

AGENDA
LEXINGTON COUNTY COUNCIL
Committee Meetings
Tuesday, January 8, 2008
Second Floor - County Administration Building
212 South Lake Drive, Lexington, SC 29072
Telephone - 803-785-8103 -- FAX 803-785-8101

***Times are tentatively scheduled committee meetings that may run behind or ahead of schedule; therefore, the times could change by as much as 30 minutes.**

2:15 p.m. - 3:15 p.m. - Economic Development

- (1) Project Ironside - Economic Development - Al Burns, Director
- (2) Project Duce - Economic Development - Al Burns, Director
- (3) Old Business/New Business
- (4) Adjournment

3:15 p.m. - 3:25 p.m. - Justice

- (1) Contract with South Carolina Department of Juvenile Justice (Goals 1,3) - Sheriff's Department - Col. Allan Paavel.....**A**
- (2) Violent Crime Task Force Grant Application (Goals 1,3) - Solicitor's Office – Rick Hubbard, Deputy Solicitor.....**B**
- (3) Old Business/New Business
- (4) Adjournment

3:25 p.m. - 3:35 p.m. - Health & Human Services

- (1) 2006 State Homeland Security Program (SHSP) - Buffer Zone Protection Plan (Goal 1) – Public Safety/Emergency Management - Maj. George Brothers**C**
- (2) Pre-Disaster Mitigation (PDM) Program (FEMA Grant) Application Update (Goals 1,3) – Chief Bruce Rucker, Assistant Sheriff/Director of Public Safety & Homeland Security
- (3) Old Business/New Business
- (4) Adjournment

3:35 p.m. - 3:55 p.m. - Public Works

- (1) Update on Various Issues - Public Works - John Fechtel, Director
- (2) FEMA Class Change - Flood Insurance - Public Works - John Fechtel, Director.....**D**
- (3) Old Business/New Business - Land Dev. Guidelines 4.3.3 and 3.4.4, Paving policy, Policy for skip paving
- (4) Adjournment

3:55 p.m. - 4:15 p.m. - Committee of the Whole

- (1) Building Use and Naming Policy - Katherine Hubbard, County Administrator **E**
- (2) Leadership Lexington County Request - Mr. J.J. Jones, 2007 Committee Chairman..... **F**
- (3) Old Business/New Business
- (4) Adjournment

Economic Development

- S. Davis, Chairman
- B. Banning, Sr., V Chairman
- J. Kinard
- J. Jeffcoat
- T. Cullum
- B. Derrick

Justice

- B. Banning, Sr., Chairman
- J. Kinard, V Chairman
- S. Davis
- B. Keisler
- B. Derrick

Health & Human Services

- J. Carrigg, Jr., Chairman
- J. Jeffcoat, V Chairman
- D. Summers
- B. Keisler
- B. Banning, Sr.
- B. Derrick

Public Works

- D. Summers, Chairman
- T. Cullum, V Chairman
- B. Keisler
- J. Carrigg, Jr.
- B. Derrick

Committee of the Whole

- B. Derrick, Chairman
- D. Summers, V Chairman
- J. Kinard
- S. Davis
- B. Keisler
- J. Jeffcoat
- J. Carrigg, Jr.
- B. Banning, Sr.
- T. Cullum

A G E N D A
LEXINGTON COUNTY COUNCIL

Tuesday, January 8, 2008

Second Floor - Dorothy K. Black Council Chambers - County Administration Building

212 South Lake Drive, Lexington, South Carolina 29072

Telephone - 803-785-8103 FAX - 803-785-8101

4:30 P.M. - COUNCIL CHAMBERS

Call to Order/Invocation

Pledge of Allegiance

Presentation of Plaques

ELECTION OF OFFICERS

Chairman

Vice Chairman

Appointment of Parliamentarian

Chairman's Report

Administrator's Report

Employee Recognition - Katherine Hubbard, County Administrator

(1) Shining Stars

(2) Employee of the 3rd Quarter

Presentation of Resolution

(1) Carl M. Hust Presented by Councilman John Carrigg

Appointments G

Bids/Purchases/RFPs

(1) One (1) Lawn Mower - Building Services **H**

(2) One (1) Enterprise Firewall - Information Services **I**

- (3) One (1) Wireless Switch & Software - Information Services **J**
- (4) 12-Lead Cardiac Monitor/Defibrillator - Public Safety/EMS **K**
- (5) 2007-2008 Resurfacing Program - Public Works **L**
- (6) (54) Radios with Accessories (Replacement) - Sheriff's Department **M**
- (7) Fleet Vehicle Replacement - Sheriff's Department **N**
- (8) Health Care Services RFP - Sheriff's Department **O**
- (9) Panasonic Laptops and Accessories - Sheriff's Department **P**
- (10) Replacement Dishwasher - Sheriff's Department **Q**
- (11) Weapons Purchase and Disposal of Used and Confiscated Firearms - Sheriff's Department **R**
- (12) Cat 938-G Front End Loader - Solid Waste Management **S**

Zoning Amendments

- (1) Zoning Map Amendment M07-05 - 5609 Wescott Road - 3rd and Final Reading **T**
- (2) Zoning Map Amendment M07-08 - 1731 Bush River Road - 3rd and Final Reading **U**
- (3) Zoning Map Amendment M07-10 - (Road Classification Change) Approximately 480 feet of
of
Linwood Drive, Lexington Beginning at Current RL4 Boundary to Common Property Line
of TMS 004200-03-042 and 004200-03-041 - Announcement of 1st Reading **V**

Ordinances

- (1) Ordinance 08-01-An Ordinance to the Amend Language in the Building Code Ordinance
Pertaining to Administration and Permitting Requirements - 1st Reading by Title
- (2) Ordinance 08-02 - Ordinance to Approve a Contract of Conveyance of Certain Properties
from the County of Lexington to the Lexington Medical Center - 1st Reading by Title

Committee Reports

Justice, B. Banning, Chairman

- (1) Contract with South Carolina Department of Juvenile Justice - **Tab A**
- (2) Violent Crime Task Force Grant Application - **Tab B**

Health & Human Services, J. Carrigg, Jr., Chairman

- (1) 2006 State Homeland Security Program (SHSP) - Buffer Zone Protection Plan - **Tab C**

6:00 P.M. - Public Hearing

- (1) Ordinance 07-11 - An Ordinance Adopting a Supplemental Appropriation for Fiscal Year
2007-2008 for a No-Kill Spay Neuter and Adoption Public Private Partnership Program **W**

Budget Amendment Resolutions

OLD BUSINESS/NEW BUSINESS

EXECUTIVE SESSION/LEGAL BRIEFING

MATTERS REQUIRING A VOTE AS A RESULT OF EXECUTIVE SESSION

ADJOURNMENT

GOALS

- 1. Provide for public services to citizens of Lexington County.**
- 2. Manage growth to meet needs of Lexington County.**
- 3. Appropriate required funding to meet Strategic Plan.**

Lexington County Sheriff's Department



MEMORANDUM

To: Adam DuBose, Grants Manager
From: Colonel Allan Paavel, Sheriff's Department
Date: December 14, 2007
Re: Contract with SC Dept. of Juvenile Justice

The South Carolina Department of Juvenile Justice (SCDJJ) has pursued the establishment of a contract with the Lexington County Sheriff's Department (LCSD) to provide technical and professional services, as it relates to juvenile detention prevention and intervention initiatives. SCDJJ will provide one hundred thousand dollars (\$100,000) the first year of operation to fund a Juvenile Detention Case Manager, whose responsibility shall be to manage juvenile detention cases and provide prevention and intervention support to detention initiatives in the Lexington County law enforcement service area. This contract will support SCDJJ's efforts to provide juvenile detention alternatives in lieu of housing Lexington County juveniles in their facility at a cost to LCSD of \$50 per day per juvenile.

We are requesting that this item be presented to the Justice Committee and a recommendation from the Justice Committee to full County Council on January 8, 2008. We would like to start this contract as soon as possible. The budget packet is attached to this memorandum.

If you have any questions, please let me know. We appreciate your consideration of this matter.

COUNTY OF LEXINGTON
SCDJJ CONTRACT
Annual Budget
Fiscal Year - 2007-08

Object Code	Revenue Account Title	Requested 2007-08	Approved 2007-08
*LE - SCDJJ Contract 2645:			
Revenues (Organization: 000000)			
456100	Program Income	0 100,000	0
	** Total Revenue	<u>0 100,000</u>	<u>0</u>
	***Total Appropriation	0 100,000	0
FUND BALANCE			
	Beginning of Year	<u>0 0</u>	<u>0</u>
FUND BALANCE - Projected			
	End of Year	<u><u>0 0</u></u>	<u><u>0</u></u>

**COUNTY OF LEXINGTON
SCDJJ CONTRACT
Annual Budget
Fiscal Year - 2007-08**

Fund: 2645
Division: Law Enforcement
Organization: 151200 - LE/Operations

		BUDGET	
Object Expenditure		2007-08	2007-08
Code Classification		Requested	Approved
Personnel			
510100	Salaries & Wages	31,477	0
511112	FICA - Employer's Portion	2,408	0
511114	Police Retirement - Employer's Portion	3,369	0
511120	Insurance Fund Contribution	5,760	0
511130	Workers Compensation	1,058	0
	* Total Personnel	44,072	0
Operating Expenses			
520800	Outside Printing	55	0
521000	Office Supplies	200	0
521200	Operating Supplies	1,000	0
521208	Police Supplies	1,500	0
522300	Vehicle Repairs & Maintenance	1,500	0
524100	Vehicle Insurance	557	0
524201	General Tort Liability Insurance	965	0
525000	Telephone	317	0
525020	Pagers and Cell Phones	900	0
525030	800 MHz Radio Service Charges	687	0
525031	800 MHz Radio Maintenance Contract	100	0
525041	E-mail Service Charge	60	0
525230	Subscription, Dues & Books	50	0
525400	Gas, Fuel, & Oil	3,100	0
525600	Uniforms & Clothing	4,650	0
529903	Contingency	3,237	0
	* Total Operating	18,878	0
	** Total Personnel & Operating	62,950	0
Capital			
540000	Small Tools & Minor Equipment	350	0
540010	Minor Software	400	0
5A8492	(1) Ruggedized Laptop w/ Accessories	5,000	0
5A8493	(1) 800 MHz Radio w/ Accessories	5,800	0
5A8494	(1) Handgun & Accessories	500	0
5A8495	(1) Vehicle w/ Emergency Equipment	25,000	0
	** Total Capital	37,050	0
	*** Total Budget Appropriation	100,000	0

SECTION III. – PROGRAM OVERVIEW

The South Carolina Department of Juvenile Justice (SCDJJ) has pursued the establishment of a contract with the Lexington County Sheriff's Department (LCSD) to provide technical and professional services, as it relates to juvenile detention prevention and intervention initiatives. SCDJJ will provide one hundred thousand dollars (\$100,000) the first year of operation to fund a Juvenile Detention Case Manager, whose responsibility shall be to manage juvenile detention cases and provide prevention and intervention support to detention initiatives in the Lexington County law enforcement service area. This contract will support SCDJJ's effort to provide juvenile detention alternatives in lieu of housing Lexington County juveniles in their facility at a cost to LCSD of \$50 per day per juvenile.

SECTION V. B. – OPERATING LINE ITEM NARRATIVES

520800 – OUTSIDE PRINTING \$55

Business Cards are needed to be given to citizens.

521000 – OFFICE SUPPLIES \$200

Items to be purchased include but not limited to pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

521200 – OPERATING SUPPLIES \$1,000

The greatest expenditure in this account is case preparation materials. Supplies needed but not limited to are tapes, evidence collection bags and boxes, disposable gloves fingerprint kits, hazardous waste disposal kits, etc., must be used to process criminal investigative cases according to SC Code of Laws and Federal Laws.

521208 – POLICE SUPPLIES \$1,500

Law Enforcement accessories are required for daily job functions. Supplies needed but not limited to are flashlights, handcuffs, flex cuffs, OSHA supplies, duty ammunition, and taser cartridges.

522300 – VEHICLE REPAIR AND MAINTENANCE \$1,500

This account is used to repair and maintain vehicles.

524100 – VEHICLE INSURANCE \$557

The budget amount per vehicle is the recommendation of the County Risk Manager.

524201 – GENERAL TORT LIABILITY INSURANCE \$965

General Tort Liability Insurance is required for each person employed by the County. The amount listed as estimated by the County Risk Manager.

525000 – TELEPHONE \$317

This account will be used to pay telephone line charges, fax line charges, and telephone book listing charges. The amount budgeted is based on the contract prices with Pond Branch Telephone Company plus an additional amount for the telephone extension relocation, directory assistance charges and telephone book listing charges.

525020 – PAGERS AND CELL PHONES \$900

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones are required for immediate response when required. The amount budgeted is based on the County's contract prices plus an amount for additional charges for the cell phones.

525030 – 800 MHz RADIO SERVICE CHARGES \$687

The 800 MHz radios are required for communication.

525031 – 800 MHz RADIO MAINTENANCE CONTRACTS **\$100**

The 800 MHz radios are covered under a maintenance contract that covers some repairs due to the excessive use.

525041 – E-MAIL SERVICE CHARGE **\$60**

E-mail service is no longer given as a free service. Each user is charged a \$10 per month charge for e-mail service.

525230 – SUBSCRIPTIONS, DUES & BOOKS **\$50**

Various subscriptions and memberships are needed as they relate to law enforcement statistics, training, and legal updates. These subscriptions and organizational memberships provide information that assist with the daily management, operations, and industry trends.

525400 – GAS, FUEL AND OIL **\$3,100**

The amount budgeted is based on the estimated average cost of a patrol car plus an additional 10%. The 10% increase is due to the unstable fuel market.

525600 – UNIFORMS AND CLOTHING **\$4,650**

The officers must wear vest, uniforms, complete duty belts including asp baton, and handcuffs when performing their duties according to County policy. Body armor is required as policy and safety standard procedure for each sworn officer to wear for protection.

SECTION V. C. –CAPITAL LINE ITEM NARRATIVES

540000 – SMALL TOOLS AND MINOR EQUIPMENT \$350

These funds will purchase a cell phone, digital camera and digital recorder for the officer.

540010 – MINOR SOFTWARE \$400

Software and licenses are needed for antivirus protection and word processing.

5A8492 - (1) RUGGIDIZED LAPTOP W/ ACCESSORIES \$5,000

Computers are needed by all positions. Computers are the recording and information storage tool used in incident reporting and the investigating process.

5A8493 - (1) 800 MHz RADIO W/ ACCESSORIES \$5,800

The 800 MHz radios are necessary for communication and officer safety.

5A8494 - (1) HANDGUN & ACCESSORIES \$500

The officers carry weapons to protect the public and themselves.

5A8495 - (1) VEHICLE W/ EMERGENCY EQUIPMENT \$25,000

A vehicle with the sufficient emergency equipment is needed to respond to calls.

A CONTRACT FOR PROFESSIONAL AND TECHNICAL SERVICES

BETWEEN

STATE AGENCY AND LOCAL GOVERNMENT

This contract is entered into by and between the South Carolina Department of Juvenile Justice, Post Office Box 21069, Columbia, South Carolina, 29221-1069, hereinafter referred to as the "Department of Juvenile Justice" or "DJJ" and Lexington County Sheriff's Department, hereinafter referred to as "LCSD".

WHEREAS, the Department of Juvenile Justice desires to engage the Lexington County Sheriff's Department to render certain technical and professional services to DJJ involving detention alternatives initiative; and

WHEREAS, the Lexington County Sheriff's Department is uniquely positioned and qualified to render juvenile detention prevention and intervention initiatives to DJJ; and

WHEREAS, entering into a contract with LCSD, who already has both law enforcement staff and law enforcement support personnel in its employ or readily at its disposal to perform these services, will result in considerable cost savings to the citizens of the State;

NOW THEREFORE:

1. **Term**

The term of this Contract is from the date that it is fully executed by both parties through June 30, 2009. Thereafter, and subject to DJJ being able to identify the availability of sufficient funds to do so and satisfactory performance by LCSD, this Contract may be renewed on a year to year basis through the signing of a new written contract or through the signing of an addendum or an amendment thereto.

2. **Employment**

The Lexington County Sheriff's Department represents that it has, or will secure at its own expense, all personnel required in the performance of the services covered by this Contract. Such personnel shall not be employees of, or have any contractual relationship with, DJJ.

All of the services required hereunder will be performed by LCSD, or under LCSD's supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized under state and local law to perform such services.

The Lexington County Sheriff's Department shall be liable for and pay all taxes required by local, State or Federal governments, including but not limited to social security, workers' compensation, and employment security as required by law. No employee benefits of any kind shall be paid by DJJ to or for the benefit of LCSD or its employees or agents by reason of this Contract.

3. **Scope of Services**

The Lexington County Sheriff's Department shall perform and carry out in a satisfactory and proper manner, as determined by the Department of Juvenile Justice, the following services in support of DJJ's efforts to provide juvenile detention alternatives:

A. The Lexington County Sheriff's Department shall employ, or designate an employee within its office, to be a Juvenile Alternatives to Detention Community Resource Officer, or Juvenile Detention Case Manager, whose responsibility shall be to manage juvenile detention cases and provide prevention and intervention support to detention initiatives in the Lexington County law enforcement catchments' area.

B. The Juvenile Detention Case Manager's essential job functions related specifically to detention alternatives shall include:

Will ensure that he or she enforces all local, federal and state laws relating to public safety and welfare; performs all duties in compliance with applicable policies, procedures, laws, regulations and standards of safety;

Will adhere to the policies and procedures of LCSD and SCDJJ and be subject to the same standards as employees in both organizations with regards to professionalism, work ethics, performance, and accountability;

Will have regular day hours, but will be on-call at other times to include nights, weekends and holidays to respond (personally, if necessary) and provide assistance to the Lexington County DJJ Office, LCSD, and other law enforcement agencies;

Will maintain a close working relationship with local law enforcement agencies and ensure these agencies are aware of DJJ detention and screening processes and available alternatives to detention;

Will ensure that local law enforcement is knowledgeable of current Department of Social Services emergency protective custody (EPC) procedures, understand mandatory reporting of children welfare issues, and can assist law enforcement and school personnel in properly identifying candidates;

Will visit and monitor juveniles prior to adjudication who are on house arrest, curfew, or in alternative placement in lieu of detention;

Will be knowledgeable about all forms of DJJ electronic monitoring devices and be able to implement usage of such devices when necessary for those juveniles eligible for detention alternative programs;

Will keep the Lexington DJJ County Director or designee apprised of all actions regarding detentions and placements on a daily basis;

Will maintain liaison with local civic, government, education, religious, and health groups by serving on committees that work with at-risk youth when directed by the county director.

Will assist with educating those entities who serve juveniles and at-risk youth about detention alternative programs available in the community that would prevent juveniles from offending or becoming victims;

Will visit established programs in the community, such as Adopt-A-Classroom, Project Gang-Out, and Teen After School Centers (TASC), to provide instruction and education that would prevent juveniles from offending or becoming victims.

C. The Juvenile Detention Case Manager's essential job functions related specifically to prevention and intervention shall include:

Will promote a positive attitude toward the law and law enforcement officers through frequent personal contact with community youth at schools, community functions, and referral agencies;

Will identify gang activity and other potential problem areas or risky adolescent behaviors; will recommend and/or implement corrective action in conjunction with Lexington County DJJ programs or other community programs;

Will communicate with parents to discuss law violations; will refer parents to outside organizations for assistance as appropriate;

Will participate in school / extracurricular activities as appropriate;

Will document all contact with juveniles and families in the community; will maintain records and prepare related reports;

Will assist other law enforcement officers in matters involving juveniles and families in the community when necessary;

Will maintain assigned equipment and vehicles;

Will participate in public relations efforts, as necessary, to maintain a cooperative and positive relationship between SCDJJ, the Lexington County Sheriff's Department, and the community.

Will attend periodic training sessions; maintain required level of proficiency in the use of firearms; receive and respond to citizens' inquiries, concerns, and complaints concerning law enforcement activities as they relate to detention alternatives and other DJJ procedures in handling juveniles;

Will receive and review various records and reports, including incident reports, investigative reports, student records, memos, correspondence, etc;

Will prepare various documents, including incident reports, case files, accident / injury reports, equipment check lists, traffic tickets, lesson plans, and various other records, reports, memos, correspondence;

Will refer to policy and procedure manuals, codes, regulations, laws, maps, statutes, training manuals, professional periodicals for both LCSD and SCDJJ;

Will operate various types of office equipment, machinery, and tools in the performance of duties, such as a computer, printer, NCIC computer, camera, adding machine, radio equipment, telephones, tape recorder, fax machine, and/or copier; Operate/use a variety of police equipment, including a police vehicle, firearms, radar, etc;

Will use office and computer supplies, restraining devices, protective gear, fingerprint kit, fire extinguisher, and a variety of police-issued materials and supplies;

Will interact and communicate with various groups and individuals, such as the immediate supervisor, other department superior officers, co-workers, school administrators and staff, faculty, students, parents, social service agencies, counselors, other law enforcement agency personnel, other government agencies, attorneys, court personnel, community leaders and organizations, complainants, victims, witnesses, suspects, informants, vendors, and the general public;

Will perform general clerical work as required, including but not limited to preparing reports and records, entering and retrieving computer data, answering the telephone, copying and filing documents, etc;

Will perform other assigned duties as required.

