

**County of Lexington, South Carolina
Community Development Department
2013-14
Draft Annual Action Plan**



PROGRAM YEAR 2013
JULY 1, 2013 – JUNE 30, 2014

Grant Programs Staff

RONALD T. SCOTT

Community Development Director (803) 785-8121

STEPHANY SNOWDEN

Title VI/Grant Programs Manager..... (803) 785-8121

PEATRA CRUZ

CDBG Program Administrator..... (803) 785-8121

CAMILLIA POWELL

HOME Program Administrator (803) 785-8121

REGINA WRIGHT

Grant Technician..... (803) 785-8121

SANDY FOX

Grant Assistant (803) 785-8121

FRAN MULLANEY

Grant Assistant (803) 785-8121

**County of Lexington
Community Development Department
212 South Lake Drive-Suite 401
Lexington, South Carolina 29072
Phone: (803) 785-8121
Fax: (803) 785-8188**

<http://www.lexco.sc.gov/departments/DeptAH/communitydevelopment/Pages/PlansandReports.aspx>

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INTRODUCTION

Lexington County has been a participant in the Community Development Block Grant (CDBG) Program since July 1, 2000. On July 1, 2008, the County became a Participating Jurisdiction (PJ) in the HOME Investment Partnerships (HOME) Program. These programs are sponsored by the United States Department of Housing and Urban Development (HUD) through an annual federal budget allocation.

Community Development Block Grant (CDBG) Program

Lexington County's participation in the CDBG Program is through the Urban County Entitlement portion of this block grant. The County became eligible for this entitlement when its population exceeded 200,000 in the unincorporated areas. The County receives funds directly from HUD each year, based on Congressional apportionment.

The primary objective of the CDBG Program is to develop sustainable communities through improved housing, living, and economic conditions. Activities under this program must predominately benefit persons of low-and moderate-income (LMI defined by HUD as household income that is less than 80% of the area median income), must meet one of three national objectives, and must be eligible under the CDBG requirements.

The National Objectives for the CDBG Program are to:

- Benefit LMI persons
- Aid in the prevention or elimination of slum or blight
- Meet an urgent need

HOME Investment Partnerships (HOME) Program

The primary objective of the HOME Investment Partnerships (HOME) Program is to create affordable housing for LMI households. The HOME program provides formula grants to states and localities that communities often use in partnership with local nonprofit groups to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-and moderate-income residents.

Title VI Compliance Plan

The Civil Rights Act of 1964 includes a provision named "Title VI," which prohibits discrimination in the access of County programs, activities, services, etc., on the basis of race, color, national origin, sex, disability, and age. During FY 2011-12, the County of Lexington was reimbursed approximately \$6 million in federal grant funds. As a recipient of federal funding, the County is required to create a Title VI Compliance Plan and must designate a Title VI Coordinator. Through the Title VI Compliance Plan, the County is required to ensure that public funds are not spent in a way which encourages, subsidizes, or results in discrimination. Additionally, the County must reasonably ensure that programs, services, and facilities are accessible to citizens with disabilities and other barriers.

The County's Title VI Compliance Plan includes: Civil Rights resources, training for County grant managers on Title VI requirements, public notification and outreach, data collection systems, complaint processing in conducted programs, program availability and accessibility to persons with disability, service to limited English proficiency persons, and preparing annual reports on County-wide Title VI compliance.

Annual Action Plan

In accordance with HUD guidelines, the Annual Action Plan is developed each year to identify specific activities that address priorities and goals established in the Five Year Consolidated Plan.

In developing the Annual Action Plan, the County reviews the Consolidated Plan, seeks public input, and conducts formal or informal needs assessments to determine whether the direction set in the Consolidated Plan is still appropriate. It is also at this time the County evaluates whether additional needs have surfaced that may be met through the CDBG and HOME programs.

Broad priorities for the County's CDBG and HOME programs are described in the Consolidated Plan. They are:

- **Priority Need 1:** Ensure adequate and dependable public facilities are available to provide for basic and essential needs and services.
- **Priority Need 2:** Ensure adequate and safe infrastructure to meet basic needs of residents.
- **Priority Need 3:** Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.
- **Priority Need 4:** Support and provide assistance to non-profit and for-profit entities that create, increase, or retain employment opportunities for LMI persons.
- **Priority Need 5:** Provide and/or support adequate, safe, and affordable housing.
- **Priority Need 6:** Provide mechanisms and forums for collaboration, coordination, and capacity building.

CITIZEN PARTICIPATION

Throughout the year, the County provides opportunities for citizen participation which aide in the development of the Annual Action Plan. The following meetings were open to the public and included discussions of the County's housing and community development needs and activities to be undertaken as described in the Annual Action Plan.

- 9/7/2012 CAPER and Annual Needs Assessment Public Hearing
- 1/24/2013 Grant Programs Division Advisory Committee Meeting
- 3/12/2013 Lexington County Council Planning & Administration Committee Meeting
- 3/26/2013 Lexington County Full Council Meeting CDBG and HOME Programs
- 3/27/2013 CHDO Project Review

A notice of availability and public hearing for the 2013 Annual Action Plan was published on Monday, April 8, 2013 in *The State* newspaper. A public hearing is scheduled for Friday, April 26, 2013 from 3:00 p.m. - 5:00 p.m. at the Lexington County Administration Building in Lexington, South Carolina. The thirty-day comment period will begin on April 9, 2013 and will end on May 9, 2013.

RESOURCES

Federal Resources

CDBG and HOME funds are the only formula entitlement grant funds that Lexington County receives directly from the United States Department of Housing and Urban Development (HUD). HUD establishes the annual award for all Community Development Block Grant (CDBG) Urban Entitlement Counties. Lexington County CDBG funds are not being used to meet local match requirements for any other HUD programs. Projects identified in this Action Plan will be funded from the County's 2013 CDBG and HOME allocations. At this time, the County has not been notified of its allocation, but for planning purposes HUD has recommended using the previous year's allocation of \$1,352,172 for CDBG and \$444,629 for HOME, and uncommitted CDBG and HOME funds from previous years. When feasible, the County will provide in-kind services, funds for operating costs, funds for furnishing and equipment, other available funds, or real property to carry out the activities identified in this Action Plan.

The CDBG Program has approximately \$71,838 in uncommitted funds that will be included when making project awards for the FY 2013-14 budgets. The uncommitted funds are from awarded projects that were completed under budget. No other revenues are anticipated.

Once the Acquisition/Affordable Housing Program is established, the County anticipates receiving program income for both CDBG and HOME programs.

CDBG Administration and Projects

Regulations limit the amount of grant expenditure for planning costs and administration of the CDBG Program to 20% of the annual grant allocation. Based on the anticipated 2013 award amount of \$1,352,172, the County is limited to no more than \$270,434 for planning costs and administration. The County has budgeted \$237,481, or approximately 18%, of the 2013 grant award for planning costs. The CDBG Program regulations also limit the amount of expenditures for public service activities. In accordance with these limitations, the County does not allocate more than 15% of the annual grant amount for public service activities during a program year.

