



County of Lexington

Department of Community Development

County Administration Building – 4th Floor
212 South Lake Drive, Suite 401 Lexington, SC 29072
(803) 785-8121

<http://www.lex-co.com/Departments/CommunityDevelopment/Index.html>

APPLICATION FOR SIGN REVIEW

Please fill out the below information. Incomplete application form may delay the sign review by staff.

Please note that any sign that requires a sign permit should not be installed until the sign application has been approved and sign permit issued by staff. *Also, any proposed sign and/or proposed existing sign face change, expansion, reduction, etc. may be located on a Scenic Corridor. Scenic Corridors may have more restrictive requirements regarding height, display area, color, etc.*

1. Name of project for which the sign is intended:

2. Address, location, and TMS# of property where sign is to be placed:

TMS#: _____

3. Applicant's name, address, phone, fax and email:

Phone: () _____ Fax: () _____ Email: _____

4. Property Owner's name, address, phone, fax and email:

Phone: () _____ Fax: () _____ Email: _____

5. Contractor's name, address, phone, fax and email (if applicable):

Phone: () _____ Fax: () _____ Email: _____

Is the tract or parcel of land restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the proposed activity? Yes No (Applicant's Signature) _____ Date _____

(OVER)

A Zoning Permit sign review requires two (2) copies of a **site plan** drawn to an engineering scale of 1" = 20', 30', 40', 50' or 60'. The site plan should be submitted **at least 15 days prior to the anticipated issuance of a Zoning Permit** in order for the Zoning Staff to have adequate time for review. We recommend that you review the Zoning requirements for your activity prior to preparing your site plan. **Signs should not be erected, installed, or replaced prior to obtaining a valid zoning permit.** The plan shall show:

- A. The shape and dimensions of the lot on which the proposed sign is to be erected.
- B. The width of adjoining road rights-of-way and/or utility easements, and the location of the lot with respect to these rights-of-way. It is the responsibility of the applicant to determine the location and distance of the road right-of-way.
- C. The location of all existing and proposed signs on the property, and their distance (in feet) to adjoining properties and road rights-of-way.
- D. Any advertising sign site plans must show or note the location of and distance to any other advertising signs within the required radius or separation distance for the type of advertising sign requested. (See Section 26.60 of the Lexington County Zoning Ordinance.) A sealed survey may be required by staff for questionable separation distances.
- E. The distance from the sign to any overhead power lines. All signs shall maintain clearances from all overhead electrical conductors in accordance with the National Electric Code, provided that no sign shall be installed closer than ten (10) feet horizontally or vertically from any conductor. In the case of possible conflict with the local utility provider's requirements, the more restrictive requirement shall apply.
- F. Diagram showing detail, dimensions, and height of sign.
- G. As to wall signs, marquee signs and/or projecting signs, the overall display area must be calculated and shown on a diagram. (Maximum display area is 15% of the wall area of the first story on which the sign will be installed.) An elevation drawing illustrating the wall dimensions is required as part of the submittal.

Additional Information:

The sign regulations contained in the Lexington County Zoning Ordinance are supplemented by the requirements of the South Carolina Department of Transportation, which regulates off-premise advertising signs on interstate and federal aid road systems. SCDOT requirements may be more restrictive than the requirements of the County's Zoning Ordinance. Issuance of a Lexington County Zoning Permit does not imply approval of, or constitute a privilege to violate, any other applicable federal, state or local ordinance, codes, laws, or private restrictive covenants.

It is the sole responsibility of the applicant to obtain all required permits from other governing agencies.