

**AGENDA**  
**LEXINGTON COUNTY COUNCIL**  
**Committee Meetings**  
**Tuesday, September 22, 2009**  
**Second Floor - County Administration Building**  
**212 South Lake Drive, Lexington, SC 29072**  
**Telephone - 803-785-8103 -- FAX 803-785-8101**

**\*Times are tentatively scheduled committee meetings that may run behind or ahead of schedule; therefore, the times could change by as much as 30 minutes.**

**12:30 p.m. - 1:45 p.m. - Economic Development**

- (1) Batesburg-Leesville Industrial Park Grave Relocation Project Update - Economic Development - Chuck Whipple, Manager
- (2) Pelion Sewer Study - Economic Development - Chuck Whipple, Manager
- (3) Project CAT Request Update - Economic Development - Chuck Whipple, Manager and John Fachtel, Director, Public Works
- (4) Project Teepee Update - Economic Development - Chuck Whipple, Manager
- (5) Selection Process for Economic Development Ambassador - Economic Development - Chuck Whipple, Manager
- (6) Old Business/New Business
- (7) Adjournment

**1:45 p.m. - 2:00 p.m. - Planning & Administration**

- (1) Community Development Block Grant (CDBG) and HOME Investment Partnership Program Consolidated Annual Performance and Evaluation Report - Program Year 2008 (Goals 2&3) - Community Development - Ayesha Driggers, HOME Program Administrator .....**A**
- (2) Energy Efficiency and Conservation Block Grant (EECBG) Award (Goals 2&3) - Community Development - Katherine Hubbard, County Administrator.....**B**
- (3) Old Business/New Business - Land Use Growth
- (4) Adjournment

**2:00 p.m. - 2:55 p.m. - Justice**

- (1) Child Support and Family Court Case Management System (CFS Project) (Goal 2) - Clerk of Court - Beth Carrigg .....**C**
- (2) Forensic Death Investigator Grant Award (Goals 2&3) - Coroner's Office - Harry O. Harman, Coroner.....**D**
- (3) FY09 Justice Assistance Grant (JAG) Program Award (Goal 3) - Sheriff's Department -

- Col. Allan Paavel ..... **E**
- (4) Courthouse Security Enhancement Grant Award - Sheriff's Department (Goal 3) - Col. Allan Paavel ..... **F**
- (5) Gang Task Force Grant Award (Goal 3) - Sheriff's Department - Col. Allan Paavel..... **G**
- (6) US Marshal's Service District Fugitive Task Force (Goal 3) - Sheriff's Department - Col. Allan Paavel..... **H**
- (7) Old Business/New Business
- (8) Adjournment

**2:55 p.m. - 3:05 p.m. - Health & Human Services**

- (1) Midlands Regional Medical Assistance Team (RMAT) Grant Award (Goal 3) - Public Safety/EMS - Brian Hood, Coordinator ..... **I**
- (2) Town of Pelion Outdoor Burning Ordinance Enforcement (Goal 2) - Public Safety/Fire Service - Chief Russell Rawl, Coordinator..... **J**
- (3) Old Business/New Business - Lexington County Fire Code/Timber Cutting
- (4) Adjournment

**3:05 p.m. - 3:10 p.m. - Public Works**

- (1) Jesse's Way Bicycle Lane Dedication Along Blossom Street Bridge - Public Works - Jim Starling, Engineering Associate III..... **K**
- (2) Old Business/New Business - Traffic Congestion, Alternate Material for Road Swells, New Road - Corley Mill/Riverchase, Assessment of Ponds Inventory
- (3) Adjournment

**3:10 p.m. - 3:15 p.m. - Solid Waste**

- (1) SW/Processing Facility Application #SW09-03 - Pascon, LLC - 1<sup>st</sup> Reading - Solid Waste Management - Dave Eger, Director ..... **L**
- (2) Old Business/New Business
- (3) Adjournment

**3:15 p.m. - 3:20 p.m. - Airport**

- (1) Beacon Replacement at the Lexington County Airport at Pelion Grant Application (Goal 3) - Public Works - Jim Starling, Engineering Associate III ..... **M**

**3:20 p.m. - 4:15 p.m. - Committee of the Whole**

- (1) Lexington County Green Business Certification Program (Goal 2) - Solid Waste Management and Public Works - Megan Weidner, Recycling Coordinator and Synithia Williams, Environmental Coordinator.....N
- (2) Possible Executive Session if Time Permits
- (3) Old Business/New Business - Tax Installment Payments, Local Contractors Procurement Incentives
- (4) Adjournment

**GOALS**

- 1. Provide for public services to citizens of Lexington County.**
- 2. Manage growth to meet needs of Lexington County.**
- 3. Provide innovative Financial Management.**

**Economic Development**

B. Banning, Sr., Chairman  
J. Kinard, V Chairman  
B. Derrick  
J. Jeffcoat  
T. Cullum  
D. Summers

**Justice**

J. Kinard, Chairman  
S. Davis, V Chairman  
B. Derrick  
B. Keisler  
D. Summers

**Public Works**

T. Cullum, Chairman  
B. Derrick, V Chairman  
B. Keisler  
J. Carrigg, Jr.  
B. Banning, Sr.  
D. Summers

**Airport**

J. Carrigg, Jr., Chairman  
J. Kinard, V Chairman  
S. Davis  
J. Jeffcoat  
D. Summers

**Planning & Administration**

S. Davis, Chairman  
J. Carrigg, Jr., V Chairman  
B. Derrick  
B. Banning, Sr.  
T. Cullum  
D. Summers

**Health & Human Services**

J. Jeffcoat, Chairman  
B. Banning, Sr., V Chairman  
J. Kinard  
B. Keisler  
D. Summers

**Solid Waste**

J. Jeffcoat, Chairman  
B. Keisler, V Chairman  
S. Davis  
J. Carrigg, Jr.  
T. Cullum  
D. Summers

**Committee of the Whole**

D. Summers, Chairman  
J. Kinard, V Chairman  
B. Derrick  
S. Davis  
B. Keisler  
J. Carrigg, Jr.  
J. Jeffcoat  
B. Banning, Sr.  
T. Cullum

**A G E N D A**  
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**Telephone - 803-785-8103 FAX - 803-785-8101**

**4:30 P.M. - COUNCIL CHAMBERS**

**Call to Order/Invocation**  
**Pledge of Allegiance**

**Award Presentations**

- (1) **Creating Environmental Success Award** - Presented to Lexington County by David Price, P.E., Assistant Director, Water Facilities Permitting Division, State Revolving Fund and Fred Taylor, Facilities Compliance Manager, Bureau of Water, Drinking Water Compliance Section - SC Department of Health and Environmental Control
- (2) **Sustainable Public Health Protection Award** - Presented to Lexington County Public Works by David Price, P.E., Assistant Director, Water Facilities Permitting Division, State Revolving Fund and Fred Taylor, Facilities Compliance Manager, Bureau of Water, Drinking Water Compliance Section - SC Department of Health and Environmental Control

**Chairman's Report**

**Administrator's Report**

- (1) United Way

**Employee Recognition - Katherine Hubbard, County Administrator**

**Presentation of Resolution**

- (1) Mrs. Tammy Johns-Brown Presented by Councilman Johnny Jeffcoat

**Appointments ..... O**

**Bids/Purchases/RFPs**

- (1) One (1) Storage Area Network Drive (Optional Phase II) - Information Services/Sheriff's Department ..... **P**
- (2) Emergency Notification System - Public Safety/Emergency Management..... **Q**
- (3) One (1) 1500 GPM Pumper and One (1) 750 GPM Tanker (Replacements) - Public Safety/Fire Service ..... **R**
- (4) John Deere Backhoe-Loader - Public Works ..... **S**
- (5) Fire King Lateral Files - Sheriff's Department ..... **T**
- (6) Stack-a-Bunk Beds - Sheriff's Department..... **U**
- (7) Records Management System, Computer Aided Dispatch, Jail Management System - Sheriff's Department ..... **V**
- (8) One (1) CAT 826-G Compactor (Replacement) - Solid Waste Management ..... **W**

**Zoning Amendment**

- (1) Zoning Map Amendment M09-05 - North Lake Drive - 1<sup>st</sup> Reading ..... **X**

**Ordinances**

- (1) Ordinance 09-09 - An Ordinance Adopting Supplemental Appropriation of One Hundred Sixty-Four Thousand (\$164,000) Dollars - 1<sup>st</sup> Reading ..... **Y**
- (2) Ordinance 09-11 - An Ordinance to Establish the Procedure for Voting for all County Established and Appointed Boards and Commission - 3<sup>rd</sup> and Final Reading..... **Z**

**Committee Reports**

**Planning and Administration, S. Davis, Chairman**

- (1) Energy Efficiency and Conservation Block Grant (EECBG) Award - **Tab B**

**Justice, B. J. Kinard, Chairman**

- (1) Forensic Death Investigator Grant Award - **Tab D**
- (2) FY09 Justice Assistance Grant (JAG) Program Award - **Tab E**
- (3) Courthouse Security Enhancement Grant Award - **Tab F**
- (4) Gang Task Force Grant Award - **Tab G**
- (5) US Marshal's Service District Fugitive Task Force - **Tab H**

**Health & Human Services, J. Jeffcoat, Chairman**

- (1) Midlands Regional Medical Assistance Team (RMAT) Grant Award - **Tab I**
- (2) Town of Pelion Outdoor Burning Ordinance Enforcement - **Tab J**

**Public Works, T. Cullum, Chairman**

(1) Jesse's Way Bicycle Lane Dedication Along Blossom Street Bridge - **Tab K**

**Solid Waste, J. Jeffcoat, Chairman**

(1) SW/Processing Facility Application #SW09-03 - Pascon, LLC - 1<sup>st</sup> Reading - **Tab L**

**Airport, J. Carrigg, Jr., Chairman**

(1) Beacon Replacement at the Lexington County Airport at Pelion Grant Application - **Tab M**

**Committee of the Whole, D. Summers, Chairman**

(1) Lexington County Green Business Certification Program - **Tab N**

**Budget Amendment Resolutions**

**OLD BUSINESS/NEW BUSINESS**

**EXECUTIVE SESSION/LEGAL BRIEFING**

**MATTERS REQUIRING A VOTE AS A RESULT OF EXECUTIVE SESSION**

**ADJOURNMENT**

**MISSION:**

**Provide quality services to our citizens at a reasonable cost.**

**VISION:**

**Planned growth for our communities with abundant opportunities for all in a quality environment.**



# County of Lexington

Community Development Department  
212 South Lake Drive—Suite 401  
Lexington, SC 29072  
Phone: (803) 785-8121  
Fax: (803) 785-8188

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## MEMORANDUM

To: Planning and Administration Committee  
Lexington County Council

Through: Katherine Hubbard, County Administrator

From: Ronald T. Scott, Community Development Director

Date: September 11, 2009

Subject: Community Development Block Grant (CDBG) Program and HOME Investment Partnership Program Consolidated Annual Performance and Evaluation Report Program Year 2008 (July 1, 2008 – June 30, 2009)

---

The County's ninth year of participation in the Community Development Block Grant Program and first year of participation in the Home Investment Partnership Program ended on June 30, 2009. Year-end reporting requirements include the submission of the Consolidated Annual Performance and Evaluation Report (CAPER). This report is a narrative report on goals accomplished in conjunction with our 5-year Consolidated Plan and financial reports for the year.

Prior to submission to HUD, this report is made available for public comment for 15 days and is presented at a public hearing. The 15-day comment period began August 13, 2009 and ended August 28, 2009. The public hearing was Wednesday, August 26 at 1:00 pm in Council Chambers. Following the public hearing and comment period, any comments received are incorporated into the report and the final report is submitted to HUD. The report is due no later than September 30, 2009.

Attached is the full report detailing the program year accomplishments. Staff will be prepared to review highlights of the report at the Planning and Administration Committee meeting on September 22, 2009.

**Requested Action:** The CAPER is being submitted to County Council for information purposes only. Approval is not expressly required, as the activities have already been approved through the Consolidated Plan and Annual Action Plan process.



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Lexington County  
South Carolina

**2008 / 2009**

**Consolidated Annual Performance  
and Evaluation Report**

---

**DRAFT**

**PROGRAM YEAR 2008**

**JULY 1, 2008 – JUNE 30, 2009**

# **Staff**

**RONALD T. SCOTT**

**Community Development Director**

**RHONDA DEAN**

**Community Development Administrator**

**AYESHA DRIGGERS**

**HOME Program Administrator**

**JASON BOOZER**

**Community Development Technician**

**TARA YATES**

**Community Development Assistant**

**County of Lexington**

**Community Development Department**

**Grant Programs Division**

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# Table of Contents

**TAB**

**INTRODUCTION AND SUMMARY**

**AVAILABLE FUNDS, EXPENDITURES AND AMENDMENTS ..... 1**

- SOURCES OF FUNDS
- LEVERAGING OF FUNDS
- SUMMARY OF EXPENDITURES
- TIMELINESS OF EXPENDITURES
- PROJECT EXPENDITURES
- AMENDMENTS TO PLAN DURING YEAR

**ASSESSMENT OF 5-YEAR GOALS AND OBJECTIVES ..... 2**

- SUMMARY OF ACTIVITIES AND ACCOMPLISHMENTS
- TECHNICAL ASSISTANCE, EDUCATION AND OUTREACH ACTIVITIES
- GEOGRAPHIC DISTRIBUTION
- COMPLETED PROJECTS
- CONTINUED PROJECTS

**AFFIRMATIVELY FURTHERING FAIR HOUSING ..... 3**

- IMPEDIMENT ISSUES
- ACCOMPLISHMENTS DURING THE PROGRAM YEAR
- AFFIRMATIVELY FURTHERING FAIR HOUSING ACTIVITIES

**AFFORDABLE HOUSING ACTIVITIES ..... 4**

**CONTINUUM OF CARE ..... 5**

**OTHER ACTIONS ..... 6**

- OBSTACLES TO MEETING UNDERSERVED NEEDS
- GAPS IN INSTITUTIONAL STRUCTURE
- PUBLIC HOUSING AND RESIDENT INITIATIVES
- MONITORING
- EVALUATE AND REDUCE LEAD BASED PAINT HAZARDS
- OUTREACH TO MINORITY AND WOMEN- OWNED BUSINESSES

**HUD PROGRAM REQUIREMENTS ..... 7**

- NATIONAL OBJECTIVES AND ELIGIBLE ACTIVITIES
- DISPLACEMENT / RELOCATION
- PROGRAM INCOME

	<b><u>TAB</u></b>
<b>SELF-EVALUATION.....</b>	<b>8</b>
PERFORMANCE MEASUREMENT	
<b>CITIZEN PARTICIPATION.....</b>	<b>9</b>
NOTICE OF AVAILABILITY AND PUBLIC HEARING	
<b>FINANCIAL SUMMARY .....</b>	<b>10</b>

## Introduction

Lexington County, South Carolina, has been a participant in the Community Development Block Grant (CDBG) Program since July 1, 2000 and a Participating Jurisdiction (PJ) in the HOME Investment Partnerships Program (HOME) since July 1, 2008. These programs are funded by the United States Department of Housing and Urban Development (HUD) through an annual formula allocation. All municipalities within the County participate in the County's entitlement. CDBG project activities are targeted to provide decent housing, a suitable living environment, and to expand economic opportunities for low- and moderate-income (LMI) persons. The primary objective of the HOME Program is to create affordable housing for LMI households. The County has completed its fourth year of activities for the Consolidated Plan for Program Years 2005-2009.

The County's CDBG and HOME programs are housed as the Grant Programs Division within the Community Development Department. The Community Development Department also coordinates the permitting and development functions for the current and future residential, commercial, and industrial interests of Lexington County. These activities are accomplished by several divisions in cooperation with other County departments and outside agencies.

This report reflects the activities and expenditures for Lexington County's Grant Programs Division during Program Year 2008, July 1, 2008 through June 30, 2009. The new projects for Program Year 2008 were identified in the County's Annual Action Plan submitted to HUD in May 2008. The following is a list of all new projects that were approved for Program Year 2008 CDBG funds:

- Gibson Road Sidewalk
- State Street Streetscape Phase III
- Leica Lane Affordable Housing
- Cayce Senior Center Study
- Alexander Road Sidewalk Phase II
- Sistercare Pick-Up Truck and Trailer
- Lexington Economic Advancement Project
- Triangle City Façade Improvements
- Pine Street Paving
- Main Street Property Clearance
- South Congaree Sewer Study
- Pelion Area Sewer Study
- Women's Community Residence Van
- Lexington Needs Analysis

The following is a list of all new projects that were approved for Program Year 2008 HOME funds:

- Homeownership Assistance Program
- Home Rehabilitation Program
- New Home Construction Project
- Community Housing Development Organization Project
- Housing Counseling & Education Program

In addition to these, several CDBG projects were carried over from previous years, these included the following:

- Boiling Springs Water Main Extension
- Triangle City Parking Improvements
- State Street Streetscape Phase II

## Consolidated Annual Performance and Evaluation Report (CAPER) Summary

**July 1, 2008 – June 30, 2009**

The United States Department of Housing and Urban Development (HUD) requires consolidated planning and reporting of all communities as a condition of receiving federal grants for housing and community development including CDBG and HOME. At the end of each fiscal year, CDBG and HOME recipient communities across the Country report to their citizens and elected officials how they have utilized their grant funds to improve the community and the lives of the people who live in it. The Consolidated Annual Performance and Evaluation Report (CAPER) is the HUD-prescribed vehicle for providing that information.

Lexington County has successfully completed the fourth year of the County's Five-Year Consolidated Plan. Activities undertaken during this period reflect the goals and objectives as stated in the County's Five-Year Consolidated Plan for 2005 to 2009 and the 2008 Action Plan. The Community Development Department is pleased to report effective performance on meeting project objectives in Program Year 2008. The Community Development Grant Programs Division continues its efforts to be effective stewards of federal funds in the service of its residents.

### **CDBG PROGRAM ACCOMPLISHMENTS AND HIGHLIGHTS**

**CDBG TOTAL EXPENDITURES: \$740,282.60**

#### **PROJECTS COMPLETED**

- **Lloydwoods Sewer (\$95,000.00)** - This project connected the Lloydwoods subdivision to the City of Cayce's public sewer system.
- **State Street Streetscape Phase II (\$127,725.40)** - This phase of the project included replacing substandard sidewalks/curb/gutter, installing landscaping and lighting, and upgrading substandard water main along State Street from Lexington Avenue to Poplar Street.
- **SisterCare Pick-Up and Trailer (\$14,937.29)** - This project provided funds to purchase a pick-up truck and trailer to transport clients and their possessions to safe housing.
- **Women's Community Residence Van (\$19,500.00)** - This project purchased an 8-passenger mini-van to assist the Lexington-Richland Alcohol and Drug Abuse Council (LRADAC) in providing transportation assistance to their Women's Community Residence.
- **2006 Minor Home Repair (\$52,980.00)** - This project is to assist low-and-moderate income homeowners with minor repairs to their home. The plan for this year is to assist approximately twelve homeowners.

## **CDBG PROJECTS NEARING COMPLETION**

- Triangle City Parking Improvements
- Pelion Area Sewer Study
- Lexington County Needs Analysis
- Main Street Property Clearance
- Pine Street Paving
- Cayce Senior Center Study
- South Congaree Sewer Study
- Lexington Economic Advancement Project

## **HOME PROGRAM ACCOMPLISHMENTS AND HIGHLIGHTS**

No HOME Project funds were expended in FY 2008-2009. The program was developed and applications were accepted beginning April 2009. Within the program year, thirty-nine (39) Homeownership Assistance and nine (9) Home Rehabilitation applications were received. Two (2) organizations were designated as Community Housing Development Organizations (CHDOs) for Lexington County.

# Available Funds, Expenditures and Amendments

## SOURCES OF FUNDS

The United States Department of Housing and Urban Development (HUD) awarded Lexington County the following funds for the 2008 Program Year:

Community Development Block Grant (CDBG)	\$1,418,127
HOME Investment Partnerships (HOME)	\$750,000
American Dream Down Payment Initiative (ADDI)	\$5,090

These awards were made as formula grants under the regulations of HUD's Community Planning Department. The funding was allocated through the County's Annual Action Plan for 2008 and the County's annual budgetary process. The total amount of CDBG funds available during the 2008 Program Year was \$1,711,736.

## LEVERAGING OF FUNDS

Lexington County is very conscious of the value of partnering with other entities to leverage resources and support for various community development projects. The County makes every reasonable effort to extend its funds with other revenue sources.

The 2008 Program leveraged funds in the following new projects:

- State Street Streetscape Phase III: \$206,249
  - Funds received from the South Carolina Department of Transportation.
- Alexander Road Sidewalk Phase II: \$36,760
  - Funds received from the South Carolina Department of Transportation.
- Lexington Economic Advancement Project: \$76,506
  - Midlands Workforce Development Board contributing from other grants.
- Triangle City Façade Improvements: \$22,000
  - City of West Columbia is contributing \$22,000 in City funds.
- Leica Lane Affordable Housing: \$710,000
  - Habitat for Humanity is contributing \$710,000 from private sources

## LEVERAGING OF FUNDS

Exhibit I is a summary of the \$1,051,515 leveraged to date for Program Year 2008 projects.

### EXHIBIT I

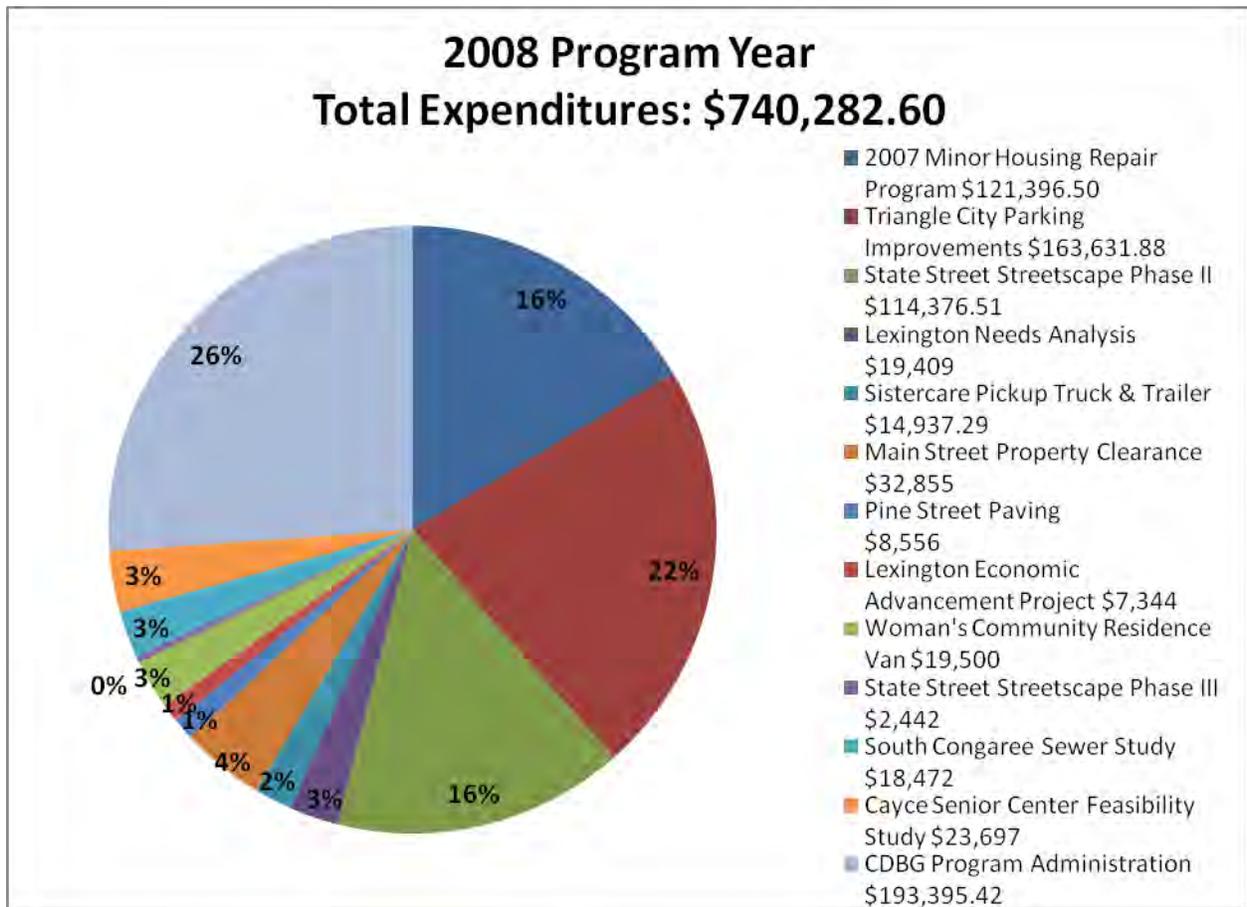
Project	CDBG	Leveraged Funds	Total Investment
State Street Streetscape Phase III	\$206,249	<ul style="list-style-type: none"> <li>• \$206,249 - South Carolina Department of Transportation</li> </ul>	<b>\$412,498</b>
Alexander Road Sidewalk Phase II	\$40,000	<ul style="list-style-type: none"> <li>• \$36,760 - South Carolina Department of Transportation</li> </ul>	<b>\$76,760</b>
Lexington Economic Advancement Project	\$11,988	<ul style="list-style-type: none"> <li>• \$76,506 - other grant funds received by Midlands Workforce Development Board</li> </ul>	<b>\$88,494</b>
Triangle City Façade Improvements	\$220,000	<ul style="list-style-type: none"> <li>• \$22,000 - City of West Columbia</li> </ul>	<b>\$242,000</b>
Leica Lane Affordable Housing	\$135,000	<ul style="list-style-type: none"> <li>• \$710,000 - Funds received by Habitat for Humanity from other sources</li> </ul>	<b>\$845,000</b>
<b>Total Investment in 2008 Leveraged CDBG Projects:</b>			<b>\$1,664,752</b>

## SUMMARY OF EXPENDITURES

During the 2008 Program Year, a total of \$740,282.60 in CDBG funds were expended on activities identified in the 2008 Action Plan and in previous Action Plans. HUD requires that a minimum of 70 percent of CDBG expenditures (not including planning and administration) benefit LMI persons or households over a one to three-year reporting period. During the 2008 program year, all funds other than planning and administration were expended on activities benefiting over 70 percent LMI persons and households.

Expenditures were made during the Program Year for various activities including parking improvements, streetscaping, a needs analysis, demolition and clearance, street paving, sewer study, and home repairs. Exhibit III is a summary of the expenditures for the 2008 Program Year.

### EXHIBIT II

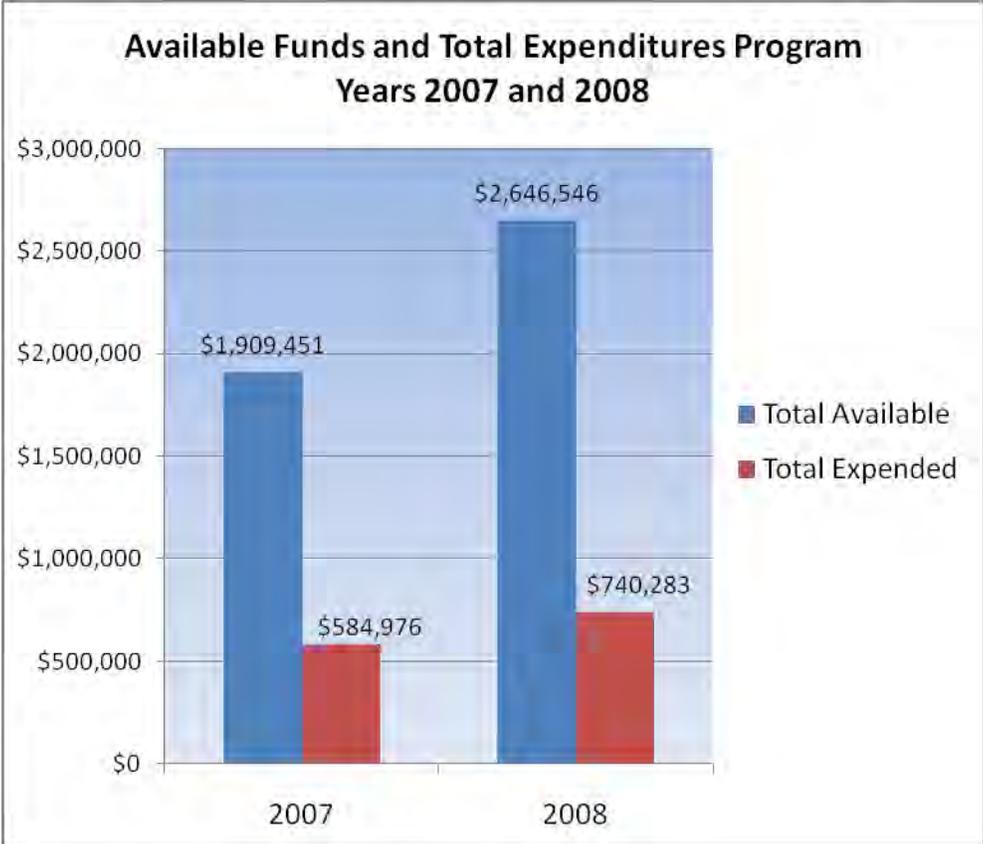


As stated above, no HOME Project funds were expended in FY 2008-2009. During the Program Year, a total of \$70,264 in HOME funds were expended for administration costs.

### TIMELINESS OF EXPENDITURES

Ensuring timely expenditures of available CDBG funds is a priority. The Grant Programs staff constantly monitors expenditures and funds available. As shown in Exhibit IV, the County spent approximately 30% of its total available funds during the program year.

**EXHIBIT III**



## PROJECT EXPENDITURES

The County's expenditures on projects are shown in Exhibit V below:

### EXHIBIT IV

Activity No.	Project	Budgeted	Expended in Program Year	Expended to Date	Carry Forward Amount
39	2007 Minor Housing Repair Program	\$197,020	\$121,396.50	\$143,015.50	\$54,004.50
40	Triangle City Parking Improvements	\$203,250	\$163,631.88	\$163,631.88	\$39,621.12
41	State Street Streetscaping Phase II	\$130,476	\$114,376.51	\$127,725.40	Complete
45	State Street Streetscape Phase III	\$206,249	\$2,442	\$2,442	\$203,807
46	Pine Street Paving	\$140,000	\$8,556	\$8,556	\$131,444
48	Cayce Senior Center Feasibility Study	\$50,000	\$23,967	\$23,967	\$26,033
50	South Congaree Sewer Study	\$44,000	\$18,472	\$18,472	\$25,528
51	Lexington Needs Analysis	\$30,000	\$19,409	\$19,409	\$10,591
52	Sistercare Pickup Truck & Trailer	\$27,000	\$14,937.29	\$14,937.29	Complete
53	Woman's Community Residence Van	\$19,500	\$19,500	\$19,500	Complete
54	Lexington Economic Advancement Project	\$11,988	\$7,344	\$7,344	\$4,644
56	Main Street Property Clearance	\$58,000	\$12,555	\$32,855	\$25,145
58	CDBG Program Administration	\$237,776	\$193,395.42	\$193,395.42	Complete

## Assessment of Progress Toward 5-Year Goals

### SUMMARY OF ACTIVITIES AND ACCOMPLISHMENTS

The priorities identified in Lexington County's Consolidated Plan for Program Years 2005 - 2009 are:

- Ensure adequate and dependable public facilities are available to provide for basic and essential needs and services.
- Ensure adequate and safe infrastructure to meet basic needs of residents.
- Develop and produce plans and studies that will assist in identifying and evaluating community needs and establish detailed strategies for implementation.
- Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.
- Support and provide assistance to nonprofit and for-profit entities that create, increase or retain employment opportunities for LMI residents.
- Provide and/or support adequate, safe and affordable housing.
- Provide mechanisms and forums for collaboration, coordination, and community capacity building.
- Support programs that provide housing and services for homeless populations.

A variety of projects have been implemented since the program's inception that addresses these priorities. Projects have included infrastructure such as water, sewer, and road improvements, neighborhood initiatives addressing public health and safety including storm water drainage systems, fair housing education, homeless analysis, public service projects, public safety facilities, fire services equipment and minor home repairs. These activities benefit many low and moderate-income areas and residents across the County.

The 2000 Census showed that Lexington County had a significant number of block groups with 51% or more LMI persons. The majority of these areas are located in the mostly rural southern portion of the County. These rural areas lack many of the public facilities and infrastructure necessary to foster a strong and healthy community. For that reason, the County continues to focus on the infrastructure-related activities that provide basic services to these rural neighborhoods. The infrastructure and public safety aspects of our plan help build strong and healthy communities that encourage economic opportunities and contribute to enhanced quality of housing, greater employment, and a better quality of life.

# TECHNICAL ASSISTANCE, EDUCATION AND OUTREACH ACTIVITIES

## JULY 2008

### 7/08/08

Technical Assistance Meeting  
HUD Field Representative

### 7/16/08

Technical Assistance Meeting  
SC ACORN

### 7/24/08

Meeting  
Happytown and Double Branch Community

### 7/25/08

Quarterly Meeting  
Regional Community Development Departments  
City of Columbia, Columbia Housing Authority, Lexington County, Richland County, United Way

### 7/29/08

Technical Assistance Meeting  
Horry County CDBG Administrator

### 7/31/08

Technical Assistance Meeting  
The Avail Group

## AUGUST 2008

### 8/8/08

Meeting  
Grant Programs Advisory Committee  
Representative from Lexington Medical Center

### 8/12/08

Meeting  
Grant Programs Advisory Committee  
Representative from Department of Social Services

### 8/15/08

Monthly Meeting  
Midlands Area Consortium for the Homeless

### 8/20/08

Meeting  
Grant Programs Advisory Committee  
Representative from Community

## **TECHNICAL ASSISTANCE, EDUCATION AND OUTREACH ACTIVITIES**

**8/21/08**

Meeting  
Grant Programs Advisory Committee  
Representative from SC Legal Services

**8/26/08**

Meeting  
Grant Programs Advisory Committee  
Representative from Minority Affairs

**8/28/08**

Grant Programs Division Public Hearing  
Consolidated Annual Performance and Evaluation Report (CAPER)

### **SEPTEMBER 2008**

**9/6/08 – 9/10/08**

NACCED Annual Conference and Training  
Atlanta, GA

**9/15/08**

Lexington County CDBG & HOME Programs  
Application Workshop

**9/17/08 - 9/18/08**

Energy Efficient Housing Training  
HUD Columbia Field Office

**9/19/08**

Monthly Meeting  
Midlands Area Consortium for the Homeless

**9/23/09**

SHPO Section 106 Training

Meeting

Facing Facts Study  
United Way of the Midlands

**9/25/09**

City of West Columbia  
Triangle City Parking Improvements Project Monitoring

CHDO Meeting

Carolina Community Development Corporation

## **TECHNICAL ASSISTANCE, EDUCATION AND OUTREACH ACTIVITIES**

**9/29/08**

Fall Meeting  
South Carolina Community Development Association

**9/30/08**

State CDBG Implementation Workshop

### **OCTOBER 2008**

**10/1/08**

State CDBG Implementation Workshop

Technical Assistance Meeting  
Harvest Hope Food Bank

**10/6/08**

Technical Assistance Meeting  
Babcock Center

**10/7/08**

Meeting  
MACH Homeless Count

**10/8/08**

Technical Assistance  
Town of Batesburg-Leesville

**10/9/08**

Technical Assistance Meeting  
Sistercare

Technical Assistance Meeting  
Habitat for Humanity

**10/10/08**

Technical Assistance Meeting  
Joint Municipal Water & Sewer Commission

**10/13/08**

Arch Site Training  
SC Archives and History

Midlands Technical College  
Business Writing Training

**10/14/08**

Technical Assistance  
Spartanburg County Community Development Department

## **TECHNICAL ASSISTANCE, EDUCATION AND OUTREACH ACTIVITIES**

**10/15/08**

Midlands Technical College  
Business Writing Training

**10/16/08**

Technical Assistance Meeting  
HUD Field Representative

**10/17/08**

Monthly Meeting  
Midlands Area Consortium for the Homeless

**10/20/08**

Midlands Technical College  
Business Writing Training

**10/22/08**

Technical Assistance Meeting  
City of West Columbia

**10/27/08**

Midlands Technical College  
Business Writing Training

**10/29/08**

Technical Assistance Meeting  
Greenville Redevelopment Authority

Midlands Technical College  
Business Writing Training

**10/30/09**

Technical Assistance Meeting  
International Alliance Ministries

**10/31/08**

Quarterly Meeting  
Regional Community Development Departments  
City of Columbia, Columbia Housing Authority, Lexington County, Richland County, United Way

### **NOVEMBER 2008**

**11/5/08**

NSP Planning Forum  
SC Housing Finance and Development Authority

## **TECHNICAL ASSISTANCE, EDUCATION AND OUTREACH ACTIVITIES**

### **11/9/08 – 11/12/08**

NCDCA CDBG Basics Training  
Murfreesboro, TN

### **11/19/08**

Meeting to Discuss NSP Application  
Carolina Community Development Corporation

## **DECEMBER 2008**

### **12/2/08-12/3/08**

Construction Management Training  
HUD Columbia Field Office

### **12/4/08**

2009 CDBG Application Presentations

### **12/8/08**

City of Cayce  
State Street Streetscape Phase II Project Monitoring

## **JANUARY 2009**

### **1/7/09**

Technical Assistance Meeting  
Town of Springdale Needs Analysis

### **1/14/09-1/15/09**

Basic HOME Program Training  
HUD Columbia Field Office

### **1/15/09**

Technical Assistance Meeting  
Midlands Workforce Development Board

### **1/16/09**

Quarterly Meeting  
Midlands Area Consortium for the Homeless

### **1/28/09-1/29/09**

SC State Housing Finance and Development Authority  
Palmetto Affordable Housing Forum

### **1/30/09**

Technical Assistance Meeting  
Columbia Assistance Providers

# TECHNICAL ASSISTANCE, EDUCATION AND OUTREACH ACTIVITIES

## FEBRUARY 2009

### 2/9/09 – 2/12/09

HUD Environmental Training  
HUD Regional Office Atlanta, GA

### 2/17/09

Technical Assistance Meeting  
Habitat for Humanity

### 2/25/09-2/26/09

Basic IDIS Training  
HUD Field Representative

## MARCH 2009

### 3/3/09

Sistercare  
Truck and Trailer Purchase Project Monitoring

### 3/5/09

LRADAC  
Van Purchase Project Monitoring

### 3/16/09

Technical Assistance Meeting  
CDBG Recovery Funds  
Lexington County Municipalities

### 3/17-3/20/09

Track A Housing Counseling Training  
HUD Columbia Field Office

### 3/19/09

Technical Assistance Meeting  
Lexington County School District One

## APRIL 2009

### 4/6/09

Technical Assistance Meeting  
Columbia Housing Authority

### 4/15/09

Grant Programs Division Public Hearing  
2009 Annual Action Plan

## **TECHNICAL ASSISTANCE, EDUCATION AND OUTREACH ACTIVITIES**

### **4/17/09**

Quarterly Meeting  
Midlands Area Consortium for the Homeless

### **4/21-4/24/09**

Track B Housing Counseling Training  
HUD Columbia Field Office

### **4/22/09**

Quarterly Meeting  
Regional Community Development Departments  
City of Columbia, Columbia Housing Authority, Lexington County, Richland County, United Way

### **4/27-4/29-09**

HOME Program Monitoring Training  
Training and Development Associates  
Raleigh, NC

## **MAY 2009**

### **5/4/09**

Technical Assistance Meeting  
Habitat for Humanity

### **5/6/09 – 5/8/09**

Annual Meeting  
South Carolina Community Development Association  
Myrtle Beach, SC

### **5/13/09**

Homeless Prevention and Rapid Re-Housing Program Public Hearing  
Amendment to the Consolidated Plan 2008 Action Plan

### **5/15/09**

Technical Assistance Meeting  
CDBG-Recovery Program  
Lexington County Public Works Department

### **5/19-5/20/09**

CHDO Workshop  
HUD Columbia Local Field Office

### **5/28/09 – 5/29/09**

HUD Environmental Monitoring

# TECHNICAL ASSISTANCE, EDUCATION AND OUTREACH ACTIVITIES

## June 2009

### **6/03/09**

Technical Assistance  
Town of Gilbert

### **6/5/09**

Technical Assistance Meeting  
Meeting with Potential CHDO Applicant

Technical Assistance Meeting  
HUD Field Representative

### **6/16/09 – 6/17/09**

HUD Homelessness Prevention and Rapid Re-housing Program Training  
Atlanta, GA

### **6/18/09**

Energy Efficient Housing Conference  
Charleston, SC

### **6/23/09 – 6/24/09**

HOME Program Training  
Effective Written Agreements  
Atlanta, GA

### **6/24/09**

Technical Assistance Meeting  
Homeowner Rehabilitation Applicant

### **6/25/09**

HOME Program Training  
Resale and Recapture Requirements  
Atlanta, GA

Technical Assistance Meeting  
Habitat for Humanity

### **6/29/09**

Technical Assistance Meeting  
CDBG-Recovery Program  
Lexington County Public Works Department

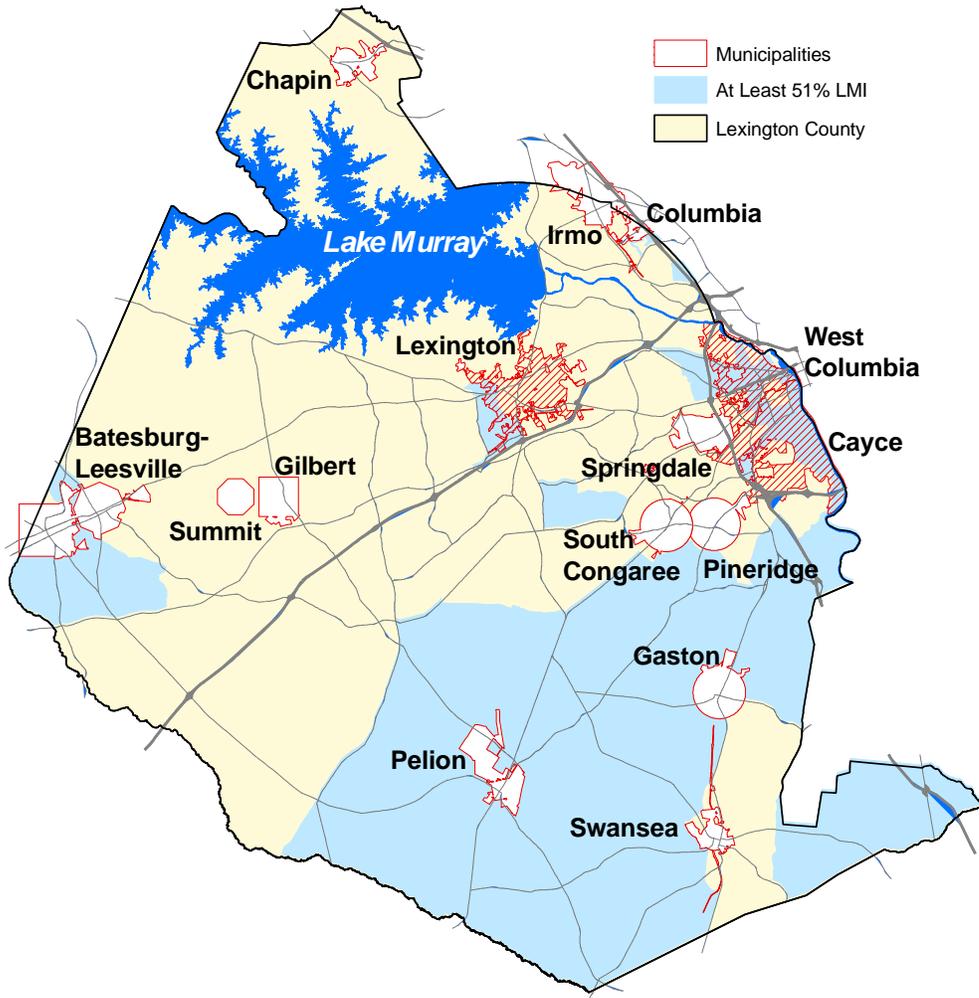
### **6/30/09**

Facing Facts Community Briefing  
United Way of the Midlands

# GEOGRAPHIC DISTRIBUTION

For the 2008 Program Year, Lexington County's CDBG program provided funds for projects primarily benefiting low and moderate income residents of unincorporated Lexington County and the participating cities of Cayce, West Columbia, Batesburg-Leesville, Chapin, Gaston, Gilbert, Irmo, Lexington, Pelion, Pine Ridge, South Congaree, Springdale, Summit, and Swansea.

During the program year, the County focused its CDBG funds on infrastructure, public facilities, neighborhood revitalization and public services. The map shown below shows the areas of the County with predominantly LMI Block Groups. The LMI areas are mostly in the rural southern portion of the County. The concentrations of LMI support the County's continued focus on the needs of these rural population areas.



## **CDBG COMPLETED PROJECTS**

The following projects were completed during the program year and are described on the following pages:

**Lloydwoods Sewer**

**State Street Streetscape Phase II**

**Sistercare Pick-Up and Trailer**

**Women's Community Residence Van**

**2006 Minor Home Repair**



**Lloydwoods Sewer**

**HUD Activity Number: 30**

**Funded: 2005**

**Total Expenditures: \$95,000**



**COMPLETED - June 2009**

This project consisted of the installation of approximately 1,830 linear ft of 8" gravity sewer line, 6 manholes, 2,168 linear ft of 6" force main and 270 gpm pump station that tied the Lloydwoods subdivision into the City's of Cayce sewer system. This replaced the wastewater treatment plant that served the Lloydwoods subdivision that had a history of poor quality effluent discharges and poor operation practices. The funds were drawn and construction was completed by May 2007. There was a delay in closing the project because weather conditions prevented the lagoon system from drying to allow SCDHEC approve the onsite inspection.

**State Street Streetscape Phase II**

**HUD Activity Number: 41**

**Funded: 2007**

**Total Expenditures: \$127,725.40**



**COMPLETED - June 2009**

This project is part of a larger streetscaping effort for State Street begun in 2001. This phase of the project included replacing substandard sidewalks/curb/gutter, installing landscaping and lighting, and upgrading substandard water main along State Street from Lexington Avenue to Poplar Street.

**Sistercare Pick-Up and Trailer**

**HUD Activity Number: 52**

**Funded: 2008**

**Total Expenditures: \$14,937.29**



**COMPLETED - January 2009**

This project provided funds to a domestic violence agency serving Lexington County battered women and their children. The funds were used to purchase a pick-up truck and trailer to transport clients and their possessions to safe housing.

**Women's Community Residence Van**

**HUD Activity Number: 53**

**Funded: 2008**

**Total Expenditures: \$19,500**



**COMPLETED - November 2008**

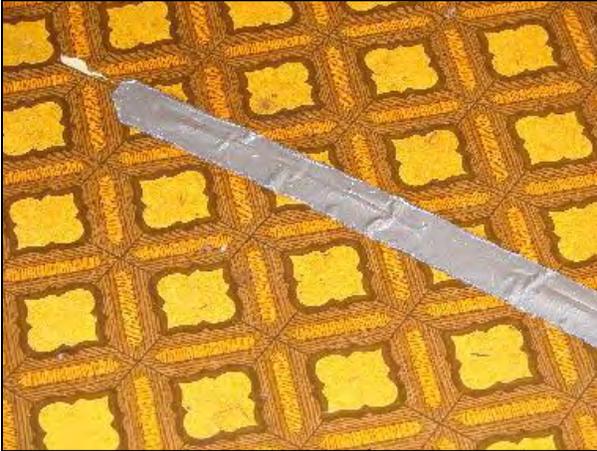
This project provided funds to purchase an 8-passenger mini-van to assist the Lexington-Richland Alcohol and Drug Abuse Council (LRADAC) in providing transportation assistance to the Women's Community Residence. The Women's Community Residence is a shelter for women in recovery from substance abuse, to assist them in developing essential life skills, utilizing community resources, and receiving supportive therapy. The vehicle will provide additional help to allow these women to travel to work, job interviews, and support groups.

**2006 Minor Home Repair Program**

**HUD Activity Number: 38**

**Funded: 2006**

**Total Expenditures: \$52,980.00**



**COMPLETED - November 2008**

This project assisted low-and-moderate income homeowners with minor repairs to their home. The total amount of assistance per household was capped at \$5,000.

## **CDBG CONTINUED PROJECTS**

The following projects were continued into the new program year and are described on the following pages:

**Minor Home Repair**

**Triangle City Parking Improvements**

**Boiling Springs Water Main Extension**

**Gibson Road Sidewalk**

**State Street Streetscaping Phase III**

**Pine Street Paving**

**Cayce Senior Center Study**

**Alexander Road Sidewalk Phase II**

**Pelion Area Sewer Study**

**South Congaree Sewer Study**

**Lexington County Needs Analysis**

**Lexington Economic Advancement Project**

**Triangle City Façade Improvements**

**Main Street Property Clearance**

**Leica Lane Affordable Housing**



**MINOR HOME REPAIR  
COUNTY OF LEXINGTON**

HUD Activity Number: 39

**Description**

This project is to assist low-and-moderate income homeowners with minor repairs to their home. The plan for this year is to assist approximately twenty-seven homeowners. The total amount of assistance per household will not exceed \$7,500.



<b>Eligibility Citation:</b>	<b>570.202</b>	<b>Funding:</b>	
<b>National Objective:</b>	<b>570.208(a)(2) Limited Clientele Activities</b>	<b>CDBG 2007:</b>	<b>\$150,000</b>
<b>HUD Matrix Code:</b>	<b>14A – Rehab; Single-Unit Residential</b>	<b>Prior CDBG:</b>	<b>\$47,020</b>
<b>Location:</b>	LMI households in unincorporated Lexington County	<b>Total:</b>	<b>\$197,020</b>
<b>Priority Need:</b>	Provide and support adequate, safe and affordable housing.		
<b>Objective:</b>	Suitable Living Environment Decent Housing		
<b>Outcome(s):</b>	Availability/Accessibility Affordability Sustainability		
<b>Outcome Units:</b>	Benefit no longer substandard: 27 housing units		
<b>Beneficiaries:</b>	This project will serve low and moderate homeowners and their dependants of the unincorporated areas of the County.		<b>Completion Date:</b>
<b>Accomplishments to Date:</b>	25 homes complete		By or before July 1, 2010
<b>Current Status:</b>	7 in process		
<b>Administered by:</b>	Lexington County Grant Programs Division staff		



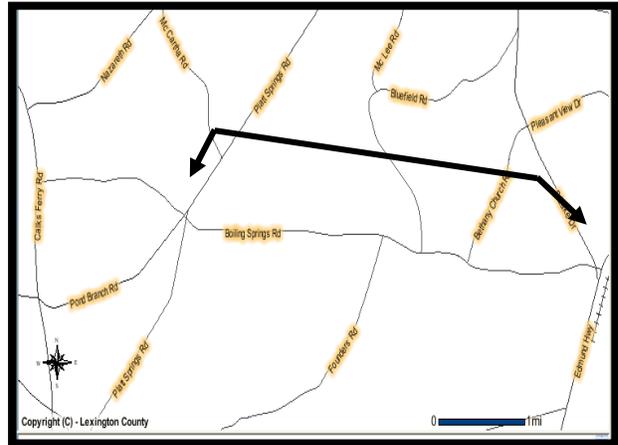
# BOILING SPRINGS WATER MAIN EXTENSION

## COUNTY OF LEXINGTON

HUD Activity Number: 43

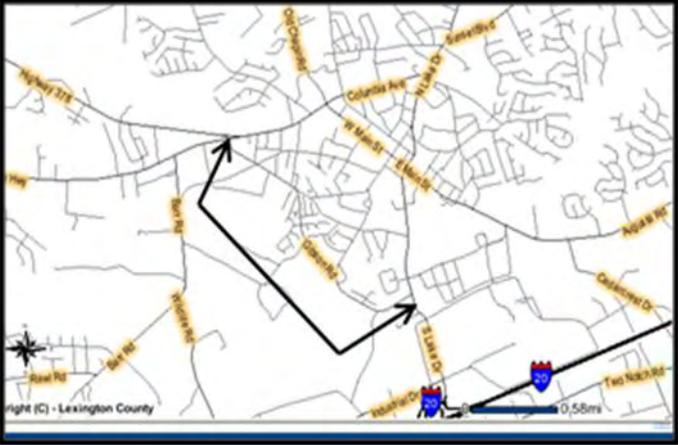
**Description**

This project will provide public water service to residents along Boiling Springs Road from Pond Branch Road to Highway 6, a low and moderate income area of the County. The project will include the extension of approximately 27,000 linear feet of twelve inch water main and one booster pump station. The main will be capable of delivering 1,000 GPM of water to the Commission's Highway 6 elevated tank.



<b>Eligibility Citation:</b>	<b>570.201 (c)</b>	<b>Funding:</b>
<b>National Objective:</b>	<b>570.208 (a) (1) Low Mod Area</b>	<b>CDBG 2007: \$400,000</b>
<b>HUD Matrix Code:</b>	<b>03J – Water/Sewer Improvements</b>	<b>Total: \$400,000</b>
<b>Location:</b>	Boiling Springs Road between Pond Branch Road and Highway 6	<b>Expenditures to Date: \$0</b>
<b>Priority Need:</b>	Ensure adequate and safe infrastructure to meet basic needs of residents.	
<b>Objective:</b>	Suitable living environment	
<b>Outcome(s):</b>	Availability/Accessibility Sustainability	
<b>Outcome Units:</b>	Infrastructure: New access for 3,545 people	
<b>Beneficiaries:</b>	This project will serve Census Tract 020902, Block Group 2. The total population of this area is 3,545. The total low and moderate income population is 1,910 or 54%. This project will provide a public water source to areas currently served by private wells.	<b>Completion Date:</b> By or before April 30, 2010
<b>Accomplishments to Date:</b>	ERR is complete	
<b>Current Status:</b>	The State Revolving Loan Fund documents were signed August 24, 2009. The project bid has been awarded and the preconstruction meeting was held September 10, 2009.	
<b>Administered by:</b>	Central Midlands Council of Governments	

**GIBSON ROAD SIDEWALK  
TOWN OF LEXINGTON  
HUD Activity Number: 44**

<b>Description</b>		
CDBG funds will construct a sidewalk in the Town of Lexington along the eastbound lane of Gibson Road from Augusta Highway (US 1) at Ben Satcher Ford to South Lake Drive (Highway 6). The sidewalk will provide LMI households with adequate and dependable facilities where none are currently present.		
<b>Eligibility Citation:</b>	<b>570.201 (c)</b>	<b>Funding:</b> <b>CDBG 2008: \$395,000</b> <b>Total: \$395,000</b>
<b>National Objective:</b>	<b>570.208 (a) (1) Low Mod Area</b>	
<b>HUD Matrix Code:</b>	<b>03L– Sidewalks</b>	<b>Expenditures to Date: \$0</b>
<b>Location:</b>	Gibson Road between US 1 and South Lake Drive	
<b>Priority Need:</b>	Ensure adequate and safe infrastructure to meet basic needs of residents.	
<b>Objective:</b>	Suitable Living Environment	
<b>Outcome(s):</b>	Availability/Accessibility Sustainability	
<b>Outcome Units:</b>	Infrastructure: New access for 1,373 people	
<b>Beneficiaries:</b>	This project will serve Census Tract 021013, Block Group 2. The total population of this area is 1,373 with 61.59% LMI.	<b>Completion Date:</b> By or before June 30, 2010
<b>Accomplishments to Date:</b>	Project awarded to the Town of Lexington	
<b>Current Status:</b>	Engineer working on project design to submit to the Army Corp of Engineers before the ERR can be completed.	
<b>Administered by:</b>	Central Midlands Council of Governments	

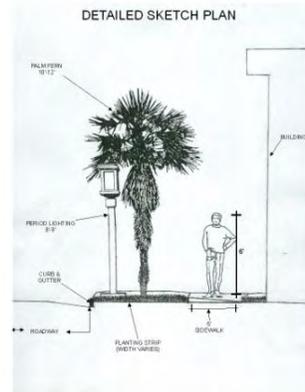
# STATE STREET STREETSCLAPING PHASE III

## CITY OF CAYCE

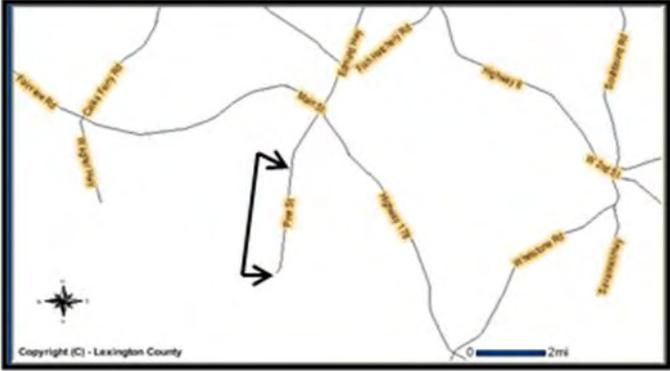
HUD Activity Number: 45

**Description**

This project in the City of Cayce is part of a larger streetscaping effort for State Street, which began in 2001. This phase of the project will include replacing substandard sidewalks/ curb/gutter, installing landscaping and lighting, and upgrading the substandard water main along State Street from Poplar Street to Michaelmas Avenue.



<b>Eligibility Citation:</b>	570.201 (c)	<b>Funding:</b> <b>CDBG 2008:</b> \$206,249 <b>Total:</b> \$206,249  <b>Expenditures to Date:</b> \$2,442
<b>National Objective:</b>	570.208 (a) (1) Low Mod Area	
<b>HUD Matrix Code:</b>	03K – Street Improvements	
<b>Location:</b>	State Street from Poplar Street to Michaelmas Avenue in the City of Cayce.	
<b>Priority Need:</b>	Ensure adequate and safe infrastructure to meet basic needs of residents.	
<b>Objective:</b>	Suitable Living Environment	
<b>Outcome(s):</b>	Availability/Accessibility Sustainability	
<b>Outcome Units:</b>	Infrastructure: New access for 579 people	
<b>Beneficiaries:</b>	This project will serve Census Tract 020201, Block Groups 1. The total population of this area is 579 with 57.9% LMI.	<b>Completion Date:</b>
		By or before June 30, 2010
<b>Accomplishments to Date:</b>	ERR complete	
<b>Current Status:</b>	Need SCDOT for approval to release leveraged funds; developing bid specifications	
<b>Administered by:</b>	Central Midlands Council of Governments	

<b>PINE STREET PAVING</b>	
<b>TOWN OF SOUTH CONGAREE</b>	
HUD Activity Number: 46	
<b>Description</b>	
<p>CDBG funds will pave a dirt road, Pine Street, located in the Town of South Congaree. The surrounding streets in this area have been paved for several years. The project will provide a safe, dependable road surface in this area and improve conditions for emergency vehicles, buses and other traffic.</p>	
<b>Eligibility Citation:</b>	<b>570.201 (c)</b>
<b>National Objective:</b>	<b>570.208 (a) (1) Low Mod Area</b>
<b>HUD Matrix Code:</b>	<b>03K – Street Improvements</b>
<b>Location:</b>	Pine Street in the Town of South Congaree
<b>Priority Need:</b>	Ensure adequate and safe infrastructure to meet basic needs of residents.
<b>Objective:</b>	Suitable Living Environment
<b>Outcome(s):</b>	Availability/Accessibility Sustainability
<b>Outcome Units</b>	Infrastructure: New access for 1,319 people
<b>Beneficiaries:</b>	This project will serve Census Tract 020703, Block Group 1. The total population of this area is 1,319 with 56.12% LMI.
<b>Completion Date:</b>	By or before June 30, 2010
<b>Accomplishments to Date:</b>	ERR complete
<b>Current Status:</b>	Project out to bid; pre-bid meeting held
<b>Administered by:</b>	Central Midlands Council of Governments
<b>Funding:</b>	<b>CDBG 2008: \$140,000</b>
	<b>Total: \$140,000</b>
<b>Expenditures to Date:</b>	<b>\$8,556</b>

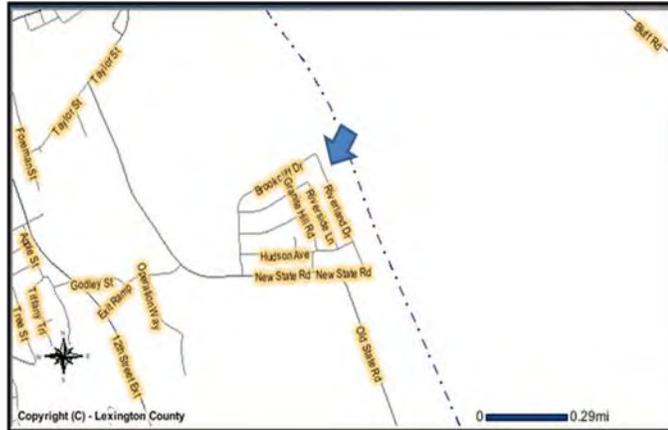
# CAYCE SENIOR CENTER FEASIBILITY

## CITY OF CAYCE

HUD Activity Number: 48

**Description**

CDBG funds will be used to conduct a feasibility study for construction of a senior center in the Riverland Park neighborhood in the City of Cayce. The study will include required HUD environmental review, soil samples and testing, architectural drawings and specifications, and other preliminary activities.



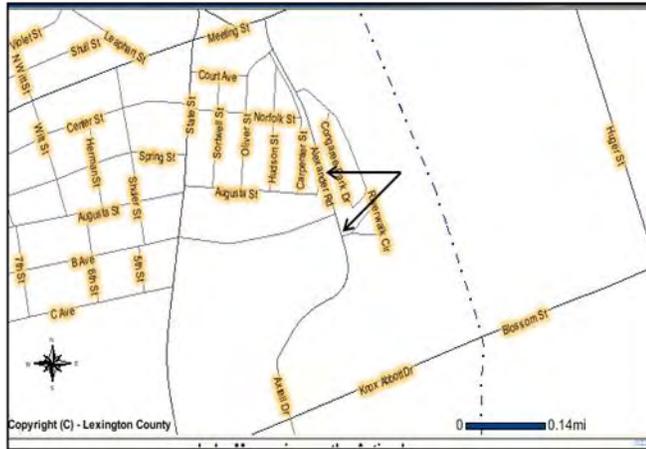
<b>Eligibility Citation:</b>	<b>570.201 (c)</b>	<b>Funding:</b> <b>CDBG 2008:</b> \$50,000 <b>Total:</b> \$50,000
<b>National Objective:</b>	<b>570.208(a)(2) Limited Clientele</b>	
<b>HUD Matrix Code:</b>	<b>03A – Senior Centers</b>	
<b>Location:</b>	Brookcliff and Riverland Drive – City of Cayce	<b>Expenditures to Date:</b> \$23,967
<b>Priority Need:</b>	Develop and produce plans and studies that will assist in identifying and evaluating community needs and establish detailed strategies for implementation.	
<b>Objective:</b>	Suitable Living Environment	
<b>Outcome(s):</b>	Availability/Accessibility	
<b>Outcome Units:</b>	New access for 2,082 people	
<b>Beneficiaries:</b> This project will benefit senior citizens. Senior citizens are presumed by HUD to be LMI.	<b>Completion Date:</b> By or before June 30, 2010	
<b>Accomplishments to Date:</b>	The feasibility study is complete. The study included a HUD environmental review, soil samples and testing, architectural drawings and specifications, and other preliminary activities for the construction of a senior center.	
<b>Current Status:</b>	Completing monitoring review and the City is in the	
<b>Administered by:</b>	Central Midlands Council of Governments	

**ALEXANDER ROAD SIDWALK PHASE II  
CITY OF WEST COLUMBIA**

HUD Activity Number: 47

**Description**

CDBG funds will construct a crosswalk and continue a sidewalk along Alexander Road in West Columbia. The City has received grant funds from SCDOT to construct a sidewalk along a portion of the east side of Alexander Street beginning at the Riverwalk Park and Amphitheater near Meeting Street. The CDBG funds will be used to build a crosswalk and continue the sidewalk on the opposite side of the street.



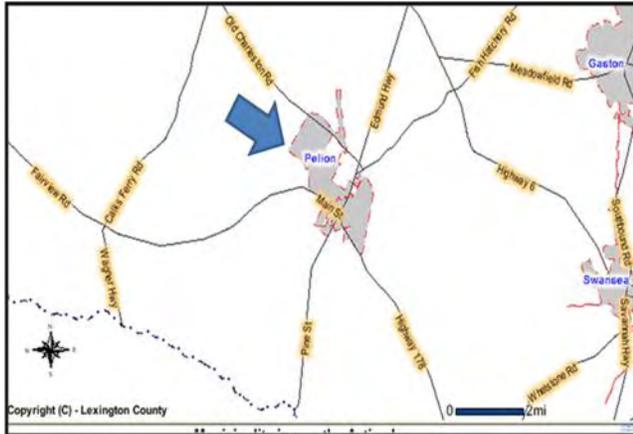
<b>Eligibility Citation:</b>	<b>570.201 (c)</b>	<b>Funding:</b> <b>CDBG 2008: \$40,000</b> <b>Total: \$40,000</b>
<b>National Objective:</b>	<b>570.208 (a) (1) Low Mod Area</b>	
<b>HUD Matrix Code:</b>	<b>03L – Sidewalks</b>	
<b>Location:</b>	Alexander Road in the City of West Columbia	<b>Expenditures to Date: \$0</b>
<b>Priority Need:</b>	Ensure adequate and safe infrastructure to meet basic needs of residents.	
<b>Objective:</b>	Suitable Living Environment	
<b>Outcome(s):</b>	Availability/Accessibility Sustainability	
<b>Outcome Units:</b>	Infrastructure: New access for 1,913 people	
<b>Beneficiaries:</b>	This project will serve Census Tract 020300, Block Group 1. The total population of this area is 1,913 with 74.73% LMI.	<b>Completion Date:</b>
<b>Accomplishments to Date:</b>		By or before June 30, 2010
<b>Current Status:</b>	Sent letter to SCDOT to request to culvert open ditch. SCDOT has widened and repaved the project site eliminating room for sidewalk on one side of street, the other side has open ditch.	
<b>Administered by:</b>	City of West Columbia	

**PELION AREA SEWER STUDY  
JOINT WATER SEWER COMMISSION**

HUD Activity Number: 49

**Description**

CDBG funds will be used to conduct a thorough and comprehensive study of extending public sewer service to the Town of Pelion. The Town is currently utilizing septic tank systems for sewer needs. This study, to be conducted by an external engineering firm well experienced with public sewer issues, will provide the Commission with both short and long-term options for providing sewer service for the area.



<b>Eligibility Citation:</b>	<b>570.205</b>	<b>Funding:</b> <b>CDBG 2008:</b> \$37,754 <b>Prior CDBG Funds:</b> \$37,246 <b>Total:</b> \$75,000 <b>Expenditures to Date:</b> \$0
<b>National Objective:</b>	<b>N/A (not required for Planning)</b>	
<b>HUD Matrix Code:</b>	<b>20 – Planning</b>	
<b>Location:</b>	Town of Pelion	
<b>Priority Need:</b>	Develop and produce plans and studies that will assist in identifying and evaluating community needs and establish detailed strategies for implementation.	
<b>Objective:</b>	Suitable Living Environment	
<b>Outcome(s):</b>	Availability/Accessibility	
<b>Outcome Units:</b>	1 sewer study	
<b>Beneficiaries:</b>	N/A (not required for Planning)	<b>Completion Date:</b> By or before June 30, 2010
<b>Accomplishments to Date:</b>	Study complete	
<b>Current Status:</b>	Invoice being finalized.	
<b>Administered by:</b>	Joint Water Sewer Commission	

## SOUTH CONGAREE SEWER STUDY TOWN OF SOUTH CONGAREE

HUD Activity Number: 50

**Description**

CDBG funds will be used to conduct a thorough and comprehensive study of extending public sewer service to the Town of South Congaree. The Town is currently utilizing septic tank systems for sewer needs. The study will include an assessment of the Town's need for sewer service, potential solutions, and potential costs.



<b>Eligibility Citation:</b>	<b>570.205</b>	<b>Funding:</b>	
<b>National Objective:</b>	<b>N/A (not required for Planning)</b>	<b>CDBG 2008:</b>	<b>\$44,000</b>
<b>HUD Matrix Code:</b>	<b>20 – Planning</b>	<b>Total:</b>	<b>\$44,000</b>
<b>Location:</b>	Town of South Congaree	<b>Expenditures to Date:</b>	<b>\$18,472</b>
<b>Priority Need:</b>	Develop and produce plans and studies that will assist in identifying and evaluating community needs and establish detailed strategies for implementation.		
<b>Objective:</b>	Suitable Living Environment		
<b>Outcome(s):</b>	Availability/Accessibility		
<b>Outcome Units:</b>	1 sewer study		
<b>Beneficiaries:</b>	N/A (not required for Planning)	<b>Completion Date:</b>	By or before June 30, 2010
<b>Accomplishments to Date:</b>	Project awarded to the Town of South Congaree		
<b>Current Status:</b>	Engineer is finalizing the sewer study		
<b>Administered by:</b>	Central Midlands Council of Governments		

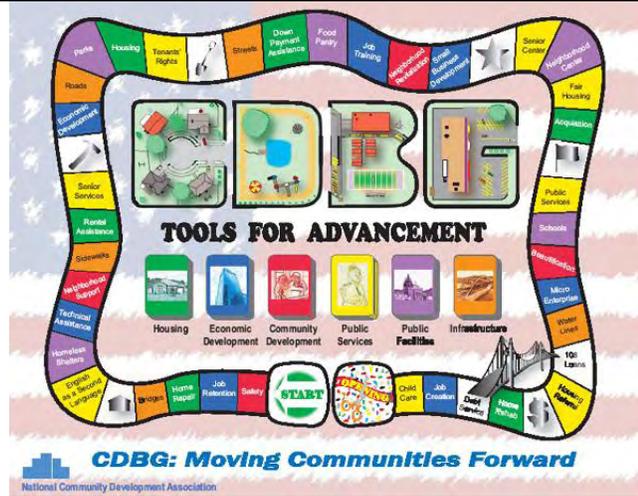
# LEXINGTON COUNTY NEEDS ANALYSIS

## CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS

HUD Activity Number: 51

**Description**

CDBG funds will be used to conduct a comprehensive analysis of Lexington County needs that can be addressed through the County's Community Development Block Grant (CDBG) Program. The study will include the identification and prioritization of specific CDBG-eligible projects for each of the thirteen participating municipalities in the County's CDBG Program and unincorporated areas.



<b>Eligibility Citation:</b>	<b>570.205</b>	<b>Funding:</b>
<b>National Objective:</b>	<b>N/A (not required for Planning)</b>	<b>CDBG 2008: \$30,000</b>
<b>HUD Matrix Code:</b>	<b>20 – Planning</b>	<b>Total: \$30,000</b>
<b>Location:</b>	Lexington County and Participating Local Governments	<b>Expenditures to Date: \$19,409</b>
<b>Priority Need:</b>	Develop and produce plans and studies that will assist in identifying and evaluating community needs and establish detailed strategies for implementation.	
<b>Objective:</b>	Suitable Living Environment	
<b>Outcome(s):</b>	Availability/Accessibility	
<b>Outcome Units:</b>	1 planning study	
<b>Beneficiaries:</b>	N/A (not required for Planning)	<b>Completion Date:</b>
<b>Accomplishments to Date:</b>	Study complete	By or before June 30, 2010
<b>Current Status:</b>	COG is finalizing invoice.	
<b>Administered by:</b>	Central Midlands Council of Governments	

**LEXINGTON ECONOMIC ADVANCEMENT PROJECT  
MIDLANDS WORKFORCE DEVELOPMENT BOARD**

HUD Activity Number: 54

**Description**

CDBG funds will be used to administer skill assessment tests and training, named WorkKeys, to 333 LMI persons in Lexington County. The tests will be administered at the Lexington County Public Library branched in Swansea, Pelion, and Gilbert.



<b>Eligibility Citation:</b>	<b>570.201(e)</b>	<b>Funding:</b>	
<b>National Objective:</b>	<b>570.208(a)(2) Limited Clientele</b>	<b>CDBG 2008:</b>	<b>\$11,988</b>
<b>HUD Matrix Code:</b>	<b>05H – Employment Training</b>	<b>Total:</b>	<b>\$11,988</b>
<b>Location:</b>	Swansea, Pelion, and Gilbert areas of Lexington County	<b>Expenditures to Date:</b>	<b>\$7,344</b>
<b>Priority Need:</b>	Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.		
<b>Objective:</b>	Creating Economic Opportunities		
<b>Outcome(s):</b>	Availability/Accessibility		
<b>Outcome Units:</b>	333 LMI persons assessed		
<b>Beneficiaries:</b>	This project will benefit LMI persons determined through income verification.		<b>Completion Date:</b>
<b>Accomplishments to Date:</b>	219 WorkKeys assessments conducted to date		By or before June 30, 2010
<b>Current Status:</b>	Continuing to conduct assessments		
<b>Administered by:</b>	Central Midlands Council of Governments – Workforce Development Board		

# TRIANGLE CITY FAÇADE IMPROVEMENTS

## CITY OF WEST COLUMBIA

HUD Activity Number: 55

**Description**

CDBG will provide funds for façade improvements to West Columbia businesses located along a 2-block area along the east side of 12<sup>th</sup> Street, from B Avenue to D Avenue. There are currently 19 businesses within the project area. This grant will be used for façade improvements to include painting, new awnings, walkway and signage lighting, and more uniform signage.



<b>Eligibility Citation:</b>	<b>570.202</b>	<b>Funding:</b>	
<b>National Objective:</b>	<b>570.208 (a) (1) Low Mod Area</b>	<b>CDBG 2008:</b>	<b>\$220,000</b>
<b>HUD Matrix Code:</b>	<b>14E – Rehab; Pub./Pri.-Owned Comm. Indus.</b>	<b>Total:</b>	<b>\$220,000</b>
<b>Location:</b>	Triangle City area of West Columbia	<b>Expenditures to Date:</b>	<b>\$0</b>
<b>Priority Need:</b>	Support and provide assistance to nonprofit and for-profit entities that create, increase or retain employment opportunities for LMI residents.		
<b>Objective:</b>	Creating Economic Opportunities		
<b>Outcome(s):</b>	Availability/Accessibility		
<b>Outcome Units:</b>	Provide Economic Opportunity through Improved Accessibility		
<b>Beneficiaries:</b>	This project will serve the City of West Columbia which is 52.69% LMI.		<b>Completion Date:</b>
			By or before June 30, 2010
<b>Accomplishments to Date:</b>	Façade design is complete		
<b>Current Status:</b>	Finalizing business owners approval of design		
<b>Administered by:</b>	City of West Columbia		

# MAIN STREET PROPERTY CLEARANCE

## TOWN OF GILBERT

HUD Activity Number: 56

**Description**

CDBG funds will be used to demolish two dilapidated buildings on Main Street in Gilbert. These buildings are severely deteriorated and are a blight on the downtown area. The demolition will be approached in two phases. Phase I will include an evaluation of structural conditions, environmental issues, cost estimates, bid specifications, and community input on re-use of the space. Phase II will include the demolition and clearance of the two buildings.



<b>Eligibility Citation:</b>	570.201(d)	<b>Funding:</b>	
<b>National Objective:</b>	570.208 (b)(2) Slum/blight on a spot basis	<b>CDBG 2008:</b>	<b>\$58,000</b>
<b>HUD Matrix Code:</b>	04 – Clearance and Demolition	<b>Total:</b>	<b>\$58,000</b>
<b>Location:</b>	Main Street in Gilbert	<b>Expenditures to Date:</b>	<b>\$12,555</b>
<b>Priority Need:</b>	Ensure adequate and safe infrastructure to meet basic needs of residents.		
<b>Objective:</b>	Suitable Living Environment		
<b>Outcome(s):</b>	Availability/Accessibility Sustainability		
<b>Outcome Units:</b>	2 buildings demolished and cleared.		
<b>Beneficiaries:</b>	This project will benefit the Town of Gilbert, population 500		<b>Completion Date:</b>
<b>Accomplishments to Date:</b>	Demolition and clearance of two dilapidated buildings on Main Street are complete		By or before June 30, 2010
<b>Current Status:</b>	Waiting on the Town of Gilbert to submit the final request for payment		
<b>Administered by:</b>	Central Midlands Council of Governments		



## Affirmatively Furthering Fair Housing

Under the South Carolina Fair Housing Law enacted in 1989, it is unlawful to refuse to sell, rent or finance a dwelling on the basis of race, color, religion, sex, familial status, national origin, or handicap. The Fair Housing Law applies to apartments, houses, mobile homes and vacant lots to be used for housing. With few exceptions, anyone who has control over residential property and real estate financing must adhere to these regulations. This includes rental managers, property owners, real estate agents, landlords, banks, developers, builders, and individual homeowners who are selling or renting their property.

The South Carolina Human Affairs Commission (SCHAC) is the agency that enforces the South Carolina Fair Housing Law and has the authority to investigate complaints, subpoena witnesses, issue orders, hold hearings and enforce findings. HUD has also designated the SCHAC as the Fair Housing Enforcement agency to address complaints filed in South Carolina relative to the Federal Fair Housing Law. The SCHAC is composed of fifteen members, with two members from each Congressional District appointed by the Governor, with the advice and consent of the Senate, and three members at-large appointed by the Governor.

In accordance with applicable statutes and the regulations governing the CDBG and HOME programs, the County conducted an analysis of impediments to fair housing choice within the State, has taken appropriate actions to overcome the effects of any impediments identified through that analysis, and has maintained records reflecting that analysis and actions taken. The purpose of the Analysis was to identify barriers to housing choice and recommend strategies for affirmatively furthering fair housing.

The Analysis of Impediments identified multiple, often interrelated, areas of need. These impediment issues emerged from an extensive review of policies and practices in the public and private sectors, interviews with key service providers, and an examination of socio-economic data. The eight (8) identified impediment issues and accomplishments made during the during the program year to address them are as follows:

### IMPEDIMENT ISSUES

- Issue 1: Affordable housing supply is inadequate to meet demand
  - **Through the County's Minor Home Repair Program has assisted 32 low and moderate income households with minor repairs to their homes to provide and support adequate, safe and affordable housing.**
  - **In Program Year 2008, the County created a Home Rehabilitation Program through the HOME Program. The County's HOME Program provides funding for comprehensive housing rehabilitation for low and moderate income households.**
  - **Through the HOME Program, a Community Housing Development Organization (CHDO) will build affordable houses throughout the County.**

- Issue 2: Manufactured housing provides a seemingly affordable housing option for many County residents, but associated costs can pose additional, unforeseen economic hardship on such residents.
- Issue 3: Low-income elderly residents are in special need of affordable housing.
  - **Low and moderate income elderly residents have received assistance through the County's Minor Home Repair Program.**
  - **Through the Home Rehabilitation Program elderly residents will receive deferred forgivable loans for comprehensive housing rehabilitation.**
- Issue 4: Public transportation is geographically limited, leaving most residents of the County without service.
- Issue 5: Low-income and minority residents are experiencing a greater number of loan denials.
  - **In Program Year 2008, the County created a Homeownership Program through the HOME Program. The County's HOME Program provides low-and moderate income first time homebuyers with up to \$5,000 in downpayment and/or closing cost assistance.**
  - **In Program Year 2008, two Grant Programs Division staff became certified housing counselors.**
- Issue 6: There is a notable lack of emergency shelter and transitional housing options for special populations in the County.
- Issue 7: The growth of minimum wage jobs in the area helps reduce unemployment, but does little to advance housing choice among the County's working poor.
  - **In Program Year 2008, the County awarded CDBG funds to the Midlands Workforce Development Board to administer the WorkKeys skill assessment tests and training to 333 low and moderate income persons in Lexington County. The WorkKeys assessments will assist persons to obtain higher paying skilled jobs which can advance their housing choice.**
- Issue 8: There is a lack of formal coordination among public and private housing and service providers.
  - **Staff has developed partnerships with the Columbia Housing Authority, realtors and banks.**

## ACCOMPLISHMENTS DURING THE PROGRAM YEAR

### Fair Housing Resolution

- On April 10, 2009, Lexington County Council adopted a resolution designating April as Fair Housing Month.

Fair housing awareness is an ongoing effort of the County's Grant Programs Division staff. The CDBG and HOME programs continue to maintain a fair housing information center within the Community Development Department. This library of information includes the following:

### Lexington County Fair Housing Library

Title	Source
Fair Housing, Equal Opportunity for All	HUD
Borrowing Basics, What you don't know can hurt you	Fannie Mae
100 Q & A About Buying a New Home	HUD
Knowing and Understanding Your Credit	Fannie Mae
Homebuyers Vocabulary	HUD
Fair Housing is the Law in SC	SC Human Affairs Commission
Notice on Predatory Lending Law in SC	State of SC
Guide to Single Family Home Mortgage Insurance	HUD
Rehab a home with HUD's 203(k)	HUD
Firewise Communities	State of SC
Empowerment Center Brochure	City of West Columbia
Basic Services Handbook	Cooperative Ministry
Pink & Blue Family Resource Directory	Family Services Center

**Affirmatively Furthering Fair Housing Activities  
Program Year 2008  
July 1, 2008 – June 30, 2009**

**JULY 2008**

**7/18/08**

Monthly Meeting  
Midlands Area Consortium for the Homeless  
*Value of Staff Time and Expenses: \$100*

**7/25/08**

Quarterly Meeting  
Regional Community Development Departments  
City of Columbia, Columbia Housing Authority, Lexington County, Richland County, United Way  
*Value of Staff Time and Expenses: \$500*

**7/31/08**

Technical Assistance Meeting  
Potential CHDO  
The Avail Group  
*Value of Staff Time and Expenses: \$100*

**AUGUST 2008**

**8/15/08**

Monthly Meeting  
Midlands Area Consortium for the Homeless  
*Value of Staff Time and Expenses: \$100*

**8/28/08**

Grant Programs Division Public Hearing  
Consolidated Annual Performance and Evaluation Report (CAPER)  
*Value of Staff Time and Expenses: \$900*

**SEPTEMBER 2008**

**9/6/08 – 9/10/08**

NACCED Annual Conference and Training  
Atlanta, GA  
*Value of Staff Time and Expenses: \$3,300*

**9/15/08**

Lexington County CDBG & HOME Programs  
Application Workshop  
*Value of Staff Time and Expenses: \$2,500*

**9/19/08**

Monthly Meeting  
Midlands Area Consortium for the Homeless  
*Value of Staff Time and Expenses: \$100*

**Affirmatively Furthering Fair Housing Activities  
Program Year 2008  
July 1, 2008 – June 30, 2009**

**9/23/09**

Meeting  
Facing Facts Study  
United Way of the Midlands  
*Value of Staff Time and Expenses: \$100*

**9/25/09**

CHDO Meeting  
Carolina Community Development Corporation  
*Value of Staff Time and Expenses: \$100*

**9/29/08**

Fall Meeting  
South Carolina Community Development Association  
*Value of Staff Time and Expenses: \$350*

**9/30/08**

Meeting  
Housing Program  
Greater Columbia Community Relations Council  
*Value of Staff Time and Expenses: \$150*

**OCTOBER 2008**

**10/9/08**

Technical Assistance Meeting  
Habitat for Humanity  
*Value of Staff Time and Expenses: \$300*

**10/17/08**

Monthly Meeting  
Midlands Area Consortium for the Homeless  
*Value of Staff Time and Expenses: \$100*

**NOVEMBER 2008**

**11/5/08**

NSP Planning Forum  
SC Housing Finance and Development Authority  
*Value of Staff Time and Expenses: \$600*

**11/19/08**

Meeting to Discuss NSP Application  
Carolina Community Development Corporation  
*Value of Staff Time and Expenses: \$200*

**Affirmatively Furthering Fair Housing Activities  
Program Year 2008  
July 1, 2008 – June 30, 2009**

**11/20/08**

Meeting  
Housing Program  
Greater Columbia Community Relations Council  
*Value of Staff Time and Expenses: \$150*

**11/21/08**

Monthly Meeting  
Midlands Area Consortium for the Homeless  
*Value of Staff Time and Expenses: \$100*

**DECEMBER 2008**

**12/2/08-12/3/08**

Construction Management Training  
HUD Columbia Field Office  
*Value of Staff Time and Expenses: \$300*

**12/4/08**

2009 CDBG Application Presentations  
*Value of Staff Time and Expenses: \$2,000*

**JANUARY 2009**

**1/14/09-1/15/09**

Basic HOME Program Training  
HUD Columbia Field Office  
*Value of Staff Time and Expenses: \$2,000*

**1/16/09**

Monthly Meeting  
Midlands Area Consortium for the Homeless  
*Value of Staff Time and Expenses: \$100*

**1/28/09-1/29/09**

SC State Housing Finance and Development Authority  
Palmetto Affordable Housing Forum  
*Value of Staff Time and Expenses: \$2,000*

**1/30/09**

CHDO Meeting  
Columbia Assistance Providers  
*Value of Staff Time and Expenses: \$400*

**Affirmatively Furthering Fair Housing Activities  
Program Year 2008  
July 1, 2008 – June 30, 2009**

**FEBRUARY 2009**

**2/17/08**

Technical Assistance Meeting  
Habitat for Humanity  
*Value of Staff Time and Expenses: \$300*

**MARCH 2009**

**3/17-3/20/09**

Track A Housing Counseling Training  
HUD Columbia Field Office  
*Value of Staff Time and Expenses: \$1,300*

**3/30/09**

Fair Housing Meeting  
Columbia Conference Center  
*Value of Staff Time and Expenses: \$100*

**APRIL 2009**

**4/17/09**

Monthly Meeting  
Midlands Area Consortium for the Homeless  
*Value of Staff Time and Expenses: \$100*

**4/22/09**

Quarterly Meeting  
Regional Community Development Departments  
City of Columbia, Columbia Housing Authority, Lexington County, Richland County, United Way  
*Value of Staff Time and Expenses: \$500*

**4/21-4/24/09**

Track B Housing Counseling Training  
HUD Columbia Field Office  
*Value of Staff Time and Expenses: \$1,300*

**MAY 2009**

**5/19-5/20/09**

CHDO Workshop  
HUD Columbia Local Field Office  
*Value of Staff Time and Expenses: \$800*

**June 2009**

**6/5/09**

Technical Assistance  
Meeting with Potential CHDO Applicant  
*Value of Staff Time and Expenses: \$100*

**Affirmatively Furthering Fair Housing Activities  
Program Year 2008  
July 1, 2008 – June 30, 2009**

**6/18/09**

Richland County Housing Fair

*Value of Staff Time and Expenses: \$100*

**6/30/09**

Facing Facts Community Briefing

United Way of the Midlands

*Value of Staff Time and Expenses: \$300*

## Affordable Housing Activities

For Program Year 2008, Lexington County received HOME Investment Partnership Program funds to specifically address affordable housing needs.

Data from the Lexington County Building Inspections and Development Services Divisions indicate the level of housing activity in the County during the program year. While there are no specific indicators of affordability, this data does provide a baseline of housing development:

### Building Inspections

- 21,104 Inspections / Re-Inspections Performed
- 2,418 Residential Building Permits Issued
- 1,638 New Single Family Dwellings

### Development Services

- Subdivision Plat Approvals:
  - 55 Final Plats

HUD's Low Income Housing Tax Credit database shows the following affordable housing unit developments currently available in Lexington County:

HUD ID Number	Development	Address	Total Units	Total Low Income Units
SCA 1987011	Sweetbriar Apartments	200 Libby Drive	48	48
SCA 1988019	1904-06-08 Lorick Street	1904 Lorick Street	3	3
SCA 1988069	Town & Country Apartments	501 Roberts Street	46	46
SCA 1989001	2921 & 2931 Taylor Road	2921 Taylor Road	2	2
SCA 1989023	Westfield Gardens Apartments	345 Community Drive	24	24
SCA 1990009	Gentle Pines Apartments	566 N. Brown Street	150	150
SCA 1990014	Middle Street Apartments	1522 Middle Street	3	3
SCA 1991016	Westbridge Apartments	100 B Avenue	112	112
SCA 1992035	Scarlette Oaks	200 Old Chapin Road	40	40
SCA 1993015	River Oaks Apartments	5324 Bush River Road	100	100
SCA 1996004	Chimney Ridge Apts. Phase II	300 Palmetto Park Blvd.	48	48
SCA 1997003	Creek View Apartments	521 Willis Street	60	60
SCA 1998005	Columbiana Ridge Apts. Ph. II	401 Columbiana Drive	36	28
SCA 1999007	Elm Creek Apartments	295 N. Lawrence Avenue	40	40
SCA 2004009	Fern Hall Crossing	600 Fern Hall Drive	48	48

Manufactured housing remains a common choice for affordable housing in the County. To improve the quality of this housing, the County's Building Inspection staff requires and enforces underpinning on all manufactured housing units and make sure each new unit has been certified to meet HUD manufactured housing standards. Requiring underpinning encourages energy efficiency by restricting airflow beneath the units that helps reduce cooling costs in the summer and heating costs in the winter. County staff also inspects each new unit to make sure all mechanical systems are working properly. This increases energy efficiency by making sure all systems are operating at proper levels and helps owners prevent costly repairs that may result from malfunctioning systems.

Increasing awareness of energy efficiency issues among consumers and mobile home park owners is encouraged through the efforts of the South Carolina Energy Office (SCEO), the Manufactured Housing Institute of South Carolina and other organizations. The SCEO helps identify ways to minimize utility bills while maintaining comfortable living conditions. The SCEO concentrates on educating residential builders, inspectors and homeowners about building practices and behavioral changes that will lead to greater energy efficiency. The Manufactured Housing Institute of South Carolina is a non-profit business association representing more than 1,000 member companies involved in the manufactured and modular housing industries in the Palmetto State. **The Rehabilitation Programs offered by the County will incorporate energy efficiency provisions.**

Further efforts supporting the need for affordable housing include ongoing communication and interaction with the Homebuilder's Association of Greater Columbia (HBAGC), the Greater Columbia Association of Realtors (GCAR) and other members of the housing development community. The County recognizes that there are complex issues surrounding affordable housing and strives to continue ongoing efforts to address them through communication and contact with these groups. The County's Building Official is an active member of the HBAGC and attends their events regularly. Grant staff has increased the communication with realtors and lenders through workshops and information sessions throughout the County to discuss the available programs.

Economic Development continues to be a priority for the County and bears a direct relationship to affordable housing. The County's Economic Development Staff works closely with the Central South Carolina Alliance (CSCA), the South Carolina Department of Commerce, and many others to actively recruit higher-tech/higher-wage industries particularly to the less developed areas of the County. Increased development reduces residential tax burdens, creates greater affordability options for new and existing homeowners, and leads to additional transportation options.

Lexington County continues to be actively involved in the efforts of the Central Midlands Regional Transit Authority (CMRTA). The CMRTA was established in October 2002 with the goals of providing safe, dependable, accessible and affordable public transportation throughout the Midlands area including Lexington County. Since 2002, the CMRTA has provided transportation for more than 2 million passengers, expanded route services and introduced 43 new ADA accessible buses that offer a safer and more comfortable mode of transportation. Participation in the CMRTA provides the County with the opportunity to address the transportation needs of County residents and participate in regional long-range planning activities.

By participating in groups such as the Midlands Coalition for the Homeless, AIDS Housing of Metro Columbia, Red Cross Emergency Food and Shelter Board, United Way Food, Shelter,

Safety and Transportation Board and coordination with the affordable housing initiatives of other area entitlement communities (City of Columbia, Richland County, State of South Carolina), the County continues to actively support efforts to provide affordable housing options for special needs populations.

The Grant Programs Division actively encourages and supports the efforts of non-profit organizations and other groups serving special needs populations. Ongoing discussion, collaboration and participation in meetings with these groups contribute to assisting the County's special needs populations in a variety of ways including improved population counts.

The County has ongoing collaboration and discussion with all interest groups serving the elderly to identify any potential housing or other needs that could be addressed by the County's Community Development Block Grant and HOME Investment Partnership programs. Staff routinely attends meetings and events sponsored by these groups to continue to be aware of needs and issues of the elderly.

Lexington County has expanded its approach to affordable housing to include homeownership opportunities and comprehensive rehabilitation. The County continues to also concentrate efforts on expansion and improvement of infrastructure. This will open up areas of the County that are now reliant upon large tracts of land to support the required septic and well systems for residential, commercial, and industrial units. County officials feel strongly that without basic elements of potable water, sewer and paved roads in place, the housing market will not offer the diversity of price and size that leads to affordability for all. In addition, there will remain limited opportunities for competitive employment in the more remote areas of the County without the proper infrastructure in place.

Lexington County supports the efforts of Midlands Technical College and expansion of its programs to the rural, underserved areas of the County. Expanded educational opportunities result in a more educated workforce, higher-paying jobs, and greater housing options for residents of the County.

The Lexington County Grant Programs Division continues to pursue efforts toward coordination and communication among area service providers and affordable housing providers. The County is actively involved in various groups and associations and compiles information on efforts being made in the area on an ongoing basis. The County has developed and continues to maintain an inventory of services, programs and service populations.

## Continuum of Care

HUD defines a Continuum of Care as a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency. It includes action steps to end homelessness and prevent a return to homelessness. Since 1994, HUD has been encouraging communities to address the problems of housing and homelessness with the Continuum of Care concept. This concept is designed to help communities develop the capacity to envision, organize, and plan comprehensive and long-term solutions to addressing the problem of homelessness in their community.

HUD identified the following as fundamental components of a comprehensive Continuum of Care system:

- Outreach, intake, and assessment to:
  - Identify an individual's or family's service and housing needs, and
  - Link them to appropriate housing and/or service resource.
- Emergency shelter and safe, decent alternatives to the streets.
- Transitional housing with supportive services to help people develop the skills necessary for permanent housing.
- Permanent housing and permanent supportive housing.

The Midlands Area Consortium for the Homeless (MACH) is the primary example of the Continuum of Care concept in the Lexington County area. The MACH, formed in July 1994, provides a linkage for the coordination of services to the homeless in Lexington County and throughout the Midlands region. The MACH is a collective advocate for homeless persons. Membership includes over 80 private, public, nonprofit, federal, state, city, and county agencies. These agencies collectively and individually provide shelter, housing, and other forms of assistance to the homeless and indigent population. Lexington County CDBG staff participates in all MACH meetings to maintain current information about homeless issues in the midlands area.

The MACH has identified gaps in the Continuum of Care including the need to improve services and develop additional emergency shelter for persons who are not eligible for the existing shelters, transitional housing and permanent housing for singles, families and persons living with HIV/AIDS. There are, however, few providers with the capacity to expand their existing facilities. The MACH continues to promote collaboration to meet the changing needs of the homeless community.

## Other Actions

### **OBSTACLES TO MEETING UNDERSERVED NEEDS**

Lexington County has many housing and community development needs as outlined in the County's 2005 – 2009 Consolidated Plan.

During the 2008 Program Year, and as part of the 2009 Annual Action Plan process, Lexington County continued to receive requests and inquiries regarding possible CDBG and HOME funding assistance. The requests typically concern a variety of needs including assistance with home renovation, water and sewer line improvements, and road paving. To the extent possible based on their priority, these needs are addressed either in the County's Annual Action Plans, or through referral information to other resources.

### **GAPS IN INSTITUTIONAL STRUCTURE**

Some of the area institutions contributing to the implementation of Lexington County's housing and community development objectives include:

#### Federal

- U.S. Department of Housing and Urban Development
- U.S. Department of Agriculture – Rural Development

#### State

- South Carolina Department of Commerce
- South Carolina State Housing Finance and Development Authority
- Office of the Governor – Office of Economic Opportunity
- S.C. Department of Health and Environmental Control – HOPWA Program

#### County

- Lexington County Department of Community Development
- Lexington County Department of Economic Development
- Lexington County Recreation and Aging Commission
- Irmo-Chapin Recreation Commission
- Lexington County Department of Social Services

#### Non-Profits

- Domestic Abuse Center
- Rape Crisis Network
- Aiken/Barnwell/Lexington Community Action Commission
- American Red Cross – Central South Carolina Chapter
- Babcock Center
- Lexington Interfaith Community Services
- Columbia Urban League
- SisterCare
- Habitat For Humanity
- Lexington Children's Center
- Lexington/Richland Alcohol and Drug Abuse Commission

Though there are numerous public and private service providers serving the residents of Lexington County, no comprehensive, formal integration of service delivery exists at this time and data is not regularly shared and available. However, informal linkages and smaller scale formal liaisons exist between individual agencies and organizations for referrals, resource allocation, and other services. The County recognizes the need for ongoing analysis, evaluation and improvement of the institutional structure.

## **PUBLIC HOUSING AND RESIDENT INITIATIVES**

There is no Public Housing Authority for residents living in the unincorporated areas of the County. The Cayce Housing Authority assists 40 households in four different housing communities in the City of Cayce and is the only public housing authority in Lexington County. The Section 8 Housing Voucher Program administered by the South Carolina State Housing Finance and Development Authority is the primary mechanism for public rental assistance for most County residents. In recent years the emphasis of the Section 8 program has shifted from project-based housing assistance, where housing units are subsidized, to tenant-based assistance, where tenants are given funds to subsidize the housing of their choice within program guidelines for cost and other associated standards. In 2005, 1,149 families in Lexington County were assisted by funds from project and tenant-based rental assistance totaling \$5,177,693.

## **MONITORING**

The Lexington County Grant Programs Division staff conducts on-going desk monitoring of its activities and subrecipients. This monitoring includes review of reimbursement requests and monthly reports. The Grant Programs Division staff also conducts on-site monitoring of all subrecipients at least once during the project. The on-site monitoring uses checklists to evaluate the compliance of the projects/activities with all aspects of the CDBG program.

The following steps summarize monitoring policies and procedures:

- Review and analyze project budgets, national objectives, activity eligibility and other application details to determine potential projects.
- Prepare thorough and comprehensive subrecipient agreement providing details of the project and requirements.
- Evaluate environmental impact of project and implement required procedures.
- Review ongoing written status reports and other communications to monitor for adherence to timelines and compliance requirements.
- Visit project site before, during and after construction
- Monitor all subrecipient projects at least once during the project to determine compliance with all applicable laws, regulations and policies.
- Review and approve payment requests.
- Prepare and coordinate monthly reports on project status, expenditures to date, and timeliness.
- Prepare monthly report of CDBG draws detailing funds drawn on each active project and overall progress made to meet HUD timeliness requirements.
- Analyze HUD IDIS reports monthly to reconcile balances and timeliness amounts.

## 2008 Monitoring

Through the desk monitoring, the County has been able to ensure all regulations and procedures are being followed. The reimbursement review found some subrecipients incorrectly reporting information and these were returned and corrected prior to approval. This type of monitoring has resulted in better documentation, accurate reporting, and an increased awareness of compliance issues. In program year 2008, the Grant Programs Division staff monitored four subrecipients. In addition to identifying compliance issues, the on-site monitoring enhances the staff's relationship with subrecipients and also identifies potential training needs.

### **EVALUATE AND REDUCE LEAD BASED PAINT HAZARDS**

It is estimated that 8.3% of the housing units in the County may have some lead-based paint. Of these units, 95-100% are estimated to be low and moderate-income households. The County continues its efforts towards reducing the hazards of lead based paint to its citizens and particularly those who are LMI. Staff maintains a variety of HUD-developed brochures describing the dangers of lead and lead paint. The brochures include information on common instances of lead-paint such as home remodeling. The County continues to make these brochures available to the public and has ongoing communication with the South Carolina Department of Health and Environmental Control and the County's Building Services division to distribute this information.

The County's Minor Home Repair Program only addresses repairs that do not disturb a painted surface. The total cost and capacity required to address lead-based paint precludes the County from addressing repairs that may invoke the HUD lead-based paint requirements.

The County's HOME Program has incorporated in the policies lead-based paint testing and abatement. All homes built prior to 1978 require lead-based paint testing.

### **OUTREACH TO MINORITY AND WOMEN-OWNED BUSINESSES**

The Lexington County Grant Programs Division strives to make bid opportunities available to all eligible businesses, to include those owned by minorities and women. Advertisement efforts are regional and statewide in nature and reflect the global and technological arena most businesses operate in today. They include the South Carolina Business Opportunity Report, the County's Internet website, and postings in the lobby of the County Administration building.

# HUD Program Requirements

## NATIONAL OBJECTIVES AND ELIGIBLE ACTIVITIES

Each activity funded by the County's CDBG Program addresses at least one of HUD's National Objectives. The three National Objectives are:

- **Benefit low and moderate-income persons** (as an Area Benefit, Limited Clientele, Housing, or Job Creation/Retention activity)
- **Aid in the prevention or elimination of slums or blight** (on an Area Basis, Spot Basis, or a previously approved Urban Renewal project area)
- **Meet an urgent need** (must pose a serious and immediate threat; be of recent origin, unable to be financed by the entitlement, and with no other sources of funding available)

In addition to meeting a National Objective, Lexington County's CDBG funds are used only to implement eligible activities determined by HUD. The Block Grant structure allows the local jurisdiction flexibility in deciding on specific projects that meet the eligibility requirements. This enables the County to best determine its needs and more effectively direct expenditures. The basic types of eligible activities include:

- Activities Related to Real Property (i.e., public facilities and improvements, clearance and demolition, rehabilitation)
- Activities Related to Economic Development (i.e., real property equipment and improvements, micro-enterprise assistance)
- Activities Related to Public Services (i.e., job training and employment, crime prevention, Fair Housing counseling)
- Assistance to Community Based Development Organizations (i.e., neighborhood revitalization, energy conservation)
- Other Activities (i.e., relocation assistance, loss of rental income, assistance to institutions of higher learning)
- Planning and Administration

During the program year, most applicable activities addressed the National Objective of benefit to low and-moderate income persons and one activity addressed the elimination of slums or blight.

## HOME Investment Partnerships (HOME) Program

The primary objective of the HOME Investment Partnerships (HOME) Program is to create affordable housing for LMI households. HOME provides formula grants to states and localities that communities use—often in partnership with local nonprofit groups—to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-income people.

## **DISPLACEMENT / RELOCATION**

The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 requires that an activity using federal funds that serves to displace or relocate individuals of low- and moderate-income be undertaken in a specific manner, as prescribed by law, in order to minimize the impact on the individual.

There were no activities undertaken in the CDBG or HOME Programs during the program year that displaced or relocated any residents.

## **PROGRAM INCOME**

There was no program income generated by any of the CDBG or HOME activities during the program year. Within the CDBG program, there were no revolving loan programs, float funded activities, sale of property, loan repayments, lump sum draw down payments, or other activity that would generate income. Although the HOME Program offers a HOME rehabilitation loan, there were no loans completed within the 2008-2009 program year.

## Self-Evaluation

The CDBG and HOME programs have helped Lexington County and its subrecipients address housing and redevelopment problems. The program funds have been used to repair homes, construct water and sewer improvements, assist domestic violence shelters, construct public safety facilities, and install sidewalks.

The County's overall annual performance for July 1, 2008 through June 30, 2009 shows that we've made great advances in achieving our established goals as stated in the in the approved Action Plan. Five projects were completed this year and the fifteen projects that were continued are expected to be complete in Program Year 2009. The County successfully met HUD's annual test for timeliness of expenditures and projects are proceeding on schedule and within established budgets. The HOME Program designated two (2) Community Housing Development Organizations (CHDO) through a Request for Qualifications process. These organizations will be eligible for the annual CHDO-set aside.

### PERFORMANCE MEASUREMENT

On March 7, 2006 HUD established its standards for performance measurement through the publication of the *Notice of Outcome Performance Measurement System for Community Planning and Development Formula Grant Programs* in the Federal Register. As described in the Federal Register, the outcome performance measurement system enables HUD to collect information on the outcomes of activities funded with CPD formula grant assistance and to aggregate that information at the national, state, and local level. As of October 1, 2006 HUD required this performance measurement information on all CDBG-funded projects.

Each project or activity funded by the Lexington County CDBG and HOME programs are assigned one of the three objectives that relate to the statutory purposes of the program:

- 1. Creating a Suitable Living Environment:** In general, this objective relates to activities that are designed to benefit communities, families or individuals by addressing issues in their living environment. It relates to activities that are intended to address a wide range of issues faced by LMI persons from physical problems with their environment, such as poor quality infrastructure, social issues such as crime prevention, literacy, or health services.
- 2. Providing Decent Housing:** The activities that typically would be found under this objective are designed to cover the wide range of housing possible under CDBG. This objective focuses on housing programs where the purpose of the program is to meet individual family or community needs.
- 3. Creating Economic Opportunities:** This objective applies to types of activities related to economic development, commercial revitalization, or job creation.

For each objective selected for a specific project, one of three outcome categories that best reflect what is proposed to be achieved by funding that activity is chosen. The three outcome categories are:

- 1. Improving Availability or Accessibility:** This outcome category applies to activities that make services, infrastructure, public services, housing, or shelter available or accessible to low- and moderate-income persons, including those with disabilities. In this category, accessibility not only refers to physical barriers, but also to making the affordable basics of daily living available and accessible (i.e., increased access to various services, housing units, or facilities) to low- and moderate-income persons. Where a service or facility did not exist, the assistance provided results in “new” access to that service or facility. Where a service or facility was limited in size or capacity, and the assistance expanded the existing service or facility, the result would be improved access.
- 2. Improving Affordability:** This outcome category applies to activities that provide affordability in a variety of ways in the lives of low- and moderate-income people. It can include creating or maintaining affordable housing, basic infrastructure hookups, or services such as transportation or daycare.
- 3. Improving Sustainability:** This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low- and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

The three objectives are combined with the three outcome categories to come up with a matrix of nine potential outcome statements. These objectives, outcomes and outcome strategies are reviewed and assigned to each project and entered into HUD’s Integrated Disbursement and Information System (IDIS) to comply with the performance measurement regulations.

<b>OUTCOME STATEMENT MATRIX</b>			
	<b>Outcome 1: Availability or Accessibility</b>	<b>Outcome 2: Affordability</b>	<b>Outcome 3: Sustainability</b>
<b>Objective 1: Suitable Living Environment</b>	Enhance Suitable Living Environment through Improved Accessibility	Enhance Suitable Living Environment through Improved or New Affordability	Enhance Suitable Living Environment through Improved or New Sustainability
<b>Objective 2: Decent Housing</b>	Create Decent Housing with Improved or New Availability	Create Decent Housing with Improved or New Affordability	Create Decent Housing With Improved or New Sustainability
<b>Objective 3: Economic Opportunities</b>	Provide Economic Opportunity through Improved or New Accessibility	Provide Economic Opportunity through Improved or New Affordability	Provide Economic Opportunity through Improved or New Sustainability

The following is a table of the projects completed during the Program Year and their associated performance information entered into IDIS as required by HUD:

**Lloydwoods Sewer**

**HUD Activity Number: 30**

Total Expenditures: \$95,000

Matrix Code: 03J Water/Sewer Improvements

Objective: Create Suitable Living Environments

Outcome: Availability / Accessibility

**2008 Accomplishment Data:**

Proposed Type: 01 People (General)

Proposed Units: 2,454

Actual Type: 01 People (General)

Actual Units: 2,454

Total Benefiting for Program Year: 2,454

Now Have Access to this Type of Public Facility or Infrastructure Improvement: 2,454

**State Street Streetscaping Phase II**

**HUD Activity Number: 41**

Total Expenditures: \$127,725.40

Matrix Code: 03 Public Facilities and Improvements (General)

Objective: Create Suitable Living Environments

Outcome: Availability / Accessibility

**2008 Accomplishment Data:**

Proposed Type: 11 Public Facilities

Proposed Units: 1,112

Actual Type: 11 Public Facilities

Actual Units: 1,112

Total Benefiting for Program Year: 1,112

Now Have New Access to this Type of Public Facility: 1,112

**Sistercare Pick-Up and Trailer**

**HUD Activity Number: 52**

Total Expenditures: \$14,937.29

Matrix Code: 05G Battered and Abused Spouses

Objective: Create Suitable Living Environments

Outcome: Availability / Accessibility

**2008 Accomplishment Data:**

Proposed Type: 01 People (General)

Proposed Units: 250

Actual Type: 01 People (General)

Actual Units: 490

Total Benefiting for Program Year: 490

Now Have New Access to this Public Service: 490

**Women's Community Residence Van**

**HUD Activity Number: 53**

Total Expenditures: \$19,500

Matrix Code: 05 Public Services (General)

Objective: Create Economic Opportunities

Outcome: Availability/Accessibility

**2008 Accomplishment Data:**

Proposed Type: 01 People (General)

Proposed Units: 24

Actual Type: 01 People (General)

Actual Units: 62

Total Benefiting for Program Year: 62

Now Have New Access to this Public Service: 62

## **Citizen Participation**

A notice of availability for public review of the Consolidated Annual Performance and Evaluation Report (CAPER) was published on August 13, 2009 in *The State* newspaper. This notice was published in the "Neighbors" section in all Lexington County zones for better visibility and coverage.

A public hearing will be held August 26, 2009, at 1:00 p.m. to receive comments on the CAPER. The 15-day public comment period will begin August 13, 2009 and end August 28, 2009.

**NOTICE OF AVAILABILITY AND PUBLIC HEARING**  
**Lexington County**  
**Community Development Block Grant Program**

**Consolidated Annual Performance and Evaluation Report (CAPER)**

The County of Lexington Community Development Department announces the availability of the draft CAPER for public review covering the period July 1, 2008 – June 30, 2009. The CAPER is an annual report and evaluation of Lexington County's Community Development Block Grant and Home Investment Partnerships programs.

Public review and comment on the draft CAPER is invited. Copies may be obtained by calling the Lexington County Community Development Department at (803) 785-8121 or by e-mailing rdean@lex-co.com. Written comments will be accepted through August 28, 2009 and should be addressed to Rhonda Dean, Lexington County Community Development Department, 212 South Lake Drive, Suite 401, Lexington, SC 29072.

**Housing and Community Development Needs**

A public hearing to solicit comments on the draft CAPER and housing and community development needs is scheduled for Wednesday, August 26 at 1:00 p.m. The hearing will be held in Council Chambers on the 2nd floor of the County Administration Building located at 212 South Lake Drive in Lexington.

Lexington County does not discriminate on the basis of age, color, religion, sex, national origin, familial status, or disability and handicapped status in the admission or access to, or in the treatment or employment within, its federally-assisted programs and activities.

**Date of Notice: August 13, 2009**

**CDBG Financial Summary for Program Year 2009**

**IDIS C04PR26**

**HUD is in the process of converting South Carolina users to the IDIS Online System, therefore IDIS is currently down for those users. The report will be completed when the County regains access to IDIS.**



## COUNTY OF LEXINGTON Grant Request Summary Form

**Title of Grant:** Energy Efficiency & Conservation Block Grant

<b>Fund:</b>	<u>4511 Energy Efficiency &amp; Conservation BG</u>	<b>Department:</b>	<u>111300 Building Services</u>
	<small>No. Title</small>		<small>No. Title</small>
			<u>999900 Non-Departmental</u>

**Type of Summary:** Grant Application  Grant Award

**Grant Overview:** Lexington County has been awarded the ARRA Energy Efficiency & Conservation Block Grant (EECBG) in the amount of \$2,268,600. This grant award will fund upgrades to multiple County buildings for the purpose of improving energy efficiency and conservation, thus resulting in an overall savings to all taxpayers within the County.

Buildings that will be upgraded: Admin. Building (fresh air intake, Energy Management System for parking lot lighting), Old Courthouse (new air handler, chiller piping, windows, interior lighting), Aux. Admin. Building (Energy Management system for the facility, HVAC units for lobby and office areas), Sheriff Annex Dorms (HVAC system for the facility), Sheriff Annex Multipurpose Area (HVAC system for the facility), Sheriff Detention Upper Hallway (HVAC system for the facility), Central Stores (2 HVAC systems for the facility), Fleet Service (new windows for bay area, insulated bay doors), Batesburg Mag. Office (air handler for the facility), Public Works - Engineering & Transportation (windows, interior lighting), & Fire Stations (lighting retrofit).

**Grant Period:** September 7, 2009 to September 6, 2012

**Responsible Departmental Grant Personnel:** Katherine Hubbard, Adam DuBose, Randy Quattlebaum

**Date Grant Information Released:** March 26, 2009      **Date Grant Application Due:** June 25, 2009

**Grant Expenditures (Please attach a detailed budget with Excel spreadsheet, Overview, Line Item Narratives, etc.):**

<b>Personnel</b>	\$	-
<b>Operating</b>	\$	270,490.00
<b>Capital</b>	\$	1,998,110.00
<b>Total</b>		\$ 2,268,600.00

**Local Match Required:** Yes  No

**If Yes, What is the Percentage / Amount:** \_\_\_\_\_  
%                      \$ Amount

**Requirements at the End of this Grant (please explain in detail):**

Federal requirements stipulate that periodic reports must be filed with the US Department of Energy throughout the grant period. The County will secure the services of an outside consultant to develop metrics for monitoring and reporting the County's progress toward carrying out the goals and objectives of the EECBG. The consultant will also ensure that work targeted through the grant award is executed and reported upon within the required timeline.

Dept. Preparer:		
Dept. Approval:		
Finance Approval:	AD	9/15/2009
	<i>Initials</i>	<i>Date</i>

**COUNTY OF LEXINGTON**  
**ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Jun 2008-09	Amended Budget Thru Jun 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Approved 2009-10	Awarded 2009-10
<b>* Energy Efficiency &amp; Conservation Block Grant (4511):</b>								
<b>Revenues (Organization: 000000)</b>								
457000	Federal Grant Income					2,268,600	2,268,600	2,268,600
<b>** Total Revenue</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,268,600</u>	<u>2,268,600</u>	<u>2,268,600</u>
<b>***Total Appropriation</b>					0	2,268,600	2,268,600	2,268,600
FUND BALANCE								
	Beginning of Year				<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected								
	End of Year				<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**COUNTY OF LEXINGTON**  
**ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund: 4511  
Division: General Services  
Organization: 111300 - Building Services

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Jun)	2008-09 Amended (Jun)	<i>BUDGET</i>		
				2009-10 Requested	2009-10 Approved	2009-10 Awarded
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
5AA317 Administration Building				145,000	145,000	145,000
5AA318 Old Courthouse				940,000	940,000	940,000
5AA319 Auxiliary Administration Building				79,000	79,000	79,000
5AA320 Sheriff Annex Dorms				400,000	400,000	400,000
5AA321 Sheriff Annex Multipurpose Area				25,000	25,000	25,000
5AA322 Sheriff Detention Upper Hallway				100,000	100,000	100,000
5AA323 Central Stores				8,500	8,500	8,500
5AA324 Fleet Services				55,000	55,000	55,000
5AA325 Batesburg Magistrate's Office				4,000	4,000	4,000
5AA326 Cayce Magistrate's Office				150,000	150,000	150,000
5AA327 Public Works - Engineering				13,850	13,850	13,850
5AA328 Public Works - Transportation				11,000	11,000	11,000
5AA329 Fire Service - Stations Lighting Retrofit				66,760	66,760	66,760
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,998,110</b>	<b>1,998,110</b>	<b>1,998,110</b>
<b>*** Total Building Services Appropriations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,998,110</b>	<b>1,998,110</b>	<b>1,998,110</b>

Fund: 4511  
Division: Non-Departmental  
Organization: 999900 - Non-Departmental

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Jun)	2008-09 Amended (Jun)	<i>BUDGET</i>		
				2009-10 Requested	2009-10 Approved	2009-10 Awarded
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520200 Contracted Services				250,000	250,000	250,000
521215 Air Quality Supplies				20,490	20,490	20,490
<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>270,490</b>	<b>270,490</b>	<b>270,490</b>
<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>270,490</b>	<b>270,490</b>	<b>270,490</b>
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Non-Departmental Appropriations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>270,490</b>	<b>270,490</b>	<b>270,490</b>
<b>**** Total Budget Appropriations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,268,600</b>	<b>2,268,600</b>	<b>2,268,600</b>

## **STATEMENT OF PROJECT OBJECTIVES**

County of Lexington, SC

County of Lexington, SC, Energy Efficiency and Conservation Block Grant

### **A. PROJECT OBJECTIVES**

The purpose of this award is to implement the Recipient's Energy Efficiency & Conservation Strategy (EEC&S) in order to reduce fossil fuel emissions; reduce total energy use of the eligible entities; and improve energy efficiency in the building sector, the transportation sector, and other appropriate sectors, along with creating jobs.

### **B. PROJECT SCOPE**

The scope for this award is the implementation of the EEC&S and all supporting documentation necessary for the proposed activities (Attached).

### **C. PROJECT MANAGEMENT AND REPORTING**

Reports and deliverables will be provided in accordance with the Federal Assistance Reporting Checklist.

ECEBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009

DUNS #: 30115885 Program Contact Email: khubbard@lex-co.com

Program Contact First Name: Katherine Last Name: Hubbard

Project Title: Administration and Technical Consulting Services

Activity: 1. Develop an Energy Efficiency Strategy If Other: \_\_\_\_\_

Sector: Public If Other: \_\_\_\_\_

Proposed Number of Jobs Created: 2.71 Proposed Number of Jobs Retained: \_\_\_\_\_

Proposed Energy Saved and/or Renewable Energy Generated: \_\_\_\_\_

Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_

Proposed Funds Leveraged: \_\_\_\_\_

Proposed ECEBG Budget: 250,000.00

Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_

Project Contact First Name: Katherine Last Name: Hubbard Email: khubbard@lex-co.com

Metric Activity: Technical Assistance If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will retain administrative services to implement and manage the overall Energy Efficiency and Conservation Strategy (EECS) and programs with the help of an energy consultant to develop and implement energy efficiency and conservation programs for buildings, facilities, transportation and air quality within our jurisdiction.

Activities may include but are not limited to the design of and operation of the programs; such as retrofitting existing facilities to improve energy; regional transportation improvements in operational and system efficiency; air quality to achieve non-attainment through idle-reduction technologies and/or facilities to conserve energy, reduce harmful air pollutants, and greenhouse gas emissions; the identification of the most effective methods for achieving maximum participation and efficiency rates, public education, measurement and verification protocols, and identification of energy efficient technologies to successfully achieve the ECEBG Program goals.

Goals and Objectives

The goal of this project will be to save energy and create jobs. The objective of these services will contribute to the reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity used.

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009

DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com

Program Contact First Name: Katherine Last Name: Hubbard

Project Title: Administration Building

Activity: 6. Buildings and Facilities If Other: \_\_\_\_\_

Sector: Public If Other: \_\_\_\_\_

Proposed Number of Jobs Created: 1.57 Proposed Number of Jobs Retained: \_\_\_\_\_

Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.

Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_

Proposed Funds Leveraged: \_\_\_\_\_

Proposed EECBG Budget: 145,000.00

Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_

Project Contact First Name: Randy Last Name: Quattlebaum Email: Rquattlebaum@lex-co.com

Metric Activity: Building Retrofits If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will include the installation of a fresh air intake system and connection of the perimeter parking lighting to the energy management system (EMS).

Principles

The County of Lexington will follow the EECB in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

Scope

Identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

Goals, Objectives and Milestones

The goal of this project will be to save energy and create jobs by installing a fresh air intake system and connecting the perimeter lighting to the EMS. The objective of the installation of the fresh air intake system and connection of the perimeter lighting to the EMS will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to heat/cool the facility. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff to implement and monitor the plan. Staff members from Building Services, Procurement and an outside consultant hired for the project will determine the specifications for the fresh air intake system for the Administration Building, oversee the bid process. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation. Building Services staff and Procurement will oversee the connection of the perimeter lighting to the EMS.

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009

DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com

Program Contact First Name: Katherine Last Name: Hubbard

Project Title: Courthouse

Activity: 6. Buildings and Facilities If Other: \_\_\_\_\_

Sector: Public If Other: \_\_\_\_\_

Proposed Number of Jobs Created: 10.21 Proposed Number of Jobs Retained: \_\_\_\_\_

Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.

Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_

Proposed Funds Leveraged: \_\_\_\_\_

Proposed EECBG Budget: 940,000.00

Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_

Project Contact First Name: Randy Last Name: Quattlebaum Email: RQuattlebaum@lex-co.com

Metric Activity: Building Retrofits If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will include the installation of a new air handler (#2), chiller piping, windows and interior lighting.

Principles

The County of Lexington will follow the EECS in accordance with the following principles.

- 1. To maximize regional cooperation and benefits.
- 2. Include programs and projects that have long-term impacts.
- 3. Programs and projects will be created to be financially sustainable.

Scope

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

Goals, Objectives and Milestones

The goal of this project will be to save energy and create jobs by installing a new air handler, new hot/chilled water pipes, new windows and replacement of interior lighting. The objective of the installation of the new air handler, chilled/hot water pipes, windows and interior lighting will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to heat/cool the facility. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff to implement and monitor the plan. Staff members from Building Services, Procurement and an outside consultant hired for the project will determine the specifications for the air handler, chilled/hot water lines, windows and interior lighting. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation.

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009

DUNS #: 3011585 Program Contact Email: KHubbard@lex-co.com

Program Contact First Name: Katherine Last Name: Hubbard

Project Title: Auxiliary Administration Building

Activity: 6. Buildings and Facilities If Other: \_\_\_\_\_

Sector: Public If Other: \_\_\_\_\_

Proposed Number of Jobs Created: 0.82 Proposed Number of Jobs Retained: \_\_\_\_\_

Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.

Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_

Proposed Funds Leveraged: \_\_\_\_\_

Proposed EECBG Budget: 79,000.00

Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_

Project Contact First Name: Randy Last Name: Quattlebaum Email: Rquattlebaum@lex-co.com

Metric Activity: Building Retrofits If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will include the installation of an energy management system (EMS) for the facility, replacement of HVAC units for the lobby area and office areas.

Principles

The County of Lexington will follow the EECS in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

Scope

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

Goals, Objectives and Milestones

The goal of this project will be to save energy and create jobs by installing an EMS for the facility and replacement of two HVAC units in two areas of the facility. The objective of the installation of the EMS and replacement of the two (2) HVAC units will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to heat/cool the facility. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff to implement and monitor the plan. Staff members from Building Services, Procurement and an outside consultant hired for the project will determine the specifications for the EMS and the HVAC units. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation.

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009  
 DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com  
 Program Contact First Name: Katherine Last Name: Hubbard  
 Project Title: Sheriff Annex Dorms  
 Activity: 6. Buildings and Facilities If Other: \_\_\_\_\_  
 Sector: Public If Other: \_\_\_\_\_  
 Proposed Number of Jobs Created: 4.35 Proposed Number of Jobs Retained: \_\_\_\_\_  
 Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.  
 Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_  
 Proposed Funds Leveraged: \_\_\_\_\_  
 Proposed EECBG Budget: 400,000.00  
 Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_  
 Project Contact First Name: Randy Last Name: Quattlebaum Email: RQuattlebaum@lex-co.com  
 Metric Activity: Building Retrofits If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will include the installation of a new HVAC system for the facility.

Principles

The County of Lexington will follow the EECS in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

Scope

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

Goals, Objectives and Milestones

The goal of this project will be to reduce Greenhouse gases, save energy and create jobs by installing a new HVAC system for the facility. The objective of the installation of the new HVAC system will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to heat/cool the facility. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff and an outside consultant to implement and monitor the plan. Staff members from Building Services, Procurement and an outside consultant hired for the project will determine the specifications for the HVAC system. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation.

If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity page 1.pdf," "OH-CITY-Columbus-Project Activity page 2.pdf," and continue as needed.

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009  
DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com  
Program Contact First Name: Katherine Last Name: Hubbard  
Project Title: Sheriff Annex Multi-Purpose Area  
Activity: 6. Buildings and Facilities If Other: \_\_\_\_\_  
Sector: Public If Other: \_\_\_\_\_  
Proposed Number of Jobs Created: 0.27 Proposed Number of Jobs Retained: \_\_\_\_\_  
Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.  
Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_  
Proposed Funds Leveraged: \_\_\_\_\_  
Proposed EECBG Budget: 25,000.00  
Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_  
Project Contact First Name: Randy Last Name: Quattlebaum Email: RQuattlebaum@lex-co.com  
Metric Activity: Building retrofits If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will include the installation of a new HVAC system for the facility.

Principles

The County of Lexington will follow the EECBG in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

Scope

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

Goals, Objectives and Milestones

The goal of this project will be to reduce Greenhouse gases, save energy and create jobs by installing a new HVAC system for the facility. The objective of the installation of the new HVAC system will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to heat/cool the facility. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff and an outside consultant to implement and monitor the plan. Staff members from Building Services, Procurement and an outside consultant hired for the project will determine the specifications for the HVAC system. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation.

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009

DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com

Program Contact First Name: Katherine Last Name: Hubbard

Project Title: Sheriff Detention Upper Hallway

Activity: 6. Buildings and Facilities If Other: \_\_\_\_\_

Sector: Public If Other: \_\_\_\_\_

Proposed Number of Jobs Created: 1.08 Proposed Number of Jobs Retained: \_\_\_\_\_

Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.

Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_

Proposed Funds Leveraged: \_\_\_\_\_

Proposed EECBG Budget: 100,000.00

Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_

Project Contact First Name: Randy Last Name: Quattlebaum Email: RQuattlebaum@lex-co.com

Metric Activity: Building Retrofits If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will include the installation of a new HVAC system for the facility.

Principles

The County of Lexington will follow the BECS in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

Scope

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

Goals, Objectives and Milestones

The goal of this project will be to reduce Greenhouse gases, save energy and create jobs by installing a new HVAC system for the facility. The objective of the installation of the new HVAC system will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to heat/cool the facility. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff and an outside consultant to implement and monitor the plan. Staff members from Building Services, Procurement and an outside consultant hired for the project will determine the specifications for the HVAC system. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation.

If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity page 1.pdf," "OH-CITY-Columbus-Project Activity page 2.pdf," and continue as needed.

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009  
DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com  
Program Contact First Name: Katherine Last Name: Hubbard  
Project Title: Central Stores  
Activity: 6. Buildings and Facilities If Other: \_\_\_\_\_  
Sector: Public If Other: \_\_\_\_\_  
Proposed Number of Jobs Created: 0.09 Proposed Number of Jobs Retained: \_\_\_\_\_  
Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.  
Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_  
Proposed Funds Leveraged: \_\_\_\_\_  
Proposed EECBG Budget: 8,500.00  
Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_  
Project Contact First Name: Randy Last Name: Quattlebaum Email: RQuattlebaum@lex-co.com  
Metric Activity: Building Retrofits If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will include the installation of two (2) HVAC units for the facility.

Principles

The County of Lexington will follow the EECBS in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

Scope

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

Goals, Objectives and Milestones

The goal of this project will be to reduce Greenhouse gases, save energy and create jobs by installing two (2) HVAC units for the facility. The objective of the installation of two (2) HVAC units will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to heat/cool the facility. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff to implement and monitor the plan. Staff members from Building Services, Procurement and an outside consultant hired for the project will determine the specifications for the two (2) new HVAC units. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation.

*if you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity page 1.pdf," "OH-CITY-Columbus-Project Activity page 2.pdf," and continue as needed.*

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009

DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com

Program Contact First Name: Katherine Last Name: Hubbard

Project Title: Fleet Services

Activity: 6. Buildings and Facilities If Other: \_\_\_\_\_

Sector: Public If Other: \_\_\_\_\_

Proposed Number of Jobs Created: 0.60 Proposed Number of Jobs Retained: \_\_\_\_\_

Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.

Proposed GHG Emissions Reduced (CD2 Equivalents): \_\_\_\_\_

Proposed Funds Leveraged: \_\_\_\_\_

Proposed EECBG Budget: 55,000.00

Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_

Project Contact First Name: Randy Last Name: Quattlebaum Email: RQuattlebaum@lex-co.com

Metric Activity: Building Retrofits If Other: \_\_\_\_\_

**Project Summary: (limit summary to space provided)**

This project will include the installation of new windows for the bay area and insulated bay doors.

**Principles**

The County of Lexington will follow the EECS in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

**Scope**

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

**Goals, Objectives and Milestones**

The goal of this project will be to reduce Greenhouse gases, save energy and create jobs by installing new windows and insulated bay doors for the facility. The objective of the installation of new windows and insulated bay doors will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to heat/cool the facility. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

**Process**

The County of Lexington will use staff to implement and monitor the plan. Staff members from Building Services and Procurement will determine the specifications for the windows and insulated bay doors. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation.

*If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity page 1.pdf," "OH-CITY-Columbus-Project Activity page 2.pdf," and continue as needed.*

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009

DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com

Program Contact First Name: Katherine Last Name: Hubbard

Project Title: Batesburg Magistrate

Activity: 6. Buildings and Facilities If Other: \_\_\_\_\_

Sector: Public If Other: \_\_\_\_\_

Proposed Number of Jobs Created: 0.04 Proposed Number of Jobs Retained: \_\_\_\_\_

Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.

Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_

Proposed Funds Leveraged: \_\_\_\_\_

Proposed EECBG Budget: 4,000.00

Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_

Project Contact First Name: Randy Last Name: Quattlebaum Email: RQuattlebaum@lex-co.com

Metric Activity: Building Retrofits If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will include the installation of new air handler for the facility.

Principles

The County of Lexington will follow the EECBS in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

Scope

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

Goals, Objectives and Milestones

The goal of this project will be to save energy and create jobs by installing a new air handler for the facility. The objective of the installation of the new air handler will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to heat/cool the facility. The County of Lexington plans 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff to implement and monitor the plan. Staff members from Building Services, Procurement and an outside consultant hired for the project will determine the specifications for the new air handler. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation.

If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity page 1.pdf," "OH-CITY-Columbus-Project Activity page 2.pdf," and continue as needed.

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009

DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com

Program Contact First Name: Katherine Last Name: Hubbard

Project Title: Cayce Magistrate

Activity: 6. Buildings and Facilities If Other: \_\_\_\_\_

Sector: Public If Other: \_\_\_\_\_

Proposed Number of Jobs Created: 1.63 Proposed Number of Jobs Retained: \_\_\_\_\_

Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.

Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_

Proposed Funds Leveraged: \_\_\_\_\_

Proposed EECBG Budget: 150,000.00

Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_

Project Contact First Name: Randy Last Name: Quattlebaum Email: RQuattlebaum@lex-co.com

Metric Activity: Building Retrofits If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will include the installation of a new HVAC system for the facility.

Principles

The County of Lexington will follow the EECS in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

Scope

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

Goals, Objectives and Milestones

The goal of this project will be to reduce Greenhouse gases, save energy and create jobs by installing a new HVAC system for the facility. The objective of the installation of the new HVAC system will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to heat/cool the facility. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff and an outside consultant to implement and monitor the plan. Staff members from Building Services, Procurement and an outside consultant hired for the project will determine the specifications for the HVAC system. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation.

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009

DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com

Program Contact First Name: Katherine Last Name: Hubbard

Project Title: Public Works Engineering

Activity: 6. Buildings and Facilities If Other: \_\_\_\_\_

Sector: Public If Other: \_\_\_\_\_

Proposed Number of Jobs Created: 0.15 Proposed Number of Jobs Retained: \_\_\_\_\_

Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.

Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_

Proposed Funds Leveraged: \_\_\_\_\_

Proposed EECBG Budget: 13,850.00

Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_

Project Contact First Name: Randy Last Name: Quattlebaum Email: RQuattlebaum@lex-co.com

Metric Activity: Building Retrofits If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will include the installation of new windows and interior lighting.

Principles

The County of Lexington will follow the EECS in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

Scope

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

Goals, Objectives and Milestones

The goal of this project will be to reduce Greenhouse gases, save energy and create jobs by installing new windows and interior lighting for the facility. The objective of the installation of the windows and lighting will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to heat/cool the facility. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff to implement and monitor the plan. Staff members from Building Services and Procurement will determine the specifications for the windows and lighting. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation.

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009

DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com

Program Contact First Name: Katherine Last Name: Hubbard

Project Title: Public Works Transportation

Activity: 6. Buildings and Facilities If Other: \_\_\_\_\_

Sector: Public If Other: \_\_\_\_\_

Proposed Number of Jobs Created: 0.12 Proposed Number of Jobs Retained: \_\_\_\_\_

Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.

Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_

Proposed Funds Leveraged: \_\_\_\_\_

Proposed EECBG Budget: 11,000.00

Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_

Project Contact First Name: Randy Last Name: Quattlebaum Email: RQuattlebaum@lex-co.com

Metric Activity: Building Retrofits If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will include the installation of new windows and interior lighting.

Principles

The County of Lexington will follow the EECB in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

Scope

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

Goals, Objectives and Milestones

The goal of this project will be to reduce Greenhouse gases, save energy and create jobs by installing new windows and interior lighting for the facility. The objective of the installation of the windows and lighting will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to heat/cool the facility. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff to implement and monitor the plan. Staff members from Building Services and Procurement will determine the specifications for the windows and lighting. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation.

If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity page 1.pdf," "OH-CITY-Columbus-Project Activity page 2.pdf," and continue as needed.

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009

DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com

Program Contact First Name: Katherine Last Name: Hubbard

Project Title: Lawn Mower Exchange

Activity: 11. Reduction/Capture of Methane/Greenhouse Gases If Other: \_\_\_\_\_

Sector: Public If Other: \_\_\_\_\_

Proposed Number of Jobs Created: 0.22 Proposed Number of Jobs Retained: \_\_\_\_\_

Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.

Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_

Proposed Funds Leveraged: \_\_\_\_\_

Proposed EECBG Budget: 20,490.00

Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_

Project Contact First Name: Randy Last Name: Quattlebaum Email: RQuattlebaum@lex-co.com

Metric Activity: Clean Energy Policy If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will continue to implement the Lawn Mower Exchange Program for County residents to exchange gas-powered lawn mowers for electric lawn mowers resulting in the reduction of ground-level ozone pollution.

Principles

The County of Lexington will follow the BECS in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

Scope

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

Goals, Objectives and Milestones

The goal of this project will be to reduce fossil fuels and create jobs by implementing the Lawn Mower Exchange Program. The objective of the Lawn Mower Exchange Program is a reduction of reliance on fossil fuels by providing an alternative to gas-powered lawn mowers to more efficient, non-polluting electric mowers. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff to implement and monitor the plan. Our Environmental Coordinator will oversee the actual implementation of the program and monitor the progress of the program once it kicks-off.

If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity page 1.pdf," "OH-CITY-Columbus-Project Activity page 2.pdf," and continue as needed.

EECBG Activity Worksheet

Grantee: County of Lexington Date: 06/12/2009  
 DUNS #: 30115885 Program Contact Email: KHubbard@lex-co.com  
 Program Contact First Name: Katherine Last Name: Hubbard  
 Project Title: Lighting Retrofit  
 Activity: 5. Energy Efficiency Retrofits If Other: \_\_\_\_\_  
 Sector: Public If Other: \_\_\_\_\_  
 Proposed Number of Jobs Created: 0.73 Proposed Number of Jobs Retained: \_\_\_\_\_  
 Proposed Energy Saved and/or Renewable Energy Generated: A 20% energy reduction by 2020.  
 Proposed GHG Emissions Reduced (CO2 Equivalents): \_\_\_\_\_  
 Proposed Funds Leveraged: \_\_\_\_\_  
 Proposed EECBG Budget: 66,760.00  
 Projected Costs Within Budget: Administration: \_\_\_\_\_ Revolving Loans: \_\_\_\_\_ Subgrants: \_\_\_\_\_  
 Project Contact First Name: Randy Last Name: Quattlebaum Email: RQuattlebaum@lex-co.com  
 Metric Activity: Building Retrofits If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This project will include the installation of new interior lighting in a number of Fire Service buildings throughout Lexington County to include: Amick's Ferry, Boiling Springs, Crossroads, Edmund, Fairview, Gaston, Gilbert, Hollow Creek, Lexington, Mack Edisto, Oak Grove, Pelion, Pine Grove, Red Bank, Round Hill, Samaria, Sandy Run, South Congaree, and Swansea.

Principles

The County of Lexington will follow EECB in accordance with the following principles.

1. To maximize regional cooperation and benefits.
2. Include programs and projects that have long-term impacts.
3. Programs and projects will be created to be financially sustainable.

Scope

The strategy will identify opportunities to minimize energy consumption and cost and create jobs in the local government facilities and property.

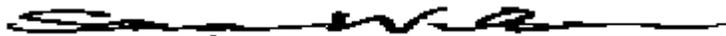
Goals, Objectives and Milestones

The goal of this project will be to reduce Greenhouse gases, save energy and create jobs by installing new interior lighting for the facility. The objective of the installation of new interior lighting will be a reduction of reliance on fossil fuels/imported energy by reducing the amount of electricity needed to light the facility. The County of Lexington plans to 1) establish a baseline, 2) set a reduction target, 3) develop an action plan, 4) implement the action plan and 5) monitor and evaluate the impacts of the action plan.

Process

The County of Lexington will use staff to implement and monitor the plan. Staff members from Building Services and Procurement will determine the specifications for the interior lighting. Building Services staff will oversee the actual installation of equipment by the company winning the bid. Building Services will further monitor the performance of the equipment following installation.

## ASSISTANCE AGREEMENT

1. Award No. DE-EE0000949		2. Modification No.		3. Effective Date 09/07/2009		4. CFDA No. 81.128		
5. Awarded To COUNTY OF LEXINGTON Attn: KATHERINE L. HUBBARD, COUNTY ADMINI FINANCE DEPARTMENT 212 SOUTH LAKE DRIVE LEXINGTON SC 290723437				6. Sponsoring Office Golden Field Office U.S. Department of Energy Golden Field Office 1617 Cole Blvd. Golden CO 80401			7. Period of Performance 09/07/2009 through 09/06/2012	
8. Type of Agreement <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Other		9. Authority PL 110-140, EISA 2007 PL 111-5, Recovery Act 2009			10. Purchase Request or Funding Document No. 09EE004009			
11. Remittance Address COUNTY OF LEXINGTON Attn: KATHERINE L. HUBBARD, COUNTY ADMINI FINANCE DEPARTMENT 212 SOUTH LAKE DRIVE LEXINGTON SC 290723437				12. Total Amount Govt. Share: \$2,268,600.00 Cost Share : \$0.00 Total : \$2,268,600.00		13. Funds Obligated This action: \$2,268,600.00 Total : \$2,268,600.00		
14. Principal Investigator Katherine L. Hubbard Phone: 803-785-8100		15. Program Manager Timothy D. Butler Phone: 303-275-4895			16. Administrator Golden Field Office U.S. Department of Energy Golden Field Office 1617 Cole Blvd. Golden CO 80401-3393			
17. Submit Payment Requests To			18. Paying Office			19. Submit Reports To See Attachment #2		
20. Accounting and Appropriation Data EECBG Program								
21. Research Title and/or Description of Project RECOVERY ACT: COUNTY OF LEXINGTON, SC, ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT								
For the Recipient				For the United States of America				
22. Signature of Person Authorized to Sign				25. Signature of Grants/Agreements Officer 				
23. Name and Title		24. Date Signed		26. Name of Officer Sara J. Wilson		27. Date Signed 09/09/2009		

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	DE-EE0000949	2	3

NAME OF OFFEROR OR CONTRACTOR  
 COUNTY OF LEXINGTON

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>DUNS Number: 030115885</p> <p>In addition to this Assistance Agreement, this award consists of the items listed in the Special Terms and Conditions, Provision 2, Award Agreement Terms and Conditions.</p> <p>In Block 7 of the Assistance Agreement, the Period of Performance reflects the beginning of the project through the end of the current Budget Period, shown as 09/07/2009 through 09/06/2012.</p> <p>Blocks 12 and 13 of this Assistance Agreement indicate the Total Obligated Amount of this project, which is the Recipient's total allocation; however, no funds will be released to the Recipient through this action due to the restrictions in Provision Number 17, National Environmental Policy Act (NEPA) Requirements, and Provision Number 20, Subcontract/Subgrant Approvals, in the Special Terms and Conditions. Once these conditions have been met, the remaining funds will be released to the Recipient according to Provision Number 16, Staged Disbursement Clause of the Special Terms and Conditions.</p> <p>DOE Award Administrator: Patrick Liles                      E-mail: pat.liles@go.doe.gov                      Phone: 303-275-4921</p> <p>DOE Project Officer: Tim Butler                      E-mail: tim.butler@go.doe.gov                      Phone: 303-275-4895</p> <p>Recipient Business Officer and Principal Investigator: Katherine Hubbard                      E-mail: khubbard@lex-co.com                      Phone: 803-785-8100</p> <p>Electronic signature or signatures as used in this document means a method of signing an electronic message that--                      (A) Identifies and authenticates a particular person as the source of the electronic message;                      (B) Indicates such person's approval of the information contained in the electronic message;                      and,                      (C) Submission via FedConnect constitutes electronically signed documents.</p> <p>Continued ...</p>				

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	DE-EE0000949	3	3

NAME OF OFFEROR OR CONTRACTOR  
 COUNTY OF LEXINGTON

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	ASAP: Yes Extent Competed: NOT AVAIL FOR COMP Delivery Location Code: 03601 Golden Field Office U.S. Department of Energy Golden Field Office 1617 Cole Blvd. Golden CO 80401-3393  Payment: OR for Golden U.S. Department of Energy Oak Ridge Financial Service Center P.O. Box 4517 Oak Ridge TN 37831 Fund: 05796 Appr Year: 2009 Allottee: 31 Report Entity: 200835 Object Class: 41020 Program: 1005115 Project: 2004350 WFO: 0000000 Local Use: 0000000 TAS Agency: 89 TAS Account: 0331				

# DSS

*Serving Children and Families*

KATHLEEN M. HAYES, PH.D.  
STATE DIRECTOR

MARK SANFORD  
GOVERNOR

September 8, 2009

The Honorable Beth Carrigg  
Clerk of Court  
Lexington County  
205 East Main Street  
Lexington, South Carolina 29072

The Honorable Julie Armstrong  
Clerk of Court  
Charleston County  
Post Office Box 934  
Charleston, South Carolina 29402

Dear Ms. Carrigg and Ms. Armstrong:

This message is in response to your questions posed after the August 18<sup>th</sup> Clerks of Court meeting regarding the Child Support and Family Court Case Management system (CFS Project). At the start I want to acknowledge the participation and contributions of the community of Clerks of Court and their staff to the development of this project. The untold hours you have invested in the project thus far and your commitment to continuing to work along side the Department of Social Services' Child Support staff is essential to a successful outcome. You are owed a sincere, "Thank you!"

The questions you presented us after the meeting on the 18<sup>th</sup> can be divided into two general areas: costs associated with hosted vs. non-hosted environments and on-going system maintenance costs. This letter will provide additional information in response these emails, but we believe that more dialogue with the CFS Advisory Committee and other Clerks as that committee may think appropriate, would provide a better forum for a full discussion of any remaining unresolved issues, questions, or problems.

## **ISSUES ASSOCIATED WITH OPTING FOR A “HOSTED” ENVIRONMENT VS. A “NON-HOSTED” ENVIRONMENT**

**Clarifying facts:** Assuming a Clerk of Court opts to accept the CFS purchased workstations and printers:

- Clerks of Court will not be required to make initial purchases of hardware or related software regardless of what hosting option is chosen. A part of the state contract with EDS is for the initial purchase of all servers, workstations and printers and related software for the project. This means that Clerks of Court will realize an influx of new end-user equipment and software in 2011.
- Replacement of hardware and software (workstations, printers, and related software.) will be the responsibility of each Clerk of Court in on-going years. To the extent that the equipment and software is used for child support purposes, the funds allocated for such replacements are eligible for federal IV-D matching funds.
- Clerks of Court choosing the “non-Hosted” environment will be responsible for the replacement of server equipment beyond the purchased warranty period. Servers will have to be purchased that meet system specifications.
- Clerks of Court choosing the “non-Hosted option” will be responsible for the maintenance of the hardware and hardware operating software purchased under this contract (servers, workstations, printers, etc.) once the warranty purchased for that hardware expires.

### **Questions**

(Q) Will there be cost savings to EDS if the Clerks are hosted centrally?

(A) We anticipate savings to the state in equipment costs should fewer servers be required because of the “hosted” environment. In addition, we will approach EDS about reducing the Warranty/Maintenance & Operations component by a small amount should all Clerks choose the “hosted” environment.

(Q) If all of the Clerks decide to be hosted centrally, how many servers will be used to complete this effort and how will this data be separated?

(A) EDS is in the process of establishing the system architecture. The number of servers necessary to support the system architecture will be finalized in December 2009. This number depends largely in part on how many counties will be hosted. The data for each county will be separated virtually for the hosted counties.

(Q) Should the Central Site go down, what functions will be available to the hosted county?

(A) If the Central Site is down and a disaster is declared, all Central Site functions will be replaced by the disaster recovery site in Dublin, Ohio. In this case all functions will be available to non-hosted and hosted counties.

If the network link between a hosted county and the central site where the hosted servers are located fails, then no functions will be available to a hosted county. However, EDS has estimated that CFS will have a 99.999% up time largely because of the redundancy that is being established for the central servers and the alternate network routes that are part of this private, dedicated, MPLS network.

## **ISSUES ASSOCIATED WITH ON-GOING MAINTENANCE OF CFS**

### **Clarifying Facts**

- The CFS project was designed to be rolled out statewide as a combined, compatible Child Support Enforcement System and Family Court Case Management System.
- The systems are discussed separately mainly for funding purposes. Federal cost sharing is available only for CSES.
- Currently, based on a function point analysis of the CSES and FCCMS, 88% of the development and implementation cost is allocated to CSES and therefore, is eligible for federal cost participation. An analysis of the CSES and FCCMS will be conducted by DSS and will be approved by the federal Office of Child Support Enforcement once the systems are in operation to determine if these ratios are still appropriate.
- The contract with EDS requires that EDS provide the first two years of maintenance and also provides for optional renewals of the maintenance contract in years 3 through 5.
- The Department of Social Services has agreed to pay for all ongoing maintenance costs for CSES and the first two years of maintenance of the remaining 12% associated with Family Court Case Management. Currently, this maintenance portion is estimated to be \$612,000 annually.

### **Questions**

(Q) Do you plan to give each county an option to join the STATE FCCMS or to obtain the pertinent information and build individual FCCMS?

(A) The development of independent county family court case management systems is strongly discouraged for the following reasons.

1. The business solution designed for the CFS project is an integrated and interdependent system with three components – the Child Support System, the Family Court Case Management System and the State Disbursement Unit. The three systems interface and exchange data and compliment each other to provide the entire spectrum of the child support service delivery system as it exists in South Carolina. To move away from this approach at this point in the project could require additional work not currently planned which could jeopardize timely federal certification.
2. Significant taxpayer dollars have been devoted to developing a statewide, uniform system. Development of an independent system would represent duplication in effort and expenditures.

(Q) What happens to FCCMS maintenance after year 2?

(A) As mentioned above, DSS has already agreed to pay all maintenance costs for CSES and the first two years of FCCMS maintenance. In this time of limited financial resources, we have given considerable thought to the fair and equitable distribution of costs for maintenance and operation of the CFS system. Currently 41 of the 46 Clerks of Court have agreed to be hosted centrally. Four counties are undecided as to their choice of options. Given the fact that the state anticipates some cost savings due to the decisions by the Clerks to move toward a central system, and given our desire to limit the cost of implementation to the Clerks, the state will pay the ongoing maintenance and operations costs for those counties choosing to be hosted. We will need to work together to determine the proper allocation of costs for counties not participating centrally. We appreciate the strong advocacy position taken by the Judicial Department on behalf of the Clerks.

Q) What are the maintenance and warranty costs associated with the system

(A) The CFS Project contract requires the contractor to provide two years of warranty and maintenance and operations (W/M&O) on the CSES and FCCMS application software beginning 60 calendar days after the last group of counties is rolled out in month 50 of the 52 month project schedule. The additional 60 days provide an evaluation period to ensure CSES and FCCMS are operating statewide satisfactorily before starting the W/M&O period. Warranty on the CSES and FCCMS application is only for the first year of the mandatory two years of the W/M&O period with M&O only continuing for the second year. The contract also provides for three one-year options for M&O, each year to be elected individually at the State's option.

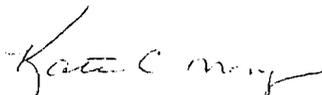
The price of the optional years will be based on a contract price of \$5,100,248 increased by the consumer price index that exists at the time

of the extension. The portion of the \$5,100,248 that will be allocated between CSES and FCCMS will be based on a federally approved cost allocation method that will be based on the CSES and FCCMS system usage. DSS will not know the statistics on which to base this cost allocation until CSES and FCCMS are in operation. However, the CFS Project has established a federally approved allocation methodology that is used to allocate development and implementation costs only between CSES and FCCMS. Based on a function point analysis performed by the project team, 88% of development and implementation costs are allocated to CSES and 12% of development and implementation costs are allocated to FCCMS. It is very likely that the federally approved cost allocation methodology for W/M&O costs will not calculate to an 88/12 split because the allocation will be based on system usage and not on function points. But for the sake of illustration, if FCCMS is allocated 12% of \$5,100,248 for total M&O for year two, FCCMS's allocation portion is \$612,030.

Since these figures are based on the EDS contract, there could be significant decreases or increases in the FCCMS portion if the M&O contract is not renewed with EDS and another vendor is selected or another approach taken. A reasonable total (statewide) cost range for FCCMS M&O is between \$500,000 and \$1,000,000 annually.

I will be more than happy to meet with each of you and other Clerks to discuss the movement of the project beyond 2013. Once again, we appreciate your partnership on this project.

Sincerely,



Katie C. Morgan  
Chief of Staff

cc: Kathleen M. Hayes, Ph.D.  
The Honorable Chief Justice Jean Toal  
The Honorable David Hamilton  
Roger Bryant  
Larry McKeown

## Carrigg, Beth

---

**From:** Carrigg, Beth  
**Sent:** Wednesday, August 19, 2009 4:42 PM  
**To:** 'Barbara Wasson'; Bruce, Shirley; Betty Jo Beckham (bbeckham@fairfieldsc.com); Beulah Roberts; Beverly H. Whitfield (bwhitfield@oconeesc.com); Brandy W. McBee (Brandy.mcbee@cherokeecountysc.com); Carolyn F. Williams (wmsbcofc@ftc-i.net); Cathy M. Phillips (cphillips@andersoncountysc.org); Cheryl L. Graham (cgraham@dorchestercounty.net); Chiles Gwen (gchiles@mccormickcountysc.gov); Connie Reel-Shearin (creel-shearin@florenceco.org); David Hamilton (David.Hamilton@yorkcountygov.com); Holmes, Doris; Emily Y. McMahan (emcmahan@abbevillecountysc.com); Faye L. Sellers (clerkofcc@shtc.net); Gwen T. Hyatt (dilloncoc@bellsouth.net); Harold P. Welborn (pwelborn@co.pickens.sc.us); Ingram Moon (ingram@co.greenwood.sc.us); Jackie S. Bowers (jbowers@newberrycounty.net); James B. Hiers (bambergc@bellsouth.net); James C. Campbell (JACampbell@sumtercountysc.org); James I. Davis (Jdavis@leecountysc.org); Jeanette W. McBride (mcbridej@rcgove.us); Jeff L. Hammond (jhammond@lanastercountysc.net); Jeri Ann Roseneau (jroseneau@bcgov.net); Joyce McDonald (joyce.mcdonald@kershaw.sc.gov); Julie Armstrong; Kathryn P. Butler (clerkcourt@wctel.net); Hasty, Ken; Liz Godard (lgodard@aikencountysc.gov); Lori Bridges; Lynn Lancaster (llancaster@co.laurens.sc.us); Marcus W. Kitchens (clerksoffice@spartanburgcounty.org); Margaret Bostick (mbostick@jaspercountysc.gov); Mary P. Brown (mbrown@co.berkeley.sc.us); Melanie Huggins (hugginsm@horrycounty.org); Mylinda D. Nettles (mnettles@hamptoncountysc.org); Patricia C. Grant (pgrant@colletoncounty.org); Paul B. Wickensimer (pwickensimer@greenvillecounty.org); Rhonda D. McElveen (rmcelveen@barnwellsc.com); S. Bradley Morris (bmorris@countyofunion.com); Scott B. Suggs (clerk@darco.sc.com); Sherry R. Rhodes (rhodess@marionsc.org); Shirley F. Newby (snewby@edgefieldcounty.sc.gov); Sue K. Carpenter (scarpenter@chestercounty.org); White, Alma Y. (awhite@georgetowncountysc.org); Winnifa Brown-Clark (wbrownclark@orangeburgcounty.org)  
**Cc:** Pat Ellis; Kim Goss; Debbie Bowers; Linda Taylor; Clayton Lankford; Roger Bryant; Dan Rankin; Candi Bowen; Moore, Marsha; Brazell, Kathy; Ujcich, Mike; Buff, Marlon; Carrigg, John; Hubbard, Katherine  
**Subject:** RE: Revised Hosting Option Form

Good Afternoon;

For clarification purposes and as a follow up to yesterday's meeting I am seeking the following information and respectfully request that you please advise.

Upon reading the CFS selection Form for hosting options, it states: "CSES and FCCMS systems must remain together under either option, i.e. CSES cannot be hosted and FCCMS non-hosted" and I find this statement to be somewhat misleading considering the following:

It is my understanding that,

1. The current Federal Mandate is for CSES only and that CSES fulfills any and all Federal requirements;
2. FCCMS, while developed to work in conjunction with CSES is NOT Federally mandated;
3. Each county can elect to accept only CSES providing the county IT department can effectively support an in house Family Court Case Management program;
4. Ongoing Maintenance Fees associated with CSES will be assumed and paid by the State while Ongoing Maintenance Fees associated with the STATE FCCMS is still *to be determined* and may in fact be an expense incurred by each individual county and the extent of that obligation, any percentage or the totality of any ongoing maintenance expense is still *to be determined* and may in fact, not be available prior to installation of the STATE FCCMS.

I further understand that were my IT department to obtain the interfaces to CSES and database schema and specifications (all of which is public information) for FCCMS we can build our own Family Court CMS allowing us to function as efficiently and effectively without the outrageous ongoing financial burden which appears to be looming.

Based on all the information gathered, if the State cannot fund FCCMS 100% , please advise the following:

Do you plan to give each county an option to join the STATE FCCMS or to obtain the pertinent information and build individual FCCMS?

Thank you in advance for your time and consideration of these matters.

**BETH CARRIGG**  
*Clerk of Court*  
*Lexington County*  
205 East Main Street  
Lexington, SC 29072  
Phone: 803-785-8393  
Fax: 803-785-2215  
E-mail: [bcarrigg@lex-co.com](mailto:bcarrigg@lex-co.com)

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**From:** Barbara Wasson [<mailto:bwasson@cfssc.org>]

**Sent:** Wednesday, August 19, 2009 12:41 PM

**To:** Bruce, Shirley; Carrigg, Beth; Betty Jo Beckham ([bbeckham@fairfieldsc.com](mailto:bbeckham@fairfieldsc.com)); Beulah Roberts; Beverly H. Whitfield ([bwhitfield@oconeesc.com](mailto:bwhitfield@oconeesc.com)); Brandy W. McBee ([Brandy.mcbee@cherokeecountysc.com](mailto:Brandy.mcbee@cherokeecountysc.com)); Carolyn F. Williams ([wmsbcofc@ftc-i.net](mailto:wmsbcofc@ftc-i.net)); Cathy M. Phillips ([cphillips@andersoncountysc.org](mailto:cphillips@andersoncountysc.org)); Cheryl L. Graham ([cgraham@dorchestercounty.net](mailto:cgraham@dorchestercounty.net)); Chiles Gwen ([gchiles@mccormickcountysc.gov](mailto:gchiles@mccormickcountysc.gov)); Connie Reel-Shearin ([creel-shearin@florenceco.org](mailto:creel-shearin@florenceco.org)); David Hamilton ([David.Hamilton@yorkcountygov.com](mailto:David.Hamilton@yorkcountygov.com)); Holmes, Doris; Emily Y. McMahan ([emcmahan@abbevillecountysc.com](mailto:emcmahan@abbevillecountysc.com)); Faye L. Sellers ([clerkofcc@shtc.net](mailto:clerkofcc@shtc.net)); Gwen T. Hyatt ([dilloncoc@bellsouth.net](mailto:dilloncoc@bellsouth.net)); Harold P. Welborn ([pwelborn@co.pickens.sc.us](mailto:pwelborn@co.pickens.sc.us)); Ingram Moon ([ingram@co.greenwood.sc.us](mailto:ingram@co.greenwood.sc.us)); Jackie S. Bowers ([jbowers@newberrycounty.net](mailto:jbowers@newberrycounty.net)); James B. Hiers ([bambergc@bellsouth.net](mailto:bambergc@bellsouth.net)); James C. Campbell ([JACampbell@sumtercountysc.org](mailto:JACampbell@sumtercountysc.org)); James I. Davis ([Jdavis@leecountysc.org](mailto:Jdavis@leecountysc.org)); Jeanette W. McBride ([mcbridej@rcgove.us](mailto:mcbridej@rcgove.us)); Jeff L. Hammond ([jhammond@lancastrcountysc.net](mailto:jhammond@lancastrcountysc.net)); Jeri Ann Roseneau ([jroseneau@bcgov.net](mailto:jroseneau@bcgov.net)); Joyce McDonald ([joyce.mcdonald@kershaw.sc.gov](mailto:joyce.mcdonald@kershaw.sc.gov)); Julie Armstrong; Kathryn P. Butler ([clerkcourt@wctel.net](mailto:clerkcourt@wctel.net)); Hasty, Ken; Liz Godard ([lgodard@aikencountysc.gov](mailto:lgodard@aikencountysc.gov)); Lori Bridges; Lynn Lancaster ([llancaster@co.laurens.sc.us](mailto:llancaster@co.laurens.sc.us)); Marcus W. Kitchens ([clerksoffice@spartanburgcounty.org](mailto:clerksoffice@spartanburgcounty.org)); Margaret Bostick ([mbostick@jaspercountysc.gov](mailto:mbostick@jaspercountysc.gov)); Mary P. Brown ([mbrown@co.berkeley.sc.us](mailto:mbrown@co.berkeley.sc.us)); Melanie Huggins ([hugginsm@horrycounty.org](mailto:hugginsm@horrycounty.org)); Mylinda D. Nettles ([mnettles@hamptoncountysc.org](mailto:mnettles@hamptoncountysc.org)); Patricia C. Grant ([pgrant@colletoncounty.org](mailto:pgrant@colletoncounty.org)); Paul B. Wickensimer ([pwickensimer@greenvillecounty.org](mailto:pwickensimer@greenvillecounty.org)); Rhonda D. McElveen ([rmcelveen@barnwellsc.com](mailto:rmcelveen@barnwellsc.com)); S. Bradley Morris ([bmorris@countyofunion.com](mailto:bmorris@countyofunion.com)); Scott B. Suggs ([clerk@darco.com](mailto:clerk@darco.com)); Sherry R. Rhodes ([rhodess@marionsc.org](mailto:rhodess@marionsc.org)); Shirley F. Newby ([snewby@edgefieldcounty.sc.gov](mailto:snewby@edgefieldcounty.sc.gov)); Sue K. Carpenter ([scarpenter@chestercounty.org](mailto:scarpenter@chestercounty.org)); White, Alma Y. ([awhite@georgetowncountysc.org](mailto:awhite@georgetowncountysc.org)); Winnifa Brown-Clark ([wbrownclark@orangeburgcounty.org](mailto:wbrownclark@orangeburgcounty.org))

**Cc:** Pat Ellis; Kim Goss; Debbie Bowers; Linda Taylor; Clayton Lankford; Roger Bryant; Dan Rankin; Candi Bowen

**Subject:** Revised Hosting Option Form

## Carrigg, Beth

---

**From:** Carrigg, Beth  
**Sent:** Monday, August 24, 2009 5:07 PM  
**To:** 'Barbara Wasson'; Mary P. Brown (mbrown@co.berkeley.sc.us); Julie Armstrong; Edward Haselden; Faye L. Sellers (clerkofcc@shtc.net); Betty Jo Beckham (bbeckham@fairfieldsc.com); White, Alma Y. (awhite@georgetowncountysc.org); mvanderhost@georgetowncountysc.org; Ingram Moon (ingram@co.greenwood.sc.us); Mylinda D. Nettles (mnettles@hamptoncountysc.org); James I. Davis (Jdavis@leecountysc.org); William B. Funderburk (bfunderburk@bellsouth.net); Kathryn P. Butler (clerkcourt@wctel.net); Winnifa Brown-Clark (wbrownclark@orangeburgcounty.org); Jeanette W. McBride (mcbridej@rcgove.us); Holmes, Doris; James C. Campbell (JACampbell@sumtercountysc.org); S. Bradley Morris (bmorris@countyofunion.com); David Hamilton (David.Hamilton@yorkcountygov.com); Nancy Rentz  
**Cc:** Pat Ellis; Kim Goss; Roger Bryant; Dan Rankin; Candi Bowen; Hal Carl; Moore, Marsha; Brazell, Kathy; Hubbard, Katherine; Buff, Marlon; Ujcich, Mike; Carrigg, John; Jeffcoat, Johnny  
**Subject:** RE: Hosting, Printers, Laptops/Workstations

Barbara,

I hope this email finds you well. I will not be returning forms for Lexington county until I receive definitive responses to the questions I asked in the mandatory meeting Tuesday one week ago and again in writing on Wednesday, August 19, 2009. As you, Kim Goss and Pat Ellis have put much effort into this initiative for quite some time; I would think the answers should be readily available. However, without those responses and after much consideration and discussion it seems irresponsible to move forward with what appears to be a potential multi-million dollar liability to each of the 46 counties without serious additional research and discussion on this matter. Even if the State picked up years 3, 4 and 5 of the ongoing maintenance for FCCMS, what does that mean for year(s) 6 through infinity? Obviously 10 years from now there will be new Clerks and new Legislators and there is no guarantee that the State is going to pick up the tab for this program which leaves the burden squarely with the counties. No one appears to have any idea what the potential financial liability is in the long term for maintaining the FCCMS program and therefore no one can possibly know what the potential liability will be to each county. I will say that I believe the larger counties will carry the most significant burden..

I want to be clear, I am not in any way implying that a unified FCCMS system is not in everyone's best interest; but it is not Federally mandated as previously implied and I believe each county should have an option on how best to invest financially prior to making any decisions regarding hosting or equipment. It is my understanding that no one has approached any of the county Chief Financial Officers or Council members regarding any financial contribution and therefore to begin obtaining commitments for equipment would be premature. Once I have received responses to my questions, I will be in a better position to ascertain the needs of this office and Lexington County and return my forms accordingly.

Thank you in advance for your time. Beth

**BETH CARRIGG**  
*Clerk of Court*  
*Lexington County*  
205 East Main Street  
Lexington, SC 29072  
Phone: 803-785-8393  
Fax: 803-785-2215  
E-mail: bcarrigg@lex-co.com

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# CFS Project Handout



For the Clerks of Court  
May 5, 2009

by

**Chief Justice Jean Hoefler Toal**

---

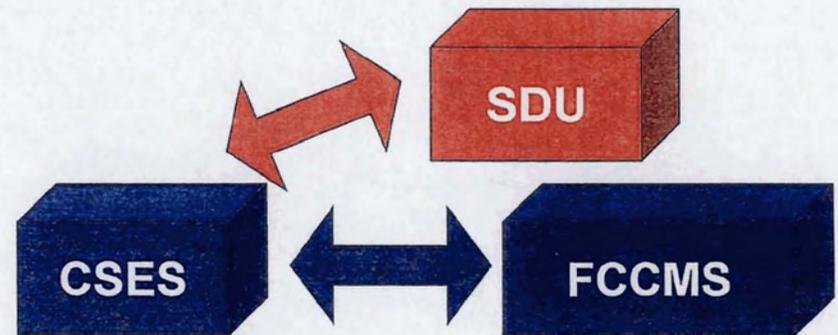


## CFS Project for South Carolina

- CFS is comprised of three systems being built and implemented to gain federal certification to eliminate the significant federal fines currently imposed on the State of South Carolina

- 1) C = Child Support Enforcement System
- 2) F = Family Court Case Management System
- 3) S = State Disbursement Unit

- Department of Social Services (DSS) is the lead agency for this project



- Schedules:

- ❖ FCCMS and CSES are scheduled to be implemented in the pilot counties in Spring 2011
- ❖ FCCMS and CSES are scheduled to be implemented statewide in Summer and Fall 2011
- ❖ SDU is scheduled to be implemented statewide in Fall 2011

- Operation and maintenance costs as stated by DSS to SCJD:

- ❖ No cost to the counties for FCCMS for the first 2 years of operation
- ❖ No cost to the counties for the CSES and SDU for the life of the contracts



## Overall View of Child Support Financials of the Clerk of Court

- Collections total approximately \$357M statewide for alimony and child support by the County Clerks of Court:
  - ❖ Approximately \$257M collected for IV-D cases
  - ❖ Approximately \$100M collected for private cases
  
- Based on these collections, the funding sources for the County Clerks of Court total approximately \$20M statewide which are used to fund operations in the county offices:
  - 1) 5% Collection Costs = approximately \$18M statewide with \$10M retained by the Counties
  - 2) Unit Cost Reimbursements = approximately \$8M statewide retained by the Counties
  - 3) Incentive Funds = approximately \$2M statewide retained by the Counties
  
- Handout of spreadsheets lists these collections and funding sources by county for the past fiscal year that ended on June 30, 2008



# Fiscal Year 2008 Remittances by County

FISCAL YEAR TO DATE REMITTANCES as of JUNE 30, 2008 Based on Remittances Submitted to State Treasurer				
Judicial Department Distribution				
ALIMONY CHILD SUPPORT FEES				
	Collections	5% Surcharge	Retained by County	Remitted
ABBEVILLE	2,847,494.92	142,374.75	79,729.11	62,645.64
AIKEN	11,447,551.72	572,377.59	320,528.43	251,849.16
ALLENDALE	-	-	-	-
ANDERSON	15,829,441.41	791,472.07	443,220.18	348,251.89
BAMBERG	1,524,175.35	76,208.77	42,676.51	33,532.26
BARNWELL	3,049,432.50	152,471.62	85,383.30	67,088.32
BEAUFORT	8,957,069.79	447,853.49	250,795.59	197,057.90
BERKELEY	12,862,529.74	643,126.49	360,147.44	282,979.05
CALHOUN	1,259,965.79	62,998.29	35,278.71	27,719.58
CHARLESTON	26,333,378.54	1,316,668.93	737,327.65	579,341.28
CHEROKEE	5,891,395.21	294,569.76	164,957.51	129,612.25
CHESTER	4,311,786.89	215,589.34	120,728.89	94,860.45
CHESTERFIELD	4,460,774.20	223,038.71	124,900.50	98,138.21
CLARENDON	2,809,208.56	140,460.43	78,657.10	61,803.33
COLLETON	3,849,873.35	192,493.67	107,793.44	84,698.23
DARLINGTON	7,315,073.13	365,753.66	204,820.12	160,933.54
DILLON	3,639,986.77	181,999.34	101,918.67	80,080.67
DORCHESTER	10,646,944.96	532,347.25	298,111.65	234,235.60
EDGEFIELD	1,852,119.59	92,605.98	51,858.86	40,747.12
FAIRFIELD	2,687,937.74	134,396.89	75,261.55	59,135.34
FLORENCE	11,450,420.78	572,521.04	320,608.76	251,912.28
GEORGETOWN	5,543,903.02	277,195.15	155,227.82	121,967.33
GREENVILLE	31,418,939.79	1,570,946.99	879,722.02	691,224.97
GREENWOOD	10,269,713.58	513,485.68	287,549.27	225,936.41
HAMPTON	2,243,773.98	112,188.70	62,825.08	49,363.62
HORRY	15,655,829.40	782,791.47	438,359.09	344,432.38
JASPER	2,539,855.43	126,992.77	71,115.28	55,877.49
KERSHAW	4,740,725.38	237,036.27	132,739.06	104,297.21
LANCASTER	5,894,120.63	294,706.03	165,033.82	129,672.21
LAURENS	5,861,368.30	293,068.41	164,116.76	128,951.65
LEE	2,050,317.21	102,515.86	57,408.34	45,107.52
LEXINGTON	15,979,380.97	798,969.05	447,418.45	351,550.60
MCCORMICK	874,451.78	43,722.59	24,484.42	19,238.17
MARION	4,009,597.79	200,479.89	112,267.68	88,212.21
MARLBORO	3,474,200.58	173,710.03	97,276.70	76,433.33
NEWBERRY	3,476,674.19	173,833.71	97,345.96	76,487.75
OCONEE	5,059,322.47	252,966.12	141,659.69	111,306.43
ORANGEBURG	3,986,780.34	199,339.02	111,628.80	87,710.22
PICKENS	7,201,287.67	360,064.38	201,634.15	158,430.23
RICHLAND	30,377,582.74	1,518,879.14	850,564.30	668,314.84
SALUDA	-	-	-	-
SPARTANBURG	21,220,533.08	1,061,026.65	594,169.32	466,837.33
SUMTER	11,692,780.59	584,639.03	327,394.77	257,244.26
UNION	3,571,973.04	178,598.65	100,014.30	78,584.35
WILLIAMSBURG	3,795,807.63	189,790.38	106,281.61	83,508.77
YORK	13,896,693.24	694,834.66	389,103.74	305,730.92
State Grand Jury	-	-	-	-
	357,862,173.78	17,893,108.69	10,020,046.39	7,873,062.30



# IV-D Child Support Collected by County

SPT 2008 COLLECTIONS BY COUNTY

COUNTY	TANF	NON-TANF	TOTAL	TANF PERCENTAGE
ABBEVILLE	\$71,682.03	\$1,794,234.87	\$1,865,916.90	0.04
AIKEN	\$697,987.53	\$7,323,112.93	\$7,981,100.46	0.08
ALLENDALE	\$97,475.99	\$1,382,018.67	\$1,459,494.66	0.06
ANDERSON	\$478,051.59	\$7,710,335.20	\$8,188,386.79	0.05
BAMBERG	\$83,574.24	\$1,230,859.80	\$1,314,434.04	0.07
BARNWELL	\$130,139.40	\$1,935,401.53	\$2,065,540.93	0.06
BEAUFORT	\$342,707.56	\$7,900,481.41	\$7,659,188.97	0.04
BERKELEY	\$284,583.26	\$9,792,419.59	\$10,076,852.87	0.03
CALHOUN	\$114,529.90	\$1,123,673.89	\$1,238,203.79	0.09
CHARLESTON	\$1,183,030.78	\$23,140,647.81	\$24,323,678.59	0.05
CHEROKEE	\$332,083.56	\$3,166,904.57	\$3,479,888.13	0.09
CHESTER	\$189,625.08	\$2,750,717.39	\$2,939,352.47	0.06
CHESTERFIELD	\$215,434.95	\$3,237,856.11	\$3,469,291.06	0.06
CLARENDON	\$224,034.53	\$2,319,269.80	\$2,543,304.33	0.09
COLLETON	\$267,801.57	\$3,162,457.00	\$3,430,258.57	0.08
DARLINGTON	\$441,380.89	\$5,015,273.40	\$5,456,654.29	0.08
DILLON	\$272,673.68	\$3,314,858.69	\$3,787,032.37	0.07
DORCHESTER	\$197,511.91	\$5,274,725.23	\$5,472,237.14	0.04
EDGEFIELD	\$77,683.24	\$1,329,101.21	\$1,406,784.45	0.06
FAIRFIELD	\$95,408.53	\$1,986,880.35	\$2,082,288.88	0.05
FLORENCE	\$685,501.45	\$7,772,374.33	\$8,457,875.78	0.08
GEORGETOWN	\$300,466.49	\$3,730,864.05	\$4,031,330.54	0.07
GREENVILLE	\$785,949.32	\$20,764,600.97	\$21,050,550.09	0.04
HAMPTON	\$431,730.23	\$3,789,080.81	\$4,020,811.04	0.06
HORRY	\$103,903.30	\$2,050,697.53	\$2,154,500.83	0.05
JASPER	\$126,956.19	\$3,876,027.34	\$4,002,983.53	0.04
KERSHAW	\$218,638.94	\$1,859,886.19	\$2,078,525.13	0.07
LANCASTER	\$217,047.09	\$3,038,952.88	\$3,255,999.97	0.08
LAURENS	\$207,186.07	\$3,311,289.63	\$3,518,475.70	0.06
LEE	\$160,470.52	\$1,793,143.17	\$1,953,613.69	0.08
LEXINGTON	\$523,837.37	\$8,556,646.82	\$9,080,484.19	0.06
MCCORMICK	\$40,951.70	\$771,255.54	\$812,207.24	0.05
MANION	\$237,166.63	\$3,307,552.77	\$3,544,719.40	0.07
MARLBORO	\$253,050.00	\$3,144,187.92	\$3,397,237.92	0.07
NEWBERRY	\$147,559.03	\$2,855,856.58	\$3,003,415.61	0.05
OCCONEE	\$328,331.08	\$2,677,475.03	\$3,006,106.11	0.11
ORANGEBURG	\$869,891.71	\$8,214,485.10	\$9,084,376.81	0.07
PICKENS	\$207,420.58	\$3,142,702.85	\$3,350,123.43	0.06
RICHLAND	\$1,077,013.72	\$17,710,509.33	\$18,787,523.05	0.05
SALUDA	\$65,700.74	\$1,230,902.28	\$1,296,603.02	0.04
SPARTANBURG	\$845,598.24	\$11,404,065.70	\$12,249,663.94	0.07
SUMTER	\$543,253.65	\$8,510,698.26	\$9,053,951.91	0.06
UNION	\$163,209.04	\$2,634,038.71	\$2,797,247.75	0.06
WILLIAMSBURG	\$943,402.17	\$7,036,880.36	\$7,980,282.53	0.08
YORK	\$563,356.46	\$8,836,274.51	\$9,399,630.97	0.06
<b>Total</b>	<b>\$15,101,128.81</b>	<b>\$242,245,601.92</b>	<b>\$257,246,728.53</b>	<b>0.06</b>

Child Support Collections Disbursement	
Total Collections	\$ 257,246,728.53
Federal Share	\$ 5,726,873.36
State Share	\$ 2,483,142.82
Custodial Parent	\$ 249,036,712.35

State Share Distributions	
State General Fund	DSS
\$ 800,000.00	\$ 1,683,142.82



# Incentives and Unit Cost Reimbursements by County

	INCENTIVES	UNIT COST	COUNTY SHARE of 5%	TOTAL
Abbeville	\$13,003.21	\$66,767.00	\$79,729.11	\$159,499.32
Aiken	\$87,187.12	\$275,133.00	\$320,528.43	\$682,848.55
Allendale	\$11,708.68	\$72,192.00	\$0.00	\$83,900.68
Anderson	\$63,460.49	\$269,614.00	\$443,220.18	\$776,294.67
Bamberg	\$14,125.73	\$45,240.00	\$42,676.51	\$102,042.24
Barnwell	\$22,837.61	\$84,640.00	\$85,383.30	\$192,860.91
Beaufort	\$50,561.50	\$180,417.00	\$250,795.59	\$481,774.09
Berkeley	\$41,959.35	\$278,574.00	\$360,147.44	\$680,680.79
Calhoun	\$13,723.91	\$39,272.00	\$35,278.71	\$88,274.62
Charleston	\$170,756.24	\$569,520.00	\$737,327.65	\$1,477,603.89
Cherokee	\$42,632.11	\$107,653.00	\$164,957.51	\$315,242.62
Chester	\$25,493.73	\$102,931.00	\$120,728.89	\$249,153.62
Chesterfield	\$26,268.72	\$124,992.00	\$124,900.50	\$276,161.22
Clarendon	\$36,442.34	\$83,877.00	\$78,657.10	\$198,976.44
Colleton	\$41,934.05	\$105,524.00	\$107,795.44	\$255,253.49
Darlington	\$61,999.93	\$201,737.00	\$204,820.12	\$468,557.05
Dillon	\$35,987.87	\$142,486.00	\$101,918.67	\$280,392.54
Dorchester	\$29,367.66	\$141,943.00	\$298,111.65	\$469,422.31
Edgefield	\$11,041.72	\$55,862.00	\$51,858.86	\$118,762.58
Fairfield	\$11,555.16	\$72,761.00	\$75,261.55	\$159,577.71
Florence	\$93,446.74	\$284,004.00	\$320,608.76	\$698,059.50
Georgetown	\$44,725.14	\$119,043.00	\$155,227.82	\$318,995.96
Greenville	\$96,513.44	\$658,041.00	\$879,722.02	\$1,634,276.46
Greenwood	\$32,642.88	\$137,218.00	\$287,549.27	\$457,410.15
Hampton	\$12,665.40	\$63,773.00	\$62,825.08	\$139,263.48
Horry	\$64,275.05	\$329,521.00	\$438,359.09	\$832,155.14
Jasper	\$20,772.61	\$51,202.00	\$71,115.28	\$143,089.89
Kershaw	\$31,096.96	\$94,587.00	\$132,739.06	\$258,423.02
Lancaster	\$35,493.51	\$82,235.00	\$165,033.82	\$282,762.33
Laurens	\$29,280.98	\$120,510.00	\$164,116.76	\$313,907.74
Lee	\$26,223.77	\$59,947.00	\$57,408.34	\$143,579.11
Lexington	\$71,314.50	\$194,405.00	\$447,418.45	\$713,137.95
McCormick	\$4,983.16	\$28,910.00	\$24,484.42	\$58,377.58
Marion	\$31,677.51	\$143,192.00	\$112,267.68	\$287,137.19
Marlboro	\$32,674.13	\$123,404.00	\$97,276.70	\$253,354.83
Newberry	\$22,427.13	\$103,656.00	\$97,345.96	\$223,429.09
Oconee	\$41,364.49	\$89,623.00	\$141,659.69	\$272,647.18
Orangeburg	\$99,143.94	\$322,725.00	\$111,628.80	\$533,497.74
Pickens	\$29,806.65	\$96,322.00	\$201,634.15	\$327,762.80
Richland	\$132,697.76	\$572,163.00	\$850,564.30	\$1,555,425.06
Saluda	\$8,462.73	\$43,969.00	\$0.00	\$52,431.73
Spartanburg	\$112,718.47	\$388,795.00	\$594,169.32	\$1,095,682.79
Sumter	\$75,490.07	\$295,748.00	\$327,394.77	\$698,632.84
Union	\$23,712.96	\$99,170.00	\$100,014.30	\$222,897.26
Williamsburg	\$33,425.56	\$106,047.00	\$106,281.61	\$245,754.17
York	\$71,844.64	\$273,845.00	\$389,103.74	\$734,793.38
<b>TOTALS</b>	<b>\$2,090,927.31</b>	<b>\$7,903,190.00</b>	<b>\$10,020,046.40</b>	<b>\$20,014,163.71</b>



## DSS CFS Financials Work Group

- DSS is going to form a CFS Financials Work Group
- Clerks of Court need to be appropriately and strongly represented
- Primary items for this work group to address from the Clerk's perspective:
  - 1) Unit cost reimbursements
    - a) Current calculation is based upon number of checks issued by the Clerk of Court
    - b) New system and procedures will nearly eliminate the issuance of checks by the Clerk of Court
    - c) Therefore, a new calculation needs to be established that is fair and consistent
  - 2) Performance incentive reimbursements
  - 3) Maintenance costs for the FCCMS beyond the first 2 years of system operations
- Recommend that each Clerk of Court analyze your own operations to determine, confirm, and validate:
  - ❖ Your costs of operations for the child support operations
  - ❖ Your income from the child support operations
- Note that operations will be impacted by:
  - ❖ Designations
  - ❖ Economy = arrearages are already increasing
  - ❖ Transition to a new computer system

FY 07-08 FEE COLLECTIONS - Circuit Court

FISCAL YEAR TO DATE REMITTANCES				
as of JUNE 30, 2008				
Based on Remittances Submitted to State Treasurer				
Judicial Department Distribution				
ALIMONY				
CHILD SUPPORT				
FEES				
	Collections	5% Surcharge	Retained by County	Remitted
ABBEVILLE	2,847,494.92	142,374.75	79,729.11	62,645.64
AIKEN	11,447,551.72	572,377.59	320,528.43	251,849.16
ALLENDALE	-	-	-	-
ANDERSON	15,829,441.41	791,472.07	443,220.18	348,251.89
BAMBERG	1,524,175.35	76,208.77	42,676.51	33,532.26
BARNWELL	3,049,432.50	152,471.62	85,383.30	67,088.32
BEAUFORT	8,957,069.79	447,853.49	250,795.59	197,057.90
BERKELEY	12,862,529.74	643,126.49	360,147.44	282,979.05
CALHOUN	1,259,965.79	62,998.29	35,278.71	27,719.58
CHARLESTON	26,333,378.54	1,316,668.93	737,327.65	579,341.28
CHEROKEE	5,891,395.21	294,569.76	164,957.51	129,612.25
CHESTER	4,311,786.89	215,589.34	120,728.89	94,860.45
CHESTERFIELD	4,460,774.20	223,038.71	124,900.50	98,138.21
CLARENDON	2,809,208.56	140,460.43	78,657.10	61,803.33
COLLETON	3,849,873.35	192,493.67	107,795.44	84,698.23
DARLINGTON	7,315,073.13	365,753.66	204,820.12	160,933.54
DILLON	3,639,986.77	181,999.34	101,918.67	80,080.67
DORCHESTER	10,646,944.96	532,347.25	298,111.65	234,235.60
EDGEFIELD	1,852,119.59	92,605.98	51,858.86	40,747.12
FAIRFIELD	2,687,937.74	134,396.89	75,261.55	59,135.34
FLORENCE	11,450,420.78	572,521.04	320,608.76	251,912.28
GEORGETOWN	5,543,903.02	277,195.15	155,227.82	121,967.33
GREENVILLE	31,418,939.79	1,570,946.99	879,722.02	691,224.97
GREENWOOD	10,269,713.58	513,485.68	287,549.27	225,936.41
HAMPTON	2,243,773.98	112,188.70	62,825.08	49,363.62
HORRY	15,655,829.40	782,791.47	438,359.09	344,432.38
JASPER	2,539,855.43	126,992.77	71,115.28	55,877.49
KERSHAW	4,740,725.38	237,036.27	132,739.06	104,297.21
LANCASTER	5,894,120.63	294,706.03	165,033.82	129,672.21
LAURENS	5,861,368.30	293,068.41	164,116.76	128,951.65
LEE	2,050,317.21	102,515.86	57,408.34	45,107.52
LEXINGTON	15,979,380.97	798,969.05	447,418.45	351,550.60
MCCORMICK	874,451.78	43,722.59	24,484.42	19,238.17
MARION	4,009,597.79	200,479.89	112,267.68	88,212.21
MARLBORO	3,474,200.58	173,710.03	97,276.70	76,433.33
NEWBERRY	3,476,674.19	173,833.71	97,345.96	76,487.75
OCONEE	5,059,322.47	252,966.12	141,659.69	111,306.43
ORANGEBURG	3,986,780.34	199,339.02	111,628.80	87,710.22
PICKENS	7,201,287.67	360,064.38	201,634.15	158,430.23
RICHLAND	30,377,582.74	1,518,879.14	850,564.30	668,314.84
SALUDA	-	-	-	-
SPARTANBURG	21,220,533.08	1,061,026.65	594,169.32	466,857.33
SUMTER	11,692,780.59	584,639.03	327,394.77	257,244.26
UNION	3,571,973.04	178,598.65	100,014.30	78,584.35
WILLIAMSBURG	3,795,807.63	189,790.38	106,281.61	83,508.77
YORK	13,896,693.24	694,834.66	389,103.74	305,730.92
State Grand Jury	-	-	-	-
	357,862,173.78	17,893,108.69	10,020,046.39	7,873,062.30

How much IV-D child support is collected by county?

SFY 2008 COLLECTIONS BY COUNTY

COUNTY	TANF	NON-TANF	TOTAL	TANF PERCENTAGE
ABBEVILLE	\$71,682.03	\$1,794,234.87	\$1,865,916.90	0.04
AIKEN	\$657,987.53	\$7,323,112.93	\$7,981,100.46	0.08
ALLENDALE	\$87,475.99	\$1,382,018.67	\$1,469,494.66	0.06
ANDERSON	\$478,051.59	\$7,710,335.20	\$8,188,386.79	0.06
BAMBERG	\$93,574.24	\$1,280,859.80	\$1,374,434.04	0.07
BARNWELL	\$130,139.40	\$1,935,401.53	\$2,065,540.93	0.06
BEAUFORT	\$342,707.56	\$7,300,481.41	\$7,643,188.97	0.04
BERKELEY	\$284,533.28	\$9,792,419.59	\$10,076,952.87	0.03
CALHOUN	\$114,529.90	\$1,123,673.89	\$1,238,203.79	0.09
CHARLESTON	\$1,183,030.78	\$23,140,647.81	\$24,323,678.59	0.05
CHEROKEE	\$312,083.56	\$3,166,904.57	\$3,478,988.13	0.09
CHESTER	\$188,625.08	\$2,750,727.39	\$2,939,352.47	0.06
CHESTERFIELD	\$216,434.95	\$3,252,856.11	\$3,469,291.06	0.06
CLARENDON	\$224,034.53	\$2,319,269.80	\$2,543,304.33	0.09
COLLETON	\$267,801.57	\$3,162,457.00	\$3,430,258.57	0.08
DARLINGTON	\$441,380.99	\$5,015,273.49	\$5,456,654.48	0.08
DILLON	\$272,673.68	\$3,514,958.69	\$3,787,632.37	0.07
DORCHESTER	\$197,511.91	\$5,274,725.23	\$5,472,237.14	0.04
EDGEFIELD	\$77,683.24	\$1,329,101.21	\$1,406,784.45	0.06
FAIRFIELD	\$95,408.53	\$1,986,880.35	\$2,082,288.88	0.05
FLORENCE	\$685,501.45	\$7,772,374.33	\$8,457,875.78	0.08
GEORGETOWN	\$300,466.49	\$3,730,864.05	\$4,031,330.54	0.07
GREENVILLE	\$785,949.12	\$20,264,600.97	\$21,050,550.09	0.04
GREENWOOD	\$231,730.13	\$3,789,080.81	\$4,020,810.94	0.06
HAMPTON	\$103,803.30	\$2,050,697.63	\$2,154,500.93	0.05
HORRY	\$474,885.50	\$10,878,027.34	\$11,352,912.84	0.04
JASPER	\$126,956.19	\$1,855,886.19	\$1,982,842.38	0.06
KERSHAW	\$218,638.64	\$3,038,962.88	\$3,257,601.52	0.07
LANCASTER	\$217,047.09	\$2,449,453.62	\$2,666,500.71	0.08
LAURENS	\$207,186.07	\$3,311,269.63	\$3,518,455.70	0.06
LEE	\$160,470.52	\$1,793,143.17	\$1,953,613.69	0.08
LEXINGTON	\$523,837.37	\$8,568,646.82	\$9,092,484.19	0.06
MCCORMICK	\$40,951.70	\$771,255.54	\$812,207.24	0.05
MARION	\$237,266.63	\$3,307,562.77	\$3,544,829.40	0.07
MARLBORO	\$253,050.00	\$3,144,187.92	\$3,397,237.92	0.07
NEWBERRY	\$147,559.03	\$2,855,866.58	\$3,003,425.61	0.05
OCONEE	\$328,831.08	\$2,677,475.03	\$3,006,306.11	0.11
ORANGEBURG	\$669,991.21	\$8,914,485.10	\$9,584,476.31	0.07
PICKENS	\$207,420.68	\$3,142,702.85	\$3,350,123.53	0.06
RICHLAND	\$1,027,013.77	\$17,719,909.33	\$18,746,923.10	0.05
SALUDA	\$55,700.74	\$1,230,902.28	\$1,286,603.02	0.04
SPARTANBURG	\$845,598.24	\$11,404,065.70	\$12,249,663.94	0.07
SUMTER	\$543,953.65	\$8,510,698.26	\$9,054,651.91	0.06
UNION	\$163,209.04	\$2,634,038.71	\$2,797,247.75	0.06
WILLIAMSBURG	\$243,402.17	\$2,936,880.36	\$3,180,282.53	0.08
YORK	\$563,356.46	\$8,836,224.51	\$9,399,580.97	0.06
<b>Total</b>	<b>\$15,101,126.61</b>	<b>\$242,145,601.92</b>	<b>\$257,246,728.53</b>	<b>0.06</b>

Child Support Collections Disbursement	
Total Collections	\$ 257,246,728.53
Federal Share	\$ 5,726,873.36
State Share	\$ 2,483,142.82
Custodial Parent	\$ 249,036,712.35

State Share Distributions	
State General Fund	DSS
\$ 800,000.00	\$ 1,683,142.82

FY 2008 County Incentives, Unit Cost Reimbursements, and 5% Collections

	COUNTY SHARE			TOTAL
	INCENTIVES	UNIT COST	of 5%	
Abbeville	\$13,003.21	\$66,767.00	\$79,729.11	\$159,499.32
Aiken	\$87,187.12	\$275,133.00	\$320,528.43	\$682,848.55
Allendale	\$11,708.68	\$72,192.00	\$0.00	\$83,900.68
Anderson	\$63,460.49	\$269,614.00	\$443,220.18	\$776,294.67
Bamberg	\$14,125.73	\$45,240.00	\$42,676.51	\$102,042.24
Barnwell	\$22,837.61	\$84,640.00	\$85,383.30	\$192,860.91
Beaufort	\$50,561.50	\$180,417.00	\$250,795.59	\$481,774.09
Berkeley	\$41,959.35	\$278,574.00	\$360,147.44	\$680,680.79
Calhoun	\$13,723.91	\$39,272.00	\$35,278.71	\$88,274.62
Charleston	\$170,756.24	\$569,520.00	\$737,327.65	\$1,477,603.89
Cherokee	\$42,632.11	\$107,653.00	\$164,957.51	\$315,242.62
Chester	\$25,493.73	\$102,931.00	\$120,728.89	\$249,153.62
Chesterfield	\$26,268.72	\$124,992.00	\$124,900.50	\$276,161.22
Clarendon	\$36,442.34	\$83,877.00	\$78,657.10	\$198,976.44
Colleton	\$41,934.05	\$105,524.00	\$107,795.44	\$255,253.49
Darlington	\$61,999.93	\$201,737.00	\$204,820.12	\$468,557.05
Dillon	\$35,987.87	\$142,486.00	\$101,918.67	\$280,392.54
Dorchester	\$29,367.66	\$141,943.00	\$298,111.65	\$469,422.31
Edgefield	\$11,041.72	\$55,862.00	\$51,858.86	\$118,762.58
Fairfield	\$11,555.16	\$72,761.00	\$75,261.55	\$159,577.71
Florence	\$93,446.74	\$284,004.00	\$320,608.76	\$698,059.50
Georgetown	\$44,725.14	\$119,043.00	\$155,227.82	\$318,995.96
Greenville	\$96,513.44	\$658,041.00	\$879,722.02	\$1,634,276.46
Greenwood	\$32,642.88	\$137,218.00	\$287,549.27	\$457,410.15
Hampton	\$12,665.40	\$63,773.00	\$62,825.08	\$139,263.48
Horry	\$64,275.05	\$329,521.00	\$438,359.09	\$832,155.14
Jasper	\$20,772.61	\$51,202.00	\$71,115.28	\$143,089.89
Kershaw	\$31,096.96	\$94,587.00	\$132,739.06	\$258,423.02
Lancaster	\$35,493.51	\$82,235.00	\$165,033.82	\$282,762.33
Laurens	\$29,280.98	\$120,510.00	\$164,116.76	\$313,907.74
Lee	\$26,223.77	\$59,947.00	\$57,408.34	\$143,579.11
Lexington	\$71,314.50	\$194,405.00	\$447,418.45	\$713,137.95
McCormick	\$4,983.16	\$28,910.00	\$24,484.42	\$58,377.58
Marion	\$31,677.51	\$143,192.00	\$112,267.68	\$287,137.19
Marlboro	\$32,674.13	\$123,404.00	\$97,276.70	\$253,354.83
Newberry	\$22,427.13	\$103,656.00	\$97,345.96	\$223,429.09
Oconee	\$41,364.49	\$89,623.00	\$141,659.69	\$272,647.18
Orangeburg	\$99,143.94	\$322,725.00	\$111,628.80	\$533,497.74
Pickens	\$29,806.65	\$96,322.00	\$201,634.15	\$327,762.80
Richland	\$132,697.76	\$572,163.00	\$850,564.30	\$1,555,425.06
Saluda	\$8,462.73	\$43,969.00	\$0.00	\$52,431.73
Spartanburg	\$112,718.47	\$388,795.00	\$594,169.32	\$1,095,682.79
Sumter	\$75,490.07	\$295,748.00	\$327,394.77	\$698,632.84
Union	\$23,712.96	\$99,170.00	\$100,014.30	\$222,897.26
Williamsburg	\$33,425.56	\$106,047.00	\$106,281.61	\$245,754.17
York	\$71,844.64	\$273,845.00	\$389,103.74	\$734,793.38
<b>TOTALS</b>	<b>\$2,090,927.31</b>	<b>\$7,903,190.00</b>	<b>\$10,020,046.40</b>	<b>\$20,014,163.71</b>

o - Compare to LEX.

6.65 per unit  
x # of Cases filed.

# CFS Project

Hardware / Software  
County Requirements

# CFS Project Hardware & Software

- The CFS Project will provide workstations (desktops & laptops\*) and printers\* to use with the CSES & FCCMS applications.
- Counties have the option to accept CFS provided workstations and printers or continue using existing equipment. Migration of county applications and county data to the CFS provided workstations is the responsibility of the county. Counties that choose to continue using existing equipment must meet the CFS minimum hardware & software configuration requirements.

*\* Replace Existing Hardware*

# CFS Project – Decision Points

- Hosting Decision and Equipment Planning
  - – Sept 9, 2009
- Equipment Acceptance and Network Option
  - Pilot Counties – October 1, 2010
  - Group 1 – March 1, 2011
  - Group 2 – March 15, 2011
  - Group 3 – April 1, 2011
  - Group 4 – May 10, 2011
  - Group 5 – June 10, 2011

# CFS Project

## Requirements That Apply To The CFS Project

- Federal mandate for CSES is a statewide single application.
- Requirements for security based on updated Federal standards.
  - Federal guides for computer security (NIST)
- IRS requirements have been in place.
  - Specific in county contracts with DSS.
- OCSE (Federal Office of Child Support Enforcement) requirements are now part of certification.

# Workstations / Printers CFS Project Provided

- Must be used for CSES / FCCMS.
- Cannot be moved or utilized by any other county dept.
- Identified with CFS Project and State property labels.
- CFS Project supplied equipment maintained on State inventory. (State determines disposition at EOL.)
- Laptop users made aware of physical security of devices (i.e. locks)
- Network printers must be connected to CFS network.

# Software

## CFS Project Provided

- Software provided on workstations must remain installed unless otherwise directed by the State.
- Counties who elect CFS workstations but choose to use own corporate anti-virus / anti-malware must notify CFS prior to equipment order.
- County corporate anti-virus / anti-malware software must be installed and updated at least weekly. (Subject to CSES Risk Analysis audit.)

# Workstations / Printers County Provided

- Minimum CFS defined hardware configurations must be utilized
- Must allow for updates into CSES / FCCMS workstations.
- Must have Common Web Browser and supporting software installed (e.g. Internet Explorer 7.0, .Net Framework 2.0, and Adobe Reader 8).
- Must provide network ports for Maintenance and Support.
- County anti-virus products must be installed and updated at least weekly. (Subject to CSES Risk Analysis audit.)

# CFS Hosted Servers\*

## County Requirements

- County will house CFS network equipment for CFS connections.
- County must allow network connectivity.
- Redundant communication lines are responsibility of county (if deemed necessary by county).

\* Servers located at CFS facility

# County Hosted Servers\*

## County Requirements

- County must meet data center security requirements as prescribed by OCSE and IRS.
- County must meet data center power backup and environmental requirements (OCSE).
- County must utilize backup plans for servers as provided by CFS Project.
- County must store backup media, to include a minimum of 3 years database, off site in a secure fire-proof location (OCSE).
  - \* Servers located in county

# County Hosted Servers

## County Requirements (cont.)

- County must have a disaster recovery plan (continuity of service) for the restoration of CSES services.\*
- County must have an off site recovery center with signed agreements in place (DR site).\*
- County must test Disaster Recovery plan at minimum of annual basis.
- County is subject to audit for CSES computer systems security and database security by IRS, OCSE and DSS (DSS has responsibility to report risk analysis / audit every two years to OCSE.)

\* (EDS may provide)

# County Hosted Servers

## County Requirements (cont.)

- CFS (CSES / FCCMS) will administer and manage servers for application security and continuity.
- If county chooses Network Options in which the server is inside the county firewall, county must provide anti-intrusion protection, subject to security audits.

# General Requirements

## CFS Project

- County must provide space, power and security for CFS Network equipment placed to support CSES / FCCMS.
- County must provide physical security of all workstations (desktops and laptops) used by CSES.
- County must utilize access control measures to protect CSES workstations from public access.
- CSES Security Policies must be adhered to by county CSES workers.

# CFS County Requirements

<b>Workstation Requirements</b>	<b>CFS Provided</b>	<b>County Provided</b>
Minimum configurations	X	X
Active X	X	X
Internet Explorer 7 or higher	X	X
.Net Framework 2.0 or higher	X	X
Adobe Reader 8 or higher	X	X
Network Ports for Support / Maintenance	X	X
Anti-Virus / Anti-Malware	X	X
	<b>County</b>	<b>County</b>
<b>Systems Requirements</b>	<b>CFS Hosted</b>	<b>County Hosted</b>
House Network equipment / Power and Security	X	X
Network Option 1 or 2	X	
Redundant data communication	X	
Data Center Security		X
Data Center Power Backup / Environmentals		X
Utilize CFS Backup Plans		X
Store backup Media Offsite		X
Disaster Recovery Plan / Test / Site		X
Computer System Security Audit		X
Anti Intrusion Protection (Network Option 2 or 3)		X
Provide Security for CSES workstations	X	X
Access Control measures for CSES	X	X

Workstations requirements for the county.

Hosting requirements for the county.

▶ QUESTIONS ?

# CFS Project

**Explanation of Warranty/ Maintenance Costs**

# RFP Warranty/Maintenance

- Warranty is one year – starting at month 53
- Maintenance is for 2 years – starting at month 53
- Warranty and Maintenance defined by the RFP refers to the application software
- Combined cost of the two years for both warranty and maintenance for both CSES and FCCMS is \$13,493,476
- Clerks have no financial obligation related to the \$13,493,476 – *first two years!*

# Ongoing Software Maintenance

- Maintenance for years 3,4, & 5 are optional at the choice of the state
- Costs per optional year is \$5,100,000 plus the increase in consumer index
- The decision to take the additional maintenance years of 3,4,or 5 has not yet been made
- The CSES portion (IV-D and Non-IVD) of this cost will be paid by the State
- The FCCMS portion of this cost has not been determined
- The distribution across counties has not been determined
- These need to be decided as part of the DSS/COC financial workgroup

# Software Maintenance Summary

FINANCIAL OBLIGATION OF THE CLERKS OF COURT			
SW Maintenance After Go-Live	CSES	FCCMS	NOTES
Year 1	\$0	\$0	Included with existing EDS contract
Year 2	\$0	\$0	Included with existing EDS contract
Year 3	\$0	TBD	Option of the State under the existing EDS contract
Year 4	\$0	TBD	Option of the State under the existing EDS contract
Year 5	\$0	TBD	Option of the State under the existing EDS contract

# RFP – PHASE II HARDWARE

- The RFP requires EDS to provide the equipment to implement their solution
- The RFP defines Phase II as the point for defining the proposed equipment and quoting the costs of this equipment
- Phase II list has not been done, it is due to be delivered to the State– 02/12/2010
- Phase II equipment purchase costs will be paid for by the project
- Installation of the equipment will be paid for by the project
- Costs related to equipment for any warranty and maintenance will be defined in Phase II

▶ QUESTIONS ?

# CFS Project

**Benefits of Hosting vs Non Hosting Presentation**

# What does Hosted mean?

- Servers which contain county FCCMS and CSES data would be located in a data center outside the county
- These servers will be managed and maintained by EDS Operations staff at the CFS Project Operations Center in Columbia

# Hosting vs Non-Hosting of FCCMS

	HOSTING RESPONSIBILITIES		NON-HOSTING RESPONSIBILITIES	
	STATE	COUNTY	STATE	COUNTY
<b>OPERATIONS</b>				
FCCMS technical operations staff	X			X
System backups	X			X
Offsite data storage	X			X
Disaster recovery	X			X
System redundancy	X			X
Federally certified secure data center	X			X
<b>COSTS</b>				
Physical space and security (data center)	X			X
Electrical power (including cooling)	X			X
Server hardware replacements	X			X
Server software upgrades	X			X
Server maintenance	X			X
One network connection for servers	X		X	
Redundant network connections for servers		X		X
Laptop replacements		X		X
Printer replacements		X		X

- ▶ State will purchase initial servers for FCCMS for both hosting and non-hosting
- ▶ Counties will have very limited system administration access to servers in both (hosted and non-hosted) production modes
- ▶ Non-hosted counties would be able to continue working during a network outage

# Example Scenarios

COUNTY RESPONSIBILITIES AND COSTS	SCENARIOS			
	1	2	3	4
Initial laptops/PCs	X			X
Initial printers	X			X
Laptop replacements	X	X	X	X
Printer replacements	X	X	X	X
Server hardware replacements			X	X
Server software upgrades			X	X
Server maintenance			X	X
CSES SW warranty (Years 1 - 5)				
FCCMS SW warranty (Years 1 and 2)				
FCCMS SW warranty (Years 3 - 5)	TBD	TBD	TBD	TBD

- ▶ **Scenario 1** = County elects to be hosted and does NOT want the State issued laptops/PCs and printers
- ▶ **Scenario 2** = County elects to be hosted and does want the State issued laptops/PCs and printers
- ▶ **Scenario 3** = County elects NOT to be hosted and does want the state issued laptops/PCs and printers
- ▶ **Scenario 4** = County elects NOT to be hosted and does NOT want the state issued laptops/PCs and printers

▶ QUESTIONS ?

## COUNTY OF LEXINGTON Grant Request Summary Form

**Title of Grant:** Forensic Death Investigator

**Fund:** 2459 Forensic Death Investigator **Department:** 141300 Coroner  
*No. Title No. Title*

**Type of Summary:** Grant Application Grant Award X

**Grant Overview:**

The Coroner's Office has received a grant award for a Forensic Death Investigator.

The award states that the grant runs from 7/1/09 - 6/30/10, but since it was awarded at the end of August, there will only be nine months of expenditures.

This award is for an investigator, vehicle, laptop, radio, camera, and operating cost.

**Grant Period:** July 1, 2009 to June 30, 2010

**Responsible Departmental Grant Personnel:** Butch Reynolds, Chief Deputy Coroner

**Date Grant Information Released:** March 9, 2009 **Date Grant Application Due:** April 1, 2009

**Grant Expenditures (Please attach a detailed budget with Excel spreadsheet, Overview, Line Item Narratives, etc.):**

Personnel	\$ 49,858.00		
Operating	\$ 12,267.00	** Application Amount:	121,452
Capital	\$ 32,417.00	** Award Amount:	94,542
<b>Total</b>	<b>\$ 94,542.00</b>		

**Local Match Required:** Yes  No

**If Yes, What is the Percentage / Amount:** \_\_\_\_\_  
% \$ Amount

**Requirements at the End of this Grant (please explain in detail):**

**This program will be added to the Coroner's budget once funding runs out.**

Dept. Preparer:	HG	9/9/2009
Dept. Approval:	HH	9/9/2009
Finance Approval:	AD	9/9/2009
	<i>Initials</i>	<i>Date</i>

**COUNTY OF LEXINGTON  
FORENSIC DEATH INVESTIGATOR  
Annual Budget  
Fiscal Year - 2009-10**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru May 2008-09	Amended Budget Thru May 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Approved 2009-10	Awarded 2009-10
<b>*Coroner - Forensic Death Investigator (2459):</b>								
<b>Revenues (Organization: 000000)</b>								
457000	Federal Grant Income					121,452	121,452	94,542
	<b>** Total Revenue</b>	0	0	0	0	121,452	121,452	94,542
	<b>***Total Appropriation</b>				0	121,452	121,452	94,542
FUND BALANCE								
	Beginning of Year				0	0	0	0
FUND BALANCE - Projected								
	End of Year				0	0	0	0

**COUNTY OF LEXINGTON  
FORENSIC DEATH INVESTIGATOR  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 2459  
Division: Judicial  
Organization: 141300 - Coroner

Object Expenditure Code Classification		2007-08 Expend	2008-09 Expend (May)	2008-09 Amended (May)	<i>BUDGET</i>		
					2009-10 Requested	2009-10 Approved	2009-10 Awarded
<b>Personnel</b>							
510100	Salaries & Wages - 1				41,360	41,360	33,502
510200	Overtime				0	0	1,000
511112	FICA - Employer's Portion				3,164	3,164	2,640
511114	Police Retirement - Employer's Portion				4,570	4,570	3,813
511120	Insurance Fund Contribution - 1				7,500	7,500	7,500
511130	Workers Compensation				3,818	3,818	1,160
511131	S.C. Unemployment				7,000	7,000	0
	<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>67,412</b>	<b>67,412</b>	<b>49,615</b>
<b>Operating Expenses</b>							
521000	Office Supplies				200	200	200
522300	Vehicle Repairs & Maintenance - 1				0	0	200
524100	Vehicle Insurance - 1				0	0	545
524201	General Tort Liability Insurance				750	750	745
525020	Pagers and Cell Phones - 1				1,200	720	180
525030	800 MHz Radio Service Charge - 1				0	687	450
525031	800 MHz Radio Maintenance Contract				0	0	0
525041	E-mail Service Charges				0	0	87
525210	Conference & Meeting Expenses				5,000	5,000	3,500
525400	Gas, Fuel, & Oil				8,190	8,190	5,660
525600	Uniforms & Clothing				1,200	993	700
	<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,540</b>	<b>16,540</b>	<b>12,267</b>
	<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>83,952</b>	<b>83,952</b>	<b>61,882</b>
<b>Capital</b>							
540000	Small Tools & Minor Equipment				0	0	60
540010	Minor Software				500	500	200
5AA300	(1) Four-Wheel Drive Vehicle and Accessories				30,000	30,000	26,000
5AA301	(1) Laptop Computer and Printer				2,200	2,200	2,000
5AA302	(1) 800 MHz Radio				3,700	3,700	3,700
5AA303	(1) Digital Camera & Accessories				1,100	1,100	700
	<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>37,500</b>	<b>37,500</b>	<b>32,660</b>
	<b>*** Total Budget Appropriation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>121,452</b>	<b>121,452</b>	<b>94,542</b>

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**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 200**

General office supplies are needed for investigator to perform their daily job tasks; pens, paper, toner cartridges, diskettes, batteries, etc.

**522300 – VEHICLE REPAIRS AND MAINTENANCE \$ 200**

General maintenance for oil, tires and other maintenance that may be required which is not covered under warranty will be taken from this account.

**524100 – VEHICLE INSURANCE \$ 545**

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 745**

**525020 - PAGERS AND CELL PHONES \$ 180**

Cell phones service is needed for the investigator to have immediate communication with the office, county and other agencies.

The estimated service charges are \$20/month X 1 investigator X 9 months = \$180.

**525030 – 800 MHZ RADIO SERVICE CHARGES \$ 450**

Service is needed for the 800 MHz radio for communication purposes.

**525210 –CONFERENCE AND MEETING EXPENSES \$ 3,500**

The grant requires that each grant funded person attend at least two training seminars per grant year. This includes registration, hotel, per diem, and if needed airfare and car rental.

**525400 - GAS, FUEL, AND OIL \$ 5,660**

The grant will reimburse the investigator for mileage they incur while performing their job duties.

**525600 – UNIFORMS AND CLOTHING \$ 700**

The investigator will need to purchase uniform shirts to identify that the investigator is from the Coroner's Office. Also, other items will be needed for the investigator to protect them in their daily job duties.

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**SECTION V. C. –CAPITAL LINE ITEM NARRATIVES**

**540000 – SMALL TOOLS & MINOR EQUIPMENT** **\$ 60**

A phone will need to be purchased for the investigator.

**540010 – MINOR SOFTWARE** **\$ 200**

Software will be needed for the computer to allow the investigator to perform daily job duties.

**5AA300 - (1) FOUR-WHEEL DRIVE VEHICLE & ACCESSORIES** **\$ 26,000**

The investigator will need a four-wheel drive vehicle and necessary accessories to completely outfit the vehicle for emergency response.

**5AA301 - (1) LAPTOP COMPUTER AND PRINTER** **\$ 2,000**

A laptop and printer is needed by the investigator to allow them the ability to document effectively and efficiently during an investigation.

**5AA302 - (1) 800 MHZ RADIO** **\$ 3,700**

An 800 MHz will be required for the investigators safety and the ability to communication with other agencies assisting in the investigation.

**5AA303 - (1) DIGITAL CAMERA & ACCESSORIES** **\$ 700**

The digital camera is needed by the investigator to allow them to properly investigate and document the death scenes.

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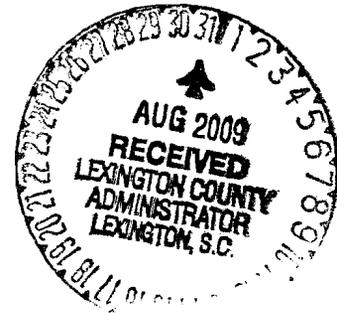
A. Dubose



South Carolina Department of Public Safety  
Office of Justice Programs

August 28, 2009

Mrs. Katherine Hubbard  
County Administrator  
Lexington County  
212 South Lake Drive  
Lexington, South Carolina 29072



RE: Justice Assistance Grant Program No. 1GS09179  
Forensic Death Investigator

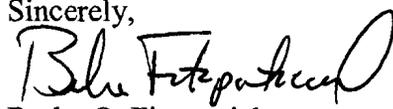
Dear Mrs. Hubbard:

I am pleased to provide you with a grant award approved by this office in the amount of \$94,542. In order to complete the contract for this award, it is necessary that the official authorized to sign the application return the original grant award with an original signature within 30 days from the date of this award. The signed original should be sent to:

Ms. Penny Baskin  
Senior Accountant  
S.C. Department of Public Safety  
Accounting-Grants  
Post Office Box 1993, Building D, Floor 1  
Blythewood, South Carolina 29016

Copies of the grant Request for Financial Payment/Quarterly Fiscal Report Forms can be found on our website at [www.scdps.org/ojp/cjgp.asp](http://www.scdps.org/ojp/cjgp.asp). The financial reports should be completed for each calendar quarter ending date and are due 30 days after the end of the quarter. The Programmatic Progress Report Form can also be found on this page under Justice Assistance Grants. The due dates and periods covered for programmatic progress reports are indicated on the progress report forms.

Sincerely,

  
Burke O. Fitzpatrick  
Administrator

BOF:tr

Enclosures

c: Mr. Paul Setree  
JAG Official File

SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF JUSTICE PROGRAMS  
POST OFFICE BOX 1993  
BLYTHEWOOD, SOUTH CAROLINA 29016

**GRANT AWARD**

Subgrantee: Lexington County  
Grant Title: Forensic Death Investigator  
Grant Period: 7/1/2009 - 6/30/2010                      Date of Award: August 28, 2009  
Amount of Award: \$94,542                                      Grant No.: 1GS09179

In accordance with the provisions of the Edward Byrne Memorial Justice Assistance Grant Program (JAG), CFDA No. 16.803 (Federal Grant #2009-SU-B9-0024), and on the basis of the application submitted, the South Carolina Department of Public Safety hereby awards to the foregoing Subgrantee a grant in the federal amount shown above, for the projects specified in the application and within the purposes and categories authorized for Justice Assistance Grant program grants.

This grant is subject to the terms and conditions set forth in the application and to the special conditions attached to the grant award.

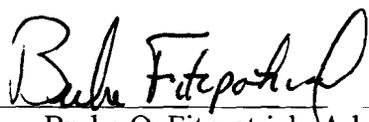
**Payment of Funds:** Grant funds will be disbursed to subgrantees (according to the project budget) upon receipt of evidence that funds have been invoiced and products received or that funds have been expended (e.g., invoices, contracts, itemized expenses, etc.). A copy of the Budget Detail Page of the grant application is available on our website for the subgrantee's use in completing the request for payment forms.

The grant shall become effective, as of the date of the award, upon return to Accounting-Grants of an originally signed copy of this form signed by the Official Authorized to Sign in the space provided below. This award must be accepted within thirty (30) days from the date above, and such quarterly and other reports required by the South Carolina Department of Public Safety must be submitted to Accounting-Grants in accordance with regulations.

  
\_\_\_\_\_  
Laura D. Whitlock, Program Manager  
Office of Justice Programs

**ACCEPTANCE FOR THE SUBGRANTEE**

\_\_\_\_\_  
Signature of Official Authorized to Sign

  
\_\_\_\_\_  
Burke O. Fitzpatrick, Administrator  
Office of Justice Programs

GRANT AWARD DATA: THIS AWARD IS SUBJECT TO SPECIAL CONDITIONS ATTACHED.

**STATE OF SOUTH CAROLINA  
DEPARTMENT OF PUBLIC SAFETY  
Office Of Justice Programs  
Justice Assistance Grant Program**

Grant # 1GS09179

App # AGS09421

**To Be Completed by Project Director**

**Section 1**County Name: 32 - LEXINGTON **Section 2**

Grant Period:

Begin: 7/1/2009

End: 6/30/2010

**Section 3**

Project Title: Forensic Death Investigator

**Section 4**

Project Summary: The Coroner's Office is asking for a Forensic Death Scene Investigator in order to keep up with the demands of the ever-growing population of Lexington County in order to serve our citizens in a more efficient and timely manner.

**Section 5**

Type of Application

a. Initial b. Year of Funds : 1 Other:(Specify) c. Reimbursable **Section 6**a. Organization Type : County Other:(Specify) 

b. U. S. Congressional District 02

**Section 7**Agency DUNS number\*:   
([www.dunandbradstreet.com](http://www.dunandbradstreet.com))Has your agency registered with Central  
Contractor Registration (CCR)?\* **No**  
([www.ccr.gov](http://www.ccr.gov))For **Central Contractor Registration (CCR) handbook** [click here](#).

\* This data is not required to submit this application but will become necessary for federal reporting requirements if this

project is awarded.

FEIN: 57-6000379

Agency Name Lexington County Coroner's Office

Address 117 Duffie Drive

City Lexington

State South Carolina

(Please use the Name/Address  
above instead of this field)  
Name and Address of Implementing  
Agency

10 Digit Zip 29071

(Area) Phone #: 803 359-8439

(Area) Fax #: 803 785-8492

### COMPLETE PAGES 2&3 BEFORE COMPLETING THIS SECTION

#### Section 8

#### BUDGET

Use whole dollars only (For example: \$1,500 not \$1,500.00)

a. BUDGET CATEGORIES	GRANTOR	AGENCY MATCH	TOTAL
Personnel	\$50,322	\$0	\$50,322
Contractual Services	\$0	\$0	\$0
Travel	\$8,060	\$0	\$8,060
Equipment	\$32,900	\$0	\$32,900
Other	\$3,260	\$0	\$3,260
<b>TOTAL:</b>	<b>\$94,542</b>	<b>\$0</b>	<b>\$94,542</b>
b. PERCENTAGE:	100%	0% (No match is required)	100 %

#### Section 9

APPROPRIATION OF NON-GRANTOR  
MATCHING FUNDS

Other

Other (Explain):

WHOLE DOLLARS ONLY		BUDGET DESCRIPTION			Page 2	
MATCHING FUNDS CATEGORIES			GRANTOR	CASH	TOTAL	
<b>PERSONNEL</b>						
SALARIES		% of Time	Quantity			
Position Title		On Project				
Forensic Death Investigator		100	1	\$41,360	\$0	\$41,360
				\$0	\$0	\$0
<b>TOTAL SALARIES:</b>				\$41,360	\$0	\$41,360
<b>EMPLOYER CONTRIBUTIONS (Fringe Benefits)</b>						
% or Rate		X Base				
Social Security & Medicare (FICA)		41360	7.65	\$0	\$0	\$0
Retirement		41360	11.05	\$0	\$0	\$0
Worker's Compensation Insurance		41360		\$0	\$0	\$0
Unemployment Insurance (on first \$7,000 only)				\$0	\$0	\$0
Health Insurance				\$0	\$0	\$0
Dental Insurance				\$0	\$0	\$0
Pre-Retirement Death Benefit				\$0	\$0	\$0
Accident Death Benefit (Police Officers)				\$0	\$0	\$0
Other Employer Contributions (Itemize)		750 tort	1	\$0	\$0	\$0
<b>TOTAL EMPLOYER CONTRIBUTIONS:</b>				\$8,962	\$0	\$8,962
<b>TOTAL PERSONNEL:</b>				\$50,322	\$0	\$50,322
<b>CONTRACTUAL SERVICES:</b>						
(Itemize - DO NOT include professional fees for doctors, psychologists, etc. )						
				\$0	\$0	\$0
<b>TOTAL CONTRACTUAL SERVICES</b>				\$0	\$0	\$0
<b>TRAVEL:</b>						
(Itemize-include mileage, airline cost, lodging, per diem, parking, car rental)						
12000 times federal rate (.505)				\$6,060	\$0	\$6,060
airline cost, lodging, per diem, parking, car rental				\$2,000	\$0	\$2,000
<b>TOTAL TRAVEL:</b>				\$8,060	\$0	\$8,060
Show Section 2-A Disabled						

USE WHOLE DOLLARS ONLY		BUDGET DESCRIPTION			Pa
<b>MATCHING FUNDS</b>					
<b>CATEGORIES</b>		GRANTOR	CASH	TOTAL	
<b>EQUIPMENT (\$1,000 or more per Unit):</b>					
<small>(Itemize - DO NOT USE BRAND NAME.- Also, DO NOT include leased, rented items or software)</small>					
ITEM	QUANTITY				
SUV 4 wheel drive	1	\$26,000	\$0	\$26,000	
Lap top computer and printer	1	\$2,200	\$0	\$2,200	
800 MHz radio	1	\$3,700	\$0	\$3,700	
35mm slr digital camera	1	\$1,000	\$0	\$1,000	
		\$0	\$0	\$0	
<b>TOTAL EQUIPMENT:</b>		\$32,900	\$0	\$32,900	
<hr/>					
<b>Other:</b>					
Cell phone		\$860	\$0	\$860	
Clothing		\$700	\$0	\$700	
Office supplies		\$200	\$0	\$200	
Registration		\$1,500	\$0	\$1,500	
<b>TOTAL OTHER:</b>		\$3,260	\$0	\$3,260	

## BUDGET NARRATIVE

List items under each Budget Category heading. Explain exactly how each item in your budget (both grantor and match) will be utilized. It is important that the necessity of these items, as they relate to the operation of the project, be established. Dollar amounts DO NOT have to be provided

### PERSONNEL

The Lexington County Coroner's office is requesting one Forensic Death Investigator to provide professional and standardized attention to death investigations to effectively discover and document their findings. The position requested in the grant will be required to work 100% to fulfill the job duties for the grant.

### TRAVEL

Mileage for the Forensic Death Investigator to travel to the crime scenes to investigate and to gather evidence is required at the Federal mileage rate. Training mileage is required for the Forensic Death Investigator to attend the two courses required as a condition of the grant terms. Lodging, airfare, per diem, car rental, and parking fees are requested for the training courses that are required.

### EQUIPMENT

The 800 MHz Digital Encrypted radios will be required for the communication for safety and interagency communication of the Forensic Death Investigators. The radios issued must be that of LCSD standard issue so that all law enforcement agencies will be able to communicate.

The Forensic Death Investigator vehicle needs to be a 4 wheel drive SUV, along with all the necessary items to completely outfit the SUV for emergency response and death investigation.

Laptops are necessary for each Crime Scene Investigator to effectively keep statistical information, case file preparations, general office operational requirements, and other information required by the Crime Scene Investigative Unit. We are requesting a total of five laptops and a network printer so that each CSI Investigator will have the proper equipment to perform the required grant duties as a unit.

A network printer of high quality resolution is requested for the investigator to print photos of evidence and other pertinent information pertaining to crime scene investigation.

### OTHER

The clothing allowance is needed to help offset the expenses of the Investigator for civilian clothing required as part of the job tasks and for court presentations.

Office supplies are needed to provide pens, paper, printer cartridges, toner, etc. Funds are needed to purchase video and audiotapes, film disks, batteries etc. for operational purposes for the Investigators. Crime scene supplies, all types of evidence gathering kits, grave digging tools, blood spatter supplies, metal detectors, a small GPS system, basic hand-held tools and other operating supplies are necessary for the performance of CSI job tasks.

Protective Death Investigator uniforms will readily identify the members of the Forensic Death Investigator Unit. Crime scenes are secured areas that only CSI and death investigators are allowed to process for evidence gathering. This protective gear will also be worn for the protection of hazardous evidence and items that will need to be handled at the scene.

Mobile phone service is requested for the Forensic Death Investigator unit so that communication is established when working a crime scene and during investigation. The radio service fees and radio maintenance charges are communication user fees that are required for the safety and immediate contact of the Investigators and everyone involved with the Crime Scene Investigative Unit.

The 35 mm camera is required as part of the equipment that each investigator must have readily available to photograph evidence at scenes. Some images need to be documented with the 35 mm camera because they are not suitable for documentation using digital technology.



**COUNTY OF LEXINGTON**  
**FY 09 JUSTICE ASSISTANCE GRANT**  
**Annual Budget**  
**FY 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Jun 2008-09	Budget Thru Jun 2008-09	Revenues Thru Jun 2008-09	Requested 2009-10	Approved 2009-10	Awarded 2009-10
<b>* FY 09 Justice Assistance Grant (2497):</b>								
<b>Revenues:</b>								
457000	Federal Grant Income	0	0	0	0	63,570	63,570	63,570
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>63,570</u>	<u>63,570</u>	<u>63,570</u>
<b>***Total Appropriations</b>					0	63,570	63,570	63,570
FUND BALANCE								
	Beginning of Year				<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected								
	End of Year				<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**COUNTY OF LEXINGTON**  
**FY 09 JUSTICE ASSISTANCE GRANT**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund: 2497  
Division: Judicial  
Organization: 142000 - Magistrate Court Services

		<i><b>BUDGET</b></i>					
Object Expenditure		2007-08	2008-09	2008-09	2009-10	2009-10	
Code Classification		Expenditure	Expenditure	Amended	Requested	Approved	
			(June)	(June)			
						2009-10	
						Awarded	
<b>Personnel</b>							
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>							
520200	Contracted Services	0	0	0	1,125	1,125	1,125
<b>* Total Operating</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,125</b>	<b>1,125</b>	<b>1,125</b>
<b>** Total Personnel &amp; Operating</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,125</b>	<b>1,125</b>	<b>1,125</b>
<b>Capital</b>							
540000	Small Tools and Minor Equipment	0	0	0	518	518	518
5AA308	(1) Executive Desk	0	0	0	1,100	1,100	1,100
5AA309	(1) Credenza	0	0	0	650	650	650
5AA310	(1) Bookshelf	0	0	0	300	300	300
5AA311	(2) Executive Chairs	0	0	0	1,100	1,100	1,100
5AA312	(1) 42" LCD TV	0	0	0	1,020	1,020	1,020
5AA313	(1) 19" LCD TV	0	0	0	365	365	365
5AA314	(1) DVD/VCR Combo	0	0	0	100	100	100
5AA315	(1) 9 Input Switcher/Scaler	0	0	0	1,055	1,055	1,055
5AA316	(1) HDMI Distribution Amplifier	0	0	0	295	295	295
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>6,503</b>	<b>6,503</b>	<b>6,503</b>
<b>*** Total Budget Appropriation</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>7,628</b>	<b>7,628</b>	<b>7,628</b>

**COUNTY OF LEXINGTON**  
**FY 09 JUSTICE ASSISTANCE GRANT**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund: 2497  
Division: Law Enforcement  
Organization: 151200 - Operations

		<i><b>BUDGET</b></i>				
Object Expenditure		2006-07	2007-08	2007-08	2008-09	2008-09
Code	Classification	Expenditure	Expenditure	Amended	Requested	Approved
			(June)	(June)		Awarded
<b>Personnel</b>						
	<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
	<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
5A9370	(1) Evidence Room Renovation	0	0	0	48,949	48,949
	<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48,949</b>	<b>48,949</b>
	<b>*** Total Budget Appropriation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48,949</b>	<b>48,949</b>

**COUNTY OF LEXINGTON**  
**FY 09 JUSTICE ASSISTANCE GRANT**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund: 2497  
Division: Non-departmental  
Organization: 999900 Non-departmental

Object Expenditure Code Classification	2006-07	2007-08	2007-08	2008-09	<i>BUDGET</i>	
	Expenditure	Expenditure (June)	Amended (June)	Requested	2008-09 Approved	2008-09 Awarded
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520306 Counseling Services	0	0	0	6,993	6,993	6,993
<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,993</b>	<b>6,993</b>	<b>6,993</b>
<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,993</b>	<b>6,993</b>	<b>6,993</b>
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,993</b>	<b>6,993</b>	<b>6,993</b>

**SECTION V. B. – OPERATING LINE ITEM NARRATIVE**

**520200 – CONTRACTED SERVICES **\$ 1,125****

The audio/visual equipment that will be installed at the Central Traffic Court will be done by vendors on State contract. Labor rates vary from \$60 per hour for one vendor to \$100 per hour for another vendor. Most vendors also include mileage for their travel. Typical labor includes mounting audio/visual equipment, running wires and properly connecting each piece of equipment.

10 hours @ \$100 = \$1,000 + \$125 mileage = \$1,125

**SECTION V. C. – CAPITAL LINE ITEM NARRATIVE**

**540000 - SMALL TOOLS AND MINOR EQUIPMENT **\$ 518****

These funds will be used to purchase new or replacement equipment items that may be needed throughout the fiscal year. The Magistrate Court Service currently has six District Courts, one Bond Court, one Central Court, and offices at the Judicial Center. Each year numerous items are purchased for each of these locations. These items include electric staplers, telephones, cables, connections, etc.

**5AA308 - (1) EXECUTIVE DESK **\$ 1,100****

The executive desk will be used to replace an existing worn desk used by a Magistrate. The desk can be purchased from Commercial Office Furniture at a cost of \$1,028 plus tax.

1 @ \$1,028 + \$71.96 tax = \$1,099.96

**5AA309 - (1) CREDENZA **\$ 650****

The credenza will be used to replace an existing worn credenza used by a Magistrate. The credenza can be purchased from Commercial Office Furniture at a cost of \$607 plus tax.

1 @ \$607 + \$42.49 tax = \$649.49

**5AA310 - (1) BOOKSHELF **\$ 300****

The bookshelf will be used to replace an existing worn bookshelf used by a Magistrate. The bookshelf can be purchased from Commercial Office Furniture at a cost of \$280 plus tax.

1 @ \$280 + \$19.60 tax = \$299.60

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**5AA311 - (2) EXECUTIVE CHAIR** **\$ 1,100**

---

Each executive chair will be used to replace an existing worn chair used by a Magistrate. The chairs can be purchased from Commercial Office Furniture at a cost of \$514 plus tax each.

2 @ \$514 ea = \$1,028 + \$71.96 tax = \$1,099.96

**5AA312 - (1) 42" LCD TV** **\$ 1,020**

---

The LCD TV will be used in the Central Traffic Court for the State, defense, witness and victim to view video evidence during trials for criminal, traffic and DUI cases. The LCD TV can be purchases on State contract at a cost of \$953.

1 @ \$953 + \$66.71 tax = \$1,019.71

**5AA313 - (1) 19" LCD TV** **\$ 365**

---

The LCD TV will be used in the Central Traffic Court for the Magistrate to view video evidence during trials for criminal, traffic and DUI cases. A separate TV is needed by the Magistrate so that evidence can be viewed during trial. The LCD TV can be purchases on State contract at a cost of \$341 plus tax.

1 @ \$341 + \$23.87 tax = \$364.87

**5AA314 - (1) DVD / VCR COMBO** **\$ 100**

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The DVD/VCR Combo will be used in the Central Traffic Court for the Magistrate, State, defense, witness and victim to view video evidence during trials for criminal, traffic and DUI cases. This item can be purchased on State contract at a cost of \$93 plus tax.

1 @ \$93 + \$6.51 tax = \$99.51

**5AA315 - (1) 9 INPUT SWITCHER/SCALER** **\$ 1,055**

---

The 9 Input Switcher / Scaler will be used in the Central Traffic Court to properly connect the audio / visual equipment - LCD TV's and DVD/VCR. This particular device allow for further expansion without disconnecting existing audio visual equipment. This item can be purchased on State contract for \$985 plus tax.

1 @ \$985 + 68.95 tax = \$1,053.95

**5AA316 - (1) HDMI DISTRBUTION AMPLIFIER** **\$ 295**

---

The HDMI Distribution Amplifier will be used in the Central Traffic Court to properly amplify sound to the LCD TV's from the DVD/VCR. This item can be purchased on State contract for \$275 plus tax.

1 @ \$275 + \$19.25 tax = \$294.25

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**SECTION V. C. –CAPITAL LINE ITEM NARRATIVES**

**5A9370 - (1) EVIDENCE ROOM RENOVATION**

**\$ 48,949**

An additional climate controlled area is needed for the preservation of evidence. Items such as weapons, drugs, and evidence soiled with body fluids require a climate that is maintained at the same temperature so that the evidence will remain in the state when originally gathered. The renovation will require the expansion of the controlled climate secured area into an existing area within the evidence room. Numerous building materials, an additional secured storage section, exhaust fans, and heating/air conditioning units may be required. The funds from this fiscal year will be added to the allotment from the FY 08 JAG funds to allow for the second phase of the renovation process.

FUND: 2497 – FY 09 JUSTICE ASSISTANCE GRANT  
NON-DEPARTMENTAL (999900)  
FY 2009-10 BUDGET REQUEST

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**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520306 – COUNSELING SERVICES** **\$ 6,993**

These funds will be used to offset the cost of community counseling support group services for Lexington County battered women and their children. It will also help provide crime victim services and break the intergenerational cycle of domestic violence.

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**Department of Justice**  
Office of Justice Programs

Bureau of Justice Assistance

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Office of Justice Programs

Washington, D.C. 20531

August 25, 2009

Ms. Katherine Hubbard  
Lexington County  
212 South Lake Drive  
Lexington, SC 29072-3489

Dear Ms. Hubbard:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 09 Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation in the amount of \$63,570 for Lexington County.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Zephyr Fraser, Program Manager at (202) 616-0416; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "James H. Burch II".

James H. Burch II  
Acting Director

Enclosures



**Department of Justice**  
Office of Justice Programs  
Office for Civil Rights

---

*Washington, D.C. 20531*

August 25, 2009

Ms. Katherine Hubbard  
Lexington County  
212 South Lake Drive  
Lexington, SC 29072-3489

Dear Ms. Hubbard:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

**Ensuring Access to Federally Assisted Programs**

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

**Providing Services to Limited English Proficiency (LEP) Individuals**

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

**Ensuring Equal Treatment for Faith-Based Organizations**

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

## **Enforcing Civil Rights Laws**

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

## **Complying with the Safe Streets Act or Program Requirements**

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEO Plan), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

### **1) Meeting the EEO Plan Requirement**

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEO Plan reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEO Plan and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEO Plan, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEO Plan specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEO Plan, but it does not have to submit the EEO Plan to OCR for review. Instead, your organization has to maintain the EEO Plan on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEO Plan requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

### **2) Submitting Findings of Discrimination**

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

## **Ensuring the Compliance of Subrecipients**

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEO Plan, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston  
Director

cc: Grant Manager  
Financial Analyst



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Lexington County 212 South Lake Drive Lexington, SC 29072-3489		4. AWARD NUMBER: 2009-DJ-BX-0164	
		5. PROJECT PERIOD: FROM 10/01/2008 TO 09/30/2012 BUDGET PERIOD: FROM 10/01/2008 TO 09/30/2012	
1A. GRANTEE IRS/VENDOR NO. 576000378		6. AWARD DATE 08/25/2009	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT	\$ 0
3. PROJECT TITLE FY 2009 Justice Assistance Grant Program		10. AMOUNT OF THIS AWARD	\$ 63,570
		11. TOTAL AWARD	\$ 63,570
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 U.S.C. 3751(a) (BJA - JAG Formula)			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL James H. Burch II Acting Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Katherine Hubbard County Administrator	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. POMS AMOUNT X B DJ 80 00 00 63570		21. IDJUGT3892	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 2 OF 5

PROJECT NUMBER 2009-DJ-BX-0164

AWARD DATE 08/25/2009

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General  
U.S. Department of Justice  
Investigations Division  
950 Pennsylvania Avenue, N.W.  
Room 4706  
Washington, DC 20530

e-mail: [oig.hotline@usdoj.gov](mailto:oig.hotline@usdoj.gov)

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at [www.usdoj.gov/oig](http://www.usdoj.gov/oig).



PROJECT NUMBER 2009-DJ-BX-0164

AWARD DATE 08/25/2009

*SPECIAL CONDITIONS*

6. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

7. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdiction, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.
8. To support public safety and justice information sharing, OJP requires the grantee to use the National Information Exchange Model (NIEM) specifications and guidelines for this particular grant. Grantee shall publish and make available without restriction all schemas generated as a result of this grant to the component registry as specified in the guidelines. For more information on compliance with this special condition, visit <http://www.niem.gov/implementationguide.php>.
9. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate and expend the grant funds in the trust fund (including any interest earned) during the period of the grant. Grant funds (including any interest earned) not expended by the end of the grant period must be returned to the Bureau of Justice Assistance no later than 90 days after the end of the grant period, along with the final submission of the Financial Status Report (SF-269).



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 4 OF 5

PROJECT NUMBER 2009-DJ-BX-0164

AWARD DATE 08/25/2009

*SPECIAL CONDITIONS*

10. The grantee agrees to comply with all reporting, data collection and evaluation requirements, as prescribed by law and detailed by the BJA in program guidance for the Justice Assistance Grant (JAG) Program. Compliance with these requirements will be monitored by BJA.
11. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.
12. The recipient agrees to ensure that the State Information Technology Point of Contact receives written notification regarding any information technology project funded by this grant during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these grant funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to <http://www.it.ojp.gov/default.aspx?area=policyAndPractice&page=1046>.
13. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See [http://www.ojp.gov/about/ocr/equal\\_fbo.htm](http://www.ojp.gov/about/ocr/equal_fbo.htm).
14. The recipient acknowledges that all programs funded through subawards, whether at the state or local levels, must conform to the grant program requirements as stated in BJA program guidance.
15. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
16. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
17. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.



Department of Justice  
Office of Justice Programs  
**Bureau of Justice Assistance**

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 5 OF 5

PROJECT NUMBER 2009-DJ-BX-0164

AWARD DATE 08/25/2009

*SPECIAL CONDITIONS*

18. The grantee agrees that within 120 days of award, for any law enforcement task force funded with these funds, the task force commander, agency executive, task force officers, and other task force members of equivalent rank, will complete required online (internet-based) task force training to be provided free of charge through BJA's Center for Task Force Integrity and Leadership. This training will address task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. Additional information will be provided by BJA regarding the required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership ([www.ctfli.org](http://www.ctfli.org)).



**Department of Justice**  
Office of Justice Programs  
*Bureau of Justice Assistance*

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Washington, D.C. 20531

**Memorandum To:** Official Grant File

**From:** Maria A. Berry, Environmental Coordinator

**Subject:** Incorporates NEPA Compliance in Further Developmental Stages for Lexington County

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER  
2009-DJ-BX-0164

PAGE 1 OF 1

This project is supported under 42 U.S.C. 3751(a) (BJA - JAG Formula)

**1. STAFF CONTACT (Name & telephone number)**

Zephyr Fraser  
(202) 616-0416

**2. PROJECT DIRECTOR (Name, address & telephone number)**

Adam DuBose  
Grants Manager  
212 South Lake Drive  
Lexington, SC 29072-3437  
(803) 785-8111

**3a. TITLE OF THE PROGRAM**

BJA FY 09 Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation

**3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)**

**4. TITLE OF PROJECT**

FY 2009 Justice Assistance Grant Program

**5. NAME & ADDRESS OF GRANTEE**

Lexington County  
212 South Lake Drive  
Lexington, SC 29072-3489

**6. NAME & ADDRESS OF SUBGRANTEE**

**7. PROGRAM PERIOD**

FROM: 10/01/2008 TO: 09/30/2012

**8. BUDGET PERIOD**

FROM: 10/01/2008 TO: 09/30/2012

**9. AMOUNT OF AWARD**

\$ 63,570

**10. DATE OF AWARD**

08/25/2009

**11. SECOND YEAR'S BUDGET**

**12. SECOND YEAR'S BUDGET AMOUNT**

**13. THIRD YEAR'S BUDGET PERIOD**

**14. THIRD YEAR'S BUDGET AMOUNT**

**15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)**

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and units of local governments, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following purpose areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation).

Lexington County will use the JAG funds to support the Lexington County's Magistrate Office, Sheriff's Office, and Sistercare, Inc. The Magistrate's Office will use funds to re-furnish one of their offices and to install audiovisual equipment into the central traffic courtroom. The sheriff's office will use funds to renovate

their evidence room. The current climate controlled area needs to be expanded for the preservation of evidence that need to be maintained at the proper temperature. Sistercare, Inc. will use funds to continue their efforts to reduce and eliminate the intergenerational cycle of abuse in Lexington County. Sistercare, Inc. will provide community counseling group support to battered women and their children in Lexington County.

NCA/NCF



**COUNTY OF LEXINGTON  
 JUDICIAL CENTER SECURITY GRANT  
 Annual Budget  
 FY - 2009-10 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2007-08	Received Thru Dec 2008-09	Amended Budget Thru Dec 2008-09	Projected Revenues Thru Jun 2008-09	Requested 2009-10	Approved 2009-10	Awarded 2009-10
<b>*LE - Judicial Center Security Grant (2483):</b>								
<b>Revenues (Organization: 000000)</b>								
457000	Federal Grant Income					632,816	632,816	53,150
	<b>** Total Revenue</b>					<u>632,816</u>	<u>632,816</u>	<u>53,150</u>
	<b>***Total Appropriation</b>					632,816	632,816	53,150
FUND BALANCE								
	Beginning of Year					<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected								
	End of Year					<u>0</u>	<u>0</u>	<u>0</u>

**COUNTY OF LEXINGTON  
JUDICIAL CENTER SECURITY GRANT  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 2483  
Division: Law Enforcement  
Organization: 151300 - LE/Jail Operations

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<i>BUDGET</i>		
				2009-10 Requested	2009-10 Approved	2009-10 Awarded
<b>Personnel</b>						
510100 Salaries & Wages - 3				127,500	127,500	0
510199 Special Overtime				9,000	9,000	0
511112 FICA - Employer's Portion				10,442	10,442	0
511114 Police Retirement - Employer's Portion				15,083	15,083	0
511120 Insurance Fund Contribution - 3				22,500	22,500	0
511130 Workers Compensation				4,586	4,586	0
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>189,111</b>	<b>189,111</b>	<b>0</b>
<b>Operating Expenses</b>						
520200 Contracted Services				38,000	38,000	0
521000 Office Supplies				900	900	0
521208 Police Supplies				1,200	1,200	0
524201 General Tort Liability Insurance				2,235	2,235	0
525030 800 MHz Radio Service Charges - 3				1,620	1,620	0
525210 Conference & Meeting Expenses				30,000	30,000	0
525600 Uniforms & Clothing				3,600	3,600	0
<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>77,555</b>	<b>77,555</b>	<b>0</b>
<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>266,666</b>	<b>266,666</b>	<b>0</b>
<b>Capital</b>						
540000 Small Tools & Minor Equipment				750	750	750
5AA191 (2/1) Walk-through Magnetometers				12,000	12,000	6,000
5AA192 (1) X-ray Package Scanner				35,000	35,000	0
5AA193 (32/8) Surveillance Cameras and Accessories				96,000	96,000	25,000
5AA194 (2) Prox Card Readers				6,000	6,000	6,000
5AA195 (16/2) Perimeter/Exterior and Duress Alarm System				54,000	54,000	5,400
5AA196 (40) Duress Buttons with Repeaters				10,000	10,000	10,000
5AA197 (2) Security Gates with Prox Card Readers				135,000	135,000	0
5AA198 (3) 800 MHz Digital Encrypted Radios and Accessories				15,000	15,000	0
5AA199 (3) Handguns and Accessories				2,400	2,400	0
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>366,150</b>	<b>366,150</b>	<b>53,150</b>
<b>*** Total Budget Appropriation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>632,816</b>	<b>632,816</b>	<b>53,150</b>

**SECTION VI. C. –CAPITAL LINE ITEM NARRATIVES**

**540000 - SMALL TOOLS AND MINOR EQUIPMENT \$ 750**

Handheld magnetometers are needed for Security Officers to be able to target specific areas on an individual. The magnetometers identify the presence of metal objects on an individual and are required to ensure the safety and security of all individuals in the facility.

The estimated cost for three magnetometers is 3 units X \$250 = \$750.

**5AA191 - (1) WALK-THROUGH MAGNETOMETERS \$ 6,000**

A walk through magnetometer will be used to scan all individuals entering the courthouse to ensure the safety and security of all individuals in the facility. This magnetometer must be of a high density to be able to detect the presence of the smallest amount of metal that could be contained in a concealed object.

**5AA193 - (8) SURVEILLANCE CAMERA SYSTEM \$ 25,000**

Additional video surveillance CCTV camera systems which will include software, monitors and multiplexers are required to maintain a high level of courthouse security. The presence of security cameras may intimidate suspects to a degree that they are deterred from committing any sort of violent action. Surveillance cameras that are strategically positioned enable identification of potential criminal activity and allow for dispatch of officers to control the situation. The multiplexer will allow for the recording of every motion that the surveillance camera detects.

**5AA194 - (2) PROXIMITY CARD READER SYSTEM \$ 6,000**

Two access doors at the courthouse need a proximity card reader that interface with the existing system to eliminate public access to secured areas of the courthouse. The card reader identifies the code programmed on the card to allow access to those individuals who are approved for entry into the facility. The card reader will provide security for the door access while recording each individual who enters the facility. This will assist in ensuring the safety and security of the public and staff that work within the facility.

The estimated cost is 2 units X \$3,000 = \$6,000.

**5AA195 - (2) PERIMETER/EXTERIOR AND DURESS ALARMS SYSTEMS \$ 5,400**

All exterior/perimeter doors must have intrusion alarms installed for audible awareness of an intrusion. The installation of the alarms would be an additional tool to secure the facility.

**5AA196 - (40) DURESS BUTTONS WITH (1) REPEATER \$ 10,000**

Wireless duress buttons are panic buttons that instantly send emergency stress incident notification to existing radios so officers can respond immediately to the emergency call for assistance. This system will allow the deputy to respond to the exact location without a dispatch delay. They will be used for courthouse security entrances, offices, the judge's bench, clerk's office, and other areas that encounter combative or unruly individuals on a regular basis.

ADUBusc



South Carolina Department of Public Safety  
Office of Justice Programs

August 28, 2009

Mrs. Katherine Hubbard  
County Administrator  
Lexington County  
212 South Lake Drive  
Lexington, South Carolina 29072



RE: Justice Assistance Grant Program No. 1GS09033  
Courthouse Security Enhancements

Dear Mrs. Hubbard:

I am pleased to provide you with a grant award approved by this office in the amount of \$53,150. In order to complete the contract for this award, it is necessary that the official authorized to sign the application return the original grant award with an original signature within 30 days from the date of this award. The signed original should be sent to:

Ms. Penny Baskin  
Senior Accountant  
S.C. Department of Public Safety  
Accounting-Grants  
Post Office Box 1993, Building D, Floor 1  
Blythewood, South Carolina 29016

Copies of the grant Request for Financial Payment/Quarterly Fiscal Report Forms can be found on our website at [www.scdps.org/ojp/cjgp.asp](http://www.scdps.org/ojp/cjgp.asp). The financial reports should be completed for each calendar quarter ending date and are due 30 days after the end of the quarter. The Programmatic Progress Report Form can also be found on this page under Justice Assistance Grants. The due dates and periods covered for programmatic progress reports are indicated on the progress report forms.

Sincerely,

  
Burke O. Fitzpatrick  
Administrator

BOF:tr

Enclosures

c: Ms. Nandalyn Heaitley  
JAG Official File

SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF JUSTICE PROGRAMS  
POST OFFICE BOX 1993  
BLYTHEWOOD, SOUTH CAROLINA 29016

**GRANT AWARD**

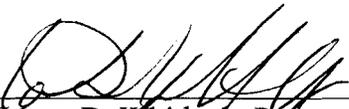
**Subgrantee:** Lexington County  
**Grant Title:** Courthouse Security Enhancements  
**Grant Period:** 7/1/2009 - 6/30/2010                      **Date of Award:** August 28, 2009  
**Amount of Award:** \$53,150                                      **Grant No.:** 1GS09033

In accordance with the provisions of the Edward Byrne Memorial Justice Assistance Grant Program (JAG), CFDA No. 16.803 (Federal Grant #2009-SU-B9-0024), and on the basis of the application submitted, the South Carolina Department of Public Safety hereby awards to the foregoing Subgrantee a grant in the federal amount shown above, for the projects specified in the application and within the purposes and categories authorized for Justice Assistance Grant program grants.

This grant is subject to the terms and conditions set forth in the application and to the special conditions attached to the grant award.

**Payment of Funds:** Grant funds will be disbursed to subgrantees (according to the project budget) upon receipt of evidence that funds have been invoiced and products received or that funds have been expended (e.g., invoices, contracts, itemized expenses, etc.). A copy of the Budget Detail Page of the grant application is available on our website for the subgrantee's use in completing the request for payment forms.

The grant shall become effective, as of the date of the award, upon return to Accounting-Grants of an originally signed copy of this form signed by the Official Authorized to Sign in the space provided below. This award must be accepted within thirty (30) days from the date above, and such quarterly and other reports required by the South Carolina Department of Public Safety must be submitted to Accounting-Grants in accordance with regulations.

  
\_\_\_\_\_  
Laura D. Whitlock, Program Manager  
Office of Justice Programs

**ACCEPTANCE FOR THE SUBGRANTEE**

\_\_\_\_\_  
Signature of Official Authorized to Sign

  
\_\_\_\_\_  
Burke O. Fitzpatrick, Administrator  
Office of Justice Programs

GRANT AWARD DATA: THIS AWARD IS SUBJECT TO SPECIAL CONDITIONS ATTACHED.

<p><b>STATE OF SOUTH CAROLINA</b>  <b>DEPARTMENT OF PUBLIC SAFETY</b>  <b>Office Of Justice Programs</b>  <b>Justice Assistance Grant Program</b></p>	
<p>Grant # 1GS09033                  App # AGS09031</p>	
<p>To Be Completed by Project Director</p>	
Section 1	<p>County Name: 32 - LEXINGTON</p>
Section 2	<p>Grant Period: JULY 1, 2009 TO JUNE 30, 2010                  Begin: 7/1/2009                  End: 6/30/2010</p>
Section 3	<p>Project Title: Courthouse Security Enhancements</p>
Section 4	<p><b>Project Summary:</b> To provide the Lexington county Sheriff's Department the resources necessary to enable them to enhance existing security at the Marc H. Westbrook Lexington County Judicial Center for safety of all and for safer operations of the judiciary and other government offices located therein so that public activities continue with minimal disruptions.</p>
Section 5	<p>Type of Application</p> <p style="margin-left: 100px;">a. Initial                  b. Year of Funds : 1                  Other:(Specify)                  c. Reimbursable</p>
Section 6	<p>a. Organization Type : County                  Other:(Specify)                  b. U. S. Congressional District : 02</p>
Section 7	<p>Agency DUNS number*: 030115885                  (www.dunandbradstreet.com)                  Has your agency registered with Central Contractor Registration (CCR)?* Yes                  (www.ccr.gov)                  For Central Contractor Registration (CCR) handbook click here.</p> <p>* This data is not required to submit this application but will become necessary for federal reporting requirements if this project is awarded.</p> <hr style="width: 30%; margin-left: auto; margin-right: auto;"/> <p style="text-align: center;">FEIN: 57-6000-379</p> <hr style="width: 30%; margin-left: auto; margin-right: auto;"/>

Agency Name Lexington County Sheriff's Department

Address Post Office Box 639

City Lexington

State South Carolina

(Please use the Name/Address above instead of this field) Name and Address of implementing Agency

10 Digit Zip 29072

(Area) Phone #: 803-785-2405

(Area) Fax #: 803-785-8275

COMPLETE PAGES 2&3 BEFORE COMPLETING THIS SECTION

Section 8

BUDGET

Use whole dollars only (For example: \$1,500 not \$1,500.00)

a. BUDGET CATEGORIES	GRANTOR	AGENCY MATCH	TOTAL
Personnel	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Travel	\$0	\$0	\$0
Equipment	\$37,000	\$0	\$37,000
Other	\$16,150	\$0	\$16,150
TOTAL:	\$53,150	\$0	\$53,150
b. PERCENTAGE:	100%	0% (No match is required)	100%

Section 9

APPROPRIATION OF NON-GRANTOR MATCHING FUNDS Other

Other (Explain): 100 % Federally Funded

WHOLE DOLLARS ONLY		BUDGET DESCRIPTION			Page 2	
<b>MATCHING FUNDS</b>						
		<b>CATEGORIES</b>		<b>GRANTOR</b>	<b>CASH</b>	<b>TOTAL</b>
<b>PERSONNEL</b>						
SALARIES		% of Time				
Position Title		On Project	Quantity			
				\$0	\$0	\$0
				\$0	\$0	\$0
			<b>TOTAL SALARIES:</b>	\$0	\$0	\$0
<hr/>						
<b>EMPLOYER CONTRIBUTIONS (Fringe Benefits)</b>						
	% or Rate	X Base				
Social Security & Medicare (FICA)				\$0	\$0	\$0
Retirement				\$0	\$0	\$0
Worker's Compensation Insurance				\$0	\$0	\$0
Unemployment Insurance (on first \$7,000 only)				\$0	\$0	\$0
Health Insurance				\$0	\$0	\$0
Dental Insurance				\$0	\$0	\$0
Pre-Retirement Death Benefit				\$0	\$0	\$0
Accident Death Benefit (Police Officers)				\$0	\$0	\$0
Other Employer Contributions (Itemize)				\$0	\$0	\$0
			<b>TOTAL EMPLOYER CONTRIBUTIONS:</b>	\$0	\$0	\$0
			<b>TOTAL PERSONNEL:</b>	\$0	\$0	\$0
<hr/>						
<b>CONTRACTUAL SERVICES:</b>						
(Itemize - DO NOT include professional fees for doctors, psychologists, etc. )						
				\$0	\$0	\$0
			<b>TOTAL CONTRACTUAL SERVICES</b>	\$0	\$0	\$0
<hr/>						
<b>TRAVEL:</b>						
(Itemize-include mileage, airline cost, lodging, per diem, parking, car rental)						
				\$0	\$0	\$0
			<b>TOTAL TRAVEL:</b>	\$0	\$0	\$0
<b>Show Section 2-A Disabled</b>						

USE WHOLE DOLLARS ONLY		BUDGET DESCRIPTION		
		Page 3		
<b>MATCHING FUNDS</b>				
<b>CATEGORIES</b>				
<b>EQUIPMENT (\$1,000 or more per Unit):</b>				
<small>(Itemize - DO NOT USE BRAND NAME.- Also, DO NOT include leased, rented items or software</small>				
ITEM	QUANTITY			
Walk Through Magnetometers	1	\$6,000	\$0	\$6,000
		\$0	\$0	\$0
Surveillance Camera Systems and Accessories	32	\$25,000	\$0	\$25,000
Proximity Card Readers	2	\$6,000	\$0	\$6,000
		\$0	\$0	\$0
		\$0	\$0	\$0
<b>TOTAL EQUIPMENT:</b>		<b>\$37,000</b>	<b>\$0</b>	<b>\$37,000</b>
<hr/>				
<b>Other:</b>				
		\$0	\$0	\$0
Hand-Held Magnetometers		\$750	\$0	\$750
Perimeter/Exterior and Duress Alarm Systems		\$5,400	\$0	\$5,400
Duress Buttons with Repeater		\$10,000	\$0	\$10,000
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
<b>TOTAL OTHER:</b>		<b>\$16,150</b>	<b>\$0</b>	<b>\$16,150</b>



**COUNTY OF LEXINGTON**  
**GANG TASK FORCE**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Object		Actual	Received	Amended	Projected			
Code	Revenue Account Title	2007-08	Thru Dec	Budget	Revenues	Requested	Approved	Awarded
		2007-08	2008-09	Thru Dec	Thru Jun	2009-10	2009-10	2009-10
				2008-09	2008-09			
<b>*LE - Gang Task Force (2419):</b>								
<b>Revenues (Organization: 000000)</b>								
457000	Federal Grant Income					498,495	498,495	232,448
<b>** Total Revenue</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>498,495</u>	<u>498,495</u>	<u>232,448</u>
<b>***Total Appropriation</b>					0	498,495	498,495	232,448
FUND BALANCE								
	Beginning of Year				<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected								
	End of Year				<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

\* Grant will be funded 100% from DPS.

**COUNTY OF LEXINGTON  
GANG TASK FORCE  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 2419  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

Object Expenditure Code Classification	2007-08 Expend	2008-09 Expend (Dec)	2008-09 Amended (Dec)	<b>BUDGET</b>		
				2009-10 Requested	2009-10 Approved	2009-10 Awarded
<b>Personnel</b>						
510100 Salaries & Wages - 4/2				180,000	180,000	90,000
510199 Special Overtime				12,000	12,000	6,000
511112 FICA - Employer's Portion				14,688	14,688	7,344
511114 Police Retirement - Employer's Portion				21,216	21,216	10,608
511120 Insurance Fund Contribution - 4/2				30,000	30,000	15,000
511130 Workers Compensation				6,451	6,451	3,226
515600 Clothing Allowance				0	0	1,400
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>264,355</b>	<b>264,355</b>	<b>133,578</b>
<b>Operating Expenses</b>						
521000 Office Supplies				500	500	200
521200 Operating Supplies				1,000	1,000	200
521208 Police Supplies				2,000	2,000	1,000
522300 Vehicle Repairs & Maintenance - 4/2				4,000	4,000	600
524100 Vehicle Insurance - 4/2				2,180	2,180	1,090
524201 General Tort Liability Insurance				2,980	2,980	1,490
525020 Pagers & Cell Phones - 4/2				5,760	5,760	2,760
525030 800 MHz Radio Service Changes - 4/2				2,400	2,400	1,000
525041 E-mail Service Charges - 4/2				480	480	174
525210 Conference & Meeting Expense				6,000	6,000	3,000
525400 Gas, Fuel and Oil				26,140	26,140	10,256
<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>53,440</b>	<b>53,440</b>	<b>21,770</b>
<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>317,795</b>	<b>317,795</b>	<b>155,348</b>
<b>Capital</b>						
540010 Minor Software				2,000	2,000	575
5AA291 (4/2) Laptop Tough Books and Accessories				23,200	23,200	9,425
5AA292 (4/2) Vehicles and Accessories				96,000	96,000	48,000
5AA293 (4/2) Tasers and Accessories				5,200	5,200	2,600
5AA294 (4/2) 800 MHz Digital Encrypted Radios and Accessories				23,200	23,200	10,000
5AA295 (4/2) Tactical Vests and Accessories				7,200	7,200	2,800
5AA296 (4/2) Digital Cameras				1,000	1,000	500
5AA297 (4/2) Handguns and Accessories				2,200	2,200	1,100
5AA298 (1) Rosetta Stone Language Training Kit				700	700	700
5AA299 (4/2) Body Armors and Plates				3,200	3,200	1,400
(4/0) Emergency Equipment for Vehicles				8,800	8,800	0
(1/0) Surveillance Equipment and Accessories				8,000	8,000	0
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>180,700</b>	<b>180,700</b>	<b>77,100</b>
<b>*** Total Budget Appropriation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>498,495</b>	<b>498,495</b>	<b>232,448</b>

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**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES** **\$ 200**

Office supplies will be used by the Gang Task Force officers to perform their daily job tasks. Items that will be purchased are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

**521200 - OPERATING SUPPLIES** **\$ 200**

Operating supplies will be used by the Gang Task Force for the operation of equipment and daily job functions. Some items that will be used are audio and video tapes, memory cards, disks, batteries, and other supplies as required for the grant.

**521208 – POLICE SUPPLIES** **\$ 1,000**

This account will be used to purchase law enforcement supplies such as ammunition for the gang investigators.

**522300 - VEHICLE REPAIRS AND MAINTENANCE** **\$ 600**

Vehicle repairs and maintenance is needed for the two (2) grant vehicles.

**524100 - VEHICLE INSURANCE** **\$ 1,090**

Vehicle insurance is required for the vehicles, the cost is estimated at \$545 X 2 vehicles = \$1,090.

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$ 1,490**

General Tort Liability Insurance is required for each person employed by the County, the cost is estimated at 2 officers X \$745 = \$1,490.

**525020 - PAGERS AND CELL PHONES** **\$ 2,760**

The grant investigators are required to have a mobile telephone for safety purposes and immediate communication with the department, county and other agencies. The cost is estimated at \$55/month X 2 officers X 12 months = \$1,320.

Air card service will be used by the investigators to have wireless access to the web, GNET and other databases from other counties as well as LCSD to obtain immediate information on the person in question. The cost is estimated at \$60/month X 2 officers X 12 months = \$1,440.

**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 1,000**

Monthly service is required for the 800 MHz digital encrypt radios used by the gang investigators for communication purposes.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 174**

E-mail service is required for communication and the transfer of documentation for investigation purposes. The estimated cost is \$7.25/month X 2 officers X 12 months = \$174.

**525210 –CONFERENCE AND MEETING EXPENSES** **\$ 3,000**

The terms and conditions of the grants require that all grant employees attend at least two training conferences per year to make them more efficient and in compliance with the laws governing the tasks of the gang investigators.

**525400 - GAS, FUEL, AND OIL** **\$ 10,256**

The grant reimburses the mileage at the federal rate for the grant funded personnel to allow them to travel to crime scenes, court and other place they may need to go while performing their job duties.

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**SECTION V. C. –CAPITAL LINE ITEM NARRATIVES**

**540010 – MINOR SOFTWARE \$ 575**

Office software and flash drives will be required for the Gang Investigators to download information and for the storing and collecting of information on the computer.

**5AA291 – (2) LAPTOP TOUGH BOOK AND ACCESSORIES \$ 9,425**

The laptop tough books will be used to access the in-house server at LCSD, which includes all the components of the department and the web base sites for gang data information with other counties and states. The ability to obtain the information at the crime scene will allow immediate retrieval of valuable information about individuals.

**5AA292 – (2) VEHICLES AND ACCESSORIES \$ 48,000**

Vehicles and emergency equipment will be used to help reduce gang violence, discourage gangs, travel to schools, school functions with gang presence, inform parents about gangs, to disrupt gang crimes and to gather information for the grant.

**5AA293 – (2) TASERS AND ACCESSORIES \$ 2,600**

Tasers are required for the safety of the officer and for use to control situations without the use of lethal force. Tasers are now a standard issue required by departmental policy.

**5AA294 – (2) 800 MHz DIGITAL ENCRYPT RADIO'S AND ACCESSORIES \$ 10,000**

The digital encrypted 800 MHz radios are required to meet the standards set forth in the department's policy and procedures manual standards. The radios will be compatible with the existing radios used by the departments and other law enforcement agencies in the State for communication purposes.

**5AA295 – (2) TACTICAL VESTS AND ACCESSORIES \$ 2,800**

Tactical vests are required for the safety of the gang investigators. These tactical vests are necessary for the safety of the gang investigators against high-powered weapons that are now being used by the gang members.

**5AA296 – (2) DIGITAL CAMERAS \$ 500**

The high-resolution digital cameras and accessories will be used to take digital photographs at the crime scene and download onto the system for immediate dissemination and comparisons with law enforcement databases.

**5AA297 – (2) HANDGUNS AND ACCESSORIES \$ 1,100**

Handguns and accessories are part of the standard issue requirement for officers and will be used for the gang officer's safety and the safety of others.

**5AA298 – (1) ROSETTA STONE LANGUAGE TRAINING KIT** **\$ 700**

In order to help the gang investigators learn the Spanish language, they will use the Rosetta Stone Language training kit. It is necessary for the gang investigators to be able to communicate and understand the language of some of the gang members.

**5AA299 – (2) BODY ARMORS AND PLATES** **\$ 1,400**

Body armor vests and plates are will be worn for the safety of the gang investigator and are required per policy and are standard issue.

A. J. Buse



South Carolina Department of Public Safety  
Office of Justice Programs

August 28, 2009

Mrs. Katherine Hubbard  
County Administrator  
Lexington County  
212 South Lake Drive  
Lexington, South Carolina 29072



RE: Justice Assistance Grant Program No. 1GS09200  
Gang Task Force

Dear Mrs. Hubbard:

I am pleased to provide you with a grant award approved by this office in the amount of \$232,448. In order to complete the contract for this award, it is necessary that the official authorized to sign the application return the original grant award with an original signature within 30 days from the date of this award. The signed original should be sent to:

Ms. Penny Baskin  
Senior Accountant  
S.C. Department of Public Safety  
Accounting-Grants  
Post Office Box 1993, Building D, Floor 1  
Blythewood, South Carolina 29016

Copies of the grant Request for Financial Payment/Quarterly Fiscal Report Forms can be found on our website at [www.scdps.org/ojp/cjgp.asp](http://www.scdps.org/ojp/cjgp.asp). The financial reports should be completed for each calendar quarter ending date and are due 30 days after the end of the quarter. The Programmatic Progress Report Form can also be found on this page under Justice Assistance Grants. The due dates and periods covered for programmatic progress reports are indicated on the progress report forms.

Sincerely,

Burke O. Fitzpatrick  
Administrator

BOF:tr

Enclosures

c: Ms. Nandalyn Heaitley  
JAG Official File

SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF JUSTICE PROGRAMS  
POST OFFICE BOX 1993  
BLYTHEWOOD, SOUTH CAROLINA 29016

**GRANT AWARD**

Subgrantee: Lexington County  
Grant Title: Gang Task Force  
Grant Period: 7/1/2009 - 6/30/2010                      Date of Award: August 28, 2009  
Amount of Award: \$232,448                                      Grant No.: 1GS09200

In accordance with the provisions of the Edward Byrne Memorial Justice Assistance Grant Program (JAG), CFDA No. 16.803 (Federal Grant #2009-SU-B9-0024), and on the basis of the application submitted, the South Carolina Department of Public Safety hereby awards to the foregoing Subgrantee a grant in the federal amount shown above, for the projects specified in the application and within the purposes and categories authorized for Justice Assistance Grant program grants.

This grant is subject to the terms and conditions set forth in the application and to the special conditions attached to the grant award.

**Payment of Funds:** Grant funds will be disbursed to subgrantees (according to the project budget) upon receipt of evidence that funds have been invoiced and products received or that funds have been expended (e.g., invoices, contracts, itemized expenses, etc.). A copy of the Budget Detail Page of the grant application is available on our website for the subgrantee's use in completing the request for payment forms.

The grant shall become effective, as of the date of the award, upon return to Accounting-Grants of an originally signed copy of this form signed by the Official Authorized to Sign in the space provided below. This award must be accepted within thirty (30) days from the date above, and such quarterly and other reports required by the South Carolina Department of Public Safety must be submitted to Accounting-Grants in accordance with regulations.

  
\_\_\_\_\_  
Laura D. Whitlock, Program Manager  
Office of Justice Programs

**ACCEPTANCE FOR THE SUBGRANTEE**

\_\_\_\_\_  
Signature of Official Authorized to Sign

  
\_\_\_\_\_  
Burke O. Fitzpatrick, Administrator  
Office of Justice Programs

GRANT AWARD DATA: THIS AWARD IS SUBJECT TO SPECIAL CONDITIONS ATTACHED.

<b>STATE OF SOUTH CAROLINA</b> <b>DEPARTMENT OF PUBLIC SAFETY</b> <b>Office Of Justice Programs</b> <b>Justice Assistance Grant Program</b>	
Grant # 1GS09200 App # AGS09237	
<b>To Be Completed by Project Director</b>	
Section 1	County Name: 32 - LEXINGTON
Section 2	Grant Period: JULY 1, 2009 TO JUNE 30, 2010 Begin: 7/1/2009 End: 6/30/2010
Section 3	Project Title: Gang Task Force
Section 4	Project Summary: The Lexington County Gang Task Force will aggressively pursue gangs and gang members to effectively enforce the state and federal laws to prosecute gang members for criminal violations.
Section 5	Type of Application a. Initial b. Year of Funds : 1 Other:(Specify) c. Reimbursable
Section 6	a. Organization Type : County Other:(Specify) b. U. S. Congressional District :02
Section 7	Agency DUNS number*: 030115885 (www.dunandbradstreet.com) Has your agency registered with Central Contractor Registration (CCR)?* Yes (www.ccr.gov) For Central Contractor Registration (CCR) handbook click here.  * This data is not required to submit this application but will become necessary for federal reporting requirements if this project is awarded.  <hr/> FEIN: 57-6000-379 <hr/> Agency Name : Lexington County Sheriff's Department Address

521 Gibson Road  
 City Lexington  
 State South Carolina

(Please use the Name/Address  
 above instead of this field)  
 Name and Address of Implementing  
 Agency

10 Digit Zip 29072  
 (Area) Phone #: 803-785-2405  
 (Area) Fax #: 803-785-8275

**COMPLETE PAGES 2&3 BEFORE COMPLETING THIS SECTION**

Section 8

**BUDGET**

Use whole dollars only (For example: \$1,500 not \$1,500.00)

a. BUDGET CATEGORIES	GRANTOR	AGENCY MATCH	TOTAL
Personnel	\$133,668	\$0	\$133,668
Contractual Services	\$0	\$0	\$0
Travel	\$14,120	\$0	\$14,120
Equipment	\$70,800	\$0	\$70,800
Other	\$13,860	\$0	\$13,860
<b>TOTAL:</b>	<b>\$232,448</b>	<b>\$0</b>	<b>\$232,448</b>
b. PERCENTAGE:	100%	0% (No match is required)	100 %

Section 8

**APPROPRIATION OF NON-GRANTOR  
 MATCHING FUNDS** Other

Other (Explain): 100 % Federally Funded

WHOLE DOLLARS ONLY		BUDGET DESCRIPTION			Page 2	
MATCHING FUNDS CATEGORIES			GRANTOR	CASH	TOTAL	
<b>PERSONNEL</b>						
<b>SALARIES</b>		% of Time				
Position Title		On Project	Quantity			
MJTF Gang Investigators		100	2	\$90,000	\$0	\$90,000
Overtime		100	2	\$6,000	\$0	\$6,000
<b>TOTAL SALARIES:</b>				\$96,000	\$0	\$96,000
<hr/>						
<b>EMPLOYER CONTRIBUTIONS (Fringe Benefits)</b>						
% or Rate		X	Base			
Social Security & Medicare (FICA)		96000	7.65%	\$7,344	\$0	\$7,344
Retirement		96000	11.05%	\$10,608	\$0	\$10,608
Worker's Compensation Insurance		96000	.0336	\$3,226	\$0	\$3,226
Unemployment Insurance (on first \$7,000 only)				\$0	\$0	\$0
Health Insurance		7500/emp/yr	2	\$15,000	\$0	\$15,000
Dental Insurance				\$0	\$0	\$0
Pre-Retirement Death Benefit				\$0	\$0	\$0
Accident Death Benefit (Police Officers)				\$0	\$0	\$0
Other Employer Contributions (Itemize)		745/empl/yr		\$1,490	\$0	\$1,490
<b>TOTAL EMPLOYER CONTRIBUTIONS:</b>				\$37,668	\$0	\$37,668
<b>TOTAL PERSONNEL:</b>				\$133,668	\$0	\$133,668
<hr/>						
<b>CONTRACTUAL SERVICES:</b>						
(Itemize - DO NOT include professional fees for doctors, psychologists, etc. )						
				\$0	\$0	\$0
<b>TOTAL CONTRACTUAL SERVICES</b>				\$0	\$0	\$0
<hr/>						
<b>TRAVEL:</b>						
(Itemize-include mileage, airline cost, lodging, per diem, parking, car rental)						
12,000/Gang Inv/X2 XFederal Rate, .505				\$12,120	\$0	\$12,120
Per Diem, Lodging, Taxi/ Rental Car,Airfare, Parking, Fees				\$2,000	\$0	\$2,000
<b>TOTAL TRAVEL:</b>				\$14,120	\$0	\$14,120
<b>Show Section 2-A Disabled</b>						



**Justice Assistance Grant (JAG) 2009**

<
 Pages

Revision Form

1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26

USE WHOLE DOLLARS ONLY

**BUDGET DESCRIPTION**

Page 3

**MATCHING FUNDS**

**CATEGORIES**

**GRANTOR CASH TOTAL**

**EQUIPMENT (\$1,000 or more per Unit):**

(Itemize - DO NOT USE BRAND NAME - Also, DO NOT include leased, rented items or software)

ITEM	QUANTITY			
Laptop Tough Book Computers with Accessories	2	\$10,000	\$0	\$10,000
Vehicles and Accessories	2	\$48,000	\$0	\$48,000
800MHz Digital Encrypt Radios	2	\$10,000	\$0	\$10,000
Tactical Vests	2	\$2,800	\$0	\$2,800
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
<b>TOTAL EQUIPMENT:</b>		<b>\$70,800</b>	<b>\$0</b>	<b>\$70,800</b>

**Other:**

Office Supplies	\$400	\$0	\$400
	\$0	\$0	\$0
Law Enforcement Supplies	\$1,000	\$0	\$1,000
Cell Phone Service	\$1,320	\$0	\$1,320
Wireless Service	\$1,440	\$0	\$1,440
Tasers and Accessories	\$2,600	\$0	\$2,600
800 MHz Radio Service	\$1,000	\$0	\$1,000
Registration	\$1,000	\$0	\$1,000
Clothing Allowance	\$1,400	\$0	\$1,400
	\$0	\$0	\$0
Digital Cameras	\$500	\$0	\$500
Handguns and Accessories	\$1,100	\$0	\$1,100
Rosetta Stone Lanuage Training Kit	\$700	\$0	\$700
Body Armor and plates	\$1,400	\$0	\$1,400

TOTAL OTHER: \$13,860			\$0	\$13,860
<input type="button" value="Save &amp; Close"/>	<input type="button" value="&lt;"/>	Pages	<input type="button" value="&gt;"/>	<input type="button" value="Cancel"/>
<input type="button" value="Print This Page"/>	Revision Form			<input type="button" value="Print Application"/>
1 , 2 , 3 , 4 , 5 , 6 , 7 , 8 , 9 , 10 , 11 , 12 , 13 , 14 , 15 , 16 , 17 , 18 , 19 , 20 , 21 , 22 , 23 , 24 , 25 , 26				



*Lexington County Sheriff's Department*

*Administrative Bureau*

## **MEMORANDUM**

**TO:** Ms. Debbie Summers, County Council Chairman  
Ms. Katherine Hubbard, County Administrator

**FROM:** Colonel Allan Paavel

**DATE:** September 11, 2009

**RE:** U.S. Marshal's Service District Fugitive Task Force

Marshal Johnnie Mack Brown, U.S. Marshal for the District of South Carolina met with Sheriff Metts this week regarding our department adding another officer to the U.S. Marshal's Service District Fugitive Task Force. We already have one officer assigned to this task force. Having officers assigned to the task force provides us access to the capabilities of the technology and manpower available to the task force. Our officer has benefited from the assistance of the task force in tracking down our criminal fugitives all across the country, as well as our Family Court fugitives.

Since we will dedicate an existing position for the task force, we will not be adding to our authorized staffing level. The U.S. Marshal's Service will provide our department with a new vehicle, up to \$15,000.00 in overtime re-imbusement for task force activities and \$6,000.00 for fuel over the next year, and \$5,000.00 for emergency equipment to outfit the vehicle. Since the additional officer for the task force will be placed into a POSN which currently does not include a vehicle, we are asking that the vehicle provided to us by the U.S. Marshal's Service be an addition to the fleet. All other needed equipment and operating supplies will be provided through our general fund operating budget.

Attached is a New Program Budget overview that identifies the costs associated with this program. The total cost to the general fund for this program is estimated to be \$5,356.00.

This request must be approved by the end of the current federal fiscal year-September 30; therefore, we are asking that this request be voted out of committee to the full council during the September 22, 2009 meeting.

Thank you for your consideration in this matter.



**COUNTY OF LEXINGTON**  
**SUPPLEMENTAL HOMELAND SECURITY GRANT**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Object	Actual	Received	Amended	Projected	Requested	Approved	Awarded	
Code	Revenue Account Title	2007-08	Thru Jun 2008-09	Budget Thru Jun 2008-09	Revenues Thru Jun 2008-09	2009-10	2009-10	2009-10
<b>* Supplemental Homeland Security Grant (2477):</b>								
<b>Revenues (Organization: 000000)</b>								
457000	Federal Grant Income	300,484	53,323	74,515	74,515	0	0	150,000
<b>** Total Revenue</b>		<u>300,484</u>	<u>53,323</u>	<u>74,515</u>	<u>74,515</u>	<u>0</u>	<u>0</u>	<u>150,000</u>
<b>***Total Appropriation</b>					74,515	0	0	150,000
FUND BALANCE								
Beginning of Year					<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected								
End of Year					<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**COUNTY OF LEXINGTON**  
**SUPPLEMENTAL HOMELAND SECURITY GRANT**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund: 2477  
Division: Public Safety  
Organization: 131400 - Emergency Medical Service

Object Expenditure Code Classification	2007-08	2008-09	2008-09	2009-10	<i>BUDGET</i>	
	Expend	Expend (June)	Amended (June)	Requested	2009-10 Approved	2009-10 Awarded
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
521200 Operating Supplies	1,290	1,042	1,064	0	0	2,500
525210 Conference & Meeting Expense	345	1,177	1,177	0	0	12,500
525500 Laundry & linen Service	819	0	0	0	0	0
<b>* Total Operating</b>	<b>2,454</b>	<b>2,219</b>	<b>2,241</b>	<b>0</b>	<b>0</b>	<b>15,000</b>
<b>** Total Personnel &amp; Operating</b>	<b>2,454</b>	<b>2,219</b>	<b>2,241</b>	<b>0</b>	<b>0</b>	<b>15,000</b>
<b>Capital</b>						
540000 Small Tools & Minor Equipment	725	296	300	0	0	0
540010 Minor Software	0	0	0	0	0	0
5A7531 Pharmaceuticals	8,861	0	0	0	0	0
5A7532 Medical Supplies	36,553	124	202	0	0	0
5A7533 Equipment Bag & Kits	1,815	0	0	0	0	0
5A7534 (4) Laptops w/ Docking Stations & Acc.	5,924	0	0	0	0	0
5A7535 (1) Multifunctional Printer	287	0	0	0	0	0
5A7536 12 Lead Cardiac Monitor/Defibulator	19,900	0	0	0	0	0
5A7537 (1) Generator	1,390	0	0	0	0	0
5A7538 Portable Lighting	2,357	0	0	0	0	0
5A7539 (30) Sleeping Bags	3,136	0	0	0	0	0
5A7540 DMAT Response Vehicle	96,985	8,630	9,000	0	0	0
5A7541 Pulse Oximeter and Accessories	383	0	0	0	0	0
5A7542 Rapid Deployment Shelter	25,392	0	0	0	0	0
5A7543 (1) Enclosed Trailer for ATV	3,626	0	0	0	0	0
5A7544 MCI Trailer & Related Accessories	45,491	0	0	0	0	0
5A7545 (1) Portable Ventilator	0	0	0	0	0	0
5A8475 (3) Portable Ventilators	4,435	0	0	0	0	0
5A8541 Tent & Related Accessories for Medical Treatment	40,770	0	0	0	0	0
5A9419 (1) 12 Lead Cardiac Monitor	0	0	19,800	0	0	0
5A9420 (40) Surge Beds	0	9,512	10,075	0	0	0
5A9421 (4) 8-Bed Cart for Surge Beds	0	1,573	1,627	0	0	0
5A9422 (2) Portable 800MHz Radios	0	7,213	7,270	0	0	0
5A9423 (2) Tent Anteroom	0	3,210	3,300	0	0	0
5A9424 (6) Litters with Carts	0	5,092	5,100	0	0	0
5A9425 (1) HVAC System for Shelter	0	15,588	15,600	0	0	0
5AA304 (1) Oxygen Generator	0	0	0	0	0	21,400
5AA305 (1) Patient Accountability Software	0	0	0	0	0	30,000
5AA306 (1) RMAT Response Vehicle	0	0	0	0	0	75,000
5AA307 (1) Enclosed RMAT Trailer	0	0	0	0	0	8,600
<b>** Total Capital</b>	<b>298,030</b>	<b>51,238</b>	<b>72,274</b>	<b>0</b>	<b>0</b>	<b>135,000</b>
<b>*** Total Budget Appropriation</b>	<b>300,484</b>	<b>53,457</b>	<b>74,515</b>	<b>0</b>	<b>0</b>	<b>150,000</b>

---

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521200 – OPERATING SUPPLIES** **\$ 2,500**

---

Storage containers and carts are needed to be able to maneuver the RMAT supplies in a more organized and convenient way during a deployment. This account will also be used to purchase cleaning supplies and other necessary items along with minor tools that will be needed in the event of a RMAT deployment.

**525210 – CONFERENCE AND MEETING EXPENSES** **\$ 12,500**

---

Basic Disaster Life Support (BDLS) is a course offered to first responders and is designed to teach multiple disciplines on how to create an all-hazards approach (recognition and management) to disaster response. The 8-hour course covers natural and manmade disasters, traumatic and explosive events, and public health system and psychosocial aspects of disasters. After completing the course, a competency exam is given and if passed, the first responder will be certified in BDLS.

---

**SECTION V. C. –CAPITAL LINE ITEM NARRATIVES**

**5AA304 – (1) OXYGEN GENERATOR** **\$ 21,400**

Oxygen is necessary for treatment of patients who have difficulty breathing on their own. Currently EMS contracts with a vendor who services and refills the oxygen tanks. This option may not be available during an emergency that would require deployment of the RMA team. Based on this, we need to purchase an oxygen generator that can produce and fill our oxygen tanks when a vendor can not supply gas.

**5AA305 – (1) PATIENT ACCOUNTIBILITY SOFTWARE** **\$ 30,000**

Rapid and accurate tracking of patients at a mass casualty incident or disaster is essential. EMS personnel must be able to uniquely identify each victim, assign a triage and tract victims through treatment and transport. Information should be available for on-scene management, off-scene trauma center preparedness and after-incident for full accountability and a chain of custody.

**5AA306 - (1) RMA RESPONSE VEHICLE** **\$ 75,000**

This vehicle would enhance the response capabilities of the RMA team. It would be used to tow equipment and carry personnel and supplies to the incident site. Equipment to be towed could consist of a medical supply trailer or an all-terrain vehicle trailer. In addition to the towing capacity, it would also be used for the transport personnel along with their personal gear and equipment.

**5AA307 – (1) ENCLOSED RMA TRAILER** **\$ 8,600**

An 18-20 foot enclosed trailer is needed for the storage of numerous components to be deployed with the RMA team. These items include an air supported shelter, HVAC system and an oxygen generator. The storage trailer in our current inventory is for the transportation of medical supplies only.

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SOUTH CAROLINA LAW ENFORCEMENT DIVISION  
OFFICE OF HOMELAND SECURITY  
POST OFFICE BOX 21398  
COLUMBIA, SOUTH CAROLINA 29221-1398

**GRANT AWARD**

**Subgrantee:** Lexington County Emergency Medical Services

**Project Title(s):** Midlands RMAT \$150,000.00

**Grant Period:** 11/01/08-11/30/09 **Date of Award:** 10/06/2008

**Total Amount of Award:** \$150,000.00 **Grant Number:** 8SHSP11

In accordance with the provisions of Federal Fiscal Year 2008 State Homeland Security Grant Program, the South Carolina Law Enforcement Division (SLED) hereby awards to the foregoing Subgrantee a grant in the amount shown above. The CFDA number is 97.067 and SLED's federal grant number is 2008-GE-T8-0049.

**Payment of Funds:** The original signed copy of this Award must be signed by the *Official Authorized to Sign* in the space below and returned to SLED **no later than November 3, 2008**. The grant shall be effective upon return of this form and final approval by SLED of the grant budget and program narrative. Final approval of the grant application will be sent in the form of a Grant Adjustment Notice. **No funds are to be obligated or expended until receipt of the Grant Adjustment Notice.** Grant funds will be disbursed to subgrantees (according to the approved project budget and narrative) upon clearance of special conditions and receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

**Conditions:** I certify that I understand and agree that funds will only be expended for this project outlined in the funding amount as listed above. I also certify that I understand and agree to comply with the general and fiscal terms and conditions of the grant including special conditions; to comply with provisions of the Act governing these funds and all other federal laws; that all information is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to commit the applicant to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the subgrantee; and that all agencies involved with this project understand that all federal funds are limited to the specified performance period.

**Supplantation:** The Act requires that subgrantees provide assurance that subgrant funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for homeland security activities. In compliance with that mandate, I certify that the receipt of federal funds through SLED shall in no way supplant or replace state or local funds or other resources that would have been made available for homeland security activities.

ACCEPTANCE FOR THE SUBGRANTEE

\_\_\_\_\_  
Signature of Official Authorized to Sign

  
\_\_\_\_\_  
Signature of SLED Agency Director

GRANT AWARD NOTICE: THIS AWARD IS SUBJECT TO THE GRANT SPECIAL CONDITIONS AND FINAL APPROVAL BY SLED OF THE SUBGRANTEE'S GRANT PROGRAM BUDGET AND NARRATIVE.

# TOWN OF PELION

South Carolina 29123

P.O. Box 7 • Telephone/Fax 803-894-3535

August 21, 2009

Mr. Bruce Rucker  
Lexington County  
213 South Lake Drive  
Lexington, South Carolina 29072

Re: Pelion Burn Ordinance

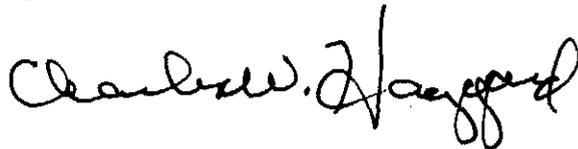
Dear Bruce:

The Town of Pelion has adopted the same "outside burning" regulations as has the county. We herein request Lexington County to enforce the burn ordinance within the town limits.

We are attaching a copy of our ordinance for your review.

Your assistance will be greatly appreciated.

TOWN OF PELION

A handwritten signature in black ink, appearing to read "Charles Haggard". The signature is written in a cursive style with a large initial "C" and "H".

Charles Haggard, Mayor

Enclosure

**Sec. 1.19 Open Burning**

All burning of leaves, brush, limbs, paper, boards in the Town of Pelion is to be in compliance with S.C. Forestry Commission rules for open burning. No burning of tires is allowed in the Town of Pelion. In determining a burning site, the setbacks established by Lexington County in their Code of Ordinances, as modified from time to time, shall apply. The Lexington County Code, Section 30-108. Location, reads "The burning must be located not less than 50 feet from any structure and not less than 50 feet from any property line and adequate provision is made to prevent the fire from spreading within 50 feet of any structure. Notwithstanding the above, if the fire is contained in an approved waste burner, it must be located not less than 15 feet from any structure". The town has added not less than 15 feet from any property line.

**Sec. 11.19 Ordinances in Conflict and Effective Date**

All ordinances or parts of ordinances in conflict herewith are, to the extent of the conflict, hereby repealed



**COUNTY OF LEXINGTON**  
**PUBLIC WORKS DEPARTMENT**  
**ENGINEERING**

**Memorandum**

**To:** Katherine Hubbard, County Administrator  
**From:** Jim Starling, Engineering Associate III  
**CC:** John Fechtel, Public Works Director/Assistant County Administrator  
**Date:** 9/10/2009  
**Re:** Jesse's Way Bicycle Lane Dedication along Blossom Street Bridge

---

Attached is a request from SCDOT (Exhibit "A") to provide funding for signs that dedicate and name a bicycle lane that crosses the Congaree River, along Blossom Street. The request was generated by a legislative resolution (Exhibit "B") dedicating and naming the bicycle lane along the Blossom Street bridge "Jesse's Way". As indicated in the letter, the Lexington County Transportation Committee is required by law, Section 57-3-610 (Exhibit "C"), to fund the fabrication and placement of dedication signs with "C"-Funds. The Lexington County Transportation Committee will be responsible for funding \$250.00 and the Richland County Transportation Committee will be responsible for funding \$250.00 for their portion of the dedication.

It is recommended that County Council approve this request in order to adhere to state law. The Lexington County Transportation Committee Chairperson, Debbie Summers, is required to sign the attached letter indicating approval and return it along with a check for \$250.00 to SCDOT. The funds will be drawn from the "Special Projects" portion of the "C"-Funds.



South Carolina  
Department of Transportation

Exhibit "A"

August 18, 2009



Mr. William C. "Billy" Derrick, Chairman  
Lexington County Transportation Committee  
212 South Lake Drive  
Lexington, SC 29072

Dear Chairman Derrick:

I am pleased to inform you that the SCDOT Commission has concurred with a resolution of the General Assembly naming the bicycle lanes that cross the Congaree River along the Blossom Street in Richland and Lexington counties, "*Jesse's Way*" and requesting the fabrication and installation of appropriate signs along these bicycle lanes.

In accordance with current law, expenses incurred in the fabrication and placement of dedication signs or markers must be paid from "C" funds. Therefore, I respectfully request approval of the Lexington County Transportation Committee to program a lump sum payment of \$250.00, which is one half the cost, for fabricating and installing these dedications signs. Richland County will be asked to contribute the other half.

Please indicate approval by signing below and returning a copy of this letter along with the County Transportation Committees check for \$250.00 to cover this expense.

Thank you for your consideration of this request. I look forward to hearing from you.

Sincerely,

Pat Grice, Executive Assistant  
Deputy Secretary for Finance & Administration

Enclosures

Approved: \_\_\_\_\_  
Chairman,  
Lexington County Transportation Committee

Date: \_\_\_\_\_

Cc: The Honorable Henry Taylor, SCDOT Commissioner 2<sup>nd</sup> Congressional District  
Mr. Thad Brunson, DEA #1



# Exhibit "B"

## South Carolina General Assembly 118th Session, 2009-2010

Download [This Bill](#) in Microsoft Word format

~~Indicates Matter Stricken~~

Indicates New Matter

**H. 3595**

### STATUS INFORMATION

Concurrent Resolution

Sponsors: Rep. J.E. Smith

Document Path: I:\council\bill\bbm\9176cm09.docx

Introduced in the House on February 24, 2009

Introduced in the Senate on March 10, 2009

Adopted by the General Assembly on April 21, 2009

Summary: Jesse's Way bicycle lanes

### HISTORY OF LEGISLATIVE ACTIONS

Date	Body	Action Description with journal page number
2/24/2009	House	Introduced HJ-11
2/24/2009	House	Referred to Committee on <b>Invitations and Memorial Resolutions</b> HJ-11
3/4/2009	House	Committee report: Favorable <b>Invitations and Memorial Resolutions</b> HJ-66
3/5/2009	House	Adopted, sent to Senate HJ-27
3/10/2009	Senate	Introduced SJ-16
3/10/2009	Senate	Referred to Committee on <b>Transportation</b> SJ-16
4/15/2009	Senate	Recalled from Committee on <b>Transportation</b> SJ-3
4/21/2009	Senate	Adopted, returned to House with concurrence SJ-37

View the latest [legislative information](#) at the LPITS web site

### VERSIONS OF THIS BILL

2/24/2009

3/4/2009

4/15/2009

(Text matches printed bills. Document has been reformatted to meet World Wide Web specifications.)

## Exhibit "B"

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RECALLED

April 15, 2009

**H. 3595**

Introduced by Rep. J.E. Smith

S. Printed 4/15/09--S.

Read the first time March 10, 2009.

### **A CONCURRENT RESOLUTION**

TO REQUEST THAT THE DEPARTMENT OF TRANSPORTATION NAME THE BICYCLE LANES THAT CROSS THE CONGAREE RIVER ALONG THE BLOSSOM STREET BRIDGE IN RICHLAND AND LEXINGTON COUNTIES "JESSE'S WAY" AND ERECT APPROPRIATE MARKERS OR SIGNS ALONG THESE BICYCLE LANES THAT CONTAIN THE WORDS "JESSE'S WAY".

Whereas, Jesse Gamble was an extremely talented young man who attended the South Carolina Governor's School for the Arts and Humanities during his junior year in high school; and

Whereas, earlier in his life, Jesse was a member of the Lexington 1 District School Choir, and the Northwestern High School drama department in Rock Hill; and

Whereas, after graduating from high school, Jesse enrolled as a student at Midlands Technical College and tragically lost his life on July 31, 2008, as he traveled on his bicycle in the northbound bicycle lane on the Blossom Street Bridge that crosses the Congaree River in Richland and Lexington Counties; and

Whereas, it would be fitting and proper to honor the memory of Jesse Gamble by naming the bicycle lanes that cross the Congaree River along the Blossom Street Bridge in Richland and Lexington Counties "Jesse's Way". Now, therefore,

Be it resolved by the House of Representatives, the Senate concurring:

That the members of the General Assembly, by this resolution, request that the Department of Transportation name the bicycle lanes that cross the Congaree River along the Blossom Street Bridge in Richland and Lexington Counties "Jesse's Way" and erect appropriate markers or signs along these bicycle lanes that contain the words "Jesse's Way".

Be it further resolved that a copy of this resolution be forwarded to the Department of Transportation.

---XX---This web page was last updated on April 22, 2009 at 9:03 AM

## Exhibit "C"

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Transportation or political subdivisions any power to finance by tolls or other means the acquisition, construction, equipping, maintenance or operation which the Department of Transportation or political subdivisions does not possess under other provisions of this Code.

### ARTICLE 7.

#### POWERS AND DUTIES GENERALLY

##### **SECTION 57-3-600.** Newly constructed roads.

Before a county or municipal corporation may accept a deed to a newly constructed road or agree to maintain a newly constructed road, it shall obtain an affidavit from the donor and the contractor who constructed the road that all construction costs have been paid, that the road complies with all applicable construction specifications and standards for construction, and that the road is free of all encumbrances.

A donor or contractor who knowingly submits a false affidavit affirming that all construction costs have been paid for a road or that a road is free of all encumbrances, or both, is guilty of a misdemeanor and, upon conviction, must be fined not more than two hundred dollars or imprisoned for not more than thirty days.

For the purposes of this section, a "newly constructed road" is one which has been completed within two years of the date of the city's or county's consideration of whether to accept the deed or to maintain a newly constructed road.

##### **SECTION 57-3-610.** Naming a road, bridge, or highway in honor of an individual.

Whenever a road, bridge, or other highway facility is dedicated and named in honor of an individual by act or resolution of the General Assembly, the Department of Transportation must be reimbursed all expenses incurred by the department to implement the dedication.

Reimbursement for expenses incurred by the department must first be approved by a majority of each county legislative delegation of the county in which the road, bridge, or facility is located. Reimbursement must be from the State Secondary "C" Apportionment Fund of the county or counties in which the road, bridge, or facility is located, and expenses under this section are limited to five hundred dollars.

Reimbursement for expenses incurred by the department to name and dedicate a highway facility pursuant to a request from other than the General Assembly must be by agreement between the requesting entity and the department.

##### **SECTION 57-3-615.** Highway tolls; usage.

If a toll is administered on a project by the Department of Transportation, the toll must be used to pay for the construction, maintenance costs, and other expenses for only that project. A toll project that is in excess of one hundred fifty million dollars may only be initiated as provided in Chapter 37 of Title 4.

No toll may be imposed on passage of any vehicle on federal interstate highways in this State which were in existence as of January 1, 1997, unless the imposition is otherwise affirmatively approved by the General Assembly in separate legislation enacted solely for that purpose.

##### **SECTION 57-3-618.** Imposition and collection of toll on Interstate 73.

Notwithstanding another provision of law, the Department of Transportation may impose and collect a toll on the proposed Interstate 73 corridor upon completion of this highway project. This toll must be used to pay for the cost of planning, right-of-way acquisitions, financing, construction, operation, and



COUNTY OF LEXINGTON, SOUTH CAROLINA

**Solid Waste Management**

498 Landfill Lane  
Lexington, SC 29073  
Phone (803) 755-3325 Fax (803) 755-3833

SOLID WASTE/PROCESSING FACILITY APPLICATION # **SW09-03**

Applicant/Business Name: PASCON,LLC

Address and/or description of property for which the SW/Processing Facility Application is made:

2111 Two Notch Road, Lexington, SC 29072

TMS#: 006400-02-042 Activity acreage: 12

Type of activity: Material Recycling/Processing On-site processing included? Yes

Additional comments as necessary: \_\_\_\_\_

Is activity under current review by SCDHEC? No

Does activity have a current SCDHEC permit? No

**Even though this request will be carefully reviewed and considered, the burden of proving the need for the request rests with the applicant.**

Date of application: 9-8-09 Applicant: Property Owner X  Authorized Agent

Phone #(s): 803 359-9334

Signature: \_\_\_\_\_ (On File) \_\_\_\_\_ Printed Name: Charles E. Puryear

Street/Mailing Address: 2111 Two Notch Road City, State, Zip Code: Lexington, SC 29072

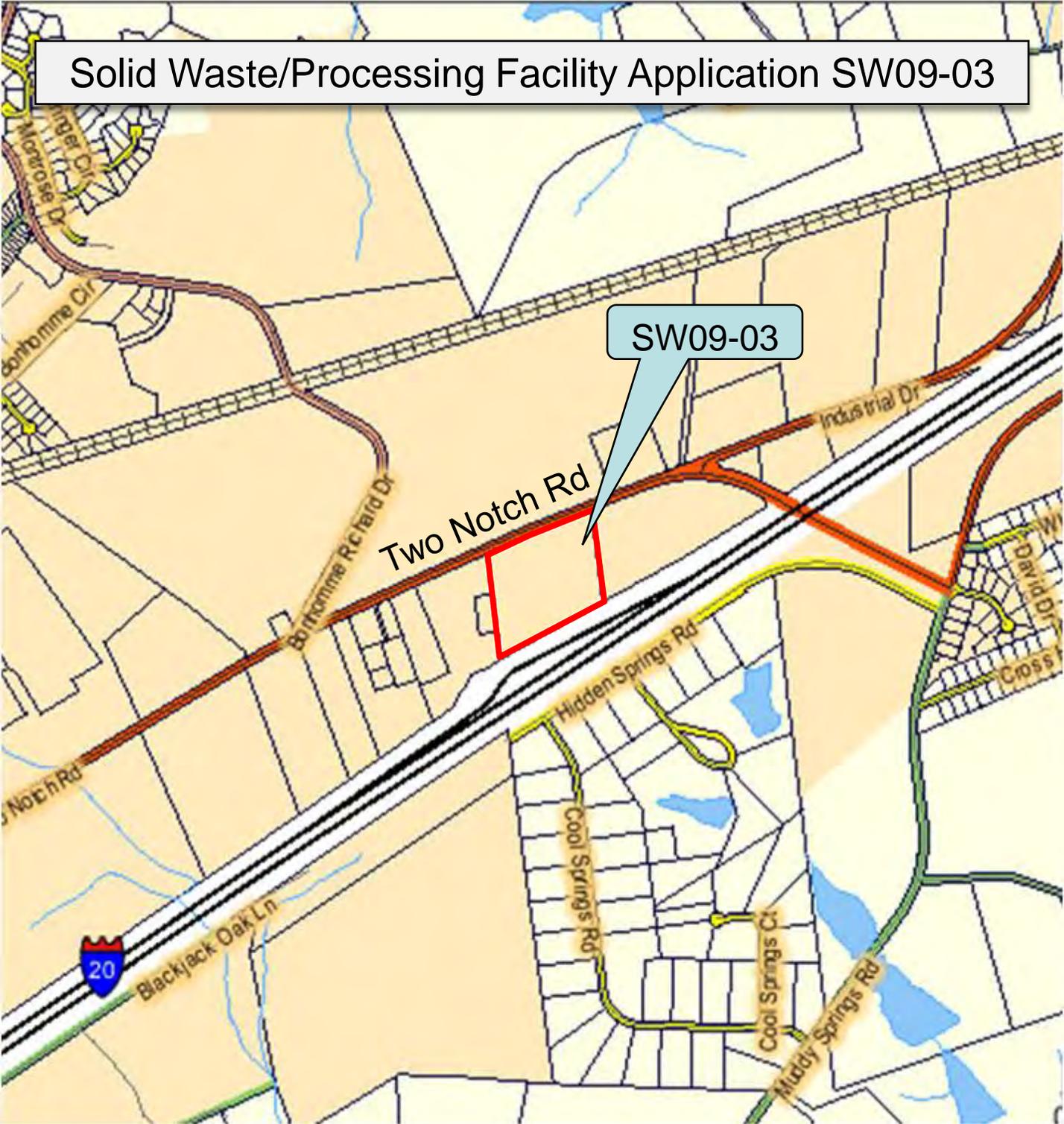
9-8-09	Application Received
8-25-09	Zoning Site Plan Approved
10-8-09	Adjacent Property Notices Mailed

9-8-09	Fee Received
10-9-09	Property Posted
10-8-09	Newspaper Advertisement(s)

9-22-09	First Reading	10-27-09	Public Hearing	11-10-09	Final Reading
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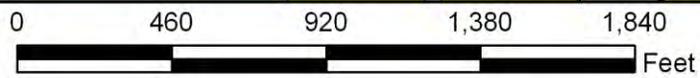
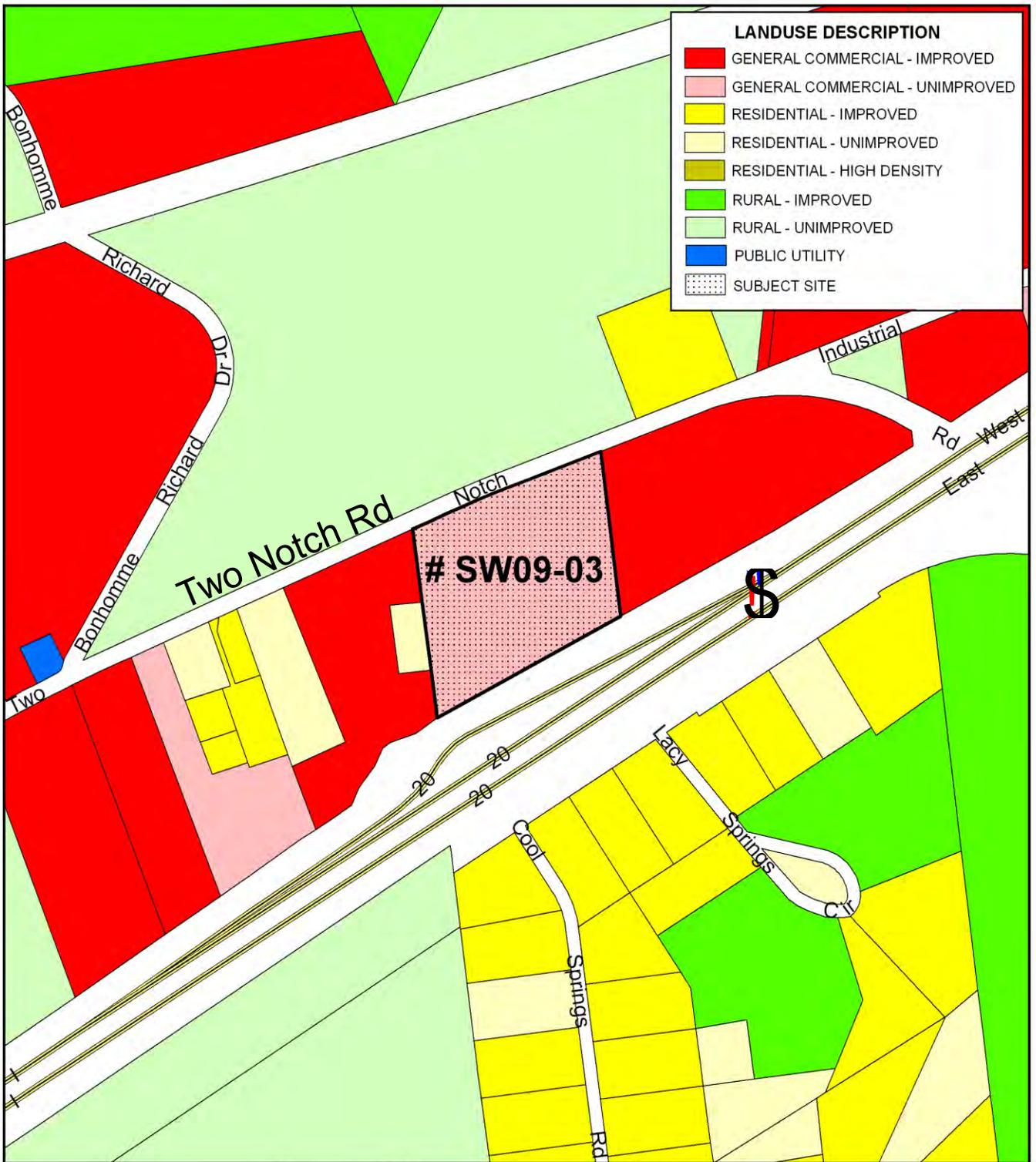
Results: \_\_\_\_\_

# Solid Waste/Processing Facility Application SW09-03

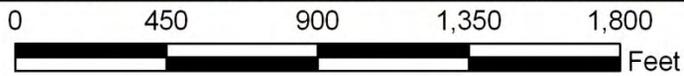


## ZONING LEGEND

	I - Interstate		RL5 - Residential Local 5		ID - Intensive Development
	A - Arterial Road		RL6 - Residential Local 6		PD - Planned Development
	C - Collector Road		LC - Limited Commercial		R1 - Low Density Residential
	L - Local Road		C1 - Neighborhood Commercial		R2 - Medium Density Residential
	LL - Limited Local Road		C2 - General Commercial		R3 - High Density Residential
	RL4 - Residential Local 4		D - Development		RD - Restrictive Development



**Existing Landuse  
# SW09-03  
TMS # 006400-02-042**



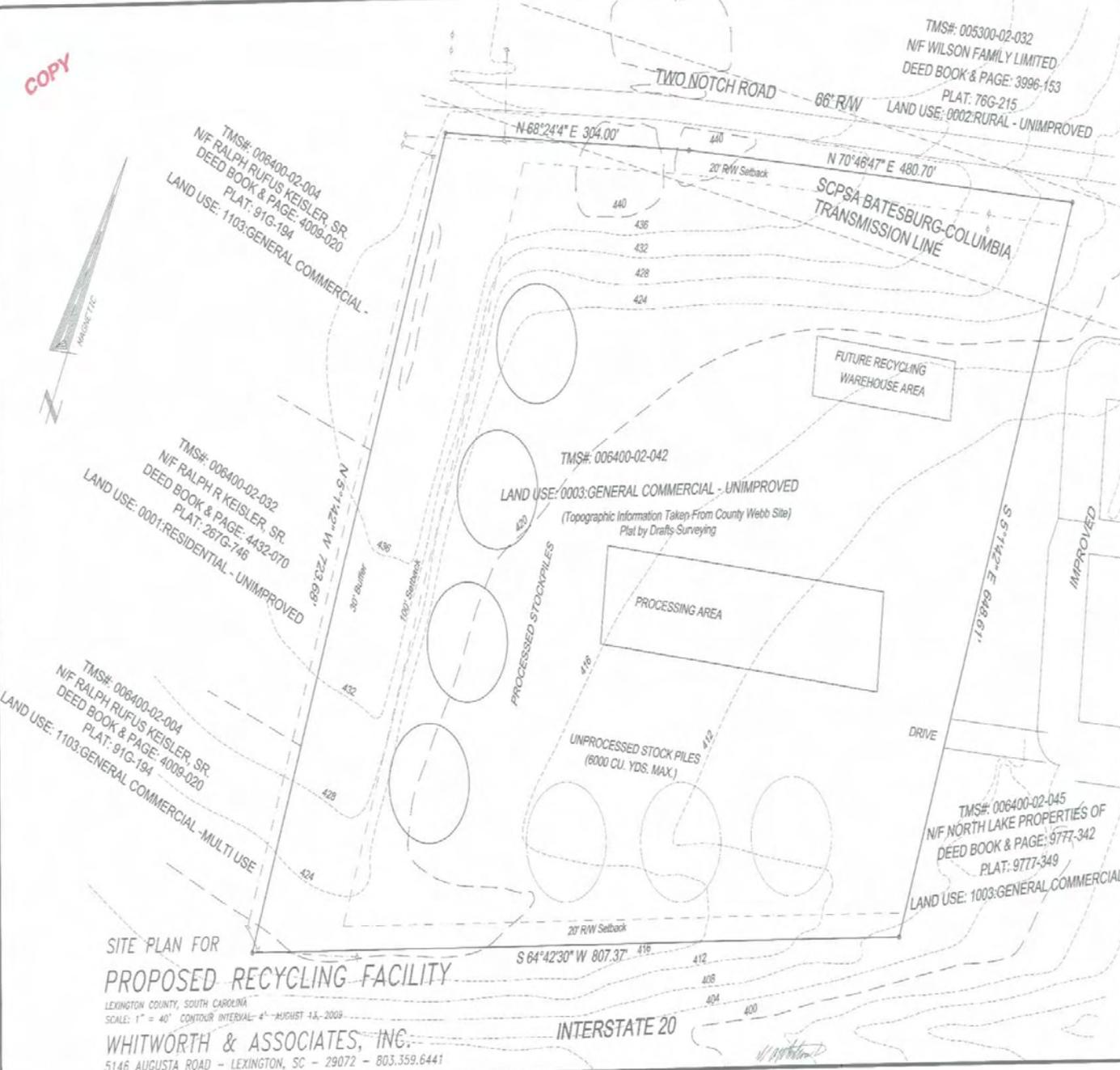
**2009 Aerial Photo  
# SW09-03  
TMS # 006400-02-042**

# Solid Waste/Processing Facility Application M09-03



NOTE: Parcel boundary lines are approximate and may appear distorted in an oblique view.

COPY



# SITE PLAN FOR PROPOSED RECYCLING FACILITY

LEXINGTON COUNTY, SOUTH CAROLINA  
SCALE: 1" = 40' CONTOUR INTERVAL: 4' AUGUST 15, 2009

**WHITWORTH & ASSOCIATES, INC.**  
5146 AUGUSTA ROAD - LEXINGTON, SC - 29072 - 803.359.6441

**INTERSTATE 20**

## COUNTY OF LEXINGTON Grant Request Summary Form

**Title of Grant:** Beacon Replacement Project

**Fund:** 5801 Lex. Cty. Airport Capital Projects      **Department:** 580020 Airport - Projects  
No. Title No. Title

**Type of Summary:**      **Grant Application**   X        **Grant Award**       

**Grant Overview:**

This application is a request to the SC Division of Aeronautics for partial funding for the Beacon Replacement project. The bearing on the beacon have gone out causing the beacon not to rotate. The SCDOA will not fund the replacement of the bearings, but will pay up to 75% of the cost to replace the beacon.

**Grant Period:** \_\_\_\_\_ to \_\_\_\_\_

**Responsible Departmental Grant Personnel:** Jim Starling, Engineer Associate

**Date Grant Information Released:** \_\_\_\_\_      **Date Grant Application Due:** ASAP

**Grant Expenditures (Please attach a detailed budget with Excel spreadsheet, Overview, Line Item Narratives, etc.):**

Personnel	\$	-	
Operating	\$	-	
Capital	\$	15,000.00	
<b>Total</b>	<b>\$</b>	<b>15,000.00</b>	

**Local Match Required:**      Yes       No

<b>If Yes, What is the Percentage / Amount:</b>	75	\$	11,250.00
	25	\$	3,750.00
	%		\$ Amount

**Requirements at the End of this Grant (please explain in detail):** None

Dept. Preparer:		
Dept. Approval:		
Finance Approval:	AD	9/17/2009
	<i>Initials</i>	<i>Date</i>



COUNTY OF LEXINGTON  
PUBLIC WORKS DEPARTMENT  
ENGINEERING

Memorandum

To: Katherine Hubbard, County Administrator  
From: Jim Starling, Engineering Associate III  
Date: 9/16/2009  
Re: Beacon Replacement at the Lexington County Airport at Pelion

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The bearings are burned out on the beacon at the Pelion Airport and it is no longer rotating. The cost to replace the bearings in the existing beacon is \$4,540.00 and the cost to replace the beacon with a refurbished one is \$13,448.00.

The South Carolina Division of Aeronautics (SCDOA) will not fund the replacement of the bearings, however, they will consider funding 75% of the cost or \$10,086.00 to replace the beacon with a refurbished one. Lexington County will be responsible for funding the initial cost of \$13,448.00 and then submitting a reimbursement request from the SCDOA for their 75%. Lexington County's final investment would be 25% or \$3,362.00. Prior to obtaining quotes for this project, a grant application was submitted to the SCDOA (attached). The grant application was for \$15,000.00, however, this amount will not be required.

Pending approval of the SCDOA grant, it is recommended that the Airport Committee approve the replacement of the beacon with a refurbished beacon. This should be report out to full Council on September 22, 2009 in order to expedite the repair of the beacon.

**PROJECT APPLICATION**  
(For State Aid for Development of Public Airports)

DOA No \_\_\_\_\_

Date Sept. 2, 2009

**PART I - PROJECT INFORMATION**

Lexington County, South Carolina

(herein called the "Sponsor" hereby makes application to the South Carolina Department of Commerce/Division of Aeronautics (herein designated the "Division") for a grant of State funds pursuant to applicable statutes, regulations, and policies, for the purpose of aiding in financing a project (herein called the "Project") for the development of the Lexington County Airport at Pelion (herein called the "Airport") located in the county of Lexington in the State of South Carolina.

It is proposed that the project consist of the following described airport development: Replacement of the beacon;

all as more particularly described in the plans and specifications separately submitted to the Division on N/A, which are made a part hereof by reference.

**PART II - REPRESENTATIONS**

The Sponsor hereby represents and certifies as follows:

1. Legal Authority. The Sponsor has the legal power and authority:
  - (A) To do all things necessary to undertake and carry out the Project in conformity with the applicable statutes, regulations, and policies;
  - (B) To accept, receive and disburse grants of funds from the State of South Carolina in aid of the project on the terms and conditions stated in the applicable statutes, regulations, policies, and proposed grant agreement, and;
  - (C) To carry out all of the provisions of Parts III and IV of this Project Application.
2. Funds. The Sponsor now has on deposit \$ 6,640.00 for use in defraying the costs of the Project. The present status of these funds is as follows: These funds are set up in an account identified as "Small Equipment Repairs and Maintenance", additional funds will be transferred into this account as required based on the bids.

The Sponsor hereby designates Katherine Hubbard, County Administrator, Lexington County to receive payments representing the Division's share of the Project costs.

**PART III - SPONSOR ASSURANCES**

In order to furnish the Division with the Sponsor's assurances required by the applicable statutes, regulations, policies, and proposed grant agreement, the Sponsor hereby covenants, and agrees with the Division as follows:

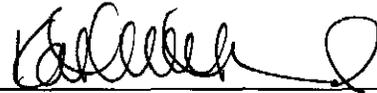
1. The covenants shall become effective upon acceptance by the Sponsor of State Aid for the Project or any portion thereof, through the Division, and shall constitute a part of the Grant Agreement thus formed. These covenants shall remain in full force and effect throughout the useful life of the facilities developed under the Project but in any event not to exceed twenty (20) years from the date of acceptance of State Aid for the Project.
2. In the event that the Airport and the facilities covered by the Project are not maintained for public use as outlines in this application for the full twenty (20) years, the Sponsor agrees upon demand to promptly reimburse the Division the amount of the Grant.
3. The Sponsor agrees that it will safely and efficiently operate the Airport for the use and benefit of the public on fair and reasonable terms without discrimination.
4. The Sponsor will suitably operate and maintain the Airport and all facilities thereon or connected therewith which are necessary for airport purposes, and will not permit any activity which could interfere with its use for aeronautical purposes other than temporary periods of snow, flood, or other climatic conditions which could interfere detrimentally with such operation and maintenance. Essential facilities, including night lighting systems, when installed, will be operated in such manner as to assure their availability to all users of the Airport.
5. The Sponsor will not enter into any transactions which could operate to deprive it of any of the rights and powers necessary to perform any or all of the covenants made herein, unless by such transaction the obligation to perform all such covenants is assumed by another public agency eligible under the applicable statutes, ordinances, regulations and policies to assume such obligations. If an arrangement is made for management or operation of the Airport by any agency or person other than the Sponsor, the Sponsor will reserve sufficient powers and authority to insure that the Airport will be operated and maintained in accordance with the applicable statutes, ordinances, regulations, policies, and covenants of this agreement.
6. The Sponsor will maintain a current layout plan of the Airport having the current approval of the Division, showing existing landing areas, approach zones, clearance zones, building areas, and proposed future development areas. The Sponsor will conform to the current Airport layout plan then in effect in making any future improvements or changes at the Airport. The Sponsor shall furnish the Division a current Airport layout plan of the Airport and shall be responsible for furnishing to the Division such information as is necessary to keep this plan up to date, to include plans

and specifications, agreements with contractors, and any other information relative to the work of or for the accomplishments of the project or projects.

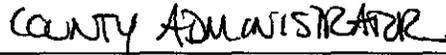
7. The Sponsor shall maintain the approaches to the airport in compliance with appropriate guidelines set forth in FAA Part 77 or other guidelines approved in writing by the Division. Submittal of this Application is evidence on the part of the Sponsor to take appropriate actions to clear and maintain the approaches to the satisfaction of the Federal Aviation Administration and the Division.
8. Affidavit of non-collusion - state and federal law (code of laws of South Carolina, section 39-3-10, et seq., 39-5-10, et seq.; 15 U. S. code, section 1) are designed to insure that any bids received by Sponsor under this grant shall be competitive and free of collusion. As a condition precedent to the award of any contract for this project there must be filed a sworn statement executed by or on behalf of any person, firm, association, or corporation submitting a bid on any such contract to be awarded; said sworn statement shall certify that such a person, firm, association, or corporation submitting a bid on any such contract to be awarded; has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract. This sworn statement shall be in the form of an affidavit executed and sworn to be the bidder before a person who is authorized by the laws of his state to administer oaths. The original of such sworn statement shall also include a provision to the effect that all legal formalities required for the proper execution of affidavits, it shall not be a defense to such charge of perjury that said formalities required for the proper execution of affidavits pursuant to state law have been complied with. Thereafter, in any prosecution against any person, firm, association, or corporation for perjury committed in the submission of said affidavits, it shall not be a defense to such charge of perjury that said formalities were not in fact complied with. The Sponsor, as part of this grant, agrees to require affidavit of non-collusion of prospective bidder in the form attached thereto as Exhibit A.
9. The Sponsor will furnish a set of "As Built Plans" for the current project to the Division within ninety (90) days after completion of this project.
10. The Sponsor shall provide a qualified Resident Inspector who will be responsible for the approval of all materials and workmanship, will maintain a daily project diary, submit weekly progress reports to the Division, and maintain and provide documentation and certification to the Division that the work and materials comply with the plans and specifications. The requirement for a Resident Inspector does not apply to projects under the direct control and supervision of an independent registered professional engineer, architect, or construction manager hired by the Sponsor, in which event the Sponsor agrees to contractually obligate the independent professional engineer, architect, or construction manager to assume the within responsibilities,

including, but not limited to, quality control as to materials and workmanship, and certification to Division that work and materials comply with plans and specifications.

11. The Sponsor covenants and agrees to disburse funds derived from the Division solely in aid of the Project on the terms and conditions stated in this agreement. The Sponsor will obtain an audit to comply with the Single Audit Act of 1984, Public Law 98-502 and the implementing guidelines set forth in Office of Management and Budget Circular A-128 for any fiscal year in which any of the Project Funds are expended. The Sponsor will forward to the Division a copy of the resulting audit reports along with a plan for corrective action for any findings or questioned costs related to the Project; within thirty (30) days after the audit report is issued.
12. The Sponsor agrees that significant activities to accomplish the project shall commence within one (1) year from the date of grant shall be revoked and the funds re-allocated.
13. The Sponsor agrees that these covenants and grant applications shall be binding on itself, successors and assignees, and further covenants that it has the legal authority to enter into this agreement.



\_\_\_\_\_  
Signature of Sponsoring Agency's Representative



\_\_\_\_\_  
Representative Title

## **ATTACHMENT A**

THE FOLLOWING IS A SUMMARY OF THE ESTIMATED COSTS OF THE PROJECT

ITEM	TOTAL ESTIMATED COST	ESTIMATED SPONSOR'S SHARE OF COST	ESTIMATED FED. SHARE OF COST	ESTIMATED STATE SHARE OF COST
		AMOUNT	AMOUNT	AMOUNT
1. PLANNING COST				
2. LAND COST				
3. CONSTRUCTION COST	\$15,000.00	\$3,750.00	\$0.00	\$11,250.00
4. ENGINEERING COST				
5. ADMINISTRATIVE COST				
7. MISCELLANEOUS				
8. TOTAL ALL ESTIMATED PROJECTED COST	\$15,000.00	\$3,750.00	\$0.00	\$11,250.00

**ATTACHMENT B**  
**DOCUMENTATION SUPPORT**

1. Is this project a result of facility requirements determined by a master plan, airport layout plan, the South Carolina Airport System Plan, or a revision to the airport layout plan? If so, indicate FAA or DOA approval date: NO
  
2. Does this project require an Environmental Impact Assessment (EIAS) report under the National Environmental Policy Act of 1969 (NEPA)? Yes  No
  
3. Status of EIAS N/A
  
4. Have all previous projects that involved federal and/or state funds been completed? Yes  No
  
5. If the state is unable to participate to its maximum extent, what is the sponsor's ability to fund a share greater than the state match?  
Lexington County would fund the balance
  
6. Name of Regional Planning Division in which airport is located. Central Midlands Council of Government
  
7. Has Federal Application Form 424 been submitted to the Inter-agency Council on Public Transportation (State Clearinghouse) in accordance with Section 57-3-1050?  
Yes N/A No
  
8. The following action has been taken by the local governing body to provide steps toward protective zoning of the airspace and land surrounding the airport. Describe actions by the Sponsor and governing body related to land use planning and zoning ordinances. Lexington County has enacted zoning ordinances, to the extent possible, to protect the airspace around the Airport from non-compatible land uses.
  
9. Anticipated date construction or planning project is to commence:  
Start Date: October 1, 2009  
Ending Date: October 30, 2009

## **ATTACHMENTS**

Project Justification

Project Sketch

Engineer's Estimate

Estimated quantities and cost

Federal Application Form

(Revised: August 08, 2005)



## COUNTY OF LEXINGTON

PUBLIC WORKS DEPARTMENT

STORMWATER DIVISION

### MEMORANDUM

**DATE:** September 11, 2009

**TO:** Dave Eger, Lexington County Solid Waste Management Director  
John Fechtel, Lexington County Public Works Director

**FROM:** Megan Weidner, Lexington County Recycling Coordinator  
Synithia Williams, Lexington County Environmental Coordinator

**RE:** Lexington County Green Business Certification Program

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In order to further ensure the success of the County's strategic environmental goals as they relate to waste reduction, recycling, energy efficiency, water conservation, and air quality, Solid Waste Management and the Public Works Department propose the creation of a Green Business Certification Program ("The Green Business Program"). The Green Business Program will encourage local businesses to contribute to the preservation of South Carolina's natural resources via reducing waste and recycling, conserving water, being energy efficient, and enhancing air quality. Participating businesses will be required to establish an internal green team and identify goals in one of the four areas mentioned above. Each goal will be assigned a value of 2, 4, or 6 points, depending on the complexity of the goal (EXHIBIT A). If a business achieves 10 points in one of the areas it will be considered a Lexington County Green Business Member. To recognize the business' commitment to improve the quality of life in Lexington County, Green Business Members will receive a decal to display in their window (EXHIBIT B), a link on the green business website, and recognition by County Council. If a business achieves 10 points in all four areas and continues to implement new goals yearly, it will be considered a Lexington County Certified Green Business Member.

The Green Business Program will require participating businesses to submit reports to the Project Managers, thus eliminating the need for Lexington County staff to conduct site visits. Information about The Green Business Program will be forwarded to the municipalities within the County and staff will visit local chambers of commerce. There are currently 24 businesses in Lexington County that are interested in participating in The Green Business Program. The costs associated with the implementation of The Green Business Program include the cost of the window decals, certificates and materials for the two green business seminars. The cost of the decals is estimated at \$206.00 plus tax for 100. The cost of the certificates is minimal because they will be created in-house. The costs of the decals and seminar materials will be taken out of the Air Quality Supplies account and Solid Waste Grants.

In addition, a Lexington County Green Team will be created to assist the County in reaching its own environmental goals and to serve as an example to the Green Business Members. The Lexington County Green Team will be managed by the Recycling and Environmental Coordinators with the assistance of a member from each department and, therefore, will not require new staff.

We request that this information be presented to the Committee of the Whole for approval of the creation of the Lexington County Green Business Certification Program and the Lexington County Green Team.

## EXHIBIT A

### WASTE REDUCTION AND RECYCLING Help Sheet

#### Bronze Level (2 point each)

- Keep a stack of used paper near printers to use for drafts or internal memos
- Avoid using cover sheets to send fax transmittals
- Use smaller fonts and margins to minimize paper use without sacrificing legibility
- Reuse garbage bag liners for dry waste
- Send back mailing labels for unwanted or duplicated mailings and magazines
- Update your own mailing lists to eliminate outdated addresses and duplications
- Use email, disks, bulletin board postings, or routing lists to minimize paper usage
- Remove your name from junk mail lists; write “refused” on unwanted first class mail
- Update your own mailing list annually to avoid duplicate mailing or outdated information being sent to your customers.
- Encourage servers to use scrap office paper for taking orders.
- Recycle paper
- Recycle aluminum cans
- Recycle glass
- Recycle cardboard
- Recycle plastic
- Recycle newspapers/magazines

#### Silver Level (4 points each)

- Buy in bulk and select products shipped with less packaging
- Reduce or eliminate phone books at every workstation
- Institute an “Only Upon Request” policy for to-go orders in restaurants (napkins, bags, condiments, utensils, etc.)
- Wash and reuse coffee cups and eating utensils
- Pack items in shredded paper instead of purchasing Styrofoam pellets or bubble wrap
- Use rechargeable batteries and refillable computer cartridges
- Require vendors to take back pallets, buckets and drums for reuse
- Donate unwanted equipment, books, furniture, uniforms to community organizations
- Collect and segregate as appropriate for nonhazardous waste.
- Recycle other large items such as, scrap metal, foam padding, pallets, etc.

#### Gold Level (6 points each)

- \$ Purchase a fax machine that uses plain recycled/recyclable paper
- \$ Use computer fax modems that fax directly from computers without printing
- \$ Purchase/lease copiers and printers with double sided capacity \$ Install air hand dryers in public washrooms
- Utilize indoor or outdoor compost bins for appropriate organic waste \$ Install filtered water tap at your sink for drinking water, instead of purchasing bottled water.
- **Buy Recycled Content Products**

- \$ Paper for copies, computers, brochures, file folders, business cards
- \$ Cardboard shipping boxes and packing material
- \$ Trash bag liners made from recycled HDPE instead of LDPE or LLDPE
- \$ Construction and decorating materials when building/remodeling: concrete, recycled plastic lumber, recycled glass tiles, carpet, furniture, etc.
- \$ Landscape materials: mulch, pavers, outdoor benches
- \$ Contract recycling vendors for hazardous waste: e-waste, fluorescent bulbs, motor oil, chemicals
- \$ Purchase or lease appropriate recycling equipment.
- Conduct or request a waste assessment /audit, and set a goal to reduce waste by 30%.

*Some steps may require a written company procedure, please include the written procedure or memo to employees when certifying*

## **INDOOR/OUTDOOR AIR QUALITY Help Sheet**

### **Bronze Level (2 points)**

- Encourage/assist/reward employees who ride mass transit/carpool/bike/walk to work
- Plan routes for company business and errands to minimize driving miles
- Establish a no idling policy for employee and company vehicles
- Establish a plan for oil or chemical spill cleanup
- Switch from aerosol air fresheners to potpourri or vinegar and lemon juice
- Reduce or eliminate the use of chemical pesticides through integrated pest management with the use biological controls or traps, baits and barriers; caulk and seal cracks
- Change conditions that attract and harbor pests: food, garbage storage, landscaping
- Utilize indoor plants to help clean the air

### **Silver Level (4 points)**

- Keep vehicles in good repair and tires properly inflated
- Use large recessed “grates” or “walk off” mats to minimize dirt entering the building
- Monitor trends in health complaints noting times and locations of complaints
- Avoid tracking pollutants into work areas and seal work areas from office spaces
- Clean up dust from both daily activity and construction activity
- Monitor frequently for signs of pests, identify and record populations of pest species and utilize targeted pesticides
- Inspect and replace air filters on ventilations systems regularly
- Ensure ventilation system is clean and adequately supplying outdoor air
- Request supplies that emit low levels of air polluting contaminants: paint/ finishes/ cleaners/ caulks/ sealants/ carpet adhesives/ dishwashing detergent
- Use pest resistant plants in landscaping
- Buy minimal amounts of pesticides; don't over apply; store safely

### **Gold Level (6 points)**

- Provide secure bicycle storage for employees and customers
- Purchase or convert company vehicles utilizing clean technology
- Make sure the air intakes are away from pollution sources: emission stacks, idling vehicles, animal nests and droppings
- Avoid wood products/furnishings made with formaldehyde bonding agents
- Use paint removal methods that minimize dust and debris and avoid chemical stripping
- Use high efficiency paint spray application equipment

*Some steps may require a written company procedure, please include the written procedure or memo to employees when certifying*

## **ENERGY CONSERVATION Help Sheet**

### **Bronze Level (2 points)**

- Clean light fixtures and lamps to maximize output
- Use light switch signs to remind staff to turn off lights
- Turn off lights in vending machines
- Set thermostat to 76 degrees to cool and 68 degrees to heat
- Use your thermostat's night setback feature
- Turn off room cooling units when the weather is cooler
- Insulate hot water system and pipes
- Use weather stripping to close gaps around windows and doors
- Establish a routine cleaning and maintenance schedule for all equipment
- Plug equipment into time switches for automatic switch off times
- Set hot water heaters to 140-150 degrees

### **Silver Level (4 points)**

- Convert standard bulbs to high efficiency (t8) fluorescent lamps and ballasts
- Replace incandescent bulbs with compact fluorescent bulbs
- Disconnect unused ballasts in fluorescent fixtures not currently in use
- Install a programmable thermostat to control heating and air conditioning
- Control compressor system to ensure operation only during working hours
- Purchase equipment with energy saving features (energy star rating of 65 or higher)
- Plant native shrubs or trees near window for shade
- Insulate all indoor and outdoor heating and cooling pipes and ducts
- Use window film or shades to reduce solar heat gain during hot months
- Drain and flush hot water heaters every 6 months to prevent scale build up and deposits

### **Gold Level (6 points)**

- Conduct or request an energy audit and set a goal to reduce energy use by 25%.
- Replace facility lighting fixtures as recommended by an energy audit
- Install dimmable ballasts to dim lights during daylight hours
- Retrofit exit signs with led's or fluorescent bulbs
- Install occupancy sensors for lighting in low occupancy areas
- Create a work order system to report problems that may require service
- Use natural gas system instead of an electric system
- Use high intensity discharge lights instead of standard fluorescent lights for outdoor areas
- Install time switches on radiant space heaters
- Replace or supplement an a/c system with an evaporative cooler
- Install double pane windows or windows with a low emission coating
- Research and purchase more energy efficient water heating systems.

*Some steps may require a written company procedure, please include the written procedure or memo to employees when certifying*

## **WATER Efficiency/Urban Runoff Help Sheet**

### **Bronze Level (2 points)**

- Learn how to read the water meter in order to understand the water bill and monitor it monthly to detect problems
- Place signs reminding employees to conserve water and report leaks
- Document water saving strategies for cleaning
- Regularly checking water system and toilet tank for leaks
- Promptly repair leaks in toilets, faucets and pipes
- Use dry surface cleaning methods followed by damp wiping or mopping
- Leave grass clipping on mowed turf rather than disposing
- Use ground cover or mulch around plants to prevent evaporation
- Use drip devices in lieu of sprinklers
- Water in early mornings to minimize evaporation
- Alter time and duration of irrigation with the weather
- Adjust sprinklers for even coverage of grass, not pavement
- Don't mix chemicals with regular trash, pour down drains or dump on ground
- Route dirty cleaning water to sanitary sewers, not storm drains/gutters/streets
- Minimize use of herbicides and fertilizers
- Pickup pet waste
- Keep receiving areas and dumpsters clear of litter. Ensure tight fitting lids.
- Place "use water wisely" stickers near faucets. Educate staff on the need for water efficiency.
- Educate staff regarding the hazards caused by urban run-off and how to prevent them.
- Regularly clean litter and debris in front of your business. Attempt to minimize the amount of litter entering the storm drain.
- Store all chemical products in their original containers or properly labeled secondary containers with tight fitting lids. Chemical products should be stored in secure, controlled areas, away from stormwater runoff

### **Silver Level (4 points)**

- Landscape with native and drought resistant plants
- Clean all outdoor areas, with a broom and damp mop instead of a hose. This includes parking lots sidewalks, alleys or patios. NEVER hose off outdoor hardscapes or use soap outside.
- Do not hose off or wash cars, equipment, floor mats or other items where runoff water flows into the storm drain; if possible direct water to landscaped areas.
- Collect rainwater for watering
- Repair defective lines and sprinkler heads
- Provide an outdoor receptacle for cigarette butt disposal.
- Stencil all storm drains with a "no dumping" message
- Frequently clean private catch basins to prevent clogging
- Utilize landscaping to minimize bare soil eroding into storm drains
- Keep dumpsters, docks and storage areas clean, dry and leak proof
- Adjust water level in toilet tank to one inch below the overflow tube
- Adjust urinals to 1.0 gallons per flush

### **Gold Level (6 points)**

- Conduct or request an indoor/outdoor water assessment. Set a goal to reduce water usage by 15%.
- Install low flow lavatory faucet aerators (1.5 gpm or less)

- Install ultra low flush toilets (91.6 gallons per flush max)
- Install quick closing toilet flappers
- Install plastic toilet dams, or plastic bags to reduce water use in non-ultra flow toilets
- Install additional urinals in men's restrooms to reduce the number of toilets
- Use high pressure, low volume cleaning equipment such as an electric cleaning machine

*Some steps may require a written company procedure, please include the written procedure or memo to employees when certifying*

# Lexington County



# Green Business Member



Recycling  
Reduction



Energy  
Efficient



Water  
Wise



Air  
Aware



## APPOINTMENTS BOARDS & COMMISSIONS

September 22, 2009

### BILLY DERRICK

**Children's Shelter** - Virginia Jamison - Term expires 06/30/10 - Not eligible for reappointment

**Health Services District** - Allan R. Risinger - Term expired 03/10/09 - Eligible for reappointment

**Library Board** - Frances Susie Hendrix - Term expires 09/26/09 - Not eligible for reappointment

**Museum Commission** - William Kiesling, Jr. - Term expires 11/9/09 - Eligible for reappointment

### SMOKEY DAVIS

**Board of Zoning Appeals** - Vacant - Term expired 12/31/07 - Nomination form for Mr. James Spangler included

**Museum Commission** - Kelly Mintz - Term expires 11/9/09 - Nomination form for Ms. Edie Harmon included

### JOHN CARRIGG

**Accommodations Tax Board** - William Ryan Dukes (Hospitality) - Term expires 12/31/09 - Not eligible for reappointment

**Assessment Appeals Board** - Vacant - Term expired 09/21/06

**Museum Commission** - Vacant - Term expired 11/01/06

**Planning Commission** - Vacant - Term expires 8/26/11

### BILL BANNING

**Accommodations Tax Board** - Karen Holderfield (Lodging) - Term expires 12/31/09 - Not eligible for reappointment - *Moved to Charlotte, NC*

### TODD CULLUM

**Accommodations Tax Board** - David Murray (Hospitality) - Term expires 12/31/09 - Eligible for reappointment - *Confirmed desire not to be reappointed*

**Children's Shelter** - Jerald E. Sanders - Term expired 06/30/09 - Eligible for reappointment

**Health Services District** - Vacant - Term expired 03/10/09

### AT-LARGE:

#### **Building Codes Board of Appeals:**

- **Engineering - Todd Swygert** - Term expired 08/13/09 - Not eligible for reappointment
- **Contractor - Robert Murphy** - Term expired 08/13/09 - Eligible for reappointment - *Confirmed desire not to serve another term*

#### **Central Midlands Transit Authority:**

- Mike Flack - Term expired 11/13/08 - Eligible for reappointment - *Confirmed desire not to be reappointed*
- George Rentz - Term expires 11/13/09 - Eligible for reappointment

#### **Health Services District:**

James D. Whitehead, Jr., MD - Term expired 03/10/09 - Eligible for reappointment



LEXINGTON COUNTY COUNCIL

BOARD/COMMISSION NOMINATION FORM



Name of Board/Commission: LEXINGTON COUNTY BOARD OF ZONING APPEALS

Nominee: JAMES D. SPANGLER

Address: PO Box 1379 LEXINGTON SC 29071

Employed by: QUID PRO QUO, LLC

Address: PO Box 1379 LEXINGTON SC 29071

Home Telephone: 803-808-5845 Business Telephone: 803-331-0352

Mobile Phone: 803-331-0352 Fax Number: 803-996-2927

Email Address: JAMES.SPANGLER@QUIDPROQUO.LLC.COM

Is nominee aware of board/commission activities and responsibilities? YES

Background information (include education, community service activities, previous service on county boards/commissions or any other boards/commissions on which you are currently serving):

1987-1997 - SENIOR VP FOR DSATLANTIC. MANAGED A VARIETY OF PROFIT CENTERS FOR DSATLANTIC WHICH WAS A LARGE ARCHITECTURAL/ENGINEERING/SURVEYING CONSULTING FIRM.

1997-2007 PARTNER IN CONCRETE BY SPANGLER A LARGE CONCRETE CONTRACTOR WE STARTED & MANAGED, FOR 10 YEARS IN THE MIDLANDS AREA.

2008 - PRESENT - OWNER QUID PRO QUO, LLC A NEW BUSINESS DEDICATED TO COMMERCIAL REAL ESTATE SALES/DEVELOPMENT, OWNER SERVICES, + CONSTRUCTION CONSULTING.

LICENSES: WV + NC PROFESSIONAL LAND SURVEYOR - SC SPECIALTY CONTRACTOR (CONCRETE) SC REAL ESTATE

Submitted by: Smokey Davis  
Council District Number: 3  
Date: 9-16-09

Please return completed form to:  
Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072  
Or Fax to 803-785-8101  
For questions call 803-785-8103



LEXINGTON COUNTY COUNCIL

BOARD/COMMISSION NOMINATION FORM



Name of Board/Commission: Lexington County Museum Commission

Nominee: Edie Harman

Address: 220 Meetze Ave., Lexington, SC 29072

Employed by: Retired

Address: \_\_\_\_\_

Home Telephone: 803-359-6650 Business Telephone: N/A

Mobile Phone: 803-413-0739 Fax Number: N/A

Email Address: edie116@windstream.net

Is nominee aware of board/commission activities and responsibilities? yes

Background information (include education, community service activities, previous service on county boards/commissions or any other boards/commissions on which you are currently serving):

*Originally from Atlanta, GA. Moved to Lexington in 1960. Have lived at above address since August 1965. Graduated from Univ of GA in 1958 w/a BA degree. In 1986 I graduated from Midlands Tech w/ Associate degrees in Business Mgmt and in Marketing. I retired from the USC School of Medicine in Feb. 2006 where I was a Student Services Program Coordinator in the Dept. of Neuropsychiatry. I have belonged to many organizations in Lexington. Some highlights are: a founding member of the Lexington County Arts Assn, an original member of Town of Lexington's Advisory Committee of which I am still a member, a founding member of the Friends of Museum (I am vice chairman)*

Office use only  
Submitted by: Smokey Davis  
Council District Number: 3  
Date: 9-16-09

Please return completed form to:  
Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072  
Or Fax to 803-785-8101  
For questions call 803-785-8103

of which I am the Immediate Past President, <sup>and</sup> helped found  
our Historic Village District Neighborhood Assn of which  
I am still president.

Needless to say - I love Lexington and Lexington County.

# COUNTY OF LEXINGTON

## Procurement Service

---

### MEMORANDUM

(O) 785-8319

(F) 785-2240

**DATE:** September 9, 2009

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Reggie Murphy  
Procurement Manager

**FROM:** Angela M. Seymour  
Procurement Officer

**SUBJECT:** (1) Storage Area Network Drive (Optional Phase II)  
Bid No. B08045-2/21/08S  
Information Services/Sheriff's Department

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In 2008, competitive bids were solicited for one (1) Storage Area Network Drive (Optional Phase II) for Information Services and Sheriff's Department. The County had received at that time two bids (see attached bid tabulation).

In the bid package, the Total Cost of Ownership (TCO) pricing was requested for estimated future storage needs over a five year period, to include operating expenses. This includes unit pricing for increasing storage capacity of SATA storage purchased in Phase I as well as purchasing SAS (faster retrieval speed) storage in Phase II. Phase III represents the cost of duplicating the storage projected in Phases I and II offsite, at a remote site, for complete system redundancy for use in a disaster recovery situation should our primary storage site become unusable for any reason. The total estimated project cost for all Phases (I-III) is shown on the attached spreadsheet (\$463,295.02). The vendor was required to hold their prices for five (5) years. Phase I of this project was originally approved by Council on March 25, 2008.

The TCO pricing informs us of potential future expenses based on current estimates of storage needs. It does not commit the county to any additional purchases beyond what is being requested for Phase II. All future purchases are subject to the annual appropriation process for future budget years.

This partial purchase of Phase II is based on additional storage needs with launching the Records Management System, Computer Aided Dispatch, and Jail Management System project and the Sheriff's Department virtualization efforts in order to meet the standards set by the County Information Services policy. Additional funds may be requested from Council at a later date which may exceed original total amounts due to the changes in the County technology initiatives.

Andre Johnson, Sheriff's Department Information Technology Manager, Mike Ujcich, Chief Information Officer; Jim Schafer, Information Technology Manager; and Angela M. Seymour, Procurement Officer

evaluated the bids. It is our recommendation to approve the additional partial purchase from Veristor Systems, Inc. optional Phase II for a total cost, including applicable sales tax, of \$59,385.00. We may request Council approval for the remaining funds of (\$79,185.00) at a later date to accommodate Information Services technology upgrades.

Funds are appropriated in the following account:

1000-102100-5AA122	(1) Storage Area Network Device (Optional Phase II)	\$72,000.00
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I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on September 22, 2008.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Mike Ujcich, Chief Information Officer  
Jim Schafer, Information Technology Manager  
Chief Keith Kirchner, Assistant Sheriff  
Colonel Alan Paavel, Sheriff's Department  
Sylvia Dillon, Sheriff's Department

# County of Lexington

## Bid Tabulation

**BID: B08045-02/21/08S**

### Storage Area Network Device

Qty	Description	Veristor Systems, Inc.			Data Network Solutions**	
		Requested Council Amount	Remaining Amount	Total	Unit Price	Total
1	Storage Area Network Device Phase I	\$ 65,313.00	\$ 18,860.00	\$ 84,173.00		\$ 164,259.76
1	Storage Area Network Device Phase II (Optional)	\$ 59,385.00	\$ 79,185.00	\$ 138,570.00		\$ 45,811.50
1	Storage Area Network Device Phase III (Optional)			\$ 210,243.00		\$111,862.95**
	Subtotal			\$ 432,986.00		\$ 210,071.26
	Tax			\$ 30,309.02		\$ 14,704.99
	Total			\$ 463,295.02		\$ 224,776.25

Options						
1	Additional TB of SAS			\$ 7,593.90		\$ 4,836.00
4	Additional TB SATA	\$ 3,250.00		\$ 13,000.00	\$ 1,818.00	\$ 7,272.00
	Subtotal			\$ 20,593.90		\$ 12,108.00
	Tax			\$ 1,441.57		\$ 847.56
	Options Total			\$ 22,035.47		\$ 12,955.56

\*\*Data Network Solutions was deemed nonresponsive because they did not comply to bid specifications that were required by the County.

Bid Opened: February 21, 2008

Angela M. Seymour  
Procurement Officer

**COUNTY OF LEXINGTON**  
**Emergency Notification System**

***Evaluation Committee Report and Recommendation***  
***Request for Proposals No. P10001-08/18/09S***

September 9, 2009

**PURPOSE**

The County of Lexington issued a Request for Proposal (RFP) to establish a contract with a consulting firm to provide Emergency Notification System for Public Safety/Emergency Management. The current systems vendor is Dialogic Communications Corporation.

**EVALUATION COMMITTEE**

An evaluation committee was appointed by Katherine Hubbard, County Administrator, to evaluate and review the proposals and ultimately report its recommendation to County Council for their consideration. Committee members were Chief Bruce Rucker, Public Safety Administration, Major George Brothers, Sheriff's Department, Chief Brian Hood, Public Safety/EMS, Chief Russell Rawl, Public Safety/Fire Service, Tom Collins, Public Safety/Emergency Management, Nikki Rodgers, Public Safety/911 Communications Center, Allison Sengupta, Planning and GIS, Rick Van Sant, Information Services, and Angela M. Seymour, Procurement Officer.

**SOLICITATION REQUIREMENTS**

The required legal advertisements, soliciting sealed competitive proposals for professional services, were placed and appeared on the County's website. Notification was also mailed to four (4) firms on a potential offeror list. A mandatory pre-proposal conference was held on August 4, 2009, in which eleven (11) vendors were in attendance. The County received proposals from seven (7) responsive firms on August 18, 2009.

**EVALUATION PROCESS**

On August 19, 2009 the Evaluation Committee began its evaluation process. Copies of the submittals were distributed to each committee member for their individual evaluation. The committee met again on September 3, 2009 for detailed discussions of their individual evaluation of the proposals and respective scoring of each criteria factor. Each proposal under consideration was evaluated and scored on five (5) specific criteria areas as indicated in the RFP. The factors listed in the order of their relative importance were as follows: (1) Cost; (2) The ability to provide notification to a minimum of 1,000 lines per minute; (3) GIS; (4) Portal capability to allow texting, emailing and to allow residents to import additional contact numbers, and unlisted numbers thru a web link.; and (5) Providing 24/7/365 customer support. The committee selected the top three (3) ranked firms and invited them to provide a formal presentation to the Evaluation Committee for further evaluation of their firm's qualifications.

On September 8, 2009, the committee conducted interviews with the three (3) prospective companies. All of the firms made brief presentations, followed by an interview process that allowed the firms to answer questions and concerns of the committee. Following the interviews, each committee member was given the opportunity to re-evaluate each firm. After the evaluation committee was in agreement that it had obtained, reviewed, and analyzed all information and documentation presented and collected in the evaluation process, the final evaluation was completed by the committee on September 8, 2009. The evaluation committee's review, based upon the quality of the responses to the request for qualifications, resulted in Twenty First Century, receiving the highest number of total points.

#### **TERM OF CONTRACT**

The term of this contract shall be in accordance with the proposal and shall go through September 30, 2010. The County may extend the contract if it appears to be in the best interest of the County. Said extension will be on an annual basis and may be less than, but will not exceed four (4) additional one (1) year periods.

#### **PROPOSED COST**

The total cost to the County of Lexington for the one (1) year contract is estimated at \$10,000.00. The total contract cost for five (5) years is an anticipated amount of \$50,000.00.

#### **RECOMMENDATION**

The committee hereby submits and recommends for Council consideration and approval to award a contract with Twenty First Century. We further recommend that this proposal be placed on County Council agenda for their next scheduled meeting on September 22, 2009.

Angela M. Seymour  
Procurement Officer

# COUNTY OF LEXINGTON

## Procurement Services

---

MEMORANDUM

(O) 785-8319

(F) 785-2240

**DATE:** September 10, 2009

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Reggie Murphy  
Procurement Manager

**FROM:** Angela M. Seymour  
Procurement Officer

**SUBJECT:** (1) 1500 GPM Pumper and (1) 750 GPM Tanker (Replacements)  
Public Safety / Fire Service  
B10003-08/26/09S

---

Competitive bids were solicited and advertised for one (1) 1500 GPM Pumper and (1) 750 GPM Tanker (Replacements) for Public Safety/Fire Service. The bid document was set up to provide pricing for pumper equipment as an option. This replacement pumper and tanker have an anticipated life expectancy of approximately 12-15 years. A mandatory pre-bid was held on August 6, 2009, in which four (4) vendors attended. We received one (1) bid (see attached bid tabulation). Procurement attempted to contact the others that attended the pre-bid. Spartan Fire & Equipment's response is provided.

Bids were evaluated by Russell Rawl, Fire Service Coordinator; Ellis Gammons, Fleet Manager; and Angela M. Seymour, Procurement Officer. It is our recommendation to award this bid to KME Fire Apparatus dba Slagle Fire Equipment for a total cost, including option 1 for the Pumper and all applicable sales tax, of \$623,903.03.

Funds are appropriated in the following accounts:

1000-131500-5AA072	(1) Pumper (Replacement)	\$390,000.00
1000-131500-5AA073	(1) Tanker (Replacement)	\$265,000.00

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on September 22, 2009.

Attachment

copy: Larry Porth, Director of Finance / Assistant County Administrator  
Chief Bruce Rucker, Assistant Sheriff / Director of Public Safety & Homeland Security  
Russell Rawl, Fire Service Coordinator  
Ellis Gammons, Fleet Manager

# County of Lexington

## Bid Tabulation

**BID # : B1003-08/26/09S**

**Title: 1500 GPM CAFS Wildland & Urban Pumper**

Item	Qty	U/M	Description	KME Fire Apparatus	
				Unit Price	Total Price
1	1	ea	1500 GPM Pumper	\$ 357,064.44	\$ 357,064.44
2	1	ea	750 GPM Tanker	\$ 249,028.95	\$ 249,028.95

**OPTION 1**

1	10	ea	100' 5" Nitrile Rubber	\$ 694.82	\$ 6,948.20
2	2	ea	5" Storz Elbow	\$ 125.44	\$ 250.88
3	1	ea	5-Way Manifold	\$ 1,514.10	\$ 1,514.10
4	1	ea	5" Storz Elbow	\$ 146.02	\$ 146.02
5	1	ea	4 Storz Span Wrech	\$ 69.58	\$ 69.58
6	1	ea	5" Storz 6" NST Male	\$ 118.58	\$ 118.58
7	1	ea	Ziameter Strainer	\$ 685.02	\$ 685.02
8	1	ea	Flat Head Axe	\$ 46.06	\$ 46.06
9	1	ea	Pick Head Axe	\$ 51.94	\$ 51.94
10	2	ea	Axe Blade Holder	\$ 45.00	\$ 90.00
11	2	ea	Axe Handle Bracket	\$ 47.00	\$ 94.00
12	1	ea	Pick Head Axe Guard	\$ 10.00	\$ 10.00
13	1	ea	6' Fiberglass Pole	\$ 51.94	\$ 51.94
14	1	ea	10' Fiberglass Pole	\$ 64.68	\$ 64.68
15	2	ea	Wheel Chock	\$ 219.52	\$ 439.04
16	2	ea	Mounting Brackets	\$ 189.00	\$ 378.00
17	1	ea	Deluge Gun w/staking tips	\$ 3,181.00	\$ 3,181.00
18	1	ea	intakes	\$ 19.60	\$ 19.60
19	1	ea	Fog Nozzle	\$ 901.60	\$ 901.60
20	1	ea	Hydrant Holder	\$ 148.00	\$ 148.00
			Installation	\$ 40.00	\$ 40.00
21	2	ea	Chainsaw Bracket	\$ 115.00	\$ 230.00
		ea	Installation	\$ 80.00	\$ 80.00
22	3	ea	Post Mount, 1 1/2 x 1 3/4	\$ 21.00	\$ 63.00
		ea	Installation	\$ 60.00	\$ 60.00
23	2	ea	Post Mount, 2 1/2	\$ 26.00	\$ 52.00
		ea	Installation	\$ 40.00	\$ 40.00
24	1	ea	Bolt Cutter Bracket	\$ 67.00	\$ 67.00
		ea	Installation	\$ 40.00	\$ 40.00
25	1	ea	Hook Bracket	\$ 18.00	\$ 18.00
		ea	Installation	\$ 20.00	\$ 20.00

\$

26	1	ea	Rescue Axe Bracket	\$ 19.00	\$ 19.00
		ea	Installation	\$ 20.00	\$ 20.00
27	1	ea	Marriage Set Bracket	\$ 120.00	\$ 120.00
		ea	Installation	\$ 80.00	\$ 80.00
28	1	ea	Sledge Hammer Bracket	\$ 71.00	\$ 71.00
		ea	Installation	\$ 40.00	\$ 40.00
29	2	ea	Storz Bracket	\$ 21.00	\$ 42.00
		ea	Installation	\$ 48.00	\$ 48.00
30	7	ea	Tri-Lock Bracket	\$ 38.00	\$ 266.00
		ea	Installation	\$ 168.00	\$ 168.00
31	1	ea	Crow Bar Handle	\$ 36.00	\$ 36.00
		ea	Installation	\$ 38.40	\$ 38.40
32	1	ea	Spanner Set	\$ 71.00	\$ 71.00
		ea	Installation	\$ 24.00	\$ 24.00
33	2	ea	Wrench Set	\$ 84.00	\$ 168.00
		ea	Installation	\$ 80.00	\$ 80.00
			<b>Total for Option 1</b>		<b>\$ 17,209.64</b>

			<b>Subtotal</b>		<b>\$ 623,303.03</b>
			<b>Tax</b>		<b>\$ 600.00</b>
					<b>\$ 623,903.03</b>

\*\*Procurement attempted to contact Fire Line, Inc. to discuss their no response to the bid but did not receive a call back. \*\*

\*\*Procurement attempted to contact CW Williams to discuss their no response to the bid but did not receive a call back. \*\*

\*\*Spartan Fire and Equipment indicated that they did not bid on this project because specifications involved customization work and they did not think that they could provide competitive pricing.

Bids Opened: August 26, 2009 @ 3:00 PM

Angela M. Seymour  
Procurement Officer

# COUNTY OF LEXINGTON

## Procurement Services

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### MEMORANDUM

(O) 785-8166

(F) 785-2240

**DATE:** September 11, 2009

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Reggie Murphy  
Procurement Manager

**FROM:** Jeffrey A. Hyde  
Procurement Officer

**SUBJECT: John Deere Backhoe-Loader  
Public Works**

---

We have received a purchase request for one (1) John Deere Backhoe-Loader (including accessories) for the Public Works Department. This item will be purchased from the SC State Contract # 08-S7663/5400000122-A13663 and be acquired from Flint Equipment Company. This contract currently expires on February 21, 2010. The total cost including shipping and applicable tax is \$72,348.05.

Funds are appropriated in the following account:

1000-121300-5AA041	(1) Backhoe - Replacement	\$79,000.00
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I concur with the above recommendation and further recommend that this purchase be placed on County Council's agenda for their next scheduled meeting on September 22, 2009.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
John Fachtel, Director of Public Works / Assistant County Administrator

# COUNTY OF LEXINGTON

## Procurement Services

---

MEMORANDUM

(O) 785-8166

(F) 785-2240

**DATE:** September 11, 2009

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Reggie Murphy  
Procurement Manager

**FROM:** Jeffrey A. Hyde  
Procurement Officer

**SUBJECT: Purchase of Fire King Lateral Files  
B10008-09/03/09H  
Sheriff's Department**

---

Competitive bids were solicited and advertised for the Purchase of Fire King Lateral Files for the Lexington County Sheriff's Department.

We received twelve (12) responsive bids on September 03, 2009 (see attached Bid Tabulation).

The bids were evaluated by: Colonel Alan Paavel, Sheriff's Department; Sylvia Dillon, Sheriff's Department, and Jeffrey A. Hyde, Procurement Officer. It is our recommendation to award the cabinets to the lowest responsive, responsible bidder – ATD American Company in the amount of \$29,073.19.

County funds are appropriated in the following accounts:

1000-151300-5AA155	(4) Fire Proof File Cabinets w/Acc.	\$16,000.00
1000-151200-5AA135	(6) Fire Proof File Cabinets	\$24,000.00

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on September 22, 2009.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Colonel Alan Paavel, Sheriff's Department  
Sylvia Dillon, Sheriff's Department

# County of Lexington

B10008  
JAH  
09/03/2009

## Bid Tabulation

Bid # : B10008-09/03/09H

Purchase of Fire King Lateral Files

Item #	Quantity	U/M	Description	Herald Office Systems		Global Equipment Co.		Southern Business Sys.		Schwab Corp.	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	10	ea	44" Fire King File Cabinet	\$2,802.88	\$28,028.80	\$3,142.33	\$31,423.30	\$2,691.00	\$26,910.00	\$1,666.00	**\$16,660.00
			<b>Sales Tax</b>		\$1,962.02		\$2,199.63		\$1,883.70		\$1,166.20
			<b>Sub-Total</b>		\$29,990.82		\$33,622.93		\$28,793.70		\$17,826.20
			<b>Inside Delivery &amp; Installation</b>		included	\$347.06	\$3,470.60	\$115.00	\$1,150.00	\$191.00	\$1,910.00
			<b>Grand Total</b>		\$29,990.82		\$37,093.53		\$29,943.70		**\$19,736.20

Item #	Quantity	U/M	Description	Space Saving Solutions		Lorick Office Products		Quill Corporation		Smith Office & Computer	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	10	ea	44" Fire King File Cabinet	\$2,877.77	\$28,777.70	\$2,745.00	\$27,450.00	\$3,524.00	\$35,240.00	\$2,640.00	\$26,400.00
			<b>Tax</b>		\$2,014.44		\$1,921.50		\$2,466.80		\$1,848.00
			<b>Sub-Total</b>		\$30,792.14		\$29,371.50		\$37,706.80		\$28,248.00
			<b>Inside Delivery &amp; Installation</b>	\$295.00	\$2,950.00		included	\$150.00	\$1,500.00	\$345.00	\$3,450.00
			<b>Grand Total</b>		\$33,742.14		\$29,371.50		\$39,206.80		\$31,698.00

Item #	Quantity	U/M	Description	ATD-American Co.		Commercial Concepts		Commercial Concepts		Genco Wholesale Office	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	10	ea	44" Fire King File Cabinet	\$2,717.12	\$27,171.20	\$3,176.96	\$31,769.60	\$2,792.83	\$27,978.30*	\$2,802.00	\$28,080.00
			<b>Tax</b>		\$1,901.99		\$2,223.87		\$1,958.48		\$1,965.60
			<b>Sub-Total</b>		\$29,073.19		\$33,993.47		\$29,936.78		\$30,045.60
			<b>Inside Delivery &amp; Installation</b>		included		included		included	\$269.00	\$2,690.00
			<b>Grand Total</b>		\$29,073.19		\$33,993.47		\$29,936.78*		\$32,735.60

\* Contractor provided bid on an alternate product.

\*\*Contractor provided bid on an alternate product - did not meet specifications.

Bid Opened : September 03, 2009 @ 3:00 PM

Jeffrey A. Hyde, CPPB  
Procurement Officer

# COUNTY OF LEXINGTON

## Procurement Services

---

MEMORANDUM

(O) 785-8166

(F) 785-2240

**DATE:** September 09, 2009

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Reggie Murphy  
Procurement Manager

**FROM:** Jeffrey A. Hyde  
Procurement Officer

**SUBJECT: Purchase of Stack-A-Bunk Beds  
B10004-08/18/09H  
Sheriff's Department**

---

Competitive bids were solicited and advertised for the Purchase of Stack-A-Bunk Beds for the Lexington County Sheriff's Department.

We received six (6) responsive bids on August 18, 2009 (see attached Bid Tabulation).

The bids were evaluated by Major JB Quig, Detention Bureau Commander; Lt. Kevin Jones, Support Services Supervisor; and Jeffrey A. Hyde, Procurement Officer. It is our recommendation to award the project to the lowest responsive, responsible bidder – Bob Barker Company, Inc., in the amount of \$25,463.86.

County funds are appropriated in the following account:

1000-151300-5AA166	(100) Portable Bunks	\$27,500.00
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I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on September 22, 2009.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Major JB Quig, Detention Bureau Commander  
Lt. Kevin Jones, Support Services Supervisor  
Sylvia Dillon, Finance Manager LCSD

# County of Lexington

B10004  
JAH  
08/18/2009

## Bid Tabulation

Bid # : B10004-08/18/09H

Purchase of Stack-A-Bunk Beds

Item #	Quantity	U/M	Description	ATD-American Co.		Comade, Inc.		Bob Barker Company	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	100	ea	Stack-a-Bunk Beds	\$327.72	\$32,772.00	\$330.68	\$33,068.00	\$237.98**	\$23,798.00
			<b>Tax</b>		\$2,294.04		\$2,314.76		\$1,665.86
			<b>Grand Total</b>		\$35,066.04		\$35,382.76		\$25,463.86

Item #	Quantity	U/M	Description	Cornerstone Institutional		Products Unlimited, Inc.		I.C.S.	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	100	ea	Stack-a-Bunk Beds	\$260.00**	\$26,000.00	\$321.79	\$32,179.00	\$402.00	\$40,200.00
			<b>Tax</b>		\$1,820.00		\$2,252.53		\$2,814.00
			<b>Grand Total</b>		\$27,820.00		\$34,431.53		\$43,014.00

\*\* Bid an "Or Equal" product by Cortech USA

Bid Opened : August 18, 2009 @ 3:00 PM

Jeffrey A. Hyde, CPPB  
Procurement Officer

**COUNTY OF LEXINGTON**  
**Records Management System, Computer Aided Dispatch, Jail Management System**

*Evaluation Committee Report and Recommendation*  
*Request for Proposals No. P09004-02/13/09S*

September 9, 2009

**PURPOSE**

The County of Lexington issued a Request for Proposal (RFP) to establish a contract with a vendor to provide Records Management System, Computer Aided Dispatch, and Jail Management System for our County 911 Communications Center and Lexington County Sheriff's Department.

**EVALUATION COMMITTEE**

An evaluation committee was appointed by Katherine Hubbard, County Administrator, to evaluate and review the proposals and ultimately report its recommendation to County Council for their consideration. Committee members were Captain Ron O'Neill, Sheriff's Department; Lt. Luke Fossum, Sheriff's Department; Nikki Rodgers, Public Safety/Communications Coordinator; Jim Schafer, Information Technology Manager; and Angela M. Seymour, Procurement Officer.

**SOLICITATION REQUIREMENTS**

The required legal advertisement soliciting resumes from qualified vendors was placed and appeared in the South Carolina Business Opportunities Publication on January 30, 2009. Notification was also posted on our website, on Demandstar, and mailed to (3) three firms on our vendors list.

Resumes were due and received by 4:00 p.m. on February 13, 2009. At that time, the County received resumes from five (5) firms:

- New World Systems
- Sungard Public Sector/OSSI
- VisionAir
- SMART
- DCS

On February 13, 2009 the Evaluation Committee began its assessment process of the qualifications and narrowed its search to allow three (3) vendors to participate in the Request for Proposal process. On April 3, 2009, the County mailed to each of the three (3) selected vendors copies of the proposals. The selected firms are as follows:

- New World Systems
- Sungard Public Sector/OSSI
- VisionAir

A mandatory pre-proposal conference was held on April 23, 2009, in which all of the selected vendors were in attendance. The County had received proposals from all three (3) of the selected firms on May 22, 2009.

**EVALUATION PROCESS**

On May 22, 2009 the Evaluation Committee began its evaluation process. Copies of the submittals were distributed to each committee member for their individual evaluation. The committee met again on May 27, 2009 for detailed discussions of their individual evaluation of the proposals and respective scoring of each criteria factor. Each proposal under consideration was evaluated and scored on five (5) specific criteria areas as indicated in the RFP. The factors

listed in the order of their relative importance were as follows: (1) Ability to meet functional requirements; (2) Customer support; (3) Implementation plan; (4) Technical architecture of proposed solution; and (5) Vendor financial stability. The committee invited all of the responding vendors to provide a formal presentation to the Evaluation Committee for further evaluation of their firm's qualifications.

On June 1, 2009 through June 3, 2009, June 8, 2009 through June 10, 2009, and June 15, 2009 through June 17, 2009, the committee conducted interviews with the three (3) prospective companies. All of the firms made thorough presentations of their products, followed by an interview process that allowed the firms to answer questions and concerns of the committee. Following the interviews, each committee member was given the opportunity to re-evaluate each firm. After the evaluation committee was in agreement that it had obtained, reviewed, and analyzed all information and documentation presented and collected in the evaluation process, the final evaluation was completed by the committee on June 24, 2009. The evaluation committee's review, based upon the quality of the responses to the request for qualifications, resulted in Sungard Public Sector/OSSI, receiving the highest number of total points.

**PROPOSED COST**

The total budget cost to the County of Lexington for the systems is as followed:

<b>SUMMARY</b>		<b>Discount Applied</b>	<b>Capital Contingency</b>	<b>Adjusted Cost</b>
CAD	\$711,667.00	-\$131,240.00	\$94,573.00	\$675,000.00
RMS	\$1,187,824.00	-\$219,049.00	\$113,745.00	\$1,082,520.00
JMS	<u>\$374,562.00</u>	<u>-\$69,092.00</u>	<u>\$35,974.00</u>	<u>\$341,444.00</u>
<b>SUBTOTAL:</b>	<b>\$2,274,053.00</b>			
Additional Discounts	-\$419,381.00	-\$419,381.00		
Capital Contingency	<u>\$244,292.00</u>		\$244,292.00	
<b>TOTAL:</b>	<b>\$2,098,964.00</b>			<b>\$2,098,964.00</b>

**ADDITIONAL ANNUAL MAINTENANCE COST:**

The additional maintenance cost for the Sheriff's Department and Public Safety/Communications is charged on an annual basis. These costs are as follows for each department:

CAD	\$59,066.00
RMS	\$149,683.00
JMS	\$18,438.00
<b>TOTAL:</b>	<b>\$227,187.00</b>

**RECOMMENDATION**

The committee hereby submits and recommends for Council consideration and approval to award a contract with Sungard Public Sector/OSSI. We further recommend that this proposal be placed on County Council agenda for their next scheduled meeting on September 22, 2009.

Angela M. Seymour  
Procurement Officer

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**MEMORANDUM**

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**TO:** REGGIE MURPHY, PROCUREMENT MANAGER

**FROM:** JIM SCHAFER, IS MANAGER; MIKE UJCICH, CIO

**SUBJECT:** RFP NO. P09004-02/13/09S—RECORDS MANAGEMENT, COMPUTER AIDED DISPATCH, JAIL MANAGEMENT SYSTEM

**DATE:** 9/10/2009

**CC:** SHERIFF JAMES METTS; COLONEL ALLAN PAAVEL; CHIEF BRUCE RUCKER, MARLON BUFF, SYSTEMS ANALYST II

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IS staff participated in developing the requirements for the above procurement and in conducting the review of proposals received. The RFP review panel has recommended the award of the project to SunGard Public Sector, OSSI, of High Point, N.C.

The purchase of the systems recommended by the RFP evaluation panel is consistent with the strategic technology plans and technology standards of the county. We concur with the evaluation panel's recommendation.

This procurement will address Strategic Goals 1 and 2—provide for public services through more complete and faster sharing of information and managing growth by providing technology systems that will provide law enforcement, detention center, and communications personnel with more effective tools to serve a growing population.

# COUNTY OF LEXINGTON

## Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

**DATE:** September 2, 2009

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Reggie Murphy  
Procurement Manager

**FROM:** Angela M. Seymour  
Procurement Officer

**SUBJECT:** **(1) CAT 826-G Compactor (Replacement)**  
**B10009-08/31/09S**  
**Solid Waste Management**

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Competitive bids were solicited and advertised for one (1) CAT 826-G Compactor (Replacement) for Solid Waste Management.

The bids were evaluated by Dave Eger, Director of Solid Waste Management; Ellis Gammons, Fleet Manager; and Angela M. Seymour, Procurement Officer. It is our recommendation that it be awarded to Blanchard Machinery as the lowest bidder. The County is exercising the option of taking the trade-in allowance of \$120,000.00. The net cost of the machine, including the trade-in allowance, is \$575,056.52. The first year cost of the Total Maintenance and Repair (TM&R) contract is \$14,879.20. The total cost, including a 5 year/7500 hours Total Maintenance and Repair (TM&R) contract and applicable sales tax, is \$723,848.52 (See attached bid tabulation).

Funds are appropriated in the following account:

5700-121204-5AA242	(1) CAT 826-G Compactor (Replacement)	\$668,750.00
5700-121204-520100	Total Maintenance and Repair (TM&R) Contract (\$14,628.00 is currently encumbered in an existing TM&R purchase order for the current compactor and will be available once the replacement machine has been received.)	\$18,698.25

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on September 22, 2009.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Dave Eger, Director of Solid Waste Management  
Ellis Gammons, Fleet Manager

# County of Lexington

## Bid Tabulation

BID: B10009-08/31/09S

### Landfill Compactor

Quantity	Description	Blanchard Machinery		Stafford Equipment	
		Unit Price	Total	Unit Price	Total
1	Landfill Compactor	\$657,436.00	\$657,436.00		No Bid
	Straight Purchase with trade of existing Caterpillar 826G	-\$120,000.00	-\$120,000.00		No Bid
	<b>Subtotal</b>		<b>\$537,436.00</b>		<b>No Bid</b>
	Tax		\$37,620.52		No Bid
	<b>Subtotal</b>		<b>\$575,056.52</b>		<b>No Bid</b>
	TM& R(7,500 hours/ 5 years) - FY 2010 (6 months)		\$14,879.20		No Bid
	TM& R(7,500 hours/ 5 years) - FY 2011		\$29,758.40		No Bid
	TM& R(7,500 hours/ 5 years) - FY 2012		\$29,758.40		No Bid
	TM& R(7,500 hours/ 5 years) - FY 2013		\$29,758.40		No Bid
	TM& R(7,500 hours/ 5 years) - FY 2014		\$29,758.40		No Bid
	TM& R(7,500 hours/ 5 years) - FY 2014 (6 months)		\$14,879.20		No Bid
	<b>Grand Total</b>		<b>\$723,848.52</b>		<b>No Bid</b>

\*\*Stafford Equipment elected not to submit a bid that included a different transmission as an alternate to the bid specifications.\*\*

Bid Opened: August 31, 2009

Angela Seymour  
Procurement Officer



COUNTY OF LEXINGTON, SOUTH CAROLINA

Community Development

County Administration Building, 4th Floor
212 South Lake Drive, Suite 401, Lexington, SC 29072
(803)785-8121

ZONING MAP AMENDMENT APPLICATION # M09-05

Address and/or description of the property for which the amendment is requested:

North Lake Drive at the City of Columbia Water Treatment Facility

Zoning Classifications: (Current) Development (D) (Proposed) Restrictive Development (RD)

TMS#: 001800-07-002 P/O Property Owner: City of Columbia

Reason for the request: The change in zoning is requested to allow for a SCANA communications tower to be constructed on a portion of the property.

Even though this request will be carefully reviewed and considered, the burden of proving the need for the amendment rests with the applicant.

Date of Application: 8/7/2009 Applicant: Property Owner [ ] Authorized Agent [x]

Phone #(s): work (803) 929-1070

Signature: Signature on file Printed Name: Pennington Law Firm, LLP c/o Kelli Graham

Street/Mailing Address: PO Box 2844, Columbia, SC 29202

Table with 2 columns: Date, Action. Row 1: 8/7/2009, Application Received. Row 2: Newspaper Advertisement. Row 3: Notices Mailed.

Table with 2 columns: Date, Action. Row 1: 8/7/2009, Fee Received. Row 2: Property Posted. Row 3: Planning Commission.

Planning Commission Recommendation: \_\_\_\_\_

Table with 5 columns: Date, First Reading, Public Hearing, Second Reading, Third Reading. Row 1: 9/22/09, First Reading, Public Hearing, Second Reading, Third Reading.

Results: \_\_\_\_\_



# Zoning Map Amendment Application M09-05



NOTE: Parcel boundary lines are approximate and may appear distorted in an oblique view.

COUNTY OF LEXINGTON, SOUTH CAROLINA

ORDINANCE NO. 09-09

AN ORDINANCE ADOPTING SUPPLEMENTAL APPROPRIATION OF ONE HUNDRED SIXTY-FOUR THOUSAND (\$164,000.00) DOLLARS

Pursuant to the authority granted by the Constitution of the State of South Carolina and General Assembly of the State of South Carolina, be it ordained and enacted by the Lexington County Council as follows:

WHEREAS, since the adoption of the annual budget for the fiscal year 2009-2010, County Council has learned that the Riverbanks Parks Commission must pay a judgment in the amount of One Hundred Sixty-four Thousand (\$164,000.00) Dollars as the result of some litigation concerning the road access to the Zoo; and

WHEREAS, these funds were not appropriated in the budget appropriations for Riverbanks Parks Commission as set forth in the most recent fiscal year 2009-2010 budget;

NOW, THEREFORE, BE IT ENACTED that the County hereby appropriates One Hundred Sixty-four Thousand (\$164,000.00) Dollars to the Riverbanks Parks Commission with such revenues to be taken from the fund balance being held by the County for the benefit of Riverbanks Zoo.

Enacted this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Debra B. Summers, Chairman  
Lexington County Council

ATTEST:

\_\_\_\_\_  
Diana Burnett  
Clerk

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Public Reading: \_\_\_\_\_  
Third & Final Reading: \_\_\_\_\_  
Filed w/Clerk of Court: \_\_\_\_\_

COUNTY OF LEXINGTON, SOUTH CAROLINA

ORDINANCE NO. 09-11

AN ORDINANCE TO ESTABLISH THE PROCEDURE FOR VOTING FOR ALL COUNTY ESTABLISHED AND APPOINTED BOARDS AND COMMISSIONS

WHEREAS, the County Council has been made aware that some Boards and Commissions established and appointed by the County do not require individual voting by members of the Board and Commission; and

WHEREAS, it is the desire of County Council to have all County established and appointed Boards and Commissions to be consistent in their voting procedures,

NOW THEREFORE, be it ordained and enacted by Lexington County Council that Chapter 2, Article IV is hereby amended by adding Section 2-137 to read as follows:

Section 1. VOTING PROCEDURE. All Boards and Commissions established and appointed by County Council shall vote on any matter before them for consideration by a show of hands or by a roll call vote and the vote of each Board and Commission member shall be officially recorded in the minutes that are submitted by the Boards and Commissions to County Council.

Section 2. EFFECTIVE DATE. This Ordinance shall become effective upon its enactment.

Enacted this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Debra B. Summers  
Chairman, Lexington County Council

ATTEST:

\_\_\_\_\_  
Diana Burnett, Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third & Final Reading: \_\_\_\_\_

Filed W/Clerk of Court: \_\_\_\_\_

Public Hearing: \_\_\_\_\_