

**COMMITTEE of the WHOLE  
BUDGET WORKSESSION MINUTES  
MAY 26, 2009**

The Committee of the Whole held a Budget Work session on Tuesday, May 26, 2009 in the Council Chambers, located on the second floor of the Administration Building beginning at 12:00 p.m. Ms. Summers, Committee Chairman presided.

Members Attending:

Debra B. Debbie Summers, Chairman	James E. Kinard, Jr., V Chairman
William C. Billy Derrick	George H. Smokey Davis
Bobby C. Keisler	M. Todd Cullum

Absent:

- \*John W. Carrigg, Jr.
- \*\*Johnny W. Jeffcoat
- \*\*William B. Banning, Sr.

\*Mr. Carrigg was absent due to his mother's funeral.

\*\*Messrs. Jeffcoat and Banning attended the funeral of Mr. Carrigg's mother in Charleston.

Also attending: Katherine Hubbard, County Administrator; Joe Mergo, Deputy County Administrator; Larry Porth, Finance Director/Assistant County Administrator; John Fechtel, Director of Public Works/Assistant County Administrator; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

**FY2009-2010 Budget Discussions**

**General Fund Review**

Ms. Summers reported that the proceedings today will be for budgets the Committee had postponed action and requested staff to return with revised budgets.

**Non-General Funds**

**2410 - Clerk of Court - Title IV-D DSS Child Support \$383,407**

Ms. Hubbard, County Administrator, said due to the funeral of Mr. Carrigg's mother's today, a number of key staff from the Clerk of Court's office was not present. She deferred the budget review to Mr. Porth, Finance Director. He reported the appropriated amount for the Title IV-D DSS Child Support budget was \$383,407 with an estimated revenue of \$350,322 and \$33,085 (deficit) appropriations in excess of revenues. The budget deficit is due to pending DSS funds of about \$45,000. Staff recommends approving the budget as presented and continue to monitor the revenues.

A motion was made by Mr. Davis, seconded by Mr. Cullum to approve the revised Title IV-D DSS Child Support budget as recommended by staff.

Ms. Summers opened the meeting for discussion.

The Committee asked if the Clerk of Court was aware of the recommended budget. Ms. Hubbard, County Administrator, responded that Ms. Carrigg was aware of the recommendations being presented.

Ms. Summers called for further discussion; none occurred.

In Favor:	Ms. Summers	Mr. Davis
	Mr. Cullum	Mr. Kinard
	Mr. Derrick	Mr. Keisler

**2501 - Community Juvenile Arbitration \$159,472 – Deficit (\$33,883)**

Mr. Rick Hubbard, Deputy Solicitor, returned before the Committee after reviewing the Community Juvenile Arbitration budget with the Solicitor for alternative resources. However, they did not identify additional funds or solution to the deficit. Mr. Hubbard explained the affects of losing the Juvenile Arbitration program with the possibility of eliminating staff.

Ms. Kathryn Barton, Community Juvenile Arbitration Director, reported that Juvenile Arbitration has received assistance from Tri-County. She said you cannot write a grant on an existing program that is twenty-five years old. Ms. Barton explained the importance of keeping the program for Lexington County juveniles and how successful the program has been for the County.

Ms. Hubbard suggested that staff review the Solicitor’s General Fund Budget under line items for Contracted Services (\$33,500), Legal Services (\$60,000), Conferences and Meetings (\$27,000), and Subscriptions (\$22,000) and consider reducing funds in these areas.

The Committee agreed to postpone action on the Community Juvenile Arbitration budget to allow staff to review the budget with the Solicitor and return by 4:00 p.m. today with a final solution for the Community Juvenile Arbitration deficit. The Committee reported that were no additional funds in the General Fund to appropriate for Arbitration budget.

**2619 - Public Defender \$1,070,052**

Ms. Hubbard presented the revisions to the Public Defender’s budget and referred to the handout reflecting the \$74,572 anticipated budget deficit.

Mr. Rob Madsen, Circuit Public Defender, reported that this is a new program for the Public Defender with the County. He said his office represents citizens who cannot afford lawyers and, due to the economy, the number of cases has gone up this year. In 2003, the Public Defender’s office represented 1,035 adult defendants in General Session and in 2008, they represented 1,989 adult defendants reflecting a 91% increase in cases. Mr. Madsen said they have cut what could

be cut and have reviewed the budget with the County Administrator and Finance Director. He also discussed the relocation of the Public Defender’s office at \$45,000 which was not anticipated for this year. He confirmed that funds would be provided by the tri-counties.

Ms. Hubbard reported that she has been working with the Public Defender on their budget. Staff recommends allowing the Public Defender to proceed with taking funds from their fund balance of \$300,000. She said the County will work with them on a long-term solution to the office space issue.