4. **Compensation**

In consideration for the services rendered by LCSD, during the first term (through June 30, 2008) of this Contract as described herein, DJJ agrees to pay LCSD the sum of one hundred thousand dollars (\$100,000). During the second term

(through June 30, 2009) of this Contract as described herein, DJJ agrees to pay LCSD the sum of \$30,000 for personnel costs and \$8,000 for operating costs (with LCSD contributing like amounts based on a 50% by 50% cost share). After the second term, any subsequent terms shall be a 50% by 50% cost share of approximately thirty five thousand dollars (\$35,000), based on 50% of the cost of the Juvenile Detention Alternatives Community Resource Officer's salary plus fringes.

5. **Method of Payment**

The amount paid LCSD shall constitute full and complete compensation for LCSD's Services. Payment shall be made only to LCSD, and DJJ shall have no obligation to any other person for expenses incurred by DJJ. The Department shall pay LCSD one-half of the contract amount (\$50,000) within 30 days after signing of this Contract, an additional twenty five thousand dollars (\$25,000) on or before February 1, 2008, and the remaining twenty five thousand dollars (\$25,000) on or before June 30, 2008. The contract amount for 2008-2009 (\$38,000) shall be paid on or before January 15, 2009.

6. **Incorporation of Agreement**

This agreement incorporates all of the agreements and understanding between the parties and no prior written or oral agreement or understanding of the parties will be valid or enforceable unless embodied in this Contract.

7. **Records and Audits of Records**

Lexington County Sheriff's Department agrees to maintain accurate books, records, documents, and other evidence and results and to follow standard accounting procedures and practices, sufficient to reflect properly all direct costs of whatever nature, claimed to have been incurred, and anticipated to have been incurred, in or for performance of this Contract.

8. **Independent Contractor**

Nothing in the agreement will be interpreted as creating any employment, agency, partnership, joint venture, or any other relationship with the parties other than that of independent contractor. Neither party will make any representation or statement inconsistent with this relationship.

9. **Liability**

Lexington County Sheriff's Department is and will be acting as an independent contractor in the performance of this work, and it shall be solely responsible where found liable to the extent covered by insurance for the payment of any and all claims for loss, personal injury, death, property damage, or otherwise, arising out of any act or omission of its employees or agents, acting within the scope of their employment in connection with the performance of this work.

10. **Time of Performance**

The services of LCSD are to commence as soon as practicable after the execution of this Contract and shall be undertaken and completed in such sequence as to assure their expeditious completion in the light of the purposes of this Contract.

11. **Termination**

Either party may terminate this Contract by giving written notice to the other party of such termination at least thirty (30) days prior to the effective date of such termination. Neither party, by such termination, shall be deemed to have waived any rights under this Contract.

In addition, the Department of Juvenile Justice may terminate this Contract at any time for failure of LCSD to perform or for any other good and sufficient cause. In such event, the Lexington County Sheriff's Department shall cease further obligation of project funds and will take all reasonable steps to otherwise reduce outstanding obligations. The Department of Juvenile Justice will be obligated to pay actual costs and firm commitments to the date of termination. Should termination occur as a result of LCSD's default, LCSD will be required to correct or re-perform at no cost to DJJ.

12. **Confidential Information**

No DJJ reports, information, or data given to LCSD under this Contract which the agency requests in writing to be kept confidential, or which any state or federal law requires to be kept confidential, shall be made available to any individual or organization other than DJJ, by LCSD. The disclosure by LCSD of any "identifiable" information concerning a juvenile being served by this contract shall constitute a violation of the law on confidentiality (SC Code § 20-7-8510) and DJJ's Policies and Procedures, and therefore is prohibited, unless otherwise authorized pursuant to a written order issued by a Family Court Judge.

13. **Law Applicable**

This Contract is made under and shall be construed in accordance with the laws of the State of South Carolina. By executing this Contract, the parties agree that South Carolina law shall be the governing law for all matters arising hereunder.

14. **Discrimination**

Lexington County Sheriff's Department will not discriminate against any employee or applicant for employment or juvenile to be served by this Contract because of race, color, religion, age, sex, national origin, or handicap.

15. **Ownership of Material**

Ownership of all data, materials, and documentation which originated with DJJ and the report(s) prepared for DJJ pursuant to this contract shall belong exclusively to DJJ. Title to any equipment purchased pursuant to this contract is vested in LCSD. Non-expendable equipment and expendable materials must be appropriately inventoried and must be used for purposes consistent with the purpose of this contract.

16. **Compliance with Federal Requirements**

Any state or federal requirements that are more restrictive than the terms and conditions set forth in this Contract shall govern and shall be followed by all parties to this Contract.

17. **Professional Standards**

LCSD agrees that the performance of work and services pursuant to the requirements of this Contract shall conform to high professional standards.

This Contract and all terms and conditions set forth herein are agreed to and executed this _____ day of _____, 2007

**SOUTH CAROLINA DEPARTMENT
OF JUVENILE JUSTICE**

**LEXINGTON COUNTY
SHERIFF'S DEPARTMENT**

BY: _____

BY: _____

William R. Byars, Jr.

DATE: _____

DATE: _____

WITNESS:

WITNESS:

DATE: _____

DATE: _____

COUNTY OF LEXINGTON Grant Request Summary Form

Title of Grant: Violent Crime Task Force

Fund: 2469 Violent Crime Task Force **Department:** 141200 Solicitor
No. Title No. Title

Type of Summary: **Grant Application** X **Grant Award** _____

Grant Overview: Last year, the Lexington County Solicitor's Office established a Violent Crimes Task Force to focus exclusively on the prosecution of violent crimes. This Task Force is comprised of the office's most senior and seasoned prosecutors and aided by a qualified and trained support staff. Working closely with local, state, and federal law enforcement agencies, this Task Force has reduced the number of violent cases pending in Lexington County. More importantly, the Violent Crimes Task Force helps ensure our citizens that the most dangerous and violent offenders will be convicted and punished for their actions, and bring justice to those in our community who are the victims of these most egregious and heinous crimes.

This is the application for the grants second year of funding. The current grant includes only an Investigator and a Case Manager; however, the grant application for the second year of funding is requesting a Victim's Advocate.

Grant Period: July 1, 2008 to June 30, 2009

Responsible Departmental Grant Personnel: Rick Hubbard, Deputy Solicitor

Date Grant Information Released: November 7, 2007 **Date Grant Application Due:** January 11, 2008

Grant Expenditures (Please attach a detailed budget with Excel spreadsheet, Overview, Line Item Narratives, etc.):

Personnel	\$	162,590.00
Operating	\$	26,990.00
Capital	\$	5,980.00
Total	\$	<u>195,560.00</u>

Local Match Required: Yes No

If Yes, What is the Percentage / Amount:	<u>75</u>	<u>\$146,670</u>
	<u>25</u>	<u>\$48,890</u>
	<i>%</i>	<i>\$ Amount</i>

Requirements at the End of this Grant (please explain in detail):

It is recommended that this program continue after the grant has ended.

Dept. Preparer:	<u>LC</u>	<u>12/27/2007</u>
Dept. Approval:	<u>RH</u>	<u>12/27/2007</u>
Finance Approval:	<u>AD</u>	<u>12/28/2007</u>
	<i>Initials</i>	<i>Date</i>

COUNTY OF LEXINGTON
VIOLENT CRIME TASK FORCE
Annual Budget
Fiscal Year - 2008-09

Object Code	Revenue Account Title	Awarded 2007-08	Applied 2008-09	Awarded 2008-09
*Solicitor - Violent Crime Task Force 2469:				
Revenues (Organization: 000000)				
457000	Federal Grant Income	104,709	146,670	0
802611	Op Trn From Sol/State Funds	55,623	48,890	0
	** Total Revenue	<u>160,332</u>	<u>195,560</u>	<u>0</u>
	***Total Appropriation	160,332	195,560	0
	FUND BALANCE			
	Beginning of Year	<u>0</u>	<u>0</u>	<u>0</u>
	FUND BALANCE - Projected			
	End of Year	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

This grant is split 75% coming from SCDPS and 25% is the County's match.

**COUNTY OF LEXINGTON
VIOLENT CRIME TASK FORCE
Annual Budget
Fiscal Year - 2008-09**

Fund: 2469
Division: Solicitor
Organization: 141200 - Solicitor

		<i>BUDGET</i>		
Object Expenditure		2007-08	2008-09	2008-09
Code	Classification	Awarded	Applied	Awarded
Personnel				
510100	Salaries & Wages - 3	73,488	123,504	
511112	FICA Cost	5,622	9,448	
511113	State Retirement	3,420	7,473	
511114	Police Retirement	4,151	4,363	
511120	Insurance Fund Contribution - 3	11,520	17,280	
511130	Workers Compensation	3,108	522	
	* Total Personnel	101,309	162,590	0
Operating Expenses				
522300	Vehicle Repairs & Maintenance	1,000	1,000	
524100	Vehicle Insurance - 1	600	600	
525000	Telephone	720	720	
525020	Pagers and Cell Phones	10,200	1,800	
525210	Conference & Meeting Expenses	10,000	17,600	
525400	Gas, Fuel, & Oil	3,000	3,000	
525041	E-mail Service Charge	0	360	
525600	Uniform & Clothing	0	350	
525030	800 MHz Radio Service Charge	0	1,560	
	* Total Operating	25,520	26,990	0
	** Total Personnel & Operating	126,829	189,580	0
Capital				
540000	Small Tools & Minor Equipment	250	580	
540010	Minor Software	1,020	400	
5A8234	(2) Desk Chair	400		
5A8235	(1) Handgun	400		
5A8236	(3) Nextel Phones	900		
5A8237	(6) Blackberry Phones	1,800		
5A8238	(2) Cubicle	6,000		
5A8239	(1) Laptop	2,200		
5A8240	(1) Desktop Computer	2,200		
5A8241	(1) Vehicle	18,333		
	(1) Desk Chair		300	
	(2) Nextel Phones		200	
	(1) Cubicle		3,000	
	(1) Desktop Computer		1,500	
	** Total Capital	33,503	5,980	0
	*** Total Budget Appropriation	160,332	195,560	0

SECTION III. - PROGRAM OVERVIEW

Summary of Programs:

VIOLENT CRIME TASK FORCE

Objectives:

To retain and expand the newly created Violent Crime Task Force within the Solicitor's office to aggressively prosecute violent offenders, thereby reducing the growing backlog of violent crimes and bringing justice to the citizens of Lexington County who are the victims of these most egregious and heinous crimes.

This objective to aggressively prosecute violent offenders by reducing by 5% the time from arrest to adjudication by July 1, 2008 has been endorsed by County Council to meet the overall goal to provide public services to citizens of Lexington County.

Service Standards:

- a. To decrease the time a violent case is pending from arrest to adjudication.
- b. To decrease the time a violent offender is in pre-trial detention from arrest to adjudication.
- c. To minimize the trauma to victims of violent crime during the prosecution process.
- d. To increase the knowledge and skills of prosecutors and investigators on the Violent Crime Task Force.

SECTION III. - SERVICE LEVELS

Service Level Indicators:

	ADJUDICATED	PENDING
General Sessions Warrants Received In 2004	84%	16%
Violent Cases Received in 2004	19%	81%
General Sessions Warrants Received in 2005	75%	25%
Violent Cases Received in 2005	20%	80%
General Sessions Warrants Received in 2006	75%	25%
Violent Cases Received in 2006	26%	74%

The Violent Crime Task Force is necessary due to the ever-growing backlog of violent crimes on Lexington County's criminal docket. Although the Solicitor's Office has made dramatic strides in reducing the overall case load by approximately 3444 warrants since 2004 (9414 cases pending in July of 2004 to 5970 cases pending in July of 2007), these gains have not been reflected in the violent crime case load.

A closer look at the results achieved by the Solicitor's Office reveals that the gains made in reducing the overall criminal docket were at the expense of disposing of pending violent crimes. Since 2004, the Lexington County Solicitor's Office has received 1386 warrants charging individuals with violent crimes. As of December of 2006, 1148 of these warrants are still pending. The figures for 2007 are still pending.

In July of 2007, the Lexington County Solicitor's Office was awarded a grant that enabled the office to form a Violent Crime Task Force to address this growing problem. Two new positions have been funded by the grant: a new investigator and a new case manager. An investigator and a case manager who are not on the grant have also been re-assigned to the Violent Crime Task Force. These additional personnel provide support for six of the most senior prosecutors in the office. These senior prosecutors focus exclusively on the prosecution of violent crimes.

With the Violent Crime Task Force, everyone fills a critical role. The senior prosecutors have a lead role. They review the cases and provide the necessary direction to the investigators and case managers for the preparation of the cases. These prosecutors negotiate pleas, and they try the cases in court.

The investigators follow up on the work done by law enforcement. Whereas law enforcement investigates a case in order to make an arrest, the investigators on the Violent Crime Task Force work on finding the additional witnesses and evidence necessary to prosecute the case.

The case managers on the Violent Crime Task Force handle the tedious and time consuming task of organizing the case files, gathering and copying discovery for the defense, and preparing the file for prosecution.

The one critical role that remains to be filled is that of the Victim's Advocate. Victim's Advocates become involved with victims at the very inception of a case. They assist prosecutors by getting vital information from victims, including family histories and contact information. In addition, they direct victims to the appropriate counseling agencies and medical facilities, they assist victims in applying for financial assistance, and they assist the

prosecutors in preparing victims for testifying in court. Finally, the Victim's Advocate is the primary contact for the victim, answering any questions the victim might have during the process, and assuring the victim that they will not be overlooked or forgotten.

The role of the Victim's Advocate is on-going and time consuming. Without the Victim's Advocate's assistance, the prosecuting solicitor must undertake these duties at the expense of the prosecutors lead role in the process. In addition to interviewing witnesses, talking with law enforcement, reviewing evidence, meeting with experts, and doing the legal research that each case requires, the prosecuting solicitor must now do the work a Victim's Advocate does on a daily basis. This is particularly problematic with violent crime cases. These victims require more assistance and attention than victims of non-violent crimes.

Without addressing the critical need of the assistance of a Victim's Advocate on the Violent Crime Task Force, prosecutors will continue to undertake these additional responsibilities at the expense of their primary duties. Violent cases will continue to move through the system at an unacceptably slow pace. And, of most importance, the victims of these horrible crimes will continue to wait for the justice they so desperately desire and deserve.

SECTION IV. - SUMMARY OF REVENUES

A grant proposal has been submitted to South Carolina Department of Public Safety. Should the grant be awarded, 75% of the funds will be covered by the grant with a 25% match from the General Fund.

Grant Income **\$146,670**

The total funds of the grant award = \$195,560. The grant will provide 75% of the total which = \$146,670.

Matching Funds **\$ 48,890**

25% matching funds for the grant award of \$195,560 = 48,890. Funds will come from the Solicitor's State Funds.

SECTION V. – LINE ITEM NARRATIVES

SECTION V. A. – LISTING OF POSITIONS

LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Investigator	1		1	1	13
Case Manager	1		1	1	9

New Staff Requested:

Victim Advocate	1		1	1	13
Total Positions	3		3	3	

In addition to an investigator and a case manager, a victim's advocate is necessary to address this growing problem. Violent crimes are the most complicated and difficult to prepare and prosecute. With the Violent Crime Task Force, everyone fills a critical role. Investigators are necessary to follow up on the work done by law enforcement in order to get cases ready for trial. Case managers are necessary to organize case files, copy and prepare discovery, and preparing the case file for prosecution. A Victim's Advocate is necessary as well to assist the prosecutors by tending to the victim's needs throughout the prosecution process, thereby freeing prosecutors to focus on the preparation of their cases.

A deputy solicitor will continue to supervise the assignment and prosecution of the office's violent crime caseload. The cases focused on include all crimes involving intentional homicides, such as murder and voluntary manslaughter, but it also includes cases such as armed robbery, carjacking, burglary (first degree), arson (first degree), kidnapping, and assault and battery with intent to kill. Cases involving criminal sexual conduct (first degree) where the victim is an adult and where there is evidence of one or more additional violent crimes are also included.

SECTION V. - PERSONNEL LINE ITEM NARRATIVES

510100 Salaries and Wages **\$123,504**

Investigator – Grade 13 – Calculated at 10% above the 2007-08 minimum of the grade = \$ 42,363

Case Manager – Grade 9 – Calculated at 10% above the 2007-08 current salary = \$38,778

Victim’s Advocate – Grade 13 – Calculated at 10% above the 2007-08 minimum of the grade = \$42,363

511112 FICA **\$9,448**

7.65 % of salaries of the new positions. $7.65\% \times \$123,504 = \$9,448$

511113 State Retirement **\$7,473**

9.21 % of the case manager’s and victim’s advocate’s salary $9.21\% \times \$81,141 = \$7,473$

511114 Police Retirement **\$4,363**

10.3 % of the investigator’s salary. $10.3\% \times \$42,363 = \$4,363$

511120 Employee Insurance **\$17,280**

Calculated at \$5,760 per employee. $\$5,760 \times 3 \text{ employees} = \$17,280$

511130 Worker’s Compensation **\$522**

SECTION V. B. - OPERATING LINE ITEM NARRATIVES

522300 Vehicle Repairs & Maintenance **\$1,000**

Estimated repairs and maintenance costs for 1 vehicle.

524100 Vehicle Insurance **\$600**

Estimated cost of insurance of new vehicle insurance for 1 vehicle.

525000 Telephone **\$720**

Estimated cost of phone service for 3 new employees. $\$240 \times 3 = \720

525600 Uniforms and Clothing **\$350**

Uniform Shirts for the Investigator. $\$25 \text{ per shirt} \times 14 = \350

525020 Pagers and Cell Phones **\$1,800**

Nextel service for 3 phones at \$50 per month. $\$50 \times 12 \text{ months} \times 3 = \$1,800$

525210 Conference and Meeting Expense **\$17,600**

For 2 Investigators to attend classes on Homicide and/or Violent Crimes:

Registration: $\$500 \times 2 = \$1,000$

Air Fare: $\$500 \times 2 = \$1,000$

Lodging: $\$171/\text{night} \times 5 \text{ nights} \times 2 = \$1,710$

Per Diem: $\$30/\text{day} \times 6 \text{ days} \times 2 = \360

Parking: $\$15/\text{day} \times 6 \text{ days} \times 2 = \180

Total: \$4,250

For 6 Prosecutors to attend one NDAA sponsored class on Homicide, Complex Evidence, Violent Crimes, or applicable topic:

Registration: $\$600 \times 6 = \$3,600$

Air Fare: $\$500 \times 6 = \$3,000$

Lodging: $\$171/\text{night} \times 5 \text{ nights} \times 6 = \$5,130$

Per Diem: $\$30/\text{day} \times 6 \text{ days} \times 6 = \$1,080$

Parking: $\$15/\text{day} \times 6 \text{ days} \times 6 = \540

Total: \$13,350

525400 Gas, Fuel, and Oil **\$3,000**

Estimated amount of gas and oil for 1 vehicle

525041 E-mail Service Charge **\$360**

\$10 per month x 3 employees x 12 months = \$360

525030 800 MHz Radio Service Charge **\$1,560**

Service for (1) Motorola Radio for the Investigator

SECTION V. C. - CAPITAL LINE ITEM NARRATIVES

540000 SMALL TOOLS AND MINOR EQUIPMENT **\$980**

One File Cabinet is requested for the new Victim's Advocate. The cost is \$100 per File Cabinet for a total of \$200.
One Desk Chair is requested for the new Victim's Advocate. The cost is \$300 per chair for a total of \$300.
3 High Capacity USB Flash Drives \$160 x 3 = \$480

ALL OTHER EQUIPMENT **\$5,800**

Software is also requested for the new computer. The estimated cost is \$400.
Two Nextel Phones are requested. One cell phone is for the new Victim's Advocate and one cell phone is for the Case Manager. Like law enforcement, Investigators currently employed with the Solicitor's Office use Nextel Phones. These phones will ensure that every non-attorney on the Task Force can be reached when they are away from their desks. Estimated cost is \$300 per phone for a total of \$900.

One Cubicle is requested for the new Victim's Advocate to provide a workspace. Based on the last cubicles purchased the cost is \$3,000 per Cubicle for a total of \$3,000.

One Desktop Computer is requested for the new Victim's Advocate at the estimated cost of \$1,500.

APPENDIX A. - LISTING OF VEHICLES

(1) 2008 Chevy Impala, Purchased during grant year one.