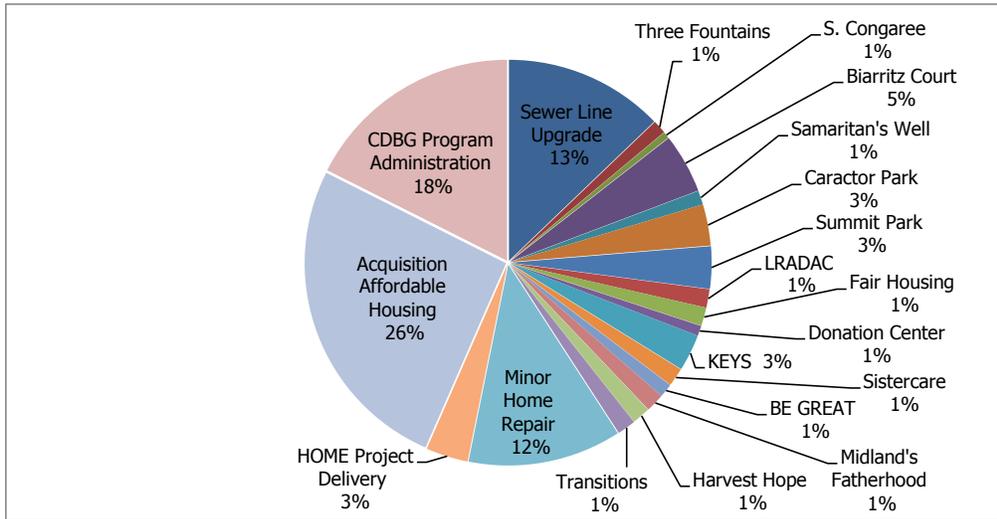
Based on the award amount, the County is limited to award no more than 15% of \$1,352,172 or \$202,825 for these activities. The County has budgeted \$186,000, less than 14%, of the grant amount for public service activities. Additionally, the County has budgeted \$71,838 of prior years' grant awards for projects and contingency to cover potential cost overruns in the activities described in this Action Plan. If these funds are awarded for any other activities, the appropriate citizen participation and amendment processes described in the County's Citizen Participation Plan will be undertaken.

CDBG Program Year 2013 Funding Sources	
CDBG	\$1,352,172
CDBG – Prior Years	\$71,838
TOTAL:	\$1,424,010

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2013-14 CDBG Projects				
Activities	Total Funds Allocated	2013 Program Funds	Estimated Program Income	Previous Years Funds
Infrastructure & Other Public Facilities				
State Street Area Sewer Line Replacement	\$173,381	\$173,381		
Three Fountains Work Center Improvements	\$14,787	\$14,787		
South Congaree Public Park Improvements	\$7,245	\$7,245		
Biarritz Court Road Improvements	\$64,750	\$64,750		
Samaritan's Well Facility Improvements	\$15,300	\$15,300		
Caractor Park Facility Upgrade	\$44,888	\$44,888		
Town of Summit Park Improvements	\$46,029	\$46,029		
Public Services				
LRADAC-Van Purchase	\$20,000	\$20,000		
Fair Housing Education & Outreach Initiative	\$20,000	\$20,000		
LICS Donation Center Improvements	\$11,000	\$11,000		
Keeping Every Youth Safe Afterschool Program	\$40,000	\$40,000		
Sistercare-Van Purchase	\$20,000	\$20,000		
BE GREAT Academy Scholarship Program	\$15,000	\$15,000		
Midland's Fatherhood Coalition Job Readiness	\$20,000	\$20,000		
Harvest Hope Food Bank Mobile Food Pantry	\$20,000	\$20,000		
Midland's Alliance/Transitions Operation	\$20,000	\$20,000		
Neighborhood Revitalization				
Minor Home Repair Program	\$166,552	\$166,552		
Housing Rehabilitation Program Project Delivery	\$45,759	\$45,759		
Acquisition/Affordable Housing	\$350,000	\$350,000		
Administration				
CDBG Program Administration	\$270,434	\$237,481		\$32,953
Contingency				
2013 Program Contingency	\$38,885			\$38,885
TOTAL:	\$1,424,010	\$1,352,172		\$71,838

2013-14 CDBG Distribution Award: \$1,352,172



2013-14 CDBG Projects	2013 Funds
CDBG Program Administration	\$237,481
Minor Home Repair Program	\$166,552
State Street Area Sewer Line Replacement	\$173,381
Three Fountains Work Center Improvements	\$14,787
South Congaree Public Park Improvements	\$7,245
Biarritz Court Road Improvements	\$64,750
Samaritan's Well Facility Improvements	\$15,300
Caractor Park Facility Upgrade	\$44,888
Town of Summit Park Improvements	\$46,029
LRADAC-Van Purchase	\$20,000
Fair Housing Education & Outreach Initiative	\$20,000
LICS Donation Center Improvements	\$11,000
Keeping Every Youth Safe Afterschool Program	\$40,000
Sistercare-Van Purchase	\$20,000
BE GREAT Academy Scholarship Program	\$15,000
Midland's Fatherhood Coalition Job Readiness	\$20,000
Harvest Hope Food Bank Mobile Food Pantry	\$20,000
Midland's Alliance/Transitions Operation	\$20,000
Housing Rehabilitation Program Project Delivery	\$45,759
Acquisition/Affordable Housing	\$350,000
TOTAL:	\$1,352,172

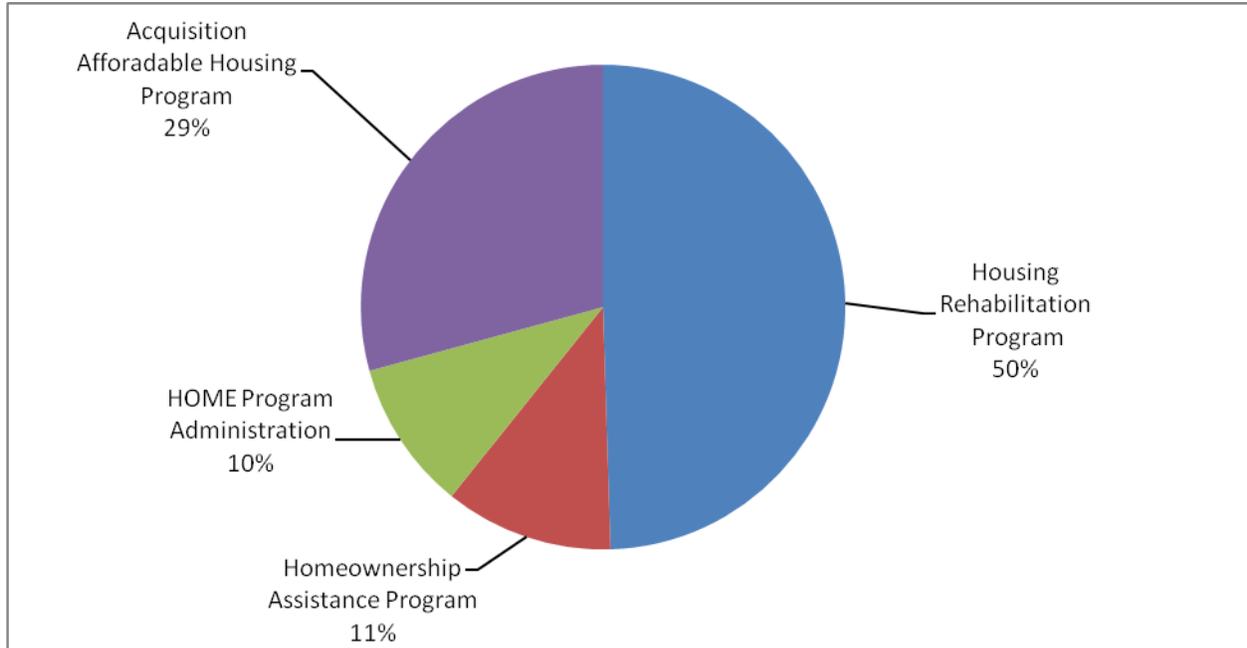
HOME Administration and Projects

Regulations limit the amount of grant expenditures for planning costs and administration of the HOME Program to 10% of the annual grant allocation. Based on the 2013 anticipated award amount of \$444,629, the County is limited to no more than \$44,462 for these costs. The County has budgeted \$44,462 of the 2013 grant award and \$39,752 of County general funds for planning costs and administration. The County will use approximately \$45,000 in CDBG program funds for project delivery costs of housing inspections and the preparation of work specifications for the Homeownership Assistance, Acquisition/Affordable Housing, and Housing Rehabilitation programs. Additional funds for administrative costs to implement the HOME Program will be provided through the County's general fund.

