

Hearing Package Checklist – Lexington County

Attorney needs to review each hearing package for the below items prior to handing documents up to the Judge

- _____ Original Notice of Sale
Please include:
If Deficiency is Waived or Demanded and interest rate
Property Address
Name of Attorney/Law Firm
****You are responsible for obtaining publication of the Notice of Sale in the appropriate newspaper (general circulation within the county). The two general circulation papers most often used in Lexington County are the Lexington Chronicle and The State.**
- _____ Original Order (Master's Report & Judgment)
- _____ Original Record
- _____ Original Affidavit of Debt signed by Client
- _____ Affidavit of Attorney Fees ****See Page 2 for requirements**
- _____ Copy of Notice of Hearing
- _____ All documents have been signed (Atty. and Notary)
- _____ **Please do not submit nor attempt to collect attorney fees or costs due to past foreclosure actions, unless you can document that the attorney fees are bankruptcy fees unpaid and due to the current action**
- _____ **While certain reasonable costs relating to securing abandoned property are, if properly presented and documented, proper in a foreclosure case, a default in a foreclosure case is not a license to begin process of rehabilitating a house for purposes of re sale. I ask all attorneys to review, before they sign and submit, the client's corporate advance and provide a breakdown with hearing package.**
- _____ Provide copies of all Assignments and or Mergers proving Plaintiff has authority to foreclose.
- _____ \$35.00 check payable to Master-In-Equity if this is a Supplemental Hearing
- _____ Must have self addressed envelope (appropriate size) to return copies to attorney