

County of Lexington

2013 Grant Application Workshop



Welcome and Introduction

- ❖ Ron Scott, Director of Community Development
- ❖ Peatra Cruz, CDBG Program Administrator
- ❖ Camillia Powell, HOME Program Administrator
- ❖ Stephany Snowden, Title VI Grant Manager
- ❖ Rebecca Conway, Development/Special Projects
- ❖ Sandy Fox, Grant Assistant
- ❖ Fran Mullaney, Grant Assistant
- ❖ Whitney Carswell, Administrative Assistant

Notice of Funds Available (NOFA) Hendrix Street



Agenda

- ❖ HOME Investment Partnerships (HOME) Program
- ❖ Community Development Block Grant (CDBG) Program
- ❖ Applying for CDBG Funds
- ❖ CDBG Program Monitoring and Reporting
- ❖ Timeline Review
- ❖ Question and Answers

CDBG

Community Development Block Grant

HOME

Home Investment Partnerships Program

Building Strong Communities



HOME Investment Partnerships (HOME) Program

Camillia Powell, HOME Program Grant Administrator



What is the HOME Program?

- ❖ The HOME Program is the largest federal block grant available to state and local governments designed exclusively to create affordable housing for low-income households.
- ❖ HOME was established under the Cranston-Gonzalez National Affordable Housing Act in 1990.
- ❖ The County of Lexington became a Participating Jurisdiction (PJ) in the HOME Program in the 2009 Program Year.

HOME Program Objectives

- ❖ Provide decent affordable housing to lower income households;
- ❖ Expand the capacity of non-profit housing providers;
- ❖ Strengthen the ability of state and local governments to provide housing;
- ❖ Leverage private-sector participation.

HUD

- ❖ De
- ❖ M
- ❖ N
- ❖ Ac
- ❖ Si
- ❖ D
- ❖ Pa
- ❖ Lc



ELIGIBLE



County of Lexington's HOME Activities



Comprehensive Housing Rehabilitation



- ❖ The program's purpose is to improve the health and safety of the living conditions of homes owned and occupied by low- and moderate-income persons in the County of Lexington through housing rehabilitation.
- ❖ It is also an important goal to increase the number of good, habitable dwelling units and improve the housing stock by providing funding to homeowners to rehabilitate their homes.

Down Payment Assistance

- ❖ Homeownership is recognized as the primary means of accumulating wealth for most Americans. However, homeownership is about more than wealth; it is an intangible force that holds neighborhoods together.
- ❖ When the majority of people own the homes in which they live, households tend to be more stable, schools perform better, economic opportunities increase, and communities become more viable.





103

What is the Community Development Block Grant

- ❖ The CDBG Program is a federal grant program funded by the US Department of Housing and Urban Development (HUD);
- ❖ Established through the Housing and Community Development Act of 1974;
- ❖ The annual grant provides a flexible funding source for local governments to use for community improvement projects, such as:
 - ✓ Revitalization of neighborhoods
 - ✓ Reconstruction of streets
 - ✓ New sidewalks
 - ✓ Public facilities
 - ✓ Public service activities
 - ✓ Affordable housing
 - ✓ Economic development opportunities

Primary Goals

- ❖ Primary goal is to develop viable communities by providing:
 - ✓ Decent Housing
 - ✓ A Suitable Living Environment, and
 - ✓ Expansion of Economic Opportunities
 - ✓ Principally for low- and moderate-income persons (LMI)

Consolidated Plan

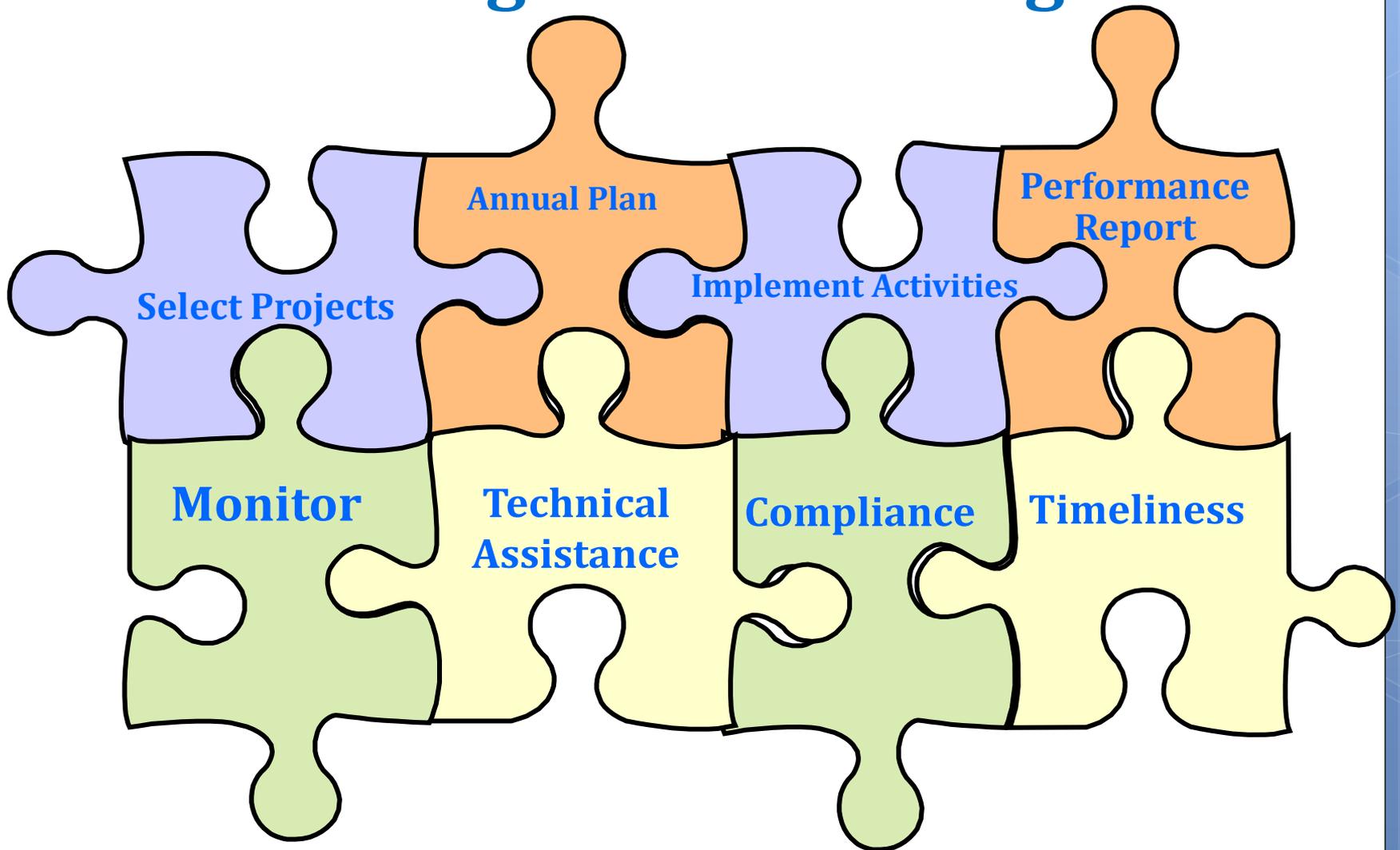
Program Priorities

- ❖ **Priority Need 1:** Ensure adequate and dependable public facilities are available to provide for basic and essential needs and services.
- ❖ **Priority Need 2:** Ensure adequate and safe infrastructure to meet basic needs of residents.
- ❖ **Priority Need 3:** Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.

Priorities Continued

- ❖ **Priority Need 4:** Support and provide assistance to nonprofit and for-profit entities that create, increase or retain employment opportunities for LMI persons.
- ❖ **Priority Need 5:** Provide and/or support adequate, safe and affordable housing.
- ❖ **Priority Need 6:** Provide mechanisms and forums for collaboration, coordination, and capacity building.

CDBG: Putting The Pieces Together



CDBG Process

**Monitoring
Compliance
Timeliness**

**Needs Assessment &
Performance Public
Hearing**

7

**Public Hearing on
Annual Plan**

2

**Annual Performance
Report**

6

**Identify Projects &
Develop Annual Plan**

1

**Council Approval
&
HUD Submittal**

3

**Project
Implementation**

5

Grant Agreement

4

CDBG Allocation

2012 Program Year – Total Allocation was \$1.3M

2013 Program Year – Total Allocation was \$1.4M

- ❖ **20% for CDBG Program Administration**
- ❖ **15% for Public Service Activities**
- ❖ **Minimum Award- \$5,000**
- ❖ **No maximum award**

Match Requirement

- ❖ A 10% match is required for all applications submitted for funding
- ❖ Match Sources
 - ✓ Other Grants
 - ✓ Loans
 - ✓ Public or Private Investment

National Objective

- ❖ Benefit low- and moderate-income (LMI)
- ❖ Prevent or eliminate slums or blight
- ❖ Meet an urgent need



#1
Low and Moderate
Income (LMI)

Jobs

Area

Housing

#2
Slum and Blight

Limited
Clientele

Area

MOST COMMON

Spot

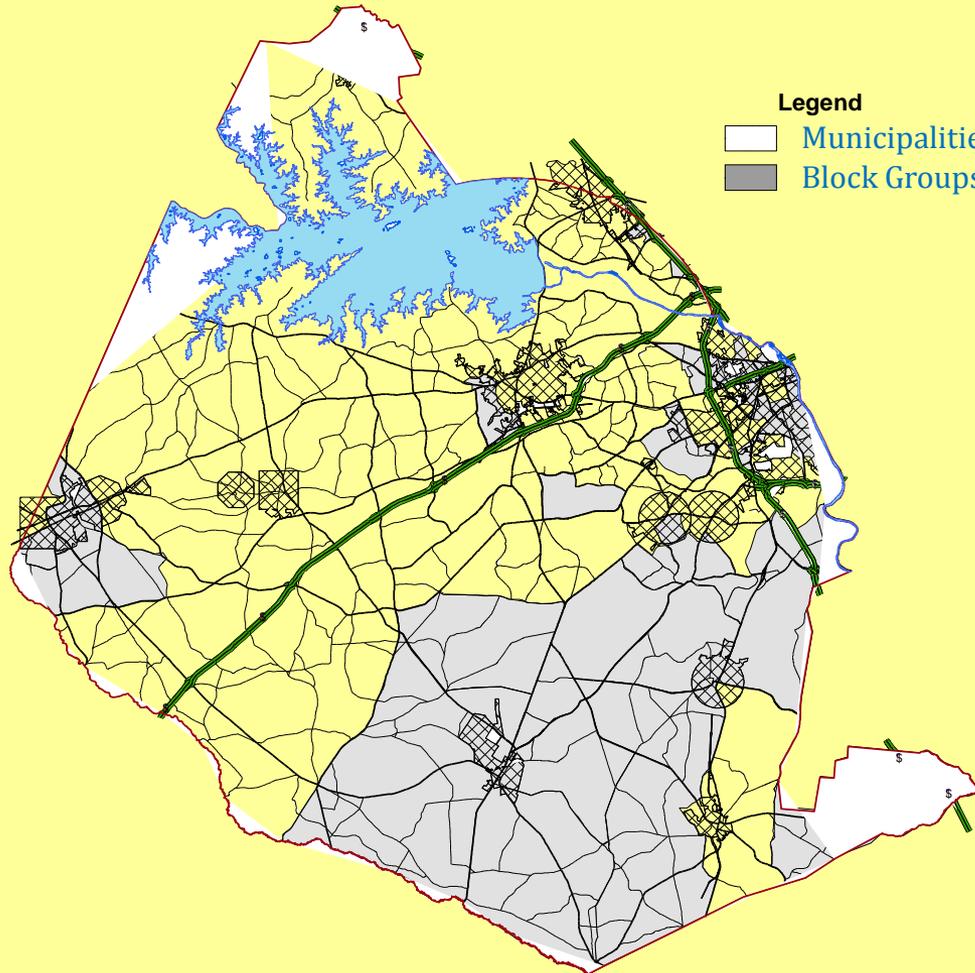
#3
Urgent Need

Benefit LMI Persons

Area Benefit:

- ❖ Area served must be primarily residential
- ❖ Activities must benefit all residents in an area where at least 51% of the residents are LMI
- ❖ Determined through:
 - ✓ Census Tract(s) & Block Group(s) LMI data
 - ✓ (<http://factfinder.census.gov>)
 - ✓ Household Income Surveys
- ❖ Examples: Water/Sewer; Libraries; Neighborhood/Health Centers; Parks, Streets and Sidewalks

Lexington County Census Tracts and Block Groups



Legend

-  Municipalities
-  Block Groups



Map Produced By Lexington County
Department of Planning & GIS 2004

View Lexington County Maps Online At: www.lex-co.com
Online Services Link - GIS Property, Mapping and Data Service



7/26/2004 - 2:45:17 PM
C:\8716095\GIS\mxd\lexcount.mxd

Benefit LMI Persons

❖ Low- and moderate-income:

- ✓ Activities limited to a group that is $\geq 51\%$ LMI
- ✓ Two ways to determine benefit:
 - ✓ Limited Clientele (Presumed LMI by HUD)
 - ✓ Abused Children, Battered Spouses, Elderly (62+), Severely Disabled Adults, Homeless Persons, Illiterate Adults, Persons living with HIV/AIDS, and Migrant Farm Workers
 - ✓ Income verified as LMI



Benefit LMI Persons

Housing Activities:

- ❖ LMI households only (Income Verified)
- ❖ Example: County's Minor Repair Program

Benefit LMI Persons

Jobs Activities:

- ❖ At least 51% of permanent jobs created or retained held or available to LMI persons.



2013 LOW- AND MODERATE-INCOME LIMITS

Household Size	Maximum Income
1	\$34,150
2	\$39,250
3	\$44,150
4	\$49,050
5	\$53,000
6	\$56,900
7	\$60,850
8	\$64,750

Prevent/Eliminate Slums and Blight

Area Basis – Must:

- ❖ Be designated as such and meet definition under State or local law.
- ❖ Have substantial number of deteriorated buildings.
- ❖ Must address one (1) or more conditions contributing to the deterioration of area.



Prevent/Eliminate Slums and Blight

Spot Basis – Must:

- ❖ Eliminate specific conditions of blight or physical decay not located in a designated slum/blighted area.
- ❖ Activities limited to Acquisition, Clearance, Relocation, Historic Preservation, Limited Rehabilitation.



Meet An Urgent Need

Alleviates emergency conditions that:

- ❖ Pose a serious and immediate threat to the health or welfare of the community;
- ❖ Are of recent origin or recently became urgent;
- ❖ The grantee is unable to finance on its own; and
- ❖ Other sources of funding are not available.



Awards to Public Facility/Infrastructure Applicants

Fiscal Year	City of Cayce	Award
2005-2006	Lloydwoods Sewer Line	\$95,000
2007-2008	State Street Streetscape Phase II	\$130,476
2008-2009	State Street Streetscape Phase III	\$206,249
2008-2009	Cayce Senior Center Feasibility Study	\$50,000
2009-2010	State Street Streetscape Phase IV	\$266,774
2012-2013	Avenues Area Water Line Upgrade	\$171,083
	Total	\$919,582
Fiscal Year	Town of Lexington	Award
2008-2009	Gibson Road Sidewalk	\$395,000
2009-2010	George Street Sidewalk	\$126,500
2012-2013	West Lexington Water Line Upgrade	\$210,000
	Total	\$731,500
Fiscal Year	Babcock Center	Award
2010-2011	Storage Units	\$4,120
2012-2013	Duffie Work Activity Center Improvements	\$17,485
	Total	\$21,605
Fiscal Year	Town of South Congaree	Award
2008-2009	Pine Street Paving	\$140,000
2008-2009	South Congaree Sewer Study	\$44,000
	Total	\$184,000

Awards to Public Service

Town of Lexington		Award
Fiscal Year		
2009-2010	Keeping Every Youth Safe (KEYS) Program	\$111,305
2011-2012	Keeping Every Youth Safe (KEYS) Program	\$86,000
2012-2013	Keeping Every Youth Safe (KEYS) Program	\$73,346
	Total	\$270,651
Sistercare, Inc.		Award
Fiscal Year		
2006-2007	Operating Expenses	\$12,000
2007-2008	Van Purchase	\$26,736
2008-2009	Pick-up Truck and Trailer Purchase	\$27,000
2009-2010	Facility Improvements	\$35,650
2012-2013	Shelter Facility Improvements	\$18,500
	Total	\$119,886
Harvest Hope Food Bank		Award
Fiscal Year		
2009-2010	Lexington County Emergency Food Pantry	\$51,765
2010-2011	Rural Mobile Food Pantry	\$135,000
2012-2013	Backpack Weekend Child Feeding Program	\$64,800
	Total	\$251,565
LRADAC		Award
Fiscal Year		
2004-2005	Women's Community Residence Van	\$19,500
	Total	\$19,500
Boys & Girls Club of the Midlands		Award
Fiscal Year		
2011-2012	BE Great Academy Afterschool Program	\$66,000
2012-2013	BE Great Academy Afterschool Program	\$63,800
	Total	\$129,800

Project Example

Project	National Objective	Eligible Activity
Street Improvements	Low/Mod Benefit – Area	Public Facilities
Senior Center	Low/Mod Benefit – Limited Clientele	Public Facilities
Minor Home Repair Program	Low/Mod Benefit – Housing	Housing Rehabilitation
After School Program	Low/Mod Benefit – Limited Clientele	Public Services
Demolition of Dilapidated Property	Slum/Blight – Spot	Clearance

Generally Ineligible Activities

- ❖ General government expenses
- ❖ Political activities
- ❖ Purchase of equipment
- ❖ Operating and maintenance costs
- ❖ New housing construction
- ❖ Income payments
- ❖ General government buildings



How to Apply

1. Decide on potential project(s)
 - ✓ Is the primary **activity eligible**?
 - ✓ Will it meet a **national objective**?
 - ✓ Are estimated **costs reasonable**?
 - ✓ Can projects be completed in a timely manner?
 - ✓ Who will be administering your project and ensuring program compliance?

How to Apply

2. Prepare and submit an application summary form.
3. We will follow up with you on any questions/clarifications needed.
4. You will be notified when you can proceed with the full application.

How to Apply



Lexington County Community Development Block Grant Program Application for Assistance

Fiscal Year 2012 - 2013

(Please refer to Application Instructions and Handbook for assistance in completing the application)

1. General Information

Locality/Organization Name		Authorized Official Name/Title	
Address		Telephone	Fax
City, State, Zip		DUNS Number	
Contact Person Name/Title		Contact Person Email	

2. Project Information

Project Title	
Location of the Project (Attach maps showing the general and specific location of the project)	
Total Estimated Project Cost	Total CDBG Funds Requested
Project Description (Briefly describe the use of CDBG for the project)	
<i>(A complete description of the project will be given in response to the narrative questions)</i>	
Project Schedule: Start Date: _____ End Date: _____ <i>(Note: Funds will not be available until after July 1st)</i>	

3. Grant Administration

Who will administer the grant and be responsible for all compliance requirements?
What experience do they have in administering CDBG projects?

4. Select the Eligible Activity (See Application Handbook Section 3)

<input type="checkbox"/> Acquisition	<input type="checkbox"/> Economic Development	<input type="checkbox"/> Public Services
<input type="checkbox"/> Clearance Demolition	<input type="checkbox"/> Housing	<input type="checkbox"/> Relocation
<input type="checkbox"/> Code Enforcement	<input type="checkbox"/> Public Facilities & Improvements	<input type="checkbox"/> Other: List _____

5. Select the National Objective the Project Will Meet (See Application Handbook Section 3)

Benefit to low and moderate income persons (Select <u>one</u> criteria below)
<input type="checkbox"/> Area Benefit <input type="checkbox"/> Limited Clientele <input type="checkbox"/> Jobs <input type="checkbox"/> Housing
Act in the prevention or elimination of blight (Select <u>one</u> criteria below)
<input type="checkbox"/> Area Basis <input type="checkbox"/> Spot Basis

CDBG Post Awards Requirements

- ❖ County of Lexington Program Agreements
- ❖ Reports
- ❖ Financial Reporting
- ❖ Beneficiary Data
- ❖ Monitoring

Subrecipient Responsibilities

- ❖ Read “**Playing By The Rules**” handbook to learn CDBG subrecipient responsibilities

<http://www.hud.gov/offices/cpd/communitydevelopment/library/subrecipient/>



Civil Rights Requirements

❖ **Stephany Snowden, Title VI Grant Manager**

Timeline Review and Closing

2013 Grant Application Workshop	September 30, 2013
2014 Summary Proposal Application Due	October 18, 2013
2014 CDBG Application for Assistance Due	November 29, 2013
Applicant Project Presentation to Grant Advisory Committee	January 14, 2014
County Council Project Approval	February 2014
2014 Annual Action Plan Public Notice and Hearing	April 2014
2014 Annual Action Plan Submittal to HUD	May 15, 2014
2014 Program Year Start	July 1, 2014

Questions