HOME Program Year 2013 Funding Sources	
HOME	\$444,629
Lexington County General Fund	\$39,752
TOTAL:	\$484,381

2013-14 HOME Projects					
Activities	Total Funds Allocated	2013 Program Funds	Previous Years Funds	Estimated Program Income	Program Match
Affordable Housing					
Acquisition/Affordable Housing (CHDO)	\$130,000	\$130,000			
Homeownership Assistance Program	\$50,000	\$50,000			
Housing Rehabilitation Program	\$220,167	\$220,167			
Administration					
HOME Program Administration	\$44,462	\$44,462			
Lexington County General Fund	\$39,752				\$39,752
TOTAL:	\$484,381	\$444,629			\$39,752

2013-14 HOME Distribution Award: \$444,629



2013-14 HOME Projects	2013 Funds
Acquisition/Affordable Housing Program (CHDO)	\$130,000
Housing Rehabilitation Program	\$220,167
Homeownership Assistance Program	\$50,000
HOME Program Administration (10% of grant)	\$44,462
TOTAL:	\$444,629

Other Resources

CDBG Sub-Recipients

Lexington County requires that all CDBG subrecipients provide a 10% cash match for funding that is awarded. This is the first year the County has implemented this provision as part of the program requirements to strengthen and increase the utilization of CDBG funds.

A number of other resources, including private, non-profit, local, state and federal programs, can be used to address housing, community development, and special needs. Approximately sixty-nine organizations provide services on a statewide or regional basis for non-homeless, special needs populations, including the elderly, low-income families, persons with mental and physical disabilities, and persons with AIDS/HIV. These organizations provide advocacy, direct assistance, funding, information, or referrals for those populations.

The majority of funding for housing and community development programs in Lexington County originates from federal sources. Some programs including CDBG, HOME, Low Income Housing Tax Credits (LIHTCs), Section 8 rental assistance programs, and Low Income Home Energy Assistance (LIHEAP), are allocated based on formulas. Other programs are available only on a demonstration basis or through a competitive process on a national or regional level. These sources of funds are more difficult to obtain and less secure as a long-term funding source.

HOME Match Requirements

Match requirements for the County's HOME Program for FY 2013-14 will be met through the non-federal funding provided for the Habitat Property Acquisition Project and the Acquisition/Affordable Housing Program that will be awarded to a local CHDO. The match will be met through the private donations used to purchase materials and the volunteer labor hours. According to the guidelines of the HOME Program, match funding occurring during the program year will be carried forward to meet match requirements in future program years.

ACTIVITIES TO BE UNDERTAKEN

INFRASTRUCTURE AND OTHER PUBLIC FACILITIES

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State Street Area Sewer Line Replacement			
City of Cayce			
Description			
<p>This project will include the replacement of approximately 805 LF of substandard concrete sewer pipe. The replacement will result in an improved sewer line, service, and safety for low-and moderate-income residents in this target area. This upgrade will reduce sewage backup into residents' homes decreasing the complaints from city residents. It will also create or maintain jobs for engineers, contractors, and laborers. With the City of Cayce providing a match of at least 10%, the total estimated cost of this project is \$192,645.</p>			
Eligibility Citation:	570.201 (c)	Funding:	
National Objective:	570.208 (a)(1) Low Mod Area	CDBG (2013):	\$173,381
HUD Matrix Code:	03J-Water/Sewer Improvements	City of Cayce	\$19,264
Location:	State Street, City of Cayce	TOTAL:	\$192,645
Priority Need:	Ensure adequate and safe infrastructure to meet basic needs of residents.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Sustainability		
Proposed Accomplishment:	This project will benefit 187 people with 55% being LMI residents.		Completion Date:
Administered by:	The Central Midland's Council of Governments and the City of Cayce		

Three Fountains Work Activity Center Improvements

Babcock Center, Inc.

Description

CDBG funds will be used to provide the material and installation for fencing of the Three Fountains Work Activity Center property which supports people with intellectual and related disabilities. The fencing will allow the Babcock Center to provide a more secure and safe environment for the residents they support. The total amount of CDBG funds awarded is \$14,787. With the Babcock Center providing a match of at least 10%, the total estimated cost of this project is \$16,430.



Eligibility Citation:	570.201 (c)	Funding:	
National Objective:	570.208 (a)(2)Limited Clientele	CDBG (2013):	\$14,787
HUD Matrix Code:	03B-Handicapped Centers	Babcock Center	\$1,643
Location:	Lexington County	TOTAL:	\$16,430
Priority Need:	Ensure adequate and dependable public facilities are available to provide for basic and essential needs and services.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Availability/Accessibility		
Proposed Accomplishment:		Completion Date:	
This project will benefit 125 people with 100% being LMI residents.		June 30, 2014	
Administered by:	The Babcock Center		

Public Park Improvements

Town of South Congaree

Description

CDBG funds will be used to purchase and install electronic safety locks, new toilets, sinks, and lights in the park's public restrooms. Upgrading the restrooms will provide residents a clean functioning restroom, eliminate frequent flooding, and improve public safety. The total amount of CDBG funds awarded is \$7,245. With the Town of South Congaree providing a match of at least 10%, the total estimated cost of this project is \$8,050.



Eligibility Citation:	570.201 (c)	Funding:	
National Objective:	570.208 (a)(1) Low Mod Area	CDBG (2013):	\$7,245
HUD Matrix Code:	03F-Parks/Recreation Facilities	Town of South Congaree	\$805
Location:	West Berry Road, South Congaree	TOTAL:	\$8,050
Priority Need:	Ensure adequate and safe infrastructure to meet basic needs of residents.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Improve Availability/Accessibility		
Proposed Accomplishment:		Completion Date:	
This project will benefit 1,167 people with 57% being LMI residents.		June 30, 2015	
Administered by:	The Central Midland's Council of Governments		

Caractor Park Improvements

Town of Lexington

Description

CDBG funds will be used to upgrade Willie B. Caractor Park by installing a restroom facility. The restroom will be an ADA-compliant prefabricated vandal-resistance structure. The total amount of CDBG funds being awarded is \$44,888. With the Town of Lexington providing a match of at least 10%, the total estimated cost of this project is \$49,875.



Eligibility Citation:	570.201 (c)	Funding:	
National Objective:	570.208 (a)(1) Low Mod Area	CDBG (2013):	\$44,888
HUD Matrix Code:	03F-Parks/Recreation Facilities	Town of Lexington	\$4,987
Location:	804 Hendrix Street, Town of Lexington	TOTAL:	\$49,875
Priority Need:	Ensure adequate and safe infrastructure to meet basic needs of residents.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Improve Availability/Accessibility		
Proposed Accomplishment:	This project will benefit 1,811 people with 56% LMI residents.		Completion Date:
Administered by:	The Central Midland's Council of Governments and the Town of Lexington		

Public Park Improvements

Town of Summit

Description

CDBG funds will be used to upgrade the Town's public park by resurfacing approximately 750 feet of walking trail. The current walking trail consists of crushed gravel which is outdated and poses a potential trip hazard. The walking trail will be upgraded by resurfacing it with recycled rubber. CDBG funds will also be used to replace a non-functioning outdoor water fountain with one that is ADA-compliant. The total amount of CDBG funds awarded is \$46,029. With the Town of Summit providing a match of at least a 10%, the total estimated cost of this project is \$50,588.



