

AGENDA
LEXINGTON COUNTY COUNCIL
Committee Meetings
February 26, 2013
Second Floor - County Administration Building
212 South Lake Drive, Lexington, SC 29072
Telephone - 803-785-8103 -- FAX 803-785-8101

If special accommodations are needed to participate in this public meeting, please contact the Lexington County Council at (803) 785-8103 or dburnett@lex-co.com at least two business days prior to the scheduled meeting date.

***Times are tentatively scheduled committee meetings that may run behind or ahead of schedule; therefore, the times could change by as much as 30 minutes. Also, if time permits, Council may elect to enter into Executive Session to discuss contractual, legal, personnel matters, etc.**

1:35 p.m. - 2:35 p.m. - Economic Development

- (1) Real Property Purchase Contract - Economic Development - Chuck Whipple, Director..... A
- (2) Update on Project Yellowstone - Economic Development - Chuck Whipple, Director
- (3) Update On Property Acquisition At Batesburg-Leesville Industrial Park - Economic Development - Chuck Whipple, Director
- (4) Meeting of November 13, 2012 - Approval of Minutes..... B
- (5) Old Business/New Business
- (6) Adjournment

2:35 p.m. - 2:40 p.m. - Planning and Administration

- (1) Meeting of November 13, 2012 - Approval of Minutes..... C
- (2) Old Business/New Business
- (3) Adjournment

2:40 p.m. - 2:50 p.m. - Health and Human Services

- (1) 2012 RMat Grant Award - Public Safety/EMS - Chief Brian Hood D
- (2) Fire Service Purchase of Rental Uniforms - Public Safety/Fire Service - Chief Brad Cox E
- (3) Meeting of November 13, 2012 - Approval of Minutes..... F
- (4) Old Business/New Business - Narrowbanding - Other Counties not in Compliance
- (5) Adjournment

2:50 p.m. - 3:00 p.m. - Public Works & Solid Waste Management

- (1) PalmettoPride Grant Award - Solid Waste Management - Dave Eger, Director..... G
- (2) Meeting of November 13, 2012 - Approval of Minutes..... H
- (3) Old Business/New Business - New Road/Corley Mill/Riverchase Monthly Update; Flooding Issues/Kinley Creek Criteria; Stormwater Utility Fee; Pine Glen Alternate Exit (Emergency Access Road Cost), etc.

(4) Adjournment

3:00 p.m. - 4:15 p.m. - Committee of the Whole

- (1) Possible Executive Session if Time Permits
- (2) Old Business/New Business - FILOT Distribution Resolution
- (3) Adjournment

GOALS

- 1. Provide for public services to citizens of Lexington County.
- 2. Manage growth to meet the needs of Lexington County.
- 3. Provide innovative Financial Management.

Economic Development

J. Jeffcoat, Chairman
D. Summers, V Chairman
J. Kinard
B. Keisler
T. Cullum

Planning & Administration

D. Summers, Chairman
K. Collins, V Chairman
J. Kinard
B. Matthews
T. Cullum

Health & Human Services

B. Matthews, Chairman
B. Keisler, V Chairman
J. Kinard
F. Townsend, III
K. Collins

Public Works & Solid Waste Management

T. Cullum, Chairman
D. Summers, V Chairman
B. Keisler
J. Jeffcoat
B. Matthews

Committee of the Whole

B. Banning, Sr., Chairman
J. Jeffcoat, V Chairman
J. Kinard
F. Townsend, III
K. Collins
D. Summers
B. Keisler
B. Matthews
T. Cullum

AGENDA
LEXINGTON COUNTY COUNCIL
February 26, 2013

Second Floor - Dorothy K. Black Council Chambers - County Administration Building
212 South Lake Drive, Lexington, South Carolina 29072
Telephone - 803-785-8103 FAX - 803-785-8101

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4:30 P.M. - COUNCIL CHAMBERS

Call to Order/Invocation

Pledge of Allegiance

Chairman's Report

Presentation

- (1) Presentation of Wellness Certificate from the Lexington County Wellness Committee to Mr. Greg Cupsted, Bi-Lo Store Manager by Ms. Lori Adler, Human Resources Director..... I

Administrator's Report

Employee Recognition - Joe Mergo, County Administrator

Resolutions

- (1) American Red Cross Month J

Appointments

- (1) Boards and Commissions K

Bids/Purchases/RFPs

- (1) One (1) EMS Logistics Vehicle (Replacement) - Public Safety/EMS - Procurement..... L
- (2) First Creek Roadway Improvements - Public Works - Procurement..... M
- (3) Improvements to Jim Spence Road - Public Works - Procurement..... N

Approval of Minutes

- (1) Meeting of January 8, 2013 O

Committee Reports

Economic Development, J. Jeffcoat, Chairman

- (1) Real Property Purchase Contract A

Health & Human Services, B. Matthews, Chairman

(1) 2012 RMAAT Grant Award..... D

Public Works & Solid Waste Management, T. Cullum, Chairman

(1) PalmettoPride Grant Award..... G

Budget Amendment Resolutions

OLD BUSINESS/NEW BUSINESS

EXECUTIVE SESSION/LEGAL BRIEFING

MATTERS REQUIRING A VOTE AS A RESULT OF EXECUTIVE SESSION

ADJOURNMENT

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**COUNTY OF LEXINGTON
SUPPLEMENTAL HOMELAND SECURITY GRANT
Annual Budget
Fiscal Year - 2012-13**

Object Code	Revenue Account Title	Actual 2010-11	Received Thru May 2011-12	Amended Budget Thru May 2011-12	Projected Revenues Thru Jun 2011-12	Requested 2012-13	(11SHSP58) Awarded 2012-13	(12SHSP34) Awarded 2012-13
* Supplemental Homeland Security Grant 2477:								
Revenues (Organization: 000000)								
457000	Federal Grant Income	106,950	100,743	86,620	86,620	0	75,000	75,000
802476	Op Trn from State Homeland Security	177	0	0	0	0	0	0
** Total Revenue		107,127	100,743	86,620	86,620	0	75,000	75,000
***Total Appropriation					86,620	0	75,000	75,000
FUND BALANCE								
Beginning of Year					(12,340)	(12,340)	(12,340)	(12,340)
FUND BALANCE - Projected								
End of Year					(12,340)	(12,340)	(12,340)	(12,340)

Fund: 2477
Division: Public Safety
Organization: 131400 - Emergency Medical Service

		BUDGET					
Object Expenditure Code	Classification	2010-11 Expend	2011-12 Expend	2011-12 Amended	2012-13 Requested	2012-13 Awarded	2012-13 Awarded
			(May)	(May)		(11SHSP58)	(12SHSP34)
Personnel							
* Total Personnel		0	0	0	0	0	0
Operating Expenses							
520300	Accounting/Auditing Services	0	400	0	0	0	0
520700	Technical Services	0	4,500	4,500	0	0	0
520702	Technical Currency & Support	0	21,186	21,186	0	0	0
521200	Operating Supplies	155	2,775	2,859	0	0	0
521400	Medical Supplies	0	0	0	0	1,315	600
522200	Small Equipment Repairs & Maintenance	0	0	0	0	185	200
525210	Conference, Meeting & Training Expense	0	3,150	3,150	0	0	0
* Total Operating		155	32,011	31,695	0	1,500	800
** Total Personnel & Operating		155	32,011	31,695	0	1,500	800
Capital							
540000	Small Tools & Minor Equipment	0	0	0	0	0	400
	All Other Equipment	135,023	54,921	54,925			
5AD498	(1) Medical Shelter				0	73,500	
5AD623	(1) Lift Gate						3,200
5AD624	(2) Ruggedized Laptops						5,000
5AD625	Ready Meals						3,500
5AD626	(3) Heavy Duty Carts						2,100
5AD627	(1) Prime Mover						60,000
** Total Capital		135,023	54,921	54,925	0	73,500	74,200
*** Total Budget Appropriation		135,178	86,932	86,620	0	75,000	75,000

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521400 – MEDICAL SUPPLIES **\$ 600**

Funds will be used for sustainment and maintenance of current medical supplies for the Midlands RMAAT team. Some items have aged packaging or have expired and must be replaced.

522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE **\$ 200**

Some of the equipment parts are in need of replacement or repair due to the age of the equipment and carts.

SECTION VI. D. –CAPITAL LINE ITEM NARRATIVES

540000 – SMALL TOOLS & MINOR EQUIPMENT **\$ 400**

GPS devices are needed for our two prime movers to provide the team members with navigation capabilities to deployments outside of Lexington County, in order to insure timely arrival. There are currently no devices for the team to use under these circumstances.

5AD623 – (1) LIFT GATE **\$ 3,200**

An extended Lift gate is needed on a previously purchased prime mover to allow for the safe transfer of heavy equipment. The existing lift gate does not have sufficient depth to safely move our heaviest, most bulky equipment. We will reconfigure our load in both prime movers in order to insure the safest movement of material.

5AD624 – (2) RUGGEDIZED LAPTOPS **\$ 5,000**

Laptops purchased four or five years ago must be replaced to meet current hardware needs such as Bluetooth capabilities, data storage requirements and processor speed. We plan to replace the two oldest laptops as part of a capital replacement plan we will continue to implement in future cycles.

5AD625 – READY MEALS **\$ 3,500**

Ready to eat meals purchased five years ago must be replaced.

5AD626 – (3) HEAVY DUTY CARTS **\$ 2,100**

Heavy duty carts are needed for the movement of sheltering and other heavy, bulky material.

5AD627 – (1) PRIME MOVER **\$ 60,000**

A prime mover tow vehicle is needed for the purpose of transporting a 28' equipment trailer previously purchased by the Midlands RMAT. This trailer contains nearly all of the medical supplies and equipment needed for patient care and would be required on scene during deployment. Up to this point, we have been using a county owned vehicle for this purpose. A realignment of supervisors and command personnel for the service has pressed this vehicle into daily use by EMS supervisors. As a result, we no longer have a dedicated vehicle for towing trailers. This prime mover could also be used to tow a trailer-mounted generator or a 12' trailer, all previously purchased, as well as personnel. We plan to configure the truck so that a covered body will be installed on the back, allowing for more much-needed storage space for equipment needed during deployments. It will also need to have an emergency lighting package installed in order to be driven emergent top deployments. The duty requirements of this truck would place it in a standard cab, F-550 family of Ford vehicles.

