



Lexington County Community Development Department

**212 South Lake Dr, Ste 401
Lexington, SC 29072
Ph. 785-8121 Fax. 785-8188
www.lex-co.sc.gov**

FREEDOM OF INFORMATION REQUEST

Per the Freedom of Information Act, I am requesting information and/or copies of documents on the following property/properties:

Address: _____

What type of documentation are you looking for? (i.e. Permits, Cert of Occupancy, Applications?) _____

TMS # (if available): _____

Any other information that would be helpful to our search (possible dates, years, names):

Your Signature _____ **Print Your Name** _____

How do you want to receive your requested information?

Ph# _____ **Fax #** _____ **E-mail:** _____

MAILING ADDRESS:

Your request will be submitted to the Community Development Department. We will respond as expeditiously as possible, however some requests do require more research than others. Please allow us to give each request the same careful attention. Thank you.

For Office Use Only:

Date Rec'd: _____

Comments/Notes/Instructions:

