

**AGENDA**  
**LEXINGTON COUNTY COUNCIL**  
**Committee Meetings**  
**Tuesday, March 9, 2010**  
**Second Floor - County Administration Building**  
**212 South Lake Drive, Lexington, SC 29072**  
**Telephone - 803-785-8103 -- FAX 803-785-8101**

**\*Times are tentatively scheduled committee meetings that may run behind or ahead of schedule; therefore, the times could change by as much as 30 minutes. Also, if time permits, Council may elect to enter into Executive Session to discuss contractual, legal, personnel matters, etc.**

**1:00 p.m. - 1:45 p.m. - Economic Development**

- (1) Lexington County Economic Development Brochure - Economic Development - Chuck Whipple, Manager; Rhonda Rawl, President, Stratagem; and David King, Director of Marketing and New Industry, Central SC Alliance
- (2) Lexington County Industrial Park Intersection Improvements - Economic Development - Chuck Whipple, Manager
- (3) Approval of Minutes - Meeting of January 26, 2010 .....**A**
- (4) Old Business/New Business
- (5) Adjournment

**1:45 p.m. - 1:50 p.m. - Planning & Administration**

- (1) Approval of Minutes - Meeting of January 26, 2010 .....**B**
- (2) Old Business/New Business
- (3) Adjournment

**1:50 p.m. - 1:55 p.m. - Justice**

- (1) Approval of Minutes - Meeting of January 26, 2010 .....**C**
- (2) Old Business/New Business
- (3) Adjournment

**1:55 p.m. - 2:00 p.m. - Health & Human Services**

- (1) FY2010 - Local Emergency Management Performance Grant (LEMPG) Application - Public Safety/Emergency Preparedness - Tom Collins, Emergency Response Coordinator .....**D**
- (2) Old Business/New Business
- (3) Adjournment

**2:00 p.m. - 2:10 p.m. - Public Works**

- (1) Comments on Proposed Change to Ground Level Ozone Standards (Goal 2) - Public Works  
- Synithia Williams, Environmental Coordinator ..... **E**
- (2) Approval of Minutes - Meeting of January 26, 2010 ..... **F**
- (3) Old Business/New Business - Traffic Congestion, Alternate Material for Road Swells,  
New Road - Corley Mill/Riverchase, Assessment of Ponds Inventory, Flooding Issues
- (4) Adjournment

**2:10 p.m. - 2:15 p.m. - Airport**

- (1) Approval of Minutes - Meeting of January 26, 2010 ..... **G**
- (2) Old Business/New Business
- (3) Adjournment

**2:15 p.m. - 2:30 p.m. - Solid Waste**

- (1) DHEC Solid Waste Mattress Recycling Grant Application (Goal 2) - Solid  
Waste Management - Dave Eger, Director ..... **H**
- (2) DHEC Solid Waste Tire Grant Application (Goal 2) - Solid Waste Management -  
Dave Eger, Director ..... **I**
- (3) DHEC Solid Waste Used Oil Grant Application (Goal 2) - Solid Waste Management -  
Dave Eger, Director ..... **J**
- (4) Approval of Minutes - Minutes of January 26, 2010..... **K**
- (5) Old Business/New Business
- (6) Adjournment

**2:30 p.m. - 4:15 p.m. - Committee of the Whole**

- (1) Update of What Boy Scouts are Doing in the Midlands - Dan Hennigan, Board of  
Directors, Boy Scouts of America and Doug Stone, Director of Boy Scouts of the  
Midlands
- (2) Strategic Visioning Process - Goal #1 Update - Councilman Summers
- (3) Approval of Minutes - Meeting of January 26, 2010 ..... **L**
- (4) Possible Executive Session if Time Permits
- (5) Old Business/New Business - Local Contractors Procurement, Tax Installment Payments
- (6) Adjournment

**GOALS**

- 1. Provide for public services to citizens of Lexington County.**
- 2. Manage growth to meet needs of Lexington County.**
- 3. Provide innovative Financial Management.**

**Economic Development**

B. Banning, Sr., Chairman  
B. Derrick, V Chairman  
D. Summers  
J. Kinard

**Justice**

S. Davis, Chairman  
J. Carrigg, Jr., V Chairman  
B. Derrick  
B. Keisler  
J. Kinard

**Public Works**

B. Derrick, Chairman  
J. Carrigg, Jr., V Chairman  
B. Keisler  
B. Banning, Sr.  
J. Kinard

**Solid Waste**

D. Summers, Chairman  
T. Cullum, V Chairman  
S. Davis  
J. Jeffcoat  
J. Kinard

**Committee of the Whole**

J. Kinard, Chairman  
B. Banning, Sr., V Chairman  
B. Derrick  
S. Davis  
D. Summers  
B. Keisler  
J. Jeffcoat  
J. Carrigg, Jr.  
T. Cullum

**Planning & Administration**

J. Carrigg, Jr., Chairman  
B. Derrick, V Chairman  
B. Banning, Sr.  
T. Cullum  
J. Kinard

**Health & Human Services**

J. Jeffcoat, Chairman  
D. Summers, V Chairman  
B. Keisler  
B. Banning, Sr.  
J. Kinard

**Airport**

M. Todd Cullum, Chairman  
D. Summers, V Chairman  
S. Davis  
J. Jeffcoat  
J. Kinard

**A G E N D A**  
**LEXINGTON COUNTY COUNCIL**  
**Tuesday, March 9, 2010**  
**Second Floor - Dorothy K. Black Council Chambers - County Administration Building**  
**212 South Lake Drive, Lexington, South Carolina 29072**  
**Telephone - 803-785-8103 FAX - 803-785-8101**

**4:30 P.M. - COUNCIL CHAMBERS**

**Call to Order/Invocation**  
**Pledge of Allegiance**

**Chairman's Report**

**Administrator's Report**

**Employee Recognition - Katherine Hubbard, County Administrator**  
(1) Employee of the 4<sup>th</sup> Quarter 2009

**Appointments .....M**

**Bids/Purchases/RFPs**  
(1) Lexington County Community Housing Development Organization (CHDO).....N

**Approval of Minutes - Minutes of February 9, 2010..... O**

**Committee Reports**

**Planning & Administration, J. Carrigg, Jr., Chairman**

(1) FY2010-11 CDBG Program and FY2010-11 HOME Program ..... **P**

**Health & Human Services, J. Jeffcoat, Chairman**

(1) FY2010 - Local Emergency Management Performance Grant (LEMPG) Application -  
**Tab D**

**Public Works, B. Derrick, Chairman**

(1) Line Striping Project ..... **Q**

**Budget Amendment Resolutions**

**OLD BUSINESS/NEW BUSINESS**

**EXECUTIVE SESSION/LEGAL BRIEFING**

**MATTERS REQUIRING A VOTE AS A RESULT OF EXECUTIVE SESSION**

**ADJOURNMENT**

**MISSION:**

**Provide quality services to our citizens at a reasonable cost.**

**VISION:**

**Planned growth for our communities with abundant  
opportunities for all in a quality environment.**

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## COUNTY OF LEXINGTON Grant Request Summary Form

**Title of Grant:** Local Emergency Management Performance Grant (LEMPG)

**Fund:** 1000 General Fund **Department:** 131101 PS/Emergency Preparedness  
*No. Title No. Title*

**Type of Summary:** **Grant Application** X **Grant Award** \_\_\_\_\_

**Grant Overview:**

The Local Emergency Management Performance Grant funds will be used to offset a percentage of the salaries for the Lexington County Emergency Preparedness personnel (\$31,017). This application also includes funds for the Emergency Response Coordinator to attend Emergency Management training events (\$900). There is also a line item that is for the Annual WebEOC support cost (\$4,500). And finally, the County has been allocated funds to complete an Emergency Management project (\$31,240).

**Grant Period:** April 1, 2010 to March 31, 2011

**Responsible Departmental Grant Personnel:** Thomas B. Collins, Emergency Response Coordinator

**Date Grant Information Released:** February 9, 2010 **Date Grant Application Due:** March 12, 2010

**Grant Expenditures (Please attach a detailed budget with Excel spreadsheet, Overview, Line Item Narratives, etc.):**

<b>Personnel</b>	\$	129,663.00
<b>Operating</b>	\$	36,640.00
<b>Capital</b>		
<b>Total</b>	\$	<u>166,303.00</u>

**Local Match Required:** Yes  No

<b>If Yes, What is the Percentage / Amount:</b>	50	\$67,657.00
	50	\$98,646.00
	%	\$ Amount

\* The in-kind match is from the personnel cost of the Emergency Preparedness that the General Fund covers.

**Requirements at the End of this Grant (please explain in detail):**

None

Dept. Preparer:	NM	2/23/2010
Dept. Approval:	TBC	2/23/2010
Finance Approval:	AD	2/24/2010
	<i>Initials</i>	<i>Date</i>

**COUNTY OF LEXINGTON  
LOCAL EMERGENCY MANAGEMENT PLANNING GRANT  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Local Emergency Management Planning Grant</b>								
<b>Revenues:</b>								
451200	FEMA EPD Operating Reimbursement	53,824	9,267	69,275	69,275	67,657	67,657	
	In-kind Match	59,767	49,786	82,236	82,236	98,646	98,646	
<b>** Total Revenue</b>		<b>113,591</b>	<b>59,053</b>	<b>151,511</b>	<b>151,511</b>	<b>166,303</b>	<b>166,303</b>	
<b>***Total Appropriation</b>					151,511	166,303	166,303	
FUND BALANCE								
Beginning of Year								
					0	0	0	
FUND BALANCE - Projected								
End of Year								
					0	0	0	
*50/50 In-kind Match								

Fund: 1000  
Division: Public Safety  
Organization: 131101 - PS / Emergency Management

							<b>BUDGET</b>	
Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved	
<b>Personnel</b>								
510100	Salaries & Wages	77,441	43,112	87,870	94,992	94,992		
511112	FICA Cost	5,718	3,209	6,722	7,267	7,267		
511113	State Retirement	6,189	1,592	8,251	10,153	10,153		
511120	Insurance Fund Contribution	12,000	7,500	15,000	15,600	15,600		
511130	Workers' Compensation	1,197	750	1,460	1,651	1,651		
511214	PORS - 1	1,274	2890	0	0	0		
<b>* Total Personnel</b>		<b>103,819</b>	<b>59,053</b>	<b>119,303</b>	<b>129,663</b>	<b>129,663</b>		
<b>Operating Expenses</b>								
520702	Technical Currency & Support	0	0	4,819	4,500	4,500		
525210	Conference & Meeting Expenses	0	0	900	900	900		
<b>* Total Operating</b>		<b>0</b>	<b>0</b>	<b>5,719</b>	<b>5,400</b>	<b>5,400</b>		
<b>** Total Personnel &amp; Operating</b>		<b>103,819</b>	<b>59,053</b>	<b>125,022</b>	<b>135,063</b>	<b>135,063</b>		
<b>Capital</b>								
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>103,819</b>	<b>59,053</b>	<b>125,022</b>	<b>135,063</b>	<b>135,063</b>		
*****	No Cost Projects, but will be reimburse for completi	9,772	0	26,489	31,240	31,240		
<b>**** Award &amp; In-kind Match Total</b>		<b>113,591</b>	<b>59,053</b>	<b>151,511</b>	<b>166,303</b>	<b>166,303</b>		

## **SECTION V. - PROGRAM OVERVIEW**

### **EXPLANATION OF GRANT**

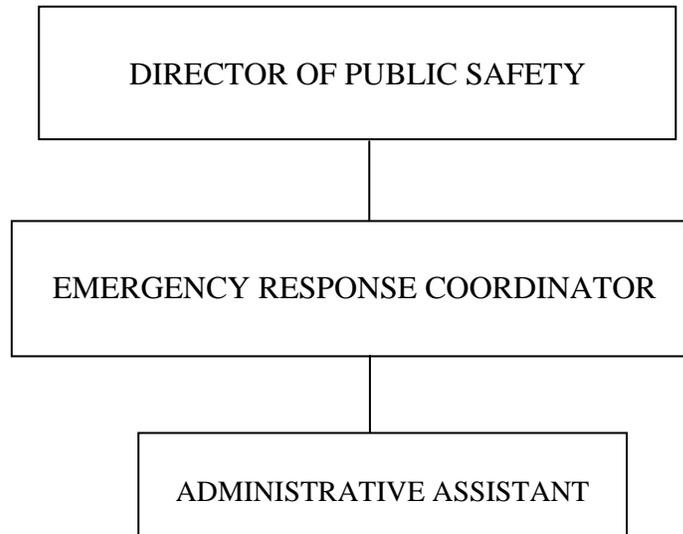
This grant is awarded annually to support Emergency Management operations in Lexington County. This is a 50/50 match with the County portion coming from salaries for the Emergency Response Coordinator and the Administrative Assistant.

**SECTION VI.A. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Emergency Response Coordinator	1	1		1	19
Administrative Assistant	1	1		1	7
TOTAL POSITIONS	2	2		2	

1 of these positions requires insurance.



SECTION VI.B. – SUMMARY OF REVENUES

**451200 - LEMPG GRANT FUNDS** **\$67,657**

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COUNTY ANNUAL AWARD \$31,017

TRAVEL FOR TRAINING EVENTS \$900

WEBEOC SERVICE RENEWAL \$4,500

PROJECT FUNDING \$31,240

SECTION VI.C. - OPERATING LINE ITEM NARRATIVES

**525210 – CONFERENCES AND MEETING EXPENSES** **\$900**

PROGRAM 1 – EMERGENCY MANAGEMENT \$900

This account will cover the cost for the Emergency Response Coordinator to attend emergency management training events.

**520702 – TECHNICAL CURRENCY & SUPPORT** **\$4,500**

PROGRAM 1 – EMERGENCY MANAGEMENT \$4,500

This account will be used to provide support for WebEOC.

**EMERGENCY MANAGEMENT PROJECT FUNDING** **\$31,240**

PROGRAM 1 – EMERGENCY MANAGEMENT \$31,240

Emergency Preparedness will develop a COOP Plan that identifies contingencies for Continuation of Government. The plan will focus on Lexington County Government entities. The completed plan will be submitted to the South Carolina Emergency Management Division for final approval.

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The State of South Carolina  
Military Department



OFFICE OF THE ADJUTANT GENERAL

STANHOPE S. SPEARS  
MAJOR GENERAL  
THE ADJUTANT GENERAL

February 9, 2010

Tom Collins, Director  
Lexington County Emergency Preparedness Division  
212 South Lake Drive  
Lexington, SC 29072

REF: 2010 LEMPG Allocations

Dear Mr. Collins:

The 2010 Local Emergency Management Performance Grant (LEMPG) package is enclosed on CD and copies have been provided to your County Administrators/Managers. Each county will be funded at a higher base level than last year due to an increase in grant funding. Your county's annual award is \$31,017. In addition to this amount, \$900.00 has been set aside for EM staff to attend emergency management training events. Also, the Division will pay on your county's behalf, \$4,500 for the annual renewal of WebEOC. The county will be responsible for providing the match for these funded projects. Please include in the application how your county will meet the match requirement.

Each county will receive \$31,240 for EM project funding. The county will be reimbursed upon completion of the EM Project, receipt of the Final Progress Report and a request for reimbursement with supporting documentation of allowable expenditures. Each county will be responsible for providing the match for the EM Project funding. EM Projects must be completed by the end of the third quarter (December 31, 2010). The total grant award for FY2010 will be \$67,657. Applications are due by March 12, 2010, and shall be mailed to the attention of Ricky Platt.

SCEMD will provide an overview of the work elements and the reporting process on February 18, 2010. County personnel are encouraged to call the designated number to be issued a week prior to the call. To facilitate the teleconference, a PowerPoint presentation will be provided to those who RSVP to [sbatson@emd.sc.gov](mailto:sbatson@emd.sc.gov) or (803) 737-8661. The conference call is limited to 50 lines. An alternate conference call day has been scheduled on February 25, 2010. Should you have any questions or need assistance, please contact Kelley Anderson at (803) 737-8559, Darlene Gathers at (803) 737-8598 or your Regional Emergency Manager.

Sincerely,

A handwritten signature in black ink that reads "Ricky Platt".

Charles R. "Ricky" Platt  
Director

CRP: scb  
cc: County Administrators

**Emergency Management Division**  
2779 Fish Hatchery Road  
West Columbia, South Carolina 29172  
(803) 737-8500 • Fax: (803) 737-8570

**STATE OF SOUTH CAROLINA  
EMERGENCY MANAGEMENT DIVISION  
OFFICE OF THE ADJUTANT GENERAL**

**FY-2010 LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANT APPLICATION  
FOR SOUTH CAROLINA EMERGENCY MANAGEMENT DIVISION (SCEMD) USE ONLY**

Grant

#: \_\_\_\_\_ Award Date: \_\_\_\_\_

Prior Grant #1: N/A #2: \_\_\_\_\_ #3: \_\_\_\_\_

App#: \_\_\_\_\_ Federal ID No.: \_\_\_\_\_

Federal Fiscal Year: 2010 Fund Year: 2010 Program Area: \_\_\_\_\_

**TO BE COMPLETED BY PROJECT DIRECTOR—SEE INSTRUCTIONS**

1. County #: 32County Name: Lexington County

2. Project Period:

Begin: April 1, 2010 End: March 31, 20113. Project Title 97.042 Emergency Management Performance Grant

4. Project Summary:

5. Type of Application (Check Applicable Line)

- a.  Initial  Continuation  Revision  Reverted
- b. Year of Funds  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup>  Other:
- c.  Advance  Reimbursable

6. a. Organization Type: (Check Applicable Line)

- State  City  County  
 Private, Non-Profit Organization

Other (Specify): \_\_\_\_\_

b. U.S. Congressional District: \_\_\_\_\_

7. Name and Address of **Implementing Agency**

Lexington County Emergency Management  
212 S Lake Drive, Suite B03  
Lexington SC 29072

10 Digit Zip: 803-785-8343

(Area) Phone #: \_\_\_\_\_

803-785-8628

(Area) Fax #: \_\_\_\_\_

**COMPLETE PAGES 2&3 BEFORE COMPLETING THIS SECTION**

8. BUDGET: USE WHOLE DOLLARS ONLY! (For Example: \$1,500 NOT \$1,500.00)

a. BUDGET CATEGORIES	FEDERAL	AGENCY MATCH	TOTAL
Personnel	\$31,017	\$98,646	\$129,663
Contractual Services			
Travel	\$900		\$900
Equipment			
Supplies			
Other			
WebEOC	\$4,500		\$4,500
EM Project	\$31,240		\$31,240
<b>TOTAL:</b>	<b>\$67,657</b>	<b>\$91,134</b>	<b>\$166,303</b>

b. PERCENTAGE: 50% 50% 100%

9. APPROPRIATION OF NON-GRANTOR

MATCHING FUNDS:

- State  County  City

Other (Explain): **Matching funds from Non-Federal Origin**

ELIGIBLE COSTS (See Page 4) CATEGORIES		FEDERAL	MATCHING FUNDS		TOTAL
			CASH	IN-KIND	
<b>I. PERSONNEL</b>					
A. SALARIES:	<u># of Hours</u>				
B. EM PROJECT:					
<u>Position Title</u>	<u>On Project</u> <u>Hourly Salary</u>				
Salaries:					
Emergency Manager	100%	\$31,017	\$26,608		\$57,625
Administrative Assistant	100%	0	\$37,367		\$37,367
EM Project Salaries:					
TOTAL SALARIES:		\$31,017	\$63,975		\$94,992
<b>B. EMPLOYER CONTRIBUTIONS (Fringe Benefits):</b>					
Social Security & Medicare (FICA)		0	\$7,267		\$7,267
Retirement		0	\$10,153		\$10,153
Workers' Compensation Insurance		0	\$1,651		\$1,651
Unemployment Insurance		0	0		0
Health Insurance		0	\$15,600		\$15,600
Dental Insurance					
Pre-Retirement Death Benefit		0	0		0
Other Employer Contributions (Itemize): PORS		0	0		0
B. EM Project Employer Contributions:			0		0
TOTAL EMPLOYER CONTRIBUTIONS:		0	\$34,671		\$34,671
<b>TOTAL PERSONNEL:</b>		<b>\$31,017</b>	<b>\$98,646</b>		<b>\$129,663</b>
<b>II (a) CONTRACTUAL SERVICES:</b> (Itemize)					
<b>II (b) EM PROJECT:</b> (Itemize)					
<b>TOTAL CONTRACTUAL SERVICES:</b>					
<b>III. TRAVEL:</b>					
Itemize—cost					
2 Personnel for Emergency Management training events		\$900			\$900
EM Project Travel (Itemize):					
<b>TOTAL TRAVEL:</b>		<b>\$900</b>			<b>\$900</b>

USE WHOLE DOLLARS ONLY				MATCHING FUNDS		
CATEGORIES		FEDERAL	CASH	IN-KIND	TOTAL	
<b>IV. EQUIPMENT (\$1,000 or more per Unit):</b>						
(Itemize - DO NOT USE BRAND NAME. Also, DO NOT include leased or rented items)						
<u>ITEM</u>		<u>QUANTITY</u>				
EM Project (Itemize):						
<b>TOTAL EQUIPMENT:</b>						
<b>V (a) SUPPLIES:</b> (Describe)						
<b>V (b) EM PROJECT SUPPLIES</b> (Describe):						
<b>TOTAL SUPPLIES</b>						
<b>VI (a) OTHER:</b> (Itemize)						
Paid by EMD: WEBEOC Software Renewal		\$4,500				\$4,500
<b>VI (b) EM PROJECT OTHER:</b> (Itemize)		\$31,240				\$31,240
<b>TOTAL OTHER:</b>						
		\$35,740				\$35,740

**BUDGET NARRATIVE**

List items under each Budget Category heading. Explain exactly how each item in your budget will be utilized. It is important that the necessity of these items, as they relate to the operation of the project, be established. Dollar amounts DO NOT have to be provided. Please identify detailed items that will be supported with EM Project funds.

**PERSONNEL:**

Budget will be used to cover the salaries of the Lexington County Emergency Manager and the Administrative Assistant.

**CONTRACTUAL SERVICES:****TRAVEL:**

2 personnel to attend Emergency Management related training events.

**EQUIPMENT:****SUPPLIES:****OTHER:**

Technical support for Lexington County's WebEOC.

Development of COOP plan that identifies contingencies for Continuation of Government.

**BUDGET NARRATIVE**

Blank area for budget narrative.



## COUNTY OF LEXINGTON

PUBLIC WORKS DEPARTMENT

STORMWATER DIVISION

### MEMORANDUM

**DATE:** March 3, 2010

**TO:** Katherine Hubbard, Lexington County Administrator

**FROM:** Synithia Williams, Lexington County Environmental Coordinator

**RE:** Comments on EPA's Proposal to Lower the Ground Level Ozone Standard

---

On January 19, 2010 the Environmental Protection Agency (EPA) released in the Federal Register a proposal to lower the ground level ozone (ozone) standard within the range of .060-.070 parts per million (ppm). This proposal was made after an EPA review of the 2008 ozone standard of .075 ppm. Comments on the EPA proposal are due March 22, 2010.

Lexington County has previously commented on EPA's air quality proposals. It is strongly suggested that the County comment on the proposal to lower the standard. If the standard is lowered to .070 ppm or less, there is a good chance that the monitors in Richland County will violate the lower standard. The monitors in Richland County are used to determine compliance for the Central Midlands Region, which includes Lexington County. Therefore a violation of these monitors could pull Lexington County into non-attainment.

Comments to EPA should address the issues of the blend of policy recommendations with the science behind the proposal to lower the standard, and EPA's suggestion to create a secondary seasonal standard for ground level ozone. Comments should also point out Lexington County's commitment to improving air quality and ask that EPA allow areas that may be designated non-attainment time to improve air quality before administering sanctions. I ask that the Public Works committee approve the submittal of comments to EPA on the proposal to lower the ozone standard, and give the Chair of County Council and the County Administrator permission to finalize the wording in the comment letter for submission by the March 22, 2010 deadline.

The Committee Minutes are left out intentionally until approved by the Committee. Upon the Committee's approval, the minutes will be available on the Internet.

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# **County of Lexington**

**Department of Solid Waste Management**

498 Landfill Lane

Lexington, South Carolina 29073

Telephone: (803) 755-3325

Facsimile: (803) 755-3833

**To:** Adam DuBose, County Grants Manager

**From:** Megan Weidner, Recycling Coordinator

**Date:** February 25, 2010

**Re:** DHEC Solid Waste Reduction and Recycling Grant for Increased Collection Program

---

Solid Waste Management is requesting Council's approval to apply for the DHEC Solid Waste Reduction and Recycling Grant for Increased Collection Program.

The proposed funds will be used to implement a new mattress recycling program in Lexington County. SWM will use the grant funds towards site preparation at the Edmund C&D Landfill and to purchase a 48 foot trailer to hold the mattresses and box springs. The grant money will also be used to fund the first year of service with a contracted mattress recycling company.

We appreciate your understanding and consideration of this matter. If you have any questions or need additional information, please contact Megan Weidner.



**COUNTY OF LEXINGTON**  
**SOLID WASTE DHEC MANAGEMENT GRANT**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Solid Waste DHEC Management Grant 5720:</b>								
<b>Revenues: (C/C - 000000)</b>								
458000	State Grant Income	57,365	556	0	0	49,750	49,750	
461000	Investment Interest	22	1	0	0	0	0	
<b>** Total Revenue</b>		<u>57,387</u>	<u>557</u>	<u>0</u>	<u>0</u>	<u>49,750</u>	<u>49,750</u>	
<b>***Total Appropriation</b>					0	49,750	49,750	
FUND BALANCE								
Beginning of Year								
					<u>1,435</u>	<u>1,435</u>	<u>1,435</u>	
FUND BALANCE - Projected								
End of Year								
					<u>1,435</u>	<u>1,435</u>	<u>1,435</u>	

Fund: 5720  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

Object Expenditure		2008-09	2009-10	2009-10	<b>BUDGET</b>		
Code	Classification	Expend	Expend (Dec)	Amended (Dec)	Requested	Recommend	Approved
<b>Personnel</b>							
510100	Salaries & wages	0	0	0	0	0	
511112	FICA Cost	0	0	0	0	0	
511113	SCRS Cost	0	0	0	0	0	
511130	Workers Compensation	0	0	0	0	0	
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Operating Expenses</b>							
520200	Contracted Services	0	0	0	31,250	31,250	
520400	Advertising & Publicity	2,641	0	0	0	0	
521200	Operating Supplies	54,438	0	0	0	0	
<b>* Total Operating</b>		<b>57,079</b>	<b>0</b>	<b>0</b>	<b>31,250</b>	<b>31,250</b>	
<b>**Total Personnel &amp; Operating</b>		<b>57,079</b>	<b>0</b>	<b>0</b>	<b>31,250</b>	<b>31,250</b>	
<b>Capital</b>							
599999	Capital Clearing	(107,681)	0	0	0	0	
	All Other Equipment	107,681	0	0			
	(1) Semi-trailer				8,500	8,500	
	Loading Dock Construction				10,000	10,000	
<b>**Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>18,500</b>	<b>18,500</b>	
<b>** Total Budget Appropriation</b>		<b>57,079</b>	<b>0</b>	<b>0</b>	<b>49,750</b>	<b>49,750</b>	

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**SECTION V. – PROGRAM OVERVIEW**

**Summary of Program**

DHEC Solid Waste Management Grant

**Objective:**

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC). DHEC is offering grant funds for programs that demonstrably impact the recycling rate through increased collection and recycling of one specific commodity or waste stream. The proposed grant request includes the implementation of a collection and recycling program for waste mattresses and box springs delivered to the Edmund C&D Landfill. It is estimated that over 250 tons of mattresses and box springs (2,500 pieces) are delivered directly to the landfill each year. Diversion of this waste material will save landfill space and increase the volume of materials recycled.

**SECTION VI. A. – SUMMARY OF REVENUES**

**458000 – STATE GRANT INCOME** **\$49,750**

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**SECTION VI. C. OPERATING LINE ITEM NARRATIVES**

**520200 - CONTRACTED SERVICES** **\$31,250**

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Includes funds to pay a contractor to pick-up and recycle mattresses and box springs. Recycling cost per mattress \$12.50 x 2,500 pieces = \$31,250.

**SECTION VI. D. –CAPITAL LINE ITEM NARRATIVES**

**5AB - (1) SEMI- TRAILER** **\$8,500**

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Includes funds for the purchase of (1) semi-trailer used to store mattresses and box springs for recycling. 1 semi-trailer x \$ 8,500 each = \$8,500

**5AB - LOADING DOCK CONSTRUCTION** **\$10,000**

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Funds to construct a loading dock for loading of the semi-trailer with mattresses and box springs.

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**Office of Solid Waste Reduction and Recycling**  
**Solid Waste Reduction and Recycling Grant for**  
**Increased Collection Program**  
**FY2011 Request for Proposals**

**General Information:**

1) Lexington County Solid Waste Management

Katherine Hubbard, Lexington County Administrator  
212 S. Lake Drive  
Lexington, SC 29072  
Office: 803.785.8100  
Fax: 803.785.8101  
[khubbard@lex-co.com](mailto:khubbard@lex-co.com)

Adam DuBose, Grants Manager  
212 S. Lake Drive  
Lexington, SC 29072  
Office: 803.785.8111  
Fax: 803.785.8379  
[adubose@lex-co.com](mailto:adubose@lex-co.com)

Megan Weidner, Recycling Coordinator  
498 Landfill Lane  
Lexington, SC 29073  
Office: 803.785.3340  
Fax: 803.755.3325  
[mweidner@lex-co.com](mailto:mweidner@lex-co.com)

**Program Description:**

- 2) **Describe the overall project for which you are requesting funds.**  
Lexington County Solid Waste Management is requesting funds through the DHEC Solid Waste Reduction and Recycling Grant to begin a mattress recycling program at the Edmund C&D Landfill for residents and businesses. The funds requested will assist LCSWM with the initial implementation of the program and the first year of recycling the mattresses with a contracted company.
- 3) **Identify the targeted commodity/commodities (See questions 9-12).**  
The targeted commodities for this project are mattresses and box springs.

- 4) **Describe the targeted source(s) of the materials: schools, businesses, multi-family housing, commercial, institutions, government offices/agencies, institutions, residences, etc.**

The targeted sources of mattresses and box springs include residences and businesses that use the Lexington County Edmund C&D Landfill.

- 5) **Describe where the material is currently going.**

Currently in Lexington County, mattresses and box springs are collected with yard debris at the Collection and Recycling Centers and are buried with the yard debris at the Edmund C&D Landfill. Mattresses and box springs are also brought directly to the Edmund C&D Landfill are buried with the yard debris.

- 6) **Describe how the materials will be collected, transported and marketed.**

Mattresses and box springs that are brought directly to the Edmund C&D Landfill will be separated by the resident or business. Residents and businesses will place the mattresses in a 48 foot trailer instead of placing them in the landfill. Once the trailer is filled, a transportation company will transport the mattresses for recycling. LCSWM will market the new program by informing residents and businesses through the County Web Site, the Recycling Matters! E-newsletter and brochures. Information will also be provided when they arrive at the landfill indicating where to take the mattresses. Residents that use the collection and recycling centers will receive information on the new mattress recycling program and the importance of the program to Lexington County.

- 7) **Provide a list of potential vendors for the materials.**

Nine Lives Mattress Recycling, Pamplico, SC  
Conigliaro Industries, Framingham, MA

- 8) **Describe the personnel involved, their roles and responsibilities, and how positions will be funded.**

- **Recycling Coordinator:** The Recycling Coordinator will provide outreach and education to Lexington County residents about the new mattress recycling program. The Recycling Coordinator's position is funded through the Solid Waste Management Recycling budget.
- **Landfill Supervisor and Landfill staff:** The Landfill Supervisor will ensure that the mattresses are being removed from the waste stream and not buried in the landfill. The landfill staff will oversee the daily organization of the program within the landfill. The Landfill Supervisor and the landfill staff's positions are funded through the Solid Waste Management Landfill budget.
- **Scale house attendants:** The scale house attendants will advise residents and businesses where to place the mattresses at the landfill. The scale house attendants' positions are funded through the Solid Waste Management Landfill budget.

- 9) **Describe the equipment used including any that will be purchased with grant funds.**

The mattresses and box springs will be stored in a 48 feet trailer that will be purchased through grant funding. Also, grant funds will be needed to construct a loading dock for the trailer, used to accept mattresses and box springs from residences and businesses.

**10) Describe the collection schedule.**

LCSWM will accept mattresses for recycling at the Edmund C&D Landfill Monday through Saturday 7 a.m. to 4:30 p.m.

**Program Benefit:**

**11) Explain how the project will benefit the quality of material collected, increase the quantity of material collected and/or promote innovative management of the material collected. Describe the amount of each targeted material currently being collected and/or disposed.**

A mattress recycling program in Lexington County will significantly increase the recycling rate in Lexington County. Currently, mattresses are not being collected for recycling; however, LCSWM has estimated that the Edmund C&D Landfill receives 250 tons of mattresses from residents and businesses each year at the Edmund C&D Landfill. This number does not include the mattresses that are comingled with yard debris from the collection and recycling centers.

**12) Describe the amount of each targeted material currently being collected.**

LCSWM estimates that 250 tons of mattresses are being collected at the Edmund C&D Landfill. This number does not include the mattresses collected at the collection centers that are comingled with the yard debris.

**13) Describe the increased tonnage or improvement expected as a result of the grant.**

LCSWM expects to recycle 90% of the 250 tons of mattresses that are collected at the Edmund C&D Landfill. This will be accomplished by directing residents and businesses where to place the mattresses while at the landfill.

**14) Explain how you arrived at this estimate.**

Each vehicle and truck is inspected when it enters the landfill. Beginning in October 2009, scale data has been collected for both the tonnage and number of mattresses and box springs that enter the landfill. Based on this data, the annual total has been projected. LCSWM believes that the landfill staff will be able to remove 90% of the mattresses collected at the Edmund C&D Landfill from the waste stream by inspecting each load and directing residents and businesses to the proper location.

**Outreach:**

**15) Describe all outreach/educational activities that will be undertaken to promote the proposed project.**

LCSWM staff will inform all residents and businesses that visit the Edmund C&D Landfill of the new mattress recycling program. Flyers will be designed and disseminated to residents that use the collection and recycling centers to inform them of the new mattress

recycling program at the Edmund C&D Landfill. The Recycling Coordinator will place an article in the *Recycling Matters!* newsletter describing the new program and the benefits of the program to Lexington County residents. In addition, the Recycling Coordinator will discuss the new program while in the community and presenting at schools, homeowners' associations, crime watch meetings, organizations, and Green Business seminars. Information will also be placed on the Solid Waste Management website and the Lexington County homepage.

**16) Indicate which activities will require grant funding.**

LCSWM is not requesting grant funding for outreach activities or materials.

**Regionalization and Integration of Existing Infrastructure:**

**17) Explain how efficiencies will be achieved through a regional approach.**

LCSWM is not currently working with other counties or municipalities; however, once LCSWM gets the mattress recycling program in place, it will provide insight, direction and suggestions to other counties or municipalities considering a mattress recycling program. LCSWM believes that a regional approach is necessary for South Carolina to reach its 35% recycling rate goal. If additional counties implement a mattress recycling program, the recycling rate would significantly increase. LCSWM will provide to other counties and municipalities the information necessary to implement their own mattress recycling program.

**18) Explain how the proposed project makes use of existing infrastructure and complements existing programs.**

The new mattress recycling program will use the existing system at the Edmund C&D Landfill. Currently, each load is weighed, inspected, and information on the load is entered into the computer. Once the customer weighs in, the vehicle is directed to the proper location. Vehicles are often directed to multiple locations within the landfill, depending on the materials contained in the load. This existing system and set up will be used with the new mattress recycling program.

The mattress recycling program will compliment the existing recycling program by adding an additional commodity for recycling. The new program will also compliment the Lexington County Green Business Certification Program by providing businesses with an additional outlet for recycling.

**Budget/Cost Justification:**

**19) Provide a detailed budget for the project including grant funds requested, matching funds available, in-kind contributions and any other contributions. Include photos, descriptive literature or web links as needed.**

**Contracted Services: \$31,250**

The total cost that will be incurred by LCSWM to collect, transport, and recycle each mattress, with one of the two companies listed in Item 7, is \$12.50 per mattress/box spring. LCSWM estimates that it will receive 2,500 mattresses in FY 2010/11.

**Used Semi-trailer: \$8,500**

LCSWM will need to purchase a 48 feet trailer to collect the mattresses at the Edmund C&D Landfill.

**Construction of a Loading Dock: \$10,000**

LCSWM will need to build a loading dock for the 48 feet trailer. The loading dock will make it safe and easy for residents and businesses to unload their mattresses. The loading dock will be placed in the landfill's business recycling center. The grant funding requested will go towards the site preparation and actual construction of the loading dock.

**Total Requested: \$49,750**

**20) Describe any other equipment or improvements needed and how those will be funded or obtained.**

Publicity, advertising, signs, and additional funding for the loading dock will be provided through the Solid Waste Management Recycling budget. In subsequent years, after grant funding has expired, funding for the collection, transportation, and recycling of the mattresses will be included in the Solid Waste Management Recycling budget.

# **County of Lexington**

**Department of Solid Waste Management**

498 Landfill Lane

Lexington, South Carolina 29073

Telephone: (803) 755-3325

Facsimile: (803) 755-3833

**To:** Adam DuBose, County Grants Manager  
**From:** Megan Weidner, Recycling Coordinator  
**Date:** February 25, 2010  
**Re:** DHEC Waste Tire Grant

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Solid Waste Management is requesting Council's approval to apply for the DHEC Waste Tire Grant.

The grant funds will be used to educate the public and Lexington County businesses about proper tire disposal and recycling. Funds will also be used to send SWM staff to seminars, training, and conferences.

We are respectfully requesting that Council consider and report out the application at their March 9, 2010, meeting so we can submit the application in a timely manner.

We appreciate your understanding and consideration of this matter. If you have any questions or need additional information, please contact Megan Weidner.

## COUNTY OF LEXINGTON Grant Request Summary Form

**Title of Grant:** Solid Waste Tire Grant

**Fund:** 5721 SW/Waste Tire Grant **Department:** 121207 Solid Waste/Recycling  
*No. Title No. Title*

**Type of Summary:** **Grant Application**  **Grant Award**

**Grant Overview:**

Lexington County Solid Waste Management is applying for grant funding through DHEC to promote the proper disposal and recycling of tires and to send County staff to a recycling conference.

**Grant Period:** July 1, 2010 to June 30, 2011

**Responsible Departmental Grant Personnel:** Megan Weidner, Recycling Coordinator

**Date Grant Information Released:** February 5, 2010 **Date Grant Application Due:** April 2, 2010

**Grant Expenditures (Please attach a detailed budget with Excel spreadsheet, Overview, Line Item Narratives, etc.):**

<b>Personnel</b>	\$	-
<b>Operating</b>	\$	5,750.00
<b>Capital</b>	\$	-
<b>Total</b>	\$	<u>5,750.00</u>

**Local Match Required:** Yes  No

**If Yes, What is the Percentage / Amount:** N/A  
 \_\_\_\_\_  
 % \$ Amount

**Requirements at the End of this Grant (please explain in detail):**

Submit quarterly and year-end reports to DHEC.

Dept. Preparer:	<u>MLW</u>	<u>2/25/2010</u>
Dept. Approval:	<u>DE</u>	<u>2/25/2010</u>
Finance Approval:	<u>AD</u>	<u>2/25/2010</u>
	<i>Initials</i>	<i>Date</i>

**COUNTY OF LEXINGTON  
SOLID WASTE TIRE GRANT  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>* Waste Tire Grant 5721:</b>								
<b>Revenues: (C/C - 000000)</b>								
458000	State Grant Income	4,518	203	1,000	1,000	5,750	5,750	
461000	Investment Interest	1	0	0	0	0	0	
<b>** Total Revenue</b>		<b>4,519</b>	<b>203</b>	<b>1,000</b>	<b>1,000</b>	<b>5,750</b>	<b>5,750</b>	
<b>***Total Appropriation</b>					<b>1,000</b>	<b>5,750</b>	<b>5,750</b>	
FUND BALANCE								
Beginning of Year					214	214	214	
FUND BALANCE - Projected								
End of Year					214	214	214	

Fund: 5721  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

				<b>BUDGET</b>			
Object Expenditure Code	Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Operating Expenses</b>							
521213	Public Education Supplies	3,933	0	500	5,000	5,000	
525210	Conference & Meeting Expenses	585	0	500	750	750	
<b>* Total Operating</b>		<b>4,518</b>	<b>0</b>	<b>1,000</b>	<b>5,750</b>	<b>5,750</b>	
<b>**Total Personnel &amp; Operating</b>		<b>4,518</b>	<b>0</b>	<b>1,000</b>	<b>5,750</b>	<b>5,750</b>	
<b>Capital</b>							
<b>**Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>** Total Appropriation</b>		<b>4,518</b>	<b>0</b>	<b>1,000</b>	<b>5,750</b>	<b>5,750</b>	

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**SECTION V. – PROGRAM OVERVIEW**

**Summary of Program**

DHEC Waste Tire Grant

**Objective:**

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC).

The funds will be used to educate the public about proper tire disposal.

Funds will also be used to send staff to the Carolina Recycling Annual Conference or the SWANA Annual conference to promote professional development.

**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION IV. A. – SUMMARY OF REVENUES**

**458000 – STATE GRANT INCOME** **\$5,750**

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**521213 - PUBLIC EDUCATION SUPPLIES** **\$5,000**

Funds will be used to purchase educational supplies, brochures, etc.

**525210 - CONFERENCE AND MEETING EXPENSES** **\$750**

Funds will be used to cover the cost for staff to attend the Carolina Recycling Association's annual conference or other professional development.

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## SC DHEC Office of Solid Waste Reduction and Recycling

### FY2011 Waste Tire Grant RFP

#### 1) Lexington County Solid Waste Management

Katherine Hubbard, Lexington County Administrator  
212 S. Lake Drive  
Lexington, SC 29072  
Office: 803.785.8100  
Fax: 803.785.8101  
[khubbard@lex-co.com](mailto:khubbard@lex-co.com)

Adam DuBose, Grants Manager  
212 S. Lake Drive  
Lexington, SC 29072  
Office: 803.785.8111  
Fax: 803.785.8379  
[adubose@lex-co.com](mailto:adubose@lex-co.com)

Megan Weidner, Recycling Coordinator  
498 Landfill Lane  
Lexington, SC 29073  
Office: 803.785.3340  
Fax: 803.755.3325  
[mweidner@lex-co.com](mailto:mweidner@lex-co.com)

#### 2) County policy for accepting tires from residents: Locations, fees, estimated tonnages, and hauler.

- a. In Lexington County, residents may bring an unlimited amount of tires to the Lexington County C&D Landfill located at 498 Landfill Lane, Lexington SC.
- b. Residents are charged a handling fee of \$1.50 per tire or \$150.00 per ton if the tires cannot be easily counted. The handling fee applies to all residents and is not waived. The handling fee is charged to residents to offset the cost of personnel, operating and equipment expenses associated with the tire program.
- c. In FY 2010/2011, Lexington County Solid Waste Management estimates that it will collect 600 tons of tires from residents at the Edmund C&D Landfill.
- d. Lexington County Solid Waste Management contracts with U.S. Tire headquartered in North Carolina to haul, process, and recycle the tires collected in Lexington County.

- 3) County policy for accepting tires from retailers of new tires: Locations, fees, documentation, estimated tonnages, and hauler.**
- a. Retailers of new tires may bring tires to the Edmund C&D Landfill located at 498 Landfill Lane, Lexington, SC
  - b. There is not a fee for the disposal of tires. A \$1.50 per tire or \$150 per ton handling fee is charged to cover County staff and operating/equipment costs. If a tire disposer identifies themselves as a retailer an ST-390 is required by scale personnel.
  - c. Not available, all tires entering the site are tracked as one number. See above.
  - d. Lexington County Solid Waste Management contracts with U.S. Tire headquartered in North Carolina to haul, process, and recycle the tires collected in Lexington County.
- 4) County policy for accepting tires from automobile dismantlers: Locations, fees, documentation needed, estimated tonnages, and hauler.**
- a. Automobile dismantlers may bring tires to the Edmund C&D Landfill located at 498 Landfill Lane, Lexington, SC
  - b. There is not a fee for the disposal of tires. A \$1.50 per tire or \$150 per ton handling fee is charged to cover County staff and operating/equipment costs. If a tire disposer identifies themselves as an auto dismantler form AD2 is required by scale personnel.
  - c. Not available, all tires entering the site are tracked as one number. See above.
  - d. Lexington County Solid Waste Management contracts with U.S. Tire headquartered in North Carolina to haul, process, and recycle the tires collected in Lexington County.
- 5) County policy for accepting tires from other businesses. Locations, fees, estimated tonnages, and hauler.**
- a. In Lexington County, businesses may bring an unlimited amount of tires to the Lexington County C&D Landfill located at 498 Landfill Lane, Lexington SC.
  - b. Businesses are charged a handling fee of \$1.50 per tire or \$150.00 per ton if the tires cannot be easily counted. The handling fee applies to all businesses and is not waived. The handling fee is charged to residents to offset the cost of personnel, operating and equipment expenses associated with the tire program.
  - c. In FY 2010/2011, Lexington County Solid Waste Management estimates that it will collect 600 tons of tires from residents and businesses at the Edmund C&D Landfill.
  - d. Lexington County Solid Waste Management uses U.S. Tire headquartered in North Carolina to haul, process, and recycle the tires collected in Lexington County.
- 6) Describe your current contract(s) for recycling waste tires, or if no contract is in place, provide a description of how a contract would be solicited and awarded.**

Lexington County has a contract with U.S. Tire Recycling, 6322 Poplar Tent Road, Concord, NC. The current contract expires May 31, 2010. The contract is for the collection and recycling of waste tires from the Edmund C&D Landfill at \$88.80 a ton.

- 7) **If transportation is handled separately from recycling, provide a description of your current contract(s) for transportation of waste tires, or if no contract is in place, provide a description of how a contract would be solicited and awarded.**

U.S. Tires handles the recycling as well as transportation.

- 8) **Specify amount requested for contractor costs to manage current generation tires.**

LCSWM is not requesting funds to manage the current generation of tires.

- 9) **Specify amount requested for stockpile remediation.**

LCSWM is not requesting funds for stockpile remediation.

- 10) **Specify amount requested for professional development.**

LCSWM is requesting \$750 for professional development. Grant funding will be used to send the Solid Waste Director, Recycling Coordinator, or other Solid Waste Management staff to seminars, trainings and professional workshops.

- 11) **Specify amount requested for public education.**

LCSWM is requesting \$5,000 for public education. Grant funding will be used to print and pass out brochures to residents to educate residents on proper tire disposal. Public education funds will also be used to educate businesses about their role in proper tire disposal.

LCSWM will send out mailings to retailers of new tires and provide literature to businesses at Green Business seminars and functions.

- 12) **Specify amount requested for other direct costs.**

LCSWM is not requesting funds for other direct costs.

# **County of Lexington**

**Department of Solid Waste Management**

498 Landfill Lane

Lexington, South Carolina 29073

Telephone: (803) 755-3325

Facsimile: (803) 755-3833

**To:** Adam DuBose, County Grants Manager  
**From:** Megan Weidner, Recycling Coordinator  
**Date:** February 25, 2010  
**Re:** DHEC Used Oil Grant

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Solid Waste Management is requesting Council's approval to apply for the DHEC Used Oil Grant.

We are proposing the funds be used to purchase three used oil/gas mixture tanks, one carport to cover the new tanks, six signs for the new oil/gas mixture tanks, 20 oil filter drum covers with spill pans, twenty 55-gallon drums, ten 120-gallon oil bottle containers, twelve bollards the new oil/gas mixture tanks, twenty cases of oil bottle bags, and 100 bags of dry absorbent to maintain and expand the county's used oil recycling program. SWM is also requesting funds for professional development and education and outreach to Lexington County residents to promote the used oil recycling program.

We are respectfully requesting that Council consider and report out the application at their March 9, 2010, meeting so we can submit the application in a timely manner.

We appreciate your understanding and consideration of this matter. If you have any questions or need additional information, please contact Megan Weidner.

## COUNTY OF LEXINGTON Grant Request Summary Form

**Title of Grant:** DHEC Used Oil Grant

**Fund:** 5722 SW/DHEC Used Oil Grant  
*No. Title*

**Department:** 121207 Solid Waste/Recycling  
*No. Title*

**Type of Summary:** **Grant Application** X **Grant Award** \_\_\_\_\_

**Grant Overview:**

DHEC Used Oil Grant funds will be used to purchase three used oil/gas mixture tanks, one carport to cover the new tanks, five signs for the new oil/gas mixture tanks, twenty oil filter drum covers with spill pans, twenty 55-gallon drums, ten 120-gallon oil bottle containers, twelve bollards to protect the new oil/gas mixture tanks, twenty cases of oil bottle bags, and 100 bags of dry absorbent to maintain and expand the County's used oil recycling program. SWM is also requesting funds for professional development and education and outreach to Lexington County residents to promote the used oil recycling program.

**Grant Period:** July 1, 2010 to June 30, 2011

**Responsible Departmental Grant Personnel:** Megan Weidner, Recycling Coordinator

**Date Grant Information Released:** February 5, 2010

**Date Grant Application Due:** April 2, 2010

**Grant Expenditures (Please attach a detailed budget with Excel spreadsheet, Overview, Line Item Narratives, etc.):**

<b>Personnel</b>	\$	-
<b>Operating</b>	\$	13,350.00
<b>Capital</b>	\$	57,370.00
<b>Total</b>	\$	<u>70,720.00</u>

**Local Match Required:** Yes  No

**If Yes, What is the Percentage / Amount:** N/A  
% \$ Amount

**Requirements at the End of this Grant (please explain in detail):**

**Submit quarterly reports and year-end report to DHEC.**

Dept. Preparer:	<u>MLW</u>	<u>2/25/2010</u>
Dept. Approval:	<u>DE</u>	<u>2/25/2010</u>
Finance Approval:	<u>AD</u>	<u>2/25/2010</u>
	<i>Initials</i>	<i>Date</i>

**COUNTY OF LEXINGTON  
DHEC USED OIL GRANT  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*DHEC Used Oil Grant 5722:</b>								
<b>Revenues: (C/C - 000000)</b>								
458000	State Grant Income	11,301	2,688	39,378	39,378	70,720	70,720	
461000	Investment Interest	0	0	0	0	0	0	
<b>** Total Revenue</b>		<b>11,301</b>	<b>2,688</b>	<b>39,378</b>	<b>39,378</b>	<b>70,720</b>	<b>70,720</b>	
<b>***Total Appropriation</b>					<b>39,378</b>	<b>70,720</b>	<b>70,720</b>	
FUND BALANCE								
Beginning of Year					(5,530)	(5,530)	(5,530)	
FUND BALANCE - Projected								
End of Year					(5,530)	(5,530)	(5,530)	

Fund: 5722  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

				<b>BUDGET</b>			
Object Expenditure Code	Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Operating Expenses</b>							
520100	Contacted Maintenance	0	0	15,000	0	0	
520400	Advertising and Publicity	1,379	0	1,200	0	0	
521200	Operating Supplies	7,213	0	1,000	7,600	7,600	
521213	Public Education Supplies	3,088	0	4,200	5,000	5,000	
525100	Postage	0	0	880	0	0	
525210	Conference, Meeting & Training Expense	1,000	62	1,720	750	750	
525250	Motor Pool Reimbursement	0	311	0	0	0	
<b>* Total Operating</b>		<b>12,680</b>	<b>373</b>	<b>24,000</b>	<b>13,350</b>	<b>13,350</b>	
<b>**Total Personnel &amp; Operating</b>		<b>12,680</b>	<b>373</b>	<b>24,000</b>	<b>13,350</b>	<b>13,350</b>	
<b>Capital</b>							
599999	Capital Clearing	(50,152)	0	0	0	0	
	All Other Equipment	50,152	4,858	15,378			
	(2) 500 Gallon Oil/Gas Mixture Tanks				19,700	19,700	
	(1) 1,250 Gallon Oil/Gas Mixture Tank				19,580	19,580	
	(1) Carport Cover				2,500	2,500	
	(6) Signs				120	120	
	(20) Oil Filter Drum Covers w/ Spill Pans				8,800	8,800	
	(20) 55 Gallon Drums				960	960	
	(10) 120 Gallon Oil Bottle Containers				4,150	4,150	
	(12) Bollards				1,560	1,560	
<b>**Total Capital</b>		<b>0</b>	<b>4,858</b>	<b>15,378</b>	<b>57,370</b>	<b>57,370</b>	
<b>** Total Appropriation</b>		<b>12,680</b>	<b>5,231</b>	<b>39,378</b>	<b>70,720</b>	<b>70,720</b>	

## SECTION V – PROGRAM OVERVIEW

### Summary of Programs

DHEC Used Oil Recycling Grant

#### Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC). Funding is being requested to maintain and upgrade each site, educate our residents about the program and provide training for our County staff.

Obtain funding to purchase (2) oil/gas mixture 500 gallon tanks to replace older existing collection tanks; (1) 1,000 gallon oil/gas mixture tank to be used at the Edmund landfill business recycling facility, (1) Carport Cover for the Edmund facility, (6) Signs for the new oil/gas mixture tanks, (20) Oil Filter Drum Covers; (20) 55 Gallon Drums for filters and (10) 120 Gallon Oil Bottle containers and (12) bollards for protection of oil/gas mixture tanks. Also requested are oil bottle bags and dry absorbent for all Centers.

Educate the public about our program by developing and printing a used oil recycling brochure, purchase and distribution of pour spouts and funnels with used oil recycling messages, printing of new county logo with oil recycling banner and purchase of supplies to devise a used oil recycling booth/activity at Kid's Day Lexington.

Finally, funding will be used to send staff to the Carolina Recycling or SWANA Annual Conferences.

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**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. A. – SUMMARY OF REVENUES**

**458000 – State Grant Income** **\$70,720**

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**SECTION VI. C. OPERATING LINE ITEM NARRATIVES**

**521200 - OPERATING SUPPLIES** **\$7,600**

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(20) Boxes of Oil Bottle Bags (Box of 100) x \$340/Box = \$6,800

These bags are used to line oil bottle recycling containers used for the collection and recycling of oil bottles from the County's 12 collection and recycling Centers.

(100) Bags, Dry Absorbent x \$8/ bag = \$800

Highly absorbent, nonflammable, mineral granules used to absorb oil from and reduce hazards/slipping at Collection and Recycling Centers, primarily surrounding the used oil recycling tanks.

