

AGENDA
LEXINGTON COUNTY COUNCIL
Committee Meetings
Tuesday, February 12, 2008
Second Floor - County Administration Building
212 South Lake Drive, Lexington, SC 29072
Telephone - 803-785-8103 -- FAX 803-785-8101

***Times are tentatively scheduled committee meetings that may run behind or ahead of schedule; therefore, the times could change by as much as 30 minutes.**

12:30 p.m. - 1:55 p.m. - Economic Development

- (1) Golden State Foods - Economic Development - Chuck Whipple, Sr. Project Manager
- (2) US FoodService - Economic Development - Chuck Whipple, Sr. Project Manager
- (3) Project Ironside - Economic Development - Tracy McMillin, Project Manager, Central SC Alliance
- (4) Rose Property - Economic Development - Mike Briggs - President, Central SC Alliance
- (5) Project Duce - Economic Development - Mark Simmons - Executive Vice President, Central SC Alliance
- (6) Old Business/New Business
- (7) Adjournment

1:55 p.m. - 2:15 p.m. - Planning & Administration

- (1) FY 2008-09 Community Development Block Grant (CDBG) Program - Community Development - Ronald Scott, Director**A**
- (2) FY 2008-09 HOME Investment Partnership Program - Community Development - Ronald Scott, Director**B**
- (3) Old Business/New Business - Landscape Ordinance, Amendment to Building Codes
- (4) Adjournment

2:15 p.m. - 2:20 p.m. - Justice

- (1) Palmetto Pride Enforcement Grant Award - Sheriff's Department - Col. Allan Paavel**C**
- (2) Old Business/New Business
- (3) Adjournment

2:20 p.m. - 2:55 p.m. - Health & Human Services

- (1) Burton Center - Designation for Burton Center to Obtain Funds to Transport Persons With Disabilities and Special Needs Through the State Mass Transit Assistance Program - Mr. Sam Martin - Director of Procurement, Burton Center**D**

- (2) 2007 Supplemental Local Planning Grant (SLPG) Award - Public Safety/Emergency Preparedness - Mike McMasters, Emergency Management Coordinator **E**
- (3) 2007 Deobligated Local Emergency Management Planning Grant (LEMPPG) Application - Public Safety/Emergency Preparedness - Mike McMasters, Emergency Management Coordinator **F**
- (4) Position Update - Billing Clerk for Public Safety/EMS - Public Safety/EMS - Brian Hood, EMS Coordinator **G**
- (5) State Homeland Security Grant Program (RMAT) Award - Public Safety/EMS - Brian Hood, EMS Coordinator **H**
- (6) Old Business/New Business
- (7) Adjournment

2:55 p.m. - 3:55 p.m. - Public Works

- (1) Alternative Paving Recommendation - Public Works - John Fechtel, Director **I**
- (2) Existing Non-paved Dirt Roads Section 4.3.3, Revision - Public Works - Sheri Armstrong, Stormwater Manager **J**
- (3) Small Residential Land Disturbance Permit - Public Works - Synithia Williams, Environmental Coordinator **K**
- (4) Storm Drainage Catch Basin and Access Lids - Public Works - Synithia Williams, Environmental Coordinator **L**
- (5) Old Business/New Business - Policy for skip paving, LCSC citizen appointee
- (6) Adjournment

3:55 p.m. - 4:15 p.m. - Solid Waste

- (1) Palmetto Pride Grant Award - Solid Waste Management - Dave Eger, Director **M**
- (2) Solid Waste Management Website Update - Solid Waste Management - Dave Eger, Director
- (3) Old Business/New Business - Solid Waste Funding
- (4) Adjournment

Economic Development

S. Davis, Chairman
B. Banning, Sr., V Chairman
J. Kinard
J. Jeffcoat
T. Cullum
B. Derrick

Justice

B. Banning, Sr., Chairman
J. Kinard, V Chairman
S. Davis
B. Keisler
B. Derrick

Public Works

D. Summers, Chairman
T. Cullum, V Chairman
B. Keisler
J. Carrigg, Jr.
B. Derrick

Planning & Administration

J. Jeffcoat, Chairman
S. Davis, V Chairman
D. Summers
J. Carrigg, Jr.
B. Banning, Sr.
B. Derrick

Health & Human Services

J. Carrigg, Jr., Chairman
J. Jeffcoat, V Chairman
D. Summers
B. Keisler
B. Banning, Sr.
B. Derrick

Solid Waste

J. Kinard, Chairman
B. Keisler, V Chairman
S. Davis
J. Jeffcoat
B. Derrick

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4:30 P.M. - COUNCIL CHAMBERS

Call to Order/Invocation
Pledge of Allegiance

Chairman's Report

Administrator's Report

Employee Recognition - Katherine Hubbard, County Administrator

(1) Employee of the 4th Quarter 2007

Resolutions.....N

- (1) A Regional Watershed Stormwater Education Strategy
- (2) Chief Chris Garner

Appointments O

Bids/Purchases/RFPs

- (1) Irrigation System/Boring Piping – Administration Building/Judicial Center – Building Services **P**
- (2) Golden State Foods Road & Rail Spur - Economic Development..... **Q**
- (3) Servers, Software, Personal Computers, and Monitors - Information Services..... **R**
- (4) Security Locks - Cayce/West Columbia Library - Library Services **S**
- (5) EMS Supplies (Bid No. B08037) - Public Safety/EMS **T**
- (6) EMS Supplies (Bid No. B08039) - Public Safety/EMS **U**
- (7) MCI Trailer and Related Accessories - Public Safety/EMS **V**
- (8) One Portable Conventional Repeater with Accessories - Public Safety/Emergency Preparedness **W**

(9) Homeland Security Equipment - Public Safety/Emergency Preparedness	X
(10) Three 1500 GPM Pumpers, Two 1500 GPM Tankers, and One Wildland Firefighting Vehicle - Public Safety/Fire Service	Y
(11) Replacement Motorgraders - Public Works	Z
(12) Fleet Vehicle Additions - Sheriff's Department	1
(13) One 800 MHZ Radio with Accessories - Sheriff's Department	2
(14) Three Accurate Compactors - Sole Source - Solid Waste Management.....	3

Approval of Minutes - Meeting of January 8, 2008	4
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Ordinance

(1) Ordinance 07-11 - An Ordinance Adopting a Supplemental Appropriation for Fiscal Year 2007-2008 - 3 rd and Final Reading.....	5
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Committee Reports

Planning & Administration, J. Jeffcoat, Chairman

- (1) FY 2008-09 Community Development Block Grant (CDBG) Program - **Tab A**
- (2) FY 2008-09 HOME Investment Partnership Program - **Tab B**

Justice, B. Banning, Chairman

- (1) Palmetto Pride Enforcement Grant Award - **Tab C**

Health & Human Services, J. Carrigg, Jr., Chairman

- (1) Burton Center - Designation for Burton Center to Obtain Funds to Transport
Persons With Disabilities and Special Needs Through the State Mass Transit
Assistance Program - **Tab D**
- (2) 2007 Supplemental Local Planning Grant (SLPG) Award - **Tab E**
- (3) 2007 Deobligated Local Emergency Management Planning Grant (LEMPG)
Application - **Tab F**
- (4) State Homeland Security Grant Program (RMAT) Award - **Tab H**

Solid Waste, J. Kinard, Chairman

- (1) Palmetto Pride Grant Award - **Tab M**

Committee of the Whole, B. Derrick, Chairman

(1) Building Use and Naming Policy	6
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Budget Amendment Resolutions

OLD BUSINESS/NEW BUSINESS

EXECUTIVE SESSION/LLEGAL BRIEFING

MATTERS REQUIRING A VOTE AS A RESULT OF EXECUTIVE SESSION

ADJOURNMENT

GOALS

- 1. Provide for public services to citizens of Lexington County.**
- 2. Manage growth to meet needs of Lexington County.**
- 3. Provide innovative Financial Management.**



County of Lexington

Community Development Department
212 South Lake Drive
Lexington, SC 29072
Phone: (803) 785-8121
Fax: (803) 785-8188

MEMORANDUM

TO: Planning and Administration Committee
Lexington County Council

THROUGH: Katherine Hubbard, County Administrator

FROM: Ronald T. Scott, Community Development Director

DATE: February 1, 2008

RE: FY 2008-09 Community Development Block Grant (CDBG) Program

The United States Department of Housing and Urban Development (HUD) has notified the County that its FY 2008-09 CDBG Program allocation will be \$1,418,214. This allocation is included in the current Federal FY 2007-08 budget, however, the County coincides the CDBG program year with the County's fiscal year. Therefore, these funds will not be made available to the County until July 1, 2008.

We received a total of fourteen requests for funding. All requests were reviewed and evaluated by the CDBG Advisory Committee and Community Development staff. Attached is the list of funding recommendations in the order of priority identified by the Advisory Committee and staff. Also attached is a summary of all project funding requests received. If Council approves the recommendations, projects 1 - 13 on the attached pages may be funded in full and project 14 may be funded at \$50,000. As always, it is County Council's authority to approve any proposed CDBG project or combination of projects that total the amount of available funds.

Funding for all projects is provided on a reimbursable basis after review of supporting documentation. The projects you approve will be listed in the annual plan we are required to submit to HUD and will be considered approved for the purposes of the Lexington County FY 2008-2009 budget. Your approval will also be considered permission for us to communicate to all selected recipients notification of their award.

FY 2008-09 CDBG Projects Proposals



<u>PROJECT</u>	<u>RECOMMENDED FUNDING</u>
(1) Gibson Road Sidewalk <i>Town of Lexington</i>	\$395,000
(2) Alexander Road Sidewalk Phase II <i>City of West Columbia</i>	\$40,000
(3) Leica Lane Affordable Housing <i>Habitat for Humanity</i>	\$135,000
(4) Lexington County Needs Analysis <i>Central Midlands Council of Governments (CMCOG)</i>	\$30,000
(5) Pick-Up Truck and Trailer <i>Sistercare</i>	\$27,000
(6) Main Street Property Clearance <i>Town of Gilbert</i>	\$58,000
(7) Pine Street Paving <i>Town of South Congaree</i>	\$140,000
(8) Lexington Economic Advancement Project <i>CMCOG / Midlands Workforce Development Board</i>	\$11,988
(9) Women's Community Residence Van <i>Lexington-Richland Alcohol and Drug Abuse Council (LRADAC)</i>	\$19,500
(10) State Street Streetscaping Phase III <i>City of Cayce</i>	\$206,249
(11) Triangle City Façade Improvements <i>City of West Columbia</i>	\$220,000
(12) Pelion Area Sewer Study <i>Joint Water and Sewer Commission</i>	\$75,000
(13) Sewer Study <i>Town of South Congaree</i>	\$44,000
(14) Senior Center Feasibility Study <i>City of Cayce</i>	\$50,000
TOTAL:	\$1,451,737

CDBG BUDGET SUMMARY SHEET

Program Revenue for FY 08-09

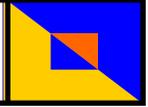
FY 08-09 Allocation \$1,418,214
Unexpended Funds \$ 293,522

TOTAL: **\$1,711,736**

Program Expenses for FY 08-09:

Recommended Projects \$1,451,737
Program Administration \$ 212,749
Project Contingency/Uncommitted Funds \$ 47,250

TOTAL: **\$1,711,736**



Gibson Road Sidewalk

Town of Lexington

Requesting Agency: Town of Lexington

CDBG Request: \$395,000

CDBG Recommendation: \$395,000

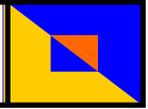
Additional Funds Pledged Toward Project: \$0

Project Description:

The Town is requesting CDBG funds to construct a sidewalk along the eastbound lane of Gibson Road from Augusta Highway (US 1) at Ben Satcher Ford to South Lake Drive (Highway 6). The sidewalk will provide low and moderate (LMI) households with adequate and dependable facilities where none are currently present. The sidewalk will allow individuals who have limited transportation and/or special needs easier access to their homes. A lack of sidewalks along Gibson Road has been a problem for the residents of this LMI area. Those who rely on walking are currently forced to walk on the grass shoulders of the road. Evidence of high pedestrian traffic is visible by the pathways worn in the grass along the sides of Gibson Road. The opening of nearby Gibson Road Park in 2007 also presents a need for sidewalks in the area. This project will give residents proper and safe routes to homes, businesses, and recreation.

Council District: 3

Council Representative: Smokey Davis

**Alexander Road Sidewalk
Phase II****City of West Columbia**

Requesting Agency: City of West Columbia

CDBG Request: \$40,000

CDBG Recommendation: \$40,000

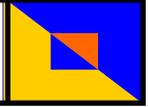
Additional Funds Pledged Toward Project: \$42,200

Project Description:

The City is requesting CDBG funds to construct a crosswalk and continue a sidewalk along Alexander Road in West Columbia. The City has received grant funds from SCDOT to construct a sidewalk along a portion of the east side of Alexander Street beginning at the Riverwalk Park and Ampitheater near Meeting Street. The City is requesting Lexington County CDBG funds to build a crosswalk and continue the sidewalk on the opposite side of the street. The sidewalk is not proposed to continue along the east side of Alexander because there are open ditches and a lack of right-of-way. The crosswalk will be constructed from the end of the sidewalk on the east side of Alexander to the west side of Alexander Road to connect the two sidewalks. The crosswalk will be constructed of stamped asphalt. The proposed CDBG-funded sidewalk will be constructed along the west side of the street to just past the entrance of Sterling University Apartments. The sidewalk will be constructed of concrete and will be 8 feet wide and approximately 925 feet long. All sidewalks and crosswalks will be ADA compliant. The project will provide a safe, pedestrian walkway from high-density residential areas to retail, commercial and recreational areas, and will help to reduce vehicular traffic and parking problems in the area.

Council District: 8

Council Representative: Bill Banning

**Leica Lane Affordable
Housing****Habitat For Humanity**

Requesting Agency: Habitat For Humanity

CDBG Request: \$135,000

CDBG Recommendation: \$135,000

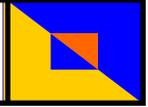
Additional Funds Pledged Toward Project: \$710,000

Project Description:

Central South Carolina Habitat for Humanity is requesting CDBG funds to purchase fifteen (15) lots on Leica Lane in the Bellemeade subdivision near West Columbia. These lots will be used to build fifteen (15) single-family houses that will be sold to low-income households in need of affordable housing. Habitat has previously built seven (7) houses in the project area, all of which are now occupied by homeowners. Additional funds for the project will come from Habitat's Re-Store funds (\$200,000), Habitat Recycled Mortgage Payments (\$200,000), Church and Corporate Sponsors (\$138,000), and State Housing Grants (\$172,000).

Council District: 9

Council Representative: Todd Cullum

**Lexington County
Needs Analysis****Central Midlands Council
of Governments**

Requesting Agency: *Central Midlands Council of Governments (CMCOG)*

CDBG Request: *\$30,000*

CDBG Recommendation: *\$30,000*

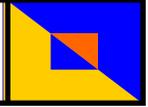
Additional Funds Pledged Toward Project: *\$0*

Project Description:

The CMCOG is requesting CDBG funds to conduct a comprehensive analysis of Lexington County needs that can be addressed through the County's Community Development Block Grant (CDBG) program. The study will include the identification and prioritization of specific CDBG-eligible projects for each of the thirteen participating municipalities in the County's CDBG program and unincorporated areas. Meetings with each municipality and representatives of the unincorporated areas will be conducted to develop the lists and descriptions of projects. Feasibility issues of each project will also be assessed and identified. CMCOG staff will work closely with Lexington County staff in the development of the study.

Council District: All

Council Representative: All

**Truck and Trailer Purchase****Sistercare**

Requesting Agency: Sistercare

CDBG Request: \$27,000

CDBG Recommendation: \$27,000

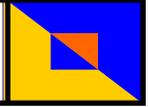
Additional Funds Pledged Toward Project: \$5,000

Project Description:

Sistercare is requesting CDBG funds to purchase a pick-up truck and trailer. These will be used to move women and their children from Sistercare's Lexington County shelters to independent living in scattered sites throughout the community. The pick-up truck and trailer will allow Sistercare staff and dedicated volunteers to assist battered women and their children in acquiring necessary items and moving into safe housing with adequate furniture and furnishings. The ability to efficiently assist domestic violence victims in moving to safe housing will increase the effectiveness of Sistercare's subsidized housing programs for battered women and their children.

Council District: All

Council Representative: All



Main Street Property

Town of Gilbert

Requesting Agency: Town of Gilbert

CDBG Request: \$58,000

CDBG Recommendation: \$58,000

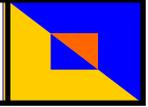
Additional Funds Pledged Toward Project: \$0

Project Description:

The Town is requesting CDBG funds to demolish two dilapidated buildings on Main Street in Gilbert. These buildings are severely deteriorated and are a blight on the downtown area. The Town owns both buildings. The buildings appear to be made of pre-cast concrete blocks and are in very poor condition. Connected to the two buildings is a brick façade that the SC Department of Archives and History has recommended trying to save due to unique door and window openings. The Town has secured a small grant to evaluate this façade and will use this grant in conjunction with the requested CDBG grant. The demolition will be approached in two phases. Phase I will include an evaluation of structural conditions, environmental issues, cost estimates, bid specifications, and community input on re-use of the space. Phase II will include the demolition and clearance of the two buildings.

Council District: 2

Council Representative: Billy Derrick



Pine Street Paving

Town of South Congaree

Requesting Agency: Town of South Congaree

CDBG Request: \$140,000

CDBG Recommendation: \$140,000

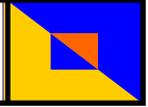
Additional Funds Pledged Toward Project: \$0

Project Description:

The Town is requesting CDBG funds to pave a dirt road, Pine Street, located in the Town but maintained by Lexington County. The surrounding streets in this area have been paved for several years. This portion was left unpaved because property owners at that time did not agree to required easements necessary for construction. Current residents have indicated they would provide easements and would like to have the road paved. The project would be an improvement for the entire community and would provide a safe, dependable road surface in this area and improve conditions for emergency vehicles, buses and other traffic. The project will include acquisition of easements, paving 420 feet, engineering, and administration costs.

Council District: 5

Council Representative: Bobby Keisler



Lexington Economic
Advancement Project (LEAP)

Midlands Workforce Development Board

Requesting Agency: Midlands Workforce Development Board

CDBG Request: \$11,988

CDBG Recommendation: \$11,988

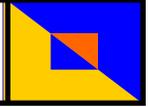
Additional Funds Pledged Toward Project: \$88,494

Project Description:

To administer skill assessment tests and training, named WorkKeys, to 333 low-and-moderate income persons in Lexington County. The tests will be administered at the Lexington County Public Library branched in Swansea, Pelion, and Gilbert.

Council District: all

Council Representative: all

**Women's Community
Residence Van****LRADAC**

Requesting Agency: Lexington Richland Alcohol and Drug Abuse Council (LRADAC)

CDBG Request: \$19,500

CDBG Recommendation: \$19,500

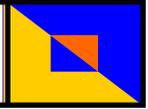
Additional Funds Pledged Toward Project: \$0

Project Description:

The LRADAC is requesting CDBG funds to purchase an 8-passenger mini-van to add to their transportation inventory. This vehicle will greatly assist the agency in providing transportation assistance to the Women's Community Residence. The Women's Community Residence is a shelter for women in recovery from substance abuse to assist them in developing essential life skills, utilizing community resources, and receiving supportive therapy. The vehicle will provide additional help to allow these women to travel to work, job interviews, and support groups. Many of the women have a SC driver's license and are able to drive agency vehicles to help transport clients to work, interviews, groups, etc. Without an additional van, LRADAC staff and women housed at the residence will have to continue to seek other means of transportation.

Council District: All

Council Representative: All

**State Street Streetscaping
Phase III****City of Cayce**

Requesting Agency: City of Cayce

CDBG Request: \$206,249

CDBG Recommendation: \$206,249

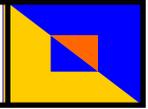
Additional Funds Pledged Toward Project: \$206,249

Project Description:

The City is requesting CDBG funds to continue State Street Streetscaping from Poplar Street to Michaelmas Avenue in Cayce. The overall State Street Streetscaping project began in 2001 and has been implemented in phases. Each phase addresses a different portion of State Street. The entire project encompasses both sides of State Street from the railroad tracks to Knox Abbott Drive. Project activities include replacement of existing substandard sidewalk and curb/gutter for ADA compliance, installation of lighting and landscaping where feasible, and installation of substandard water main. Phase I of the project (not funded through Lexington County CDBG) addresses State Street from the railroad tracks to Lexington Avenue. This Phase is currently under construction and is expected to be complete by February 2008. Phase II of the project (funded through Lexington County CDBG), addresses State Street from Lexington Avenue to Poplar Street. This Phase is expected to be complete by June 2008. The project being requested is Phase III, which will address State Street from Poplar Street to Michaelmas Avenue. The CDBG request will only address the eastern side of this project (the side that includes Axell Drive and Lorick Street), which is 57.9% low and moderate income (LMI). The City of Cayce will use other funding sources for the western portion of the project.

Council District: 9

Council Representative: Todd Cullum

**Triangle City Façade
Improvements Phase I****City of West Columbia**

Requesting Agency: City of West Columbia

CDBG Request: \$220,000

CDBG Recommendation: \$220,000

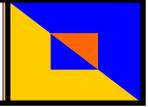
Additional Funds Pledged Toward Project: \$22,000

Project Description:

The Project Area will consist of a 2-block area along the east side of 12th Street from B Avenue to D Avenue. There are currently 19 businesses within the project area. Overall, the facades are aesthetically unappealing and consist of a hodgepodge of façade materials, colors, styles, and signage. This grant will be used for façade improvements to include painting, new awnings, walkway and signage lighting, and more uniform signage. This project will be in conjunction with improvements being made to 12th Street rights-of-way and the two parking lots in front of the project area. The health of Triangle City, traversed by and lying near major arterial roads leading into the heart of Columbia is critical for the economic health of the three municipalities who make up the core of the urban area of eastern Lexington County: West Columbia, Cayce, and Springdale.

Council District: 8

Council Representative: Bill Banning



Pelion Sewer Study

Joint Municipal Water & Sewer Commission

Requesting Agency: *Joint Municipal Water and Sewer Commission (JMWSC)*

CDBG Request: *\$75,000*

CDBG Recommendation: *\$75,000*

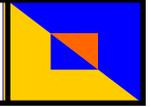
Additional Funds Pledged Toward Project: *\$0*

Project Description:

The JMWSC is requesting CDBG funds to conduct a thorough and comprehensive study of extending public sewer service to the Town of Pelion. The Town is currently utilizing septic tank systems for sewer needs. Though the Commission has informally analyzed this issue in the past, all the options identified indicated a high cost and other difficult issues associated with providing public sewer service to this area. This study, to be conducted by an external engineering firm well experienced with public sewer issues, will provide the Commission with both short and long-term options for providing sewer service for the area. The study would examine growth statistics, potential commercial/industrial development in the area, and potential partnerships with other area sewer providers. The study would provide a twenty-five year plan for providing a temporary localized treatment/disposal option, as well as a long term treatment/transportation option. This study is very much needed to address the need for public sewer service for future growth and to replace usage of septic tanks.

Council District: 1

Council Representative: Jim Kinard



Sewer Study

Town of South Congaree

Requesting Agency: Town of South Congaree

CDBG Request: \$44,000

CDBG Recommendation: \$44,000

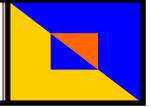
Additional Funds Pledged Toward Project: \$0

Project Description:

The Town is requesting CDBG funds to conduct a thorough and comprehensive study of extending public sewer service to the Town. The Town is currently utilizing septic tank systems for sewer needs. The study will include an assessment of the Town's need for sewer service, potential solutions, and potential costs.

Council District: 5

Council Representative: Bobby Keisler



Senior Center

City of Cayce

Requesting Agency: *City of Cayce*

CDBG Request: *\$631,190*

CDBG Recommendation: *\$50,000 **

Additional Funds Pledged Toward Project: *\$159,000*

Project Description:

The City is requesting CDBG funds to construct a senior center that would be open to all residents, 62 years of age and over, without cost. The facility will be located at the corner of Brookcliff and Riverland Drive with direct access to the Riverwalk Park trail. This site is approximately 2 miles from the historic center of the City.

The proposed location of the senior center is City owned property currently occupied by a cement block building that is not currently in use. This building will be demolished and cleared and a new 5,000 square foot senior center, with kitchen, will be built in its place. In addition, the proposed plan for the center includes a 5,000 square foot deck. The facility will be open to seniors Tuesday through Sunday from 8 am to 5 pm with additional hours possible for any needed special events. One permanent park employee will be assigned to staff the facility full-time. Additional staffing would occur through volunteers.

Primarily, the facility will be operated as a passive recreational facility, offering an opportunity for seniors to meet and interact through cards, bingo or other games and activities, or to walk the Riverwalk trail. Specific structured program schedules have not been developed at this time. However, as the facility evolves, specific programs may be incorporated into the facility offerings.

Council District: 9

Council Representative: Todd Cullum

* This project was rated below all other requests and there is an insufficient amount of CDBG funds to fulfill the complete request amount. CDBG staff has consulted with the City of Cayce staff and there is agreement that \$50,000 would be acceptable to conduct a feasibility study for the senior to include required HUD environmental review, soil samples and testing, architectural drawings and specifications, and other preliminary activities.



County of Lexington

Community Development Department
212 South Lake Drive
Lexington, SC 29072
Phone: (803) 785-8121
Fax: (803) 785-8188

MEMORANDUM

TO: Planning and Administration Committee
Lexington County Council

THROUGH: Katherine Hubbard, County Administrator

FROM: Ronald T. Scott, Community Development Director

DATE: February 1, 2008

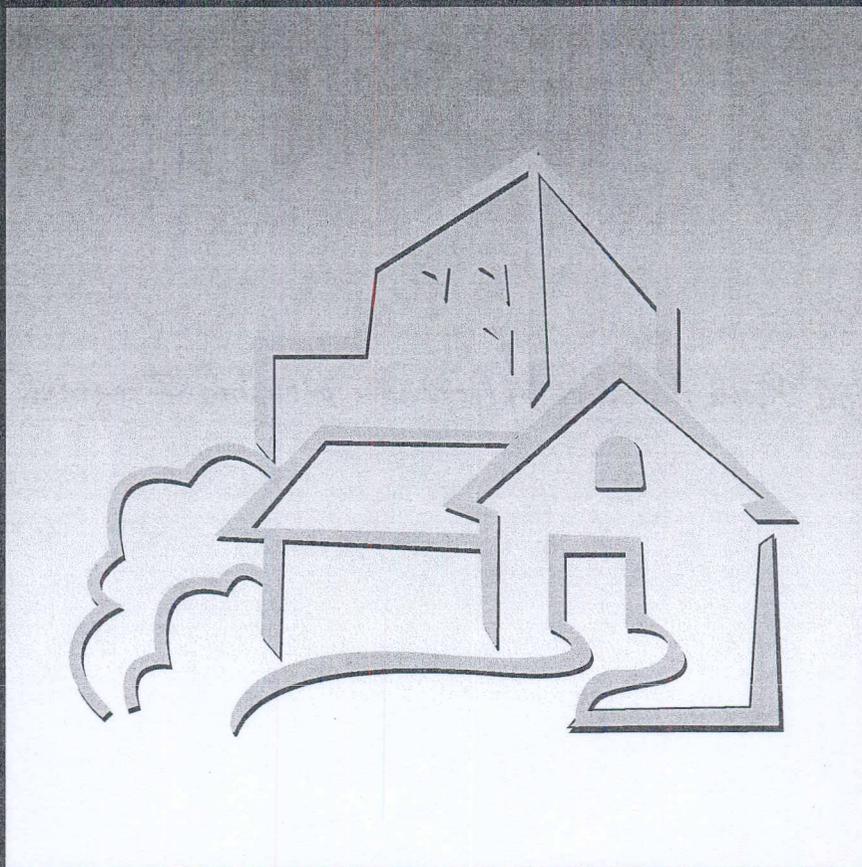
RE: FY 2008-09 HOME Investment Partnership Program

The United States Department of Housing and Urban Development (HUD) has notified the County of its qualification to become a Participating Jurisdiction (PJ) for the HOME Investment Partnership Program (HOME). HOME is the largest federal block grant to state and local governments designed exclusively to target affordable housing efforts. Our designation as a new HOME Program PJ offers great opportunities for low and moderate income households within Lexington County. The program provides formula grants to states and localities that can be used to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-income people. Examples of HOME Program activities include providing site improvements such as water/sewer taps, housing rehabilitation or replacement, support of Community Housing Development Organizations, down-payment assistance, home loan assistance, and new housing development. Attached is a general overview of the HOME Program for your review.

The County's FY 2008-09 HOME Program allocation from HUD will be \$541,471, with an additional \$208,529 match provided by the State Housing Finance and Development Authority (SHA). The matching funds from the SHA are provided to help the County reach its initial funding requirement of \$750,000 for the first year. The federal government also requires that the County provide a 25% match of the HOME allocation, excluding the amount spent on administrative costs. This requirement is purposed to create additional support of affordable housing initiatives on the local level. Additionally, the County will qualify for \$5,090 in American Dream Downpayment Initiative funds. These funds can be utilized in conjunction with HOME funds to implement downpayment assistance programs.

The above mentioned funding allocations are included in the federal FY 2007-08 budget. However, these funds will not be made available until the beginning of the County's fiscal year on July 1, 2008. The County must notify HUD of its acceptance of the program and must also send a letter to the SHA requesting the first year match funding, which has already been set aside. In each subsequent year of the program's operation, the federal government requires the County to provide a 25% match of the federal allocation, excluding the amount spent on administrative costs. We request Council's approval to proceed with developing the action plan and the budget for the new programs that must be submitted to HUD by May 15, 2008.

The HOME Program



Program Guide



U.S. Department of Housing and Urban Development

An Introductory Guide to

HOME

A New Kind of Affordable Housing Program



U.S. Department of Housing and Urban Development
Office of Community Planning and Development

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An Introductory Guide to **HOME**



Introduction

Decent, affordable homes are more than just bricks and mortar—they are a cornerstone of strong communities. They give families a secure foundation on which to build healthy and productive lives. They foster stable, thriving neighborhoods. They are a major focus of local economic activity.

However, many Americans are not able to share in these benefits. Although we are the best-housed Nation in the world, every community has families with low incomes who pay much of their incomes for housing, sometimes for physically inadequate or overcrowded units—that is, if they can obtain shelter at all.

Because every community has a need for adequate, affordable housing, the Federal Government created the HOME Investment Partnership Program to help States and local governments respond to that need. But because the nature of each community's needs and resources is different, HOME was designed to ensure that each community is able to use the assistance in ways that respond best to its unique circumstances. Unlike categorical grant programs that will fund only a specific type of housing activity (construction of public or elderly housing, for example), HOME funds a broad range of activities, including new construction, rehabilitation, acquisition of standard housing, assistance to new homebuyers, and tenant-based rental assistance.

This guide provides a general introduction to the HOME program. It briefly describes the program's purposes and features, explains how eligible jurisdictions apply to participate in HOME, and outlines some of the basic rules that govern the use of program funds.

A Different Kind of Housing Program

The HOME program, created under Title II (the Home Investment Partnerships Act) of the National Affordable Housing Act of 1990, represented a historic affirmation of the Federal Government's commitment to providing decent, safe, and affordable housing for all Americans and to alleviating the problems of excessive rent burdens, homelessness, and deteriorating housing stock nationwide.

The legislation was historic as well in its vision of how a housing assistance program could strengthen a community's capacity to sustain and build upon the program's short-term benefits. In addition to expanding the supply of decent and affordable housing—particularly rental housing—for low- and very low-income Americans, Congress intended the HOME program to operate in ways that will help *participating jurisdictions (PJs)* develop the skills, institutions, relationships, and vision they need to undertake their own affordable housing strategies.

In these ways, HOME offers communities much more than financial assistance:

- *HOME empowers PJs* to design and implement affordable housing strategies that are tailored to their needs and priorities.
- *HOME extends and strengthens partnerships* among all levels of government and the private sector, including for-profit and nonprofit organizations, in the production and operation of affordable housing.
- *HOME builds the capacity of these partners* by funding technical assistance activities, as well as

AN INTRODUCTORY GUIDE TO H • O • M • E

by setting aside funding to ensure that community-based nonprofit organizations will play a significant role in implementing local strategies.

- *HOME mobilizes community resources* through a requirement that PJs match a portion of their HOME allocations from non-Federal sources.

States and localities across the country have already begun to see the rewards of participating in this new approach to expanding affordable housing opportunities. And HOME funds are allocated through a system that makes it possible for almost any community to reap these benefits.

Three Paths to HOME

All States and units of general local government may become eligible to receive HOME funds by pursuing one of three paths:¹



1. States, as well as metropolitan cities and urban counties, may be eligible to become official participating jurisdictions in the HOME program and receive a direct allocation of program funds.
2. Other units of local government may also become eligible for direct allocations by joining with one or more contiguous jurisdictions to form a *consortium*.
3. Local governments that do not qualify for a direct allocation individually or as part of a consortium may still participate in the HOME program by applying for program funds made available by their State.

The paths a jurisdiction may follow are determined through a formula established by Congress that reflects the need for an increased supply of affordable housing for low- and very low-income families.

¹ Only the Caribbean and Pacific *insular areas* of the United States are exempt from the need to start down one of these paths. Congress sets aside a pool of HOME funds (the greater of \$750,000 or 0.2 percent of appropriated funds) each year that are distributed among the insular areas under criteria established by HUD.

Formula Allocations

HOME funds are allocated to PJs by formula: 40 percent of formula-based funds are divided among the States and the remaining 60 percent are distributed among cities, urban counties, and consortia. The formula incorporates six indicators of a jurisdiction's affordable housing needs:

- Relative inadequacy of housing supply.
- Supply of substandard rental housing.
- Number of low-income families in rental housing units likely to be in need of rehabilitation.
- Cost of producing housing.
- Incidence of poverty.
- Fiscal incapacity to carry out housing activities without Federal assistance.

States are automatically eligible for HOME allocations and receive either their formula allocation or \$3 million, whichever is greater. States with no local governments receiving direct HOME allocations receive an additional \$500,000 (\$335,000 in years when the annual appropriation falls below \$1.5 billion).

Local governments seeking to become first-time PJs must initially qualify for a formula allocation of \$500,000 (\$335,000 in years when the appropriation for the program dips below \$1.5 billion). This amount represents the *minimum direct allocation threshold*. To actually receive this allocation for its first year, however, a new jurisdiction must actually amass \$750,000 (\$500,000 when the appropriation is less than \$1.5 billion). New jurisdictions may provide local funds to fill the gap between accumulated funds and the required threshold—or the State may contribute a portion of its HOME allocation to help make up the difference. But this gap must only be filled for the jurisdiction's first year in the program.

Forming a Consortium

Another path to direct participation for local governments that would not otherwise qualify for funding is **to form a consortium whose members' aggregate**

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allocations exceed the threshold. Dozens of consortia have already been formed and include among their partners local governments whose individual formula allocation does not meet the minimum threshold for funding, as well as existing PJs interested in taking a more regional, collaborative approach to meeting their affordable housing needs.

Each partner in the consortium generally must make a 3-year commitment to participate. Other local governments may join the consortium during this period, but none may drop out.

Applying for HOME Funds: All You Need Is a Plan



Eligible jurisdictions with both the desire and the capacity to participate in the HOME program must meet only one other prerequisite: They must prepare (and HUD must approve) a *Consolidated Plan* containing specific information on how they will use their HOME allocation. But the Consolidated Plan is much more than an administrative requirement: It is the foundation on which all of a community's affordable housing efforts are built.

The consolidated planning process provides a forum for the many voices in a community—including business and civic leaders, housing and social service providers, elected officials, and individual citizens—to come together to learn about and discuss the community's housing and development needs, to inventory its resources, to establish priorities for addressing those needs, and to develop concrete strategies for fulfilling those priorities. Consolidated planning challenges allies of affordable housing to help forge a comprehensive, sustainable vision for their community's future by considering how affordable housing strategies can reinforce a range of economic development, community development, and social service priorities—and to determine how their use of HOME funds can fit into this broad coordinated strategy.

The Consolidated Plan consists of a narrative and data required by the National Affordable Housing Act of 1990, as amended (described in detail in the *Code of Federal Regulations* at 24 CFR Part 91). A new or updated Consolidated Plan also serves as each participating jurisdiction's application for funding through HOME—and other HUD block grant programs for which they qualify, including the Community Development Block Grant (CDBG) program, Emergency Shelter Grants, and Housing Opportunities for Persons with AIDS. There are no longer separate applications and reporting forms; the Consolidated Plan contains the basic information that HUD needs to know about the HOME strategies of participating States and localities, including:

- A description of how Federal resources will be used to address priority needs.
- A statement of the resale/recapture provisions the PJ may use to recover subsidies or ensure affordability in its homebuyer assistance efforts.
- Certifications regarding compliance with other statutory requirements and Federal laws.

That's all there is to it. HUD establishes an account called a Home Investment Trust Fund (HITF) for the PJ with an approved Consolidated Plan. Each account provides a line of credit on which the PJ can draw to fund eligible affordable housing activities consistent with its Consolidated Plan.

HOME Ground Rules

With its HOME funding now in place—as well as a strategic plan to guide the use of those funds—the participating jurisdiction can begin to commit monies to activities that will improve housing opportunities for its low-income residents.



Indeed, many possibilities are open to grantees—HOME's flexibility makes it possible for PJs to use program funds to support activities required to develop affordable housing. However, some limitations have been placed on HOME funds to ensure that they are used appropriately and effectively.

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States and localities may use their HOME funds to:

1. Meet development costs, including:
 - Acquisition of property.
 - Construction of new housing for rent or ownership.
 - Moderate or substantial rehabilitation of rental or owner-occupied units.
 - Site improvements for HOME-assisted projects.
 - Demolition of dilapidated housing to make way for a HOME-assisted development.
 - Payment of relocation expenses.
 - Other reasonable and necessary expenses related to the development of nonluxury housing.
2. Administer the HOME program through activities that include:
 - Program planning and administration (up to 10 percent of the PJ's annual allocation).
 - Staff and overhead costs directly related to a HOME-assisted project.
 - Operating costs for community housing development organizations (up to 5 percent of the PJ's annual allocation).
3. Provide home purchase or rehabilitation financing assistance to low-income homeowners and new homebuyers through, for example:
 - Direct loans.
 - Help with downpayments or closing costs.
 - Loan guarantees or other forms of credit enhancement.
4. Assist low-income renters through tenant-based rental assistance or payment of security deposits (under the conditions described below).

Those activities on which PJs may *not* spend their HOME funds fall into three general categories:

1. Public and assisted housing modernization, operation, and preservation activities for which HUD already provides other dedicated funding:
 - Annual Contributions Contracts (ACCs) that fund the development of public and HUD-assisted housing.
 - Public housing modernization.
 - Preservation of HUD-assisted rental housing under the Low-Income Housing Preservation Acts of 1987 and 1990 (unless the project is being purchased by a nonprofit organization or another entity recognized as a *priority purchaser* under these statutes).
2. Activities that support the ongoing operation of rental housing:
 - Operating subsidies for rental housing.
 - Reserve accounts that accumulate capital, either to fund major improvement or replacement of building systems and structures or to fund unanticipated increases in operating costs.
 - Tenant subsidies for certain special mandated purposes under Section 8.
3. Matching funds for other Federal programs.

A Few Words About Tenant-Based Rental Assistance

Although HOME is primarily a bricks-and-mortar program that funds the development of affordable housing as a lasting community resource, Congress recognizes that in many communities the stock of decent rental housing supply may be adequate, but has rents beyond the financial reach of low-income families. For this reason the HOME statute authorizes PJs to use program funds for tenant-based rental assistance, but places some conditions on this short-term strategy to ensure that it is thoughtfully and appropriately employed.

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H • O • M • E

Before undertaking tenant-based rental assistance, a PJ must show that such assistance is included in its Consolidated Plan and specify the market conditions that justify its use. In addition, the PJ must develop written tenant selection policies and criteria that reflect HOME's income-targeting requirements.

PJs may administer their own rental assistance program, or they may decide to delegate this responsibility to another qualified organization, such as a public housing authority (which, in most cases, already operates the local Section 8 rental assistance program). In addition, the PJ must ensure that:

- Rental assistance contracts do not exceed 24 months (although they may be renewed).
- Rents are comparable to similar unassisted units.
- Lease requirements are fair to the tenant.
- The rental subsidy does not exceed the difference between an established standard rent (adjusted for unit size) and 30 percent of the family's monthly adjusted income. The PJ can base this standard rent on local market conditions—or on the Fair Market Rent (FMR) set by HUD for tenant-based Section 8 assistance in its area, in which case the standard rent must fall between 80 percent of the applicable FMR and a HUD-approved exception rent (which may be up to 120 percent of the FMR).
- Each tenant contributes a minimum amount toward rent.
- Units meet Section 8 Housing Quality Standards.

Reaching Families With the Greatest Need

HOME was designed explicitly to expand the supply of decent and affordable housing for low- and very low-income Americans. Congress established some baseline targeting requirements for HOME-assisted rental and owner-occupied housing to guarantee that Federal assistance reaches the families that most urgently need it.

Rental Housing



Participating jurisdictions investing in rental housing or rental assistance must ensure that at least 90 percent of families benefiting from HOME assistance have incomes that are no more than 60 percent of the median family income for the area and that the remaining families have incomes less than 80 percent of the area median. In addition, each rental project must meet these affordability tests:

- Rents fall at or below the local FMR or 30 percent of the income of a family earning 65 percent of the area median, whichever is less.
- Projects remain affordable for a period of time based on the average HOME subsidy per unit:

Activity	HOME Subsidy	Unit Must Remain Affordable for at Least:
Rehabilitation	Less than \$15,000	5 years
	\$15,000–\$40,000	10 years
	Greater than \$40,000	15 years
Rehabilitation with refinancing	Any amount	15 years
New construction	Any amount	20 years

- In assisted projects with five or more units, at least 20 percent of the units *either* must be rented to very low-income families at affordable rents (equal to no more than 30 percent of their monthly gross adjusted income) *or* must be rented at rates that would not exceed 30 percent of the annual income of a family earning 50 percent of the area median.
- When HOME funds are combined with Federal or State project-based assistance, PJs may charge up to the maximum rent allowable under that assistance program, provided that the rents are affordable and the assisted families have incomes below 50 percent of the area median.

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Homeownership

All HOME funds used for homeownership assistance must benefit new homebuyers or existing homeowners whose family income does not exceed 80 percent of the area median income. In addition:

- The assisted housing must be the owner's principal residence.
- The estimated value of the property—which may be either acquired or newly constructed standard housing or acquired then rehabilitated housing—must not exceed 95 percent of the median area purchase price.
- The PJ must establish resale provisions that safeguard the property's continued affordability or recapture all or part of the HOME subsidy. Guidelines for either option must be included in the Consolidated Plan and are subject to HUD approval.

Property Standards and Standard Properties

All HOME-assisted units must meet local codes and standards. In the absence of local codes, housing should conform to the model codes identified in the program rule at 24 CFR Part 92.251. At a minimum, however, all jurisdictions must have written standards to guide HOME-assisted rehabilitation activities.

Although these requirements help guarantee that the units assisted through HOME are decent, safe, and affordable, they are not intended to support luxurious housing. Therefore HUD has established a maximum per-unit subsidy for HOME-funded housing, as well as a limit on the value of HOME-assisted homeownership units. These subsidy and value cap figures, which vary according to market and unit size, are available from HUD.

Leveraging HOME Resources

Two other features of the HOME program are intended to unleash the power and resources of participating communities. First, HOME encourages States and localities to mobilize their own resources

through a requirement that participating jurisdictions match a share of their HOME funds from non-Federal sources. This provision obliges PJs to develop the capacity and the relationships they need to build a sustainable local system for creating affordable housing. In addition, HOME encourages communities to mobilize and strengthen the capacity of their non-profit sector by setting aside part of each PJ's allocation for the use of community housing development organizations (CHDOs).

Matching Funds Requirement

All jurisdictions must contribute or match 25 cents for each dollar of HOME funds spent on affordable housing. As PJs draw funds from HOME Investment Trust Funds, they incur a *match liability*, which must be paid off by the end of each fiscal year. The matching contribution adds to the resources available for HOME-assisted or HOME-eligible projects.



This requirement covers most, but not all, expenditures under HOME. If jurisdictions use HOME funds to make loans for CHDO projects, and then waive repayment of those loans, they do *not* owe matching funds on the foregone money. They also do not need to match administrative expenses or funds used by a new PJ to fill the threshold gap, unless State HOME funds are used to reach the threshold.

Generally investments from State or local governments or the private sector qualify as matching contributions, whereas Federal funds (such as CDBG) do not qualify. Eligible sources of a match for HOME funds include:

- Cash.
- Donated construction materials or voluntary labor.
- Value of donated land or real property.
- Value of foregone interest, taxes, fees, or charges levied by public or private entities.
- Investments in on- or off-site improvements.
- Proceeds from bond financing.
- The cost of supportive services provided to families living in HOME units.

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- The cost of homebuyer counseling to families purchasing HOME units.

Building Partnerships With Nonprofit Organizations

Nonprofit organizations that are rooted in and accountable to the neighborhoods they serve embody the idea of community-led revitalization that HOME and other HUD programs are meant to promote. But these organizations often struggle against great odds to survive and pursue their social mission. Through HOME, the Federal Government is making an investment in the future of local nonprofit housing groups, requiring that each PJ reserve at least 15 percent of its total allocation to fund housing that will be owned, developed, or sponsored by entities designated as community housing development organizations.

Not every private, nonprofit organization qualifies as a CHDO; this term is reserved for those that:

- Provide decent housing that is affordable to low- and moderate-income persons (though they may perform other functions as well).
- Have effectively carried out activities financed by HOME funds.
- Have a history of serving the community where the HOME-funded housing will be located.
- Are organized under State or local laws and exempt from taxes under Section 501(c) of the Internal Revenue Code.
- Meet standards of financial accountability.

To guarantee that such organizations remain accountable to those in whose interest they work, at least one-third of a CHDO's governing board must be low-income community residents or elected representatives of those residents. CHDOs must also maintain a formal process that allows low-income residents and other program beneficiaries to provide input on relevant decisions.

A CHDO cannot be a public body, such as a local government agency; nor can it be controlled or directed by an individual or group seeking to derive profit from the organization. A CHDO may be sponsored or created, however, by a for-profit entity if that entity is not primarily concerned with developing or managing housing *and* if the CHDO is free to contract for goods and services from vendors of its own choosing. If a CHDO is sponsored by a public agency or for-profit entity, the sponsoring entity may not appoint more than one-third of the organization's governing body. For publicly sponsored CHDOs, board members appointed by the unit of government may not appoint remaining board members.

PJs can use HOME funds to aid CHDOs in a number of ways. In addition to project funding that will increase their experience and capacity in developing affordable housing, PJs can commit up to 5 percent of their total allocation to help CHDOs pay their operating costs. And up to 10 percent of the CHDO set-aside can be used to provide project-specific technical assistance and loans for site-control activities including project feasibility studies.

Because so many community-based nonprofits need the kind of support that HOME funds can provide, it is crucial that CHDO funds be committed promptly. HOME rules require that PJs reserve their full CHDO set-aside within 24 months. After that time, HUD will deduct the unreserved portion from the jurisdiction's allocation and reallocate the funds to other PJs to assist CHDOs in their area.

HUD Helps Communities Do Their HOME Work



HOME does more than provide States and localities with vital funds to improve housing opportunities for low-income families. HUD ensures that participating jurisdictions have the necessary information and skills to use their funding effectively. HUD field staff work closely with PJs to help them comply with HOME requirements and other

AN INTRODUCTORY GUIDE TO
H • O • M • E

relevant Federal regulations and with the priorities and goals laid out in their Consolidated Plans.

HUD also helps HOME PJs learn state-of-the-art techniques for developing and managing affordable housing. To help PJs design and implement effective programs, HUD works with partners throughout the affordable housing community to develop *model programs* that meet HOME requirements in every activity area, from the rehabilitation of owner-occupied housing to tenant-based rental assistance. And to ensure that program participants have the skills they need to implement these programs effectively, HUD administers a nationwide technical assistance program. Each year HUD may set aside a portion of its HOME appropriation for technical assistance and capacity building. National and statewide intermediary organizations receive these funds to provide technical assistance to CHDOs, and the balance is used to develop and deliver technical assistance and training to PJs.

HUD makes it easy to learn more about the HOME program. Write or call your local HUD field office or contact:

Office of Community Planning and Development

U.S. Department of Housing and Urban
Development
451 Seventh Street, SW
Washington, DC 20410
(202) 708-2470
<http://www.hud.gov>

For copies of HOME program rules and model programs, contact the information center created by HUD's Office of Community Planning and Development:

Community Connections

P.O. Box 7189
Gaithersburg, MD 20898-7189
1-800-998-9999
<http://www.comcon.org>



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Washington, D.C. 20410

HUD-1747-CPD
October 1998

**COUNTY OF LEXINGTON
PALMETTO PRIDE ENFORCEMENT GRANT
Annual Budget
Fiscal Year - 2007-08**

Object Code	Revenue Account Title	Applied 2007-08	Awarded 2007-08
* Palmetto Pride Enforcement Grant			
Revenues:			
459900	Miscellaneous Payments & Grants	5,000	2,688
** Total Revenue		5,000	2,688
***Total Appropriation		5,000	2,688
FUND BALANCE			
	Beginning of Year	0	0
FUND BALANCE - Projected			
	End of Year	0	0
Grant Matches:			
Federal - 100%			

Fund: 2643
Division: Law Enforcement
Organization: 151200 LE/Operations

		BUDGET	
Object Code	Expenditure Classification	2007-08 Applied	2007-08 Awarded
Personnel			
* Total Personnel		0	0
Operating Expenses			
* Total Operating		0	0
** Total Personnel & Operating		0	0
Capital			
	(28) Digital Cameras w/ Accessories	5,000	0
5A8540	(15) Digital Cameras w/ Accessories	0	2,688
** Total Capital		5,000	2,688
*** Total Budget Appropriation		5,000	2,688

PalmettoPride

PO Box 50217
Columbia, SC 29250
1.877.PAL.PRDE (Toll Free)
1.803.758.6034
Fax 1.803.758.6032
www.palmettopride.org

January 18, 2008

Nandalyn Heaitley
Lexington County Sheriff's Department
521 Gibson Road
Lexington, SC 29072

It gives us great pleasure to inform you that Lexington County Sheriff's Department has been awarded a 2008 Enforcement Grant in the amount of \$2,688.00. Grant checks will be presented to all winners at the annual Awards Luncheon that will be held at 12pm on Wednesday, January 23, 2008 at Seawell's in Columbia.

Below is a list of items that were approved for funding:
14 Digital Cameras

Please find enclosed the PalmettoPride Grant Guidelines. If you have any questions, please contact Sherryl Jenkins toll-free at (877) 725-7733.

We applaud your organization and look forward to working with you through this grant.

Sincerely,



Richard Cothran

Enclosures

LEXII

JAN 23 RECD

FINANCE DEPT



**Litter
Trashes
Everyone.**
Don't Do It.

Burton center

...for disabilities and special needs

PO Box 3004
Greenwood SC 29648
864-942-8900

January 18, 2008

Mr. Todd Cullum, Chairman
Lexington County Council
212 S. Lake Dr.
Lexington, SC 29072-3437

Dear Mr. Cullum:

Burton Center is applying for a FTA grant to the South Carolina Department of Mass Transit for assistance in purchasing a 15-passenger bus. This bus will be used to transport individuals with disabilities and special needs to our day program, workshops, church, shopping, medical appointments, recreational activities, and etc. This bus will also be made available to other agencies when it is not in use by Burton Center.

Please have the enclosed resolution signed at your next scheduled meeting and return to my attention.

If you have any questions, please call 942-8927.

Sincerely,



Sam Martin
Director of Procurement

SM/tew
enclosure



"proudly serving Abbeville, Edgefield, Greenwood, Lexington, McCormick and Saluda counties"

**PROPOSAL FORM E: LOCAL GOVERNMENT
RESOLUTION
2008-2009 FTA SECTION 5310**

The Lexington County Council wherewith designates
(Name of Local Elected Body)

Burton Center for Disabilities and Special Needs
(Applicant)

as an entity in Lexington County
(Geographical Area)

to provide transportation to the Elderly or Persons with Disabilities
(Elderly or Persons with Disabilities)

We further state that the applicant is one of the providers in this geographic area that is or will be providing transportation to particular sectors of the elderly and/or persons with disabilities.

Approved and Adopted:

This _____ day of _____, 2008

Attest:

Chief Elected Official Signature

Typed Name of Chief Elected Official

Typed Title of Official



Department of Public Safety
212 South Lake Drive, Suite B03, Lexington, SC 29072
Phone: 803-785-8343 * Fax: 803-785-8628

TO: DIANA BURNETT
CLERK TO COUNTY COUNCIL

FROM:  MIKE MCMASTERS
EMERGENCY MANAGER

DATE: FEBRUARY 4, 2008

REF: SUPPLEMENTAL LOCAL PLANNING GRANT (SLPG)

Today our office received from the South Carolina Emergency Management Division information regarding the SLPG Grant Award in the amount of \$12,485.00. We respectfully request to put to Council the approval of the Supplemental Local Planning Funds offered by the South Carolina Emergency Management Division. There is a fifty percent match required for this grant. Matching funds must be non-federal in origin and can be in-kind. Our deadline to South Carolina Emergency Management is February 22, 2008.

Due to the fast approaching deadline we respectfully request to have the Council approved grant application brought out at the February 12, 2008 meeting.

Thank you for your attention to this matter.

cc: Chief Bruce Rucker

COUNTY OF LEXINGTON Grant Request Summary Form

Title of Grant: Supplemental Local Planning Grant (SLPG)

Fund: 1000 General Fund **Department:** 131101 PS / Emergency Management
No. Title No. Title

Type of Summary: Grant Application Grant Award X

Grant Overview:

These funds will be used to purchase equipment for the Lexington County Emergency Operations Center. This is a 50/50 match grant, the County will meet the required match by using an in-kind match which will come from a portion of the salaries the County pays the Emergency Manager and Secretary.

When we applied for this grant, we only applied for \$9,500, but in January we were notified that we were eligible for an additional \$2,985. In January the application was revised to ask for the full amount we were eligible to receive.

Grant Period: January 1, 2008 to December 31, 2008

Responsible Departmental Grant Personnel: Mike McMasters, Emergency Management Coordinator

Date Grant Information Released: November 9, 2007 **Date Grant Application Due:** December 14, 2007

Grant Expenditures (Please attach a detailed budget with Excel spreadsheet, Overview, Line Item Narratives, etc.):

Personnel	\$	-
Operating	\$	-
Capital	\$	12,485.00
Total	\$	<u>12,485.00</u>

Local Match Required: Yes No

If Yes, What is the Percentage / Amount:	<u>100</u>	<u>\$12,485.00</u>
	<u>In-kind</u>	<u>\$12,485.00</u>
	<i>%</i>	<i>\$ Amount</i>

Requirements at the End of this Grant (please explain in detail):

None

Dept. Preparer:	<u>NM</u>	<u>2/5/2008</u>
Dept. Approval:	<u>MM</u>	<u>2/5/2008</u>
Finance Approval:	<u>AD</u>	<u>2/5/2008</u>
	<i>Initials</i>	<i>Date</i>

**COUNTY OF LEXINGTON
SUPPLEMENTAL LOCAL PLANNING GRANT
Annual Budget
Fiscal Year - 2007-08**

Object Code	Revenue Account Title	Actual 2005-06	11 Months Received Thru May 2006-07	Amended Budget Thru May 2006-07	Projected Revenues Thru Jun 2006-07	Requested 2007-08	Approved 2007-08
* Supplemental Local Planning Grant							
Revenues:							
45800	State Grant Income	0	0	0	0	12,485	12,485
** Total Revenue		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,485</u>	<u>12,485</u>
***Total Appropriation					0	12,485	12,485
FUND BALANCE							
Beginning of Year							
					<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected							
End of Year							
					<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

* 50/50 In-kind Match

Fund 1000
Division: Public Safety
Organization: 131101 - PS / Emergency Management

Object Code	Expenditure Classification	2005-06 Expend	2006-07 Expend (May)	2006-07 Budgeted (May)	BUDGET		
					2007-08 Requested	2007-08 Recommend	2007-08 Approved
Personnel							
* Total Personnel		0	0	0	0	0	0
Operating Expenses							
* Total Operating		0	0	0	0	0	0
** Total Personnel & Operating		0	0	0	0	0	0
Capital							
(6) Computers w/ Accessories						7,290	7,290
(25) Desk Chairs						2,200	2,200
(25) Desks						2,995	2,995
** Total Capital		0	0	0	0	12,485	12,485
*** Total Budget Appropriation		0	0	0	0	12,485	12,485

SECTION III – PROGRAM OVERVIEW

EXPLANATION OF DEOBLIGATED FUNDS

These funds will be used to purchase equipment to support the Emergency Operations Center such as computers, desks and chairs. This is a 50/50 match grant, the County will meet the required match by using in-kind match which will come from a portion of the salaries the County pays the Emergency Manager and Secretary.

EMERGENCY MANAGEMENT DIVISION

SECTION IV – SUMMARY OF REVENUES

458000 – State Grant Income	\$12,485
------------------------------------	-----------------

SECTION V.C. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

(6) Computers w/ Accessories	\$7,290
-------------------------------------	----------------

Dell Inspiron 531s Computer @ \$1,135/ea + \$80 tax x 6 = \$7,290
(includes monitor, mouse, modem, etc)

(25) Desk Chairs	\$2,200
-------------------------	----------------

\$88 x 25 = \$2,200

(25) Desks	\$2,995
-------------------	----------------

\$119 x 25 = \$2,975

The State of South Carolina
Military Department



OFFICE OF THE ADJUTANT GENERAL

MEMORANDUM

STANHOPE S. SPEARS
MAJOR GENERAL
THE ADJUTANT GENERAL

TO: Mr. Michael McMaster, Coordinator
Lexington County Emergency Preparedness Division

FROM: *R. Osborne*
Ronald C. Osborne, Director, SCEMD

DATE: January 28, 2008

SUBJECT: SLPG FY2008

We are pleased to forward your grant award for the FY 2008 Supplemental Local Planning Grant (SLPG). Please note the \$9,500.00 base award has been increased to reflect an additional \$2,985.00 of reallocated funds from the non-participating counties for a total award of \$12,485.00. Enclosed are two copies of the total Grant Award allocating Lexington County \$12,485.00 for the twelve month grant period. Please return **one copy** of the award document signed by your authorized county official (administrator/county manager) to the attention of Darlene Gathers no later than February 22, 2008. **Retain the second copy of the award document for your files.**

The period of performance for the FY2008 SLPG is January 1, 2008 to December 31, 2008. Progress and financial reports for this grant award are required quarterly in conjunction with the Federal Fiscal Year:

<u>PERIOD</u>	<u>DUE DATE</u>
January 1, 2008 – March 31, 2008	April 10, 2008
April 1, 2008 – June 30, 2008	July 10, 2008
July 1, 2008 – September 30, 2008	October 10, 2008
October 1, 2008 – December 31, 2008	January 10, 2009

Progress and financial reports are to be submitted at the same time using the form provided in your application packet, addressed to my attention. Reimbursements will not be processed until all reports are received and reviewed for grant compliance.

Any requests for budget revisions or extensions to this grant must be submitted in writing by letter, excluding e-mail, and addressed to me, with a copy to your area coordinator. Budget revisions may be processed during the period of performance. Final requests for revisions must be submitted no later than November 30, 2008.

If you have any questions or require further assistance, please do not hesitate to let us know.

Enclosures

Emergency Management Division
2779 Fish Hatchery Road
West Columbia, South Carolina 29172
(803) 737-8500 • Fax: (803) 737-8570

**SOUTH CAROLINA
EMERGENCY MANAGEMENT DIVISION
2779 Fish Hatchery Road
West Columbia, SC 29172-2024**

GRANT AWARD

SUB-GRANTEE: Lexington County Emergency Preparedness Division **DATE:** January 28, 2008
PROGRAM NAME: SLPG **CFDA No.:** 97.042
GRANT PERIOD: 01/01/08 – 12/31/08 **GRANT NO:** 7EMPG02

SUPPLEMENTAL PROJECT: \$12,485.00

TOTAL AWARD: \$12,485.00

The South Carolina Emergency Management Division, Office of the Adjutant General, under the Department of Homeland Security and South Carolina Law Enforcement Division Grant No. 7EMPG02, hereby awards to the aforementioned *Sub-grantee* a federal award in the amount shown above. This grant award is subject to the terms and conditions set forth in the application.

The grant shall become effective as of the date of award and upon return of an original signed copy of this document by the *Sub-Grantee's* designated official(s) to the South Carolina Emergency Management Division. This award must be accepted within thirty (30) days from the above date. It is agreed that quarterly Progress, Finance and other reports, as required by the South Carolina Emergency Management Division, must be submitted in accordance with the Terms and Conditions of the award.

The *Sub-Grantee*, hereby assures and certifies that it will comply with the regulations, policies, guidelines and requirements set forth in the Code of Federal Regulations (CFR) 44, OMB Circular Nos. A-102, A-87, A-110 (Revised) and A-133 and the signed Standard Assurances, which are on file, as they relate to the application acceptance and use of federal funds.



Ronald C. Osborne, Director
South Carolina Emergency Management Division
Office of the Adjutant General

Acceptance for the Sub-Grantee:

County Administrator/Manager

Date: _____



Department of Public Safety
212 South Lake Drive, Suite B03, Lexington, SC 29072
Phone: 803-785-8343 * Fax: 803-785-8628

TO: DIANA BURNETT
CLERK TO COUNTY COUNCIL

FROM: MIKE MCMASTERS
EMERGENCY MANAGER

DATE: FEBRUARY 4, 2008

REF: DEOBLIGATED EMERGENCY MANAGEMENT FUNDING

We have been made aware of the potential for reverted funds of up to \$25,000.00 that may become available between March 1 and May 30, 2008. At the February 12, 2008 County Council meeting we respectfully request to put to Council our request to apply for any available deobligated funding offered by the South Carolina Emergency Management Division. The proposed award is for up to \$25,000.00. There is a fifty percent match required for this funding.

Adam DuBose, Finance Manager, has reviewed our ability to match this funding if it becomes available. Matching funds must be non-federal in origin and can be in-kind (no cash match necessary). If the award becomes available it must be spent quickly (30 days or less).

We seek Council's permission to apply for this funding if it becomes available. Due to the fast approaching and uncertain deadline we respectfully request to have this brought out at the February 12, 2008 meeting.

Thank you for your attention to this matter.

cc: Chief Bruce Rucker

COUNTY OF LEXINGTON Grant Request Summary Form

Title of Grant: Deobligated Local Emergency Management Planning Grant (LEMPG) Funds

Fund: 1000 General Fund **Department:** 131101 PS / Emergency Management
No. Title No. Title

Type of Summary: **Grant Application** **Grant Award**

Grant Overview:

These funds will be used to purchase equipment for the Lexington County Emergency Operations Center.

These funds will be coming from deobligated 2007 Local Emergency Management Planning Grants, which are unused funds that are left over after the regular grant cycle. If we are awarded these funds, there will only be a short time frame for us to use these funds before they are no longer available.

Grant Period: April 1, 2007 to March 31, 2008

Responsible Departmental Grant Personnel: Mike McMasters, Emergency Management Coordinator

Date Grant Information Released: February 4, 2008 **Date Grant Application Due:** March 1, 2008

Grant Expenditures (Please attach a detailed budget with Excel spreadsheet, Overview, Line Item Narratives, etc.):

Personnel	\$	-
Operating	\$	580.00
Capital	\$	24,420.00
Total	\$	25,000.00

Local Match Required: Yes No

If Yes, What is the Percentage / Amount:	100	\$25,000.00
	In-kind	\$25,000.00
	%	\$ Amount

Requirements at the End of this Grant (please explain in detail):

None

Dept. Preparer:	NM	2/5/2008
Dept. Approval:	MM	2/5/2008
Finance Approval:	AD	2/5/2008
	<i>Initials</i>	<i>Date</i>

**COUNTY OF LEXINGTON
DEOBLIGATED LEMPG FUNDS
Annual Budget
Fiscal Year - 2007-08**

Object Code	Revenue Account Title	Actual 2005-06	11 Months Received Thru May 2006-07	Amended Budget Thru May 2006-07	Projected Revenues Thru Jun 2006-07	Requested 2007-08	Approved 2007-08
*Deobligated LEMPG Funds:							
Revenues:							
45800	State Grant Income	0	0	0	0	25,000	0
** Total Revenue		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>25,000</u>	<u>0</u>
***Total Appropriation					0	25,000	0
FUND BALANCE							
Beginning of Year							
					<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected							
End of Year							
					<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Fund 1000
Division: Public Safety
Organization: 131101 - PS / Emergency Management

Object Code	Expenditure Classification	2005-06 Expend	2006-07 Expend (May)	2006-07 Budgeted (May)	BUDGET		
					2007-08 Requested	2007-08 Recommend	2007-08 Approved
Personnel							
* Total Personnel		0	0	0	0	0	0
Operating Expenses							
529903	Contingency					580	0
* Total Operating		0	0	0	0	580	0
** Total Personnel & Operating		0	0	0	0	580	0
Capital							
540000	Small Tools & Minor Equipment					200	0
	(2) Projector w/ Accessories					5,500	0
	(2) LCD TV Monitors (47")					6,200	0
	(1) LCD TV Monitor (42")					1,520	0
	(9) Computers w/ Accessories					11,000	0
** Total Capital		0	0	0	0	24,420	0
*** Total Budget Appropriation		0	0	0	0	25,000	0

SECTION III – PROGRAM OVERVIEW

EXPLANATION OF DEOBLIGATED FUNDS

These funds will be used to purchase equipment to support the Emergency Operations Center such as computers, televisions monitors, projectors, telephones, etc. This is a 50/50 match with the County portion coming from salaries for the Emergency Manager and Secretary.

EMERGENCY MANAGEMENT DIVISION

SECTION IV – SUMMARY OF REVENUES

458000 – State Grant Income	\$25,000
------------------------------------	-----------------

SECTION V.B. – OPERATING LINE ITEM NARRATIVES

529903 – Contingency **\$580**

SECTION V.C. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 Small Tools & Minor Equipment **\$200**

Universal Flat Mount for 32"-60" flat panel screens @ \$61/ea + \$5 tax x 3 = \$198

(2) Projectors & Equipment **\$5,500**

Projectors & Equipment (ceiling bracket, lamp module) @ \$2,547 ea + \$179 tax x 2 = \$5,452

(2) LCD TV (47") **\$6,200**

LCD TV (47") @ \$2,864/ea + \$201 tax 2 = \$6,130

(1) LCD TV (42") **\$1,520**

LCD TV (42") \$1,417 + \$100 tax = \$1,517

(9) Computers w/ Accessories **\$11,000**

Dell Inspiron 531s Computer @ \$1,135/ea + \$80 tax x 9 = \$10,935
(includes monitor, mouse, modem, etc)



County of Lexington
Department of Public Safety

EMERGENCY MEDICAL SERVICES DIVISION



February 4, 2008

MEMORANDUM

**To: Honorable John W. Carrigg, Jr., H&HS Committee Chair
Honorable Members of the H&HS Committee**

**From: Chief T. Brian Hood
EMS Director**

Re: Position Update – Billing Clerk for Public Safety / EMS

Chairman Carrigg:

During the budget process, Council requested a mid-year update on the efficacy of the newly created Public Safety / EMS Billing Clerk's position. This position was created to accomplish several objectives, and we are proud to report that this position has met or exceeded our initial expectations. The main objectives and specific information are listed below for your review.

OBJECTIVE 1: Bring Consistency and Accountability to the Billing Information Collected in the Field.

The Billing Clerk has taken the initiative with this objective and has exceeded our expectations. She came to the Division with a good understanding of the billing process from the finance prospective; however, she has had to learn the process from a completely different point of view. Additionally, while learning the process, we tasked the Billing Clerk to develop a tracking system to not only fix the errors being made in the field, but to track them by individual, crew, and shift. She has developed a tracking log for the Shift Supervisor to use that identifies individual employees who need additional training as well as those who are going above and beyond to get it right at the time of service. The Billing Clerk has brought an unmatched level of accountability to our computerized patient care reporting system. She reviews every dispatch log to assure that required paperwork is completed for each and every emergency call. She records the dispatch times for each call and verifies that insurance and patient information is entered correctly.

OBJECTIVE 2: Increase Revenues through Providing Better Billing Information to our Billing Company on the Front End of the Billing Process.

The Division subscribes to the GIGO or Garbage In / Garbage Out rule. Bad insurance data results in a lower return on billing. Address information, insurance information, personal identification information including patient DOB and Social Security Numbers all have to be correct to realize payment on runs billed. The Billing Clerk does an outstanding job verifying this data to assure that we have every opportunity to collect revenue on each and every call for service. July-December 2007, as compared to July-December 2006, the Division saw a ten percent increase in call volume. We also realized a more than fourteen percent increase in revenues for the same time period, three percent of which can be attributed to a service fee increase. Given the write offs and bad debt uncollectible, we would historically have collected just under half on the ten percent increase in call volume or approximately five percent. A fourteen percent total revenue increase during the last six months, less the five percent attributed to additional call volume, and the three percent from the service fee increase leaves a net increase of six percent that we submit is a direct result of the Billing Clerk's attention to detail. This six percent translates into approximately \$132,900. An example of the Billing Clerk's attention to insurance detail was evident in a recent run she was reviewing. She determined, through reading the narrative, that the patient was injured while on the job. She also noticed the patient provided his health insurance information to the crew. A quick phone call to the employer and She was able to replace the private insurance with the Worker's Compensation carrier, virtually ensuring payment for the run in full.

OBJECTIVE 3: Increase Revenues through Identifying Alternate Funding Streams in the Upcoming Budget Process.

The Billing Clerk has brought many ideas forward in an effort to reduce costs associated with the billing process. She continues to expand the initial duties she was assigned to realize the maximum revenue possible. One area we have had historically low revenues is in the area of probate. The billing company is often notified about the patient's death long after the estate has closed. We have subscribed to the Lexington County local paper (Chronicle) and the Richland County local paper (Columbia Star) and the Billing Clerk checks each edition and scrubs the data from both notices against our database and forwards the matches to Lowcountry to be filed against the estates while they are open. Additionally, the Billing Clerk has recommended an Administrative Service Fee for the upcoming budget that will offset the time and materials related to subpoena and attorney requests for paperwork. This fee is estimated to generate approximately \$7,500 in the upcoming budget year. We recently tasked the Billing Clerk with determining the feasibility of billing auto insurance for medical calls resulting from vehicle collisions. She was able to determine that many services bill auto insurance, and she has worked with our billing company and our Information Services Department to modify our computer software to allow for field personnel to collect this data while on the emergency call.

OBJECTIVE 4: Increase Productivity in Other Areas of the Division by Centralizing the Billing Process.

Bringing the Billing Clerk into the Division has allowed the Logistics staff to focus fully on supporting the logistical needs of the division. Our re-supply locations are better stocked and supply needs of our crews are met in a timelier fashion as a result of logistical staff members not having to perform the billing and paperwork duties now being performed by the Billing Clerk. Both duties are performed better as a result. Equipment repair, new product evaluation, uniform ordering, and maintenance, are just a few of the assignments that are being responded to quicker with the Billing Clerk in place. The Administrative Assistant also reports that she is better able to serve the needs of the many citizens who call our Division by telephone and our phones are answered throughout the business day with little to no calls going to voice mail since the Billing Clerk has been assigned to the Division. Staggered lunches and two staff members on the phones and assisting walk-in traffic have made significant improvements in our service delivery.

In summary, the Billing Clerk is a tremendous asset to the Division. The position had a positive impact on service delivery by consolidating the paperwork accountability and administrative back-up into one office. Within the first six months after adding this position to the Division, we have seen a growth in revenues of six percent over anticipated increases related to call volumes and increased service fees. We are better able to serve the citizens and attorneys on their behalf that have a need to interact with the Division. The Billing Clerk has proposed a new revenue stream for the upcoming budget year that is anticipated to generate approximately \$7,500 additional dollars for the Division. Additionally, the Billing Clerk continues to take on new tasks such as probate research. The focus will be to continue her efforts in maximizing the revenues associated with the EMS Service.

I anticipate the Billing Clerk's position to be more and more beneficial to the Division as the Billing Clerk becomes more familiar with the process. It has proven to be a true asset to the EMS Division.

Thanks.

**COUNTY OF LEXINGTON
 SUPPLEMENTAL HOMELAND SECURITY
 Annual Budget
 FY 2008-09 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2005-06	Received Thru Dec 2006-07	Amended Budget Thru Dec 2006-07	Projected Revenues Thru Jun 2006-07	Approved Revenues 2007-08	Adjusted Revenues 2007-08
*Supplemental Homeland Security 2477:							
Revenues:							
457000	Federal Grant Income	0	0	325,000	325,000	325,000	375,000
** Total Revenue		<u>0</u>	<u>0</u>	<u>325,000</u>	<u>325,000</u>	<u>325,000</u>	<u>375,000</u>
***Total Appropriation					325,000	325,000	375,000
FUND BALANCE							
Beginning of Year					<u>-12,518</u>	<u>-12,518</u>	<u>-12,518</u>
FUND BALANCE - Projected							
End of Year					<u><u>-12,518</u></u>	<u><u>-12,518</u></u>	<u><u>-12,518</u></u>

GRANT PERIOD: 09-01-2006 to 09-30-2008

GRANT AWARD: Federal \$325,000 & \$50,000

PERCENTAGE SHARED: 100% Federal

**COUNTY OF LEXINGTON
SUPPLEMENTAL HOMELAND SECURITY
Annual Budget
Fiscal Year - 2008-09**

Fund: 2477

Division: Public Safety

Organization: 131400 Emergency Medical Service

Object Code	Expenditure Classification	2005-06 Expend	2006-07 Expend (Dec)	2006-07 Amended (Dec)	<i>BUDGET</i>		
					2007-08 Requested	2007-08 Approved	2007-08 Adjusted
Personnel							
	* Total Personnel	0	0	0	0	0	0
Operating Expenses							
521200	Operating Supplies		0	273	1,303	1,303	1,303
525210	Conference & Meeting Expence		0	28,304	28,304	28,304	28,304
525500	Laundry & Linen Service		0	2,240	2,240	2,240	2,240
	* Total Operating	0	0	30,817	31,847	31,847	31,847
	** Total Personnel & Operating	0	0	30,817	31,847	31,847	31,847
Capital							
540010	Minor Software				750	750	750
5A7531	Pharmaceuticals		0	13,386	13,386	13,386	13,386
5A7532	Medical Supplies		0	53,920	52,140	52,140	52,140
5A7533	Equipment Bag & Kits		0	2,227	2,227	2,227	2,227
5A7534	(4) Laptops w/ Docking Stations & Acc.		0	6,000	6,000	6,000	6,000
5A7535	(1) Multifunctional Printer		0	300	300	300	300
5A7536	12 Lead Cardiac Monitor/Defibulator		0	20,000	20,000	20,000	20,000
5A7537	(1) Generator		0	1,500	1,500	1,500	1,500
5A7538	Portable Lighting		0	2,800	2,800	2,800	2,800
5A7539	(30) Sleeping Bags		0	7,800	7,800	7,800	7,800
5A7540	DMAT Response Vehicle		0	97,792	97,792	97,792	97,792
5A7541	Pulse Oximeter and Accessories		0	500	500	500	500
5A7542	Rapid Deployment Shelter		0	29,958	29,958	29,958	29,958
5A7543	(1) Enclosed Trailer for ATV		0	4,000	4,000	4,000	4,000
5A7544	MCI Trailer & Related Accessories		0	48,000	48,000	48,000	48,000
5A7545	(1) Portable Ventilator		0	6,000	0	0	0
5A8475	(3) Portable Ventilators				6,000	6,000	6,000
5A8541	Tent & Related Accessories for Medical Treatment						50,000
	** Total Capital	0	0	294,183	293,153	293,153	343,153
	*** Total Budget Appropriation	0	0	325,000	325,000	325,000	375,000

SECTION V.C.-CAPITAL LINE ITEM NARRATIVE

5A8541 - Tent and Related Accessories for Medical Treatment **\$50,000**

This funding will allow for the procurement of one air supported type semi-rigid shelter system to be used as a medical treatment area. This area includes a raised floor for sanitation, as well as lights and HVAC. The tent will be used for rapid deployment when time is of the essence and the more substantial structures are not needed. Our current structures take two to four hours to completely assemble and are designed for long deployments where a substantial structure is needed. This tent has a complete assembly time of fifteen to twenty minutes and can be ready to accept patients in as little as five minutes.



State of South Carolina
Office of the Governor

MARK SANFORD
GOVERNOR

POST OFFICE BOX 12267
COLUMBIA 29211

October 12, 2007

Ms. Katherine Hubbard
Administrator
Lexington County
212 South Lake Drive
Lexington, South Carolina 29073

LEXINGTON COUNTY
OCT 17. RECD
FINANCE DEPT.

Dear Ms. Hubbard,

I am pleased to announce that you will be receiving a grant award in the amount of \$50,000 under the 2007 State Homeland Security Program. The South Carolina Law Enforcement Division will provide additional information to you about this award.

This grant provides funds in an area of vital concern. We look forward to working with you on the implementation of this grant. Take care.

Sincerely,

A handwritten signature in black ink, appearing to be "Mark Sanford".

Mark Sanford

MS/rms.ll



COUNTY OF LEXINGTON
PUBLIC WORKS DEPARTMENT
ENGINEERING

MEMORANDUM

DATE: February 1, 2008

TO: Katherine Hubbard
County Administrator

FROM: John Fecht, Public Works Director
Assistant County Administrator

RE: Alternative Paving Recommendation

Public Works has evaluated the roads that are currently programmed for paving using alternative paving methods. Exhibit "A" displays the criteria used to categorize the three classifications of asphalt-surfaced roads into either high volume, low volume or commercial type roads. Based on these classifications, we recommend alternate types of base, paving materials and widths, which would be bid as alternatives for budget purposes on these roads.

A "budget" recap (Exhibit "B") has been prepared utilizing alternative paving methods. Currently, we have approximately \$1,000,000.00 in uncommitted funds this fiscal year. If the priority ranking is followed and alternative paving methods are employed, Dogwood and Jim Rucker Roads will require \$1,710,750.00. Pelion Road is scheduled to be paved after Dogwood and Jim Rucker Roads, however, if the remaining roads on the list are funded during the 2008-09 fiscal year, funding for Pelion Road must occur during the 2009-10 fiscal year.

Public Works crews will be performing the drainage and rough grading on the roads listed on Exhibit "B" that indicate "contract base/pave" (Backman Drive, Jayne Lane, Pleasant Court and Shannon Street), while the base and asphalt portion of construction will be contracted out.

Pelion Road (SCDOT administered) will be used as our 25% match with SCDOT, but this is subject to change depending on our match status at that time.

We believe if the alternative methods are utilized, the roads listed on Exhibit "B" can be paved for approximately \$1,359,940.00 less than originally estimated. Additionally, this recommendation complies with County Council's request for reducing paving costs and may become a pilot program for alternative paving methods.

Exhibit “A”

Alternative Paving Methods

The Engineering Department of Public Works is investigating alternative paving methods to evaluate the potential cost savings for Lexington County. The alternatives include: Right-of-Way (R-O-W) widths, pavement types and widths, and base materials. Our research includes information obtained from other County Public Works Departments in South Carolina. These counties include Aiken, Dorchester, and Fairfield.

A road classification system was developed to determine which roads would make good candidates for the reduced road standards. Several factors were considered such as existing traffic volumes, potential traffic volumes, and safety concerns.

Road classifications are as follows:

- A) High Volume Roads (HVR) – Roads which have an ADT (average daily traffic) count of 300 +/- and have the potential (due to undeveloped tracts adjoining the road) of increased traffic.
- B) Low Volume Roads (LVR) – Roads with an ADT < 300 +/- such as dead-end roads.
- C) Commercial Roads (CR) – Roads that carry both residential and commercial traffic.

Within each of these classifications, we determined which standards could effectively be reduced.

R-O-W

A standard R-O-W of 50’ is preferred on HVR’s and CR’s due to safety concerns with high traffic volume. Each road will be evaluated to determine if the property lines that run parallel along the road have sufficient R-O-W width that will allow for paving.

Pavement Width

Our standard road section is currently a 28’ valley gutter section. We have determined that a modified farm-to-market section with a 22’ riding surface would be acceptable for our HVR and CR. The difference in the modified section and a typical farm-to-market road section would be in the depth of the roadside ditches. We prefer shallow swales instead of the deeper ditches.

For our LVR, we will use the modified farm-to-market section with an 18’ riding surface. The modified farm-to-market road can be used for CR incorporating an 18’ or 22’ riding surface depending on the volume of traffic.

Pavement Type

Our standard pavement type has been hot laid plant mix asphalt. Our alternative is a triple treatment pavement. The process involves placing layers of various sized stone between applications of asphalt emulsion. This type of pavement is what is commonly used on state secondary roads. It has a rougher surface than plant mix however, if constructed properly can provide many years of service. The triple treatment pavement is normally treated at a 7-year interval, where as plant mix characteristically has a 15-year life expectancy before resurfacing is required.

Base

Typically base materials have been bid out using macadam with sand-clay as an alternate. Sand-clay is generally cheaper as a whole but must be applied at a thicker rate. Both of these are applied at a thicker rate for HVR and CR but less is used for LVR. A possible alternative base material is soil-cement. On up-coming projects, soil-cement will be included in the bid as a third alternative. Soil-cement could be a cheaper alternative due to the ability to use on-site material versus the cost of hauling in sand-clay or macadam.

By reducing the pavement widths on the typical road sections, there will automatically be a 20 – 35% reduction in cost on the base regardless of the either material. Many LVR currently may have adequate base. These roads could be individually assessed as to whether or not to pave.

Exhibit "B"

Required Funding for "C"-Fund Roads Programmed for Paving

C/D	Date Prgrmd	Rank	Road Construction (Priority List):			Proposed Status	2006-07	Estimated	Estimated	Running
			Road Name	Length			current budget	additional funds using current standards	cost using alternative paving methods	cost
5	00-01	12	Dogwood Road, 1 & 2	0.80	June '08 bid let	Contract	\$8,520.00	\$900,000.00	\$675,000.00	\$675,000.00
1	01-02	10	Jim Rucker Road	2.45	June '08 bid let	Contract	\$0.00	\$1,381,000.00	\$1,035,750.00	\$1,710,750.00
1	03-04	1	Pelion Road (SCDOT)	1.43	June '09 bid let	SCDOT	\$6,448.00	\$2,296,803.00	\$2,296,803.00	\$4,007,553.00
9	03-04	3	Backman Drive	0.36	June '08 bid let	Contract base/pave	\$5,200.00	\$112,800.00	\$70,000.00	\$4,077,553.00
2	03-04	4	Elbert Taylor Road, 2	1.00	Sept '08 bid let	Contract	\$0.00	\$800,000.00	\$600,000.00	\$4,677,553.00
5	03-04	5	Jayne Lane	0.11	June '08 bid let	Contract base/pave	\$7,435.00	\$220,322.00	\$70,000.00	\$4,747,553.00
5	03-04	6	Pleasant Court	0.22	July '08 bid let	Contract base/pave	\$5,735.00	\$145,043.00	\$65,000.00	\$4,812,553.00
3	03-04	8	Payne Lane	0.32	Aug '08 bid let	Contract	\$0.00	\$323,000.00	\$70,000.00	\$4,882,553.00
1	03-04	9	Martin Neese Road	0.25	Aug '08 bid let	Contract	\$4,000.00	\$142,500.00	\$106,875.00	\$4,989,428.00
1	03-04	10	Shannon Street	0.15	June '08 bid let	Contract base/pave	\$19,100.00	\$72,900.00	\$45,000.00	\$5,034,428.00
			Total Miles	7.09						

Total estimated required funds	\$6,394,368.00	-\$5,034,428.00	\$1,359,940.00
---------------------------------------	-----------------------	------------------------	-----------------------

Available funds FY 07-08	\$1,000,000.00		\$5,034,428.00
FY 08-09 Request	<u>\$2,100,000.00</u>	Delay Pelion Road 1 year	<u>-\$2,296,803.00</u>
Total	\$3,100,000.00	Total Needed	\$2,737,625.00

Total needed FY 07-08 & 08-09	<u>\$2,737,625.00</u>
Uncommitted Funds	<u>\$362,375.00</u>



COUNTY OF LEXINGTON

PUBLIC WORKS DEPARTMENT
STORMWATER DIVISION

MEMORANDUM

DATE: January 31, 2008

TO: John Fachtel, Director of Public Works

FROM: Sheri Armstrong, Stormwater Manager

RE: Existing Non-paved Dirt Roads Section 4.3.3; Revision

Enclosed are the follow-up recommendations from the Public Works Stormwater Division for existing non-paved dirt roads, Section (4.3.3), as pertaining to the Land Development Manual.

Existing Non-paved Dirt Roads (4.3.3)

The staff recommends the attached revision of **Section 4.3.3 Requirements for Subdividing Land and Paving Roads on an Existing Non-paved County Maintained Dirt Road**. The revision expands the requirements for subdividing and paving on a County road based on Total Average Daily Traffic (ADT) and density (EXHIBIT A). Also addressed is PW/SWD participation with obtaining right-of-ways (ROW), storm drainage easements, provisions for familial subdividing, and private roads.

In response to requests from the Land Development Manual Stakeholders Group and County Council, the Public Works Stormwater and Engineering Divisions drafted procedures for assisting developers with ROW and Storm Drainage Easement documents. The Engineering Division will provide assistance by creating petition packets, verifying citizen interest, meeting with concerned citizens, provide ROW and easement documents, and conducting traffic counts. An associated fee has been proposed for providing this assistance.

The ROW assistance fee is based on the number of parcels located along the dirt road where ROW must be acquired, the associated time required to prepare documentation, and estimated meeting time with citizens (i.e. For a ROW assistance with 20 parcels and a 3 hour meeting the fee would be \$1166.00). The computation for this fee is attached with this memo (EXHIBIT B). The traffic count fee is based on mileage traveled from the Public Works office to the proposed site to conduct the count and time to tabulate data (0-10 miles \$45.00, 10-20 miles \$65.00, over 20 miles \$85.00). The computation for this fee is attached with this memo (EXHIBIT C).

We ask that the Public Works Committee adopt the revisions to Section 4.3.3. and approve the draft procedures and associated fees for ROW assistance and traffic counts.

EXHIBIT A

4.3.3 Requirements for Subdividing Land and Paving Roads on an Existing Non-Paved County Maintained Dirt Road

When subdividing land on an existing County maintained dirt road, the developer must pave the existing dirt road to Lexington County standards when the total (existing and proposed) average daily traffic (ADT) is greater than 300 vehicles per day (vpd). This shall include the entire road frontage of the new subdivision to the nearest paved road intersection.

Additional subdividing on an existing privately maintained dirt road will need to be approved by the Planning Commission subject to Subdivision Regulations. If the existing private road accesses a County maintained dirt road the ADT requirements in Section 4.3.3.1 shall be followed.

When proposing a new private road subdivision accessing a County maintained dirt road the ADT requirements in Section 4.3.3.1, and density requirements in Section 4.3.3.2 shall be followed.

The developer shall be responsible for obtaining all right-of-ways for the road improvements, acquiring off-site easements for storm drainage, and submitting an engineering plan for the road to the PW/SWD for approval. Every attempt must be made to acquire a 50 foot right-of-way. All right-of-way and/or easements shall be obtained prior to issuance of a Land Disturbance Permit.

At the request of the developer, Lexington County will provide the following assistance for a fee:

1. Provide the developer with a petition packet for the road in question. The developer is responsible for securing signatures of all affected property owners on the petition. The petition packet shall contain tax map numbers, property owners, and addresses.
2. Upon a positive response from the above petition, a letter will be sent to all property owners explaining the proposed project and the need for right-of-way and/or storm drainage easements. The letter will ask the recipient to reply to granting a right-of-way and/or storm drainage easements.
3. If an on-site meeting is required, Lexington County will be available to attend as a third party along with the developer and the associated property owners.
4. Evaluate alternative road design.

4.3.3.1 Determination of ADT

Existing ADT shall be determined as follows:

1. If the existing dirt road is a dead end road and has no intersecting roads the existing residences shall be counted and multiplied by a factor of 9.5 (ie 20 homes x 9.5 = 190 vpd is the existing ADT).
2. If the existing dirt road is a dead end road and has intersecting roads that gain access exclusively by using the existing dirt road, residences on all intersecting roads shall be counted and multiplied by a factor of 9.5 (ie (20 homes on dirt road + 10 homes on intersecting road = 30 homes) 30 x 9.5 = 285 vpd is the existing ADT).
3. If the existing dirt road is a cut through road (a road that terminates at both ends to another road) a traffic study shall be conducted to determine the existing ADT for the dirt road.

The existing ADT on cut through roads may be determined by a traffic study performed by the developer or the PW/SWD will perform the traffic count for a fee.

Total ADT shall be determined as follows:

1. Determine the existing ADT as shown above.
2. Determined proposed ADT from the proposed subdividing (ie number of lots being subdivided x 9.5 = proposed subdividing ADT).
3. Add existing ADT and proposed subdividing ADT for the total ADT.

When an ADT of 300 vpd or greater is reached paving of the dirt road shall be required.

4.3.3.2 Exemptions to Road Paving Requirements based on density

These exemptions shall only apply if the Total ADT is less than 300 vpd.

1. The paving requirement may be exempt for a subdivision if the following density criteria are met:
 - a. On parent parcels of 25 acres or less, a maximum of 10 lots shall be subdivided.
 - b. On parent parcels between 25 and 50 acres "Item a" shall apply, plus one additional lot for every 5 full acres up to 5 lots for a total subdivision of 15 lots.

- c. On parent parcels between 50 to 100 acres “Item a and b” shall apply, plus one additional lot per every 10 full acres up to 5 lots for a total subdivision of 20 lots.
 - d. On parent parcels greater than 100 acres “Items a, b, and c” shall apply, plus one additional lot for every 15 full acres.
2. Familial subdividing on any size parent parcels will be granted a division of 10 lots and be exempt from the paving requirement. Any further subdividing of these parcels are not exempt from the above requirements. Familial subdividing shall require right-of-way and/or storm drainage easements and all pertinent requirements for platting.

DRAFT

EXHIBIT B

Lexington County assistance with Road Right-of-Way and Storm Drainage Easement Acquisitions

1. The developer shall forward a letter to PW/SWD requesting assistance with road right-of-way and storm drainage easement acquisitions for paving an existing Lexington County maintained dirt road.
2. Upon receipt of the above letter PW/SWD will prepare, within 10 working days, a petition packet to include tax map number(s), property owner's name(s), and address(es). Once the developer receives the petition packet he is responsible for securing the signatures of all property owners.
3. Once the signatures are obtained the developer shall return the petition packet to PW/SWD. Within 15 working days PW/SWD will send a letter to each individual property owner explaining the proposed paving project and request verification that road right-of-way and storm drainage easements can be secured.
4. PW/SWD will allow 30 calendar days for the property owners to respond to the above letter.
5. PW/SWD will require 10 working days to tabulate the property owners responses. This information will be provided to the developer.
6. The developer will be given 30 working days to evaluate the responses and if needed contact PW/SWD regarding a meeting, scheduled by the developer, with concerned property owners.
7. If the above process does not provide 100 per cent cooperation the developer can meet with PW/SWD to discuss alternative road design.
8. When a joint decision has been determined as to road design the PW/SWD will need at least 30 working days to prepare road right-of-way and storm drainage easement documents depending on the number of parcels associated with the existing dirt road. These documents will be given to the developer. The developer will be responsible for securing the necessary signatures including notary signatures.

Fee Associated with preparation of Petition Packet, Letters, Meetings, and Right of Way/Storm Drainage Easements Acquisition Documents

1. Estimated time and cost for Petition Packet

- a. Petition packet Grades: 1 Eng Associate I at pay grade 10
1 Eng Associate II at pay grade 13

Average Pay grade = 12

- b. Midrange pay for pay grade 12 = $\$44,173/\text{yr} = \$21.24/\text{hr}$ rounded to $\$22.00/\text{hr}$

c. Petition Packet

- 15 minutes per parcel (includes property owner names, tax map numbers, and addresses) = $\$22.00 \times (0.25\text{hr}) \times (\text{total number of parcels})$

2. Estimated time and cost for Right-of-way Letter

- a. Right-of-way Grades: 1 Eng Associate I at pay grade 10
1 Eng Associate II at pay grade 13

Average Pay grade = 12

- b. Midrange pay for pay grade 12 = $\$44,173/\text{yr} = \$21.24/\text{hr}$ rounded to $\$22.00/\text{hr}$

c. Right-of-way letter

- 15 minutes per parcel (includes Map/Cama sheet, Excel Spread sheet, Letter) = $\$22.00 \times (0.25\text{hr}) \times (\text{total number of parcels})$

3. Estimated time and cost for Meetings

- a. Right-of-way Grades: 1 Eng Associate I at pay grade 10
1 Eng Associate II at pay grade 13

Average Pay grade = 12

- b. Midrange pay for pay grade 12 = $\$44,173/\text{yr} = \$21.24/\text{hr}$ rounded to $\$22.00/\text{hr}$

- c. 2 hour minimum = $(\$22.00 \times 2) + (\$22.00 \times \text{number of hours over 2 hour minimum})$

EXHIBIT C

Performing a Traffic Study to Determine Average Daily Traffic (ADT)

1. The developer shall forward a letter to PW/SWD requesting a traffic study be performed for the proposed development on an existing Lexington County maintained dirt road.
2. PW/SWD will require 15 working days to perform the traffic study and provide the tabulated ADT to the developer.
3. The traffic study will be performed by placing traffic counters at major paved intersections and other locations along the road as deemed appropriate by PW/SWD. The traffic counters will remain in place for 48 hours. The ADT will be based on the display count from each counter and then averaged over the total number of counters and the number of days.
4. The above ADT shall be used to determine if the existing Lexington County maintained dirt road must be paved.



COUNTY OF LEXINGTON

PUBLIC WORKS DEPARTMENT

STORMWATER DIVISION

MEMORANDUM

DATE: January 28, 2008
TO: John Fachtel, Director of Public Works
FROM: Synithia Williams, Environmental Coordinator
RE: Small Residential Land Disturbance Permit

The NPDES General Permit for Stormwater Discharges from Large and Small Construction Activities (Construction General Permit) requires that land disturbance activities greater than 1 acre-including single family residential-receive a Construction General Permit. As part of Lexington County's stormwater program, the requirements of the Construction General Permit have been included in the County's requirements for a Land Disturbance Permit, and single family residential construction disturbing greater than 1 acre must receive a land disturbance permit.

In order to ensure that homebuilders are held responsible for erosion and sediment control requirements, all building permit applicants must sign an erosion and sediment control certification. On the certification, the homebuilder is held to one of three levels of responsibility based on their level of disturbance.

1. If the homebuilder is part of a subdivision, they must sign for and receive coverage under the land disturbance permit for the subdivision.
2. If the homebuilder is not part of a subdivision and is disturbing less than 1 acre, they do not need a land disturbance permit but must sign general sediment and erosion control requirements.
3. If the homebuilder is not part of a subdivision and is disturbing greater than 1 acre, they must receive a land disturbance permit.

It is proposed that homebuilders who fall under the third situation follow a small residential land disturbance permit process that is similar to-but less involved than-the small commercial land disturbance requirement. The draft procedures to obtain a small residential land disturbance permit and the recommended fee requirement is attached with this memo (EXHIBIT A).

We ask that the Public Works Committee approve the small residential process and the associated fee of \$152.00.

EXHIBIT A

Small Residential Land Disturbance Permit Process

1. When land disturbance greater than 1 acre occurs during construction of a single family residence that is not part of a larger common development, a small residential land disturbance permit is required.
2. The applicant must fill out the Residential Building Erosion Protection & Sediment Control Certification. This certification is obtained from the Building Department during the application for a building permit.
3. A copy of the Certification, the property plat with tax map number, and the Small Residential Land Disturbance permit fee of \$152.00 must be submitted to the PW/SWD for review.
4. The PW/SWD has five working days to review the project. The review will include analysis of the site topography, location of waterways, location of special protection areas, etc. to ensure compliance with the Stormwater Management Ordinance and Land Development Manual.
5. Upon completion of the review, the applicant will be required to meet with PW/SWD staff to discuss recommendations for erosion and sediment control. This meeting helps the applicant understand their requirements under the Stormwater Ordinance and Land Development Manual and the installation and maintenance requirements of sediment and erosion control best management practices.
6. A small residential land disturbance permit will be issued. This permit must be displayed on site during construction of the residence.
7. A PW/SWD construction inspector will inspect the site at least once before the Certificate of Occupancy (CO) is issued to ensure compliance with the erosion and sediment control requirements. Other inspections will be performed on an as needed basis (i.e. a complaint is received concerning the property).
8. Once the CO is issued, the applicant is no longer under the requirements of the Small Residential Land Disturbance Permit.

Computation of Fee Associated with Small Residential Land Disturbance Permit

1. Estimated time associated with reviewing the property for erosion and sediment control requirements including meeting with the application after the in-house review = approx. 3 hrs
 - a. Plan reviewer pay grades: 1 Eng Associate II at pay grade 13
1 Eng Associate III at pay grade 18

Average Pay grade = $15.5 = 16$
 - b. Midrange pay for pay grade 16 = \$50,716 yr = \$24.38/hr
 - c. Cost of review = 3 hrs * \$24.38/hr = \$73.14
2. Estimated time associated with inspection of a single-family residential property associated with a small residential land disturbance permit = 3 hours
 - a. 1 Engineering Associate III (Lead Inspector) at pay grade 18
 - b. Midrange for Engineering Associate III = \$54,673 yr = 26.28/hr
 - c. Cost of Inspection = 3 hrs * 26.28/hr = \$78.84
3. Estimated cost of plan review and inspection associated with a small residential land disturbance permit:
 - a. \$73.14 (plan review) + \$78.84 (inspection) = \$151.98 = \$152.00

Based on the estimated times associated with review and inspection of a small residential land disturbance project, the suggested fee is \$152.00



COUNTY OF LEXINGTON
PUBLIC WORKS DEPARTMENT
STORMWATER DIVISION

MEMORANDUM

DATE: January 24, 2008
TO: John Fachtel, Director of Public Works
FROM: Synithia Williams, Environmental Coordinator
RE: Storm Drainage Catch Basin and Access Lids

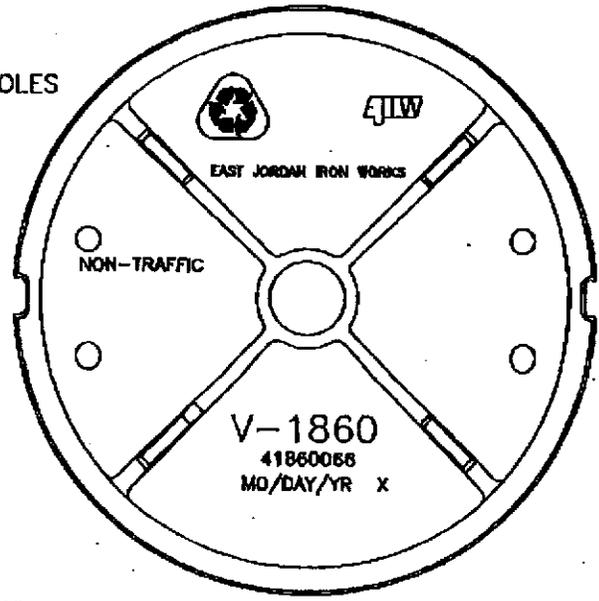
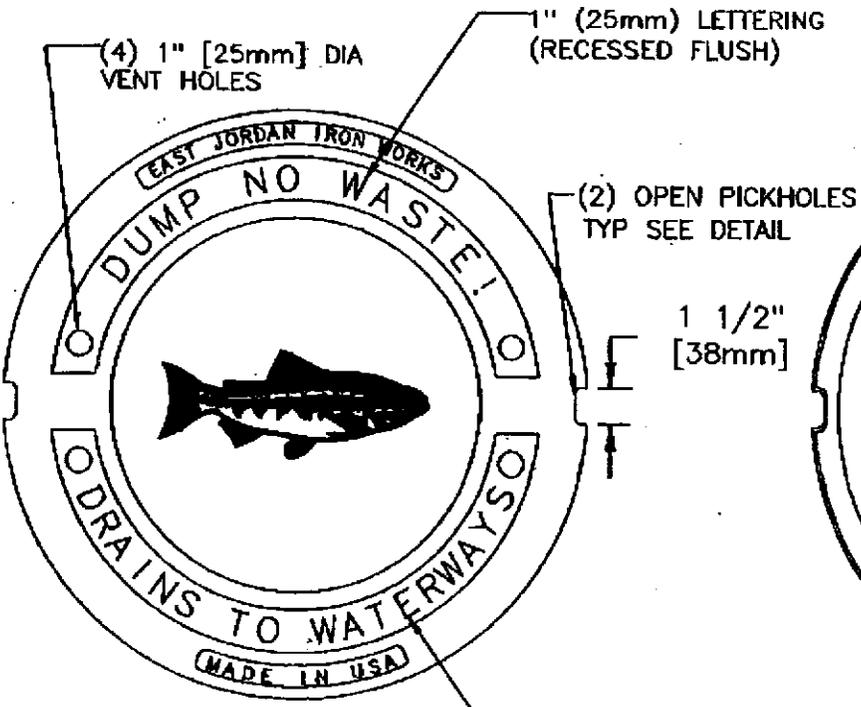
In response to the Public Education minimum measure of the NPDES General Permit for Stormwater Discharges from Regulated Small Municipal Separate Storm Sewer Systems (MS4s), the Public Works Stormwater Division (PW/SWD) will require that storm drainage catch basin and access lids include a water quality logo (i.e. "Dump No Waste, Drains to Waterway").

Currently, there are two foundries that create pre-cast storm drainage lids that include a water quality logo. Both vendors offer the lids at no additional cost as long as no additional wording is requested. Examples of the lids provided by these vendors are attached with this memo (EXHIBIT A).

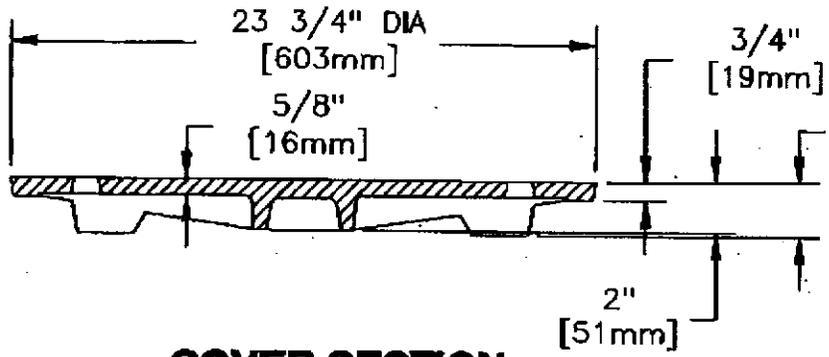
The requirement that storm drainage, catch basin, and access lids include a water quality logo, already adopted in the Land Development Manual, has not been enforced up to this date. The Public Works Department will replace existing storm drainage lids with those that have a water quality logo as needed.

Please note going forward PW/SWD will begin enforcing this requirement after a 30 day grace period.

Larry - W/ESI/W

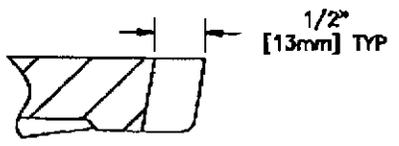


BOTTOM VIEW



COVER SECTION

2 3/16" [56mm]



OPEN PICKHOLE DETAIL

EAST JORDAN IRON WORKS, INC.
P.O. BOX 439
EAST JORDAN, MI. 49727
1-800-874-4100
FAX 231-536-4458

DRAWN SMH	DATE 06/05/03
APPROVED	DATE

COVER

PRODUCT NO.
41860066

CATALOG NO.
V-1860

REF. PRODUCT DRAWING
41860048

EST. WT.
COVER: 70 LBS 32kg

OPEN AREA
N/A

MAT'L SPEC.
COVER - GRAY IRON
ASTM A48 CL35B

LOAD RATING
NON TRAFFIC

SEP-06-2007 THU 12:02 PM

P.002

Attention: Syritthia Williams

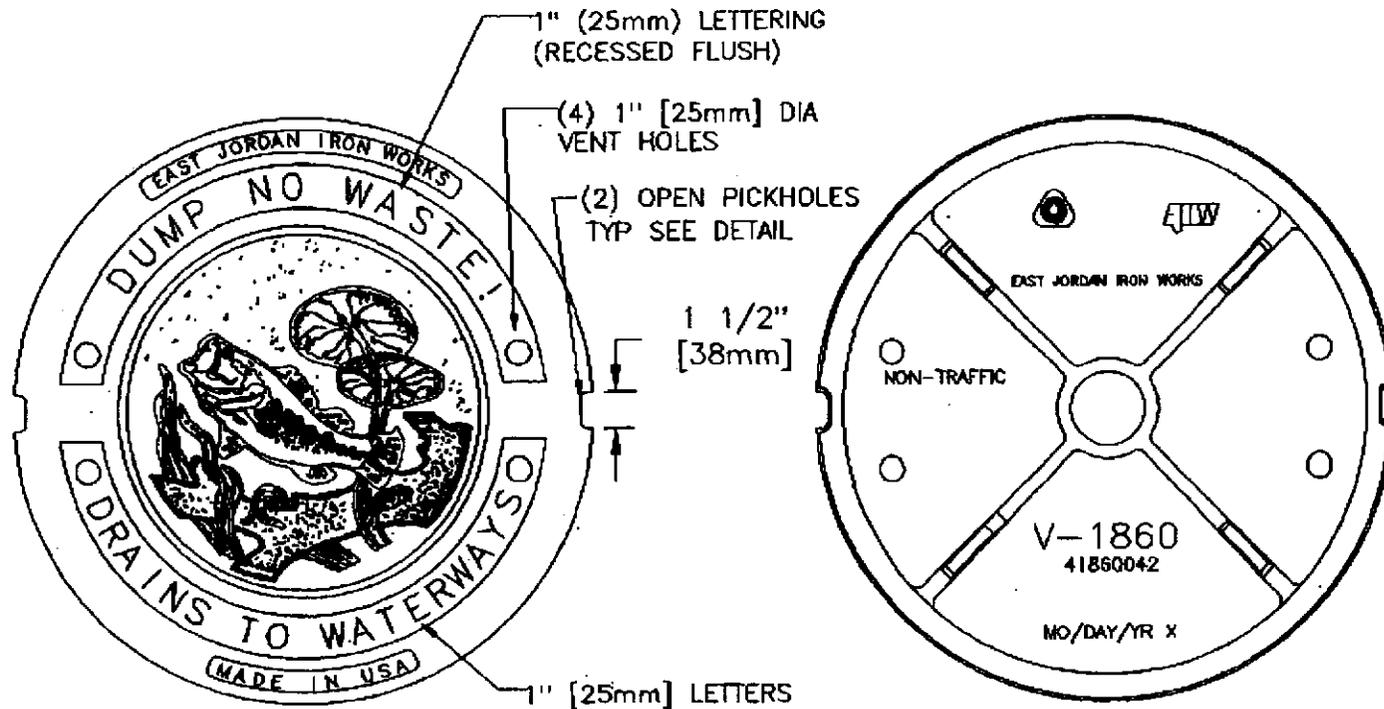
PAGE 01/03

EJTW CHARLOT

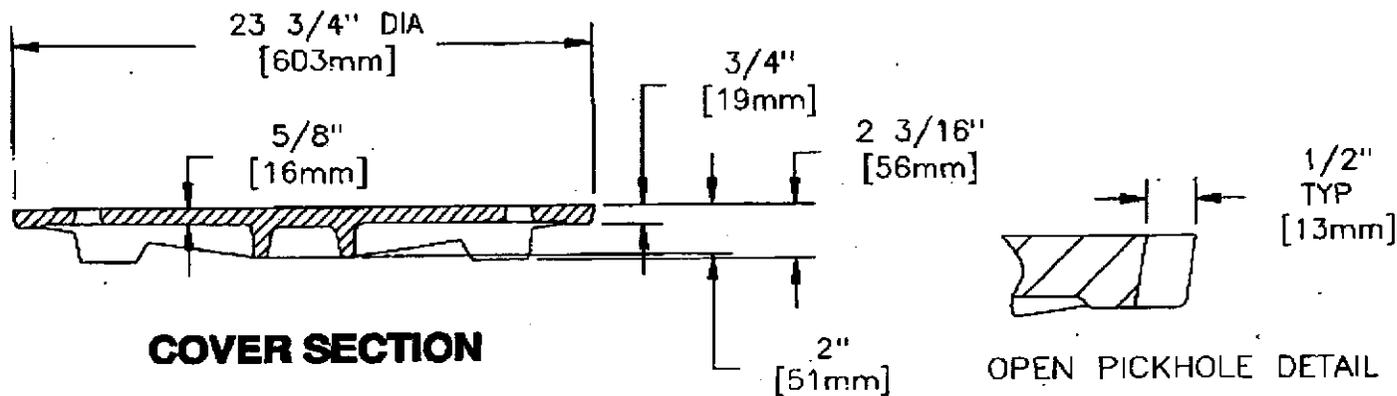
7045974381

01:47

09/05/2007



BOTTOM VIEW



COVER SECTION

OPEN PICKHOLE DETAIL

EJTW EAST JORDAN
IRON WORKS EST. 1883
800-626-4653
www.ejtw.com
MADE IN USA

PRODUCT NUMBER
41860042

CATALOG NUMBER
V-1860

COVER

LOAD RATING
NON TRAFFIC

COATING
UNDIPPED

ESTIMATED WEIGHT
COVER: 70 LBS 32kg

MATERIAL SPECIFICATION
COVER - GRAY IRON
ASTM A48 CL35B

OPEN AREA
N/A

DESIGNATES MACHINE SURFACE

DRAWN SMH	DATE 06/05/03
--------------	------------------

LAST REVISED SMH	DATE 08/31/06
---------------------	------------------

REFERENCE INFORMATION
41860042

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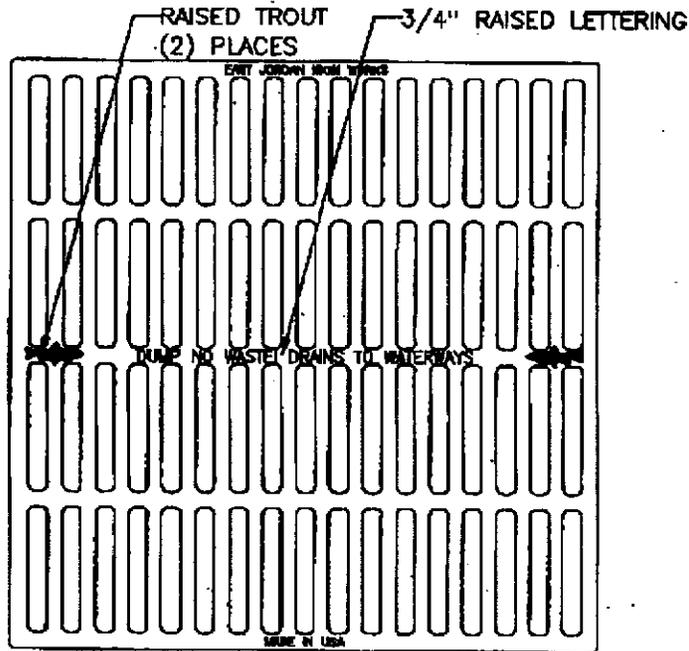
ATTENTION: SYBILIA WILLIAMS / (TROPICS) CALL WITH ANY QUESTIONS

PAGE 01/07

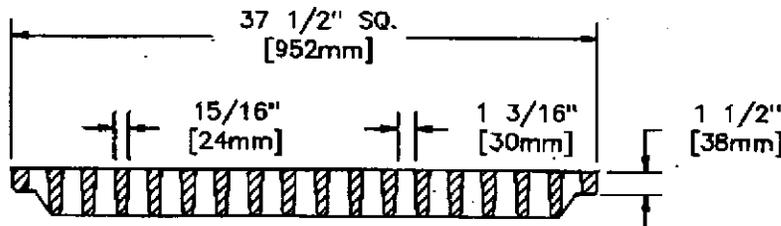
EJIN CHARLOT

7045974381

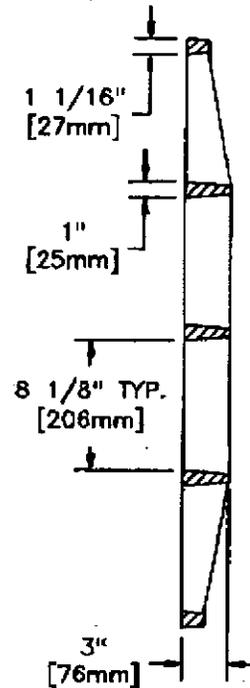
09/04/2007 19:12



GRATE TOP VIEW



GRATE SECTION



GRATE SECTION

EJIW EAST JORDAN
IRON WORKS EST. 1963

800-626-4653
www.ejiw.com
MADE IN USA

PRODUCT NUMBER

45636030

CATALOG NUMBER

V-5838

CATCH BASIN
GRATE

LOAD RATING

HEAVY DUTY

COATING

UNDIPPED

ESTIMATED WEIGHT

GRATE: 368 LBS 167kg

MATERIAL SPECIFICATION

GRATE - GRAY IRON
ASTM A48 CL35B

OPEN AREA

651 SQ. INCHES 4202 SQ. cm

↙ DESIGNATES MACHINED
SURFACE

DRAWN
TCL

DATE
06/04/03

LAST REVISED
DEW

DATE
05/30/07

REFERENCE INFORMATION

45636030.2C

45636030.1D

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**COUNTY OF LEXINGTON
SW/PALMETTO PRIDE GRANT
Annual Budget
Fiscal Year - 2007-08**

Object Code	Revenue Account Title	Applied 2007-08	Awarded 2007-08
* SW/Palmetto Pride Grant - 5725			
Revenues:			
459900	Miscellaneous Payments & Grants	7,767	8,000
** Total Revenue		7,767	8,000
***Total Appropriation		7,767	8,000
FUND BALANCE			
	Beginning of Year	0	0
FUND BALANCE - Projected			
	End of Year	0	0
Grant Matches:			
Federal - 100%			

Fund: 5725
Division: Solid Waste
Organization: 121207 SW/Recycling

		BUDGET	
Object Code	Expenditure Classification	2007-08 Applied	2007-08 Awarded
Personnel			
* Total Personnel		0	0
Operating Expenses			
521000	Office Supplies	35	35
521200	Operating Supplies	7,732	7,965
* Total Operating		7,767	8,000
** Total Personnel & Operating		7,767	8,000
Capital			
** Total Capital		0	0
*** Total Budget Appropriation		7,767	8,000

PalmettoPride

PO Box 50210
Columbia, SC 29250
1-877-725-7733
www.palmettopride.org

January 17, 2008

Mary Pat Baldauf
Lexington County Solid Waste Management
498 Landfill Lane
Lexington, SC 29073

Dear Ms. Baldauf:

It gives us great pleasure to inform you that Lexington County Solid Waste Management has been awarded a 2008 Community Pride Grant in the amount of \$8,000.00. Grant checks will be presented to all winners at the annual Awards Luncheon that will be held at 12pm on Wednesday, January 23, 2008 at Seawell's in Columbia.

We are excited about the opportunity to partner with your organization in our efforts to enhance the beauty of our great state. The PalmettoPride Grants program assists existing and new organizations with the necessary resources to spearhead anti-litter and beautification efforts at the local level. Litter creates a negative image on South Carolina, both environmentally and more important in these times of tight budgets, economically. Your beautification efforts make a difference in your community and benefit all of South Carolina.

Please find enclosed the PalmettoPride Grant Guidelines. If you have any questions, please contact Sherryl Jenkins toll-free at (877) 725-7733.

We applaud your organization and look forward to working with you through this grant.

Sincerely,



Richard Cothran
Director

Enclosures

RECEIVED

JAN 22 2008

Solid Waste Management

LEXINGTON COUNTY

JAN 29 RECD

FINANCE DEPT.

**Litter
Trashes
Everyone.**
Don't Do It.



RESOLUTION

THE COUNCIL FOR THE COUNTY OF LEXINGTON, SOUTH CAROLINA, MEETING IN GENERAL SESSION THE 12TH DAY OF FEBRUARY, TWO THOUSAND AND EIGHT, ADOPTED THE FOLLOWING:

WHEREAS, population growth, residential and industrial development, and the resulting changes to the landscape have led to stormwater quality and quantity concerns throughout Lexington County Watersheds; and

WHEREAS, these impacts cannot be entirely avoided or eliminated but can be minimized; and

WHEREAS, it is currently recognized that control of stormwater quantity and quality is most effectively implemented when people and organizations understand the related causes and consequences of polluted stormwater runoff and flooding, and the actions they can take to control these; and

WHEREAS, the need arises not only from the regulatory requirements of EPA NPDES Phase II Stormwater rules, but also from the recognition that local decision makers, citizens and elected officials will require more than a rudimentary grasp of stormwater pollution and flooding concerns in order to make effective decisions that will have a positive impact on stormwater issues; and

WHEREAS, the development and implementation of effective, outcome-based stormwater education and outreach programs will meet the related federal stormwater pollution control requirements and those of the communities they serve.

NOW, THEREFORE, BE IT RESOLVED that the County of Lexington fully supports the development and implementation of a regional watershed stormwater education strategy. Efforts will be overseen by the **Lexington Countywide Stormwater Consortium (LCSC)** and their respective municipal and county representatives. This approach seeks to coordinate use of local resources and expertise to achieve economy of scale by jointly addressing common needs of the cities and counties and provide uniformity in educational message to enhance learning.

William C. "Billy" Derrick, Chairman

Debra B. "Debbie" Summers, Vice Chairman

James E. "Jim" Kinard, Jr.

George H. "Smokey" Davis

Bobby C. Keisler

Johnny W. Jeffcoat

John W. Carrigg, Jr.

William B. Banning, Sr.

M. Todd Cullum

ATTEST:

Diana W. Burnett, Clerk

RESOLUTION

THE COUNCIL FOR THE COUNTY OF LEXINGTON, SOUTH CAROLINA, MEETING IN GENERAL SESSION THE 12TH DAY OF FEBRUARY, TWO THOUSAND AND EIGHT, ADOPTED THE FOLLOWING:

WHEREAS, Chief Chris Garner received the 2007 Strom Thurmond Award for Excellence in Law Enforcement as the Outstanding City Law Enforcement Officer by the Office of the U.S. Attorney on January 25, 2008; and

WHEREAS, the Strom Thurmond Awards for Excellence in Law Enforcement were established by the late Senator Strom Thurmond to honor law enforcement officers whose performances have demonstrated the highest ideals of excellence in professional law enforcement; and

WHEREAS, Chief Garner is the Chief of Police for the Town of Pelion, having served since 2004, and;

WHEREAS, Chief Garner retired from the Lexington County Sheriff's Department after 24 years of distinguished service and was the recipient of many awards to include two tactical operations contribution awards, a major case contribution award, a safe driver award, and a master marksman award.

NOW, THEREFORE, BE IT RESOLVED that we, Lexington County Council, congratulate **CHIEF CHRIS GARNER** for receiving the **2007 Strom Thurmond Award for Excellence in Law Enforcement as the Outstanding City Law Enforcement Officer** and his invaluable service and dedication to protecting the citizens of Lexington County and the Town of Pelion.

William C. "Billy" Derrick, Chairman

Debra B. "Debbie" Summers, Vice Chairman

James E. "Jim" Kinard, Jr.

George H. "Smokey" Davis

Bobby C. Keisler

Johnny W. Jeffcoat

John W. Carrigg, Jr.

William B. Banning, Sr.

M. Todd Cullum

ATTEST:

Diana W. Burnett, Clerk

APPOINTMENTS - BOARDS & COMMISSIONS

February 12, 2008

JIM KINARD

Health Services District – Heather W. Jackson – Term expires 03/10/08 – Eligible for reappointment

SMOKEY DAVIS

Board of Zoning Appeals - Bryan Clemenz (Resigned 03/20/07) Term expired 12/31/07

Children's Shelter - David S. Hipp – Term expired 06/30/06 – Not eligible for reappointment

Health Services District – Vasa W. Cate, MD – Term expires 03/10/08 – Eligible for reappointment

DEBBIE SUMMERS

Health Services District – Leon A. Love – Term expires 03/10/08 – Not eligible for reappointment

BOBBY KEISLER

Health Services District:

James Irby Shealy – Term expires 03/10/08 – Eligible for reappointment

William E. Stillwell – Term expires 03/10/08 – Eligible for reappointment

Library Board – Fremont Huggins – Term expired 09/26/07 – Not eligible for reappointment;
Nominee – Mechelle Vining Mabry – form included

JOHNNY JEFFCOAT

Assessment Appeals Board – Beth Dorn Lindardt – Term expired 09/21/07 – Eligible for reappointment

Board of Zoning Appeals – Stevan Amick – Term expired 12/31/07 – Not eligible for reappointment; Nominee – Jane Cook – form included

Health Services District:

Robert O. Heilman – Term expires 03/10/08 – Eligible for reappointment

Thad H. Westbrook, Esq. – Term expires 03/10/08 – Eligible for reappointment

Museum Commission - Sandra Burdett – Term expired 11/01/05 – Not eligible for reappointment

JOHN CARRIGG

Assessment Appeals Board – Vacant – Term expired 09/21/06

Health Services District – Lyman Whitehead – Term expires 03/10/08 – Eligible for reappointment

Museum Commission – Vacant – Term expired 11/01/06

BILL BANNING

Museum Commission – Toni L. Greer – Term expired 11/1/07 – Not eligible for reappointment

TODD CULLUM

Lexington Health Services – Ronald Moore (deceased) – Term expires 3/10/09

AIKEN/BARNWELL/LEXINGTON COUNTIES COMMUNITY ACTION COMMISSION, INC.

Juanice Aaron - Term expired 12/31/05 - Eligible for reappointment

BUILDING CODE BOARD OF APPEALS

Gas/Mechanical – Marvin Smith – Term expired 8/13/07 – Eligible for reappointment

(2) Nominee Forms Included

LEXINGTON COUNTY COUNCIL
BOARD/COMMISSION NOMINATION FORM

Name of Board/Commission: Lexington County Library Board
Nominee: Mechelle Vining Mabry
Address: 522 Ramblin Rd W Columbia 29170
Employed by: SC Department of Transportation
Address: 955 Park St. Columbia SC 29201
Home Telephone: 755-6322 Business Telephone: 737-2184
Mobile Phone: 206-9566 Beeper Number: N/A
Fax Number: 737-2197

Is nominee aware of board/commission activities and responsibilities: yes

Background information (include education, community service activities, previous service on county boards/commissions or any other boards/commissions on which you are currently serving):

Mechelle Mabry is a 1986 graduate of Airport High School. Her career has been with the South Carolina Department of Transportation for the last 21 years. She earned a Certified Public Manager Credential in 2007 through the SC Budget and Control Board. Her current job responsibilities include improving policies and guidelines for the Trucking industry size and weight. She is responsible for 2 million plus dollars generated through her department yearly. Ms Mabry currently serves as Treasurer for the Friends of the South Congaree Pine Ridge Branch Library.

Submitted by: Bobby Keister Lexington County Council
Council District Number: 5 Telephone 803-785-8103
Date: 2-1-08 FAX - 803-785-8101

LEXINGTON COUNTY COUNCIL
BOARD/COMMISSION NOMINATION FORM

Name of Board/Commission: Lexington Co. Board of Zoning Appeals

Nominee: JANE COOK

Address: PO Box 345, CHAPIN SC 29036

Employed by: Century 21 Bob Capes Realtors

Address: 271 Columbia Ave, Chapin SC 29036

Home Telephone: 803-345-5942 Business Telephone: 803-345-1094

Mobile Phone: 803-920-7362 Beeper Number: _____

Fax Number: 803-345-3668 or call

Is nominee aware of board/commission activities and responsibilities: yes

Background information (include education, community service activities, previous service on county boards/commissions or any other boards/commissions on which you are currently serving):

Retired from 31 years civil service with SC National Guard in Logistics/Readiness. 23 Years in Real Estate. Served on SC National Guard Federal Credit Union Board. Currently serving on Architectural Review Board for Town of Chapin. Member of SC Board of Realtors, Home Builder's Assoc., and past member of Chapin Chamber of Commerce. Was asked to write (volunteer) numerous press releases with photos for The Chapin Times weekly paper, for public awareness and needs of "Good Works". Member of Chapin Baptist Church. High School Graduate, various college credits from Midland Tech and USC.

Submitted by: Johnny Jeffcoat Lexington County Council

Council District Number: 6 Telephone 803-785-8103

Date: _____ FAX - 803- 785-8101

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: February 1, 2008

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

SUBJECT: **Irrigation System/Boring & Piping – Administration Building/Judicial Center Building Services**

We received a purchase request for Boring & Piping for an irrigation system to be installed at the Administration Building and Judicial Center from Building Services. The County received three (3) bids (see attached bid tabulation).

It is our recommendation to award this bid to Southern Installations as the lowest responsible bidder for a total amount of \$10,361.03 including applicable sales tax.

Funds are appropriated in the following account:

1000-111300-5A8527	Administration/Judicial – Boring & Piping	\$10,361.03
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I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
Randy Quattlebaum, Building Services Manager

County of Lexington

Bid Tabulation

BORING & PIPING

Quantity	Description	Southern Installations		Carolina Tap & Bore Inc		Foremost Pipeline	
		Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Boring & Piping - Administration/Judicial	\$10,361.03	\$10,361.03	\$27,200.00	\$27,200.00	\$11,262.50	\$11,262.50

Janice A. Bell, CPPB
Procurement Officer

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: February 1, 2008

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

SUBJECT: **Golden State Foods Road & Rail Spur – Economic Development**
BID NO. B08036-01/15/08B

Competitive bids were solicited and advertised for the Golden State Foods Road & Rail Spur. The project includes the construction of a new roadway approximately 1,200 feet long to access the Golden State Foods property from Barr Road. This project consists of mobilization, clearing, grading, asphalt paving, concrete curb & gutter, and seeding. The County received bids from nine (9) contractors (see attached bid tabulation).

Bids were evaluated by Chuck Whipple, Senior Project Manager, Economic Development; Gene Resch, Carlisle Associates; and Janice A. Bell, Interim Procurement Manager. It is our recommendation to award this contract to Hinkle Contracting Corp. as being the lowest responsive bidder. The total bid for the project, based on estimated quantities, is \$1,034,399.00.

Funds are appropriated in account:

2001-181100-534504	Rural Development Act
RDA Lexington Central Industrial Park	\$1,034,399.00

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
Chuck Whipple, Senior Project Manager, Economic Development

County of Lexington

Bid Tabulation

B08036-01/15/08B

GOLDEN STATE FOODS ROAD & RAIL SPUR

BIDDER	TOTAL BID
Hinkle Contracting Corp	\$1,034,399.00
Plowden Construction Co.	\$1,094,000.00
U.S. Group, Inc.	\$1,157,913.59
Cherokee, Inc.	\$1,191,530.00
Richardson Construction Co	\$1,218,000.00
Sloan Construction	\$1,221,556.00
CR Jackson	\$1,223,773.42
Sox & Sons Construction	\$1,305,500.00
L-J, Inc.	\$1,512,220.00

Bids Opened: January 15, 2008

Janice A. Bell, CPPB
Interim Procurement Manager

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: February 5, 2008

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

SUBJECT: Servers, Software, Personal Computers and Monitors
Information Services

We received purchase requests for two (2) Multiple-Application Servers, seventeen (17) Dell Optiplex 330 Personal Computers, fourteen (14) 17" Flat Panel Monitors and software for various departments. These will be purchased directly from the manufacturer (Dell) through the South Carolina State Contract NASPOWSCA #A63307.

Mike Ujcich, Chief Information Officer, and Jim Schafer, Information Technology Manager, have reviewed and recommended this purchase (see attachment).

The total cost including applicable sales tax is \$39,352.78.

Funds are appropriated in the following accounts:

1000-101900-5A8028	Assessor	(13) Personal Computers & Monitors	\$10,273.23
1000-141300-5A8179	Coroner	(3) Personal Computers	\$ 1,804.66
2950-101700-5A8313	Treasurer/ Delinquent Tax Collection	(1) Personal Computer & Monitor	\$ 790.25
1000-102100-5A8036	Information Services	(2) Multiple Application Servers/OS VMWare	\$26,484.64

I concur with the above recommendation and further recommend that these purchases be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
Jim Schafer, Information Technology Manager
Mike Ujcich, Chief Information Officer

MEMORANDUM

TO: JANICE BELL, INTERIM PROCUREMENT MANAGER
FROM: JIM SCHAFER, IT MANAGER
SUBJECT: FUNCTION 1 PC'S AND MONITORS
DATE: 2/5/2008

Nineteen (17) Function 1 PC's and sixteen (14) flat panel monitors remain to be purchased for the current fiscal year. Two PC's and monitors are additional units to be placed in two new fire stations. The remainder are replacements for existing PC's and monitors, most of which are at least five years old.

Table 1 is a summary of the needed units, costs, and the various applicable accounts. It is proposed to make these purchases from Dell Computers under state contract NASPOWSCA # A63307.

Table 1.
Requested Function 1 PC and Monitor Acquisitions

Department/ Account	Item / Qty	Unit Cost	Subtotal	Sales Tax	Total
Assessor 1000- 101900-5A8028	Dell Optiplex 330 PC (13)	\$562.20	\$7,308.60	\$511.60	\$7,820.20
	17" Flat Panel Monitor (13)	176.35	2,292.55	160.48	2,453.03
	Subtotal				10,273.23
Coroner 1000- 141300-5A8179	Dell Optiplex 330 PC (3)	562.20	1,686.60	118.60	1,804.66
	Subtotal				1,804.66
Treasurer—Del Tax 2950-101700- 5A8313	Dell Optiplex 330 PC (1)	562.20	562.20	39.35	601.55
	17" Flat Panel Monitor (1)	176.35	176.35	12.35	188.70
	Subtotal				790.25
Total					\$12,868.14

Approval to make these purchases is requested.

MEMORANDUM

TO: JANICE BELL, INTERIM PROCUREMENT MANAGER
FROM: JIM SCHAFER, IT MANAGER; MIKE UJCICH, CIO
SUBJECT: MULTIPLE APPLICATION SERVERS, OPERATION SYSTEMS AND VIRTUAL MACHINE (VM) SOFTWARE
DATE: 2/5/2008

Attached is a requisition for two servers and related software including VMWare for server **virtualization**, as summarized in Table 1. Funds for these items are in the FY 07/08 Budget in line item account number 1000-102100-5A8036. The purchases are recommended to be made from Dell Computer Company under state contract NASPOWSCA # A63307.

Table 1.
Multiple-Application Servers and Related Software

Item	Qty	Unit Price	Subtotal	Sales Tax	Total
Multiple-Application Servers	2	\$9,283.00	\$18,566.00	\$1,299.62	\$19,865.62
VMWare V13 Accelerator Kit & Support/Subscription	1	\$4,204.04	4,242.04	296.94	\$ 4,538.98
Windows Server Enterprise 2003	1	\$1,943.96	1,943.96	136.08	\$ 2,080.04
Total			\$24,752.00	\$1,732.64	\$26,484.64

The intent in purchasing two multiple-application servers is to replace a number of application servers that will be coming out of warranty over a period of three years. Ultimately, we anticipate that these two servers will provide the platform for eight to ten applications.

Three IT objectives will be accomplished by implementation of this plan.

1. **Enterprise Architecture.** By consolidating multiple applications onto a large server rather than running them on department-level individual servers, fewer servers will need to be purchased, maintained and managed, resulting in a cost savings.
2. **Failover / Redundancy.** If a component on the first server fails, the second server takes over and continues to operate without the application “going down”, resulting in high availability of services.
3. **Simplicity.** By backing up two rather than multiple servers, the backup process is streamlined and simplified, resulting in more efficient and effective disaster recovery.

Because of results like these across the IT industry, **virtualization** has become an industry standard. It will be introduced at Lexington County through this purchase. The average acquisition cost savings as a result of virtualization is 20% to 25% over the cost of the traditional one-server-per-application model. We expect to realize savings of this magnitude as well.

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: February 1, 2008

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

SUBJECT: Security Locks – Cayce/West Columbia Library

We received a purchase request for Security Locks for the Cayce/West Columbia Library. The County received four (4) bids (see attached bid tabulation).

It is our recommendation to award this bid to Triangle Safe & Lock as the lowest responsible bidder for a total amount of \$6,972.23 including applicable sales tax.

Funds are appropriated in the following account:

2300-230099-5A8530		
Library Services	Security Locks – Cayce/West Columbia Library	\$6,972.23

I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
Dan MacNeill, Library Director

County of Lexington

Bid Tabulation

SECURITY LOCKS - CAYCE/WEST COLUMBIA LIBRARY

Quantity	Description	Triangle Safe & Lock		Arc One		Cook Broadman		The Key Shop	
		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Security Locks	\$6,972.23	\$6,972.23	\$6,985.36	\$6,985.36	\$7,029.00	\$7,029.00	\$7,935.50	\$7,935.50

Quotes received: January 22, 2008

Janice A. Bell, CPPB
Interim Procurement Manager

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: February 1, 2008

TO: Katherine L. Hubbard
County Administrator

THROUGH: Janice A. Bell, CPPB
Interim Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

SUBJECT: **EMS Supplies**
Bid No. B08037-01/02/08S
Public Safety/EMS

Competitive bids were solicited and advertised for EMS Supplies for Public Safety/EMS. Bidders were allowed to submit bids on one or a multiple of items, depending on the products that they can provide. We received eleven (11) bids of which four (4) were no bids (see attached bid tabulation). Bids were evaluated by Mike Gillis, Assistant Chief and Angela M. Seymour, Procurement Officer. It is our recommendation to make multiple awards to the lowest bidders meeting specifications for a total cost including sales tax of \$22,826.62 as follows:

Items #1-2, #7-9, #11, #28, #29, #32-33, #36-37, #40-41, #43-44, #46	Henry Schein Inc.	\$4,649.83
Items #3- 6, #10, #14-16, #18, #20-22, #30 #34, #39, #47, #49, #54, #56-57	Southeastern Emergency Equipment	\$14,137.51
Items #12, #17, #26, #38, #42, #45, #48, #50	Moore Medical	\$2,801.93
Items #13, #19, #31	Tri-Anim Health Services, Inc.	\$173.94
Item #27	School of Health	\$845.13
Item #35	Suncoast Surgical	\$218.28

Funds are appropriated in the following accounts:

Supplemental Homeland Security		
2477-131400-525500	Laundry and Linen Service	\$819.30
2477-131400-5A7532	Medical Supplies	\$15,210.29
2477-131400-5A7533	Equipment Bags and Kits	\$1,815.64
2477-131400-5A7538	Portable Lighting	\$164.35
2477-131400-5A7541	Pulse Oximeter and Accessories	\$382.53
2477-131400-5A7545	(3) Portable Ventilators	\$4,434.51

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security
Chief Brian Hood, EMS Coordinator
Mike Gillis, Assistant Chief

County of Lexington

Bid Tabulation

B08037

ams

01/02/08

BID: B08037-01/02/08S

EMS SUPPLIES

Item	Qty	Description	Laredal Medical		Armstrong Medical		Rescue Technology		Elk River, Inc	
				No Bid		No Bid		No Bid		No Bid
1	500	Disposable Bed Sheets		No Bid		No Bid		No Bid		No Bid
2	150	Disposable Surgical Towels		No Bid		No Bid		No Bid		No Bid
3	1000	Disposable Wash Clothes		No Bid		No Bid		No Bid		No Bid
4	20	Disposable Laryngoscope Kit		No Bid		No Bid		No Bid		No Bid
5	80	Disposable Laryngoscope Blades		No Bid		No Bid		No Bid		No Bid
6	10	Magill Forceps Adult		No Bid		No Bid		No Bid		No Bid
7	10	Magill Forceps Pediatric		No Bid		No Bid		No Bid		No Bid
8	9	Flotec Oxygen Regulator		No Bid		No Bid		No Bid		No Bid
9	9	Aluminum Oxygen Cylinders		No Bid		No Bid		No Bid		No Bid
10	1	"M" tank Regulator		No Bid		No Bid		No Bid		No Bid
11	1	"M" tank Cylinder Wrench		No Bid		No Bid		No Bid		No Bid
12	1	Oxygen tubing connector		No Bid		No Bid		No Bid		No Bid
13	24	Plastic Barbed Connector		No Bid		No Bid		No Bid		No Bid
14	1	Oxygen Cylinder M size		No Bid		No Bid		No Bid		No Bid
15	100	Morrison Corrugated Splints		No Bid		No Bid		No Bid		No Bid
16	3	Nonin Brand Pulse Oximeter		No Bid		No Bid		No Bid		No Bid
17	2	Laerdal Compact Suction Unit		No Bid		No Bid		No Bid		No Bid
18	1	Oxygen Delivery System		No Bid		No Bid		No Bid		No Bid
19	12	Disposable Pressure Infuser Bag		No Bid		No Bid		No Bid		No Bid
20	10	Wooden Tongue Blades		No Bid		No Bid		No Bid		No Bid
21	576	A-Pack Ready Meal MRE		No Bid		No Bid		No Bid		No Bid
22	1	18" Duro-Trac Wheelchair		No Bid		No Bid		No Bid		No Bid
23	5	"EZ-IO" Intraosseous driver		No Bid		No Bid		No Bid		No Bid
24	50	Adult needles for "EZ-IO"		No Bid		No Bid		No Bid		No Bid
25	15	Pediatric needles for "EZ-IO"		No Bid		No Bid		No Bid		No Bid
26	20	IV Stand, 2 hook 4 caster		No Bid		No Bid		No Bid		No Bid
27	4	Battery powered thermometer		No Bid		No Bid		No Bid		No Bid
28	35	Digital Oral/Rectal Thermometer		No Bid		No Bid		No Bid		No Bid
29	6	Hypothermia Thermometer		No Bid		No Bid		No Bid		No Bid
30	1000	Patient Identification band		No Bid		No Bid		No Bid		No Bid
31	20	Esophageal Intubation Detector		No Bid		No Bid		No Bid		No Bid
32	50	Blood Collection Needle Safe		No Bid		No Bid		No Bid		No Bid
33	100	Vacutainer 21g x 1" sample needle		No Bid		No Bid		No Bid		No Bid
34	100	Vacutainer Luer Adapter		No Bid		No Bid		No Bid		No Bid
35	3	Otoscope/Ophthalmoscope		No Bid		No Bid		No Bid		No Bid
36	10	Hospital Privacy Screen		No Bid		No Bid		No Bid		No Bid
37	10	30ml Medicine Cup		No Bid		No Bid		No Bid		No Bid
38	400	Specimen cup with lid		No Bid		No Bid		No Bid		No Bid
39	200	Howard Leight Quiet™ Corded		No Bid		No Bid		No Bid		No Bid

40	200	Patient Examination Drape		No Bid		No Bid		No Bid		No Bid
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Item	Qty	Description	Laredal Medical		Armstrong Medical		Rescue Technology		Elk River, Inc	
				No Bid		No Bid		No Bid		No Bid
41	200	Patient Examination Drape		No Bid		No Bid		No Bid		No Bid
42	100	Hospital Gown		No Bid		No Bid		No Bid		No Bid
43	150	Sage Isolation Gown		No Bid		No Bid		No Bid		No Bid
44	1	Hare type Traction Splint		No Bid		No Bid		No Bid		No Bid
45	35	Gear Bag		No Bid		No Bid		No Bid		No Bid
46	2	TTR 152-ALS Ultra Roller Blue		No Bid		No Bid		No Bid		No Bid
47	10	Specimen Bag		No Bid		No Bid		No Bid		No Bid
48	25	Emesis Basin		No Bid		No Bid		No Bid		No Bid
49	25	Wash Basin		No Bid		No Bid		No Bid		No Bid
50	4	Biohazard Bag		No Bid		No Bid		No Bid		No Bid
51	60	Streamlight 3AAA Trident		No Bid		No Bid		No Bid		No Bid
52	4	36 Watt Daisy Chain Lighting		No Bid		No Bid		No Bid		No Bid
53	4	18 Watt sub unit for Daisy Chain		No Bid		No Bid		No Bid		No Bid
54	3	500 Watt Portable Halogen Tripod		No Bid		No Bid		No Bid		No Bid
55	30	Cold Weather Sleeping Bag		No Bid		No Bid		No Bid		No Bid
56	1	Pulse Monitor/Fetal Doppler		No Bid		No Bid		No Bid		No Bid
57	2	Ventilator		No Bid		No Bid		No Bid		No Bid

Item	Qty	Description	Moore Medical LLC		Suncoast Surgical		Southeastern Emergency		Henry Schein, Inc.	
				No Bid		No Bid		No Bid		No Bid
1	500	Disposable Bed Sheets		No Bid	\$ 3.00	\$ 1,500.00	\$ 2.37	\$ 1,185.00	\$ 1.16	\$ 580.00
2	150	Disposable Surgical Towels		No Bid	\$ 0.90	\$ 435.00	\$ 0.08	\$ 12.50	\$ 1.09	\$ 163.50
3	1000	Disposable Wash Clothes	\$ 18.80	\$ 37.60	\$ 0.03	\$ 32.50	\$ 0.02	\$ 22.20	\$ 0.03	\$ 30.00
4	20	Disposable Laryngoscope Kit	\$ 95.33	\$ 1,906.60		No Bid	\$ 68.10	\$ 1,362.00	\$ 69.30	\$ 1,386.00
5	80	Disposable Laryngoscope Blades	\$ 3.68	\$ 294.40		No Bid	\$ 4.01	\$ 320.80	\$ 4.18	\$ 334.40
6	10	Magill Forceps Adult	\$ 2.75	\$ 27.50	\$ 3.70	\$ 37.00	\$ 2.65	\$ 26.50	\$ 3.78	\$ 37.80
7	10	Magill Forceps Pediatric	\$ 2.83	\$ 28.30	\$ 3.70	\$ 37.00	\$ 2.65	\$ 26.50	\$ 2.26	\$ 22.60
8	9	Flotec Oxygen Regulator		No Bid		No Bid	\$ 169.95	\$ 1,529.55	\$ 147.03	\$ 1,323.27
9	9	Aluminum Oxygen Cylinders	\$ 41.49	\$ 497.88		No Bid	\$ 45.65	\$ 410.85	\$ 39.64	\$ 356.76
10	1	"M" tank Regulator		No Bid		No Bid	\$ 46.70	\$ 46.70	\$ 134.93	\$ 134.93
11	1	"M" tank Cylinder Wrench		No Bid		No Bid	\$ 6.06	\$ 6.06	\$ 3.62	\$ 3.62
12	1	Oxygen tubing connector	\$ 27.65	\$ 27.65		No Bid	\$ 0.16	\$ 0.16	\$ 27.83	\$ 27.83
13	24	Plastic Barbed Connector	\$ 0.45	\$ 10.80		No Bid	\$ 0.31	\$ 7.44	\$ 0.79	\$ 18.96
14	1	Oxygen Cylinder M size	\$ 225.05	\$ 225.05		No Bid	\$ 167.25	\$ 167.25		No Bid
15	100	Morrison Corrugated Splints	\$ 5.59	\$ 255.00		No Bid	\$ 1.33	\$ 133.14	\$ 4.63	\$ 463.00
16	3	Nonin Brand Pulse Oximeter		No Bid		No Bid	\$ 815.20	\$ 2,445.60	\$ 948.67	\$ 2,846.01
17	2	Laerdal Compact Suction Unit	\$ 393.22	\$ 786.44		No Bid	\$ 501.15	\$ 1,002.30	\$ 421.09	\$ 842.18
18	1	Oxygen Delivery System		No Bid		No Bid	\$ 954.45	\$ 954.45		No Bid
19	12	Disposable Pressure Infuser Bag	\$ 12.85	\$ 154.20		No Bid	\$ 12.89	\$ 154.68	\$ 11.72	\$ 140.64

20	10	Wooden Tongue Blades	\$ 2.84	\$ 28.40		No Bid	\$ 2.06	\$ 20.60	\$ 3.01	\$ 30.10
21	576	A-Pack Ready Meal MRE		No Bid		No Bid	\$ 4.75	\$ 2,736.00		No Bid

Item	Qty	Description	Moore Medical LLC		Suncoast Surgical		Southeastern Emergency		Henry Schein, Inc.	
22	1	18" Duro-Trac Wheelchair	\$ 127.17	\$ 127.17	\$ 133.00	\$ 133.00	\$ 100.00	\$ 100.00	\$ 146.47	\$ 146.47
23	5	"EZ-IO" Intraosseous driver		No Bid		No Bid		No Bid		No Bid
24	50	Adult needles for "EZ-IO"		No Bid		No Bid		No Bid		No Bid
25	15	Pediatric needles for "EZ-IO"		No Bid		No Bid		No Bid		No Bid
26	20	IV Stand, 2 hook 4 caster	\$ 19.62	\$ 392.40	\$ 30.00	\$ 1,600.00	\$ 28.80	\$ 576.00	\$ 27.99	\$ 559.80
27	4	Battery powered thermometer	\$ 239.44	\$ 957.76	\$ 200.00	\$ 800.00	\$ 199.60	\$ 835.60	\$ 202.40	\$ 809.60
28	35	Digital Oral/Rectal Thermometer	\$ 9.55	\$ 334.25	\$ 4.99	\$ 174.65	\$ 5.10	\$ 178.50	\$ 4.59	\$ 160.65
29	6	Hypothermia Thermometer		No Bid	\$ 5.80	\$ 34.80	\$ 4.80	\$ 28.80	\$ 2.44	\$ 14.64
30	1000	Patient Identification band		No Bid		No Bid	\$ 66.00	\$ 132.00		No Bid
31	20	Esophageal Intubation Detector	\$ 65.57	\$ 1,131.40		No Bid	\$ 3.07	\$ 61.40	\$ 3.83	\$ 76.60
32	50	Blood Collection Needle Safe	\$ 67.93	\$ 6,793.00		No Bid	\$ 0.37	\$ 18.50	\$ 0.29	\$ 14.50
33	100	Vacutainer 21g x 1" sample needle	\$ 14.27	\$ 1,427.00		No Bid	\$ 5.93	\$ 5.93	\$ 0.05	\$ 5.00
34	100	Vacutainer Luer Adapter	\$ 17.39	\$ 1,739.00		No Bid	\$ 10.49	\$ 10.49	\$ 0.25	\$ 25.00
35	3	Otoscope/Ophthalmoscope		No Bid	\$ 68.00	\$ 204.00	\$ 174.56	\$ 523.68	\$ 116.40	\$ 349.20
36	10	Hospital Privacy Screen	\$ 164.92	\$ 1,649.92	\$ 114.00	\$ 1,140.00	\$ 85.85	\$ 858.50	\$ 67.60	\$ 676.00
37	10	30ml Medicine Cup	\$ 0.70	\$ 7.00	\$ 1.00	\$ 10.00	\$ 7.50	\$ 15.00	\$ 0.63	\$ 6.30
38	400	Specimen cup with lid	\$ 9.67	\$ 38.68	\$ 0.26	\$ 104.00	\$ 18.81	\$ 75.24	\$ 0.18	\$ 72.00
39	200	Howard Leight Quiet™ Corded	\$ 38.79	\$ 7,758.00		No Bid	\$ 1.60	\$ 32.00	\$ 0.19	\$ 38.00
40	200	Patient Examination Drape	\$ 11.84	\$ 2,368.00	\$ 0.38	\$ 75.20	\$ 15.55	\$ 62.20	\$ 0.16	\$ 32.00
41	200	Patient Examination Drape	\$ 11.73	\$ 2,346.00	\$ 0.15	\$ 29.98	\$ 12.00	\$ 24.00	\$ 0.12	\$ 24.00
42	100	Hospital Gown	\$ 4.41	\$ 441.00		No Bid	\$ 4.97	\$ 497.00	\$ 0.98	\$ 98.00
43	150	Sage Isolation Gown	\$ 3.38	\$ 507.00		No Bid	\$ 2.90	\$ 8.70	\$ 0.97	\$ 145.50
44	1	Hare type Traction Splint	\$ 144.97	\$ 144.97		No Bid	\$ 166.66	\$ 166.66	\$ 100.29	\$ 100.29
45	35	Gear Bag	\$ 25.74	\$ 900.90		No Bid	\$ 30.62	\$ 1,071.70	\$ 27.87	\$ 975.45
46	2	TTR 152-ALS Ultra Roller Blue		No Bid		No Bid	\$ 369.45	\$ 738.80	\$ 358.50	\$ 717.00
47	10	Specimen Bag	\$ 5.24	\$ 52.40		No Bid	\$ 34.15	\$ 34.15		No Bid
48	25	Emesis Basin	\$ 0.08	\$ 2.00	\$ 0.29	\$ 7.25	\$ 0.13	\$ 3.25	\$ 0.08	\$ 2.00
49	25	Wash Basin	\$ 0.10	\$ 2.50	\$ 1.50	\$ 37.50	\$ 0.53	\$ 13.25	\$ 0.76	\$ 19.00
50	4	Biohazard Bag	\$ 7.39	\$ 29.56	\$ 10.00	\$ 40.00	\$ 8.60	\$ 34.40	\$ 10.78	\$ 43.12
51	60	Streamlight 3AAA Trident		No Bid		No Bid		No Bid		No Bid
52	4	36 Watt Daisy Chain Lighting		No Bid		No Bid		No Bid		No Bid
53	4	18 Watt sub unit for Daisy Chain		No Bid		No Bid		No Bid		No Bid
54	3	500 Watt Portable Halogen Tripod		No Bid		No Bid	\$ 51.20	\$ 153.60		No Bid
55	30	Cold Weather Sleeping Bag		No Bid		No Bid		No Bid		No Bid
56	1	Pulse Monitor/Fetal Doppler		No Bid	\$ 379.00	\$ 379.00	\$ 357.50	\$ 357.50	\$ 487.07	\$ 487.07
57	2	Ventilator	\$ 2,078.77	\$ 6,236.31		No Bid	\$ 2,072.20	\$ 4,144.40	\$ 2,106.91	\$ 6,320.73

Item	Qty	Description	Bound Tree Medical		Tri-Anim Health Services		School Health Corporation	
1	500	Disposable Bed Sheets		No Bid	\$ 2.71	\$ 1,360.00		No Bid
2	150	Disposable Surgical Towels		No Bid		No Bid		No Bid
3	1000	Disposable Wash Clothes		No Bid	\$ 0.36	\$ 36.20		No Bid
4	20	Disposable Laryngoscope Kit		No Bid	\$ 75.00	\$ 1,500.00		No Bid
5	80	Disposable Laryngoscope Blades		No Bid	\$ 4.23	\$ 338.40		No Bid
6	10	Magill Forceps Adult	\$ 4.47	\$ 44.70	\$ 3.09	\$ 30.90		No Bid
7	10	Magill Forceps Pediatric	\$ 4.47	\$ 44.70	\$ 3.09	\$ 30.90		No Bid
8	9	Flotec Oxygen Regulator		No Bid		No Bid		No Bid
9	9	Aluminum Oxygen Cylinders	\$ 62.85	\$ 565.65	\$ 45.00	\$ 405.00		No Bid
10	1	"M" tank Regulator		No Bid	\$ 57.00	\$ 57.00		No Bid
11	1	"M" tank Cylinder Wrench		No Bid	\$ 3.98	\$ 3.98		No Bid
12	1	Oxygen tubing connector		No Bid	\$ 35.00	\$ 35.00		No Bid
13	24	Plastic Barbed Connector		No Bid	\$ 0.29	\$ 6.96		No Bid
14	1	Oxygen Cylinder M size		No Bid	\$ 205.20	\$ 205.20		No Bid
15	100	Morrison Corrugated Splints		No Bid	\$ 2.99	\$ 299.00		No Bid
16	3	Nonin Brand Pulse Oximeter	\$ 1,243.20	\$ 3,729.60		No Bid	\$ 1,067.00	\$ 3,201.00
17	2	Laerdal Compact Suction Unit	\$ 801.60	\$ 1,603.20	\$ 530.58	\$ 1,061.16	\$ 572.00	\$ 1,144.00
18	1	Oxygen Delivery System		No Bid	\$ 487.00	\$ 487.00		No Bid
19	12	Disposable Pressure Infuser Bag		No Bid	\$ 8.95	\$ 107.40		No Bid
20	10	Wooden Tongue Blades		No Bid	\$ 0.02	\$ 0.23		No Bid
21	576	A-Pack Ready Meal MRE		No Bid		No Bid		No Bid
22	1	18" Duro-Trac Wheelchair		No Bid		No Bid		No Bid
23	5	"EZ-IO" Intraosseous driver		No Bid		No Bid		No Bid
24	50	Adult needles for "EZ-IO"		No Bid		No Bid		No Bid
25	15	Pediatric needles for "EZ-IO"		No Bid		No Bid		No Bid
26	20	IV Stand, 2 hook 4 caster		No Bid		No Bid		No Bid
27	4	Battery powered thermometer	\$ 268.75	\$ 1,075.00	\$ 268.60	\$ 1,074.40	\$ 197.46	\$ 789.84
28	35	Digital Oral/Rectal Thermometer		No Bid	\$ 10.06	\$ 352.10		No Bid
29	6	Hypothermia Thermometer	\$ 7.99	\$ 47.94	\$ 5.92	\$ 35.52		No Bid
30	1000	Patient Identification band		No Bid		No Bid		No Bid
31	20	Esophageal Intubation Detector		No Bid	\$ 2.41	\$ 48.20		No Bid
32	50	Blood Collection Needle Safe		No Bid		No Bid		No Bid
33	100	Vacutainer 21g x 1" sample needle		No Bid	\$ 0.69	\$ 6.91		No Bid
34	100	Vacutainer Luer Adapter		No Bid	\$ 0.12	\$ 11.93		No Bid
35	3	Otoscope/Ophthalmoscope		No Bid	\$ 237.80	\$ 713.40		No Bid
36	10	Hospital Privacy Screen		No Bid		No Bid		No Bid

37	10	30ml Medicine Cup		No Bid		No Bid		No Bid
38	400	Specimen cup with lid		No Bid	\$ 0.20	\$ 80.00		No Bid
39	200	Howard Leight Quiet™ Corded		No Bid	0.2243	44.86		No Bid
40	200	Patient Examination Drape		No Bid	\$ 0.38	\$ 75.12		No Bid

Item	Qty	Description	Bound Tree Medical		Tri-Anim Health Services		School Health Corporation	
41	200	Patient Examination Drape		No Bid	\$ 0.17	\$ 33.14		No Bid
42	100	Hospital Gown		No Bid		No Bid		No Bid
43	150	Sage Isolation Gown		No Bid	\$ 1.32	\$ 198.00		No Bid
44	1	Hare type Traction Splint	\$ 215.60	\$ 215.60	\$ 130.58	\$ 130.58		No Bid
45	35	Gear Bag		No Bid		No Bid		No Bid
46	2	TTR 152-ALS Ultra Roller Blue		No Bid	\$ 405.40	\$ 810.80		No Bid
47	10	Specimen Bag		No Bid		No Bid		No Bid
48	25	Emesis Basin	\$ 0.29	\$ 7.25	\$ 0.13	\$ 3.25		No Bid
49	25	Wash Basin	\$ 0.81	\$ 20.25	\$ 0.65	\$ 16.25		No Bid
50	4	Biohazard Bag	\$ 0.20	\$ 0.80	\$ 0.09	\$ 0.35		No Bid
51	60	Streamlight 3AAA Trident		No Bid		No Bid		No Bid
52	4	36 Watt Daisy Chain Lighting		No Bid		No Bid		No Bid
53	4	18 Watt sub unit for Daisy Chain		No Bid		No Bid		No Bid
54	3	500 Watt Portable Halogen Tripod		No Bid		No Bid		No Bid
55	30	Cold Weather Sleeping Bag		No Bid		No Bid		No Bid
56	1	Pulse Monitor/Fetal Doppler		No Bid		No Bid		No Bid
57	2	Ventilator		No Bid	\$ 2,291.00	\$ 4,582.00		No Bid

Elk River, Inc and Rescue Technology stated "no bid" for the reason of they do not offer the product.

Laerdal and Armstrong Medical Industries did not state reason for "no bid".

Item 41 - Tie bid between Southeastern Emergency and Henry Schein Inc. tie bid was broken by a flip of a coin the Procurement Officer. Awarded to Henry Schein, Inc.

Item 48 - Tie bid between Moore Medical LLC and Henry Schein Inc. tie bid was broken by a flip of a coin the Procurement Officer. Awarded to Moore Medical LLC. .

Bids Opened: January 2, 2008

Angela M. Seymour
Procurement Officer

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: January 31, 2008

TO: Katherine L. Hubbard
County Administrator

THROUGH: Janice A. Bell, CPPB
Interim Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

SUBJECT: **EMS Supplies**
Bid No. B08039-01/24/08S
Public Safety/EMS

Competitive bids were solicited and advertised for EMS Supplies for Public Safety/EMS. Bidders were allowed to submit bids on one or a multiple of items, depending on the products that they can provide. We received twelve (12) bids of which two (2) were no bids (see attached bid tabulation). Bids were evaluated by Eric Kehl, Logistics Coordinator and Angela M. Seymour, Procurement Officer. It is our recommendation to make multiple awards to the lowest bidders meeting specifications for a total cost including sales tax of \$23,023.76 as follows:

Items #1, #3, #8, #9, #17-18, #26	Henry Schein Inc.	\$5,150.25
Items #2, #4, #6, #14-16, #19-23	Southeastern Emergency Equipment	\$8,909.70
Items #5, #11-13, #25	Tri-Anim Health Services, Inc.	\$1,140.80
Items #7 & #10	Moore Medical	\$205.11
Item #27	Bound Tree Medical	\$7,617.90

Funds are appropriated in the following accounts:

1000-131400-5A8109	Spinal & Extremity Immobilization Devices	\$7,326.85
1000-131400-5A8110	Airway Instruments	\$1,629.00
1000-131400-5A8111	(2) Auto External Defibrillators	\$1,170.00
1000-131400-5A8116	(2) Pulse Oximeters & Accessories	\$3,381.70
1000-131400-5A8107	Biomedical Accessories	\$1,600.71
1000-131400-5A8108	Equipment Bags	\$297.60
1000-131400-5A8130	(6) Automatic External Defibrillators	\$7,617.90

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
Chief Bruce Rucker, Assistant Sheriff/Director of Public Safety & Homeland Security
Chief Brian Hood, EMS Coordinator
Eric Kehl, Logistics Coordinator

County of Lexington

Bid Tabulation

BID: B08039-01/24/08S

EMS SUPPLIES

	Qty	Description	Home Aid Healthcare		Southeastern Emergency Equipment		Bound Tree Medical		Laerdal	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	15	ProSlide Boards		No Bid	\$ 87.20	\$ 1,308.00	\$ 101.32	\$ 1,519.80		No Bid
2	180	Morrison Medical - Precaution Straps		No Bid	\$ 7.30	\$ 1,314.00	\$ 7.48	\$ 1,346.40		No Bid
3	8	Folding Emergency Stretcher	\$ 259.00	\$ 2,072.00	\$ 195.85	\$ 1,566.80		No Bid		No Bid
4	9	Morrison Soft Stretcher - Orange	\$ 104.00	\$ 936.00	\$ 77.00	\$ 699.30	\$ 105.67	\$ 951.00		No Bid
5	1	Morrison Soft Stretcher - Black	\$ 104.00	\$ 104.00		No Bid		No Bid		No Bid
6	16	Stryker Power Pro XE Stretcher		No Bid	\$ 94.25	\$ 1,508.00	\$ 119.64	\$ 1,914.24		No Bid
7	1	Reeves Flexible Stretcher	\$ 244.66	\$ 244.66	\$ 155.60	\$ 155.60	\$ 180.56	\$ 180.56		No Bid
8	4	FernoTrac Traction Splint Pediatric	\$ 298.78	\$ 1,195.12	\$ 237.50	\$ 950.00		No Bid		No Bid
9	18	Ferno Washington Airway Intubation		No Bid	\$ 45.00	\$ 810.00	\$ 59.83	\$ 1,076.94		No Bid
10	50	Small Rusch Laryngoscope Blade	\$ 3.72	\$ 186.00	\$ 1.21	\$ 60.50	\$ 1.37	\$ 68.50		No Bid
11	24	Miller Intubation Blades - 6 each in	\$ 62.00	\$ 1,488.00	\$ 14.60	\$ 350.04	\$ 44.36	\$ 1,064.64		No Bid
12	4	MacIntosh Intubation Blade size 4 Rusch	\$ 62.00	\$ 248.00	\$ 14.60	\$ 58.40	\$ 44.36	\$ 177.44		No Bid
13	12	Flotec Oxygen Regulator		No Bid	\$ 169.65	\$ 2,035.80	\$ 121.71	\$ 1,460.52		No Bid
14	8	FR2 AED replacement battery		No Bid	\$ 146.25	\$ 1,170.00	\$ 177.55	\$ 1,420.40		No Bid
15	2	Nonin SPO2/CO2 Monitor Model		No Bid	\$ 1,049.10	\$ 2,098.20	\$ 1,191.40	\$ 2,382.80		No Bid
16	10	Articulated Finger Clip		No Bid	\$ 128.35	\$ 1,283.50	\$ 155.00	\$ 1,550.00		No Bid
17	3	Articulated Finger Clip Adult Size		No Bid	\$ 128.35	\$ 385.05	\$ 155.00	\$ 465.00		No Bid
18	3	Articulated Finger Clip Pediatric Size		No Bid	\$ 128.35	\$ 385.05	\$ 155.03	\$ 465.09		No Bid
19	2	Philips ECG Trunk Cable		No Bid	\$ 149.95	\$ 299.90	\$ 160.17	\$ 320.34		No Bid
20	2	Philips 3 lead ECG Cable		No Bid	\$ 56.50	\$ 113.00	\$ 69.00	\$ 138.00		No Bid
21	2	Philips 7 lead ECG Cable		No Bid	\$ 74.55	\$ 149.10	\$ 80.74	\$ 161.48		No Bid
22	4	CPAP Quick Disconnect Supply Hose		No Bid	\$ 52.05	\$ 208.20	\$ 100.19	\$ 400.76		No Bid
23	50	Mabis HP/BP Fitting		No Bid	\$ 1.33	\$ 66.50	\$ 2.00	\$ 100.00		No Bid
24	4	Larescue Plus Equipment Bag		No Bid		No Bid		No Bid		No Bid
25	8	Reeves First Call Cab Bag		No Bid	\$ 24.60	\$ 196.80	\$ 32.07	\$ 256.56		No Bid
26	2	Stat Pack Backpack		No Bid	\$ 79.45	\$ 158.90	\$ 113.78	\$ 227.56		No Bid
27	6	Philips FR2 AED with Case and Battery		No Bid	\$ 1,641.25	\$ 9,847.50	\$ 1,269.65	\$ 7,617.90		No Bid
		Total		\$ 6,473.78		\$ 27,178.14		\$ 25,265.93		No Bid

	Qty	Description	Ever Ready First Aid		Moore Medical		Rescue Technology		Armstrong Medical	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	15	ProSlide Boards	\$ 150.00	\$ 2,250.00		No Bid		No Bid		No Bid
2	180	Morrison Medical - Precaution Straps	\$ 10.36	\$ 1,864.80	\$ 12.27	\$ 2,208.60		No Bid		No Bid
3	8	Folding Emergency Stretcher	\$ 190.54	\$ 1,524.32		No Bid	\$ 235.00	\$ 1,880.00		No Bid
4	9	Morrison Soft Stretcher - Orange	\$ 98.00	\$ 882.00	\$ 86.35	\$ 777.15		No Bid		No Bid
5	1	Morrison Soft Stretcher - Black	\$ 98.00	\$ 98.00	\$ 86.35	\$ 86.35		No Bid		No Bid
6	16	Stryker Power Pro XE Stretcher		No Bid	\$ 94.69	\$ 1,515.04		No Bid		No Bid
7	1	Reeves Flexible Stretcher	\$ 218.00	\$ 218.00	\$ 152.61	\$ 152.61	\$ 220.00	\$ 220.00		No Bid
8	4	FernoTrac Traction Splint Pediatric	\$ 215.90	\$ 863.60		No Bid	\$ 285.00	\$ 1,140.00		No Bid
9	18	Ferno Washington Airway Intubation	\$ 41.36	\$ 744.48		No Bid		No Bid		No Bid
10	50	Small Rusch Laryngoscope Blade	\$ 1.36	\$ 68.00	\$ 1.05	\$ 52.50		No Bid		No Bid
11	24	Miller Intubation Blades - 6 each in	\$ 18.72	\$ 449.28	\$ 12.91	\$ 309.84		No Bid		No Bid
12	4	MacIntosh Intubation Blade size 4 Rusch	\$ 18.72	\$ 74.88	\$ 12.91	\$ 51.64		No Bid		No Bid
13	12	Flotec Oxygen Regulator	\$ 161.00	\$ 1,932.00		No Bid		No Bid		No Bid
14	8	FR2 AED replacement battery		No Bid		No Bid		No Bid		No Bid
15	2	Nonin SPO2/CO2 Monitor Model	\$ 1,200.00	\$ 2,400.00		No Bid		No Bid		No Bid
16	10	Articulated Finger Clip		No Bid		No Bid		No Bid		No Bid
17	3	Articulated Finger Clip Adult Size	\$ 195.00	\$ 585.00		No Bid		No Bid		No Bid
18	3	Articulated Finger Clip Pediatric Size	\$ 197.00	\$ 591.00		No Bid		No Bid		No Bid
19	2	Philips ECG Trunk Cable		No Bid		No Bid		No Bid		No Bid
20	2	Philips 3 lead ECG Cable		No Bid		No Bid		No Bid		No Bid
21	2	Philips 7 lead ECG Cable		No Bid		No Bid		No Bid		No Bid
22	4	CPAP Quick Disconnect Supply Hose		No Bid		No Bid		No Bid		No Bid
23	50	Mabis HP/BP Fitting	\$ 2.00	\$ 100.00	\$ 1.61	\$ 80.50		No Bid		No Bid
24	4	Larescue Plus Equipment Bag		No Bid		No Bid		No Bid		No Bid
25	8	Reeves First Call Cab Bag	\$ 34.00	\$ 272.00	\$ 26.03	\$ 208.24	\$34.00	\$ 272.00		No Bid
26	2	Stat Pack Backpack	\$ 86.72	\$ 173.44	\$ 79.19	\$ 158.38	\$ 120.00	\$ 240.00		No Bid
27	6	Philips FR2 AED with Case and Battery		No Bid		No Bid		No Bid		No Bid
		Total		\$ 15,090.80		\$ 5,600.85		\$ 3,752.00		No Bid

	Qty	Description	Kentron Healthcare		Products Unlimited		Tri Anim Health Services, Inc.		Henry Schein Inc.	
							Unit Price	Total Price	Unit Price	Total Price
1	15	ProSlide Boards		No Bid	\$ 181.52	\$ 2,722.80	\$ 97.18	\$ 1,457.70	\$ 86.58	\$ 1,298.70
2	180	Morrison Medical - Precaution Straps	\$ 15.19	\$ 2,734.20	\$ 10.52	\$ 1,893.60	\$ 7.70	\$ 1,386.00	\$ 8.28	\$ 1,490.40
3	8	Folding Emergency Stretcher		No Bid	\$ 232.95	\$ 1,863.60		No Bid	\$ 181.16	\$ 1,449.28
4	9	Morrison Soft Stretcher - Orange	\$ 149.00	\$ 1,341.00	\$ 102.29	\$ 920.61	\$ 82.20	\$ 739.80	\$ 87.14	\$ 784.26
5	1	Morrison Soft Stretcher - Black		No Bid	\$ 102.29	\$ 102.29	\$ 82.20	\$ 82.20	\$ 87.14	\$ 87.14
6	16	Stryker Power Pro XE Stretcher		No Bid	\$ 136.62	\$ 2,185.92		No Bid	\$ 472.48	\$ 7,559.68
7	1	Reeves Flexible Stretcher		No Bid	\$ 240.21	\$ 240.21	\$ 199.39	\$ 199.39	\$ 156.27	\$ 156.27
8	4	FernoTrac Traction Splint Pediatric		No Bid	\$ 273.24	\$ 1,092.96	\$ 267.20	\$ 1,068.80	\$ 205.69	\$ 822.76
9	18	Ferno Washington Airway Intubation		No Bid	\$ 5.54	\$ 99.72	\$ 50.62	\$ 911.16	\$ 36.55	\$ 657.90
10	50	Small Rusch Laryngoscope Blade	\$ 9.95	\$ 238.80	\$ 2.19	\$ 109.50	\$ 1.46	\$ 73.00	\$ 1.10	\$ 55.00
11	24	Miller Intubation Blades - 6 each in MacIntosh Intubation Blade size 4 Rusch	\$ 9.95	\$ 39.80	\$ 37.15	\$ 891.60	\$ 7.95	\$ 190.80	\$ 31.06	\$ 745.44
12	4	Flotec Oxygen Regulator		No Bid	\$ 27.15	\$ 148.60	\$ 7.95	\$ 31.80	\$ 31.06	\$ 124.24
13	12	FR2 AED replacement battery		No Bid	\$ 152.32	\$ 1,827.84	\$ 58.00	\$ 696.00	\$ 86.61	\$ 1,039.32
14	8	Nonin SPO2/CO2 Monitor Model		No Bid	\$ 224.10	\$ 1,792.80		No Bid	\$ 176.82	\$ 1,414.56
15	2	Articulated Finger Clip		No Bid	\$ 1,252.96	\$ 2,505.92		No Bid	\$ 1,055.98	\$ 2,111.96
16	10	Articulated Finger Clip Adult Size		No Bid	\$ 180.16	\$ 1,801.60	\$ 140.85	\$ 1,408.50	\$ 165.01	\$ 1,650.10
17	3	Articulated Finger Clip Pediatric Size		No Bid	\$ 180.16	\$ 360.32	\$ 140.85	\$ 422.55	\$ 127.39	\$ 382.17
18	3	Philips ECG Trunk Cable		No Bid	\$ 171.90	\$ 515.70	\$ 140.85	\$ 422.55	\$ 127.28	\$ 381.84
19	2	Philips 3 lead ECG Cable		No Bid	\$ 234.91	\$ 469.82		No Bid		No Bid
20	2	Philips 7 lead ECG Cable		No Bid	\$ 80.24	\$ 160.48		No Bid		No Bid
21	2	CPAP Quick Disconnect Supply Hose		No Bid	\$ 105.92	\$ 211.84		No Bid		No Bid
22	4	Mabis HP/BP Fitting		No Bid		No Bid		No Bid		No Bid
23	50	Laescue Plus Equipment Bag		No Bid	\$ 1.85	\$ 92.50	\$ 1.88	\$ 94.00	\$ 1.48	\$ 74.00
24	4	Reeves First Call Cab Bag		No Bid		No Bid		No Bid		No Bid
25	8	Stat Pack Backpack		No Bid	\$ 36.27	\$ 290.16	\$ 17.50	\$ 140.00	\$ 41.92	\$ 335.36
26	2	Philips FR2 AED with Case and Battery		No Bid	\$ 99.97	\$ 199.94	\$ 84.11	\$ 168.22	\$ 78.80	\$ 157.60
27	6	Total		No Bid	\$ 308.09	\$ 1,848.54		No Bid	\$ 2,349.87	\$ 14,099.22
				\$ 4,353.80		\$ 24,348.87		\$ 9,492.47		\$ 36,877.20

**Armstrong Medical did not specify reason for no bid

**Laerdal specified that they were a no bid because a majority of their products are represented through their distributors.

Bids Opened: January 24, 2008

Angela M. Seymour
Procurement Officer

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: January 30, 2008

TO: Katherine L. Hubbard
County Administrator

THROUGH: Janice A. Bell, CPPB
Interim Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

SUBJECT: **MCI Trailer and Related Accessories**
Public Safety/EMS
Bid No. B08033-01/09/08S

Competitive bids were solicited and advertised for a MCI Trailer and Related Accessories for Public Safety/EMS. The County received two (2) bids (see attached bid tabulation).

Bids were evaluated by Chief Brian Hood, EMS Coordinator and Angela M. Seymour, Procurement Officer. It is recommended to award this bid to Southeastern Emergency Equipment as the lowest responsible bidder. The total cost including applicable sales tax is \$ 45,491.05.

Funds are appropriated in the following account:

2436-151200-5A8485	Supplemental Homeland Security Grant
MCI Trailer and Related Accessories	\$ 45,491.05

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security
Chief Brian Hood, EMS Coordinator

County of Lexington

Bid Tabulation

BID: B08033-01/09/08S

MCI Trailer and Related Accessories

Qty	Description	EMS Innovations		Southeastern Emergency Equipment	
		Unit Price	Total Price	Unit Price	Total Price
1	MCI Trailer and Related Accessories	\$ 41,682.24	\$ 41,682.24	\$40,506.00	\$40,506.00
1	Upgrade to 26' Awning		No Cost		No Cost
1	HVAC Heat Strip		\$1,300.00		\$450.00
1	30" x 60" Cart		No Cost		\$375.00
8	Interior Dome Lights		No Cost		No Cost
1	Generator		No Cost		\$1,800.00
1	Aluminum Tread Plate Replacement		\$2,500.00		-\$616.00
	Subtotal		\$45,482.24		\$42,515.00
	Tax		\$3,183.76		\$2,976.05
	Total		\$48,666.00		\$45,491.05

Bids Opened: January 9, 2008

Angela M. Seymour
Procurement Officer

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: February 1, 2008

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

SUBJECT: **(1) Portable Conventional Repeater with Accessories
Public Safety/Emergency Preparedness**

We received a purchase request for one (1) Portable Conventional Repeater with Accessories for Public Safety/Emergency Preparedness. This repeater will be purchased directly from the manufacturer (Motorola) through South Carolina State Contract #OIR2002.07. The total cost including applicable tax is \$22,712.37.

Funds are appropriated in the following account:

State Homeland Security Program Buffer Zone Protection Plan		
2482-131101-5A8488	(1) Portable Conventional Repeater with Accessories	\$22,712.37

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security
George Brothers, Homeland Security Officer
Mike McMasters, Emergency Response Coordinator

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: January 30, 2008

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

SUBJECT: **Homeland Security Equipment - Public Safety/Emergency Preparedness**

We received purchase requests from Major George Brothers, Homeland Security Officer for the purchase of Homeland Security Equipment for the Department of Public Safety/Emergency Preparedness. This equipment will be purchased from the manufacturers through the Federal 1122 Program/General Services Administration (GSA) contract numbers GS-35f0201K, GS-07-F0060H, GS07F-5787R, and GS-07F-0169M. These purchases will be processed through the County of Greenville, as they are the program administrators for the Federal 1122 program. The total cost of this equipment including applicable taxes is \$102,929.13.

Funds are appropriated in the following accounts:

State Homeland Security Program Zone Protection Plan

2482-131101-5A8486	(5) Night Vision Cameras with Accessories	\$21,309.05
2482-131101-5A8487	(3) Thermal Imaging Cameras with Accessories	\$31,817.52
2482-131101-5A8491	(11) Binoculars with Accessories	\$ 3,565.72
2482-131101-5A8489	(4) Close circuit TV with Accessories	\$46,236.84

I concur with the above recommendation and further recommend that these purchases be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator
Chief Bruce Rucker, Assistant Sheriff/Director of Public Safety and Homeland Security
Major George Brothers, Homeland Security Officer

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: January 30, 2008

TO: Katherine L. Hubbard
County Administrator

THROUGH: Janice A. Bell, CPPB
Interim Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

SUBJECT: **(3) 1500 GPM Pumpers; (2) 1500 GPM Tankers; and (1) Wildland Firefighting Vehicle**
Public Safety / Fire Service
B08025-12/18/07B

Competitive bids were solicited and advertised for three (3) 1500 GPM Pumpers; two (2) 1500 GPM Tankers; and one (1) Wildland Firefighting Vehicle for Public Safety/Fire Service. The bid document was set up to provide pricing for pumper equipment as an option. The new tankers will carry 1500 gallons of water instead of 1000 gallons, which in some cases reduces the number of tankers that are needed to obtain necessary water supply. These pumpers have an anticipated life expectancy of approximately 12-15 years. We received two (2) bids (see attached bid tabulation).

Bids were evaluated by Russell Rawl, Fire Service Coordinator; Ellis Gammons, Fleet Manager; and Angela M. Seymour, Procurement Officer. It is our recommendation to award the three (3) Pumpers, optional equipment, and two (2) Tankers to KME Fire Apparatus for a total cost of \$1,428,569.56 including all applicable sales tax. We recommend awarding the Wildland Firefighting Vehicle to Crimson Fire for a total cost of \$90,081.00 including all applicable sales tax. The total cost of this purchase will be \$1,518,650.56 including all applicable sales tax.

Funds are appropriated in the following accounts:

1000-131500-5A8132	(2) Pumpers	\$671,690.56
1000-131500-5A8133	(1) Tanker	\$210,516.86
1000-131500-5A8506	(1) Pumper – Corley Mill	\$335,845.28
1000-131500-5A8507	(1) Tanker – Corley Mill	\$210,516.86
1000-131500-5A7105	(1) Wildland Truck	\$90,081.00

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

Attachment

copy: Larry Porth, Director of Finance / Assistant County Administrator
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security
Russell Rawl, Fire Service Coordinator
Ellis Gammons, Fleet Manager

**County of Lexington
Bid Tabulation**

BID: B08012-12/18/07B

Pumpers, Tankers, and Wildland Firefighting Vehicles

Qty	Description	Kovach Mobile Equipment		Crimson Fire	
1	1500 GMP Pumper	\$322,471.34	\$322,471.34	\$341,204.00	\$341,204.00
	Tax		\$300.00		\$300.00
	Total		\$322,771.34		\$341,504.00
2	(Two) 1500 GMP Pumpers	\$319,958.84	\$639,917.68	\$338,693.00	\$677,386.00
	Tax		\$600.00		\$600.00
	Total		\$640,517.68		\$677,986.00
3	(Three) 1500 GMP Pumpers	\$318,451.34	\$955,354.02	\$336,182.00	\$1,008,546.00
	Tax		\$900.00		\$900.00
	Total		\$956,254.02		\$1,009,446.00
1	1500 GMP Tanker	\$211,221.86	\$211,221.86	\$234,308.00	\$234,308.00
	Tax		\$300.00		\$300.00
	Total		\$211,521.86		\$234,608.00
2	(Two) 1500 GMP Tankers	\$210,216.86	\$420,433.72	\$231,295.00	\$465,590.00
	Tax		\$600.00		\$600.00
	Total		\$421,033.72		\$466,190.00
1	Wildland Firefighting Vehicle	\$91,930.00	\$91,930.00	\$89,781.00	\$89,781.00
	Tax		\$300.00		\$300.00
	Total		\$92,230.00		\$90,081.00
	Option #1				
	Option Per Pumper				
12	100' 5" Nitrile Rubber	\$602.00	\$7,224.00	\$689.66	\$8,275.92
1	50' 5" Nitrile Rubber	\$378.00	\$378.00	\$620.69	\$620.69
1	25' 5" Nitrile Rubber	\$276.00	\$276.00	\$574.71	\$574.71
2	5" Storz Elbow	\$112.50	\$225.00	\$172.42	\$344.83
1	5-Way Manifold	\$1,064.41	\$1,064.41	\$1,091.95	\$1,091.95
1	5" Storz Elbow	\$642.00	\$642.00	\$431.03	\$431.03
1	4 Storz Span Wrech	\$56.45	\$56.45	\$68.97	\$68.97
1	5" Storz 6" NST Male	\$113.38	\$113.38	\$132.18	\$132.18
1	Ziameter Strainer	\$637.50	\$637.50	\$639.08	\$639.08
1	Flat Head Axe	\$39.32	\$39.32	\$77.01	\$77.01
1	Pick Head Axe	\$45.73	\$45.73	\$91.95	\$91.95
2	Axe Blade Holder	\$23.78	\$47.56	\$19.54	\$39.08
2	Axe Handle Bracket	\$23.78	\$47.56	\$20.69	\$41.38
1	Pick Head Axe Guard	\$8.70	\$8.70	\$34.48	\$34.48
1	6" Fiberglass Pole	\$49.39	\$49.39	\$52.87	\$52.87
1	10" Fiberglass Pole	\$65.85	\$65.85	\$64.37	\$64.37
2	Wheel Chock	\$203.96	\$407.92	\$209.20	\$418.40
2	Mounting Brackets	\$64.02	\$128.04	\$70.11	\$140.22
1	Deluge Gun w/staking tips	\$2,797.63	\$2,797.63	\$2,137.93	\$2,137.93
1	Deluge Gun w/dual intakes	Included with staking tips	Included with staking tips	\$1,017.24	\$1,017.24
1	Fog Nozzle	\$829.57	\$829.57	\$942.53	\$942.53
1	Hydrant Holder	\$132.62	\$132.62	\$145.98	\$145.98
	Installation		\$37.50		Included
2	Chainsaw Bracket	\$105.18	\$210.36	\$114.94	\$229.88
	Installation		\$75.00		Included
3	Post Mount, 1 1/2 x 1 3/4	\$19.20	\$57.60	\$68.97	\$206.91
	Installation		\$56.25		Included
2	Post Mount, 2 1/2	\$21.95	\$43.90	\$28.74	\$57.48
	Installation		\$37.50		Included
1	Bolt Cutter Bracket	\$60.36	\$60.36	\$74.71	\$74.71
	Installation		\$37.50		Included
1	Hook Bracket	\$15.54	\$15.54	\$18.39	\$18.39
	Installation		\$18.75		Included
1	Rescue Axe Bracket	\$18.29	\$18.29	\$20.69	\$20.69
	Installation		\$18.75		Included

1	Marriage Set Bracket	\$106.09	\$106.69	\$120.69	\$120.69
	Installation		\$75.00		Included

Qty	Description	Kovach Mobile Equipment		Crimson Fire	
1	Sledge Hammer Bracket	\$65.85	\$65.85	\$66.67	\$66.67
	Installation		\$37.50		Included
1	Hose Clamp Bracket	\$50.95	\$50.95	\$34.48	\$34.48
	Installation		\$22.50		Included
2	Storz Bracket	\$18.29	\$36.58	\$68.97	\$137.94
	Installation		\$45.00		Included
7	Tri-Lock Bracket	\$33.84	\$236.88	\$75.86	\$531.02
	Installation		\$157.50		Included
1	Crow Bar Handle	\$32.43	\$32.43	\$41.38	\$41.38
	Installation		\$36.00		Included
1	Spanner Set	\$56.45	\$56.45	\$34.48	\$34.48
	Installation		\$22.50		Included
2	Wrench Set	\$66.59	\$133.18	\$82.76	\$165.52
	Installation		\$75.00		Included
4	Tires	No Bid	No Bid	\$38.50	\$154.00
	Manufacturer & Model #		No Bid	Goodyear	G291
	Installation		No Bid		Included
	Total		\$17,093.94		\$19,277.04
	Option #1				
	Option per Wildland Tanker				
1	BD18 Gasoline Engine	-\$5,000.00	-\$5,000.00	-\$1,500.00	-\$1,500.00
	Total		-\$5,000.00		-\$1,500.00

Bids Opened: December 18, 2007 @ 3:00 PM

Angela M. Seymour
Procurement Officer

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: January 30, 2008

TO: Katherine L. Hubbard
County Administrator

THROUGH: Janice A. Bell, CPPB
Interim Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

**SUBJECT: Replacement Motorgraders
Public Works
Bid No. B08038-01/15/08S**

Competitive bids were solicited and advertised for three (3) Replacement Motorgraders for Public Works Department. The County received five (5) bids of which two (2) were no bids (see attached bid tabulation).

John Fechtel, Director of Public Works; Ellis Gammons, Fleet Manager; and Angela M. Seymour, Procurement Officer evaluated the bids. It is recommended to award this bid to Van Lott, Inc. as the lowest responsible bidder. The total cost including applicable sales tax for this equipment is \$560,222.04. There will be a 10-year buy back guarantee in the amount of \$72,000.00 for each motorgrader.

Funds are appropriated in the following account:

1000-121300-5A8078	(2) Replacement Motorgraders	\$ 373,481.36
1000-121300-5A8060	(1) Replacement Motorgrader	\$ 186,740.68

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

Attachment

copy: Larry Porth, Director of Finance/Assistant County Administrator
John Fechtel, Director of Public Works/Assistant County Administrator
Ellis Gammons, Fleet Manager

County of Lexington

Bid Tabulation

BID: B08038-01/15/08S

Replacement Motorgrader

Qty	Description	Linder Industrial		Stafford		Van Lott, Inc.	
		Unit Price	Total	Unit Price	Total	Unit Price	Total
3	Replacement Motorgrader		No Bid		No Bid	\$ 174,524.00	\$ 523,572.00
	Manufacturer		No Bid		No Bid		John Deere
	Model		No Bid		No Bid		#770D
	Buyback Amount		No Bid		No Bid	\$ 72,000.00	\$ 216,000.00
	Buyback Time Period		No Bid		No Bid		10 Years
	Tax		No Bid		No Bid		\$ 36,650.04
	Total		No Bid		No Bid		\$ 560,222.04

Qty	Description	Van Lott, Inc. (Alternate)		Blanchard Machinery	
		Unit Price	Total	Unit Price	Total
3	Replacement Motorgrader	\$ 155,535.00	\$ 466,605.00	\$ 211,360.00	\$ 634,080.00
	Manufacturer		John Deere		Caterpillar
	Model		670D		12M
	Buyback Amount	\$ 67,000.00	\$ 201,000.00	\$ 90,000.00	\$270,000.00
	Buyback Time Period		10 Years		10 Years
	Tax		\$ 32,662.35		\$ 900.00
	Total		\$ 499,267.35		\$ 634,980.00

Van Lott, Inc. alternate bid does not meet specifications.

Any light construction equipment is over one hundred sixty net engine horsepower is to be charged the state tax amount of 7%.

Bids opened: January 15, 2008

Angela M. Seymour

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: February 1, 2008

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

SUBJECT: Fleet Vehicle Additions – Sheriff’s Department

We are in receipt of purchase requests for two (2) New Ford Crown Victoria Patrol Sedans for the Sheriff’s Department. These vehicles are being purchased from Vic Bailey Ford through South Carolina State Contract Number 08-S7611-A13381. These vehicles will require emergency equipment, which is available from Dana Safety Supply/DBA Palmetto Distributors through South Carolina State Contract Number 04-S6457-A10614. The installation of the emergency equipment and accessories will be purchased from Light-N-Up through County Contract Number C05011-02/09/05B. These vehicles are recommended and approved in accordance with the Fleet Management Policy by Ellis Gammons, Fleet Manager. The total cost including applicable sales tax is \$45,286.40.

It is recommended that the award be made to multiple vendors as follows:

Vic Bailey Ford	\$42,654.00
Dana Safety Supply	2,152.40
Light-N-Up	480.00

Funds are appropriated in the following accounts:

LE/Violence Against Women Act		
2456-151200-5A8498	(1) Vehicle with Emergency Equipment	\$22,643.20
LE/South Carolina Department of Juvenile Justice Contract		
2645-151200-5A8495	(1) Vehicle with Emergency Equipment	\$22,643.20

I concur with the above recommendation and further recommend that these purchases be placed on County Council’s agenda for their next scheduled meeting on February 12, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator
Sheriff James Metts
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security
Chief Keith Kirchner, Assistant Sheriff
Colonel Allan Paavel, Sheriff’s Department
Sylvia Dillon, Sheriff’s Department
Ellis Gammons, Fleet Manager

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: February 1, 2008

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

SUBJECT: (1) 800 MHZ Radio with Accessories
Sheriff's Department

We received a purchase request for one (1) 800 MHZ Radio with Accessories for the Sheriff's Department. This radio will be purchased directly from the manufacturer (Motorola) through South Carolina State Contract #OIR2002.07. The total cost including applicable tax is \$5,490.34.

Funds are appropriated in the following account:

LE/South Carolina Department of Juvenile Justice Contract		
2645-151200-5A8493	(1) 800 MHZ Radio with Accessories	\$5,490.34

I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator
Sheriff James Metts
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security
Chief Keith Kirchner, Assistant Sheriff
Colonel Allan Paavel, Sheriff's Department
Sylvia Dillon, Sheriff's Department

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8385

(F) 785-2240

DATE: January 31, 2008

TO: Katherine L. Hubbard
County Administrator

FROM: Janice A. Bell, CPPB
Interim Procurement Manager

SUBJECT: (3) Accurate Compactors / Sole Source Procurement - Solid Waste Management

We received a requisition from the Department of Solid Waste Management for the purchase of three (3) Accurate Compactors to be installed at the County's collection sites.

The purchase of these compactors has been deemed a Sole Source through Amick Equipment Company, as they are the sole authorized dealer for South Carolina.

The cost of the compactors is \$96,212.97 including shipping, installation, sales tax and one-year manufacturer's warranty.

Funds are appropriated in the following account:

5700-121203-5A8335	Solid Waste	(3) Solid Waste Compactors	\$96,212.97
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I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on February 12, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator
David Eger, Director of Solid Waste Management

Minutes are left out intentionally until approved by Lexington County Council. Upon Council's approval, the minutes will be available on the Internet.

ORDINANCE 07-11

AN ORDINANCE ADOPTING A SUPPLEMENTAL APPROPRIATION FOR FISCAL YEAR 2007-2008

Pursuant to the authority granted by the Constitution of the State of South Carolina and General Assembly of the State of South Carolina, be it ordained and enacted by the Lexington County Council as follows:

Section 1. Findings: Since the adoption of the annual budget for the Fiscal Year 2007-2008, County Council has determined that additional funding needs to be appropriated to meet certain needs of the County for Fiscal Year 2007-2008. County Council has further determined that additional appropriations may be made from the General Fund balance into specific accounts so as to meet any additional Fiscal Year 2007-2008 obligations of Lexington County.

NOW, THEREFORE, be it enacted by the County Council of Lexington County as follows:

County Council hereby makes a supplemental appropriation not to exceed the sum of \$1,500,000.00 (One Million, Five Hundred Thousand and No/100 Dollars) from the County General Fund balance to be used for the benefit of controlling the Lexington County pet population.

Enacted this _____ day of _____, 2008.

William C. "Billy" Derrick, Chairman

ATTEST:

Diana W. Burnett, Clerk

First Reading:

Second Reading:

Public Hearing:

Third & Final Reading:

Files w/Clerk of Court:

COMMITTEE REPORT

RE: Building Use and Naming Policy

DATE: February 1, 2008

COMMITTEE: Committee of the Whole

MAJORITY REPORT: Yes

The Committee of the Whole met on Tuesday, January 22, 2008, to review the proposed Lexington County Building Use and Naming Policy.

The Committee discussed in depth as to whether to remove the entire section of the **Building Naming** or a portion of the section.

The committee recommended removing only the following paragraph in the **Building Naming** section:

“A public building or part of a public building owned by the County may not be named for any living person who has served as a County/State/US elected official, officer, or employee unless at the time of the naming the person to be honored does not currently hold a public office and has not occupied public office for at least five (5) consecutive years.”

The committee also recommended that verbiage be included that “any building naming is subject to Council’s approval.”

The Committee voted unanimously to recommend that full Council adopt the proposed Lexington County Building Use and Naming Policy as amended.

Attached is a copy of the final revision of the County Building Use and Naming Policy.

(1) Attachment

LEXINGTON COUNTY BUILDING USE AND NAMING RULES, REGULATIONS & GUIDELINES – Revised 2/08

POLICY

This policy covers the use of those public facilities owned and operated by the County of Lexington. The rooms within these facilities are intended primarily for County related events. Other organizations may use the rooms subject to the regulations of this policy and availability.

Room Capacities

County Administration Building

- Council Chambers - 200 Max
- Committee Room - 55 Max
- Conference Room A - 41 Max
- Conference Room B - 33 Max

Marc H. Westbrook Lexington County Judicial Center (For County Use Only)

- Marc H. Westbrook Courtroom
- Grand Jury Room

Old Courthouse

- Main Courtroom - 309 Max

Auxiliary Administration Building (For County/Tenant Use Only)

- Conference Room - 100 Max

Library

- As determined by Library Board

REGULATIONS

- A. Programs sponsored or co-sponsored by the County have priority over other meetings. Certain time periods may be reserved on a regular basis for County uses and programs.
- B. The availability of the meeting rooms for County groups is as follows:
 1. The meeting rooms may be used by governmental organizations (local and state) and for public meetings called by governmental public officials.
 2. The meeting rooms are available for local groups or organizations (both non-profit and commercial) to hold educational, cultural, intellectual, or civic activities. These meetings must be held as

**LEXINGTON COUNTY BUILDING USE AND NAMING
RULES, REGULATIONS & GUIDELINES – Revised 2/08**

public meetings. Commercial groups may **not** use the meeting rooms for their own internal purposes such as staff training, planning sessions, or business meetings. No food may be served in the conference rooms.

3. The meeting rooms may **not** be used for the following activities:
 - Purely social events, unless sponsored by the County;
 - Dances or music recitals, unless sponsored by the County;
 - Money-raising events, projects, or programs, unless sponsored by the County;
 - Events which offer items or services for sale or which include overt solicitation of clients for products or services;
 - Administering tests or examinations;
 - Political campaigns;
 - Activities likely to disturb regular County functions.

C. Reservation requirements for non-County groups using the meeting rooms are as follows:

1. Reservations will be made on a first come basis, based on date of submission of request, with the understanding that County sponsored and related programs have first priority.
2. Reservations may not be made more than 90 days in advance. Reservations must be made in person or by telephone at the County Administration Building (803-785-8100). A group may have only one meeting scheduled on the calendar at any time.
3. A group must complete an application form to use the meeting room. This application is required to confirm any reservation request.
4. A group may not schedule regular meetings since that could interfere with County programs and deprive other qualified groups of the use of the rooms. If time and space permit, a group may schedule meetings designed as a limited series of parts, eg., Part One on Tuesday evening and Part Two on Thursday evening.
5. Meetings should be held during regular business hours. If necessary, meetings that continue after regular business hours may be scheduled. The group leader is responsible for securing the area, making sure all lights are out, cleaning up the room, and returning any key provided. The conference rooms in the

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Administration Building are available only during regular business hours.

6. For meetings that continue after regular business hours, the group leader must have a representative pick up the key (if necessary), along with the Checklist form, before the meeting. The group leader must complete and sign a Checklist form, which must be returned along with the key the next day.
 7. There is no fee to use the meeting rooms, but a deposit of \$100.00 must be provided to ensure that the rooms are cleaned up and the key (if provided) is returned. The deposit will be refunded when the Checklist and key are returned and the room and equipment are in good order.
- D. The following regulations apply to all Non-County related groups using the meeting rooms:
1. All meetings must be held as public meetings and be open to the press. Attendance may not be restricted in any way. Any advertisements relating to a meeting **must** include the following statement:

“This meeting is open to the public and is neither sponsored nor endorsed by Lexington County. Views expressed are those of the program sponsors and do not necessarily reflect the policies or opinions of the County.”
 2. No fees may be charged for admission to a meeting nor may a collection be taken or donations requested. Exceptions may be made for paid registration for educational workshops or County-sponsored programs. Actual cost of supplies for a project may be charged to participants.
 3. A group’s own equipment may be used only if there is no connection to the Internet. Information Service staff will not operate this equipment; therefore, the group must provide a qualified operator.
 4. Smoking and alcoholic beverages are not permitted.
 5. Groups may set up a meeting room as they desire (except that nothing may be attached to any wall), but they are responsible for returning the room to its previous set-up before leaving. County employees are **not** available to move tables or chairs or otherwise

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assist with setting up meeting rooms or returning them to their original set-up.

6. Groups may serve light refreshments in permitted areas and are responsible for clean up.
7. The meeting rooms and kitchens **must** be cleaned up by the group, including trash removal.
8. The number of people attending a meeting may be no more than the occupancy limit of the room.
9. A group will be charged actual costs for any damage done to the room or equipment, over and above regular clean-up.
10. The County reserves the right to deny use of the meeting rooms to any group that is disorderly or violates these regulations.
11. The County Administrator is granted discretion in interpreting the regulations on occasions when applicability of any regulation is unclear.

LIABILITY

The County allows the use of its facilities with the understanding from the User that the County accepts no responsibility for the personal safety of any person on the County premises, either inside or outside the building during that use. The County is not responsible for damage, loss, or theft of personal property.

RESTRICTIONS

- No Alcohol
- No Pets
- No Smoking within the building

SECURITY

All events scheduled after normal business hours, weekends and holidays will be required to have security. The security will be provided by Lexington County Sheriff's Department only at the current compensation rate per hour.

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RESERVATIONS

All reservations shall be made in writing. Reservation cannot be made more than 90 days in advance or less than 14 days prior to the event.

DURING REGULAR BUSINESS HOURS

The following buildings or rooms within the building are available for use during regular business hours. (Note: Rooms are reserved on a first come basis and County related meetings have priority.)

Administration Building: Council Chambers, Committee Room,
Conference Room 2 A, Conference Room 2 B

Judicial Center: Restricted to County use only

Old Courthouse: Main Courtroom

Auxiliary Administration Building: Restricted to County/Tenant Use only

Library: as determined by the Library Board

AFTER REGULAR BUSINESS HOURS, WEEKENDS & HOLIDAYS

Please make note that the County Administrator will have the final decision for reservations that are made for non-business hours.

Administration Building: Council Chambers, Committee Room, Conference Room 2 A,
Conference Room 2 B

Judicial Center: Restricted to County use only

Old Courthouse: Main Courtroom

Auxiliary Administration Building: Restricted to County/Tenant Use only.

Library: as determined by the Library Board

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BUILDING NAMING

The naming of Public Buildings shall be based on the following:

1. Rooms within public buildings may be named for individuals who have made exceptional contributions to the community such as:
 - a. The individual must have made a contribution to the community, which resulted in the improved well being of the citizens of Lexington County.
 - b. The individual must have been involved in Lexington County community affairs over a span of years that are sufficient for accomplishments and contributions to have taken place.
 - c. Individuals or families who have been involved in many facets of the community such as through service clubs, civic organizations, school community, multi cultural events and organizations, elected/appointed positions, military service, church community and non-profit groups; the nature of their involvement should be beyond that done in the normal course of their employment or voluntary work.
2. A public building should be named to reflect the functionality of the facility.

Honorary Naming – Lexington County considers the naming of a public building, part of a building or other property in honor of an individual to be one of the highest recognitions that the County can bestow. In that context, only in extraordinary circumstances will property be named to memorialize individuals who have made extraordinary contributions to the County. Persons considered for naming honors shall have been dedicated to the purpose, nature and mission of the County, and have achieved outstanding distinction through civic, intellectual or artistic contributions to the development of the area, state, and nation. All requests for naming a public building are subject to County Council’s approval.

Philanthropic Naming – Consideration for naming of a County building, part of a building or other property may be given in recognition of substantial financial gifts to the County. Individuals currently associated with the County can be so recognized.

The proposed name should enhance the public reputation of the institution.

1. Form of Naming Display
 - a. The official name of a building, in honor of an individual or in recognition of an appropriate donation, shall be determined by the County in cooperation with the donor.

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- b. The building sign will typically reflect only the surname of the honoree or donor. In addition, a suitable plaque can be located in the lobby or other appropriate interior location, giving the full name and a brief biography of the person. Plaques shall be designed and installed in accordance with the County Building or Zoning Guidelines.

DONOR RECOGNITION VERSUS PROPERTY NAMING

Donations received for equipping or furnishing a classroom, lab, or studio space, that do not include the cost of building or renovating the space, can be given recognition through an appropriate plaque or alternative means within or adjacent to the space. This shall not constitute the “naming” of the space and thus does not fall under the jurisdiction of the Naming Process. When the equipment or furnishing becomes outdated, dysfunctional or is retired, the recognition will be withdrawn. All such recognition must be consistent with County’s Guidelines and may be given for individual pieces of equipment, furnishings or the like within a room.

SIGNAGE

Advertisements for County sponsored events may be posted on County property with the permission of the County Administrator. Municipal events may be advertised on County property that is located within the municipality that is sponsoring the event with the permission of the County Administrator.

FLAGS

Flags are to be flown or lowered in accordance with State and Federal protocol.