

**AGENDA**  
**LEXINGTON COUNTY COUNCIL**  
**Committee Meetings**  
**Tuesday, January 10, 2006**  
**Second Floor - County Administration Building**  
**212 South Lake Drive, Lexington, SC 29072**  
**Telephone - 803-785-8103 -- FAX 803-785-8101**

**1:45 p.m. - 2:00 p.m. - Planning and Administration**

- (1) Zoning Map Amendment M05-10 - 2121 Lake Murray Blvd., Coldstream Golf Course  
Property - 3<sup>rd</sup> and Final Reading ..... **A**
- (2) City of West Columbia - Community Development - George Bistany, Community  
Development Administrator ..... **B**
- (3) Old Business/New Business
- (4) Adjournment

**2:00 p.m. - 3:05 p.m. - Justice**

- (1) Ordinance 05-15 - An Ordinance to Regulate False Burglar Alarms and False Fire Alarms -  
2<sup>nd</sup> Reading ..... **C**
- (2) Policy and Procedures for Reporting Vehicle Mileage
- (3) Continuation of Multi-Jurisdictional Narcotic Task Force Grant - Final Year - Sheriff's  
Department - Col. Paavel ..... **D**
- (4) Crime Scene Investigative Unit - First Year - Sheriff's Department - Col. Paavel ..... **E**
- (5) Old Business/New Business
- (6) Adjournment

**3:05 p.m. - 3:15 p.m. - Health & Human Services**

- (1) Approval of Contract for Property Purchase ..... **F**
- (2) Old Business/New Business
- (3) Adjournment

**3:15 p.m. - 4:15 p.m. - Committee of the Whole**

- (1) Property Taxes on Mobile Home for Tax Period 1996-2004 - Mr. Thomas Vernon Lee, Jr.,  
P.O. Box 297, Swansea, South Carolina 29160
- (2) Project Ice - Economic Development - Al Burns, Director
- (3) Library Board Proposed Recommendations Dated October 11, 2005 - **Item Tabled on 12/13/05**  
Revised Estimates Dated December 29, 2005 ..... **G**
- (4) Old Business/New Business - Grand Opening Promotional Items
- (5) Adjournment

**Planning & Administration**

J. Owens, Chairman  
J. Jeffcoat, V Chairman  
J. Carrigg, Jr.  
B. Derrick  
D. Summers  
T. Cullum

**Justice**

S. Davis, Chairman  
J. Owens, V Chairman  
B. Derrick  
B. Keisler  
T. Cullum

**Health & Human Services**

J. Carrigg, Jr., Chairman  
D. Summers, V Chairman  
J. Owens  
B. Keisler  
J. Jeffcoat  
J. Kinard, Jr.  
T. Cullum

**Committee of the Whole**

T. Cullum, Chairman  
J. Owens, V Chairman  
J. Kinard  
B. Derrick  
S. Davis  
D. Summers  
B. Keisler  
J. Jeffcoat  
J. Carrigg, Jr.

**A G E N D A**  
**LEXINGTON COUNTY COUNCIL**

**Tuesday, January 10, 2006**

**Second Floor - Council Chambers - County Administration Building**

**212 South Lake Drive, Lexington, South Carolina 29072**

**Telephone - 803-785-8103 FAX - 803-785-8101**

**4:30 P.M. - COUNCIL CHAMBERS**

**Call to Order/Invocation**

**Pledge of Allegiance**

**Presentation of Plaques**

**Election of Officers**

Chairman

Vice Chairman

Appointment of Parliamentarian

**Presentation of the South Carolina Recreation Parks Association Outstanding Local Government Official of the Year Award to Councilman Johnny Jeffcoat** - Presented by Dan Wells, Executive Director of the Irmo Chapin Recreation Commission

**Employee Recognition - Art Brooks, County Administrator**

**Presentation of Resolutions**

- (1) Batesburg-Leesville High School Football Team - Presented by Councilman Billy Derrick
- (2) Carole L. Myers - Presented by Councilman Johnny Jeffcoat

**Appointments** ..... **II**

**Bids/Purchases/RFPs**

- (1) Laptops, Computer and Monitor Purchase - Clerk of Court ..... **I**
- (2) Seven (7) Portable Generators - Public Safety/Emergency Preparedness ..... **J**
- (3) One (1) 1500 GPM Pumper - Public Safety/Fire Service ..... **K**
- (4) Roadway Improvements for Buck Corley Road - "C" Funds - Public Works ..... **L**
- (5) Pen-Link and i2 Software - Sheriff's Department ..... **M**
- (6) Tactical Vests - Sheriff's Department ..... **N**

**Chairman's Report**

**Administrator's Report**

**Audit Report and Findings and Presentation of CAFR -Mr. Ken Prince - Brittingham, Brown, Prince & Hancock, CPA, LLC**

**Approval of Minutes - Meetings of December 13 and December 22, 2005 . . . . . O**

**Committee Reports**

**Planning & Administration, J. Owens, Chairman**

- (1) Zoning Map Amendment M05-10 - 2121 Lake Murray Blvd., Coldstream Golf Course Property - 3<sup>rd</sup> and Final Reading - **(Tab A)**
- (2) City of West Columbia - **(Tab B)**

**Justice, S. Davis, Chairman**

- (1) Ordinance 05-15 - An Ordinance to Regulate False Burglar Alarms and False Fire Alarms - 2<sup>nd</sup> Reading - **(Tab C)**
- (2) Continuation Multi-Jurisdictional Narcotic Task Force Grant - Final Year - **(Tab D)**
- (3) Crime Scene Investigative Unit - First Year - **(Tab E)**

**Health & Human Services, J. Carrigg, Jr., Chairman**

- (1) Approval of Contract for Property Purchase - **(Tab F)**

**Airport, T. Cullum, Chairman**

- (1) FY 2007 Capital Improvement Plan (CIP) for Lexington County Airport at Pelion . . . . . **P**

**Committee of the Whole, T. Cullum, Chairman**

- (1) Library Board Proposed Recommendations Dated October 11, 2005  
Revised Estimates Dated December 29, 2005 - **(Tab G)**

**Budget Amendment Resolutions**

**OLD BUSINESS/NEW BUSINESS**  
**EXECUTIVE SESSION/LEGAL BRIEFING**  
**MATTERS REQUIRING A VOTE AS A RESULT OF EXECUTIVE SESSION**  
**ADJOURNMENT**



COUNTY OF LEXINGTON, SOUTH CAROLINA

Department of Community Development
County Administration Building (803) 785-8121
212 South Lake Drive Lexington, South Carolina 29072

ZONING MAP AMENDMENT APPLICATION # M05-10

Address and/or description of property for which the amendment is requested:

2121 Lake Murray Blvd, Coldstream Golf Course Property TMS#2697-01-016

Zoning classifications: High Density Residential(R3) Low Density Residential(R1)
(current) (proposed)

Reason for the request (use the back of this application form if necessary):

To rezone the Coldstream Golf Course Property from High Density Residential(R3) to Low Density Residential(R1).

Even though this request will be carefully reviewed and considered, the burden of proving the need for the amendment rests with the applicant.

Date 08-24-05

Signature [Handwritten Signature]

( ) Owner?

Name(print) BRUCE A. HILGER
DEVELOPMENT ADMINISTRATOR

(X) Agent?

Address 212 South Lake Dr

Telephone # 803-785-8121

Lexington, SC 29072

\*\*\*\*\*

- 1. 8/24/05 Application Received
2. Fee Received
3. 9/8/05 Newspaper Advertisement
4. 9/12/05 Property Posted
5. 9/2/05 Notices Sent

10/20/05 Planning Commission Recommendation: 7-0 For Approval
12/15/05

\*\*\*\*\*

8/23/05 First Reading 9/27/05 Public Hearing 12/13/05 Second Reading Third Reading

Results:

***STAFF SUMMARY***  
***ZONING MAP AMENDMENT #M05-10***

**Description of the Amendment:** This map amendment request is for a change in zoning classification from “High Density Residential (R3)” to “Low Density Residential (R1)”.

**Character of the Area:** Single Family Residential primarily in the immediate area with apartments between Coldstream Dr. and Lake Murray Blvd. Commercial and residential use along Lake Murray Blvd.

**Zoning History:** This property is in the Dutch Fork/Seven Oaks Planning Areas zoned in 1971/1974. Over the years there have been more than twenty map amendment requests in the area. The subject property is part of the Coldstream golf course.

**Council District:** Six-Councilman Johnny W. Jeffcoat

**Attachments:** Chart of Allowed Uses by Zoning District  
Political Boundaries Maps  
Location Maps

However, home occupation day care is not subject to the 25% of total floor area restriction, or the 750 square feet of floor area restriction imposed on other home occupations. Also, home occupation day care may be conducted outside on the premises using yard furnishings customary to the residential setting. Additional traffic generation from one delivery and one pick up of each individual each day shall be considered within the limitations of item "e" above. The Board of Zoning Appeal's deliberations shall include, but not be limited to, the following items:

1. the size of the residence and the outside recreation area.
2. parking and vehicular access to the residence and its ability to accommodate the drop-off and pick-up of the additional individuals;
3. the stated opinions of the surrounding property owners; and
4. if requested, the acceptability of having an employee ("caregiver" as defined by the South Carolina Department of Social Services) who is not a resident of the dwelling unit.

### 21.30 Permitted Uses by District

The columnar chart which follows describes the activities permitted within each district. This chart is based upon the list of principal activities defined in Section 21.10 of this Ordinance and the districts established in Section 11.40, and is subject to the following:

- a. The listing of a permitted activity within a district may be voided upon the application of the special overlay district regulations pertaining to flooding, drainage, or airports found in Articles 4 and 5 of this Ordinance.
- b. The provisions of Chapters 2, 3, and 4 of this Article shall apply in all districts to all listed activities as applicable. The application of these provisions may prohibit an activity from locating in a particular district.
- c. Within the Limited Restriction (LR) district, all activities except the following are permitted without review for compliance with the specific provisions of this Ordinance:

- Extremely Hazardous Materials as regulated by Article 3
- Mining Operations as regulated by Article 8
- Mobile Home Parks as regulated by Article 7
- Sexually Oriented Businesses as regulated by Article 10

### 21.31 Chart of Permitted Activities by District

Those activities that are marked by an asterisk (\*) are allowed only when granted a special exception by the Board of Zoning Appeals as outlined in Article 12 of this Ordinance.

RI	IR2	IR3	RD	RA	RD	IC	CI	C2	ID	LR	ACTIVITIES
					XX	XX	XX	XX	XX	XX	Administrative Offices
					XX		XX	XX	XX	XX	Advertising Signs
				XX	Airports						
			XX	XX	XX				XX	XX	Animal Operations
		XX		XX	XX		XX	XX	XX	XX	Boat Docks
					XX				XX	XX	Bus and Transit Terminals
					XX			XX	XX	XX	Business Services
	XX	XX	XX	XX	XX			XX	XX	XX	Cemeteries
	XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	Child or Adult Day Care
XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	Churches
					XX				XX	XX	Communication Towers
XX	XX	XX	XX	XX	XX			XX	XX	XX	Community Education
					XX			XX	XX	XX	Construction Services



IR1	IR2	IR3	ID	RA	RD	IC	CI	CG	DI	IR	ACTIVITIES
			XX	XX	XX				XX	XX	Crops
					XX				XX	XX	Detention Centers
XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	Essential Services (Limited)
	XX	XX	XX	XX	XX			XX	XX	XX	Essential Services (Extensive)
				XX	XX			XX	XX	XX	Food Services
					XX			XX	XX	XX	General Repair and Maintenance Services
					XX		XX	XX	XX	XX	General Retail (Limited)
					XX			XX	XX	XX	General Retail (Extensive)
XX	XX	XX	XX	XX	XX		XX	XX	XX	XX	Group Assembly (Limited)
				XX	XX			XX	XX	XX	Group Assembly (Intermediate)
					XX			XX	XX	XX	Group Assembly (Extensive)
		XX	XX	XX	XX	XX	XX	XX	XX	XX	Group Housing
					XX		XX	XX	XX	XX	Hospitals
			XX	XX	XX				XX	XX	Kennels and Stables
					XX				XX	XX	Landfills (Limited)
					XX				XX	XX	Landfills (Intermediate)
					XX				XX	XX	Landfills (Extensive)
					XX			XX	XX	XX	Manufacturing (Light Assembly)
					XX				XX	XX	Manufacturing (Limited)
					XX				XX	XX	Manufacturing (Intermediate)
					XX				XX	XX	Manufacturing (Extensive)
					XX			XX	XX	XX	Marinas
					XX	XX	XX	XX	XX	XX	Medical Services
					XX				XX	XX	Military Installations
			XX		XX			XX	XX	XX	Mining (Limited)
					XX				XX	XX	Mining (Intermediate)
					XX				XX	XX	Mining (Extensive)
XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	Mini-Parks
					XX			XX	XX	XX	Mini-Warehouses
	XX	XX	XX	XX	XX		XX	XX	XX	XX	Mobile Homes
		XX			XX			XX	XX	XX	Mobile Home Parks (Limited) †
		XX			XX			XX	XX	XX	Mobile Home Parks (Extensive) *
XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	Natural Reserves
				XX	Non-Assembly Cultural						
	XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	Nursing Homes
					XX		XX	XX	XX	XX	Personal Convenience Services
			XX	Plant Nurseries							
					XX				XX	XX	Power Plants
					XX	XX	XX	XX	XX	XX	Professional Services
					XX				XX	XX	Radioactive Materials Handling
					XX				XX	XX	Railroad
					XX				XX	XX	Recycling Centers
					XX			XX	XX	XX	Research Services
XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	Residential Detached
	XX	XX			XX	XX	XX	XX	XX	XX	Residential Attached (2 dwelling units)
		XX			XX			XX	XX	XX	Residential Attached (3 or more dwelling units)
		XX			XX			XX	XX	XX	Retirement Centers/Assisted Living

### 22.30 Residential Density

Residential types of activities as permitted in R1, R2, R3, D, and RA districts are subject to maximum density limits to support the contemplated activity. Density is to be measured as the total area of land within the property boundaries, including those which are permanently under water or subject to inundation, or which are contained in an easement, proposed roads, or other grant of use. However, density calculations shall not include rights-of-way for existing roads.

The allowable density of residential development shall be in accord with the following listings for the zoning districts and road classifications, the most restrictive of which shall apply. Minimum lot areas are then established via this table in conjunction with adherence to the buffering restrictions of Article 2, Chapter 3. However, nothing contained herein shall be construed so as to circumvent the specific lot area requirements of DHEC regulations as administered by the Lexington County Health Department for individual wells and septic tanks.

