,360,540</u>	<u>13,954,408</u>	<u>14,038,359</u>	
Noncash Expenses:						
	Net Cash	<u>4,128,162</u>	<u>696,406</u>	<u>(1,755,171)</u>	<u>(1,794,298)</u>	<i>(1,944,298)</i>
Income Calculation:						
	Net Income (Loss)	<u>4,128,162</u>	<u>696,406</u>	<u>(1,755,171)</u>	<u>(1,794,298)</u>	<i>(1,944,298)</i>
FUND BALANCE						
	Beginning of Year			13,453,575	11,698,404	11,698,404
	FUND BALANCE - Projected				<i>9,764,106</i>	
	End of Year			<u>11,698,404</u>	<u>9,904,106</u>	<u>11,698,404</u>

**COUNTY OF LEXINGTON
EMPLOYEE INSURANCE FUND
Annual Budget
Fiscal Year - 2011-12**

Fund 6730
Division: Non-departmental
Organization: 999900 - Non-departmental

Object Expenditure Code Classification	2009-10	2010-11	2010-11	2011-12	BUDGET	
	Expenditure	Expend. (Dec)	Amended (Dec)	Requested	2011-12 Recommend	2011-12 Approved
Personnel						
* Total Personnel	0	0	0	0	0	
Operating Expenses						
520201 Fitness Program	8000	6,000	10,000	10,000		
520308 Health Screening Services	5,497	5,730	6,250	5,730		
520313 Actuarial Services	3,000	0	6,000	6,000		
520314 Employee Benefit Consulting Service	5,400	0	5,400	10,800		
527300 Health Insurance Claims	7,538,887	3,488,095	10,262,527	10,072,984		
527302 Third Party Administrator Costs	237,078	117,723	282,642	283,981		
527303 Life Insurance Premiums	237,231	113,657	246,455	227,314		
527304 Stop-Loss Insurance Premiums	926,443	475,600	959,829	1,114,079		
527310 Advance PCS Claims	2,122,975	1,153,735	2,025,305	2,307,471		
529903 Contingency	0	0	150,000	0		150,000
* Total Operating	11,084,511	5,360,540	13,954,408	14,038,359		
** Total Personnel & Operating	11,084,511	5,360,540	13,954,408	14,038,359		
Transfers						
837730 RET to OPEB Post Employment	-3,587,234	0	0	0		
Capital						
** Total Capital	0	0	0	0		
*** Total Budget Appropriation	7,497,277	5,360,540	13,954,408	14,038,359		14,188,359

SECTION VI. - SUMMARY OF REVENUES

439601 – Employer Insurance Contributions \$7,638,000

Based on an estimate of (1273) eligible employees for Budget Allocation. (1273 x \$6,000 = \$7,638,000)

439602 – Employee Premiums (payroll deduct) \$3,206,688

Employee contributions are stated at current rates and are subject to be adjusted for recommended based on review of group health plan.

2/01/2011 Subscriber Count:

Single:	607 x 112.00 = 67,984
Family:	196 x 526.00 = 103,096
Employee & Children:	168 x 268.00 = 45,024
<u>Employee & Spouse:</u>	<u>142 x 360.00 = 51,120</u>
Total Monthly/Annually	\$267,224 x 12 = \$3,206,688

439604 – Term Employee Insurance Premiums \$309,023

Based on current rates and Post Employment Plan participation as of 2/1/11. Subject to review.

Participant count as of 2/1/2011:

95A Plan = 49
95B Plan = 20
Pre95 Plan = 3
2009 Plan = 7
79

439606 – COBRA Payments \$15,142

Based on an average of collections from FY 06-07	\$10,200.10
07-08	\$17,447.26
08-09	\$15,380.86
09-10	\$17,539.81

439607 – Employer Subsidy – Post Employment \$352,059

Based upon current activity as of 12/31/10. Subject to review of post benefits plan.

439630 – Insurance Reimbursements \$89,716

Based on an average of collections from FY 06-07	\$44,907.32
07-08	\$110,642.00
08-09	\$101,938.66
09-10	\$101,375.24

439632 – Stop-loss Insurance Reimbursements **\$560,244**

Based on an average of collections from FY 06-07 \$432,732.40
07-08 \$393,770.32
08-09 \$919,163.29
09-10 \$495,308.44

461000 – Investment Interest **\$73,189**

Based upon current budget revenue and expense reports.

SECTION VI – OPERATING LINE ITEM NARRATIVES

520201 – Fitness Program **\$10,000**

This program creates a culture where both health and safety that are aligned, tied to measureable activities and aggressively prompted throughout the County departments. This is a strategic long term effort of the HR Risk Management Team. The assistance of an Aerobics and Fitness Association of America (AFAA) certified instructor will be utilized. The physical fitness program will include these elements:

- ⇒ Resistance camp style training using your body as weights
- ⇒ Employee Risk Assessments
- ⇒ Nutritional Counseling and the “Great Weight Challenge”
- ⇒ Power Yoga, which includes strength and flexibility training

520308 – Health Screening Services **\$5,730**

Risk Management/Wellness Committee employee health screenings.
Materials cost estimate and Wellness Committee initiatives.

520313 – Actuarial Services **\$6,000**

Based on current budget for GASB 45 Actuarial Study and plan design change impact review.

520314 – Employee Benefit Consulting Service **\$10,800**

Employee Benefits Consulting Services. (6 mos. @ \$1,800). Subject to adjustment per contract.

527300 – Health Insurance Claims **\$10,072,984**

Claims funding based upon PAI projections, trend analysis less anticipated stop-loss reimbursements reconciled to PAI paid claims. This is consistent with Planned Administrators projected claims for plan year 2011 as stated in the COBRA calculation process.

527302 – Third Party Administrator Costs **\$283,981**

Fixed costs 1273 eligible employees x \$18.59 x 12 = \$283,981

- Administration and customer service fee – 6.69
- COBRA administration fee – 1.35
- HIPAA administration (except 2% of premium) - .30
- PPO network access fee – 5.00
- Pre-certification and managed care fee – 2.50
- HIPAA Privacy Product - .75
- Advance PCS Prescription Drug Network - .75
- Health Management – 1.25

527303 – Life Insurance Premiums **\$227,314**

Life Plan based on subscriber count and budget activity.

527304 – Stop Loss Premiums **\$1,114,079**

Based on the 01/01/10 stop loss renewal. (1273 eligible subscribers x 72.93 x 12 = \$1,114,079)

527310 – Advance PCS Claims **\$2,307,471**

Based on average monthly Prescription Drug coverage activity as of 12/31/2010 and review of claims experience.

529903- Contingency **\$150,000**

This contingency line item will act as an additional funded loss-control measure.

**COUNTY OF LEXINGTON
POST-EMPLOYMENT INSURANCE FUND
Annual Budget
Fiscal Year - 2011-12**

Fund 6731
Division: Non-departmental
Organization: 999900 - Non-departmental

Summary Page	2009 10	2010 11	2010 11	2011 12	<i>BUDGET</i>	2011-12
	Actual	Actual (Dec)	Amended (Dec)	Requested	2011 12 Recommend	Approved
Activity From Operations:						
Revenues:						
439601 Employer Insurance Contributions	1,919,750	1,168,050	2,298,600	2,291,400		
461000 Investment Interest	2,680	3,341	1,500	3,000		
Total Revenues	1,922,430	1,171,391	2,300,100	2,294,400		
Expenditures:						
Operations	26,473	29,685	250,000	157,158		
Total Expenditures	26,473	29,685	250,000	157,158		
Noncash Expenses:						
Net Cash	1,895,957	1,141,706	2,050,100	2,137,242		
Income Calculation:						
Net Income (Loss)	1,895,957	1,141,706	2,050,100	2,137,242		
FUND BALANCE						
Beginning of Year - cash			1,895,956	3,946,056	3,946,056	3,946,056
FUND BALANCE - Projected						
End of Year - cash			3,946,056	6,083,298	3,946,056	3,946,056

**COUNTY OF LEXINGTON
POST-EMPLOYMENT INSURANCE FUND
Annual Budget
Fiscal Year - 2011-12**

Fund 6731
Division: Non-departmental
Organization: 999900 - Non-departmental

Object Expenditure Code Classification	2009-10	2010-11	2010-11	2011-12	<i>BUDGET</i>	
	Expenditure	Expend. (Dec)	Amended (Dec)	Requested	2011-12 Recommend	2011-12 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
527311 Ins. Premium Reimb. to Employee	26,473	29,685	150,000	157,158		
529903 Contingency	0	0	100,000	0		
* Total Operating	26,473	29,685	250,000	157,158		
** Total Personnel & Operating	26,473	29,685	250,000	157,158		
Capital						
** Total Capital	0	0	0	0		
*** Total Budget Appropriation	26,473	29,685	250,000	157,158		

SECTION VI. - SUMMARY OF REVENUES

439601 – Employer Insurance Contributions **\$2,291,400**
Based on an estimate of (1273) eligible employees for Budget Allocation. (1273 x \$1,800 = \$2,291,400)

461000 – Investment Interest **\$3,000**

Based upon current budget revenue and expense reports.

SECTION VI – OPERATING LINE ITEM NARRATIVES

527311 – Ins. Premium Reimb. to Employee **\$157,158**

Based up current activity and budget reports. Budget (15*873.10 = \$157,158)

529903- Contingency **\$0**

This contingency line item will act as an additional funded loss-control measure. Amount above only reflects new funding request. Previous FY's unused amount will carry over.

**COUNTY OF LEXINGTON
RISK MANAGEMENT ADMINISTRATION
Annual Budget
Fiscal Year - 2011-12**

Fund 6790
Division: General Administrative
Organization: 101500 - Personnel

Summary Page	2009-10	2010-11	2010-11	2011-12	<i>BUDGET</i>	
	Actual	Actual (Dec)	Amended (Dec)	Requested	2011-12 Recommend	2011-12 Approved
Activity From Operations:						
Revenues:						
461000 Investment Interest	227	322	400	400		
806710 Op Trm from Workers Comp Ins.	130,270	159,647	159,647	185,430		
Total Revenues	130,497	159,969	160,047	185,830		
Expenditures:						
Personnel & Operations	108,774	75,412	159,961	182,338		
Depreciation	564	0	100	100		
Capital Outlay	478	0	86	2,992		
Total Expenditures	109,816	75,412	160,147	185,430		
Noncash Expenses:						
Depreciation: Add Back In	564	0	100	100		
Net Cash	21,245	84,557	0	500		
Income Calculation:						
Capital Outlay: Add Back In	478	0	86	2,992		
Net Income (Loss)	21,159	84,557	(14)	3,392		
FUND BALANCE - Estimated						
Beginning - Cash			68,860	68,860		
FUND BALANCE - Projected						
End of Year - Cash			68,860	69,359		

**COUNTY OF LEXINGTON
RISK MANAGEMENT ADMINISTRATION
Annual Budget
Fiscal Year - 2011-12**

Fund 6790
Division: General Administrative
Organization: 101500 - Personnel

Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expend. (Dec)	2010-11 Amended (Dec)	BUDGET		
				2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 2	75,900	55,164	111,069	113,317		
511112 FICA - Employer Portion	5,363	4,028	8,497	8,669		
511113 State Retirement - Employer Portion	7,033	5,180	10,429	10,805		
511120 Employee Insurance - 2	15,000	7,800	15,600	15,600		
511130 Workers Compensation	1,559	831	2,964	3,366		
519999 Personnel Contingency	0	0	5,213	4,533		
* Total Personnel	104,855	73,003	153,772	156,289	⁹⁰	
Operating Expenses						
521000 Office Supplies	162	89	250	350		
521100 Duplicating	319	332	477	722		
521200 Operating Supplies	15	59	83	200		
522200 Small Equip Repairs & Maintenance	0	0	50	50		
524000 Building Insurance	21	12	21	25		
524201 General Tort Liability Insurance	150	75	155	154		
524202 Surety Bonds	0	0	0	20		
525000 Telephone	677	241	510	723		
525210 Smart Phone Charges	347	258	528	2,078		
525041 E-mail Service Charges - 3	111	81	162	243		
525100 Postage	97	37	100	100		
525210 Conference, Meeting & Training Expense	292	0	794	2,210		
525230 Subscriptions, Dues, & Books	155	160	665	1,390		
525240 Personal Mileage	0	0	0	200		
525250 Motor Pool Reimbursement	211	11	300	300		
525300 Utilities / Administration Building	1,362	1,054	1,265	2,500		
527040 Outside Personnel (Temporary)	0	0	0	13,955		
529903 Contingency	0	0	829	829		
530100 Depreciation	564	0	100	100		
* Total Operating	4,483	2,409	6,289	26,149	⁹	
** Total Personnel & Operating	109,338	75,412	160,061	182,438		
Capital						
540000 Small Tools & Minor Equipment	0	0	0	300		
540010 Minor Software	478	0	86	510		
549999 Capital Clearing	(1,046)	0	0	0		
All Other Equipment	1,046	0	0			
(1) Laptop (F5) - Replacement				848		
(1) Computer (F2)				1,220		
(1) Monitor				114		
** Total Capital	478	0	86	2,992		
*** Total Budget Appropriation	109,816	75,412	160,147	185,430	¹	

SECTION V – PROGRAM OVERVIEW

Summary of Program

Program I – Human Resources Risk Management
Program II – Occupational Safety & Training Management

The HR Risk Management Division is responsible for the identification, maintenance, and measurement of exposure to accidental loss. These programs include general tort liability, vehicle liability, buildings and content insurance, worker's compensation, employee benefits, and the recovery for damages to County property.

The County participates in the South Carolina Counties Workers Compensation Trust and maintains a self-insured retention of \$300,000 per occurrence for job related injuries. The HR Risk Management Division will compare the costs of maintaining the retention or fully insuring the exposure. Generally, retaining some risk through deductibles or self-insured retention results in lower premiums than are associated with insurance that pays the first dollar of any covered claim. It is the goal of HR Risk Management to maintain the County's Workers Compensation Experience Modification Factor at 1.00 or below during the next three years. (GOAL #3.)

The County currently maintains a Self Insured Group Health Insurance Program and contracts with a Third Party Administrator for claims management, stop-loss insurance, and other administrative structures. The HR Risk Management Division would be responsible to maintain the best insurance coverage for the County and would prepare any necessary request for proposal drafts for insurance related matters.

There are two elements to risk management: (1) Loss Prevention measures are developed to keep accidents and other incidents from happening; and (2) Loss Reduction methods are implemented to properly manage claims in effort to decrease the severity of losses when they occur. These elements are critical for managing all risks, rather than just paying claims. Risk management administration involves developing cost saving techniques, maintaining adequate insurance coverage, tracking and projecting claims, as well as training.

Program I: Human Resources (HR) Risk Management

Objectives:

HR Risk Management will necessitate dual human resources and risk management initiatives.

Service Standards:

- a. To manage and resolve complex employee relation issues.
- b. To conduct effective, thorough, and objective investigations in order to provide human resources guidance as related to certain employee relations issues.
- c. Maintain in-depth knowledge of HR legal requirements, reduce legal risks and ensures regulatory compliance.
- d. To be responsible for assigned initiatives and activities of the Risk Management Program and would advise departments and County Administration on various insurance and budget related matters.
- e. Assists senior management in developing standards for employee benefits; advises management on other issues such as ADA, FMLA and workers' compensation.

Program II: Occupational Safety and Training Management

Objective:

Occupational Safety and Training Management is to ensure that employees who work for Lexington County have a place of employment that is free of recognized hazards that are likely to cause physical harm .

Service Standards:

- a. To incorporate occupational safety and wellness initiatives within the County.
- b. To provide training for specific job duties as needed and mandated by State and Federal laws.
- c. To maintain Occupational Safety and Health Administration (OSHA) standards.
- d. To administer the County's Alcohol and Drug Testing Program.
- e. To investigate all county accidents involving employee, vehicles, and equipment.
- f. To manage operational activities of various insurance programs and develop standards for safety.
- g. To conduct frequent safety training & loss control safety inspections.
- h. To conduct trend analysis and reporting related to occupational safety/training and loss control.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

806710 – Operations Transfer from Workers Compensation Insurance \$185,430

A transfer of funds to cover the salaries and operations of two employees in the Risk Management Division.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
HR Risk Manager	1		1	1	20
Safety & Training Manager	1		1	1	19
Temporary Outside Personnel	1		1	1	6
Total Positions	<i>32</i>		<i>32</i>	<i>32</i>	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 – Office Supplies \$350

To cover routine office supplies (paper, pencils, file folders, etc.). This line item will include form printing costs and computer supplies.

521100 – Duplicating \$722

This account is used for copier machine duplicating of correspondence to employees, invoices for payment, information to various departments, contract, etc. in the daily operations of the division.

