

**AGENDA**  
**LEXINGTON COUNTY COUNCIL**  
**Committee Meetings**  
**Tuesday, January 22, 2008**  
**Second Floor - County Administration Building**  
**212 South Lake Drive, Lexington, SC 29072**  
**Telephone - 803-785-8103 -- FAX 803-785-8101**

**\*Times are tentatively scheduled committee meetings that may run behind or ahead of schedule; therefore, the times could change by as much as 30 minutes.**

**1:40 p.m. - 2:40 p.m. - Economic Development**

- (1) Project Ironside - Economic Development - Al Burns, Director
- (2) Project Duce - Economic Development - Al Burns, Director
- (3) Approval of Minutes - Meeting of December 11, 2007 .....**A**
- (4) Old Business/New Business
- (5) Adjournment

**2:40 p.m. - 3:00 p.m. - Planning & Administration**

- (1) Recruitment Update (Goal 3) - Human Resources - Lori Adler, Director and Michael Robbins Human Resources Recruiter
- (2) Approval of Minutes - Meeting of December 11, 2007 .....**B**
- (3) Old Business/New Business - Digital Billboards
- (4) Adjournment

**3:00 p.m. - 3:05 p.m. - Justice**

- (1) Multijurisdictional Drug Enforcement Unit Agreement - Sheriff's Department - Keith Kirchner, Assistant Sheriff .....**C**
- (2) Approval of Minutes - Meeting of December 11, 2007 .....**D**
- (3) Old Business/New Business
- (4) Adjournment

**3:05 p.m. - 3:25 p.m. - Health & Human Services**

- (1) Organizational Structure (Goal 1) - Public Safety/Fire Service - Perry Bailey, Leadership Team Chairman.....**E**
- (2) Approval of Minutes - Meeting of December 11, 2007 .....**F**
- (3) Old Business/New Business
- (4) Adjournment

**3:25 p.m. - 3:40 p.m. - Public Works**

- (1) Carolina Clear Update (Goal 2) - Public Works - Synithia Williams, Environmental Coordinator ..... **G**
- (2) Approval of Minutes - Meeting of December 11, 2007 ..... **H**
- (3) Old Business/New Business - Land Dev. Guidelines 4.3.3 and 3.4.4, Paving policy, Policy for skip paving
- (4) Adjournment

**3:40 p.m. - 3:45 p.m. - Airport**

- (1) Approval of Minutes - Meeting of December 11, 2007 ..... **I**
- (2) Old Business/New Business
- (3) Adjournment

**3:45 p.m. - 3:50 p.m. - Solid Waste**

- (1) DHEC Used Oil Grant Application for Additional Funding (Goals 1,2,3) - Solid Waste Management - Dave Eger, Director ..... **J**
- (2) Approval of Minutes - Meeting of December 11, 2007 ..... **K**
- (3) Old Business/New Business - Solid Waste Funding
- (4) Adjournment

**3:50 p.m. - 4:15 p.m. - Committee of the Whole**

- (1) Building Use and Naming Policy - Katherine Hubbard, County Administrator ..... **L**
- (2) Strategic Visioning - Council's Presentation (Goals 1,2,3) - Katherine Hubbard, County Administrator
- (3) Approval of Minutes - Meeting of December 11, 2007 ..... **M**
- (4) Old Business/New Business
- (5) Adjournment

**Economic Development**

S. Davis, Chairman  
B. Banning, Sr., V Chairman  
J. Kinard  
J. Jeffcoat  
T. Cullum  
B. Derrick

**Justice**

B. Banning, Sr., Chairman  
J Kinard, V Chairman  
S. Davis  
B. Keisler  
B. Derrick

**Public Works**

D. Summers, Chairman  
T. Cullum, V Chairman  
B. Keisler  
J. Carrigg, Jr.  
B. Derrick

**Solid Waste**

J. Kinard, Chairman  
B. Keisler, V Chairman  
S. Davis  
J. Jeffcoat  
B. Derrick

**Planning & Administration**

J. Jeffcoat, Chairman  
S. Davis, V Chairman  
D. Summers  
J. Carrigg, Jr.  
B. Banning, Sr.  
B. Derrick

**Health & Human Services**

J. Carrigg, Jr., Chairman  
J. Jeffcoat, V Chairman  
D. Summers  
B. Keisler  
B. Banning, Sr.  
B. Derrick

**Airport**

T. Cullum, Chairman  
J. Carrigg, Jr., V Chairman  
J. Kinard  
D. Summers  
B. Derrick

**Committee of the Whole**

B. Derrick, Chairman  
D. Summers, V Chairman  
J. Kinard  
S. Davis  
B. Keisler  
J. Jeffcoat  
J. Carrigg, Jr.  
B. Banning, Sr.  
T. Cullum

**A G E N D A**  
**LEXINGTON COUNTY COUNCIL**

**Tuesday, January 22, 2008**

**Second Floor - Dorothy K. Black Council Chambers - County Administration Building**

**212 South Lake Drive, Lexington, South Carolina 29072**

**Telephone - 803-785-8103 FAX - 803-785-8101**

**4:30 P.M. - COUNCIL CHAMBERS**

**Call to Order/Invocation**

**Pledge of Allegiance**

**Chairman's Report**

**Administrator's Report**

(1) Audit Update - Ken Prince, CPA - Brittingham, Brown, Prince and Hancock

**Employee Recognition - Katherine Hubbard, County Administrator**

**Appointments** ..... **N**

**Bids/Purchases/RFPs**

(1) Fifteen Handguns with Accessories - Sheriff's Department ..... **O**

(2) Four Handheld Radar Units - Sheriff's Department ..... **P**

(3) One Forensic Mapping System - Sheriff's Department ..... **Q**

(4) Proximity Lock Systems - North and South Region Service Centers and Lexington County  
Airport at Pelion - Sheriff's Department and Building Services ..... **R**

(5) Request for Approval to Utilize Competitive Sealed Proposals Process for Jail Commissary  
Services - Sheriff's Department ..... **S**

(6) Six Ballistic Shields - Sheriff's Department ..... **T**

(7) Three 800 MHZ Radios - Sheriff's Department ..... **U**

(8) Smart Phones ..... **V**

**Approval of Minutes** - Meeting of December 11, 2007 ..... **W**

**Committee Reports**

**Justice, B. Banning, Sr., Chairman**

(1) Multijurisdictional Drug Enforcement Unit Agreement - Sheriff's Department – **Tab C**

**Health & Human Services, J. Carrigg, Jr., Chairman**

(1) Organizational Structure - Public Safety/Fire Service – **Tab E**

**Solid Waste, J. Kinard, Chairman**

- (1) DHEC Used Oil Grant Application for Additional Funding - **Tab J**

**Committee of the Whole, B. Derrick, Chairman**

- (1) Building Use and Naming Policy – **Tab L**

**6:00 P.M. - Public Hearings**

- (1) Zoning Map Amendment M07-09 - 3512 Bush River Road, Columbia.....**X**
- (2) Zoning Map Amendment M07-10 - (Road Classification Change) Approximately 480 feet  
of Linwood Drive, Lexington Beginning at Current RL4 Boundary to Common Property  
Line of TMS 004200-03-042 and 004200-03-041 ..... **Y**

**Budget Amendment Resolutions**

**OLD BUSINESS/NEW BUSINESS**

**EXECUTIVE SESSION/LEGAL BRIEFING**

**MATTERS REQUIRING A VOTE AS A RESULT OF EXECUTIVE SESSION**

**ADJOURNMENT**

**GOALS**

- 1. Provide for public services to citizens of Lexington County.**
- 2. Manage growth to meet needs of Lexington County.**
- 3. Appropriate required funding to meet Strategic Plan.**

The Committee Minutes are left out intentionally until approved by the Committee. Upon the Committee's approval, the minutes will be available on the Internet.

The Committee Minutes are left out intentionally until approved by the Committee. Upon the Committee's approval, the minutes will be available on the Internet.

# Sheriff

James R. Metts, Ed. D.



cc: Billy  
Jeff

## LEXINGTON COUNTY SHERIFF'S DEPARTMENT

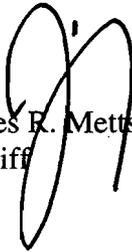
January 14, 2008

The Honorable William C. Derrick  
Chairman  
Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

Dear Chairman Derrick,

Please take note that I have executed the attached Multijurisdictional Drug Enforcement Unit Agreement for the formation of the Lexington County Multi-Agency Narcotics Enforcement Team. This notice is provided pursuant to S.C. Code Ann. § 23-1-215 and other applicable sections of law. I sincerely appreciate your and the Council's support in these efforts. Should questions arise, please do not hesitate to contact me.

Sincerely yours  
in effective law enforcement,

  
James R. Metts, Ed. D.  
Sheriff

cc: John W. Tate, Esquire  
L.C.S.D

Jeff Anderson, Esquire  
County Attorney



A Nationally Accredited Law Enforcement Agency

P.O. Box 639 Lexington, South Carolina 29071 (803) 785-8230, Fax # (803) 785-1162

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF LEXINGTON )  
\_\_\_\_\_ )

**MULTIJURISDICTIONAL DRUG  
ENFORCEMENT UNIT  
AGREEMENT**

This agreement is made and entered into this 14 day of January, 2008 by and between the parties; **Batesburg-Leesville Police Department, Cayce Department of Public Safety, Chapin Police Department, Irmo Police Department, Lexington County Sheriff's Department, Lexington Police Department, Pine Ridge Police Department, Pelion Police Department, Springdale Police Department, Swansea Police Department and West Columbia Police Department.**

WHEREAS, it is the desire and intent of the parties to evidence their joint undertaking for the provision of mutual assistance in criminal narcotics investigations by the creation and operation of a multijurisdictional task force within Lexington County as authorized by South Carolina Law;

WHEREAS, the parties as set out above, by and through their representatives affixing their signatures below, consent and agree to span the geopolitical boundaries of all areas of Lexington County to the fullest extent allowed under South Carolina law for the express purpose of investigating the illegal use of controlled substances and other crimes by continuing the Lexington County Multi-Agency Narcotics Enforcement Team first formed in 2001;

WHEREAS, Article VIII, Section 13 of the South Carolina Constitution authorizes counties and municipalities to provide by agreement for the joint administration of any function, the exercise of powers, and the sharing of the costs thereof; and

WHEREAS, South Carolina Code Ann. § 23-1-210 provides for the temporary transfer of law enforcement officers within multijurisdictional task forces pursuant to written agreement;

WHEREAS, South Carolina Code Ann. § 23-1-215 provides for agreements between multiple law enforcement jurisdictions for the purpose of criminal investigations;

WHEREAS, South Carolina Code Ann. § 17-13-45 provides that when a law enforcement officer responds to a distress call or a request for assistance in an adjacent jurisdiction, the authority, rights, privileges, and immunities, including the workers' compensation laws, and tort liability coverage obtained pursuant to the provisions of Chapter 78 of Title 15, that are applicable to an officer within the jurisdiction in which he is employed are extended to and include the adjacent jurisdiction;

NOW THEREFORE, it is now the intent of the parties, as it was under previous agreements in previous years, to share jurisdiction under this written agreement to the fullest extent permitted under South Carolina law and it is further contained herein.

1. SCOPE OF SERVICES

It is agreed that the law enforcement agency parties shall assign, on a temporary basis, officer(s) to participate in joint investigations with the Lexington County Multijurisdictional Narcotics Enforcement Team. Further, this agreement is intended to be a request for assistance from adjacent jurisdictions. Further, this is identical to the intent of the parties, both law enforcement agencies and governing bodies, in execution of the original agreement and addenda first signed in 2001.

This multijurisdictional effort is intended to combine resources of participating members of the Lexington County law enforcement community in an effort to combat the illegal narcotics trade, related criminal activities, and other crimes. It is the intent of this agreement to expand the jurisdiction of those law enforcement officers acting under this agreement throughout Lexington County to the greatest extent allowable by law. Any and all officers acting under and/or in accordance with this agreement will have jurisdiction across and throughout Lexington County. This agreement is in no way intended to limit, inhibit, or control any other expansion of jurisdiction which may be

allowable under law; nor to effect any other agreements that may be in place between the parties.

2. TERM AND RENEWAL

This agreement is effective as to each party at the date and time of signing and will automatically renew each anniversary date, year to year, and term to term unless a party exercises its right to terminate as further described herein. Any termination by an individual party is not intended to affect the relationship(s) between any remaining parties.

3. VESTING OF AUTHORITY AND JURISDICTION

To the fullest extent permitted by the Constitution and statutes of this State, officers assigned under this agreement and so transferred shall be vested with authority, jurisdiction, rights, immunities, and privileges to include the authority to execute criminal process and the power of arrest as any other duly commissioned officer of any other party so long as they are acting with the knowledge and approval of a Narcotics Enforcement Team supervisor or are participating in an approved Narcotics Enforcement Team investigation.

However, local ordinances adopted by a sending jurisdiction shall not be deemed extended into areas of operation that are located outside the geopolitical territorial limits of the sending jurisdiction.

4. COSTS

Each party shall bear its own costs incurred in the performance of its obligations hereunder except as otherwise provided herein.

5. HOLD HARMLESS, INDEMNIFICATION, NO THIRD PARTY RIGHTS

It is agreed by and between the parties that each will hold each other harmless for any acts or omissions of their respective officers working or transferred pursuant to this agreement. The parties shall be solely responsible for the acts and omissions of their respective employees, officers, and officials. No right of indemnification is created by

this agreement and the parties expressly disclaim such. The provision of this agreement shall not be deemed to give rise to or vest any rights or obligations in favor of any party or entity not a party to this agreement.

6. INSURANCE

Each jurisdiction shall maintain its own insurance coverage for general liability, workers' compensation, and any other such coverage as may be required by law or deemed advisable by individual parties.

7. COMPENSATION, BOND, AND RELATED MATTERS

This agreement shall in no manner effect or reduce the compensation, pension or retirement rights of any officers acting under its authority and such officers shall continue to be paid by the county or the municipality where they are permanently employed, with the sending county or municipality being compensated for their services by the county or municipality to which they are transferred as further set out herein. The bond for any officers operating under this agreement shall include coverage for their activity in the county or municipality covered by this agreement in the same manner and to the same extent provide by bonds of regularly employed officers of that county or municipality.

8. REIMBURSEMENT AND ANCILLARY BENEFITS

The parties to this agreement hereby expressly agree that compensation and/or reimbursement for services provided hereunder shall be limited to the reciprocal provision of services of like kind between the agencies involved to include the ancillary benefits of increased investigation and prosecution of narcotics offenses in the whole of Lexington County. Any other agreement for reimbursement between the parties must be written and executed in the same manner as this agreement.

9. TERMINATION AND RIGHT TO RESCIND

The participation of any party may be terminated at the discretion of the chief law enforcement officer by providing written notice to all other parties. Any such rescission or termination will become effective upon receipt by the other parties. The election of

any party or parties to exercise this right to rescind does not in any way affect the rights, duties, privileges, immunities, or obligations of the other parties.

