

**PLANNING and ADMINISTRATION COMMITTEE  
MINUTES  
SEPTEMBER 28, 2010**

The Planning and Administration Committee met on Tuesday, September 28, 2010 in the Committee Room, located on the second floor of the Administration Building beginning at 1:00 p.m. Mr. Carrigg, Committee Chairman, presided.

Members Attending:

John W. Carrigg, Jr., Chairman	William C. Derrick, V Chairman
William B. Banning, Sr.	M. Todd Cullum
James E. Kinard, Jr.	

Also attending: Katherine Hubbard, County Administrator; Joe Mergo, Deputy County Administrator; Larry Porth, Finance Director/Assistant County Administrator; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

**Community Development Block Grant (CDBG) Program and HOME Investment Partnership Program Consolidated Annual Performance and Evaluation Report (CAPER) - Program Year 2009 - Community Development - Ayesha Driggers, HOME Program Administration** - Ms. Driggers reported that the Community Development Block Grant (CDBG) and HOME Investment Partnership programs require an annual submission of a consolidated annual performance and evaluation report highlighting it's accomplishments to the U.S. Department of Housing and Urban Development (HUD). As part of the requirements, a public comment period and public hearing were held in August. The submission deadline is Thursday, September 30, 2010. Ms. Driggers said during the program year CDBG expended \$1.3 million (\$1,331,106.36) and the HOME program expended \$685,000 (\$685,379) for projects previously approved through the Consolidated and Annual Action Plans. For information only, no action taken.

**Ordinance 10-05 - Landscape and Open Space Ordinance Amendments - Planning & GIS - Charlie Compton, Director** - Mr. Charlie Compton, Planning and GIS Director, presented the proposed changes for the Landscape and Open Space Ordinance. He reported that the Planning Commission voted unanimously to recommend approval of the amendments which includes a note on Water Quality Protection and Trophy Tree Preservation. The note is not part of the ordinance but helps explain the section on clearcutting. Mr. Compton also reported that the Planning Commission recommendation included adding a statement in the notification section that says that failure to remember to inform the Landscape Administrator is not considered a violation of this Ordinance. He added that the staff has no problems with that recommendation or the complete deletion of the notification section.

A motion was made by Mr. Kinard, seconded by Mr. Derrick to recommend to full Council to approve Ordinance 10-5 Landscape and Open Space Ordinance with the proposed changes.

The vote in favor was unanimous.

**Library Services Technology Act Grant Award - Library Services - Dan MacNeill, Director** - Mr. MacNeill presented a request to accept the Library Services Technology Act Grant award in the amount of \$793.56. The grant is a 100 percent reimbursement grant with no County match required. The award will be used to reimburse the Youth Services Coordinator for attendance at the Association of Library Services to Children, an annual training conference, held in Atlanta on September 23-25, 2010.

A motion was made by Mr. Derrick, seconded by Mr. Cullum to recommend to full Council to approve staff's request to accept the Library Services Technology Act Grant award and reimburse the Youth Services Coordinator.

The vote in favor was unanimous.

**Old Business/New Business** - None.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee  
Assistant to the Clerk

John W. Carrigg, Jr.  
Chairman

Diana W. Burnett  
Clerk