Average duplicating cost = \$55.29/mo. x 12 = \$663.48
20 units of paper (500 sheets per ream) x \$2.94 = 58.80 = \$59

521200 – Operating Supplies \$200

This account is needed for specific supplies such as training materials, operations manual material, etc.

522200 – Small Equipment Repairs and Maintenance \$50

Audio and visual equipment repair.

524000 – Building Insurance \$25

Building and Personal Property Insurance for division.

524201 – General Tort Liability Insurance \$154

Tort Liability Premium 2 Positions

524202 - Surety Bonds Renewal \$20

525000 – Telephone \$723

Two lines for the Risk Management Division with voice mail @ 20.07 per month (2 x 20.07 = 40.14 x 12 mo = \$482). One additional line for Temporary Outside Personnel (1 x 20.07 = 20.07 x 12 = \$241).

525021 – Smart Phone \$2,078

Program I: \$199, 1 Evo – Plan - \$70 per month x 12 = \$1,039
Program II: \$199, 1 Evo – Plan – \$70 per month x 12 = \$1,039

525041 – E-mail Service Charges \$243

\$6.75 per month x 2 = 13.50 x 12 mo. = \$162
6.75 per month x 12 months = \$81 (Temporary Outside Personnel)

525100 – Postage \$100

Postage expense for office correspondence.

525210 – Conference, Meeting & Training Expenses **\$2,210**

National Society for Human Resource Management Conference (SPHR Re-certification) \$1500
SC Prima Conference (2 registrations, parking, hotel) \$ 710

To maintain technical competence of professional staffing, to include continuing education for Senior Professional in Human Resources Certification and Risk Management.

525230 – Subscriptions, Dues, and Books **\$1,390**

This account will cover costs for membership dues, publications, and services.

SC Public Risk Managers Association (2 @ \$50) \$100
Columbia Society for Human Resource Management \$100
National Society for Human Resource Management \$180
Benefit Law Manuals \$460
National PRIMA Membership (2 @ \$275) \$550

525240 – Personal Mileage **\$200**

525250 – Motor Pool Reimbursement **\$300**

525300 – Utilities – Administration **\$2,500**

Based on current average monthly activity.

527040 – Outside Personnel (Temporary) **\$13,955**

$13.417788 \times 20/\text{week} \times 52\text{weeks} = \$13,954.50$

Service Standards:

- a. Perform administrative tasks to support HR Risk Management division.
- b. Serve as first point of contact for visitors to the division.
- c. Data entry into Banner for reporting.
- d. Maintain files.
- e. Maintain excel logs.

529903 – Contingency **\$829**

Based on current average monthly activity.

530100 – Depreciation Expense **\$100**

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 – Small Tools & Minor Equipment **\$300**
Upgrade to office furniture, calculators, purchase filing cabinets.

540010 – Minor Software **\$510**
Microsoft Office Pro Plus for F2 PC- Addnl
Adobe Standard F2 PC- Addnl

549999 – Capital Clearing **\$0**

(1) Laptop (F5) - Replacement **\$848**
I3-370M Dell Vostro 3500 - (1) "F5 PC"-Rpl \$848

(1) Computer (F2) **\$1,220**
I3-550 (3.20 GHz, 4M) Dell Optiplex 980 Desktop, W7, 64 bit 1- "F2 PC" - Addnl \$1220
(HR Risk Manager's computer will be transferred to Temporary Outside Personnel).

(1) Monitor **\$114**
Monitor \$114

COUNTY OF LEXINGTON
Millage Agency Comparison
Fiscal Year 2011-12

Date: 4-06-2011

	Fiscal Year 2010-11				Fiscal Year 2011-12	
	Approved Amount/Actual Disbursement				Requested	
	Fund	Approved Amount	Actual Disbursement*	Millage	Amount	Millage
Lexington County Community Mental Health	7610	\$ 650,000	\$ 430,069	0.500	\$ 650,000	
Lexington County Recreation & Aging Commission	7620	\$ 9,490,558	\$ 7,441,678	12.116	\$ 9,635,607	
Irmo Chapin Recreation Commission	7630	\$ 3,642,607	\$ 3,207,930	13.139	\$ 3,788,311	
Midlands Technical College	7650	\$ 2,816,652	\$ 2,514,885	2.922	\$ 2,955,969	
Midlands Technical College - Capital	7652	\$ 854,559		0.881	\$ 865,276	
Midlands Technical College - Debt Service		488,693		0.500	491,732	
		\$ 1,343,252	\$ -	1.381	\$ 1,357,008	
Riverbanks Zoological Park & Botanical Garden	7680	\$ 1,126,286	\$ 897,761	1.075	\$ 1,126,286	
Irmo Fire District	7800, 7802	\$ 2,025,973	\$ 1,637,577	15.489	\$ 2,054,200	
New Fire Station Operations					\$ 482,000 **	
		\$ 2,025,973	\$ 1,637,577	15.489	\$ 2,536,200	

* Actual disbursements through February 28, 2011

** Requested New Fire Station Operations

COUNTY OF LEXINGTON
Millage Agency Comparison with Fund Balance
Fiscal Year 2011-12

Fund	Fiscal Year 2010-11							Fiscal Year 2011-12			
	Receipts			Disbursements				Projected Fund Balance 06/30/11	Agency Request vs. Estimated Receipts		
	02/28/11 Actual Receipts*	06/30/11 Projected Receipts	Approved Amount	02/28/11 Actual Disbursement*	06/30/11 Projected Disbursement	06/30/11 Projected Disbursement	Requested Amount		Estimated Receipts	Recommend Amount	Millage
(1) Community Mental Health	456,893	556,721	650,000	430,069	650,000	650,000	0.500	524,869	650,000	-	-
(2) Lexington Cty Rec. & Aging Comm.	7,896,530	9,628,662	9,490,558	7,441,678	9,628,662	9,628,662	12.116	495,337	9,635,607	-	-
(2) Irmo Chapin Recreation Commission	3,402,495	3,789,978	3,642,607	3,207,930	3,789,978	3,789,978	13.139	137,751	3,788,311	-	-
(1) Midlands Technical College	2,672,604	3,196,560	2,816,652	2,514,885	2,816,652	2,816,652	2.922	2,229,122	2,955,969	-	-
Midlands Tech. College - Capital	1,255,344	1,456,637	854,559	-	854,559	854,559	0.881	1,678,383	865,276	-	-
Midlands Tech. College - Debt Service	-	-	488,693	-	488,693	488,693	0.500	(488,693)	491,732	-	-
	1,255,344	1,456,637	1,343,252	-	1,343,252	1,343,252	1.381	1,189,690	1,357,008	-	-
(1) Riverbanks Zoo & Botanical Garden	953,096	1,144,815	1,126,286	897,761	1,126,286	1,126,286	1.075	685,784	1,126,286	-	-
(2) Irmo Fire District	1,783,937	2,091,637	2,025,973	1,637,577	2,091,637	2,091,637	15.489	71,639	2,054,200	-	-
New Fire Station Operations	-	-	-	-	-	-	-	-	482,000	-	-
	1,783,937	2,091,637	2,025,973	1,637,577	2,091,637	2,091,637	15.489	71,639	2,536,200	-	-

* Actual Receipts and Disbursements through February 28, 2011 - Unaudited

(1) Other Millage Agencies

Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.

(2) Millages for Special Purpose Districts

Full disbursement by Treasurer of all collections.

LEXINGTON COUNTY COMMUNITY MENTAL HEALTH

Budgeted Revenues and Expenditures

Fund 7610

Fiscal Year 2011-12

Revenues:			
Medicaid Reimbursement		\$ 3,300,000	
Other Fees / Institutional Revenue		1,312,292	
State Appropriations - Recurring		2,507,887	
State Appropriations - Special Awards		906,467	
REQUESTED Lexington County Appropriation		650,000	
Block Grants		142,881	
Other Revenues		<u>262,356</u>	
Total Revenues			\$ 9,081,883
Expenditures:			
Personal Services		\$ 6,885,518	
Contractual Services		296,508	
Supplies		150,000	
Fixed Charges		600,000	
Travel / Vehicle Expenses		140,000	
Equipment		10,000	
Utilities		130,221	
Other Expense		19,636	
Case Services		<u>850,000</u>	
Total Expenditures			<u>9,081,883</u>
Excess (Deficiency) of Revenues Over Expenditures			0
Estimated Fund Balance - Beginning of Fiscal Year			<u>Information not provided</u>
Projected Fund Balance - End of Fiscal Year			<u>Information not provided</u>

Budgeted Revenues and Expenditures provided by Lexington County Community Mental Health Center.

Revenue Disbursements from Lexington County to Community Mental Health
FY 1997-98 through FY 2011-12

	BUDGET		ACTUAL			Millage
	Requested	Recommended	Received	Disbursed	Difference	
FY 1997-98	450,000	450,000	469,406	450,000	19,406	0.90
FY 1998-99	450,000	450,000	490,689	450,000	40,689	0.90
FY 1999-00	500,000	500,000	518,877	500,000	18,877	0.90
FY 2000-01	500,000	500,000	544,850	504,203	40,647	0.90
FY 2001-02	500,000	500,000	580,828	500,000	80,828	0.835
FY 2002-03	500,000	500,000	594,973	500,000	94,973	0.848
FY 2003-04	750,000	500,000	621,055	500,000	121,055	0.868
FY 2004-05	750,000	500,000	565,519	500,000	65,519	0.739
FY 2005-06	750,000	500,000	598,302	500,000	98,302	0.656
FY 2006-07	800,000	650,000	637,261	650,000	(12,739)	0.678
FY 2007-08	650,000	650,000	650,770	650,000	770	0.678
FY 2008-09	650,000	650,000	659,639	650,000	9,639	0.678
FY 2009-10	650,000	650,000	631,245	650,000	(18,755)	0.629
FY 2010-11	650,000	650,000	456,893	430,069	26,824	0.500
FY 2011-12	650,000					

* Received and Dispersed through February 28, 2011

Note: Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.

Lexington County Community Mental Health Center



Administration

301 Palmetto Park Blvd.
Lexington, SC 29072

Telephone: (803) 996-1500
Fax: (803) 996-1510

February 17, 2011

Ms. Katherine L. Hubbard, County Administrator
County of Lexington
212 South Lake Drive
Lexington, SC 29072



Re: Fiscal Year 2011– 2012 Budget

Dear Katherine,

As per your letter of February 1, 2011, regarding our budget request for funding from Lexington County, please find attached a summary of the Center's anticipated fiscal needs, description of services and service level indicators.

Our request for Fiscal Year 2012 is for a continuance of \$650,000 from the Mental Health Millage to be allocated to Lexington County Community Mental Health Center in order to maintain our Emergency Services Programs.

As you and the Council are well aware, all 17 of the Community Mental Health Centers in South Carolina have been impacted by reductions in funding. Yet, at this crucial time, we are continuing to see even greater numbers of citizens needing our services. Lexington County Community Mental Health Center serves only the residents of Lexington County and is one of the few centers continuing to provide services to residents presenting with short-term treatment needs. This effort often prevents the need for more expensive, sustained and intensive services and provides the client and our community a better quality of life.

I hope the following information addresses your questions adequately. Please feel free to contact me if you require more detail or have further questions.

Yours very truly,

A handwritten signature in black ink, appearing to read "Richard L. Acton".

Richard L. Acton, ACSW
Executive Director

LEXINGTON COUNTY COMMUNITY MENTAL HEALTH CENTER

Lexington County Community Mental Health Center (LCCMHC) is the only public provider for mental health services for the citizens of Lexington County. The Center serves only Lexington County residents and encompasses a variety of programs specifically designed to meet the needs of children, youths, and adults. The Millage dollars provided by the county to LCCMHC are used to partially fund LCCMHC's Emergency Services Program. This program is the primary entry portal for mental health care in Lexington County and serves as a safety net for any citizen requiring assistance during an after-hours emotional crisis.

EMERGENCY SERVICES

Emergency Services is a critical component of LCCMHC. The program served over 3000 county residents in Fiscal Year 2010. The primary functions of this specialized clinical program are:

- Counseling and referral services – Emergency Service staff provide community residents with mental health screenings and assessment to match them with the most appropriate public and private agencies in the area.
- To provide night, weekend, holiday, and inclement weather emergency coverage for the entire center
- To provide psychiatric consultation and clinical assistance to the staff of Lexington Medical Center's emergency department for the dispositioning of mental health patients in the Emergency Room
- To provide clinical screening and daily monitoring of patients admitted to contractual crisis stabilization beds
- To provide short term, crisis stabilization treatment for clients diverted from hospitalization
- To screen requests from the community for involuntary, emergency, and judicial evaluations of persons believed to be at risk due to mental illness or chemical addiction
- To fulfill contractual obligations with the Lexington County Detention Center to provide on-site mental health and psychiatric services to detainees 7 days per week.

In addition to these primary functions, Emergency Services also fulfills a number of secondary responsibilities, including the ongoing gathering and dissemination of critical data and the coordination of disaster preparedness and response activities for the center.

CHILD, ADOLESCENT, AND FAMILY SERVICES (CAF)

Currently, there are 1200+ open cases in this service. The major programs are:

- Clinic Based Services — Daytime and evening clinic services in our main and satellite offices.
- School-based Services –Individual, group, family therapy, crisis intervention, and consultation to teachers, parents; staff are currently available in four school districts.
- Family Preservation Services - Intensive, in-home services to children, adolescents and families in crisis.
- Juvenile Justice Program - A therapeutic diversion program designed to assess and treat adolescents with status offenses or criminal charges or who are otherwise involved with the legal system.
- Special Needs Services - This team of therapists coordinates and facilitates referrals to the local emergency department, inpatient psychiatric facilities, respite homes, and temporary de-escalation care facilities for clients and non-clients in crisis who are residents of Lexington County. Crisis counselors also assist with clinic walk-ins and coordinate intake procedures for new Center referrals.
- Community Outreach - Provides referral information and clinical consultation regarding mental health crisis for clients, non-clients, and numerous community agencies including schools, courts, emergency departments, and community physicians.

ADULT SERVICES

Currently, the Center serves approximately 2600 open cases in this division. The major programs are:

- Outpatient Clinics — Psychiatric, case management, clinic, and home-based services provided county-wide through offices in Lexington, Gaston, and Batesburg-Leesville.
- Rehabilitative Psychosocial Treatment - Day treatment programs for severely mentally ill adults that teach social and daily living skills as well as employment and independent living skills.
- Homeshare Program - In home services for psychiatrically disabled elderly adults living with families.

- Supported Apartment Program - Independent living for psychiatrically disabled adults.
- Homeshare Enhanced Respite - A local respite program to prevent hospital admissions for adults.
- Brook Pine CRCF - A 16 bed residential program for psychiatrically disabled adults in need of a 24 hour supervised living arrangement.

OBJECTIVE AND FOLLOW-UP

The major service area for which county funds will continue to be utilized is our Emergency Services and After-Hours Program. Unfortunately, current economic and social conditions have brought more citizens with more complicated needs to our doors. New patients are referred weekly who have lost insurance benefits and can no longer afford care with their private psychiatrists and therapists. Daily we hear from community members who have managed the stress of lost jobs or combining households with extended family only to finally reach their breaking point and reaching out to us for help. In the meantime, our agency has experienced a nearly 25% reduction in State support in the past two years, yet our services are offered to all, regardless of ability to pay.

- Emergency Services objective is to provide treatment options designed to prevent in-patient hospitalization. With the current economic climate and increase in utilization of this program, Emergency Services will strive to have no greater than a 10% increase in hospitalization during the 2011-2012 fiscal year. This data will be collected on the Center's Dashboard Indicators and can be given to the County Council on a quarterly basis.

As you are aware, the revenue the county provides the Center is critical to our operation and has made it possible for us to continue programs that are unique to this county. It clearly indicates that LCCMHC is indeed a Community Mental Health Center, and, consistent with our mission, offers the highest quality services for Lexington County citizens. Through funding from the county, we have been able to fulfill our mission and are appreciative of your support.