STATE OF SOUTH CAROLINA
 South Carolina Law Enforcement Division
2012 STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT APPLICATION

FOR STATE FUNDING AGENCY (SFA) USE ONLY

Grant # PRE12SHSP34 Award Date: _____ Reimbursement: R
 Grant Period: 01-Sep-2012 to 31-Oct-2013 Fund Year: First

TO BE COMPLETED BY PROJECT DIRECTOR -- SEE INSTRUCTIONS

1. Legal Agency Name
Lexington County Emergency Medical Services
 Legal Agency Address
407 Ball Park Road
Lexington, SC 29072
 Phone: **803-785-8683**
 Fax: **803-785-8627**
 E-mail: **bhood@lex-co.com**

2. Organization Type (Check Applicable Line)
 State
 County
 Municipality
 Other: (Specify) _____
 3. U.S. Congressional District: _____

2012 SHSP Award: \$75,000.00

Project		Value
A	Establish/enhance regional response teams	\$75,000.00

Project A:	Establish/enhance regional response teams
Grant Number:	PRE12SHSP34
Project:	Establish/enhance regional response teams
DHS Project Type:	Establish/enhance regional response teams
Investment:	Strengthen Medical Response, Surge and Mass Prophylaxis Capabilities
Milestones:	1. Regional Medical Assistance Teams (RMATs) - The project will continue to expand and enhance both the logistical and medical capabilities of the state's Regional Medical Assistance Teams. It will provide for team member's personal protective gear (PPE), improved operational communications, cardiac monitoring, the addition of additional hardware to track assets as well as equipment and patients, improve pharmacy cache program, continue to provide training to our team members and enhance our treatment capabilities with the addition of mass casualty bus conversion kits.
National Priority:	Strengthen Medical Surge and Mass Prophylaxis Capabilities
Capability:	(30) Public Health and Medical Services
Metrics:	1. Complete triage and initial stabilization of casualties and begin definitive care for those likely to survive their injuries. 2. Return medical surge resources to pre-incident levels, complete health assessments, and identify recovery processes.
South Carolina State Strategy	
Primary Goal:	GOAL 2.2: (Response) Improve State, Regional, and local capabilities to respond to terrorist attacks employing chemical, biological, radiological, nuclear, or explosive devices, infectious disease outbreaks, public health threats and other emergencies.
Objective(s):	2.2.6 Improve State, Regional, and local capabilities to respond to and recover from catastrophic events.
Project Description	
<i>Describe your project and how it will increase your capabilities to reduce threats, vulnerabilities and/or consequences (risk) associated with terrorism and/or natural hazards. Define the risk as it applies to your jurisdiction or agency in specific measurable terms. Identify your existing efforts, current resources and programs utilized to address the risk. Include your plans and a rationale for the tasks and activities to be employed to address the risk. If the project asserts the need for any type of statewide standard for equipment, training or practice, please provide a definition and authoritative source of those standards.</i>	
<p>Establish/enhance regional response teams. The primary goal of RMAT is to provide medical care to victims of any type of disaster. RMAT is designed to be a self-sustained asset that can act independently from potential affected local medical infrastructure for a minimum period of 72-hours until either Federal Assets arrive to assist in the effort or additional RMAT teams from within the state are assigned to replace the initial deployment asset. Capabilities of the team are to be able to provide initial medical treatment for everything from minor traumatic injuries that would not require care beyond cleaning/bandaging to critical care up to and including cardiac arrest resuscitation efforts. >>>PROPOSAL: Midlands RMAT plans to enhance and sustain our capabilities this grant cycle with the purchase of some additional equipment and replacement of some supplies purchased 6 to 7 years ago, as well as a prime mover. >>>EQUIPMENT: A prime mover is needed for towing and additional storage. Up to now, we have been able to utilize County owned vehicles for this purpose. However, a recent realignment has pressed this vehicle into daily use by EMS supervisors and there is no dedicated towing vehicle available to RMAT. It is essential this capability gap be addressed as soon as possible to insure the prompt delivery of medical supplies during deployments. It will also need to have an emergency lighting package installed in order to be driven emergent to deployments. The duty requirements of this vehicle would place it in the F-550 range of Ford vehicles. MRE's will need to be replaced this year due to age. There will also be a number of disposable medical supplies that will be in need of replacement. At least one laptop will likely need to be replaced this cycle as well. In order to insure the comfort and safety of the team members and patients during deployments, other general enhancements will also be considered, including improved environmental control, insulation and isolation.</p>	
Project Evaluation Plan	
Subgrantee	
<p>This cycle consists primarily of enhancement, maintenance and sustainment. We will continue to focus on insuring all personnel are fully trained on the packing, construction and deconstruction of the new shelters. They will be utilized in a statewide exercise to be sponsored by SCEMD for all 4 RMAT teams in the spring of 2013. During this exercise we will be self sustaining for at least a 12 hour period, dependent on RMAT equipment and supplies only for sustainance, power and medical supplies. We will also be utilizing our patient tracking system to track the movement of simulated patients in an exercise scenario. Through this exercise, we will be putting to practical use nearly all of the expenditures in this project. In addition, we will continue our scheduled quarterly RMAT training meetings throughout this grant period.</p> <p>AMEND 01/04/13>> A prime mover tow vehicle is needed for the purpose of transporting a 28' equipment trailer previously purchased by Midlands RMAT. This trailer contains nearly all of the medical supplies and equipment needed for patient care and would be REQUIRED on scene during deployments. Up to this point, we have been using a county owned vehicle for this purpose. A realignment of supervisors and command personnel for the service has pressed this vehicle into daily use by EMS supervisors. As a result, we no longer have a dedicated vehicle for towing trailers. This prime mover could also be used to tow a trailer-mounted generator or a 12' trailer, all previously purchased, as well as personnel. We plan to configure the truck so that a covered body will be installed on the back, allowing for more much-needed storage space for equipment needed during deployments.</p>	
Project Milestones	
1 Since we will be prioritizing our purchases so that those items needing approval from Lexington County Council are processed first, we will prioritize purchase of the prime mover, placing it on the Council agenda as soon as possible following evaluation and consultation with County Fleet Services and Procurement to insure the most cost effective options. After County Council approval we will move immediately to approve the build of the truck and coordinate production of a turnkey product with the truck dealer.	2013-Apr-01
2 By this date we will have obtained all items not requiring competitive bid by Lexington County, to include sharps containers, GPS devices, laptops (pending SAA approval), MRE meals, Airway and IV supplies. Quotes will have been obtained for all remaining items, to include field carts and the truck lift gate. We will work with County procurement to obtain purchase orders for these items and begin the procurement process. All items will be submitted for reimbursement as soon as invoices are received. By this date we will have finalized all arrangements with the truck vendor and established timelines for the various vendors to complete their portion of the build.	2013-Jul-01
3 At the close of this period it is our goal to close the grant and deobligate any remaining funds. We will have arranged for the installation of the lift gate and taken delivery of the field carts. We will also have submitted to SAA all required financial documents and progress reports. We will have taken delivery of all remaining items and arranged for or conducted all necessary training on the equipment. At least one training exercise, sponsored by SC EMD, will be conducted during this period. When available we will utilize the prime mover, trailer, laptop and all material handling equipment during this exercise and evaluate it's effectiveness. Since the operational period will exceed 12 hours and will be totally self sustained, we will also be providing our own sustainance using MREs.	2013-Oct-31

Requested Equipment											Qty	Cost	Total Cost
Cart, Field											1	\$2,300.00	\$2,300.00
AG	LE	EMS-NF	EMS-F	FS	HZ	PW	PSC	HC	EMA	PH	GA	CYB	
0	0	1	0	0	0	0	0	0	0	0	0	0	

Budget Narrative:
Repair and/or replacement is needed for numerous carts used for the movement of sheltering and other heavy bulk materials.

Containers, Sharps											20	\$5.00	\$100.00
AG	LE	EMS-NF	EMS-F	FS	HZ	PW	PSC	HC	EMA	PH	GA	CYB	
0	0	20	0	0	0	0	0	0	0	0	0	0	
Budget Narrative: Sharps containers are needed for the safe storage and disposal of needles and IV catheters used on patients. Safe sharp disposal is required to protect personnel and patients.													
Device, Global Positioning System (GPS)											2	\$200.00	\$400.00
AG	LE	EMS-NF	EMS-F	FS	HZ	PW	PSC	HC	EMA	PH	GA	CYB	
0	0	2	0	0	0	0	0	0	0	0	0	0	
Budget Narrative: GPS devices are needed for our two prime movers to provide the team members with navigation capabilities to deployments outside Lexington County, in order to insure timely arrival. There are currently no devices for the team to use under these circumstances.													
Equipment, Bulk Material Handling											1	\$3,200.00	\$3,200.00
AG	LE	EMS-NF	EMS-F	FS	HZ	PW	PSC	HC	EMA	PH	GA	CYB	
0	0	1	0	0	0	0	0	0	0	0	0	0	
Budget Narrative: An extended lift gate is needed on a previously purchased prime mover to allow for the safe transfer of heavy equipment. The existing lift gate does not have sufficient depth to safely move our heaviest, most bulky equipment. We will reconfigure our load in both prime movers in order to insure the safest movement of materials.													
Hardware, Computer, Integrated											2	\$2,500.00	\$5,000.00
AG	LE	EMS-NF	EMS-F	FS	HZ	PW	PSC	HC	EMA	PH	GA	CYB	
0	0	2	0	0	0	0	0	0	0	0	0	0	
Budget Narrative: Laptops purchased 4 and 5 years ago must be replaced to meet current hardware needs such as Bluetooth capabilities, data storage requirements and processor speed. We plan to replace the two oldest laptops as part of a capital replacement plan we will continue to implement in future cycles. Lexington County procurement processes will be used and their recommendation for a replacement is the Panasonic Toughbook, model CF-53.													
Mover, Prime, for Equipment/Water Trailers											1	\$60,000.00	\$60,000.00
AG	LE	EMS-NF	EMS-F	FS	HZ	PW	PSC	HC	EMA	PH	GA	CYB	
0	0	1	0	0	0	0	0	0	0	0	0	0	
Budget Narrative: A prime mover tow vehicle is needed for the purpose of transporting a 28' equipment trailer previously purchased by Midlands RMAT. This trailer contains nearly all of the medical supplies and equipment needed for patient care and would be REQUIRED on scene during deployments. Up to this point, we have been using a county owned vehicle for this purpose. A realignment of supervisors and command personnel for the service has pressed this vehicle into daily use by EMS supervisors. As a result, we no longer have a dedicated vehicle for towing trailers. This prime mover could also be used to tow a trailer-mounted generator or a 12' trailer, all previously purchased, as well as personnel. We plan to configure the truck so that a covered body will be installed on the back, allowing for more much-needed storage space for equipment needed during deployments. It will also need to have an emergency lighting package installed in order to be driven emergent to deployments. The duty requirements of this truck would place it in the standard cab, F-550 family of Ford vehicles.													
Shelf Stable Ready to Eat Food Packs											1	\$3,500.00	\$3,500.00
AG	LE	EMS-NF	EMS-F	FS	HZ	PW	PSC	HC	EMA	PH	GA	CYB	
0	0	1	0	0	0	0	0	0	0	0	0	0	
Budget Narrative: Ready to eat meals purchased 5 years ago must be replaced.													
Supplies, Airway Management											1	\$250.00	\$250.00
AG	LE	EMS-NF	EMS-F	FS	HZ	PW	PSC	HC	EMA	PH	GA	CYB	
0	0	1	0	0	0	0	0	0	0	0	0	0	
Budget Narrative: Various airway management supplies are needed to replace aging inventory.													
Supplies, Intravenous Administration											1	\$250.00	\$250.00
AG	LE	EMS-NF	EMS-F	FS	HZ	PW	PSC	HC	EMA	PH	GA	CYB	
0	0	1	0	0	0	0	0	0	0	0	0	0	
Budget Narrative: Various IV solutions and catheter assemblies are needed to replace aging inventory purchased about 5 years ago, including various syringes.													