APPENDIX B. - LISTING OF TELECOMMUNICATIONS EQUIPMENT

Telecommunications Equipment Requested:

1 Office Phone

2 Nextel Phones

Current Equipment

(1) Nextel Phone

(2) Office Lines

Purchased during Grant Year one.

APPENDIX C. - LISTING OF 800MHz RADIOS

NONE

COUNTY OF LEXINGTON
SHSP BUFFER ZONE PROTECTION PLAN
Annual Budget
Fiscal Year - 2007-08

Object Code	Revenue Account Title	Applied 2007-08	Awarded 2007-08
SHSP Buffer Zone Protection Plan			
Revenues: (Organization - 000000)			
457000	Federal Grant Income	0	256,000
	** Total Revenue	<u>0</u>	<u>256,000</u>
	***Total Appropriation	0	256,000
FUND BALANCE			
	Beginning of Year		<u>0</u>
FUND BALANCE - Projected			
	End of Year	<u>0</u>	<u>0</u>

Fund:
Division: Public Safety
Organization: 131101 - Emergency Preparedness

		BUDGET	
Object Code	Expenditure Classification	2007-08 Applied	2007-08 Awarded
Personnel			
	* Total Personnel	0	0
Operating Expenses			
525210	Conference & Meeting Expense	0	3,500
	* Total Operating	0	3,500
	** Total Personnel & Operating	0	3,500
Capital			
5A8486	(5) Night Vision Cameras w/ Accessories	0	26,500
5A8487	(3) Thermal Imaging Cameras w/ Accessories	0	34,980
5A8488	(1) Portable Conventional Repeater w/ Accessories	0	26,500
5A8489	(4) Close Circuit TV w/ Accessories	0	58,300
5A8490	(1) Vessel Barriers w/ Accessories	0	101,760
5A8491	(11) Binoculars w/ Accessories	0	4,460
	** Total Capital	0	252,500
	*** Total Budget Appropriation	0	256,000

**LINE ITEM NARRATIVES
SHSP BUFFER ZONE PROTECTION PLAN
EMERGENCY MANAGEMENT DIVISION**

OPERATING BUDGET

525100 – Conference and Meeting Expense **\$3,500**

This account will be used to develop, train, validate and maintain the plan.

CAPITAL REQUEST

5A8486 – (5) Night Vision Cameras w/ Accessories **\$26,500**

The night vision cameras will be hand held devices used to monitor and maintain surveillance on threat areas determined by the plan and existing conditions.

5A8487 – (3) Thermal Imaging Cameras w/ Accessories **\$34,980**

The thermal imaging cameras will be hand held devices used to monitor and maintain surveillance on threat areas determined by the plan and existing conditions.

5A8488 – (1) Portable Conventional Repeater w/ Accessories **\$26,500**

The conventional repeater will be used to provide radio communications in low areas around the protected area or in the event of radio system failure.

5A8489 – (4) Close Circuit TV w/ Accessories **\$58,300**

The CCTV system will be a portable 4 camera system that will allow monitoring of affected areas in the event of possible threats against a target.

5A8490 – (1) Vessel Barrier System w/ Accessories **\$101,760**

The vessel barrier system will prevent unauthorized boats from reaching the protected area of the complex.

5A8491 – (11) Binoculars **\$4,460**

Binoculars will be used to monitor and maintain surveillance on threat areas determined by the plan and existing conditions.



COUNTY OF LEXINGTON
PUBLIC WORKS DEPARTMENT
ENGINEERING

MEMORANDUM

DATE: January 2, 2008

TO: Katherine Hubbard
County Administrator

FROM: John Fechtcl, Public Works Director
Assistant County Administrator

RE: FEMA Class Change – Flood Insurance

The attached letter from FEMA dated November 14, 2007 indicates the County's community rating will increase from a Class 9 to a Class 8 and is a result of improved floodplain management activities. A list of various activities and their rating is also included in the letter. The basis of this improved rating resulted from a September 18, 2006 verification meeting with staff. These visits are on a five-year cycle.

The letter indicates that the County's Floodplain Management activities qualified our citizens for a ten-percent (10%) discount in the premium cost of flood insurance. Previously, our citizens were eligible for a five-percent (5%) premium discount. There are approximately 856 flood insurance policies in place in the county. Of these, there are 521 policies in the special flood hazard area. The average policy will decrease by \$33.00 for an estimated \$17,617.00 annual savings for existing policyholders.

I would like to commend Chris Stone, Floodplain Manager, and Sheri Armstrong, Stormwater Manager for their continuous efforts to improve the County's rating. They will strive to continue to improve our rating in the future.



FEMA

NOV 14 2007

Katherine Doucette
Administrator, Lexington County
212 South Lake Drive
Lexington, South Carolina 29072

Dear Ms. Doucette:

Congratulations! The Department of Homeland Security, Federal Emergency Management Agency (FEMA) has determined that Lexington County will increase to a Class 8 in the National Flood Insurance Program (NFIP) Community Rating System (CRS). The floodplain management activities implemented by your community qualifies it for a ten percent discount in the premium cost of flood insurance for NFIP policies issued or renewed in Special Flood Hazard Areas on or after October 1, 2007. This increase is based on a field verification of your five-year cycle CRS application.

This savings is a tangible result of the flood mitigation activities your community implemented to protect lives and reduce property damage. Please note there are no CRS discounts for Preferred Risk Policies (available for eligible Zones B, C, and X properties); and the discounts in Zones B, C, X, D, AR, and A99 are limited to ten percent in Class 1-6 communities, and five percent in Class 7-9 communities. The rates for those zones already reflect significant premium reductions. It is also important for you to know the CRS discount is applied before the addition of the Federal Policy Fee.

If there are no NFIP noncompliance actions, the CRS rating for your community will automatically be renewed annually and a notification letter will not be sent to your community. This renewal will occur as long as your community continues to implement the CRS activities you certify annually in October. If no additional modifications or new CRS activities are added, your community will not have another verification visit for five years. Meanwhile, FEMA will periodically send you CRS information to keep your community informed.

I also recommend your community add new activities annually in order to obtain a better CRS classification. Each improvement in a CRS Class results in greater flood insurance premium savings and brings your community closer to being disaster resistant.

If you have any questions on the enclosed scoring or need additional information, please contact the FEMA Region IV Office, Mitigation Division in Atlanta, Georgia, by telephone at (770) 220-5428.

Sincerely,

A handwritten signature in black ink that reads "David I. Maurstad".

David I. Maurstad
Assistant Administrator
Mitigation

Enclosure



COMMUNITY
RATING
SYSTEM

VERIFICATION
REPORT

Lexington County, SC

Verified Class 8

NFIP Number: 450129

Cycle

Date of Verification Visit: September 18, 2006

This Verification Report is provided to explain the recommendations of Insurance Services Office, Inc. (ISO) to DHS/FEMA concerning credits under the Community Rating System (CRS) for the above named community.

A total of 1027 credit points are verified which results in a recommendation that the community be classified as a CRS Class 8. The following is a summary of our findings with the total credit points for each activity noted in parenthesis:

Activity 310 – Elevation Certificates: The Building Department maintains elevation certificates for new and substantially improved buildings. Copies of elevation certificates are made available upon request. Elevation Certificates are also kept in computer format. (71 points)

Activity 320 – Map Information Service: Credit is provided for furnishing inquirers with flood zone information from the community's latest Flood Insurance Rate Map (FIRM), publicizing the service annually and maintaining records. (140 points)

Activity 330 – Outreach Projects: The community provides flood information through displays at city hall. The community also provides flood information at various venues yearly. The repetitive loss areas receive flood protection information annually. (48 points)

Activity 340 – Hazard Disclosure: Credit is provided for community regulations requiring disclosure of flood hazards. (5 points)

Activity 350 – Flood Protection Library: Documents relating to floodplain management are available in the reference section of the Lexington County Library. Credit is also provided for floodplain information displayed on the community's website. (56 points)

Activity 410 – Additional Flood Data: All South Carolina communities receive credit because the state of South Carolina is a Cooperating Technical Partner. (12 points)

Activity 420 – Open Space Preservation: Credit is provided for preserving approximately 4731 acres in the special flood hazard area as open space. Credit is also provided for open space land that is deed restricted and preserved in a natural state. (161 points)

Activity 430 – Higher Regulatory Standards: Credit is provided for enforcing regulations that require freeboard for new construction and substantial improvements and cumulative substantial improvement. Credit is also for staff education and certification as a floodplain manager. The community has adopted the International Building Codes. (295 points)

Activity 440 – Flood Data Maintenance: Credit is provided for maintaining and using digitized maps in the day to day management of the floodplain. Credit is also provided for maintaining copies of all previous FIRM maps and Flood Insurance Study Reports. (134 points)

Activity 450 – Stormwater Management: The community soil and erosion control, and water quality regulations. (48 points)

Activity 510 – Floodplain Management Planning: Based on the updates made to the NFIP Report of Repetitive Losses as of March 31, 2006, Lexington County has 4 repetitive loss properties and is a Category B community for CRS purposes. All requirements for the 2006 cycle have been met.

Activity 630 – Dam Safety: All South Carolina communities currently receive CRS credit for the state's dam safety program. (57 points)

Attached is the Community Calculations Worksheet that lists the verified credit points for the Community Rating System.

CEO Name / Address:

Ms. Katherine Doucette
Lexington County Administrator
212 South Lake Drive
Lexington, South Carolina 29072

CRS Coordinator Name / Address:

Mr. Chris Stone
Lexington County Floodplain Manager
212 South Lake Drive
Lexington, South Carolina 29072
(803) 785-8121

Date Report Prepared: May 17, 2007

Community : Lexington County, SC

NFIP Number : 450129

720 COMMUNITY CREDIT CALCULATIONS (Cycle):

CALCULATION SECTION :

Verified Activity Calculations:	Credit
c310 71	71
c320 140	140
c330 48	48
c340 5	5
c350 56	56
c360	
c410 10 x CGA 1.20 =	12
c420 134 x CGA 1.20 =	161
c430 246 x CGA 1.20 =	295
c440 112 x CGA 1.20 =	134
c450 40 x CGA 1.20 =	48
c510	
c520	
c530	
c540	
c610	
c620	
c630 57	57

722 Community Classification Calculation:

cT = total of above	cT = <u>1027</u>
Community Classification (from Appendix C):	Class = <u>8</u>

CEO Name/Address:

Ms. Katherine Doucette
Lexington County Administrator
212 South Lake Drive
Lexington, South Carolina 29072

CRS Coordinator Name/Address:

Mr. Chris Stone
Lexington County Floodplain Manager
212 South Lake Drive
Lexington, South Carolina 29072
(803) 785-8121

Date Report Prepared: May 17, 2007

LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)

Building Use and Naming Policy Recommendations

Staff Committee Members:

Ed Lewis, Chief Court Administrator
Marsha Moore, Chief Deputy Clerk of Court
Randy Quattlebaum, Building Services Manager
Steve Corley, Master Deputy, LCSD Security Services
Katherine Hubbard, County Administrator

The Lexington County Building Usage and Naming Committee was asked to develop a set of guidelines for building usage and the naming of public buildings. This committee developed recommended guidelines for building usage and signage within the Central Complex of the County Administration Building to include the Administration Building, Judicial Center, Old Courthouse, and Auxiliary Building.

Room Capacities for Reservations

Administration

- Council Chambers - 200 Max(*available for County functions only*)
- Committee Room - 55 Max
- Conference Room A - 41 Max
- Conference Room B - 33 Max

Judicial Center (For County Use Only)

- Marc Westbrook Courtroom
- Grand Jury Room

Old Courthouse

- Main Courtroom - 309 Max

Auxiliary Administration Building

- Conference Room - 100 Max

Library

- As determined by Library Board

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

POLICY

This policy covers the use of those public facilities owned and operated by the County of Lexington, South Carolina. The rooms within these facilities are intended primarily for County related events. Other organizations may use the rooms subject to the regulations of this policy.

REGULATIONS

- A. Programs sponsored or co-sponsored by the County have priority over other meetings. Certain time periods may be reserved on a regular basis for County uses and programs.
- B. The availability of the meeting rooms for County groups is as follows:
 1. The meeting rooms may be used by governmental organizations (local and state) and for public meetings called by governmental public officials.
 2. The meeting rooms are available for local groups or organizations (both non-profit and commercial) to hold educational, cultural, intellectual, or civic activities. These meetings must be held as public meetings. Commercial groups may **not** use the meeting rooms for their own internal purposes such as staff training, planning sessions, or business meetings. No food may be served in the conference rooms.
 3. The meeting rooms may **not** be used for the following activities:
 - Purely social events, unless sponsored by the County;
 - Dances or music recitals, unless sponsored by the County;
 - Money-raising events, projects, or programs, unless sponsored by the County;
 - Events which offer items or services for sale or which include overt solicitation of clients for products or services;
 - Administering tests or examinations;
 - Activities likely to disturb regular County functions.

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

- C. Reservation requirements for non-County groups using the meeting rooms are as follows:
1. Reservations will be made on a first come basis, based on date of submission of request, with the understanding that County sponsored and related programs have first priority.
 2. Reservations may not be made more than 90 days in advance. Reservations must be made in person or by telephone at the County Administration Building (803-785-8100). A group may have only one meeting scheduled on the calendar at any time.
 3. A group must complete an application form to use the meeting room. This application is required to confirm any reservation request.
 4. A group may not schedule regular meetings since that could interfere with County programs and deprive other qualified groups of the use of the rooms. If time and space permit, a group may schedule meetings designed as a limited series of parts, eg., Part One on Tuesday evening and Part Two on Thursday evening.
 5. Meetings should be held during regular business hours. If necessary, meetings that continue after regular business hours may be scheduled. The group leader is responsible for securing the area, making sure all lights are out, cleaning up the room, and returning any key provided. The conference rooms in the Administration Building are available only during regular business hours.
 6. For meetings that continue after regular business hours, the group leader must have a representative pick up the key (if necessary), along with the Checklist form, before the meeting. The group leader must complete and sign a Checklist form, which must be returned along with the key the next day.
 7. There is no fee to use the meeting rooms, but a deposit of \$100.00 must be provided to ensure that the rooms are cleaned up and the key (if provided) is returned. The deposit will be refunded when the Checklist and key are returned and the room and equipment are in good order.

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

- D. The following regulations apply to all Non-County related groups using the meeting rooms:
1. All meetings must be held as public meetings and be open to the press. Attendance may not be restricted in any way. Any advertisements relating to a meeting **must** include the following statement:

“This meeting is open to the public and is neither sponsored nor endorsed by the Lexington County. Views expressed are those of the program sponsors and do not necessarily reflect the policies or opinions of the County.”
 2. No fees may be charged for admission to a meeting nor may a collection be taken or donations requested. Exceptions may be made for paid registration for educational workshops or County-sponsored programs. Actual cost of supplies for a project may be charged to participants.
 3. ~~A group must request in advance to use the County's audiovisual equipment.~~ A group's own equipment may be used only if there is no connection to the Internet. Information Service staff will not operate this equipment; therefore, the group must provide a qualified operator.
 4. Smoking and alcoholic beverages are not permitted.
 5. Groups may set up a meeting room as they desire (except that nothing may be attached to any wall), but they are responsible for returning the room to its previous set-up before leaving. County employees are **not** available to move tables or chairs or otherwise assist with setting up meeting rooms or returning them to their original set-up.
 6. Groups may serve light refreshments in permitted areas and are responsible for clean up.
 7. The meeting rooms and kitchens **must** be cleaned up by the group, including trash removal.
 8. The number of people attending a meeting may be no more than the occupancy limit of the room.
 9. A group will be charged actual costs for any damage, over and above regular clean-up, done to the room or equipment.

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

10. The County reserves the right to deny use of the meeting rooms to any group that is disorderly or violates these regulations.
11. The County Administrator is granted discretion in interpreting the regulations on occasions when applicability of any regulation is unclear.

LIABILITY

The County allows the use of its facilities with the understanding from the User that the County accepts no responsibility for the personal safety of any person on the County premises, either inside or outside the building during that use. The County is not responsible for damage, loss, or theft of personal property.

RESTRICTIONS

- No Alcohol
- No Pets
- No Smoking within the building

SECURITY

All events scheduled after normal business hours, weekends and holidays will be required to have security. The security will be provided by Lexington County Sheriff's Department only ~~at a rate of \$_____~~ at the current rate per hour.

RESERVATIONS

All reservations shall be made in writing. Reservation can not be made more than 90 days in advance or less than 14 days prior to the event.

DURING REGULAR BUSINESS HOURS

The following buildings or rooms within the building are available for use during regular business hours. (Note: Rooms are reserved on a first come basis and County related meeting have priority.)

Administration Building: Council Chambers(*County functions only*), Committee Room, Conference Room 2 A, Conference Room 2 B

Judicial Center: Restricted to County use only

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

Old Courthouse: Main Courtroom

Auxiliary Administration Building: Conference Room

Library: as determined by the Library Board

AFTER REGULAR BUSINESS HOURS, WEEKENDS & HOLIDAYS

Please make note that the County Administrator will have the final decision for reservations that are made for non-business hours.

Administration Building: Council Chambers(**County functions only**), Committee Room, Conference Room 2 A, Conference Room 2 B

Judicial Center: Restricted to County use only

Old Courthouse: Main Courtroom

~~Auxiliary Administration Building: Conference Room~~

Library: as determined by the Library Board

PRICE RATES

TBD

Administration Building

- Council Chambers
- Committee Meeting Room
- Conference Room A - 2nd Floor
- Conference Room B - 2nd Floor

Judicial Center (for County use only)

- Main Courtroom (Marc Westbrook Court Room)
- Courtroom 3A - 3rd Floor
- Courtroom 3B - 3rd Floor
- Courtroom 2A - 2nd Floor
- Courtroom 2B - 2nd Floor
- Grand Jury Room

Old Courthouse

- Main Courtroom

Auxiliary Administration Building

- Conference Room

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

Library

- As determined by the Library Board

BUILDING NAMING

The naming of Public Buildings shall be based on the following:

1. Rooms within public buildings may be named for individuals who have made exceptional contributions to the community such as:
 - a. The individual must have made a contribution to the community, which resulted in the improved well being of the citizens of Lexington County.
 - b. The individual must have been involved in Lexington County community affairs over a span of years that are sufficient for accomplishments and contributions to have taken place.
 - c. Individuals or families who have been involved in many facets of the community such as through service clubs, civic organizations, school community, multi cultural events and organizations, elected/appointed positions, military service, church community and non-profit groups; the nature of their involvement should be beyond that done in the normal course of their employment or voluntary work.
2. A public building should be named to reflect the functionality of the facility.

Honorary Naming – Lexington County considers the naming of a public building, part of a building or other property in honor of an individual to be one of the highest recognitions that the County can bestow. In that context, only in extraordinary circumstances will property be named to memorialize individuals who have made extraordinary contributions to the County. Persons considered for naming honors shall have been dedicated to the purpose, nature and mission of the County, and have achieved outstanding distinction through civic, intellectual or artistic contributions to the development of the area, state, and nation.

A public building or part of a public building owned by the County may not be named for any living person who has served as a County/State/US elected official, officer, or employee unless at the time of the naming the person to be honored does not currently hold a public office and has not occupied public office for at least five (5) consecutive years.

Philanthropic Naming – Consideration for naming of a County building, part of a building or other property may be given in recognition of substantial financial gifts to the County. Individuals currently associated with the County can be so recognized.

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

The proposed name should enhance the public reputation of the institution.

1. Form of Naming Display

- a. The official name of a building, in honor of an individual or in recognition of an appropriate donation, shall be determined by the County in cooperation with the donor.
- b. The building sign will typically reflect only the surname of the honoree or donor. In addition, a suitable plaque can be located in the lobby or other appropriate interior location, giving the full name and a brief biography of the person. Plaques shall be designed and installed in accordance with the County Building or Zoning Guidelines.

DONOR RECOGNITION VERSUS PROPERTY NAMING

Donations received for equipping or furnishing a classroom, lab, or studio space, that do not include the cost of building or renovating the space, can be given recognition through an appropriate plaque or alternative means within or adjacent to the space. This shall not constitute the “naming” of the space and thus does not fall under the jurisdiction of the Naming Process. When the equipment or furnishing becomes outdated, dysfunctional or is retired, the recognition will be withdrawn. All such recognition must be consistent with County’s Guidelines and may be given for individual pieces of equipment, furnishings or the like within a room.

SIGNAGE

Advertisements for County sponsored events may be posted on County property with the permission of the County Administrator. Municipal events may be advertised on County property that is located within the municipality that is sponsoring the event with the permission of the County Administrator.

FLAGS

Flags are to be flown **or lowered** in accordance with State and Federal protocol.

Dec. 12, 2007

Mr. Billy Derrick
Lexington County Council
Lexington, SC



Mr. Derrick,

I represent the Leadership Lexington County class of 2007. Each year, the graduating class is charged with sponsoring a class project to benefit the general citizenship of our beautiful Lexington County.