**521213 - PUBLIC EDUCATION** **\$5,000**

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(5,000) Used Oil Recycling Brochures

Brochures printed on recycled paper to educate residents about Lexington County's used oil recycling program. The brochures will be distributed via mail, presentations, special events, collection and recycling centers. (17,000 x 0.25 each = \$4,250)

Printing of New County Logo

Printing of New County Logo with used oil banner as a seal to be placed on oil tanks at the 12 Collection and Recycling Centers. (11 Centers x \$25 each = \$275)

Supplies For LCSWM Booth At Kid's Day Lexington

To promote the County's used oil recycling program, Lexington County SWM will create and staff a used oil recycling booth at 2009 Kid's Day Lexington. We will devise a hands-on activity for children and distribute information to the parents, as well. Detailed list of supplies will be available as the activity is determined, but will likely include paper, glue, markers and similar items. (\$475)

**525210 - CONFERENCE AND MEETING EXPENSE** **\$750**

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The \$750 professional development allotment will be used toward staff attendance at the Carolina Recycling Association Annual Meeting and/or the SWANA Annual Conference.

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**SECTION VI. D. –CAPITAL LINE ITEM NARRATIVES**

**5AB - (2) 500 GALLON OIL/GAS MIXTURE TANKS **\$19,700****

Purchase of (2) 500 gallon Oil/Gas Mixture Tanks for the Southeast and Hollow Creek Collection and Recycling Centers. (2) Tanks X \$9,850/each = \$19,700

**5AB - (1) 1,250 GALLON OIL/GAS MIXTURE TANK **\$19,580****

Purchase of (1) 1,250 gallon Oil/Gas Mixture Tanks for the Proposed Edmund Business Recycling Center. (1) Tank X \$20,580/each = \$20,580

**5AB - (1) CARPORT COVER **\$2,500****

Purchase of (1) Carport Cover for the Proposed Edmund Business Recycling Center. (1) Carport Cover X \$2,500/each = \$2,500

**5AB - (6) SIGNS **\$120****

Purchase of (6) Signs – (2) for the Proposed Edmund Business Recycling Center, (2) for Southeast and (2) for the Hollow Creek Collection and Recycling Centers. (6) Signs X \$20/each = \$120

**5AB - (20) OIL FILTER DRUM COVERS W/SPILL PANS **\$8,800****

Purchase of (20) Oil Filter Drum Covers for Collection and Recycling Centers. (20) Drum Covers w/ Spill Pans X \$440/each = \$8,800

**5AB - (20) 55 GALLON DRUMS (FOR OIL FILTERS) **\$960****

Purchase of (20) 55 Gallon Drums for filter disposal at the Collection and Recycling Centers. (20) Drums X \$48/each = \$960

**5AB - (10) 120 GALLON OIL BOTTLE CONTAINERS **\$4,150****

Purchase of (10) 120 gallon Oil bottle containers for Collection and Recycling Centers. (10) Containers X \$415/each = \$4,150

**5AB - (12) BOLLARDS **\$1,560****

(12 ) Bollards for protection of oil/gas mixture tanks at the Edmund Business Recycling Center and the Southeast and Hollow Creek Collection and Recycling Centers. (12) Bollards X \$130/each = \$1,560

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# SC DHEC Office of Solid Waste Reduction and Recycling

## FY2011 Used Oil Grant Application

### 1) Lexington County Solid Waste Management

Katherine Hubbard, Lexington County Administrator  
212 S. Lake Drive  
Lexington, SC 29072  
Office: 803.785.8100  
Fax: 803.785.8101  
[khubbard@lex-co.com](mailto:khubbard@lex-co.com)

Adam DuBose, Grants Manager  
212 S. Lake Drive  
Lexington, SC 29072  
Office: 803.785.8111  
Fax: 803.785.8379  
[adubose@lex-co.com](mailto:adubose@lex-co.com)

Megan Weidner, Recycling Coordinator  
498 Landfill Lane  
Lexington, SC 29073  
Office: 803.785.3340  
Fax: 803.755.3325  
[mweidner@lex-co.com](mailto:mweidner@lex-co.com)

- 2) **List the public education/outreach activities performed last year.** In FY 08/09 the Recycling Coordinator presented recycling information, including used oil recycling, to 763 residents and in FY 09/10, to date, 2,500 residents. In April 2009, Lexington County Solid Waste Management participated in Lexington's Kid's Day. The event attracts 10,000 Lexington County residents. During the event, the Recycling Coordinator hosted a recycling table and passed out information on oil recycling in the county, including an oil funnel with the message "*Recycling Your Used Oil in Lexington County*". The September 2009 issue of *Recycling Matters!* the county's recycling newsletter, featured an article on proper used motor oil disposal. LCSWM participated in the Public Work's Department's Car Care Event in October 2009 and passed out information on used oil recycling.
- 3) **Attach a list and/or map of all sites at which used oil, farmer oil, gas/oil mixtures, oil filters, and oil bottles are collected.** LCSWM is currently working on the plans for a new Southeast Collection and Recycling Center. The new center is scheduled to open in July 2010 and will replace the existing Gwen Bailey Center. The new center will be located on Martin Neese Road in Swansea and will accept oil/gas mixtures (proposed), farmer oil, oil

filters, and oil bottles. Below are the current locations in Lexington County that accept used motor oil for recycling:

Site	Location	Used Oil	Gas/Oil Mixture	Farmer Oil	Oil Filters	Oil Bottles
Ball Park Road	Lexington		X		X	X
Bush River Road	Columbia		X		X	X
Chapin	Chapin		X		X	X
Edmund	Lexington		X		X	X
Edmund Landfill	Lexington	X			X	X
Gwen Bailey	Gaston			X	X	X
Hollow Creek	Gilbert	X			X	X
Leesville	Leesville			X	X	X
Pelion	Pelion	X			X	X
River Chase	Lexington	X			X	X
Sandhills	Cayce	X			X	X
Summit	Leesville	X			X	X

**4) Description of items requested, specific amount, location, and descriptive literature:**

**A. Oil/Gas Mixture Tanks (Total Requested: \$39,280)**

- a. One 1,250-gallon oil/gas mixture tank and two 500-gallon oil/gas mixture tanks
- b. 1,250-gallon tank - \$19,580 each  
500-gallon tanks - \$9,850 each
- c. The 1,250-gallon oil/gas mixture will be installed at the Edmund C&D Landfill for Do-It-Yourself oil changers. The 500-gallon oil/gas mixture tanks will be installed at the Hollow Creek Collection and Recycling Center located at 125 Beulah Church Road in Gilbert and at the new Southeast Collection and Recycling Center located on Martin Neese Road in Swansea.
- d. The 1,250-gallon and the 500-gallon oil/gas mixture tanks will enhance the county's used oil recycling program by providing additional locations that accept oil and gas mixtures.

**B. Carports (Total Requested: \$2,500)**

- a. One carport
- b. \$2,500 each
- c. The carport will be used at the new oil/gas mixture tanks proposed in Section 4.A. for the Edmund Landfill.
- d. The carports will complete the installation of the new tanks.

**C. Signs (Total Requested: \$120.00)**

- a. Six signs
- b. \$20.00 each
- c. The signs will be used with the new oil/gas mixture tanks at the Edmund Landfill and the Hollow Creek and new Southeast Collection and Recycling Centers, proposed in Section 4.A. The signs will say “Gasoline/Oil Mixture, WARNING: FLAMMABLE”.
- d. The signs will help ensure safety and cleanliness.

**D. Oil Filter Drum Covers with Spill Pans (Total Requested: \$8,800)**

- a. Twenty oil filter drum covers with spill pans
- b. \$440.00 each
- c. The oil filter drum covers with spill pans will be used to replace damaged and unusable drum covers at all 11 Collection and Recycling Centers.
- d. The additional drum covers will enhance the used oil recycling program by providing updated equipment and upkeep to the existing equipment.

**E. 55-gallon Drums (Total Requested: (\$960.00))**

- a. Twenty 55-gallon drums
- b. \$48.00 each
- c. The 55-gallon drums will be used to replace damaged and unusable drums at 11 Collection and Recycling Centers.
- d. The 55-gallon drums will enhance LCSWM’s used oil recycling program by providing upkeep to the existing equipment. The drums are used to collect oil filters at the collection centers.

**F. 120 Gallon Oil Bottle Containers (Total Requested: \$4,150)**

- a. Ten 120 Gallon Oil bottle Containers
- b. \$415.00 each
- c. The 120 Gallon Oil Bottle Containers will be used to replace damaged/unusable drum covers at all 11 Collection and Recycling Centers.
- d. The additional oil bottle containers will enhance the used oil recycling program by providing updated equipment and upkeep to the existing equipment.

**G. Bollards for New Oil/Gas Mixture Tanks (Total Requested: \$1,560)**

- a. Twelve bollards for new oil/gas mixture tanks.
- b. \$130.00 each

- c. The bollards will be used for the new oil/gas mixture tanks that were requested in Section 4.A. Eight bollards will be placed with the 2,000-gallon oil/gas mixture tank and 4 will be placed with the 500-gallon oil/gas mixture tank.
- d. The bollards provide protection against spills, thus making the oil/gas mixture tanks safer for the environment.

**H. Oil Bottle Bags (Total Requested: \$6,800)**

- a. Twenty cases of 100 bags
- b. \$340.00 each
- c. The oil bottle bags will be used at all 11 Collection and Recycling Centers in Lexington County.
- d. The bags are needed to help sustain the oil bottle recycling program in Lexington County.

**I. Dry Absorbent (Total Requested: \$800)**

- a. 100 bags
- b. \$8.00 each
- c. The dry absorbent will be used at all 11 Collection and Recycling Centers and the Edmund Landfill.
- d. The dry absorbent will help maintain the used oil recycling program in Lexington County.

**5) Contract Services:**

LCSWM is not requesting funds for contract services.

- a. N/A
- b. N/A
- c. LCSWM has a contract with Santee Cooper. LCSWM participates in Santee Cooper's Give Oil for Energy Recovery (GOFER) program. Santee Cooper removes and recycles the used oil collected at all 11 Collection and Recycling Center and the Edmund Landfill.

**6) Public Education:**

LCSWM is requesting \$5,000 for public education. Grant funding will be used to print and pass out brochures on used oil recycling to residents.

**7) Site Preparation:**

LCSWM is not requesting funds for site preparation.

**8) Professional Development:**

LCSWM is requesting \$750 for professional development. Grant funding will be used to send the Solid Waste Director, Recycling Coordinator, or other Solid Waste Management staff to seminars, trainings and professional workshops.

**9) Other Direct Costs:**

LCSWM is not requesting funds for other direct costs.

The Committee Minutes are left out intentionally until approved by the Committee. Upon the Committee's approval, the minutes will be available on the Internet.

The Committee Minutes are left out intentionally until approved by the Committee. Upon the Committee's approval, the minutes will be available on the Internet.



## APPOINTMENTS BOARDS & COMMISSIONS

Page 1 of 2

March 9, 2010

### **JIM KINARD**

**Health Services District** - Elizabeth Shockley - Term expires 03/10/10 - Eligible for reappointment

### **BILLY DERRICK**

**Health Services District**

Allan R. Risinger - Term expired 03/10/09 - Eligible for reappointment

Archie L. (Al) Harman, III - Term expires 03/10/10 - Eligible for reappointment

### **DEBBIE SUMMERS**

**Board of Zoning Appeals** - Mark Bostic - Term expired 12/31/09 - Eligible for reappointment -  
*Confirmed desire to serve another term*

**Health Services District** - Vince Rhodes - Term expires 03/10/10 - Eligible for reappointment

### **JOHN CARRIGG**

**Museum Commission** - Vacant - Term expired 11/01/06

### **BILL BANNING**

**Health Services District** - Billy R. Oswald - Term expires 03/10/10 - Eligible for reappointment

### **TODD CULLUM**

**Health Services District**

Vacant - Term expired 03/10/09

Janice Burt - Term expires 03/10/10 - Eligible for reappointment

### **AT-LARGE:**

#### **Health Services District:**

- James D. Whitehead - Term expired 03/10/09 - Eligible for reappointment
- J. Larry Stroud, Pharm. RPh. - Term expires 03/10/10 - Eligible for reappointment

#### **River Alliance:**

- Todd Sease, Citizen Appointee - Term expired 01/26/10 - Not eligible for reappointment – attached nomination form for Mike Stamps
- George M. Rentz, Economic Development Subcommittee Appointee - Term expired 01/26/10 - Resigned effective 10/15/09

Attachment (1)

LEXINGTON COUNTY COUNCIL  
BOARD/COMMISSION NOMINATION FORM

Name of Board/Commission: River Alliance

Nominee: MIKE STAMPS

Address: 24 Holly Ridge Lane NW - 29165

Employed by: Southern Surgical Supply (owner)

Address: \_\_\_\_\_

Home Telephone: 794-0223 Business Telephone: \_\_\_\_\_

Mobile Phone: 309-4901 Beeper Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Is nominee aware of board/commission activities and responsibilities: YES

Background information (include education, community service activities, previous service on county boards/commissions or any other boards/commissions on which you are currently serving):

Various Board & Commissions Custody & Care  
River Front Development

Submitted by: Bill Banning Lexington County Council

Council District Number: 8 Telephone 803-785-8103

Date: 3-2-2010 FAX - 803-785-8101

# COUNTY OF LEXINGTON

## Procurement Services

---

MEMORANDUM

(O) 785-8166

(F) 785-2240

**DATE:** February 25, 2010

**TO:** Katherine L. Hubbard  
County Administrator

**THROUGH:** Reggie Murphy  
Procurement Manager

**FROM:** Jeffrey A. Hyde  
Procurement Officer

**SUBJECT:** **Lexington County Community Housing Development Organization (CHDO)  
PQ10007-01/08/10H  
Community Development**

---

A proposal was solicited and advertised for Lexington County Community Housing Development Organization. The US Department of Housing and Urban Development requires participating jurisdictions of the HOME Program to set aside a minimum of 15% of the annual HOME allocation for Community Housing Development Organization (CHDO) projects. Carolina Community Development Corporation (CDC) was the only designated Lexington County CHDO to respond to the Invitation for Professional Services. Carolina CDC been selected to construct three (3) affordable housing units in Lexington County. The costs for this project include acquisition of the site, site preparation and construction of the units. The expected project completion date is March 2012.

The proposal was evaluated by Ron Scott, Director of Community Development; Ayesha Driggers, HOME Program Administrator; and Jeffrey A. Hyde, Procurement Officer. It is our recommendation to award this project to Carolina Community Development Corporation in the amount of \$300,000.00.

County funds are appropriated in the following account:

2401-181201-537138	Community Housing Development Organization	\$300,000.00
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I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on March 09, 2010.

copy: Larry Porth, Director of Finance/Assistant County Administrator  
Ron Scott, Director of Community Development

Minutes are left out intentionally until approved by Lexington County Council. Upon Council's approval, the minutes will be available on the Internet.



## COMMITTEE REPORT

**RE:** FY2010-11 CDBG Program and FY2010-11 HOME Program (Goals 1,2)

**DATE:** February 26, 2010

**COMMITTEE:** Planning & Administration

**MAJORITY REPORT:** Yes

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The Planning & Administration Committee convened on Tuesday, February 23, 2010 to review the proposed FY2010-11 Community Development Block Grant (CDBG) and FY2010-11 HOME Investment Partnership Program projects.

Mr. Ronald Scott, Community Development Director, presented the proposed CDBG and HOME projects and included a summary of project funding recommendations. He reported that seventeen requests were received which exceeded the estimated allocation projected for FY2010-11 (CDBG \$1,650,195 and HOME \$645,314). After requests were reviewed and evaluated by the Grants Programs Division staff and the Grant Programs Advisory Committee, the proposed projects were submitted:

<b>FY 2010-11 Projects</b>	<b>Recommended Funding</b>
1) Pelion Family Practice	\$597,000
2) BL Empowerment Center Building Renovations	\$165,480
3) Brookland Pediatrics Center Extension	\$125,000
4) North Oak Street Sidewalk	\$99,388
5) Leaphart Place Community Building Renovation	\$45,621
6) Works Activity Center Storage Units	\$4,120
7) Julius Felder Housing Rehabilitation	\$200,000
8) Rural Mobile Food Pantry	\$135,000
9) Afterschool Program Scholarships	<u>\$56,730</u>
<b>Total</b>	<b>\$1,428,339</b>

<b>FY2010-11 HOME Projects</b>	<b>Recommended Funding</b>
1) Community Housing Development Organization (CHDO)	\$200,000
2) Homeownership Assistance Program	\$200,000
3) Housing Rehabilitation Program	<u>\$180,783</u>
<b>Total</b>	<b>\$580,783</b>

Staff is requesting Council's recommendation and approval so they may proceed with developing

the annual Action Plan due to the U.S. Department of Housing and Urban Development (HUD) on May 15, 2010 and be considered during the County's FY2010-11 budget proceedings.

Mr. Scott reported they have received notification from the City of West Columbia that the Alexander Road Sidewalk Project has now received funding through the S.C. Department of Transportation. CDBG funds for the project were originally allocated during the FY2008-09 budget for \$40,000 therefore staff is requesting permission to deobligate these funds. Staff may return to Committee with another CDBG project for approval if funds are available.

The Planning & Administration Committee voted unanimously to recommend that full Council approve staff's recommendations for the proposed FY2010-11 CDBG Program and FY2010-11 HOME Program projects and deobligation of the FY2008-09 funds of \$40,000 appropriated for the Alexander Road Sidewalk Project.

Attachment: FY2010-11 Community Development Block Grant (CDBG) Program  
FY2010-11 HOME Investment Partnership Program



# County of Lexington

Community Development Department  
212 South Lake Drive—Suite 401  
Lexington, SC 29072  
Phone: (803) 785-8121  
Fax: (803) 785-8188

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## MEMORANDUM

TO: Planning and Administration Committee  
Lexington County Council

THROUGH: Katherine Hubbard, County Administrator

FROM: Ronald T. Scott, Community Development Director

DATE: February 12, 2010

RE: FY 2010-11 Community Development Block Grant (CDBG) Program  
FY 2010-11 HOME Investment Partnership Program

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The United States Department of Housing and Urban Development (HUD) has not yet notified the County of its FY 2010-11 allocation for the CDBG and HOME Programs. The federal appropriations bill was signed by the President on December 9, 2009, and we hope to know an exact allocation amount soon. In FY 2009-10 we received \$1,500,177 for the CDBG Program and \$638,925 for the HOME Program. For FY 2010-11, we estimate an increase of approximately 10% for the CDBG Program (\$1,650,195) and 1% for the HOME Program (\$645,314).

The CDBG Program received 17 requests for funding. All requests were reviewed and evaluated by the Grant Programs Division staff and the Grant Programs Advisory Committee. After preliminary rankings, staff also evaluated the general project feasibility and the capacity of the applicants to administer programs according to federal guidelines. Attached is a summary of project funding recommendations for the FY 2010-11 CDBG and HOME Programs. All HOME projects will be administered internally, with the exception of the required set-aside for Community Housing Development Organizations (CHDOs).

It is County Council's authority to approve any proposed projects or combination of projects that total the amount of available funds. Funding for approved projects will not be available until after July 1, 2010 and will be provided on a reimbursable basis after staff review of supporting documentation.

We request County Council's consideration and approval of the proposed CDBG and HOME projects so that we may proceed with developing our annual Action Plan, which is due to HUD by May 15, 2010. The projects you approve will be listed in our Action Plan and will also be considered approved for the purposes of the County's FY 2010-11 budget.

**REQUESTED ACTION: Committee recommendation to County Council for approval.**

# FY 2010-11 CDBG PROJECT PROPOSALS

<u>PROJECTS</u>	<u>RECOMMENDED FUNDING</u>
<b>(1) Pelion Family Practice</b> <i>Eau Claire Cooperative Health Centers</i>	<b>\$597,000</b>
<b>(2) BL Empowerment Center Building Renovations</b> <i>Brookland Center for Community Economic Change</i>	<b>\$165,480</b>
<b>(3) Brookland Pediatrics Center Extension</b> <i>Eau Claire Cooperative Health Centers, Inc.</i>	<b>\$125,000</b>
<b>(4) North Oak Street Sidewalk</b> <i>Town of Batesburg-Leesville</i>	<b>\$99,388</b>
<b>(5) Leaphart Place Community Building Renovation</b> <i>Growing Home Southeast, Inc.</i>	<b>\$45,621</b>
<b>(6) Work Activity Center Storage Units</b> <i>Babcock Center, Inc.</i>	<b>\$4,120</b>
<b>(7) Julius Felder Housing Rehabilitation</b> <i>Cayce Housing Authority</i>	<b>\$200,000</b>
<b>(8) Rural Mobile Food Pantry</b> <i>Harvest Hope Food Bank</i>	<b>\$135,000</b>
<b>(9) Afterschool Program Scholarships</b> <i>Lexington Family YMCA</i>	<b>\$56,730</b>



**Total: \$1,428,339**

# FY 2010-11 HOME PROJECT PROPOSALS

<u>PROJECTS</u>	<u>RECOMMENDED FUNDING</u>
(1) Community Housing Development Organizations (CHDO)	\$200,000
(2) Homeownership Assistance Program	\$200,000
(3) Housing Rehabilitation Program	\$180,783
	<b>TOTAL:</b>
	<b>\$580,783</b>



## **FY 2010-11 BUDGET SUMMARY**

### **CDBG BUDGET SUMMARY\***

#### **Program Revenue for FY 10-11**

FY 10-11 Allocation	\$ 1,650,195
Uncommitted Carryover Funds	<u>\$ 79,850</u>
<b>TOTAL:</b>	<b><u>\$ 1,730,045</u></b>

#### **Program Expenses for FY 10-11:**

Recommended Projects	\$ 1,428,339
Program Administration	\$ 203,469
Project Delivery Costs - Minor Home Repair Program	\$ 21,075
Project Contingency/Uncommitted Funds	<u>\$ 77,162</u>
<b>TOTAL:</b>	<b><u>\$ 1,730,045</u></b>

### **HOME BUDGET SUMMARY\***

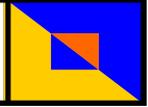
#### **Program Revenue for FY 10-11**

FY 10-11 Allocation	\$ 645,314
General Fund (to cover match/admin. costs above cap)	<u>\$ 25,000</u>
<b>TOTAL:</b>	<b><u>\$ 670,314</u></b>

#### **Program Expenses for FY 10-11**

Recommended Projects	\$ 580,783
Program Administration	<u>\$ 89,531</u>
<b>TOTAL:</b>	<b><u>\$ 670,314</u></b>

*\* Please note that the above listed figures may change, subject to revised budget carryover totals for FY 2009-10 and due to the announcement of federal funding allocations from HUD.*



## Pelion Family Practice



**Requesting Agency:** *Eau Claire Cooperative Health Centers, Inc.*

**CDBG Request:** *\$597,000*

**CDBG Recommendation:** *\$597,000*

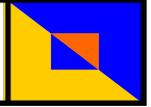
**Additional Funds Pledged Toward Project:** *\$0*

**Project Description:**

The Eau Claire Cooperative Health Centers, Inc. is requesting CDBG funding to construct and equip a 3,000 square foot family medical center in the Town of Pelion. The facility will provide primary medical care to 2,500 low and moderate income persons in the Pelion area. Currently, there are no primary care services near Pelion and the closest out-patient facilities are located 18 miles away in the Town of Batesburg-Leesville and 22 miles away in the City of Cayce.

**Council District:** 1

**Council Representative:** Jim Kinard



Brookland-Lakeview Empowerment  
Center Building Renovations



**Requesting Agency:** Brookland Center for Community Economic Change

**CDBG Request:** \$165,480

**CDBG Recommendation:** \$165,480

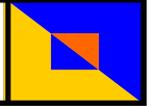
**Additional Funds Pledged Toward Project:** \$74,800

**Project Description:**

The Brookland Center for Community Economic Change is requesting CDBG funds for renovations of the Brookland-Lakeview Empowerment Center. Funds would be used to renovate the cafeteria, administrative offices, gymnasium, and upgrade restrooms. The community facility will be used to house elderly and youth programs, community outreach events, training, and support for small business development.

**Council District:** 8

**Council Representative:** Bill Banning



## Brookland Community Pediatrics Extension



***Requesting Agency:*** Eau Claire Cooperative Health Centers, Inc.

***CDBG Request:*** \$125,000

***CDBG Recommendation:*** \$125,000

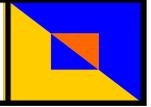
***Additional Funds Pledged Toward Project:*** \$25,000

***Project Description:***

The Eau Claire Cooperative Health Centers, Inc. is requesting CDBG funding to expand the Brookland Community Pediatrics Center by 1,000 square feet. The addition of clinical space will enable the center to serve 1,000 new low and moderate income patients. The expansion of pediatric services also enables more timely care and reduced cost in emergency room visits and a healthier community.

**Council District:** 8

**Council Representative:** Bill Banning



## North Oak Street Sidewalk



***Requesting Agency:*** Town of Batesburg-Leesville

***CDBG Request:*** \$99,388

***CDBG Recommendation:*** \$99,388

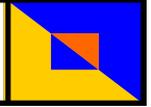
***Additional Funds Pledged Toward Project:*** \$0

***Project Description:***

The Town of Batesburg-Leesville is requesting CBDG funds to construct approximately 420 feet of ADA compliant sidewalk northbound along both sides of North Oak Street, between U.S. Highway 1 and West Railroad Avenue. The sidewalk is located in the Town's business district area and this improvement will potentially bring in more businesses and give citizens proper and safe routes to the area.

**Council District:** 2

**Council Representative:** Billy Derrick



## Leaphart Place Building Renovations



**Requesting Agency:** Growing Home Southeast, Inc.

**CDBG Request:** \$45,621

**CDBG Recommendation:** \$45,621

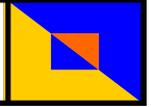
**Additional Funds Pledged Toward Project:** \$0

**Project Description:**

Growing Home Southeast, Inc. is requesting CDBG funding to construct 320 square feet of additional space for a new community center to offer needed programs and services to the community. The first programs offered to community will be an Adult Literacy Program and a Parenting and Substance Abuse Program. These programs will assist parents in addressing issues affecting their ability to care appropriately for their children and to assist adults in obtaining employment and becoming self-sufficient.

**Council District:** 8

**Council Representative:** Bill Banning



## Work Activity Center Storage Units



***Requesting Agency:*** Babcock Center

***CDBG Request:*** \$4,120

***CDBG Recommendation:*** \$4,120

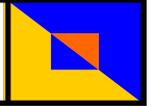
***Additional Funds Pledged Toward Project:*** \$0

***Project Description:***

The Babcock Center is requesting CDBG funds to purchase two freight containers for their lawn maintenance skills program at both the Three Fountains and Batesburg-Leesville Work Activity Centers. The freight containers will be used to secure storage of lawn maintenance equipment and supplies at the work activity centers. The centers are used to teach vocational skills in the area of lawn maintenance and landscaping and to prepare people with disabilities for employment. The centers have experienced theft of their equipment and the containers will secure and protect the equipment.

**Council District:** 2 and 4

**Council Representative:** Billy Derrick and Debbie Summers



## Julius Felder Housing Rehabilitation



***Requesting Agency:*** Cayce Housing Authority

***CDBG Request:*** \$200,000

***CDBG Recommendation:*** \$200,000

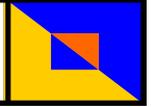
***Additional Funds Pledged Toward Project:*** \$115,000

***Project Description:***

The Cayce Housing Authority is requesting CDBG funding to rehabilitate 10 two-bedroom apartments for affordable housing. Funds will be used to replace HVAC units and to update the kitchens and bathrooms. The units will increase the Cayce Housing Authority inventory and provide decent, safe, and affordable housing to 30 low and moderate income individuals.

**Council District:** 9

**Council Representative:** Todd Cullum



## Rural Mobile Food Pantry



**Requesting Agency:** *Harvest Hope Food Bank*

**CDBG Request:** *\$135,000*

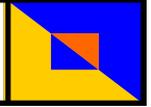
**CDBG Recommendation:** *\$135,000*

**Additional Funds Pledged Toward Project:** *\$36,965*

**Project Description:**

Harvest Hope Food Bank is requesting CDBG funds to purchase a refrigerated truck to transport mobile food pantries in Lexington County. Mobile food pantries distribute food predominately to individuals living in poverty who do not have the means to travel to other emergency food programs. The mobile food pantry distributes this food on-site in low and moderate income neighborhoods and also picks up food on a routine basis from wholesalers, retailers, and manufacturers in Lexington County that donate to Harvest Hope. The addition of the refrigerated truck will allow the Harvest Hope Food Bank to serve approximately 5,100 low and moderate income individuals.

**Council District:** All



## Afterschool Program Scholarships



**Requesting Agency:** Lexington Family YMCA

**CDBG Request:** \$56,730

**CDBG Recommendation:** \$56,730

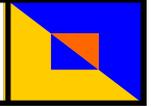
**Additional Funds Pledged Toward Project:** \$129,790

**Project Description:**

The Lexington Family YMCA is requesting CDBG funds to provide funding for 30 low and moderate income children to attend their Afterschool Adventure Program. The YMCA's Afterschool Adventure Program offers childcare services and activities including homework assistance, character development, recreation, and arts and crafts. The program serves Red Bank Elementary, Carolina Springs Elementary, Lexington Elementary, Lake Murray Elementary, Saxe Gotha Elementary, Pleasant Hill Elementary, White Knoll Elementary, Heritage Christian Academy, Carolina Springs Middle and White Knoll Middle Schools.

**Council District:** 3, 4, and 5

**Council Representative:** Smokey Davis, Debbie Summers, Bobby Keisler



Community Housing Development  
Organization (CHDO)



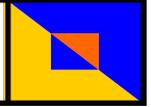
**Requesting Agency:** *Lexington County Community Development Department*

**HOME Recommendation:** *\$200,000*

**Project Description:**

At least 15% of the County's HOME funds must be set aside for organizations which are designated by the County of Lexington as Community Housing Development Organizations (CHDO). Funding allocated for CHDOs may be used for eligible development activities that promote affordable housing projects that are owned, developed, or sponsored by CHDOs. To date, staff has designated two organizations as CHDOs. These two organizations will have an opportunity to submit proposals for affordable housing projects, to be assisted with these set-aside funds.

**Council District:** All



## Homeownership Assistance Program



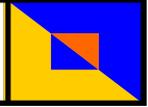
**Requesting Agency:** *Lexington County Community Development Department*

**HOME Recommendation:** \$200,000

**Project Description:**

The Homeownership Assistance Program will provide down payment assistance and/or closing cost assistance to low and moderate income first-time homebuyers. Qualifying homebuyers must be employed or must provide income documentation in the form of disability benefits, Social Security benefits, and/or other retirement benefits. Additionally, all qualifying homebuyers must participate in pre-purchase counseling, as approved by the Lexington County HOME Program. The amount of assistance provided will typically not exceed \$5,000 per single family dwelling unit. Program guidelines are structured to allow limited assistance above the \$5,000 limit in certain circumstances. Recapture provisions will be enacted through deferred forgivable loans. Funds will be used to assist approximately 35 first-time homebuyers with down payment assistance and housing inspections.

**Council District:** All



## Housing Rehabilitation Program



**BEFORE**



**AFTER**

**Requesting Agency:** *Lexington County Community Development Department*

**HOME Recommendation:** \$180,783

**Project Description:**

This project will assist low and moderate income, disabled, and/or elderly homeowners with qualifying repairs to their primary residence. Funds will be used to assist approximately eight homeowners with significant repair needs. Dependent upon the types and costs of repairs requested, additional eligible homeowners may be assisted through the program. Program guidelines are structured to allow maximum repair amounts for each home typically not to exceed \$20,000, with limited assistance above \$20,000 in certain circumstances. Funds will also be used for inspection/estimate services, lead-based paint testing and clearance, and for relocation and storage costs during rehabilitation.

**Council District:** All



## COMMITTEE REPORT

**RE:** Line Striping Project

**DATE:** February 26, 2010

**COMMITTEE:** Public Works

**MAJORITY REPORT:** Yes

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The Public Works Committee met on Tuesday, February 23, 2010, for a report on a proposed line striping project.

Mr. Randy Edwards, County Engineer, presented a proposal to adopt a line striping project in an effort to improve highway safety for unmarked roads throughout the County. Staff proposed the following criteria for roads to be striped; A) Ditch section – stripe center and edge lines, B) Valley gutter section – stripe center only, C) High volume – stripe with raised pavement markers (RPM), and D) Low volume – RPM only. Mr. Edwards said the project would be placed out for bids and advertised as a Disadvantage Business Enterprise (DBE) “set aside” in compliance with C-Fund regulations. Staff recommends allocation of up to \$200,000 from the remaining FY09-10 C-Funds appropriated for road resurfacing (present balance is \$1,195,657) for the proposed project.

The Public Works Committee voted unanimously to recommend that full Council approve staff’s recommendation for the proposed line striping project and allocation of C-Funds.