

**PLANNING and ADMINISTRATION COMMITTEE
MINUTES
APRIL 12, 2011**

The Planning and Administration Committee met on Tuesday, April 12, 2011 in the Committee Room, located on the second floor of the Administration Building beginning at 1:43 p.m. Mr. Jeffcoat, Committee Chairman, presided.

Members Attending:

Johnny W. Jeffcoat, Chairman
Kenneth Brad Matthews

George H. Davis, V Chairman
James E. Kinard, Jr.

Absent:

*William B. Banning, Sr.

*Mr. Banning was not present during the meeting.

Also attending: Katherine Hubbard, County Administrator; Joe Mergo, III, Deputy County Administrator; Larry Porth, Finance Director/Assistant County Administrator; Jeff Anderson, County Attorney; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

Community Development Block Grant (CDBG) Program Grant Increase for the Town of Lexington Keeping Every Youth Safe (KEYS) Program (Goals 1,2) - Community Development, Rhonda Dean, CDBG Administrator - Ms. Dean presented a request to amend the CDBG Program Grant for the Town of Lexington KEYS Program. The Town is requesting a \$13,000 increase in the CDBG grant to continue the program through the end of the 2010-11 school year. The KEYS Program provides afterschool training in the areas of general education, life-skills, and safety for youth in high risk areas of the town. The additional funds will be used for operational support for the program.

A motion was made by Mr. Davis, seconded by Mr. Kinard to recommend to full Council to approve staff's request to amend the subrecipient agreement with the Town of Lexington to increase the current CDBG grant award in order to continue the KEYS Program.

The in favor was unanimous.

Homeless Prevention and Rapid Re-housing Program (HPRP) Budget Reallocation (Goals 1,2) - Community Development, Rhonda Dean, CDBG Administrator - Ms. Dean presented a request to revise the HPRP budget by reallocating funds for Lexington Interfaith

Community Services (LICS). LICS has expended the HPRP funds for Financial Assistance and currently has a waiting list for housing assistance. Staff recommends transferring \$55,000 from the LICS Relocation and Stabilization budget to their Rapid Re-housing budget so they can provide financial assistance through rental assistance, utility payments, moving costs or hotel vouchers to the homelessness.

A motion was made by Mr. Kinard, seconded by Mr. Davis to recommend to full Council to approve staff's request for reallocation of funds for the LICS HPRP Program.

The vote in favor was unanimous.

Library Services and Technology Act (LSTA) Grant Application - Library Services, Dan MacNeill, Director - Mr. MacNeill presented a request to apply for the Library Services and Technology Act (LSTA) Grant. The grant amount is \$1,200 with a required in-kind local match of \$497.84 that will come from the Library's Youth Service Coordinator's salary. The funds will be used for the services of a children's touring theater and a professional storyteller to promote the Library's Summer Reading Program. Mr. MacNeill reported that the deadline for the grant is April 15, 2011 and needs to be approved by Council today.

A motion was made by Mr. Davis, seconded by Mr. Kinard to recommend to full Council to approve staff's request to apply for the LSTA Grant.

The vote in favor was unanimous.

Old Business/New Business - Landscaping for Detention Ponds - None.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee
Assistant to the Clerk

Johnny W. Jeffcoat
Chairman

Diana W. Burnett
Clerk