<u>ZONING DISTRICT</u>	<u>DENSITY (dwelling units per gross acre)</u>
R3	20
R2	8
R1, D, RA	4

<u>STREET CLASSIFICATION</u>	<u>DENSITY (dwelling units per gross acre)</u>
A Arterial	Unlimited
C Collector	12
L Local	8
RL6 Residential Local Six	6
RL5 Residential Local Five	5
RL4 Residential Local Four	4
LL Limited Local	4*

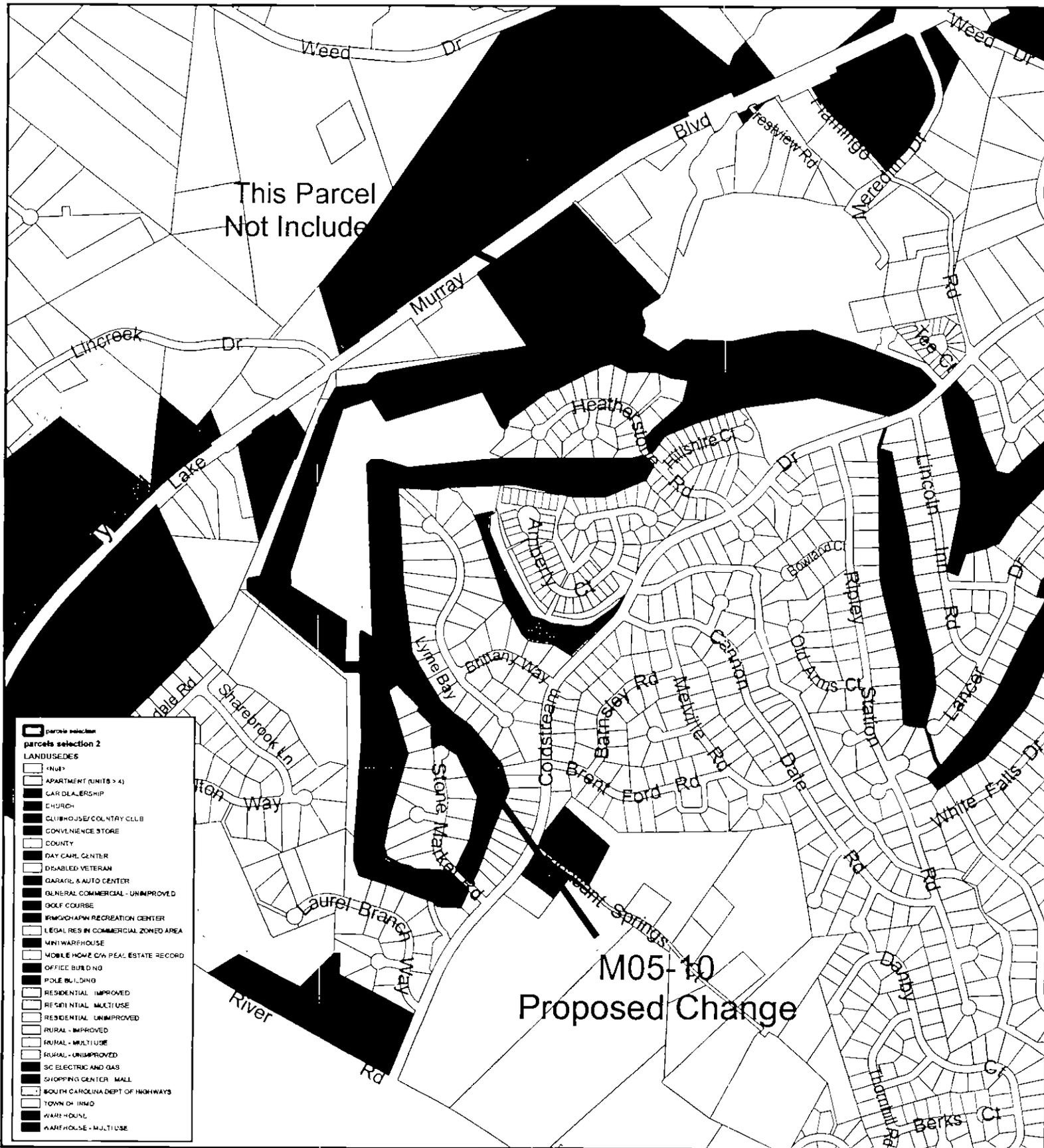
\* Refer to Section 22.00 for a full understanding of the Limited Local restrictions.

A lot in existence prior to the adoption of this Ordinance, which does not comply with the requirements of this section, shall be allowed to support one dwelling unit without regard to density or lot area, provided the activity complies with all other zoning requirements and any applicable health and safety standards.

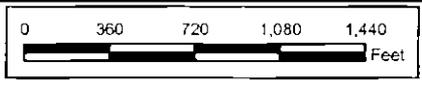
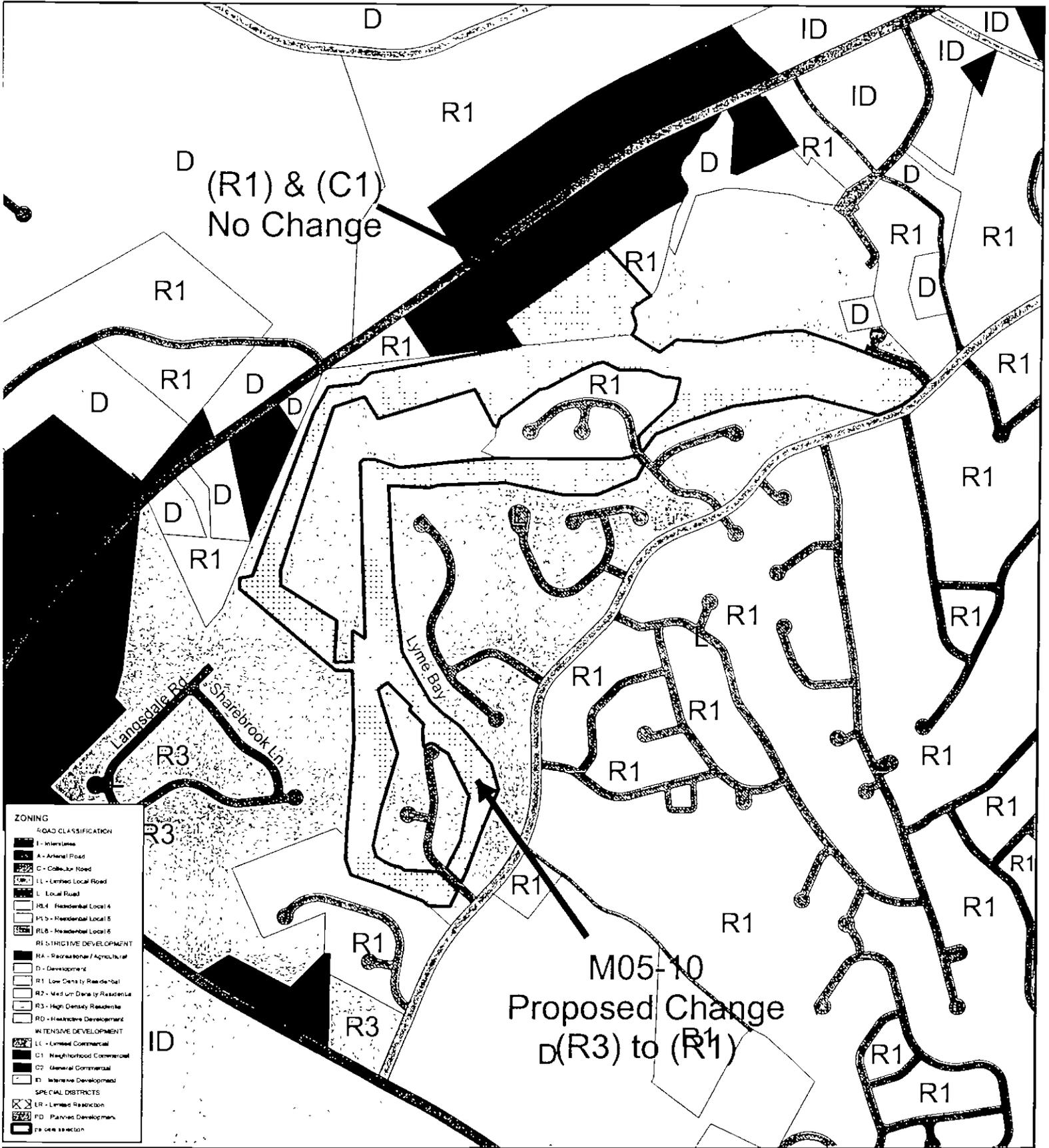


RI	R2	R3	D	RA	RD	IC	C1	C2	ID	IR	ACTIVITIES
					XX				XX	XX	Salvage/Wrecking Yard
					XX				XX	XX	Scrap Operations
					XX		XX	XX	XX	XX	Business Parks
					XX			XX	XX	XX	Shopping Centers
					XX				XX	XX	Industrial Parks
					XX			XX	XX	XX	Towing and Impoundment Lot
					XX			XX	XX	XX	Trade Enterprises
					XX			XX	XX	XX	Transient Habitation
					XX			XX	XX	XX	Transport and Warehousing (Limited)
					XX				XX	XX	Transport and Warehousing (Extensive)
					XX		XX	XX	XX	XX	Transport Services
					XX			XX	XX	XX	Undertaking
XX	Utilities										
					XX			XX	XX	XX	Vehicle Parking
					XX			XX	XX	XX	Vehicle Repair
					XX			XX	XX	XX	Vehicle Sales
					XX		XX	XX	XX	XX	Vehicle Servicing (Limited)
					XX			XX	XX	XX	Vehicle Servicing (Extensive)
				XX	XX			XX	XX	XX	Veterinarian
				XX	XX			XX	XX	XX	Zoos

# The permitting of this activity in these districts is allowed only if the Group Assembly (Limited) activity is a membership facility owned, operated, and used by the property owners in the surrounding residential area for which the facility is being established.



**Existing Landuse**  
**Map Amendment # M05-10**  
**TMS # 002697-01-016**



**Existing Zoning**  
**Map Amendment # M05-10**  
**TMS # 002697-01-016**





# County of Lexington

Community Development Department  
Community Development Block Grant Program  
212 South Lake Drive  
Lexington, SC 29072  
Telephone (803) 785-8600- Fax (803) 785-8188

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## MEMORANDUM

To: Planning and Administration Committee  
Lexington County Council

Through: Art Brooks, County Administrator

From: George Bistany – Community Development Administrator *GB*

Date: December 29, 2005

Subject: City of West Columbia

Attached is a copy of a letter we have received from the City of West Columbia expressing their interest in joining Lexington County's Community Development Block Grant (CDBG) Urban County program. I have met with and spoken to City staff several times about this issue. I have also discussed this with our U.S. Department of Housing and Urban Development (HUD) representative, Brad Evatt. Mr. Evatt informed me that the County can invite the City to join our Program and the effective date would be July 1, 2006.

According to Mr. Evatt, the City's participation in our Program could result in a significant increase in the annual CDBG allocation. The amount of the increase would be based on a HUD formula they would apply to the City based on several factors such as population, age of housing stock, etc. The actual amount of the increase would be determined after we officially inform HUD.

The amount the City would receive each year and other terms of the partnership would be described in a cooperation agreement that would be executed as part of the process. Typically, in other urban county CDBG programs that include participating cities, the city receives, at a minimum, an annual set-aside amount equal to their percentage of increase to the allocation. In our case, this percentage is not yet known, however, HUD would inform us once we notify them. If the City could not expend its annual CDBG set-aside for any reason, the funds could be utilized for eligible CDBG projects elsewhere in the County. The City could also request funds in excess of their annual set-aside, however, this could be subject to competition with any other proposals received.

It is my understanding that the basis for this request is the City's unsuccessful efforts recently and over the past several years to obtain funding from the State CDBG Program administered by the South Carolina Department of Commerce. The Department of Commerce has a very competitive Statewide CDBG application process and the City's percentage of low and moderate-income persons and other factors do not allow it to compete very well when compared to requests from other local governments around the State. Joining our program would mean the City would have access to a smaller amount of funds but could participate in a less competitive and more flexible program (the State CDBG program is more restrictive on what activities are funded). The primary benefit to the County would be additional CDBG funds to assist citizens of Lexington County that would otherwise be awarded elsewhere.

If Council would like to invite the City to participate, this process should begin immediately in order to meet the dates established by HUD for this qualification process. The next step in the process would be to send the City a letter inviting them to participate (attached is a draft letter that could be used for this purpose).

Thank you for your guidance and please let us know if you have any questions or need further information.

cc: Ronald T. Scott

BOBBY E. HORTON  
Mayor

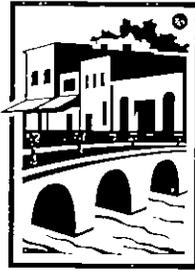
JENNIFER T. CUNNINGHAM  
City Administrator

MYRON F. CORLEY  
Deputy City Administrator

RICHARD K. HODGE, CPA  
City Treasurer

JOSEPH W. "JOE" OWENS  
Utilities Director

MARTA V. MCKINNON, CMC  
City Clerk/Zoning Administrator



City of West Columbia  
*Bridging Past, Present and Future*

L. DALE HARLEY  
Mayor Pro-Tem

ROSEMOUNDA "PEGGY" BUTLER

ERIC L. FOWLER

JACK L. HARMON

MARSHA J. MOORE

TOMMY G. PARLER

H. DOUGLAS REEVES

B.J. UNTHANK

Council Members

December 22, 2005

The Honorable Todd Cullum  
Chairman - Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

RE: Lexington County CDBG Entitlement Program

Dear Chairman Cullum:

On behalf of the Council for the City of West Columbia, I am writing to let you know of our interest in the County's CDBG Entitlement Program. We would appreciate your consideration of inviting the City to participate in the remaining two years of its requalification term at your January 10, 2006 Council Meeting. It is our understanding that our inclusion would increase the amount of entitlement Lexington County would receive, and feel that our participation would be beneficial for both entities.

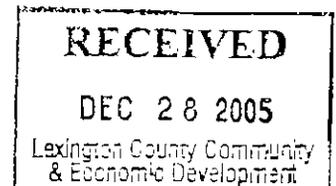
While there are details that need to be resolved, we felt that our first step was to notify the county of our desire to participate. Our contact person will be Donna Smith, Director of Economic Development. You and your staff may reach her at 791-1880, Ext. 614 or at [dsmith@westcolumbiase.gov](mailto:dsmith@westcolumbiase.gov). If you have any questions or need any additional information, our staff members stand ready to assist in any way.

With kind regards,

A handwritten signature in black ink, appearing to read "Bobby E. Horton".

Bobby E. Horton  
MAYOR

cc. West Columbia City Council  
Jennifer Cunningham, City Administrator  
Myron Corley, Deputy Administrator  
Donna Smith, Director - Economic Development - West Columbia  
George L. Bistany, Jr., Community Development Administrator - Lexington Co.



# DRAFT

January 10, 2006

The Honorable Bobby E. Horton  
Mayor, City of West Columbia  
P.O. Box 4044  
West Columbia, South Carolina 29171-4044

Subject: Invitation to Join Lexington County Urban County Program

Dear Mayor Horton:

Lexington County Council invites the City of West Columbia to join the County's Urban County Program for Program Years 2006 and 2007 (July 1, 2006 – June 30, 2008). Should you elect to do so, your jurisdiction will share in the County's Community Development Block Grant (CDBG) entitlement. As an Urban County partner, the City's share of the County's entitlement can be used for a variety of CDBG eligible activities that improve the quality of life in your community and particularly to address the needs of low and moderate-income residents. The funds will become available after July 1, 2006.

If you decide to participate, the City must respond to this letter in writing indicating an agreement to join our entitlement. This response must be received as soon as possible and no later than February 1, 2006. Additionally, the City must execute an Urban County Cooperation Agreement with the County. This agreement must be executed in accordance with Section V of the attached HUD Notice CPD-05-01. To ensure all deadlines are met, this Agreement should be prepared as soon as possible.

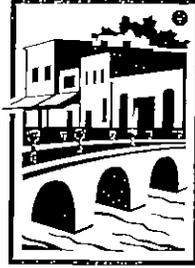
Please send any correspondence regarding this invitation to George Bistany, the County's Community Development Administrator. It is my understanding that George has already spoken several times with City staff about this and will be happy to explain any further details about the CDBG program or answer any questions you may have.

Sincerely,

M. Todd Cullum, Chairman  
Lexington County Council

cc: Art Brooks  
Ronald T. Scott  
George Bistany  
Myron Corley  
Donna West

BOBBY E. HORTON  
Mayor  
JENNIFER T. CUNNINGHAM  
City Administrator  
MYRON E. CORLFY  
Deputy City Administrator  
RICHARD K. HODGE, CPA  
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City of West Columbia  
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H. DOUGLAS REEVES  
B.J. UNTHANK  
Council Members

December 22, 2005

The Honorable Todd Cullum  
Chairman - Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

RE: Lexington County CDBG Entitlement Program

Dear Chairman Cullum:

On behalf of the Council for the City of West Columbia, I am writing to let you know of our interest in the County's CDBG Entitlement Program. We would appreciate your consideration of inviting the City to participate in the remaining two years of its requalification term at your January 10, 2006 Council Meeting. It is our understanding that our inclusion would increase the amount of entitlement Lexington County would receive, and feel that our participation would be beneficial for both entities.

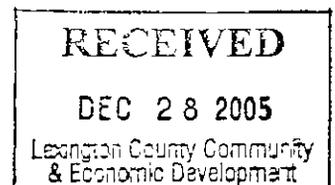
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With kind regards,

A handwritten signature in black ink, appearing to read "Bobby E. Horton". The signature is fluid and cursive, written over a light background.

Bobby E. Horton  
MAYOR

cc: West Columbia City Council  
Jennifer Cunningham, City Administrator  
Myron Corley, Deputy Administrator  
Donna Smith, Director - Economic Development - West Columbia  
George L. Bistany, Jr., Community Development Administrator - Lexington Co.



## AN ORDINANCE GOVERNING FALSE ALARMS

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, be it enacted by the County Council of Lexington County as follows:

### **Section 1: Purpose**

This article is intended to protect the health, safety and welfare of the people of Lexington County by minimizing the misuse of law enforcement, fire, rescue and emergency medical service resources caused by false alarms and telephone alarm devices, thereby allowing these resources to be accessible and available in the event these resources are needed by members of the community.