As a class, we are proposing a monument to commemorate the tragic events of 9/11 and the extraordinary response to these events by the citizens and public servants of our country. We have commissioned a very talented local artisan, Randall Hammonds, to create the monument and are now seeking the support of County Council to place it in a prominent location within the County.

We wish to submit our proposal to County Council on January 8th when they convene.

I appreciate your consideration in allowing representatives from Leadership Lexington County to make a brief presentation to your Council so that we may continue to move forward with our project.

Sincerely,

J.J. Jones
Committee Chairman
LLC 2007 Class Project

APPOINTMENTS - BOARDS & COMMISSIONS

January 8, 2008

SMOKEY DAVIS

Children's Shelter - David S. Hipp – Term expired 06/30/06 – Not eligible for reappointment
Board of Zoning Appeals - Bryan Clemenz (Resigned 03/20/07) Term expired 12/31/07

BOBBY KEISLER

Library Board – Fremont Huggins – Term expired 09/26/07 – Not eligible for reappointment
Museum Commission – Isaac D. Porter – Term expired 11/1/07 – Eligible for reappointment

JOHNNY JEFFCOAT

Assessment Appeals Board – Beth Dorn Lindardt – Term expired 09/21/07 – Eligible for reappointment
Board of Zoning Appeals – Stevan Amick – Term expired 12/31/07 – Not eligible for reappointment
Museum Commission - Sandra Burdett – Term expired 11/01/05 – Not eligible for reappointment

JOHN CARRIGG

Assessment Appeals Board – Vacant – Term expired 09/21/06
Museum Commission – Vacant – Term expired 11/01/06

BILL BANNING

Museum Commission – Toni L. Greer – Term expired 11/1/07 – Not eligible for reappointment

TODD CULLUM

Lexington Health Services – Ronald Moore (deceased) – Term expires 3/10/09

AIKEN/BARNWELL/LEXINGTON COUNTIES COMMUNITY ACTION COMMISSION, INC.

Juanice Aaron - Term expired 12/31/05 - Eligible for reappointment

BUILDING CODE BOARD OF APPEALS

Gas/Mechanical – Marvin Smith – Term expired 8/13/07 – Eligible for reappointment

MIDLANDS WORKFORCE DEVELOPMENT BOARD

Deborah L. Cannon – Resigned 6/30/07 – term expires 6/30/10; Two nominations forms for consideration by Midlands Workforce Development Board for:
Doug Combs and Wallace Steadman

ATTACHMENTS



MIDLANDS WORKFORCE DEVELOPMENT BOARD

Working Together for Tomorrow's Workforce

October 19, 2007

Diana Burnett
Lexington County Council
212 South Lake Drive
Lexington, SC 29072

Dear Ms. Burnett:

Enclosed are three nominations forms for the two vacant Business representative seats on the Midlands Workforce Development Board. These seats were vacated by Debbie Cannon and George Whittier. Ms. Cannon resigned her seat on the Board when it expired on June 30, 2007. Mr. Whittier was recently promoted by his employer and moved out of South Carolina. His seat was due to expire June 30, 2009.

We respectfully request that you choose two of attached nominees for appointment: Doug Bolin (Doug Bolin Agency), Doug Combs (Harsco Track Technologies) and Wallace Steadman (Stock Building Supply) to the Midland Workforce Development Board to fill the vacancies for Business representative seats.

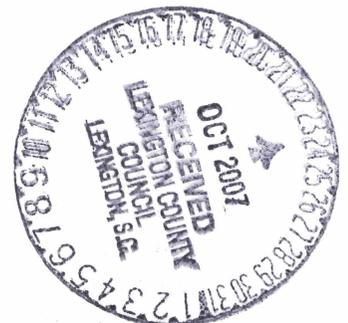
The Board and I appreciate the continued support of Council as we work together to serve the residents of Lexington County and improve their standard of living and quality of life. If you need any additional information, please do not hesitate to contact me at (803) 744-1670 ext 101.

Sincerely,

Bonnie A. Austin

Bonnie Austin, Director
Midlands Workforce Investment Area

Enclosure



**LEXINGTON COUNTY COUNCIL
BOARD/COMMISSION NOMINATION FORM**

Name of Board/Commission: Midlands Workforce Development Board

Nominee: Doug Combs

Address: 200 Leventis Lane, Lexington, SC 29072

Employed by: Harsco Track Technologies

Address: 2401 Edmund Road, Cayce – West Columbia, SC 29171

Home Telephone: 803-957-5093 **Business Telephone:** 803-822-7558

Mobile Phone: 803-429-3357 **Beeper Number:** _____

Fax Number: 803-822-4832

Is nominee aware of board/commission activities and responsibilities: yes

Background information (include education, community- service activities, previous service county boards/commissions):

MBA – University of South Carolina

BS — Mechanical Engineering, Clemson University

Assistant Soccer Coach – Lexington Recreation League

Kids ACT (youth charity organization)

YMCA – Adventure Guides Member

Past President & Vice President of Bent Creek Homeowner's Association

Submitted by: *Doug Combs*

Date: 10/18/07

LEXINGTON COUNTY COUNCIL
BOARD/COMMISSION NOMINATION FORM

Name of Board/Commission: Midlands Workforce Development Board

Nominee: Wallace Steadman

Address: 455 Clearview Dr. Columbia, S.C. 29212

Employed by: Stock Building Supply

Address: 1375 Veterans Road - Columbia, S.C 29209

Home Telephone: 803-407-1757 Business Telephone: 803-776-2100

Ext 225

Mobile Phone: 1-803-397-6337 Beeper Number: N/A

Fax Number: 1-803-776-7320

Is nominee aware of board/commission activities and responsibilities: _____

Yes.

Background information (include education, community- service activities, previous service county boards/commissions):

Graduated from Ridge Spring Monetta High School - 1971, Associate Arts

Degree Wingate College 1973, Attended Clemson 1 year, City of North Augusta

Zoning Board of Adjustments 1983-1987, Associate Vice president of

Columbia HBA Board 2003-2007, Member of Union UMC - Irma

Currently Stewardship Chairman, Served as Evangelism Chairman, Finance
Committee and past MYF Counselor

Presently manager of Stock Building Supply. This is one of 4 Locations

in Columbia Markets We were named "Small Market of Year" last year

for all locations of Stock in US.

Submitted by: Wallace Steadman

Date: 10-12-07

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: December 17, 2007

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

**SUBJECT: (1) Lawn Mower
Building Services**

We received a purchase request for one (1) Lawn Mower for Building Services. The equipment will be purchased from Catoe's Moped Shed, Inc. through South Carolina State Contract Number 03-S5826-A9587. The total cost including applicable sales tax is \$7,420.33.

Funds are appropriated in the following account:

1000-111300-5A8047	(1) Lawn Mower	\$7,420.33
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I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on January 8, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator
Randy Quattlebaum, Building Services Manager

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: December 20, 2007

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

**SUBJECT: (1) Enterprise Firewall
Information Services**

We received a purchase request for one (1) Enterprise Firewall for Information Services. This will be purchased from Data Network Solutions through the South Carolina State Contract Number 05-S6850-A11536. Mike Ujcich, Chief Information Officer, and Jim Schafer, Information Technology Manager, have reviewed and recommended this purchase (see attachment). The total cost including applicable sales tax is \$11,582.30.

Funds are appropriated in the following account:

1000-102100-5A8496	(1) Enterprise Firewall	\$11,582.30
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I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on January 8, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator
Mike Ujcich, Chief Information Officer
Jim Schafer, Information Technology Manager

MEMORANDUM

TO: JANICE BELL, PROCUREMENT OFFICER
FROM: JIM SCHAFER, IT MANAGER; MIKE UJCICH, CIO
SUBJECT: ENTERPRISE FIREWALL PURCHASE
DATE: 12/20/2007

The county's primary firewall needs to be replaced. The current unit was purchased in FY 03/04. Increased Internet traffic is a primary cause of the need to do the replacement now. Technical currency and support cannot be purchased for the current unit which is of an earlier "generation" than the proposed replacement unit.

Attached is a requisition to purchase a Juniper SSG550 Firewall System, installed and configured, with first year maintenance, in the amount of \$11,582.30, including applicable tax, from line item 1000-102100-5A8496. This would be a state contract purchase (State Contract No. 05-S6850-A11536) from Data Network Solutions (DNS) of Chapin, SC.

Approval of the proposed purchase is requested.

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: December 20, 2007

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

SUBJECT: (1) Wireless Switch & Software
Information Services

We received a purchase request for one (1) Wireless Switch & Software for Information Services. This will be purchased from Data Network Solutions through the South Carolina State Contract Number 06-S6983-A11898. Mike Ujcich, Chief Information Officer, and Jim Schafer, Information Technology Manager, have reviewed and recommended this purchase (see attachment). The total cost including applicable sales tax is \$11,812.74.

Funds are appropriated in the following account:

1000-102100-5A8497	(1) Wireless Switch & Software	\$11,812.74
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I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on January 8, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator
Mike Ujcich, Chief Information Officer
Jim Schafer, Information Technology Manager

MEMORANDUM

TO: JANICE BELL, PROCUREMENT OFFICER
FROM: JIM SCHAFER, IT MANAGER; MIKE UJCICH, CIO
SUBJECT: WIRELESS SWITCH PURCHASE
DATE: 12/20/2007

Wireless access points were installed in the Judicial Center in FY 03/04 using funds donated from local Bar Association members. Due to the rapid evolution of wireless technology and the sophistication of intrusion devices and techniques, the access points have had to be upgraded to add new security protocols. This has had the unintended consequence of making the wireless system much less user-friendly--i.e. outside users (attorneys, non-county agency representatives, and other citizens) must follow an eight-page instruction guide to configure their laptops to work with the system. In addition, the system has become more complex for IS staff to manage due to its higher level of sophistication.

The addition of a "smart switch" to the wireless system will make it possible for system users that need only to get to the Internet (virtually all attorneys and other citizens) to have a "hotel-like" wireless experience in which they can be granted temporary (for the day) "credentials" that give them access to the Internet (including the county's web site) but access to no internal resources. Other wireless users that would require access to county network resources would "sign-on" to the network in the same manner as they "sign-on" to the county network (through "Active Directory"). In addition, the switch should improve the quality of wireless service and the ease of maintaining the system by IS personnel.

Attached is a requisition to purchase an Enterasys Roam About wireless switch (RBT-8210) with switch management software, installed and configured, with technical currency and support (28 weeks, i.e. until the new FY in July), in the amount of \$11,812.74, including applicable tax, from line item 1000-102100-5A8497. This would be a state contract purchase (State Contract No. 06-S6983-A11898) from Data Network Solutions (DNS) of Chapin, SC.

Approval of the proposed purchase is requested.

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: December 19, 2007

TO: Katherine L. Hubbard
County Administrator

THROUGH: Janice A. Bell, CPPB
Interim Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

SUBJECT: **12 Lead Cardiac Monitor/Defibrillator**
Bid No. B08032-12/18/07S
Public Safety/EMS

Competitive bids were solicited and advertised for a 12 Lead Cardiac Monitor/Defibrillator for Public Safety/EMS. We received nine (9) bids of which four (4) were no bids (see attached bid tabulation). This cardiac monitor/defibrillator have been approved through the Supplemental Homeland Security Regional Medical Assistance Team (RMAT) Grant. Bids were evaluated by Chief Brian Hood, EMS Coordinator; Deputy Coordinator Mike Gillis; and Angela M. Seymour, Procurement Officer. It is our recommendation to award this bid to Southeastern Emergency Equipment as being the lowest responsible bidder meeting specifications for a total cost including applicable sales tax of \$19,899.86.

Funds are appropriated in the following account:

2477-131400-5A7536	Supplemental Homeland Security Grant
12 Lead Cardiac Monitor/Defibrillator	\$19,899.86

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on January 8, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security
Chief Brian Hood, EMS Coordinator, Public Safety/EMS
Mike Gillis, Deputy Coordinator, Public Safety/EMS

County of Lexington

Bid Tabulation

BID: B08032-12/18/07S

12 Lead Cardiac Monitors/Defibrillators

		Medtronic Physio-Control	Zoll Medical Corportaion	Physio Control Inc.	Bound Tree Medical
Qty	Description				
1	12 Lead Cardiac Monitors/Defibrillators	No Bid	No Bid	No Bid	No Bid
	Total	No Bid	No Bid	No Bid	No Bid

		Chemical Environment Cosulting	Phillips Medical System	CF Medical, Inc	Alliance Medical
Qty	Description				
1	12 Lead Cardiac Monitors/Defibrillators	\$ 27,700.00	\$ 18,699.10	\$ 19,566.68	\$ 21,284.25
	Total	\$ 27,700.00	\$ 18,699.10	\$ 19,566.68	\$ 21,284.25

		Southeastern Emergency Equipment
Qty	Description	
1	12 Lead Cardiac Monitors/Defibrillators	\$ 18,598.00
	Total	\$ 18,598.00

Medtronic Physio-Control, Zoll Medical Corporation, Physio Control, Inc all respond with no bid reason of specifications are restrictive.

Bound Tree Medical did not specify reason of no bid.

Bids Opened: December 18, 2007

Angela M. Seymour
Procurement Officer

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: December 19, 2007

TO: Katherine Hubbard
County Administrator

THROUGH: Janice A. Bell, CPPB
Interim Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

SUBJECT: **2007 - 2008 Resurfacing Program**
BID NO. B08027-12/12/07S
Public Works

Invitations for Bids were advertised and solicited from qualified contractors for the 2007 - 2008 Resurfacing Program for twenty-five (25) asphalt surfaced roads and four (4) concrete roads. The project includes the resurfacing of approximately 11.98 miles of roadway. There is an estimated 14,060 tons of H.M.A. surface pipe, 200 tons of H.M.A. Intermediate Type C Binder, 5,000 S.Y. of removal and disposal of existing asphalt, 45,000 S.Y. of milling of existing asphalt, 1,000 S.Y. of removal and disposal of existing concrete, 9,536 S.Y. of paving fabric, 1,500 S.Y. of full depth patching, 100 tons of aggregate CR-14, 7,500 S.Y. of seal coat, 200 L.F. of crack sealing, 100 C.Y. of unclassified excavation, 500 L.F. of installation of 4" french drain, 100 L.F. of installation of 18" R.C.P., 2 construct catch basins, 500 L.F. of curb removal and replacement, and 790 permanent yellow bi-directional markers. We received four (4) bids of which one (1) was a no bid.

Bids were evaluated by Jim Starling, Engineering Associate III; Michael Spires, Engineering Associate; John Fecht, Director of Public Works; and Angela M. Seymour, Procurement Officer. It is our recommendation to award this contract to CR Jackson, Inc. as being the low bidder. The total bid for this project, based on estimated quantities, is \$1,128,499.00 which includes sales tax. Ben Whetstone, President of CR Jackson, Inc., is aware that the award will be for \$800,000.00, which is the amount budgeted.

Funds are appropriated in account:

2700-121300-530001	SCHD "C" Funds
Road Resurfacing	\$800,000.00

It is the intent of the Public Works Department to resurface as many roads as funds will permit.

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on January 8, 2008.

Attachments

copy: Larry Porth, Director of Finance / Assistant County Administrator
John Fecht, Director of Public Works / Assistant County Administrator
Jim Starling, Public Works
Michael Spires, Public Works

County of Lexington

Bid Tabulation

B08027

AMS

12/12/07

B08027-12/12/07S

2007 2008 RESURFACING PROGRAM

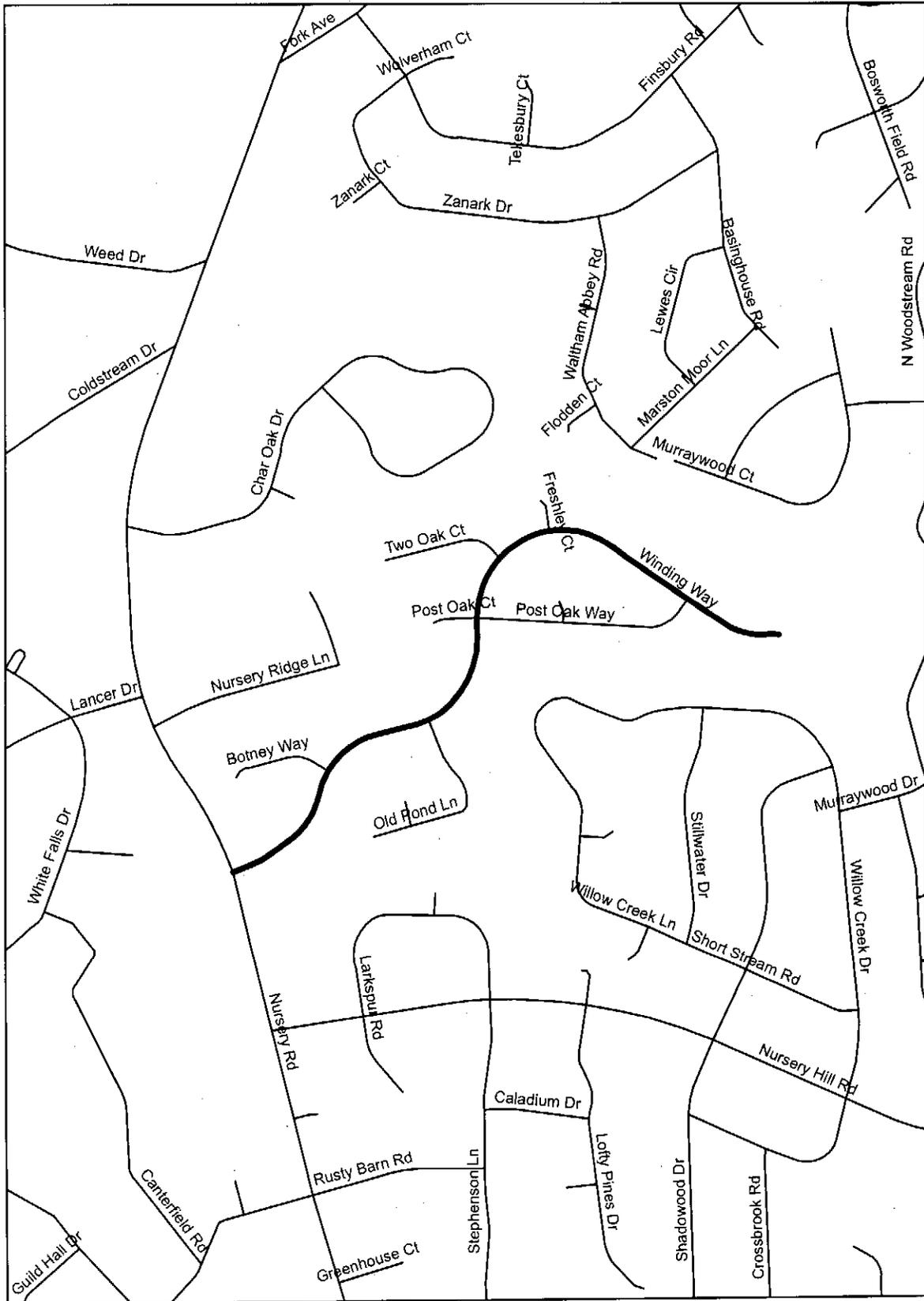
Qty	U/I	Description	Lanier Construction		CBG, Inc		CR Jackson, Inc		REA Contracting, LLC	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
14060	Ton	H.M.A Surface Type D (Placed)		No Bid	\$ 65.00	\$ 913,900.00	\$ 63.00	\$ 885,780.00	69.00	970,140.00
200	Ton	H.M.A Intermediate Type C Binder		No Bid	70.00	14,000.00	63.00	12,600.00	79.25	15,850.00
5000	s.y.	Removal/Disposal existing asphalt		No Bid	3.00	15,000.00	1.75	8,750.00	6.25	31,250.00
45,000	s.y.	Milling of existing asphalt		No Bid	2.50	112,500.00	1.75	78,750.00	1.65	74,250.00
1,000	s.y.	Removal/Disposal existing concrete		No Bid	8.00	8,000.00	9.00	9,000.00	8.00	8,000.00
9,536	s.y.	Paving Fabric Replacement		No Bid	3.00	28,608.00	4.00	38,144.00	3.00	28,608.00
1,500	s.y.	Full Depth Patching		No Bid	30.00	45,000.00	32.00	48,000.00	32.00	48,000.00
100	Ton	Aggregate CR-14		No Bid	25.00	2,500.00	18.00	1,800.00	8.50	850.00
7,500	s.y.	Seal Coat (chip, sand, etc.)		No Bid	1.50	11,250.00	1.25	9,375.00	1.00	7,500.00
200	l.f.	Crack sealing		No Bid	3.00	600.00	1.25	250.00	5.50	1,100.00
100	c.y.	Unclassified excavation		No Bid	10.00	1,000.00	15.00	1,500.00	18.00	1,800.00
500	l.f.	Installation of 4" french drain		No Bid	8.00	4,000.00	15.00	7,500.00	12.00	6,000.00
100	l.f.	Installation of 18" RCP		No Bid	35.00	3,500.00	32.00	3,200.00	47.00	4,700.00
2	ea.	Construct catch basins, type 9		No Bid	3,000.00	6,000.00	1,200.00	2,400.00	2,700.00	5,400.00
500	l.f.	Curb removal and replacement		No Bid	25.00	12,500.00	35.00	17,500.00	22.00	11,000.00
790	ea.	Permanent yellow bi-directional pavement markers 4" x 4"		No Bid	6.00	4,740.00	5.00	3,950.00	7.25	5,727.50
		Total		No Bid		\$ 1,183,098.00		\$ 1,128,499.00		1,220,175.50

Lanier Construction responded with a no bid reason of insufficient time to respond to solicitation.