Eligibility Citation:	570.201 (c)	Funding:	
National Objective:	570.208 (a)(1) Low Mod Area	CDBG (2013):	\$46,029
HUD Matrix Code:	03F-Parks/Recreation Facilities	Town of Summit	\$4,559
Location:	321 Old Broad Street, Town of Summit	TOTAL:	\$50,588
Priority Need:	Ensure adequate and safe infrastructure to meet basic needs of residents.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Improve Availability/Accessibility		
Proposed Accomplishment:		Completion Date:	
This project will benefit 219 people with 58.9% being LMI residents.		June 30, 2015	
Administered by:	The Central Midland's Council of Governments		

Biarritz Court Road Improvements

Town of Batesburg-Leesville

Description

CDBG funds will be used to purchase material needed to pave approximately 1,165 LF of gravel road. Paving this residential street will encourage rainwater to drain properly into drainage ditches. The road currently consists of dirt and gravel with no embankments which leads to water logging and erosion and in some instances prohibits access for residents. This project will consist of Lexington County Public Works staff laying asphalt along the entirety of Biarritz Court Road. The total amount of CDBG funds awarded is \$64,750. With the Town of Batesburg-Leesville providing a match of approximately 10% for the portion of the road within the Town limits, the total estimated cost of this project is \$70,000.



Eligibility Citation:	570.201 (c)	Funding:	
National Objective:	570.208 (a)(1) Low Mod Area	CDBG (2013):	\$64,750
HUD Matrix Code:	03K-Street Improvements	Town of Batesburg-Leesville	\$5,250
Location:	Biarritz Court Road, Town of Batesburg-Leesville	TOTAL:	\$70,000
Priority Need:	Ensure adequate and safe infrastructure to meet the basics needs of residents.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Improve Availability/Accessibility		
Proposed Accomplishment:	This project will benefit 16 people with 81% being LMI residents.		Completion Date:
Administered by:	Lexington County Grant Programs Staff		June 30, 2015

Facility Improvements

Samaritan's Well

Description

CDBG funds will be used to replace essential appliances including a commercial grade freezer, refrigerator, dishwasher, stove, and installed microwave within the facility. Samaritan's Well is a transitional shelter for women and children that provides a place for them to stay while transitioning from homelessness to self-supporting. The replacement of these essential appliances will improve their quality of life while working towards independence. The total amount of CDBG funds awarded is \$15,300. With Samaritan's Well providing a match of at least 10%, the total estimated cost of this project is \$16,830.



Eligibility Citation:	570.201 (c)	Funding:	
National Objective:	570.208 (a)(2) Limited Clientele	CDBG (2013):	\$15,300
HUD Matrix Code:	03C-Homeless Facility	Samaritan's Well	\$1,530
Location:	129 Gibson Court, Lexington, SC 29072	TOTAL:	\$16,830
Priority Need:	Ensure adequate and safe infrastructure to meet the basics needs of residents.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Improve Availability / Accessibility		
Proposed Accomplishment:	This project will benefit approximately 100 LMI residents in Lexington County.		Completion Date:
Administered by:	Samaritan's Well		June 30, 2014

PUBLIC SERVICES

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Keeping Every Youth Safe

Town of Lexington

Description

CDBG funds will be used to provide operational support for the Town of Lexington's Keeping Every Youth Safe (KEYS) Afterschool Program. The KEYS Afterschool Program provides educational, life skills, and safety programming for youth in low- and moderate-income neighborhoods in the Town of Lexington. The total amount of CDBG funds awarded is \$40,000. With the Town of Lexington providing a match of at least 10%, the total estimated cost of this project is



Eligibility Citation:	570.201 (e)	Funding:	
National Objective:	570.208 (a)(2) Limited Clientele	CDBG (2013):	\$40,000
HUD Matrix Code:	05D-Youth Services	Town of Lexington	\$64,450
Location:	Town of Lexington	TOTAL:	\$102,450
Priority Need:	Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Sustainability		
Proposed Accomplishment:	This project will benefit 50 LMI youth ages 5-13.		Completion Date:
Administered by:	Town of Lexington		June 30, 2014

Backpack Weekend Child Feeding Program

Harvest Hope

Description

CDBG funds will be used to expand the capacity of the Lexington County Mobile Food Pantry by adding three new sites. These sites will provide services for residents of South Congaree, Pelion, and Swansea. A typical mobile food pantry serves approximately 125 families or 324 individuals. By expanding the Food Bank, Harvest Hope will be able to assist additional families in critically needed areas of Lexington County. The total amount of CDBG funds being awarded is \$20,000. With Harvest Hope providing a match of at least 10%, the total estimated cost of this project is \$376,720.



Eligibility Citation:	570.201 (e)	Funding:	
National Objective:	570.208 (a)(2) Limited Clientele	CDBG (2013):	\$20,000
HUD Matrix Code:	5-Public Service	Harvest Hope	\$336,720
Location:	Lexington County	TOTAL:	\$356,720
Priority Need:	Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Availability/Accessibility		
Proposed Accomplishment:		Completion Date:	
This project will benefit 324 people with 100% being LMI residents.		June 30, 2014	
Administered by:	Harvest Hope		

BE GREAT Academy Afterschool Program

Boys & Girls Club of the Midlands

Description

CDBG funds will be used to provide the Boys & Girls Clubs of the Midlands with operational support for low-and moderate-income children to attend their BE GREAT Academy Afterschool Program. This program offers a variety of youth development programs in core areas including education and career development, character and leadership development, sports, fitness and recreation, health and life skills, and the arts. The total amount of CDBG funds awarded is \$15,000. With the Boys & Girls Club providing a match of at least a 10%, the total estimated cost of this project is \$99,000.



Eligibility Citation:	570.201 (e)	Funding:	
National Objective:	570.208 (a)(2) Limited Clientele	CDBG (2013):	\$15,000
HUD Matrix Code:	05D-Youth Services	Boys and Girls Club	\$84,000
Location:	Lexington County	TOTAL:	\$99,000
Priority Need:	Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Sustainability		
Proposed Accomplishment:		Completion Date:	
This project will benefit 15 LMI youth.		June 30, 2014	
Administered by:	The Boys and Girls Club of the Midlands		

Van Purchase			
Sistercare, Inc.			
Description			
<p>CDBG funds will be used to purchase a van for the Lexington County I Shelter. The van is needed for shelter staff to safely transport residents to appointments and to move battered women and their children from the Shelter to independent living in scattered sites throughout the community. The total amount of CDBG funds awarded is \$20,000. With Sistercare, Inc. providing a match of at least 10%, the total estimated cost of this project is \$26,400.</p>			
Eligibility Citation:	570.201 (e)	Funding:	
National Objective:	570.208 (a)(2) Limited Clientele	CDBG (2013):	\$20,000
HUD Matrix Code:	05G-Battered and Abused Spouses	Sistercare	\$6,400
Location:	Lexington County	TOTAL:	\$26,400
Priority Need:	Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Availability/Accessibility		
Proposed Accomplishment:	This project will benefit 195 people with 96% being LMI residents.		Completion Date:
Administered by:	Sistercare		June 30, 2014

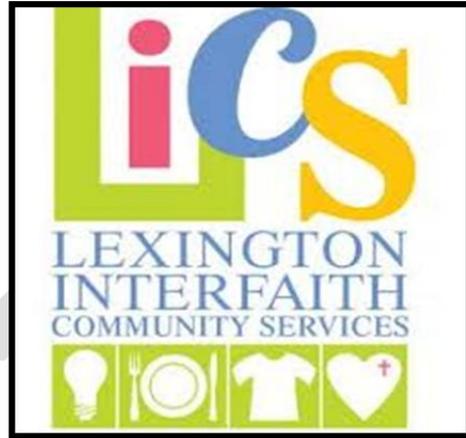
Van Purchase			
Lexington-Richland Alcohol and Drug Abuse Council (LRADAC)			
Description			
<p>CDBG funds will be used to purchase a van to assist the Lexington-Richland Alcohol and Drug Abuse Council (LRADAC) with transporting individuals living in the rural communities of Batesburg-Leesville, Red Bank, Gilbert, Swansea, Pelion, Gaston, and the Edmund areas to treatment services at the LRADAC Lexington facility. The total amount of CDBG funds awarded is \$20,000. With LRADAC providing a match of at least 10%, the total estimated cost of this project is \$37,252.</p>			
Eligibility Citation:	570.201 (e)	Funding:	
National Objective:	570.208 (a)(2) Limited Clientele	CDBG (2013):	\$20,000
HUD Matrix Code:	05E-Transportation Services	LRADAC	\$17,252
Location:	Lexington County	TOTAL:	\$37,252
Priority Need:	Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Availability/Accessibility		
Proposed Accomplishment:	This project will benefit 60 people of which 50% are LMI residents.		Completion Date:
Administered by:	LRADAC		June 30, 2014

Donation Center Improvements

Lexington Interfaith Community Services

Description

CDBG funds will be used to purchase two 72 sq. ft. coolers for food storage, shelving for an existing freezer and food packaging area, and two rolling carts for food bagging with separate storage baskets at the food distribution center. These items will help reduce the amount of waste due to spoilage and provide better services for residents who look to LICS for assistance. The total amount of CDBG funds awarded is \$11,000. With LICS providing a match of at least 10%, the total estimated cost of this project is \$12,100.



Eligibility Citation:	570.201 (e)	Funding:	
National Objective:	570.208 (a)(1) Low Mod Area	CDBG (2013):	\$11,000
HUD Matrix Code:	5-Public Service	LICS	\$1,100
Location:	Lexington County	TOTAL:	\$12,100
Priority Need:	Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Availability/Accessibility		
Proposed Accomplishment:	This project will benefit approximately 5,000 LMI persons in Lexington County.		Completion Date:
Administered by:	Lexington Interfaith Community Services		June 30, 2014

Fair Housing Education/Outreach Initiative

Columbia Urban League

Description

CDBG funds will be used to assist the Columbia Urban League with the facilitation, education, and outreach activities in Lexington County regarding the Fair Housing Act as described under Title VIII of the Civil Rights Act of 1968. This project will be designed to educate the community of their Fair Housing Rights by analyzing local impediments, conducting workshops, developing educational material, and providing housing counseling. The total amount of CDBG funds awarded is 20,000.



Eligibility Citation:	570.201 (e)	Funding:	
National Objective:	570.208 (a)(1) Low Mod Area	CDBG (2013):	\$20,000
HUD Matrix Code:	05J-Fair Housing Activities		
Location:	Lexington County	TOTAL:	\$20,000
Priority Need:	Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Availability/Accessibility		
Proposed Accomplishment:	This project will benefit approximately 400 LMI persons in Lexington County.		Completion Date:
Administered by:	Columbia Urban League and Lexington County Grant Programs staff.		June 30, 2014

Lexington Job Readiness Boot Camp Operational Costs

Midland's Fatherhood Coalition

Description

CDBG funds will be used to support the delivery of a Job Readiness Boot Camp focused on soft skills, work preparation, and job readiness. The goal of this program is to increase the job readiness skills of low-income non-custodial fathers and assist them with gaining employment. CDBG funds will support the cost of a job coach to conduct training. The total amount of CDBG funds awarded is \$20,000. With the Midland's Fatherhood Coalition providing a match of at least 10%, the total estimated cost of this project is \$88,058.



Eligibility Citation:	570.201 (e)	Funding:	
		CDBG (2013):	\$20,000
National Objective:	570.208 (a)(1) Low Mod Area	Midland's Fatherhood Coalition	\$68,058
HUD Matrix Code:	05H-Employment Training		
Location:	106 Fabrister Lane, Suite J Lexington, SC 29072	TOTAL:	\$88,058
Priority Need:	Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Availability/Accessibility		
Proposed Accomplishment:	This project will benefit approximately 150 LMI unemployed non-custodial parents from Lexington County.		Completion Date:
			June 30, 2014
Administered by:	The Midland's Fatherhood Coalition		

Vocational/Job Skills Training			
Midland's Housing Alliance/Transitions			
Description			
<p>CDBG funds will be used to provide operational costs for the facility. The total amount of CDBG funds awarded is \$20,000. With Midlands Housing Alliance, Inc. /Transitions providing a match of at least 10%, the total estimated cost of this project is \$66,000.</p>			
Eligibility Citation:	570.201 (e)	Funding:	
		CDBG (2013):	\$20,000
National Objective:	570.208 (a)(2) Limited Clientele	MHA/Transitions	\$46,000
HUD Matrix Code:	03T-Operation Costs for Homeless		
Location:	2025 Main Street Columbia, SC 29201	TOTAL:	\$66,000
Priority Need:	Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Availability/Accessibility		
Proposed Accomplishment:	This project will benefit approximately 140 clients 100% LMI		Completion Date:
			June 30, 2014
Administered by:	Midlands Housing Alliance/Transitions		

NEIGHBORHOOD REVITALIZATION

DRAFT

Minor Home Rehabilitation Program			
County of Lexington			
Description			
<p>The Minor Home Rehabilitation Program assists low-and moderate-income homeowners with minor repairs to their homes. This activity will continue an existing Lexington County program that is administered in-house. We will set aside \$166,552 from the FY 2013-14 allocations. Through this program we anticipate assisting approximately 30 additional homeowners. The total repair for each home generally will not exceed \$7,500.</p>			
Eligibility Citation:	570.202	Funding:	
National Objective:	570.208 (a)(2) Housing	CDBG (2013):	\$166,552
HUD Matrix Code:	14A-Rehab; Single-Unit Residential	Prior Year Funds:	\$410,275
Location:	Lexington County	TOTAL:	\$576,827
Priority Need:	Provide and/or support adequate, safe and affordable housing.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Affordability		
Proposed Accomplishment:		Completion Date:	
This project will benefit approximately 30 LMI persons in Lexington County.		June 30, 2015	
Administered by:	Lexington County Community Development Grant Programs Division		

Housing Programs Project Delivery			
County of Lexington			
Description			
<p>According to the Community Planning and Development (CPD) Notice 92-19, CDBG funds may be expended for activity delivery costs of the HOME Program. Such costs include project delivery of housing inspections and the preparation of work specifications for the Homeownership Assistance, Acquisition/Affordable Housing, and Housing Rehabilitation programs. The total estimated project cost is \$45,759 with all funds provided by the Lexington County CDBG Program.</p>			
Eligibility Citation:	570.206 (g)	Funding:	
		CDBG (2013):	\$45,759
National Objective:	570.208 (a)(3) Housing Activities		
HUD Matrix Code:	14H-Rehab: Administration		
Location:	Lexington County	TOTAL:	\$45,759
Priority Need:	Provide and/or support adequate, safe and affordable housing.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Affordability		
Proposed Accomplishment:		Completion Date:	
This project will benefit approximately 43 LMI persons in Lexington County.		June 30, 2015	
Administered by:	Lexington County Community Development Grant Programs Staff		

AFFORDABLE HOUSING

DRAFT

Acquisition/Affordable Housing			
County of Lexington			
Description			
<p>This activity will continue an existing Lexington County program to acquire and rehabilitate affordable housing for either homeownership or rental activities. Funds will be used in conjunction with the Community Housing Development Organization (CHDO) funding made available through the Home Investment Partnerships (HOME) Program.</p>			
Eligibility Citation:	570.206 (g)	Funding:	
National Objective:	570.208 (a)(3) Housing Activities	CDBG (2013):	\$350,000
HUD Matrix Code:	14G-Acquisition for Rehabilitation	HOME Program	\$130,000
Location:	Lexington County	TOTAL:	\$480,000
Priority Need:	Provide and/or support adequate, safe and affordable housing.		
Performance Objective:	Suitable Living Environment		
Performance Outcome:	Affordability		
Proposed Accomplishment:	This program will benefit approximately 5 LMI Lexington County residents.		Completion Date:
Administered by:			Lexington County Community Development Grant Programs Staff

Homeownership Assistance Program

County of Lexington

Description:

The Homeownership Assistance Program will provide down-payment assistance and/or closing cost assistance to low-and moderate-income (LMI) first-time homebuyers. The amount of assistance provided will typically not exceed \$5,000 per single family dwelling unit. Program guidelines will be structured to allow limited assistance above the \$5,000 limit in certain circumstances. Recapture provisions will be enacted through deferred loans. Funds will be used to assist approximately 10 first-time homebuyers. The specific guidelines of the Homeownership Assistance Program have been developed by HOME Program staff.



Eligibility Citation:	92.205 (a)(1)	Funding:	
HUD Matrix Code:	13-Direct Homeownership Assistance	HOME	\$50,000
Location:	Countywide	TOTAL:	\$50,000
Priority Need:	Provide and/or support adequate, safe and affordable housing.		
Performance Objectives:	<ul style="list-style-type: none"> • Suitable Living Environment • Decent Housing 		
Performance Outcomes:	<ul style="list-style-type: none"> • Availability • Sustainability 		
Outcome Statements:	<ul style="list-style-type: none"> • Enhance Suitable Living Environment through Improved Accessibility, Affordability, and Sustainability. • Create Decent Housing with Improved Sustainability and Accessibility. 		
Beneficiaries:	This project will benefit 10 LMI households in Lexington County.	Completion Date:	
Administered by:		June 30, 2014	
	Lexington County Community Development Grant Programs Staff		

Housing Rehabilitation Program

County of Lexington

Description:

The Comprehensive Housing Rehabilitation Program assists low-and moderate-income disabled, elderly, or veteran homeowners with qualifying repairs to their primary residence. Funds will be used to assist approximately eight (8) homeowners with significant repair needs. Program guidelines have been structured to allow maximum repair amounts for each home typically not to exceed \$20,000, with limited assistance above \$20,000 in certain circumstances.



Eligibility Citation:	92.205 (a)(1)	Funding:	
		HOME 2013:	\$220,167
HUD Matrix Code:	14A-Rehab; Single-Unit Residential		
Location:	County-wide		
		TOTAL:	\$220,167
Priority Need:	Provide and/or support adequate, safe and affordable housing.		
Performance Objectives:	<ul style="list-style-type: none"> • Suitable Living Environment • Decent Housing 		
Performance Outcomes:	<ul style="list-style-type: none"> • Availability • Sustainability 		
Outcome Statements:	<ul style="list-style-type: none"> • Enhance Suitable Living Environment through Improved Accessibility, Affordability, and Sustainability. • Create Decent Housing with Improved Sustainability and Accessibility. 		
Beneficiaries:	Completion Date:		
This project will benefit 8 LMI households.	June 30, 2014		
Administered by:	Lexington County Community Development Grant Programs Division		

RECAPTURE OF FUNDS

The County of Lexington has adopted the recapture provisions for HOME funds. This is a mechanism to recapture all or a portion of the direct HOME subsidy if the HOME recipient decides to sell the house within the affordability period at whatever price the market will bear. Recaptured funds may be used for any HOME-eligible activity.

- The homebuyer may sell the property to any willing buyer.
- The sale of the property during the affordability period triggers repayment of the direct HOME subsidy that the buyer received when he/she originally purchased the home.
- The recapture of funds is on a prorated scale based on the length of time the applicant maintains ownership and occupies the home. The chart below is an example of the repayment schedule based on an affordability period of five (5) years with a HOME investment of no less than \$5,000.

HOME OCCUPANCY TIME LIMIT	REPAYMENT AMOUNT OF LOAN
1 year or less	100%
Up to 2 years	80%
Up to 3 years	60%
Up to 4 years	40%
Up to 5 years	20%
5 years and over	0%

Enforcement of the recapture restrictions will be ensured through a lien (recorded deed of trust or mortgage securing repayment of the HOME subsidy).

PERFORMANCE MEASUREMENT

On March 7, 2006, HUD established its standards for performance measurement through the publication of the *Notice of Outcome Performance Measurement System for Community Planning and Development Formula Grant Programs* in the Federal Register. As described in the Federal Register, the outcome performance measurement system enables HUD to collect information on the outcomes of activities funded with CPD formula grant assistance and to aggregate that information at the national, state, and local levels.

Each project or activity funded by the Lexington County CDBG and HOME programs falls under one of the three objectives that relate to the statutory purposes of the program:

- 1. Creating a Suitable Living Environment:** In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment. It relates to activities that are intended to address a wide range of issues faced by LMI persons from physical problems with their environment, such as poor quality infrastructure, and from social issues, such as crime prevention, literacy, or health services.
- 2. Providing Decent Housing:** The activities that typically would be found under this objective are designed to cover the wide range of housing possible under CDBG and HOME. This objective focuses on housing programs where the purpose of the program is to meet individual family or community needs.
- 3. Creating Economic Opportunities:** This objective applies to types of activities related to economic development, commercial revitalization, or job creation.

For each objective selected for a specific project, one of three outcome categories that best reflect what is proposed to be achieved by funding that activity is chosen. The three outcome categories are:

- 1. Improving Availability or Accessibility:** This outcome category applies to activities that make services, infrastructure, public services, housing, or shelter available or accessible to low-and moderate- income persons, including those with disabilities. In this category, accessibility not only refers to physical barriers, but also to making the affordable basics of daily living available and accessible (i.e., increased access to various services, housing units, or facilities) to low-and moderate-income persons. Where a service or facility did not exist, the assistance provided results in "new" access to that service or facility. Where a service or facility was limited in size or capacity, and the assistance expanded the existing service or facility, the result would be improved access.
- 2. Improving Affordability:** This outcome category applies to activities that provide affordability in a variety of ways in the lives of low-and moderate-income people. It can include creating or maintaining affordable housing, basic infrastructure hookups, or services such as transportation or daycare.

3. Improving Sustainability: This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low-and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

The three objectives are combined with the three outcome categories to come up with a matrix of nine potential outcome statements. These objectives, outcomes, and outcome strategies are reviewed and assigned to each project and entered into HUD’s IDIS system to comply with the performance measurement standards.

OUTCOME STATEMENT MATRIX			
	Outcome 1: Availability or Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
Objective 1: Suitable Living Environment	Enhance Suitable Living Environment through Improved Accessibility	Enhance Suitable Living Environment through Improved or New Affordability	Enhance Suitable Living Environment through Improved or New Sustainability
Objective 2: Decent Housing	Create Decent Housing with Improved or New Availability	Create Decent Housing with Improved or New Affordability	Create Decent Housing With Improved or New Sustainability
Objective 3: Economic Opportunities	Provide Economic Opportunity through Improved or New Accessibility	Provide Economic Opportunity through Improved or New Affordability	Provide Economic Opportunity through Improved or New Sustainability

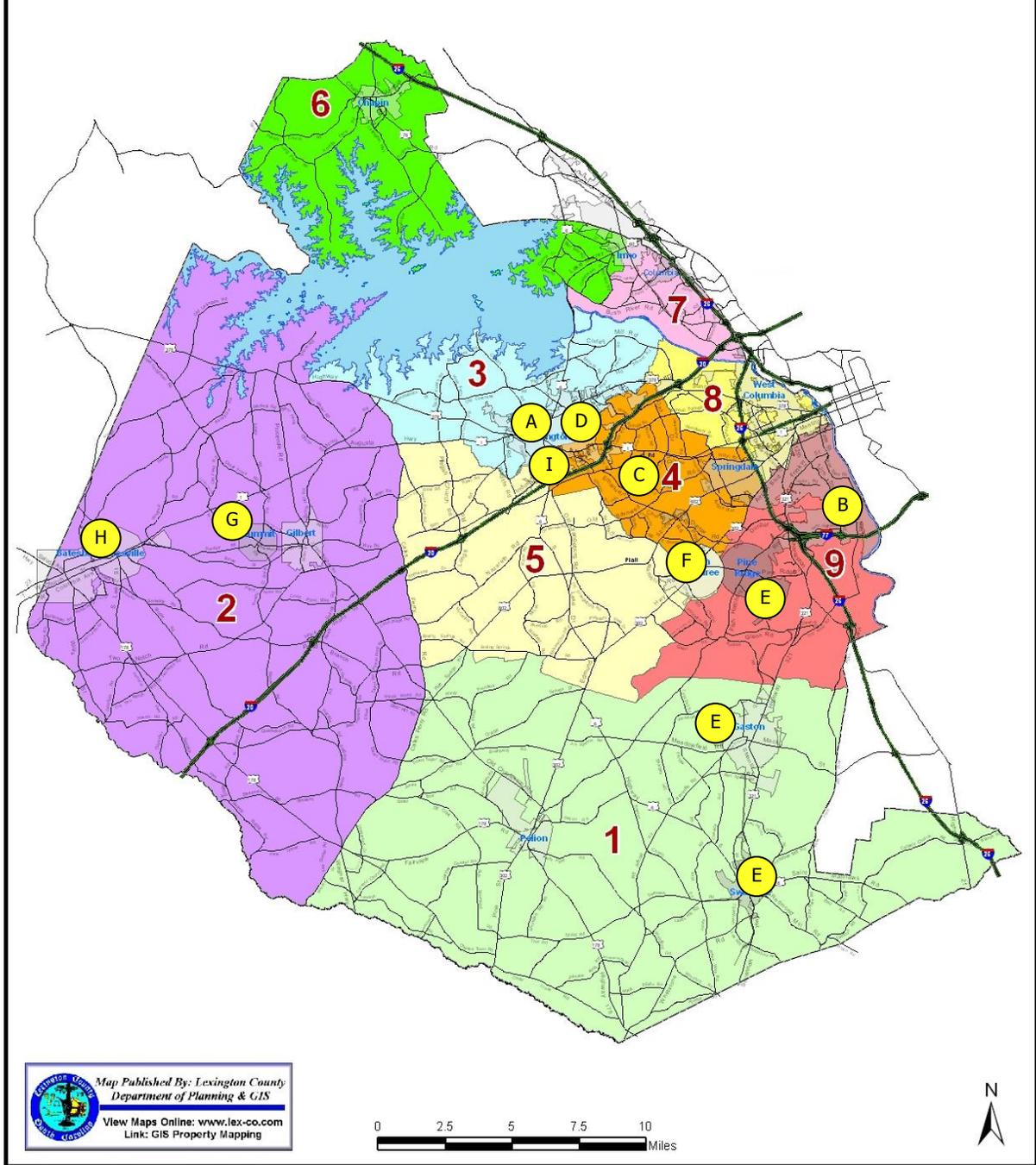
GEOGRAPHIC DISTRIBUTION

For the 2013 Program Year, Lexington County's CDBG and HOME programs will provide funds for projects throughout Lexington County. Geographic distribution and socio-economic conditions are considered carefully when reviewing proposals.

The map on the following page shows the approximate locations of site-specific proposed projects for the year. Projects and sites were chosen in keeping with the County's continued focus on expending CDBG and HOME funds to address the needs LMI persons and areas.

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Lexington County Council Districts and Location Map of Projects



NOTE: Some funded projects not shown may take place or address needs throughout the County.

- | | |
|--|--|
| <ul style="list-style-type: none"> A. Caractor Park Facility Upgrade B. State Street Area Sewer Line Replacement C. Three Fountains Work Center Improvements D. Keeping Every Youth Safe Program E. Harvest Hope Food Bank Mobile Food Pantry | <ul style="list-style-type: none"> F. South Congaree Public Park Improvements G. Town of Summit Public Park Improvements H. Biarritz Court Road Improvements I. Samaritan's Well Facility Improvements |
|--|--|

HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES

The County regularly participates in the efforts of organizations addressing homelessness and special needs activities and provides technical assistance on the HUD programs as described in the Five-Year Consolidated Plan Homeless Needs Assessment. Community Development staff regularly attends Midlands Area Coalition for the Homeless (MACH) meetings and serve on the MACH Board.

MACH is a task force of the local homeless shelters and other special needs providers. They provide a forum for networking and sharing of information among the various organizations and agencies that address the unmet needs of the County's homeless and special needs populations.

The County was allocated \$588,970 in Homelessness Prevention and Rapid Re-Housing Program (HPRP) funds from the U.S. Department of Housing and Urban Development (HUD) as authorized under Title XII of the American Recovery and Reinvestment Act (ARRA) of 2009. The purpose of the HPRP was to provide homelessness prevention assistance to households who would otherwise become homeless, many due to the economic crisis, and to provide assistance to rapidly re-house persons who are homeless.

Through a Request for Qualifications (RFQ) process, Lexington Interfaith Community Services (LICS) was selected to carryout HPRP eligible activities. LICS provided financial assistance through rental assistance, utility payments, moving costs, or hotel vouchers and housing relocation and stabilization services through case management, outreach, and housing placement. The County expended all of its HPRP funds and 436 persons and 166 households have benefited from the Program.

In addition to these efforts, Lexington County Community Development Grant Programs staff meets quarterly with regional government representatives to address housing, homelessness, and other community development issues. These regional representatives include the City of Columbia, Richland County, United Way of the Midlands, and the Columbia Housing Authority.

OTHER ACTIONS

Affirmatively Furthering Fair Housing

Lexington County will continue to fund multiple housing and other programs designed to affirmatively further fair housing and reduce barriers to affordable housing. These programs expand housing opportunities, eliminate substandard housing, provide homebuyer education services, and collaboratively work with financial lenders to enable low-and moderate-income families to purchase homes anywhere they choose. The *Lexington County Analysis of Impediments to Fair Housing* was updated in May of 2010. The Analysis identified multiple, often interrelated, areas of need. These impediment issues emerged from an extensive review of current policies and practices in the public and private sectors, interviews with key service providers, and an examination of socio-economic data. The following is a summary of those impediments:

Impediment 1: Need to Develop Substantive Fair Housing Initiatives

Impediment 2: Market Availability (continuing impediment)

Impediment 3: Need for Financial Education and Literacy in Homeownership and Rental Housing

Impediment 4: Potential Protected Class Discrimination in Homebuyer Lending Market

Impediment 5: Limited Public Transportation (continuing impediment)

Impediment 6: Steering and Blockbusting

Since its adoption, the County has continued to implement various actions aimed at the alleviation or removal of impediments and more importantly has undertaken actions to affirmatively further fair housing.

Expanding affordable housing opportunities is a long-term goal of the County. Achievement of this goal will be promoted during the program year through (1) outreach, training, and education of the community about fair housing rights, (2) the Homeownership Assistance Program, (3) Acquisition/Affordable Housing Program, (4) Housing Rehabilitation Program, and (5) the Minor Home Repair Program.