A motion was made by Mr. Davis, seconded by Mr. Kinard to approve the revised Public Defender’s budget as recommended by staff and allow the Public Defender to use his fund balance for the projected deficit.

Ms. Summers opened the meeting for discussion.

The Committee asked what the criteria will be for the Tri-County funds. Ms. Hubbard responded staff would re-evaluate the Tri-County funds and positions.

Ms. Summers called for further discussion; none occurred.

In Favor:	Ms. Summers	Mr. Davis
	Mr. Kinard	Mr. Derrick
	Mr. Keisler	Mr. Cullum

**2620 - Victims’ Bill of Rights \$494,233**

Col. Allan Paavel, Sheriff’s Department, reported the Sheriff’s Department is prepared to identify funds in a contingency account to cover the projected shortfall, up to \$23,924 for the three agencies involved (Sherriff’s Department, Magistrate Court Services, and Solicitor’s office).

A motion was made by Mr. Derrick, seconded by Mr. Kinard to approve the revised Victim’s Bill of Rights budget as recommended by staff.

Ms. Summers opened the meeting for discussion; no discussion occurred.

In Favor:	Ms. Summers	Mr. Derrick
	Mr. Kinard	Mr. Davis
	Mr. Keisler	Mr. Cullum

**5700 - Southeast Collection and Recycling Center**

Mr. Dave Eger, Solid Waste Management Director, reported the Lexington County School District 4 School Board has requested the County to move the Gwen Bailey Collection and Recycling Center. The County has property on Martin Neese Road suitable to relocate the center. If approved, the new center could be operational by June of 2010. The project total is estimated at \$731,850 and would be a one-time expenditure.

The Committee discussed re-allocating funds appropriated for the wood-grinding machine for the Southeast Collection and Recycling Center program. Mr. Eger reported the \$725,000 that was appropriated for the wood-grinding machine was placed on hold while staff prepared a RFP to outsource the wood-grinding services. Also, included in the 2009/10 budget is \$480,000 for payment to a wood-grinding contractor. Staff recommended reallocating the \$589,000 from the wood waste grinding project and reallocate to the Southeastern Collection and Recycling Center.

A motion was made by Mr. Derrick, seconded by Mr. Kinard to increase the appropriation for next year by the amount needed for the Southeastern Collection and Recycling Center knowing that funds will become available in this fiscal year's budget for capital items that were not purchased.

Ms. Summers opened the meeting for discussion; no discussion occurred.

In Favor:	Ms. Summers	Mr. Derrick
	Mr. Kinard	Mr. Davis
	Mr. Keisler	Mr. Cullum

### **Millage Agency**

#### **7800-7802 - Irmo Fire District**

Chief Mike Sonefield, Irmo Fire District, reported that this was the fourth year requesting an additional station and staffing and is requesting to continue with the CPI and growth for the Irmo Fire District. Chief Sonefield said those monies are essential to stop Irmo Fire District from reducing services being provided now to the citizens.

The Committee agreed to postpone further action on the Irmo Fire District budget until after Mr. Jeffcoat arrives.

### **Budget Policies**

For the County of Lexington Fiscal Year 2009-2010 Annual Budgets, staff reported there would be no increases in employee salaries including elected officials with the exception of those mandated by law and that health insurance premiums for employees will be increased.

A motion was made by Mr. Kinard, seconded by Mr. Derrick to accept the policy changes for the County of Lexington Fiscal Year 2009-2010 Annual Budgets as recommended by staff.

Ms. Summers opened the meeting for discussion.

The Committee commented about health insurance premiums for employee only coverage going from \$60 to \$82.

The Committee discussed the possible changes for the Irmo Fire District and if this should be adopted before Council's decision on their budget. Staff responded that this would not affect the budget policy presented, only the budget ordinance, which would be voted on separately.

Ms. Summers called for further discussion; none occurred.

In Favor:	Ms. Summers	Mr. Kinard
	Mr. Derrick	Mr. Davis
	Mr. Keisler	Mr. Cullum

The Committee asked about the dental care program provided by the Health Department. Ms. Hubbard responded staff would brief Council during executive session since this is a contractual matter.

**Executive Session/Legal Briefing** - A motion was made by Mr. Davis, seconded by Mr. Derrick to move into Executive Session to discuss one personnel, two contractual, and five legal matters.

Ms. Summers opened the meeting for discussion; no discussion occurred.

In Favor:	Ms. Summers	Mr. Davis
	Mr. Derrick	Mr. Kinard
	Mr. Keisler	Mr. Cullum

Ms. Summers reported out of executive session with one item to be considered by Council.

The pending budgets for Community Juvenile Arbitration and Irmo Fire District items were finalized during the 4:30 Council session.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee  
Assistant to Clerk

Debra B. Summers  
Chairman

Diana W. Burnett  
Clerk

Attachments (2)

(1) General Fund Recommended Budget Worksheet for May 26, 2009

(2) Public Defender Annual Budget – New Program

County of Lexington: General Fund  
Recommended Budget Worksheet

XXX MAY 26, 2009 BUDGET WORKSESSION XXX

	<i>County Ordinary</i>	<i>Law Enforcement</i>	<i>Fire Service</i>	<i>Total General Fund</i>
<b>Fiscal Year 2008-09:</b>				
Revenues:	<b>\$50,184,199</b>	<b>\$32,433,146</b>	<b>\$10,553,737</b>	<b>\$93,171,082</b>
Appropriation (& Other Financing Uses):				
Requested	\$50,926,827	\$35,654,262	\$10,994,153	\$97,575,242
Recommended	\$51,323,894	\$32,773,777	\$10,810,737	\$94,908,408
Approved	<b>\$51,675,378</b>	<b>\$32,773,777</b>	<b>\$10,810,737</b>	<b>\$95,259,892</b>
Amount of Revenue Over (Under) Approved Appropriation	<b>(\$1,491,179)</b>	<b>(\$340,631)</b>	<b>(\$257,000)</b>	<b>(\$2,088,810)</b>

**Fiscal Year 2009-10:**

**Revenues:**

Base (no indexing)	<b>\$47,586,078</b>	<b>\$34,521,151</b>	<b>\$11,390,784</b>	<b>\$93,498,013</b>
Base + CPI index	\$48,335,653	\$35,584,688	\$11,786,548	\$95,706,889
Base + CPI index + Population	\$48,796,310	\$36,238,554	\$12,029,338	\$97,064,202

Additional Revenues


Revised Recommended Revenues

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**Appropriation (& Other Financing Uses):**

Requested	\$53,009,649	\$36,779,308	\$11,526,124	\$101,315,081
Recommended	\$47,555,206	\$34,637,004	\$11,123,424	\$93,315,634
As Adjusted (For Approval)	<b>\$47,555,206</b>	<b>\$34,637,004</b>	<b>\$11,123,424</b>	<b>\$93,315,634</b>

Revisions:


Total Revisions

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Revised Recommendation

47,555,206	34,637,004	11,123,424	93,315,634
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Amount of Revenue

Over (Under) Appropriation (Base)	<b>30,872</b>	<b>(115,853)</b>	<b>267,360</b>	<b>182,379</b>
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County of Lexington: All Other Funds  
 Recommended Budget Worksheet

**XXX MAY 26, 2009 BUDGET WORKSESSION XXX**

**Fiscal Year 2009-10:**

**Recommended Worksession: 5-12-09**

**Total Special Revenue & Proprietary Funds**

	<i>Revenues</i>	<i>Appropriations</i>	<i>Difference</i>
	<u>54,551,305</u>	<u>57,060,597</u>	<u>(2,509,292)</u>

**Fund 2300 - Library**

Personnel - Position Changes  
 Reduce - Contingency Acct.

**Revised Recommended - 2300**

6,623,132	6,623,132	0
	68,333	(68,333)
	(68,333)	
<u>6,623,132</u>	<u>6,623,132</u>	<u>0</u>

**Fund 2410 - Clk of Crt Title IV-D Child Support**

**Revised Recommended - 2410**

350,322	383,407	(33,085)
<u>350,322</u>	<u>383,407</u>	<u>(33,085)</u>

**Fund 2501 - Sol. Comm. Juvenile Arbitration**

**Revised Recommended - 2501**

125,589	159,472	(33,883)
<u>125,589</u>	<u>159,472</u>	<u>(33,883)</u>

**Fund 2613 - Sol. Worthless Checks Unit**

Personnel - Position Changes w/ Revenues

**Revised Recommended - 2613**

282,122	372,331	(90,209)
54,635	54,635	0
<u>336,757</u>	<u>426,966</u>	<u>(90,209)</u>

<b>Fund 2619 - Public Defender</b>	995,480	1,052,831	(57,351)
Revisions		17,221	
<b>Revised Recommended - 2619</b>	<b>995,480</b>	<b>1,070,052</b>	<b>(74,572)</b>

<b>Fund 2620 - Victim Bill of Rights</b>	479,958	494,233	(14,275)
<b>Revised Recommended - 2620</b>	<b>479,958</b>	<b>494,233</b>	<b>(14,275)</b>

<b>Fund 5700 - Solid Waste</b>	10,278,590	10,758,290	(479,700)
Depreciation - add back		(479,700)	479,700
Recommended Budget	10,278,590	10,278,590	0
<b>Revised Recommended - 5700</b>	<b>10,278,590</b>	<b>10,278,590</b>	<b>0</b>

Total Revisions to Special Rev & Propriet Funds	54,635	71,856	(17,221)
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<b>Total Revised Recommended Special Revenue &amp; Proprietary Funds</b>	<b>54,605,940</b>	<b>57,132,453</b>	<b>(2,526,513)</b>
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County of Lexington: Millage Agencies  
 Recommended Budget Worksheet

**XXX MAY 26, 2009 BUDGET WORKSESSION XXX**

**Fiscal Year 2009-10:  
 Recommended Worksession: 5-12-09**

		<b>Millage Agency Fund</b>			
		<u>Revenues</u>	<u>Appropriations</u>	<u>Mills</u>	<u>Difference</u>
<b>Fund - 7800 Irmo Fire District</b>		1,938,456	1,868,834	14.678	69,622
Contingency Account (\$50,050 to \$119,672)			69,622		(69,622)
<b>Revised Recommended - 7800</b>		<b>1,938,456</b>	<b>1,938,456</b>	<b>14.678</b>	<b>0</b>
Revenue Adjustment Discussed by Council:					
3.84% CPI Adjustment		69,515		0.564	
Contingency Account			69,515		
2.36% Population Adjustment		42,645		0.346	
Contingency Account			42,645		
<b>Total Adjustments</b>		<b>112,160</b>	<b>112,160</b>	<b>0.91</b>	
<b>Revised with Revenue Adjustment</b>		<b>2,050,616</b>	<b>2,050,616</b>	<b>15.588</b>	<b>0</b>

COUNTY OF LEXINGTON  
SOUTH CAROLINA

ANNUAL BUDGETS  
FISCAL YEAR ~~2008~~ - 2009  
2009 - 2010

# COUNTY OF LEXINGTON

2009 - 2010  
FISCAL YEAR ~~2008 - 2009~~

## ANNUAL BUDGETS

### COUNTY COUNCIL

~~WILLIAM C. DERRICK~~ *DEBRA B. SUMMERS* William C. Derrick, Chairman

~~DEBRA B. SUMMERS~~ *JAMES E. KINARD, JR.* Debra B. Summers, Vice Chairman

~~JAMES E. KINARD, JR.~~ *WILLIAM C. DERRICK* James E. Kinard, Jr. George H. Davis

Bobby C. Keisler Johnny W. Jeffcoat

John W. Carrigg, Jr. William B. Banning, Sr.

M. Todd Cullum

Katherine L. Hubbard  
County Administrator

Jeff M. Anderson  
County Attorney

Larry M. Porth  
Finance Director

## **BUDGET POLICIES**

### **COMPLIANCE**

All departments, divisions, and outside agencies which accept funds appropriated by Lexington County Council through this budget are expected to fully and willingly comply with the fiscal, personnel, and operational policies set forth in it, as well as any such policies which may be legally adopted by County Council during the course of the fiscal year this budget covers. Failure of any recipient of Lexington County funding to abide by the policies of Lexington County Council may result in immediate withdrawal of funding.

Except for policy changes detailed below, and/or reflected in the appropriations set forth therein, all previously adopted fiscal policies shall remain in force.

### **ADMINISTRATIVE POLICY**

The County Administrator has the authority to approve purchase requisitions up to \$25,000 and the authority to approve any administrative budgetary transfers between budgeted line items at the request of department managers.

Any new full-time or part-time positions, in addition to the personnel authorization list adopted with the annual budget, shall require County Council approval. Departmental reorganization of existing positions that result in additional personnel or operating cost, to include position reclassifications, shall require County Administrator and/or County Council approval.

It is County Council's intent to maximize the efficiency and to unify the efforts of the County's central service operations in Finance, Personnel and Information Services. To this end, the County Administrator shall establish procedures for functional coordination of these operations between the central service operating departments and personnel performing like functions within other operating departments.

### **GRANT POLICY**

All initial application requests for grants and/or final acceptance of grants shall be presented to the appropriate County Council Committee for review. These submissions shall be sent to the County Grants Manager and shall be received prior to the cutoff date for preparing the agenda for the upcoming Council meeting. Submissions shall include the entire application package as required by the granting agency, AND a line item detail budget in accordance with the County's established budget process, AND shall disclose any required funding requirements for a grant match. (As far as possible, the grants shall be incorporated into the annual budget process. Deviations from this should be avoided if possible.) Submitting an application to the Committee allows a two-week review before the final Council consideration.

## CHECKING ACCOUNTS / BANK ACCOUNTS

All checking accounts and other bank accounts controlled and administered by Lexington County (or its employees or agents) shall be titled "County of Lexington" on the first line of the account. The second line of the account name shall indicate the specific description of the account.

## ANNUAL INFLATION (CPI) ADJUSTMENT TO COUNTY FEES

All major county set fees for services shall be reviewed annually as part of the budget process to adjust for any warranted inflationary adjustment (CPI), but not in excess of market comparables. (Fees established by specific statute would not be covered by this policy.) The CPI adjustment shall be the same as that used for other budget adjustments. Both existing and proposed fee rates and annual revenue estimates shall be included as part of the departmental budget request by each respective department each budget cycle. Also, because of the intent to cover services provided by the cost to provide those services, as part of this annual review, each fee-based revenue shall be compared to its total cost (direct and indirect).

These major fees include, but are not limited to the following:

- Ambulance fees
- Building permits
- Mobile home permits
- Subdivision regulation fees
- Stormwater management fees
- Map & aerial sales
- Zoning ordinance fees
- Landscape ordinance fees
- Sign Sales

## PERSONNEL POLICIES

The County of Lexington uses a system of grades and ranges (a *pay grade schedule*) to classify and compensate its employees. There is a 40% range in each grade from minimum (entry level) to maximum, with the mid-point (20%) of each grade representing the *market value* with respect to *external equity* of Lexington County salaries to the marketplace. Every job (or position) is evaluated to establish its *grade* or relative value within the organization, or its *internal equity*. Annual *performance evaluations* are conducted each year with employee's evaluation scores used to establish a percentage increase in pay applied against the mid-point (or market value) of their position's grade. Therefore, each job or position must be graded in order to apply pay increases.

During fiscal year 2003-2004, Lexington County Council authorized a classification and compensation study. This study was conducted, a recommended salary schedule was developed, and implementation strategies were considered. ~~Effective July 14, 2008 (the first pay period beginning in Fiscal Year 2008-2009, and paid August 1, 2008), the County pay grade schedule shall be adjusted +2.85%. This 2.85% includes an allowance for both cost-of-living and merit.~~

REWRITE ↗

Salaries of elected officials will be adjusted according to state law if applicable, or shall be increased in the same percentage as the movement in the pay grade schedule (~~2.85% effective 7-14-08~~). Salaries of County Council, Chairman, and Vice Chairman shall be adjusted every two years effective January of the year following the General Election of these positions, in an amount equal to the cumulative adjustment of the previous two fiscal years' pay grade schedules. ~~All other full-time County employees will be eligible for a salary increase based on a satisfactory annual performance evaluation. Other unevaluated, ungraded positions (typically part-time or temporary) will be adjusted by the cost-of-living component of the pay grade schedule adjustment. However, any graded, but unevaluated positions would be adjusted by the COLA but not less than the equivalent hourly rate of the minimum of the pay grade.~~ Additional pay changes may be made based upon state law and/or specific County Council action.

Employees accumulate sick leave at the rate of one day per month, not to exceed a maximum accumulation of 90 days at the end of any given pay period (effective July 1, 1996). Annual leave for employees is accrued without limit throughout the year, but is adjusted annually at fiscal year-end to a maximum accumulation of 45 days. Annual and sick leave maximum accumulations for employees with work schedules other than the traditional 80-hour bi-weekly schedule are calculated into equivalent hours as detailed on the following table:

<u>Scheduled Hours</u>	<u>Allowable Maximum Annual Leave Hours</u>	<u>Allowable Maximum Sick Leave Hours</u>
80	360.00	720.00
84	378.00	756.00
85	382.50	765.00
86	387.00	774.00
95	427.50	855.00
112	504.00	1008.00

#### EMPLOYEE HEALTH INSURANCE

Beginning with fiscal year 1991-1992, employee health insurance premiums have been reviewed annually and adjusted if necessary. The rates for next fiscal year have been adjusted as follows:

<u>Coverage Type</u>	<u>Monthly Premium</u>	<u>Semi-Monthly Deduction</u>
Employee Only	<del>\$ 60.00</del> 82.00	<del>\$ 30.00</del> 41.00
Employee & Children	<del>\$172.00</del> 211.00	<del>\$ 86.00</del> 105.50
Employee & Spouse	<del>\$250.00</del> 293.00	<del>\$125.00</del> 146.50
Family	<del>\$395.00</del> 444.00	<del>\$197.50</del> 222.00

## LEGAL HOLIDAYS

The following twelve (12) days shall be observed as Legal Holidays during FY ~~2008~~<sup>2009</sup>  
~~2009~~<sup>2010</sup>:

Independence Day	Friday, July 4, 2008
Labor Day	Monday, September 1, 2008
Veterans' Day	Tuesday, November 11, 2008
Thanksgiving	Thursday and Friday November 27 & 28, 2008
Christmas	Thursday and Friday December 25 & 26, 2008
New Year	TBA
Martin Luther King, Jr. Day	TBA
Presidents' Day	TBA
Confederate Memorial Day	TBA
Memorial Day	TBA

(The County has adopted the State holiday schedule which also states that the Governor is empowered to declare Christmas Eve, December 24, a legal holiday.)



**ORDINANCE 09-05**  
**AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR**  
**FISCAL YEAR 2009-10**

**WHEREAS**, South Carolina Code § 4-9-120 and § 4-9-130 require that County Council shall adopt an annual budget; and

**WHEREAS**, the annual budget shall be based upon estimated revenues and shall provide appropriations for County operations and debt service for all County departments and agencies.

**NOW, THEREFORE**, be it ordained and enacted by the Lexington County Council as follows:

**SECTION 1 - GENERAL**

The fiscal year 2009-10 County budget for Lexington County, South Carolina, a copy of which is attached hereto and incorporated herein by way of reference, is hereby adopted.

**SECTION 2 – COUNTY-WIDE TAX LEVY**

There shall be levied, for County operations and for County designated millage agencies (Midlands Technical College and Riverbanks Park) on all taxable property in Lexington County, sufficient taxes to fund the referenced budget in the number of mills allowed in Code Section 6-1-320. (Specifically, the cumulative total County-wide millage amounts are ~~increased from the same as the previous fiscal year. by the amount of the increase in the consumer price index for the preceding calendar year, plus the percentage increase in the previous year in the population of Lexington County.~~)

**SECTION 3 - DEBT SERVICE TAX LEVY**

The County Auditor is hereby authorized and directed to levy millages for all county and special district debt service funds in amounts sufficient to retire their respective debts.

#### **SECTION 4 – SPECIAL PURPOSE DISTRICT TAX LEVY**

There shall be levied, for the special purpose districts (Lexington County Recreation and Aging Commission, Irmo-Chapin Recreation Commission, and Irmo Fire District) on all taxable property in their respective districts, sufficient taxes to fund their respective budgets in the number of mills, allowed in Code Section 6-1-320. (Specifically, all agency millage amounts are the same as ~~increased from the previous fiscal year. by the amount of the percentage increase in the consumer price index for the preceding calendar year, plus the percentage increase in the previous year in the population of Lexington County.~~)

#### **SECTION 5 - BUDGETARY ESTIMATES**

Anticipated revenues are stated as estimates and the respective appropriations are maximum and conditional. Should actual funding sources for any such fund be less than projected, the Administrator shall reduce budgeted expenditures attributable to said fund.

#### **SECTION 6 - BUDGETARY CONTROL**

Departments and/or other organizational units are bound to the appropriated expenditures incorporated herein. Upon the written request of the department head, the County Administrator, or his designated representative, is hereby authorized to effect transfers between line items.

Any departments which overspend their spending levels for two consecutive months shall have sufficient personnel in their department removed from the County payroll to fully compensate, prior to June 30, 2010, the impending overrun.

#### **SECTION 7 - LINE ITEM CARRYOVERS**

Any line items previously appropriated and/or properly encumbered as of June 30, 2009, shall be carried forward as an appropriation of fiscal year 2009-10 upon the recommendation of the County Administrator, and by passage of a budgetary amendment resolution by County Council.

#### **SECTION 8 - NEW GRANTS**

Grant funds applied for or received after the budget year, and therefore not stated in this budget ordinance, shall, by passage of a budgetary amendment resolution by County Council authorizing the acceptance of the grant and its appropriations, be accounted for in appropriate special revenues funds. The specific grant provisions shall direct the manner of expenditure of these funds.

#### **SECTION 9 - OTHER MISCELLANEOUS RECEIPTS**

Revenues other than those originally budgeted may be expended as directed by their respective revenue source after they are accepted and appropriated by the County Council by passage of the budgetary amendment resolution. Such funds include, but are not limited to, contributions, donations, special events, insurance and similar recoveries. These funds may be appropriated for any costs or overruns or new projects upon approval of County Council.

**SECTION 10 - LINE OF CREDIT AUTHORIZATION**

From time to time it may be necessary for the administration of the County (or any other agency for which the county levies taxes) to borrow in anticipation of tax revenues to guarantee continuity in regular operations. To provide for such contingencies, the administration of the county (or the respective agencies) is hereby authorized to borrow in anticipation of ad valorem tax collections. Such authorization may only be exercised upon certification of need by both the County Treasurer and the Finance Director (or the CEO of the agency and the Chief Financial Officer) and any amount borrowed must be obtained at the lowest possible interest rate and repaid as quickly as practical.

**SECTION 11 - SEVERABILITY**

If for any reason any provision of this Ordinance shall be declared invalid or unconstitutional, such shall not affect the remaining provisions of this Ordinance.

This Ordinance shall become effective July 1, 2009.

Enacted this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Debra B. Summers, Chairman

ATTEST:

\_\_\_\_\_  
Diana W. Burnett, Clerk

First Reading:

Second Reading:

Public Hearing:

Third & Final Reading:

Filed w/Clerk of Court:

COUNTY OF LEXINGTON

PUBLIC DEFENDER

Annual Budget

FY 2009-10 Estimated Revenue

**NEW PROGRAM**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Recommend 2009-10	Approved 2009-10
<b>*Public Defender 2619:</b>								
<b>Revenues:</b>								
	State Revenue (Lexington)					212,874	212,875	212,874
	State Revenue (Tri-Counties)					55,374	55,374	55,374
	State Supplemental (Lexington)					107,747	107,747	107,747
	State Supplemental (Tri-Counties)					28,028	28,028	28,028
	Probation Fees (Lexington)					64,103	64,104	50,871
	Probation Fees (Tri-County)							13,233
	Civil Fees (Lexington)					51,718	51,718	41,042
	Civil Fees (Tri-County)							10,676
	CDV Fees (Lexington)					83,070	83,070	71,070
	CDV Fees (Tri-County)							12,000
	DUI Fees (Lexington)					63,742	63,687	53,943
	DUI Fees (Tri-County)							9,745
	Tri-Counties Contribution Funding					42,376	42,377	42,377
	Lexington Contribution Funding					286,500	286,500	286,500
	<b>** Total Revenue</b>					<b>995,532</b>	<b>995,480</b>	<b>995,480</b>
	<b>***Total Appropriation w/Existing</b>					<b>1,054,379</b>	<b>1,052,831</b>	<b>1,070,052</b>
<b>New Program:</b>								
	(1) Asst. Public Defender - Mag. Crts					64,497	0	0
	(1) Asst. Public Defender - Eleventh Judicial Circuit					64,497	0	0
	(1) Paralegal/Investigator					45,652	0	0
	<b>**Total New Programs</b>					<b>174,646</b>	<b>0</b>	<b>0</b>
	<b>***Total Appropriation w/Existing &amp; New Programs</b>					<b>1,229,025</b>	<b>1,052,831</b>	<b>1,070,052</b>
<b>FUND BALANCE</b>								
	Beginning of Year							
	FUND BALANCE - Projected							
	End of Year					<b>(233,493)</b>	<b>(57,351)</b>	<b>(74,572)</b>

COUNTY OF LEXINGTON

PUBLIC DEFENDER  
Annual Budget  
Fiscal Year - 2009-10

**NEW PROGRAM**

Fund: 2619

Division: Judicial

Organization: 141400 - Public Defender

**New Positions & Department**

		<b>BUDGET</b>			
Object Code	Expenditure Classification	(14) Position	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>					
510100	Salaries & Wages - 14		704,531	704,531	704,531
510300	Part-Time - 1				12,000
511112	FICA Cost		53,897	53,897	54,815
511113	SCRS - Employer's Portion		66,156	66,156	67,282
511120	Employee Insurance - 14		105,000	105,000	105,000
511130	Workers Compensation		1,952	2,114	2,150
<b>* Total Personnel</b>			<b>931,536</b>	<b>931,698</b>	<b>945,778</b>
<b>Operating Expenses</b>					
520100	Professional Services				1,750
520200	Contracted Services		12,000	12,000	0
520800	Outside Printing		2,500	2,500	1,000
521000	Office Supplies		12,000	9,000	8,000
521100	Duplicating		10,000	10,000	10,000
521200	Operating Supplies		900	900	900
523100	Building Rental		7,260	7,260	4,860
	Building Rental - (\$ 3,500 x 12 mos)				42,000
524000	Building Insurance		0	0	0
524201	General Tort Liability Insurance		5,495	5,495	5,495
525000	Telephone		15,000	15,000	5,283
525021	Smart Phone Charges		5,000	5,000	0
525041	E-mail Service Charges - 14				1,218
525100	Postage		8,500	8,500	5,000
525110	Other Parcel Delivery Services		100	100	100
525210	Conference, Meeting & Training Expense		8,500	8,500	8,500
525230	Subscriptions, Dues & Books		14,000	14,000	14,000
525240	Personal Mileage Reimbursement		12,000	12,000	12,000
<b>* Total Operating</b>			<b>113,255</b>	<b>110,255</b>	<b>120,106</b>
<b>** Total Personnel &amp; Operating</b>			<b>1,044,791</b>	<b>1,041,953</b>	<b>1,065,884</b>
<b>Capital</b>					
540000	Small Tools & Minor Equipment		500	500	500
540010	Minor Software		1,500	1,500	0
	(2) Laserjet Printer		3,420	1,710	0
	(14) Microsoft Office		3,668	3,668	3,668
	(2) GPS		500	500	0
	Office Furniture		0	3,000	0
<b>** Total Capital</b>			<b>9,588</b>	<b>10,878</b>	<b>4,168</b>
<b>*** Total Budget Appropriation</b>			<b>1,054,379</b>	<b>1,052,831</b>	<b>1,070,052</b>

COUNTY OF LEXINGTON

PUBLIC DEFENDER  
Annual Budget  
Fiscal Year - 2009-10

**NEW PROGRAM**

Fund: 2619

Division: Judicial

Organization: 141400 - Public Defender

New Position - Indigents Clients - Magistrates Cr.