### **Section 2: Definitions**

Unless it is clear from the context that another meaning is intended, the following words when used in this article shall have the meanings attributed to them by this section:

*Alarm businesses* means a business for which any individual, partnership, corporation or other entity engaged in selling, leasing, maintaining, servicing, repairing, altering, replacing, moving or installing or monitoring any alarm system or causing to be sold, leased, maintained, serviced, repaired, altered, replaced, moved, installed or monitored, any alarm system in or on any building, structure or facility either privately or publicly owned.

*Alarm malfunction* means the activation of security, fire or life alert alarm system which results in the response by law enforcement or public safety caused by mechanical failure, malfunction, improper installation, or lack of proper maintenance, or any other response for which the responding personnel are unable to gain access to the premises for any reason, or are unable to determine the apparent cause of the alarm activation.

*Alarm monitoring agency* means any business as that has the responsibility of monitoring alarm systems.

*Alarm systems* shall mean a fire, life alert or security alarm system.

*Alarm system technician* means any person who inspects, installs, repairs or performs maintenance on alarm systems.

*Automatic telephone dialing device or digital alarm communicator system* means an alarm system which automatically sends a prerecorded voice message or coded signal over a regular telephone line by direct connection or otherwise, indicating the existence of the emergency situation that the alarm system is designed to detect.

*False alarm* means the activation of any security, fire or life alert alarm system which results in the response of law enforcement or public safety, caused by the negligence or intentional misuse of the system by the owner or his or her employees, servants, agents or any other activation not caused by forced entry, attempted forced entry or criminal act exclusive of alarm malfunctions as defined above. An activated alarm is not considered a false alarm if the alarm is activated due to malicious cause beyond the control of the owner, or to acts of God beyond the control of the owner such as lightning strikes or severe weather conditions.

*Fire alarm system* shall mean any mechanical, electrical or radio-controlled device designed to emit a sound or transmit a signal or message when activated or any such device that emits a sound and transmits a signal or message when activated because of smoke, heat or fire. Without limiting the generality to the foregoing, alarm systems shall be deemed to include audible alarms at the site of the installation of the detection device, proprietor alarms and automatic telephone direct dial devices or digital alarm communicator systems. A single station smoke detector shall not be deemed to be an alarm system under this article.

*Key holder/emergency contact* means the person(s) designated in writing by the owner of the alarm system as a holder of keys to the alarm system who is thereby authorized to respond to an activated alarm of the owner.

*Law enforcement* means the Lexington County Sheriff's Department.

*Lessee* means any person who has possession of premises of an owner.

*Life alert alarm system* means any mechanical, electrical or radio-controlled device which is designed to automatically send a prerecorded voice message or coded signal through an automatic telephone dialing device or digital alarm communicator system, indicating the existence of an emergency medical situation to which public safety is expected to respond.

*Owner* means any person who owns the premises in which an alarm system is installed or the person(s) who lease, operate, occupy or manage the premises.

*Public safety* means the department of public safety which includes fire rescue and emergency medical services.

*Security alarm system* means any mechanical, electrical or radio-controlled device which is designed to be used for the detection of any unauthorized entry into a building, structure or facility, or for alerting others of the commission of an unlawful act within a building, structure or facility or both, which emits a sound or transmits a signal or message when activated.

**Section 3: Duty of owner, occupant, or lessee of premises.**

(a) Newly installed or substantially modified systems shall be allowed to operate for a period of 30 days from the date of installation or modification without penalty for false alarms, provided the sheriff's department and department of public safety are notified of the installation or the modification in advance of same.

(b) Owners or lessees of existing alarm systems shall have 30 days from installation or modification to comply with the above notice requirements. Further, within ninety (90) days of the adoption of this ordinance, all owners and lessees of alarms systems must notify Lexington County Communications of the location of their alarms system, the name of the monitoring company, and provide a minimum of three keyholders available to respond to the location at any time during the day or night upon request.

(c) Prior to any testing of any alarm system, the owner or lessees shall notify law enforcement and public safety.

(d) Owners or lessees of any alarm system shall provide response to the alarm location, when requested, in order to reset or disable the alarm system within thirty minutes of notification. Failure to provide such response shall result in a charge of \$50.00 for each such occurrence. Repeated failure to provide a response shall result in disconnection of the alarm system and no response from either law enforcement or public safety as further provided herein unless such response is otherwise required by law.

(e) The owner or lessee of every place of business which utilizes an alarm system shall provide, visible from the exterior of such business and adjacent to the main entrance, a minimum of three current working telephone numbers of persons to be notified in case of emergency or in lieu thereof have on file with County Communications, three current working telephone numbers of persons to be notified in a case of emergency.

(f) In the event of an alarm activation deemed by the responding department to be the result of an alarm malfunction, the owner will be served an "alarm cause and corrective action" form by the responding department, indicating that the activation was deemed to be the result of a malfunction, and requiring the owner to return the completed "alarm cause and corrective action" form within 20 days of such alarm activation which can verify to the satisfaction of the responding department official that the alarm system in question has actually been examined by an alarm technician and that a bona fide attempt has been made to identify and correct any defect of design, installation or operation of the alarm system which was identifiable as the cause of the alarm malfunction. Failure to return an "alarm cause and corrective action" form within such 20-day period which is satisfactory to the responding department official will result in assessment against the owner of a fine of \$100.00 for the alarm malfunction.

The "alarm and corrective action form" service may be accomplished by posting in First Class Mail to the alarm activation location or hand delivered to the location by a sheriff's deputy or other suitable person.

**Section 4: Requirements of alarm monitoring agency.**

(a) All alarm monitoring agencies are required to furnish the responding department with the following information when dispatching or reporting an alarm:

- (1) Give the name of the monitoring agency;
- (2) Give the name or identification number of the reporting operator;
- (3) Give a call back telephone number of the monitoring agency;
- (4) Give the name of business or homeowner and address of the activated alarm,
- (5) If a call has been made to a keyholder, the keyholder's name and estimated time of arrival; and
- (6) Any other information that may be necessary or required by the individual responding agencies.

(b) It shall be the duty of all alarm businesses to furnish at their expense the most current copy of the Lexington County Alarm Ordinance to their existing customers within 60 days of adoption of ordinance and immediately to all new alarm users upon adoption of this ordinance.

**Section 5: Fees charged; alarm malfunctions and false alarms.**

(a) *False alarm fee* No fee shall be assessed for the first three false alarms at the same premises responded to by law enforcement or public safety during each calendar year. Thereafter, the following fees shall be paid by the owner for each false alarm at the same premises during such calendar year:

Number of false alarm	Fee per false alarm
Fourth	\$ 50 00
Fifth	75 00
Sixth	100 00
Seventh and above	200 00 each

(b) *Alarm malfunction administrative fee.* As to all alarm malfunctions responded to by law enforcement or public safety, the owner shall be assessed an administrative fee of

\$100.00, unless within 20 days he returned to the responding department an "alarm cause and corrective action" form deemed satisfactory by the responding department official. For those alarm malfunctions that the owner returned a satisfactory "alarm cause and corrective action" form, alarm malfunctions during each calendar year shall be exempt from any fees in excess of the administrative fee schedule set forth in this subsection. In those cases in which the owner provided the department official with a satisfactory "alarm cause and corrective action" form, the following administrative fee shall be paid.

**ADMINISTRATIVE FEE SCHEDULE**

Number of alarm malfunctions	Fee
Fourth .. .	\$25 00
Fifth . . .	25 00
Sixth . . .	25.00
Seventh and above .....	50 00 each

(c) Should any fee assessed pursuant to this chapter remain unpaid in excess of 90 days from the date the charge is billed, a collection fee in the amount of 35 percent on the outstanding balance shall be assessed and shall be payable by the owner of the premises in addition to the original fee. The owner shall be responsible for any legal fees or costs incurred by the county in enforcement of this chapter.

(d) For the purposes of determining the number of false alarms for the above code sections, only one (1) activation may be counted in a twenty-four hour period.

**Section 6: Disconnection of alarm system.**

(a) Except for premises protected by an alarm system as required by law, the sheriff's department or public safety is authorized to order the disconnection or deactivation of any alarm system by written notice to the owner of the premises wherein an alarm system is installed for any of the following reasons:

- (1) Failure to make all requirements or pay the fees provided for in this chapter within 15 days of the charging of the fees; or
- (2) Failure of the owner to provide a written alarm cause and corrective action form as required by this chapter; or

(3) A false alarm or alarm malfunction at a premises for which a fee is charged pursuant to this chapter as a result of the failure of the owner to take corrective action to eliminate the cause of the false alarm; or

(4) The failure of a person notified pursuant to this chapter to appear within one hour after being noticed to respond, if such failure to timely appear occurs four or more times within a calendar year.

(b) The written notice issued by the sheriff's department or public safety to disconnect or deactivate shall be mailed to the owner and shall specify the date on which the owner shall be required to disconnect or deactivate the alarm system, which date shall be at least 15 days following the date of the notice. The owner may appeal the order to disconnect pursuant to section seven.

(c) The Sheriff's Department may suspend response to any alarm received from a location which has an order to disconnect or deactivate its alarm system as described herein unless there is a separate indication that a crime is in progress.

#### **Section 7: Appeal**

(a) The county administrator or designee will serve as hearing officer for appeals from owners that have been noticed to disconnect or deactivate an alarm system or have been assessed fees for alarm malfunctions or false alarms. If the county manager elects a designee to serve as hearing officer, that designee shall not be with the sheriff's or public safety departments.

(b) An appeal must be in writing, submitted to county administration, stating the reasons why the order to disconnect or deactivate should be withdrawn, and shall be made within 15 days of the date of the notice to disconnect or receipt of any false alarm malfunction report. The alarm user shall have the burden of proof by preponderance of the evidence.

(c) The hearing officer shall send notice of hearing to the owner within 15 days prior to the appeal hearing and shall make written findings available to the alarm owner, law enforcement or public safety within ten days from the date the hearing is concluded.

(d) If the hearing officer affirms the order to disconnect or deactivate an alarm system, the owner shall have five days following the mailing or the written decision of the hearing officer within which to comply with the order.

#### **Section 8: Failure to disconnect or unauthorized reconnection of the alarm system**

It shall be a violation of this Code for any person to fail to disconnect or deactivate an alarm system which has been ordered disconnected or deactivated pursuant to section six, including those situations in which the hearing officer has affirmed the order to disconnect or deactivate. It shall be a violation of this Code for any person to reconnect an alarm system which has been disconnected or deactivated pursuant to the

order of the sheriff's department or public safety, unless the reconnection of the alarm system is authorized pursuant to section nine hereof.

**Section 9: Reconnection of alarm systems**

Law enforcement or public safety shall have the right to inspect the alarm system and test same prior to rescinding the order to disconnect or deactivate. Before any reconnection of an alarm system and after the order to disconnect such system, a reconnection fee of \$25.00 shall be assessed.

**Section 10: Automatic telephone dialing alarm device or digital alarm communicator system**

(a) It shall be a violation of this Code for any person to install, maintain, operate or use any automatic telephone dialing alarm device or digital alarm communicator system within the county if the system requires connection to the emergency communications center for law enforcement or public safety.

(b) It shall be unlawful for any person to install, maintain, operate or use any automatic telephone dialing alarm device or digital alarm communicator system within the county unless the system is currently approved by the Federal Communications Commission (FCC), and has been approved by law enforcement or public safety, unless otherwise required by law.

(c) Any person who violates the provisions of this section shall be punished as the provided for in section 1 – 8 of the County Code of Ordinance.

**Section 11: Audible sound systems**

All new or existing audible sound systems shall sound no longer than five minutes for residential and ten minutes for businesses, unless otherwise required by underwriter's laboratories or law.

**Section 12: Penalty and enforcement**

Any person who violates any provision of this section shall be guilty of an offense against the county and shall be punished as provided in section 1-8 of the Code of Ordinances. The provisions of this section may be enforced either by prosecution as a misdemeanor through Magistrate's Court of Lexington County or by any other legal or equitable form of action.

**Section 13: Alarm system operations**

The county, its officers, employees and agents shall not assume any duty or responsibility for the installation, maintenance, operation, repair or effectiveness of any privately owned alarm system, those duties and responsibilities being solely those of the

owner of the premises. Additionally, it shall be the responsibility of the owner of the premises to silence an activated alarm and thereafter reset the same. The county shall not provide, nor make available, the services of its sheriff's department or department of public safety to be an emergency communications center for use by owners as a central location for alarm system receiving equipment.

**Section 14: Governmental Immunity**

Alarm registration is not intended to, nor will it, create a contract, duty or obligation, either expressed or implied of response. Any and all liability and consequential damage resulting from the failure to respond to a notification is hereby disclaimed and any and all governmental immunity as provided by law is retained. By utilizing an alarm system, the alarm user acknowledges that law enforcement response may be influenced by factors such as the availability of law enforcement units, priority of calls, weather conditions, traffic conditions, emergency conditions, staffing levels, and prior response history.

**Section 15: Severability**

The provisions of the Ordinance are severable. If a court determines that any part or portion of this Ordinance is invalid or that the application of any part of this Ordinance to any person or circumstance is invalid, the remaining provisions and the application of those provisions to other persons or circumstances are not affected by that decision.

**Section 16: False Fire Alarm Ordinance Repealed**

The provisions of Section 30-66 through 30-71, entitled Fire Alarm Systems, are being repealed in their entirety and replaced with the provision as set forth herein.

\_\_\_\_\_  
Chairman, Lexington County Council

Attest:

\_\_\_\_\_  
Diana Burnett, Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Public Hearing: \_\_\_\_\_

Third & Final Reading: \_\_\_\_\_

Filed w/Clerk of Court: \_\_\_\_\_

COUNTY OF LEXINGTON  
FINANCE DEPARTMENT

**interoffice**

MEMORANDUM

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**to:** County Council

**from:** Kristi Hornsby, Manager of Grants Administration

**subject:** Continuation Multi-Jurisdictional Narcotic Task Force Grant  
FINAL YEAR

**date:** December 28, 2005

The Lexington County Sheriff's Office is requesting approval to apply for the fifth and final year of funding for the Multi-Jurisdictional Narcotic Task Force "NET" grant.

This grant has personnel in the Sheriff's Department and in the Solicitor's Office per the attached memo from Nandalyn Heaitley. The county match is 25% and the grant period runs July 1, 2006 through June 30, 2007.

The deadline to apply for this grant is Friday, January 13<sup>th</sup> at 5:00 p.m. Therefore, the Sheriff's Department is requesting your immediate response.

James R. Metts, Ed. D.



## LEXINGTON COUNTY SHERIFF'S DEPARTMENT

**TO:** Kristie Hornsby  
County Finance Grant Manager

**FROM:** Nandalyn Heaitley N.H.  
Sheriff's Department Grants Coordinator

**RE:** Continuation Narcotic Multijurisdictional Task Force Grant  
Fund 2436 Renewal – Final Year

**DATE:** December 28, 2005

We are respectfully requesting permission to apply for the fifth and final year of funding for the Multi-jurisdictional Narcotic Task Force "NET" grant. As in the past, the application includes funding requests for personnel currently funded by the grant and one additional narcotic officer requested by Batesburg-Leesville; travel costs to include mileage for the narcotic officers reimbursed at the federal rate, training registration, hotel, lodging, airfare, etc.; equipment costs; and operating costs and service fees for all participating agencies. (A spread sheet is attached for an overview of the agency grant application requests.) The grant application is due to the South Carolina Department of Safety on January 13, 2006. The fifth and final year grant funding cycle is July 1, 2006 to June 30, 2007 and the grant match is 25%.

The Lexington County Sheriff's Department and the Solicitor's Office are requesting permission from the County Council to apply for final year funding and will be responsible for their respective 25% match in their budget. Cayce Public Safety, Irmo Police Department, Swansea Police Department, Lexington Police Department, and Batesburg-Leesville Police Department will be responsible for their respective 25% agency funding match amounts. All agencies participating in the grant will be managed by the Lexington County Sheriff's Department grants coordinator for required documents and compliance with grant term regulations. I will also continue to request reimbursement funds from the grant office on behalf of each agency.



A Nationally Accredited Law Enforcement Agency  
P.O. Box 639/Lexington, South Carolina 29071 (803) 359-8230, Fax # (803) 359-1162

**I.**

The request for the **Lexington County Sheriff's Department** is:

<b>Personnel</b> (Salary, Overtime, Fringes) (2)	\$ 125,268
<b>Travel and Training</b> (Mileage and Training Costs)	\$ 10,988
<b>Equipment</b>	\$ 0
<b>Other</b> (Supplies, Service fees, Operating costs, Uniforms, Law Enforcement supplies)	\$ 37,530

The total amount requested for LCSD is \$173,786 with a 25% match of \$43,447. The matching funds will be taken from the Sheriff's Department fiscal year budget 2006/2007.

**II.**

The request for the **Lexington County Solicitor's Office** is:

<b>Personnel</b> (Salary, Fringes) (1)	\$ 74,270
<b>Travel and Training</b> (Mileage and Training Costs)	\$ 3,758
<b>Equipment</b>	\$ 0
<b>Other</b> (Supplies, Service fees, Operating costs, Uniforms, Manuals and Supplies)	\$ 4,470

The total amount requested for the Solicitor's Office is \$82,498 with a 25% match of \$20,625. The matching funds will be taken from the Solicitor's fiscal year budget 2006/2007.

### SECTION III – PROGRAM OVERVIEW

The primary purpose for the Narcotics MJTF is to enhance existing efforts in law enforcement, and to prosecute and convict major drug and violent crime offenders by eliminating jurisdictional problems and by sharing critical resources. By coordinating resources, law enforcement agencies can concentrate their efforts on drug trafficking and on violent criminal offenders, which transcend jurisdictional boundaries without duplicating efforts and wasting critical resources. The overall objective of a NMJTF is to identify, investigate, and prosecute members of mid or high-level criminal organizations that participate in illicit drug distribution, street sales, financial backing, crop cultivation, manufacturing, diversion, importation, violent crime, money laundering, official corruption and gang activity.

Since the narcotics Multi-jurisdictional Task Force “NET” have established its own identity, it has its own central office and administrative staff, headed by the lead agency, the Lexington County Sheriff’s Department. The success of the narcotics task force relies on its formation as a true, separate and distinct entity, which operates through the pooling of manpower, equipment, intelligence and other pertinent resources. Success has also relied heavily upon the governing board of the task force and its commitment to ensuring full implementation of the project. The governing board is composed of representatives from each agency participating in the NMJTF, as well as a representative from the prosecuting agency and meets at least once a month. At these meetings, the Lexington County Sheriff’s Department presents case progress reports including additional funding requests, significant developments or changes, and problems.

The lead agency, the Lexington County Sheriff’s Department, has 11 full time narcotic officers including the Task Force Commander, an Administrative Assistant, a Prosecutor, and a part-time Administrative Assistant for the Prosecutor and an Intelligence Analyst. The other agencies who provide officers or representation are: Cayce Department of Public Safety, which has two narcotic officers on this grant, Irmo Police Department, Lexington Police Department, and Swansea Police Department which each have one officer on the grant and West Columbia Police Department who has one officer permanently assigned to the NMJTF, but are not funded under the grant. The Batesburg-Leesville Police Department is seeking a full time narcotic task force investigator as part of the grant.

The Eleventh Judicial Circuit Solicitor is very supportive of the Narcotic Multi-jurisdictional Task Force and realizes the need for additional narcotic investigators, a dedicated prosecutor, and both Administrative Assistants. The support of all law enforcement agencies in the county and the office of the solicitor must work together to fully implement the total purpose of the Narcotic Multi-jurisdictional Task Force efforts. The Narcotic Enforcement Team “NET” must be fully staffed for the investigation, arrests, and prosecution of the drug violators

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SECTION V. A. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
<b>LE / Operations ( 2436-151200)</b>					
Narcotic Investigator	1	0	1	1	13
Senior Paralegal Investigator	1	0	1	1	12
<b>Totals:</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>2</b>	

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 2250**

Office Supplies for the Multijurisdictional Narcotic investigators and paralegal are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

**521200 - OPERATING SUPPLIES \$ 2100**

The grant allows the purchase of tapes, film, disks, batteries, and other supplies as required for the grant team.

**521208 – POLICE SUPPLIES \$ 900**

Police supplies are needed to purchase flashlights, mag lights, gun cleaning kits, OSHA kits, etc , required by policy for the job performance of the undercover investigations.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 10,000**

This account is used to repair and to maintain the vehicle purchased by the grant

**523100 – BUILDING RENTAL \$ 20,000**

An undisclosed Narcotic Task Force location is needed to secure the confidentiality of the operations of the task force

**524100 - VEHICLE INSURANCE \$ 3,180**

Vehicle insurance is required for the vehicle. Cost is estimated at \$650 each.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 1,400**

General Tort Liability Insurance is required for each person employed by the County. The amount listed as estimated by County Risk Manager.

**525000 – TELEPHONE \$ 1,200**

Telephone line charges are required for the task force for daily operations and for voice mail to receive calls for the operation of the task force.

**525020 - PAGERS AND CELL PHONES \$ 15,960**

The grant personnel and narcotic team investigators are required to have a pager and a mobile telephone for safety purposes immediate communication with each other and with the agencies

**525030 – 800 MHz RADIO SERVICE CHARGES \$ 6090**

Monthly service is required for the 800 MHz radios used by the investigators for communication digital encryption.

**525031 – 800 MHz RADIO MAINTENANCE CONTRACT \$ 420**

A maintenance contract is required on all radios

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**525210 -CONFERENCE AND MEETING EXPENSE** **\$ 24,300**

The grant requires that each person employed on the grant and members serving on the narcotic team attend a minimum of two training classes per year. The registration, travel, lodging, per diem and additional fees are paid by the grant from this account.

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**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$ 1,550**

Mileage reimbursement to the grant paralegal is paid at the federal rate for task force job travel requirements.

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**525400 - GAS, FUEL, AND OIL** **\$ 30,438**

The grant reimburses for travel miles at the federal rate per mile to travel to perform their duties and to seminars.

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**525600 - UNIFORMS** **\$ 250**

Uniforms will be worn for recognition purposes and for safety purposes. These uniforms will be standard issue.

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**SECTION VI. C. - CAPITAL LINE ITEM NARRATIVES**

**540000 - SMALL TOOLS AND MINOR EQUIPMENT - LEXINGTON POLICE DEPARTMENT \$220**

Several equipment items will be required to process crime scenes and to carry evidence back to headquarters for court evidence. The vehicle cargo tray will be used to transport items recovered for evidence. A digital scale will be used to measure the weight of the drugs confiscated.

**(1) UTILITY TRUCK AND ACCESSORIES - BATESBURG-LEESVILLE \$24,000**

The utility vehicle, four wheel drive, is required to travel to and from work, to investigate undercover operations in all types of terrain, to gather information for prosecution of cases, and to allow the narcotic officer to perform his job tasks as required by the grant terms and conditions.

**EMERGENCY EQUIPMENT - BATESBURG-LEESVILLE \$2500**

Emergency equipment and emergency lighting will be placed on the vehicle for visibility and for safety purposes for narcotic officer when performing the tasks for the narcotic grant.

**(1) 800 MHZ DIGITAL ENCRYPTED RADIO - BATESBURG-LEESVILLE \$5500**

The 800 MHz radio is required as digital encrypted so that it will meet the standards of the policy requirements and will be compatible with the existing radios used by the departments and other agencies for communication purposes.

**(1) LAPTOP COMPUTER - BATESBURG-LEESVILLE \$1700**

A laptop computer is required for the officers to record their data for case preparation and to compile statistics for grant purposes. This computer is necessary for logging grant information while out of the office setting.

**(1) PRINTER - BATESBURG-LEESVILLE \$ 600**

A printer is required for the narcotic officer to print all the information gathered on narcotic seizures, search warrants, reports, statistical data and other pertinent information.

**(1) DIGITAL CAMERA AND ACCESSORIES - BATESBURG-LEESVILLE \$ 600**

A digital camera will be utilized to take still photos of evidence seized on a search warrant, and photos of target locations. Digital photos are easily saved for evidentiary purposes and transferred via e-mail to the prosecutors.

**TACTICAL EQUIPMENT - LEXINGTON POLICE DEPARTMENT \$ 2200**

Tactical equipment such as a HK UMP45 SMG weapon will be used during search warrants for parcel deliveries and for the NIT officers during warrant execution.

**(1) RAID VEST COVER - LEXINGTON POLICE DEPARTMENT \$ 300**

The raid vest covers will be worn for the safety of the team on raids and will allow the immediate recognition of the narcotic officer.

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**SURVEILLANCE SYSTEM – LEXINGTON POLICE DEPARTMENT** **\$ 14,900**

The surveillance system equipment will include a thermo-vision flash sight which will capture suspects fleeing during the execution of search and for surveillance of known drug locations. The audio receiver, recorder, and cameras will be used to assist in surveillance, video and audio recording of deliveries, narcotic purchases, and to record audio of the undercover agent during parcel deliveries. The disguised undercover equipment will be used to detect narcotic deals without being undetected.

**(1) DIGITAL CAMERA AND ACCESSORIES –LEXINGTON POLICE DEPARTMENT** **\$ 600**

A digital camera will be utilized to take still photos of evidence seized on a search warrant, and photos of target locations. Digital photos are easily saved for evidentiary purposes and transferred via e-mail to the prosecutors.

**(1) UTILITY TRUCK AND ACCESSORIES –SWANSEA** **\$24,000**

The utility vehicle, four wheel drive, is required to travel to and from work, to investigate undercover operations in all types of terrain, to gather information for prosecution of cases, and to allow the narcotic officer to perform his job tasks as required by the grant terms and conditions.

**EMERGENCY EQUIPMENT –SWANSEA** **\$2500**

Emergency equipment and emergency lighting will be placed on the vehicle for visibility and for safety purposes for narcotic officer when performing the tasks for the narcotic grant.

**(1) LAPTOP COMPUTER SYSTEM – SWANSEA** **\$ 1900**

Laptop computer are essential to the narcotics officers because they are easy to transport to PC Buys, and search warrants to complete paperwork and store pictures and other pertinent information while on the scene. This allows good time management for the officers as they do not have to return to the office to complete reports of incidents.

**(1) PORTABLE PRINTER – SWANSEA** **\$ 700**

A portable printer allows reports and photos to be printed at the scene for immediate distribution of evidence or suspect photo, drug evidence, etc.

**SURVEILLANCE SYSTEM – SWANSEA** **\$ 8000**

This surveillance system equipment consists of a covert transmitter/repeater and a receiver. This surveillance system allows for covert long range transmitting and receiving of conversations and illegal transactions for evidentiary and safety purposes. This system allow multiple cover officers to monitor and record undercover activities for evidentiary and safety purposes. All equipment must be used in conjunction with each other.

**(1) DIGITAL VIDEO RECORDER AND ACCESSORIES – SWANSEA** **\$ 900**

Digital video is essential for evidentiary purposes where an agent can video criminal activity in progress. It additionally can be used to document conditions of target locations prior to, during and after the execution of search warrants.

**(1) DIGITAL CAMERA AND ACCESSORIES – SWANSEA** **\$ 600**

A digital camera will be utilized to take still photos of evidence seized on a search warrant, and photos of target locations. Digital photos are easily saved for evidentiary purposes and transferred via e-mail to the prosecutors.

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**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES** **\$ 500**

Office Supplies for the Multijurisdictional Narcotic investigators and paralegal are pens, file jackets folders, diskettes, calendars and other general supplies that are used daily.

**521100 – DUPLICATING** **\$ 1,000**

Duplicating costs are required for the operation for the enforcement team to make copies of case files, documents that must be retained, and documents for court purposes

**521200 - OPERATING SUPPLIES** **\$ 500**

The grant allows the purchase of tapes, film, disks, batteries, and other supplies as required for the grant team.

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$ 550**

General Tort Liability Insurance is required for each person employed by the County. The amount listed is estimated by County Risk Manager.

**525020 - PAGERS AND CELL PHONES** **\$ 970**

The grant personnel and narcotic team investigators are required to have a pager and a mobile telephone for safety purposes immediate communication with each other and with the agencies.

**525210 –CONFERENCE AND MEETING EXPENSE** **\$ 3,700**

The grant requires that each person employed on the grant and members serving on the narcotic team attend a minimum of two training classes per year. The registration, travel, lodging, per diem and additional fees are paid by the grant from this account.

**525240 – PERSONAL MILEAGE REIMBURSEMENT** **\$ 1,558**

Mileage reimbursement to the grant paralegal is paid at the federal rate for task force job travel requirements

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**COUNTY OF LEXINGTON**  
**FINANCE DEPARTMENT**

**interoffice**

MEMORANDUM

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**to:** County Council

**from:** Kristi Hornsby, Manager of Grants Administration

**subject:** Crime Scene Investigative Unit  
FIRST YEAR

**date:** January 3, 2006

The Lexington County Sheriff's Office is requesting approval to apply for first year funding for the Crime Scene Investigative Unit grant.

This grant has personnel, operating, and equipment in the Sheriff's Department per the attached memo from Nandalyn Heaitley. The county match is 25% and the grant period runs July 1, 2006 through June 30, 2007.

The deadline to apply for this grant is Friday, January 13<sup>th</sup> at 5:00 p.m. Therefore, the Sheriff's Department is requesting your immediate response.

James R. Metts, Ed. D



## LEXINGTON COUNTY SHERIFF'S DEPARTMENT

**TO:** Kristie Hornsby  
County Finance Grant Manager

**FROM:** Nandalyn Heaitley *N.H.*  
Sheriff's Department Grants Coordinator

**RE:** Crime Scene Investigative Unit

**DATE:** December 29, 2005

We are respectfully requesting permission to apply for the first year of funding for the Crime Scene Investigative Unit. The application includes funding requests for two new Crime Scene Investigators for salary, overtime and fringes. The grant is also requesting travel costs to include mileage for the crime scene officers reimbursed at the federal rate, training registration, hotel, lodging, airfare, etc.; equipment costs; operating costs; and monthly service fees. The application is due to the South Carolina Department of Public Safety January 13, 2006 at 5:00 p.m. The grant funding cycle is July 1, 2006 to June 30, 2007 and the grant match is 25%. This is a three year grant and must be applied for continuation each fiscal year.

The request for the Lexington County Sheriff's Department is:

<b>Personnel (2)</b> (Salary, Overtime, Fringes)	\$127,388
<b>Travel and Training</b> (Mileage and Training costs)	\$ 17,780
<b>Equipment</b> (Itemized on Budget Line Item)	\$200,440
<b>Other</b> (Supplies, Service fees, Operating costs, Uniforms)	\$ 41,400

The total amount requested is \$ 387,008. The cost to LCSD for matching funds will be \$96,752. The matching funds will be taken from the Sheriff's Department fiscal year budget 2006/2007.



A Nationally Accredited Law Enforcement Agency  
P.O. Box 639/Lexington, South Carolina 29071 (803) 359-8230, Fax # (803) 359-1162

### SECTION III – PROGRAM OVERVIEW

The ultimate goal in the gathering of forensic evidence in Lexington County is to combine resources to form a strong Crime Scene Investigative Unit and to provide a unified approach to combating crime by discovering, identifying, and properly collecting and preserving vital evidence in crime scene investigations. The services of this unit would establish uniformity of forensic services throughout the county with a rising goal of consistency in the recognition and preservation of physical evidence that will yield reliable information throughout all aspects of the investigation. The support and capabilities of this unit will clearly advance the successful prosecution and conviction of a criminal offender.

The Crime Scene Unit will be housed in the Lexington County Sheriff's Department headquarters and will use the current space available. The Lieutenant of Criminal Investigations will supervise the administrative matters and the day to day operations to ensure cohesiveness and communication. The Lieutenant and the Project Director will initiate recruitment and hiring of the Crime Scene Investigators. They will solicit bids for the procurement of equipment. Weekly meetings will be required for all of the Crime Scene Unit to share information. Statistical information will be logged and input into a software system to report and collect data for grant purposes and documentation for court presentations. The Crime Scene Unit will respond to crime scenes on a 24 hour basis with officers working full time on two shifts a day and on an on-call basis during off hours.

Grant personnel will attend the International Association for Identification Annual Conference. They will also be attending the Practical Homicide Training Class offered through the Public Agency Training Council. This class is taught by Vernon Geberth, who is nationally known as an expert in the field of homicide and death investigation, along with crime processing and evidence collection. Specific courses of instruction will further be attended as it relates directly to any specialized equipment obtained through the grant. Grant personnel will in turn, share the knowledge received from these courses with the Sheriff's Department officers and/or interested law enforcement agencies within the County of Lexington.

A formalized "In-House" training plan will be made available to the Crime Scene Investigation Unit. The training courses will include classroom instruction and hands-on training applications. These formalized training plans with multiple components will be taught to the CSI Unit on a quarterly basis and monthly when classes are scheduled. The agencies within the county and the surrounding areas will be offered training at no cost as a means of performing a unified approach to properly investigating crime scenes. The Lexington County Sheriff's Department has partnered with the Federal Bureau of Investigation (FBI), the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), the State Attorney General's Office (AGO) and other agencies to make available to the CSI Unit the needed specialized training in the basic and advanced technology used in the gathering of evidence.

Procedures and processes will be developed and implemented. At the present time, the minimum procedural requirements are being satisfied but increased manpower will enable us to research and select processes and procedures suggested by both the Federal Bureau of Investigation and the South Carolina Law Enforcement Division. It is the goal of this Crime Scene Unit to greatly increase the minimum work efforts expected by the citizens that we serve. Standard procedures and guidelines for evidence recovery operations will be followed to insure uniformity in systematic stages to preserve evidence for court presentation.

By consolidating the resources and expanding manpower knowledge and skills to perform crime scene investigations, the victims of crime will receive the consideration that they deserve. By combining the efforts of the Crime Scene Investigative Unit and focusing on improving the quality of the process of identifying and correcting deficiencies, the collection and analysis of data will be processed with uniformity. The expertise and knowledge gained from the specialized training will enhance the unit's capability by using technologically sound equipment and techniques to collect and process evidence. The Crime Scene Unit will afford the citizens of Lexington County and the surrounding areas the effective discovery, documentation, and judicial prosecution of criminal offenders.

SECTION V. A. – LISTING OF POSITIONS

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
<b>Current Staffing Level:</b>					
Crime Scene Investigators	2	2	0	2	14
	2	2	0	2	13
<b>Totals:</b>	<b>4</b>	<b>4</b>		<b>4</b>	

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
<b>LE / Operations (2490-151200)</b>					
Crime Scene Investigators	2	0	2	2	14
<b>Totals:</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>2</b>	

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SECTION V. B. – OPERATING LINE ITEM NARRATIVES

**521000 - OFFICE SUPPLIES** **\$ 500**

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Items to be purchase including but not limited to pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

**521200 - OPERATING SUPPLIES** **\$ 12,000**

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Funds are needed to purchase video and audiotapes, film disks, batteries etc. for operational purposes for the Investigators. Crime scene supplies, all types of evidence gathering kits, and other operating supplies are necessary for the performance of CSI job tasks

**521206 – TRAINING SUPPLIES** **\$ 2, 200**

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This account will be used to purchase supplies necessary to provide training classes. In order to conduct training, it will be essential for the Department to furnish training aids for the students. Items needed include pens, pencils, tablets, hand-outs, personal protective equipment (PPE's) such as gloves and masks, fingerprint brushes and powder, lifting materials, etc

**521208 – POLICE SUPPLIES** **\$ 1, 500**

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Law enforcement accessories are required for the purchase of leather goods for the investigators, flashlights, handcuffs, flex cuffs, OSHA supplies, and other items for the operation of the gang unit.

**522300 - VEHICLE REPAIRS AND MAINTENANCE** **\$ 2,000**

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This account is used to repair and maintain the grant vehicles

**524100 - VEHICLE INSURANCE** **\$ 1,200**

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Vehicle insurance is required for the vehicles. Cost is estimated

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$ 1,500**

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General Tort Liability Insurance is required for each person employed by the County. The amount listed as estimated by County Risk Manager

**525020 - PAGERS AND CELL PHONES** **\$ 4,200**

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The mobile telephones are requested for the six unit members so that they can communicate effectively with each other and make contact to those individuals that are involved in cases

**525030 – 800 MHZ RADIO SERVICE CHARGES** **\$ 1,400**

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The 800 MHz radio fees are required for the operation of 800 MHz radios

**525210 – CONFERENCE AND MEETING EXPENSE** **\$ 8,200**

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The grant requires that each grant funded person attend at least two training seminars per grant year. The registration, hotel, per diem, car rental, air fare, and miscellaneous expenses are taken from this account.

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**525400 - GAS, FUEL, AND OIL** **\$ 10,380**

The grant reimburses the mileage at the federal rate for the grant funded personnel to allow them to travel to work and scenes while performing their duties

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**525600 - UNIFORMS AND CLOTHING** **\$ 2,600**

The investigators must wear vests, field clothes and uniforms when performing their duties according to county policy. Body armor is required as policy and safety standard procedure for each sworn officer to wear for protection. Protective CSI uniforms will readily identify the members of the CSI Unit. Crime scenes are secured areas that only CSI investigators are allowed to process for evidence gathering. This protective gear will also be worn for the protection of hazardous evidence and items that will need to be handled at the scene

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SECTION V. C. –CAPITAL LINE ITEM NARRATIVES

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**540000 – SMALL TOOLS AND MINOR EQUIPMENT** **\$ 200**

Scanners are required for the CSI team to perform their job tasks. The scanners will allow the investigators to scan photographs to be used in their case preparation for courts. The immediate downloading of these pictures will enable the investigator to document and file each case as it is worked.

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**540010 – MINOR SOFTWARE** **\$ 1,200**

Software is necessary for the operation of the new laptops. Computer software must be purchased to record data of the crime scenes. Statistical information and other pertinent grant forms and documents will be needed for the compilation of grant functions and tasks for grant reporting. Software is necessary for the programming of data stored into a file for grant purposes and for the uniformity in developing and data entry of evidence forms required for submission for case preparation and chain of custody issues.

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**(5) LAPTOP COMPUTERS** **\$ 9,800**

These computers will be used for typing reports, generating works documents and grant status reports during down time at training or while working the crime scene. The assistant and the custodian will also use their computer for report writing, case preparation, logging at the crime scene, and any other daily tasks.

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**(1) NETWORK PRINTER** **\$ 1,100**

A network printer of high quality resolution is requested for the investigators to print photos of evidence and other pertinent of crime scene investigation.

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**(1) NETWORK SERVER** **\$ 8,500**

A server is required to run the CSI software to store the data. The information will be transferred electronically and stored in-house so that an exact duplicate may be retrieved immediately of all the data input on Forensic Mapping software system. Accurate documentation and case file evidence reports plus visuals will no longer have to be pulled manually and the probability of misplacement of evidence documents will no longer be a factor in case presentation. The fingerprint images from the Live Scan and the latent prints will be electronically transmitted to the server and stored in the appropriate case. This will allow for all case file information to be in one location with immediate retrieval.

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**(1) FORENSIC MAPPING SYSTEM** **\$10,000**

The forensic mapping system is a combination of an electronic distance measuring instrument and theodolite which determines a distance and angle between itself and a point of interest such as blood spatter, skid marks, shell casings, weapon placement, etc.

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**(2) 800 MHZ RADIO** **\$11,000**

The 800 MHz Digital Encrypted radios will be required for the communication for safety and interagency communication of the Crime Scene Investigators. The radios issued must be that of LCSD standard issue so that all law enforcement agencies will be able to communicate.

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**(1) DOWNFLOW FINGERPRINTING WORKSTATION** **\$ 4,100**

The down flow fingerprinting workstation is necessary to provide a work surface for the application of latent powders while containing the resulting dust associated with this type of process. The table provides a stable work area with adequate illumination so that the operator and adjacent work areas are protected from the resulting powder residue

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**(1) CYANOACRYLATE FUMING CHAMBER** **\$ 9,600**

The cyanoacrylate fuming chamber is required to prevent the operator from exposure to the cyanoacrylate fumes which are an inhalation hazard. Proper humidity and exposure are very important in this process and this chamber monitors and adjusts this filtration of the fumes automatically

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**(1) VIDEO ENHANCEMENT WORKSTATION** **\$ 39,990**

The video enhancement workstation will be necessary to transfer the video evidence into a digital form where it may be enhanced to provide detail to the analog and digital video evidence. This enhancement will provide still images, de-plex a multiplexed tape to view video, convert video, expose video images outside of the normal area, prepare courtroom exhibits for trial and enhance audio tracks.

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**(1) DIGITAL IMAGE STORAGE SYSTEM** **\$26,000**

The digital image storage system will secure storage for digital images so that the originals can be authenticated and those enhanced for identification purposes can be documented as to what enhancements were made for court purposes. All originals will be secured with any activity such as viewing and printing logged

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**(1) ALTERNATE FORENSIC LIGHT SOURCE** **\$ 18,000**

The alternate forensic light system uses light in a specific ban width for identifying trace evidence of serological evidence, hairs and fibers, gunshot residue, and enhancement of bruising. These light sources will be a part of each investigators tool kit.

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**(1) EVIDENCE DRYING CABINET** **\$ 5,750**

The evidence drying cabinet is required to provide a secure area for the biohazard type evidence and for the drying of wet evidence while preventing the possibility of cross contamination. This system eliminated personnel exposure to putrid odors of decomposition and harmful bacteria or viruses. Decontamination of the evidence drying cabinet between cases eliminates residual DNA that may affect subsequent serology

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**(6) DIGITAL VIDEO CAMCORDERS** **\$ 6,600**

The digital video camcorders will allow each crime scene investigator to have immediate access to a camcorder to record the crime scene at the time of arrival and very importantly, before any evidence has been photographed or anyone has been allowed on the scene. This evidentiary tape will be used as evidence for court purposes.

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**(2) CRIME SCENE RESPONSE VANS, EQUIPMENT, AND ACCESSORIES** **\$ 50,000**

The Crime Scene Response Vans along with all the necessary items to completely outfit the vans for crime scene discovery, will allow each crime scene investigator to have access to the same tools and will allow the same level of service on each individual crime scene from each investigator at the time of arrival. The vans must also have roof vents, side doors for easy access to supplies and tools, lockable compartments, storage bins, and have floor coating due to the hazardous items retrieved from crime scenes.

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**(2) EMERGENCY VEHICLE EQUIPMENT** **\$ 4,400**

Emergency vehicle equipment and lighting is required for each vehicle for the safety of the officers and citizens. This equipment will help to secure crime scene awareness and to be used in emergency situations for protection and safety.

**(2) HANDGUNS AND ACCESSORIES** **\$1,600**

Handguns and magazines will be part of the standard issue for the investigators to allow them to have arrest posers and to be used for protection of the officers and the citizens.

**(5) 35MM CAMERA, LENS AND ACCESSORIES** **\$3,200**

The 35 mm cameras are required as part of the equipment that each investigator must have readily available to photograph evidence at scenes. Some images need to be documented with the 35 mm camera because they are not suitable for documentation using digital technology.

**(2) LOCKABLE FILE CABINETS** **\$ 1,400**

Lockable file cabinets will store documents, correspondence, and other important reports for Crime Scene case files.

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LEXINGTON COUNTY PUBLIC LIBRARY  
PROPOSED LIBRARY BUILDINGS PROJECTS

OCTOBER 11, 2005

Swansea Branch - new building

Building: 4,000 sq. ft. @ \$130/sq. ft. = \$520,000  
 Furniture & Equipment: 4000 sq. ft. @ \$18/sq. ft. = \$72,000  
 Architect/Engineering Fee: 5.9% of actual cost = \$34,928  
**Total: \$626,928**

South Congaree Branch - new building

Building: 4,000 sq. ft. @ \$130/sq. ft. = \$520,000  
 Furniture & Equipment: 4000 sq. ft. @ \$18/sq. ft. = \$72,000  
 Architect/Engineering Fee: 5.9% of actual cost = \$34,928  
**Total: \$626,928**

Gaston Branch - addition

Building: 1,600 sq. ft. @ \$130/sq. ft. = \$208,000  
 Furniture & Equipment: 1,600 sq. ft. @ \$18/sq. ft. = \$28,800  
 Architect/Engineering fee: 5.9% of actual cost = \$13,972  
**Total: \$250,772**

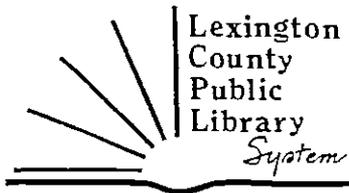
Gilbert-Summit Branch - addition

Building: 1,600 sq. ft. @ \$130/sq. ft. = \$208,000  
 Furniture & Equipment: 1,600 sq. ft. @ \$18/sq. ft. = \$28,800  
 Architect/Engineering fee: 5.9% of actual cost = \$13,972  
**Total: \$250,772**

Chapin Branch - addition

Building: 1,600 sq. ft. @ \$130/sq. ft. = \$208,000  
 Furniture & Equipment: 1,600 sq. ft. @ \$18/sq. ft. = \$28,800  
 Retaining wall: 152 linear ft. @ \$150 per linear ft. = \$22,800  
 Compacted fill: 1,892 cu. yds. @ \$25 per cu. yd. = \$47,300  
 Architect/Engineering fee: 5.9% of actual cost = \$18,071  
**Total: \$324,971**

**Total Cost for all buildings: \$2,080,371**



# LEXINGTON COUNTY PUBLIC LIBRARY SYSTEM

Main Library  
5440 Augusta Rd.  
Lexington, SC 29072  
(803) 785-2600

Batesburg-Leesville  
Branch  
203 Armory St.  
P.O. Box 2187  
Batesburg, SC 29006  
(803) 532-9223

Cayce-West Columbia  
Branch  
1500 Augusta Rd.  
West Columbia,  
SC 29169  
(803) 794-6791

Chapin Branch  
129 NW Columbia Ave  
P.O. Box 700  
Chapin, SC 29036  
(803) 345-5479

Gaston Branch  
214 S. Main St.  
P.O. Box 479  
Gaston, SC 29053  
(803) 791-3208

Gilbert-Summit  
Branch  
405 Broad St.  
P.O. Box 341  
Gilbert, SC 29054  
(803) 785-5387

Irmo Branch  
6251 St. Andrews Rd.  
Columbia, SC 29212  
(803) 798-7880

Pellon Branch  
206 Pine Street  
P.O. Box 309  
Pelion, SC 29123  
(803) 785-3272

Swansea Branch  
240 Monmouth Ave.  
P.O. Box 130  
Swansea, SC 29160  
(803) 785-3519

Bookmobile  
(803) 785-2649

[www.lex.lib.sc.us](http://www.lex.lib.sc.us)

## MEMORANDUM

TO: County Council

FROM: Dan MacNeill *DM*

RE: Estimated Increased Staffing/Operating Annual Costs for New/Expanded Buildings

DATE: December 29, 2005

Attached are the estimated increased annual staffing and operating costs for the proposed library building projects. One sheet shows the estimated costs if all 5 proposed projects are built. The other sheet shows the estimated costs if a single 5,600 sq. ft. building replaces both the Gaston Branch and the Swansea Branch.

The following are considerations used in calculating these estimates:

- The operating hours of the small branches are increased from 33 hours per week to 40 hours per week (Chapin Branch is open 44 hours per week now and will not add hours at this time). New/expanded buildings will be used more, and 40 hours per week is a minimum to provide increased services these new/expanded buildings will make possible.
- The operating cost estimates are based primarily on projections from actual current costs for the existing buildings (such as cost per square foot for utilities) or calculations from specific contracted costs (such as cost per line for telephone service). Some costs are best estimates based on increased building size (such as cleaning service costs).
- Staffing costs are based on the actual salaries paid for existing staff as well as the 2005-2006 approved salary scale for new positions.

Based on as careful an analysis and projection of costs as possible, there are some differences in individual building estimated increased costs from what you received in early December. The total estimated increased annual costs, however, are essentially the same.

LEXINGTON COUNTY PUBLIC LIBRARY

ESTIMATED INCREASED ANNUAL STAFF/OPERATING COSTS FOR ALL 5 PROPOSED BUILDING PROJECTS OVER CURRENT COSTS OF 4 PRESENT BUILDINGS

December 29, 2005

- Notes: 1. Additional staff costs based on FY 2006 salaries and include all benefit costs.  
2. Estimated operating costs include utilities, contracted services, office/operating supplies, postage, insurance, telephone.

- **Gilbert-Summit** – Increase hours open from 33 to 40 per week  
Upgrade Branch Manager from 33 to 40 hours per week: \$6,044  
Upgrade 1 PT Library Clerk (15 hrs./wk.) to PT Library Assistant I (20 hrs./wk.): \$2,988  
Add 1 FT Library Assistant I: \$29,154  
Total increased staffing costs: \$38,186  
Additional operating costs: \$4,800  
**Total Increased Staff and Operating Costs: \$42,986**
- **Chapin** – Branch currently open 44 hours per week - no increase in hours open at this point  
Upgrade 3 PT Library Clerks (15 hrs./wk.) to PT Library Assistant I (20 hrs./wk.): \$8,964  
Total increased staffing costs: \$8,964  
Additional operating costs: \$5,400  
**Total Increased Staff and Operating Costs: \$14,364**
- **South Congaree** – Branch would be open 40 hours per week  
Note: Additional Branch – costs reflect all new staffing positions and operating costs  
Add 1 Branch Manager: \$38,411  
Add 1 FT Library Assistant I: \$29,154  
Add 2 PT Library Assistant I (20 hrs/wk): \$23,394  
Total new staffing costs: \$90,959  
New operating costs: \$16,500  
**Total New Staff and Operating Costs: \$107,459**
- **Gaston** – Increase hours open from 33 to 40 per week  
Upgrade Branch Manager from 33 to 40 hours per week: \$5,643  
Add 1 FT Library Assistant I: \$29,154  
Total increased staffing costs: \$34,797  
Additional operating costs: \$4,800  
**Total Increased Staff and Operating Costs: \$39,597**
- **Swansea** – Increase hours open from 33 to 40 per week  
Upgrade Branch Manager from 33 to 40 hours per week: \$6,352  
Upgrade 1 PT Library Clerk (15 hrs./wk.) to PT Library Assistant I (20 hrs./wk.): \$2,988  
Add 1 FT Library Assistant I: \$29,154  
Total increased staffing costs: \$38,494  
Additional operating costs: \$9,700  
**Total Increased Staff and Operating Costs: \$48,194**

**Grand Total increased staff/operating annual costs for all 5 projects: \$252,600**

**ESTIMATED INCREASED STAFF/OPERATING ANNUAL COSTS IF SWANSEA AND  
GASTON ARE COMBINED INTO ONE 5,600 SQ. FT. BUILDING – ALL OTHER  
PROJECTS BUILT  
December 29, 2005**

- Notes: 1. Additional staff costs based on FY 2006 salaries and include all benefit costs  
2. Estimated operating costs include utilities, contracted services, office/operating supplies, postage, insurance, telephone.

- **Gilbert-Summit** – Increase hours open from 33 to 40 per week
  - Upgrade Branch Manager from 33 to 40 hours per week: \$6,044
  - Upgrade 1 PT Library Clerk (15 hrs./wk.) to PT Library Assistant I (20 hrs./wk.): \$2,988
  - Add 1 FT Library Assistant I: \$29,154
  - Total increased staffing costs: \$38,186
  - Additional operating costs: \$4,800
  - Total Increased Staff and Operating Costs: \$42,986**
  
- **Chapin** – No increase in hours open at this point
  - Upgrade 3 PT Library Clerks (15 hrs./wk.) to PT Library Assistant I (20 hrs./wk.): \$8,964
  - Total increased staffing costs: \$8,964
  - Additional operating costs: \$5,400
  - Total Increased Staff and Operating Costs: \$14,364**
  
- **South Congaree** – Branch would be open 40 hours per week
  - Note: Additional Branch – costs reflect all new staffing positions and operating costs
  - Add 1 Branch Manager: \$38,411
  - Add 1 FT Library Assistant I: \$29,154
  - Add 2 PT Library Assistant I (20 hrs/wk): \$23,394
  - Total new staffing costs: \$90,959
  - New operating costs: \$16,500
  - Total New Staff and Operating Costs: \$107,459**
  
- **New 5,600 sq. ft. building to combine Swansea and Gaston** – Branch would be open 40 hours per week
  - Upgrade 2 Branch Managers from 33 to 40 hrs./wk.: \$11,995
  - Upgrade 1 PT Library Clerk (15 hrs./wk.) to PT Library Assistant I (20 hrs./wk.): \$2,988
  - Total increased staffing costs: \$14,983
  - Additional operating costs over present actual operating costs for existing Gaston and Swansea buildings: \$50
  - Total Increased Staff and Operating Costs: \$15,033**

**Grand total increased staff/operating annual costs if Gaston and Swansea were combined into one 5,600 sq. ft. building: \$179,842**

**Cost savings from total staff/operating annual costs for all 5 buildings: -\$72,758**

COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2005-06

Fund 2300  
Division Library  
Organization Rec-op

BUDGET

Expenditure Classification	2005-06 Current	General		Ratesburg/		Lexington		Cayce/		Irmo		Chapin		Swansea		Gaston		Pelton		Gilbert/		Non-Departmental		
		Admin	230005	Leesville	230010	230020	230030	230040	230050	230060	230070	230080	230090	230099										
Positions	119	19	7	27	20	25	7	3	3	5	3	3	3	3	3	5	3	3	5	3	3	3	3	
Hours of Operation		40	56	67	67	67	44	33	33	40	33	40	33	33	33	40	33	33	40	33	33	33	33	
Square Footage	119,442	13,000	7,642	34,700	20,000	25,400	6,540	1,340	2,400	6,020	2,400	6,020	2,400	2,400	2,400	6,020	2,400	2,400	6,020	2,400	2,400	2,400	2,400	
<b>Total Personnel</b>	<b>3,423,463</b>	<b>870,531</b>	<b>156,737</b>	<b>734,790</b>	<b>572,459</b>	<b>642,128</b>	<b>1,35,727</b>	<b>57,081</b>	<b>59,302</b>	<b>107,030</b>	<b>55,346</b>	<b>32,332</b>												
<b>Operating Expenses</b>																								
Contracted Services	199,219			6,125	23,411	5,372	7,924	1,680	5,247	7,500	4,903	128,816												
Supplies	54,100	37,500	1,650	1,825	4,025	4,125	1,600	375	1,050	1,400	550	35,000												
Repairs & Maintenance	35,000																							
Insurance	18,794	1,172	1,607	3,898	4,046	2,483	700	341	650	164	650	3,083												
Communication Charges	31,951	6,764	1,742	6,332	5,116	6,004	2,164	416	988	898	416	1,111												
Conference & Meeting Expense	7,060																							
Library Board Expenses	2,000																							
Subscription, Dues, & Books	97,000																							
Personal Mileage Reimbursement	7,500																							
Utilities - (9) Branches	229,900																							
Gas, Fuel & Oil	5,000																							
Uniforms & Clothing	500																							
Contingency	170,774																							
<b>Total Operating</b>	<b>858,738</b>	<b>45,436</b>	<b>26,740</b>	<b>112,180</b>	<b>81,598</b>	<b>62,984</b>	<b>21,888</b>	<b>4,712</b>	<b>13,935</b>	<b>19,462</b>	<b>12,019</b>	<b>457,784</b>												
<b>Total Capital</b>	<b>599,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>599,400</b>												
<b>Total Budget Appropriation</b>	<b>4,881,601</b>	<b>915,967</b>	<b>183,477</b>	<b>846,970</b>	<b>654,057</b>	<b>705,112</b>	<b>157,615</b>	<b>61,793</b>	<b>73,237</b>	<b>126,492</b>	<b>67,365</b>	<b>1,089,516</b>												

Statistical Information

Financial Information:

COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2005-06

BUDGET

Expenditure Classification	2005-06 Current	General Admin 230005	Batesburg/ Leesville 230010	Lexington 230020	Cayce / W Cola 230030	Immo 230040	Chapin 230050	Swansea 230060	Gaston 230070	Pelton 230080	Gilbert/ Summit 230090	Non-Departmental 230099	Proposed South Congaree	Proposed Swansea/ Gaston
<b>Statistical Information:</b>														
<b>Positions</b>	119	19	7	27	20	25	7	3	3	5	3			
Additional Positions	7							1	1		1			
<b>Total Positions</b>	<b>126</b>	<b>19</b>	<b>7</b>	<b>27</b>	<b>20</b>	<b>25</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>4</b>
<b>Hours of Operation</b>	40	40	56	67	67	67	44	33	33	40	33			
Additional Hours								7	7		7			40
<b>Total Hours</b>	<b>40</b>	<b>40</b>	<b>56</b>	<b>67</b>	<b>67</b>	<b>67</b>	<b>44</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>0</b>	<b>40</b>	<b>40</b>
<b>Square Footage</b>	119,442	13,000	7,642	34,700	20,000	25,400	6,540	1,340	2,400	6,020	2,400			
Additional Square Feet	12,800						1,600	4,000	1,600		1,600			4,000
<b>Total Square Footage</b>	<b>132,242</b>	<b>13,000</b>	<b>7,642</b>	<b>34,700</b>	<b>20,000</b>	<b>25,400</b>	<b>8,140</b>	<b>5,340</b>	<b>4,000</b>	<b>6,020</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>	<b>4,000</b>
<b>Financial Information:</b>														
<b>Original Budget</b>	4,881,601	915,967	183,477	846,970	654,057	705,112	157,615	61,793	73,237	126,492	67,365	1,089,516	0	0
Additional Personnel Costs	211,400						8,964	38,494	34,797		38,186		90,959	
Additional Operating Costs	41,200						5,400	9,700	4,800		4,800		16,500	
<b>Total Additional Pers./Oper.</b>	<b>252,600</b>	<b>915,967</b>	<b>183,477</b>	<b>846,970</b>	<b>654,057</b>	<b>705,112</b>	<b>14,364</b>	<b>48,194</b>	<b>39,597</b>	<b>126,492</b>	<b>42,986</b>	<b>1,089,516</b>	<b>107,459</b>	<b>107,459</b>
<b>Total Annual Budget</b>	<b>5,134,201</b>	<b>915,967</b>	<b>183,477</b>	<b>846,970</b>	<b>654,057</b>	<b>705,112</b>	<b>171,979</b>	<b>109,987</b>	<b>112,834</b>	<b>126,492</b>	<b>110,351</b>	<b>1,089,516</b>	<b>107,459</b>	<b>107,459</b>
<b>Total Construction Budget</b>	<b>2,080,371</b>						<b>324,971</b>	<b>626,928</b>	<b>250,772</b>		<b>250,772</b>		<b>626,928</b>	<b>877,700</b>

Alternate 2:

<b>Statistical Information:</b>														
<b>Positions</b>	119	19	7	27	20	25	7	3	3	5	3			
Additional Positions	5							1	1		1			6
<b>Total Positions</b>	<b>124</b>	<b>19</b>	<b>7</b>	<b>27</b>	<b>20</b>	<b>25</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>6</b>
<b>Hours of Operation</b>	40	40	56	67	67	67	44	33	33	40	33			
Additional Hours								7	7		7			40
<b>Total Hours</b>	<b>40</b>	<b>40</b>	<b>56</b>	<b>67</b>	<b>67</b>	<b>67</b>	<b>44</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>0</b>	<b>40</b>	<b>40</b>
<b>Square Footage</b>	115,702	13,000	7,642	34,700	20,000	25,400	6,540		6,020		2,400			
Additional Square Feet	12,800						1,600				1,600			5,600
<b>Total Square Footage</b>	<b>128,502</b>	<b>13,000</b>	<b>7,642</b>	<b>34,700</b>	<b>20,000</b>	<b>25,400</b>	<b>8,140</b>	<b>4,000</b>	<b>6,020</b>	<b>6,020</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>	<b>5,600</b>
<b>Financial Information:</b>														
<b>Original Budget</b>	4,881,601	915,967	183,477	846,970	654,057	705,112	157,615			126,492	67,365	1,089,516	0	135,030
Additional Personnel Costs	153,092						8,964				38,186		90,959	14,983
Additional Operating Costs	26,750						5,400				4,800		16,500	50
<b>Total Additional Pers./Oper.</b>	<b>179,842</b>	<b>915,967</b>	<b>183,477</b>	<b>846,970</b>	<b>654,057</b>	<b>705,112</b>	<b>14,364</b>	<b>48,194</b>	<b>39,597</b>	<b>126,492</b>	<b>42,986</b>	<b>1,089,516</b>	<b>107,459</b>	<b>15,033</b>
<b>Total Annual Budget</b>	<b>5,061,443</b>	<b>915,967</b>	<b>183,477</b>	<b>846,970</b>	<b>654,057</b>	<b>705,112</b>	<b>171,979</b>	<b>0</b>	<b>0</b>	<b>126,492</b>	<b>110,351</b>	<b>1,089,516</b>	<b>107,459</b>	<b>150,063</b>
<b>Total Construction Budget</b>	<b>2,080,371</b>						<b>324,971</b>	<b>626,928</b>	<b>250,772</b>		<b>250,772</b>		<b>626,928</b>	<b>877,700</b>

## **A P P O I N T M E N T S - B O A R D S & C O M M I S S I O N S**

January 10, 2006

### **SMOKEY DAVIS**

**Library Board** - Vacant - Term expires 9/26/07

### **BOBBY KEISLER**

**Children's Shelter** - Mary L. Miller - Term expired 6/30/05 - Not eligible for reappointment

### **JOHNNY JEFFCOAT**

**Children's Shelter** - Christine B. Westbrook - Term expired 6/30/05 - Eligible for reappointment

**Museum Commission** - Sandra Burdett - Term expired 11/01/05 - Not eligible for reappointment

### **JOHN CARRIGG**

**Children's Shelter** - Vacant - Term expired 6/30/01

**Museum Commission** - Margaret Strawhorn (Resigned) - Term expires 11/01/06

**Board of Zoning Appeals** - Malcolm D. Dennis - Term expired 12/31/05 - Eligible for reappointment

### **JOE OWENS**

**Accommodations Tax Board** - Vacant - Term expires 12/31/06

### **TODD CULLUM**

**Assessment Appeals Board** - Bill Power - Term expired 9/21/04 - Eligible for reappointment

**Children's Shelter** - Vacant - Term expired 6/30/03

**Board of Zoning Appeals** - Marvin Stanley Smith - Term expired 12/31/05 - Eligible for reappointment

### **AIKEN/BARNWELL COUNTIES COMMUNITY ACTION COMMISSION, INC.**

Juanice Aaron - Term expired 12/31/05 - Eligible for reappointment

### **BUILDING CODE BOARD OF APPEALS**

**Building** - E. D. Sturkie - Term expired 8/13/04 - Not eligible for reappointment

**Plumbing** - Perry Kimball - Term expired 8/13/03 - Not eligible for reappointment

### **LEXINGTON/RICHLAND ALCOHOL & DRUG ABUSE COUNCIL**

Lynn L. Dooley - Term expired 12/31/05 - Eligible for reappointment

# COUNTY OF LEXINGTON

## Procurement Services

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MEMORANDUM

(O) 785-8319

(F) 785-2240

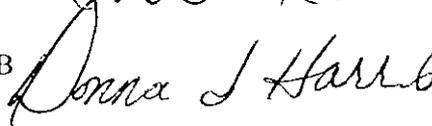
**DATE:** December 21, 2005

**TO:** Art Brooks  
County Administrator

**FROM:** Sheila R. Fulmer, CPPB  
Procurement Manager



**THROUGH:** Donna J. Harris, CPPB  
Procurement Officer



**SUBJECT:** Laptops, Computer and Monitor Purchase - Clerk of Court

---

We received a purchase request and recommendation from Beth Carrigg, Clerk of Court, for the purchase of five (5) Hewlett Packard laptops, one (1) Dell computer and one (1) monitor. The Hewlett Packard laptops will be purchased directly from the manufacturer (Hewlett Packard) through the South Carolina State Contract #05-S6656-A11230. The Dell computer will be purchased directly from the manufacturer (Dell Computer) through the South Carolina State Contract #05-S6656-A11104. Quotations were solicited from qualified vendors for the purchase of one (1) monitor. We received four (4) quotes (see attached bid tab). It is our recommendation to purchase the monitor from Florida Micro as being the lowest responsible bidder.

The laptops will be used for dual roles in the Clerk's office and in three (3) courtrooms. During court they will be used in the courtrooms and then brought down to be used for the employees' workstations in the office. This equipment will provide newer technology and improve productivity. Jim Schafer, Director of Information Services, has reviewed and recommended the requested equipment for replacement.

The cost of the Dell computer is \$585.70, the Hewlett Packard laptops are \$9,333.30, and the monitor is \$198.75 for a grand total including applicable sales tax of \$10,117.75.

Funds are appropriated in the following accounts:

#1000-141100-5A6088 - Clerk of Court - General Fund, (2) Laptops	\$3,733.32
#1000-141101-5A6091 - Clerk of Court - General Fund, (3) Laptops	\$5,599.98
#2600-141100-5A6400 - Clerk of Court - Professional Bond Fees, (1) Monitor	\$ 198.75
#2600-141100-5A6401 - Clerk of Court - Professional Bond Fees, (1) Computer	\$ 585.70

I concur with the above recommendation and further recommend that these purchases be placed on County Council's agenda for their next scheduled meeting on January 10, 2006.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Beth Carrigg, Clerk of Court  
Jim Schafer, Director of Information Services

# COUNTY OF LEXINGTON

## BID TABULATION SHEET

DATE: December 28, 2005

### LAPTOPS, COMPUTER AND MONITOR PURCHASE

BIDDER	1 EACH 15" Monitor	Shipping	Taxes	Total
Florida Micro	\$187.50	Included	\$11.25	\$198.75
Software House International	\$188.42	Included	\$11.31	\$199.73
Southern Computer Warehouse	\$188.42	Included	\$11.31	\$199.73
CDWG	\$188.23	\$12.99	\$12.07	\$213.29

December 28, 2005



Donna J. Harris, CPPB  
Procurement Officer

# COUNTY OF LEXINGTON

## Procurement Services

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MEMORANDUM

(O) 785-8385

(F) 785-2240

**DATE:** December 30, 2005

**TO:** Art Brooks  
County Administrator

**THROUGH:** Sheila R. Fulmer, CPPB  
Procurement Manager



**FROM:** Janice A. Bell, CPPB  
Procurement Officer



**SUBJECT:** **Seven (7) Portable Generators**  
**Public Safety/Emergency Preparedness**

---

Competitive quotations were obtained for Seven (7) Portable Generators for the Public Safety/Emergency Preparedness Department. These generators will be issued to the Pelton; South Congaree; Irmo; Chapin; Springdale; Swansea; and Pine Ridge police departments for use during periods of power failure. The grant procedures have been approved by the South Carolina Department of Public Safety and will involve no cost by Lexington County.

We received three (3) quotations (see attached bid tabulation). Bids were evaluated by Neil Ellis, Emergency Management Coordinator and Janice A. Bell, Procurement Officer. We recommend award to MaxTool as the low bidder meeting specifications.

The cost of these generators including all applicable taxes is \$5,511.93.

Funds are appropriated in the following account number:

2476-151200-5A6395	State Homeland Security Grant
(7) Portable Generators	\$5,511.93

I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on January 10, 2006.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Chief Bruce E. Rucker, Assistant Sheriff/Director of Public Safety & Homeland Security  
Major George Brothers, Homeland Security Coordinator  
Neil Ellis, Emergency Management Coordinator

# COUNTY OF LEXINGTON

## BID TABULATION SHEET

DATE: December 15, 2005

### SEVEN (7) PORTABLE GENERATORS

Quantity	Item	MaxTool	Grainger	Northern Tool
7	Portable Generators	\$649.99 ea/ \$4,549.93	\$899.10 ca/ \$6,293.70	\$1,774.93 ca/ \$12,424.57
1	Freight	\$650.00		
	Sub-Total	\$5,199.93	\$6,293.70	\$12,424.57
	Tax	\$312.00	\$377.62	\$745.47
	Grand Total	\$5,511.93	\$6,671.32	413,170.04

Quotations Received: December 15, 2005

  
Janice A. Bell, CPPB  
Procurement Officer

# COUNTY OF LEXINGTON

## Procurement Services

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MEMORANDUM

(O) 785-8385  
(F) 785-2240

DATE: December 22, 2005

TO: Art Brooks  
County Administrator

THROUGH: Sheila R. Fulmer, CPPB  
Procurement Manager

FROM: Janice A. Bell, CPPB  
Procurement Officer

SUBJECT: **(1) 1500 GPM Pumper**  
**Bid No. B06016-11/29/05B**  
**Public Safety/Fire Service**

---



Competitive bids were solicited and advertised for one (1) 1500 GPM Pumper for the Department of Public Safety/Fire Service. The bid document was set up to provide pricing for pumper equipment as an option. A replacement schedule has been established to replace aging tankers as well as increase their water carrying capacity. The new tanker will carry 1500 gallons of water instead of 1000 gallons, which in some cases reduces the number of tankers that are needed to obtain necessary water supply.

We received three (3) bids of which two (2) were no bids (see attached bid tabulation). There was a mandatory pre-bid conference with three (3) vendors present. We only received one (1) bid, therefore we contacted the other vendors as to why they did not submit a bid. They stated they could not meet the bid opening date or their work load was too high to meet our requirements.

The bids were evaluated by Russell Rawl, Fire Service Coordinator, Ellis Gammons, Fleet Services Manager, and Janice A. Bell, Procurement Officer. It is our recommendation to award to Slagle's Fire Equipment dba KME Fire Apparatus for a total cost of \$295,946.94 including sales tax and optional equipment.

We have been notified the manufacturer anticipates a 10% to 15% increase per pumper due to new emissions standards that will become effective June 2006. Fire Service is requesting to increase the quantity from one to two (*see attached memorandum*). The additional pumper has been approved and will be utilized at the new Corley Mill Road Fire Station.

Funds are appropriated for one (1) pumper in the following account number:

1000-131500-5A6073	(1) Pumper Replacement	\$295,946.94
--------------------	------------------------	--------------

If the additional pumper is approved, an ABT will be processed to cover this purchase from funds appropriated for equipment contingency in the Fire Service construction fund (specifically for a new fire station in the Corley Mill Road area).

I concur with the above recommendation and request approval to purchase both pumpers and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on January 10, 2006.

### Attachments

copy Larry Porth, Director of Finance/Assistant County Administrator  
Chief Bruce E. Rucker, Assistant Sheriff/Director of Public Safety & Homeland Security  
Russell Rawl, Fire Service Coordinator  
Ellis Gammons, Fleet Services Manager

# COUNTY OF LEXINGTON

## BID TABULATION SHEET

**BID:** B06016-11/29/05B

**DATE:** December 22, 2005

**PROJECT:** (1) 1500 GPM Pumper

Item	Product	Slagle's Fire Equipment Company	Unique Fire Apparatus and Equipment	Crimson Fire Apparatus
1	(1) 1500 GPM Pumper	\$283,228.82	No Bid	No Bid
	Sales Tax	\$300.00	No Bid	No Bid
	(1) LED Light bar	\$662.00	No Bid	No Bid
	(1) Hose bed cover	\$2,250.00	No Bid	No Bid
	Optional Pumper Equipment			
1	(12) 100' section 5" Nitrile Rubber	\$590.00 each \$7,080.00	No Bid	No Bid
2	(1) 50' Section 5" Nitrile Rubber	\$364.00 each \$364.00	No Bid	No Bid
3	(1) 25' section 5" Nitrile Rubber	\$250.00 each \$250.00	No Bid	No Bid
4	(2) 5" Storz Elbow to 2 1/2" Female NST Swivel	\$130.00 each \$260.00	No Bid	No Bid
5	(1) 5-Way Manifold with Relief and Gauge, 5" Storz Inlet, 5" Storz Gated Outlet with Cap & Cham, four 2 1/2" NST Gated Outlets	\$1,402.00 each \$1,402.00	No Bid	No Bid
6	(1) 5" Storz Elbow to 6" Female NST Swivel with Incoming Gate and Relief Valve with Cap & Cham	\$861.00 each \$861.00	No Bid	No Bid
7	(1) 4 Storz Span Wrench Sets with Mounting Bracket	\$110.00 each \$110.00	No Bid	No Bid
8	(1) 5" Storz to 6" NST Male	\$133.00 each \$133.00	No Bid	No Bid
9	(1) Ziamatic Lightweight 6" Float Dock/Low Lever Strainer	\$655.00 each \$655.00	No Bid	No Bid
10	(1) Pike Poles & More #PP-FHY-6 6 Lb. Flat Head Axe with Fiberglass Handle	\$39.00 each \$39.00	No Bid	No Bid
11	(1) Pike Poles & More #PP-PHY-6 6 Lb Pick Head Axe with Fiberglass Handle	\$44.00 each \$44.00	No Bid	No Bid
12	(2) South Park #SPZAH-51 Chrome Plated Axe Blade Holder	\$37.38 each \$74.76	No Bid	No Bid

13	(2) South Park #SPZSMA-52 Chrome Plated Axe Handle Bracket	\$40.37 each \$80.74	No Bid	No Bid
14	(1) Halpin Supply #HSTPGIR Pick Head Axe Guard	\$10.00 each \$10.00	No Bid	No Bid
15	(1) Pike Poles & More #PP-PP-6 6' Fiberglass Pike Pole	\$49.00 each \$49.00	No Bid	No Bid
16	(1) Pike Pole & More #PP-PP-10 10' Fiberglass Pike Pole	\$65.00 each \$65.00	No Bid	No Bid
17	(2) Ziamatic #ZC-SAC-44 Folding Aluminum Wheel Chock	\$188.00 each \$376.00	No Bid	No Bid
18	(2) Ziamatic #ZC-SQCH-44-H Horizontal Mounting Bracket for Folding Wheel Chock	\$162.25 each \$324.50	No Bid	No Bid
19	(1) Akron Apollo #3423 Truck Mount Deluge Gun with Staking Tips & shaper Tube	\$2,747.88 each \$2,747.88	No Bid	No Bid
20	(2) Remove Base for Akron Apollo #3423 Deluge Gun With Dual 2 1/2" Clapper Intakes	Included in Item #19	No Bid	No Bid
21	(1) SM-100 Fog Nozzle	\$839.00 each \$839.00	No Bid	No Bid
22	(1) Hydrant Holder	\$134.00 each \$134.00	No Bid	No Bid
	Installation	\$34.75	No Bid	No Bid
23	(2) Chainsaw Brackets	\$106.00 each \$212.00	No Bid	No Bid
	Installation	\$69.50	No Bid	No Bid
24	(3) 1 1/2 - 1 3/4 Post Mounts	\$18.00 each \$54.00	No Bid	No Bid
	Installation	\$52.13	No Bid	No Bid
25	(2) 2 1/2 Post Mounts	\$21.00 each \$42.00	No Bid	No Bid
	Installation	\$34.75	No Bid	No Bid
26	(1) Bolt Cutter Bracket	\$69.00 each \$69.00	No Bid	No Bid
	Installation	\$34.75	No Bid	No Bid
27	(1) Hook Bracket	\$15.00 each \$15.00	No Bid	No Bid
	Installation	\$17.37	No Bid	No Bid
28	(1) Rescue Axe Bracket	\$16.00 each \$16.00	No Bid	No Bid
	Installation	\$17.38	No Bid	No Bid
29	(1) Marriage Set Bracket	\$107.00 each \$107.00	No Bid	No Bid
	Installation	\$69.50	No Bid	No Bid
30	(1) Sledge Hammer Bracket	\$59.00 each \$59.00	No Bid	No Bid
	Installation	\$34.75	No Bid	No Bid

31	(1) Hose Clamp Bracket	\$47.00 each \$47.00	No Bid	No Bid
	Installation	\$20.85	No Bid	No Bid
32	(2) Storz Brackets	\$38.00 each \$76.00	No Bid	No Bid
	Installation	\$20.85	No Bid	No Bid
33	(7) Tri-Lock Brackets	\$70.00 each \$490.00	No Bid	No Bid
	Installation	\$145.95	No Bid	No Bid
34	(1) Crow Bar Holder	\$33.00 each \$33.00	No Bid	No Bid
	Installation	\$33.36	No Bid	No Bid
35	(1) Storz Spanner Set	\$90.00 each \$90.00	No Bid	No Bid
	Installation	\$20.85	No Bid	No Bid
36	(2) Spanner Wrench Set	\$77.00 each \$154.00	No Bid	No Bid
	Installation	\$69.50	No Bid	No Bid
	Total Optional Pumper Equipment	\$18,039.12	No Bid	No Bid
	Pumper	\$283,228.82	No Bid	No Bid
	Sales Tax	\$300.00	No Bid	No Bid
	LED Light Bar	\$662.00	No Bid	No Bid
	Hose Bed Cover Actuator	\$2,250.00	No Bid	No Bid
	Grand Total	\$304,479.94	No Bid	No Bid

A "No Bid" was received from Unique Fire Apparatus and Equipment stating their work load is too high at this time.

A "No Bid" was received from Crimson Fire Apparatus stating they could not meet bid opening date.

Bids Opened: December 12, 2005 @ 3:00 PM

  
Janice A. Bell, CPPB  
Procurement Officer



**County of Lexington  
Department of Public Safety  
FIRE SERVICE DIVISION**



December 20, 2005

**MEMORANDUM**

**To:** Bruce Rucker  
Assistant Sheriff / Public Safety Director

**From:** Russell Rawl   
Fire Service Coordinator

**Reference:** Pumper Bid

This bid provides for purchasing one pumper to replace the aging vehicles in the Fire Service Fleet. This apparatus is to be built to specifications developed by the Fire Service to insure capability and standardization with existing apparatus, as well as meet the requirements of the National Fire Protection Agency and Insurance Services offices.

One bid was received from Slagle's Fire Equipment. The bid submitted was evaluated by Ellis Gammons (Fleet Manager), Janice Bell (Procurement Officer) and Russell Rawl (Fire Service Coordinator) and it was determined the bid meets specifications.

Therefore it is my recommendation to award the bid to Slagle's Fire Equipment as being the lowest responsive bidder and to include the following

• Pumper	\$283,528.82
• LED light bar	\$662 00
• Hose bed cover actuator	\$ 2,250.00
• Optional Equipment	\$9,506.12
All items with the exception of items 1,2,3 and 21	
<b>Total</b>	<b>\$ 295,946.94</b>

It is also requested to increase the quantity from one to two. This will allow purchasing the pumper that is approved for the new Corley Mill Road Fire Station. This additional purchase is recommendation due to the delivery from award of bid is approximately one year Also apparatus manufacturers anticipate a 10% to 15% increase per apparatus due to new emissions standards that become effective for apparatus purchased after June 2006. Should the construction of the Corley Mill Station be delayed, the funding for this pumper could be taken from the Fire Service's General Fund and utilized as a replacement pumper which is included in the life cycle replacement schedule for FY 06-07.

If you have any questions or require any additional information, please let me know.

# COUNTY OF LEXINGTON

## Procurement Services

---

### MEMORANDUM

(O) 785-8319

(F) 785-2240

**DATE:** December 28, 2005

**TO:** Art Brooks  
County Administrator

**THROUGH:** Sheila R. Fulmer, CPPB  
Procurement Manager *Sheila R Fulmer*

**FROM:** Donna J. Harris, CPPB  
Procurement Officer *Donna J Harris*

**SUBJECT:** **Roadway Improvements for Buck Corley Road - "C" Funds - Public Works**  
**BID NO. B06017-11/30/05H**

---

Invitations for bids were advertised and solicited from qualified contractors for Roadway Improvements for Buck Corley Road. The project includes the construction of approximately 3,296 L.F. of roadway and other appurtenances for Buck Corley Road. There is an estimated 1,404 L.F. of 18", 996 L.F. of 24", 564 L.F. of 30" and 932 L.F. of 36" R.C. pipe, 5,463 C.Y. of Excavation, 100 C.Y. of Rock Excavation, 60 Tons Rip Rap, 965 Tons of Asphalt Surface Course and 12,110 S.Y. of Base Course (Stabilized aggregate 6"). We received seven (7) bids and two (2) no bids (see attached bid tab).

Bids were evaluated by John Fechtel, Director of Public Works; Jim Starling, Engineering Associate III, Public Works; Paul G. Sease, CCS, Wilbur Smith Associates; and Donna J. Harris, Procurement Officer. It is our recommendation to award this contract to Hunter Construction as being the lowest responsive bidder. The total bid for the project, based on estimated quantities, is \$513,782.50.

Funds are appropriated in account: 2700-121300-539715 - Buck Corley Road

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on January 10, 2006.

Attachments

copy: Larry Porth, Director of Finance / Assistant County Administrator  
John Fechtel, Director of Public Works

# COUNTY OF LEXINGTON

## BID TABULATION SHEET

**BID:** B06017-11/30/05H

**DATE:** December 28, 2005

ROADWAY IMPROVEMENTS FOR BUCK CORLEY ROAD

BIDDER	TOTAL BID
Hunter Construction	\$513,782.50
C. R. Jackson Company, Incorporated	\$527,149.50
U. S. Constructors	\$574,052.58
T. B. Bulldozing, Incorporated	\$593,111.78
Plowden Construction Company, Incorporated	\$615,188.50
L. J., Incorporated	\$693,405.25
Mabus Brothers Construction Company	\$724,982.12

No bid response was received from Marshall Landscaping, Incorporated and McClam & Associates, Incorporated stating that their schedule would not permit them to perform.

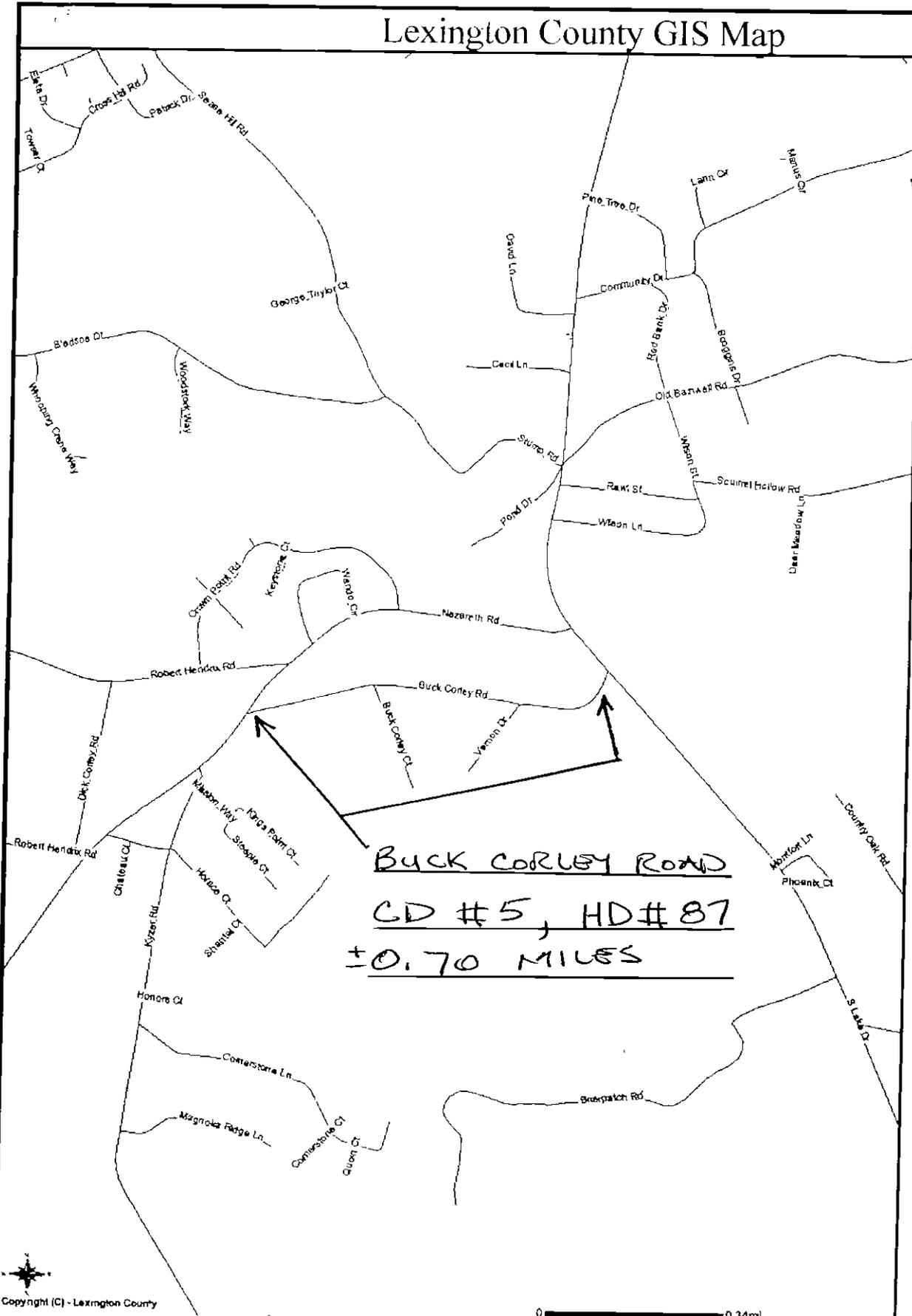
Bids Opened: November 30, 2005 @ 3:00 p.m.



Donna J. Harris, CPPB  
Procurement Officer

# Lexington County GIS Map

- Legend
-  Lake/River
  -  Local Roads
  -  Collector Roads
  -  Arterial Roads
  -  Interstates
  -  County Outline
  -  Municipality
  -  Incorporated Area



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# COUNTY OF LEXINGTON

## Procurement Services

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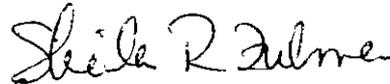
MEMORANDUM

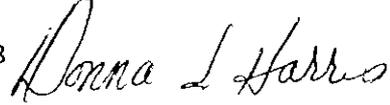
(O) 785-8319

(F) 785-2240

**DATE:** December 28, 2005

**TO:** Art Brooks  
County Administrator

**THROUGH:** Sheila R. Fulmer, CPPB  
Procurement Manager 

**FROM:** Donna J. Harris, CPPB  
Procurement Officer 

**SUBJECT:** Pen-Link and i2 Software - Sheriff's Department  
Q06004-12/20/05H

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Invitations for Bids were advertised and solicited from qualified bidders for Pen-Link and i2 Software for the Sheriff's Department. The Pen-Link software will allow the Sheriff's Department to store phone record information, as well as, associated case information such as subscribers, events, etc. It will also incorporate cell tower databases to allow GIS mapping of the location of target phone calls. The i2 software is a database/data mining application specifically designed to integrate with other applications in the i2 product line. The Sheriff's department currently utilizes Analyst's Notebook (an i2 product) for creating link charts, tune lines, etc. Both software applications will assist the Sheriff's department with sharing information on gang activity with the U. S. Marshal's Office and South Carolina State Law Enforcement Division's Intelligence Unit. We received two (2) bids (see attached bid tab).

The grant procedures have been approved by the South Carolina Department of Public Safety. Bids were evaluated by Luke Fossum, Senior Detective, Sheriff's Department and Donna J. Harris, Procurement Officer. Jim Schafer, Director of Information Services, has reviewed and recommended the requested equipment. It is our recommendation to award the Pen-Link software to Pen-Link, Ltd. for the amount of \$6,890.00 and the i2 software to i2, Incorporated for the amount of \$5,512.00, for a grand total of \$12,402.00, including sales tax.

Funds are appropriated in accounts:

#2443-151200-5A6312 - Gang Investigations Unit - Database Analytical Software - \$5,512.00

#2443-151200-5A6313 - Gang Investigations Unit - Phone Toll Analysis Software - \$6,890.00

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on January 10, 2006.

copy: Larry Porth, Director of Finance / Assistant County Administrator  
Chief Keith Kirchner, Assistant Sheriff  
Nandalyn Heattley, Grants Coordinator, Sheriff's Department  
Jim Schafer, Director of Information Services

# COUNTY OF LEXINGTON

## BID TABULATION SHEET

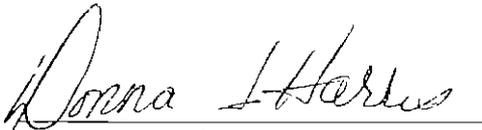
**BID:** Q06004-12/20/05H

**DATE:** December 28, 2005

### PEN-LINK AND I2 SOFTWARE

BIDDER	1 Each Pen-Link version 8.0	1 Each i2 Software iBase Designer 4	Shipping	Taxes	Total
Pen-Link, Ltd.	\$6,500.00	No bid	Included	\$390.00	\$6,890.00
i2, Incorporated	No bid	\$5,200.00	Included	\$312.00	\$5,512.00

Bids opened: December 20, 2005

  
\_\_\_\_\_  
Donna J. Harris, CPPB  
Procurement Officer

# COUNTY OF LEXINGTON

## Procurement Services

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MEMORANDUM

(O) 785-8319

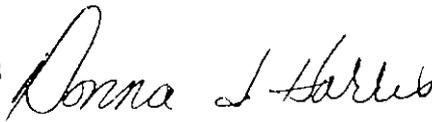
(F) 785-2240

**DATE:** January 3, 2006

**TO:** Art Brooks  
County Administrator

**THROUGH:** Sheila R. Fulmer, CPPB  
Procurement Manager

**FROM:** Donna J. Harris, CPPB  
Procurement Officer



**SUBJECT:** Tactical Vests - Sheriff's Department

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We have received a purchase request for eight (8) tactical vests for the Sheriff's Department. The level IV tactical vests are required for the narcotic investigators to be protected from high velocity rifle assaults. These rifle assaults are a major safety issue in that the "NET" team regularly serves search warrants on meth labs and other drug locations where high velocity rifles are found on the subjects. This equipment will be purchased from Designlab Incorporated through the South Carolina State Contract #03-S5770-A9438. The grant procedures have been approved by the South Carolina Department of Public Safety (DPS).

The costs of the vests are \$12,094.35 including applicable sales tax.

Funds are appropriated in the following account:

#2436-159900-5A6318 - (8) Tactical Vests - LE/Multi Narcotics Task Force	\$12,094.35
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I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on January 10, 2006.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Chief Keith Kirchner, Assistant Sheriff  
Nandalyn Heaitley, Grants Coordinator, Sheriff's Department

Minutes are left out intentionally until approved by Lexington County Council. Upon Council's approval, the minutes will be available on the internet

## COMMITTEE REPORT

**RE:** Capital Improvement Plan (CIP) for Lexington County Airport at Pelton

**DATE:** December 15, 2005

**COMMITTEE:** Airport Committee

**MAJORITY REPORT:** Yes

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The Airport Committee convened on Tuesday, December 13, 2005 to discuss the proposed Five-Year Capital Improvement Plan (CIP) for FY 2007- 2011 prepared by Wilbur Smith Associates for the Lexington County Airport at Pelion.

Ms. Katherine Doucett, Human Resources Director and Assistant County Administrator, said in order for the County to be eligible for any federal funding from the FAA (Federal Aviation Administration) for the Lexington County Airport at Pelion the County must submit annually a five-year capital improvement plan. The application deadline to the FAA is February 15, 2006.

Mr. Chris Eversmann, Sr. Project Manager/Office Manager for Wilbur Smith Associates, stated the five-year plan for FY 2007-2011 is based on the Master Plan; staff visits to the airport making inspections to the conditions of the air-site infrastructures i.e taxiways, aprons, and runways; and the FAA priorities. He stated FAA grants are 95 percent federally funded with the remaining 5 percent split equally between the County (2.5 percent) and SC Division of Aeronautics (2.5 percent). However, Mr. Eversmann stated in FY 2010 the corporate hangar and ramp construction for an estimated cost of \$255,000 are not eligible for federal funding.

Mr. Eversmann stated the five-year plan will include apron and taxiway reconstruction; runway improvements; electrical upgrades, additional T-hangars; a corporate hangar and apron expansion; and land acquisition. The estimated total cost of the five-year plan is \$2,418,000. The County's estimate cost is \$315,450.

The committee voted to recommend to Council that the FY 2007-2011 Capital Improvement Plan be amended to add the t-hangars (\$444,000) from FY 2009 to FY 2007 and move the runway improvements from FY 2008 to FY 2009 (\$814,000).

Deliver Advance Copy via Electronic Mail

November 30, 2005

Ms Katherine Doucett, Assistant County Administrator  
Lexington County  
County Administration Building  
212 South Lake Drive  
Lexington, South Carolina 29072

**Re: Lexington County Airport at Pelion (6J0)  
Draft Fiscal Year - 2007 (FY-07) Capital Improvement Plan (CIP)**

Dear Ms Doucett:

I have enclosed a draft copy of a proposed Capital Improvement Plan (CIP) for the Lexington County Airport at Pelion for your review. We based our preparation of this plan on our observations from recent site visits, stated Federal Aviation Administration (FAA) priorities of "Safety and Efficiency," review of the existing Master Plan and a liberal assessment of potential spending levels.

The CIP serves as *an initial capital planning document* and is an annual requirement by the FAA. Though, optimally, all years contain accurate forecasts of project activity, the five-year plan is updated annually with the initial year being the most crucial in the funding cycle that will commence on October 1, 2006. In this regard, it serves as a grant funding placeholder in the early stages of the application queue.

Once you approve the CIP, we can prepare the required Project Pre-Applications that will reflect FY-07 projects contained therein. The approved CIPs and the associated Project Pre-Applications must be delivered to the FAA's Atlanta Regional Office by February 15, 2006. Following a Tentative Allocation (T/A) of funding by the FAA, final award of Airport Improvement Project (AIP) grants will be based on actual project bid amounts. Project Applications will then be submitted and grant offer letters issued. As the process progresses, the obligation by the sponsor becomes more defined and more committed.

Though not reflected on this draft, as discussed previously, you may want to consider an update to the airport's *Master Plan* that reflects the priorities and vision of the new owner.

We value our client relationship with Lexington County and look forward to working with you on future airport projects

Sincerely,

**WILBUR SMITH ASSOCIATES**

**Christopher S. Eversmann, PE**  
Senior Project Manager / Office Manager

Encl: Draft FY-2007 CIP

cc: Mr David Brandes, Wilbur Smith Associates  
Mr Frankie Leaphart, Wilbur Smith Associates

AIRPORT LEXINGTON COUNTY AIRPORT AT PELION (6JO)  
ASSOCIATION: LEXINGTON COUNTY, SOUTH CAROLINA  
FIVE YEAR CIP: FY 2007-2011

Date November 30, 2005						
FEDERAL FY	PROGRAM DESCRIPTION	TOTAL COST	FEDERAL COST	STATE COST	LOCAL COST	
2007	<b>DBE Plan for 2008 Construction</b> <b>Apron and Taxiway Reconstruction</b> Survey, Testing, Engineering and Design Bidding and Construction Phase Services Construction <b>Electrical Upgrade Phase I</b> Electrical Vault and Equipment Design Electrical Vault and Equipment Replacement Construction Runway and Taxiway Lighting and Sign Relocation Design <b>Runway Improvements</b> Survey, Testing, Engineering and Design Total	\$ 10,000 \$ 20,000 \$ 10,000 \$ 95,000 \$ 12,000 \$ 36,000 \$ 33,000 \$ 50,000 \$ 311,000	\$ 9,500 \$ 19,000 \$ 9,500 \$ 95,000 \$ 11,400 \$ 34,200 \$ 31,350 \$ 85,500 \$ 295,450	\$ 250 \$ 500 \$ 250 \$ 2,500 \$ 300 \$ 900 \$ 825 \$ 2,250 \$ 7,775	\$ 250 \$ 500 \$ 250 \$ 2,500 \$ 300 \$ 900 \$ 825 \$ 2,250 \$ 7,775	
2008	<b>DBE Update 2009 Construction</b> <b>Runway Improvements</b> Bidding and Construction Phase Services Runway Widening Construction Runway Strengthening Overlay Construction <b>Electrical Upgrade Phase II</b> Runway Lighting Construction Taxiway Lighting Construction Sign Relocation Construction PAPI Installation Total	\$ 10,000 \$ 65,000 \$ 277,000 \$ 462,000 \$ 135,000 \$ 125,000 \$ 20,000 \$ 45,000 \$ 1,139,000	\$ 9,500 \$ 61,750 \$ 263,150 \$ 438,900 \$ 128,250 \$ 118,750 \$ 19,000 \$ 42,750 \$ 1,082,050	\$ 250 \$ 1,625 \$ 6,925 \$ 11,550 \$ 3,375 \$ 3,125 \$ 500 \$ 1,125 \$ 28,475	\$ 250 \$ 1,625 \$ 6,925 \$ 11,550 \$ 3,375 \$ 3,125 \$ 500 \$ 1,125 \$ 28,475	
2009	<b>DBE Update 2010 Construction</b> <b>T-Hangar</b> Survey, Testing, Engineering and Design Bidding and Construction Phase Services 5-Unit Hangars Apron and Taxiway Construction Total	\$ 10,000 \$ 35,000 \$ 24,000 \$ 300,000 \$ 75,000 \$ 444,000	\$ 9,500 \$ 33,250 \$ 22,800 \$ 285,000 \$ 71,250 \$ 421,800	\$ 250 \$ 875 \$ 600 \$ 7,500 \$ 1,875 \$ 11,100	\$ 250 \$ 875 \$ 600 \$ 7,500 \$ 1,875 \$ 11,100	
2010	<b>Corporate Hangar and Apron Expansion</b> Survey, Testing, Engineering and Design Bidding and Construction Phase Services Corporate Hangar and Ramp Construction Apron and Taxiway Construction Service Road Construction Total	\$ 36,000 \$ 25,000 \$ - \$ 80,000 \$ 33,000 \$ 174,000	\$ 34,200 \$ 23,750 \$ - \$ 76,000 \$ 31,350 \$ 165,300	\$ 900 \$ 625 \$ - \$ 2,000 \$ 825 \$ 4,350	\$ 900 \$ 625 \$ - \$ 2,000 \$ 825 \$ 4,350	
2011	<b>Land Acquisition</b> Total Five Year Total	\$ 350,000 \$ 2,418,000	\$ 332,500 \$ 2,297,100	\$ 8,750 \$ 60,450	\$ 8,750 \$ 315,450	

Lexington County, South Carolina

Approved