The County will continue to expend CDBG and/or HOME administration funds to promote fair housing awareness, provide fair housing education, and participate in fair housing related activities to affirmatively further fair housing in Lexington County. These efforts may include conducting an annual Energy Expo/Fair Housing Fair, adoption and publication of a fair housing resolution in April 2013, continued partnerships with the City of Columbia and Richland County on fair housing issues, and distribution of the County's fair housing brochures at events throughout the program year.

The County administers homeownership programs to help participants with down payment assistance and/or closing cost and mortgage financing. This program will provide down payment assistance and/or closing cost assistance to 10 first-time homebuyers within Lexington County. Additionally, the Acquisition/Affordable Housing Program will provide a local certified CHDO funding to acquire and rehabilitate properties for qualified first-time homebuyers to promote affordable housing activities. The programs participants will complete homebuyer education where they will learn the home buying process. The homebuyers will be educated on housing rights, credit, budgeting, selecting a home, inspections, and home maintenance.

The County administers housing rehabilitation programs to help homeowners maintain the condition and integrity of their homes and improve the quality of the housing stock. The HOME Rehabilitation Program will provide up to \$20,000 to assist low-and moderate-income seniors and/or disabled homeowners with comprehensive repairs to address code violations. The Minor Home Repair Program will provide up to \$7,500 to assist 30 low-and moderate-income homeowners to correct minor deficient conditions in their homes.

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Obstacles to Meeting Underserved Needs

The following sections of the Five-Year Consolidated Plan provide a basis for identifying underserved needs and the obstacles to meeting those needs in Lexington County:

- Community Profile
- Housing Market Analysis
- Housing Needs Assessment
- Homeless Needs Assessment
- Non-Housing Community Development

The Strategic Plan and the proposed activities and projects to be undertaken as described in the Annual Action Plan are intended to help overcome these obstacles to the extent possible with available resources.

Foster and Maintain Affordable Housing

Lexington County will strive to address the needs for affordable housing as identified in the Five-Year Consolidated Plan. The strategies and objectives for addressing these needs are identified in the Strategic Plan. With the addition of the HOME Program, the County will explore new opportunities to provide affordable housing to LMI residents.

Remove Barriers to Affordable Housing

As described in the Five-Year Consolidated Plan, in considering the barriers to affordable housing, it is clear that a number of factors impact the availability of affordable housing including the availability and price of land, financing, and the rules, regulations and fees governing development and construction. While the private sector seeks to fill the demand for housing in terms of type, size, and value, the public sector impacts the process through policies including development regulation, zoning, building code enforcement, and provision of infrastructure and through the fees charged to implement those policies. Through ongoing analysis and review of these factors and other related issues described in the Five-Year plan, Lexington County will continue to seek to remove these barriers to promote increased housing opportunities for LMI persons and households.

Lead-Based Paint Hazards

The federal Residential Lead-Based Paint Hazard Reduction Act of 1992 (Title X of the Housing and Community Development Act of 1992), amended the Lead-Based Paint Poisoning Prevention Act of 1971, which is the basic law regarding lead-based paint in federally associated housing. The law and subsequent amendments issued by HUD protect young children from lead-based paint hazards in housing that is financially assisted or being sold by the federal government.

The regulation "Requirements for Notification, Evaluation and Reduction of Lead-Based Paint Hazards in Federally Owned Residential property and Housing Receiving Federal Assistance" was published in the Federal Register in September of 1999. The requirements apply to housing built before 1978, the year that lead-based paint was banned nationwide for consumer use. Emphasis is placed on the reduction of household dust, which may contain lead-based paint particles and requires testing after paint is disturbed to make sure that the home is lead-safe.

To the extent that lead-based paint hazards are addressed through the Housing Rehabilitation Program, the processes to be followed would include:

- Contracting certified lead-based paint inspectors and risk assessors;
- Distributing information on lead-based paint hazards to all households that participate in any housing programs that purchase or rehabilitate homes built before 1978;
- Conducting lead-based paint inspections and assessments as necessary; and
- Implementing environmental control or abatement measures (lead-based paint and asbestos) as required by all federally funded projects.

Reduce the Number of Poverty Level Families (Anti-Poverty Strategy)

The Anti-Poverty Strategy for the Annual Action Plan is the same as that described in the Five-Year Strategic Plan.

Institutional Structure and Coordination of Resources

The institutional structure and coordination of resources for the Annual Action Plan is the same as that described in the Five-Year Strategic Plan.

Public Housing

The Cayce Housing Authority assists 40 households in four different housing communities in the City of Cayce and is the only public housing authority in Lexington County. The Section 8 Housing Voucher Program administered by the South Carolina State Housing Finance and Development Authority is the primary mechanism for public rental assistance for most County residents. Lexington County will continue to foster cooperation with these agencies and strive to identify new opportunities to address the County's public housing needs.

MONITORING

The Lexington County Grant Programs staff conducts on-going desk monitoring of its activities and of its subrecipients and CHDOs. This monitoring includes a review of reimbursement requests and monthly reports. Staff also conducts on-site monitoring of all subrecipients at least once during the term of each project. The on-site monitoring uses checklists to evaluate the compliance of the projects/activities with all aspects of the funding program. The following steps summarize monitoring policies and procedures:

- Review and analyze project budgets, national objectives, activity eligibility, and other application details to determine potential projects;
- Prepare thorough and comprehensive subgrantee agreement, appropriate for the type of entity/relationship, providing details of the project and requirements for compliance;
- Evaluate environmental impact of project and implement required procedures;
- Review ongoing written status reports and other communications to monitor for adherence to timelines and compliance requirements;
- Visit development project sites before, during, and after construction;
- Monitor all subgrantee projects at least once during the project to determine compliance with all applicable laws, regulations and policies;
- Review and approve payment requests;
- Prepare and coordinate monthly reports on project status, expenditures to date, and timeliness;
- Prepare monthly reports of draws detailing funds drawn on each active project and overall progress made to meet HUD timeliness requirements; and
- Analyze HUD IDIS reports monthly to reconcile balances and timeliness amounts.

CERTIFICATIONS

I. General Certifications

In accordance with the applicable statutes and the regulations governing the Five Year Consolidated Plan regulations, Lexington County certifies that:

A. Affirmatively Further Fair Housing

It will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

B. Anti-Displacement and Relocation Plan/Acquisition and Relocation

It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under Section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

C. Drug Free Workplace

It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacturing, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - (a) Abide by the terms of the statement; and

- (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 7. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs 1, 2, 3, 4, 5, and 6.

D. Anti-Lobbying

To the best of Lexington County's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

E. Authority of Jurisdiction

The Consolidated Plan is authorized under State and local law (as applicable) and Lexington County possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

F. Consistency with Plan

The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

G. Section 3

It will comply with Section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Title: Lexington County Administrator

II. Specific CDBG Certifications

Lexington County certifies that:

A. Citizen Participation

It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

B. Community Development Plan

Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low-and moderate-income.

C. Following a Plan

It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

D. Use of Funds

It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low-and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
2. Overall Benefit. The aggregate use of CDBG funds including Section 108 guaranteed loans during program year(s) **2011, 2014 and 2014**, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low-and moderate-income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low-and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

Lexington County will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if Lexington County certifies that it lacks CDBG funds to cover the assessment.

Signature/Authorized Official

Date

Title: Lexington County Administrator

III. Appendix to Certifications

Instructions Concerning Lobbying and Drug-Free Workplace Requirements:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, and U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph 3).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

212 South Lake Drive
Lexington, South Carolina 29072

Check if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement, consultants or independent contractors not on the grantee's payroll, or employees of subrecipients or subcontractors in covered workplaces).