



## **Notice of Procedural Change**

Effective May 1, 2015, Development Review Meetings (DRM) will be a requirement for proposed developments exceeding one acre in size, unless otherwise exempt from development review and permitting. These meetings are designed to explain the County's development review process and assist applicants in the successful navigation of procedures. Each meeting will bring together relevant review agencies, such as Zoning, Subdivision, Floodplain Management, Landscape and Open Space, Stormwater Management, Right-of-Way Encroachment (SCDOT or Public Works-Transportation), Building Safety and Inspections, and Fire Code.

\*DRMs may also be required by appropriate staff for projects that may have potential environmental or social impacts, projects with significant permitting issues, projects with access or traffic concerns, or projects on sites that may adversely affect the development of the site, etc.

To schedule a meeting, please contact Community Development at (803) 785-8121 or e-mail [CDCustomerService@lex-co.com](mailto:CDCustomerService@lex-co.com). We will make every effort to schedule meetings to occur no later than two weeks from the initial request. Meetings will be held Monday and Thursday afternoons at the County Administration Building, 212 S. Lake Drive, Lexington, SC 29072. When a meeting is scheduled, a specific floor and room location will be confirmed. Draft or preliminary plans are not required, but are strongly encouraged to assist staff with providing project-specific guidance.

**Any proposed development submitted prior to participating in a DRM will not be considered complete. The project will be placed in a hold status until the DRM has been held.**