

**PUBLIC WORKS & SOLID WASTE MANAGEMENT
SPECIAL CALLED
COMMITTEE MINUTES
SEPTEMBER 10, 2012**

The Public Works & Solid Waste Management Committee met on Monday, September 10, 2012 in the Committee Room, located on the second floor of the Administration Building beginning at 11:00 a.m. Mr. Cullum, Committee Chairman, presided.

Members Attending:

M. Todd Cullum, Chairman	James E. Kinard, Jr., V Chairman
Bobby C. Keisler	Johnny W. Jeffcoat
K. Brad Matthews	William B. Banning, Sr.

Also attending: Joe Mergo, III, County Administrator; John Fechtel, Deputy County Administrator; Larry Porth, Finance Director/Assistant County Administrator; Jeff Anderson, County Attorney; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

Review of Right-of-Way Acquisition Procedures - Public Works - Randy Edwards, P.E., County Engineer - Mr. Edwards presented the proposed right-of-way acquisition procedures for review. He outlined the current process of how dirt roads are initially petitioned for paving with signatures from all property owners willing to give permission for right-of-way and drainage easements. Prior to moving forward, staff contacts all property owners by letter with permission forms to advise them of the process. If forms are not returned, a second follow-up letter is sent. Current policy requires that the County be assured all property owners are in favor of paving the road. A second letter is sent out to those who did not respond to the preliminary letter. The Committee discussed the current right-of-way acquisition process. Mr. Starling said since 2003 Public Works has received an average of 15-20 new requests per year for road paving; these roads are not ranked at this time but placed at the bottom of the list. In 2009, the County Transportation Committee (CTC) approved the current top 25 roads on the C-Fund list based on funding for a five-year period. The Committee agreed if staff does not get the final signature responses after sending out the second request that Council would intervene with a letter followed by a public meeting at the road location. Then a 60-day deadline would be set and the road would be taken off the ranking list. If the property owners want to continue, they would need to submit a new petition and go through the entire ranking process. Staff will return with the final draft of the Right-of-Way Acquisition procedures and final letter from Council. For information only, no action taken.

Right-of-Way Issues for Roads Ranked 2 through 21 - Public Works - Randy Edwards, P.E., County Engineer - Mr. Edwards provided an update on the pending right-of-way issues by rank order with the property owners and map of the proposed paving area. He reviewed the following:

Windy Road 1 – Rank #2	Phaeton Drive – Rank #10
Windy Road 2 – Rank #2	Ruth Vista Road – Rank #11
Bub Shumpert Road 1 – Rank #7	Bub Shumpert 2 – Rank #13
Harvest View Road – Rank #8	Old Charleston Road 1 – Rank #17
Water Tank Road – Rank #9	Pine Plain Road – Rank #19

Mr. Edwards reported that staff was moving forward with the other roads within the ranking list. For information only, no action taken.

Ranking Criteria/Formula Review - Public Works - Randy Edwards, P.E., County Engineer -

Mr. Edwards provided criteria used to rank dirt roads for paving. He explained the following five factors are used; 1) maintenance cost, 2) traffic counts, 3) number of house per mile, 4) school bus route, and 5) number of years a petition has been on file. The top 25 roads have been locked in since 2003. Council discussed updating the ranking list every 10 years after the census. Mr. Kinard recommended after the first 25 roads are paved to move up the next group of 25 roads. Mr. Mergo suggested, before the Committee makes a decision, to allow staff to re-rank the list from 26 through the end and compare how that ranking would impact the current listing which would also show the recent change in Council districts. Staff reported that it may take until April 2014 to complete the re-ranking process since there are approximately 300 dirt roads on the list and it is a very labor intensive process. Mr. Mergo requested staff to put together a time frame with associated cost involved for the next committee meeting. For information only, no action taken.

Capital Improvement Plan (Roads Ranked 1 through 44) - Public Works - Randy Edwards, P.E., County Engineer -

Mr. Edwards presented the current Capital Improvement Plan for the list of roads ranked 1 through 44. He reported the information was put together to answer a question raised concerning paving Frye Road, which is listed at number 44 and to show how long it will take to pave through the current funding and construction process. Roads ranked 1, 2, 3, 4, 6, and 12 are already in process; number 5 is also underway but is not funded for construction. Mr. Edwards said Frye Road, number 44, based on paving five miles per year or \$2.7 million per year, should be paved by the year 2020. The estimated year of 2020 is based on the preceding roads ranked 1 through 43 being paved without incident or being dropped. The Committee discussed the possibility of some of the roads being dropped since there are some right-of-way and storm drainage easement issues. Mr. Fechtel, Public Works Director, said they would work on the roads with the right-of-way issues and return to the Committee, possibly the first of the year, with changes to the list. For information only, no action taken.

Frye Road - Public Works - Randy Edwards, P.E., County Engineer - Mr. Edwards presented information for the paving of Frye Road. He reported that the County's cost to pave the dirt road is estimated at \$96,000. Sox and Sons Construction has provided an estimate of \$75,000 for paving at a 25 percent savings for the remaining portion of Frye Road. All residents have agreed to provide right-of-way and storm drainage easement as required. Staff recommends funding through the C-Fund Program Unclassified account 2700-121300-539900 which has an available balance of \$181,495.

Motion:

A motion was made by Mr. Banning to recommend to full Council to approve staff's recommendations.

Motion died for lack of second

Chariot Street - Public Works - Randy Edward, P.E., County Engineer - Mr. Edwards presented information for the paving of Chariot Street. He reported that the County's cost to pave the dirt road is estimated at \$123,000. Mr. Edward pointed out these facts: 1) Riley's Drug Store has relocated to the corner of Highway 1 and Chariot, 2) Lexington Recreation Commission has requested paving due the high traffic accessing the soccer complex on Duffie Road; 3) The Jim Hudson car dealership does not use the road due to the dust created; and 4) Average Daily Traffic count is currently 400. Staff

recommends paving the road due to the high volume of traffic on Chariot Street using funds from the Economic Development portion of the C-Fund Program. (Funds would be transferred to a new account from the Unclassified Account 2700-121301-539900 which has an available balance of \$122,850.)

Motion:

A motion was made by Mr. Jeffcoat, seconded by Mr. Keisler to recommend to the Lexington County Transportation Committee (CTC) to approve the paving of Chariot Street using funds from the Economic Development portion of the C-Fund Program for \$123,000.

In Favor: Mr. Cullum Mr. Jeffcoat
 Mr. Keisler Mr. Matthews
 Mr. Banning

Opposed: Mr. Kinard

Frye Road

Motion:

A motion was made by Mr. Banning, seconded by Mr. Jeffcoat to recommend to the Lexington County Transportation Committee (CTC) to approve the paving of Frye Road by Sox and Sons Construction not to exceed the estimated \$75,000 and required to go through Lexington School District One, Sox and Sons and County Procurement.

In Favor: Mr. Cullum Mr. Banning
 Mr. Jeffcoat Mr. Matthews

Opposed: Mr. Kinard
 Mr. Keisler

Mr. Cullum concluded by reporting that staff will return to the September 25th Committee with proposed policies for the top 25 roads and the next group of 25. Mr. Edwards confirmed that a draft Right-of-Way Acquisition Procedures policy including the draft letter from Council will be brought back clarifying the process, the cost involved for the reevaluation of the list of roads to be paved, and a proposed policy of reevaluating the list every 10 years with the possibility of some of the top 25 roads being dropped from the list.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee
Assistant to the Clerk

M. Todd Cullum
Chairman

Diana W. Burnett
Clerk