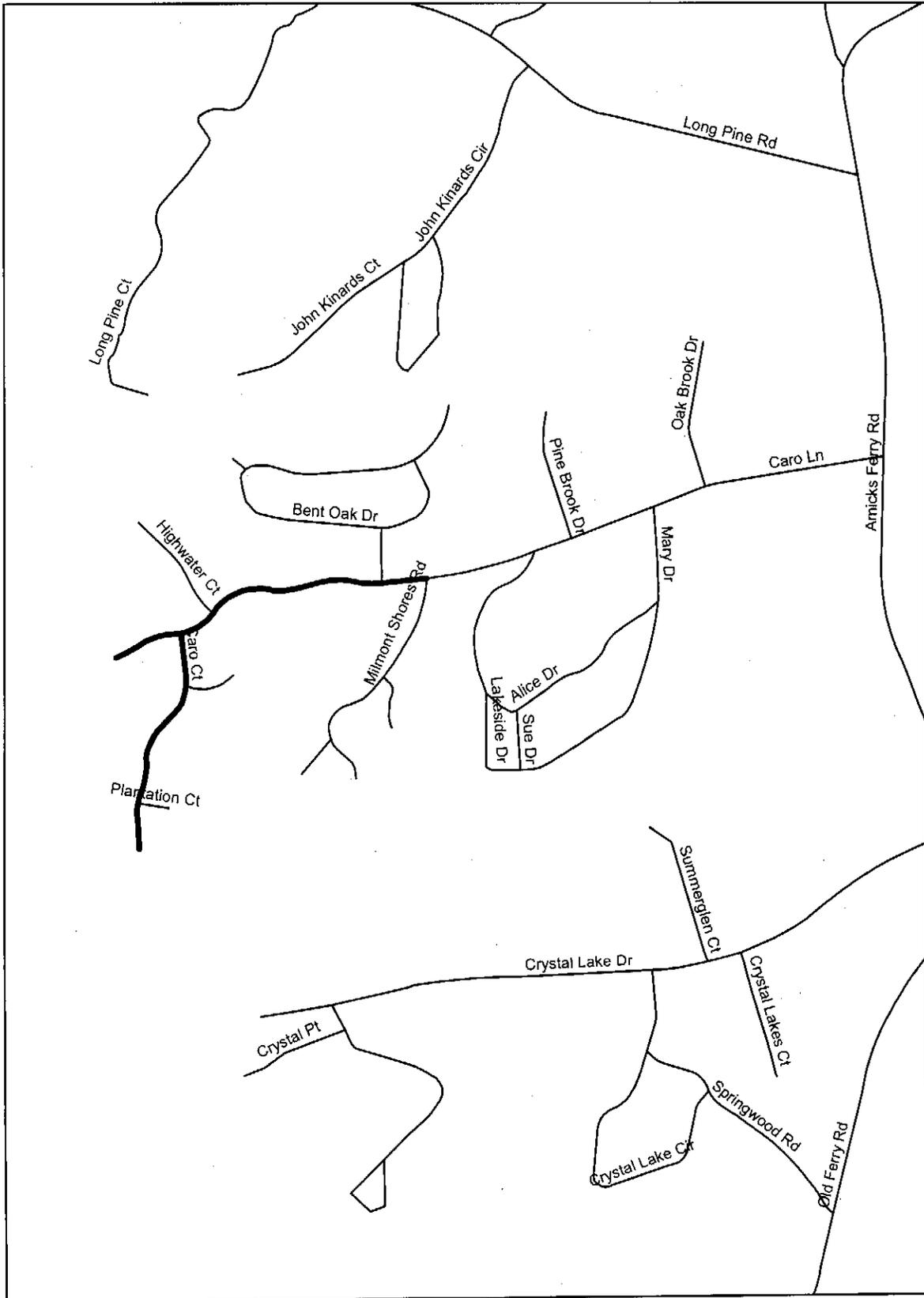
Opened: December 12, 2007

Angela M. Seymour
Procurement Officer

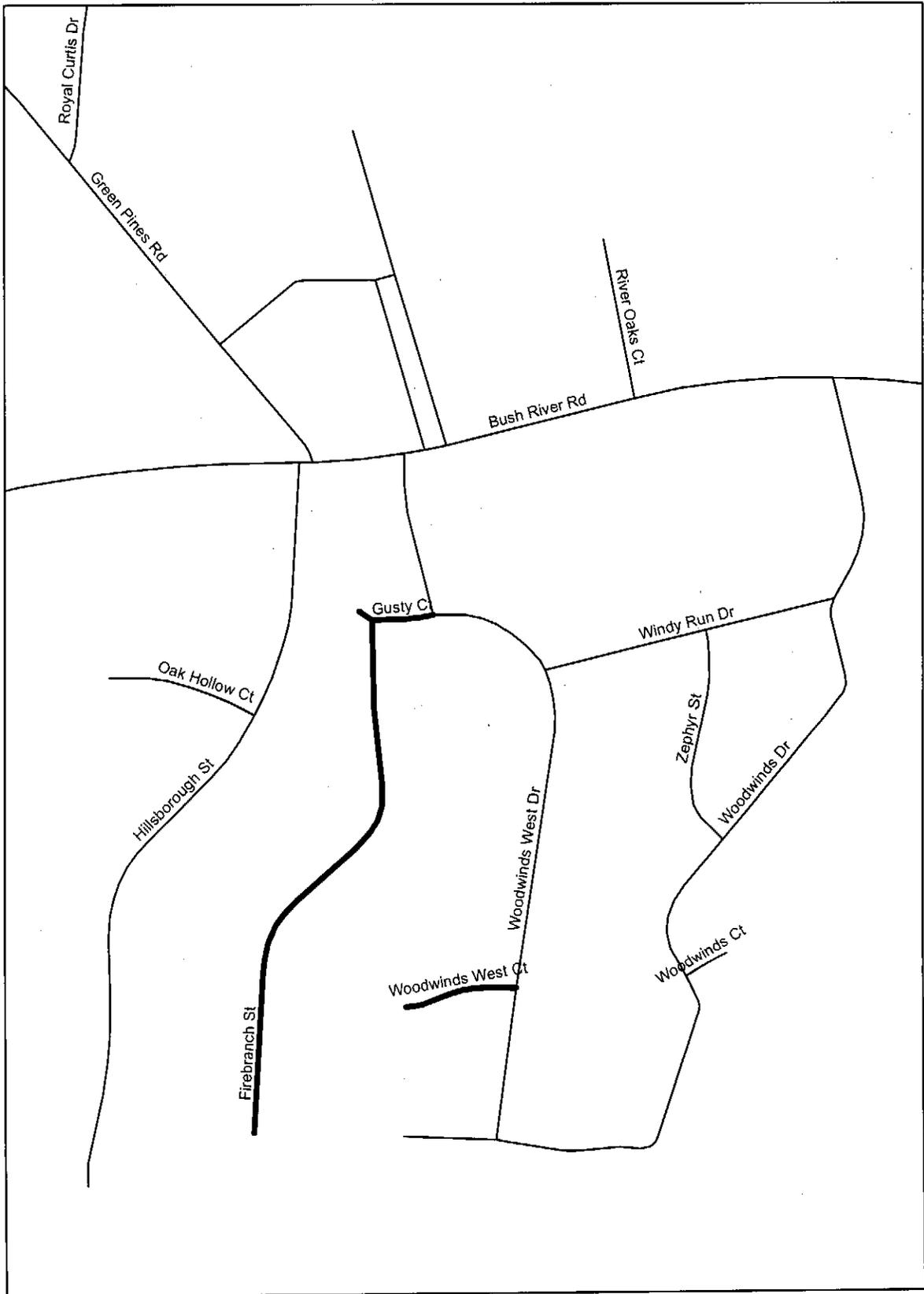
WINDING WAY



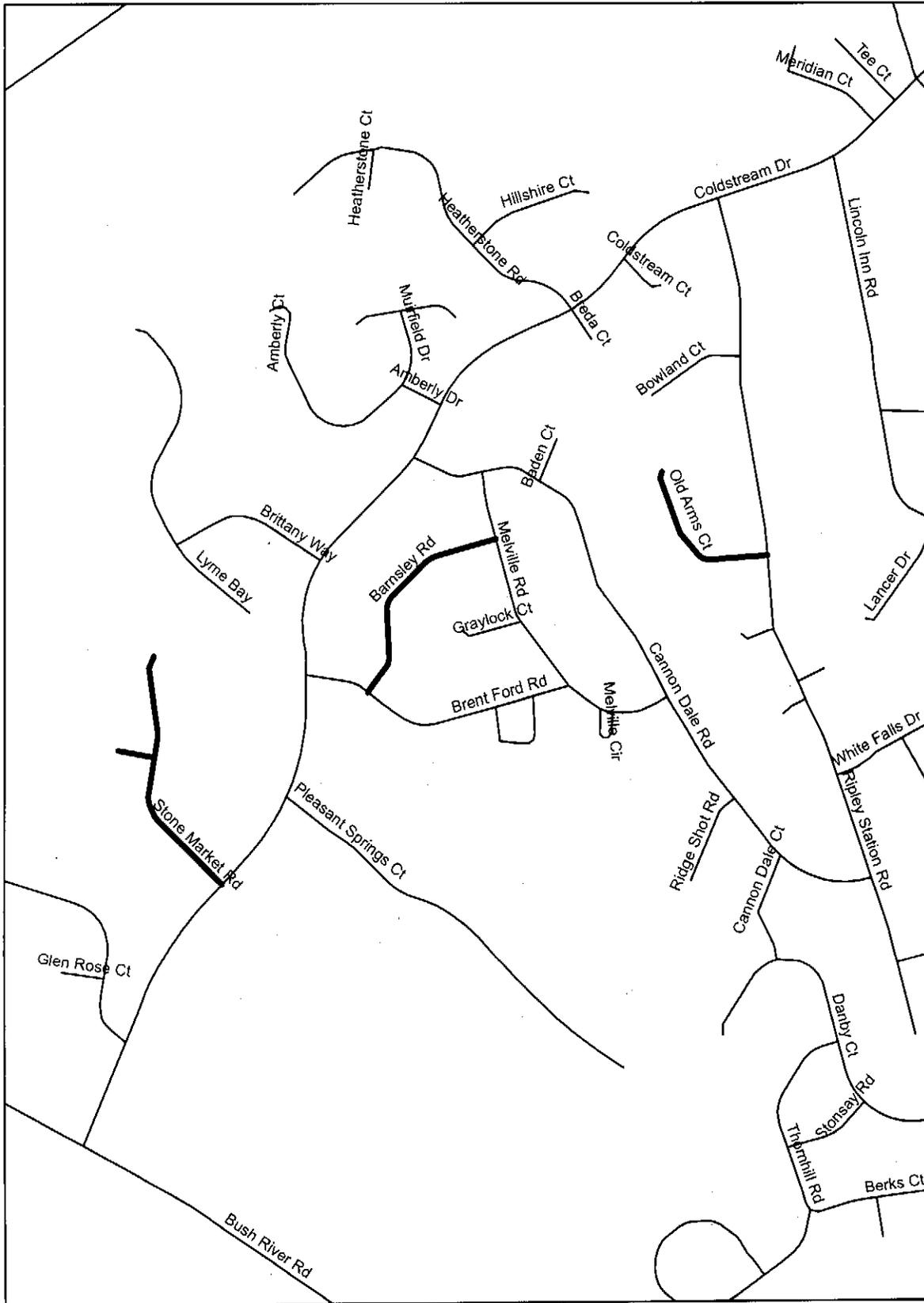
CARO LANE AND CARO COURT



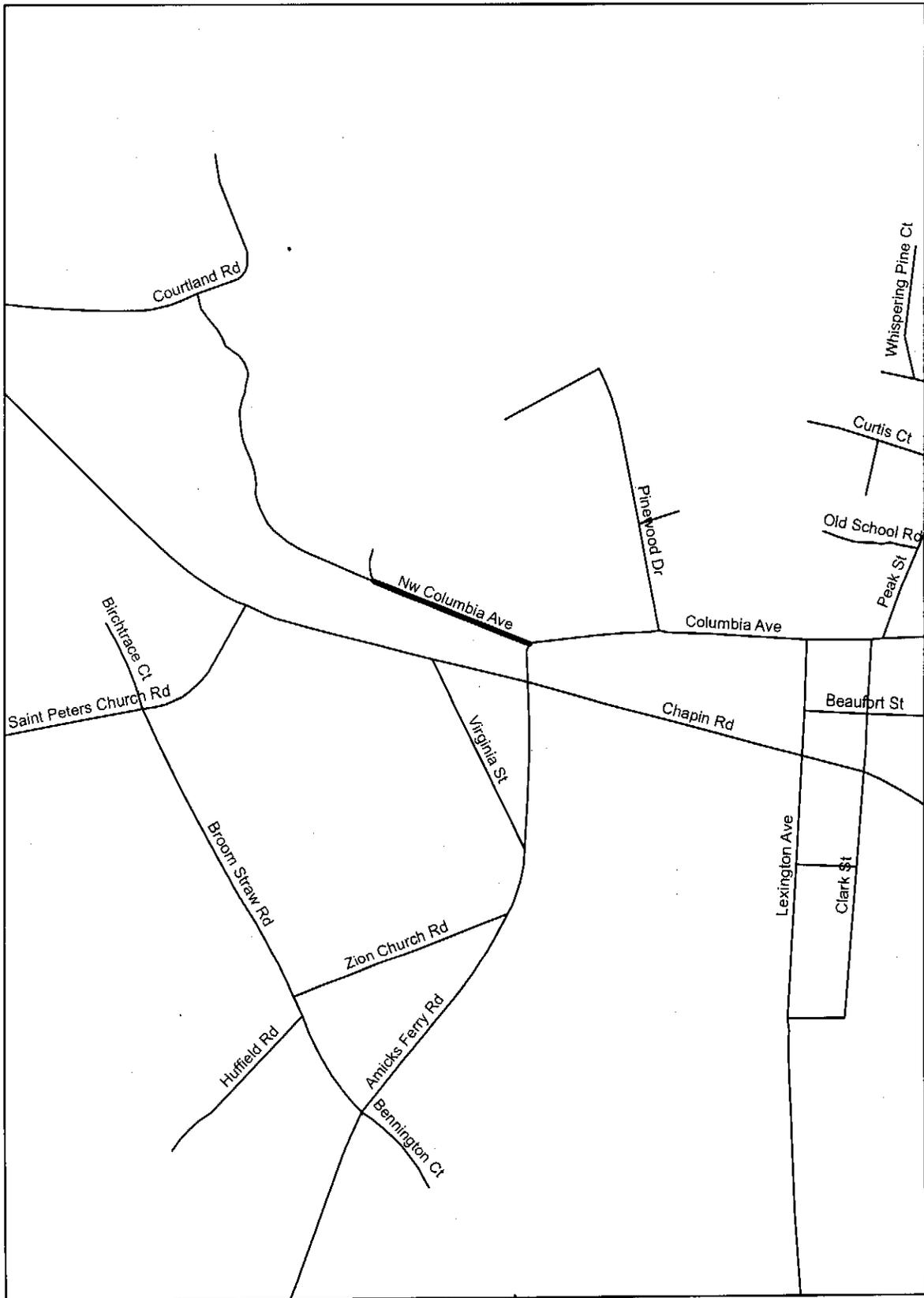
GUSTY CT, FIREBRANCH ST, & WOODWINDS WEST CT



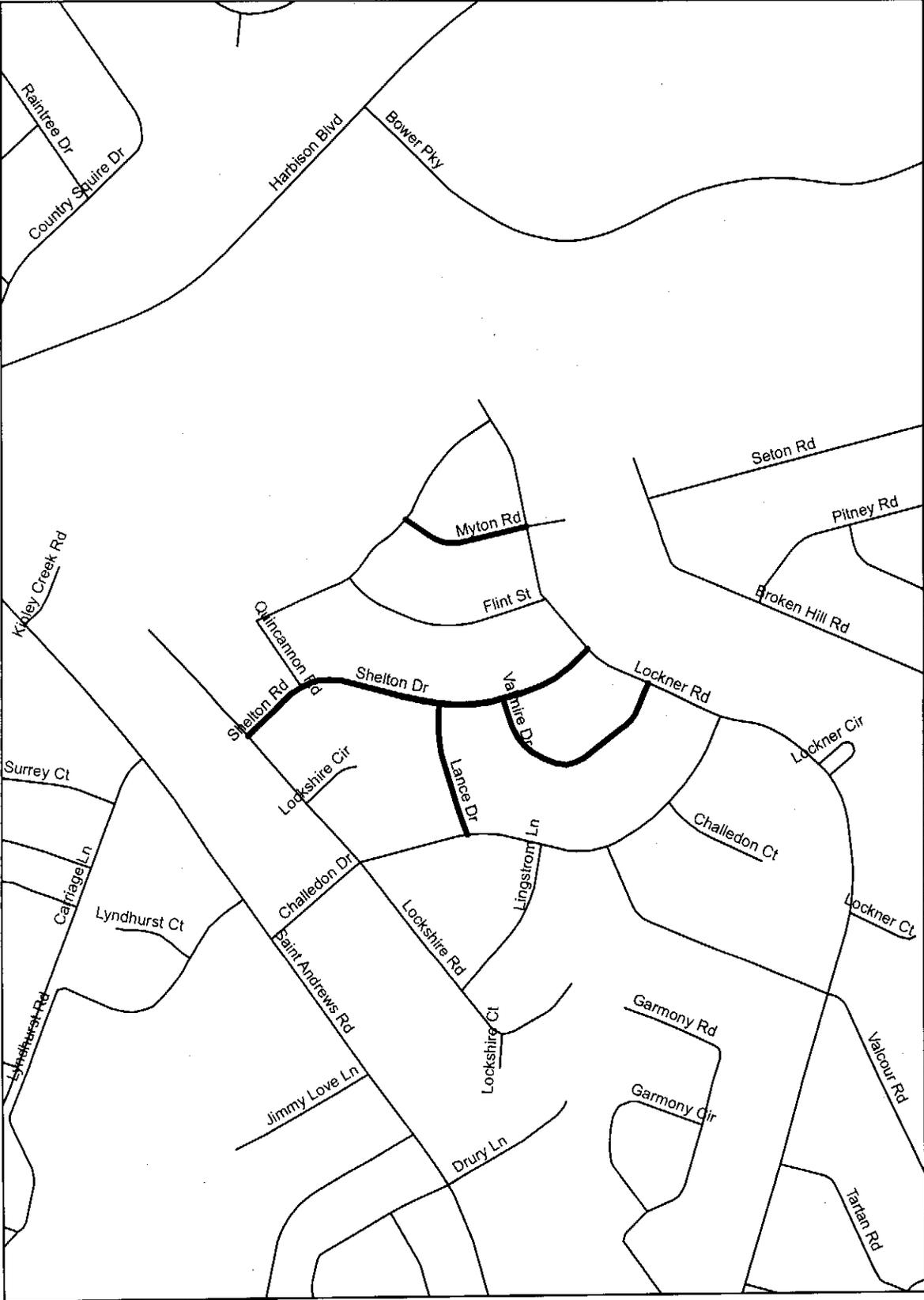
STONE MARKET RD & CT, BARNSELEY RD, OLD ARMS CT



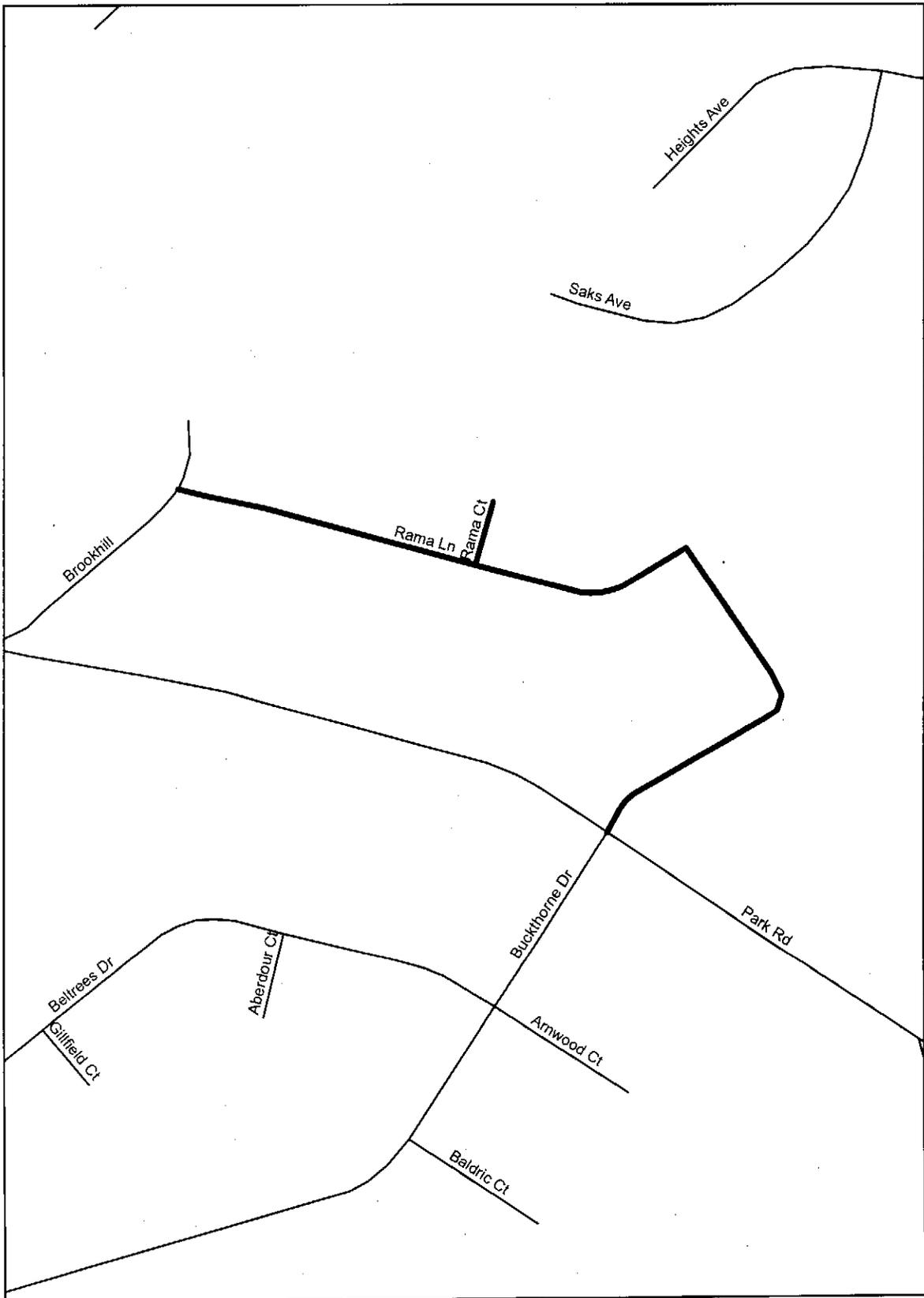
NORTHWEST COLUMBIA AVE 1



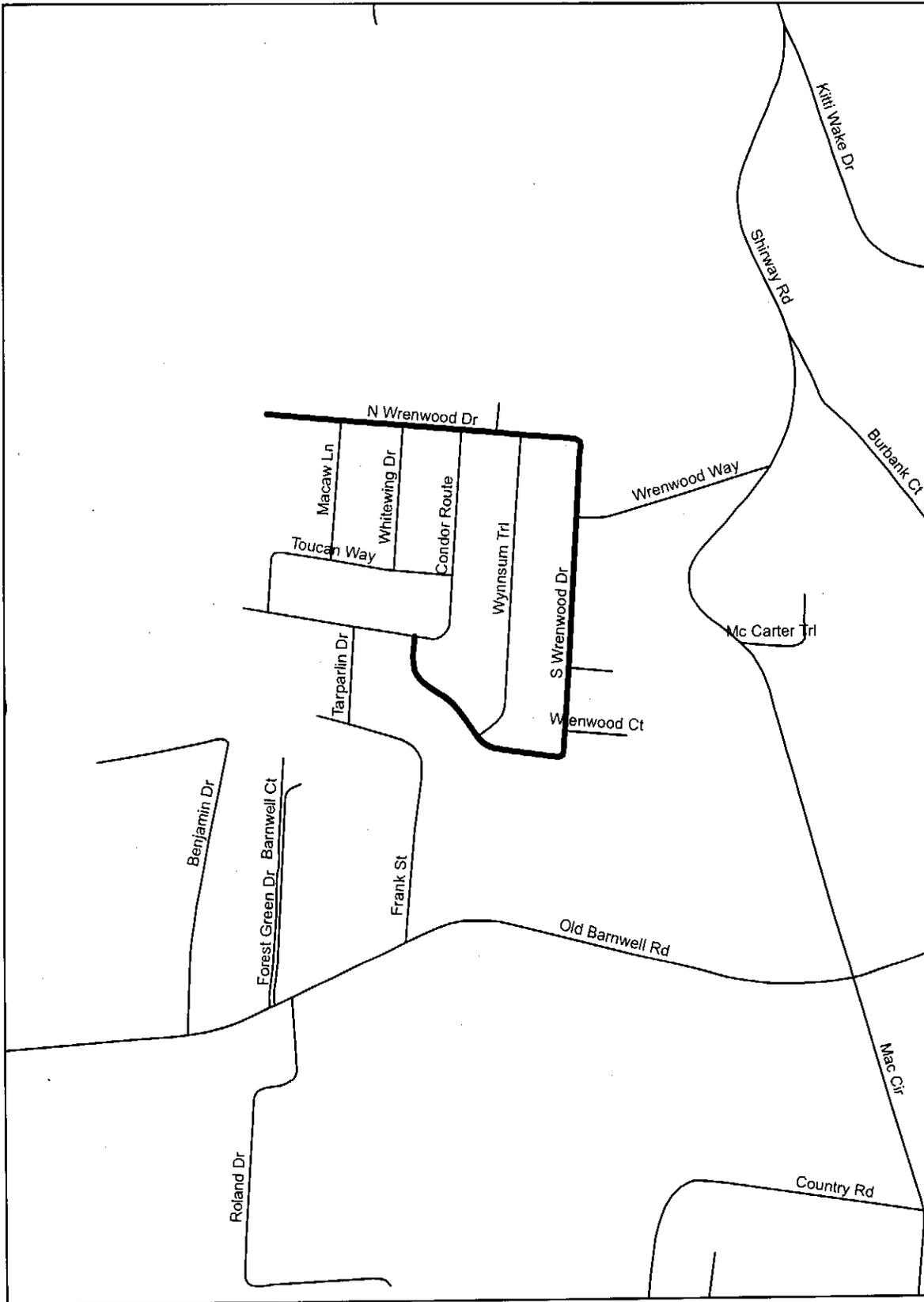
MYTON RD, SHELTON DR, LANCE DR, VALMIRE DR



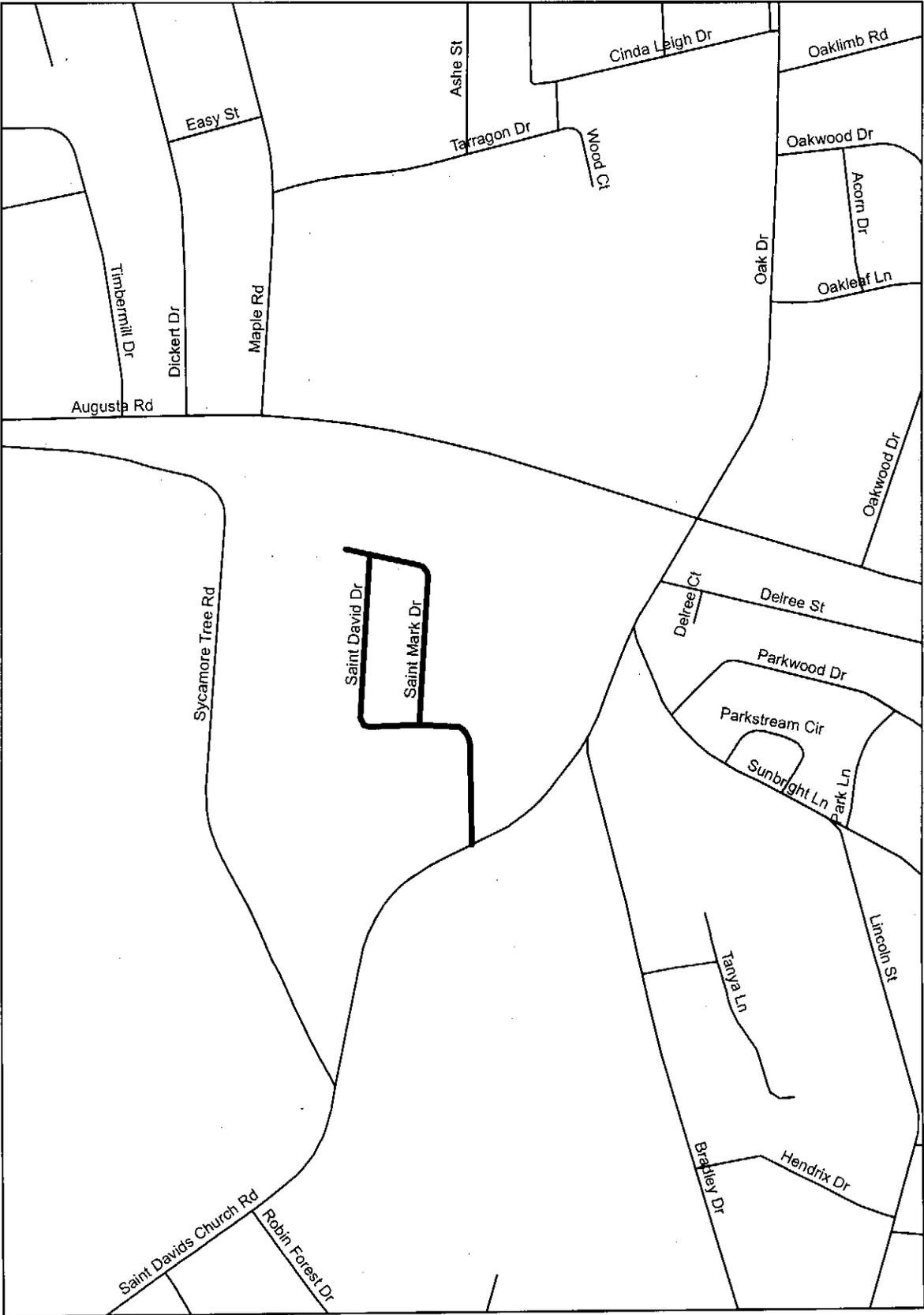
RAMA LANE AND RAMA COURT



N WRENWOOD DR & S WRENWOOD DR



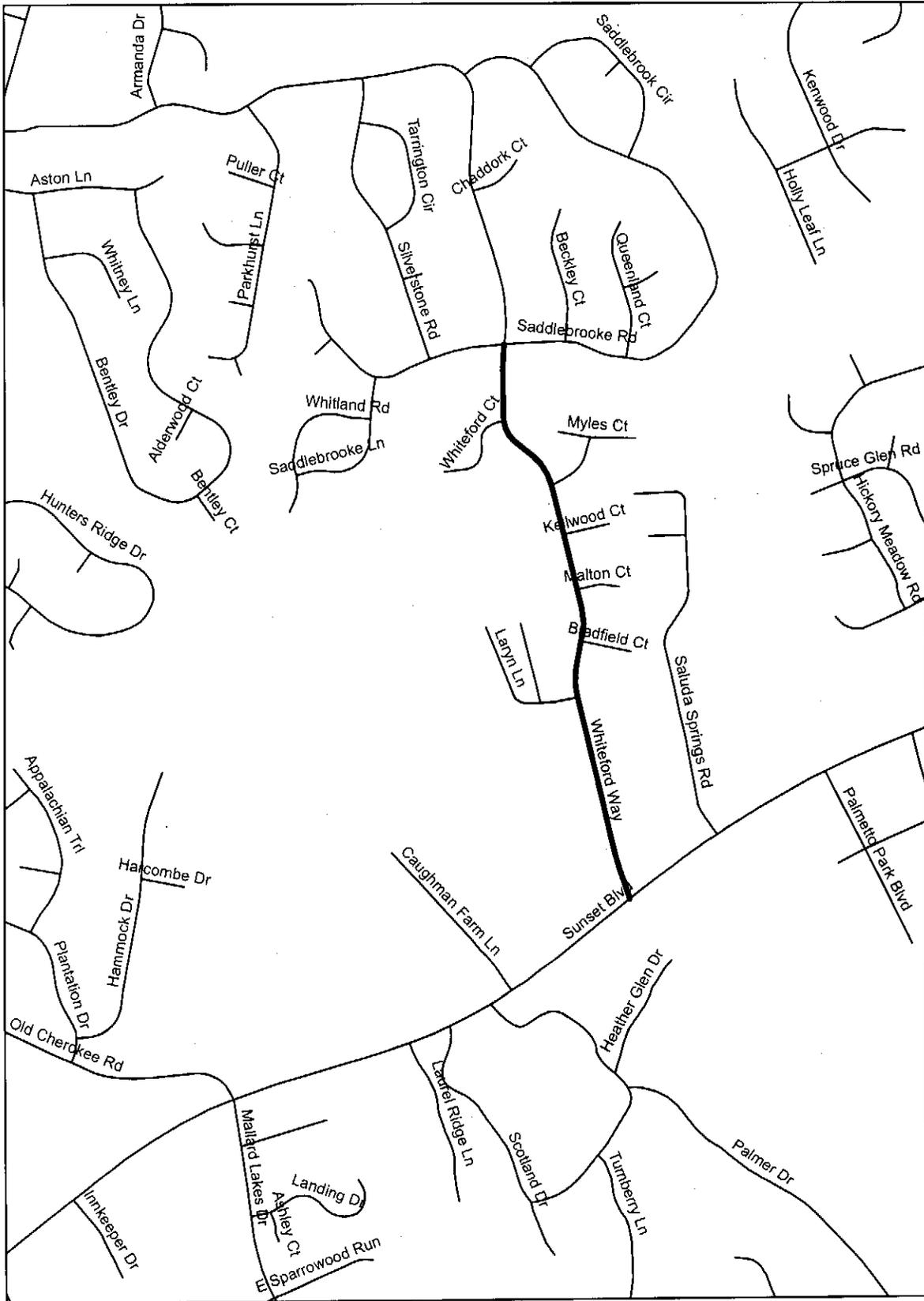
SAINT DAVID DR & SAINT MARK DR



KINGS WAY, ROBIN WOODS DR & PERRYS PL



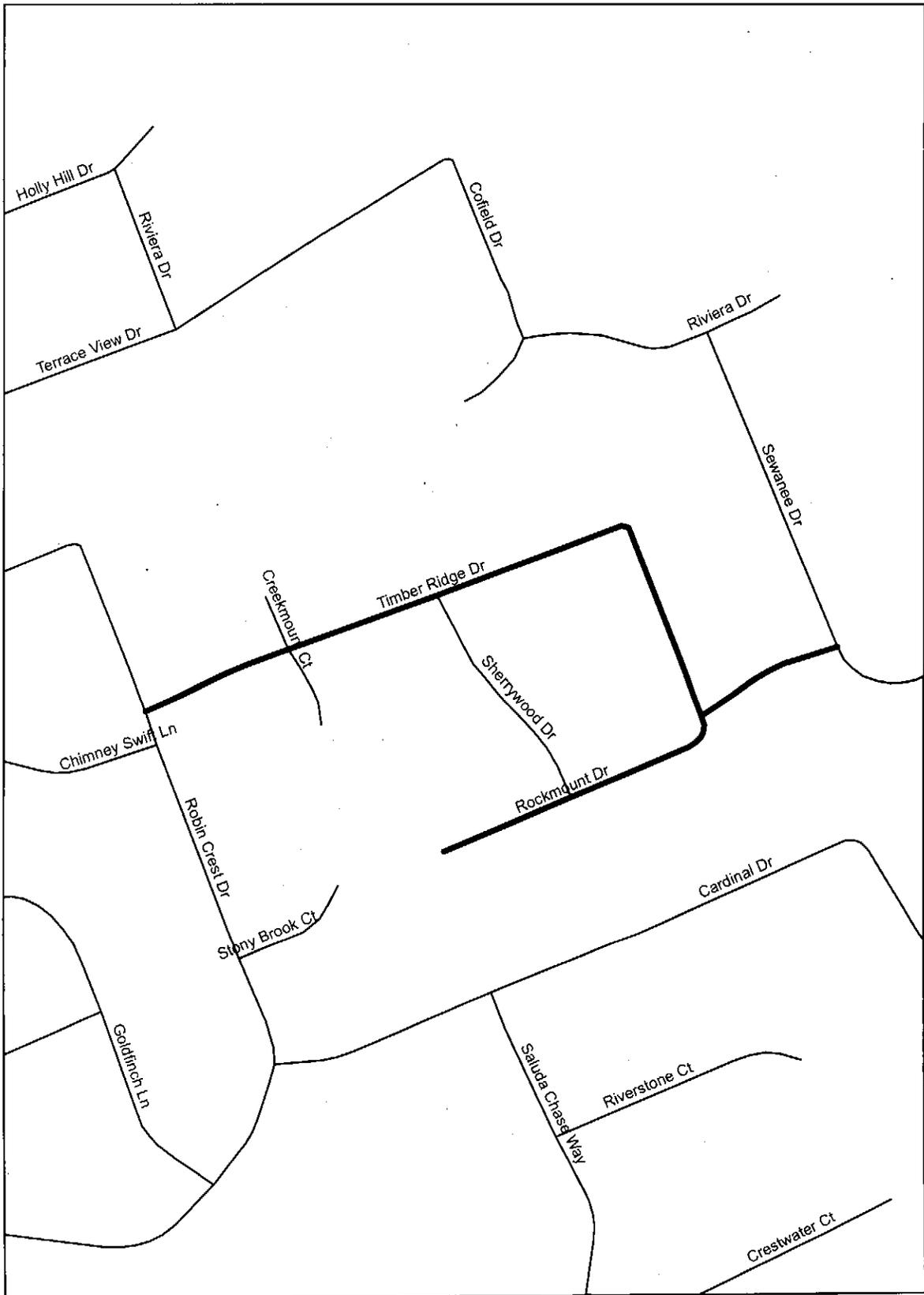
WHITEFORD WAY



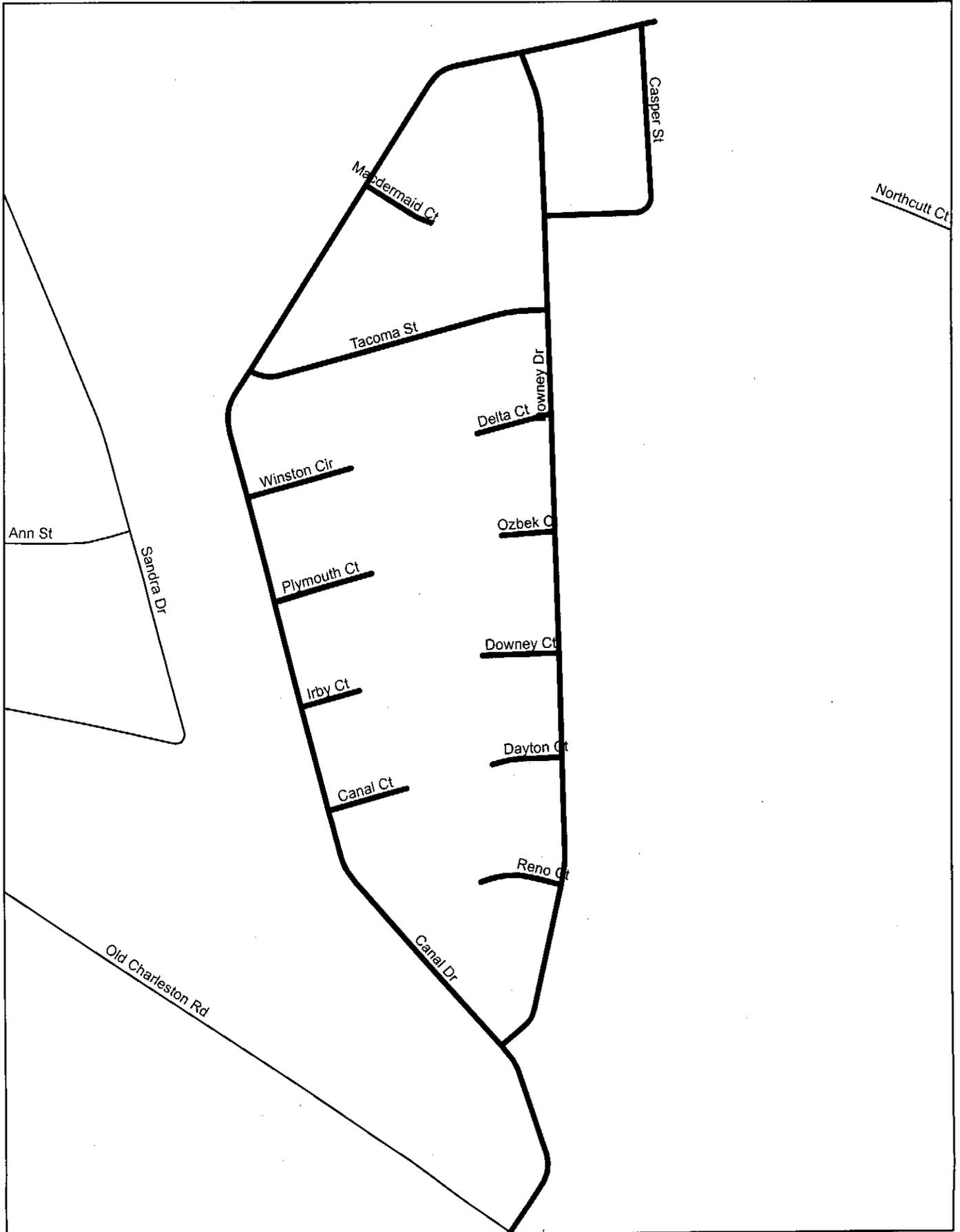
LAKE SHIRE DR & WATFORD ST



TIMBER RIDGE DR AND ROCKMOUNT DR



**DOWNEY DR, RENO CT, DAYTON CT, DOWNEY CT, OZBEK CT,
DELTA CT, CASPER ST, MACDERMAID CT, TACOMA ST, WINSTON CIR
PLYMOUTH CT, IRBY CT, CANAL CT, CANAL DR**



COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: November 18, 2007

TO: Katherine L. Hubbard
County Administrator

THROUGH: Janice A. Bell, CPPB
Interim Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

**SUBJECT: (54) Radios with Accessories (Replacement)
Sheriff's Department**

We received a purchase request for fifty-four (54) Radios with Accessories for the Sheriff's Department. These will replace radios currently used by jail employees. The radios will be purchased directly from the manufacturer (Motorola) through South Carolina State Contract #OIR2002.07. The total cost of these radios including applicable tax is \$66,122.79.