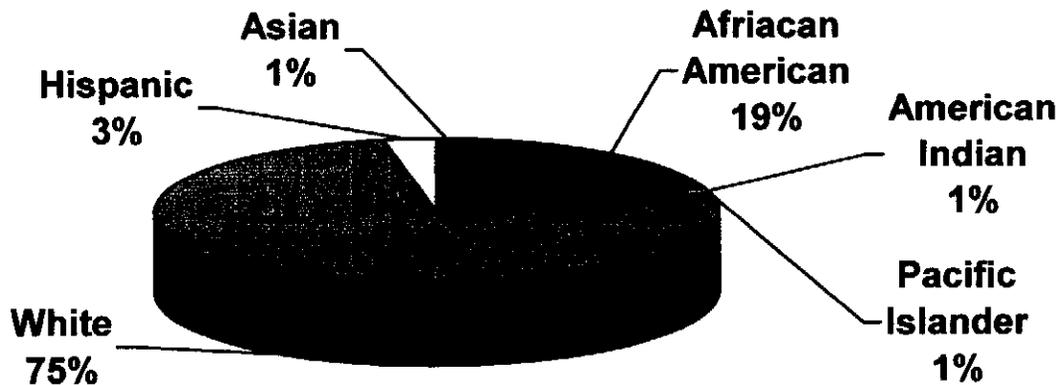
Service Numbers Fiscal Year 2010 (7/1/09 – 6/30/10)

Total Persons Served	5,901
Total Number of Admissions	2,308
Total Number of Discharges	2,242
Total Number of Client Contacts	90,809
Total Number of Bill Units	531,813

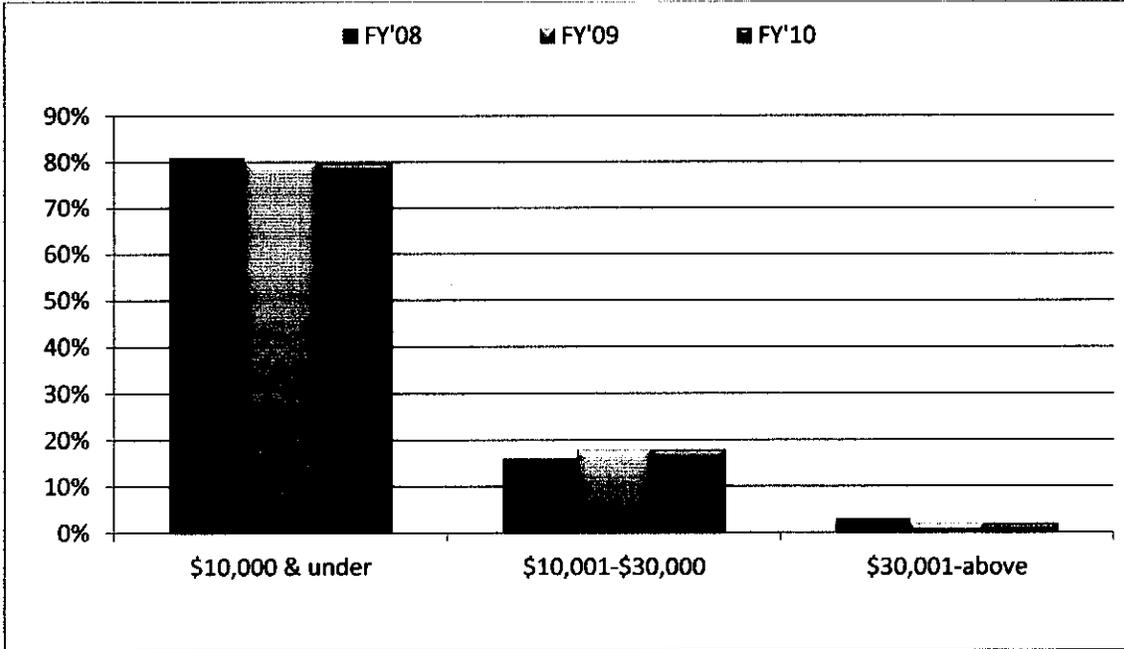
Male	Female
2,541	3,360
43%	57%

Age 0-17	Age 18-45	Age 46-64	Age 65+
2,011	2,163	1,470	257
34%	37%	25%	5%

ETHNICITY



**ANNUAL HOUSEHOLD INCOME
FOR ACTIVE CLIENTS**



PAYOR SOURCES FOR CLIENTS

Private Insurance	12%
Medicare	19%
Medicaid	41%
Self Pay	28%

TOP DIAGNOSIS FOR CLIENTS DURING FY'10

NEW ADMISSIONS

1. Major Depressive & other Mood Disorder
2. Attention Deficit Disorder
3. Personality Disorder
4. Schizophrenia
5. Anxiety Disorder

ALL OPEN CASES

1. Major Depression
2. Bipolar Disorder
3. Attention Deficit Disorder
4. Anxiety Disorder
5. Adjustment Disorder

Emergency/Crisis Services Numbers

Fiscal Year 2010

SNAPSHOT OF PENDING ADMISSIONS WAITING IN LEXINGTON MEDICAL CENTER ER

8:30 AM Numbers (Taken each Monday)

	Total Pending	Mental Illness	Alcohol/ Drug	Dual Diagnosis	Children	Average Wait Hours
Totals	354	185	43	126	21	125.29
Average/ Week	6.81	3.56	.83	2.42	.40	

5:00 PM Numbers (After Inter-Agency Staffing)

Totals	125	69	11	45	8	85.04
Average/ Week	2.38	1.33	.21	.87	.15	

Patients with Behavioral Health Issues waiting in ER with Third Party Coverage (Insurance/Medicaid/Medicare)	39%
# Admitted by LCCMHC to DMH In-Patient Facilities	75
# Admitted to LCCMHC Contract Bed at Private Psychiatric Hospital	68
Average # of Days each Patient was Hospitalize in Contract Bed	8.7
LCCMHC's FY'10 Cost for Contract Bed	\$248,987
# Contacts for Mental Health Services at Lexington County Detention Center	2826
# People seen in Emergency/Crisis Services during FY'10	1063
# After Hours Crisis Calls received during FY'10	595

LEXINGTON COUNTY RECREATION & AGING COMMISSION

Budgeted Revenues and Expenditures

Fund 7620

Fiscal Year 2011-12

Revenues:

REQUESTED Lexington County Appropriation	\$ 9,635,607	
Fees & Registrations	1,823,900	
Other	<u>55,000</u>	
Total Revenues		\$ 11,514,507

Expenditures:

Personnel	\$ 4,906,978	
Maintenance	2,551,625	
Operations	366,290	
Programs	926,800	
Capital	<u>735,000</u>	
Total Expenditures		<u>9,486,693</u>

Excess (Deficiency) of Revenues Over Expenditures 2,027,814

Other Uses:

Transfers to Other Funds (i.e. Aging Fund)	(2,277,814)
Transfers to Capital Projects Fund	<u>0</u>

Excess (Deficiency) of Revenues Over Expenditures and Other Uses (250,000)

Estimated Fund Balance - Beginning of Fiscal Year 7,803,261

Projected Fund Balance - End of Fiscal Year \$ 7,553,261

Budgeted Revenues and Expenditures provided by Lexington County Recreation & Aging Commission.

Revenue Disbursements from Lexington County to Lexington County Recreation & Aging Commission
FY 1997-98 through FY 2011-12

	BUDGET		ACTUAL			Millage
	Requested	Recommended	Received	Disbursed	Difference	
FY 1997-98	4,092,797	4,092,797	4,075,063	4,075,063	0	10.70
FY 1998-99	4,328,131	4,328,131	4,247,160	4,138,989	108,171	10.70
FY 1999-00	4,438,223	4,438,223	4,526,563	4,634,734	(108,171)	10.70
FY 2000-01	4,578,228	4,578,228	4,742,928	4,742,928	0	10.70
FY 2001-02	4,780,832	4,780,832	5,064,720	5,064,720	0	10.060
FY 2002-03	5,220,795	5,220,795	5,188,082	5,188,082	0	10.221
FY 2003-04	5,443,295	5,443,295	5,432,853	5,432,853	0	10.466
FY 2004-05	6,704,287	6,332,798	6,357,434	6,357,434	0	12.207
FY 2005-06	6,502,275	6,502,275	6,723,672	6,723,672	0	10.928
FY 2006-07	6,772,081	6,772,081	7,370,530	7,370,530	0	11.300
FY 2007-08	7,397,830	7,397,830	7,939,810	7,939,810	0	11.913
FY 2008-09	8,457,436	8,457,436	8,783,570	8,783,570	0	12.499
FY 2009-10	9,339,316	9,339,316	9,130,851	9,130,758	92	12.499
FY 2010-11	9,490,558	9,490,558	7,896,530	7,441,678	454,852	12.116
* Received and Dispersed through February 28, 2011						
FY 2011-12	9,635,607					

Note: Full disbursement by Treasurer of all collections.

Lexington County Recreation & Aging Commission

563 South Lake Drive, Lexington, South Carolina 29072

803-359-4048

Randy H. Gibson
Executive Director

February 18, 2011

Mrs. Katherine L. Hubbard
County Administrator
212 South Lake Drive
Lexington, SC 29072

Dear Mrs. Hubbard:

Please find enclosed, our preliminary General Fund Budget for the fiscal year 2011-12. We are not asking for a millage increase other than any CPI increase that County Council may approve and the estimated population growth.

We have always enjoyed our relationship with Council in past years and look forward to working with you and your staff in the future.

If we can be of any assistance to you please do not hesitate to let us know.

Sincerely,



Randy H. Gibson
Executive Director



Long Life & Happiness

www.lerac.com

LEXINGTON COUNTY RECREATION & AGING COMMISSION
 PRELIMINARY GENERAL FUND BUDGET
 FISCAL YEAR 2011-2012

Revenues:

Property Taxes	\$ 9,635,607
Fees & Registrations	1,823,900
Other	<u>55,000</u>
 Total Revenues	 <u>11,514,507</u>

Expenditures:

Personnel	4,906,978
Maintenance	2,551,625
Operations	366,290
Programs	926,800
Capital	<u>735,000</u>
 Total Expenditures	 <u>9,486,693</u>

Excess Revenue Over (Under) Expenditures	2,027,814
--	-----------

Other Financing Sources (Uses)	
Transfer To Aging Fund	<u>(2,277,814)</u>

Excess Revenue And Other Financing Sources Over (Under) Expenditures And Other Sources	(250,000)
---	-----------

Estimated Fund Balance - Beginning	<u>7,803,261</u>
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Projected Fund Balance - Ending	<u><u>\$ 7,553,261</u></u>
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LEXINGTON COUNTY RECREATION AND AGING COMMISSION
PRELIMINARY GENERAL FUND
FISCAL YEAR 2011-2012 BUDGET

DESCRIPTION	FY 11-12 ANNUAL BUDGET
Property Taxes	\$ 9,635,607
Interest Earned	55,000
Special Projects Income	1,776,400
Rental Income	2,500
Miscellaneous	6,000
Special Events	5,000
Registration Fees	34,000
	34,000
 Total Revenues	 \$ 11,514,507
 Salaries	
Administration	\$ 751,000
Recreation	613,308
Part-Time	918,359
Maintenance	1,280,322
Fringes	1,343,989
	1,343,989
 Total Salaries	 \$ 4,906,978
 Maintenance	
Oil & Gasoline	\$ 225,000
Repairs	180,625
Utilities	900,000
Radio Service	15,000
Materials & Supplies	736,500
Landfill Fees	12,000
Garbage Service	40,000
Pest Control	10,000
Small Tools & Equipment	12,000
Sports Field Bulbs	12,000
Port-O-Johns	9,000
Contract Labor	334,500
Tennis Court Resurfacing	65,000
	65,000
 Total Maintenance	 \$ 2,551,625
 Operations	
Travel	\$ 9,100
Insurance	167,000
Office Operations	69,365
Conference Expense	13,000
Professional Training	7,375
Legal & Auditing	20,000
Medical Disbursements	750
Telephone	78,200
Facility Rent	1,500
	1,500
 Total Operations	 \$ 366,290

LEXINGTON COUNTY RECREATION AND AGING COMMISSION
 PRELIMINARY GENERAL FUND
 FISCAL YEAR 2011-2012 BUDGET

DESCRIPTION	FY 11-12 ANNUAL BUDGET
Program Allowances	
Athletic Supplies	\$ 19,000
Officials	72,000
Grants	3,800
Commission Expenses	22,000
Special Events	2,000
Marketing & Promotions	7,000
	7,000
Total Program Allowances	\$ 125,800
Capital Outlay	
Equipment	\$ 250,000
Furniture & Fixtures	10,000
Vehicles	175,000
Facility Improvements	300,000
	300,000
Total Capital Outlay	\$ 735,000
Other Financing Uses	
Transfers - Aging Fund	\$ 2,277,814
Transfers - Other	
	2,277,814
Total Other Financing Uses	\$ 2,277,814
Special Projects	
Batesburg-Leesville	\$ 30,300
Lexington Leisure	88,600
Spires	9,350
Tri-City	89,300
Oak Grove Tennis Complex	136,500
Cayce Tennis Complex	138,000
Oak Grove/Pine Grove	308,950
	308,950
	\$ 801,000
Total Expenditures	\$ 11,764,507

IRMO CHAPIN RECREATION COMMISSION

Budgeted Revenues and Expenditures

Fund 7630

Fiscal Year 2011-12

Revenues:

REQUESTED Lexington County Appropriation	\$ 3,788,311	
Fees, Rentals, Registrations, Grants	716,529	
Other	<u>684,000</u>	
Total Revenues		\$ 5,188,840

Expenditures:

Personnel	\$ 3,309,620	
Operations	1,385,220	
Capital	<u>494,000</u>	
Total Expenditures		<u>5,188,840</u>

Excess (Deficiency) of Revenues Over Expenditures 0

Other Uses:

Transfers to Other Funds 0

Estimated Fund Balance - Beginning of Fiscal Year Information not provided

Projected Fund Balance - End of Fiscal Year Information not provided

Budgeted Revenues and Expenditures provided by Irmo Chapin Recreation Commission.

Revenue Disbursements from Lexington County to Irmo Chapin Recreation Commission
FY 1997-98 through FY 2011-12

	BUDGET		ACTUAL			Millage
	Requested	Recommended	Received	Disbursed	Difference	
FY 1997-98	1,732,250	1,732,250	1,702,453	1,702,453	0	10.90
FY 1998-99	1,813,612	1,813,612	1,773,200	1,733,845	39,355	10.90
FY 1999-00	1,780,260	1,780,260	1,818,919	1,858,285	(39,366)	10.90
FY 2000-01	1,860,309	1,860,309	1,859,473	1,859,462	11	10.90
FY 2001-02	1,920,769	1,920,769	1,975,727	1,975,727	0	9.888
FY 2002-03	2,561,714	2,561,714	2,494,120	2,494,120	0	13.046
FY 2003-04	2,604,105	2,604,105	2,609,000	2,609,000	0	13.359
FY 2004-05	2,644,105	2,644,105	2,691,387	2,691,387	0	13.666
FY 2005-06	2,736,187	2,736,187	3,021,978	3,021,978	0	11.975
FY 2006-07	3,235,748	2,971,463	3,147,135	3,147,135	0	12.382
FY 2007-08	3,261,683	3,261,683	3,356,585	3,356,585	0	13.053
FY 2008-09	3,467,169	3,467,169	3,574,898	3,574,898	0	13.695
FY 2009-10	3,536,512	3,536,512	3,644,985	3,644,960	25	13.695
FY 2010-11	3,642,607	3,642,607	3,402,495	3,207,930	194,565	13.139
FY 2011-12	3,788,311					

* Received and Dispersed through February 28, 2011

Note: Full disbursement by Treasurer of all collections.



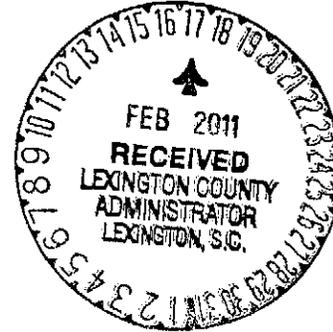
**IRMO CHAPIN
RECREATION
COMMISSION**

February 15, 2011

Commissioners

John A. Sowards, Chairman
Scott A. Wilhide, Vice Chairman
Emily C. Shuman, Secretary
Thomas H. McLean
Bruce P. Loveless

Ms. Katherine Hubbard
County Administrator
County of Lexington
212 South Lake Drive
Lexington, South Carolina 29072



Executive Director
Elizabeth Taylor

Re: FY 2011-2012 Budget

Dear Ms. Hubbard,

Per your request, we are enclosing our preliminary FY 11-12 budget. Note that this is an estimated budget and it is likely that some changes will be made before the budget becomes final. Currently, our budget timetable calls for a public hearing on May 18th and final adoption by the Commission on May 25, 2011. Once the budget is final we will promptly submit it to you.

ICRC Administration
5605 Bush River Road
Columbia, SC 29212
(803) 772-1228

Our preliminary budget includes total funding sources anticipated and the estimated utilization of total funding as requested. Our request assumes a 2.4% growth rate in the assessed value of property in our District. This amount is supported by figures provided to us by the Auditor's office. Please note that our request assumes County Council will an additional amount for CPI of 1.6% this fiscal year..

Crooked Creek Park
1098 Old Lexington Hwy.
Chapin, SC 29036
(803) 345-6181

In regards to your request on the service level indicators, we are enclosing our annual report which reflects clients served, number and types of programs, and other descriptive details of our operations.

Saluda Shoals Park
5605 Bush River Road
Columbia, SC 29212
(803) 772-1228

I trust that the information we are submitting is adequate until the Commission's final approval of our budget in May. Please feel free to contact me if you need additional information.