10. RESPONSIBILITY TO RESPECTIVE GOVERNING BODIES

Each party is responsible for any notice, reporting, or approval requirements to their respective governing body as may be required under South Carolina law.

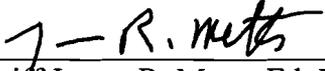
11. SEVERABILITY

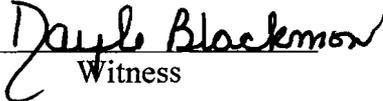
Should any part of this agreement be found to be unenforceable by any court or other competent authority, the rest shall remain in full force and effect.

12. AMENDMENTS AND BINDING SUCCESSORS IN OFFICE

This agreement may be amended by the written agreement of all parties. Each party agrees that any and all successors in interest to their office will be similarly bound by the terms of this agreement without necessitating execution of any amendment.

I, with competent authority, hereby consent to the terms of and agree to be bound by this Agreement.

  
\_\_\_\_\_  
Sheriff James R. Metts, Ed. D.  
Lexington County Sheriff's Department

  
\_\_\_\_\_  
Witness

For Lexington County:

By: \_\_\_\_\_

Its \_\_\_\_\_

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Capt. Henry Sims, Acting Chief  
Batesburg-Leesville Police Department

\_\_\_\_\_  
Witness

For Town of Batesburg-Leesville:

By: \_\_\_\_\_

\_\_\_\_\_  
Witness

Its \_\_\_\_\_

\_\_\_\_\_  
Chief Charlie McNair  
Cayce Department of Public Safety

\_\_\_\_\_  
Witness

For City of Cayce:

By: \_\_\_\_\_

\_\_\_\_\_  
Witness

Its \_\_\_\_\_

\_\_\_\_\_  
Chief Dave Rodgers  
Chapin Police Department

\_\_\_\_\_  
Witness

For Town of Chapin:

By: \_\_\_\_\_

\_\_\_\_\_  
Witness

Its \_\_\_\_\_

\_\_\_\_\_  
Chief Brian Buck  
Irmo Police Department

\_\_\_\_\_  
Witness

For Town of Irmo:

By: \_\_\_\_\_

\_\_\_\_\_  
Witness

Its \_\_\_\_\_

\_\_\_\_\_  
Chief Terrence Green  
Lexington Police Department

\_\_\_\_\_  
Witness

For Town of Lexington:

By: \_\_\_\_\_

\_\_\_\_\_  
Witness

Its \_\_\_\_\_

\_\_\_\_\_  
Chief Elizabeth Wright  
Pine Ridge Police Department

\_\_\_\_\_  
Witness

For Town of Pine Ridge:

By: \_\_\_\_\_

\_\_\_\_\_  
Witness

Its \_\_\_\_\_

\_\_\_\_\_  
Chief Chris Garner  
Pelion Police Department

\_\_\_\_\_  
Witness

For Town of Pelion:

By: \_\_\_\_\_

\_\_\_\_\_  
Witness

Its \_\_\_\_\_

\_\_\_\_\_  
Chief Matthew A. Johnson  
Springdale Police Department

\_\_\_\_\_  
Witness

For Town of Springdale:

By: \_\_\_\_\_

\_\_\_\_\_  
Witness

Its \_\_\_\_\_

\_\_\_\_\_  
Chief Cliff Hayes  
Swansea Police Department

\_\_\_\_\_  
Witness

For Town of Swansea:

By: \_\_\_\_\_

\_\_\_\_\_  
Witness

Its \_\_\_\_\_

\_\_\_\_\_  
Chief Dennis K. Tyndall  
West Columbia Police Department

\_\_\_\_\_  
Witness

For City of West Columbia:

By: \_\_\_\_\_

\_\_\_\_\_  
Witness

Its \_\_\_\_\_

The Committee Minutes are left out intentionally until approved by the Committee. Upon the Committee's approval, the minutes will be available on the Internet.



County of Lexington  
Department of Public Safety



**FIRE SERVICE DIVISION**

**MEMORANDUM**

January 11, 2008

TO: Chief Rucker  
FROM: Russell R. Rawl *RR*  
Fire Service Coordinator  
RE: Organizational Structure

The Leadership Team identified a need to review the organizational structure of the Fire Service to better define the chain of command, improve communications and establish a more manageable span of control throughout the service.

In an effort to accomplish this, the Leadership Team was presented and agreed upon the organizational changes as shown on the attached chart. A copy of the existing organizational chart is also included for reference.

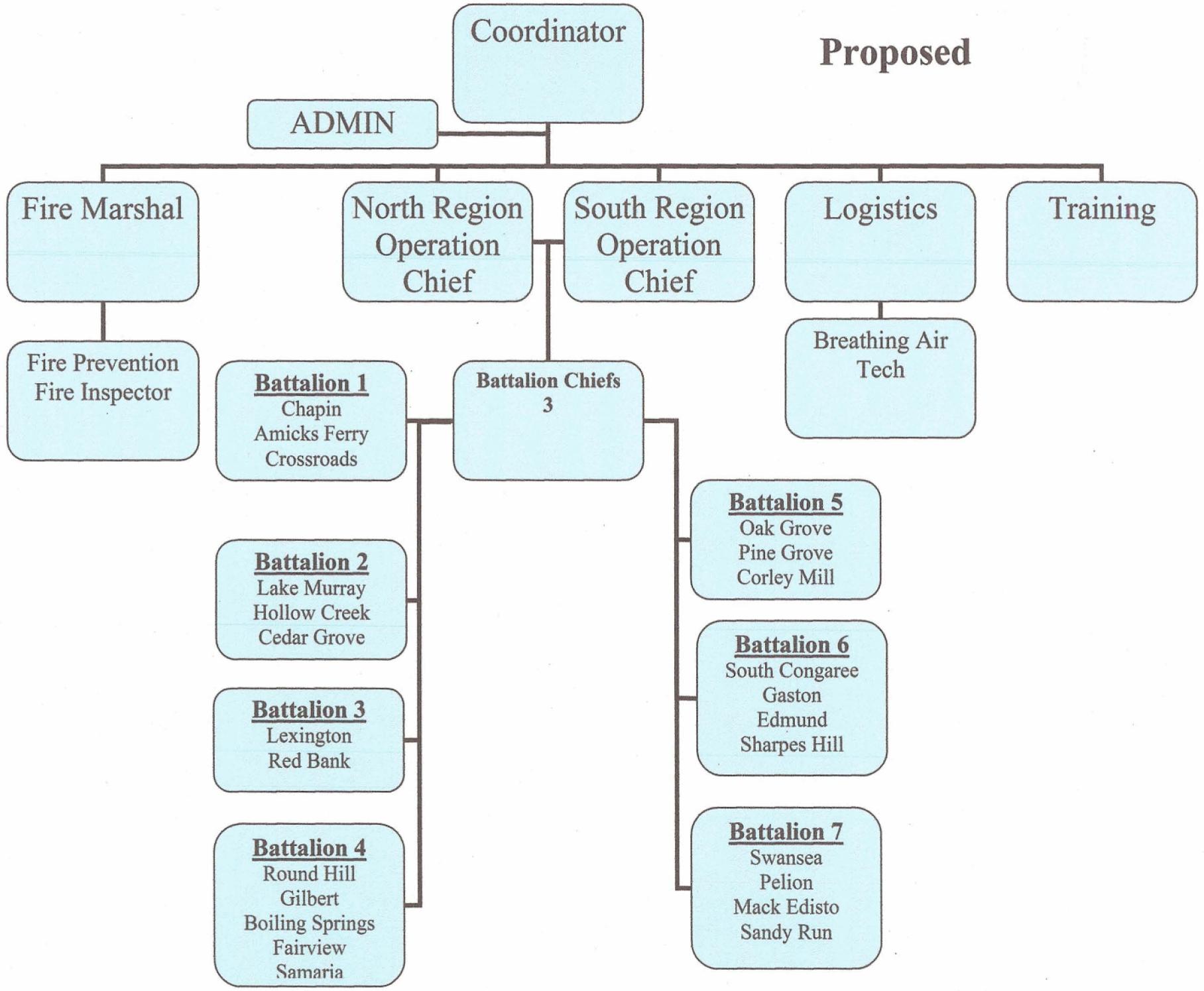
Outlined below are the proposed changes and a brief summary:

- Utilize three existing captains' positions as Battalion Chiefs/Captains, which will report to the North and South Region Operations Chief to assist in day to day operations. The intent of these positions is to be available 24 hours a day, seven days a week to assist the Captains with operations within the battalions. The Battalion Chiefs/Captains will retain their present grade and salary. In the upcoming budget process a position questionnaire would be requested to determine the appropriate grade and classification. An interview and selection process will be used to fill these positions. This process will be announced at a later date.
- Create seven battalions within the North and South Region. Each station within the regions will be assigned to a Battalion. Each Battalion will be led by three Captains, which will assist in the station operations. The Captains will report to the Battalion Chief/Captain.

These changes reflect our continuing efforts to improve the organizational span of control for our growing and changing Fire Service. I appreciate your support as we strive to improve our abilities to serve the communities of Lexington County.

Enclosures (3)

# Proposed



# Lexington County Fire Service

Proposed

## Battalion 1

Chapin  
Amicks Ferry  
Crossroads

## Battalion 5

Oak Grove  
Pine Grove  
Corley Mill

## Battalion 3

Lexington  
Red Bank

## Battalion 6

South Congaree  
Gaston  
Edmund  
Sharpes Hill

## Battalion 2

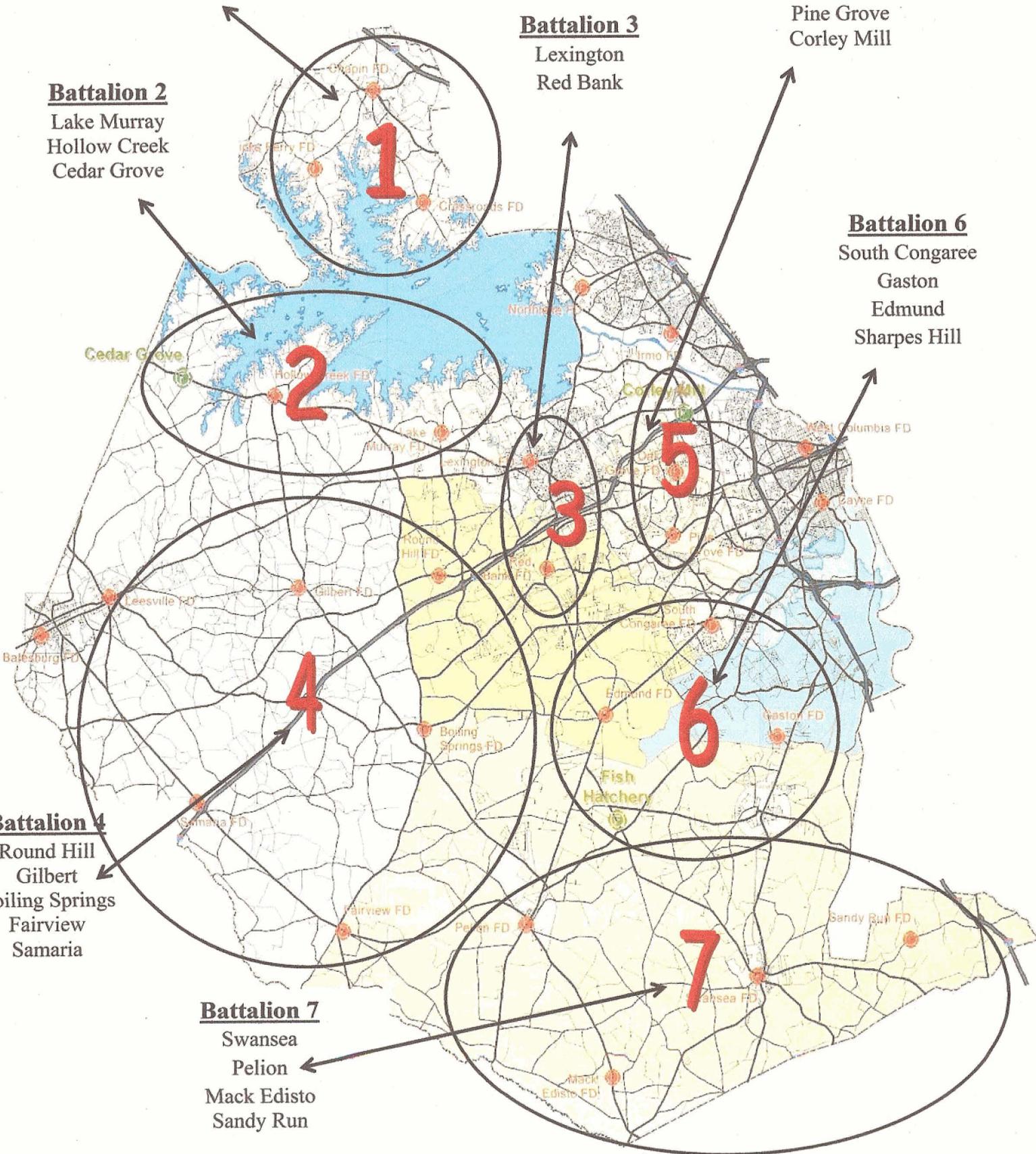
Lake Murray  
Hollow Creek  
Cedar Grove