Funds are appropriated in the following account:

1000-151300-5A8482	LE/Jail Operations
(54) Radios with Accessories	\$66,122.79

I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on January 8, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator
Sheriff James Metts
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security
Chief Keith Kirchner, Assistant Sheriff
Colonel Allan Paavel, Sheriff's Department
Sylvia Dillon, Sheriff's Department

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: December 20, 2007

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

SUBJECT: Fleet Vehicle Replacement – Sheriff’s Department

We are in receipt of a purchase request for one (1) New Ford E-350 1-Ton Extended Cargo Van for the Sheriff’s Department. This vehicle is being purchased from Vic Bailey Ford through South Carolina State Contract Number 08-S7608-A13407. The Sheriff’s Department has requested to purchase a Prisoner Transportation insert for the Cargo Van. They have previously purchased these inserts and have standardized with VanCell. This has been deemed a Sole Source through Bob Barker Company, as they are the manufacturer and the only distributor of this product. This vehicle is recommended and approved in accordance with the Fleet Management Policy by Ellis Gammons, Fleet Manager. The total cost including applicable sales tax is \$35,632.65.

It is recommended that the award be made to multiple vendors as follows:

Vic Bailey Ford	\$25,586.00
Bob Barker	10,046.65

Funds are appropriated in the following account:

1000-151300-5A8208	(1) Van with Cell Insert	\$35,632.65
--------------------	--------------------------	-------------

I concur with the above recommendation and further recommend that this purchase be placed on County Council’s agenda for their next scheduled meeting on January 8, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator
Sheriff James Metts
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security
Chief Keith Kirchner, Assistant Sheriff
Colonel Allan Paavel, Sheriff’s Department
Sylvia Dillon, Sheriff’s Department
Ellis Gammons, Fleet Manager

**LEXINGTON COUNTY SHERIFF'S DEPARTMENT
HEALTH CARE SERVICES**

*Evaluation Committee Report and Recommendation
Request for Proposal No. P08001-10/01/07B*

December 20, 2007

PURPOSE

The County of Lexington solicited competitive sealed proposals from potential health care providers to establish a contract for providing quality comprehensive health care services, medical and dental, to the inmate population of the Lexington County Sheriff's Department in the most cost effective manner possible. The current health care services contract ends January 31, 2008.

The Detention Center houses an average of 900 inmates per day, with approximately 13,750 inmates housed in 2006.

On-site we have an operational clinic that services all inmates. Currently, our clinic operates under the direction of one contract medical provider who provides medical services 24 hours per day, seven (7) days per week. Mental Health services are currently contracted and provided through Lexington County Mental Health.

Our objectives are to deliver quality health care services that will meet or exceed standards established by the National Commission on Correctional Health Care (NCCHC) for detention centers and maintain NCCHC accreditation at the Lexington County Detention Center; to operate the health care program in a cost effective manner with full reporting and accountability to the Sheriff and County Council; to operate the health care program at adequate staffing for no less than 24 hours per day, seven (7) days per week; to implement a written health care plan with clear objectives, policies, and procedures with an annual evaluation of compliance; to maintain complete and accurate records of health care and to collect and analyze health statistics on a regular basis; and to operate the health care program in a humane manner with respect to basic health care needs/services for inmates.

EVALUATION COMMITTEE

As required by the County's Purchasing Ordinance and RFP Criteria, an evaluation committee was appointed by Katherine Hubbard, County Administrator, to evaluate and review the proposals and ultimately report its recommendation to County Council for their consideration. Committee members were Major James Harris; Captain Joe Quig; Lieutenant Lynn Gunter; Lieutenant Kevin Jones; Sylvia Dillon of the Sheriff's Department; and Janice Bell, Interim Procurement Manager.

SOLICITATION REQUIREMENTS

The required legal advertisements, soliciting sealed competitive proposals from qualified firms, were placed and appeared in the South Carolina Business Opportunities Publication on September 3, 2007 through DemandStar and the County's website. Notification was also mailed to firms on the County's vendor list.

The Request for Proposals process required all interested firms to attend a mandatory pre-proposal conference on September 20, 2007, at which time five (5) firms attended. The conference included a review of the RFP

document, its detailed requirements, and discussion of the County's current operations and the desire of content of the proposals for a comprehensive health care program for the inmate population of the detention center.

Proposals were due and received at 3:00 p.m. on October 1, 2007. At that time, the County received proposals from five (5) firms:

CorrectHealth.
Prison Health Services
Conmed Healthcare Management
Correct Care Solutions
Wexford Health Sources

EVALUATION PROCESS

On October 2, 2007 the Evaluation Committee began its evaluation process. Copies of the proposals were distributed to each committee member for their individual evaluation. The committee met again on October 5, 2007 and on October 11, 2007 for detailed discussions of their individual evaluation of the proposals and respective scoring of each criteria factor.

Each proposal under consideration was evaluated and scored on the five (5) specific criteria areas as indicated in the RFP. The factors listed in the order of their relative importance were as follows: (1) Corporate experience in providing correctional health care programs and experience in obtaining and maintaining National Commission on Correctional Health Care (NCCHC) accreditation; (2) Offeror's understanding of the project requirements and ability to clearly describe how their proposed program will meet the requirements of the county; (3) Total cost/basis of fees charged; (4) Corporate capability; and (5) References.

On October 11, 2007, the committee conducted in-depth interviews with four (4) rated offerors. All of these firms were highly qualified and all made very professional presentations during the interview process and were able to answer all of our questions and concerns. Following the interviews, each committee member was given the opportunity to reevaluate the scores given to each firm.

After the evaluation committee was in agreement that it had obtained, reviewed, and analyzed all information and documentation presented and collected in the evaluation process, the final evaluation was completed by the committee on October 11, 2007.

The evaluation committee's review, based upon the quality of the responses to the request for proposal, resulted in Correct Care Solutions receiving the highest number of points. Correct Care Solutions was the only responding vendor that did not have any exceptions to the request for proposal.

PROPOSED COST

Price includes furnishing, on a 24 hour / 7 days per week basis, all labor, materials, equipment, services, insurance, licenses and applicable taxes necessary to complete the statement of work as specified in the Request for Proposal for an initial contract period of three (3) years with the option to extend for two (2) additional one (1) year periods.

<i>Term</i>	<i>Base ADP</i>	<i>Annual</i>	<i>Per Month</i>	<i>Excess ADP Per diem Charge</i>
First Contract Year	900	\$2,220,750.00	\$185,063.00	\$1.50
Second Contract Year	950	\$2,339,755.00	\$194,980.00	\$1.50
Third Contract Year	1100	\$2,527,169.00	\$210,597.00	\$1.50

The cost is based on an estimated average daily population (ADP) for years one (1), two (2) and three (3). If the ADP increases or decreases during the month, the cost will be adjusted according to the per diem pricing listed. The cost for years four (4) and five (5) may be increased in the amount equivalent to the percentage change in the U. S. Department of Labor Consumer Price Index, South Region, Medical Care, for the previous calendar year (January-December).

All cost proposals submitted by offerors were higher than the County currently pays. However, the contracted medical staffing levels have increased due to the current and projected inmate population. The increase in staffing level is required to remain in compliance with Standards for Health Services in Jails, as established by the National Commission on Correctional Health Care (NCCHC). More specifically, the services must meet the NCCHC standards to the extent required to maintain NCCHC accreditation.

The current health services cost reflects \$5.73 per inmate per day. The 2008 health services cost reflects \$6.58 per inmate per day. An ABT will be processed to take additional funding from the Federal Prisoner Re-imbursment Contingency Account.

RECOMMENDATION

The evaluation committee feels that in order to ensure that Lexington County is providing health care services that are in compliance with national and state standards, including the National Commission on Correctional Health Care (NCCHC), the American Correctional Association (ACA), and the South Carolina Minimum Standards for Jails, it would be in the County's best interest to continue to contract for these services and to award the new contract for health care services to Correct Care Solutions for an initial contract term of three (3) years.

The evaluation committee hereby submits this recommendation for County Council's consideration and approval.

Janice A. Bell, CPPB
Interim Procurement Manager

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: December 12, 2007

TO: Katherine L. Hubbard
County Administrator

THROUGH: Janice A. Bell, CPPB
Interim Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

SUBJECT: **Panasonic Laptops and Accessories – Sheriff’s Department**

We have received a purchase request for twenty (20) Panasonic Laptops and Accessories for the Sheriff’s Department. The laptops will be purchased from Howard Computers through South Carolina State Contract #05-S6656-A11320. The total cost of the laptops including applicable sales tax is \$86,351.14. Written quotations were obtained for the accessories. The County received three (3) quotations of which one (1) was a no bid (see attached tabulation sheet). It is recommended that we award this quotation to Software House International as the lowest bidder meeting specifications. The total cost of the accessories including applicable sales tax is \$7,018.95. Mike Ujcich, Chief Information Officer, and Jim Schafer, Information Technology Manager, have reviewed and recommended this purchase. The total cost of these laptops & accessories including applicable sales tax is \$93,370.09.

Funds are appropriated in the following accounts:

2494-151200-5A8471 FY07 Justice Assistant Grant	(4) Ruggedized Laptops with Accessories	\$17,566.19
2641-151200-5A8397 L/E School District #5	(2) Laptop computers with Accessories	\$8,783.10
2644-151200-5A8474 LE/Alive at 25 Grant	(1) Ruggedized Laptop with Accessories	\$4,391.55
2633-151200-5A8472 L/E School District #1	(1) Ruggedized Laptop with Accessories	\$4,391.55
2634-151200-5A8473 L/E School District #2	(1) Ruggedized Laptop with Accessories	\$4,391.55
1000-151200-5A8423	(10) Ruggedized Laptops with Mounts	\$49,824.02
1000-151200-5A8203	(1) Ruggedized Laptop with Accessories	\$4,022.13

I concur with the above recommendation and further recommend that this purchase be placed on County Council’s agenda for their next scheduled meeting on January 8, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
Sheriff James Metts
Chief Bruce Rucker, Assistant Sheriff/Director of Public Safety and Homeland Security
Chief Keith Kirchner, Assistant Sheriff
Colonel Allan Pavvel, Sheriff’s Department
Sylvia Dillon, Sheriff’s Department
Mike Ujcich, Chief Information Officer
Jim Schafer, Information Technology Manager

County of Lexington

B08025
AMS
12/19/2007

Bid Tabulation

Panasonic Laptops and Accessories Sheriff's Department

Item #	Qty	Description	Florida Micro, LLC.		Howard Computers		Software House International	
			Unit	Total	Unit	Total	Unit	Total
1	1	Hardware for Laptop		No Bid		\$4,655.00		\$3,153.80
2	1	Accessory - Car Mount		No Bid		\$6,380.00		\$3,253.97
3	1	Shipping		No Bid		\$0.00		\$152.00
4	1	Total		No Bid		\$11,035.00		\$6,559.77

Bid recieved: December 21, 2007

Angela M. Seymour
Procurement Officer

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: November 27, 2007

TO: Katherine L. Hubbard
County Administrator

THROUGH: Janice A. Bell, CPPB
Interim Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

**SUBJECT: Replacement Dishwasher
Sheriff's Department
BID NO. B08021-11/15/07B**

Competitive bids were solicited and advertised for one (1) Replacement Dishwasher for the Sheriff's Department. The County received two (2) bids of which one (1) was a no bid (see attached bid tabulation).

It is recommended to award this bid to General Sales Company as the lowest responsible bidder. The total cost including applicable sales tax is \$68,241.00.

Funds are appropriated in the following account:

2632-151300-5A5219	LE/Inmate Services
(1) Replacement Dishwasher	\$68,241.00

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on January 8, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
Sheriff James Metts
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security
Chief Keith Kirchner, Assistant Sheriff
Colonel Allan Paavel, Sheriff's Department
Sylvia Dillon, Sheriff's Department

County of Lexington

Bid Tabulation

BID: B08021-11/15/07B

Replacement Dishwasher

Quantity	Description	TEC Systems, Inc.		General Sales	
		Unit Price	Total	Unit Price	Total
1	Replacement Dishwasher		No Bid		\$ 53,800.00
	Tax		No Bid		\$ 3,766.00
	Subtotal		No Bid		\$ 57,566.00
1	Installation		No Bid		\$ 10,675.00
	Total		No Bid		\$ 68,241.00

TEC Systems, Inc. responded with a no bid reason of they do not offer that product.

Bids opened: November 15, 2007

Angela M. Seymour
Procurement Officer

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: December 19, 2007

TO: Katherine L. Hubbard
County Administrator

THROUGH: Janice A. Bell CPPB
Interim Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

SUBJECT: **Weapons Purchase and Disposal of Used and Confiscated Firearms
Bid No. B08031-12/06/07B
Sheriff's Department**

Competitive bids were solicited and advertised for Weapons Purchase and Disposal of Used and Confiscated Firearms for the Sheriff's Department. The Lexington County Sheriff's Department is selling seized and confiscated firearms, along with old service weapons, to a firearms dealer in order to acquire new service weapons for our officers. The intent of this process is to purchase new weapons without using appropriated funds in our existing accounts; thereby saving money. Many of our existing service weapons are over 20 years old and are in need of replacement.

We received five (5) bids (see attached bid tabulation). Bids were evaluated by Colonel Allan Paavel, Sheriff's Department; Lieutenant Bill Wright, Sheriff's Department; and Angela M. Seymour, Procurement Officer. The bid was set-up to allow vendors to bid on four (4) separate lots. Lot #1 included the purchase of all items less the trade-in offer. Lot #2 and Lot #3 were for the purchase of guns and holsters respectively. Lot #4 was for the sale of the used service and confiscated weapons. It is our recommendation to award Lots #2 & #3 to Lawmen's Safety Supply as being the lowest responsible bidder meeting specifications for the weapons and holsters. Lot #4 to Lawmen's Safety Supply as being the highest offer for the sale of the used service and confiscated weapons for a total cost including the sales option and sales tax of zero dollars (\$0.00).

Funds will be appropriated from the net sales of the weapons.

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on January 8, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
Sheriff James Metts
Chief Bruce E. Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security
Chief Keith Kirchner, Assistant Sheriff
Colonel Allan Paavel, Sheriff's Department
Sylvia Dillon, Sheriff's Department

County of Lexington

Bid Tabulation

B08031

ams

12/06/07

BID: B08031-12/06/07B

Weapons Purchase and Disposal of Used and Confiscated Firearms

Lot #1			Lawmen's Safety		Palmetto Distributors		Clyde Armory		Interstate Arms Corporation		Maryland Small Arms Range, Inc.	
Item #	Qty	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	10	Safariland Model 6280 holsters in plain black STX finish to fit GLOCK Model 17/19 – Left hand	\$ 53.40	\$ 534.00	\$ 57.00	\$ 570.00	\$ 71.28	\$ 712.80	No Bid	No Bid	\$ 63.00	\$ 630.00
2		GLOCK 17 or 19, 9mm w/GLOCK night sights, and three (3) magazines	\$ 409.00	\$ 20,859.00	420.00	\$ 17,640.00	No Bid	No Bid	No Bid	No Bid	\$ 487.00	\$ 487.00
2A		Guns being offered to LCSD to buy		51 Guns		42 Guns		No Bid		No Bid		1 Gun
3		Safariland Model 6280 holsters in plain black STX finish to fit GLOCK Model 17/19 – Right hand	\$ 49.84	\$2,541.84	57.00	\$ 2,805.54	\$ 71.28	\$ 71.28	No Bid	No Bid	\$ 63.00	\$ 63.00
3A		Guns being offered to LCSD to buy		51 Guns		42 Guns		1 Gun		No Bid		1 Gun
9.00	1	Trade-in value of used service and confiscated firearms		\$ 23,934.84		\$ 22,303.00		No Bid		No Bid		\$ 23,800.00
Lot #2												
1	1	GLOCK 17 or 19, 9mm w/GLOCK night sights, and three (3) magazines	\$ 409.00	\$ 409.00	\$ 420.00	\$ 420.00	No Bid	No Bid	No Bid	No Bid	\$ 487.00	\$ 487.00
Lot #3												
1	10	Safariland Model 6285 holsters in plain black STX finish to fit GLOCK Model 17/19 – Left hand.	\$ 53.40	\$ 534.00	\$ 57.00	\$ 570.00	\$ 64.08	\$ 604.80	No Bid	No Bid	\$ 63.00	\$ 630.00
2	1	Safariland Model 6285 holsters in plain black STX finish to fit GLOCK Model 17/19 – Right hand.	\$ 53.40	\$ 53.40	57.00	\$ 57.00	\$ 64.08	\$ 64.08	No Bid	No Bid	\$ 63.00	\$ 63.00
3	1	Safariland Model 6377 holsters in plain black STX finish to fit GLOCK Model 19 – Right hand.	\$ 24.00	\$ 24.00	26.00	\$ 26.00	\$ 30.00	\$ 30.00	No Bid	No Bid	\$ 33.00	\$ 33.00
Lot #4												
1	1	Offer To Purchase Used Service And Confiscated Firearms		\$ 23,935.00		\$ 22,303.00		\$ 21,407.50		\$ 21,835.00		\$ 23,800.00

Bids opened December 6, 2007

Angela M. Seymour
Procurement Officer

COUNTY OF LEXINGTON
Procurement Services

MEMORANDUM
(O) 785-8319
(F) 785-2240

DATE: November 29, 2007

TO: Katherine L. Hubbard
County Administrator

THROUGH: Janice A. Bell, CPPB
Interim Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

**SUBJECT: Cat 938-G Front End Loader
Solid Waste Management
Bid No. B08026-11/20/07B**

Competitive bids were solicited and advertised for one (1) Cat 938-G Front End Loader for Solid Waste Management. The County received nine (9) bids of which four (4) were no bids (see attached bid tabulation). Joe Mergo, Deputy County Administrator; Ellis Gammons, Fleet Manager; and Angela M. Seymour, Procurement Officer evaluated the bids. We recommend award to Blanchard Machinery as the low bidder meeting specifications. The total cost including applicable sales tax is \$196,736.00.

