



**COUNTY OF LEXINGTON, SOUTH CAROLINA**  
 Department of Community Development  
 Division of Building Inspections  
 County Administration Building  
 212 South Lake Dr., Suite 401 Lexington, South Carolina 29072  
 Phone: (803) 785-8130 Fax: (803) 785-5186  
 Web Address: [www.lex-co.sc.gov](http://www.lex-co.sc.gov)  
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**Residential Building Permit**  
**Application**

**PLEASE NOTE:** A permit cannot be issued or becomes null and void when the construction authorized by such permit would constitute a violation of recorded covenants or an encroachment on existing easements.

Submitted By: \_\_\_\_\_ Date \_\_\_\_\_ Email Address: \_\_\_\_\_

**A. Project Info:**

Property Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Subd: \_\_\_\_\_ Lot: \_\_\_\_\_ Phase: \_\_\_\_\_

**B. Description of Type of Work You Will Be Doing:**

\_\_\_\_\_  
 \_\_\_\_\_

**Check all that apply to your project: If you're unsure you may ask Clerk for Assistance:**

New Bldg:  / Addition:  / Renovation/Repair:  / Relocate:  / Single Family Dwelling:  / Modular:  / Duplex:   
 Accessory Bldg:  / Storage:  / Agricultural:

**Check all Inspection Types That Apply:** Temp Power Pole  Footing and foundation (crawl space)  or Mono-slab  Plumbing Under-Slab  Garage Slab  Sheathing  Rough-In:  Insulation  Provisional Power  Gas test  Natural Gas  or Propane  Final

**Please provide a breakdown of the square footage (Finished & Unfinished):**

Number of Floors: \_\_\_\_\_ Area of Each : 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Basement: \_\_\_\_\_  
 Garage Area: \_\_\_\_\_ Room Over Garage : \_\_\_\_\_ Total Square Footage (excluding garage): \_\_\_\_\_  
 Ballpark figure of your cost in the project : \$ \_\_\_\_\_ What Power Company will you be using ? : \_\_\_\_\_  
 Septic# or Sewer Provider: \_\_\_\_\_

**C. Contractor Info:**

Your Company/Contractor Name: \_\_\_\_\_ LICENSE # \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ Fax # \_\_\_\_\_ E-Mail: \_\_\_\_\_

**CERTIFICATE OF OCCUPANCY WILL BE FAXED TO \_\_\_\_\_ Original CO mailed to applicant**

**D. Property Owner Info:**

Property Owner: \_\_\_\_\_ Phone#: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Staff Use Only:**

Rec'd By: \_\_\_\_\_ TMS #: \_\_\_\_\_ RB5: \_\_\_\_\_  
 DS/PRN: \_\_\_\_\_ Zone: \_\_\_\_\_ Zoning Acc Aff: \_\_\_\_\_ Flood: \_\_\_\_\_ EPSA: \_\_\_\_\_  
 Notes: \_\_\_\_\_

## Residential Plan Submittal Checklist

1. Site/Plot Plan showing setbacks from property lines in feet and distances from any other structures on the lot.
2. Front, sides, and back elevations showing what is to be constructed.
3. Footing and foundation cut details showing exactly what is to be installed. Depth, width, layout and rebar etc
4. Foundation/ slab plan Layout. This is the footprint and shows dimensions. Can show dimensions here
5. Interior Floor plans and wall layouts showing all walls and fixtures to be installed. EX. Washer and sink locations etc. Include electrical meter and panel locations on new construction review or if relocating equipment.
6. Exterior wall detail and roof details if not using engineered trusses.
7. All stick framed structures need lumber dimensions and layouts on the plans to verify prior to install.
8. Fire rated wall and or soffit details if constructing within the 5' distance from lot line.

Items may be emailed to our office with a Residential Building Permit Application to [buildinginspections@lex-co.com](mailto:buildinginspections@lex-co.com)