## Battalion 4

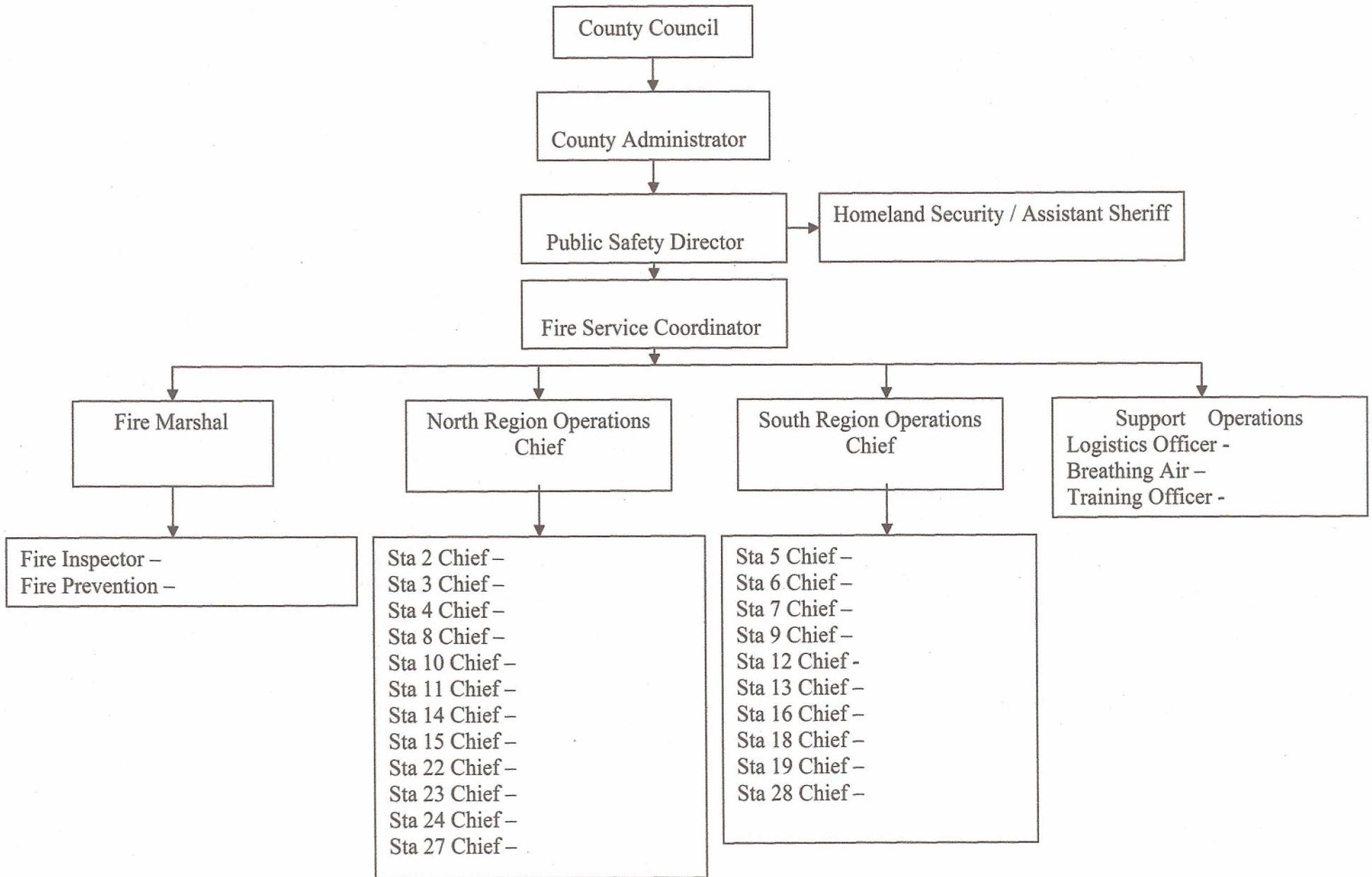
Round Hill  
Gilbert  
Boiling Springs  
Fairview  
Samaria

## Battalion 7

Swansea  
Pelion  
Mack Edisto  
Sandy Run



# Lexington County Fire Service Organizational Chart



The Committee Minutes are left out intentionally until approved by the Committee. Upon the Committee's approval, the minutes will be available on the Internet.



# COUNTY OF LEXINGTON

PUBLIC WORKS DEPARTMENT

STORMWATER DIVISION

## MEMORANDUM

**DATE:** January 2, 2008  
**TO:** John Fechtel, Director of Public Works  
**FROM:** Synithia Williams, Environmental Coordinator  
**RE:** Carolina Clear Update

---

The Public Works Stormwater Division staff continues to meet with Clemson Extension and representatives from the seven municipalities committed to the Carolina Clear Program to identify the group's next steps. The first step was to come up with a name that will serve as a unique identifier. Group members were surveyed for possible names and the suggestions submitted were voted on by the group as a whole. The name chosen was the Lexington Countywide Stormwater Consortium or LCSC.

LCSC's next step is to develop a strategic plan. The plan will identify target audiences and the stormwater pollutants of concern. The plan will also identify the types of messages that work best at educating citizens and the most effective media outlets to reach target audiences. The plan will be implemented over the next five years to coincide with the NPDES MS4 Permit. The LCSC would like to have citizen involvement as it develops the strategic plan. The County and all municipalities have been tasked with appointing a citizen from its area to serve on the Consortium. The ideal candidate would be someone who is interested in environmental issues within Lexington County and is affiliated with a business, association, or group that could assist in educational efforts concerning water quality issues. The individual must be willing to meet at least once a month for the next three to six months as the plan is developed. The LCSC would also ask that the individual be willing to work on a less intense basis over the next five years as the plan is implemented. It is the desire of the LCSC to have the individual appointed by the County or Town Council of the area they will represent.

Plans to begin on the strategic plan are set for March 2008. The LCSC would like to hold a press conference to promote the development of the strategic plan. At the press conference a council representative from each member of the LCSC will sign a joint resolution promoting the development and implementation of a regional stormwater education strategy. Each member is asked to pass the resolution individually before the joint resolution is signed. A draft of the resolution is enclosed.

**RESOLUTION ADOPTING A REGIONAL WATERSHED STORMWATER  
EDUCATION STRATEGY**

**WHEREAS**, population growth, residential and industrial development, and the resulting changes to the landscape have led to stormwater quality and quantity concerns throughout Lexington County Watersheds, and

**WHEREAS**, these impacts cannot be entirely avoided or eliminated but can be minimized; and

**WHEREAS**, it is currently recognized that control of stormwater quantity and quality is most effectively implemented when people and organizations understand the related causes and consequences of polluted stormwater runoff and flooding, and the actions they can take to control these, and

**WHEREAS**, the need arises not only from the regulatory requirements of EPA NPDES Phase II Stormwater rules, but also from the recognition that local decision makers, citizens and elected officials will require more than a rudimentary grasp of stormwater pollution and flooding concerns in order to make effective decisions that will have a positive impact on stormwater issues, and

**WHEREAS**, the development and implementation of effective, outcome-based stormwater education and outreach programs will meet the related federal stormwater pollution control requirements and those of the communities they serve,

**NOW, THEREFORE BE IT RESOLVED** that The County of Lexington fully supports the development and implementation of a regional watershed stormwater education strategy. Efforts will be overseen by the **Lexington Countywide Stormwater Consortium (LCSC)** and their respective municipal and county representatives. This approach seeks to coordinate use of local resources and expertise to achieve economy of scale by jointly addressing common needs of the cities and counties and provide uniformity in educational message to enhance learning.

\_\_\_\_\_  
William C. "Billy" Derrick, Chairman

\_\_\_\_\_  
Debra B. "Debbie" Summers, Vice Chairman

\_\_\_\_\_  
James E. "Jim" Kinard, Jr.

\_\_\_\_\_  
George H. "Smokey" Davis

\_\_\_\_\_  
Bobby C. Keisler

\_\_\_\_\_  
Johnny W. Jeffcoat

\_\_\_\_\_  
John W. Carrigg, Jr.

\_\_\_\_\_  
William B. Banning, Sr.

\_\_\_\_\_  
M. Todd Cullum

ATTEST:

\_\_\_\_\_  
Diana W. Burnett, Clerk

The Committee Minutes are left out intentionally until approved by the Committee. Upon the Committee's approval, the minutes will be available on the Internet.

The Committee Minutes are left out intentionally until approved by the Committee. Upon the Committee's approval, the minutes will be available on the Internet.

## MEMORANDUM

**To:** Adam DuBose, County Grants Manager  
**From:** Mary Pat Baldauf, Recycling Coordinator, Solid Waste Management  
**Date:** January 11, 2008  
**Re:** Used Oil Grant Modification

---

Solid Waste Management is requesting Council's approval to apply for additional funding from DHEC's Used Oil Grant, a grant 100% funded by DHEC. We are proposing this funding for the FY 2008 Used Oil Grant be used to increase outreach and education for our used oil recycling collection program, including used oil, used oil bottles and oil filters. We will use the funds to 1) develop and distribute point-of-purchase materials, 2) increase outreach to DIY demographic; and 3) run used oil recycling newspaper advertisements developed by DHEC.

Our application is due January 23, 2008; therefore, we are respectfully requesting that the application be considered by the Solid Waste Committee, and reported out to full Council during the January 22, 2008 Council meeting. Unfortunately, DHEC established a brief six week application process beginning with the announcement of available funds to the due date of the application, which also included the Christmas and New Year holidays.

We appreciate your understanding and consideration of this matter. If you have any questions, please let me know. As always, we appreciate all you do to assist Solid Waste Management and the citizens of Lexington County.



**COUNTY OF LEXINGTON  
SW/DHEC USED OIL GRANT  
Annual Budget  
Fiscal Year - 2007-08**

| Object Code                           | Revenue Account Title         | Approved<br>2007-08 | Additional Requested<br>2007-08 | Total<br>2007-08 |
|---------------------------------------|-------------------------------|---------------------|---------------------------------|------------------|
| <b>* SW/DHEC Used Oil Grant 5722:</b> |                               |                     |                                 |                  |
| <b>Revenues: (C/C - 000000)</b>       |                               |                     |                                 |                  |
| 458000                                | State Grant Income            | 28,800              | 10,000                          | 38,800           |
|                                       | <b>** Total Revenue</b>       | <b>28,800</b>       | <b>10,000</b>                   | <b>38,800</b>    |
|                                       | <b>***Total Appropriation</b> | <b>28,800</b>       | <b>10,000</b>                   | <b>38,800</b>    |
| FUND BALANCE                          |                               |                     |                                 |                  |
|                                       | Beginning of Year             | 0                   | 0                               | 0                |
| FUND BALANCE - Projected              |                               |                     |                                 |                  |
|                                       | End of Year                   | 0                   | 0                               | 0                |

Fund: 5722  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

|                           |  | <b>BUDGET</b>       |                               |                  |
|---------------------------|--|---------------------|-------------------------------|------------------|
| Object Expenditure Code   | Classification                           | 2007-08<br>Approved | 2007-08<br>Additional Request | 2007-08<br>Total |
| <b>Personnel</b>          |  |                     |                               |                  |
|                           | <b>*Total Personnel</b>                  | <b>0</b>            | <b>0</b>                      | <b>0</b>         |
| <b>Operating Expenses</b> |  |                     |                               |                  |
| 520200                    | Contracted Services                      | 3,750               | 0                             | 3,750            |
| 520400                    | Advertising & Publicity                  | 3,000               | 6,275                         | 9,275            |
| 521200                    | Operating Supplies                       | 7,150               | 0                             | 7,150            |
| 521213                    | Public Education Supplies                | 0                   | 3,475                         | 3,475            |
| 525210                    | Conference & Meeting Expense             | 750                 | 250                           | 1,000            |
|                           | <b>* Total Operating</b>                 | <b>14,650</b>       | <b>10,000</b>                 | <b>24,650</b>    |
|                           | <b>**Total Personnel &amp; Operating</b> | <b>14,650</b>       | <b>10,000</b>                 | <b>24,650</b>    |
| <b>Capital</b>            |  |                     |                               |                  |
| 599999                    | Capital Clearing                         | 0                   | 0                             | 0                |
|                           | All Other Equipment                      |                     |                               |                  |
| 5A8350                    | (1) Farmer's Used Oil Tank               | 14,150              | 0                             | 14,150           |
|                           | <b>**Total Capital</b>                   | <b>14,150</b>       | <b>0</b>                      | <b>14,150</b>    |
|                           | <b>** Total Appropriation</b>            | <b>28,800</b>       | <b>10,000</b>                 | <b>38,800</b>    |

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**520400 – ADVERTISING & PUBLICITY \$6,275**

Nine 2x10 weekly newspaper ads, Lexington Chronicle  
Nine 2x10 newspaper ads, The State – Neighbors zones 1,5,6

**521213 – PUBLIC EDUCATION SUPPLIES \$3,475**

30 combination literature display/brochure holders for point-of-purchase locations  
15,000 educational brochures  
Three panel, portable tabletop display  
Display materials production

**525210 – CONFERENCE & MEETING EXPENSE \$250**

Expenses for travel to Carolina Recycling Association conference, March 2008

The Committee Minutes are left out intentionally until approved by the Committee. Upon the Committee's approval, the minutes will be available on the Internet.

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE  
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

---

**Building Use and Naming Policy Recommendations**

Staff Committee Members:

Ed Lewis, Chief Court Administrator  
Marsha Moore, Chief Deputy Clerk of Court  
Randy Quattlebaum, Building Services Manager  
Steve Corley, Master Deputy, LCSD Security Services  
Katherine Hubbard, County Administrator

The Lexington County Building Usage and Naming Committee was asked to develop a set of guidelines for building usage and the naming of public buildings. This committee developed recommended guidelines for building usage and signage within the Central Complex of the County Administration Building to include the Administration Building, Judicial Center, Old Courthouse, and Auxiliary Building.

**Room Capacities for Reservations**

**Administration**

- Council Chambers - 200 Max(*available for County functions only*)
- Committee Room - 55 Max
- Conference Room A - 41 Max
- Conference Room B - 33 Max

**Judicial Center (For County Use Only)**

- Marc Westbrook Courtroom
- Grand Jury Room

**Old Courthouse**

- Main Courtroom - 309 Max

**Auxiliary Administration Building**

- Conference Room - 100 Max

**Library**

- As determined by Library Board

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE  
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

---

**POLICY**

This policy covers the use of those public facilities owned and operated by the County of Lexington, South Carolina. The rooms within these facilities are intended primarily for County related events. Other organizations may use the rooms subject to the regulations of this policy.

**REGULATIONS**

- A. Programs sponsored or co-sponsored by the County have priority over other meetings. Certain time periods may be reserved on a regular basis for County uses and programs.
- B. The availability of the meeting rooms for County groups is as follows:
  1. The meeting rooms may be used by governmental organizations (local and state) and for public meetings called by governmental public officials.
  2. The meeting rooms are available for local groups or organizations (both non-profit and commercial) to hold educational, cultural, intellectual, or civic activities. These meetings must be held as public meetings. Commercial groups may **not** use the meeting rooms for their own internal purposes such as staff training, planning sessions, or business meetings. No food may be served in the conference rooms.
  3. The meeting rooms may **not** be used for the following activities:
    - Purely social events, unless sponsored by the County;
    - Dances or music recitals, unless sponsored by the County;
    - Money-raising events, projects, or programs, unless sponsored by the County;
    - Events which offer items or services for sale or which include overt solicitation of clients for products or services;
    - Administering tests or examinations;
    - Activities likely to disturb regular County functions.

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE  
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

---

- C. Reservation requirements for non-County groups using the meeting rooms are as follows:
1. Reservations will be made on a first come basis, based on date of submission of request, with the understanding that County sponsored and related programs have first priority.
  2. Reservations may not be made more than 90 days in advance. Reservations must be made in person or by telephone at the County Administration Building (803-785-8100). A group may have only one meeting scheduled on the calendar at any time.
  3. A group must complete an application form to use the meeting room. This application is required to confirm any reservation request.
  4. A group may not schedule regular meetings since that could interfere with County programs and deprive other qualified groups of the use of the rooms. If time and space permit, a group may schedule meetings designed as a limited series of parts, eg., Part One on Tuesday evening and Part Two on Thursday evening.
  5. Meetings should be held during regular business hours. If necessary, meetings that continue after regular business hours may be scheduled. The group leader is responsible for securing the area, making sure all lights are out, cleaning up the room, and returning any key provided. The conference rooms in the Administration Building are available only during regular business hours.
  6. For meetings that continue after regular business hours, the group leader must have a representative pick up the key (if necessary), along with the Checklist form, before the meeting. The group leader must complete and sign a Checklist form, which must be returned along with the key the next day.
  7. There is no fee to use the meeting rooms, but a deposit of \$100.00 must be provided to ensure that the rooms are cleaned up and the key (if provided) is returned. The deposit will be refunded when the Checklist and key are returned and the room and equipment are in good order.