Funds are appropriated in the following account:

5700-121206-5A8340	Solid Waste
(1) Cat 938-G Front End Loader	\$196,736.00

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on January 8, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
Joe Mergo, Deputy County Administrator
Ellis Gammons, Fleet Manager

County of Lexington

Bid Tabulation

B08026
ams
11/20/07

BID: B08026-11/20/07B

Cat 938-G Front End Loader

Quantity	Description	Interstate Equipment		Linder Industrial Machinery		H & E Equipment Services	
		Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Cat 938-G Front End Loader	No Bid	No Bid	\$193,450.00	\$193,450.00	\$214,946.00	\$214,946.00
	Tax		No Bid		\$300.00		\$300.00
	Total		No Bid		\$193,750.00		\$215,246.00
	TM&R -						
	Year One		No Bid		\$6,416.41		\$16,790.00
	Year Two		No Bid		\$6,544.27		\$16,790.00
	Year Three		No Bid		\$6,675.96		\$16,790.00

Quantity	Description	Stafford Machinery		Blanchard Machinery		Briggs Construction	
		Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Cat 938-G Front End Loader	\$183,837.00	\$183,837.00	\$196,436.00	\$196,436.00	No Bid	No Bid
	Tax		\$300.00		\$300.00		No Bid
	Total		\$184,137.00		\$196,736.00		No Bid
	TM&R -						
	Year One		\$11,451.00		\$16,402.00		No Bid
	Year Two		\$11,451.00		\$16,402.00		No Bid
	Year Three		\$11,451.00		\$16,402.00		No Bid

Quantity	Description	ASC Equipment		Altman Tractor		Van Lott, Inc	
		Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Cat 938-G Front End Loader	No Bid	No Bid	No Bid	No Bid	\$212,260.00	\$212,260.00
	Tax		No Bid		No Bid		\$300.00
	Total		No Bid		No Bid		\$212,560.00
	TM&R -						
	Year One		No Bid		No Bid		\$5,954.00
	Year Two		No Bid		No Bid		\$5,954.00
	Year Three		No Bid		No Bid		\$5,954.00

Bid responses received from Stafford Machinery and Lindler Industrial Machinery do not meet advertised specification.

Bid Opened: November 20, 2007

Angela Seymour
Procurement Officer



COUNTY OF LEXINGTON, SOUTH CAROLINA

Community Development

County Administration Building, 4th Floor
212 South Lake Drive, Lexington, SC 29072
(803)785-8121

ZONING MAP AMENDMENT APPLICATION # **M07-05**

Address and/or description of the property for which the amendment is requested:

5609 Wescott Road, Columbia, SC 29212

Zoning Classifications: (Current) D (Development) (Proposed) C2 (General Commercial)

TMS#: 002798-02-002 & 032 Property Owner: Matthew B. Lashway

Reason for the request: To make zoning classification consistant with adjoining properties to inable future development of proposed business plans.

Even though this request will be carefully reviewed and considered, the burden of proving the need for the amendment rests with the applicant.

Date of Application: 4/24/2007 Applicant: Owner Agent

Phone #(s): home (803) 407-1720 cell (803) 727-2200 fax (803) 772-2388

Signature: _____ Printed Name: Chris Kokolis

Street/Mailing Address: 16 Sagefire Court, Irmo, SC 29063

4/24/07	Application Received
5/24/07	Newspaper Advertisement
5/29/07	Notices Mailed

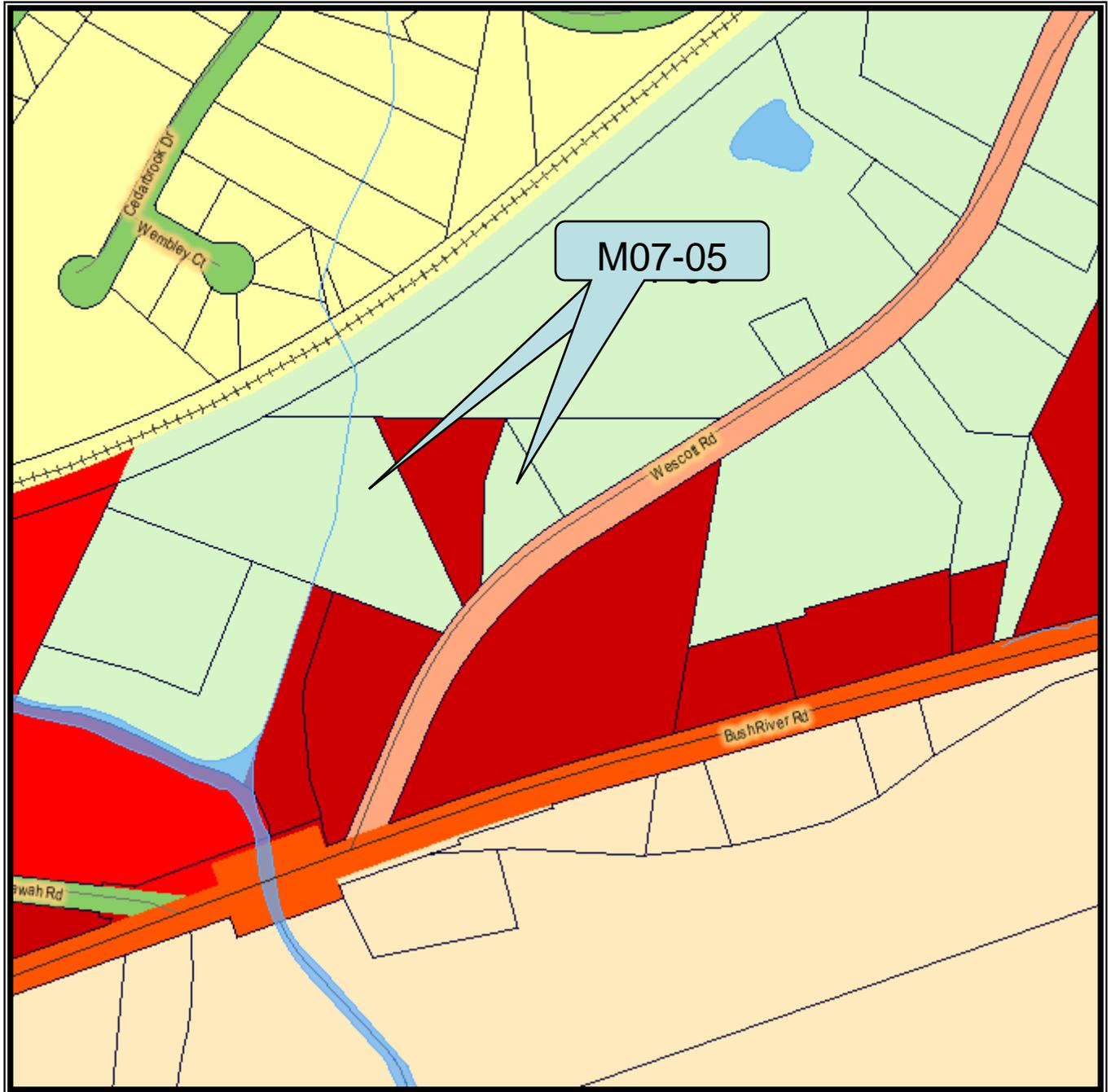
4/24/07	Fee Received
5/25/07	Property Posted
6/21/07	Planning Commission

Planning Commission Recommendation: Recommended approval by 6 – 0 vote.

5/08/07	First Reading	6/12/07	Public Hearing	12/11/07	Second Reading		Third Reading
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Results: _____

Zoning Map Amendment Application M07-05



ZONING LEGEND

	I - Interstate		RL5 - Residential Local 5		ID - Intensive Development
	A - Arterial Road		RL6 - Residential Local 6		PD - Planned Development
	C - Collector Road		LC - Limited Commercial		R1 - Low Density Residential
	L - Local Road		C1 - Neighborhood Commercial		R2 - Medium Density Residential
	LL - Limited Local Road		C2 - General Commercial		R3 - High Density Residential
	RL4 - Residential Local 4		D - Development		RD - Restrictive Development

Zoning Map Amendment Application M07-05

5609 Wescott Rd



NOTE: Parcel boundary lines are approximate and may appear distorted in an oblique view.



COUNTY OF LEXINGTON, SOUTH CAROLINA

Community Development

County Administration Building, 4th Floor
212 South Lake Drive, Suite 401, Lexington, SC 29072
(803)785-8121

ZONING MAP AMENDMENT APPLICATION # **M07-08**

Address and/or description of the property for which the amendment is requested:

1731 Bush River Road Columbia SC 29210

Zoning Classifications: (Current) R1 (Proposed) C2

TMS#: 003697-05-018 Property Owner: State of South Carolina(Divison of General Services)

Reason for the request: The activity (office) is a legal nonconformity. The proposed change to C2 will allow the activity to become an allowed use. This site was the old Bell South office. It is currently used as an office by S.L.E.D. (South Carolina Law Enforcement Division).

Even though this request will be carefully reviewed and considered, the burden of proving the need for the amendment rests with the applicant.

Date of Application: 6/18/2007 Applicant: Owner Agent

Phone #(s): work 803-785-8121 _____

Signature: _____ Printed Name: Bruce Hiller, Dev. Administrator

Street/Mailing Address: 212 S. Lake Dr., Ste. 401 Lexington SC 29072

6/18/2007	Application Received
10/04/2007	Newspaper Advertisement
10/04/2007	Notices Mailed

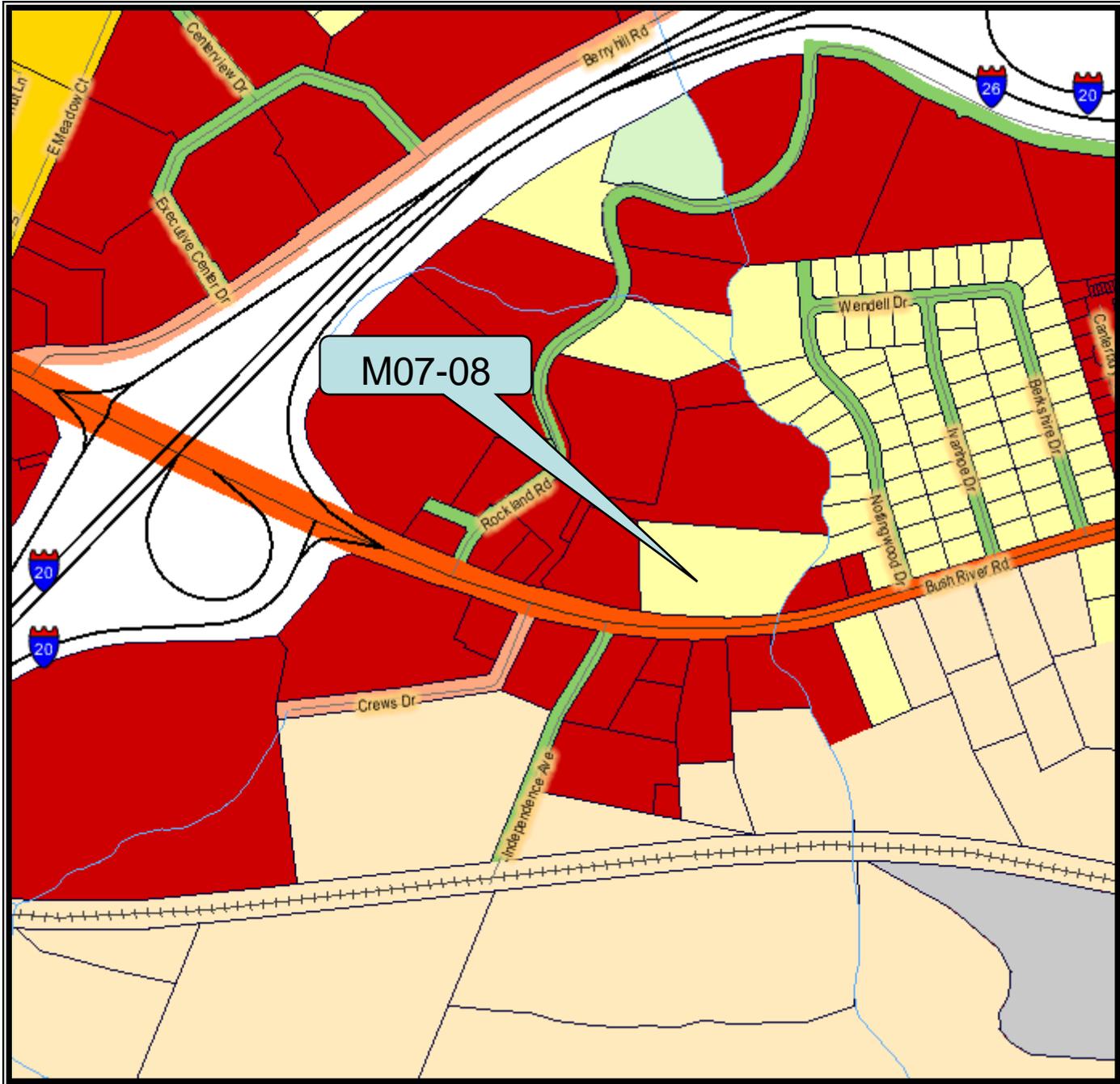
N/A	Fee Received
10/08/2007	Property Posted
11/15/2007	Planning Commission

Planning Commission Recommendation: Recommended approval by 7-0 vote

8/28/07	First Reading	10/23/07	Public Hearing	12/11/07	Second Reading		Third Reading
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Results: _____

Zoning Map Amendment Application M07-08



ZONING LEGEND

	I - Interstate		RL5 - Residential Local 5		ID - Intensive Development
	A - Arterial Road		RL6 - Residential Local 6		PD - Planned Development
	C - Collector Road		LC - Limited Commercial		R1 - Low Density Residential
	L - Local Road		C1 - Neighborhood Commercial		R2 - Medium Density Residential
	LL - Limited Local Road		C2 - General Commercial		R3 - High Density Residential
	RL4 - Residential Local 4		D - Development		RD - Restrictive Development

Zoning Map Amendment Application M07-08

1731 Bush River Rd



NOTE: Parcel boundary lines are approximate and may appear distorted in an oblique view.



COUNTY OF LEXINGTON, SOUTH CAROLINA

Community Development

County Administration Building, 4th Floor
212 South Lake Drive, Suite 401, Lexington, SC 29072
(803)785-8121

ZONING MAP AMENDMENT APPLICATION # M07-10

Address and/or description of the property for which the amendment is requested:

(Road Classification Change) Approx. 480 feet of Linwood Drive, Lexington SC 29072
beginning at current RL4 boundary to common property line of TMS 004200-03-042 and
004200-03-041

Zoning Classifications: (Current) (RL4) Residential Local 4 (Proposed) (L) Local

TMS#: n/a Property Owner: n/a

Reason for the request: To maximize the distance of the proposed entrance/exit drive to the
proposed medical park from the intersection of Linwood Drive & Augusta Hwy, as well as,
provide secondary access for emergency vehicles and ingress/egress efficiency to the
medical park.

Even though this request will be carefully reviewed and considered, the burden of
proving the need for the amendment rests with the applicant.

Date of Application: 12/19/07 Applicant: Owner [] Agent [x]

Phone #(s): cell (803) 518-5437 work (803) 791-2217

Signature: Printed Name: Glenn Mack

Street/Mailing Address: 2720 Sunset Blvd., West Columbia SC 29169

Table with 2 columns: Date, Action. Rows: 12/19/07 Application Received, Newspaper Advertisement, Notices Mailed

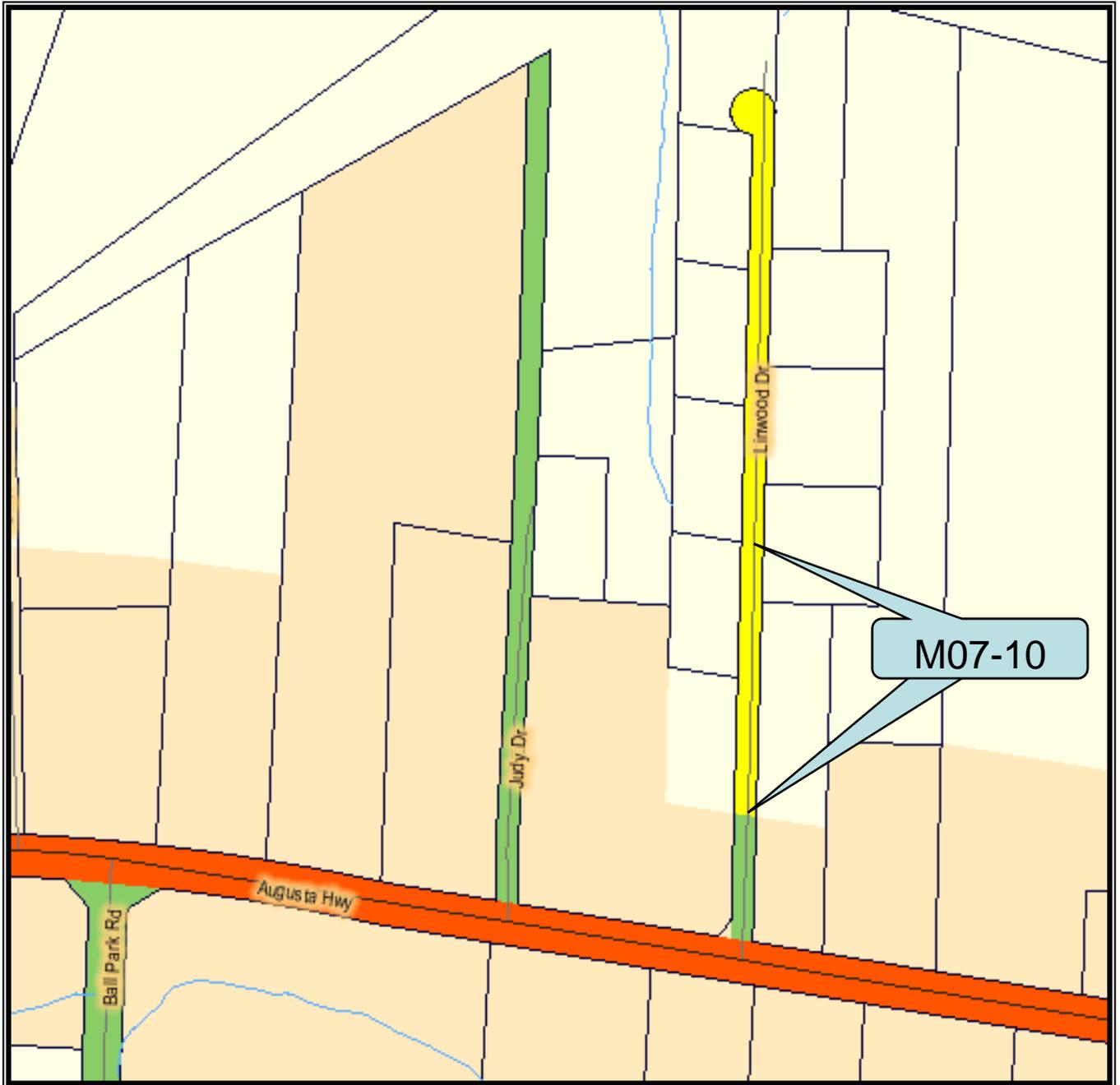
Table with 2 columns: Date, Action. Rows: 12/19/07 Fee Received, Property Posted, Planning Commission

Planning Commission Recommendation:

Table with 5 columns: Date, Action, Public Hearing, Second Reading, Third Reading. Row: 01/08/08 First Reading

Results:

Zoning Map Amendment Application M07-10



ZONING LEGEND

	I - Interstate		RL5 – Residential Local 5		ID – Intensive Development
	A – Arterial Road		RL6 – Residential Local 6		PD – Planned Development
	C – Collector Road		LC – Limited Commercial		R1 – Low Density Residential
	L – Local Road		C1 – Neighborhood Commercial		R2 – Medium Density Residential
	LL – Limited Local Road		C2 – General Commercial		R3 – High Density Residential
	RL4 – Residential Local 4		D - Development		RD – Restrictive Development

Zoning Map Amendment Application M07-10

480 ft. of Linwood Dr



NOTE: Parcel boundary lines are approximate and may appear distorted in an oblique view.

ORDINANCE 07-11

AN ORDINANCE ADOPTING A SUPPLEMENTAL APPROPRIATION FOR FISCAL YEAR 2007-2008

Pursuant to the authority granted by the Constitution of the State of South Carolina and General Assembly of the State of South Carolina, be it ordained and enacted by the Lexington County Council as follows:

Section 1. Findings: Since the adoption of the annual budget for the Fiscal Year 2007-2008, County Council has determined that additional funding needs to be appropriated to meet certain needs of the County for Fiscal Year 2007-2008. County Council has further determined that additional appropriations may be made from the General Fund balance into specific accounts so as to meet any additional Fiscal Year 2007-2008 obligations of Lexington County.

NOW, THEREFORE, be it enacted by the County Council of Lexington County as follows:

County Council hereby makes a supplemental appropriation not to exceed the sum of \$1,500,000.00 (One Million, Five Hundred Thousand and No/100 Dollars) from the County General Fund balance to be used for the benefit of controlling the Lexington County pet population.

Enacted this _____ day of _____, 2007.

William C. "Billy" Derrick, Chairman

ATTEST:

Diana W. Burnett, Clerk

First Reading:

Second Reading:

Public Hearing:

Third & Final Reading:

Files w/Clerk of Court: