

**JUSTICE COMMITTEE  
MINUTES  
OCTOBER 11, 2011**

The Justice Committee met on Tuesday, October 11, 2011 in the Committee Room, located on the second floor of the Administration Building beginning at 1:20 p.m. Mr. Davis, Committee Chairman, presided.

Members Attending:

George H. Davis, Chairman                      Bobby C. Keisler, V Chairman  
Frank J. Townsend, III

Absent:

\*William B. Banning, Sr.  
\*\*James E. Kinard, Jr.

\*Mr. Banning was not present due to a meeting with SCDOT.

\*\*Mr. Kinard was not present due to his work schedule.

Also attending: Katherine Hubbard, County Administrator; Joe Mergo, III, Deputy County Administrator; Larry Porth, Finance Director/Assistant County Administrator; Jeff Anderson, County Attorney; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

**Request for Position Re-classification (Goal 1) - Sheriff's Department - Allan Paavel, Colonel** - Col. Paavel presented a request to reclassify a Secretary I civilian position to a sworn Front Desk Officer position. The Sheriff's Department front desk is manned twenty-four hours with three sworn Front Desk Officers working twelve-hour shifts and one civilian position working eight-hour shifts with remaining hours covered by a supervisor. The Sheriff's Department would like to have four sworn Front Desk Officers available to provide citizens with trained law enforcement personnel at the Sheriff's Department main front desk. The Secretary I is currently a Grade 6 civilian position and the sworn Front Desk Officer is a Grade 7. The cost to fund the position change is \$4,462. The funds are available in the Sheriff's Department contingency account.

A motion was made by Mr. Townsend, seconded by Mr. Keisler to recommend full Council to approve staff's request for the position re-classification.

The vote in favor was unanimous.

**FY 11 State Criminal Alien Assistance Program (SCAAP) Award (Goal 1) - Finance - Allan Paavel, Colonel** - Col. Paavel presented a request to accept the FY 11 State Criminal Alien Assistance Program (SCAAP) award in the amount of \$40,266 with 22 percent for the services of Justice Benefits, Inc. Funds will be used to offset correctional officers' personnel costs who are involved with housing criminal aliens. Col. Paavel reported this was reimbursement for the past year.

A motion was made by Mr. Keisler, seconded by Mr. Townsend to recommend to full Council to approve staff's request to accept the FY 11 State Criminal Alien Assistance Program (SCAAP) award.

The in favor was unanimous.

**Old Business/New Business** - None.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee  
Assistant to the Clerk

George H. Davis  
Chairman

Diana W. Burnett  
Clerk