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE  
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

---

- D. The following regulations apply to all Non-County related groups using the meeting rooms:
1. All meetings must be held as public meetings and be open to the press. Attendance may not be restricted in any way. Any advertisements relating to a meeting **must** include the following statement:

“This meeting is open to the public and is neither sponsored nor endorsed by the Lexington County. Views expressed are those of the program sponsors and do not necessarily reflect the policies or opinions of the County.”
  2. No fees may be charged for admission to a meeting nor may a collection be taken or donations requested. Exceptions may be made for paid registration for educational workshops or County-sponsored programs. Actual cost of supplies for a project may be charged to participants.
  3. ~~A group must request in advance to use the County's audiovisual equipment.~~ A group's own equipment may be used only if there is no connection to the Internet. Information Service staff will not operate this equipment; therefore, the group must provide a qualified operator.
  4. Smoking and alcoholic beverages are not permitted.
  5. Groups may set up a meeting room as they desire (except that nothing may be attached to any wall), but they are responsible for returning the room to its previous set-up before leaving. County employees are **not** available to move tables or chairs or otherwise assist with setting up meeting rooms or returning them to their original set-up.
  6. Groups may serve light refreshments in permitted areas and are responsible for clean up.
  7. The meeting rooms and kitchens **must** be cleaned up by the group, including trash removal.
  8. The number of people attending a meeting may be no more than the occupancy limit of the room.
  9. A group will be charged actual costs for any damage, over and above regular clean-up, done to the room or equipment.

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE  
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

---

10. The County reserves the right to deny use of the meeting rooms to any group that is disorderly or violates these regulations.
11. The County Administrator is granted discretion in interpreting the regulations on occasions when applicability of any regulation is unclear.

**LIABILITY**

The County allows the use of its facilities with the understanding from the User that the County accepts no responsibility for the personal safety of any person on the County premises, either inside or outside the building during that use. The County is not responsible for damage, loss, or theft of personal property.

**RESTRICTIONS**

- No Alcohol
- No Pets
- No Smoking within the building

**SECURITY**

All events scheduled after normal business hours, weekends and holidays will be required to have security. The security will be provided by Lexington County Sheriff's Department only ~~at a rate of \$\_\_\_\_\_~~ at the current rate per hour.

**RESERVATIONS**

All reservations shall be made in writing. Reservation can not be made more than 90 days in advance or less than 14 days prior to the event.

**DURING REGULAR BUSINESS HOURS**

The following buildings or rooms within the building are available for use during regular business hours. (Note: Rooms are reserved on a first come basis and County related meeting have priority.)

Administration Building: Council Chambers(*County functions only*), Committee Room, Conference Room 2 A, Conference Room 2 B

Judicial Center: Restricted to County use only

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE  
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

---

Old Courthouse: Main Courtroom

Auxiliary Administration Building: Conference Room

Library: as determined by the Library Board

**AFTER REGULAR BUSINESS HOURS, WEEKENDS & HOLIDAYS**

Please make note that the County Administrator will have the final decision for reservations that are made for non-business hours.

Administration Building: Council Chambers(**County functions only**), Committee Room, Conference Room 2 A, Conference Room 2 B

Judicial Center: Restricted to County use only

Old Courthouse: Main Courtroom

~~Auxiliary Administration Building: Conference Room~~

Library: as determined by the Library Board

**PRICE RATES**

TBD

**Administration Building**

- Council Chambers
- Committee Meeting Room
- Conference Room A - 2<sup>nd</sup> Floor
- Conference Room B - 2<sup>nd</sup> Floor

**Judicial Center** (for County use only)

- Main Courtroom (Marc Westbrook Court Room)
- Courtroom 3A - 3<sup>rd</sup> Floor
- Courtroom 3B - 3<sup>rd</sup> Floor
- Courtroom 2A - 2<sup>nd</sup> Floor
- Courtroom 2B - 2<sup>nd</sup> Floor
- Grand Jury Room

**Old Courthouse**

- Main Courtroom

**Auxiliary Administration Building**

- Conference Room

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE  
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

---

**Library**

- As determined by the Library Board

**BUILDING NAMING**

The naming of Public Buildings shall be based on the following:

1. Rooms within public buildings may be named for individuals who have made exceptional contributions to the community such as:
  - a. The individual must have made a contribution to the community, which resulted in the improved well being of the citizens of Lexington County.
  - b. The individual must have been involved in Lexington County community affairs over a span of years that are sufficient for accomplishments and contributions to have taken place.
  - c. Individuals or families who have been involved in many facets of the community such as through service clubs, civic organizations, school community, multi cultural events and organizations, elected/appointed positions, military service, church community and non-profit groups; the nature of their involvement should be beyond that done in the normal course of their employment or voluntary work.
2. A public building should be named to reflect the functionality of the facility.

Honorary Naming – Lexington County considers the naming of a public building, part of a building or other property in honor of an individual to be one of the highest recognitions that the County can bestow. In that context, only in extraordinary circumstances will property be named to memorialize individuals who have made extraordinary contributions to the County. Persons considered for naming honors shall have been dedicated to the purpose, nature and mission of the County, and have achieved outstanding distinction through civic, intellectual or artistic contributions to the development of the area, state, and nation.

A public building or part of a public building owned by the County may not be named for any living person who has served as a County/State/US elected official, officer, or employee unless at the time of the naming the person to be honored does not currently hold a public office and has not occupied public office for at least five (5) consecutive years.

Philanthropic Naming – Consideration for naming of a County building, part of a building or other property may be given in recognition of substantial financial gifts to the County. Individuals currently associated with the County can be so recognized.

**LEXINGTON COUNTY BUILDING NAMING & USAGE COMMITTEE  
RULES, REGULATIONS & GUIDELINES – DRAFT(Revised 12/4/07)**

---

The proposed name should enhance the public reputation of the institution.

1. Form of Naming Display

- a. The official name of a building, in honor of an individual or in recognition of an appropriate donation, shall be determined by the County in cooperation with the donor.
- b. The building sign will typically reflect only the surname of the honoree or donor. In addition, a suitable plaque can be located in the lobby or other appropriate interior location, giving the full name and a brief biography of the person. Plaques shall be designed and installed in accordance with the County Building or Zoning Guidelines.

**DONOR RECOGNITION VERSUS PROPERTY NAMING**

Donations received for equipping or furnishing a classroom, lab, or studio space, that do not include the cost of building or renovating the space, can be given recognition through an appropriate plaque or alternative means within or adjacent to the space. This shall not constitute the “naming” of the space and thus does not fall under the jurisdiction of the Naming Process. When the equipment or furnishing becomes outdated, dysfunctional or is retired, the recognition will be withdrawn. All such recognition must be consistent with County’s Guidelines and may be given for individual pieces of equipment, furnishings or the like within a room.

**SIGNAGE**

Advertisements for County sponsored events may be posted on County property with the permission of the County Administrator. Municipal events may be advertised on County property that is located within the municipality that is sponsoring the event with the permission of the County Administrator.

**FLAGS**

Flags are to be flown **or lowered** in accordance with State and Federal protocol.

The Committee Minutes are left out intentionally until approved by the Committee. Upon the Committee's approval, the minutes will be available on the Internet.

## **APPOINTMENTS - BOARDS & COMMISSIONS**

**January 22, 2008**

### **SMOKEY DAVIS**

**Children's Shelter** - David S. Hipp – Term expired 06/30/06 – Not eligible for reappointment  
**Board of Zoning Appeals** - Bryan Clemenz (Resigned 03/20/07) Term expired 12/31/07

### **BOBBY KEISLER**

**Library Board** – Fremont Huggins – Term expired 09/26/07 – Not eligible for reappointment

### **JOHNNY JEFFCOAT**

**Assessment Appeals Board** – Beth Dorn Lindardt – Term expired 09/21/07 – Eligible for reappointment  
**Board of Zoning Appeals** – Stevan Amick – Term expired 12/31/07 – Not eligible for reappointment  
**Museum Commission** - Sandra Burdett – Term expired 11/01/05 – Not eligible for reappointment

### **JOHN CARRIGG**

**Assessment Appeals Board** – Vacant – Term expired 09/21/06  
**Museum Commission** – Vacant – Term expired 11/01/06

### **BILL BANNING**

**Museum Commission** – Toni L. Greer – Term expired 11/1/07 – Not eligible for reappointment

### **TODD CULLUM**

**Lexington Health Services** – Ronald Moore (deceased) – Term expires 3/10/09

### **AIKEN/BARNWELL/LEXINGTON COUNTIES COMMUNITY ACTION COMMISSION, INC.**

Juanice Aaron - Term expired 12/31/05 - Eligible for reappointment

### **BUILDING CODE BOARD OF APPEALS**

**Gas/Mechanical** – Marvin Smith – Term expired 8/13/07 – Eligible for reappointment

ATTACHMENTS

# COUNTY OF LEXINGTON

## Procurement Services

---

MEMORANDUM

(O) 785-8319

(F) 785-2240

**DATE:** January 11, 2008

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Janice A. Bell, CPPB  
Interim Procurement Manager

**FROM:** Angela M. Seymour  
Procurement Officer

**SUBJECT:** **(15) Handguns with Accessories**  
**Sheriff's Department**

---

We received a purchase request for fifteen (15) Handguns with Accessories for the Sheriff's Department. The handguns will be purchased through South Carolina State Contract #05-S6726-A11237. The total cost of the handguns and accessories including applicable sales tax is \$8,748.85.

Funds are appropriated in the following account:

|                                |                                   |
|--------------------------------|-----------------------------------|
| 2637-151200-5A8502             | LE/Federal Forfeiture (Narcotics) |
| (15) Handguns with Accessories | \$8,748.85                        |

I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on January 22, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Sheriff James Metts  
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security  
Chief Keith Kirchner, Assistant Sheriff  
Colonel Allan Paavel, Sheriff's Department  
Sylvia Dillon, Sheriff's Department

# COUNTY OF LEXINGTON

## Procurement Services

---

MEMORANDUM

(O) 785-8319

(F) 785-2240

**DATE:** December 30, 2007

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Janice A. Bell, CPPB  
Interim Procurement Manager

**FROM:** Angela M. Seymour  
Procurement Officer

**SUBJECT:** (4) Handheld Radar Units  
Sheriff's Department

---

We received purchase requests for four (4) Handheld Radar Units for the Sheriff's Department. These units will be purchased from Decatur Electronics through South Carolina State Contract #05-S6652-A11112. The South Carolina Department of Public Safety has approved the grant procedures. The total cost of these units including applicable sales tax is \$5,221.60.

Funds are appropriated in the following account:

|                          |  |
|--------------------------|--|
| 2416-151200-5A8461       | 11 <sup>th</sup> Circuit Law Enforcement Network |
| (4) Handheld Radar Units | \$5,221.60                                       |

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on January 22, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Sheriff James Metts  
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security  
Chief Keith Kirchner, Assistant Sheriff  
Colonel Allan Paavel, Sheriff's Department  
Sylvia Dillon, Sheriff's Department

# COUNTY OF LEXINGTON

## Procurement Services

---

MEMORANDUM

(O) 785-8319

(F) 785-2240

**DATE:** January 2, 2008

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Janice A. Bell, CPPB  
Interim Procurement Manager

**FROM:** Angela M. Seymour  
Procurement Officer

**SUBJECT:** (1) Forensic Mapping System  
Bid No. – B08034-12/13/07S  
Sheriff's Department

---

Competitive bids were solicited and advertised for (1) Forensic Mapping System for the Sheriff's Department. The County received two (2) bids (see attached bid tabulation). The South Carolina Department of Public Safety has approved the grant procedures.

It is recommended to award this bid to ABC Surveying Instruments as the lowest responsible bidder. The total cost including applicable sales tax is \$7,863.43.

Funds are appropriated to the following account:

|                             |                                 |
|-----------------------------|---------------------------------|
| 2490-151200-5A8271          | Multi Crime Scene Investigation |
| (1) Forensic Mapping System | \$7,863.43                      |

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on January 22, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Sheriff James Metts  
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security  
Chief Keith Kirchner, Assistant Sheriff  
Colonel Allan Paavel, Sheriff's Department  
Sylvia Dillon, Sheriff's Department

# County of Lexington

## Bid Tabulation

**BID: B08034-12/13/07S**

### Forensic Mapping System

| Qty | Description             | CSI Mapping  |              | ABC Surveying |             |
|-----|-------------------------|--------------|--------------|---------------|-------------|
|     |                         | Unit Price   | Total        | Unit Price    | Total       |
| 1   | Forensic Mapping System | \$ 13,239.84 | \$ 13,238.84 | \$ 7,349.00   | \$ 7,349.00 |
|     |                         |              | \$ 926.72    |               | \$ 514.43   |
|     | Total                   |              | \$ 14,165.56 |               | \$ 7,863.43 |

Bids opened: December 13, 2007

Angela M. Seymour  
Procurement Officer

# COUNTY OF LEXINGTON

## Procurement Services

---

MEMORANDUM

(O) 785-8319

(F) 785-2240

**DATE:** January 15, 2008

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Janice A. Bell, CPPB  
Interim Procurement Manager

**FROM:** Angela M. Seymour  
Procurement Officer

**SUBJECT:** **Proximity Lock Systems – North and South Region Service Centers and  
Lexington County Airport at Pelion  
Sheriff’s Department  
Building Services**

---

We received purchase requests for Proximity Lock Systems for the North and South Region Service Centers and Lexington County Airport at Pelion for the Sheriff’s Department and Building Services, respectively. The County has previously purchased these systems and they are presently used in other facilities. This has been deemed a Sole Source through ADT Security Services as we have their enterprise software and systems that are managed centrally in our server room. Jim Schafer, Information Technology Manager has reviewed and recommended this purchase. The total cost including applicable sales tax is \$32,337.72.

Funds are appropriated in the following accounts:

|  |  |             |
|--|--|-------------|
| 1000-151200-5A8500                                       | Proximity Lock System – North Region   | \$8,051.72  |
| 1000-151200-5A8501                                       | Proximity Lock System – South Region   | \$7,913.00  |
| 5800-580020-5A8508<br>Lexington County Airport at Pelion | Proximity Card Installation at Airport | \$16,373.00 |

I concur with the above recommendation and further recommend that this bid be placed on County Council’s agenda for their next scheduled meeting on January 22, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Sheriff James Metts  
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security  
Chief Keith Kirchner, Assistant Sheriff  
Colonel Allan Paavel, Sheriff’s Department  
Sylvia Dillon, Sheriff’s Department  
Jim Schafer, Information Technology Manager  
Randy Quattlebaum, Director of Building Services Division

# COUNTY OF LEXINGTON

## Procurement Services

---

MEMORANDUM

(O) 785-8319

(F) 785-2240

**DATE:** January 7, 2008

**TO:** Katherine Hubbard  
County Administrator

**THRU:** Janice A. Bell, CPPB  
Interim Procurement Manager

**FROM:** Angela M. Seymour  
Procurement Officer

**SUBJECT:** REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED  
PROPOSALS PROCESS FOR JAIL COMMISSARY SERVICES

---

We are requesting the use of the Request for Proposals (RFP) process in order to seek competitive proposals from potential qualified bidders for providing jail commissary services for the Sheriff's Department. The County privatized this operation in 1997 and feel it is in the best interest of the County to continue this service through a private entity.

Due to the scope of this project, we feel that it would not be practical or to our advantage to write up a comprehensive set of specifications that may limit our resources or restrict competition. In selecting a contractor, it will also be advantageous to consider other award criteria in addition to cost. Proposals shall be reviewed and evaluated by a review panel based upon specific evaluation factors such as overall qualifications and experience of the firm and personnel assigned to the project, demonstrated understanding of the scope and objectives, technical approach and work plan, references, and proposed commission.

It is therefore our recommendation to utilize the competitive sealed proposal procedure established in the County ordinance. We further recommend that we seek approval at the next scheduled County Council meeting set for January 22, 2008.

Thank you.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Sheriff James Metts  
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security  
Chief Keith Kirchner, Assistant Sheriff  
Colonel Allan Paavel, Sheriff's Department  
Sylvia Dillon, Sheriff's Department

# COUNTY OF LEXINGTON

## Procurement Services

---

MEMORANDUM

(O) 785-8319

(F) 785-2240

**DATE:** December 27, 2007

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Janice A. Bell, CPPB  
Interim Procurement Manager

**FROM:** Angela M. Seymour  
Procurement Officer

**SUBJECT:** (6) Ballistic Shields  
Sheriff's Department

---

We received purchase requests for six (6) Ballistic Shields for the Sheriff's Department. These shields will be purchased from Dana Safety Supply DBA Palmetto Distributors through South Carolina State Contract #03-S5770-A9435. The South Carolina Department of Public Safety has approved the grant procedures. The total cost of these shields including applicable sales tax is \$10,352.25.

Funds are appropriated in the following account:

|                       |                               |
|-----------------------|-------------------------------|
| 2436-151200-5A8485    | LE/Multi Narcotics Task Force |
| (6) Ballistic Shields | \$10,352.25                   |

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on January 22, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Sheriff James Metts  
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security  
Chief Keith Kirchner, Assistant Sheriff  
Colonel Allan Paavel, Sheriff's Department  
Sylvia Dillon, Sheriff's Department

# COUNTY OF LEXINGTON

## Procurement Services

---

MEMORANDUM

(O) 785-8319

(F) 785-2240

**DATE:** December 27, 2007

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Janice A. Bell, CPPB  
Interim Procurement Manager

**FROM:** Angela M. Seymour  
Procurement Officer

**SUBJECT:** (3) 800 MHZ Radios  
Sheriff's Department

---

We received purchase requests for three (3) 800 MHZ Radios for the Sheriff's Department. These radios will be purchased directly from the manufacturer (Motorola) through South Carolina State Contract #OIR2002.07. The South Carolina Department of Public Safety has approved the grant procedures. The total cost of these radios including applicable sales tax is \$14,400.86.

Funds are appropriated in the following account:

|                    |                                   |
|--------------------|-----------------------------------|
| 2455-151200-5A8431 | LE/Highway Safety DUI Enforcement |
| (3) 800 MHZ Radios | \$14,400.86                       |

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on January 22, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Sheriff James Metts  
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security  
Chief Keith Kirchner, Assistant Sheriff  
Colonel Allan Paavel, Sheriff's Department  
Sylvia Dillon, Sheriff's Department

# COUNTY OF LEXINGTON

## Procurement Services

---

**MEMORANDUM**

(O) 785-8385

(F) 785-2240

**DATE:** January 14, 2008

**TO:** Katherine L. Hubbard  
County Administrator

**FROM:** Janice A. Bell, CPPB  
Interim Procurement Manager

**SUBJECT: Smart Phones**

---

The County requested the South Carolina office of the Chief Information Officer (CIO), Information Technology Procurement Section to obtain quotations from vendors for pricing on “smart phone” service and devices for an initial two-year term, with optional year-to-year extensions up to a total of five years. There were five (5) quotations received (see attached tabulation – Table 1). Mike Ujcich, Chief Information Officer, and Jim Schafer, Information Technology Manager, have reviewed and recommended this purchase (See attachment). We recommend award to Sprint/Nextel as the low bidder meeting specifications.

I concur with the above recommendation and further recommend that this purchase be placed on County Council’s agenda for their next scheduled meeting on January 22, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Mike Ujcich, Chief Information Officer  
Jim Schafer, Information Technology Manager

---

---

**INTEROFFICE MEMORANDUM**

---

---

**TO:** JANICE BELL, PROCUREMENT OFFICER  
**FROM:** MIKE UJCICH, CIO  
**SUBJECT:** SMART PHONE PURCHASE  
**DATE:** 1/15/2008

---

Through the SC office of the Chief Information Officer (CIO), IT Procurement Section, vendors were asked to quote on “smart phone” service and devices for an initial two-year term, with optional year-to-year extensions up to five years, total. The following vendors were provided information about the county’s requirements: Alltel, AT&T, Sprint/Nextel, and Verizon (state contract vendors); and PBT (non-state contract vendor).

With Sprint/Nextel currently providing the County with wireless service, a sole source procurement approach could have been used. However, a bid approach was chosen in order to determine if it were possible to obtain the needed smart phone service at better than the standard state contract rates. As a result of this process, we have obtained better than standard rates and gained additional information on smart phone/cell phone services that is relevant to the overall cost and quality of service the county would receive under the available alternatives.

Responses were received from all five vendors. An analysis of the responses resulted in PBT’s and Sprint/Nextel’s proposals being identified as the top two. Additional information was requested and negotiations conducted with these top two proposers. As a result, it has been determined that the most advantageous proposal is from Sprint/Nextel. The following is a recap of the considerations which led to this result.

- All plans include unlimited “within network” calls at no additional charge over their base rate. Using Sprint/Nextel as a provider of smart phone services, calls between employees would be free. If the county were to contract smart phone service to another vendor besides Sprint/Nextel, “out of network” charges would be made by both vendors once monthly plan minutes were used for all cell phone calls between the county smart phone users (est. 52) and the 200+ county employees that would remain on Sprint/Nextel service. Based upon current usage, an estimated monthly overage of 14,000 minutes is predicted. Once the monthly plan minutes were used, at an estimated total per minute charge of \$.50/min. (charges from each service, totaled), the amount spent on “out of network” calls would add a potential annual cost of \$84,000 per year for service.
- Because of Sprint/Nextel’s penetration of the direct-connect market, moving away from Sprint Nextel for the smart phone users requiring this service would have the unintended consequence of reducing existing direct-connect (radio) interoperability. This would affect:
  - Direct-connect with other state, county and municipal public safety agencies (including SLED, SCDOT, and municipal police and fire agencies) that use Sprint/Nextel.
  - Direct-connect with private sector contractors and business partners that use Sprint/Nextel.

- Data transmission speeds between the PBT and Sprint/Nextel is comparable in the Columbia/West Columbia, Cayce, and Lexington areas including the town area down towards Gilbert and in portions of Pelion. In the rural sections outside of those areas, PBT's data transmission rate is slower.
- Sprint/Nextel's quoted smart phone costs range from \$80 to \$205 per unit. It is anticipated that the majority of users' needs would be met with the \$80 unit. PBT quoted \$229.00 on a unit equivalent to Sprint/Nextel's \$205 smart phone.
- Cell phone coverage in some county facilities is an issue. Sprint/Nextel will provide and install the equipment needed to overcome the lack of coverage in county buildings no cost to the county. PBT will provide equipment up to \$7,500 and no installation charge for equipment to provide coverage in county buildings. PBT equipment costs over \$7,500 would be borne by the county.

Based on the above, we recommended that the award be made to Sprint/Nextel for the costs/services included in their proposal, which was made pursuant to the terms and conditions of State Contract No. CIO 2004.02.04. Purchasing under state contract has the added advantage of providing state procurement assistance if any disputes or vendor complaints should arise in the provision of the service.

**Table 1.**  
**County of Lexington**  
**Smart Phone Procurement Results Comparison**  
**January 14, 2008**

| 1.                             | 2.                    | 3.  | 5.  | 6.  | 7.                         | 8.   |
|--------------------------------|-----------------------|---|---|---|----------------------------|--|
| Vendor                         | Monthly Basic Charge* | Pooled Minutes—Total (Assuming up to max. of 75 Accounts**) | Monthly Modem Function Option (Replaces Air Card @ \$50/mo.)*** | Repeaters as Needed****                     | Free Mobile-to-Mobile***** | Push-to-Talk*****  |
| Alltel                         | \$82.16               | 58,000  |   | Yes   | Yes—within Alltel          | No   |
| AT&T                           | \$83.98               | 67,400  |   | Yes   | Yes—within AT&T            | Included—within AT&T   |
| PBT (reseller of AT&T service) | \$66.98               | 75,000  | \$5.99  | Equipment—up to \$7,500<br>Installation—Yes | Yes—within AT&T            | \$3.99 per line—within AT&T  |
| Sprint/Nextel                  | \$68.30               | 75,000  | \$11.40   | Yes   | Yes—within Sprint/Nextel   | With Blackberry option at basic monthly charge of \$83.85/mo plus \$15/mo email synchronization cost |
| Verizon                        | \$100.98              | 33,750  |   | Yes   | Yes—within Verizon         | Did not Respond  |

\* Includes voice and data/Exchange service only.

\*\*The request for bids used 75 accounts as the total potential users.

\*\*\*Modem Option information requested from top two proposals, only. This option is anticipated to apply to less than 25% of county users that will switch from air card service to smart phone modem service at a net savings from the \$50 monthly air card cost.

\*\*\*\*Cell phone service coverage within county buildings is a known issue. Vendors were asked whether they would meet the county's expectations to provide repeaters to boost the service within county buildings, where needed.

\*\*\*\*\*Note: Most state and local public safety agencies and many of the County's contractors and customers are on the Sprint/Nextel network. Greater *interoperability* with these entities will be achieved by using Sprint/Nextel for smart phones.

\*\*\*\*\*Push-to-talk service applicable to approximately 25% of anticipated smart phone users.

Minutes are left out intentionally until approved by Lexington County Council. Upon Council's approval, the minutes will be available on the Internet.



COUNTY OF LEXINGTON, SOUTH CAROLINA

**Community Development**

County Administration Building, 4<sup>th</sup> Floor  
212 South Lake Drive, Suite 401, Lexington, SC 29072  
(803)785-8121

ZONING MAP AMENDMENT APPLICATION # **M07-09**

Address and/or description of the property for which the amendment is requested:

3512 Bush River Road, Columbia

Zoning Classifications: (Current) C1 Neighborhood Commercial (Proposed) C2 General Commercial

TMS#: 003696-04-005 P/O Property Owner: Chris Schroeder

Reason for the request: I wish to change the zoning classification to allow for a food services activity.

**Even though this request will be carefully reviewed and considered, the burden of proving the need for the amendment rests with the applicant.**

Date of Application: 11/14/07 Applicant: Owner  Agent

Phone #(s): work 803-772-7930 \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: Chris Schroeder

Street/Mailing Address: 3512 Bush River Rd., Columbia 29210

|          |                         |
|----------|-------------------------|
| 11/14/07 | Application Received    |
| 1/3/08   | Newspaper Advertisement |
| 12/31/07 | Notices Mailed          |

|          |                     |
|----------|---------------------|
| 11/14/07 | Fee Received        |
| 1/6/08   | Property Posted     |
|          | Planning Commission |

Planning Commission Recommendation: \_\_\_\_\_

|          |               |         |                |                |               |
|----------|---------------|---------|----------------|----------------|---------------|
| 12/11/07 | First Reading | 1/22/08 | Public Hearing | Second Reading | Third Reading |
|----------|---------------|---------|----------------|----------------|---------------|

Results: \_\_\_\_\_

COUNTY OF LEXINGTON, SOUTH CAROLINA  
**Department of Community Development**  
County Administration Building (803) 785-8121  
212 South Lake Drive Ste. 401 Lexington, South Carolina 29072

## **STAFF SUMMARY**

### **ZONING MAP AMENDMENT #M07-09**

**Description of the amendment:** This Map Amendment request is for a change in zoning classification for a portion of TMS#03696-04-005 P/O located at 3512 Bush River Road. This portion is currently zoned C1 (Neighborhood Commercial). The proposed change is to C2 (General Commercial).

**Character of the Area:** Commercial activities are found mainly in the immediate area. An apartment complex is found on the other side of Bush River Road and a subdivision is found behind the subject parcel on the other side of the railroad right-of-way.

**Zoning History:** This property is in the Seven Oaks/Dutch Fork planning area zoned in 1971/1974. Since this time approximately seventeen map amendments have been applied for in this area.

**Council District:** Seven-John W. Carrigg, Jr.

**Attachments:** Chart of Allowed Uses by Zoning District  
Political Boundary Maps  
Location Maps

EXCERPTS TAKEN FROM:

# LEXINGTON COUNTY



## ZONING ORDINANCE

October 25, 2006

### 21.30 Permitted Uses by District

The columnar chart which follows describes the activities permitted within each district. This chart is based upon the list of principal activities defined in Section 21.10 of this Ordinance and the districts established in Section 11.40, and is subject to the following:

- a. The listing of a permitted activity within a district may be voided upon the application of the special overlay district regulations pertaining to flooding, drainage, or airports found in Articles 4 and 5 of this Ordinance.
- b. The provisions of Chapters 2, 3, and 4 of this Article shall apply in all districts to all listed activities as applicable. The application of these provisions may prohibit an activity from locating in a particular district.
- c. Within the Limited Restriction (LR) district, all activities except the following are permitted without review for compliance with the specific provisions of this Ordinance:

Extremely Hazardous Materials as regulated by Article 3  
Mining Operations as regulated by Article 8  
Mobile Home Parks as regulated by Article 7  
Sexually Oriented Businesses as regulated by Article 10

### 21.31 Chart of Permitted Activities by District

Those activities that are marked by an asterisk (\*) are allowed only when granted a special exception by the Board of Zoning Appeals as outlined in Article 12 of this Ordinance.

Current Zoning

Proposed Zoning

| R1  | R2  | R3  | D   | RA | RD | LC | C1 | C2 | ID | LR | ACTIVITIES                              |
|-----|-----|-----|-----|----|----|----|----|----|----|----|---|
|     |     |     |     |    | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Administrative Offices                  |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Advertising Signs                       |
|     |     |     |     | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Airports                                |
|     |     |     | ✓   | ✓  | ✓  |    | ✓  | ✓  | ✓  | ✓  | Animal Operations                       |
|     |     | ✓   |     | ✓  | ✓  |    | ✓  | ✓  | ✓  | ✓  | Boat Docks                              |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Bus and Transit Terminals               |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Business Services                       |
|     | ✓   | ✓   | ✓   | ✓  | ✓  |    | ✓  | ✓  | ✓  | ✓  | Cemeteries                              |
|     | ✓   | ✓   | ✓   | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Child or Adult Day Care                 |
| ✓   | ✓   | ✓   | ✓   | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Churches                                |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Communication Towers                    |
| ✓   | ✓   | ✓   | ✓   | ✓  | ✓  |    | ✓  | ✓  | ✓  | ✓  | Community Education                     |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Construction Services                   |
|     |     |     | ✓   | ✓  | ✓  |    | ✓  | ✓  | ✓  | ✓  | Crops                                   |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Detention Centers                       |
| ✓   | ✓   | ✓   | ✓   | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Essential Services (Limited)            |
|     | ✓   | ✓   | ✓   | ✓  | ✓  |    | ✓  | ✓  | ✓  | ✓  | Essential Services (Extensive)          |
| ✓   |     |     | ✓   | ✓  | ✓  |    | ✓  | ✓  | ✓  | ✓  | Fancier's Kennel/Cattery                |
|     |     |     |     | ✓  | ✓  |    | ✓  | ✓  | ✓  | ✓  | Food Services                           |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | General Repair and Maintenance Services |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | General Retail (Limited)                |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | General Retail (Extensive)              |
| ✓## | ✓## | ✓## | ✓## | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Golf Courses                            |
| ✓#  | ✓#  | ✓#  | ✓#  | ✓  | ✓  |    | ✓  | ✓  | ✓  | ✓  | Group Assembly (Limited)                |
|     |     |     |     | ✓  | ✓  |    | ✓  | ✓  | ✓  | ✓  | Group Assembly (Intermediate)           |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Group Assembly (Extensive)              |
|     |     | ✓   | ✓   | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Group Housing                           |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Hospitals                               |
|     |     |     | ✓   | ✓  | ✓  |    | ✓  | ✓  | ✓  | ✓  | Kennels, Catteries, and Stables         |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Landfills (Limited)                     |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Landfills (Intermediate)                |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Landfills (Extensive)                   |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Manufacturing (Light Assembly)          |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Manufacturing (Limited)                 |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Manufacturing (Intermediate)            |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Manufacturing (Extensive)               |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Marinas                                 |
|     |     |     |     |    | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Medical Services                        |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Military Installations                  |
|     |     |     | ✓   |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Mining (Limited)                        |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Mining (Intermediate)                   |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Mining (Extensive)                      |
| ✓   | ✓   | ✓   | ✓   | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Mini-Parks                              |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Mini-Warehouses                         |
|     | ✓   | ✓   | ✓   | ✓  | ✓  |    | ✓  | ✓  | ✓  | ✓  | Mobile Homes                            |
|     |     | ✓   |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Mobile Home Parks (Limited) *           |
|     |     | ✓   |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Mobile Home Parks (Extensive) *         |
| ✓   | ✓   | ✓   | ✓   | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Natural Reserves                        |
|     |     |     |     | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Non-Assembly Cultural                   |
|     | ✓   | ✓   | ✓   | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Nursing Homes                           |
|     |     |     |     |    | ✓  |    | ✓  | ✓  | ✓  | ✓  | Personal Convenience Services           |
|     |     |     | ✓   | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | Plant Nurseries                         |

Current Zoning

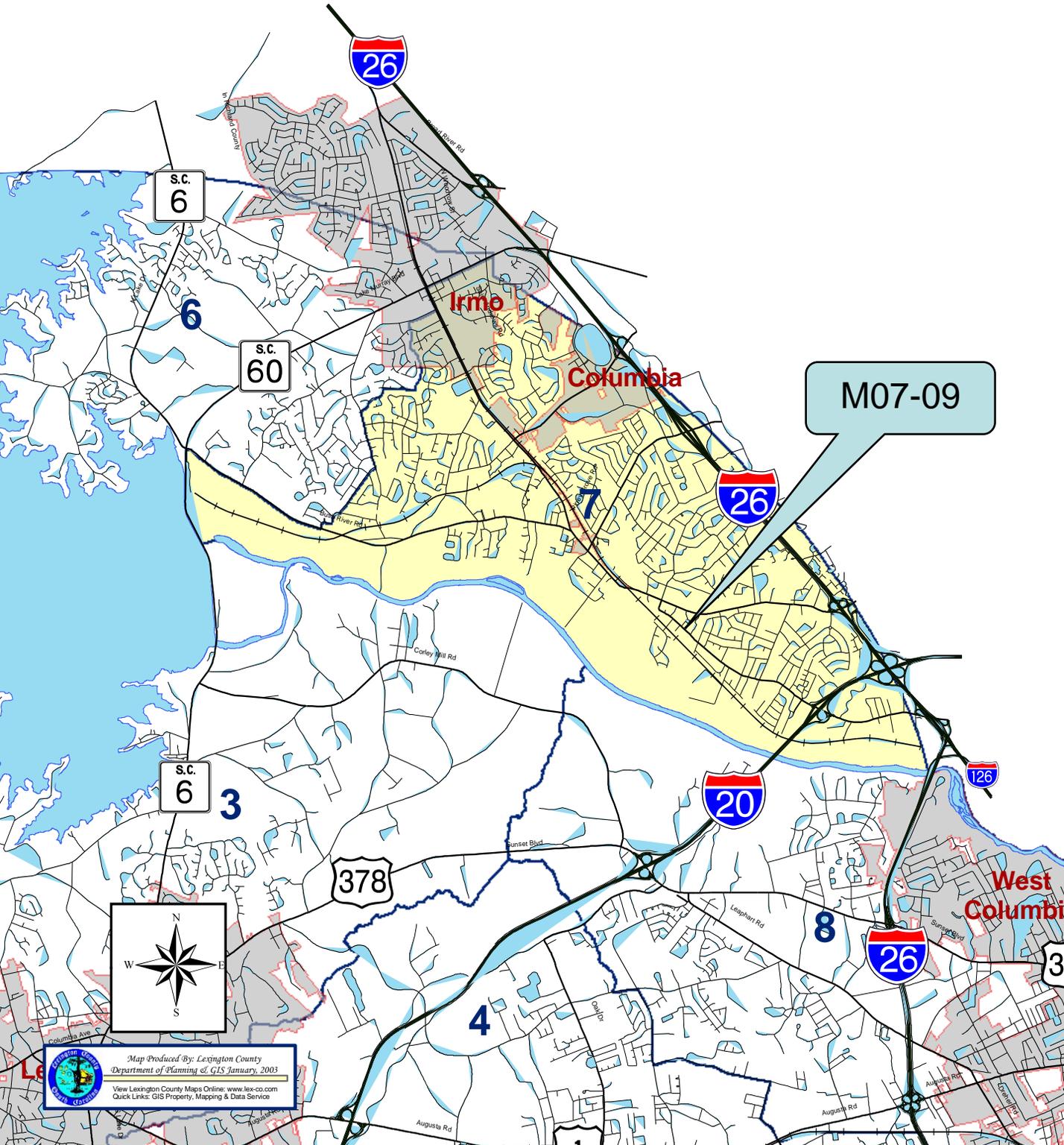
Proposed Zoning

| R1 | R2 | R3 | D | RA | RD | LC | C1 | C2 | ID | LR | ACTIVITIES |   |
|----|----|----|---|----|----|----|----|----|----|----|------------|---|
|    |    |    |   |    | ✓  |    |    |    | ✓  | ✓  |            | Power Plants                                    |
|    |    |    |   |    | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  |            | Professional Services                           |
|    |    |    |   |    | ✓  |    |    |    | ✓  | ✓  |            | Radioactive Materials Handling                  |
|    |    |    |   |    | ✓  |    |    |    | ✓  | ✓  |            | Railroad  |
|    |    |    |   |    | ✓  |    |    |    | ✓  | ✓  |            | Recycling Centers                               |
|    |    |    |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Research Services                               |
| ✓  | ✓  | ✓  | ✓ | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  |            | Residential Detached                            |
|    | ✓  | ✓  |   |    | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  |            | Residential Attached (2 dwelling units)         |
|    |    | ✓  |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Residential Attached (3 or more dwelling units) |
|    |    | ✓  |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Retirement Centers/Assisted Living              |
|    |    |    |   |    | ✓  |    |    |    | ✓  | ✓  |            | Salvage/Wrecking Yard                           |
|    |    |    |   |    | ✓  |    |    |    | ✓  | ✓  |            | Scrap Operations                                |
|    |    |    |   |    | ✓  |    | ✓  | ✓  | ✓  | ✓  |            | Business Parks                                  |
|    |    |    |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Shopping Centers                                |
|    |    |    |   |    | ✓  |    |    |    | ✓  | ✓  |            | Industrial Parks                                |
|    |    |    |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Towing and Impoundment Lot                      |
|    |    |    |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Trade Enterprises                               |
|    |    |    |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Transient Habitation                            |
|    |    |    |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Transport and Warehousing (Limited)             |
|    |    |    |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Transport and Warehousing (Extensive)           |
|    |    |    |   |    | ✓  |    | ✓  | ✓  | ✓  | ✓  |            | Transport Services                              |
|    |    |    |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Undertaking                                     |
| ✓  | ✓  | ✓  | ✓ | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  | ✓  |            | Utilities                                       |
|    |    |    |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Vehicle Parking                                 |
|    |    |    |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Vehicle Repair                                  |
|    |    |    |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Vehicle Sales                                   |
|    |    |    |   |    | ✓  |    | ✓  | ✓  | ✓  | ✓  |            | Vehicle Servicing (Limited)                     |
|    |    |    |   |    | ✓  |    |    | ✓  | ✓  | ✓  |            | Vehicle Servicing (Extensive)                   |
|    |    |    |   | ✓  | ✓  |    |    | ✓  | ✓  | ✓  |            | Veterinarian                                    |
|    |    |    |   | ✓  | ✓  |    |    | ✓  | ✓  | ✓  |            | Zoos  |

# The permitting of this activity in these districts is allowed only if the Group Assembly (Limited) activity is a membership facility owned, operated, and used by the property owners in the surrounding residential area for which the facility is being established.

## The permitting of this activity in these districts is allowed only if the Golf Course activity is a part of a planned development that includes residential development as a part of its design.

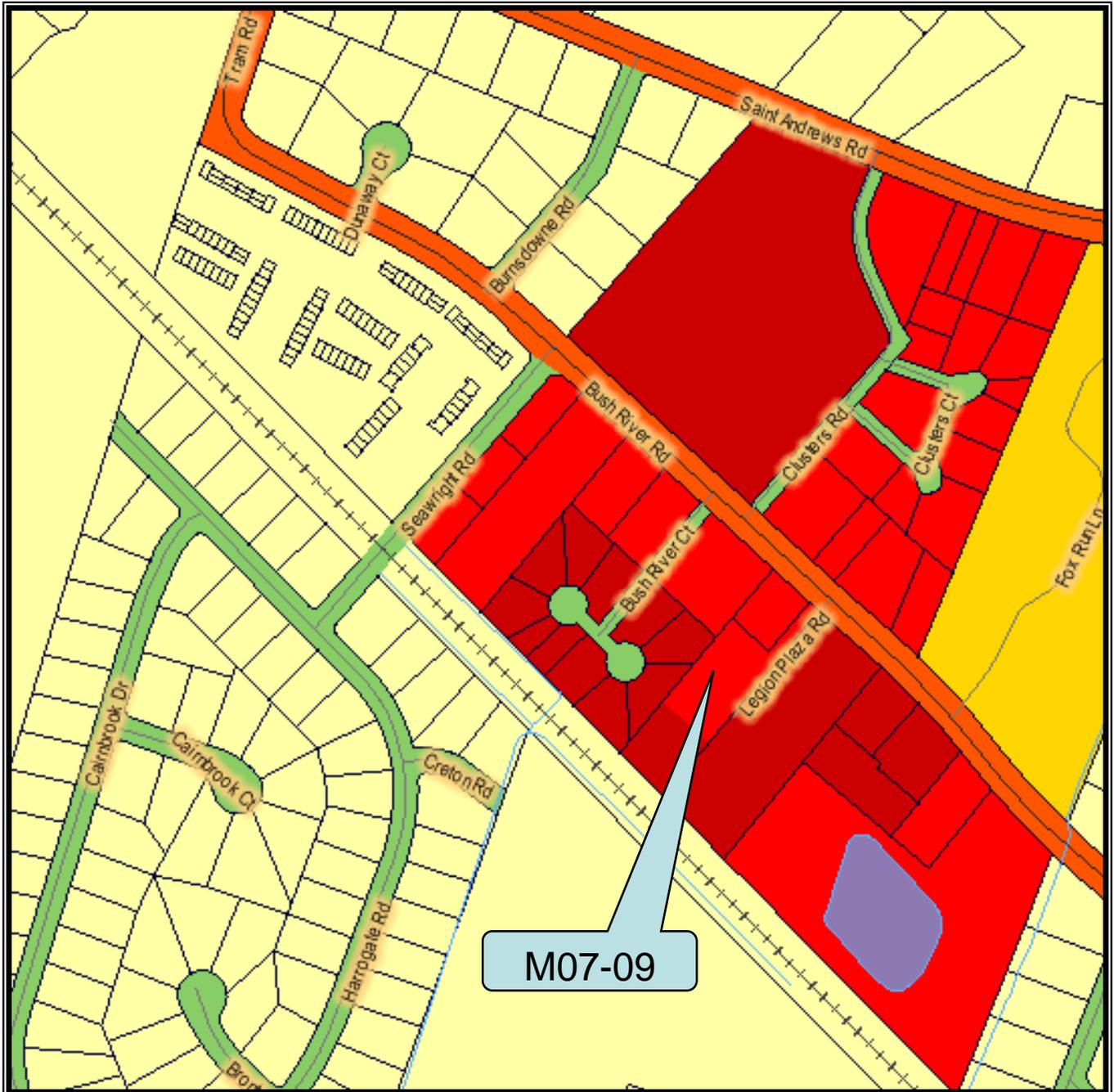
# Lexington County Council District 7



M07-09

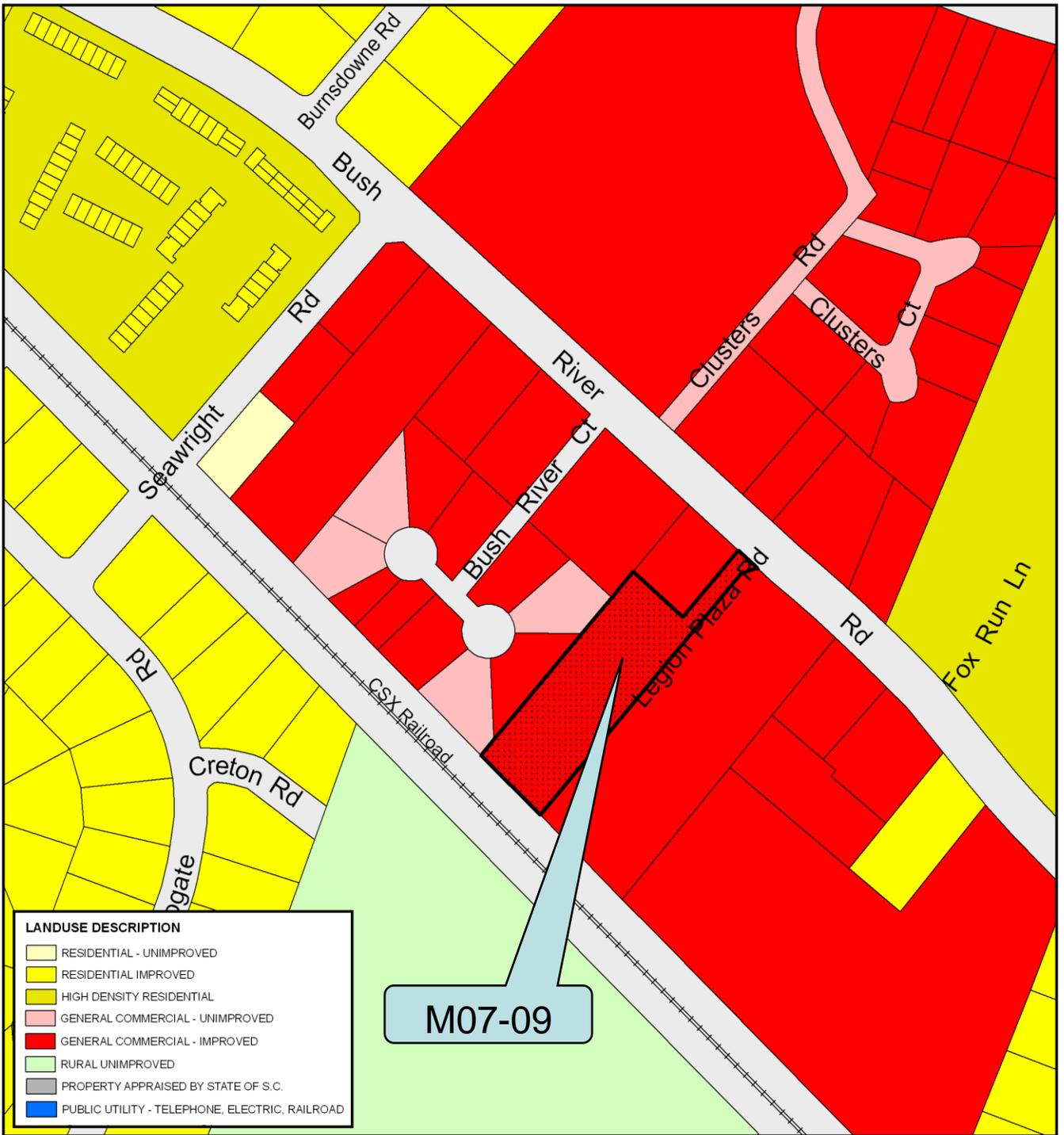
Map Produced By: Lexington County  
Department of Planning & GIS January, 2003  
View Lexington County Maps Online: [www.lex-co.com](http://www.lex-co.com)  
Quick Links: GIS Property, Mapping & Data Service

# Zoning Map Amendment Application M07-09



## ZONING LEGEND

|   |                           |   |                              |  |                                 |
|---|---------------------------|---|------------------------------|--|---------------------------------|
|  | I - Interstate            |  | RL5 - Residential Local 5    |  | ID - Intensive Development      |
|  | A - Arterial Road         |  | RL6 - Residential Local 6    |  | PD - Planned Development        |
|  | C - Collector Road        |  | LC - Limited Commercial      |  | R1 - Low Density Residential    |
|  | L - Local Road            |  | C1 - Neighborhood Commercial |  | R2 - Medium Density Residential |
|  | LL - Limited Local Road   |  | C2 - General Commercial      |  | R3 - High Density Residential   |
|  | RL4 - Residential Local 4 |  | D - Development              |  | RD - Restrictive Development    |



**Existing Landuse  
Map Amendment # M07-09  
TMS # 003696-04-005 p/o**

# Zoning Map Amendment Application M07-09

## 3512 Bush River Rd



NOTE: Parcel boundary lines are approximate and may appear distorted in an oblique view.



COUNTY OF LEXINGTON, SOUTH CAROLINA

**Community Development**

County Administration Building, 4<sup>th</sup> Floor  
212 South Lake Drive, Suite 401, Lexington, SC 29072  
(803)785-8121

ZONING MAP AMENDMENT APPLICATION # **M07-10**

Address and/or description of the property for which the amendment is requested:

(Road Classification Change) Approx. 480 feet of Linwood Drive, Lexington SC 29072 beginning at current RL4 boundary to common property line of TMS 004200-03-042 and 004200-03-041

Zoning Classifications: (Current) (RL4) Residential Local 4 (Proposed) (L) Local

TMS#: n/a Property Owner: n/a

Reason for the request: To maximize the distance of the proposed entrance/exit drive to the proposed medical park from the intersection of Linwood Drive & Augusta Hwy. as well as provide secondary access for emergency vehicles and ingress/egress efficiency to the medical park.

**Even though this request will be carefully reviewed and considered, the burden of proving the need for the amendment rests with the applicant.**

Date of Application: 12/19/07 Applicant: Owner  Agent

Phone #(s): cell (803) 518-5437 work (803) 791-2217 \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: Glenn Mack

Street/Mailing Address: 2720 Sunset Blvd., West Columbia SC 29169

|          |                         |
|----------|-------------------------|
| 12/19/07 | Application Received    |
| 1/3/08   | Newspaper Advertisement |
| 12/31/07 | Notices Mailed          |

|          |                     |
|----------|---------------------|
| 12/19/07 | Fee Received        |
| 1/6/08   | Property Posted     |
|          | Planning Commission |

Planning Commission Recommendation: \_\_\_\_\_

|          |               |         |                |                |               |
|----------|---------------|---------|----------------|----------------|---------------|
| 01/08/08 | First Reading | 1/22/08 | Public Hearing | Second Reading | Third Reading |
|----------|---------------|---------|----------------|----------------|---------------|

Results: \_\_\_\_\_

COUNTY OF LEXINGTON, SOUTH CAROLINA  
Department of Community Development  
County Administration Building (803) 785-8121  
212 South Lake Drive Ste. 401 Lexington, South Carolina 29072

## STAFF SUMMARY ZONING MAP AMENDMENT #M07-10

**Description of the amendment:** This Map Amendment request is for a change in road classification for a 480' portion of Linwood Drive. This portion is currently classified as RL4 (Residential Local Four). The proposed change is L (Local). According to the County Road index, Linwood Drive is currently maintained by the South Carolina Department of Transportation (SCDOT).

**Character of the Area:** Residential activities are found along Linwood Drive however commercial activities and some residential activities are found along Augusta Highway in both directions

**Zoning History:** This property is in the Central Lexington County Planning area zoned in 1986. Since this time no Map Amendment requests have been made in the immediate area.

**Council District:** Three-George W. "Smokey" Davis

**Attachments:** Chart of Allowed Uses by Zoning District  
Political Boundary Maps  
Location Maps

EXCERPTS TAKEN FROM:

# LEXINGTON COUNTY



# ZONING ORDINANCE

October 25, 2006

## 22.02 Chart of Permitted Access by Street Classification

The following chart designates the street classifications necessary to access each of the major activities. A principal activity which is restricted from access to a specific street classification may not locate where the activity is reachable only through the use of a street with such a restricted classification.

There are limits placed on some activities allowed to access a Limited Local (LL) street classification. The last column in the chart describes the specific nature of these limits where they exist. They are expressed in either maximum number of dwelling units (DU) per acre, maximum number of beds per acre, or maximum floor area ratio (FAR). A floor area ratio is an expression of the total floor area of a structure or building, including useable basements, compared to the total lot area. For example, a 1000 square foot building on a 10,000 square foot lot would have a floor area ratio of .10.

Proposed Zoning

7

Current Zoning

| A | C   | L   | RL6 | RL5 | RL4 | LL & Max. Limits | ACTIVITIES                              |
|---|-----|-----|-----|-----|-----|------------------|---|
| ✓ | ✓   | ✓   |     |     |     | ✓ .09 FAR        | Administrative Offices                  |
| ✓ |     |     |     |     |     |                  | Advertising Signs                       |
| ✓ | ✓   | ✓   |     |     |     |                  | Airports                                |
| ✓ | ✓   | ✓   |     |     |     |                  | Animal Operations                       |
| ✓ | ✓   | ✓   |     |     |     |                  | Boat Docks                              |
| ✓ | ✓   | ✓   |     |     |     |                  | Bus and Transit Terminals               |
| ✓ | ✓   | ✓   |     |     |     | ✓ .05 FAR        | Business Services                       |
| ✓ | ✓   | ✓   |     |     |     | ✓                | Cemeteries                              |
| ✓ | ✓   | ✓   |     |     |     |                  | Child or Adult Day Care                 |
| ✓ | ✓   | ✓   |     |     |     |                  | Churches                                |
| ✓ | ✓   | ✓   |     |     |     | ✓ .03 FAR        | Communication Towers                    |
| ✓ | ✓   | ✓   |     |     |     |                  | Community Education                     |
| ✓ | ✓   | ✓   |     |     |     |                  | Construction Services                   |
| ✓ | ✓   | ✓   |     |     |     | ✓                | Crops                                   |
| ✓ | ✓   | ✓   |     |     |     |                  | Detention Centers                       |
| ✓ | ✓   | ✓   |     |     |     | ✓                | Essential Services (Limited)            |
| ✓ | ✓   | ✓   |     |     |     |                  | Essential Services (Extensive)          |
| ✓ | ✓   | ✓   |     |     |     |                  | Fancier's Kennel/Cattery                |
| ✓ | ✓   | ✓   |     |     |     |                  | Food Services                           |
| ✓ | ✓   | ✓   |     |     |     |                  | General Repair and Maintenance Services |
| ✓ | ✓   | ✓   |     |     |     | ✓ .03 FAR        | General Retail (Limited)                |
| ✓ | ✓   | ✓   |     |     |     | ✓ .03 FAR        | General Retail (Extensive)              |
| ✓ | ✓   | ✓   | ✓## | ✓## | ✓## |                  | Golf Courses                            |
| ✓ | ✓   | ✓   | ✓*  | ✓*  | ✓*  |                  | Group Assembly (Limited)                |
| ✓ | ✓   | ✓   | ✓*  | ✓*  | ✓*  |                  | Group Assembly (Intermediate)           |
| ✓ | ✓   | ✓#  |     |     |     |                  | Group Assembly (Extensive)              |
| ✓ | ✓   | ✓   | ✓   |     |     | ✓ 5.5 DU/acre    | Group Housing                           |
| ✓ | ✓   | ✓#  |     |     |     |                  | Hospitals                               |
| ✓ | ✓   | ✓   |     |     |     |                  | Kennels, Catteries, and Stables         |
| ✓ | ✓   | ✓   |     |     |     |                  | Landfills (Limited)                     |
| ✓ | ✓   | ✓** |     |     |     |                  | Landfills (Intermediate)                |
| ✓ | ✓** |     |     |     |     |                  | Landfills (Extensive)                   |
| ✓ | ✓   | ✓   |     |     |     |                  | Manufacturing (Light Assembly)          |
| ✓ | ✓   | ✓   |     |     |     |                  | Manufacturing (Limited)                 |
| ✓ | ✓   | ✓   |     |     |     |                  | Manufacturing (Intermediate)            |
| ✓ | ✓   | ✓   |     |     |     |                  | Manufacturing (Extensive)               |
| ✓ | ✓   | ✓   |     |     |     |                  | Marinas                                 |
| ✓ | ✓   | ✓   |     |     |     | ✓ .07 FAR        | Medical Services                        |
| ✓ | ✓   |     |     |     |     |                  | Military Installations                  |
| ✓ | ✓   | ✓   |     |     |     |                  | Mining (Limited)                        |
| ✓ | ✓   | ✓   |     |     |     |                  | Mining (Intermediate)                   |
| ✓ | ✓   | ✓   |     |     |     |                  | Mining (Extensive)                      |
| ✓ | ✓   | ✓   | ✓   | ✓   | ✓   | ✓                | Mini-Parks                              |
| ✓ | ✓   | ✓   |     |     |     |                  | Mini-Warehouses                         |
| ✓ | ✓   | ✓   | ✓   | ✓   | ✓   | ✓ 4 DU/acre      | Mobile Homes                            |
| ✓ | ✓   | ✓   | ✓   |     |     | ✓ 6 DU/acre      | Mobile Home Parks                       |
| ✓ | ✓   | ✓   | ✓   | ✓   | ✓   | ✓                | Natural Reserves                        |
| ✓ | ✓   | ✓   | ✓   |     |     |                  | Non-Assembly Cultural                   |

Proposed Zoning

Current Zoning

| A | C | L | RL6 | RL5 | RL4 | LL & Max. Limits | ACTIVITIES                                     |
|---|---|---|-----|-----|-----|------------------|--|
| ✓ | ✓ | ✓ |     |     |     | ✓ 12 Beds/acre   | Nursing Homes                                  |
| ✓ | ✓ | ✓ |     |     |     | ✓ .03 FAR        | Personal Convenience Services                  |
| ✓ | ✓ | ✓ |     |     |     | ✓                | Plant Nurseries                                |
| ✓ | ✓ | ✓ |     |     |     |                  | Power Plants                                   |
| ✓ | ✓ | ✓ |     |     |     | ✓ .09 FAR        | Professional Services                          |
| ✓ | ✓ | ✓ |     |     |     |                  | Radioactive Materials Handling                 |
| ✓ | ✓ | ✓ |     |     |     |                  | Railroad                                       |
| ✓ | ✓ | ✓ |     |     |     |                  | Recycling Centers                              |
| ✓ | ✓ | ✓ |     |     |     | ✓ .09 FAR        | Research Services                              |
| ✓ | ✓ | ✓ | ✓   | ✓   | ✓   | ✓ 4 DU/acre      | Residential Detached                           |
| ✓ | ✓ | ✓ | ✓   | ✓   |     | ✓ 4 DU/acre      | Residential Attached(2 Dwelling Units)         |
| ✓ | ✓ | ✓ | ✓   |     |     | ✓ 6 DU/acre      | Residential Attached(3 or more Dwelling Units) |
| ✓ | ✓ | ✓ | ✓   |     |     | ✓ 6 DU/acre      | Retirement Centers/Assisted Living             |
| ✓ | ✓ | ✓ |     |     |     |                  | Salvage/Wrecking Yard                          |
| ✓ | ✓ | ✓ |     |     |     |                  | Scrap Operations                               |
| ✓ | ✓ | ✓ |     |     |     |                  | Business Parks                                 |
| ✓ | ✓ | ✓ |     |     |     |                  | Shopping Centers                               |
| ✓ | ✓ | ✓ |     |     |     |                  | Industrial Parks                               |
| ✓ | ✓ | ✓ |     |     |     |                  | Towing and Impoundment Lot                     |
| ✓ | ✓ | ✓ |     |     |     |                  | Trade Enterprises                              |
| ✓ | ✓ | ✓ |     |     |     |                  | Transient Habitation                           |
| ✓ | ✓ | ✓ |     |     |     |                  | Transport & Warehousing (Limited)              |
| ✓ | ✓ | ✓ |     |     |     |                  | Transport & Warehousing (Extensive)            |
| ✓ | ✓ | ✓ |     |     |     |                  | Transport Services                             |
| ✓ | ✓ | ✓ |     |     |     |                  | Undertaking                                    |
| ✓ | ✓ | ✓ | ✓   | ✓   | ✓   | ✓                | Utilities                                      |
| ✓ | ✓ | ✓ |     |     |     |                  | Vehicle Parking                                |
| ✓ | ✓ | ✓ |     |     |     | ✓                | Vehicle Repair                                 |
| ✓ | ✓ | ✓ |     |     |     | ✓ .03 FAR        | Vehicle Sales                                  |
| ✓ | ✓ | ✓ |     |     |     |                  | Vehicle Servicing (Limited)                    |
| ✓ | ✓ | ✓ |     |     |     |                  | Vehicle Servicing (Extensive)                  |
| ✓ | ✓ | ✓ |     |     |     |                  | Veterinarian                                   |
| ✓ | ✓ | ✓ |     |     |     |                  | Zoos   |

\* Access by these classifications is allowed only if the Group Assembly (Limited) activity is a membership facility owned, operated, and used by the property owners in the surrounding residential area for which the facility is being established.

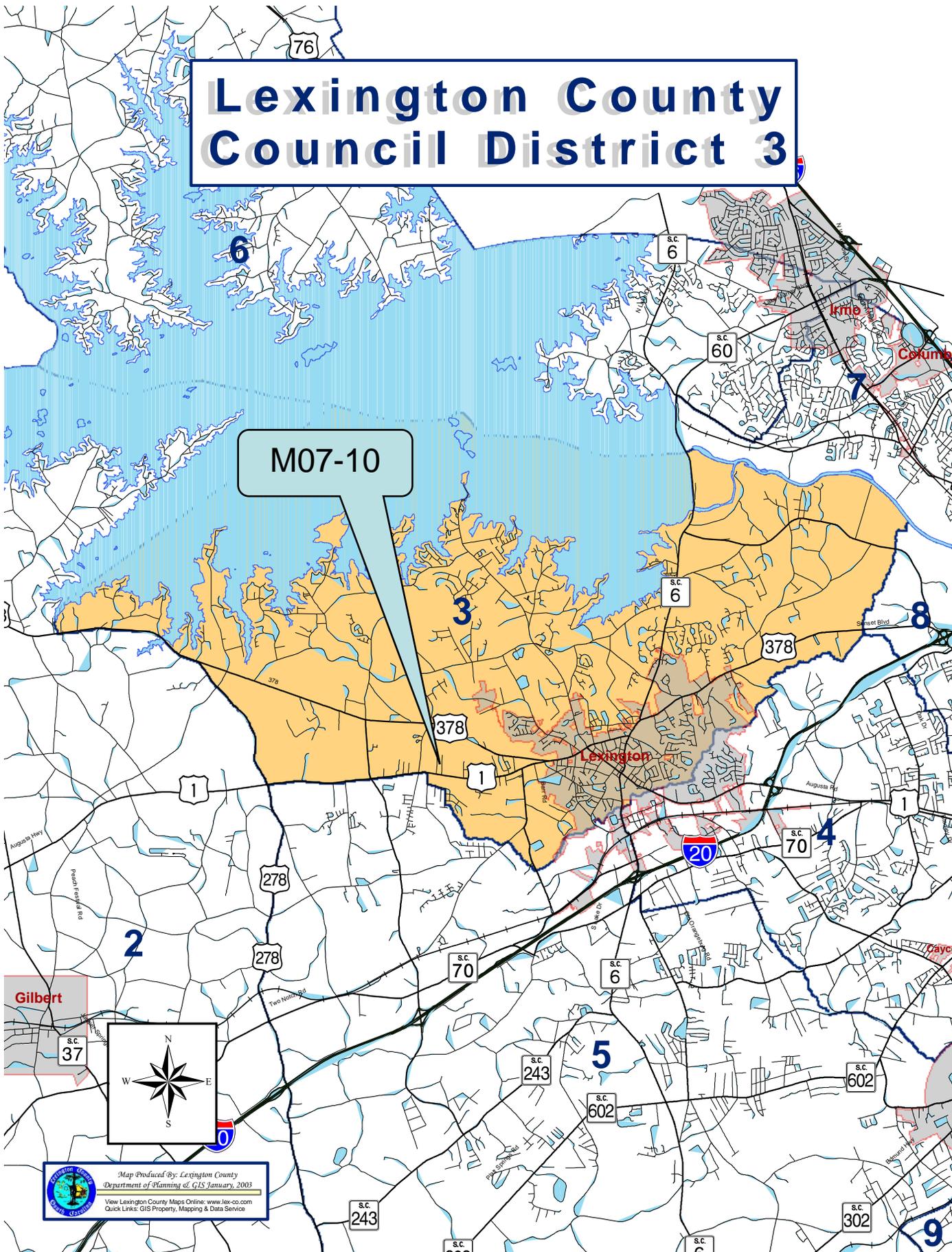
\*\* Access by these classifications is allowed only if the street is paved.

# Access by this classification is allowed only if the activity also has access to an Arterial or Collector Street.

## Access by this classification is allowed only if the Golf Course activity is a part of a planned development that includes residential development as a part of its design.

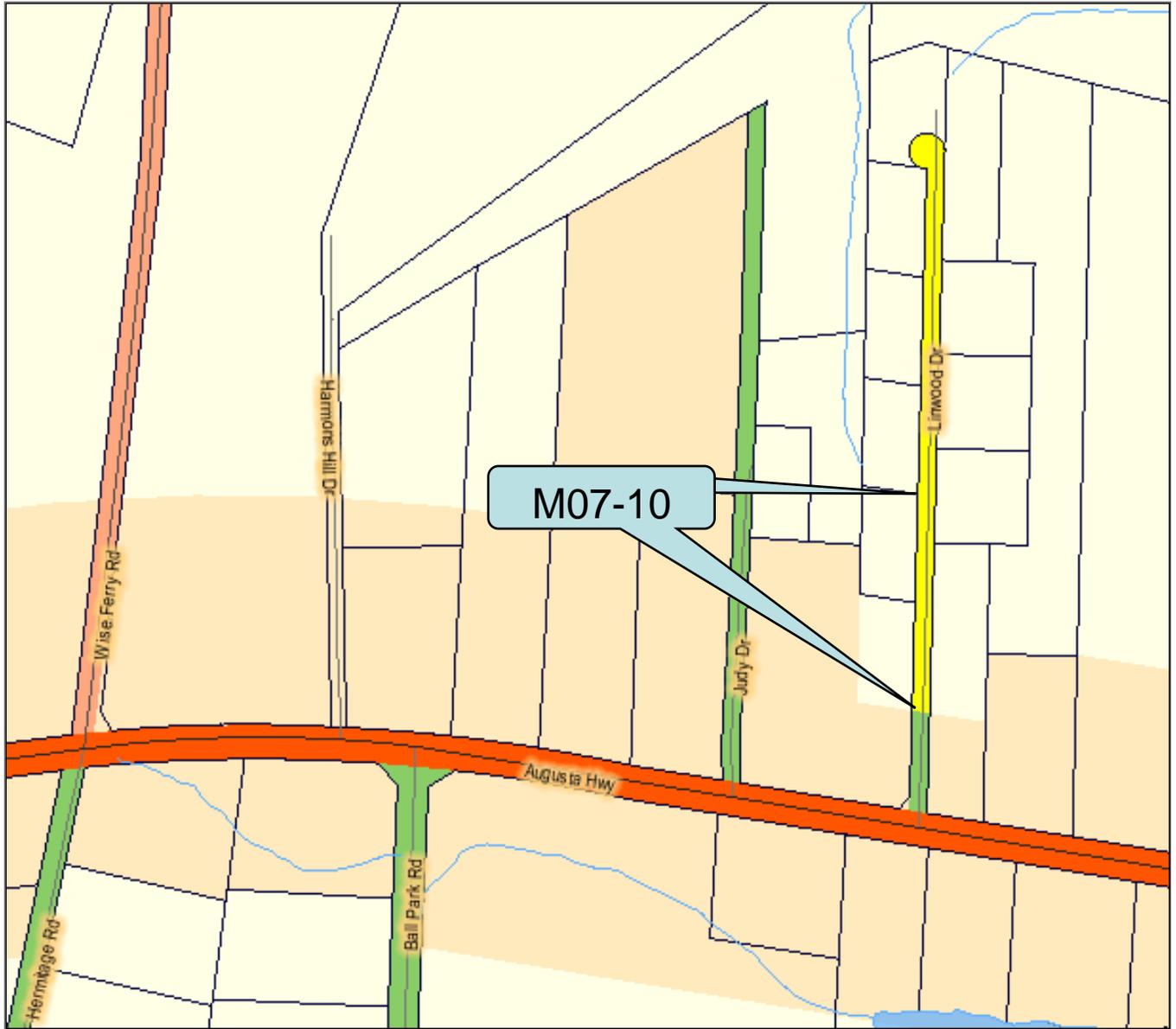
# Lexington County Council District 3

M07-10



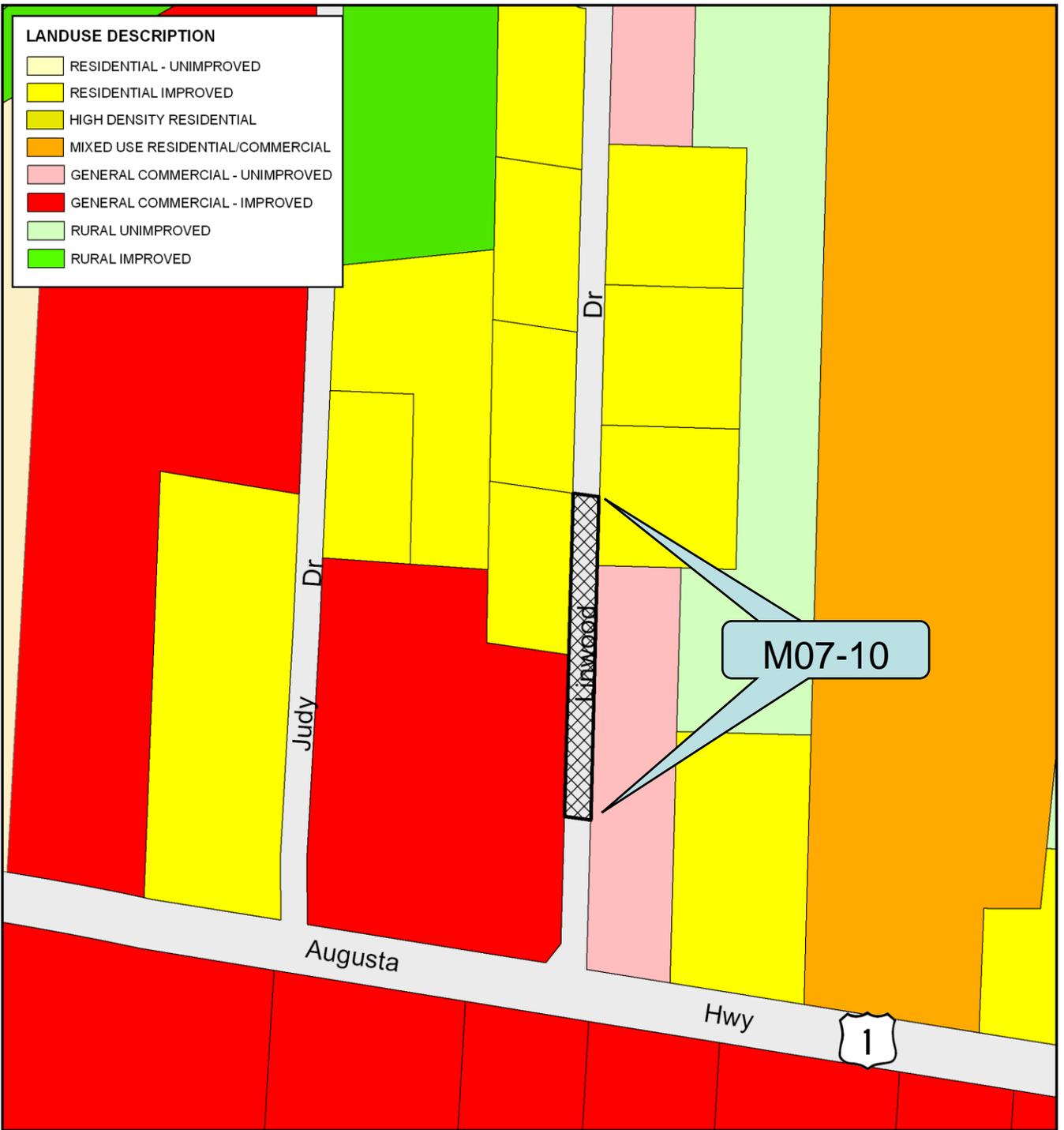
Map Produced By: Lexington County  
Department of Planning & GIS January, 2003  
View Lexington County Maps Online: [www.lex-co.com](http://www.lex-co.com)  
Quick Links: GIS Property, Mapping & Data Service

# Zoning Map Amendment Application M07-10



## ZONING LEGEND

|   |                           |   |                              |  |                                 |
|---|---------------------------|---|------------------------------|--|---------------------------------|
|  | I - Interstate            |  | RL5 – Residential Local 5    |  | ID – Intensive Development      |
|  | A – Arterial Road         |  | RL6 – Residential Local 6    |  | PD – Planned Development        |
|  | C – Collector Road        |  | LC – Limited Commercial      |  | R1 – Low Density Residential    |
|  | L – Local Road            |  | C1 – Neighborhood Commercial |  | R2 – Medium Density Residential |
|  | LL – Limited Local Road   |  | C2 – General Commercial      |  | R3 – High Density Residential   |
|  | RL4 – Residential Local 4 |  | D - Development              |  | RD – Restrictive Development    |



**EXISTING LANDUSE**  
**Map Amendment M07-10**  
**480 ft. of Linwood Dr**

# Zoning Map Amendment Application M07-10

480 ft. of Linwood Dr



NOTE: Parcel boundary lines are approximate and may appear distorted in an oblique view.