

AGENDA
LEXINGTON COUNTY COUNCIL
Committee Meetings
Tuesday, June 28, 2011
Second Floor - County Administration Building
212 South Lake Drive, Lexington, SC 29072
Telephone - 803-785-8103 -- FAX 803-785-8101

***Times are tentatively scheduled committee meetings that may run behind or ahead of schedule; therefore, the times could change by as much as 30 minutes. Also, if time permits, Council may elect to enter into Executive Session to discuss contractual, legal, personnel matters, etc.**

1:30 p.m. - 1:50 p.m. - Planning & Administration

- (1) 2012 Recommendations - Employee Life Insurance Benefits - Human Resources/Procurement - Lori Adler, HR Director; Ryant Johnson, HR Risk Manager; and Morgan Armstrong, HR Consultant.....A
- (2) Request for Approval to Utilize the Request for Qualifications Process for the Acquisition of Electronic Recording Project - Register of Deeds, Debbie Gunter, RegistrarB
- (3) Old Business/New Business - Landscaping for Detention Ponds
- (4) Adjournment

1:50 p.m. - 2:10 p.m. - Justice

- (1) Forensic Death Investigator Grant Award - Coroner's Office - Butch Reynolds, Special Deputy Coroner.....C
- (2) FY 11 Justice Assistance Grant (JAG) Program Application - Sheriff's Department - Colonel Allan PaavelD
- (3) Gang Task Force Grant Award - Sheriff's Department - Colonel Allan PaavelE
- (4) White Collar Crime Unit Grant Award - Sheriff's Department - Colonel Allan Paavel.....F
- (5) Request for Additional Personnel - Watch Commander - Sheriff's Department - Colonel Allan Paavel.....G
- (6) Old Business/New Business
- (7) Adjournment

2:10 p.m. - 2:45 p.m. - Public Works

- (1) S-48 Columbia Avenue - County Participation - Public Works - John Fachtel, Director.....H
- (2) Sidewalk Request - Sunset Drive (South Congaree) - Public Works - John Fachtel, Director.....I
- (3) Old Business/New Business - Traffic Congestion, Alternate Material for Road Swells, New Road - Corley Mill/Riverchase, Flooding Issues-Kinley Creek Criteria, Stormwater Land Development Manual Chapter 7
- (4) Adjournment

2:45 p.m. - 2:50 p.m. - Airport Committee

- (1) Approval of Minutes - June 8, 2011 Special Called Meeting.....J
- (2) Old Business/New Business
- (3) Adjournment

2:50 p.m. - 4:15 p.m. - Committee of the Whole

- (1) Update on Midlands Housing Alliance - Transitions - Larry Arney, Executive Director
- (2) Possible Executive Session if Time Permits
- (3) Old Business/New Business - Local Contractors Procurement
- (4) Adjournment

GOALS

- 1. Provide for public services to citizens of Lexington County.**
- 2. Manage growth to meet needs of Lexington County.**
- 3. Provide innovative Financial Management.**

Planning & Administration

- J. Jeffcoat, Chairman
- S. Davis, V Chairman
- B. Matthews
- B. Banning, Sr.
- J. Kinard

Justice

- S. Davis, Chairman
- B. Keisler, V Chairman
- F. Townsend, III
- B. Banning, Sr.
- J. Kinard

Public Works

- T. Cullum, Chairman
- B. Keisler, V Chairman
- B. Matthews
- B. Banning, Sr.
- J. Kinard

Airport

- M. Todd Cullum, Chairman
- D. Summers, V Chairman
- S. Davis
- B. Keisler
- J. Kinard

Committee of the Whole

- J. Kinard, Chairman
- B. Banning, V Chairman
- F. Townsend
- S. Davis
- D. Summers
- B. Keisler
- J. Jeffcoat
- B. Matthews
- T. Cullum

A G E N D A
LEXINGTON COUNTY COUNCIL

Tuesday, June 28, 2011

Second Floor - Dorothy K. Black Council Chambers - County Administration Building
212 South Lake Drive, Lexington, South Carolina 29072
Telephone - 803-785-8103 FAX - 803-785-8101

4:30 P.M. - COUNCIL CHAMBERS

Call to Order/Invocation
Pledge of Allegiance

Chairman's Report

Administrator's Report

Presentation of Resolution to Wingate By Wyndham Columbia/Lexington by Councilman Johnny Jeffcoat

Employee Recognition - Katherine Hubbard, County Administrator

AppointmentsK

Bids/Purchases/RFPs

- (1) Print and Mail Services - Auditor, Treasurer, and Assessor Offices L
- (2) Multi-Patient T-Port Conversion Kit (Sole Source) - Public Safety/EMS.....M
- (3) Request for Approval to Utilize the Request for Qualifications Process for the Acquisition of Electronic Recording Project - Register of Deeds - Tab B
- (4) Fleet Vehicle Replacements and Additions - Sheriff's DepartmentN
- (5) One (1) Storage Area Network - Sheriff's DepartmentO
- (6) Purchase of 27 Toughbook Laptops and Accessories - Sheriff's Department..... P

Ordinances

- (1) Ordinance 11-10 - An Ordinance to Provide for Reappointment and Re-establishment of Nine Defined Single-Member Election Districts in the Election of Lexington County Council Members - 1st ReadingQ
- (2) Ordinance 11-09 - An Ordinance Authorizing, Pursuant to Sections 4-1-170 and 4-1-175 of the S.C. Code of Laws, the Execution and Delivery of a Special Source Revenue Credit Agreement Between Lexington County, SC and Senn Brothers, Inc.; and Matters Relating Thereto - 1st Reading by Title

- (3) Ordinance 11-11 - An Ordinance Authorizing, Pursuant to Sections 4-1-170 and 4-1-175 of the S.C. Code of Laws, the Execution and Delivery of a Special Source Revenue Credit Agreement Between Lexington County, SC and V. B. Hook & Co., Inc.; and Matters Relating Thereto - 1st Reading by Title
- (4) Ordinance 11-12 - An Ordinance Authorizing, Pursuant to Sections 4-1-170 and 4-1-175 of the S.C. Code of Laws, the Execution and Delivery of a Special Source Revenue Credit Agreement Between Lexington County, SC and Severt; and Matters Relating Thereto - 1st Reading by Title
- (5) Ordinance 11-13 - An Ordinance Authorizing, Pursuant to Sections 4-1-170 and 4-1-175 of the S.C. Code of Laws, the Execution and Delivery of a Special Source Revenue Credit Agreement Between Lexington County, SC and Raybon; and Matters Relating Thereto - 1st Reading by Title
- (6) Ordinance 11-14 - An Ordinance to Approve the Conveyance of Property from the County of Lexington to Eau Clair Cooperative Health Centers - 1st Reading by Title

Committee Reports

Planning & Administration, J. Jeffcoat, Chairman

- (1) 2012 Recommendations - Employee Life Insurance Benefits - Tab A

Justice, S. Davis, Chairman

- (1) Forensic Death Investigator Grant Award - Tab C
- (2) Gang Task Force Grant Award - Tab E
- (3) White Collar Crime Unit Grant Award - Tab F
- (4) Request for Additional Personnel - Watch Commander - Tab G

Public Works, T. Cullum, Chairman

- (1) Sidewalk Request - Sunset Drive (South Congaree) - Tab I

Budget Amendment Resolutions

6:00 P.M. - Public Hearings

- (1) FY 11 Justice Assistance Grant (JAG) Program Application - Tab D
- (2) Zoning Map Amendment M11-02 - Crockett Road.....R

Committee Report

Justice, S. Davis, Chairman

- (1) FY 11 Justice Assistance Grant (JAG) Program Application - Tab D

**OLD BUSINESS/NEW BUSINESS
EXECUTIVE SESSION/LEGAL BRIEFING
MATTERS REQUIRING A VOTE AS A RESULT OF EXECUTIVE SESSION
ADJOURNMENT**

MISSION:

Provide quality services to our citizens at a reasonable cost.

VISION:

**Planned growth for our communities with abundant
opportunities for all in a quality environment.**



COUNTY OF LEXINGTON

HUMAN RESOURCES DEPARTMENT

212 South Lake Drive
Suite 604
Lexington, SC 29072
Telephone: 803-785-8225
Fax: 803-785-8379

To: Katherine Hubbard, County Administrator

From: Ryant Johnson, MA, SPHR
Human Resources Risk Manager

Date: 6/21/2011

Subject: 2012 Employee Life Insurance Benefit Recommendations

The attached presentation describes the current life insurance plan and the proposed changes for 2012. We ask that the Planning and Administration committee consider the recommendations for approval with recommendation out during the June 28 4:30 pm Council session. Should you need any additional information, please feel free to contact me at 803.785.7072.

Overview of 2012 Life Insurance Benefit Plan Recommendations

June 28, 2011

**Lori Adler, MA, PHR
Director of Human Resources**

**Ryant Johnson, MA, SPHR
Human Resources Risk Manager**

Current Life Insurance / Accidental Death and Dismemberment (AD&D) Coverage

- **Basic Life/AD&D**
 - Paid for by the County
 - 1.5 x salary up to \$50,000

- **Voluntary Life/AD&D**
 - Paid for by the employee
 - 1.5 x salary up to \$50,000

- **Rates**
 - Rate guarantee ends 12/31/2011

New Coverage Recommendations

- **Basic Life/AD&D**
 - Same coverage (1.5 x salary up to \$50,000)
 - Negotiated rates, 22% less expensive
 - 3 year rate guarantee
 - Provided by OneAmerica

New Coverage Recommendations

- **Voluntary Life/AD&D**
 - Enhanced coverage, at no additional cost to County.
 - \$50,000 or \$100,000 or \$150,000 increments
 - Age bracketed rates (see Attachment A)
 - Majority of employees will pay less
 - New Employee Assistance Program
 - 5 year rate guarantee
 - Provided through OneAmerica

Questions?

2012 Optional Life and Accidental Death and Dismemberment Insurance (DRAFT)

		Coverage					
		\$50,000		\$100,000		\$150,000	
Age	Rate	Monthly Premium	Deduction per check	Monthly Premium	Deduction per check	Monthly Premium	Deduction per check
0 - 29	\$ 0.10	\$ 5.00	\$ 2.50	\$ 10.00	\$ 5.00	\$ 15.00	\$ 7.50
30 - 34	\$ 0.11	\$ 5.50	\$ 2.75	\$ 11.00	\$ 5.50	\$ 16.50	\$ 8.25
35 - 39	\$ 0.13	\$ 6.50	\$ 3.25	\$ 13.00	\$ 6.50	\$ 19.50	\$ 9.75
40 - 44	\$ 0.16	\$ 8.00	\$ 4.00	\$ 16.00	\$ 8.00	\$ 24.00	\$ 12.00
45 - 49	\$ 0.23	\$ 11.50	\$ 5.75	\$ 23.00	\$ 11.50	\$ 34.50	\$ 17.25
50 - 54	\$ 0.30	\$ 15.00	\$ 7.50	\$ 30.00	\$ 15.00	\$ 45.00	\$ 22.50
55 - 59	\$ 0.55	\$ 27.50	\$ 13.75	\$ 55.00	\$ 27.50	\$ 82.50	\$ 41.25
60 - 64	\$ 0.80	\$ 40.00	\$ 20.00	\$ 80.00	\$ 40.00	\$ 120.00	\$ 60.00
65 - 69	\$ 1.36	\$ 68.00	\$ 34.00	\$ 136.00	\$ 68.00	\$ 204.00	\$ 102.00
		\$33,500		\$67,000		\$100,500	
70 - 74	\$ 2.31	\$ 77.39	\$ 38.69	\$ 154.77	\$ 77.39	\$ 232.16	\$ 116.08
		\$25,000		\$50,000		\$75,000	
75 - 79	\$ 2.31	\$ 57.75	\$ 28.88	\$ 115.50	\$ 57.75	\$ 173.25	\$ 86.63
80 - 84	\$ 2.31	\$ 57.75	\$ 28.88	\$ 115.50	\$ 57.75	\$ 173.25	\$ 86.63
85 - 89	\$ 2.31	\$ 57.75	\$ 28.88	\$ 115.50	\$ 57.75	\$ 173.25	\$ 86.63
90+	\$ 2.31	\$ 57.75	\$ 28.88	\$ 115.50	\$ 57.75	\$ 173.25	\$ 86.63

*Your amount of Basic and Optional Life and Accidental Death and Dismemberment Insurance reduces to 67% when you reach age 70 and to 50% when you reach age 75.

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 803- 785-8319

(F) 803- 785-2240

DATE: June 15, 2011

TO: Katherine Hubbard
County Administrator

THRU: Jeffrey A. Hyde
Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

SUBJECT: REQUEST FOR APPROVAL TO UTILIZE THE REQUEST FOR
QUALIFICATIONS PROCESS FOR THE ACQUISITION OF ELECTRONIC
RECORDING PROJECT

We are requesting the use of the Request for Qualifications (RFPQ) process in order to seek qualifications from potential respondents for the acquisition of an electronic recording project. The County feels that it would be in the best interest of the County to request qualifications from outside sources due to the scope of this project.

We feel that it would not be practical nor to our advantage to prepare a comprehensive set of specifications that may limit our resources or restrict competition. In selecting contractors, it will be more advantageous to consider other eligibility requirements. Qualifying vendors shall be reviewed and evaluated by a review panel based upon specific evaluation factors such as overall system capabilities and experience of the firm and personnel assigned to the project, demonstrated understanding of the scope and future objectives, technical resources and work plan, references, and proposed fees.

It is therefore our recommendation to utilize the request for qualifications procedure established in the County ordinance. We further recommend that we seek approval at the next scheduled County Council meeting set for June 28, 2011.

copy: Larry Porth, Director of Finance/Assistant County Administrator
Debra M. Gunter, Register of Deeds

COUNTY OF LEXINGTON Grant Request Summary Form

Title of Grant: Forensic Death Investigator

Fund: 2459 Forensic Death Investigator **Department :** 141300 Coroner
No. Title No. Title

Type of Summary: Grant Application Grant Award X

Grant Overview:
 The role of the Coroner's Office is to determine the cause of death of an individual in the initial process for judicial prosecution of criminal offenders, which rest upon the specific skills and capabilities of a forensic death investigator. The ultimate goal of a forensic death investigator is to combine resources for a strong investigative unit and provide a unified approach to combat crime by discovering, identifying, and properly collecting and preserving vital evidence in a death investigation. Due to the new South Carolina DNA Post Conviction Law, Chapter 28, Article 1, the post conviction DNA procedures require the holding of evidence in a suspicious death until the cause of death is determined or until criminal charges are resolved.

This award is for the Forensic Death Investigator's salary and a few operating cost.

Grant Period: July 1, 2011 to June 30, 2012

Responsible Departmental Grant Personnel: Randy Martin, Chief Deputy Coroner

Date Grant Information Released: August 31, 2010 **Date Grant Application Due:** January 14, 2011

Grant Expenditures (Please attach a detailed budget with Excel spreadsheet, Overview, Line Item Narratives, etc.):

Personnel	\$ 62,855.00		
Operating	\$ 8,387.00	* Application Amount:	87,731
Capital	\$ -	* Award Amount:	64,118
Total	<u>\$ 71,242.00</u>		

Local Match Required: Yes No

If Yes, What is the Percentage / Amount:

90%	\$64,118
10%	\$7,124
%	\$ Amount

Requirements at the End of this Grant (please explain in detail):

The Forensic Death Investigator will be added to the Coroner's budget once funding runs out.

Dept. Preparer:		
Dept. Approval:		
Finance Approval:	AD	6/17/2011
	<i>Initials</i>	<i>Date</i>

**COUNTY OF LEXINGTON
FORENSIC DEATH INVESTIGATOR
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*Coroner - Forensic Death Investigator 2459:								
Revenues:								
457000	Federal Grant Income	94,542	32,690	76,089	76,089	87,731	87,731	64,118
801000	Op Trn From General Fund	0	4,005	4,005	4,005	9,748	9,748	7,124
	** Total Revenue	<u>94,542</u>	<u>36,695</u>	<u>80,094</u>	<u>80,094</u>	<u>97,479</u>	<u>97,479</u>	<u>71,242</u>
	***Total Appropriation				81,657	97,479	97,479	71,242
FUND BALANCE								
	Beginning of Year				<u>4,561</u>	<u>2,998</u>	<u>2,998</u>	<u>2,998</u>
FUND BALANCE - Projected								
	End of Year				<u>2,998</u>	<u>2,998</u>	<u>2,998</u>	<u>2,998</u>

**COUNTY OF LEXINGTON
FORENSIC DEATH INVESTIGATOR
Annual Budget
Fiscal Year - 2010-11**

Fund: 2459
Division: Judicial
Organization: 141300 - Coroner

Object Expenditure		2009-10	2010-11	2010-11	2011-12	<i>BUDGET</i>	
Code	Classification	Expend	Expend (Dec)	Amended (Dec)	Requested	2011-12 Recommend	2011-12 Approved
Personnel							
510100	Salaries & Wages - 1	27,928	20,585	42,187	44,000	42,187	43,914
510200	Overtime	2,513	1,718	3,000	3,000	3,000	1,000
511112	FICA - Employer's Portion	2,281	1,662	3,457	3,596	3,457	3,436
511114	Police Retirement - Employer's Portion	3,374	2,571	5,210	5,529	5,315	5,283
511120	Insurance Fund Contribution - 1	4,375	3,900	7,800	7,800	7,800	7,800
511130	Workers Compensation	1,024	750	1,416	1,579	1,417	1,422
519999	Personnel Contingency	0	0	1,619	0	0	0
* Total Personnel		41,495	31,186	64,689	65,504	63,176	62,855
Operating Expenses							
520233	Towing Service	95	0	0	0	0	0
521000	Office Supplies	145	148	200	300	300	0
521200	Operating Supplies	4,457	338	1,400	3,800	3,800	1,000
521208	Police Supplies	0	0	0	200	200	0
522300	Vehicle Repairs & Maintenance - 1	417	22	800	600	600	600
524100	Vehicle Insurance - 1	0	265	546	546	546	546
524201	General Tort Liability Insurance	0	362	745	745	745	745
524202	Surety Bonds	0	0	0	12	10	10
525004	WAN Service Charges	204	0	0	720	720	360
525020	Pagers and Cell Phones - 1	189	369	660	720	720	660
525030	800 MHz Radio Service Charge - 1	149	236	500	720	720	500
525031	800 MHz Radio Maintenance Contract	0	24	25	50	50	0
525041	E-mail Service Charges - 1	53	40	81	84	81	81
525210	Conference, Meeting & Training Expenses	1,510	5,440	6,563	5,000	5,000	0
525230	Subscriptions, Dues, & Books	0	100	100	0	0	0
525400	Gas, Fuel, & Oil	1,157	1,049	4,548	6,000	6,000	3,885
525600	Uniforms & Clothing	699	519	700	700	700	0
529903	Contingency	0	0	0	78	2,411	0
* Total Operating		9,075	8,912	16,868	20,275	22,603	8,387
** Total Personnel & Operating		50,570	40,098	81,557	85,779	85,779	71,242
Capital							
540000	Small Tools & Minor Equipment	207	0	100	0	0	0
540010	Minor Software	261	0	0	0	0	0
	All Other Equipment	38943	0	0			
5AC271	(2) Security Cabinets				8,800	8,800	0
5AC272	(2) Refrigerators				1,700	1,700	0
5AC273	(2) Upright Freezers				1,200	1,200	0
** Total Capital		39,411	0	100	11,700	11,700	0
*** Total Budget Appropriation		89,981	40,098	81,657	97,479	97,479	71,242

SECTION V. - PROGRAM OVERVIEW

The role of the Coroner's Office is the initial process for the determination of the cause and manner of death of an individual. The specific skills and capabilities of the forensic death investigator to initially process a death to determine if the cause and manner is natural or unnatural, will determine the recommendation of a suspicious death for judicial prosecution of criminal offenders. The ultimate goal of a forensic death investigator is to combine resources of the findings for an investigative unit for a unified approach to combat crime by discovering, identifying, and properly collecting and preserving vital evidence in a death investigation. This investigator will establish uniformity of forensic services throughout the County with a rising goal of consistency in recognition and preservation of physical evidence that will yield reliable information throughout all aspects of a death investigation. The support and capabilities of this investigator will clearly advance the successfulness of the prosecution of a criminal offender.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Coroner (Grant Positions)					
Forensic Death Investigator	1	0	1	1	14
Totals:	1	0	1	1	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521200 – OPERATING SUPPLIES **\$ 1,000**

Operating supplies that will be purchased are all types of evidence gathering kits, powders, chemicals, archaeological crime scene tool kits, forensic supplies, and other crime scene supplies that are necessary for the performance of FDI job tasks and to process evidence.

522300 – VEHICLE REPAIRS AND MAINTENANCE **\$ 600**

Vehicle repairs and maintenance that may be needed for the grant vehicle used by the FDI.

524100 – VEHICLE INSURANCE **\$ 546**

Vehicle insurance is required for the vehicles.

524201 – GENERAL TORT LIABILITY INSURANCE **\$ 745**

General Tort Liability Insurance is required for each person employed by the County.

524202 – SURETY BONDS **\$ 10**

525004 – WAN SERVICE CHARGES **\$ 360**

Air card service will be charged for the investigator to have wireless access to the web and other databases in the county and from other counties to obtain immediate information on the person in question. There is always the possibility of suspicious individuals at the scene of a death and wireless service is another safety tool for the investigator. (Air card service is \$30/month X 12 months = \$720)

525020 – PAGERS AND CELL PHONES **\$ 660**

The cell phone service fees are required so that the FDI can communicate effectively with the Coroner's Office, other departments and make contact to those individuals that are involved in cases. (Cell service is \$55/month X 12 months = \$660)

525030 – 800 MHz RADIO SERVICE CHARGES **\$ 500**

The 800 MHz radio fees plus roaming fees is required for the operation of 800 MHz radios.

525041 – E-MAIL SERVICE CHARGES **\$ 81**

E-mail service is required for communication and to transfer of documents. (E-mail service is \$6.75 per month X 12 months = \$84)

525400 – GAS, FUEL, AND OIL

\$ 3,885

The grant reimburses the mileage at the GSA rate for the grant-funded personnel to allow them to travel to work and scenes while performing their duties.



South Carolina Department of Public Safety

Office of Justice Programs

June 3, 2011

Ms. Katherine Hubbard
County Administrator
Lexington County
212 South Lake Drive
Lexington, South Carolina 29072

RE: Justice Assistance Grant Program No. 1G11001
Forensic Death Investigator

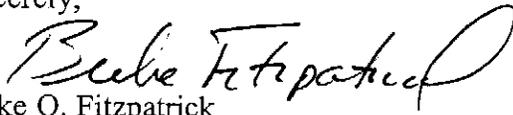
Dear Ms. Hubbard:

I am pleased to provide you with a grant award approved by this office in the amount of \$64,118. In order to complete the contract for this award, it is necessary that the official authorized to sign the application return the original grant award with an original signature within 30 days from the date of this award. The signed original should be sent to:

Ms. Penny Baskin
Senior Accountant
S.C. Department of Public Safety
Accounting-Grants
Post Office Box 1993, Building D, Floor 1
Blythewood, South Carolina 29016

Copies of the grant Request for Financial Payment/Quarterly Fiscal Report Forms can be found on our website at www.scdps.org/ojp/cjgp.asp. The financial reports should be completed for each calendar quarter ending date and are due 30 days after the end of the quarter. The Programmatic Progress Report Form can also be found on this page under Justice Assistance Grants. The due dates and periods covered for programmatic progress reports are indicated on the progress report forms.

Sincerely,


Burke O. Fitzpatrick
Administrator

BOF:tr

Enclosures

c: Mr. Randy Martin
JAG Official File

SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY
OFFICE OF JUSTICE PROGRAMS
POST OFFICE BOX 1993
BLYTHEWOOD, SOUTH CAROLINA 29016

GRANT AWARD

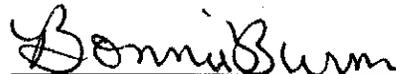
Subgrantee: Lexington County
Grant Title: Forensic Death Investigator
Grant Period: 7/1/2011 - 6/30/2012 **Date of Award:** June 3, 2011
Amount of Award: \$64,118 **Grant No.:** 1G11001

In accordance with the provisions of the Edward Byrne Memorial Justice Assistance Grant Program (JAG), CFDA No. 16.738, and on the basis of the application submitted, the South Carolina Department of Public Safety hereby awards to the foregoing Subgrantee a grant in the federal amount shown above, for the projects specified in the application and within the purposes and categories authorized for Justice Assistance Grant program grants.

This grant is subject to the terms and conditions set forth in the application and to the special conditions attached to the grant award.

Payment of Funds: Grant funds will be disbursed to subgrantees (according to the project budget) upon receipt of evidence that funds have been invoiced and products received or that funds have been expended (e.g., invoices, contracts, itemized expenses, etc.). A copy of the Budget Detail Page of the grant application is available on our website for the subgrantee's use in completing the request for payment forms.

The grant shall become effective, as of the date of the award, upon return to Accounting-Grants of an originally signed copy of this form signed by the Official Authorized to Sign in the space provided below. This award must be accepted within thirty (30) days from the date above, and such quarterly and other reports required by the South Carolina Department of Public Safety must be submitted to Accounting-Grants in accordance with regulations.



Bonnie Burns, Program Manager
Office of Justice Programs

ACCEPTANCE FOR THE SUBGRANTEE

Signature of Official Authorized to Sign



Burke O. Fitzpatrick, Administrator
Office of Justice Programs

GRANT AWARD DATA: THIS AWARD IS SUBJECT TO SPECIAL CONDITIONS ATTACHED.

**STATE OF SOUTH CAROLINA
DEPARTMENT OF PUBLIC SAFETY
Office Of Justice Programs
Justice Assistance Grant Program**

FOR STATE FUNDING AGENCY (SFA) USE ONLY

Grant # 1G11001

App # AG11020

Award Date: 6/3/2011

Prior Grant #1 1G08027 K0505G002708

#2 1GS09179

#3

#4

Federal Fiscal Year:

Fund Year:

Program Area:

To Be Completed by Project Director

Section 1

County Name: 32 - LEXINGTON

Section 2

Grant Period: One Year

Begin: 7/1/2011

End: 6/30/2012

Section 3

Project Title: Forensic Death Investigator

Section 4

Project Summary:

The ultimate goal in a forensic death investigation in Lexington County is to continue to combine resources for a strong Forensic Death Investigator for the Coroner and to provide a unified approach to combating crime by discovering, identifying, and properly collecting and preserving vital evidence in a suspicious death investigation.

Section 5

Type of Application

a. Continuation

b. Year of Funds : 3

Other:(Specify)

c. Reimbursable

Section 6

a. Organization Type : County

Other:(Specify)

b. U. S. Congressional District 02

Section 7

Agency DUNS number*: 030115885
(www.dunandbradstreet.com)

Has your agency registered with Central Contractor Registration (CCR)?* **Yes**
(www.ccr.gov)

For **Central Contractor Registration (CCR) handbook** click here.

* This data is not required to submit this application but will become necessary for federal reporting requirements if this project is awarded.

FEIN: 57-6000-379

FEIN:

Agency Name: Lexington County Coroner's Office

Address: 117 Duffie Drive

City: Lexington

State: South Carolina

(Please use the Name/Address above instead of this field)
Name and Address of Implementing Agency

10 Digit Zip: 29072

(Area) Phone #: 803-359-8439

(Area) Fax #: 803-785-8492

COMPLETE PAGES 2&3 BEFORE COMPLETING THIS SECTION

Section 8

BUDGET

Use whole dollars only (For example: \$1,500 not \$1,500.00)

a. BUDGET CATEGORIES	GRANTOR	AGENCY MATCH	TOTAL
Personnel	\$56,396	\$6,266	\$62,662
Contractual Services	\$0	\$0	\$0
Travel	\$5,454	\$606	\$6,060
Equipment	\$0	\$0	\$0
Other	\$2,268	\$252	\$2,520
TOTAL:	\$64,118	\$7,124	\$71,242
b. PERCENTAGE:	90 %	10 %	100 %

Section 9

APPROPRIATION OF NON-GRANTOR County

MATCHING FUNDS

Other (Explain):

**MATCHING FUNDS
CATEGORIES**

GRANTOR CASH TOTAL

PERSONNEL

SALARIES Position Title	% of Time On Project	Quantity			
Forensic Death Investigator	100	1	\$39,600	\$4,400	\$44,000
			\$0	\$0	\$0
TOTAL SALARIES:			\$39,600	\$4,400	\$44,000

EMPLOYER CONTRIBUTIONS (Fringe Benefits)

	% or Rate	X Base			
Social Security & Medicare (FICA)	44,000	7.65	\$3,029	\$337	\$3,366
Retirement	44,000	11.53	\$4,566	\$507	\$5,073
Worker's Compensation Insurance	44,000	.0336	\$1,330	\$148	\$1,478
Unemployment Insurance (on first \$7,000 only)			\$0	\$0	\$0
Health Insurance	8000	per empl	\$7,200	\$800	\$8,000
Dental Insurance			\$0	\$0	\$0
Pre-Retirement Death Benefit			\$0	\$0	\$0
Accident Death Benefit (Police Officers)			\$0	\$0	\$0
Other Employer Contributions (Itemize)	Gen Tort	745	\$671	\$75	\$745
TOTAL EMPLOYER CONTRIBUTIONS:			\$16,796	\$1,866	\$18,662
TOTAL PERSONNEL:			\$56,396	\$6,266	\$62,662

CONTRACTUAL SERVICES:

(Itemize - DO NOT include professional fees for doctors, psychologists, etc.)

	\$0	\$0	\$0
TOTAL CONTRACTUAL SERVICES	\$0	\$0	\$0

TRAVEL:

(Itemize-include mileage, airline cost, lodging, per diem, parking, car rental)

Mileage -1 Investigator, 12,000 miles x Federal Rate(.505)	\$5,454	\$606	\$6,060
	\$0	\$0	\$0
TOTAL TRAVEL:	\$5,454	\$606	\$6,060

Show Section 2-A Disabled

MATCHING FUNDS

CATEGORIES

EQUIPMENT (\$1,000 or more per Unit):

(Itemize - DO NOT USE BRAND NAME. - Also, DO NOT include leased, rented items or software)

GRANTOR CASH TOTAL

ITEM	QUANTITY			
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL EQUIPMENT:		\$0	\$0	\$0

Other:

Wireless service fees	\$324	\$36	\$360	
800 MHZ radio service fees	\$450	\$50	\$500	
Forensic and Crime Scene Supplies	\$900	\$100	\$1,000	
Cell phone service fees	\$594	\$66	\$660	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
TOTAL OTHER:		\$2,268	\$252	\$2,520

BUDGET NARRATIVE

List items under each Budget Category heading. Explain exactly how each item in your budget (both grantor and match) will be utilized. It is important that the necessity of these items, as they relate to the operation of the project, be established. Dollar amounts DO NOT have to be provided

PERSONNEL

The Lexington County Coroner's Office is requesting the continuation of the salary and the fringes of the Forensic Death Investigator to provide professional and standardized attention to death investigations and to effectively discover and document their findings. The position will be required to work 100% to fulfill the job duties as specified in the grant document.

TRAVEL

Mileage for the Forensic Death Investigator to travel to death scenes/crime death scenes to investigate and gather evidence is required at the Federal Mileage Rate.

OTHER

Forensic death scene supplies for all types of evidence-gathering, archaeological crime scene tool kits, forensic supplies, and other operating supplies are necessary for the performance of FDI job tasks.

Crime scene supplies, all types of evidence gathering kits, powders, chemicals, operating and police supplies are necessary to process evidence.

The mobile telephone service fees are required so that members can communicate effectively with each other and make contact with those individuals who are involved in cases.

Air card service will be charged for the investigator to have wireless access to the web and other databases from other counties to obtain immediate information on a deceased person in question.

The 800 MHz radio fees plus roaming fees is required for the operation of 800 MHz radios. The continuous communication on the 800 MHz radio allows the FDI to communicate with other law enforcement agencies.

COUNTY OF LEXINGTON
FY 11 JUSTICE ASSISTANCE GRANT
Annual Budget
FY 2011-12 Estimated Revenue

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Jun 2009-10	Budget Thru Jun 2009-10	Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
* FY 11 Justice Assistance Grant 2499:								
Revenues:								
457000	Federal Grant Income	0	0	0	0	48,972	48,972	
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>48,972</u>	<u>48,972</u>	
	***Total Appropriations				0	48,972	48,972	
FUND BALANCE								
	Beginning of Year				<u>0</u>	<u>0</u>	<u>0</u>	
FUND BALANCE - Projected								
	End of Year				<u>0</u>	<u>0</u>	<u>0</u>	

COUNTY OF LEXINGTON
FY 11 JUSTICE ASSISTANCE GRANT
Annual Budget
Fiscal Year - 2011-12

Fund: 2499
Division: Judicial
Organization: 142000 - Magistrate Court Services

		<i>BUDGET</i>				
Object Expenditure		2009-10	2010-11	2010-11	2011-12	2011-12
Code	Classification	Expenditure	Expenditure	Amended	Requested	2011-12
			(June)	(June)		Approved
Personnel						
* Total Personnel		0	0	0	0	0
Operating Expenses						
520700	Technical Services	0	0	0	1,200	1,200
* Total Operating		0	0	0	1,200	1,200
** Total Personnel & Operating		0	0	0	1,200	1,200
Capital						
540000	Small Tools and Minor Equipment	0	0	0	1,197	1,197
	(2) 42" LCD TV/Monitors	0	0	0	1,400	1,400
	(2) 19" Flat Panel Monitors	0	0	0	570	570
	(1) Audio/Visual Switcher & Scaler	0	0	0	1,150	1,150
	(1) Distribution Amplifier	0	0	0	360	360
** Total Capital		0	0	0	4,677	4,677
*** Total Budget Appropriation		0	0	0	5,877	5,877

**COUNTY OF LEXINGTON
 FY 11 JUSTICE ASSISTANCE GRANT
 Annual Budget
 Fiscal Year - 2011-12**

Fund: 2499
 Division: Law Enforcement
 Organization: 151200 - Operations

		<i>BUDGET</i>				
Object Expenditure Code Classification	2009-10 Expenditure	2010-11 Expenditure (June)	2010-11 Amended (June)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel						
* Total Personnel	0	0	0	0	0	0
Operating Expenses						
* Total Operating	0	0	0	0	0	0
** Total Personnel & Operating	0	0	0	0	0	0
Capital						
(70) Mobile (MOBLAN) Licenses	0	0	0	37,708	37,708	
** Total Capital	0	0	0	37,708	37,708	
*** Total Budget Appropriation	0	0	0	37,708	37,708	

**COUNTY OF LEXINGTON
 FY 11 JUSTICE ASSISTANCE GRANT
 Annual Budget
 Fiscal Year - 2011-12**

Fund: 2499
 Division: Non-departmental
 Organization: 999900 Non-departmental

Object Expenditure Code	Classification	2009-10 Expenditure	2010-11 Expenditure (June)	2010-11 Amended (June)	<i>BUDGET</i>	
					2011-12 Requested	2011-12 Recommend 2011-12 Approved
Personnel						
	* Total Personnel	0	0	0	0	0
Operating Expenses						
520306	Counseling Services	0	0	0	5,387	5,387
	* Total Operating	0	0	0	5,387	5,387
	** Total Personnel & Operating	0	0	0	5,387	5,387
Capital						
	** Total Capital	0	0	0	0	0
	*** Total Budget Appropriation	0	0	0	5,387	5,387

SECTION V. – PROGRAM OVERVIEW

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funds support all components of the criminal justice system, from multijurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing initiatives. JAG-funded projects may address crimes through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes, and procedures.

The County of Lexington has been allocated \$48,972 of the FY 11 Edward Byrne Memorial Justice Assistance Grant (JAG) Program from the US Department of Justice. This funding will be split between the Sheriff's Department, Magistrate Court Service, and Sistercare.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVE

520700 - TECHNICAL SERVICES **\$ 1,200**

These funds will be used for the installation of the new audio visual equipment in the Magistrate Courtroom.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVE

540000 - SMALL TOOLS AND MINOR EQUIPMENT **\$ 1,197**

These funds will be used to purchase new or replacement equipment that may be needed throughout the fiscal year. The Magistrate Court Service's currently has six District Courts, one Bond Court, one Central Court, and offices at the Judicial Center. Each year numerous items are purchased for each of these locations. These items include electric staplers, telephones, cables, connections, etc.

(2) 42" LCD T/V MONITOR **\$ 1,400**

The two LCD T/V Monitor s will be used by the Magistrate Court for the State, defense, witness and victim to view video evidence during trials for criminal, traffic, DUI and civil cases. This item can be purchases on State contract at a cost of \$654 ea plus tax.

(2) TV/Monitors @ \$654 = \$1,308 + \$91.56 tax = \$1,399.56

(2) 19" FLAT PANEL MONOTOR **\$ 570**

The two 19" flat panel monitor will be used on the Judge's bench to view video evidence during trials for criminal, traffic, DUI and civil cases. This item can be purchases on State contract at a cost of \$266 ea plus tax.

(2) Monitors @ \$266 = \$532 + \$37.24 tax = \$569.24

(1) AUDIO/VISUAL SWITCHER & SCALER **\$ 1,150**

The switcher/scaler is a critical a/v component that automatically adjusts the picture size to output devices such as pc's and monitors. This item can be purchased on State contract.

(1) A/V Switcher & Scaler @ \$1,074 + \$75.18 tax = \$1,149.18

(1) DISTRIBUTION AMPLIFIER **\$ 360**

The distribution amplifier is a critical a/v component that sends video to multiple output devices such as pc's and monitors. This item can be purchased on State contract.

(1) Amplifier @ \$336 + \$25.52 tax = \$359.52

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVE

(70) MOBILE (MOBLAN) LICENSES \$ 37,708

We are implementing a new Records Management System and Jail Management System. Our current systems are antiquated and do not provide the functionality required in today's world of cutting edge technology. Both of these systems will be integrated with the Computer Assisted Dispatch module to provide seamless transfer of information from the original call to dispatch, to the officer taking the report, to the officer booking a prisoner into the jail. The new system will provide so much more information on suspects, incidents, and criminal activity than has ever been available to our officers. These grant funds will be used to further expand the capabilities of the system to our investigators and supervisory personnel by purchasing additional mobile (MOBLAN) licenses for these officers to allow them to access the system from the field.

(70) Mobile (MOBLAN) licenses X \$500.00 each = \$35,000.00

Tax \$2,450.00

Total \$37,450.00

FUND: 2499 – FY 11 JUSTICE ASSISTANCE GRANT
NON-DEPARTMENTAL (999900)
FY 2010-11 BUDGET REQUEST

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520306 – COUNSELING SERVICES **\$ 5,387**

These funds will be used to offset the cost of community counseling support group services for Lexington County battered women and their children. It will also help provide crime victim services and break the intergenerational cycle of domestic violence.

U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance



The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#)' (OJP) [Bureau of Justice Assistance](#) (BJA) is pleased to announce that it is seeking applications for funding under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This program furthers the Department's mission by assisting state, local, and tribal efforts to prevent or reduce crime and violence.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2011 Local Solicitation

Eligibility

Applicants are limited to units of local government appearing on the FY 2011 JAG Allocations List. To view this list, go to www.ojp.usdoj.gov/BJA/grant/11jagallocations.html. For JAG program purposes, a unit of local government is: a town, township, village, parish, city, county, borough, or other general purpose political subdivision of a state; or, it may also be a federally recognized Indian tribe that performs law enforcement functions (as determined by the Secretary of the Interior). Otherwise a unit of local government may be any law enforcement district or judicial enforcement district established under applicable state law with authority to independently establish a budget and impose taxes. In Louisiana, a unit of local government means a district attorney or parish sheriff. In the District of Columbia or any United States Trust Territory, a unit of local government is any agency of the District of Columbia or federal government performing law enforcement functions for the District of Columbia or Trust Territories of the United States.

Deadline

Registration for this funding opportunity is required prior to application submission, by selecting the "Apply Online" button associated with the solicitation title in [OJP's Grants Management System](#) (GMS). (See "How to Apply," page 11.) All registrations and applications are due by 8:00 p.m. eastern time on July 21, 2011. (See "Deadlines: Registration and Application," page 4.)

Contact Information

For technical assistance with submitting the application, contact the Grants Management System Support Hotline at 1-888-549-9901, option 3, or via e-mail to GMS.HelpDesk@usdoj.gov.

Note: The [GMS](#) Support Hotline hours of operation are Monday–Friday from 6:00 a.m. to 12 midnight eastern time, except federal holidays.

For assistance with any other requirement of this solicitation, contact the BJA Justice Information Center at 1–877–927–5657, via e-mail to JIC@telesishq.com, or by [live web chat](#). The BJA Justice Information Center hours of operation are 8:30 a.m. to 5:00 p.m. eastern time, and 8:30 a.m. to 8:00 p.m. eastern time, Monday through Friday, on the solicitation close date. You may also contact your State Policy Advisor: www.ojp.gov/BJA/resource/ProgramsOffice.html.

Release date: June 6, 2011

Fiscal Year (FY) 2011 Local JAG South Carolina Allocations

Listed below are all jurisdictions in the state that are eligible for FY 2011 JAG funding, as determined by the JAG formula. If your jurisdiction is listed with another city or county government in a shaded area, you are in a funding disparity. In this case, the units of local government must develop a Memorandum of Understanding (MOU) and apply for an award with a single, joint application.

Finding your jurisdiction:

- (1) Disparate jurisdictions are listed in shaded groups below, in alphabetic order by county.
- (2) Eligible individual allocations are listed alphabetically below the shaded, disparate groupings.

Counties that have an asterisk (*) under the "Eligible Individual Allocation" column did not submit the level of violent crime data to qualify for a direct award from BJA, but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU). A sample MOU is provided online at: www.ojp.usdoj.gov/BJA/grant/jag11/11JAGMOU.pdf. Disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and for documenting individual allocations in the MOU. For additional details regarding the JAG formula and award calculation process, with examples, please refer to the updated JAG Technical report: <http://bjs.gov/content/pub/pdf/jagp10.pdf>.

For JAG Frequently Asked Questions, please refer to BJA's JAG webpage: <http://www.ojp.usdoj.gov/BJA/grant/jag.html>

State	Jurisdiction Name	Government Type	Eligible Individual Allocation	Eligible Joint Allocation
SC	CHARLESTON COUNTY	County	\$69,608	
SC	NORTH CHARLESTON CITY	Municipal	\$114,007	\$183,615
SC	UNION COUNTY	County	*	
SC	UNION CITY	Municipal	\$10,506	\$10,506
SC	AIKEN CITY	Municipal	\$12,880	
SC	AIKEN COUNTY	County	\$39,334	
SC	ANDERSON CITY	Municipal	\$19,681	
SC	ANDERSON COUNTY	County	\$76,381	
SC	BEAUFORT CITY	Municipal	\$12,822	
SC	BEAUFORT COUNTY	County	\$60,694	
SC	BENNETTSVILLE CITY	Municipal	\$14,211	
SC	BERKELEY COUNTY	County	\$53,198	
SC	CAYCE CITY	Municipal	\$11,404	
SC	CHARLESTON CITY	Municipal	\$66,743	
SC	CHEROKEE COUNTY	County	\$10,593	
SC	CHESTER CITY	Municipal	\$10,449	
SC	CHESTER COUNTY	County	\$19,537	
SC	CHESTERFIELD COUNTY	County	\$13,401	
SC	CLARENDON COUNTY	County	\$17,684	
SC	CLOVER TOWN	Municipal	\$12,098	
SC	COLLETON COUNTY	County	\$23,676	
SC	COLUMBIA CITY	Municipal	\$108,248	
SC	CONWAY CITY	Municipal	\$17,684	
SC	DARLINGTON CITY	Municipal	\$11,259	
SC	DARLINGTON COUNTY	County	\$32,416	
SC	DILLON CITY	Municipal	\$14,240	
SC	DILLON COUNTY	County	\$26,570	
SC	DORCHESTER COUNTY	County	\$36,642	
SC	FAIRFIELD COUNTY	County	\$17,424	
SC	FLORENCE CITY	Municipal	\$42,257	
SC	FLORENCE COUNTY	County	\$44,023	
SC	GAFFNEY CITY	Municipal	\$11,867	
SC	GEORGETOWN CITY	Municipal	\$12,417	
SC	GEORGETOWN COUNTY	County	\$23,068	

SC	GREENVILLE CITY	Municipal	\$54,587	
SC	GREENVILLE COUNTY	County	\$187,610	
SC	GREENWOOD CITY	Municipal	\$26,107	
SC	GREENWOOD COUNTY	County	\$28,191	
SC	HARTSVILLE CITY	Municipal	\$17,279	
SC	HORRY COUNTY	County	\$107,119	
SC	JASPER COUNTY	County	\$11,693	
SC	KERSHAW COUNTY	County	\$18,292	
SC	LANCASTER CITY	Municipal	\$16,006	
SC	LANCASTER COUNTY	County	\$19,652	
SC	LAURENS CITY	Municipal	\$12,764	
SC	LAURENS COUNTY	County	\$26,280	
SC	LEXINGTON COUNTY	County	\$48,972	
SC	MARION COUNTY	County	\$12,764	
SC	MARLBORO COUNTY	County	\$12,764	
SC	MOUNT PLEASANT TOWN	Municipal	\$16,729	
SC	MYRTLE BEACH CITY	Municipal	\$41,013	
SC	OCONEE COUNTY	County	\$25,210	
SC	ORANGEBURG COUNTY	County	\$39,971	
SC	PICKENS COUNTY	County	\$21,939	
SC	RICHLAND COUNTY	County	\$206,799	
SC	ROCK HILL CITY	Municipal	\$65,238	
SC	SIMPSONVILLE CITY	Municipal	\$10,738	
SC	SPARTANBURG CITY	Municipal	\$70,332	
SC	SPARTANBURG COUNTY	County	\$76,207	
SC	SUMMERVILLE TOWN	Municipal	\$13,024	
SC	SUMTER CITY	Municipal	\$46,135	
SC	SUMTER COUNTY	County	\$40,549	
SC	WALTERBORO CITY	Municipal	\$10,362	
SC	WEST COLUMBIA CITY	Municipal	\$15,398	
SC	WILLIAMSBURG COUNTY	County	\$13,459	
SC	YORK COUNTY	County	\$47,062	
	Local total		\$2,427,267	

COUNTY OF LEXINGTON Grant Request Summary Form

Title of Grant: Gang Task Force

Fund: 2419 LE / Gang Task Force **Department:** 151200 LE/Operations
No. Title No. Title

Type of Summary: **Grant Application** _____ **Grant Award** X

Grant Overview: Lexington County is noticing a marked increase in gangs and gang related precursor activities such as drugs, truancy, and habitual juvenile incorrigibility. This past year, the Hells Angels Motorcycle Gang chose Lexington as their home base for the motorcycle gang members. This poses a serious gang threat and requires continuous surveillance and enforcement within the area as motorcycle gangs from across the United States gather for rallies in Lexington County. We have seen a wide variety of gang related crimes such as murder, drive by shootings, criminal sexual assaults, vandalism, assaults, drugs, truancy, and habitual juvenile delinquency over the past years that arouse much concern among the citizens of Lexington County. Gang members and crimes have increased in the past years within the county and mainly in the rural areas of the county, more gang problems are rapidly developing. Types of crimes with both juveniles and adults are being tied back into gang affiliations. The dedicated gang investigators will combat the gang problems by actively working the cases and preventing the escalation of gang crimes.

This award is for two gang investigators and a few operating cost.

Grant Period: July 1, 2011 to June 30, 2012

Responsible Departmental Grant Personnel: Nandalyn Heaitley, LCSD Grants Coordinator

Date Grant Information Released: August 31, 2010 **Date Grant Application Due:** January 14, 2011

Grant Expenditures (Please attach a detailed budget with Excel spreadsheet, Overview, Line Item Narratives, etc.):

Personnel	\$ 130,413.00		
Operating	\$ 18,721.00	* Application Amount:	151,948
Capital	\$ -	* Award Amount:	132,251
Total	\$ 149,134.00		

Local Match Required: Yes No

If Yes, What is the Percentage / Amount:

90%	\$132,251.00	* Additional match will be used to cover operating cost the grant will not cover.
10%	\$16,883.00	
%	\$ Amount	

Requirements at the End of this Grant (please explain in detail):

This application is for the third and final year of funding. The Gang Task Force will continue once the grant funds run out by being added to the Sheriff's Department budget.

Dept. Preparer:	NH	6/17/2011
Dept. Approval:	AP	6/17/2011
Finance Approval:	AD	6/17/2011
	<i>Initials</i>	<i>Date</i>

**COUNTY OF LEXINGTON
GANG TASK FORCE
Annual Budget
FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
*LE - Gang Task Force 2419:								
Revenues:								
457000	Federal Grant Income	191,921	88,118	166,622	166,622	151,948	151,948	132,251
461000	Investment Interest	0	0	0	0	0	0	0
801000	Op Trn From General Fund/LE	0	8,029	8,029	8,029	16,883	16,883	16,883
** Total Revenue		<u>191,921</u>	<u>96,147</u>	<u>174,651</u>	<u>174,651</u>	<u>168,831</u>	<u>168,831</u>	<u>149,134</u>
***Total Appropriation					174,651	168,831	178,508	149,134
FUND BALANCE								
Beginning of Year					<u>9,677</u>	<u>9,677</u>	<u>9,677</u>	<u>9,677</u>
FUND BALANCE - Projected								
End of Year					<u>9,677</u>	<u>9,677</u>	<u>0</u>	<u>9,677</u>

**COUNTY OF LEXINGTON
GANG TASK FORCE
Annual Budget
Fiscal Year - 2011-12**

Fund: 2419
Division: Law Enforcement
Organization: 151200 - LE/Operations

Object Expenditure Code Classification		BUDGET					
		2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	2011-12 Recommend	2011-12 Approved
Personnel							
510100	Salaries & Wages - 2	59,305	41,681	86,207	92,500	85,667	89,214
510199	Special Overtime	2,566	1,984	6,000	6,000	6,000	3,000
511112	FICA - Employer's Portion	4,400	3,249	7,054	7,536	7,013	7,054
511114	Police Retirement - Employer's Portion	6,989	5,127	10,631	11,357	10,783	10,847
511120	Insurance Fund Contribution - 2	10,000	7,800	15,600	16,000	15,600	15,600
511130	Workers Compensation	2,121	1,496	3,099	3,310	3,080	3,098
515600	Clothing Allowance	1,200	800	1,400	1,600	1,600	1,600
519999	Personnel Contingency	0	0	6,678	0	0	0
	* Total Personnel	86,581	62,137	136,669	138,303	129,743	130,413
Operating Expenses							
520800	Outside Printing	0	2,388	3,266	0	0	0
521000	Office Supplies	83	0	517	200	200	100
521200	Operating Supplies	89	0	911	400	400	100
521208	Police Supplies	2,749	0	1,251	1,400	1,400	100
522300	Vehicle Repairs & Maintenance	46	37	600	1,600	1,600	1,000
524100	Vehicle Insurance - 2	0	530	1,092	1,130	1,092	1,092
524201	General Tort Liability Insurance	0	723	1,490	1,490	1,489	1,489
524202	Surety Bonds	0	0	0	0	17	17
525004	WAN Service Charges - 2	0	380	1,032	1,440	1,440	1,440
525020	Pagers and Cell Phones - 2	837	432	1,320	1,440	1,440	1,320
525030	800 MHz Radio Service Charges - 2	403	515	1,000	1,440	1,440	1,080
525041	E-mail Service Charges - 2	0	0	162	168	162	162
525210	Conference, Meeting & Training Expenses	3,274	0	4,000	3,000	3,000	100
525230	Subscriptions, Dues, & Books	0	0	0	0	0	0
525400	Gas, Fuel, & Oil	2,950	3,226	9,114	12,020	12,020	9,990
525600	Uniforms & Clothing	0	0	0	0	0	0
529903	Contingency	0	0	0	0	18,265	731
	* Total Operating	10,431	8,231	25,755	25,728	43,965	18,721
	** Total Personnel & Operating	97,012	70,368	162,424	164,031	173,708	149,134
Capital							
540000	Small Tools & Minor Equipment	0	0	0	0	0	0
540010	Minor Software	0	0	114	0	0	0
	All Other Equipment	85,232	9,212	12,113			
5AC266	(2) SLR Camera Lenses with Tripods				3,400	3,400	0
5AC267	(2) Digital Camcorder & Accessories				1,400	1,400	0
	** Total Capital	85,232	9,212	12,227	4,800	4,800	0
	*** Total Budget Appropriation	182,244	79,580	174,651	168,831	178,508	149,134

SECTION V. - PROGRAM OVERVIEW

Lexington County is noticing a marked increase in gangs and gang related precursor activities such as drugs, truancy, and habitual juvenile incorrigibility. This past year, the Hells Angels Motorcycle Gang chose Lexington as their home base for the motorcycle gang members. This poses a serious gang threat and requires continuous surveillance and enforcement within the area as motorcycle gangs from across the United States gather for rallies in Lexington County. We have seen a wide variety of gang related crimes such as murder, drive by shootings, criminal sexual assaults, vandalism, assaults, drugs, truancy, and habitual juvenile delinquency over the past years that arouse much concern among the citizens of Lexington County. Gang members and crimes have increased in the past years within the county and mainly in the rural areas of the county; more gang problems are rapidly developing. Types of crimes with both juveniles and adults are being tied back into gang affiliations. The dedicated gang investigators will combat the gang problems by actively working the cases and preventing the escalation of gang crimes.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / Operations (Grant Positions)					
Gang Grant Investigators	2	0	2	2	13
Totals:	2	0	2	2	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES **\$ 100**

Office supplies are requested for the Gang Task Force officers to allow them to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

521200 – OPERATING SUPPLIES **\$ 100**

The officers will need supplies for the operation of equipment and daily job functions. Some items that will be used are audio and video tapes, memory cards, disks, batteries, and other supplies as required for the grant.

521208 – POLICE SUPPLIES **\$ 100**

This account will be used to purchase law enforcement supplies such as ammunition for the gang investigators.

522300 – VEHICLE REPAIRS AND MAINTENANCE **\$ 1,000**

Vehicle repairs and maintenance are needed for the grant vehicles.

524100 – VEHICLE INSURANCE **\$ 1,130**

Vehicle insurance is required for the vehicles. (Insurance is estimated at \$565 X 2 vehicles = \$1,130)

524201 – GENERAL TORT LIABILITY INSURANCE **\$ 1,490**

General Tort Liability Insurance is required for each person employed by the County. (Cost is estimated at 2 officers X \$745 = \$1,490)

5254004 – WAN SERVICE CHARGES **\$ 1,440**

Air card service will be charged for the investigators to have wireless access to the web GNET and other databases from other counties as well as LCSD to obtain immediate information on the person in question. (Air cards are estimated at \$60/month x 2 officers x 12 months = \$1,440)

525020 – PAGERS AND CELL PHONES **\$ 1,320**

The grant personnel are required to have cell phones for safety purposes and for immediate communication with the department, county and other agencies. (Cell service is estimated at \$55/month X 2 officers X 12 months = \$1,320)

525030 – 800 MHz RADIO SERVICE CHARGES **\$ 1,080**

Monthly service is required for the 800 MHz digital encrypt radios used by the gang investigators for communication purposes. (Radio service is estimated at \$45/month X 2 officers X 12 months = \$1,080)

525041 – E-MAIL SERVICE CHARGES **\$ 168**

E-mail service is required for communication and to transfer of documents. (E-mail service is \$7 per month X 2 officers X 12 months = \$168)

525210 – CONFERENCE, MEETING & TRAINING EXPENSES **\$ 100**

To cover any meeting or training expenses the grant employees may need during the grant period.

525400 – GAS, FUEL, AND OIL **\$ 9,990**

The grant reimburses mileage at the GSA for the grant-funded personnel to allow them to travel to work and scenes while performing their duties.



South Carolina Department of Public Safety
Office of Justice Programs

June 3, 2011

Ms. Katherine Hubbard
County Administrator
Lexington County
212 South Lake Drive
Lexington, South Carolina 29072

RE: Justice Assistance Grant Program No. 1GS09206
Gang Task Force

Dear Ms. Hubbard:

I am pleased to provide you with a grant award approved by this office in the amount of \$132,251. In order to complete the contract for this award, it is necessary that the official authorized to sign the application return the original grant award with an original signature within 30 days from the date of this award. The signed original should be sent to:

Ms. Penny Baskin
Senior Accountant
S.C. Department of Public Safety
Accounting-Grants
Post Office Box 1993, Building D, Floor 1
Blythewood, South Carolina 29016

Copies of the grant Request for Financial Payment/Quarterly Fiscal Report Forms can be found on our website at www.scdps.org/ojp/cjgp.asp. The financial reports should be completed for each calendar quarter ending date and are due 30 days after the end of the quarter. The Programmatic Progress Report Form can also be found on this page under Justice Assistance Grants. The due dates and periods covered for programmatic progress reports are indicated on the progress report forms.

Sincerely,

Burke O. Fitzpatrick
Administrator

BOF:tr

Enclosures

c: Ms. Nandalyn Heaitley
JAG Official File

SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY
OFFICE OF JUSTICE PROGRAMS
POST OFFICE BOX 1993
BLYTHEWOOD, SOUTH CAROLINA 29016

GRANT AWARD

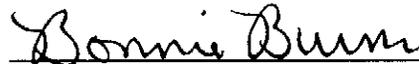
Subgrantee: Lexington County
Grant Title: Gang Task Force
Grant Period: 7/1/2011 - 6/30/2012 Date of Award: June 3, 2011
Amount of Award: \$132,251 Grant No.: 1GS09206

In accordance with the provisions of the Edward Byrne Memorial Justice Assistance Grant Program (JAG), CFDA No. 16.803 (Federal Grant #2009-SU-B9-0024), and on the basis of the application submitted, the South Carolina Department of Public Safety hereby awards to the foregoing Subgrantee a grant in the federal amount shown above, for the projects specified in the application and within the purposes and categories authorized for Justice Assistance Grant program grants.

This grant is subject to the terms and conditions set forth in the application and to the special conditions attached to the grant award.

Payment of Funds: Grant funds will be disbursed to subgrantees (according to the project budget) upon receipt of evidence that funds have been invoiced and products received or that funds have been expended (e.g., invoices, contracts, itemized expenses, etc.). A copy of the Budget Detail Page of the grant application is available on our website for the subgrantee's use in completing the request for payment forms.

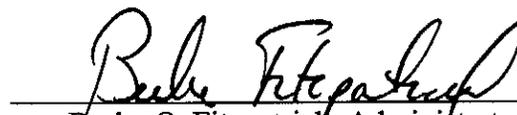
The grant shall become effective, as of the date of the award, upon return to Accounting-Grants of an originally signed copy of this form signed by the Official Authorized to Sign in the space provided below. This award must be accepted within thirty (30) days from the date above, and such quarterly and other reports required by the South Carolina Department of Public Safety must be submitted to Accounting-Grants in accordance with regulations.



Bonnie Burns, Program Manager
Office of Justice Programs

ACCEPTANCE FOR THE SUBGRANTEE

Signature of Official Authorized to Sign



Burke O. Fitzpatrick, Administrator
Office of Justice Programs

GRANT AWARD DATA: THIS AWARD IS SUBJECT TO SPECIAL CONDITIONS ATTACHED.

**STATE OF SOUTH CAROLINA
DEPARTMENT OF PUBLIC SAFETY**

**Office Of Justice Programs
Justice Assistance Grant Program**

FOR STATE FUNDING AGENCY (SFA) USE ONLY

Grant # 1GS09206

App # AG11041

Award Date: 6/3/2011

Prior Grant #1 1G09001 K0505G000109

#2 1GS09200

#3

#4

Federal Fiscal Year:

Fund Year:

Program Area:

To Be Completed by Project Director

Section 1

County Name: 32 - LEXINGTON

Section 2

Grant Period: One Year

Begin: 7/1/2011

End: 6/30/2012

Section 3

Project Title: Gang Task Force

Section 4

Project Summary: The Lexington County Gang Task Force will aggressively pursue gangs and gang members to effectively enforce the state and federal laws to prosecute gang members for criminal violations.

Section 5

Type of Application

a. Continuation

b. Year of Funds : 3

Other:(Specify)

c. Reimbursable

Section 6

a. Organization Type : County

Other:(Specify)

b. U. S. Congressional District

Section 7

Agency DUNS number*:
(www.dunandbradstreet.com)

Has your agency registered with Central Contractor Registration (CCR)?* **Yes**
(www.ccr.gov)

For Central Contractor Registration (CCR) handbook click here.

* This data is not required to submit this application but will become necessary for federal reporting requirements if this project is awarded.

FEIN:

FEIN:

Agency Name
Address
City
State

(Please use the Name/Address above instead of this field)
Name and Address of Implementing Agency

10 Digit Zip

(Area) Phone #:

(Area) Fax #:

COMPLETE PAGES 2&3 BEFORE COMPLETING THIS SECTION

Section 8

BUDGET

Use whole dollars only (For example: \$1,500 not \$1,500.00)

a. BUDGET CATEGORIES	GRANTOR	AGENCY MATCH	TOTAL
Personnel	<input type="text" value="\$117,959"/>	<input type="text" value="\$13,107"/>	<input type="text" value="\$131,066"/>
Contractual Services	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>
Travel	<input type="text" value="\$10,908"/>	<input type="text" value="\$1,212"/>	<input type="text" value="\$12,120"/>
Equipment	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>
Other	<input type="text" value="\$3,384"/>	<input type="text" value="\$376"/>	<input type="text" value="\$3,760"/>
TOTAL:	<input type="text" value="\$132,251"/>	<input type="text" value="\$14,694"/>	<input type="text" value="\$146,946"/>
b. PERCENTAGE:	90 %	10 %	100 %

Section 9

APPROPRIATION OF NON-GRANTOR MATCHING FUNDS

Other (Explain):



MATCHING FUNDS
CATEGORIES

GRANTOR CASH TOTAL

PERSONNEL

SALARIES Position Title	% of Time On Project	Quantity			
Gang Investigators	100	2	\$83,250	\$9,250	\$92,500
			\$0	\$0	\$0
TOTAL SALARIES:			\$83,250	\$9,250	\$92,500

EMPLOYER CONTRIBUTIONS (Fringe Benefits)

	% or Rate	X Base			
Social Security & Medicare (FICA)		92,500	7.65%	\$6,368	\$7,076
Retirement		92,500	11.53%	\$9,598	\$10,665
Worker's Compensation Insurance		92,500	.0336	\$3,002	\$3,335
Unemployment Insurance (on first \$7,000 only)				\$0	\$0
Health Insurance		8000	2	\$14,400	\$16,000
Dental Insurance				\$0	\$0
Pre-Retirement Death Benefit				\$0	\$0
Accident Death Benefit (Police Officers)				\$0	\$0
Other Employer Contributions (Itemize)		Gen Tort	745/emp	\$1,341	\$1,490
TOTAL EMPLOYER CONTRIBUTIONS:				\$34,709	\$38,566
TOTAL PERSONNEL:				\$117,959	\$131,066

CONTRACTUAL SERVICES:

(Itemize - DO NOT include professional fees for doctors, psychologists, etc.)

			\$0	\$0	\$0
TOTAL CONTRACTUAL SERVICES			\$0	\$0	\$0

TRAVEL:

(Itemize-include mileage, airline cost, lodging, per diem, parking, car rental)

Miles 12,000 X 2 X Federal Rate (.505)			\$10,908	\$1,212	\$12,120
			\$0	\$0	\$0
TOTAL TRAVEL:			\$10,908	\$1,212	\$12,120

Show Section 2-A Disabled

MATCHING FUNDS

CATEGORIES

GRANTOR CASH

TOTAL

EQUIPMENT (\$1,000 or more per Unit):

(Itemize - DO NOT USE BRAND NAME.- Also, DO NOT include leased, rented items or software

ITEM	QUANTITY			
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL EQUIPMENT:		\$0	\$0	\$0

Other:

Wireless Service fees		\$1,296	\$144	\$1,440
Cell phone service fees		\$1,188	\$132	\$1,320
800 MHz radio service fees		\$900	\$100	\$1,000
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL OTHER:		\$3,384	\$376	\$3,760

BUDGET NARRATIVE

List items under each Budget Category heading. Explain exactly how each item in your budget (both grantor and match) will be utilized. It is important that the necessity of these items, as they relate to the operation of the project, be established. Dollar amounts DO NOT have to be provided

PERSONNEL

The Lexington County Sheriff's Department is requesting the continuation of two gang investigators to investigate gangs, reduce gang violence, disrupt gang crimes, discourage gangs, investigate jail gangs within LCDC, to educate by informing schools, parents, and the public. The gang investigators will work 100% of their time to fulfill the job duties as an investigator on the grant.

TRAVEL

Travel miles are required at the federal rate for the investigators to travel to gang crime scenes, investigate gang activities, and to instruct citizen awareness presentations.

OTHER

Wireless air service will be charged for the investigators to have wireless access to the web GNET and other databases from other counties as well as LCSD to obtain immediate information on the person in question.

Cell phone service is required for the investigators to have telephone service to be in immediate contact with other officers and with anyone concerning gang activities.

The 800 MHz radio service fees must be paid for each radio in order to maintain continuous operation for communication purposes. The maintenance cost of the radios is also required to maintain continuous communication.

COUNTY OF LEXINGTON Grant Request Summary Form

Title of Grant: White Collar Crime Unit

Fund: 2418 White Collar Crime Unit **Department:** 151200 LE/Operations
No. Title No. Title

Type of Summary: **Grant Application** _____ **Grant Award** X

Grant Overview: The Sheriff's Department is noticing a marked increase in white-collar crimes throughout the County. White-collar crime is defined as a crime committed by a person of social status and respectable in their occupation. White-collar employees have a greater opportunity to commit fraud, bribery, insider trading, embezzlement, computer crime, identity theft, and forgery. A dedicated white-collar crime investigator will continue to combat the problems by actively working the specialized cases and preventing the escalation of white-collar crimes. Statistical data and detailed information gathered will aid in the investigations and patterns of the highly skilled professionals who are committing the white-collar crimes.

This award is for the White Collar Crime Investigator's salary and a few operating cost.

Grant Period: July 1, 2011 to June 30, 2012

Responsible Departmental Grant Personnel: Nandalyn Heaitley, LCSD Grant Coordinator

Date Grant Information Released: August 31, 2010 **Date Grant Application Due:** January 14, 2011

Grant Expenditures (Please attach a detailed budget with Excel spreadsheet, Overview, Line Item Narratives, etc.):

Personnel	\$ 66,917.00		
Operating	\$ 9,928.00	* Application Amount:	84,981.00
Capital	\$ -	* Award Amount:	67,403.00
Total	<u>\$ 76,845.00</u>		

Local Match Required: Yes No

If Yes, What is the Percentage / Amount:

90%	\$67,403.00	* Additional match will be used to cover operating cost the grant will not cover.
10%	\$9,442.00	
%	\$ Amount	

Requirements at the End of this Grant (please explain in detail):

When grant funds are no longer available, the White Collar Crime Unit is planned to be continued through funds received by the Sheriff's Department from tax revenue and other grant funds as available.

Dept. Preparer:	NH	6/17/2011
Dept. Approval:	AP	6/17/2011
Finance Approval:	AD	6/17/2011
	<i>Initials</i>	<i>Date</i>

**COUNTY OF LEXINGTON
 WHITE COLLAR CRIME UNIT
 Annual Budget
 FY 2011-12 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2009-10	Received Thru Dec 2010-11	Amended Budget Thru Dec 2010-11	Projected Revenues Thru Jun 2010-11	Requested 2011-12	Recommend 2011-12	Approved 2011-12
* LE - White Collar Crime Unit 2418:								
Revenues:								
457000	Federal Grant Income	0	0	111,483	111,483	84,981	84,981	67,403
461000	Investment Interest	0	0	0	0	0	0	0
801000	Op Trn from General Fund/LE	0	5,867	5,867	5,867	9,442	9,442	9,442
** Total Revenue		0	5,867	117,350	117,350	94,423	94,423	76,845
***Total Appropriation					117,350	94,423	94,423	76,845
FUND BALANCE								
Beginning of Year						<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE - Projected								
End of Year						<u>0</u>	<u>0</u>	<u>0</u>

* Grant will be funded 90% from DPS.

**COUNTY OF LEXINGTON
WHITE COLLAR CRIME UNIT
Annual Budget
Fiscal Year - 2011-12**

Fund: 2418
Division: Law Enforcement
Organization: 151200 - LE/Operations

Object Expenditure Code Classification	2009-10 Expend	2010-11 Expend (Dec)	2010-11 Amended (Dec)	2011-12 Requested	<i>BUDGET</i>	
					2011-12 Recommend	2011-12 Approved
Personnel						
510100 Salaries & Wages - 1	0	6,953	46,250	47,500	45,196	47,004
510199 Special Overtime	0	0	3,000	3,000	3,000	500
511112 FICA - Employer's Portion	0	584	3,768	3,863	3,687	3,634
511114 Police Retirement - Employer's Portion	0	825	5,679	5,823	5,669	5,583
511120 Insurance Fund Contribution - 1	0	1,300	7,800	8,000	7,800	7,800
511130 Workers Compensation	0	241	1,655	1,697	1,519	1,596
515600 Clothing Allowance	0	200	600	800	800	800
519999 Personnel Contingency	0	0	0	0	0	0
* Total Personnel	0	10,103	68,752	70,683	67,671	66,917
Operating Expenses						
521000 Office Supplies	0	0	100	100	100	100
521200 Operating Supplies	0	0	100	500	500	100
521208 Police Supplies	0	0	500	100	100	0
522300 Vehicle Repairs & Maintenance - 1	0	0	600	600	600	600
524100 Vehicle Insurance - 1	0	0	546	546	546	546
524201 General Tort Liability Insurance	0	362	745	745	745	745
524202 Surety Bonds - 1	0	0	0	0	9	9
525004 WAN Service Charges - 1	0	0	540	720	720	720
525020 Pagers & Cell Phones - 1	0	0	540	720	720	660
525030 800 MHz Radio Service Changes - 1	0	0	450	720	720	540
525031 800 MHz Radio Maintenance Fee - 1	0	0	0	50	50	0
525041 E-mail Service Charges - 1	0	0	61	84	81	81
525210 Conference, Meeting & Training Expense	0	0	1,950	2,000	2,000	100
525400 Gas, Fuel and Oil	0	0	4,937	6,000	6,000	4,914
529903 Contingency	0	0	0	0	3,006	813
* Total Operating	0	362	11,069	12,885	15,897	9,928
** Total Personnel & Operating	0	10,465	79,821	83,568	83,568	76,845
Capital						
540000 Small Tools & Minor Equipment	0	0	107	0	0	0
540010 Minor Software	0	0	57	1,500	1,500	0
All Other Equipment	0	21,869	37,365			
5AC259 (2) DVD/VCR Recorder & Playback System				2,900	2,900	0
5AC260 (1) Chair				645	645	0
5AC261 (1) Desk				1,000	1,000	0
5AC262 (1) Laser Color Printer/Fax/Scanner				510	510	0
5AC263 (1) Shredder				500	500	0
5AC264 (2) Fireproof/Lockable Storage Cabinets				3,500	3,500	0
5AC265 (1) Portable Scanner				300	300	0
** Total Capital	0	21,869	37,529	10,855	10,855	0
*** Total Budget Appropriation	0	32,334	117,350	94,423	94,423	76,845

SECTION V. - PROGRAM OVERVIEW

The Sheriff's Department is noticing a marked increase in white-collar crimes throughout the County. White-collar crime is defined as a crime committed by a person of social status and respectable in their occupation. White-collar employees have a greater opportunity to commit fraud, bribery, insider trading, embezzlement, computer crime, identity theft, and forgery. A dedicated white-collar crime investigator will continue to combat the problems by actively working the specialized cases and preventing the escalation of white-collar crimes. Statistical data and detailed information gathered will aid in the investigations and patterns of the highly skilled professionals who are committing the white-collar crimes.

The Sheriff's Department is requesting the continuation of the white collar crime investigator to aggressively identify, detect, prosecute, educate, inform, and ensure the business world that a financial crime deserves a penalty just as a crime of force.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	<u>Full Time Equivalent</u>		Total	Grade
		General Fund	Other Fund		
LE / Operations (Grant Positions)					
White Collar Crime Grant Investigator	1	0	1	1	13
Totals:	1	0	1	1	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES **\$ 100**

Office supplies requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

521200 – OPERATING SUPPLIES **\$ 100**

Operating supplies requested are audio and video tapes, memory cards, disks, batteries, and other supplies as required for the grant.

522300 – VEHICLE REPAIRS AND MAINTENANCE **\$ 600**

Vehicle repair and maintenance is needed for grant vehicles.

524100 – VEHICLE INSURANCE **\$ 546**

Vehicle insurance is required for the grant vehicle.

524201 – GENERAL TORT LIABILITY INSURANCE **\$ 745**

General Tort Liability Insurance is required for each person employed by the County.

525004 – WAN SERVICE CHARGES **\$ 720**

Air card service will be charged for the investigators to have wireless access to the web and other databases from other counties as well as LCSD to obtain immediate information on a person in question. (Air card service is estimated at \$60/month X 12 months = \$720)

525020 – PAGERS AND CELL PHONES **\$ 660**

The grant personnel are required to have a cell phone for safety purposes and for immediate communication with the department, county and other agencies. (Cell service is estimated at \$55/month X 12 months = \$660)

525030 – 800 MHZ RADIO SERVICE CHARGES **\$ 540**

Monthly service is required for the 800 MHz digital encrypt radios used by the gang investigators for communication purposes. (Radio service is estimated at \$45 X 12 months = \$540)

525041 – E-MAIL SERVICE **\$ 81**

E-mail service is required for communication and to transfer documents by the white-collar crime investigator. (E-mail service is estimated at \$6.75 per month X 12 months = \$84)

525210 – CONFERENCE, MEETING & TRAINING EXPENSES **\$ 100**

To cover any meeting or training expenses the grant employees may need during the grant period.

525400 – GAS, FUEL, AND OIL **\$ 4,914**

The grant reimburses the mileage at the GSA rate for the grant-funded personnel to allow them to travel to work and to scenes of investigation while performing their duties.



South Carolina Department of Public Safety

Office of Justice Programs

June 3, 2011

Ms. Katherine Hubbard
County Administrator
Lexington County
212 South Lake Drive
Lexington, South Carolina 29072

RE: Justice Assistance Grant Program No. 1GS09207
White Collar Crime Investigation

Dear Ms. Hubbard:

I am pleased to provide you with a grant award approved by this office in the amount of \$67,403. In order to complete the contract for this award, it is necessary that the official authorized to sign the application return the original grant award with an original signature within 30 days from the date of this award. The signed original should be sent to:

Ms. Penny Baskin
Senior Accountant
S.C. Department of Public Safety
Accounting-Grants
Post Office Box 1993, Building D, Floor 1
Blythewood, South Carolina 29016

Copies of the grant Request for Financial Payment/Quarterly Fiscal Report Forms can be found on our website at www.scdps.org/ojp/cjgp.asp. The financial reports should be completed for each calendar quarter ending date and are due 30 days after the end of the quarter. The Programmatic Progress Report Form can also be found on this page under Justice Assistance Grants. The due dates and periods covered for programmatic progress reports are indicated on the progress report forms.

Sincerely,

Burke O. Fitzpatrick
Administrator

BOF:tr

Enclosures

c: Ms. Nandalyn Heaitley
JAG Official File

SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY
OFFICE OF JUSTICE PROGRAMS
POST OFFICE BOX 1993
BLYTHEWOOD, SOUTH CAROLINA 29016

GRANT AWARD

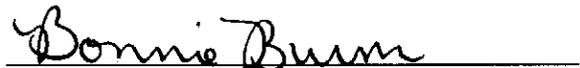
Subgrantee: Lexington County
Grant Title: White Collar Crime Investigation
Grant Period: 7/1/2011 - 6/30/2012 Date of Award: June 3, 2011
Amount of Award: \$67,403 Grant No.: 1GS09207

In accordance with the provisions of the Edward Byrne Memorial Justice Assistance Grant Program (JAG), CFDA No. 16.803 (Federal Grant #2009-SU-B9-0024), and on the basis of the application submitted, the South Carolina Department of Public Safety hereby awards to the foregoing Subgrantee a grant in the federal amount shown above, for the projects specified in the application and within the purposes and categories authorized for Justice Assistance Grant program grants.

This grant is subject to the terms and conditions set forth in the application and to the special conditions attached to the grant award.

Payment of Funds: Grant funds will be disbursed to subgrantees (according to the project budget) upon receipt of evidence that funds have been invoiced and products received or that funds have been expended (e.g., invoices, contracts, itemized expenses, etc.). A copy of the Budget Detail Page of the grant application is available on our website for the subgrantee's use in completing the request for payment forms.

The grant shall become effective, as of the date of the award, upon return to Accounting-Grants of an originally signed copy of this form signed by the Official Authorized to Sign in the space provided below. This award must be accepted within thirty (30) days from the date above, and such quarterly and other reports required by the South Carolina Department of Public Safety must be submitted to Accounting-Grants in accordance with regulations.


Bonnie Burns, Program Manager
Office of Justice Programs

ACCEPTANCE FOR THE SUBGRANTEE

Signature of Official Authorized to Sign


Burke O. Fitzpatrick, Administrator
Office of Justice Programs

GRANT AWARD DATA: THIS AWARD IS SUBJECT TO SPECIAL CONDITIONS ATTACHED.

**STATE OF SOUTH CAROLINA
DEPARTMENT OF PUBLIC SAFETY**

**Office Of Justice Programs
Justice Assistance Grant Program**

FOR STATE FUNDING AGENCY (SFA) USE ONLY

Grant # 1GS09207

App # AG11042

Award Date: 6/3/2011

Prior Grant #1 1G10014 K0505G001410

#2

#3

#4

Federal Fiscal Year:

Fund Year:

Program Area:

To Be Completed by Project Director

Section 1

County Name: 32 - LEXINGTON

Section 2

Grant Period: One Year

Begin: 7/1/2011

End: 6/30/2012

Section 3

Project Title: White Collar Crime Investigation

Section 4

Project Summary:

The Lexington County Sheriff's Department is requesting two White Collar Crime investigators to aggressively identify, detect, and enforce the laws to prosecute white collar criminals. They will educate, inform, and ensure the business world and citizens that a financial crime or swindling deserves a penalty just as a crime of force. White collar employees have a greater opportunity to commit fraud, bribery, insider trading, embezzlement, computer crime, identity theft, and forgery. Dedicated white collar crime investigators will combat the problems by actively working the specialized cases and preventing the escalation of white collar crimes.

Section 5

Type of Application

a. Continuation

b. Year of Funds : 2

Other:(Specify)

c. Reimbursable

Section 6

a. Organization Type : County

Other:(Specify)

b. U. S. Congressional District 02

Section 7

Agency DUNS number*: 030115885
(www.dunandbradstreet.com)

Has your agency registered with Central
Contractor Registration (CCR)?* Yes
(www.ccr.gov)

For Central Contractor Registration (CCR) handbook click here.

* This data is not required to submit this application but will become necessary for federal reporting requirements if this project is awarded.

FEIN: 57-6000-379

FEIN:

Agency Name Lexington County Sheriff's Department

Address 521 Gibson Road

City Lexington

State SC

(Please use the Name/Address
above instead of this field)
Name and Address of Implementing
Agency

10 Digit Zip 29072

(Area) Phone #: 803-785-2405

(Area) Fax #: 803-785-8275

COMPLETE PAGES 2&3 BEFORE COMPLETING THIS SECTION

Section 8

BUDGET

Use whole dollars only (For example: \$1,500 not \$1,500.00)

a. BUDGET CATEGORIES	GRANTOR	AGENCY MATCH	TOTAL
Personnel	\$60,257	\$6,695	\$66,952
Contractual Services	\$0	\$0	\$0
Travel	\$5,454	\$606	\$6,060
Equipment	\$0	\$0	\$0
Other	\$1,692	\$188	\$1,880
TOTAL:			

\$67,403

\$7,489

\$74,892

b. PERCENTAGE:

90 %

10 %

100 %

Section 9

**APPROPRIATION OF NON-GRANTOR
MATCHING FUNDS**

County

Other (Explain):

MATCHING FUNDS
CATEGORIES

GRANTOR CASH TOTAL

PERSONNEL

SALARIES	% of Time On Project	Quantity			
Position Title					
White Collar Crime Investigator	100	1	\$42,750	\$4,750	\$47,500
			\$0	\$0	\$0
TOTAL SALARIES:			\$42,750	\$4,750	\$47,500

EMPLOYER CONTRIBUTIONS (Fringe Benefits)

	% or Rate	X Base				
Social Security & Medicare (FICA)		47,500	7.65%	\$3,271	\$363	\$3,634
Retirement		47,500	11.53%	\$4,929	\$548	\$5,477
Worker's Compensation Insurance		47,500	.0336	\$1,436	\$160	\$1,596
Unemployment Insurance (on first \$7,000 only)				\$0	\$0	\$0
Health Insurance		8000	1 yr	\$7,200	\$800	\$8,000
Dental Insurance				\$0	\$0	\$0
Pre-Retirement Death Benefit				\$0	\$0	\$0
Accident Death Benefit (Police Officers)				\$0	\$0	\$0
Other Employer Contributions (Itemize)		Gen Tort	745	\$671	\$74	\$745
TOTAL EMPLOYER CONTRIBUTIONS:				\$17,507	\$1,945	\$19,452
TOTAL PERSONNEL:				\$60,257	\$6,695	\$66,952

CONTRACTUAL SERVICES:

(Itemize - DO NOT include professional fees for doctors, psychologists, etc.)

			\$0	\$0	\$0
TOTAL CONTRACTUAL SERVICES			\$0	\$0	\$0

TRAVEL:

(Itemize-include mileage, airline cost, lodging, per diem, parking, car rental)

Travel Miles 12,000 X Fed. Mileage Rate(.505)			\$5,454	\$606	\$6,060
			\$0	\$0	\$0
TOTAL TRAVEL:			\$5,454	\$606	\$6,060

BUDGET NARRATIVE

List items under each Budget Category heading. Explain exactly how each item in your budget (both grantor and match) will be utilized. It is important that the necessity of these items, as they relate to the operation of the project, be established. Dollar amounts DO NOT have to be provided

PERSONNEL

The Lexington County Sheriff's Department is requesting the continuation of the White Collar Crime Investigator to investigate fraud, bankruptcy fraud, bribery, insider trading, embezzlement, computer crime, medical crime, public corruption, identity theft, environmental crime, pension fund crime, RICO crimes, consumer fraud, occupational crime, securities fraud, financial fraud, and forgery. The investigator will work 100% of their time to fulfill the job duties as the White Collar Crime Investigator.

TRAVEL

Travel miles are required at the federal rate for the investigator to travel to business locations, banks, hospitals, community organizations and any victim that is victimized as a result of white collar crimes.

OTHER

Wireless air service will be charged for the investigators to have wireless access to the web and other databases from other counties, the state databases, the federal databases, as well as LCSD to obtain immediate information on the person in question.

Cell phone service is required for the investigator to have telephone service to be in immediate contact with other officers and with anyone concerning white collar crimes.

The 800 MHz radio service fees must be paid for each radio in order to maintain continuous operation for communication purposes. Maintenance service is also included in the service fees for the radio.



Lexington County Sheriff's Department
Administrative Bureau

MEMORANDUM

TO: Mr. Jim Kinard, Chairman of County Council
Ms. Katherine Hubbard, County Administrator

FROM: Colonel Allan Paavel, Director of Administrative Bureau

DATE: June 16, 2011

RE: Request for Additional Personnel-Watch Commander

The Lexington County Sheriff's Department is requesting the addition of one Lieutenant's position to our authorized staffing levels for the purpose of augmenting the Watch Commander function in the department. The Watch Commander plays a vital role by providing a higher tier of command and control to the operations of the department after normal business hours and on the weekends. In the past there has been one permanent Watch Commander position to perform this function. Other supervisors performed the Watch Commander function, as a collateral duty, on a rotating schedule to fill in when the permanent Watch Commander was not available.

Our command staff recently reviewed the position of Watch Commander and recommended a plan to utilize two Watch Commanders, working on opposing rotations, on a permanent basis. This plan will provide after hours coverage, seven days a week. Having two Watch Commanders, permanently assigned to this function, will provide better accountability, consistency, and communication throughout our operation after normal business hours. Those officers currently handling the Watch Commander function on a rotating schedule will not be utilized for this function unless one of the permanent Watch Commanders is unavailable; allowing those officers to concentrate their efforts and time on their primary duties. In summary this plan for the Watch Commander function will enhance the quality of life for our citizens through improved accountability, efficiency, and customer service. Funding for this new Lieutenant's position is currently available in the FY2012 budget, without the need for a supplemental appropriation from Lexington County Council. The total cost for this additional position and necessary equipment is \$131,493.00.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

540000 - SMALL TOOLS AND MINOR EQUIPMENT **\$ 220**

This will be used to purchase digital recorders and other tools that may needed for the officer.

540010 - MINOR SOFTWARE **\$ 500**

Software licenses are needed for the software required to perform the job duties. The estimated cost of the anti-virus software and the other software is \$500.

(1) MARKED VEHICLE w/EQUIPMENT & INSTALLATION **\$ 28,000**

All law enforcement officers are required to be on call 24 hours a day, 7 days a week; therefore, a vehicle is requested for each sworn officer.

(1) Marked Ford Crown Victoria	\$ 24,000
Emergency Equipment	\$ 4,000

(1) HANDGUN WITH ACCESSORIES **\$ 700**

All law enforcement officers are required to carry a gun for officer and citizen protection. The estimated cost for one gun and accessories is \$700.

800 MHZ RADIO WITH ACCESSORIES **\$ 5,830**

All law enforcement officers need an 800 MHz radio for communication. The estimated cost for one radio is \$5,830.

(1) FUNCTION 4 LAPTOP COMPUTER WITH ACCESSORIES **\$ 2,200**

Laptops are needed for to complete incident and investigative reports in the field. The laptop will also be used to perform the duties of the public information officer from the crime scene. The estimated cost of one computer with a case, and docking station is \$2,200.

(1) DIGITAL CAMERA WITH ACCESSORIES **\$ 200**

A digital camera is needed to document evidence for case file preparation and prosecution. The estimated cost for one camera with an additional memory card and a carrying case is \$200.

(1) TASER WITH ACCESSORIES **\$ 1,320**

Tasers are becoming an effective way to issue less lethal force when needed to detain combative subjects. The estimated cost of one taser with the holster and cartridges is \$1,320.

(1) RECHARGEABLE FLASHLIGHT WITH ACCESSORIES **\$ 125**

A rechargeable flashlight is a valuable tool in low lighting situations. The estimated cost is \$125.

SECTION VI. B. – LISTING OF POSITIONS

Additional Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / Operations (1000-151200)					
LT/Watch Commander	2	2	2	2	20
Totals:	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	

COUNTY OF LEXINGTON

GENERAL FUND
Annual Budget
Fiscal Year - 2011-12

NEW PROGRAM

Fund: 1000

Division: Law Enforcement

Organization: 151200 - Operations

New Posn (Watch Commander)

Object Expenditure		<i>BUDGET</i> -		
Code	Classification	(1) Lieutenant Grade 20	2011-12 Requested	2011-12 Recommend
Personnel				
510100	Salaries & Wages - 1 (8% above min.)		57,127	57,127
	Salaries & Wages Adj. Acct.		1,714	1,714
511112	FICA Cost		4,501	4,501
511114	Police Retirement		6,922	6,922
511120	Insurance Fund Contribution		7,800	7,800
511130	Workers Compensation		1,977	1,977
* Total Personnel			80,041	80,041
Operating Expenses				
521000	Office Supplies		100	100
521200	Operating Supplies		500	500
521208	Police Supplies		500	500
522300	Vehicle Repairs & Maintenance		1,500	1,500
524100	Vehicle Insurance -1		546	546
524201	General Tort Liability Insurance		745	745
524204	Surety Bonds - 1		12	12
525000	Telephone		252	252
525021	Smart Phones		1,200	1,200
525030	800 MHz Radio Service Charges		681	681
525041	E-Mail Service Charges -1		81	81
525210	Conference & Meeting Expenses		2,000	2,000
525230	Subscription, Dues & Books		40	40
525400	Gas, Fuel, & Oil		3,000	3,000
525600	Uniforms & Clothing		1,200	1,200
* Total Operating			12,357	12,357
**Total Personnel & Operating			92,398	92,398
Capital				
540000	Small Tools & Minor Equipment		500	220
540010	Minor Software		700	500
	(1) Marked Vehicle w/Accessories		28,000	28,000
	(1) Handgun w/Accessories		700	700
	(1) 800 MHz Radio w/Accessories		5,830	5,830
	(1) Laptop Computer (F4) w/Accessories		2,200	2,200
	(1) Digital Camera w/Accessories		250	200
	(1) Taser w/Accessories		1,320	1,320
	(1) Rechargeable Flashlight w/Accessories		200	125
** Total Capital			39,700	39,095
*** Total Budget Appropriation			132,098	131,493

AM

2011-12
Approved

SECTION V. - PROGRAM OVERVIEW

The Sheriff has decided to change the staff allocation for the Watch Commander position. Currently, we are utilizing one position at the rank of Captain for the Watch Commander. The Sheriff would like to utilize two (2) lieutenant positions that will be placed on opposing shifts to fill the duties of the Watch Commander.

The required funding for this new position is \$131,493. The breakdown of the funding sources is below:

Position 000105 was budgeted at \$91,543; however, effective July 1, 2011 the salary for this position will be reduced to \$49,453. The difference between the amount budgeted and the amount needed of \$42,000 will be available to fund the Watch Commander's position.

We budgeted \$62,194 in matching funds for the Interstate Criminal Enforcement Unit Grant, \$33,377, and the Drug Parcel Interdiction Unit Grant, \$28,817 that will not be needed, as these grant applications were not approved for funding; therefore, the \$62,194 is available for transfer to fund the Watch Commander's position.

The remaining \$27,299 needed to fund the Watch Commander's position will be transferred from our gas, fuel, & oil contingency account. We have budgeted \$152,277, after the transfer of \$27,299, the remaining balance in the gas, fuel and oil contingency will be \$124,978, which should be more than sufficient to cover any fluctuations in gas prices as they are on the decline again.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES \$ 100

Office supplies are required for officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

521200 - OPERATING SUPPLIES \$ 500

Supplies are needed for the operation of equipment and to perform daily job tasks.. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies. The items may vary slightly; therefore, an itemized cost breakdown was not provided.

521208 – POLICE SUPPLIES \$ 500

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 1,500

The amount budgeted is based on the average cost of regular maintenance for a patrol vehicle. This vehicle is not included in the appendix.

524100 - VEHICLE INSURANCE \$ 546

The budget amount is the recommendation of the County Risk Manager.

524201 - GENERAL TORT LIABILITY INSURANCE \$ 745

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the recommendation of the County Risk Manager.

524202 – SURETY BONDS \$12

Surety bonds are renewed every 3 years and this is the year to pay these bonds. The estimated cost is \$12 for other positions.

525000 – TELEPHONE \$ 252

Telephone line charges are required for daily operations and voice mail. The cost per month of a land line with attached voicemail is \$21 or \$252 annually. This new line is not included in the appendix.

525021 – SMART PHONE \$ 1,200

The Lieutenant will be required to have a cell phone for safety purposes and emergency communication. The monthly cost is \$100. This additional cell phone is not included in the appendix.

525030 – 800 MHz RADIO SERVICE CHARGES \$ 681

The 800 MHz radios are required for communication. The annual cost is \$681. This additional radio is not included in the appendix.

525041 – E-MAIL SERVICE CHARGES **\$ 81**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

525210 – CONFERENCE AND MEETING EXPENSES **\$ 2,000**

All officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields. Additional training will be needed for the position of Watch Commander.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **\$ 40**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per is \$40.

525400 - GAS, FUEL, AND OIL **\$ 3,000**

The amount budgeted is based on the average gas, fuel, and oil expense for a patrol vehicle for one year.

525600 – UNIFORMS AND CLOTHING **\$ 1,200**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the Officer. The initial uniform cost is greater the first year due to the purchase of body armor.



COUNTY OF LEXINGTON

PUBLIC WORKS DEPARTMENT

ENGINEERING

MEMORANDUM

DATE: June 17, 2011
TO: Katherine Hubbard, County Administrator
FROM: John Fechtel, Director of Public Works/Assistant County Administrator
RE: S-48 Columbia Avenue – County Participation

As you are aware, the widening of S-48 (Columbia Avenue) in the Chapin area has been approved for engineering, right-of-way acquisition, and construction. In an effort to expedite this project and to have county involvement in the right-of-way acquisition process, SCDOT has a LPA (Local Public Agency) process in which a qualifying applicant (Lexington County) can administer all or portions of the project.

With this in mind, the County could request managing the engineering, permitting, environmental, and right-of-way acquisition portion of this project. Exhibit A shows a flow chart of the entire process. We would recommend the County performing all functions, except the bidding and construction. We feel that SCDOT should bid the project and provide the construction management.

Exhibit B outlines the procedures for a LPA administration and Exhibit C is the LPA qualifications evaluation form. It does require financial, procurement, and legal qualifications in addition to the RFQ (Request for Qualifications) to select an engineering firm with a team of environmental specialists and a right-of-way agency.

Please present this to the Public Works Committee for their consideration.

EXHIBIT A
Local Public Agency Process

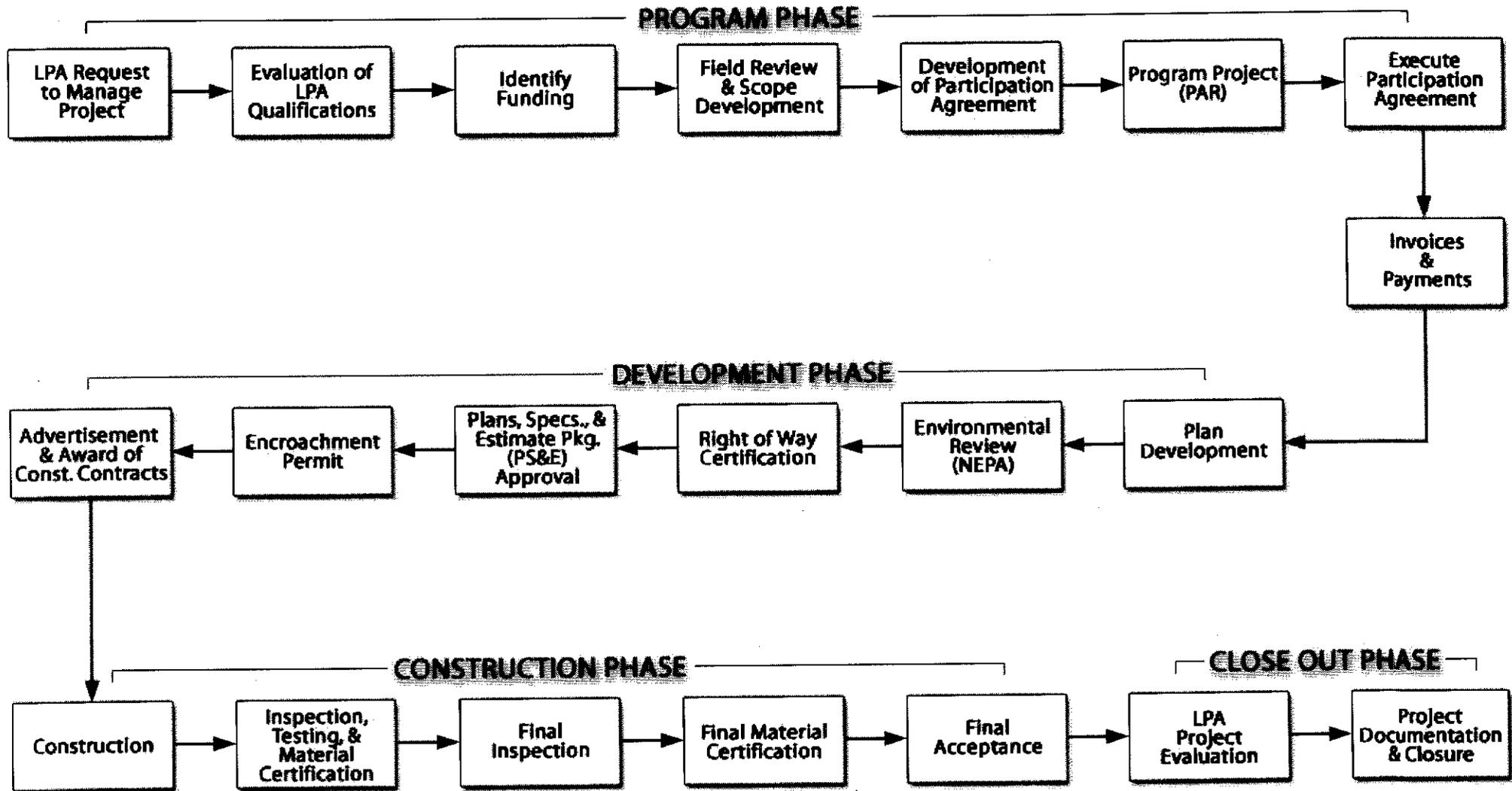


EXHIBIT B

Procedures for Local Public Agency Project Administration

(Revised 2/2010)

OVERVIEW

A Local Public Agency (LPA) is defined as a county, municipal corporation, state or local authority, board, commission, agency, department or political subdivision created under the authority of the state. Local Public Agency Projects are defined as any transportation project funded through the South Carolina Department of Transportation (SCDOT) either by federal or state funds in which an LPA enters into a contractual agreement with SCDOT to manage any phase of the project development process or construction activities.

In accordance with the Code of Federal Regulations, 23CFR 1.11 and 635.105, SCDOT may delegate administration and management of certain Federal-aid projects to a Local Public Agency (LPA); however, this delegation does not relieve SCDOT of its responsibility of administering those funds.

As allowed by the Federal Highway Administration (FHWA) and SCDOT an LPA may request to perform work which is funded by Federal-aid or state transportation funds provided that the following minimum conditions are met:

1. All applicable Federal and State requirements shall be completed and documented.
2. The LPA must be adequately staffed and suitably equipped to undertake and satisfactorily complete the project.
3. The LPA must provide a full-time employee to be in responsible charge of the project.
4. The LPA must be approved by the LPAA according to the **LPA Qualifications Evaluation Form** (Revised 4/2010).

These procedures have been developed to assist SCDOT staff and local governments in the LPA project administration and project development processes. Where applicable, links in the web format of this document are provided to available materials and reference materials that may be necessary or of use to deliver the project. These procedures are designed to address the majority of LPA projects. In addition to these procedures it is critical that the project Participation Agreement (PA) be specific and detailed with regard to its intent as well as FHWA and SCDOT policies. To ensure the PA is properly prepared and meets the needs of the LPA, it is imperative that the project be well defined and specific. Project scoping is the fundamental element that will determine the basic outcome of the project. Considerable planning, review and expertise are required at this stage to ensure a successful project that meets the needs of the community while ensuring accountability during administration.

Projects are identified through the project development process, commission action, congressional designation, or local participation whereby a Local Public Agency with the authority to enter into a contractual agreement for federal or state transportation funds is considered to manage day to day operations of a project or phase of project. LPA projects can include but are not limited to Transportation Enhancements, Congestion Mitigation, Congressional Earmarks, State Earmarks, Scenic Byways Projects or any form of project in which SCDOT federal transportation or state transportation funds may be used to finance or supplement development of a transportation project.

EXHIBIT B

PROCESS PROCEDURES

Local Public Agency Administration Unit

To improve the oversight of all LPA managed projects, SCDOT has established a unit within the Local Program Administration office to manage projects administered by LPAs. This unit will be led by the Local Public Agency Administrator (LPAA). The Local Program Administration office is a part of the Engineering Division allowing authority for the entire spectrum of a project from environmental permitting to construction. The LPAA will be responsible for coordinating the administration and development of all LPA projects.

The responsibilities of the LPAA Unit include but are not limited to determining an LPA's ability to manage a project, leading the development of the LPA participation agreement, managing appropriate SCDOT staff during various phases of an LPA administered project, maintaining official SCDOT project files, verifying qualified invoices, making recommendations for payment, and monitoring the project closure process of a project or phase of project.

The Federal Highway Administration (FHWA) is ultimately responsible for all Federal-aid highway projects. FHWA has the authority to retain full oversight or a high level of oversight on any Federal-aid project in accordance with the SCDOT and FHWA Stewardship and Oversight Plan dated November 2007 and its addendums. On full oversight projects, FHWA personnel will, at a minimum, review and approve project designs, approve any design exceptions, approve Plans, Specifications, and Estimates (PS&E), authorize advertisement, concur in contract award, approve changes in contract (change orders, supplemental agreements, time extensions, claims, etc.), conduct project inspections including a final inspection, and prepare a Final Acceptance Report. For projects involving a high level of oversight, FHWA may elect to perform any or all of the items listed commiserate with the project type.

If any questions arise in carrying out the work under a Participation Agreement, the LPA shall contact the LPAA Unit directly to ensure the questions are answered by the appropriate SCDOT staff.

A. PROGRAMING PHASE

1. LPA Request to Manage Project

If an LPA desires to administer a project, the LPA must make a written request to the LPAA to administer and manage an identified project or phases of a project. An LPA may request to administer a project or portions of a project on behalf of another LPA or non-profit organization that would otherwise not be eligible to administer a project. The request must include at a minimum the completed LPA Qualifications Evaluation Form, attached to these procedures and:

- a. a cover letter with a detailed SCOPE and budget for the work that is being requested to administer
- b. the name of the agency or organization for which the LPA is requesting to administer the project, if applicable, and
- c. if matching funds are to be provided by an agency or organization other than the requesting LPA, financial statements should be provided for both the LPA and the agency / organization as indicated in question III.B.I of the qualification application.

EXHIBIT B

If no request is received, SCDOT will manage the project through the **Project Development Process** or applicable standards and published guidelines or processes.

2. **Evaluation of LPA Qualifications**

The LPAA will evaluate the **LPA Qualifications Evaluation Form** submitted by the LPA in determining if the LPA is qualified and adequately staffed to administer the specific project or phase of a project. The LPAA may utilize SCDOT staff from both the engineering and administration departments as appropriate to assist in evaluating the various components of the request. If the LPAA determines that the LPA has the ability to administer and manage the project or portions of a project, the LPA will be notified and the project will proceed as an LPA project and will be managed in accordance with these Procedures for Local Public Agency Project Administration. The LPAA will notify the appropriate Headquarters (HQ) Director and or Director of Construction as to the determination and request the name of the Preconstruction Project Manager (PPM) and/or District Engineering Administrator's designee (DEA) that will be assigned to the identified project. The DEA's designee must be able to act in the capacity and with the authority of a Resident Construction Engineer (RCE) according to **SCDOT's Construction Manual**. The responsibilities and expectations of the PPM and DEA during the development of the PA will be clearly outlined in this request.

If an LPA is determined "Not Qualified," to administer the project, the LPA will be notified and SCDOT will manage the project through the **Project Development Process** or applicable standards and published guidelines or processes. The LPAA will notify the appropriate HQ Director and the Director of Construction of the identified project.

If the LPAA has determined that the LPA is "Qualified" to administer portions of a project the LPA will be notified and those portions will be managed in accordance with this directive. The LPAA will notify the appropriate HQ Director and or Director of Construction as to the portions that will be administered by SCDOT and request the name of the Preconstruction Project Manager (PPM) and or District Engineering Administrator's designee (DEA) that will be assigned to the identified project. The DEA's designee must be able to act in the capacity and with the authority of a Resident Construction Engineer (RCE) according to **SCDOT's Construction Manual**. The responsibilities and expectations of the PPM and DEA during the development of the PA will be clearly outlined in this request.

3. **Identify Funding**

Sources of funding that are proposed to finance and fully support an LPA project through the completion of construction are identified in the initial request by an LPA. Project estimates are necessary to determine the feasibility of proceeding with the project. Upon qualifying to administer a project, the LPA shall contact the PPM and submit documentation of the proposed project funding and project estimates. The PPM assigned to the LPA project is responsible for verifying the proposed funding and proposed project estimates submitted by the LPA and advise the LPAA if there are sufficient funds to proceed to the development of a PA. If funding is to be provided from sources outside SCDOT, a financial participation agreement may be necessary before further project development activities can begin. Documentation of the funding by any local sponsoring agencies will be provided to the LPAA according to the LPA project request.

EXHIBIT B

4. Field Review & Scope Development

Upon verification of funding, the PPM will notify the LPA of their responsibility for scheduling the field review and scoping meeting. The LPA must conduct an onsite project field review and complete the Local Public Agency Project Planning Report (PPR) to include the project(s) description, location, length, purpose, need or goal of project. The LPAs Project Administrator and the Construction Project Engineer (as applicable) as listed in the LPA Qualification Evaluation form, must attend this field review. In scheduling these activities, the LPA shall include, at a minimum, the PPM, and DEA in which the project is located. The LPA shall distribute copies of the PPR among the participants and submit a copy to the LPAA. The PPR will be used to conduct and document the LPA project field review and is intended to also be used as a preliminary determination in establishing roles and responsibilities in developing the PA. The completed PPR must be submitted to the LPAA prior to the development of the PA.

5. Development of Participation Agreement

Subsequent to the receipt of the PPR, the LPAA submits a request to the Contracts Office for a draft Participation Agreement. This request may also be made by the PPM for large transportation infrastructure projects whereas the PA serves as an amendment to an existing Intergovernmental agreement or participation agreement. In such cases, the PPM shall notify the LPAA of the requested action by copy of the request to the Contracts Office. The PPM shall coordinate with the LPAA for necessary reviews and concurrences prior to the execution of the PA in accordance to these procedures. The PPM shall provide documentation to the LPAA of project federal compliance prior to execution of the agreement. Upon execution, a copy of the executed agreement shall be submitted to the LPAA office.

The standard PA will serve as the framework and will be specifically customized to meet the need and intent of the proposed LPA project. Federal and State requirements applicable to the project should be well defined and applicable to the project. Copies of the completed LPA request (as applicable), PPR and LPA Qualifications Evaluation Form should be submitted for the preparation of the draft. The LPAA will review and distribute the draft agreement for corrections and comments to all SCDOT areas of responsibility identified and required to complete the project. All comments returned to the LPAA are used to finalize the PA with the Contracts Office.

6. Program Project

The PPM is responsible for preparing a *Program Action Request (PAR)* for the project (following established procedures for programming SCDOT projects), to establish the Project Control Number (PCN) for SCDOT tracking and monitoring. The PPM must indicate that the project will be administered by an LPA by checking the appropriate box on the PAR. Upon submission to the Obligations Management Office, the project will be identified in the financial management systems as an LPA project and coded as an LPA project for all FMIS action requests. The Obligations Management Office will also assign other identifiers as necessary (i.e., Federal-aid Project Number, project charge code, file number, Contract Project Control Number (PCN)). PARs must be phase specific for preliminary design, right of way services, and construction. The PPM must provide a copy of the PAR to the LPAA for the project file. The Obligations Management Office will provide copies of approvals with notices from FHWA to the LPAA and PPM for the project file.

Any work accomplished prior to FHWA authorization of that particular phase of work is not eligible for federal-aid reimbursement.

EXHIBIT B

FHWA's level of project oversight will be in accordance with the most recent Stewardship Oversight Plan between SCDOT and FHWA. The LPAA will be responsible for ensuring the necessary project reviews and approvals are received from FHWA. The PPM shall coordinate all FHWA project reviews and approvals through the LPAA.

7. Execute Participation Agreement / Notice to Proceed

The Participation Agreement is sent to the LPA by the LPAA for signatures. The agreement will be recommended by the LPAA and executed by the Deputy Secretary for Engineering. The executed agreement will serve as the approving document for the LPA.

Copies of the participation agreement will be provided to all anticipated stakeholders by the LPAA. The LPA will be given a Notice to Proceed (for each project phase) from the LPAA upon successful completion of the previous project phase and the LPAA's receipt of notification from the Obligations Management Office that the work has been authorized. The LPA shall not proceed with any given phase of work prior to receiving notification by the LPAA.

8. Invoices and Payments

All requests for reimbursement for LPA administered projects must be submitted to the LPAA. Invoices for qualified work and/or materials will be forwarded by the LPAA to the appropriate PPM or DEA for verification of documents and recommendation of payment. The invoice is then returned to the LPAA along with documentation to support compliance with federal and state requirements. Upon satisfactory concurrence, the invoice will be recommended by the LPAA for processing by the Accounting Office.

B. PROJECT DEVELOPMENT PHASE

1. Plan Development

The LPA will be responsible for preparing all necessary plan drawings, special provisions, utility coordination or documents needed to execute and deliver the project as outlined in the PA.

The LPA may utilize the services of a project consultant to perform any of the necessary services as described above. The consultant must be procured according to the procurement procedures submitted in the LPA Qualifications Evaluation Form as approved by the LPAA. Prior to the execution of a consultant contract, the LPA must submit an LPA Consultant Concurrence Request Form to the LPAA for review and concurrence of consultant selection. The LPAA may utilize SCDOT staff from both the engineering and administration departments as appropriate to assist in evaluating the various components of the request.

The LPA must receive written concurrence of the consultant selection from the LPAA prior to the execution of any contract with a consulting firm. **Failure to receive this written concurrence will be sufficient cause to terminate the Participation Agreement.**

EXHIBIT B

Plans developed under LPA agreements must be submitted to the PPM at various stages during development as outlined in the PA. The PPM will forward plan submittals to the appropriate staff for coordination of plan review. The PPM will assemble comments, prepare a response to the LPA, and forward a copy to the LPAA unit for the project files. **Failure to submit plans or address comments resulting from review prior to proceeding with the next phase of design will be sufficient cause to terminate the Participation Agreement.**

The LPA must receive approval from SCDOT for any design exceptions on state owned facilities prior to incorporating into the project. Requests for design exceptions must be submitted to the PPM for review coordination and approval. Copies of the request and SCDOT's response (approval or denial) are to be provided to the LPAA for the project file.

2. Environmental Review

All Federal-aid projects must comply and adhere to the National Environmental Policy Act (NEPA). The LPA is responsible for conducting any public involvement activities. The LPA is also responsible for the preparation of all required documents, reports and other necessary supporting material to satisfy the NEPA process. **This information must be prepared, submitted to the LPAA, and a NEPA determination made by SCDOT prior to any acquisition of necessary rights of way, development of final design plans, and/or prior to the project advertisement for a construction contract.** The PPM will forward the submitted documentation to the Environmental Office in order make a NEPA decision. The PPM will assemble comments or provide the NEPA determination to the LPA, and forward a copy to the LPAA unit for the project file. The South Carolina Department of Transportation Environmental Guidance Manual must be consulted in developing the proper environmental documentation.

Written approval of NEPA compliance must be received from SCDOT by LPA. **Failure to receive this written approval will be sufficient cause to terminate the Participation Agreement. A copy of this approval is to be forwarded to the LPAA for the project file.**

3. Right of Way

The LPA shall submit a written determination of the need for any rights of way to the PPM following the plan development and environmental review phase. The PPM will forward the submitted documentation to the LPAA and the Director of Right of Way to ensure that the SCDOT Right of Way Office will conduct appropriate coordination with the LPA.

The LPA shall provide a **Right of Way Certification Letter (Sample Certification for Present Rights of Way)** to the PPM prior to advertisement for a construction contract if no new additional Right of Way is required. The PPM will forward the submitted certification letter to the SCDOT Right of Way Office to determine acceptance. The PPM will assemble comments or once approved, provide certification acceptance to the LPA and forward a copy to the LPAA for the project file.

Should it be necessary to obtain permanent or temporary rights of way to deliver the project, all right of way activities shall be performed in accordance with the requirements of the Uniform Relocation Assistance and Real Property Acquisition Act (The Uniform Act). The LPA shall provide the PPM with a **Right of Way Certification Letter (Sample Certification for Acquisition)** at the time rights of way acquisitions are complete and prior to advertisement for a construction contract. The PPM will forward the submitted certification letter to the SCDOT Right of Way Office to determine acceptance. The PPM will assemble comments or once approved, provide certification acceptance to the LPA and forward a copy to the LPAA for the project file.

EXHIBIT B

An accepted Right of Way Certification Letter must be received from SCDOT by LPA prior to advertisement of a construction contract. **Failure to receive this written acceptance will be sufficient cause to terminate the Participation Agreement.**

4. Plan Review and Plans, Specifications & Estimate (PS&E) Package Approval

a. Plan Reviews

The LPA shall submit plans to the PPM for review prior to submittal of the PS&E package. The plans shall be submitted at 30%, 65%, and 90 to 100% complete or at a stage or frequency indicated in the PA. The PPM will assemble comments and provide a response to the LPA. Upon incorporation of comments, corrections, or resolution of concerns, the LPA must submit the corrected plans for final plan approval.

Written approval of the plans must be received from SCDOT by the LPA prior to submittal of the Plans, Specification, & Estimates Package.

b. PS&E Package Approval

Upon approval of the project plans, the LPA may submit the PS&E package for approval. The LPA must submit the PS&E Package to the PPM for review and approval prior to construction advertisement as outlined in the PA. The package shall include a completed **“Calculations of DBE Goals for LPA Projects”** Worksheet. SCDOT will review the worksheet for concurrence with the recommended goal to assure that LPA project goals are appropriate in meeting SCDOTs overall program goal. The PPM will forward the submitted documentation to the appropriate preliminary engineering staff and the Office of Business Development and Special Programs (OBD) for review. The PPM will assemble comments or recommend approval, and forward a copy of the approved package to the LPAA as well as the Federal Aid office, when appropriate, to request construction authorization from FHWA. The PS&E package shall contain all necessary information and items to advertise the project for construction bids to include but not limited to a Proposal Document, **Cost Estimate (sample)**, and approved project plans. The Proposal Document shall include the following **required** Federal Aid and SCDOT Contract Provisions:

- **Required Contract Provisions Federal Aid Construction Contracts**
- **Specific Equal Employment Opportunity Responsibilities Training Special Provisions**
- **Standard Federal Equal Employment Opportunity Construction Contract Specifications**
- **Application of Davis-Bacon and related Acts to Independent Truck Drivers and Miscellaneous Construction Activities**
- **Requirements for Federal Aid Contracts which Affect Subcontractors, DBE Haulers, Material Suppliers and Vendors**
- **Buy America Provisions**
- **Disadvantaged Business Enterprises (DBE) – Federal Projects**
- **Late Discovery of Archeological/Historical Remains on Federal Aid Projects and approval of Designated Borrow Pits**
- **SCDOT Required Contract Provisions**

The LPA must receive written approval of the PS&E package from the LPAA. **Failure to receive this written approval will be sufficient cause to terminate the participation agreement.**

EXHIBIT B

5. Encroachment Permit

For any project managed by an LPA that may involve work or activities on rights of way of SCDOT, an **Encroachment Permit** must be submitted by the LPA and approved by SCDOT. The Encroachment Permit application must include a cover letter indicating that the project is an LPA project. The LPA must submit the Encroachment Permit application to the appropriate Resident Maintenance Engineer (RME) for review and approval prior to the advertisement of a construction contract. Upon receipt of an approved encroachment permit by the LPA, the LPA will provide a copy of the encroachment permit to the LPAA.

6. Advertisement and Award of Construction Contracts

Upon approval of the PS&E package, approval of construction authorization by FHWA and receipt of an approved encroachment permit, the LPAA shall notify the LPA that they may proceed with the advertisement of the construction contract. The advertisement and bid evaluation must be conducted according to the procurement procedures submitted in the **LPA Qualifications Evaluation Form** as approved by the LPAA. The LPAA will copy the DEA and the PPM with this notification.

The LPA shall submit to the LPAA a request to concur in the award of the project to the lowest responsive bidder according to **LPA Concurrence Request Form**. Upon review and written concurrence from LPAA, the LPA shall provide a formal ***Award Letter (sample)***.

The LPA shall not procure sole source construction services or engage in self performing construction work without prior approval of SCDOT through the LPAA Unit.

Upon approval of construction concurrence, the LPA shall submit the following construction documentation to the LPAA for the project file:

- a. LPA Construction Contract Information Form with requested documentation
- b. Copy of Executed Construction Contract
- c. AS-LET plans (approved PS&E plans): The LPA is responsible for providing as-let plans, when available, to the LPAA office. The plans must include the date that the plans are authorized to be constructed. The LPAA office will forward the plans to the Plans Storage Office for archiving.

NOTE: LPAs shall submit DBE Quarterly Reports beginning on the calendar quarter when construction work begins on the project.

Failure to receive this written concurrence prior to award will be sufficient cause to terminate the participation agreement.

C. CONSTRUCTION PHASE

1. Construction

The LPA is responsible for ensuring all project construction is in accordance with the PA and contract documents. The DEA or designee should fully understand the contents of the participation agreement, the Contract, Plans, and the Project Specifications. It is mandatory that the DEA or designee attend the Preconstruction Conference and assist the LPA in completing an RCE Pre-Construction Checklist. The role of SCDOT on the project is to be explained to all parties

EXHIBIT B

involved in the project. The LPA will identify their full time representative/governmental employee managing the construction project. Prior to a pre-construction conference, the DEA or designee should discuss with the LPA the Department's expectations for project inspection, sampling, and testing, and go through the Quality Management Team's Checklist to ensure the LPA is aware of all project requirements. Other documents that should be discussed are SCDOT's Standard Specifications, **Standard Drawings**, **SCDOT's Construction Manual**, RCE NPDES Environmental Guidelines and any other pertinent documents applicable to the project.

The DEA or designee will ensure that the LPA has the appropriate Environmental approvals are in place prior to commencement of each construction activity (permits, NOI, etc.). The LPA is responsible for recording and maintaining all documentation, to include all relevant Construction Forms, and is responsible for providing the Material Certification at project closeout. The LPA is required to maintain the Official Project Files. The DEA or designee shall provide copies of commonly used Construction forms to the LPA for their use, which are applicable to the project.

The DEA or designee will be available to the LPA to discuss issues and provide guidance; however, SCDOT's active role in resolving everyday issues should be limited. The RCE should generally visit the project regularly. The number of visits will depend upon the scope and complexity of the work, number of active contractors, work activities being performed, etc. All visits to the project by SCDOT personnel are to be documented and this documentation will be submitted to the LPAA and made a part of the project files. The RCE is responsible for identifying and informing the LPA's Project Manager of any project, contractor, material, construction deficiencies identified, as well as document those deficiencies and the corrective action taken. Follow-ups on the deficiencies will be required to ensure corrective action has been taken. The DEA or designee will inform the LPA, in writing, when deficiencies are not corrected in a timely manner. The LPA will notify the DEA or designee in writing when corrective action has been completed. The DEA or designee will review project paperwork on a routine basis, to include workzone traffic control inspections and erosion control inspections. The DEA or designee will be given access by the LPA to all project documentation. The DEA or designee will attend with the LPA's representative utility and/or progress meetings in order to be informed of upcoming work. The LPA Project Manager must submit to the LPAA and DEA or designee for review and approval of any change orders or contract time adjustments. Modifications to scope may require coordination with the LPAA, PPM, FHWA, and others, depending on the project and when required by the Project Agreement. The DEA or designee should insure methods are in place for accurately computing quantities, and should concur in payment requests.

2. **Inspection, Testing and Material Certification**

The LPA is responsible for ensuring all project materials meet or exceed federal, state, and industry standards and proper documentation must be maintained as the materials are delivered and applied to the project for certification and final inspection. The LPA (with assistance from DEA or designee) should prepare a **Minimum Sampling Requirements Checklist** in accordance with SCDOT Office of Materials and Research and **SCDOT's Construction Manual**. Inspection and acceptance testing by the LPA should be performed at the frequency, and with the methods, specified in the Construction Manual or as recommended by the manufacturer. All testing should be performed by an AASHTO accredited laboratory and the disposition of non-conforming materials should be documented by the LPA and approved by the DEA or designee. Independent Assurance testing will be performed by SCDOT.

EXHIBIT B

The LPA may utilize the services of a project consultant to perform inspection and or construction oversight services. The consultant must be procured according to the procurement procedures submitted in the ***LPA Qualifications Evaluation Form*** as approved by the LPAA. Prior to the award of a consultant contract, the LPA must submit an ***LPA Consultant Concurrence Request Form*** to the LPAA for review and concurrence of consultant selection. The LPAA may utilize SCDOT staff from both the engineering and administration departments as appropriate to assist in evaluating the various components of the request.

The LPA must receive written concurrence of the consultant selection from the LPAA prior to the execution of any contract with a consulting firm. **Failure to receive this written concurrence will be sufficient cause to terminate the Participation Agreement.**

The Resident Construction Engineer shall ensure that the LPA is providing adequate inspection services and the appropriate sampling and testing is provided, as required by the work activities taking place. The LPA inspection services shall be performed by personnel certified as required by SCDOT in accordance with the ***SCDOT's Construction Manual – Section 101.2.4.3***. All items of work will be inspected by an SCDOT certified inspector.

3. **Final Inspection**

Upon completion of the project and prior to final payment, the LPA shall coordinate a final inspection according to the PA with the DEA or designee. SCDOT will review the project to ensure the project has been completed in conformity with the PA, approved plans, permits, and construction contract documents in addition to meeting the scope and intent of the project. The LPA shall prepare a summary report of the final inspection in conjunction with the DEA or designee. The Final Inspection Summary Report must be submitted to the DEA. In addition, the LPA shall document resolution of all items found during the final inspection in a letter to the DEA. The DEA or designee shall verify that the items have been resolved and provide a copy of the Final Inspection Summary Report and the LPA response letter to the LPAA.

4. **Final Material Certification**

The LPA is responsible for providing the DEA or designee with certification that all materials sampling and testing was performed in accordance with SCDOT specifications and contract documents. The certification, once accepted by the DEA, should be sent to the LPAA for inclusion in the project file.

5. **As-Built Plans**

Upon completion of the project, the LPA shall submit copies of the as-built plans to the DEA or designee. The DEA will forward the as-built plans to the As-built Plans Office and notify the LPAA of the submittal. The As-built Plans Office will review the plans and forward to the Plans Storage Office for archiving. All plans will be placed in the Plans Library for electronic access in accordance with SCDOT policy.

EXHIBIT B

6. **Final Acceptance**

Upon receipt of the Final Inspection Summary Report, the LPA response, and an acceptable material certification for projects on SCDOT owned facilities; Final Acceptance according to **2007 STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION – Section 105.15.2** is issued by the DEA or designee to the LPA in place of the contractor. The DEA shall provide a copy of the Final Acceptance Report to the LPAA.

D. **PROJECT CLOSEOUT PHASE**

1. **LPA Project Evaluation**

An **LPA Project Evaluation** form is completed by the appropriate PPM and DEA or designee and submitted to the LPAA office documenting the LPA's project management and delivery performance for each phase of the project. Unsatisfactory or negligent performance in the management of a Local Public Agency project can be considered in future project requests by the LPA.

2. **Project Documentation and Closure**

Upon successful completion of the LPA administered project, the LPAA monitors the SCDOT Closure Process to ensure the project is closed and all project documentation is accounted for and included in the project file within the LPAA office.

Upon receipt of the Final Inspection Letter and or the Final Acceptance Report from the Director of Construction, the LPAA shall notify the Deputy Secretary of Finance and Administration that the project is complete and subject to a final voucher review. The Deputy Secretary of Finance and Administration will conduct final voucher reviews on a representative sample (randomly selected) of LPA administered projects each year.

Project files may now be forwarded to Central File Storage for storage and retention.

EXHIBIT C



LPA Qualifications Evaluation Form

Local Public Agency (LPA):	Project Name:
Street Address:	Federal Funding Cycle (year):
City, State & Zip:	Phone Number:
Check the appropriate type of project funding:	
Enhancement Funds <input type="checkbox"/>	Earmark Funds <input type="checkbox"/>
CMAQ Funds <input type="checkbox"/>	Scenic Byways <input type="checkbox"/>
Safe Routes to School <input type="checkbox"/>	Other (Please define) <input type="checkbox"/>
Are you seeking LPA qualification to administer a project on behalf of another LPA or a non-governmental organization (NGO) because that organization intends to apply for a grant or was named a recipient?	
	Yes <input type="checkbox"/>
	No <input type="checkbox"/>
Name of non-governmental organization (NGO):	NGO Contact Name:
NGO Contact Phone Number	
Attach documentation that the LPA or NGO has permission/authority to administer the project.	

Upon receipt of an LPA's request to administer in full or in part the above project, the LPA will be required to complete and submit this LPA Qualifications Evaluation Form. The Local Public Agency Administrator (LPAA) shall thoroughly review and evaluate the contents of this submittal as evidence of the LPA's qualifications and ability to administer the project. Failure by the LPA to demonstrate a satisfactory status for any of these prerequisites may result in the denial of the applications in whole or part.

- I. **Procedures:** By submission of this application, the LPA agrees to adhere to the South Carolina Department of Transportation (SCDOT) Procedures for Local Public Agency Project Administration found on the Internet at www.scdot.org/doing/lpa.shtml.
- II. **Project Type:** Please provide information concerning the type of project for which the LPA is requesting to administer.
 - A. Provide a detailed project scope and budget with this application.
 - B. Please outline which phases of this project the funding will be utilized.

Project Phase	LPA Administer	SCDOT Administer	Seeking SCDOT Reimbursement?	Consultant or In-House?
Planning & Marketing				
Design & Engineering				
Environmental				
Right-of-Way or Land Acquisition				
Construction				
Construction Administration & Inspection				
Testing & Material Certifications				
Other:				

EXHIBIT C

III. **Required Qualification Documents:** Regardless of the project type and project phase(s) to be administered by the LPA, please provide evidence to support the Local Agency's qualifications in the following areas. Please include resumes for all persons listed.

A. **Documentation of Contract Authority:** Provide official documentation that establishes clear authority for the mayor, county engineer or other designated local official to enter into a project agreement with SCDOT. Examples of documentation could include, but are not limited to, resolutions, ordinances, municipal charters, etc.

B. **Project Administration / Organizational Chart:** The LPA shall designate a Person in Responsible Charge or hereinafter the "Project Administrator" who will serve as a point of contact for the SCDOT and have the authority to administer all SCDOT delegated responsibilities and project approvals. The Local Agency shall also provide sufficient support staff to assist the Project Administrator in carrying out project activities. While the support staff may be a combination of both Local Agency employees and consultant personnel, the LPA's Project Administrator must be a full time employee of the Local Agency and must be capable to carry out the following responsibilities:

- Ensures that all applicable Federal and State regulations are followed for the project and has the responsibility, authority and resources to manage the project effectively.
- Serves as agency contact for issues or inquiries concerning the project.
- Is familiar with project progress, involved in decisions that may modify the original project, and visit the project on a frequency that is commensurate with the magnitude and complexity of the project.
- Ensures an acceptable document control system is in place to maintain project records.

The organizational chart needs to clearly show chain of project authority and project responsibilities. For each project responsibility, the chart should include individual names along with their affiliation. Resumes are to be provided to support capabilities and experience.

Person in responsible charge (LPA's Project Administrator):

LPA Project Administrator Designee(s) Name/Title:	
Phone:	E-mail Address:
Designee Responsibilities (attach resume)	

C. **Finance & Accounting Principles:** Provide the following documentation:

- The LPA must submit a copy of its most recently completed audit including management letter and corrective action plan, where applicable. Audits for sub recipients expending more than \$500,000 in federal awards in a fiscal year must be in accordance with the Single Audit Act Amendments of 1996 and Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. The audit documentation must support the entity's ability to fiscally handle and administer the project (i.e., being fiscally sound and having adequate financial management systems). There should be no material or significant issues related to prior or current SCDOT projects, by the entity as a whole, which would provide doubt regarding the LPA's ability to administer an LPA project. Audits should be completed and available for review within nine months of the applying entity's fiscal year end.
- Documentation showing the availability and source of any required matching funds for the project, if applicable. Examples of adequate documentation include a letter of credit, minutes of meetings where the matching funds were approved by an appropriate governing body, or letters of award from funding sources. Other documentation may be found acceptable depending on the situation.
- Provide procedures for identifying, accumulating and reporting all costs associated with the proposed project.

EXHIBIT C

IV. **Supplemental Qualification Documents:** Depending on the project type and phase of work the local agency is requesting to administer, additional supporting documentation may be needed for SCDOT's review to determine qualifications and capabilities.

A. **Procurement Procedures:** If services are procured by the LPA for which costs are reimbursed with either Federal or State funds, provide a copy of the LPA's procurement procedures for professional and construction services and other items (materials and supplies) as may be applicable to this project.

Procurement Manager Name/Title:	
Phone:	E-mail Address:
Designee Responsibilities (attach resume)	

B. **Right of Way / Land Acquisitions:** Documentation under this category is required for any project which property is acquired. Indicate the name of the attorney licensed in the State of South Carolina, who will administer the legal transfer of property (if applicable to this project) and provide certifications or other documents as required by local, state and federal law. This person must be an employee or officer of the LPA, or contracted as an individual through a qualified professional firm. If this person has not yet been retained, please include a statement certifying that this requirement will be met upon approval of this qualifications application.

1. Person overseeing the Right of Way Responsibilities:

Project Management Designee(s) Name/Title:	
Phone:	E-mail Address:
Designee Responsibilities (attach resume)	

2. Attorney:

Attorney Name/Title:	
Phone:	E-mail Address:
Attorney Firm:	

EXHIBIT C

3. Negotiation of Land Purchase: On January 2, 1971, Public law 91-646, the "Uniform Relocation and Real Property Acquisition Policies Act of 1970" (Uniform Act) was signed into law. The Uniform Act, provides important protections and assistance for people affected by federally funded projects. This law was enacted by Congress to ensure that people whose real property is acquired, or who move as a result of projects receiving federal funds, will be treated fairly and equitably and will receive assistance in moving from the property they occupy.

Person Responsible for Appraisal of Subject Property Acquisition:

Project Management Designee(s) Name/Title:	
Phone:	E-mail Address:
Designee Responsibilities (attach resume)	
Note: The appraisal is to be reviewed and approved by an SCDOT review appraiser and approved by the SCDOT Right of Way Office prior to the offer being made.	

Person Responsible for Conducting Negotiations:

Project Management Designee(s) Name/Title:	
Phone:	E-mail Address:
Designee Responsibilities (attach resume)	
Note: SCDOT will not participate in land acquisition settlements higher than the SCDOT approved appraised amount. Settlements for any amount other than the SCDOT approved appraised amount must be approved by the SCDOT Right of Way Office prior to fully executed Title to Real Estate or Easement.	

Person Responsible for Developing and Submitting the request for the Right of Way/Title Certificate:

Project Management Designee(s) Name/Title:	
Phone:	E-mail Address:
Designee Responsibilities (attach resume)	
Note: Right of Way Title/Certificate must be approved by the SCDOT Right of Way Office prior to reimbursement.	

EXHIBIT C

- C. For Projects that involve Construction: Projects must be administered by a Professional Engineer (or an individual under the supervision of a Professional Engineer) or Architect, as applicable, registered in the State of South Carolina who is either on staff as a public employee or contracted through a qualified Engineering firm and designated as the LPA Project Engineer in responsible charge of project administration. Identify the LPA Designee to serve as the Construction Project Engineer (CPE), or if the CPE will be provided through contracted consultant services (please attach resume).

Name/Title of CPE:

Project Management Designee(s) Name/Title:	
Phone:	E-mail Address:
Designee Responsibilities (attach resume)	

- D. Project Development Process as it will be incorporated into your existing processes should be provided with this application. The process should be a detailed process that demonstrates the LPA's knowledge of project development activities including but not limited to the following:
- Environmental (NEPA Process and other environmental Permits)
 - Change Order or Contract Modification Process (all change orders and contract modifications must be pre-approved by SCDOT)
 - Dispute Resolution / Claims Management Process
 - Disadvantaged Business Enterprise (DBE) compliance
 - Davis-Bacon and/or State Prevailing Wages Compliance
 - EEO Compliance
- E. Provide detailed Quality Control procedures for design and construction (attach). These procedures should demonstrate how the LPA will be integrating the inspection, testing and materials certifications requirements into their existing QA/QC processes. The LPA must demonstrate sufficient expertise and capability to perform and/or supervise inspection and testing activities or contract with a qualified Engineering firm to manage inspection and testing activities.
- F. Long-Term Maintenance: Certification that, for projects involving landscape plant materials, irrigation systems, lighting or architectural appurtenances, the applicant is willing, equipped, and capable of assuming long-term maintenance. Attach evidence of ability to provide maintenance along with a letter of commitment to provide long-term maintenance.

Person/Agency responsible for Long-term Maintenance of Project:

Project Management Designee(s) Name/Title:	
Phone:	E-mail Address:
Designee Responsibilities:	

EXHIBIT C

V. **Signatures:** The application and supporting information will be reviewed by the SCDOT Local Public Agency Administration Office to determine if you are qualified to administer the project referenced herein. The LPAA Office may need to contact you for additional information or clarifications.

The LPA, as witnessed by the signatures below, understands that:

- Its ability to administer the project is contingent on a finding by SCDOT that the LPA is qualified and adequately staffed to administer the specific project or phase of the project.
- It is further understood that no work (work includes any activities concerning the LPA project, including, but not limited to advertising and hiring consultants and/or advertising and hiring for construction services) on this project shall proceed until a participation agreement between SCDOT and the LPA has been fully executed AND a Notice to Proceed has been issued.
- Expenses incurred prior to a Notice to Proceed from the SCDOT are not eligible for reimbursement.
- It is further understood that, after the Notice to Proceed, all payments from the SCDOT to the LPA are to be based on reimbursements for documented expenses which the LPA has paid in full prior to seeking reimbursement.

The person in responsible charge signing this form certifies that the information contained herein, including all addenda, is correct.

SIGNATURES:

Local Public Agency _____ Date _____

Witness _____ Date _____

EXHIBIT C

SCDOT Use Only:

The Local Public Agency Administrator (LPAA), with the assistance from agency offices, has evaluated the completed statement of qualifications provided by the requesting LPA and recommends the following:

<input type="checkbox"/>	Approval of full administration of all project work types by the LPA, subject to the satisfactory performance and no change in state qualifications.
Comments:	
<input type="checkbox"/>	Approval of limited LPA administration for the identified phases of work for the subject project.
Comments:	
<input type="checkbox"/>	Approval/Denial pending the provision of supplemental information. The LPA qualification package was lacking the following information necessary to make a determination.
Comments:	
<input type="checkbox"/>	Denial of LPA administration request.
Comments:	

Local Public Agency Review Team:

Name:	Title:	Department:

APPROVED BY:	

Local Public Agency Administrator: Machael M. Peterson

Date

EXHIBIT C

LPA Qualification Submittal Checklist

Qualification Packet Requirements	Submitted
LPA Qualifications Evaluation Form	<input type="checkbox"/>
Documentation that the NGO or other LPA has permission/authority to administer project (if applicable)	<input type="checkbox"/>
Detailed Project Scope	<input type="checkbox"/>
Detailed Project Budget	<input type="checkbox"/>
Certification of Authority	<input type="checkbox"/>
Resume for Project Administrator	<input type="checkbox"/>
Last Completed Fiscal Year Annual Financial Accounting Audit including management letter and corrective action plan	<input type="checkbox"/>
Documentation of Source of Matching Funds for this project	<input type="checkbox"/>
Provide procedures for identifying, accumulating and reporting all costs	<input type="checkbox"/>
Resume for Person in charge of Finance & Accounting on this Project	<input type="checkbox"/>
Procurement Procedures	<input type="checkbox"/>
Resume for Person in charge of Procurement on this Project	<input type="checkbox"/>
Resume for Person in charge of Maintenance of Files	<input type="checkbox"/>
Resume(s) for Person(s) in charge of Right of Way/Land Acquisitions	<input type="checkbox"/>
Resume for Construction Project Engineer	<input type="checkbox"/>
Organizational Chart for Project (certifications & licenses)	<input type="checkbox"/>
Supporting Documentation for Experience with Previous Projects (if available)	<input type="checkbox"/>
Detailed Project Development Process	<input type="checkbox"/>
Detailed Quality Control Procedures for Design & Construction	<input type="checkbox"/>
Statement of Ability to provide Long Term Maintenance	<input type="checkbox"/>



COUNTY OF LEXINGTON

PUBLIC WORKS DEPARTMENT

ENGINEERING

MEMORANDUM

DATE: June 17, 2011

TO: Katherine Hubbard, County Administrator

FROM: John Fechtel, Director of Public Works/Assistant County Administrator

RE: Sidewalk Request – Sunset Drive (South Congaree)

We have been aware of a request for a sidewalk from Congaree Elementary School to the library on Sunset Drive. We have tried to see if we could do this “in house”, however, due to other demands we have not been able to. The attached map shows the location of the proposed sidewalk, which is about 500’ in length.

To complete this project in a timely manner, we need to utilize one of our outside on-call engineering firms to engineer and bid the project out. We estimate a total cost (for engineering and construction) of \$25,000.00. We recommend using the balance of the “C” funds appropriated to Colonial Drive (2700-121302-5R0084), in the amount of \$19,939.00; and \$5,061.00 from the Drainage Projects Account, (2700-121302-5R0088), leaving a balance of \$5,949.00 in that account.

Please present this to the Public Works Committee for their consideration at the June 28, 2011 meeting to be reported out to the full Council that evening.



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The Committee Minutes are left out intentionally until approved by the Committee. Upon the Committee's approval, the minutes will be available on the Internet.



APPOINTMENTS BOARDS & COMMISSIONS

June 28, 2011

BOBBY KEISLER

Lexington County Health Services District Board - James Irby Shealy; term expired 03/10/11; not eligible for reappointment; nomination form for Joel A. Tyson attached

Lexington County Health Services District Board - William E. Stillwell, Jr.; term expired 03/10/11; not eligible for reappointment

Nancy K. Perry Children's Shelter - Carol R. Metts; term expires 06/30/11; eligible for reappointment

SMOKEY DAVIS

Planning Commission - Andrew White; term expires 08/26/11; eligible for reappointment

JOHNNY JEFFCOAT

Nancy K. Perry Children's Shelter - Christine B. Westbrook; term expires 06/30/11; not eligible for reappointment

BRAD MATTHEWS

Planning Commission - David Laird; term expires 08/26/11; eligible for reappointment

BILL BANNING

Nancy K. Perry Children's Shelter - Elizabeth B. Partlow; term expires 06/30/11; eligible for reappointment

Planning Commission - Robert Lee Matthews; term expires 08/26/11; eligible for reappointment

TODD CULLUM

Board of Zoning Appeals - Vacant; term expires 12/31/13

AT LARGE:

Building Codes Board of Appeals:

Plumbing - Ashton Shuler; term expires 08/13/11; eligible for reappointment

Gas/Mechanical - Marvin Smith; term expires 08/13/11; eligible for reappointment

Building Industry - Ernie Magaro, Jr.; term expires 08/13/11; eligible for reappointment

At-Large - Richard Key; term expires 08/13/11; eligible for reappointment

Central Midlands Council of Governments (COG):

Citizen Appointee - John Carrigg; terms expired 06/15/11; eligible for reappointment

Citizen Appointee - Wilbur Lee Jeffcoat; terms expired 06/15/11; eligible for reappointment

Citizen Appointee - New appointment - see attached letter from Central Midlands Council of Governments

Midlands Authority for Conventions, Sports & Tourism:

Lodging Industry Representative - Vacant; term expired 06/30/10

At Large - Robert Livingston; term expires 06/30/11; eligible for reappointment

Midlands Authority for Conventions, Sports & Tourism Facility Review Committee:

John Carrigg; term expired 12/31/10



LEXINGTON COUNTY COUNCIL

BOARD/COMMISSION NOMINATION FORM

Name of Board/Commission:

Nominee: Joel A. Tyson

Address: 2535 Old Barnwell Road, Lexington, SC 29073

Employed by: L.A. Barrier & Son, Inc.

Address: 115 Barrier Lane, Lexington, SC 29073

Home Telephone: 359-7508

Business Telephone: 356-2351

Mobile Phone: 600-6036

Fax Number: 356-4018

Email Address: joeltyson@labarrier.com

Is nominee aware of board/commission activities and responsibilities? yes

Background information (include education, community service activities, previous service on county boards/commissions or any other boards/commissions on which you are currently serving):

Associate in Business from University of South Carolina

St. James Lutheran Church council

Board member with S.C. Trucking Association

Member of Lexington Chamber of Commerce

Submitted by: Bobby Keisler

Council District Number: 5

Date: June 28, 2011

Please return completed form to:
Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072
Or Fax to 803-785-8101
For questions call 803-785-8103



May 3, 2011

The Honorable Jim Kinard
Chairman, Lexington County Council
212 South Lake Drive
Lexington, SC 29072

Dear Chairman Kinard:

After each decennial Census, the Board of Directors of the Central Midlands Council of Governments reviews the number of representatives allocated to each member government, based on the procedure in the COG's Creating Agreement. Enclosed is the new allocation of the CMCOG Board of Directors representation. According the COG's Creating Agreement, representation will be based upon the 2010 Census data of our member governments. The City of Columbia and Lexington and Richland Counties will each increase by one member based on population growth. All other member governments retain the same number of representatives.

Since Lexington County is entitled to one additional representative, please let me know at your earliest convenience the name and contact information for your new representative. Please keep in mind that Lexington County has agreed to maintain a total of two minority representatives.

If you have any questions, please contact me at 803-744-5128 or nwhitaker@cmcog.org.

Respectfully yours,

A handwritten signature in blue ink, appearing to read "Norman Whitaker".

Norman Whitaker, AICP
Executive Director

NW/fca

Enclosure

CC: Katherine Hubbard

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS
Representation of Member Governments

Fairfield County

Two citizen representatives appointed
One elected official appointed

Lexington County

Five citizen representatives appointed
Six elected officials appointed

Newberry County

Two citizen representatives appointed
One elected official appointed

Richland County

Six citizen representatives appointed
Six elected officials appointed

Fairfield County Legislative Delegation

One elected official appointed

Lexington County Legislative Delegation

One elected official appointed

Newberry County Legislative Delegation

One elected official appointed

Richland County Legislative Delegation

One elected official appointed

Town of Batesburg-Leesville

One elected official appointed

City of Cayce

One elected official appointed

City of Columbia

Four citizen representatives appointed
Three elected officials appointed

City of Forest Acres

One elected official appointed

Town of Irmo

One elected official appointed

Town of Lexington

One elected official appointed

City of Newberry

One elected official appointed

Town of Springdale

One elected official appointed

City of West Columbia

One elected official appointed

Town of Winnsboro

One elected official appointed

COUNTY OF LEXINGTON
Print and Mail Services

Evaluation Committee Report and Recommendation
Request for Proposals No. P11007-06/02/11S

June 17, 2011

PURPOSE

The County of Lexington issued a request for proposals to establish a contract with a firm to provide print and mail services for the Auditor, Treasurer, and Assessor Offices. Our current contract for these services with American Business Solutions expires November 30, 2011.

EVALUATION COMMITTEE

An evaluation committee was appointed by Katherine Hubbard, County Administrator, to evaluate and review the proposals and ultimately report its recommendation to County Council for their consideration. Committee members were Jim Eckstrom, Treasurer; Chris Harmon, Auditor; Rick Dolan, Assessor; Mike Ujcich, Chief Information Officer, Angie McInchok, Deputy Treasurer; and Angela M. Seymour, Procurement Officer.

SOLICITATION REQUIREMENTS

The required legal advertisements soliciting sealed competitive proposals for the project appeared on the County's website, South Carolina Business Opportunities (SCBO), and the Demandstar website. Notification was also mailed to seven (7) firms on a potential offeror list. The Request for Proposal (RFP) process required all interested firms to attend a mandatory pre-proposal conference on May 18, 2011, at which time eleven (11) firms attended. The conference included a review of the RFP document, its detailed requirements, and provided clarifications of the RFP's intent. Proposals were due at 4:00 p.m. on June 2, 2011. At that time, the County had received proposals from four (4) firms:

- Black Rock Business Forms
- Southern Imaging
- DataMatx, Inc.
- Midwest Direct

EVALUATION PROCESS

On June 3, 2011 the Evaluation Committee began its evaluation process. Copies of the submittals were distributed to each committee member for their individual evaluation. The committee met again on June 17, 2011 for detailed discussions of their individual evaluation of the proposals and respective scoring of each criteria factor. Each submittal under consideration was evaluated and scored on the five (5) specific criteria areas as indicated in the RFP. The factors listed in the order of their relative importance were as follows: (1) Customer Service, (2) Responsibility, (3) Experience (4) Technical Expertise, and (5) Cost Containment and Document Formatting Initiatives.

After the second evaluation meeting, the committee was in agreement that they had obtained, reviewed, and analyzed all documentation collected during the evaluation process. There was a

verbal vote to eliminate the need for oral presentations due to the vast point variation. Based on the committee's review from the quality of the responses and receiving the highest number of points, it was voted that Black Rock Business Forms was to be awarded the contract.

TERM OF CONTRACT

The term of the contract shall be for a 3 year period with the option to extend an additional 3 years. The County of Lexington may extend the contract if it appears to be in the best interest of the County and is agreeable with the contracted vendor.

PROPOSED COST

The total cost to the County of Lexington, including applicable sales tax, will be for the estimated amount of \$113,114.52 annually.

RECOMMENDATION

The committee hereby submits and recommends for Council consideration and approval to award a contract with Black Rock Business Forms. We further recommend that this proposal be placed on County Council agenda for their next scheduled meeting on June 28, 2011.

Angela M. Seymour
Procurement Officer

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: June 10, 2011

TO: Katherine L. Hubbard
County Administrator

THROUGH: Jeffrey A. Hyde
Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

SUBJECT: **Multi Patient T-Port Conversion Kit (Sole Source)**
Public Safety/EMS

We received a purchase request from Public Safety/EMS to procure a Multi Patient T-Port Conversion Kit. This will be a “sole source” purchase from First Line Technology as they are the sole manufacturer of this product.

Chief T. Brian Hood, EMS Director has reviewed and recommended this purchase. The total cost, including applicable sales tax, is \$35,994.80.

Funds are appropriated in the following account:

4440-131400-5AB695	Multi Patient T-Port Conversion Kit	\$36,000.00
--------------------	-------------------------------------	-------------

I concur with the above recommendation and further recommend that this procurement be placed on County Council’s agenda for their next scheduled meeting on June 28, 2011.

copy: Larry Porth, Director of Finance/Assistant County Administrator
Chief T. Brian Hood, EMS Director

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: June 21, 2011

TO: Katherine L. Hubbard
County Administrator

THROUGH: Jeffrey A. Hyde
Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

**SUBJECT: Fleet Vehicle Replacements/Additions
Sheriff's Department**

We are in receipt of purchase requests for twenty-nine (29) fleet vehicle replacements and two (2) fleet vehicle additions for the Sheriff's Department. These vehicles are being purchased through the South Carolina State Contract number 4400002965 from Vic Bailey Ford. They will also require the purchase of emergency equipment and accessories, which will be procured through South Carolina State Contract number 4400001051 from Dana Safety Supply, Inc. These vehicles are recommended and approved in accordance with the Fleet Management Policy by Bill Kazmierczak, Fleet Manager.

The total cost including applicable sales tax for all vehicles and accessories is \$823,884.78.

Funds will be appropriated in the 2012 budget fiscal year in the following accounts:

1000-151200-5AC230	(2) Marked Vehicles with Equipment - Addition	\$56,000.00
1000-151200-5AC224	(21) Marked Vehicles with Equipment - Replacement	\$588,000.00
1000-151200-5AC223	(6) Unmarked Vehicles with Equipment – Replacement	\$168,000.00
2634-151200-5AC269	(1) Marked Vehicles with Equipment - Replacement	\$28,000.00
2641-151200-5AC270	(1) Marked Vehicles with Equipment - Replacement	\$28,000.00

I concur with the above recommendation and further recommend that these purchases be placed on County Council's agenda for their next scheduled meeting on June 28, 2011 with a July 1, 2011 purchase order date.

copy: Larry Porth, Director of Finance/Assistant County Administrator
Colonel Allan Paavel, Sheriff's Department
Sylvia Dillon, Sheriff's Department
Bill Kazmierczak, Fleet Manager

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: June 21, 2011

TO: Katherine L. Hubbard
County Administrator

THROUGH: Jeffrey A. Hyde
Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

**SUBJECT: (1) Storage Area Network
Sheriff's Department**

We are in receipt of a requisition for the purchase of one (1) Storage Area Network for Sheriff's Department. All requested equipment is being purchased from Dell through WSCA Contract # WN27ACA. This South Carolina state adopted contract currently expires on 08/31/2014.

Mike Ujcich, Chief Information Officer; and Andre Johnson, Sheriff's Department have reviewed and recommended this purchase. The total cost including applicable sales tax for the equipment is \$50,072.36.

Funds will be appropriated in the 2012 budget fiscal year in the following account:

1000-151200-5AC213	(1) Storage Area Network	\$55,000.00
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I concur with the above recommendation and further recommend that these purchases be placed on County Council's agenda for their next scheduled meeting on June 28, 2011 with a July 1, 2011 purchase order date.

Copy: Larry Porth, Director of Finance/Assistant County Administrator
Mike Ujcich, Chief Information Officer
Jim Schafer, Information Services Manager
Colonel Allan Paavel, Sheriff's Department
Andre Johnson, Sheriff's Department
Sylvia Dillon, Sheriff's Department

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: June 17, 2011

TO: Katherine L. Hubbard
County Administrator

THROUGH: Jeffrey A. Hyde
Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

**SUBJECT: Purchase of 27 Toughbook Laptops and Accessories
Sheriff's Department**

We are in receipt of two (2) requisitions for the purchase of twenty-seven (27) Toughbook Computers and Accessories for the Sheriff's Department. These items are being purchased from the Synnex Corporation through South Carolina State Contract #SC WSCA540001124.

This S.C. State contract currently expires on 08/31/2014.

The total cost including applicable sales tax for this purchase is \$119,851.03.

Funds will be appropriated in the 2012 budget fiscal year in the following accounts:

<u>Account Number</u>	<u>Account Description</u>	<u>Account Balance</u>
1000-151200-5AC215	(26) Toughbook Laptops with Accessories	\$180,180.00
1000-151200-5AC234	(1) Toughbook Laptop with Accessories	\$6,600.00

I concur with the above recommendation and further recommend that these purchases be placed on County Council's agenda for their next scheduled meeting on June 28, 2011 with a July 1, 2011 purchase order date.

Copy: Larry Porth, Director of Finance/Assistant County Administrator
Mike Ujcich, Chief Information Officer
Jim Schafer, Information Services Manager
Colonel Allan Paavel, Sheriff's Department
Andre Johnson, Sheriff's Department
Sylvia Dillon, Sheriff's Department



COUNTY OF LEXINGTON, SOUTH CAROLINA

ORDINANCE #11-10

AN ORDINANCE TO PROVIDE FOR REAPPORTIONMENT AND RE-ESTABLISHMENT OF NINE DEFINED SINGLE-MEMBER ELECTION DISTRICTS IN THE ELECTION OF LEXINGTON COUNTY COUNCIL MEMBERS

WHEREAS, Act No. 858 of the Acts and Joint Resolution of the General Assembly of the South Carolina of 1976 created the County Council of Lexington County as the governing body of Lexington County, South Carolina, consisting of nine members to be elected from nine defined single-member election districts by said act; and

WHEREAS, as a result of the 2010 Federal Census, the County Council of Lexington County finds it necessary and proper to reapportion and re-establish the nine defined single-member election districts of the County Council of Lexington County as hereinafter set forth in order that the population variance between said districts shall be in full compliance with State and Federal law;

THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL OF LEXINGTON COUNTY, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED, AS FOLLOWS;

Section 1: The nine defined single-member election districts for the election of members of the County Council of Lexington County shall be as follows:

DISTRICT 1 consists of:

<u>Census Tracts:</u>	<u>Block Numbers:</u>									
0207.05	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019
	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029
	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039
	1040	1041	1042	1043	1044	1045	1046	1047	1048	1049
	1050	1051	1052	1053	1054	1055	1056	1057	1058	
	2039	2040	2041	2050						
0208.01	Entire Tract									
0208.02	Entire Tract									
0208.03	Entire Tract									
0208.04	Entire Tract									
0208.05	1020	1028	1029	1030	1033	1034	1039	1040	1041	1042
	1043	1044	1045	1047	1048	1049				

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	2020	2021	2022	2023	2024	2025	2026	2028	2029	2030
	2031	2032	2033	2034	2035	2038	2039	2040	2041	
0209.03	Entire Tract									
0209.04	Entire Tract									
0209.05	1018	1021	1024	1025	1038	1039	1040	1041	1044	1045
	1050	1051	1052	1053	1054	1055	1056	1057	1058	1059
	1060	1061	1062	1063	1064	1065	1066	1069	1070	1071
	1072	1073	1074	1075	1076	1077	1078	1079	1080	1081
	1082	1083	1084	1085	1086	1087	1088			
0209.06	Entire Tract									
0209.08	1070									
0210.09	2056									

DISTRICT 2 consists of:

<u>Census Tracts:</u>	<u>Block Numbers:</u>									
0210.22	1022	1024	1025	1026	1027	1028	1033			
0210.23	1003	1004	1005	1006	1007	1008	1009	1010	1011	1012
	1013	1014	1015	1016	1017	1018				
0210.24	1009	1010	1011	1012	1013	1014	1015	1016	1017	1018
	1019	1020	1021	1032	1033	1034	1038	1039	1040	1041
	1046	1047	1048	1049	1052	1053	1054	1055	1057	
0213.04	1010	1011	1016	1017	1018	1019	1020	1021	1022	1023
	1024	1025	1026	1027	1028	1029	1030	1031	1032	1033
	1034	1035	1036	1037	1038	1039	1040	1041	1042	1043
	1044	1045								
	2047	2048	2049	2050	2051	2052	2053	2055	2056	2057
	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067
	2068	2069	2070	2071	2072	2073	2074	2076	2077	2078
	2079	2080	2081	2082	2083	2084				
0213.05	Entire Tract									
0213.06	Entire Tract									
0213.07	Entire Tract									
0213.08	Entire Tract									
0214.02	Entire Tract									
0214.03	Entire Tract									
0214.04	Entire Tract									

DISTRICT 3 consists of:

<u>Census Tracts:</u>	<u>Block Numbers:</u>									
0210.22	1019	1020	1021							
0210.23	1000	1001	1002							
0210.24	1000	1001	1002	1003	1004	1005	1006	1007	1008	1022
	1023	1024	1025	1026	1027	1028	1029	1030	1031	1035
	1036	1037	1042	1045						
0210.25	1014	1015	1016	1017	1018	1019	1020	1021	1022	1023
	1024	1025	1026	1027	1028	1029	1030	1032	1033	1034
	1035	1036	1037	1038	1039	1040	1041	1042	1043	

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
	2011	2012	2013	2014	2015	2016	2017	2019	2024	
0210.26	Entire Tract									
0210.27	Entire Tract									
0210.28	Entire Tract									
0210.29	Entire Tract									
0210.30	1005	1052	1053	1054	1055	1056	1057	1058	1059	
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
	2012	2013	2014	2015	2031	2033	2034	2035	2036	2037
	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052
	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062
	2063	2064	2065	2068	2069					
0210.31	Entire Tract									
0210.32	Entire Tract									

DISTRICT 4 consists of:

<u>Census Tracts:</u>	<u>Block Numbers:</u>									
0205.07	4000	4001	4002	4003	4004	4005	4006	4007	4008	4009
	4010	4011	4012	4013	4014					
0206.01	2017	2018	2020	2021						
	3008	3009	3011	3012	3021	3022				
0206.02	1006	1007	1008	1009	1010	1011	1012	1013	1014	1015
	1016	1017	1018	1019	1020	1021	1022	1023	1024	1025
	1026	1027	1028	1029	1030	1031	1032	1033	1034	1035
	1036									
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049
	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059
	2060	2061								
	3000	3001	3002	3003	3004	3005	3006	3007	3008	3009
	3010	3011	3012	3013	3014	3015	3016	3017	3018	3019
	3020	3021	3022	3023	3024	3025	3026	3027	3028	3029
	3030	3031	3032	3033	3034	3035	3036	3037	3038	3039
	3040	3041	3042	3043	3044	3045	3046	3047	3048	3049
	3050	3051	3052	3053	3054	3055	3056	3057	3058	3059
	3060	3061	3062	3063	3064	3065	3066	3067		
0206.05	1015	1016								
0207.03	3000	3001	3002	3003	3004	3005	3006	3007	3008	3009
	3010	3015	3016	3027						
	4000	4001	4002	4003	4004	4005	4006	4007	4008	4012
0210.14	1032	1035	1036	1037	1053	1054	1061	1062	1063	1064
	1065	1066	1067	1068	1069	1070	1078	1079	1080	1081
	1082	1083	1087	1090	1091	1092	1100			
0210.17	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013						
	3000	3001	3002	3003	3004	3005	3006	3007	3008	3009
	3010	3011	3013							

	4000	4001	4002	4003	4004	4005	4006	4007	4008	4009
	4010	4011	4012	4013	4014	4015	4016	4017	4018	4019
	4020	4021	4022	4023	4032	4033	4034	4035	4036	4037
	4038	4039	4040							
0210.19	1014	1015	1016	1017	1018	1019	1020	1021	1022	1023
	1024	1025	1026	1027	1028	1029				
0210.20	Entire Tract									
0210.30	1000	1001	1002	1003	1004	1006	1007	1008	1009	1010
	1011	1012	1013	1014	1015	1016	1017	1018	1019	1020
	1021	1022	1023	1024	1025	1026	1027	1028	1029	1030
	1031	1032	1033	1034	1035	1036	1037	1038	1039	1040
	1041	1042	1043	1044	1045	1046	1047	1048	1049	1050
	1051	1060	1061	1062	1063	1064	1065			
	2000	2001	2016	2017	2018	2019	2020	2021	2022	2023
	2024	2025	2026	2027	2028	2029	2030	2032	2038	2039
	2040	2041	2042	2066	2070	2071				
0210.31	1019									
0210.33	Entire Tract									
0210.34	Entire Tract									
9801.00	Entire Tract									

DISTRICT 5 consists of:

<u>Census Tracts:</u>	<u>Block Numbers:</u>									
0207.03	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019
	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029
	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039
	1040	1041	1042	1043	1044					
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	2030	2031	2032	2033						
	3011	3012	3013	3014	3017	3018	3019	3020	3021	3022
	3023	3024	3025	3026						
	4009	4010	4011	4020	4021	4022	4023	4024	4025	4026
	4027									
0207.08	1008	1009	1010	1011	1012	1013	1014	1015	1016	1017
	2023	2024	2025	2026	2027	2028	2029	2061		
0209.05	1015	1016	1022							
0209.07	Entire Tract									
0209.08	Entire Tract									
0210.09	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019
	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029
	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039
	1040	1041	1042	1043	1044	1045				
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049
	2050	2051	2052	2053	2054	2055	2057	2058	2059	2060

0210.17	1014	1015	1016	1017	1018	1019	1020	1021	1022	1023
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017		
	3012									
	4024	4025	4026	4027	4028	4029	4030	4031		
0210.18	Entire Tract									
0210.24	1043	1044	1050	1051	1056					
0210.29	1050	1051	1053	1054						
0210.30	2067									

DISTRICT 6 consists of:

<u>Census Tracts:</u>	<u>Block Numbers:</u>									
0210.14	1012	1017	1025	1026						
0210.21	Entire Tract									
0210.22	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013	1014	1015	1016	1017	1018	1023
	1029	1030	1031	1032						
0210.25	0001	0002	0003	0004	0005	0006	0007	0008	0009	0010
	0011	0012	0013							
	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013	1031					
	2000	2018	2020	2021	2022	2023	2025	2026	2027	
0211.14	0001	0002	0003	0004	0005					
	1002	1003	1004	1005	1006	1007	1008	1009	1010	1011
	1012	1013	1014	1015	1016	1017	1018	1019	1020	1021
	1022	1023	1024	1025	1026	1027	1028	1029	1030	1031
	1032									
0211.15	Entire Tract									
0211.16	1004	1005								
	2001	2002	2003	2004	2005	2007	2008	2009	2010	2011
	2012	2013	2014	2015	2016	2017	2018	2021	2022	2023
	2026									
	3000	3001	3002	3003	3004	3005	3006	3007	3008	3009
	3010	3011	3013	3014	3015	3016	3017			
0212.03	Entire Tract									
0212.04	Entire Tract									
0212.05	Entire Tract									
0212.06	Entire Tract									
0213.03	0001	0002	0003	0004	0005	0006	0007	0008	0009	0010
	0011	0012	0013	0014	0015	0016	0017	0018		
	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019
	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029
	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039
	1040	1041	1042	1043	1044	1045	1046	1047	1048	1049
	1050	1051	1052	1053	1054	1055	1056	1057	1058	
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039

	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049
	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059
	2060	2061								
0213.04	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1012	1013	1014	1015						
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
	2040	2041	2042	2043	2044	2045	2046	2054	2075	2085

DISTRICT 7 consists of:

<u>Census Tracts:</u>	<u>Block Numbers:</u>									
0205.10	Entire Tract									
0205.11	Entire Tract									
0211.06	Entire Tract									
0211.09	Entire Tract									
0211.10	Entire Tract									
0211.11	Entire Tract									
0211.12	Entire Tract									
0211.13	Entire Tract									
0211.14	1000	1001								
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017	2018	
0211.16	1000	1001	1002	1003						
	2000	2006	2019	2020	2024	2025				
	3012	3018	3019	3020						

DISTRICT 8 consists of:

<u>Census Tracts:</u>	<u>Block Numbers:</u>									
0202.02	1006	1007	1012	1013	1014	1024	1025	1042	1043	1044
	1045									
0203.00	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013	1014	1015	1016	1017	1018	1020
	1021	1022	1023	1024	1025	1026	1027	1028	1029	1030
	1031	1036								
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	2021	2022	2026	2027	2028	2029	2030	2031	2032	2035
	2036	2037	2038	2039	2040	2044	2045	2046	2048	2049
	2050	2054	2055							
	3000	3001	3002	3003	3004	3005	3006	3007	3008	3009
	3010	3011	3012	3013	3014	3015	3016	3017	3018	3019
	3020	3021	3022	3023	3024	3025	3026	3027	3028	3029
	3030	3031	3032	3033	3034	3035	3036	3037	3038	3039
	3040	3041	3042	3043						
0205.05	Entire Tract									
0205.06	Entire Tract									

0205.07	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019
	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	2020	2021	2022	2023	2024	2025	2026			
	3000	3001	3002	3003	3004	3005	3006	3007	3008	3009
	3010	3011	3012	3013	3014	3015	3016	3017	3018	3019
	3020	3021								
0205.08	Entire Tract									
0205.09	Entire Tract									
0206.01	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019
	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029
	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039
	1040	1041	1042	1043	1044	1045	1046	1047	1048	1049
	1050	1051	1052	1053	1054	1055	1056	1057		
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2019	2022	
	3000	3001	3002	3003	3004	3005	3006	3007	3010	3013
	3014	3015	3016	3017	3018	3019	3020			
	4000	4001	4002	4003	4004	4005	4006	4007	4008	4009
	4010	4011	4012	4013	4014	4015	4016	4017	4018	4019
	4020	4021	4022	4023	4024	4025	4026	4027	4028	4029
	4030	4031	4032	4033	4034	4035	4036	4037	4038	4039
0206.02	1000	1001	1002	1003	1004	1005				
0210.14	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1013	1014	1015	1016	1018	1019	1020	1021
	1022	1023	1024	1027	1028	1029	1030	1031	1033	1034
	1038	1039	1040	1041	1042	1043	1044	1045	1046	1047
	1048	1049	1050	1051	1052	1055	1056	1057	1058	1059
	1060	1071	1072	1073	1074	1075	1076	1077	1084	1085
	1086	1088	1089	1093	1094	1095	1096	1097	1098	1099
0210.19	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013	1030					

DISTRICT 9 consists of:

<u>Census Tracts:</u>	<u>Block Numbers:</u>									
0201.00	Entire Tract									
0202.01	Entire Tract									
0202.02	1000	1001	1002	1003	1004	1005	1008	1009	1010	1011
	1015	1016	1017	1018	1019	1020	1021	1022	1023	1026
	1027	1028	1029	1030	1031	1032	1033	1034	1035	1036
	1037	1038	1039	1040	1041	1046	1047	1048	1049	1050
	1051	1052								
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	2030	2031	2032	2033	2034	2035	2036			
0203.00	1019	1032	1033	1034	1035					
	2020	2023	2024	2025	2033	2034	2041	2042	2043	2047
	2051	2052	2053							

0206.01	2023	2024	2025	2026	2027					
0206.04	Entire Tract									
0206.05	Entire Tract									
0207.03	4013	4014	4015	4016	4017	4018	4019			
0207.05	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	2030	2031	2032	2033	2034	2035	2036	2037	2038	2042
	2043	2044	2045	2046	2047	2048	2049	2051	2052	2053
	2054	2055								
0207.06	Entire Tract									
0207.07	Entire Tract									
0207.08	1000	1001	1002	1003	1004	1005	1006	1007	1018	1019
	1020	1021	1022	1023	1024	1025				
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	2020	2021	2022	2030	2031	2032	2033	2034	2035	2036
	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046
	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056
	2057	2058	2059	2060	2062	2063	2064			
0208.05	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019
	1021	1022	1023	1024	1025	1026	1027	1031	1032	1035
	1036	1037	1038	1046	2027	2036	2037			
0209.05	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009
	1010	1011	1012	1013	1014	1017	1019	1020	1023	1026
	1027	1028	1029	1030	1031	1032	1033	1034	1035	1036
	1037	1042	1043	1046	1047	1048	1049	1067	1068	1089

This Ordinance shall take effect _____, 2011.

Enacted the _____ day of _____, 2011

James E. Kinard, Jr., Chairman

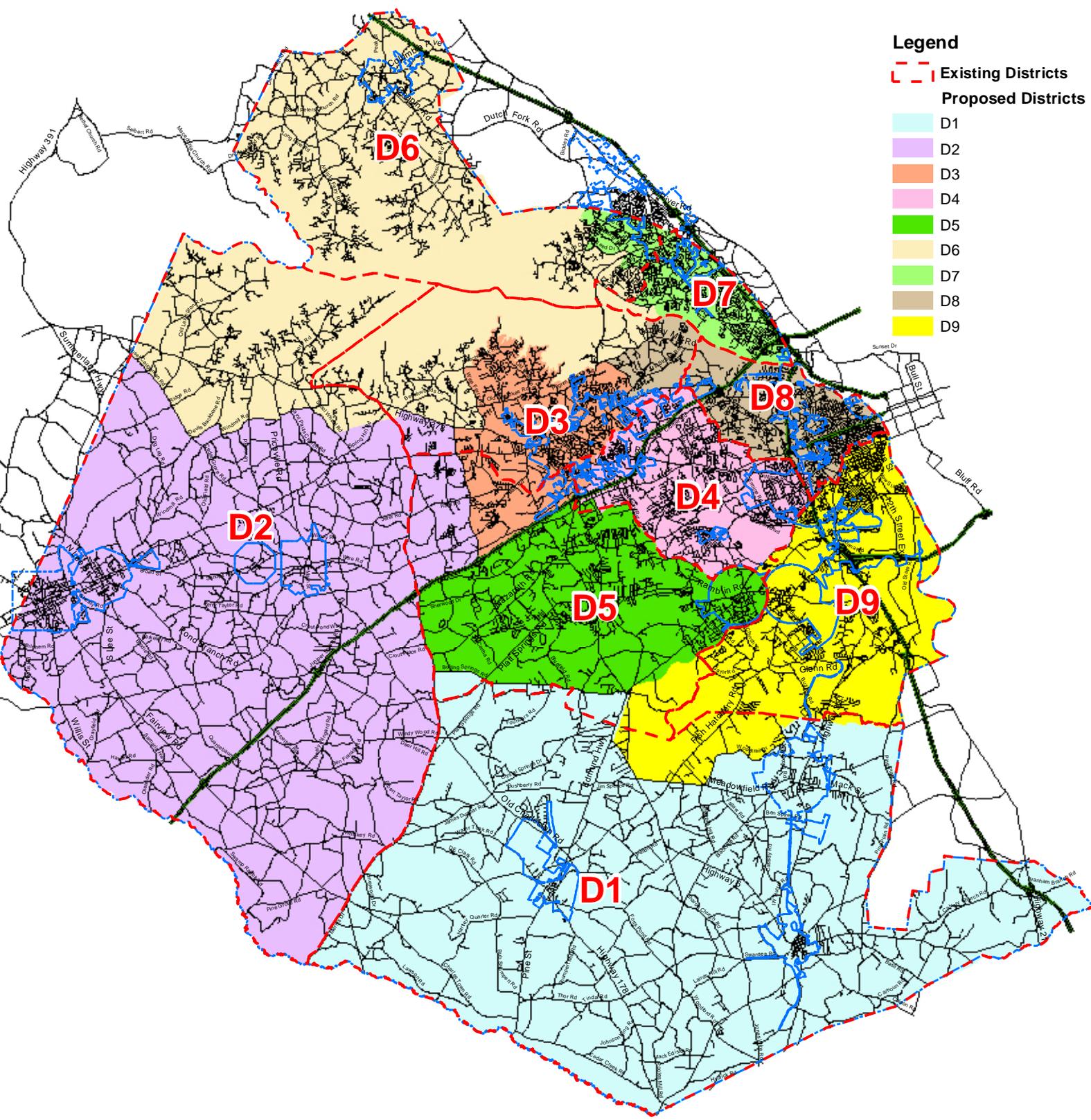
ATTEST:

Diana W. Burnett, Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Third & Final Reading: _____
Filed w/Clerk of Court: _____

Lexington County

County Council Re-Districting Plan



Legend

Existing Districts

Proposed Districts

- D1
- D2
- D3
- D4
- D5
- D6
- D7
- D8
- D9



COUNTY OF LEXINGTON, SOUTH CAROLINA

Community Development

County Administration Building, 4th Floor
212 South Lake Drive, Suite 401, Lexington, SC 29072
(803)785-8121

ZONING MAP AMENDMENT APPLICATION # M11-02

Address and/or description of the property for which the amendment is requested:

121 Crockett Road, Columbia SC 29212

Zoning Classifications: (Current) D (Development) (Proposed) RA (Recreational/Agricultural)

TMS#: 001800-07-023 Property Owner: Jo-Ann B. Wilhelm & Nancy R. Fitzgerald

Reason for the request: To allow indoor pole vaulting and mentoring of young athletes.

Even though this request will be carefully reviewed and considered, the burden of proving the need for the amendment rests with the applicant.

Date of Application: 5/13/2011 Applicant: Property Owner [] Authorized Agent [x]

Phone #(s): cell 803-315-5998

Signature: Signature on file Printed Name: Rusty Shealy

Street/Mailing Address: 121 Crockett Road, Columbia SC 29212

Table with 2 columns: Date, Action. Rows: 5/13/2011 Application Received, 6/9/2011 Newspaper Advertisement, 6/9/2011 Notices Mailed

Table with 2 columns: Date, Action. Rows: 05/13/2011 Fee Received, 6/9/2011 Property Posted, Planning Commission

Planning Commission Recommendation: _____

Table with 5 columns: Date, First Reading, Public Hearing, Second Reading, Third Reading. Row: 6/14/11

Results: _____

COUNTY OF LEXINGTON, SOUTH CAROLINA

Department of Community Development

County Administration Building (803) 785-8121

212 South Lake Drive Ste. 401 Lexington, South Carolina 29072

STAFF SUMMARY
ZONING MAP AMENDMENT #M11-02

Description of the amendment: This Map Amendment request is for a change in zoning classification from D (Development) to RA (Recreational/Agricultural). Crockett Road is classified as an L (Local) street.

Character of the Area: The immediate area is primarily single family residential (Residential Detached activity). This parcel is approximately 4.33 acres and is located about 350 feet from the intersection of Crockett Road and North Lake Drive.

Zoning History: This is the Seven Oaks/Dutch Fork Planning area zoned in 1971/1974. There have been approximately five map amendments in the immediate vicinity since this time.

Council District: Six-Johnny W. Jeffcoat

EXCERPTS TAKEN FROM:

LEXINGTON COUNTY



ZONING ORDINANCE

June 15, 2011

21.30 Permitted Uses by District

The columnar chart that follows describes the activities permitted within each district. This chart is based upon the list of principal activities defined in Section 21.10 of this Ordinance and the districts established in Section 11.40, and is subject to the following:

- a. The listing of a permitted activity within a district may be voided upon the application of the special overlay district regulations pertaining to flooding, drainage, or airports found in Articles 4 and 5 of this Ordinance.
- b. The provisions of Chapters 2, 3, and 4 of this article shall apply in all districts to all listed activities as applicable. The application of these provisions may prohibit an activity from locating in a particular district.
- c. Within the Limited Restriction (LR) district, all activities except the following are permitted without review for compliance with the specific provisions of this Ordinance:

Extremely Hazardous Materials as regulated by Article 3
Mining Operations as regulated by Article 8
Mobile Home Parks as regulated by Article 7
Sexually Oriented Businesses as regulated by Article 10

21.31 Chart of Permitted Activities by District

Those activities that are marked by an asterisk (*) are allowed only when granted a special exception by the Board of Zoning Appeals as outlined in Article 12 of this Ordinance.

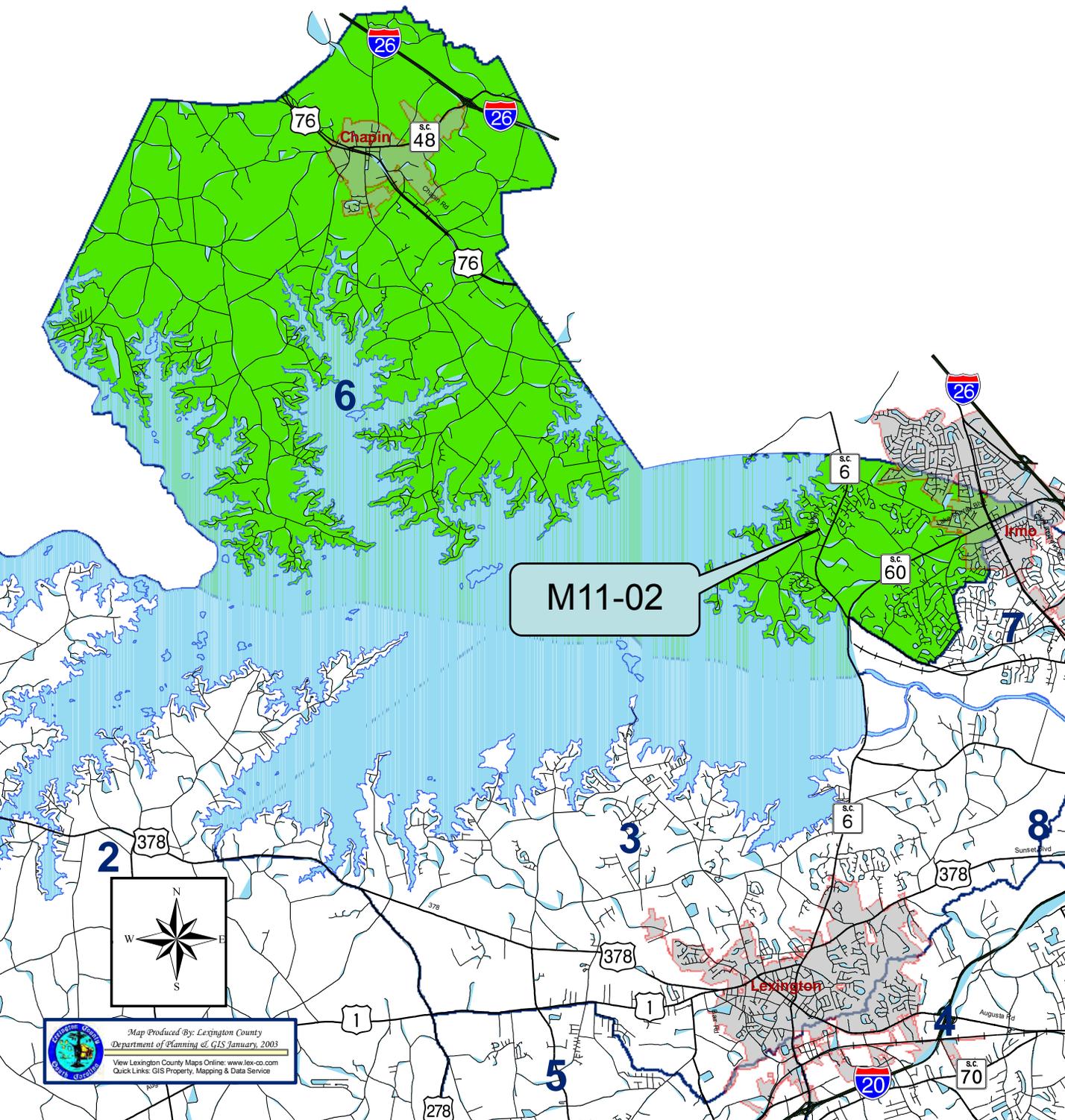
Current Zoning

Proposed Zoning

R1	R2	R3	D	RA	RD	LC	C1	C2	ID	LR	ACTIVITIES
					✓		✓	✓	✓	✓	Personal Convenience Services
			✓	✓	✓	✓	✓	✓	✓	✓	Plant Nurseries
					✓				✓	✓	Power Plants
					✓	✓	✓	✓	✓	✓	Professional Services
					✓				✓	✓	Radioactive Materials Handling
					✓				✓	✓	Railroad
					✓			✓	✓	✓	Recycling Centers
					✓			✓	✓	✓	Research Services
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Residential Detached
	✓	✓			✓	✓	✓	✓	✓	✓	Residential Attached (2 dwelling units)
		✓			✓			✓	✓	✓	Residential Attached (3 or more dwelling units)
☑	☑	✓	☑	☑	✓	✓	✓	✓	✓	✓	Retirement Centers/Assisted Living
					✓				✓	✓	Salvage/Wrecking Yard
					✓				✓	✓	Scrap Operations
					✓		✓	✓	✓	✓	Business Parks
					✓			✓	✓	✓	Shopping Centers
					✓				✓	✓	Industrial Parks
					✓			✓	✓	✓	Towing and Impoundment Lot
					✓			✓	✓	✓	Trade Enterprises
					✓			✓	✓	✓	Transient Habitation
					✓			✓	✓	✓	Transport and Warehousing (Limited)
					✓				✓	✓	Transport and Warehousing (Extensive)
					✓		✓	✓	✓	✓	Transport Services
					✓			✓	✓	✓	Undertaking
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Utilities
					✓			✓	✓	✓	Vehicle Parking
					✓			✓	✓	✓	Vehicle Repair
					✓			✓	✓	✓	Vehicle Sales
					✓		✓	✓	✓	✓	Vehicle Servicing (Limited)
					✓			✓	✓	✓	Vehicle Servicing (Extensive)
				✓	✓			✓	✓	✓	Veterinarian Services
				✓	✓				✓	✓	Zoos

- # The permitting of this activity in this district is allowed only if the Group Assembly (Limited) activity is a membership facility owned, operated, and used by the property owners in the surrounding residential area for which the facility is being established.
- ## The permitting of this activity in this district is allowed only if the Golf Course activity is part of a planned development that includes residential development as a part of its design.
- ☑ The permitting of this activity in this district is allowed only if the access to the activity is by an Arterial (A) or Collector (C) street.

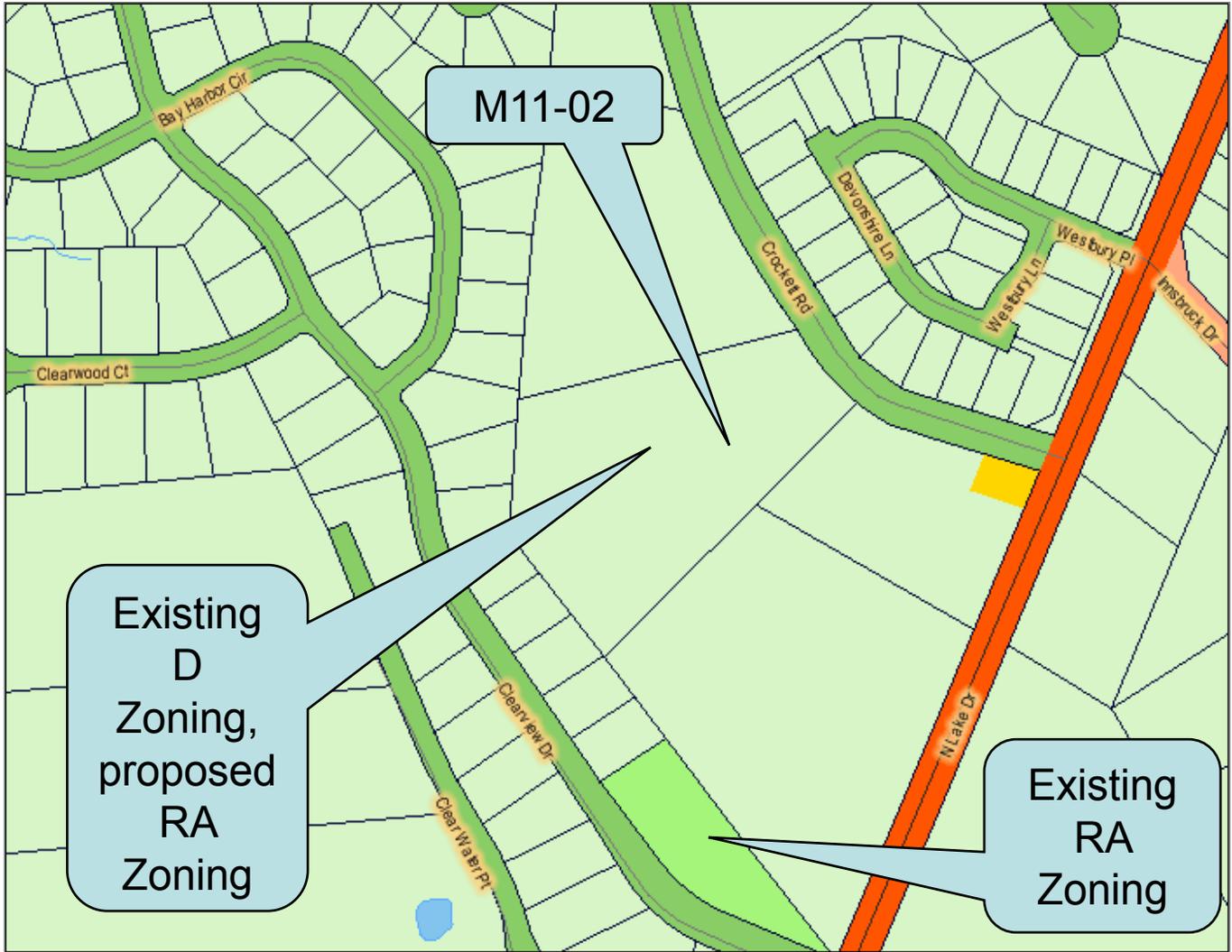
Lexington County Council District 6



M11-02

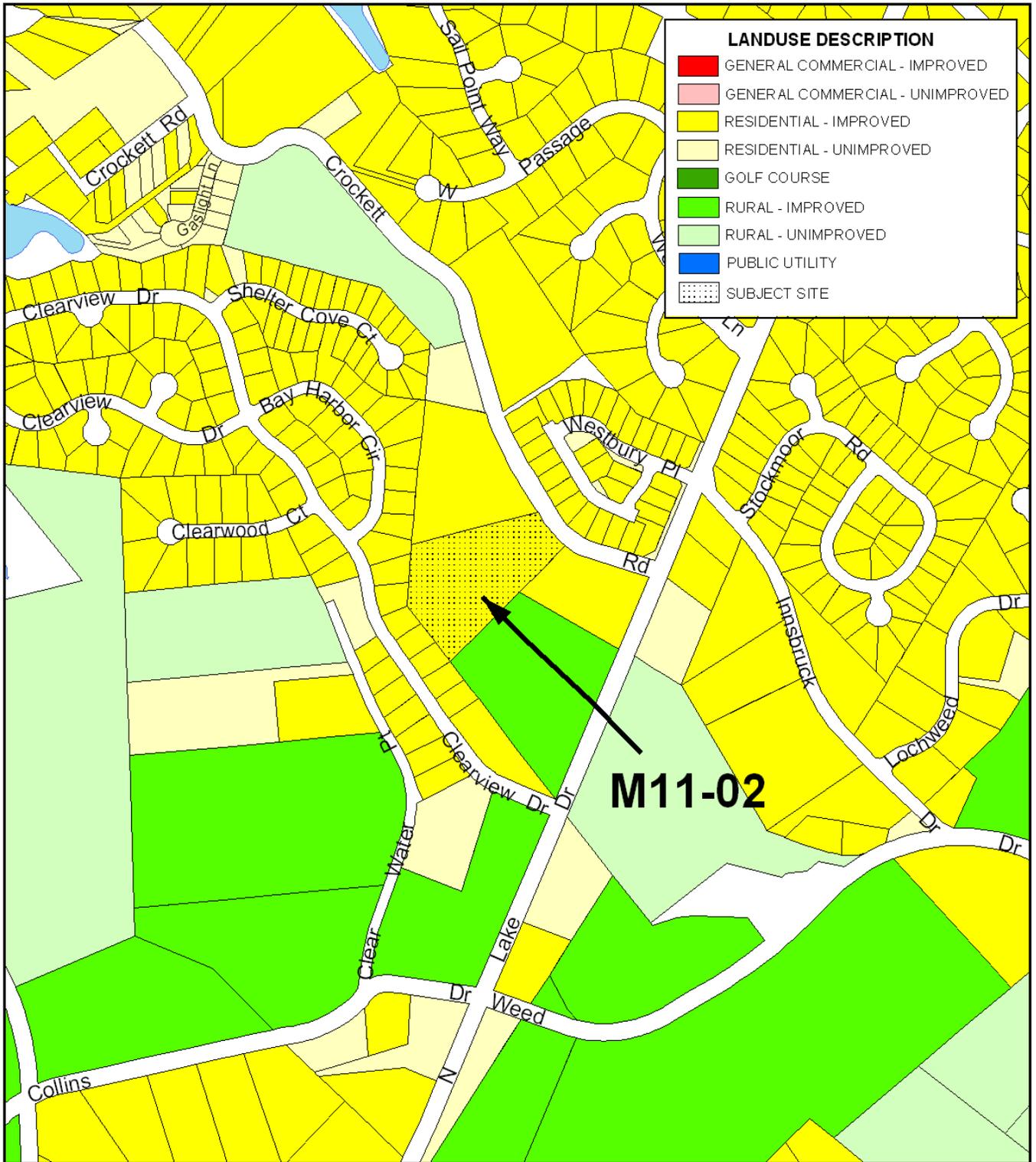
 Map Produced By: Lexington County
Department of Planning & GIS January, 2003
View Lexington County Maps Online: www.lex-co.com
Quick Links: GIS Property, Mapping & Data Service

Zoning Map Amendment Application M11-02



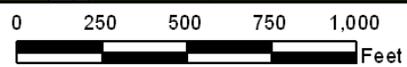
ZONING LEGEND

	I - Interstate		RL5 - Residential Local 5		ID - Intensive Development
	A - Arterial Road		RL6 - Residential Local 6		PD - Planned Development
	C - Collector Road		LC - Limited Commercial		R1 - Low Density Residential
	L - Local Road		C1 - Neighborhood Commercial		R2 - Medium Density Residential
	LL - Limited Local Road		C2 - General Commercial		R3 - High Density Residential
	RL4 - Residential Local 4		D - Development		RD - Restrictive Development



LANDUSE DESCRIPTION	
■	GENERAL COMMERCIAL - IMPROVED
■	GENERAL COMMERCIAL - UNIMPROVED
■	RESIDENTIAL - IMPROVED
■	RESIDENTIAL - UNIMPROVED
■	GOLF COURSE
■	RURAL - IMPROVED
■	RURAL - UNIMPROVED
■	PUBLIC UTILITY
■	SUBJECT SITE

M11-02



Existing Landuse
Map Amendment # M11-02
TMS # 001800-07-023

Zoning Map Amendment Application M11-02



Pictometry EFS – January 27, 2011 14:37

NOTE: Property boundary lines are approximate and may appear distorted in an oblique view.