Seven Oaks Park
200 Leisure Lane
Columbia, SC 29210
(803) 772-3336

Sincerely,

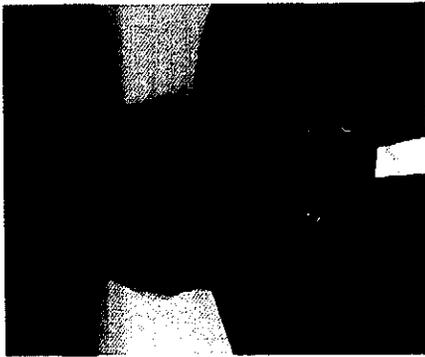
Elizabeth Taylor
Elizabeth Taylor
Executive Director

Enclosures

cc: Mr. Brad Mathews
Mr. Johnny Jeffcoat

**Irmo Chapin Recreation Commission
General Fund
Proposed Budget for Lexington County Council
Fiscal Year 2011-2012**

DESCRIPTION	FY 2011 Approved Budget	FY 2012 Requested	Increase (Decrease)	Increase (Decrease) %
REVENUE:				
Other { Local Taxes	\$ 3,642,807	\$ 3,788,311	\$ 145,704	4%
Interest Earned	20,000	20,000	0	0%
Building Rentals	30,000	30,900	900	3%
Outdoor Rentals	25,000	25,750	750	3%
Fitness Fees	178,000	183,340	5,340	3%
Concessions	3,100	3,193	93	3%
Card Fees	25,600	26,368	768	3%
Donations & Grant Related Income	55,100	56,753	1,653	3%
TR Program	39,300	40,479	1,179	3%
Grants & Contracts	206,700	337,901	131,201	63%
OTFC Income	3,000	3,090	90	3%
Special Events	8,500	8,755	255	3%
Miscellaneous	12,500	12,500	0	0%
Transfer from Fund 20 (health Insurance)	58,300	58,300	0	0%
Transfer from SS Foundation	5,000	5,000	0	0%
Employee Insurance Withholdings	93,889	93,889	0	0%
Transfer from Special Revenue	194,603	194,603	0	0%
Transfer from Previous year FB	1,407,628	299,908	(1,107,720)	-79%
TOTAL REVENUE	6,008,627	5,188,840	(819,787)	-14%
EXPENDITURES:				
Personnel { Salaries	\$ 2,131,789	\$ 2,153,108	\$ 21,317	1%
Part Time Wages	237,325	239,699	2,374	1%
Fringe Benefits	476,155	480,915	4,760	1%
Health Insurance Costs	403,580	435,900	32,320	8%
Professional Development	55,250	55,250	0	0%
Staff Travel	10,650	10,650	0	0%
Office Operations	16,330	16,330	0	0%
I.D System Operations	5,200	5,200	0	0%
Data Processing Operations	39,159	39,159	0	0%
Office Equipment Maintenance	16,800	16,800	0	0%
Printing/Advertising	12,739	12,739	0	0%
Concessions	1,000	1,000	0	0%
Marketing	190,850	190,850	0	0%
Telephone & Cable	74,273	77,000	2,727	4%
Professional Services	190,358	160,000	(30,358)	-16%
Facility Maintenance	206,000	220,000	14,000	7%
Fitness Equipment Maintenance	8,500	8,755	255	3%
Fuel And Lubricants	37,000	41,000	4,000	11%
Vehicle Maintenance	16,000	18,000	2,000	13%
Park Equipment Maintenance	17,500	20,000	2,500	14%
Utilities	202,000	217,000	15,000	7%
Insurance	74,000	74,000	0	0%
Special Events	13,800	13,800	0	0%
Sundry Supplies	7,942	8,958	1,016	13%
Intergenrational Programs	1,220	1,220	0	0%
Meal Costs	54,000	55,620	1,620	3%
GRI Expenses	13,000	13,390	390	3%
TR Related Expenditures	13,300	13,899	399	3%
Foundation Expenses	5,000	5,000	0	0%
Miscellaneous Expenditures	15,000	15,000	0	0%
Capital op. { Capital Outlay	1,413,107	494,000	(919,107)	-65%
Contingency	50,000	75,000	25,000	50%
TOTAL EXPENDITURES	6,008,627	5,188,840	(819,787)	-14%
Net	0	0	0	0



Dear Friends,

No matter where you travel, great parks and recreation programs are consistently found in our nation's strongest and most desirable communities. The Irmo Chapin Recreation Commission and those of us who work here understand enjoyment and fun are critical to fulfilling healthy and satisfying lives. It's our business to create opportunities and spaces that are accessible and appealing, where fun can flourish and spirits can be renewed. Our goal is to continue to make the Irmo and Chapin communities places we all are proud to call home.

I hope you enjoy the new format for this year's annual report. We invite you to keep this calendar on your desk or kitchen counter and refer to it as you are planning your family's activities for the upcoming year. The great, fun images should serve as reminders that you don't want to miss out on all the exciting experiences available in the parks each month.

134-4

As you have a chance to review the numbers, you'll notice that in a year of economic challenges, park visitation has increased by nearly twelve percent. We believe this increase is the result of folks looking for affordable fun that's close to home. Without a doubt, parks are one of our most valuable community resources, especially in times when families are struggling financially.

The Irmo Chapin Recreation Commission and staff are committed to serving our District by creating and maintaining beautiful safe places and opportunities to play, stay fit, and experience the best life has to offer. Please take time to look at the many ways our park visitors are benefiting from the facilities and services available. If you have questions regarding any information provided in this report, give me a call at (803)772-1228 or email etaylor@icrc.net. I'll be glad to hear from you.

Best regards,

Elizabeth B. Taylor
Executive Director

The Irmo Chapin Recreation Commission (ICRC) is a special purpose district formed in 1969 to serve community members living in the Lexington County portion of District Five of Lexington and Richland Counties. Five Commissioners, appointed by the Governor of the State of South Carolina, are responsible for policy making decisions and goal setting for the future development of the agency.

Commissioners

John Sowards, Chairman
Scott Wilhide, Vice Chairman
Emily Shuman, Secretary
Bruce Loveless
Tom McLean

ICRC currently operates three signature parks: Crooked Creek Park, Seven Oaks Park and Saluda Shoals Park. These facilities provide an array of recreation opportunities for youth, teens, adults, seniors and individuals with special needs.

Programming and special events offered by ICRC throughout the year are centered within the individual parks. Over the years, ICRC has earned a reputation for program and facility excellence that has attracted participants from surrounding counties. This positively impacts the financial position of the agency as user fees support a significant portion of ICRC's operational budget. ICRC district residents receive discounted rates because their tax dollars help support recreation services in the District.

About our parks

Seven Oaks Park is a true neighborhood gathering place. Facilities include a 30,000 sq.ft. handicap accessible, multipurpose center; six baseball/softball fields; one football/soccer field; an eight-acre soccer/multi-use area; two athletic buildings with concession stands, press box, restroom facilities; tennis courts; three picnic shelters; nature trail; walking trail; three playgrounds; and community garden.

Built in 1973, Seven Oaks Park (SOP) is the oldest facility operated by the Commission. Located in the St. Andrews area, SOP is a full-service recreation complex offering fitness, athletic, instructional and cultural arts programs. Seven Oaks Park's special events, recreation programs and volunteer opportunities are designed for youth, adults, seniors and special needs populations.

Crooked Creek Park offers unique programs and events to the Chapin community and surrounding Lake Murray area. Facilities include a 53,000 sq.ft. multipurpose, handicap accessible, community center; three baseball/softball fields; three soccer fields; two storage/restroom facilities; two picnic shelters; six tennis courts; disc golf course; paved walking trail; and two playgrounds.

Crooked Creek Park (CCP) opened in 1994 to serve the Chapin portion of the Irmo Chapin Recreation District. The Park is an integral part of the Chapin community and serves as a recreational and social hub for Chapin residents.

Saluda Shoals Park is a 350-acre riverfront park serving the midlands of South Carolina. Facilities include an observation deck; canoe launch; boat ramp; administration building; 12,000 sq. foot River Center conference facility; 11,000 sq. ft. Environmental Education Center; 4,400 sq. ft. deck; Barking Lot dog park; Real Team Challenge Course; Saluda Splash; restroom facilities; six various-sized picnic shelters; and more than 10 miles of paved and unpaved trails.

Saluda Shoals Park (SSP) is an environmentally sensitive riverfront park where visitors can experience the treasures of the Saluda River through exceptional environmental education, cultural activities and outdoor recreational opportunities. *Over 2,500,000 people* have enjoyed the park since its opening in 1999.

Crooked Creek Park

Park Visits
510,143

Class Participants
1,795

Special Event Participants
4,943

Senior Program Participants
7,237

Athletic Program Participants
4,131

Fitness Passes
1,725

Camp Participants
1,429

Afterschool Participants
7,787

Seven Oaks Park

Park Visits
460,743

Class Participants
3,453

Special Event Participants
9,139

Senior Program Participants
18,229

Athletic Program Participants
3,560

Fitness Passes
442

Camp Participants
688

Afterschool Participants
5,177

Saluda Shoals Park

Park Visits
420,486

Class Participants
2,993

Special Event Participants
57,106

Saluda Splash Participants
18,215

Education Program Participants
5,614

Park Passes
1,408

Camp Participants
1,737

ICRC's Park Operations and Facilities Department plans, develops, maintains, inspects and repairs more than 500 acres of park land and facilities. In addition to safety considerations, park visitors will find these recreation and park centers to be clean, attractive, functioning and visually appealing.

The department is based at three locations: Crooked Creek Park, Saluda Shoals Park and Seven Oaks Park. The dedicated, professional staff mows approximately 250 acres of grass weekly as well as maintains and repairs 115,000 square feet of buildings. It is their job to keep the grass green (in season), the landscaping attractive, and the facilities well maintained. Vehicles must be in top operating condition. The two football fields, 22 baseball/softball fields and 15 soccer fields must be well-marked and easily accessible. Buildings and grounds must be prepared for special events and programs, including Holiday Lights on the River, which requires year-round preparations.

Development & Improvements

The Irmo Chapin Recreation Commission invested *more than \$1,141,614* in capital improvements this fiscal year. The following projects and improvements were made;

- Two field grooming machines were purchased for Seven Oaks and Crooked Creek Park maintenance operations. These machines are used to prepare baseball and softball fields.
- Tractor attachments and turf aerators were purchased to help maintain Seven Oaks and Crooked Creek Parks ballfields.
- A large grill was purchased to replace the old grill used for special events conducted throughout the agency.
- Interior painting was completed at Crooked Creek Park.
- Flooring was replaced in meeting rooms A&B at Crooked Creek Park.
- Awnings were replaced at Seven Oaks and Crooked Creek Parks.
- Electrical upgrades were made at Crooked Creek Park.
- The roof was replaced at the Seven Oaks Park Maintenance Facility.
- Lobby furniture was replaced at Seven Oaks Park, Crooked Creek Park and Saluda Shoals Park River Center.
- Fitness equipment was purchased to replace outdated equipment at Seven Oaks Park.
- Maintenance management software was purchased for implementation throughout the park system.

- A fifteen passenger van was purchased for Senior transportation based at Crooked Creek Park.
- Construction was completed on the Saluda Shoals Wetland Preserve. Shelter furnishings (picnic tables, grills and benches) were purchased and installed.

Keeping the parks at their peak requires constant supervision and vigilant oversight. Thousands of people use the parks and facilities each month. These very important places provide the space that brings people together to learn, play, strengthen skills and build relationships.

ICRC Parks

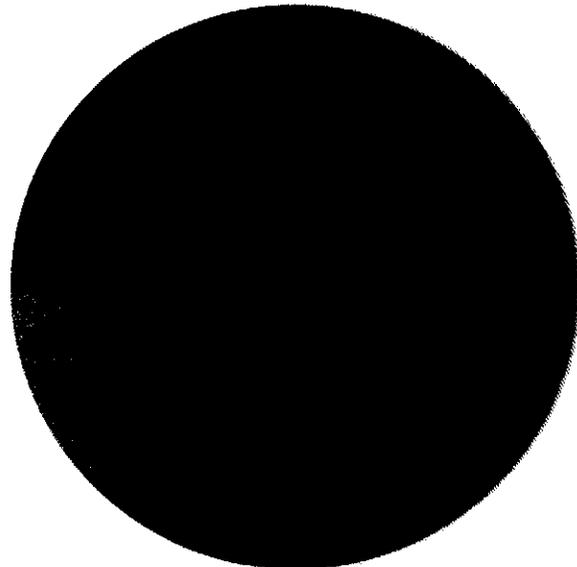
Crooked Creek Park
1098 Old Lexington Highway
Chapin, SC 29036
803-345-6181

Seven Oaks Park
200 Leisure Lane
Columbia, SC 29210
803-772-3336

Saluda Shoals Park
5605 Bush River Road
Columbia, SC 29212
803-772-1228

*ICRC Maintains...500 acres of parkland,
115,000 square feet of building space,
39 athletic fields, and mows
250 acres of grass weekly.*

Summary



Funding Sources

- Taxes
- User Fees
- Grants
- Sponsorship/Donations
- Interest
- Misc.
- Interfund Transfers
- Other Transfers

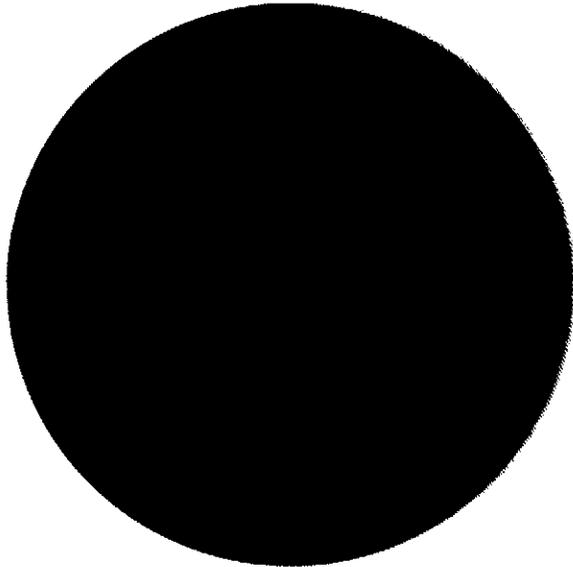
Sources of Funding

- 41%** – Property Taxes
- 59%** – User Fees, Grants, Interest, & Employee Health Contributions

09-10 Funding Summary

Property Taxes	Property taxes assessed on property within the Lexington County portion of School District Five.	\$3,640,746
User Fees	Fees paid for programs and facility rentals.	\$2,819,260
Grants	Grants received from local, state and federal sources.	\$395,738
Sponsors/Donations	Contributions made by individuals and businesses to support Commission programs	\$150,012
Interest	Interest earned on fund investments.	\$22,243
Misc	Revenues not included in the above categories.	\$233,699
Additional Interfund Transfers	Transfers from other non-revenue funds.	\$1,280,000
Transfers From other Funds	Proceeds from Special Revenue Operations.	\$287,300
TOTAL		\$8,828,998

(More detailed financial information is available upon request.)



Expenditures

- Recreational Programming
- Park Operations/Maintenance
- Senior Services
- Therapeutic Recreation
- Capital Improvements
- After School Programs

09-10 Expenditure Summary

Park Operations/Maintenance	Amounts required to adequately and efficiently maintain the resources and equipment of ICRC to ensure a safe environment for our patrons.	\$1,970,826
Therapeutic Recreation Services	Providing recreational opportunities to a broad group of special needs adult and youth participants.	\$56,928
After School Program	Costs associated with providing safe and healthy after school programs for our community.	\$626,520

MIDLANDS TECHNICAL COLLEGE

Budgeted Revenues and Expenditures

Fund 7650

Fiscal Year 2011-12

Revenues:			
Student Tuition & Fees		\$ 45,801,179	
State Appropriations		10,669,715	
REQUESTED Lexington County Appropriation*		4,312,977	
Richland County Appropriation		6,301,275	
Fairfield County Appropriation		126,723	
Auxiliary Enterprises, Other		11,014,738	
Restricted Revenues (Federal and State Grants, Student Financial Aid, Other)		<u>38,986,129</u>	
Total Revenues			\$ 117,212,736
Expenditures:			
Instruction / Academic Support		39,712,705	
Student Support Services		10,211,838	
Plant Operations		10,740,975	
Institutional Support		6,807,892	
Auxiliary Enterprises		7,705,696	
Restricted Disbursements (Federal and State Grants, Student Financial Aid, Other)		<u>38,986,129</u>	
Total Expenditures			<u>114,165,235</u>
Excess (Deficiency) of Revenues Over Expenditures			3,047,501
Other Uses:			
Transfers (Capital)			<u>3,047,501</u>
Excess (Deficiency) of Revenues Over Expenditures and Other Uses			0
Estimated Fund Balance - Beginning of Fiscal Year			<u>Information not provided</u>
Projected Fund Balance - End of Fiscal Year			<u>Information not provided</u>
* Includes \$1,357,008 for Capital Fund 7652.			