		<i>BUDGET</i>			
Object Code	Expenditure Classification	(1) Assistant Public Defender Grade ?	2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>					
510100	Salaries & Wages - 1		45,000	0	_____
511112	FICA Cost		3,443	0	_____
511113	SCRS - Employer's Portion		4,226	0	_____
511120	Employee Insurance - 1		7,500	0	_____
511130	Workers Compensation		140	0	_____
	<b>* Total Personnel</b>		<b>60,309</b>	<b>0</b>	<b>0</b> _____
<b>Operating Expenses</b>					
521000	Office Supplies		200	0	_____
521100	Duplicating		200	0	_____
524201	General Tort Liability Insurance		785	0	_____
525000	Telephone		500	0	_____
525210	Conference, Meeting & Training Exp.		1,063	0	_____
525230	Subscriptions, Dues & Books		440	0	_____
525240	Personal Mileage Reimbursement		1,000	0	_____
	<b>* Total Operating</b>		<b>4,188</b>	<b>0</b>	<b>0</b> _____
	<b>** Total Personnel &amp; Operating</b>		<b>64,497</b>	<b>0</b>	<b>0</b> _____
<b>Capital</b>					
	<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b> _____
<b>*** Total Budget Appropriation</b>			<b>64,497</b>	<b>0</b>	<b>0</b> _____

COUNTY OF LEXINGTON

PUBLIC DEFENDER

Annual Budget  
Fiscal Year - 2009-10

**NEW PROGRAM**

Fund: 2619

Division: Judicial

Organization: 141400 - Public Defender

New Position - Indigents Clients - Eleventh Judicial Circuit

Object Code	Expenditure Classification	(1) Assistant Public Defender Grade ?	BUDGET		
			2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>					
510100	Salaries & Wages - 1		45,000	0	_____
511112	FICA Cost		3,443	0	_____
511113	SCRS - Employer's Portion		4,226	0	_____
511120	Employee Insurance - 1		7,500	0	_____
511130	Workers Compensation		140	0	_____
	<b>* Total Personnel</b>		<b>60,309</b>	<b>0</b>	<b>0</b> _____
<b>Operating Expenses</b>					
521000	Office Supplies		200	0	_____
521100	Duplicating		200	0	_____
524201	General Tort Liability Insurance		785	0	_____
525000	Telephone		500	0	_____
525210	Conference, Meeting & Training Exp.		1,063	0	_____
525230	Subscriptions, Dues & Books		440	0	_____
525240	Personal Mileage Reimbursement		1,000	0	_____
	<b>* Total Operating</b>		<b>4,188</b>	<b>0</b>	<b>0</b> _____
	<b>** Total Personnel &amp; Operating</b>		<b>64,497</b>	<b>0</b>	<b>0</b> _____
<b>Capital</b>					
	<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b> _____

\*\*\* Total Budget Appropriation

64,497

0

0 \_\_\_\_\_

COUNTY OF LEXINGTON

PUBLIC DEFENDER  
Annual Budget  
Fiscal Year - 2009-10

**NEW PROGRAM**

Fund: 2619  
Division: Judicial  
Organization: 141400 - Public Defender **New Position**

Object Code	Expenditure Classification	(1) Paralegal/Investigator Grade ?	BUDGET		
			2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>					
510100	Salaries & Wages - 1		30,000	0	_____
511112	FICA Cost		2,295	0	_____
511113	SCRS - Employer's Portion		2,817	0	_____
511120	Employee Insurance - 1		7,500	0	_____
511130	Workers Compensation		140	0	_____
	<b>* Total Personnel</b>		<b>42,752</b>	<b>0</b>	<b>0</b> _____
<b>Operating Expenses</b>					
521000	Office Supplies		200	0	_____
521100	Duplicating		200	0	_____
525000	Telephone		500	0	_____
525240	Personal Mileage Reimbursement		2,000	0	_____
	<b>* Total Operating</b>		<b>2,900</b>	<b>0</b>	<b>0</b> _____
	<b>** Total Personnel &amp; Operating</b>		<b>45,652</b>	<b>0</b>	<b>0</b> _____
<b>Capital</b>					
	<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b> _____

**\*\*\* Total Budget Appropriation** 45,652 0 0 \_\_\_\_\_