GRANT TERMS AND CONDITIONS

1. Availability of Federal Funds: This grant award is contingent upon availability of federal funds approved by Congress.
2. Applicable Federal Regulations: The Subgrantee must comply with the Office of Management and Budget (OMB) Circulars, as applicable: A-21 Cost Principles for Educational Institutions; A-87 Cost Principles for State and Local Governments; A-110 Uniform Administrative Requirements for Grants and Agreements with Institutions; and, A-122 Cost Principles for Non-Profit Organizations. Also, the Subgrantee must comply with the provisions of 44 CFR applicable to grants and cooperative agreements; Part 68, Administrative hearing procedures; Part 7, Nondiscrimination in federally-assisted programs((FEMA Reg .5); Part 10, Environmental considerations; Part 9, Floodplain Management and Protection of Wetlands; and Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
3. Allowable Costs: The allowability of costs incurred under any grant shall be determined in accordance with the general principles of allowability and standards for selected cost items as set forth in the applicable OMB Circulars referenced above.
4. Audit Requirements: The subgrantee agrees to comply with the requirements of OMB Circular A-133. Further, records with respect to all matters covered by this grant shall be made available for audit and inspection by SLED and/or any of its duly authorized representatives. If required, the audit report must specifically cite that the report was done in accordance with OMB Circular A-133. If a compliance audit is not required, a written certification must be provided at the end of each audit period stating that the subgrantee has not expended the amount of federal funds that would require a compliance audit. The subgrantee agrees to accept these requirements by signing the Grant Terms and Conditions certification section of this application.
5. Equal Employment Opportunity: No person shall on the grounds of race, creed, color or national origin, be excluded from participation in, be refused the benefits of, or be otherwise subjected to discrimination under subgrants awarded pursuant to the Act governing these funds or any project, program, activity or subgrant supported by such requirements of Title VI of the Civil Rights Act of 1964, and all applicable requirements pursuant to the regulations of the Department of Commerce (Title 15, code of Federal Regulations, Part 8, which have been adopted by the Federal Funding Agency); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Labor Regulation 41 CFR Part 60; and the Federal Emergency Management Agency Non-discrimination Regulations 44 CFR Part 7, Subpart A. The subgrantee must therefore ensure it has a current Equal Employment Opportunity Program (EEOP). The Subgrantee further agrees to post in a conspicuous place, available to all employees and applicants for employment, notices setting forth the provisions of the EEOP, as supplemented in Department of Labor Regulations 41 CFR Part 60. The Subgrantee assures that in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will immediately forward a copy of the findings to SLED.
6. Civil Rights Compliance and Notification of Findings: It (Subgrantee) will comply with the nondiscrimination requirements of Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1964, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Homeland Security's Non-Discrimination Regulations, 44 CFR Part 7, and Department of Homeland Security's regulations on disability discrimination, 44 CFR Part 16. In the event a Federal or State court, Federal or State administrative agency, or the Subgrantee or Contractor makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the Subgrantee or Contractor will forward a copy of the findings to SLED who will, in turn, submit the findings to the Department of Homeland Security.

GRANT TERMS AND CONDITIONS

7. **Conflict Of Interest:** Personnel and other officials connected with this grant shall adhere to the requirements given below:
- a. **Advice:** No official or employee of a state or unit of local government or of non-government grantees/subgrantees shall participate personally through decision, approval, disapproval, recommendation, the rendering of advice, investigation, or otherwise in any proceeding, application, request for a ruling or other determination, contract, grant, cooperative agreement, claim, controversy, or other particular matter in which these funds are used, where to his knowledge he or his immediate family, partners, organization other than a public agency in which he is serving as officer, director, trustee, partner, or employee or any person or organization with whom he is negotiating or has any arrangement concerning prospective employment, has a financial interest.
 - b. **Appearance:** In the use of these grant funds, officials or employees of state or local units of government and non-governmental grantees/subgrantees shall avoid any action which might result in, or create the appearance of the following:
 - 1) Using his or her official position for private gain;
 - 2) Giving preferential treatment to any person;
 - 3) Losing complete independence or impartiality;
 - 4) Making an official decision outside official channels; and/or
 - 5) Adversely affecting the confidence of the public in the integrity of the government or the program.
8. **Bonding:** It is strongly recommended that all officials identified on this grant that have authority to obligate, expend or approve expenditures be bonded for an amount no less than the total amount of the grant, including match.
9. **Non-Supplanting Agreement:** The subgrantee shall not use grantor funds to supplant state or local funds or other resources that would otherwise have been made available for this program. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within 30 days. If the vacancy is not filled within 30 days, the subgrantee must stop charging the grant for the new position. Upon filling the vacancy, the subgrantee may resume charging for the grant position.
10. **Project Implementation:** The subgrantee agrees to implement this project within 90 days following the grant award effective date or be subject to automatic cancellation of the grant. Evidence of project implementation must be detailed in the first quarterly report.
11. **Written Approval of Changes:** Any mutually agreed upon changes to this subgrant must be approved, in writing, by SLED prior to implementation or obligation and shall be incorporated in written amendments to this grant. This procedure for changes to the approved subgrant is not limited to budgetary changes, but also includes changes of substance in project activities and changes in the project director or key professional personnel identified in the approved application.
12. **Contract Approval Requirements:** The Subgrantee must receive approval of all contract agreements for services and products from SLED prior to execution. The contract will require review and approval by appropriate staff. Every contract will identify by name all researchers, agents or vendors providing the service or product stipulated. If written approval of the contract is given, an executed copy of the contract must be submitted to SLED prior to payment or within 30 days of signature, whichever comes first. In addition to the above requirements, consultant contractors (both individuals and consulting firms) will be required to file quarterly progress and fiscal reports. Such reports will include an accounting of all financial transactions completed during the reporting period as well as a description of the actual services provided. Final progress, narrative and fiscal reports will be required within 30 days after the completion of the contract. The final fiscal report must contain a complete accounting of financial transactions for the entire contract period. In the final narrative report, the contractor must provide a specific statement as to the total services or products provided under the terms of the contract.

GRANT TERMS AND CONDITIONS

13. Individual Consultants: Billings for consultants who are individuals must include at a minimum: a description of services; dates of services; number of hours for services performed; rate charged for services; and, the total cost of services performed. Individual consultant costs must be within the prevailing rates, not to exceed the maximum of \$450.00 per day.
14. Dual Employment Compensation: Dual employment compensation must be approved by SLED prior to contracting with consultants. An appropriate dual employment compensation form must be completed and submitted to SLED.
15. Sole Source Procurement: Use of sole source procurement is discouraged. Sole source purchases will be awarded only under exceptional circumstances and must follow precisely the procedure set forth in the South Carolina Consolidated Procurement Code. All sole source purchases will require the explicit prior written approval of SLED.
16. Bidding Requirements: The subgrantee must comply with proper competitive bidding procedures as required by 44 CFR Part 13 or OMB Circular A-110, as applicable. On any items, including those bid in the aggregate, whose total cost is less than \$10,000, the bids do not have to be submitted to the SLED for review and approval; but adequate documentation must be maintained in the subgrantee's files. On any items, including those bid in the aggregate, whose total cost is \$10,000 or more, bids must be submitted to SLED, if requested.
17. Personnel and Travel Costs: Personnel and Travel costs must be consistent with the agency's policies and procedures and must be applied uniformly to both federally financed and other activities of the agency. In the absence of agency regulations, travel costs must not exceed the rate set by state regulation, a copy of which is available upon request. However, at no time can the agency's travel rates exceed the federal rate established by the Internal Revenue Service. If travel costs are included in the grant application, a copy of the agency's policies and procedures manual or its Board's signed minutes must be submitted with the application which provides mileage and per diem rates.
18. Obligation of Grant Funds: Grant funds may not be obligated prior to the effective date of the approved grant application and without advance written approval by SLED. No obligations are allowed after the end of the grant period and the final request for payment must be submitted no later than 45 calendar days after the end of the grant period.
19. Utilization and Payment of Grant Funds: Funds awarded are to be expended only for purposes and activities covered by the subgrantee's approved project plan and budget. Items must be in the subgrantee's approved grant budget in order to be eligible for reimbursement. Payments will be adjusted to correct previous overpayments and disallowances or under payments resulting from audit. Claims for reimbursement must be submitted no more frequently than once a month and no less than once a quarter. Grants failing to meet this requirement, without prior written approval, are subject to cancellation.
20. Recording and Documentation of Receipts and Expenditures: Subgrantee's accounting procedures must provide for accurate and timely recording of receipt of funds by source of expenditures made from such funds and unexpended balances. These records must contain information pertaining to grant awards, obligations, unobligated balances, assets, liabilities, expenditures and program income. Controls must be established which are adequate to ensure that expenditures charged to the subgrant activities are for allowable purposes. Additionally, effective control and accountability must be maintained for all grant cash, real and personal property and other assets. Accounting records must be supported by such source documentation as cancelled checks, paid bills, payrolls, time and attendance records, contract documents, grant award documents, etc.
21. Financial Responsibility: The financial responsibility of subgrantees must be such that the subgrantee can properly discharge the public trust which accompanies the authority to expend public funds. Adequate accounting systems should meet the following criteria:
 - a) Accounting records should provide information needed to adequately identify the receipt of funds under each grant awarded and the expenditure of funds for each grant;

GRANT TERMS AND CONDITIONS

- b) Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located;
- c) The accounting system should provide accurate and current financial reporting information; and,
- d) The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency and encourage adherence to prescribed management policies.
22. Reports: The subgrantee shall submit, at such times and in such form as may be prescribed, such reports as SLED may reasonably require, including quarterly financial reports, progress reports, final financial reports and evaluation reports.
23. Program Income: All program income generated by this grant during the project must be reported to SLED quarterly (on the quarterly fiscal report) and must be put back into the project or be used to reduce the grantor participation in the program. The use or planned use of all program income must have prior written approval from SLED.
24. Retention of Records: Records for non-expendable property purchased totally or partially with grantor funds must be retained for three years after its final disposition. All other pertinent grant records including financial records, supporting documents and statistical records shall be retained for a minimum of three years after the final expenditure report. However, if any litigation, claim or audit is started before the expiration of the three year period, then records must be retained for three years after the litigation, claim or audit is resolved.
25. Property Control: Effective control and accountability must be maintained for all grant funded property. Subgrantees must adequately safeguard all such property and must assure that it is used solely for authorized purposes. Subgrantees should exercise caution in the use, maintenance, protection and preservation of such property.
- a. Title: Subject to the obligations and conditions set forth in 44 CFR Part 13, title to non-expendable property acquired in whole or in part with grant funds shall be vested in the subgrantee. Non-expendable property is defined as any item having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.
- b. Property Control Record Form: At the time the final request for payment is submitted, the subgrantee must file with SLED a copy of the Property Control Record Form (provided by SLED) listing all such property acquired with grant funds. The subgrantee agrees to be subject to a biennial audit by SLED and/or its duly authorized representatives for verification of the information contained in the Property Control Record Form.
- c. Use and Disposition: Equipment shall be used by the subgrantee in the program or project for which it was acquired as long as needed, whether or not the program or project continues to be supported by federal funds. When use of the property for project activities is discontinued, the subgrantee shall request, in writing, disposition instructions from SLED prior to actual disposition of the property. Theft, destruction, or loss of property shall be reported to SLED immediately.
26. Performance: This grant may be terminated or fund payments discontinued by SLED where it finds a substantial failure to comply with the provisions of the legislation governing these funds or regulations promulgated, including those grant conditions or other obligations established by SLED. In the event the subgrantee fails to perform the services described herein and has previously received financial assistance from SLED, the subgrantee shall reimburse SLED the full amount of the payments made. However, if the services described herein are partially performed, and the subgrantee has previously received financial assistance, the subgrantee shall proportionally reimburse SLED for payments made.

GRANT TERMS AND CONDITIONS

27. Deobligation of Grant Funds: All grants must be deobligated within forty-five (45) calendar days of the end of the grant period. Failure to deobligate the grant in a timely manner will result in an automatic deobligation of the grant by SLED.
28. Project Evaluation Report: The formal evaluation report must be received by SLED no later than 45 days after the end of the grant period.
29. Copyright: Except as otherwise provided in the terms and conditions of this grant, the subgrantee or a contractor paid through this grant is free to copyright any books, publications or other copyrightable materials developed in the course of or under this grant. However, the federal awarding agency and/or state funding agency (SLED) reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal government and/or SLED purposes:
- a. the copyright in any work developed under this grant or through a contract under this grant; and,
 - b. any rights of copyright to which a subgrantee or subcontractor purchases ownership with grant support.

The federal government's rights and/or SLED's rights identified above must be conveyed to the publisher and the language of the publisher's release form must ensure the preservation of these rights.

30. Cash Depositories: Subgrantees are required to deposit grant funds in a federally insured banking institution and the balance exceeding insurance coverage must be collaterally secured.
31. Furniture Purchase Requirements (For State Agencies Only): Furniture funded by the grant should be purchased through the South Carolina Department of Corrections, Prison Industries Program (PI). The subgrantee may purchase grant funded furniture through another vendor only if, (a) PI is unable to guarantee delivery within eight (8) weeks of the placement of the order, or (b) the subgrantee receives a bid for furniture of equal or higher specifications for less than the PI cost. If (a) or (b) is utilized, the Project Director or Authorized Official must certify this process. The certification must accompany the Request for Payment for the applicable items. Regardless of purchase source, the PI cost will be the maximum allowed by the grant. The subgrantee should contact a customer services representative at PI at 1-800-922-8121.
32. Americans with Disabilities Act of 1990 (ADA): The subgrantee must comply with all requirements of the Americans with Disabilities Act of 1990 (ADA), as applicable.
33. Compliance with Section 504 of the Rehabilitation Act of 1973 (Handicapped): All recipients of federal funds must comply with Section 504 of the Rehabilitation Act of 1973. Therefore, the federal funds recipient pursuant to the requirements of the Rehabilitation Act of 1973 hereby gives assurance that no otherwise qualified handicapped person shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of or be subject to discrimination, including discrimination in employment, in any program or activity that receives or benefits from federal financial assistance. The recipient agrees it will ensure that requirements of the Rehabilitation Act of 1973 shall be included in the agreements with and be binding on all of its subgrantees, contractors, subcontractors, assignees or successors.
34. Utilization of Minority Businesses: Subgrantees are encouraged to utilize qualified minority firms where cost and performance of major contract work will not conflict with funding or time schedules.
35. Confidential Information: Any reports, information, data, etc., given to or prepared or assembled by the subgrantee under this grant (which SLED requests to be kept confidential) shall not be made available to any individual or organization by the subgrantee without prior written approval of SLED.
36. Political Activity: None of the funds, materials, property or services provided directly or indirectly under this contract shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office, or otherwise in violation of the provisions of the "Hatch Act."

GRANT TERMS AND CONDITIONS

37. Debarment Certification: With the signing of the grant application, the subgrantee agrees to comply with Federal Debarment and Suspension regulations as outlined in the "Certification Regarding Debarment, Lobbying, Suspension, Ineligibility and Voluntary Exclusion -Lower Tier Covered Transactions" form.
38. Drug-Free Workplace Certification: This Certification is required by the S. C. Drug-Free Workplace Act #593 of 1990 and federal regulations implementing the Federal Drug-Free Workplace Act of 1988. The federal regulations, published in the January 31, 1989, Federal Register, require certification by state agency subgrantees that they will maintain a drug-free workplace. The South Carolina Drug-Free Workplace Act requires certification by all subgrantees receiving \$50,000 or more. The certification is a material representation of fact upon which reliance will be placed when SLED determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of the grant; or government-wide suspension or debarment.
39. Disclosure of Federal Participation: In compliance with Section 623 of Public Law 102-141, the subgrantee agrees that no amount of this award shall be used to finance the acquisition of goods and services (including construction services) for the project unless the subgrantee agrees to the following:
- a. specifies in any announcement of the awarding of the contract for the procurement of the goods and services involved (including construction services) the amount of federal funds that will be used to finance the acquisition; and,
 - b. expresses the amount announced pursuant to paragraph (a) as a percentage of the total cost of the planned acquisition.
- The above requirements only apply to a procurement for goods or services (including construction services) that has an aggregate value of \$500,000 or more.
40. Publications: The subgrantee agrees that any publication (written, visual, or sound, but excluding press releases, newsletters, and issue analyses) issued by the subgrantee describing programs or projects funded in whole or in part with federal funds, shall contain the following statement:
- "This project was supported by Federal Grant # _____, (refer to the Grant Award for the Federal Grant Number which can be found immediately after the CFDA No.) awarded by the subgrantee agency through the South Carolina Law Enforcement Division. Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Homeland Security and/or SLED."
- The subgrantee also agrees that one copy of any such publication will be submitted to SLED to be placed on file and distributed as appropriate to other potential subgrantees or interested parties. SLED may waive the requirement for submission of any specific publication upon submission of a request providing justification from the subgrantee.
41. Closed-Captioning of Public Service Announcements: Any television public service announcement that is produced or funded in whole or in part by any agency or instrumentality of the federal government shall include closed captioning of the verbal content of such announcement.
42. Fiscal Regulations: The fiscal administration of grants shall be subject to such further rules, regulations and policies concerning accounting and records, payment of funds, cost allowability, submission of financial reports, etc., as may be prescribed by SLED Guidelines or "Special Conditions" placed on the grant award.
43. Compliance Agreement: The subgrantee agrees to abide by all Terms and Conditions including "Special Conditions" placed upon the grant award by SLED. Failure to comply could result in a "Stop Payment" being placed on the grant.

GRANT TERMS AND CONDITIONS

44. Suspension or Termination of Funding: SLED may suspend, in whole or in part, and/or terminate funding for or impose another sanction on a subgrantee for any of the following reasons:
- a. Failure to comply substantially with the requirements or statutory objectives of the 2003 Omnibus Appropriations Act issued thereunder, or other provisions of Federal Law.
 - b. Failure to adhere to the requirements, standard conditions or special conditions.
 - c. Proposing or implementing substantial program changes to the extent that, if originally submitted, the application would not have been approved for funding.
 - d. Failure to submit reports.
 - e. Filing a false certification in this application or other report or document.
 - f. Other good cause shown.
45. Space: The total cost of space may not exceed the rental cost of comparable space and facilities in a privately-owned building in the same locality. Information to demonstrate that a comparison was conducted by the subgrantee regarding current market costs for office space in the same locale should be made available upon request by the SFA or its representative for audit purposes. The cost of space procured for program usage may not be charged to the program for periods of non-occupancy. Rent cannot be paid if the building is owned by the subgrantee or if the subgrantee has a substantial financial interest in the property. On the Budget Narrative page, provide the total square footage covered by the lease agreement, total square footage being charged to the grant (based on the amount needed for program implementation) and the cost per square foot. A copy of the signed lease agreement must be submitted to the SFA before reimbursement is made for office space. Please note that the grant can only be charged for the grant's portion of rental costs. The grant cannot participate in mortgage payments, as this is unallowable.

GRANT TERMS AND CONDITIONS

CERTIFICATION REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under the applicable CFR covering New Restrictions on Lobbying, Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants). The certifications shall be treated as a material representation of fact upon which reliance will be placed when the State Funding Agency (SLED) determines to award the covered transaction, grant or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented by the applicable CFR, for persons entering into a grant or cooperative agreement over \$100,000, as defined by the applicable CFR, the applicant certifies that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -- LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (SUB-RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented under the applicable CFR, for prospective participants in primary covered transactions, as defined in the applicable CFR --

A. The applicant certifies that it and its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph A(2) of this certification; and
- (4) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

GRANT TERMS AND CONDITIONS

CERTIFICATION REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

3. DRUG-FREE WORKPLACE REQUIREMENT

- A. **DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS) -- APPLICABLE TO GRANTEEES RECEIVING \$50,000 OR MORE AND ALL STATE AGENCIES REGARDLESS OF GRANT AMOUNT.** As required by the S.C. Drug-Free Workplace Act #593 of 1990 and the Federal Drug-Free Workplace Act of 1988 and implemented under the applicable CFR for grantees -- The applicant certifies that it will or will continue to provide a drug-free workplace by:
- (1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (2) Establishing an on-going drug-free awareness program to inform employees about --
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation and employee assistance programs, and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (3) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (1);
 - (4) Notifying the employee in the statement required by paragraph (1) that, as a condition of employment under the grant, the employee will --
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (5) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (4)(b), from an employee or otherwise receiving actual notice of such conviction. Employers or convicted employees must provide notice, including position title, to the State Funding Agency. Notice shall include the identification number(s) of each affected grant;
 - (6) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (4)(b), with respect to any employee who is so convicted --
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (1), (2), (3), (4), (5) and (6).
- B. **DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS) -- APPLICABLE TO GRANTEEES RECEIVING \$50,000 OR MORE.** As required by the S.C. Drug-Free Workplace Act #593 of 1990 and the Federal Drug-Free Workplace of 1988, and implemented under the applicable CFR for grantees:
- (1) As a condition of the grant I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
 - (2) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction to the State Funding Agency.



County of Lexington Department of Public Safety

FIRE SERVICE DIVISION



Cost Saving Initiative Uniform Purchase vs. Lease

In an ongoing effort to reduce costs, the Fire Service proposes to discontinue their lease of duty uniforms and purchase instead. During the past three years we have leased uniforms. The vendor has also provided a cleaning and repair service. The cost of this service and the logistics of getting uniforms to appropriate individuals have proved both expensive and problematic over the course of the lease. The fire service is recommending purchasing these uniforms, terminating the lease and consolidating our lease account (523205) with the uniform purchase account (525600). Combined, these two accounts equal \$174,313 for FY 2012/13.

There are a number of reasons for advocating a change. First is cost and inventory control. Each year the service costs have increased and the vendor has not done an adequate job of maintaining each individual's uniform inventory. Uniforms have been lost and never recovered. Uniforms have also been delivered to wrong locations and no attempt is made by the company to correct these errors. In most cases, our personnel spend their work time and fuel cost to rectify delivery problems. The overall service is simply not cost efficient.

We are currently in a position to purchase the current uniforms for a cost of \$133,750. Their original quote was for \$190,000. By purchasing these uniforms and maintaining our own inventory control system, we will be able to regulate the requisition of duty uniforms based upon need. By maintaining a stricter accountability system of supply and demand, it is our belief that a significant cost savings will result.

If uniforms are purchased during this fiscal year, all incumbents will have an adequate supply of uniforms. By having this inventory in place, we will be able to budget for the purchase of the same "career" duty uniforms for our "Interior Certified" Volunteer firefighters in Fiscal Year 2013/14. It is the hope of the fire service, that placing Volunteers in the same uniform as career staff, this will enhance our volunteer retention efforts.

The initial, start up cost, for this project is \$150,000 for FY 013/14 which is approximately \$25,000 above our uniform budget for FY 2012/13. **Subsequent duty uniform budgets and are estimated at \$110,000 per year. This will result in a savings of \$64,000 in FY 2014/15 and considerable saving each year thereafter.**

A similar project has already been completed within the fire service with our linen service. Each year we were paying just over \$3,000 per year to lease linen. The service was so dissatisfactory that many of our personnel utilized their personal linen. In the current fiscal year we purchased linen for each individual at a cost of \$7500. It is anticipated that this linen will last an individual firefighter from six to nine years given that they sleep on it one day out of three. New linen for new employees will cost approximately \$50.00 per person. This project will result in an estimated savings of \$2500 per year. Also, since washers and dryers are now part of each station inventory, the cleaning of linen and uniforms can now be done within each fire station.

In order to initiate this project, we are requesting approval for an ABT in the amount of \$85,449 from contingency to add to the remaining balance, \$48,251, of our uniform account for this fiscal year, 2012/13 to purchase our current duty uniforms.

436 Ball Park Road • Lexington, South Carolina • 29072
Phone (803) 785-8287 Fax (803) 785-8589
E-Mail: lcsf@lex-co.com

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County of Lexington

Department of Solid Waste Management

498 Landfill Lane

Lexington, South Carolina 29073

Telephone: (803) 755-3325

Facsimile: (803) 755-3833

To: Adam DuBose, County Grants Manager

Through: Dave Eger, Solid Waste Director

From: Amanda St. John, Recycling Coordinator

Date: January 31, 2013

Re: Palmetto Pride Grant Award

Solid Waste Management is requesting Council's approval to accept for \$5,500 in funds from PalmettoPride's Community Pride Grant.

These funds will be used to purchase indigenous and/or drought-resistant perennials for the beautification projects at the Coroner's Office, Fire Services and the Landfill.

We ask that the award be considered by Committee and Full Council at the February 26 meeting.

We appreciate your understanding and consideration of this matter. If you have any questions, please let me know.

**COUNTY OF LEXINGTON
SW/PALMETTO PRIDE GRANT
Annual Budget
Fiscal Year - 2012-13**

Object Code	Revenue Account Title	Actual 2010-11	Received Thru Jun 2011-12	Amended Budget Thru Jun 2011-12	Projected Revenues Thru Jun 2011-12	Requested 2012-13	Approved 2012-13	Awarded 2012-13
* SW/Palmetto Pride Grant 5725:								
Revenues:								
459900	Miscellaneous Payments & Grants	8,925	5,880	4,500	4,500	5,500	5,500	5,500
461000	Investment Interest	13	1	0	0	0	0	0
** Total Revenue		8,938	5,881	4,500	4,500	5,500	5,500	5,500
***Total Appropriation					10,421	5,500	5,500	5,500
Deferred Revenue					5,922			
FUND BALANCE								
Beginning of Year					141	142	142	142
FUND BALANCE - Projected								
End of Year					142	142	142	142

Fund: 5725
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

Object Expenditure Code	Classification	2010-11 Expend	2011-12 Expend (May)	2011-12 Amended (May)	2012-13 Requested	BUDGET	
						2012-13 Approved	2012-13 Awarded
Operating Expenses							
520103	Landscaping/Ground Maintenance	0	0	4,500	5,500	5,500	5,500
521200	Operating Supplies	1,541	0	0	0	0	0
* Total Operating		1,541	0	4,500	5,500	5,500	5,500
**Total Personnel & Operating		1,541	0	4,500	5,500	5,500	5,500
Capital							
599999	Capital Clearing	(1,541)	0	0	0	0	0
	All Other Equipment	1,541	5,880	5,921			
**Total Capital		0	5,880	5,921	0	0	0
** Total Appropriation		1,541	5,880	10,421	5,500	5,500	5,500

SECTION III – PROGRAM OVERVIEW

Summary of Program

PalmettoPride Community Grant

Objective:

This program is a proposed grant application with PalmettoPride Anti-Litter Organization.

To help increase beautification at three county department locations, we will use grant funds to purchase various indigenous and/or drought-resistant perennials for the beautification project at the Coroner's Office, Fire Service's Headquarters and the Landfill.

SECTION IV. – SUMMARY OF REVENUES

459900 – Miscellaneous Payments & Grants	\$5,500
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SECTION V. – LINE ITEM NARRATIVES

SECTION VI. C. OPERATING LINE ITEM NARRATIVES

520103 – Landscaping/Ground Maintenances	\$5,500
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These grant funds will be used to purchase various indigenous and/or drought-resistant perennials for the beautification projects at the Coroner's Office, Fire Service's Headquarters and the Landfill.

PO Box 50217
Columbia, SC 29250
1.877.PAL.PRDE (Toll Free)
1.803.758.6034
Fax 1.803.758.6032
www.palmettopride.org

December 20, 2012

RECEIVED

DEC 26 2012

SOLID WASTE MANAGEMENT

Amanda St. John
Lexington County Solid Waste Management
498 Landfill Lane
Lexington, SC 29073

Dear Ms. St. John:

It gives us great pleasure to inform you that Lexington County Solid Waste Management has been awarded a 2013 Community Pride Grant in the amount of \$5,500.00. All grant award checks will be presented at the grant awards luncheon to be held on **Wednesday, January 30, 2013**. The luncheon will be from 12pm – 2pm and is being held at Seawell’s located in Columbia. Formal invitations will be sent out in January.

Please find enclosed the PalmettoPride Grant Guidelines. You will need to fill out the attached W-9 form and acknowledge receipt of the guidelines by signing the Guidelines Acknowledgement page. Please faxed both signed documents to (803) 758-6032. Maintain original documents in your files. **You will not receive your grant check until I receive these signed pages.**

Also note, if you have an outstanding 2012 Community Pride Grant, you will not receive your 2013 grant award until you have submitted all the necessary reports for your 2012 grant.

We are excited about the opportunity to partner with your organization in our efforts to enhance the beauty of our great state. The PalmettoPride Grants program assists existing and new organizations with the necessary resources to spearhead anti-litter and beautification efforts at the local level. Litter creates a negative image on South Carolina, both environmentally and more important in these times of tight budgets, economically. Your litter eradication and beautification efforts make a difference in your community and benefit all South Carolinians. If you have any questions, please contact me toll-free at (877) 725-7733 or at sjenkins@palmettopride.org.

Sincerely,



Sherryl Jenkins
Grants Manager

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Certificate of Appreciation

Presented to

Greg Cupsted

For helping to support the mission of the Wellness Committee of Lexington County by donating over 1,300 bananas to our National Eating Healthy Day event.

Given on the 26th day of February, 2013.



Lori Adler
Wellness Committee Representative

R E S O L U T I O N

**THE COUNCIL FOR THE COUNTY OF LEXINGTON, SOUTH CAROLINA,
MEETING IN GENERAL SESSION THE 26TH DAY OF FEBRUARY, TWO
THOUSAND AND THIRTEEN, ADOPTED THE FOLLOWING:**

WHEREAS, the American Red Cross serves the citizens of our County daily by preventing and alleviating suffering in the face of emergencies; and

WHEREAS, the Red Cross supplies almost half of the nation's blood; teaches skills that save lives; provides international humanitarian aid; supports military members and their families; and feeds, shelters and gives emotional support to victims of disasters; and

WHEREAS, through its 393 employees and 4,940 volunteers here in South Carolina, the Red Cross is there to save the day when disaster strikes or when a neighbor's house burns down. It is there when someone needs life-saving blood, or the comfort of a helping hand. It connects military families with their loved ones in service, and provides training in CPR, aquatics safety, and first aid; and

WHEREAS, the citizens of Lexington County depend on the Red Cross and, because it is not a government agency, the Red Cross depends on support from our citizens to continue its humanitarian work; and

WHEREAS, the Red Cross, an organization engaged in the goodwill of people all around the world, has set aside the month of March to recognize the crucial role it serves in saving lives and providing comfort to those in need.

NOW, THEREFORE, BE IT RESOLVED that we, Lexington County Council, do hereby proclaim the month of March 2013 as **AMERICAN RED CROSS MONTH** in Lexington County. We observe this month in conjunction with the nationally recognized event and in honor and recognition of our local Red Cross and the vital contributions they make to the well being of our citizens.

William B. Banning, Sr., Chairman

Johnny W. Jeffcoat, Vice Chairman

James E. Kinard, Jr.

Frank J. Townsend, III

M. Kent Collins

Debra B. Summers

Bobby C. Keisler

K. Brad Matthews

M. Todd Cullum

ATTEST:

Diana W. Burnett, Clerk



**APPOINTMENTS
BOARDS & COMMISSIONS
February 26, 2013**

JIM KINARD

- **Lexington County Health Services District** - Elizabeth Shockley; term expires 03/10/13; *not eligible for reappointment*

FRANK TOWNSEND

- **Lexington County Health Services District** - Archie "Al" Harman, III; term expires 03/10/13; eligible for reappointment; *confirmation pending*

DEBBIE SUMMERS

- **Lexington County Health Services District** - Vince Rhodes; term expires 03/10/13; eligible for reappointment; *confirmed desire to serve another term*; confirmation attached

BOBBY KEISLER

- **Board of Zoning Appeals** - Wylie "Ted" Mitchell; term expires 12/31/14; *resigned effectively 1/17/1* - letter attached; nomination form for Tracy Mitchell attached

JOHNNY JEFFCOAT

- **Children's Shelter** - Kimberly Thompson; term expires 06/30/14; resigned effective 07/10/12 due to relocation out of town

BRAD MATTHEWS

- **Accommodations Tax Board** - William Teague; term expired 12/31/12; not eligible for reappointment

BILL BANNING

- **Lexington County Health Services District** - Janis B. Summers; term expires 03/10/13; eligible for reappointment; *confirmed desire to serve another term*; confirmation attached
- **Lexington County Health Services District** - Billy R. Oswald; term expires 03/10/13; *not eligible for reappointment*

TODD CULLUM

- **Assessment Appeals Board** - William Power; term expired 09/21/12; not eligible for reappointment
- **Lexington County Health Services District** - Janice "Jan" Burt; term expires 03/10/13; eligible for reappointment; *confirmed desire to serve another term*; confirmation attached
- **Museum** - Carol Metts; term expires 11/01/13; resigned effective 06/27/11

AT LARGE:

Building Codes Board of Appeals

- **Plumbing** - Ashton Shuler - term expired 08/13/11; eligible for reappointment; *confirmed desire NOT to serve another term*

Lexington County Health Services District

- J. Larry Stroud; term expires 03/10/13; *not eligible for reappointment*

Midlands Workforce Development Board

- **SC Department Employment & Workforce (SCDEW)** - Felicia Ragland; term expires 06/20/13; no longer employed with SCDEW; pending qualified board nominee

Filename: APPOINTMENTS\APPOINTMENT MEMO.word

Busbee, Judy

From: Vince Rhodes [vrhodes1@sc.rr.com]
Sent: Wednesday, February 13, 2013 3:38 PM
To: Busbee, Judy
Subject: RE: RESPONSE REQUESTED: Lexington County Health Services Board of Directors Term

Judy,
Thanks for your e-mail regarding my interest in being reappointed to LMC Board of Directors. It is my intent to request being appointed for another term.

It has been an honor and privilege to serve the people of Lexington County as a member of the Board of Directors of LMC.

Thanks,
Vince Rhodes

From: Busbee, Judy [<mailto:jbusbee@lex-co.com>]
Sent: Wednesday, February 13, 2013 3:16 PM
To: Vince Rhodes (vrhodes1@sc.rr.com)
Cc: Summers, Debbie; Burnett, Diana; Dena Howard
Subject: RESPONSE REQUESTED: Lexington County Health Services Board of Directors Term
Importance: High

Mr. Rhodes:

Our records indicate that your appointment to the Lexington County Health Services Board of Directors will expire on March 10, 2013.

Please advise if you are willing to serve another term in order that you may be considered for reappointment by your Council Representative and County Council.

County Council greatly appreciates the citizens who volunteer to serve on the various Boards and Commissions. If you have any questions or concerns, please do not hesitate to contact our office or your Councilman.

Thank you.

Judy R. Busbee
Lexington County Council
803-785-8103
Direct: 803-513-5332
[*jbusbee@lex-co.com*](mailto:jbusbee@lex-co.com)

120 Mariners Creek Drive
Lexington, S.C. 29072
January 17, 2013

In regards to: Appointment to the Board of Zoning Appeals

Walt McPherson
Lexington County
Community Development Department
212 South Lake Drive
Lexington, S.C. 29072

Dear Walt,

It is with mixed emotions that I must resign for the Board of Zoning Appeals for Lexington County. I have enjoyed my time with the board and will miss not only my friends on the board but also the wonderful staff in Community Development. I have learned a tremendous amount from the variance presentations and the open discussions during the debate process. I have accepted a position with the Coroner's office and unfortunately can not fill both roles in the county.

Thank you for all the support you and your department have provided, I will miss seeing you each month.

Sincerely,

Wylie E. (Ted) Mitchell, III
cc: Bobby C. Keisler

LEXINGTON COUNTY COUNCIL
BOARD/COMMISSION NOMINATION FORM

Name of Board/Commission: Zoning Board of Appeals

Nominee: Tracy Mitchell

Address: 120 Mariners Creek Drive, Lexington, SC 29072

Employed by: City of Columbia

Address: P.O. Box 147, Columbia, SC 29217

Home Telephone: 803-622-5820 Business Telephone: 803-545-3304

Mobile Phone: 803-622-5820 Beeper Number: N/A

Fax Number: 803-990-0199

Is nominee aware of board/commission activities and responsibilities: Yes

Background information (include education, community service activities, previous service on county boards/commissions or any other boards/commissions on which you are currently serving):

- graduate of Lexington high school '95
- graduate of USC - Columbia in Chemistry ('99) and Chemical Engineering ('04)
- Active Member of the Junior League of Columbia
- Active Treasurer for local charity/fundraiser through Junior League
- Participant (recently) of Lexington Greenway Committee
- Job duties entail managing the city's MST program which allows me experience and access to local regs, development, and governmental processes.
- No other county/city boards/commissions currently serving.

Submitted by: Bobby Keisler Lexington County Council

Council District Number: 5 Telephone 803-785-8103

Date: 2-26-13 FAX - 803-785-8101

dot/wpdocs/council/nominationform.wpd (11/9/05)

Busbee, Judy

From: Janis Summers [jsummers18@sc.rr.com]
Sent: Wednesday, February 13, 2013 7:05 PM
To: Busbee, Judy
Subject: Re: RESPONSE REQUESTED: Lexington County Health Services Board of Directors Term

Dear Judy,

I would be glad to be considered to serve for another term.

Janis Summers

On Feb 13, 2013, at 3:16 PM, "Busbee, Judy" <jbusbee@lex-co.com> wrote:

Ms. Summers:

Our records indicate that your appointment to the Lexington County Health Services Board of Directors will expire on March 10, 2013.

Please advise if you are willing to serve another term in order that you may be considered for reappointment by your Council Representative and County Council.

County Council greatly appreciates the citizens who volunteer to serve on the various Boards and Commissions. If you have any questions or concerns, please do not hesitate to contact our office or your Councilman.

Thank you.

Judy R. Busbee

Lexington County Council

803-785-8103

Direct: 803-513-5332

jbusbee@lex-co.com

Busbee, Judy

From: Burt, Jan [Jan.Burt@firstcitizenonline.com]
Sent: Wednesday, February 13, 2013 3:38 PM
To: Busbee, Judy
Cc: Cullum, Todd; Burnett, Diana; Dena Howard
Subject: RE: RESPONSE REQUESTED: Lexington County Health Services Board of Directors Term

Judy,

Yes, I am honored to serve on the Lexington County Health Services Board. I appreciate the opportunity to represent such a fine hospital and would like to be reappointed for another term. Please let me know if you need additional information.

Best regards,

Jan

Jan Burt
Senior Vice President
Cayce City Executive
First Citizens Bank
860 Knox Abbott Drive
Cayce, SC 29033
803-748-4879

From: Busbee, Judy [<mailto:jbusbee@lex-co.com>]
Sent: Wednesday, February 13, 2013 3:17 PM
To: Burt, Jan
Cc: Cullum, Todd; Burnett, Diana; Dena Howard
Subject: RESPONSE REQUESTED: Lexington County Health Services Board of Directors Term
Importance: High

Ms. Burt:

Our records indicate that your appointment to the Lexington County Health Services Board of Directors will expire on March 10, 2013.

Please advise if you are willing to serve another term in order that you may be considered for reappointment by your Council Representative and County Council.

County Council greatly appreciates the citizens who volunteer to serve on the various Boards and Commissions. If you have any questions or concerns, please do not hesitate to contact our office or your Councilman.

Thank you.

Judy R. Busbee

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8166

(F) 785-2240

DATE: February 8, 2013

TO: Joseph G. Mergo, III
County Administrator

THROUGH: Jeffrey A. Hyde
Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

SUBJECT: (1) EMS Logistics Vehicle (Replacement)
Public Safety/EMS

We received a purchase request from Public Safety/EMS to obtain one (1) replacement EMS Logistic Vehicle. This vehicle will be a Sprinter 2500 cargo van with emergency lighting. This procurement will take place in accordance with South Carolina state contract # 4400004328 from Christopher Trucks. This equipment has been recommended and approved in accordance with the Fleet Management Policy by Bill Kazmierczak, Fleet Manager.

David Kerr, Director of Public Safety and Chief T. Brian Hood, EMS Director have reviewed and recommended this purchase. The total cost, including applicable sales tax, is \$49,581.96.

Funds are appropriated in the following account:

<u>Account Number</u>	<u>Account Description</u>	<u>Requisition Amount</u>	<u>Account Balance</u>
1000-131400-5AD601	One (1) EMS Logistics Vehicle (Replacement)	\$49,581.96	\$50,000.00

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on February 26, 2013.

copy: Randy Poston, Director of Finance
David Kerr, Director of Public Safety
Chief T. Brian Hood, EMS Director

COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: February 15, 2013

TO: Joe G. Mergo, III
County Administrator

THROUGH: Jeffrey A. Hyde
Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

**SUBJECT: First Creek Roadway Improvements
B13031-01/30/13S
Public Works**

Competitive bids were solicited and advertised for improvements to First Creek Road. This project consists of providing all materials, equipment, and labor to provide fine grading and surfacing by the use of 2" Type C Asphalt and 6" GABC section on 3,760 linear feet of a Lexington County maintained road. A mandatory pre-bid meeting was held on January 16, 2013 in which fourteen (14) contractors were represented. The County received ten (10) responsive bids on February 6, 2013 (see attached Bid Tabulation).

The bids were evaluated by David Russell, Dennis Corporation; Wrenn Barrett, Director of Public Works; J. Randy Edwards, County Engineer; and Angela M. Seymour, Procurement Officer. It is our recommendation to award this project to Coogler Construction, Inc. as the lowest bidder for a total amount, including all applicable taxes, of \$272,583.50.

County funds are appropriated in the following account:

<u>Account Number</u>	<u>Account Description</u>	<u>Account Balance</u>	<u>Requisition Amount</u>
2700-121300- 5R0134	First Creek Road	\$369,007.16	\$272,583.50

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on February 26, 2013.

copy: Randy Poston, Director of Finance
Wrenn Barrett, Director of Public Works
J. Randy Edwards, County Engineer



CERTIFIED BID SUMMARY
First Creek Roadway Improvements
RFB No.: B13031-01/30/13S

County of Lexington
 212 South Lake Drive
 Lexington, South Carolina 29072



Bid Opening: Wednesday, February 6, 2012 @ 3:00 PM

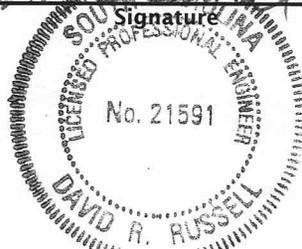
Bid Summary

Rank No.	Company Name	Bid Total
1	Coogler Construction, Inc.	\$272,583.50
2	J & H Grading & Paving, LLC	\$274,742.50
3	R & T Grading, Inc.	\$296,231.00
4	Lane Construction Corporation	\$298,427.85
5	Walter L. Hunter Construction Co., Inc.	\$335,142.25
6	C. Ray Miles Construction Co. Inc.	\$358,892.00
7	J. C. Wilkie Construction, LLC	\$378,266.19
8	C. R. Jackson, Inc.	\$395,350.10
9	Sloan Construction Co., Inc.	\$460,476.25
10	Cherokee, Inc	Non-Responsive

The attached bid tabulations are an accurate summary of all bids received for RFB No. B13030-01/30/13S. Any discrepancies in unit prices or extended totals have been identified. Based on bid tabulations herein, *Coogler Construction, Inc.* is identified as the lowest responsive bidder.

Certified By: _____

David R. Russell 2/8/13
 Signature



Witness: _____

[Handwritten Signature]
 Signature

BID TABULATION
First Creek Roadway Improvements
RFB No.: B13031-01/30/13S

Bid Opening: Wednesday, February 6, 2012 @ 3:00 PM

ITEM	DESCRIPTION	QTY	UNIT	COMPANY NAME		COMPANY NAME		COMPANY NAME		COMPANY NAME		COMPANY NAME	
				UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
				<i>Coogler Construction, Inc.</i>		<i>J & H Grading & Paving, LLC</i>		<i>R & T Grading, Inc.</i>		<i>Lane Construction Corporation</i>		<i>Walter L. Hunter Construction Co., Inc.</i>	
1	Mobilization	1	LS	\$12,500.00	\$12,500.00	\$25,500.00	\$25,500.00	\$5,500.00	\$5,500.00	\$1,500.00	\$1,500.00	\$17,400.00	\$17,400.00
2	Construction Stakes, Lines, & Grades	1	LS	\$7,000.00	\$7,000.00	\$4,500.00	\$4,500.00	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$17,830.00	\$17,830.00
3	Traffic Control	1	LS	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00	\$8,050.00	\$8,050.00	\$5,000.00	\$5,000.00
4	Clearing & Grubbing Within Roadway	3	ACRE	\$3,200.00	\$9,600.00	\$2,500.00	\$7,500.00	\$3,500.00	\$10,500.00	\$5,760.00	\$17,280.00	\$7,000.00	\$21,000.00
5	Unclassified Excavation	2,461	CY	\$8.00	\$19,688.00	\$4.00	\$9,844.00	\$10.00	\$24,610.00	\$13.55	\$33,346.55	\$15.00	\$36,915.00
6	Fine Grading	11,096	SY	\$1.50	\$16,644.00	\$1.00	\$11,096.00	\$2.25	\$24,966.00	\$1.15	\$12,760.40	\$0.50	\$5,548.00
7	Graded Aggregate Base Course - 6" Uniform	8,703	SY	\$8.50	\$73,975.50	\$8.50	\$73,975.50	\$8.00	\$69,624.00	\$9.35	\$81,373.05	\$10.75	\$93,557.25
8	HMA Surface Course - Type C	904	TON	\$91.00	\$82,264.00	\$92.50	\$83,620.00	\$115.00	\$103,960.00	\$83.00	\$75,032.00	\$90.00	\$81,360.00
8A	Contingent HMA Intermediate Crse Type C	25	TON	\$102.00	\$2,550.00	\$100.00	\$2,500.00	\$150.00	\$3,750.00	\$100.00	\$2,500.00	\$110.00	\$2,750.00
9	Yellow Raised Pavement Markers (Bi-Directional)	64	EA	\$13.50	\$864.00	\$14.00	\$896.00	\$14.50	\$928.00	\$12.00	\$768.00	\$8.00	\$512.00
10	4" Yellow Solid Lines - Thermoplastic	4,360	LF	\$0.75	\$3,270.00	\$0.60	\$2,616.00	\$0.65	\$2,834.00	\$0.45	\$1,962.00	\$1.00	\$4,360.00
11	24" White Solid Lines - Thermoplastic	24	LF	\$21.50	\$516.00	\$25.00	\$600.00	\$24.00	\$576.00	\$10.00	\$240.00	\$15.00	\$360.00
12	18" RC Pipe Cul. - Class III	308	LF	\$26.00	\$8,008.00	\$24.00	\$7,392.00	\$19.00	\$5,852.00	\$42.60	\$13,120.80	\$30.00	\$9,240.00
13	Catch Basin - Type 2	4	EA	\$1,625.00	\$6,500.00	\$2,750.00	\$11,000.00	\$1,850.00	\$7,400.00	\$2,175.00	\$8,700.00	\$2,250.00	\$9,000.00
14	Plunge Pool	1	EA	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00	\$5,900.00	\$5,900.00	\$2,500.00	\$2,500.00
15	#57 Stone	190	SY	\$15.00	\$2,850.00	\$12.50	\$2,375.00	\$13.00	\$2,470.00	\$21.10	\$4,009.00	\$8.00	\$1,520.00
16	Contingent Maintenance Stone	15	TON	\$40.00	\$600.00	\$30.00	\$450.00	\$28.00	\$420.00	\$67.00	\$1,005.00	\$20.00	\$300.00
17	Contingent Unsuitable Material Excavation	396	CY	\$8.00	\$3,168.00	\$20.00	\$7,920.00	\$18.00	\$7,128.00	\$25.00	\$9,900.00	\$8.00	\$3,168.00
18	Contingent Clean and Regrade Existing Ditch	100	LF	\$10.00	\$1,000.00	\$2.50	\$250.00	\$15.00	\$1,500.00	\$6.00	\$600.00	\$8.00	\$800.00
19	Rip Rap (Class B)	16	TON	\$54.00	\$864.00	\$65.00	\$1,040.00	\$52.00	\$832.00	\$62.00	\$992.00	\$50.00	\$800.00
20	Geotextile for EC (Class I) Type B	96	SY	\$7.25	\$696.00	\$8.00	\$768.00	\$1.50	\$144.00	\$4.60	\$441.60	\$2.00	\$192.00
21	Stabilized Construction Entrance	280	SY	\$8.00	\$2,240.00	\$6.50	\$1,820.00	\$9.00	\$2,520.00	\$11.50	\$3,220.00	\$8.00	\$2,240.00
22	Erosion Control	1	LS	\$10,500.00	\$10,500.00	\$10,500.00	\$10,500.00	\$7,550.00	\$7,550.00	\$7,000.00	\$7,000.00	\$16,250.00	\$16,250.00
23	Organic Topsoil	127	CY	\$18.00	\$2,286.00	\$40.00	\$5,080.00	\$21.00	\$2,667.00	\$29.35	\$3,727.45	\$20.00	\$2,540.00
	TOTAL BID				\$272,583.50	TOTAL BID	\$274,742.50	TOTAL BID	\$296,231.00	TOTAL BID	\$298,427.85	TOTAL BID	\$335,142.25

BID TABULATION
First Creek Roadway Improvements
RFB No.: B13031-01/30/13S

Bid Opening: Wednesday, February 6, 2012 @ 3:00 PM

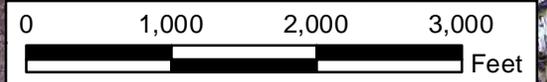
ITEM	DESCRIPTION	QTY	UNIT	COMPANY NAME		COMPANY NAME		COMPANY NAME		COMPANY NAME		COMPANY NAME	
				C. Ray Miles Construction Co. Inc.	J. C. Wilkie Construction, LLC	C. R. Jackson, Inc.	Sloan Construction Co., Inc.	Cherokee, Inc.					
				UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1	Mobilization	1	LS	\$17,500.00	\$17,500.00	\$30,700.92	\$30,700.92	\$12,000.00	\$12,000.00	\$31,375.00	\$31,375.00		\$0.00
2	Construction Stakes, Lines, & Grades	1	LS	\$15,000.00	\$15,000.00	\$21,609.89	\$21,609.89	\$7,500.00	\$7,500.00	\$5,275.00	\$5,275.00		\$0.00
3	Traffic Control	1	LS	\$8,500.00	\$8,500.00	\$5,550.04	\$5,550.04	\$23,500.00	\$23,500.00	\$32,000.00	\$32,000.00		\$0.00
4	Clearing & Grubbing Within Roadway	3	ACRE	\$8,000.00	\$24,000.00	\$9,765.40	\$29,296.20	\$7,700.00	\$23,100.00	\$4,700.00	\$14,100.00		\$0.00
5	Unclassified Excavation	2,461	CY	\$8.50	\$20,918.50	\$7.49	\$18,432.89	\$31.15	\$76,660.15	\$31.50	\$77,521.50		\$0.00
6	Fine Grading	11,096	SY	\$2.50	\$27,740.00	\$2.85	\$31,623.60	\$1.60	\$17,753.60	\$5.00	\$55,480.00		\$0.00
7	Graded Aggregate Base Course - 6" Uniform	8,703	SY	\$10.50	\$91,381.50	\$11.03	\$95,994.09	\$9.60	\$83,548.80	\$11.25	\$97,908.75		\$0.00
8	HMA Surface Course - Type C	904	TON	\$88.00	\$79,552.00	\$78.75	\$71,190.00	\$96.50	\$87,236.00	\$93.00	\$84,072.00		\$0.00
8A	Contingent HMA Intermediate Crse Type C	25	TON	\$110.00	\$2,750.00	\$78.75	\$1,968.75	\$120.00	\$3,000.00	\$134.00	\$3,350.00		\$0.00
9	Yellow Raised Pavement Markers (Bi-Directional)	64	EA	\$13.50	\$864.00	\$13.13	\$840.32	\$11.00	\$704.00	\$13.50	\$864.00		\$0.00
10	4" Yellow Solid Lines - Thermoplastic	4,360	LF	\$0.80	\$3,488.00	\$0.58	\$2,528.80	\$1.20	\$5,232.00	\$0.60	\$2,616.00		\$0.00
11	24" White Solid Lines - Thermoplastic	24	LF	\$25.00	\$600.00	\$21.00	\$504.00	\$27.50	\$660.00	\$22.00	\$528.00		\$0.00
12	18" RC Pipe Cul. - Class III	308	LF	\$36.00	\$11,088.00	\$31.76	\$9,782.08	\$35.80	\$11,026.40	\$24.00	\$7,392.00		\$0.00
13	Catch Basin - Type 2	4	EA	\$2,500.00	\$10,000.00	\$2,155.92	\$8,623.68	\$1,775.00	\$7,100.00	\$2,500.00	\$10,000.00		\$0.00
14	Plunge Pool	1	EA	\$3,000.00	\$3,000.00	\$3,039.65	\$3,039.65	\$4,185.00	\$4,185.00	\$1,500.00	\$1,500.00		\$0.00
15	#57 Stone	190	SY	\$13.50	\$2,565.00	\$18.67	\$3,547.30	\$9.30	\$1,767.00	\$25.00	\$4,750.00		\$0.00
16	Contingent Maintenance Stone	15	TON	\$50.00	\$750.00	\$28.70	\$430.50	\$20.00	\$300.00	\$30.00	\$450.00		\$0.00
17	Contingent Unsuitable Material Excavation	396	CY	\$15.00	\$5,940.00	\$37.98	\$15,040.08	\$20.00	\$7,920.00	\$1.00	\$396.00		\$0.00
18	Contingent Clean and Regrade Existing Ditch	100	LF	\$25.00	\$2,500.00	\$10.50	\$1,050.00	\$26.25	\$2,625.00	\$20.00	\$2,000.00		\$0.00
19	Rip Rap (Class B)	16	TON	\$90.00	\$1,440.00	\$53.75	\$860.00	\$53.00	\$848.00	\$90.00	\$1,440.00		\$0.00
20	Geotextile for EC (Class I) Type B	96	SY	\$2.50	\$240.00	\$8.23	\$790.08	\$1.65	\$158.40	\$3.00	\$288.00		\$0.00
21	Stabilized Construction Entrance	280	SY	\$12.00	\$3,360.00	\$11.40	\$3,192.00	\$10.50	\$2,940.00	\$12.00	\$3,360.00		\$0.00
22	Erosion Control	1	LS	\$20,000.00	\$20,000.00	\$19,723.14	\$19,723.14	\$12,760.00	\$12,760.00	\$20,000.00	\$20,000.00		\$0.00
23	Organic Topsoil	127	CY	\$45.00	\$5,715.00	\$15.34	\$1,948.18	\$22.25	\$2,825.75	\$30.00	\$3,810.00		\$0.00
				TOTAL BID	\$358,892.00	TOTAL BID	\$378,266.19	TOTAL BID	\$395,350.10	TOTAL BID	\$460,476.25	TOTAL BID	\$0.00

First Creek Road Council District # 9



Legend

 First Creek Road (4190.53')



COUNTY OF LEXINGTON

Procurement Services

MEMORANDUM

(O) 785-8319

(F) 785-2240

DATE: February 15, 2013

TO: Joe G. Mergo, III
County Administrator

THROUGH: Jeffrey A. Hyde
Procurement Manager

FROM: Angela M. Seymour
Procurement Officer

**SUBJECT: Improvements to Jim Spence Road
B13029-02/13/13S
Public Works**

Competitive bids were solicited and advertised for improvements to Jim Spence Road. This project consists of providing all materials, equipment, and labor to provide grading, paving, and installation of storm drainage system for 7,743 linear feet of a Lexington County maintained road. A mandatory pre-bid meeting was held on January 31, 2013 in which ten (10) contractors were represented. The County received five (5) responsive bids on February 13, 2013 (see attached Bid Tabulation).

The bids were evaluated by Berry Still, Mead & Hunt; Wrenn Barrett, Director of Public Works; J. Randy Edwards, County Engineer; and Angela M. Seymour, Procurement Officer. It is our recommendation to award this project to Cherokee, Inc. as the lowest bidder for a total amount, including all applicable taxes, of \$540,302.12.

County funds are appropriated in the following account:

<u>Account Number</u>	<u>Account Description</u>	<u>Account Balance</u>	<u>Requisition Amount</u>
2700-121300- 5R0104	Jim Spence Road	\$831,461.00	\$540,302.12

I concur with the above recommendation and further recommend that this bid be placed on County Council's agenda for their next scheduled meeting on February 26, 2013.

copy: Randy Poston, Director of Finance
Wrenn Barrett, Director of Public Works
J. Randy Edwards, County Engineer

ITEM	DESCRIPTION	QTY	UNIT	C. Ray Miles Construction, Inc. Price	C. Ray Miles Construction, Inc. Total price	J.C. Wilkie Construction, Inc. Price	J.C. Wilkie Construction, Inc. Total Price	Cherokee, Inc. Price	Cherokee, Inc. Total price	C.R. Jackson, Inc. Price	C.R. Jackson, Inc. Total price	Sloan Construction, Inc. Price
1031000	MOBILIZATION	1	LS	\$41,650.00	\$ 41,650.00	\$22,321.00	\$ 22,321.00	\$25,000.00	\$ 25,000.00	\$39,000.00	\$ 39,000.00	\$54,800.00
1071000	TRAFFIC CONTROL	1	LS	\$5,500.00	\$ 5,500.00	\$8,602.89	\$ 8,602.89	\$5,000.00	\$ 5,000.00	\$47,000.00	\$ 47,000.00	\$14,100.00
2011000	CLEARING & GRUBBING WITHIN RIGH	1	LS	\$37,500.00	\$ 37,500.00	\$61,474.54	\$ 61,474.54	\$15,000.00	\$ 15,000.00	\$28,100.00	\$ 28,100.00	\$30,400.00
2031000	UNCLASSIFIED EXCAVATION	7,500	CY	\$9.00	\$ 67,500.00	\$6.38	\$ 47,850.00	\$8.00	\$ 60,000.00	\$24.80	\$ 186,000.00	\$14.00
3050106	GABC (6" UNIFORM)	19,820	SY	\$0.00	\$ -	\$11.80	\$ 233,876.00	\$0.00	\$ -	\$0.00	\$ -	\$10.10
2033000	BORROW EXCAVATION	500	CY	\$8.00	\$ 4,000.00	\$10.70	\$ 5,350.00	\$10.00	\$ 5,000.00	\$8.00	\$ 4,000.00	\$14.00
4030320	HOT MIX ASPHALT SURFACE COURSE TY	2,123	TON	\$90.00	\$ 191,070.00	\$75.87	\$ 161,072.01	\$98.70	\$ 209,540.10	\$85.00	\$ 180,455.00	\$82.00
6271010	4" WHITE SOLID LINE - THERMO - 90 MI	15,486	LF	\$0.45	\$ 6,968.70	\$0.30	\$ 4,645.80	\$0.36	\$ 5,574.96	\$0.35	\$ 5,420.10	\$0.50
6271025	24" WHITE THERMO. STOP BAR - 125 MIL	95	LF	\$14.00	\$ 1,330.00	\$13.13	\$ 1,247.35	\$13.75	\$ 1,306.25	\$13.75	\$ 1,306.25	\$15.00
6271074	4" YELLOW SOLID LINE - THERMO - 90 M	15,466	LF	\$0.45	\$ 6,959.70	\$0.30	\$ 4,639.80	\$0.36	\$ 5,567.76	\$0.35	\$ 5,413.10	\$0.46
6301100	RAISED PAVEMENT MARKERS	100	EA	\$5.50	\$ 550.00	\$12.60	\$ 1,260.00	\$13.20	\$ 1,320.00	\$13.20	\$ 1,320.00	\$5.50
7141112	15" R.C.PIPE CUL. - CLASS III	852	LF	\$34.00	\$ 28,768.00	\$30.02	\$ 25,571.04	\$35.00	\$ 29,820.00	\$34.40	\$ 29,188.80	\$37.00
7141113	18" R.C.PIPE CUL. - CLASS III	272	LF	\$36.00	\$ 9,792.00	\$31.73	\$ 8,630.56	\$35.00	\$ 9,520.00	\$37.25	\$ 10,132.00	\$44.00
7141114	24" R.C.PIPE CUL. - CLASS III	32	LF	\$44.00	\$ 1,408.00	\$47.86	\$ 1,531.52	\$40.00	\$ 1,280.00	\$61.25	\$ 1,960.00	\$60.00
8041010	RIP-RAP (CLASS A)	50	TON	\$90.00	\$ 4,500.00	\$83.46	\$ 4,173.00	\$75.00	\$ 3,750.00	\$63.00	\$ 3,150.00	\$63.00
8048205	GEOTEXTILE FOR EROSION CONTRC	75	SY	\$4.00	\$ 300.00	\$9.84	\$ 738.00	\$5.00	\$ 375.00	\$2.00	\$ 150.00	\$8.50
8080000	MOVING ITEMS	1	LS	\$4,200.00	\$ 4,200.00	\$2,000.00	\$ 2,000.00	\$500.00	\$ 500.00	\$550.00	\$ 550.00	\$2,300.00
8100001	PERMANENT VEGETATION	43,076	MSY	\$300.00	\$ 12,922.80	\$367.63	\$ 15,836.03	\$315.00	\$ 13,568.94	\$315.00	\$ 13,568.94	\$414.00
8103100	TEMPORARY VEGETATION	21,538	MSY	\$175.00	\$ 3,769.15	\$262.59	\$ 5,655.66	\$178.00	\$ 3,833.76	\$180.00	\$ 3,876.84	\$440.00
8101100	ORGANIC TOPSOIL	43,076	SY	\$1.45	\$ 62,460.20	\$1.00	\$ 43,076.00	\$0.23	\$ 9,907.48	\$0.75	\$ 32,307.00	\$1.10
8153000	NPDES SILT FENCE	2,810	LF	\$2.25	\$ 6,322.50	\$3.10	\$ 8,711.00	\$2.25	\$ 6,322.50	\$2.25	\$ 6,322.50	\$3.30
8151110	EROSION CONTROL MATTING	5,000	MSY	\$1,450.00	\$ 7,250.00	\$1,312.97	\$ 6,564.85	\$1,485.00	\$ 7,425.00	\$1,485.00	\$ 7,425.00	\$1,660.00
8156490	STABILIZED CONSTRUCTION ENTRANCE	4	EA	\$3,000.00	\$ 12,000.00	\$2,974.39	\$ 11,897.56	\$1,500.00	\$ 6,000.00	\$2,975.00	\$ 11,900.00	\$2,400.00
8156100	ROCK CHECK DAM	56	TON	\$100.00	\$ 5,600.00	\$67.40	\$ 3,774.40	\$75.00	\$ 4,200.00	\$60.00	\$ 3,360.00	\$65.00
ALTERNATE (BASE)												
3031008	SAND-CLAY BASE CR. 8" UNIFORM	19,820	SY	\$6.60	\$ 130,812.00	\$0.00	\$ -	\$4.00	\$ 79,280.00	\$6.50	\$ 128,830.00	\$3.90
2031000	UNCLASSIFIED EXCAVATION	123	CY	\$9.00	\$ 1,107.00	\$0.00	\$ -	\$20.00	\$ 2,460.00	\$18.00	\$ 2,214.00	\$16.10
CONTINGENT ITEMS												
C2025000	REMOVAL AND DISPOSAL OF EX. ASPHA	100	SY	\$6.50	\$ 650.00	\$6.94	\$ 694.00	\$5.00	\$ 500.00	\$26.00	\$ 2,600.00	\$8.00
C2031000	UNCLASSIFIED EXCAVATION	500	CY	\$9.00	\$ 4,500.00	\$7.64	\$ 3,820.00	\$2.00	\$ 1,000.00	\$18.00	\$ 9,000.00	\$11.55
C2030000	BORROW EXCAVATION	500	CY	\$8.00	\$ 4,000.00	\$10.70	\$ 5,350.00	\$10.00	\$ 5,000.00	\$8.00	\$ 4,000.00	\$13.00
C2034000	MUCK EXCAVATION	300	SY	\$6.50	\$ 1,950.00	\$16.64	\$ 4,992.00	\$2.00	\$ 600.00	\$8.00	\$ 2,400.00	\$16.00
C3069900	MAINTENANCE STONE	200	TON	\$37.50	\$ 7,500.00	\$38.98	\$ 7,796.00	\$25.00	\$ 5,000.00	\$22.50	\$ 4,500.00	\$27.00
C4012030	FULL DEPTH PATCHING	200	SY	\$60.00	\$ 12,000.00	\$41.63	\$ 8,326.00	\$43.00	\$ 8,600.00	\$40.00	\$ 8,000.00	\$22.00
C4020320	HOT MIX ASPHALT INTERMEDIATE COU	30.7	TON	\$110.00	\$ 3,377.00	\$75.87	\$ 2,329.21	\$120.00	\$ 3,684.00	\$190.00	\$ 5,833.00	\$117.00
C7141112	15" RC PIPE CUL. - CLASS III	176	LF	\$34.00	\$ 5,984.00	\$30.03	\$ 5,285.28	\$35.00	\$ 6,160.00	\$34.40	\$ 6,054.40	\$33.50
C7141113	18" R.C.PIPE CUL. - CLASS III	24	LF	\$36.00	\$ 864.00	\$31.90	\$ 765.60	\$35.00	\$ 840.00	\$37.25	\$ 894.00	\$35.00
C8153000	NPDES SILT FENCE	200	LF	\$2.25	\$ 450.00	\$3.10	\$ 620.00	\$2.25	\$ 450.00	\$2.25	\$ 450.00	\$3.30
C8151110	EROSION CONTROL MATTING	1,000	MSY	\$1,450.00	\$ 1,450.00	\$1,312.97	\$ 1,312.97	\$1,485.00	\$ 1,485.00	\$1,485.00	\$ 1,485.00	\$1,500.00
C8156100	ROCK CHECK DAM	20	TON	\$100.00	\$ 2,000.00	\$84.97	\$ 1,699.40	\$75.00	\$ 1,500.00	\$60.00	\$ 1,200.00	\$60.00
609115A	4" WHITE SOLID LINE - TEMPORARY PAN	15,486	LF	\$0.11	\$ 1,703.46	\$0.08	\$ 1,238.88	\$0.11	\$ 1,703.46	\$0.11	\$ 1,703.46	\$0.11
609115B	4" YELLOW SOLID LINE - TEMPORARY PA	15,486	LF	\$0.11	\$ 1,703.46	\$0.08	\$ 1,238.88	\$0.11	\$ 1,703.46	\$0.11	\$ 1,703.46	\$0.11
C6271010	4" WHITE SOLID LINE - THERMO - 90 MI	120	LF	\$0.45	\$ 54.00	\$0.30	\$ 36.00	\$0.36	\$ 43.20	\$0.35	\$ 42.00	\$0.50
C6271025	24" WHITE THERMO. STOP BAR - 125 MIL	35	LF	\$14.00	\$ 490.00	\$13.13	\$ 459.55	\$13.75	\$ 481.25	\$13.75	\$ 481.25	\$14.91
C719.5	CONCRETE KEY	20	LF	\$35.00	\$ 700.00	\$41.51	\$ 830.20	\$25.00	\$ 500.00	\$55.00	\$ 1,100.00	\$35.25
BID GR TOTAL					\$ 693,615.97		\$ 724,192.98		\$ 540,302.12		\$ 794,196.10	

Jim Spence Road Council District # 1



Legend

 Jim Spence Rd - (7733.66')



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