



COUNTY OF LEXINGTON, SOUTH CAROLINA

Department of Community Development

County Administration Building (803) 785-8121
212 South Lake Drive, Suite 401 Lexington, South Carolina 29072
CDCustomerService@lexingtoncounty.sc.gov

SUBDIVISION APPLICATION

PROPOSED SUBDIVISION NAME: _____

PHASE: _____ # OF LOTS: _____ TMS#: _____

OWNER/DEVELOPER'S NAME: _____

PHONE: () _____ FAX: () _____ EMAIL: _____

ADDRESS, CITY, STATE, ZIP: _____

ENGINEER'S NAME: _____

PHONE: () _____ FAX: () _____ EMAIL: _____

ADDRESS, CITY, STATE, ZIP: _____

SURVEYOR'S NAME: _____

PHONE: () _____ FAX: () _____ EMAIL: _____

ADDRESS, CITY, STATE, ZIP: _____

QUESTIONS TO ANSWER

1. Has the name of your subdivision been previously approved/reserved by our Development Administrator?
Yes: _____ No: _____

2. What kind of residential, commercial, or industrial development is this subdivision intended to serve?

3. Are there going to be any new roads in this subdivision? Yes: _____ No: _____

Will the new road(s) be County-maintained or privately maintained? County: _____ Private: _____

Private Road Subdivisions may need to be approved by the Lexington County Planning Commission. The Planning Commission meets the third Thursday of each month at 9:00 AM, in the 2nd floor Council Chambers of the Lexington County Administration Building. To be placed on the Planning Commission Agenda, you must submit the following items to our office by 5:00 PM on the 2nd Friday of the preceding month of the requested meeting date.

- (1) Engineering Drawings sufficient for our Engineering staff to evaluate the proposed road and storm drainage systems (if applicable).
(2) Subdivision Plat (preliminary)
(3) Road Maintenance Agreement (an unsigned draft)
(4) A copy of the South Carolina Department of Environmental Services (SCDES) Application (if the project is to be served by individual septic systems)

4. Has your road name(s) been approved/reserved by our GIS/Mapping Dept.? Yes: _____ No: _____
5. How do you intend to provide water supply and sewage disposal to the proposed new lots?
- ___(1) Individual Wells
- ___(2) Individual Septic Tanks
- ___(3) Community/Public Water System (New _ Existing _) Supplier's Name: _____
- ___(4) Community/Public Sewer System (New _ Existing _) Supplier's Name: _____
6. Have you submitted a copy of your subdivision plat to the South Carolina Department of Environmental Services (SCDES)?
Yes: _____ No: _____
7. Have you contacted our Zoning Administrator regarding the applicable zoning requirements?
Yes: _____ No: _____
8. Do you intend to Bond your project? (This optional step allows the conveyance of lots to third parties before the corresponding roads, storm drainage, water supply, and sewage disposal are completed. Please see the Development Administrator for more information.) Yes: No: _____
9. Have you contacted the South Carolina Department of Transportation or the Lexington County Public Works Department for driveway or access road encroachment permits if applicable? Yes: _____ No: _____

OTHER INFORMATION

You may acquire the following printed documents from the Community Development Department for a fee:

- Lexington County Subdivision Regulations - Appendix includes:
 - Private Road Policy (with sample Road Maintenance Agreement) & Road Section Criteria
 - Access Policy
- Lexington County Zoning Ordinance
- Lexington County Landscaping and Open Space Ordinance
- Stormwater Management Ordinance
- Land Development Manual

The Lexington County Subdivision Regulations, Zoning Ordinance, and Landscaping and Open Space Ordinance are available **free of charge** on the Community Development website at <https://www.lex-co.sc.gov/departments/community-development>

Submit 4 copies of your subdivision plat with this application.

SUBMITTED BY:

NAME OF OWNER

SIGNATURE OF OWNER

DATE