

**PLANNING and ADMINISTRATION COMMITTEE
MINUTES
JUNE 26, 2012**

The Planning and Administration Committee met on Tuesday, June 26, 2012 in the Committee Room, located on the second floor of the Administration Building beginning at 2:25 p.m. Ms. Summers, Committee Chairman, presided.

Members Attending:

Debra B. Summers, Chairman	George H. Davis, V Chairman
James E. Kinard, Jr.	K. Brad Matthews
M. Todd Cullum	

Also attending: Joe Mergo, III, County Administrator; Larry Porth, Finance Director/Assistant County Administrator; Jeff Anderson, County Attorney; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

Revised Design for Sheriff's Training Center, Coroner and Records Management - Building Services - Mark Kerley, Building Services Manager - Mr. Kerley presented a revised design for the Sheriff's training center, coroner's office and records management facility. The revisions were presented with a Power Point presentation. He reported the Coroner's office was to initially use the exiting office space and County Auxiliary building. The revised plan proposed is to expand the existing office space and add a stand-alone processing building that would house a five-body cooler, five-body freezer, storage area, locker room and shower area. Mr. Mergo said this is a more efficient and cost savings plan. The Committee asked if the Coroner was in agreement with this proposal and staff confirmed. Mr. Mergo reported that all three projects would be bid together and bid as separate projects. Staff to return to Council with recommendations with costs for individual projects or as a group project.

A motion was made by Mr. Davis, seconded by Mr. Cullum to recommend to full Council to approve staff's recommendations to bid out the three revised designs and return to Council for approval to start the projects.

The vote in favor was unanimous.

Note: The plan also includes for the Sheriff's Department to renovate the old Department of Social Security building on Duffy Drive as a training center and the Records Management to consolidate its operations into renovated space at the County Auxiliary building.

Request from the Town of Gaston for Community Development Block Grant Funds from FY 2011-12 Contingency (Goal 1) - Community Development - Ron Scott,

Director and Jennifer Bellotti, Town of Gaston Clerk - Mr. Scott and Ms. Bellotti presented a request from the Town of Gaston for Community Development Block Grant (CDBG) funds for a walking path for the Town's Park in the amount of \$25,410. Mr. Scott reported the request is eligible for CDGB funds since the Town is predominantly low and moderate income. He said funding is available in the FY 2011-12 CDBG contingency.

A motion was made by Mr. Davis, seconded by Mr. Kinard to recommend to Council to approve the request from the Town of Gaston.

The vote in favor was unanimous.

Old Business/New Business - Additional Language/Information (Pennington) for Communication Towers, Number of Forfeited Land Commission Mobile Homes Not Sold and Had Separate Owners Than the Landowner - None.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee
Assistant to the Clerk

Debra B. Summers
Chairman

Diana W. Burnett
Clerk