Budgeted Revenues and Expenditures provided by Midlands Technical College.

Revenue Disbursements from Lexington County to Midlands Technical College
FY 1997-98 through FY 2011-12

	BUDGET		ACTUAL			Millage
	Requested	Recommended	Received	Disbursed	Difference	
FY 1997-98	1,605,221	1,605,221	1,624,693	1,605,221	19,472	3.00
FY 1998-99	1,708,570	1,708,570	1,692,711	1,650,034	42,677	3.00
FY 1999-00	1,746,808	1,746,808	1,786,474	1,805,344	(18,870)	3.00
FY 2000-01	1,852,281	1,852,281	1,858,789	1,866,266	(7,477)	3.00
FY 2001-02	2,027,666	2,027,666	1,979,824	2,027,666	(47,842)	2.792
FY 2002-03	2,200,556	2,200,556	2,186,699	2,200,556	(13,857)	3.137
FY 2003-04	2,198,364	2,198,364	2,301,235	2,198,365	102,870	3.212
FY 2004-05	2,324,164	2,324,164	2,407,884	2,324,164	83,720	3.286
FY 2005-06	2,384,944	2,384,944	2,562,561	2,384,974	177,587	2.924
FY 2006-07	2,455,176	2,455,176	2,785,364	2,455,176	330,188	3.023
FY 2007-08	2,540,753	2,540,753	2,856,103	2,540,753	315,350	3.023
FY 2008-09	2,629,201	2,629,201	2,968,442	2,629,201	339,241	3.023
FY 2009-10	2,629,201	2,629,201	3,048,806	2,721,402	327,404	3.023
FY 2010-11	2,816,652	2,816,652	2,671,604	2,514,885	156,719	2.922
FY 2011-12	2,955,969					

* Received and Dispersed through February 28, 2011

Note: Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.



February 17, 2011

Ms. Katherine L. Hubbard
Lexington County Administrator
212 South Lake Drive
Lexington, SC 29072

Dear Ms. Hubbard:

Enclosed is Midlands Technical College's 2011-2012 Budget Request (12 copies) from Lexington County. Also enclosed is a report of funding sources and service level indicators. Please note that the College will utilize 100 percent of the requested budget during 2011-2012.

We would appreciate as much of an advance notice as possible if the College is expected to present its budget. However, Dr. White and I would welcome the opportunity to provide Council a college update at some point during the budget process.

As always, thank you for your support and please call if you have questions.

Sincerely,

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Dr. Ronald L. Rhames
Senior Vice President for Business Affairs

RLR:sn
Enclosures

- C: Mr. Larry Porth, Finance Director, Lexington County
- Dr. Marshall White, President
- Ms. Debbie Walker, AVP for Business Affairs
- Mr. Craig Hess, Director of Operations
- Mr. Ian MacLean, Director of Finance
- Ms. Sheila Smith, Budget Manager

Rhames/K. hubbard

Midlands Technical College
Budgeted Revenues, Disbursements and Transfers
Fiscal Year 2011-2012
Lexington County Council

REVENUES

Unrestricted		
Student Tuition and Fees	\$	45,801,179
Government		
State	\$	10,669,715
County		
Lexington	\$	4,312,977
Richland	\$	6,301,275
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Other	\$	1,930,050
TOTAL	\$	78,226,607
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Federal Grants	\$	3,526,769
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State Grants	\$	130,270
Other	\$	744,191
TOTAL*	\$	38,986,129
TOTAL REVENUES	\$	117,212,736

DISBURSEMENTS AND TRANSFERS

Disbursements

Unrestricted		
Instruction/Academic Support	\$	39,712,705
Student Support Services	\$	10,211,838
Plant Operations	\$	10,740,975
Institutional Support	\$	6,807,892
Auxiliary Enterprises	\$	7,705,696
TOTAL	\$	75,179,106
Restricted		
TOTAL*	\$	38,986,129
Transfers (Capital)		
TOTAL	\$	3,047,501
TOTAL DISBURSEMENTS AND TRANSFERS	\$	117,212,736

*Restricted revenues and disbursements are the same amount and must balance.

2011-12 Projected Enrollment
34,029 Annual Credit Headcount
33,000 Annual Continuing Education Headcount

Estimated Fund Balance - Beginning of Fiscal Year \$4,852,703
Projected Fund Balance - End of Fiscal Year \$4,990,184

MIDLANDS TECHNICAL COLLEGE
Budget Request
Fiscal Year 2011-12
Richland-Lexington Counties, South Carolina

Midlands Technical College is pleased to submit its budget request for fiscal year 2011-12. In developing this budget request, the college is keenly aware of the pressures on local governments to provide quality services for citizens, while minimizing the effect on taxes. Midlands Technical College has a history of keeping its requests to County Councils at a minimum. The college does this by controlling personnel costs, deferring maintenance and limiting essential equipment purchases. Despite making these sacrifices, the college has been able to maintain high level, quality educational services and facilities for the citizens of the Midlands. This budget is developed with the same level of commitment the college has to providing quality services to the citizenry, while minimizing the effect on taxpayers.

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Pages 2-4 represent the College's 2011-12 operating budget requests. Page 5 is the College's 10-year capital plan.

Based on the population distribution outlined in Paragraph 2 above, the budget request for fiscal year 2011-12 is shown below.

<u>Lexington County</u>	<u>2011-12</u>
Operating Budget	\$2,955,969
Capital Budget	\$ 865,276 *
Debt Service	0.5 Mil ***
<u>Richland County</u>	<u>2011-12</u>
Operating Budget	\$4,331,922
Capital Budget	1 Mil **
Debt Service	0.5 Mil ***

* \$865,276 is for Capital Projects.

** For 2011-12, \$1,245,153 will be designated. Any undesignated funds will be escrowed for future projects.

*** For construction and debt service toward the four Half Mil projects approved in 2005-06 budget cycle. (Harbison Campus General Purpose Classroom/Auditorium, Batesburg/Leesville Education Facility, NE Campus Engineering Technology Project, and NE Campus Accelerator)

MIDLANDS TECHNICAL COLLEGE

Plant Operations Budget FY 2011-12

Facilities and Operations Funding Requirements: The college's total FY 2011-12 Facilities and Operations Budget is shown below (excluding capital):

	FY 10-11	FY 11-12
UTILITIES	2,049,364	2,237,124
HOUSEKEEPING/GROUNDS	1,558,931	1,576,229
GENERAL MAINTENANCE	1,129,971	1,159,240
SECURITY	983,521	980,498
MAJOR REPAIRS/CONSTRUCTION	600,000	600,000
ADMINISTRATION	498,886	498,886
INSURANCE	116,742	130,700
TRANSPORTATION	104,214	105,214
TOTAL	7,041,629	\$7,287,891

**FY 2011-12
COUNTY BUDGET**

	FY 10-11	FY 11-12
UTILITIES	2,049,364	2,237,124

HOUSEKEEPING/GROUNDS

Salaries - Permanent	455,128	425,725
Staff Benefits - Permanent	159,295	149,004
Salaries - Temporary	5,000	5,000
Contract Labor	803,000	811,000
Supplies (Housekeeping)	100,608	136,000
Supplies (Grounds)	30,000	40,000
Uniforms	900	1,000
Equipment	5,000	8,500

Total Housekeeping/Grounds	1,558,931	1,576,229
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GENERAL MAINTENANCE

Salaries - Permanent	417,512	423,848
Salaries - Temporary	5,000	5,000
Staff Benefits	146,129	148,347
Rentals: Uniforms	3,600	4,000
Painting	0	0
Elect./Mech. Systems Repairs	0	0
Flooring/Carpeting	0	0
General Repair/Maintenance	319,330	328,045
Professional Services	5,000	5,000
Supplies	233,400	245,000

Total General Maintenance	1,129,971	1,159,240
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SECURITY

Salaries - Permanent	225,122	226,177
Staff Benefits - Permanent	90,049	90,471
Contract Security	663,350	653,350
Supplies	5,000	10,500

Total Security	983,521	980,498
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MAJOR REPAIRS/CONSTRUCTION

General Alterations/Repairs	200,000	200,000
Roof Repairs - Collegewide (Plant)	200,000	200,000
Mech Systems	200,000	200,000

Total Major Repairs/Construction**600,000****600,000****ADMINISTRATION**

Salaries - Permanent	362,138	362,428
Staff Benefits	126,748	125,458
Training	2,000	3,000
Travel	1,500	1,500
Office Support	6,500	6,500

Total Administration**498,886****498,886****INSURANCE**

Buildings and Contents	93,555	106,200
Motor Vehicles	23,187	24,500

Total Insurance**116,742****130,700****TRANSPORTATION**

Motor Vehicle Supplies/Repair	68,214	69,214
Vehicle Replacement	36,000	36,000

Total Transportation**104,214****105,214****TOTAL****7,041,629****7,287,891**

MIDLANDS TECHNICAL COLLEGE MAJOR CAPITAL NEEDS CASH FLOW												
BY SOURCE OF FUNDS	thru 10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	TOTAL	PROJ. TOTAL
1 LIBRARY BUILDING REPLACEMENT (BELTLINE)												
2 RICHLAND COUNTY	\$ 4,004,489		\$ 1,270,056								\$ 5,274,545	
3 LEXINGTON COUNTY	\$ 2,716,599		\$ 882,981								\$ 3,599,180	
4 COLLEGE FUNDS			\$ 1,926,274								\$ 1,926,274	\$ 10,800,000
5 FIRE ACADEMY WAREHOUSE (AIRPORT)												
6 RICHLAND COUNTY	\$ 1,245,153										\$ 1,245,153	
7 LEXINGTON COUNTY	\$ 865,276										\$ 865,276	
8 COLLEGE FUNDS	\$ 389,571										\$ 389,571	\$ 2,500,000
9 MORRIS HALL EXPANSION (AIRPORT)												
10 RICHLAND COUNTY												
11 LEXINGTON COUNTY												
12 COLLEGE FUNDS		\$ 1,100,000									\$ 1,100,000	\$ 1,100,000
13 LIBRARY RENOVATIONS (AIRPORT)												
14 RICHLAND COUNTY				\$ 1,295,457	\$ 204,543						\$ 1,500,000	
15 LEXINGTON COUNTY				\$ 900,233	\$ 99,767						\$ 1,000,000	\$ 2,500,000
16 BC LET RENOVATION												
17 RICHLAND COUNTY												
18 LEXINGTON COUNTY												
19 STATE FUNDS-CIB											\$ 16,600,000	
20 COLLEGE FUNDS			\$ 16,600,000									\$ 16,600,000
21 BC W/II RENOVATION												
22 STATE FUNDS-CIB							\$ 16,600,000				\$ 16,600,000	\$ 16,600,000
23 NE CLASS R/WADMIN FACILITY												
24 RICHLAND COUNTY												
25 LEXINGTON COUNTY												
26 STATE FUNDS-CIB									\$ 16,000,000		\$ 16,000,000	\$ 16,000,000
27 PLANT PROJECTS*												
28 COUNTY PLANT FUNDS	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 6,000,000	\$ 6,000,000
29 COLLEGE FUNDS	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,000,000	\$ 2,000,000
30 MAJOR BUILDING RENOVATION												
31 RICHLAND COUNTY		\$ 1,116,824	\$ 1,347,794	\$ 1,374,750	\$ 1,402,245	\$ 1,430,290	\$ 1,458,895	\$ 1,487,441	\$ 1,516,990	\$ 1,546,539	\$ 13,130,796	\$ 8,130,796
32 LEXINGTON COUNTY		\$ 818,471	\$ 936,602	\$ 955,334	\$ 974,441	\$ 993,930	\$ 1,013,809	\$ 1,033,688	\$ 1,053,567	\$ 1,073,446	\$ 8,692,587	\$ 13,823,384
33 COUNTY DEBT SERVICE												
34 RICHLAND COUNTY	\$ 671,058	\$ 724,200	\$ 738,684	\$ 753,458	\$ 768,527	\$ 783,897	\$ 799,575	\$ 815,567	\$ 831,878	\$ 848,516	\$ 7,735,360	\$ 7,735,360
35 LEXINGTON COUNTY	\$ 488,693	\$ 491,732	\$ 501,567	\$ 511,598	\$ 521,830	\$ 532,267	\$ 542,912	\$ 553,770	\$ 564,846	\$ 576,143	\$ 5,285,359	\$ 5,285,359
36 TOTAL ALL SOURCES	\$ 8,680,839	\$ 5,615,932	\$ 22,719,163	\$ 4,260,746	\$ 4,329,961	\$ 4,400,560	\$ 4,472,572	\$ 4,544,623	\$ 4,617,178	\$ 4,690,294	\$ 100,944,103	\$ 100,944,103
37 TOTAL BY SOURCE (PER YEAR)												
38 RICHLAND COUNTY	\$ 4,004,489	\$ 1,245,153	\$ 1,270,056	\$ 1,295,457	\$ 1,321,366	\$ 1,347,794	\$ 1,374,750	\$ 1,402,245	\$ 1,430,290	\$ 1,458,895	\$ 16,150,495	\$ 16,150,495
39 LEXINGTON COUNTY	\$ 2,716,599	\$ 865,276	\$ 882,981	\$ 900,233	\$ 918,238	\$ 936,602	\$ 955,334	\$ 974,441	\$ 993,930	\$ 1,013,809	\$ 11,157,044	\$ 11,157,044
40 STATE FUNDS-CIB			\$ 16,600,000				\$ 16,600,000				\$ 16,600,000	\$ 16,600,000
41 COLLEGE FUNDS	\$ 200,000	\$ 1,689,571	\$ 2,126,274	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 16,600,000	\$ 16,600,000
42 COLLEGE FUNDS (BONDS)												
43 RICHLAND COUNTY	\$ 671,058	\$ 724,200	\$ 738,684	\$ 753,458	\$ 768,527	\$ 783,897	\$ 799,575	\$ 815,567	\$ 831,878	\$ 848,516	\$ 7,735,360	\$ 7,735,360
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45 COUNTY PLANT FUNDS	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 6,000,000	\$ 6,000,000
46 TOTAL ALL SOURCES	\$ 8,680,839	\$ 5,615,932	\$ 22,719,163	\$ 4,260,746	\$ 4,329,961	\$ 4,400,560	\$ 4,472,572	\$ 4,544,623	\$ 4,617,178	\$ 4,690,294	\$ 100,944,103	\$ 100,944,103
47 RICHLAND COUNTY EST. VALUE OF MIL	\$ 1,342,116	\$ 1,448,400	\$ 1,477,388	\$ 1,506,915	\$ 1,537,054	\$ 1,567,795	\$ 1,599,151	\$ 1,631,134	\$ 1,663,756	\$ 1,697,031	\$ 16,973,662	\$ 16,973,662
48 LEXINGTON COUNTY EST. VALUE OF MIL	\$ 977,385	\$ 983,465	\$ 1,003,134	\$ 1,023,197	\$ 1,043,661	\$ 1,064,534	\$ 1,085,824	\$ 1,107,541	\$ 1,129,692	\$ 1,152,286	\$ 11,528,286	\$ 11,528,286
49 RC EST. HALF MIL FOR DEBT SERVICE	\$ 671,058	\$ 724,200	\$ 738,684	\$ 753,458	\$ 768,527	\$ 783,897	\$ 799,575	\$ 815,567	\$ 831,878	\$ 848,516	\$ 7,735,360	\$ 7,735,360
50 LC EST. HALF MIL FOR DEBT SERVICE	\$ 488,693	\$ 491,732	\$ 501,567	\$ 511,598	\$ 521,830	\$ 532,267	\$ 542,912	\$ 553,770	\$ 564,846	\$ 576,143	\$ 5,285,359	\$ 5,285,359
51												
52 EST. RICHLAND MILS REQUIRED		1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4
53 EST. LEXINGTON MILS REQUIRED		1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4
* SUPPLEMENT PLANT FUNDS PARKING, PAVING, MECHANICAL SYSTEMS, ROOFING COLLEGE WIDE												

MIDLANDS TECHNICAL COLLEGE
 Capital Budget
 Budgeted Revenues and Expenditures
 Fund 7652
 Fiscal Year 2011-12

Lexington County's Appropriation request for Capital Projects of Midlands Technical College include:
 Fire Academy Warehouse - Airport campus, totaling \$865,276
 Debt Service, .5 mill approved in FY 2006 for Batesburg-Leesville and Harbison classroom projects.

Money should be disbursed in a lump sum in June 2012.

Revenues:

REQUESTED Lexington County Appropriation - Capital	\$	865,276	
REQUESTED Lexington County Appropriation - Debt Service		491,732	
Total Revenues		1,357,008	\$ 1,357,008

Expenditures:

Fire Academy Warehouse - Airport Campus		865,276	
Debt Service - B/L & Harbison Classroom Projects (Estimate)		491,732	
Total Expenditures		1,357,008	

Excess (Deficiency) of Revenues Over Expenditures 0

Estimated Fund Balance - Beginning of Fiscal Year Information not provided

Projected Fund Balance - End of Fiscal Year Information not provided

Budgeted Revenues and Expenditures provided by Midlands Technical College.

Revenue Disbursements from Lexington County to Midlands Technical College - Capital Budget
 FY 1997-98 through FY 2011-12

	BUDGET		ACTUAL			Millage
	Requested	Recommended	Received	Disbursed	Difference	
FY 1997-98	171,000	171,000	171,000	171,000	0	
FY 1998-99	475,000	475,000	475,000	475,000	0	
FY 1999-00	489,250	489,250	497,569	489,250	8,319	1.00
FY 2000-01	494,000	494,000	599,110	494,000	105,110	1.00
FY 2001-02	520,000	520,000	631,315	520,000	111,315	0.931
FY 2002-03	661,600	661,600	647,768	661,600	(13,832)	0.946
FY 2003-04	665,000	665,000	672,245	665,000	7,245	0.969
FY 2004-05	677,000	677,000	705,308	677,000	28,308	0.991
FY 2005-06	691,000	1,070,040	1,128,876	1,090,970	37,906	1.382
FY 2006-07	1,105,000	1,105,000	1,274,637	1,105,000	169,637	1.429
FY 2007-08	1,121,635	1,121,635	1,308,430	1,121,635	186,795	1.429
FY 2008-09	1,144,688	1,144,688	1,352,941	1,144,688	208,253	1.429
FY 2009-10	1,229,110	1,229,110	1,388,126	1,229,110	159,016	1.429
FY 2010-11	1,343,252	1,343,252	1,255,344	0	1,255,344	1.381
* Received and Dispersed through February 28, 2011						
FY 2011-12	1,357,008					

Note: Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.



February 17, 2011

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Lexington, SC 29072

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Senior Vice President for Business Affairs

RLR:sn
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Rhames/K. hubbard

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Fiscal Year 2011-2012
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Budget Request
Fiscal Year 2011-12
Richland-Lexington Counties, South Carolina

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Operating Budget	\$2,955,969
Capital Budget	\$ 865,276 *
Debt Service	0.5 Mil ***
<u>Richland County</u>	<u>2011-12</u>
Operating Budget	\$4,331,922
Capital Budget	1 Mil **
Debt Service	0.5 Mil ***

* \$865,276 is for Capital Projects.

** For 2011-12, \$1,245,153 will be designated. Any undesignated funds will be escrowed for future projects.

*** For construction and debt service toward the four Half Mil projects approved in 2005-06 budget cycle. (Harbison Campus General Purpose Classroom/Auditorium, Batesburg/Leesville Education Facility, NE Campus Engineering Technology Project, and NE Campus Accelerator)

MIDLANDS TECHNICAL COLLEGE

Plant Operations Budget FY 2011-12

Facilities and Operations Funding Requirements: The college's total FY 2011-12 Facilities and Operations Budget is shown below (excluding capital):

	FY 10-11	FY 11-12
UTILITIES	2,049,364	2,237,124
HOUSEKEEPING/GROUNDS	1,558,931	1,576,229
GENERAL MAINTENANCE	1,129,971	1,159,240
SECURITY	983,521	980,498
MAJOR REPAIRS/CONSTRUCTION	600,000	600,000
ADMINISTRATION	498,886	498,886
INSURANCE	116,742	130,700
TRANSPORTATION	104,214	105,214
TOTAL	7,041,629	\$7,287,891

**FY 2011-12
COUNTY BUDGET**

	FY 10-11	FY 11-12
UTILITIES	2,049,364	2,237,124
HOUSEKEEPING/GROUNDS		
Salaries - Permanent	455,128	425,725
Staff Benefits - Permanent	159,295	149,004
Salaries - Temporary	5,000	5,000
Contract Labor	803,000	811,000
Supplies (Housekeeping)	100,608	136,000
Supplies (Grounds)	30,000	40,000
Uniforms	900	1,000
Equipment	5,000	8,500
Total Housekeeping/Grounds	1,558,931	1,576,229
GENERAL MAINTENANCE		
Salaries - Permanent	417,512	423,848
Salaries - Temporary	5,000	5,000
Staff Benefits	146,129	148,347
Rentals: Uniforms	3,600	4,000
Painting	0	0
Elect./Mech. Systems Repairs	0	0
Flooring/Carpeting	0	0
General Repair/Maintenance	319,330	328,045
Professional Services	5,000	5,000
Supplies	233,400	245,000
Total General Maintenance	1,129,971	1,159,240
SECURITY		
Salaries - Permanent	225,122	226,177
Staff Benefits - Permanent	90,049	90,471
Contract Security	663,350	653,350
Supplies	5,000	10,500
Total Security	983,521	980,498

MAJOR REPAIRS/CONSTRUCTION

General Alterations/Repairs	200,000	200,000
Roof Repairs - Collegewide (Plant)	200,000	200,000
Mech Systems	200,000	200,000

Total Major Repairs/Construction**600,000****600,000****ADMINISTRATION**

Salaries - Permanent	362,138	362,428
Staff Benefits	126,748	125,458
Training	2,000	3,000
Travel	1,500	1,500
Office Support	6,500	6,500

Total Administration**498,886****498,886****INSURANCE**

Buildings and Contents	93,555	106,200
Motor Vehicles	23,187	24,500

Total Insurance**116,742****130,700****TRANSPORTATION**

Motor Vehicle Supplies/Repair	68,214	69,214
Vehicle Replacement	36,000	36,000

Total Transportation**104,214****105,214****TOTAL****7,041,629****7,287,891**

MIDLANDS TECHNICAL COLLEGE MAJOR CAPITAL NEEDS CASH FLOW												
BY SOURCE OF FUNDS	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	TOTAL	PROJ. TOTAL
1 LIBRARY BUILDING REPLACEMENT (BELTLINE)												
2 RICHLAND COUNTY	\$ 4,004,489		\$ 1,270,056								\$ 5,274,545	
3 LEXINGTON COUNTY	\$ 2,716,599		\$ 882,981								\$ 3,599,180	
4 COLLEGE FUNDS			\$ 1,926,274								\$ 1,926,274	\$ 10,800,000
5 FIRE ACADEMY WAREHOUSE (AIRPORT)												
6 RICHLAND COUNTY	\$ 1,245,153										\$ 1,245,153	
7 LEXINGTON COUNTY	\$ 865,276										\$ 865,276	
8 COLLEGE FUNDS	\$ 389,571										\$ 389,571	\$ 2,500,000
9 MORRIS HALL EXPANSION (AIRPORT)												
10 RICHLAND COUNTY												
11 LEXINGTON COUNTY												
12 COLLEGE FUNDS		\$ 1,100,000									\$ 1,100,000	\$ 1,100,000
13 LIBRARY RENOVATIONS (AIRPORT)												
14 RICHLAND COUNTY				\$ 1,295,457	\$ 204,543						\$ 1,500,000	
15 LEXINGTON COUNTY				\$ 900,233	\$ 99,767						\$ 1,000,000	\$ 2,500,000
16 BC LET RENOVATION												
17 RICHLAND COUNTY												
18 LEXINGTON COUNTY												
19 STATE FUNDS-CIB												
20 COLLEGE FUNDS			\$ 16,600,000								\$ 16,600,000	\$ 16,600,000
21 BC W/II RENOVATION												
22 STATE FUNDS-CIB							\$ 16,600,000				\$ 16,600,000	\$ 16,600,000
23 NE CLASS R/WADMIN FACILITY												
24 RICHLAND COUNTY												
25 LEXINGTON COUNTY												
26 STATE FUNDS-CIB									\$ 16,000,000		\$ 16,000,000	\$ 16,000,000
27 PLANT PROJECTS*												
28 COUNTY PLANT FUNDS	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 6,000,000	\$ 6,000,000
29 COLLEGE FUNDS	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,000,000	\$ 2,000,000
30 MAJOR BUILDING RENOVATION												
31 RICHLAND COUNTY		\$ 1,116,824	\$ 1,347,794	\$ 1,374,750	\$ 1,402,245	\$ 1,430,290	\$ 1,458,895	\$ 1,487,441	\$ 1,516,000	\$ 1,544,546	\$ 13,130,796	\$ 8,130,796
32 LEXINGTON COUNTY		\$ 818,471	\$ 936,602	\$ 955,334	\$ 974,441	\$ 993,930	\$ 1,013,809	\$ 1,033,700	\$ 1,053,591	\$ 1,073,482	\$ 8,692,587	\$ 5,692,587
33 COUNTY DEBT SERVICE												
34 RICHLAND COUNTY	\$ 671,058	\$ 724,200	\$ 738,684	\$ 753,458	\$ 768,527	\$ 783,897	\$ 799,575	\$ 815,567	\$ 831,878	\$ 848,516	\$ 7,735,360	\$ 7,735,360
35 LEXINGTON COUNTY	\$ 488,693	\$ 491,732	\$ 501,567	\$ 511,598	\$ 521,830	\$ 532,267	\$ 542,912	\$ 553,770	\$ 564,846	\$ 576,143	\$ 5,285,359	\$ 5,285,359
36 TOTAL ALL SOURCES	\$ 8,680,839	\$ 5,615,932	\$ 22,719,163	\$ 4,260,746	\$ 4,329,961	\$ 4,400,560	\$ 4,472,572	\$ 4,544,584	\$ 4,617,423	\$ 4,690,262	\$ 100,944,103	\$ 100,944,103
37 TOTAL BY SOURCE (PER YEAR)												
38 RICHLAND COUNTY	\$ 4,004,489	\$ 1,245,153	\$ 1,270,056	\$ 1,295,457	\$ 1,321,366	\$ 1,347,794	\$ 1,374,750	\$ 1,402,245	\$ 1,430,290	\$ 1,458,895	\$ 16,150,495	\$ 16,150,495
39 LEXINGTON COUNTY	\$ 2,716,599	\$ 865,276	\$ 882,981	\$ 900,233	\$ 918,238	\$ 936,602	\$ 955,334	\$ 974,441	\$ 993,930	\$ 1,013,809	\$ 11,157,044	\$ 11,157,044
40 STATE FUNDS-CIB			\$ 16,600,000				\$ 16,600,000				\$ 16,600,000	\$ 16,600,000
41 COLLEGE FUNDS	\$ 200,000	\$ 1,689,571	\$ 2,126,274	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 16,600,000	\$ 16,600,000
42 COLLEGE FUNDS (BONDS)												
43 RICHLAND COUNTY	\$ 671,058	\$ 724,200	\$ 738,684	\$ 753,458	\$ 768,527	\$ 783,897	\$ 799,575	\$ 815,567	\$ 831,878	\$ 848,516	\$ 7,735,360	\$ 7,735,360
44 LEXINGTON COUNTY	\$ 488,693	\$ 491,732	\$ 501,567	\$ 511,598	\$ 521,830	\$ 532,267	\$ 542,912	\$ 553,770	\$ 564,846	\$ 576,143	\$ 5,285,359	\$ 5,285,359
45 COUNTY PLANT FUNDS	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 6,000,000	\$ 6,000,000
46 TOTAL ALL SOURCES	\$ 8,680,839	\$ 5,615,932	\$ 22,719,163	\$ 4,260,746	\$ 4,329,961	\$ 4,400,560	\$ 4,472,572	\$ 4,544,584	\$ 4,617,423	\$ 4,690,262	\$ 100,944,103	\$ 100,944,103
47 RICHLAND COUNTY EST. VALUE OF MIL	\$ 1,342,116	\$ 1,448,400	\$ 1,477,388	\$ 1,506,915	\$ 1,537,054	\$ 1,567,795	\$ 1,599,151	\$ 1,631,134	\$ 1,663,756	\$ 1,697,031	\$ 16,973,622	\$ 16,973,622
48 LEXINGTON COUNTY EST. VALUE OF MIL	\$ 977,385	\$ 983,465	\$ 1,003,134	\$ 1,023,197	\$ 1,043,661	\$ 1,064,534	\$ 1,085,824	\$ 1,107,541	\$ 1,129,692	\$ 1,152,286	\$ 11,528,862	\$ 11,528,862
49 RC EST. HALF MIL FOR DEBT SERVICE	\$ 671,058	\$ 724,200	\$ 738,684	\$ 753,458	\$ 768,527	\$ 783,897	\$ 799,575	\$ 815,567	\$ 831,878	\$ 848,516	\$ 7,735,360	\$ 7,735,360
50 LC EST. HALF MIL FOR DEBT SERVICE	\$ 488,693	\$ 491,732	\$ 501,567	\$ 511,598	\$ 521,830	\$ 532,267	\$ 542,912	\$ 553,770	\$ 564,846	\$ 576,143	\$ 5,285,359	\$ 5,285,359
51												
52 EST. RICHLAND MILS REQUIRED		1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4
53 EST. LEXINGTON MILS REQUIRED		1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4
* SUPPLEMENT PLANT FUNDS PARKING, PAVING, MECHANICAL SYSTEMS, ROOFING COLLEGE WIDE												

RIVERBANKS ZOOLOGICAL PARK & BOTANICAL GARDEN

Budgeted Revenues and Expenditures

Fund 7680

Fiscal Year 2011-12

Revenues:

Earned Revenues	\$ 6,435,650
REQUESTED Lexington County Appropriation	1,126,286
Richland County Appropriation	2,003,300
State Funding	0
Accommodations Tax	130,000
Total Revenues	\$ 9,695,236

Expenditures:

Administrative	\$ 1,226,251
Animal Care	3,046,338
Education	186,775
Botanical	805,768
Facility Management	842,467
Public Relations & Marketing	903,603
Visitor Services	1,516,518
Utilities	1,116,192
Total Expenditures	9,643,912

Excess (Deficiency) of Revenues Over Expenditures 51,324

Other Uses:

Transfer to Capital Projects Fund	11,324
Transfer to Special Revenue Fund	<u>40,000</u>

Excess (Deficiency) of Revenues Over Expenditures and Other Uses 0

Estimated Fund Balance - Beginning of Fiscal Year 1,846,237

Projected Fund Balance - End of Fiscal Year 1,846,237

* Fund Balance consists of Reserves for Operations (necessary when inclement weather conditions negatively affect attendance and revenues) and Reserves for Major Repairs.

Budgeted Revenues and Expenditures provided by Riverbanks Zoological Park & Botanical Garden.

Revenue Disbursements from Lexington and Richland Counties to Riverbanks Zoological Park
FY 1997-98 through FY 2011-12

	Lexington County			Richland County					
	BUDGET Requested	BUDGET Recommended	ACTUAL Received	ACTUAL Disbursed	Difference	Millage	Requested	Actual	Millage
FY 1997-98	542,000	542,000	629,245	542,000	87,245	1.20	999,000	999,000	1.30
FY 1998-99	615,600	615,600	657,618	615,600	42,018	1.20	999,000	999,000	1.30
FY 1999-00	666,540	666,540	696,625	666,540	30,085	1.20	1,108,121	1,108,121	1.20
FY 2000-01	699,868	699,868	731,070	705,462	25,608	1.20	1,305,928	1,305,928	1.20
FY 2001-02	718,764	718,764	777,742	718,764	58,978	1.113	1,300,837	1,300,837	1.30
FY 2002-03	740,327	740,327	795,693	740,326	55,367	1.131	1,381,424	1,381,424	1.30
FY 2003-04	762,537	762,537	828,296	762,537	65,759	1.158	1,422,867	1,422,867	1.40
FY 2004-05	790,000	790,000	871,506	790,000	81,506	1.185	1,423,000	1,423,000	1.40
FY 2005-06	868,014	868,014	939,922	868,014	71,908	1.052	1,545,509	1,545,509	1.30
FY 2006-07	1,026,362	1,026,362	845,184	927,810	(82,626)	1.088	1,423,000	1,423,000	1.30
*There was an additional disbursement of \$128,836 from the fund balance for a tram purchase.									
FY 2007-08	924,800	924,800	1,021,012	924,800	96,212	1.088	1,646,618	1,646,618	1.30
FY 2008-09	950,694	950,694	1,044,702	950,694	94,008	1.088	1,692,724	1,868,100	1.30
FY 2009-10	1,102,733	1,266,733	1,066,986	1,266,733	(199,747)	1.088	1,939,630	1,868,100	1.30
*There was an additional disbursement of \$164,000 from the fund balance for litigation fees.									
FY 2010-11	1,102,733	1,126,286	953,096	897,761	55,335	1.075	1,868,100	2,033,300	1.30
* Received and Dispersed through February 28, 2011									
FY 2011-12	1,126,286						2,033,300		

Note: Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.



500 Wildlife Parkway - P.O. Box 1060 - Columbia SC 29202 - 1060
803.779.8717 - Fax 803.253.6381 - www.riverbanks.org

February 25, 2011

Katherine L. Hubbard
County Administrator
County of Lexington
212 South Lake Drive
Lexington, SC 29072

Dear Katherine

Attached please find a *draft* copy of the 2011-12 operating budget of the Riverbanks Park Commission, the governing authority of Riverbanks Zoo and Garden.

As you and Council know, we are challenged in submitting an operating budget at this time, based on the fact that a significant portion of the Zoo's budgeted earned revenue for the current fiscal year has yet to occur. Our busiest months of the year (when a major portion of our earned revenue actually occurs) are April, May and June. It is for this reason that this budget is in preliminary draft form. The Riverbanks Park Commission and staff will continue to adjust the budget as actual revenue and expenses are recorded.

We are pleased to report that once again our budget request includes no increase from Lexington County (as with Richland County). This is based on a number of factors. First, our attendance and earned revenue remain strong. It is also our understanding that the CPI shows no increase and the fact that no population growth figures are yet available. Assuming there will be some growth, we do plan to send an amended budget when the population figures are available.

This preliminary budget includes no provision for salary increases but does include a small provision for increases in benefit costs as well as utilities. Line item expenses have been increased only in cases of known increases. Earned revenues are based on an attendance level of 975,000 visitors. While our 2009 attendance was just over one million visitors, we historically budget our attendance somewhat conservatively based upon potential uncontrollable variables such as inclement weather.

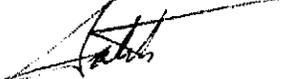
We continue to strive to increase earned revenue and manage expenses. In addition to aggressively promoting general and group attendance, we have recently implemented a new pricing strategy with our many in-park, fee-based attractions – carousel, giraffe feeding, etc. This strategy involves a daily unlimited “ride passport” for visitors and is based on similar, successful strategies in other zoos.

I would like to note that our marketing efforts are supported in a major way by accommodations and hospitality taxes from Richland and Lexington Counties as well as the City of Columbia. The recent increase in attendance to over one million visitors was attributable to our increased marketing efforts, especially in out-of-state markets, like Charlotte and Augusta.

We are most appreciative to have the support of Lexington County Council and are prepared to meet with you should you desire.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Palmer Krantz", written over a horizontal line.

Palmer Krantz
Executive Director

cc: Mr. Larry Porth, Finance Director

**RIVERBANKS ZOOLOGICAL PARK
AND BOTANICAL GARDEN**

2011-12 GENERAL FUND BUDGET

Projected Budget as of February, 2011

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**RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET**

EXHIBIT A

Fiscal Year 2011-12

BUDGET SUMMARY

Projected Budget as of February, 2011

	FY 2008-09 Actual	FY 2009-10 Actual	Amended 2010-11 Budget	Projected 2011-12 Budget
REVENUES:				
Earned Revenues - Schedule 1	\$6,120,301	\$5,994,260	\$6,490,824	\$6,435,650
Governmental Support - Schedule 1	<u>3,061,044</u>	<u>3,175,300</u>	<u>3,321,064</u>	<u>3,259,586</u>
Total Revenues	<u>9,181,345</u>	<u>9,169,560</u>	<u>9,811,888</u>	<u>9,695,236</u>
EXPENDITURES:				
Administrative Division - Schedule 5	1,429,481	1,108,067	1,191,219	1,226,251
Animal Care Division - Schedule 6	2,963,346	2,888,306	3,035,625	3,046,338
Education Division - Schedule 7	166,378	163,380	187,336	186,775
Botanical Division - Schedule 8	791,341	741,285	794,972	805,768
Facility Management Division - Schedule 9	967,960	718,979	793,927	842,467
Public Relations & Marketing Division - Schedule 10	788,932	782,155	833,223	903,603
Visitor Services Division - Schedule 11	1,330,947	1,361,088	1,444,559	1,516,518
Utilities - Schedule 12	826,814	841,223	1,025,332	1,116,192
Other Financing Uses - Oper. Trans. to Capital Projects Fund	0	0	463,695	11,324
Other Financing Uses - Oper. Trans. to Special Rev. Fund	<u>39,374</u>	<u>38,761</u>	<u>42,000</u>	<u>40,000</u>
Total Expenditures	<u>9,304,573</u>	<u>8,643,244</u>	<u>9,811,888</u>	<u>9,695,236</u>
SURPLUS OR (DEFICIT)	(123,228)	526,316	0	0
Fund Balance - Beginning	<u>1,443,149</u>	<u>1,319,921</u>	<u>1,846,237</u>	<u>1,846,237</u>
Fund Balance - Ending	<u>1,319,921</u>	<u>1,846,237</u>	<u>1,846,237</u>	<u>1,846,237</u>

**RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET**

EXHIBIT B

Fiscal Year 2011-12

FUNDING REQUEST - Lexington and Richland Counties

	F/Y 2008-09 Actual	F/Y 2009-10 Actual	Amended 2010-11 Budget	Projected 2011-12 Budget
Lexington County	\$950,694	\$1,102,733	\$1,126,286	\$1,126,286
Richland County	<u>1,868,100</u>	<u>1,868,100</u>	<u>2,003,300</u>	<u>2,003,300</u>
Total Funding Request	<u>2,818,794</u>	<u>2,970,833</u>	<u>3,129,586</u>	<u>3,129,586</u>
Millage:				
Lexington	1.088	1.088		To be
Richland	1.30	1.30		determined

**RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET**

SCHEDULE 1

Fiscal Year 2011-12

REVENUES SUMMARY

Projected Budget as of February, 2011

FY 2008-09 Actual	FY 2009-10 Actual	Amended 2010-11 Budget	Projected 2011-12 Budget
-------------------------	-------------------------	------------------------------	--------------------------------

EARNED REVENUES:

General Admissions Revenue	\$2,973,621	\$3,250,384	\$3,818,566	\$3,819,067
Concession Fees - Retail Food and Gift Sales	856,492	873,443	890,000	890,000
Riverbanks Society Operating Contributions	1,000,000	1,000,000	1,000,000	1,000,000
Other Revenue - Schedule 3	<u>1,290,188</u>	<u>870,433</u>	<u>782,258</u>	<u>726,583</u>
Total Earned Revenue	6,120,301	5,994,260	6,490,824	6,435,650

GOVERNMENTAL SUPPORT

County Funding - Exhibit B	2,818,794	2,970,833	3,129,586	3,129,586
State Funding	0	0	0	0
Accommodations & Hospitality Taxes	<u>242,250</u>	<u>204,467</u>	<u>191,478</u>	<u>130,000</u>
Total Governmental Support	<u>3,061,044</u>	<u>3,175,300</u>	<u>3,321,064</u>	<u>3,259,586</u>

TOTAL REVENUES	<u>9,181,345</u>	<u>9,169,560</u>	<u>9,811,888</u>	<u>9,695,236</u>
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Admissions Revenue for 2011-12 is based on 975,000 total visitors (including Lights and Boo)

**RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO - GENERAL FUND BUDGET**

Schedule 2

Fiscal Year 2011-12

**ATTENDANCE AND ADMISSIONS
REVENUE PROJECTION**

Admission Category:		Actual Cal. Yr. 2009 Attendance	Actual FY 2009-10 Attendance	Projected FY 2011-12 Attendance	Admission Fees	Projected Adm. Rev. 2010-11
REGULAR ATTENDANCE:						
Adults	At Gate	184,851	187,342	128,602	11.75	\$1,511,074
	On-line Purchases			55,115	10.75	592,486
Children	At Gate	84,589	86,419	58,849	9.25	544,353
	On-line Purchases			25,221	8.25	208,073
Discount Adults		5,341	5,506	5,308	10.75	57,061
Discount Children		2,199	2,127	2,186	8.75	19,128
Senior Citizens	At Gate	17,481	15,909	12,162	10.75	130,742
	On-line Purchases			5,212	9.75	50,817
Military	At Gate	25,539	23,985	17,768	10.75	191,006
	On-line Purchases			7,615	9.75	74,246
Group - Adults		34,880	31,451	34,666	8.00	277,328
Group - Children		46,689	45,301	46,403	6.00	278,424
Children Under Three		70,113	83,777	69,883	0.00	0
Society		349,961	335,722	347,815	0.00	0
Free School Groups-Rich/Lex Counties		24,771	21,918	24,619	0.00	0
Other-Comp., Promo., Free Fridays, etc.		<u>56,349</u>	<u>56,349</u>	<u>31,003</u>	<u>0.00</u>	<u>0</u>
TOTAL REGULAR ATTEND. AND REVENUE		<u>902,763</u>	<u>875,806</u>	<u>872,227</u>		3,934,738
Less Admissions Tax						(115,671)
PROJECTED REGULAR ADMISSIONS REVENUE NET OF TAX						<u>3,819,067</u>
LIGHTS ATTENDANCE AND REVENUE:						
Adults		23,845	20,554	23,699	8.00	189,598
Children		5,149	4,480	5,117	6.00	30,708
Society		21,195	21,245	21,066	0.00	0
Other Complimentary		<u>7,422</u>	<u>5,300</u>	<u>7,376</u>	<u>0.00</u>	<u>0</u>
TOTAL LIGHTS ATTENDANCE & REVENUE		<u>57,611</u>	<u>51,579</u>	<u>57,258</u>		220,306
Less Admissions Tax						(10,491)
PROJECTED LIGHTS ADMISSIONS REVENUE NET OF TAX						<u>209,815</u>
BOO AT THE ZOO ATTENDANCE AND REVENUE:						
Members		13,757	14,801	13,673	6.00	82,044
Non-members		11,069	11,306	11,001	8.00	88,014
Other- Non-paying - Under 3, Comp.		<u>3,042</u>	<u>3,042</u>	<u>3,023</u>		
TOTAL BOO ATTENDANCE & REVENUE		<u>27,868</u>	<u>29,149</u>	<u>27,697</u>		170,058
Less Admissions Tax						(8,098)
PROJECTED BOO ADMISSIONS REVENUE NET OF TAX						<u>161,960</u>
CORPORATE GROUP SALES ATTENDANCE AND REVENUE:						
Adults		13,439	14,002	13,357	7.00	93,505
Children		<u>4,469</u>	<u>5,069</u>	<u>4,461</u>	<u>5.75</u>	<u>25,657</u>
TOTAL CORPORATE ATTEND. AND REV.		<u>17,928</u>	<u>19,071</u>	<u>17,818</u>		119,162
Less Admissions Tax						(3,518)
PROJECTED CORPORATE ADMISSIONS REVENUE NET OF TAX						<u>115,644</u>
GRAND TOTAL ATTENDANCE AND REVENUE		<u>1,008,170</u>	<u>975,805</u>	<u>975,000</u>		<u>\$4,306,485</u>

**RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET
SUPPLEMENTAL SCHEDULE**

SCHEDULE 3

Fiscal Year 2011-12

OTHER REVENUES

Projected Budget as of February, 2011

DESCRIPTION:	FY 2008-09 Actual	FY 2009-10 Actual	Amended 2010-11 Budget	Projected 2011-12 Budget
Donations and Grant Revenue	\$77,684	\$18,215	\$8,595	\$8,050
Riverbanks Society Capital Support	411,453	0	0	0
Interest Earnings	8,220	2,274	4,000	4,000
Promotional and Sponsorship Revenue	15,358	48,552	20,000	25,000
Corporate Group Sales & Facility Rental Revenue	241,725	219,430	205,643	200,000
Classes and Programs - Net Income	53,107	(20,541)	49,829	44,189
Net Income - Profit Centers (Giraffe Feeding, Lorikeet, etc.)	431,031	586,115	474,737	436,844
Miscellaneous Revenue	<u>51,610</u>	<u>16,388</u>	<u>19,454</u>	<u>8,500</u>
TOTAL OTHER REVENUE - TO SCHEDULE 1	<u>1,290,188</u>	<u>870,433</u>	<u>782,258</u>	<u>726,583</u>

RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET

SCHEDULE 4

Fiscal Year 2011-12

EXPENDITURES SUMMARY

Projected Budget as of February, 2011

DIVISION:	Personal Services	Departmental Supplies	Other Expend.	Major Repairs & Renovations	Capital Items	Total Budget
Administrative	695,981	19,450	509,120	1,700	0	1,226,251
Animal Care	2,203,870	189,556	642,562	10,350	0	3,046,338
Education	169,042	9,000	8,733	0	0	186,775
Botanical	638,050	126,433	39,662	1,623	0	805,768
Facilities Management	479,087	24,000	338,280	1,100	0	842,467
Public Relations & Marketing	463,528	15,500	422,575	2,000	0	903,603
Visitor Services	791,168	31,000	694,350	0	0	1,516,518
Utilities	0	0	1,116,192	0	0	1,116,192
Operating Transfer to Capital Projects Fund	0	0	0	0	11,324	11,324
Operating Transfer to Special Rev. Fund	0	0	40,000	0	0	40,000
TOTALS	<u>5,440,726</u>	<u>414,939</u>	<u>3,811,474</u>	<u>16,773</u>	<u>11,324</u>	<u>9,695,236</u>

**RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET
DIVISION EXPENDITURE BUDGET**

SCHEDULE 5

Fiscal Year 2011-12

ADMINISTRATIVE DIVISION: General Administrative
Finance
Human Resources

Projected Budget as of February, 2011

DESCRIPTION:	FY	FY	Amended	Projected
	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Personal Services	\$651,504	\$597,332	\$614,607	\$695,981
Departmental Supplies	18,329	15,989	15,000	19,450
Other Expenditures	280,037	275,943	328,000	269,800
Insurance - Property and Liability	196,057	205,337	224,300	230,000
Debt Service	162,665	9,312	9,312	9,320
Equipment Repairs and Replacements	0	0	0	1,700
Capital Items	<u>120,889</u>	<u>4,154</u>	0	0
TOTALS	<u>1,429,481</u>	<u>1,108,067</u>	<u>1,191,219</u>	<u>1,226,251</u>

**RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET
DIVISION EXPENDITURE BUDGET**

SCHEDULE 6

ANIMAL CARE DIVISION: General Mammal
 Bird Reptile/Aquarium
 Commissary Veterinary

Fiscal Year 2011-12

Projected Budget as of February, 2011

DESCRIPTION:	F/Y 2008-09 Actual	F/Y 2009-10 Actual	Amended 2010-11 Budget	Projected 2011-12 Budget
Personal Services	\$2,136,174	\$2,081,591	\$2,203,259	\$2,203,870
Departmental Supplies	183,551	172,499	134,071	189,556
Other Expenditures	150,014	133,635	228,066	148,733
Animal Feed	440,153	487,431	470,229	493,829
Equipment Repairs and Replacements	0	0	0	10,350
Capital Items	<u>53,454</u>	<u>13,150</u>	0	0
TOTALS	<u>2,963,346</u>	<u>2,888,306</u>	<u>3,035,625</u>	<u>3,046,338</u>

**RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET
DIVISION EXPENDITURE BUDGET**

SCHEDULE 7

EDUCATION DIVISION

Fiscal Year 2011-12

Projected Budget as of February, 2011

DESCRIPTION:	F/Y 2008-09 Actual	F/Y 2009-10 Actual	Amended 2010-11 Budget	Projected 2011-12 Budget
Personal Services	\$150,628	\$150,348	\$160,808	\$169,042
Departmental Supplies	5,145	4,933	10,126	9,000
Other Expenditures	8,850	8,099	16,402	8,733
Equipment Repairs and Replacements	0	0	0	0
Capital Items	<u>1,755</u>	0	0	0
TOTALS	<u>166,378</u>	<u>163,380</u>	<u>187,336</u>	<u>186,775</u>

**RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET
DIVISION EXPENDITURE BUDGET**

SCHEDULE 8

Fiscal Year 2011-12

BOTANICAL DIVISION: General
 Botanical Garden
 Zoo Habitat
 Greenhouse/Production

Projected Budget as of February, 2011

DESCRIPTION:

	F/Y 2008-09 Actual	F/Y 2009-10 Actual	Amended 2010-11 Budget	Projected 2011-12 Budget
Personal Services	\$593,897	\$586,348	\$623,223	\$638,050
Departmental Supplies	92,477	106,156	26,275	126,433
Other Expenditures	50,295	47,677	145,474	39,662
Equipment Repairs and Replacements	0	0	0	1,623
Capital Items	<u>54,672</u>	<u>1,104</u>	0	0
TOTALS	<u>791,341</u>	<u>741,285</u>	<u>794,972</u>	<u>805,768</u>

**RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET
DIVISION EXPENDITURE BUDGET**

SCHEDULE 9

FACILITIES MANAGEMENT DIVISION:

Fiscal Year 2011-12

Facilities Management
Construction

Projected Budget as of February, 2011

DESCRIPTION:	F/Y 2008-09 Actual	F/Y 2009-10 Actual	Amended 2010-11 Budget	Projected 2011-12 Budget
Personal Services	\$422,060	\$432,734	\$476,727	\$479,087
Departmental Supplies	12,168	12,122	5,500	24,000
Other Expenditures	244,162	273,589	311,700	338,280
Equipment Repairs and Replacements	279,189	0	0	1,100
Capital Items	<u>10,381</u>	<u>534</u>	<u>0</u>	<u>0</u>
TOTALS	<u>967,960</u>	<u>718,979</u>	<u>793,927</u>	<u>842,467</u>

**RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET
DIVISION EXPENDITURE BUDGET**

SCHEDULE 10

Fiscal Year 2011-12

PUBLIC RELATIONS & MARKETING

Marketing & Public Relations
Group Sales
Art/Exhibits

Projected Budget as of February, 2011

DESCRIPTION:	F/Y 2008-09 Actual	F/Y 2009-10 Actual	Amended 2010-11 Budget	Projected 2011-12 Budget
Personal Services	\$406,114	\$372,385	\$424,553	\$463,528
Departmental Supplies	6,308	10,155	9,000	15,500
Other Expenditures	60,813	59,424	95,670	92,575
Advertising <small>(Advertising amount is dependent upon and offset by accommodations & hospitality tax revenue - See Schd. 1)</small>	307,975	337,003	304,000	330,000
Equipment Repairs and Replacements	0	0	0	2,000
Capital Items	<u>7,722</u>	<u>3,188</u>	<u>0</u>	<u>0</u>
TOTALS	<u>788,932</u>	<u>782,155</u>	<u>833,223</u>	<u>903,603</u>

**RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET
DIVISION EXPENDITURE BUDGET**

SCHEDULE 11

Fiscal Year 2011-12

VISITOR SERVICES

Admissions
Grounds & Janitorial
Public Safety

Projected Budget as of February, 2011

DESCRIPTION:	FY 2008-09 Actual	FY 2009-10 Actual	Amended 2010-11 Budget	Projected 2011-12 Budget
Personal Services	\$709,350	\$702,302	\$761,244	\$791,168
Departmental Supplies	24,345	34,753	37,700	31,000
Other Expenditures	136,752	185,749	195,615	225,700
Janitorial & Grounds Maint. Service Contract	434,471	434,385	450,000	468,650
Equipment Repairs and Replacements	0	0	0	0
Capital Items	<u>26,029</u>	<u>3,899</u>	0	0
TOTALS	<u>1,330,947</u>	<u>1,361,088</u>	<u>1,444,559</u>	<u>1,516,518</u>

RIVERBANKS PARK COMMISSION
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET
DIVISION EXPENDITURE BUDGET

SCHEDULE 12

Fiscal Year 2011-12

UTILITIES

Projected Budget as of February, 2011

DESCRIPTION:	FY 2008-09 Actual	FY 2009-10 Actual	Amended 2010-11 Budget	Projected 2011-12 Budget
Electricity	\$517,112	\$560,047	\$628,958	\$700,000
Natural Gas	87,770	86,651	129,264	135,727
Water	72,735	61,469	87,571	91,949
Sewer	<u>149,197</u>	<u>133,056</u>	<u>179,539</u>	<u>188,516</u>
TOTALS	<u>826,814</u>	<u>841,223</u>	<u>1,025,332</u>	<u>1,116,192</u>

IRMO FIRE DISTRICT
 Budgeted Revenues and Expenditures
 Funds 7800 & 7802
 Fiscal Year 2011-12

Revenues:			
REQUESTED	Lexington County Appropriation	\$ 2,054,200	
	Town of Irmo	329,000	
	Other Revenue - Rents	<u>16,800</u>	
	Total Revenues		\$ 2,400,000

Expenditures:			
	Salaries / Employee Benefits	\$ 1,824,318	
	Professional Services	58,000	
	Conference / Meeting / Employee Education / Dues	17,000	
	Education / Fire Prevention	2,000	
	Protective Gear / Fitness / Uniforms	86,000	
	Equipment Purchases / Vehicle Purchase	128,220	
	Radio Equipment / Palmetto 800	19,000	
	Computers / Electronics	14,750	
	Supplies	14,200	
	Insurance - Vehicle / Liability	14,500	
	Repairs and Maintenance - Bldg / Small Equip / Vehicles	78,000	
	Gas / Fuel / Oil	35,000	
	Telephone Services and Utilities - Electricity / Water	61,536	
	Postage	600	
	Life Net Building Repairs and Maint.	2,800	
	Contingency	44,076	
	Total Expenditures		<u>2,400,000</u>

Excess (Deficiency) of Revenues Over Expenditures	0
Estimated Fund Balance - Beginning of Fiscal Year	<u>Information not provided</u>
Projected Fund Balance - End of Fiscal Year	<u>Information not provided</u>

Budgeted Revenues and Expenditures provided by Irmo Fire District.

Revenue Disbursements from Lexington County to Irmo Fire District
 FY 1997-98 through FY 2011-12

	BUDGET		ACTUAL			Millage
	Requested	Recommended	Received	Disbursed	Difference	
FY 1997-98	843,500	843,500	854,760	854,760	0	9.40
FY 1998-99	1,700,000	1,700,000	891,600	871,486	20,114	18.40
FY 1999-00	926,000	926,000	897,477	917,600	(20,123)	9.40
FY 2000-01	1,015,000	1,015,000	899,995	899,986	9	9.40
FY 2001-02	1,060,850	1,060,850	973,074	973,074	0	8.790
FY 2002-03	1,041,409	1,041,409	1,425,573	1,425,637	(64)	13.931
FY 2003-04	1,564,000	1,564,000	1,458,982	1,458,918	64	14.265
FY 2004-05	1,625,500	1,557,693	1,485,975	1,485,975	0	14.593
FY 2005-06	1,528,000	1,528,000	1,656,564	1,656,564	0	12.834
FY 2006-07	2,562,569	1,662,349	1,564,910	1,564,910	0	13.270
FY 2007-08	2,506,973	1,606,753	1,732,018	1,732,018	0	13.990
FY 2008-09	2,736,252	1,836,032	1,821,355	1,821,355	0	14.678
FY 2009-10	2,708,664	2,050,616	1,913,516	1,913,516	0	15.588
FY 2010-11	3,857,650	2,025,973	1,783,937	1,637,577	146,360	15.489
FY 2011-2012	2,054,200					

* Received and Dispersed through February 28, 2011

Note: Full disbursement by Treasurer of all collections.

IRMO FIRE DISTRICT
 Budgeted Revenues and Expenditures
 Funds 7800 & 7802
 New Fire Station Operations Request
 Fiscal Year 2011-12

Revenues:			
REQUESTED Lexington County Appropriation*	482,000		482,000
Expenditures:			
Salaries / Employee Benefits	\$ 362,448		
Protective Gear / Fitness / Uniforms	5,200		
Equipment Purchases / Vehicle Purchase	5,000		
Computers / Electronics	4,000		
Supplies	4,200		
Insurance - Vehicle / Liability	5,000		
Repairs and Maintenance - Bldg / Small Equip / Vehicles	17,500		
Gas / Fuel / Oil	6,000		
Telephone Services and Utilities - Electricity / Water	14,100		
Contingency	8,552		
Capital - Personal Protective Equipment	25,000		
Capital - Radios	25,000		
Total Expenditures	482,000		482,000
Excess (Deficiency) of Revenues Over Expenditures			0
Estimated Fund Balance - Beginning of Fiscal Year			<u>Information not provided</u>
Projected Fund Balance - End of Fiscal Year			<u>Information not provided</u>

Budgeted Revenues and Expenditures provided by Irmo Fire District.

Revenue Disbursements from Lexington County to Irmo Fire District
 FY 2006-07 through FY 2011-12

	BUDGET		ACTUAL			Millage
	Requested	Recommended	Received	Disbursed	Difference	
FY 2006-07	900,220	0				
FY 2007-08	900,220	0				
FY 2008-09	900,220	0				
FY 2009-10	839,830	112,160				0.910
FY 2010-11	1,876,650	0				
FY 2011-12	482,000					

*Request for millage increase

IRMO FIRE DISTRICT

Serving since 1963



February 17, 2011

Members of Lexington County Council
212 South Lake Drive
Lexington, SC. 29072



Re: Budget Request for FY 2011/12

Dear Council members:

Attached is the Irmo Fire Districts budget request for fiscal year 2011/2012. This budget is based on the latest revenue projections that we received from the auditor's office and the cost to staff an additional engine company.

This request is similar to previous requests for additional manpower with the exception of the cost for an additional fire station and fire apparatus. The district is currently working to find other resources to cover those costs.

The district would also ask council to please consider adding any millage adjustments that are available in order to offset the cost of inflation and demands do to growth in the county.

Thank you for your consideration with this request. Your continued support towards the fire service and its mission to serve the residents of this county are greatly appreciated.

Sincerely,

Michael Sonefeld
Irmo Fire Chief

IRMO FIRE DISTRICT				
FY 2012 Budget Request				
		Stations 1 and 2	Station 3	
Revenue Requested				
Lexington County	\$2,054,200.00		\$0.00	Station House
Town of Irmo	\$329,000.00		\$0.00	Pumper & Bat. Veh.
Total	\$2,383,200.00		\$432,000.00	Operating Expenses
Other Revenue (Rents)	\$16,800.00		\$50,000.00	Capital Expenses
Total Requested and Other Revenue	\$2,400,000.00		\$482,000.00	Total Request
Personnel				
520 Full Time Employees	\$1,308,000.00		\$260,000.00	9 new emps
521 Part Time Wages	\$30,000.00		\$5,000.00	
522 SS and Medicare Taxes	\$102,357.00		\$20,272.50	
527 Workers Comp	\$70,000.00		\$14,575.00	
Total Personnel	\$1,510,357.00		\$299,847.50	
Operating Expenses				
504 Professional Services	\$58,000.00			
510 Conf/Mtgs/Emp Education	\$13,000.00			
511 Dues/Subscriptions	\$4,000.00			
512 Fire Prevention/Community Edu	\$2,000.00			
514 Fitness	\$14,000.00		\$3,400.00	
515 Uniforms	\$15,000.00		\$1,800.00	
516 Personal Protective Equip	\$57,000.00			
524 Health/Life Insurance/LTD	\$165,400.00		\$33,000.00	
528 Retirement	\$148,561.00		\$29,600.50	
530 Equipment/Tools	\$30,000.00		\$5,000.00	
531 Firefighting Vehicles**	\$84,000.00			
532 Adm. Emergency Vehicles**	\$14,220.00			
534 Radio Equip/Palmetto 800	\$19,000.00			
535 Computers/Electronics	\$14,750.00		\$4,000.00	
537 Supplies	\$14,200.00		\$4,200.00	
538 Liability/Vehicle Insurance	\$14,500.00		\$5,000.00	
541 Bldg/Grounds Maintenance	\$25,000.00		\$8,000.00	
542 Equipment Repairs	\$8,000.00		\$1,500.00	
543 Vehicle Repairs	\$45,000.00		\$8,000.00	
544 Fuel	\$35,000.00		\$6,000.00	
546 Mobile/Station Phones, Cable/Internet	\$19,500.00		\$4,100.00	
549 Utilities	\$42,036.00		\$10,000.00	
552 Postage	\$600.00			
580 LifeNet Bldg Repairs & Maint.	\$2,800.00			
Total Operating Expenses	\$845,567.00		\$123,600.50	
Total Expenses	\$2,355,924.00		\$423,448.00	
Contingencies	\$44,076.00		\$8,552.00	
Total Budget	\$2,400,000.00		\$432,000.00	\$2,832,000
			\$0.00	No Cost
			\$0.00	Equip. Bond
			\$0.00	Equip. Bond
			\$25,000	Personal Protective Equip
			\$25,000	Radios
				Station House
				Pumper & Equipment
				Administrative Vehicle

LINE ITEM DESCRIPTION FOR BUDGET DRAFT FY 2012

PERSONNEL

520. **SALARY:** Annual salary cost for 35 suppression and three administrative personnel excluding benefits.

521: **PART TIME SALARIES:** Annual cost for five part time firefighters to maintain minimal staffing levels.

522: **FICA:** This is the employer's portion of the Social Security and Medicare contributions.

527: **WORKERS COMPENSATION:** Premiums for insurance based on job risk and history of claims.

OPERATING EXPENSES

504: **PROFESSIONAL SERVICES:** This category includes services such as (CPA/Auditors, Payroll Services, Human Resources Consulting and Legal Counsel.)

510: **CONFERENCES/MEETINGS/EMPLOYEE EDUCATION:** Costs for public hearings, commissioner meetings, professional conference attendance; staff education classes, travel and meals.

511: **DUES AND SUBSCRIPTIONS:** Association and Professional dues, Fire Code Manuals, Professional Firefighting Journals and Magazines.

512: **PUBLIC EDUCATION/FIRE PREVENTION:** Costs related to community fire prevention programs (smoke detectors, and coloring books.)

514: **FITNESS TESTING/PHYSICALS:** OSHA/NFPA required annual physicals for all active and new members of the department.

515: **UNIFORMS:** This includes annual cost to outfit all personal in required station wear.

516: **PERSONAL PROTECTIVE EQUIPMENT:** Annual replacement/ upgrades for self contained breathing apparatus, bunker gear as well as gloves, flash hoods and helmets.

524: **HEALTH INSURANCE:** Premiums for employee life, health, and dental insurance; long term disability coverage.

528: **SC RETIREMENT:** Employer's contributions to SCPORS (SC Police Officers Retirement System)

530: **EQUIPMENT PURCHASES:** Generators, extrication equipment, and all gas power emergency equipment; tools.

531: **FIRE FIGHTING VEHICLES:** Lease purchase annual payment for Ladder 1, Engine 2, Engine 3, and Squad 1.

532: **EMERGENCY VEHICLES:** Annual cost for command vehicles, fire inspector vehicle.

534: **RADIOS:** Replacement, repair and maintenance for station radios, mobile and hand held units. Monthly premiums for access to the Palmetto 800 radio system.

535: **TECHNOLOGY:** Replacement and upgrades to computers and server, software, and monitoring equipment.

537: **OPERATING/ OFFICE SUPPLIES:** Batteries, gases, paper products, cleaning supplies, office supplies.

538: **INSURANCE:** Coverage for all vehicles, contents of the building, and liability coverage.

541: **BUILDINGS AND GROUND MAINTENANCE:** Upkeep for the Northlake Station, Headquarters station, and the Life net grounds.

542: **EQUIPMENT REPAIRS:** Repair and maintenance to all gas powered emergency equipment.

543: **VEHICLE REPAIRS:** Tires, preventive maintenance and repairs on all station vehicles.

544: **FUEL AND OIL:** Fuel and lubricants to operate the fleet including administrative vehicles.

546: **MOBLILE AND STATION PHONES:** Annual cost for eight mobile/ two way phones, land lines and Internet access for both fire stations and Life net building.

549: **UTILITIES:** Yearly cost for electricity and natural gas, water and sewer, and waste disposal for both stations.

552: **POSTAGE:** Postage, shipping and insurance for parcels, invoice payments and correspondence.

580: **LIFE NET BUILDING:** Building maintenance and repairs.

CONTINGENCIES: This line item is used to address unforeseen expenses or cost increases during the fiscal year.

VELDMAN, STACY

From: Sonefeld, Mike [17thCav@irmofire.org]
Sent: Wednesday, February 23, 2011 4:06 PM
To: VELDMAN, STACY
Subject: RE: Lexington County budget request

Sorry for the delay I was out of the office. Yes, the \$50,000 is a capitol request and did not reflect at the bottom of the page. It is part of the total it just didn't carry down with the operating request. The total would be the \$482,000.

Hope that clears it up. Let me know if you need any more info.

Mike Sonefeld
Irmo Fire

From: VELDMAN, STACY [mailto:SVELDMAN@lex-co.com]
Sent: Wednesday, February 23, 2011 11:04 AM
To: Sonefeld, Mike
Subject: Lexington County budget request

Chief Sonefeld,
I am reviewing your budget request. The request for additional operations for Station 3 shows a total request at the top for \$482,000. However, the expenses only total \$432,000. There is also \$25,000 each for personal protective equipment and radios at the bottom of the sheet. Is this the other \$50,000? It was a little unclear because the total request in the far right column shows only \$2,832,000 instead of \$2,882,000. Should the \$50,000 be presented as a "second option" or is this all one additional request?

Thanks,

Stacy A. Veldman
County of Lexington
Accountant/Analyst
803-785-8104