

**PLANNING and ADMINISTRATION COMMITTEE
MINUTES
MAY 22, 2012**

The Planning and Administration Committee met on Tuesday, May 22, 2012 in the Committee Room, located on the second floor of the Administration Building beginning at 3:37 p.m. Ms. Summers, Committee Chairman, presided.

Members Attending:

Debra B. Summers, Chairman
James E. Kinard, Jr.
M. Todd Cullum

George H. Davis, V Chairman
K. Brad Matthews

Also attending: Joe Mergo, III, County Administrator; Larry Porth, Finance Director/Assistant County Administrator; Jeff Anderson, County Attorney; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

Meeting of March 13, 2012 - Approval of Minutes - A motion was made by Mr. Cullum, seconded by Mr. Davis to approve the March 13, 2012 minutes as submitted.

The vote in favor was unanimous.

Old Business - Assessment Appeals Board By-law Update - Mr. Rick Dolan, County Assessor, reported that he has received final approval of the Assessment Appeals Board By-laws from Mr. Jeff Anderson, County Attorney, and has emailed the final draft to all the Board members for review. Mr. Dolan said that state law dictates what the Board must do. The draft will be presented to the board either Thursday, May 24 or Thursday, May 31. Mr. Davis asked if there was anything in the by-laws about board members giving their vote to a proxy. Mr. Dolan answered no; the only way you can vote is be present at the meeting.

Old Business - Federal CDGB Demolition Reimbursement Requirements - Mr. Ron Scott, Community Development Director, reported that this has already been addressed and has provided hard copies on everything that was necessary.

Old Business/New Business - Additional Language/Information (Pennington) for Communication Towers, Number of Forfeited Land Commission Mobile Homes Not Sold and Had Separate Owners Than the Landowner, Percentage of Mobile Homes Demolished Owned by Someone Other Than the Property Owner - None.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee
Assistant to the Clerk

Debra B. Summers
Chairman

Diana W. Burnett
Clerk